



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, June 16, 2025**  
**5:30 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:

<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

*The public is welcome to participate in Town Council meetings in several ways:*

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
  - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
  - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

*Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations: No items at this time.

- B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- 1) Scheduled request to address - None
- 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
  - 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication: No items at this time.
- E) Unfinished Business: No items at this time.
- F) New Business: No items at this time.
- G) Consent Agenda
 

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.*

  - 1) Adoption of Minutes:
    - a) May 19, 2025 (regular meeting)
  - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of May 31, 2025.
  - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of May 31, 2025.
  - 4) At the recommendation of Public Works Director Michael Gray approval of the following Utility Service Connection (water only) applications:
    - a) Application of Stephen I. Murphy and Karen W. Murphy of 56 East Shore Road; Plat 7, Lot 85 for Utility Service Connection (water only)
    - b) Application of Stephen I. Murphy, Trustee, Ira E. Murphy Trust 2023, Fae T. Murphy Trust 2023 of 66 East Shore Road; Plat 7, Lot 162 for Utility Service Connection (water only).
    - c) Application of Ann and Donald Muir Trustees of 44 East Shore Road; Plat 7, Lot 73 for Utility Service Connection (water only).
    - d) Application of Marcia Gallucci, Trustee and Robert T. Gallucci Trust 1992 of 52 East Shore Road; Plat 7, Lot 98 for Utility Service Connection (water only).

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

**IV. OPEN FORUM**

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- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) No items at this time.

**VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Public Hearing: Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles, duly advertised in the May 29, 2025 edition of the Jamestown Press. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing :
  - 1) Review, Discussion, and/or Action and/or Vote: Approval of the proposed amendments to the Code of Ordinances regarding Chapter 70- Traffic and Vehicles, Sec. 70-25 Notice of violation; admission of truth and payment of fines at police station; amounts; Sec. 70-82 Two-hour parking limit located upon lot 573 plat 8; and Sec. 70-87. - Prohibited or restricted parking on specified streets.

**B) Licenses and Permits**

- 1) Review, Discussion, and/or Action and/or Vote: Approval of Application that have been received by the Town Council for Arcade License/Multi-License Application for the year June 16, 2025-December 31, 2025, upon resolution of debts, taxes, State approval and appropriate signatures: License required: No person licensed by virtue of this article shall have or assemble more than three electronic video games and two mechanical amusement devices in any one place of business or premises, unless such person has obtained an arcade license; No person licensed to operate an arcade shall maintain more than ten (10) mechanical amusement devices and/or electronic video games; for the following:
  - a) Applicant: Conanicut Marine Services  
 Location: 20 Narragansett Avenue, Jamestown, RI 02835  
 Days of Week/Hours of Operation: Sunday-Saturday, 9 a.m.-9 p.m.  
 Occupancy Capacity: 49 people (maximum)
- 2) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:
  - a) Applicant: The Jamestown Village Common  
 Event: TVC Launch Celebration (ENT-25-34)  
 Date: August 13, 2025  
 Location: Ft. Getty, Rembijas Pavilion
    - i) Approval of request to waive fees associated with use of the Ft. Getty, Rembijas Pavilion.

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator's Report: Edward A. Mello
  - 1) Tour of Conanicut Island Sanctuary (New Business).
  - 2) Article III. Mechanical or Coin-Operated Devices and Arcades

**VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Chris Powell, an invitation to schedule a trail walk at the Conanicut Island Sanctuary.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Conanicut Marine Services, Inc. Jamestown Newport Ferry (CMS), consideration of the grant proposal for work to be performed at East Ferry:
  - 1) Copy of the CMS Proposal for Terminal Improvements Using FHA/RI DOT Ferry Funds.
  - 2) Copy of the Memorandum from Town Administrator Mello.

- C) Review, Discussion, and/or Action and/or Vote: At the request of Police Chief Jamie Campbell approval of the updated Town of Jamestown Emergency Operations Plan (EOP).
- D) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, a request for proposals for a landscape architect/architectural firm to work in coordination with the Fort Getty Ad Hoc Committee to gather information and produce schematic design proposals for Fort Getty:
  - 1) Memorandum from Councilor Meagher.
- E) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Brine consideration for the Town of Jamestown to cover the expense related to security/Jamestown Police detail(s) for Rhode Island delegation members when in town for non-profit and/or public events.

## **X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances: Discussion and Possible Action to Permission to ***Order to Advertise*** in the Jamestown Press; Notice of a Public Hearing to take place on July 7, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 6 - Amusements And Entertainment, Article III. Mechanical or Coin-Operated Devices and Arcades; Division 1: Sec. 6-56, Division 2: Sec 6-71, Sec 6-72, Sec 6-73, Sec. 6-74, Sec. 6-75, Sec. 6-76; Division 3: Sec. 6-91, Sec. 6- 92, Sec. 6-93, Sec. 6-94.
- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Bike Path Ad Hoc Committee: Two (2) representatives from the Rolling Agenda Group for an unspecified term; duly advertised in the March 13<sup>th</sup> & 20<sup>th</sup> and May 1<sup>st</sup> editions of the Jamestown Press. :
    - a) Interested applicant(s)
      - i) Julie Kalflez/Rolling Agenda Group, seeking reappointment
  - 2) Jamestown Housing Authority, One (1) unexpired term ending December 31, 2027:
    - a) Letter of resignation from Bob Plain, dated May 13, 2025.

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Meeting Minutes:
  - 1) April 7, 2025 (amended) (Regular Meeting)
  - 2) May 5, 2025 (Regular Meeting)
  - 3) May 29, 2025 (Special Meeting)

- B) Minutes of Boards/Commissions/Committees
- 1) Affordable Housing, April 16, 2025
  - 2) Harbor Commission Attendance (2024)
  - 3) Jamestown 250<sup>th</sup> Commission, March 12, 2025
  - 4) Jamestown 250<sup>th</sup> Commission, March 26, 2025
  - 5) Jamestown 250<sup>th</sup> Commission, April 9, 2025
  - 6) Jamestown 250<sup>th</sup> Commission, April 23, 2025
  - 7) Library Board of Trustees, November 19, 2024
  - 8) Library Board of Trustees, December 17, 2024
  - 9) Library Board of Trustees, January 21, 2025
  - 10) Library Board of Trustees, February 18, 2025
  - 11) Library Board of Trustees, March 18, 2025
  - 12) Library Board of Trustees, April 15, 2025
  - 13) Planning Commission, May 7, 2025.
  - 14) Planning Commission, May 21, 2025.
  - 15) Zoning Board of Review, April 16, 2025.
- C) Finance Director's Report: Comparison Budget to Actuals as of May 31, 2025.
- D) Approval to write off Uncollectable Motor Vehicle receivables prior to 2015.
- E) Approval to write off Uncollectable Tangible receivables prior to 2015.
- F) Approval of Pole Placement Request by The Narragansett Electric & Verizon New England, Inc. Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways: Fort Wetherill Rd install new pole between existing poles 4 & 5 and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked.
- G) Tax Assessor's Abatements and Addenda of Taxes
- | ABATEMENT/ADDENDA TO THE TAX ROLL |          |                              |           |
|-----------------------------------|----------|------------------------------|-----------|
| ACCT                              | TAX YEAR | ACCOUNT INFORMATION          | AMOUNT    |
| 12-0510-01                        | 2024     | REMOVED EXEMPTION- SOLD      | \$ 187.50 |
|                                   |          | TOTAL ABATEMENTS TO TAX ROLL | -\$ 0.00  |
|                                   |          | TOTAL ADDENDA TO TAX ROLL    | \$ 187.50 |
- H) Ratification of administratively approved One-Day Event/Entertainment license, Arnold-Sweir Post 22, American Legion, Memorial Day Parade, May 26, 2025, Lawn & Watson Avenue to Veterans Memorial Square. (ENT-25-31)
- I) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Gray Matter Marketing, RITB Foundation
  - Event: Pell Bridge Run (ENT-25-29)
  - Date: October 19, 2025
  - Location: Ft. Getty, Rembijas Pavilion

- 2) Applicant: Jamestown Arts Center (JAC)  
Event: JAC Summer Soiree (ENT-25-30)  
Date: June 28, 2025  
Location: JAC, 18 Valley Street
- 3) Applicant: Pax Christi RI  
Event: RI Peace & Remembrance Day (ENT-25-32)  
Date: August 9, 2025  
Location: East Ferry/Veterans Memorial Square
- 4) Applicant: Arnold-Zweir Post 22, American Legion  
Event: see attached (ENT-25-33)  
Date: see attached  
Location: East Ferry/Veterans Memorial Square
- 5) Applicant: Jamestown Parks & Recreation Department  
Event: Jamestown 4<sup>th</sup> of July Fireworks (ENT-25-35)  
Date: July 6, 2025  
Location: East Ferry
- 6) Applicant: Jamestown Senior Center  
Event: Annual Senior Center Picnic (ENT-25-36)  
Date: July 16, 2025  
Location: Ft. Getty, Rembijas Pavilion
- J) All One-Day Vendor/Peddler/MFE license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
  - 7) Applicant: Java Jai Coffee Company  
Event: Jamestown 4<sup>th</sup> of July Fireworks (ODVP-25-2)  
Date: July 6, 2025  
Location: East Ferry

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

### **A) Communications Received:**

- 1) Copy of letter to: Town Moderator Dennis Webster  
From: Taxpayers Association of Jamestown  
Dated: May 30, 2025  
Re: Jamestown Financial Town Meeting
- 2) Copy of article to: Town Council  
From: Marian Falla  
Dated: May 28, 2025  
Re: Op-Ed: The search for solutions to RI's short-term rental challenges.

3) Copy of letter to: Town Council  
 From: Patrick Gaynes  
 Dated: May 26, 2025  
 Re: Eldred Field Ad Hoc Committee

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Town of Hopkinton, Resolution Opposing Senate Bill 0909 and House Bill 6273 Relating to the Access to Public Records Act (APRA)
  - 2) Town of Hopkinton, Resolution In Honor of Hope Valley Elementary School, Students, Staff and Alumni
  - 3) Town of Hopkinton, Resolution In Support of Senate Bill S-57 and House Bill H-5393 Regarding the Maintenance of Sidewalks
  - 4) Burrillville School Committee Resolution, School Transportation Resolution

### **XIII. OPEN FORUM**

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- A) Continued (If necessary)

### **XIV. EXECUTIVE SESSION**

***The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:***

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

### **XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on June 12, 2025.*



## **Project Update**

**June 2025**

### **WELLS**

- JR-1 is in service.

### **TREATMENT PLANT**

- Veolia continues to make improvements to the treatment system replacing equipment that is no longer supported by manufacturers for parts. Clear well floats and tank levels that were part of the old treatment plant are now integrated with our SCADA system with communications installed to the new treatment plant. They are now working on the chemical feed system that provides zinc orthophosphate corrosion inhibitor to the treated water pumped into the distribution. Corrosion inhibitor is required by the RIDOH to reduce the risk of lead leaching out from older piping in the system. Once this work is completed all chemical feeding systems will now be upgraded at the treatment plant.
- We are required to collect water samples from faucets “at the tap” from 10 older homes in the district that may have lead piping. The samples are required every three years by RIDOH for lead and copper analysis.
- I had a meeting with the General Manager of the Water Resources Board (WRB) to inform her of the amendments to the Water System Supply Management Plan that were approved by the Commission. She was very supportive of the effort the Commission was making to tighten up the language for the District. The WRB staff is completing their review of our Draft and will be providing comments. She stated that they will give us time to prepare our response to any comments to make sure the new rules are also included in the final draft of the WSSMP. The amendments were submitted to the WRB on May 28<sup>th</sup>.
- Pare is working on a draft of the rules for the Commission to review.

### **TRANSFER PUMPING/RESERVOIR**

- No water has been transferred from South Pond.
- On June 2<sup>nd</sup> a geotechnical engineer from Pare inspected both the North Reservoir Dam and South Pond Dam as required by the RIDEM. Both Dams are “Significant Hazard” Dams as determined by RIDEM and are on a five year schedule for engineering inspections.
- I have attached some information for the Commission regarding the South Pond Dam improvement project to improve the Dike section of the Dam. These plans were approved a number of years ago but unfortunately conditions have not allowed us to make the needed repairs due to rainfall and groundwater elevations during the “Dry” season. RIDEM placed a condition that the reservoir could not be lowered to complete the construction. RIDEM is now allowing us to lower the water level to allow us to make the needed repairs. Pare is making some changes to the plan and methods of construction to allow for the lowering of the water level in the reservoir.

## **DISTRIBUTION SYSTEM**

South Pond @ 6 MG  
Usable Storage, 6 Million Gallons

North Pond @ 60 MG  
Usable Storage 60 million gallons

On May 21<sup>st</sup> we had a pre-bid meeting for the meter replacement project. Six companies attended the meeting. They are required to provide a price proposal and technical proposal by June 18<sup>th</sup>.

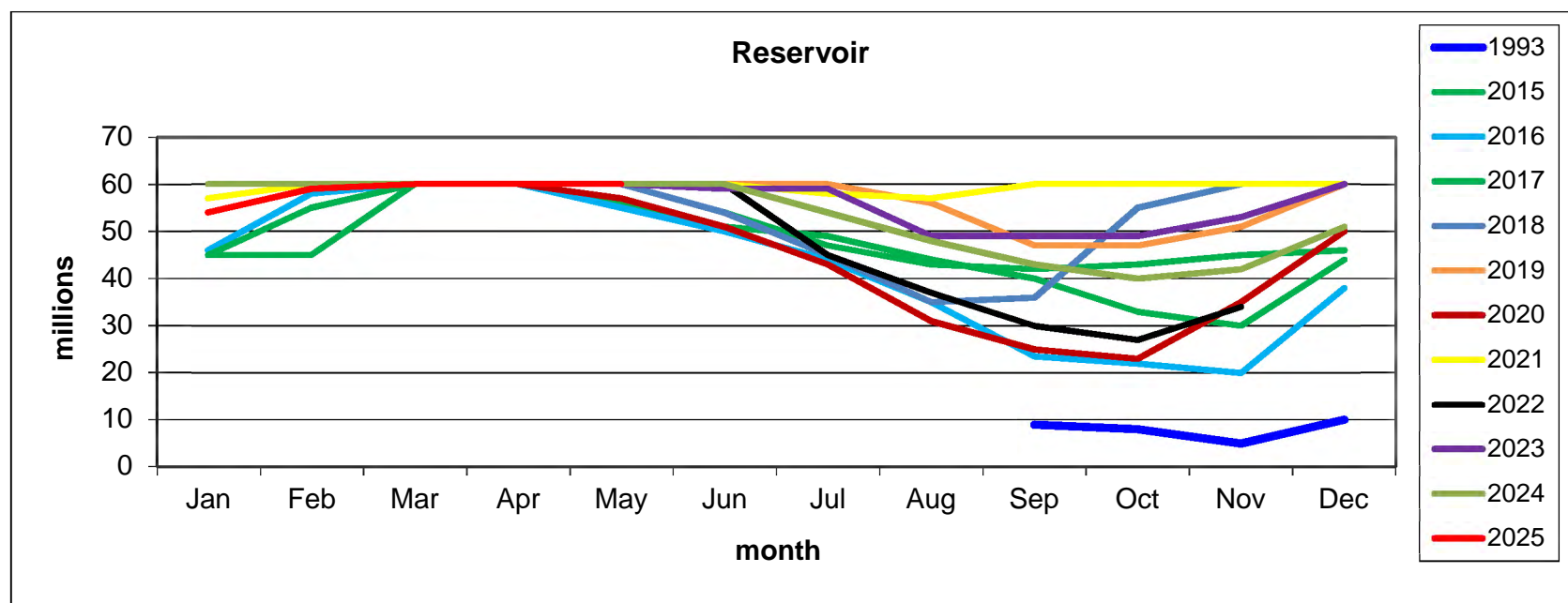
Weston and Sampson is working on a submittal to the RIDOH for our interconnection with North Kingstown Water.

## **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for May was 0.69 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 1.678 million gallons due to rainfall and Inflow and Infiltration into the collection system.
- Weston and Sampson completed the inspection of 375 sewer manholes. Staff is now preparing a report of their findings
- Staff from Weston and Sampson are completing home inspections in West Ferry to determine if there are any sources of illicit connections to the sewer system (sump pumps, roof leaders, perimeter drains). The pump station located on Narragansett Avenue in West Ferry receives excessive Inflow and Infiltration during rain storms and high groundwater conditions. The purpose of this inspection is to have homeowners remove any sources from the sanitary sewer. Homeowners on Avenue B, Lawn Avenue, Marine Avenue, Narragansett Avenue, Ocean Avenue, Washington Street, Watson Avenue, and West Bay Drive will be receiving a notice to schedule an inspection.

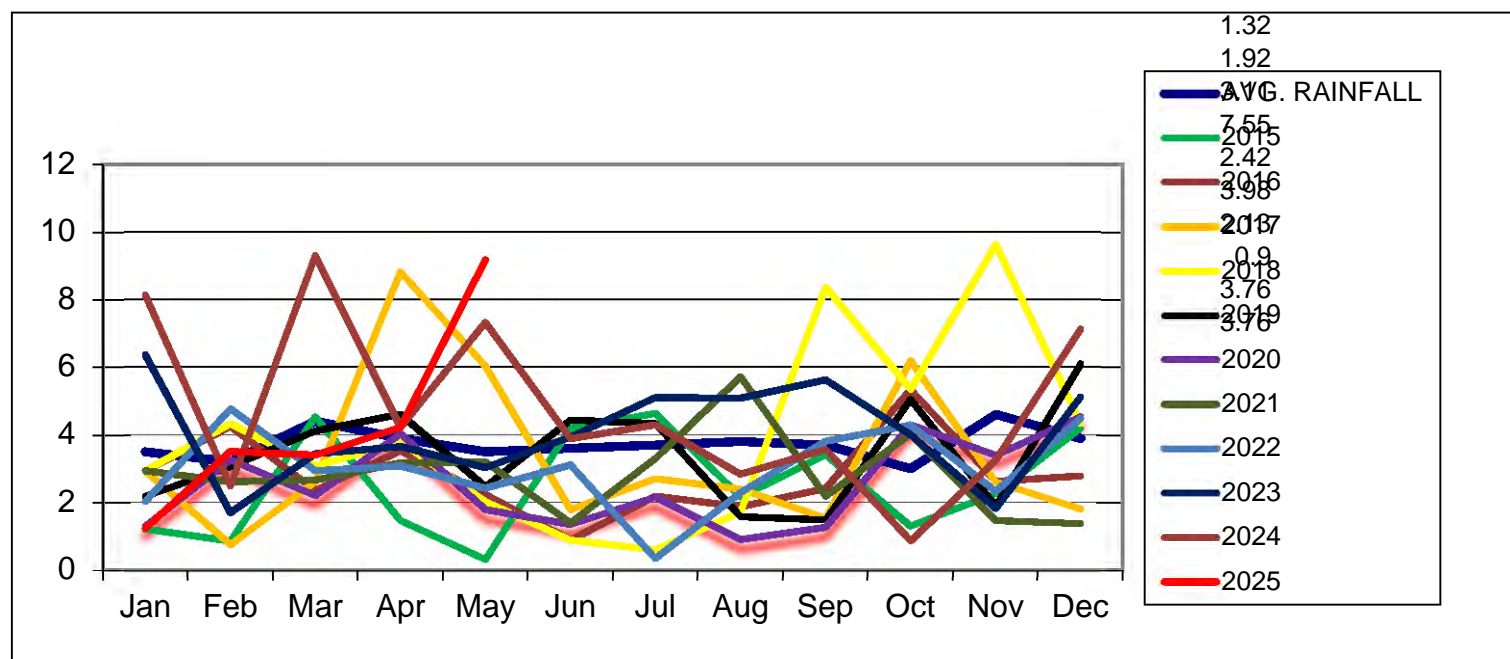
## RESERVOIR LEVEL - Millions of Gallons

	1993	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan		45	46	45	60	60	60	57	60	60	60	54
Feb		45	58	55	60	60	60	60	60	60	60	59
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		56	55	60	60	60	57	60	60	60	60	60
Jun		51	50	54	54	60	51	60	60	59	60	
Jul		49	44	47	45	60	43	58	45	59	54	
Aug		44	35	43	35	56	31	57	37	49	48	
Sep	9	40	23.5	42	36	47	25	60	30	49	43	
Oct	8	33	22	43	55	47	23	60	27	49	40	
Nov	5	30	20	45	60	51	35	60	34	53	42	
Dec	10	44	38	46	60	60	50	60	48	60	51	

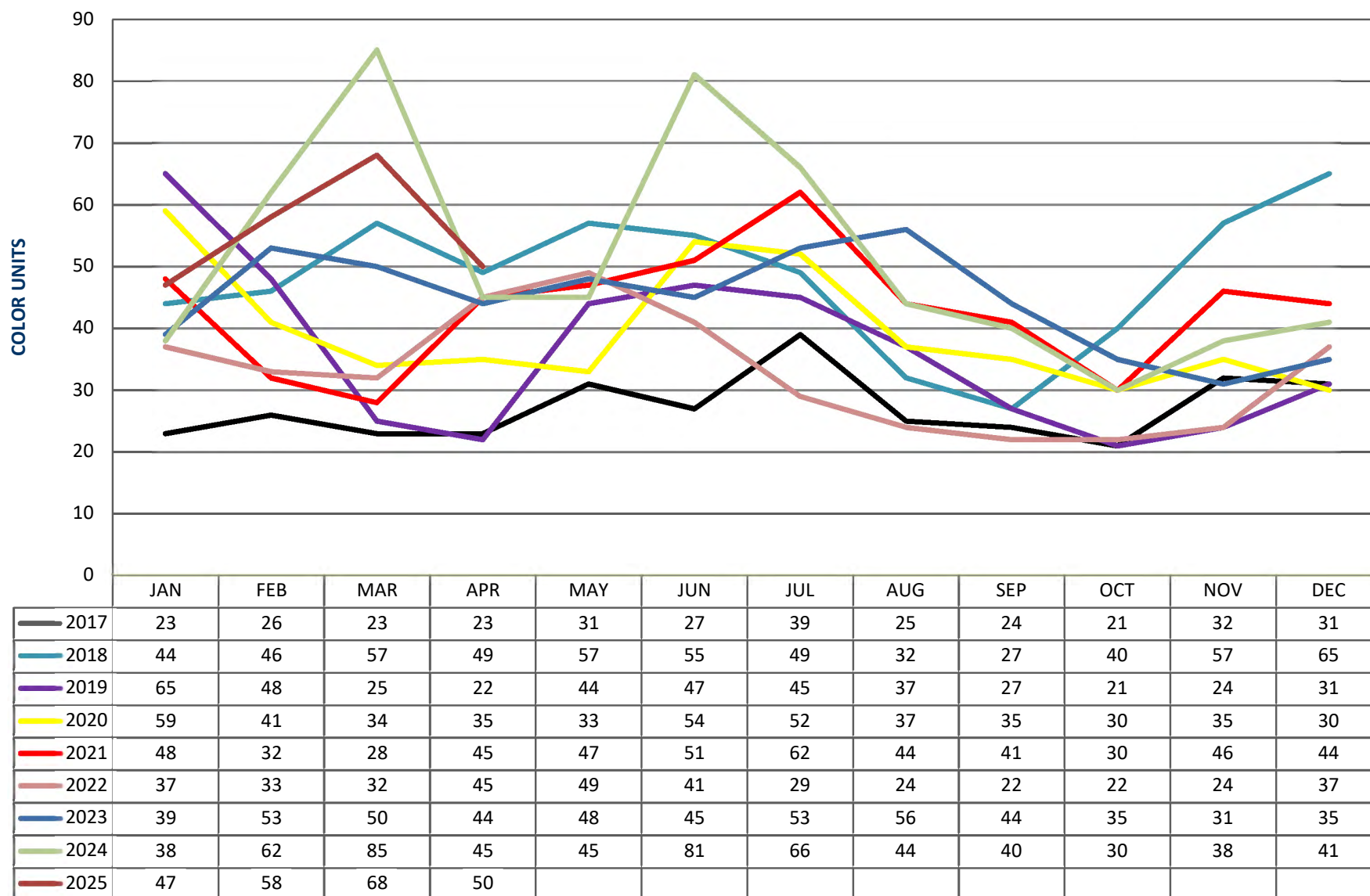


	AVG. RAINFALL	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	3.5	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12	1.24
Feb	3.2	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7	2.49	3.51
Mar	4.4	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44	9.28	3.4
Apr	3.9	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65	4.22	4.22
May	3.5	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03	7.32	9.16
Jun	3.6	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93	3.89	
Jul	3.7	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1	4.29	
Aug	3.8	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08	2.83	
Sep	3.7	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62	3.56	
Oct	3	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4	0.87	
Nov	4.6	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83	3.25	
Dec	3.9	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12	7.12	
Total	44.8	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	48.86	57.24	

## RAINFALL



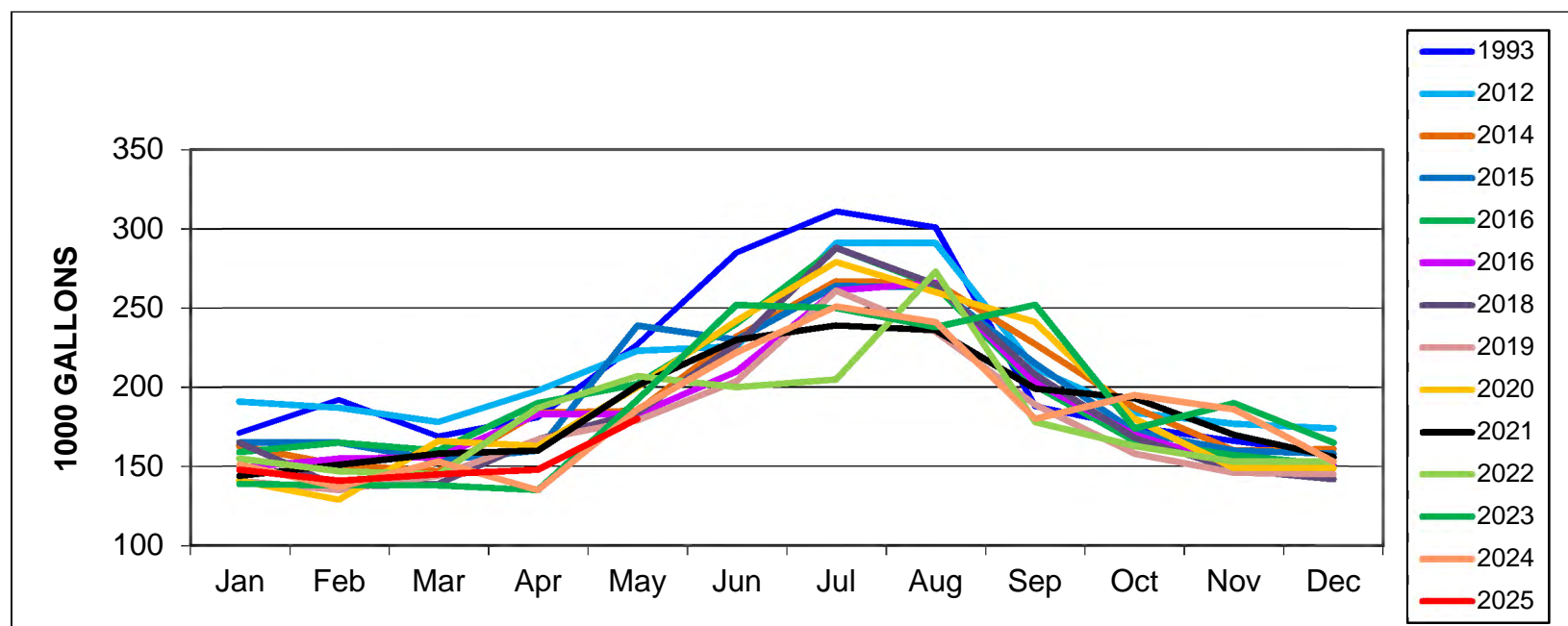
## Transfer Pumping NORTH POND WATER QUALITY



## Average pumping in 1000 gallons

	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	171	155	191	163	165	159	149	165	141	141	144	155	139	151	148
Feb	192	156	187	151	165	165	155	137	135	129	151	147	138	137	141
Mar	169	155	178	147	154	160	156	139	144	166	158	145	138	153	145
Apr	181	170	198	184	160	190	183	167	167	163	160	187	135	135	148
May	227	190	223	185	239	202	183	184	179	200	201	207	192	186	180
Jun	285	221	226	232	230	240	210	227	204	242	230	200	252	222	
Jul	311	278	291	267	264	288	261	288	261	279	239	205	250	251	
Aug	301	242	291	266	263	264	266	265	235	260	236	273	238	241	
Sep	188	210	212	227	215	201	203	208	189	241	199	178	252	180	
Oct	175	175	184	187	172	166	170	168	158	180	193	163	174	195	
Nov	166	167	177	160	160	157	151	148	146	149	170	153	190	186	
Dec	158	180	174	161	158	151	151	142	145	149	156	153	165	153	

## PUMPING REPORT



**JAMESTOWN WASTEWATER TREATMENT FACILITY**

1 Freebody Drive, Jamestown RI 02835

Phone: 401-423-7295 Fax: 401-423-7195 Email: [douellette@jamestownri.net](mailto:douellette@jamestownri.net)

Superintendent: Douglas Ouellette



**OPERATIONS & MAINTENANCE  
MONTHLY REPORT  
May 2025**

### **Environmental Compliance (Violations)**

There were no violations in the month of May

### **Complaints**

There are no complaints to report for the month of May.

### **Alarms**

There were no alarms reported for the month.

### **Septage**

The facility received 4500 septage for the month.

### **Sludge Production**

The facility processed 51,000 gallons of sludge in May through Wastewater Services Inc.

### **Maintenance Management**

The Crew completed 76 work orders for May.



### TREATMENT PLANT

#### Influent Totals Lbs.

##### TSS

Total	6,926.30
High	1,253.01
Low	250.71
Average	543.93

##### BOD

Total	5,571.98
High	820.02
Low	232.71
Average	438.14

#### Effluent Totals

#### LOADING Lbs

TSS		Permit Limits
Daily Max	49.93	304
Low	0.00	
Average	22.71	183

BOD		Permit Limits
Daily Max	20.13	304
Low	5.69	
Average	0.00	183

#### CONCENTRATION

Percent TSS Removal		Permit Limits
Percent Removed	96.1%	85%
Percent BOD Removal		
Percent Removed	100.0%	85%

BOD Concentration mg/L		Permit Limits
Monthly Average	0	30 mg/L
Weekly Average	0	45 mg/L
Daily Max	0	50 mg/L

TSS Concentration mg/L		Permit Limits
Monthly Average	4.2	30 mg/L
Weekly Average	5.7	45 mg/L
Daily Max	6	50 mg/L

## **Collection System**

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

## **Energy Use**

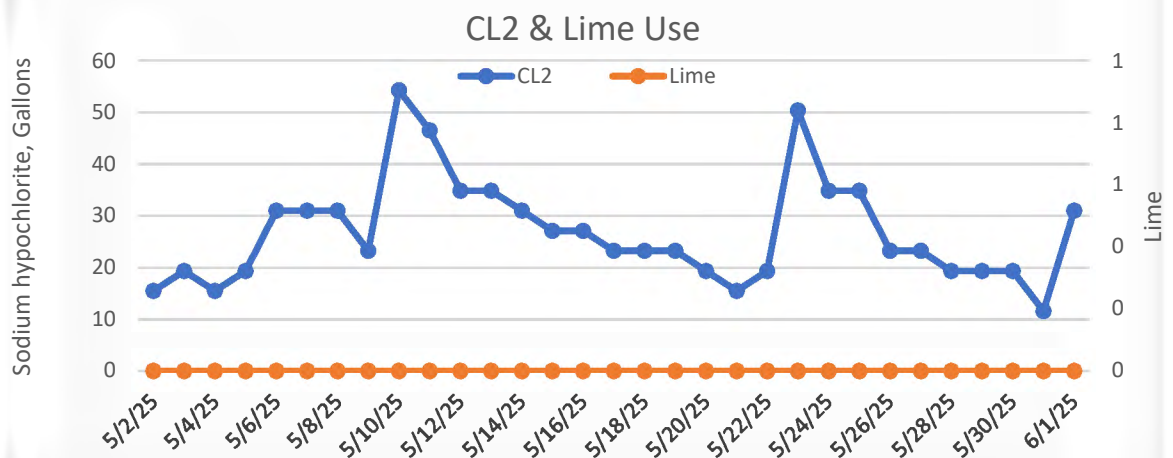
Energy use at the plant for the month was: 18,132 KWH

## **Precipitation**

Precipitation measured in at 9.16" of rain.

## **Chemical Use**

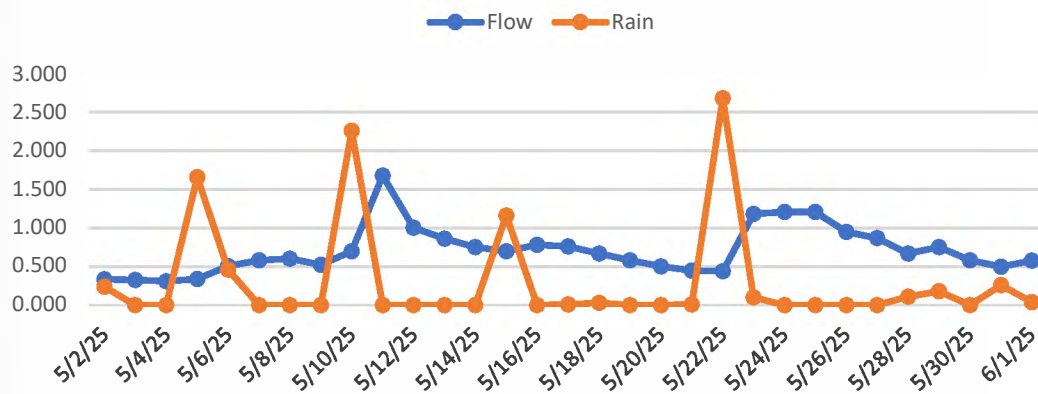
The facility used 822 gallons of Sodium hypochlorite and 0 pounds of lime for process control.



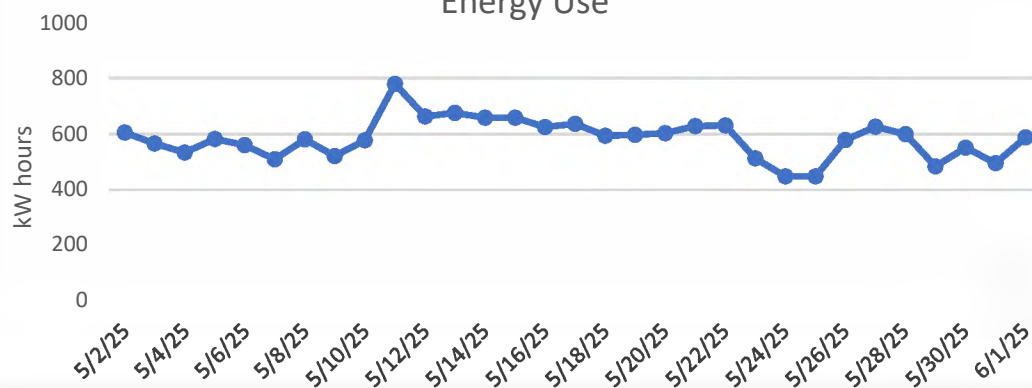
### FLOWS

FLOW MGD		Permit Limits
Maximum	1.678	
Minium	0.311	
Monthly Average	0.69	0.73
Total	21.32	

#### Flow & Rain



#### Energy Use



### **Notable Events:**

May was a challenging month, 9.16" of rain fell and the excessive flows from I&I that followed caused the facility to have to operate at or above design capacity for 13 days. In spite of that the facility was still able to maintain complete permit compliance also achieving excellent removal rates for BOD and TSS.



March 12, 2015

Mr. Michael Gray  
Public Works Director  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, RI 02835

RE: **Jamestown South Pond Dam and Dike Modifications**  
**Conceptual Design Report Addendum**  
**Jamestown, Rhode Island**  
(PARE Project No.: 14165.00)

Dear Mr. Gray:

Pare Corporation (PARE) has completed the development of the conceptual design approach for the final design of the dam and dike modifications at the Jamestown South Pond in Jamestown, Rhode Island. This should be considered an addendum to the previously submitted Conceptual Design Report for *the Jamestown South Pond Dam and Dike Modifications*. Based on our meeting with the Town of Jamestown, PARE has developed the attached sketches Based on Alternative 1 inclusive of overtopping protection along the remediated section of dike embankment.

### ***Project Description***

As documented within previous inspection reports, the dike at the South Pond Dam consists of an earthen embankment of variable height and dimensions. The dike is currently densely overgrown, with an eroded upstream slope, an irregular crest, and a steep/irregular downstream slope. Portions of the dike indicate evidence of previous overtopping with a partial breach through the dike present near the right (north) end of the dike. While the Town has recently completed significant clearing efforts to improve the overall condition of the dike, the embankment remains in poor condition warranting remedial measures to restore the structural capacity of the dike.

### ***Conceptual Design***

As presented within Figures 2, 3, and 4, The conceptual design includes remedial repairs to the existing section of dike from Station 13+00 to 16+25, the construction of an approximately 220 foot long realigned dike section from near Station 16+25 to high ground (EL 20) to the north through the area downstream of the existing dike embankment. The dike conceptually includes an 8 foot wide crest. Approximately 250 feet of the repaired section of dike between stations 13+00 and 16+25 will be armored with articulated concrete block overtopping protection and scour protection along the toe to allow this section to act as an over-flow weir during large storm events. Based on the hydrologic and hydraulic data this would accommodate a 500 year storm event at the site without modifications to the discharge capacity of the primary spillway; this approach does require that low areas along the main dam section be regraded to elevation 20 feet. This approach would abandon the existing dike from Station 16+25 to Station 19+50 (325 linear feet). In general, this design will include:

1. Removal of the existing deteriorated drainage pipe at the corner of the dam and dike and repair of the embankment in this area.
2. Clearing, grubbing and stripping of unsuitable material within the footprint of the proposed work as shown on Figure 2.
3. Construction of a dike embankment from Station 13+00 to 16+25 with 2H:1V slopes and uniform crest width and elevation. The upstream side of the dike would include a layer of riprap slope protection. A



Mr. Michael Gray

(2)

March 12, 2015

- Articulated concrete block armored overflow section would be included for 250 feet at El. 18.5 feet before transitioning to a grassed embankment at El. 20 feet.
4. Installation of riprap scour protection along the toe of the downstream slope in the area of the overflow section and continuing around the bend to downstream of the main dam section as shown in Figure 3.
  5. Extension of the reconstructed dike through construction of a 220 foot long new dike embankment beyond Station 16+25 at El. 20 feet.
  6. Regrading of the main dam section to elevation 20 feet to tie into existing grade at the primary spillway
  7. Abandoning the existing dike from Station 16+25 to Station 19+50. Abandonment may include complete removal or partial breaching with the remainder of the dike left in place. Installation of a bypass pipe through the new dike embankment to release stagnant water impounded behind the abandoned dike section may be required and will be evaluated in final design.

Associated work includes: Repairs to the primary spillway, and realignment of the drainage channel along the base of the embankment.

Access to the site will be provided through the construction of a temporary access way located along the northern and western sides of the pond as shown in Figure 2. The work will include clearing and grubbing of trees and shrubs in the alignment of the access way and installation of a gravel base roadway. In addition, this work is anticipated to include repair to the existing deteriorated stream crossing at the north end of the pond.


For conceptual design, PARE has prepared a conceptual level opinion of probable cost intended to provide a magnitude of project cost to implement the work for comparison and planning purposes. The opinion of cost attached to this report is presented in tabular form based upon work scope items. In developing our opinion of cost, PARE utilized vendor pricing for specialty items, recent bid prices from similar projects, published cost estimating resources, such as Means Guides, and our recent experience designing similar projects. Actual construction costs may be significantly higher or lower than those presented

Conceptual Opinion of Probable Construction Cost: **\$527,000** *(The cost of the spillway repairs has not been included as the extent of the repairs will depend on final design)*

We trust that this memorandum meets your needs at the current time. If you have any questions or comments, please contact us at 508-543-1755 at your convenience.

Sincerely,  
PARE CORPORATION

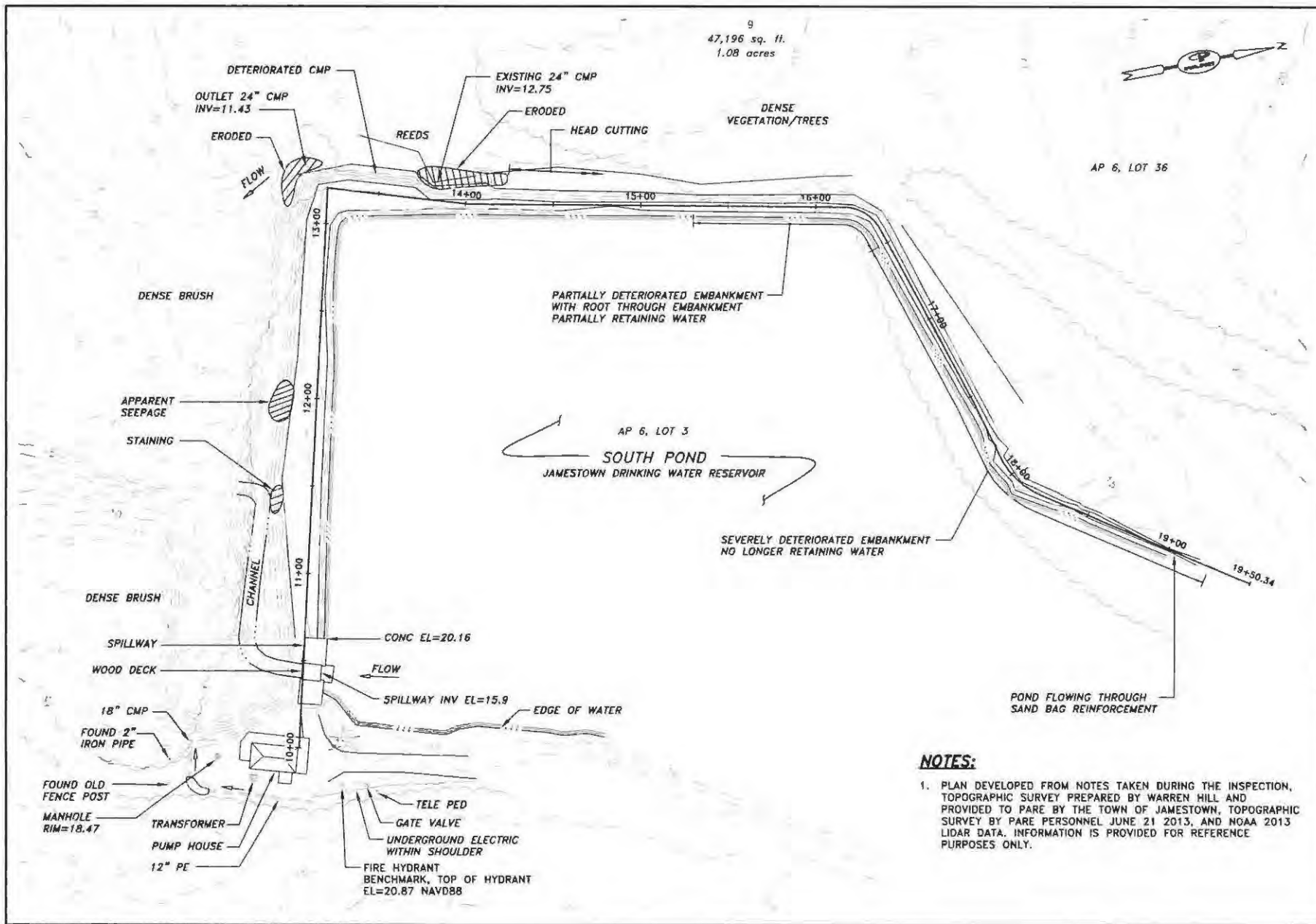
  
Joshua Rosenberg,  
Senior Engineer

  
J. Matthew Bellisle, P.E.  
Project Reviewer/Senior Vice President

  
Mathew Dunn  
Engineer

Attachments:    Figure 1: Existing Conditions  
                       Figure 2: Access Plan  
                       Figure 3: Clearing & Removal Plan  
                       Figure 4: Conceptual Site Plan  
                       Figure 5: Conceptual Sections  
                       Conceptual Opinion of Probable Construction Cost

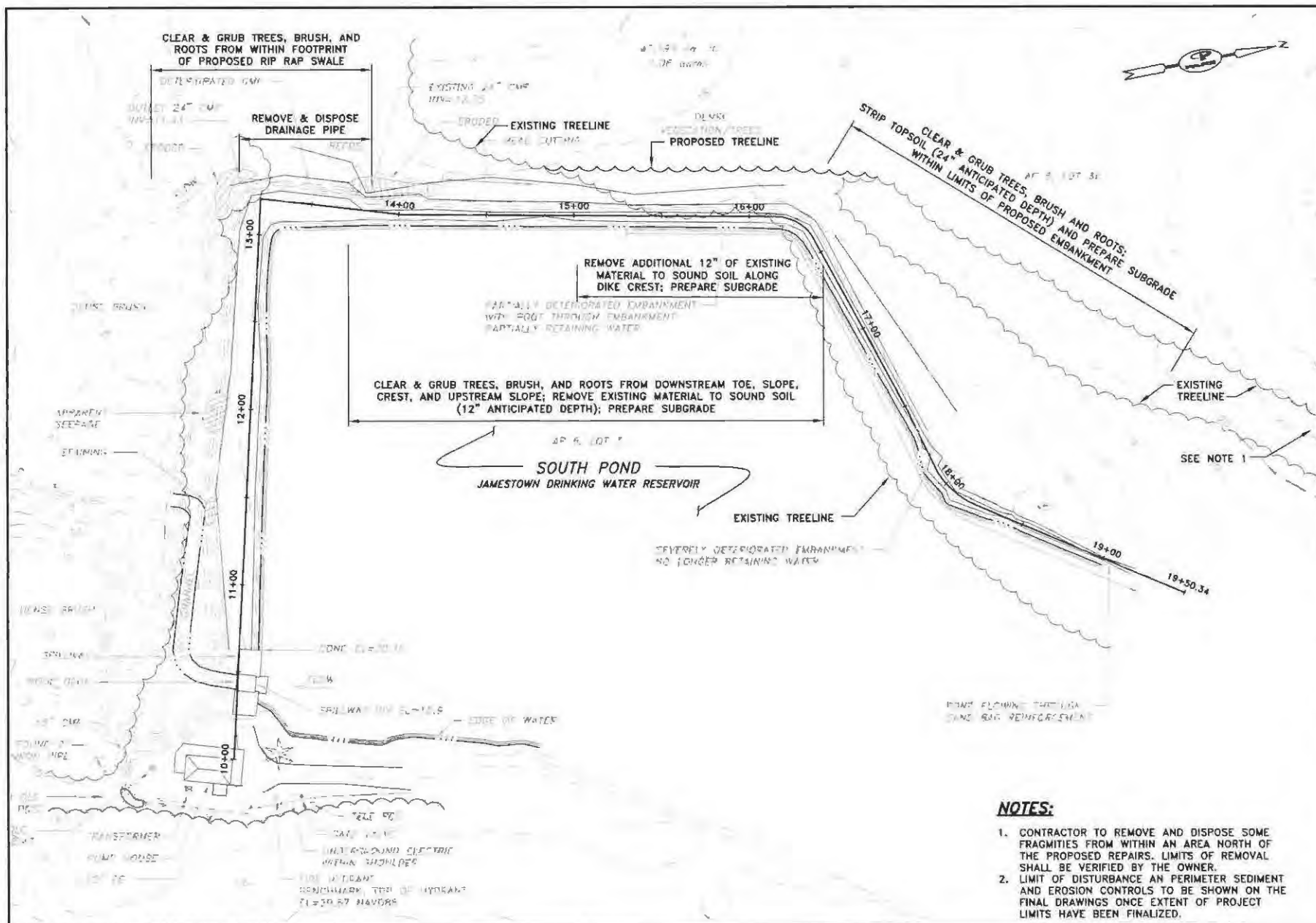




 <b>PARE CORPORATION</b> <small>ENGINEERS - SURVEYORS - LANDSCAPE ARCHITECTS</small> <small>1000 WEST 10TH STREET, SUITE 100, JAMESTOWN, RI 02867</small> <small>TEL: 401-281-1111 FAX: 401-281-1112</small>																							
<small>SCALE: AS SHOWN ON SHEET</small> <small>1" = 50' HORIZONTAL</small> <small>1" = 10' VERTICAL</small>																							
<b>JAMESTOWN SOUTH POND DAM AND DIKE MODIFICATIONS</b> RI DAM No. 575 JAMESTOWN, RHODE ISLAND OWNER: TOWN OF JAMESTOWN																							
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APPROVED BY	JMB																						
<b>EXISTING CONDITIONS</b>																							
FIGURE NO.: <span style="float: right;">1</span>																							







**PARE CORPORATION**  
ENGINEERING - SURVEYING - DESIGN  
100 INDUSTRIAL BLVD. SUITE 200  
JAMESTOWN, RI 02832

SCALE: AS SHOWN  
DATE: 03/20/2015

**JAMESTOWN SOUTH POND DAM AND DIKE MODIFICATIONS**

RI DAM No. 575  
JAMESTOWN, RHODE ISLAND  
OWNER: TOWN OF JAMESTOWN

**REVISIONS**

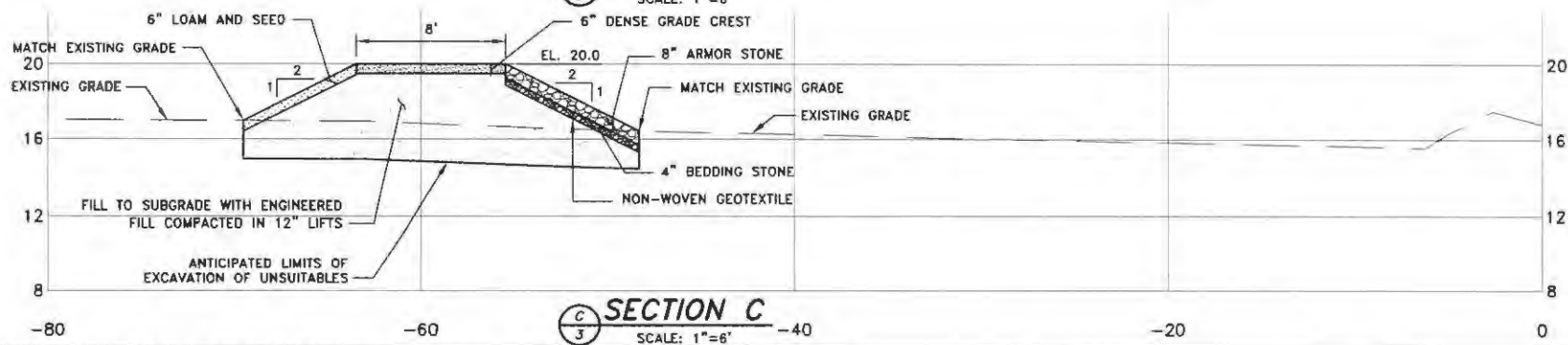
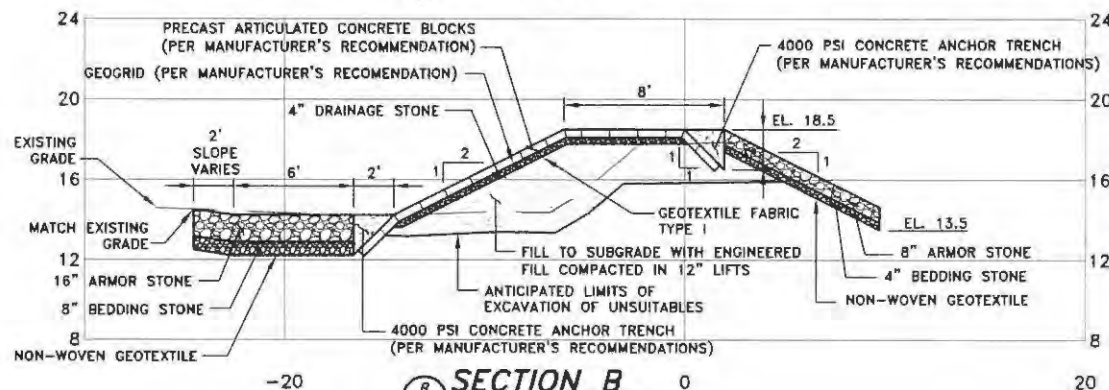
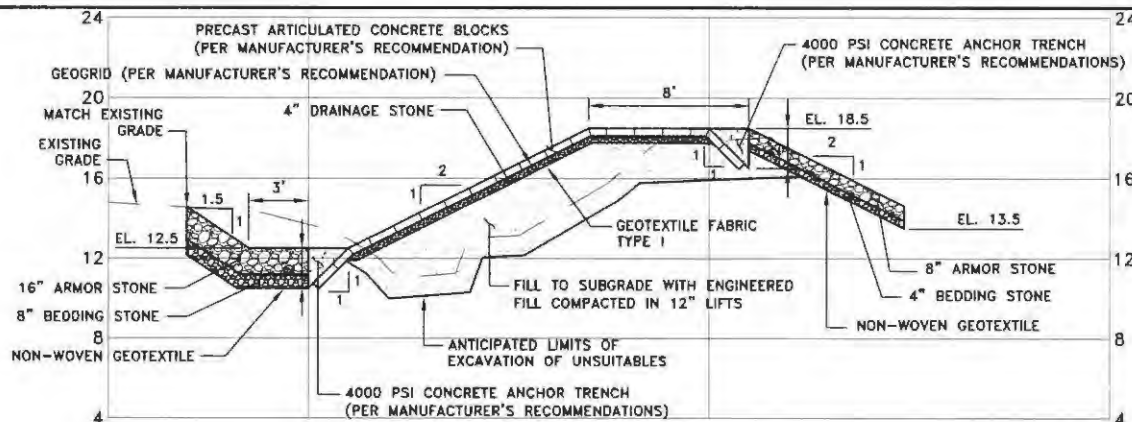
NO.	DATE	DESCRIPTION

PROJECT NO: 14165.00  
DATE: MARCH, 2015  
SCALE: 1"=50'  
DESIGNED BY: JER/MD  
CHECKED BY: JMB  
DRAWN BY: LMC / JMB  
APPROVED BY: JMB

**CLEARING & REMOVAL PLAN**

FIGURE NO. 3





SCALE: 1"=6'  
DATE: 03/15/2015  
DRAWN BY: JMB

JAMESTOWN SOUTH POND DAM AND  
DIKE MODIFICATIONS  
RI DAM No. 575  
JAMESTOWN, RIODE ISLAND  
OWNER: TOWN OF JAMESTOWN

REVISIONS	DATE	BY	APP'D

CONCEPTUAL  
SECTIONS

FIGURE NO: 5



PROJECT Jamieson South Pond Dam and Dike Modifications	PROJECT NUMBER 14165.00
SUBJECT Opinion of Probable Cost	
COMPUTATIONS BY NED	DATE February 2015
CHECK BY JER	DATE February 2015

**ALTERNATIVE 1: REVISED OPC**

Item	Quantity	Unit	Unit Price	Total	Source	Notes
<b>General Bid Items</b>						
Portable Toilets	2	MON	\$ 150.00	\$ 300.00	Engineers Judgment	Duration Assumes Winter Shutdown
Project Superintendent	1	MON	\$ 4,200.00	\$ 4,200.00		Assume 1400hr labor & \$1600 per diem (50% of time)
QC Plans	0.6	LS	\$ 3,000.00	\$ 1,800.00	Additional for Winter	Assume 40 hrs @ \$15/hr
Submittals	0.5	LS	\$ 3,000.00	\$ 1,500.00		Assume 40 hrs @ \$15/hr
Schedules	0.5	LS	\$ 1,500.00	\$ 750.00		Assume 20hrs @ \$15/hr
Meetings	0	EA	\$ 150.00	\$ 900.00	Recent project bids	Assume 20hrs each @ \$15/hr
Project Sign	1	LS	\$ 900.00	\$ 900.00		
Proctor Tests	4	TEST	\$ 225.00	\$ 900.00	Laboratory Quote plus markup	
Sieve Analyses	4	EA	\$ 100.00	\$ 400.00	Laboratory Quote plus markup	
Concrete Sampling/Testing	1	EA	\$ 400.00	\$ 400.00	Recent project bids	
Concrete Compression Tests	2	EA	\$ 30.00	\$ 60.00	Laboratory Quote plus markup	
Field Density Testing	10	DAY	\$ 500.00	\$ 5,000.00	Recent project bids	
Chemical Soil Tests	1	EA	\$ 1,000.00	\$ 1,000.00	Recent project bids	
<b>Subtotal</b>				<b>\$ 17,810.00</b>		
<b>Mobilization &amp; Demobilization</b>						
Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00	Engineers Judgment	Includes temp access repairs if required
Demobilization	1	LS	\$ 10,000.00	\$ 10,000.00	Engineers Judgment	Includes removal of temp access repairs
Access Roadway	1	LS	\$ 16,000.00	\$ 16,000.00	Engineers Judgment	Includes 4 inches gravel and clearing as required
<b>Subtotal</b>				<b>\$ 36,000.00</b>		
<b>Erosion-Control</b>						
Straw Bales	1500	LF	\$ 6.75	\$ 10,125.00	Recent project bids	500LF along dam, 1000LF along dike (DS limits of work, DS and US limits for extension), may need some along access road (not included in quantity)
Silt Fence	1500	LF	\$ 4.00	\$ 6,000.00	Recent project bids	US riprap from dam to dike extension
Turbidity Barrier	325	LF	\$ 30.00	\$ 9,750.00	Recent project bids	
<b>Subtotal</b>				<b>\$ 25,875.00</b>		
<b>Water Control</b>						
Porta Dam	1000	SF	\$ 10.00	\$ 10,000.00	Recent Project Costs (Rental)	200 foot section, assume 6 feet deep, move twice
Porta Dam Install/Removal	4	DAY	\$ 2,000.00	\$ 8,000.00	Engineer's Judgment	1 day install, 1 day removal for (2 labs, 1 sup, 1 op, backhoe) and inwater crew
Inwater Crew	2	DAY	\$ 2,400.00	\$ 4,800.00	Engineer's Judgment	For installation only
Bypass Pipes to maintain flow	120	DAY	\$ 75.00	\$ 9,000.00	Engineer's Judgment	2 pumps bypassing water from low area downstream of dike (1 to pond 1 to channel)
Localized sand bags and pumps	60	DAY	\$ 100.00	\$ 6,000.00	Engineer's Judgment	In isolated work areas as required
<b>Subtotal</b>				<b>\$ 43,800.00</b>		
<b>Clear, Grub, and Strip</b>						
Tree Cutting	6	EA	\$ 750.00	\$ 4,500.00	Means 2003 02230/200/3080	
Clearing and Grubbing at Dike	0.57	ACRE	\$ 11,000.00	\$ 6,313.00	Means 2010 3111/0020,0150,0160,3114/1480	Entire Project Area
Stripping and Stockpiling	930	CY	\$ 15.00	\$ 13,950.00	Means 2010 02/41/3.33 Weighted for material type	25000SF assume 12" soft sediments/unavailables
Install Fill	9	CY	\$ 40.00	\$ 360.00	Recent Project Costs	For Trees Only
<b>Subtotal</b>				<b>\$ 25,200.00</b>		
<b>Remove and Dispose Existing Channel Pipe</b>						
Remove and Dispose Existing Pipe	60	LF	\$ 50.00	\$ 4,000.00	Engineer's Judgment	2 days for crew includes excavation
Install Fill	60	CY	\$ 40.00	\$ 3,200.00	Recent Project Costs	Assume 5' wide x 4' avg depth
<b>Subtotal</b>				<b>\$ 7,200.00</b>		
<b>Upstream Slope Riprap</b>						
Excavation to Subgrade	160	CY	\$ 15.00	\$ 2,400.00	Recent Project Costs	Nonwoven Geotextile
Geotextile	580	SF	\$ 6.00	\$ 3,480.00	Recent Project Costs	Nonwoven Geotextile
Bedding Stone	480	SF	\$ 5.00	\$ 2,400.00	Recent Project Costs	4" Bedding
Armor Stone	480	SF	\$ 10.00	\$ 4,800.00	Recent Project Costs	8" Armor
Imported Riprap	260	TN	\$ 25.00	\$ 7,250.00	Recent Project Costs	100% Import
<b>Subtotal</b>				<b>\$ 20,330.00</b>		
<b>Downstream Protection Riprap</b>						
Excavation to Subgrade	260	CY	\$ 15.00	\$ 3,900.00	Recent Project Costs	Nonwoven Geotextile
Geotextile	470	SF	\$ 6.00	\$ 2,820.00	Recent Project Costs	Nonwoven Geotextile
Bedding Stone	360	SF	\$ 9.00	\$ 3,240.00	Recent Project Costs	4" Bedding
Armor Stone	360	SF	\$ 18.00	\$ 7,020.00	Recent Project Costs	8" Armor
Imported Riprap	470	TN	\$ 25.00	\$ 11,750.00	Recent Project Costs	100% Import
<b>Subtotal</b>				<b>\$ 29,000.00</b>		
<b>Overexcavation / Backfilling</b>						
Overexcavation of Dike Crest 13+75 to 16+25	80	CY	\$ 25.00	\$ 1,500.00	Recent Project Costs	Additional 1 foot from Station 13+75 to Station 16+25
Install Fill to Subgrade 13+75 to 16+25	420	CY	\$ 40.00	\$ 16,800.00	Recent Project Costs	
Overexcavation of Dike Crest Extension	210	CY	\$ 25.00	\$ 5,250.00	Recent Project Costs	Additional 1 foot from Station 16+25 to End
Install Fill to Subgrade Extension	810	CY	\$ 40.00	\$ 24,400.00	Recent Project Costs	
Install Fill to Raise Top of Dam	430	CY	\$ 40.00	\$ 17,200.00	Recent Project Costs	325 FT x 35SF/FT
<b>Subtotal</b>				<b>\$ 65,150.00</b>		
<b>Loam and Seed and Dense Grads</b>						
Loam and Seed DS Slope at Extension	200	SF	\$ 12.00	\$ 2,400.00	Recent Project Costs	7 FT/FT x 250 FT
Dense Grade Crest at Extension	40	CY	\$ 70.00	\$ 2,800.00	Recent Project Costs	4 SF/FT x 250 FT
Loam and Seed DS at Dam	550	SF	\$ 12.00	\$ 6,600.00	Recent Project Costs	15 FT/FT AVG x 325 FT
Dense Grade Crest at Dam	60	CY	\$ 70.00	\$ 4,200.00	Recent Project Costs	4 SF/FT x 325 FT
<b>Subtotal</b>				<b>\$ 15,300.00</b>		
<b>ACB Overtopping Protection</b>						
ACB Overtopping Protection System	6150	SF	\$ 25.00	\$ 126,750.00	Recent Project Costs	F&I fabric, stone, geogrid, blocks, stone infill
<b>Subtotal</b>				<b>\$ 126,750.00</b>		
<b>Bypass Pipe</b>						
Install New 12" Diameter Pipe	30	LF	\$ 40.00	\$ 1,200.00	Means 2010 334/113.5	
<b>Subtotal</b>				<b>\$ 1,200.00</b>		
<b>Wetland Replication</b>						
Wetland Replication	1	LS	\$ 10,000.00	\$ 10,000.00	Recent Project Costs	
<b>Subtotal</b>				<b>\$ 10,000.00</b>		
<b>Summary</b>						
<b>SUBTOTAL</b>				<b>\$ 428,000.00</b>	(Rounded to the nearest \$1,000)	
Contract Bonds				\$ 13,000.00		3% of Project Subtotal
20% Owner Controlled Contingency				\$ 88,000.00		20%
<b>CONCEPTUAL OPINION OF CONSTRUCTION COST</b>				<b>\$ 529,000.00</b>	(Rounded to the nearest \$1,000)	

**TOWN OF JAMESTOWN**  
**TOWN COUNCIL MEETING**  
for  
**TOWN, WATER AND SEWER MATTERS**

Monday, May 19, 2025

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by Commission President Nancy A. Beye.

The following members were present:

Erik G. Brine, Commission Vice-President  
Mary G. Glackin  
Mary E. Meagher  
E. Edward Ross

Also present were:

Edward Mello, Town Administrator  
Roberta J. Fagan, Town Clerk  
Peter D. Ruggiero Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Denise Jennings, Water and Sewer Clerk

**ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND  
PROCLAMATIONS**

Motion was made by Commissioner Meagher, seconded by Commissioner Ross to waive the reading of Resolution 2025-20 of the Board of Water and Sewer Commissioners approving contract amendment with Pare Corporation for the environmental assessment. Vote: President Beye, Aye; Commission Vice-President Brine; Commissioner Glackin, Aye; Commissioner Meagher, Aye.; Commissioner Ross, Aye.

- 1) Resolution 2025-20 of the Board of Water and Sewer Commissioners approving contract amendment with Pare Corporation for the environmental assessment in the base amount of \$56,100 to be advanced from Water Fund reserves and/or Town advances and to be reimbursed from future water bond issue.

The Public Works Director gave a brief summary of the contract amendment with Pare Corporation for the environmental assessment.

Motion was made by Commissioner Meagher, seconded by Commission Vice-President Brine to approve Resolution 2025-20 of the Board of Water and Sewer Commissioners approving contract amendment with Pare Corporation for the environmental assessment in the base amount of \$56,100 to be advanced from Water Fund reserves and/or Town advances and to be reimbursed from future water bond issue, as presented. Vote: President Beye, Aye; Commission Vice-President Brine; Commissioner Glackin, Aye; Commissioner Meagher, Aye.; Commissioner Ross, Aye.



## **OPEN FORUM**

Commission President Beye noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:  
(None)
- 2) Non-scheduled request to address:  
(None)

## **REPORT OF TOWN OFFICIALS**

- 1) Pumping Report:  
The Public Works Director reported the following:

- JR-1 well is in service.
- Transfer pumping remains inactive.
- Pumping was up slightly for the month of May.
- Rainfall was up slightly for the month May.
- North Reservoir is @ capacity, usable storage-60 MG.
- South Pond is @ capacity, usable storage-6 MG.

- 2) **Town project reports:** *(See attached Project Update Report dated May 2025)*

The Public Works Director reported that Pare Corporation has completed the rough draft of the rules and regulations, and that due to the recent meetings with the Water Resources Board on extensions, we wanted to make sure that they are consistent with the Water System Supply Management Plan.

Commissioner Meagher made reference to the bedroom count and would like summertime occupancy/season usage to be included in the WSSMP. Brief discussion ensued regarding seasonal population and ADU's. The Public Works Director stated that he would discuss this amendment with Pare Corporation. Motion was made by Commissioner Meagher, seconded by Commissioner Ross to accept the amendments to the WSSMP, as outlined by the Public Works Director and discussed this evening. Vote: President Beye, Aye; Commission Vice-President Brine; Commissioner Glackin, Aye; Commissioner Meagher, Aye.; Commissioner Ross, Aye.

Commission consensus: To accept the Public Works Director's report, as submitted.

## **LETTERS AND COMMUNICATIONS**

- 1) No items at this time.

## **NEW BUSINESS**

- 1) No items at this time.

## **UNFINISHED BUSINESS**

- 1) No items at this time.

### **CONSENT AGENDA**

- 1) Adoption of Minutes:
  - a) April 21, 2025 (regular meeting)
- 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of April 30, 2025.
- 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of April 30, 2025.
- 4) At the recommendation of Public Works Director Michael Gray, approval of the proposal to the Town of Jamestown, Rhode Island, from Pare Corporation for the Clean Water Infrastructure Replacement Plan (CWIRP) for an amount not to exceed \$18,000.
- 5) At the recommendation of Public Works Director Michael Gray, approval of the contract amendment dated May 1, 2025, between the Town of Jamestown, Rhode Island, and Pare Corporation for the Narragansett Avenue and North Road Watermain Replacement Project, for an amount not to exceed \$56,100.

Motion was made by Commissioner Meagher, seconded by Commissioner Ross to accept the Consent Agenda, as presented. Vote: President Beye, Aye; Commission Vice-President Brine; Commissioner Glackin, Aye; Commissioner Meagher, Aye.; Commissioner Ross, Aye.

### **ADJOURNMENT**

Motion was made by Commissioner Meagher, seconded by Commissioner Ross to recess from the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 6:55 PM. The Town Council continues their open session. Vote: President Beye, Aye; Commission Vice-President Brine; Commissioner Glackin, Aye; Commissioner Meagher, Aye.; Commissioner Ross, Aye.

Attest:

Denise Jennings  
Water and Sewer Clerk

## Project Update

**May 2025**

### WELLS

- JR-1 is in service.

### TREATMENT PLANT

- A team of inspectors from RIDOH were onsite on Monday May 12<sup>th</sup> to complete a Sanitary Survey of all our water facilities and reviewed records for the water department. They inspected raw water sources, treatment, distribution system, finish water storage, pumps, monitoring and reporting, management and operation, and compliance. Sanitary surveys are performed every three years for all water suppliers in Rhode Island.
- Pare completed amendments to the most recent Water System Supply Management Plan that was submitted to the Water Resources Board in April 2024. The amendments include language to “Prohibit” water extensions and “Prohibit” expansion of the water district for the purposes of protecting the limited water supply of our reservoir and well. I will review the amendments with the Commission at the meeting.

### TRANSFER PUMPING/RESERVOIR

- No water has been transferred from South Pond.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG  
Usable Storage, 6 Million Gallons

North Pond @ 60 MG  
Usable Storage 60 million gallons

Our annual hydrant flushing program has been completed by the water department.

The water department completed repairs to watermain located on Bonnet View and the intersection of Ledge Road and Highland Drive.

I met with RIDOH staff on April 22<sup>nd</sup> to review the interconnection pipeline between Jamestown and North Kingstown. They have requested a detailed design of the chemical feed equipment that will be used to disinfect the water in the interconnection pipeline. This equipment will be housed in a trailer or shed to be located in the vicinity of the Jamestown Bridge. Once they have approved the design RIDOH will require that the trailer or building be constructed for their inspection for final approval.

Also on April 22<sup>nd</sup> I met with North Kingstown Water Department to review the interconnection pipe and equipment on the west side of the Jamestown Bridge. This pipe was installed more than 25 years ago by the water department.



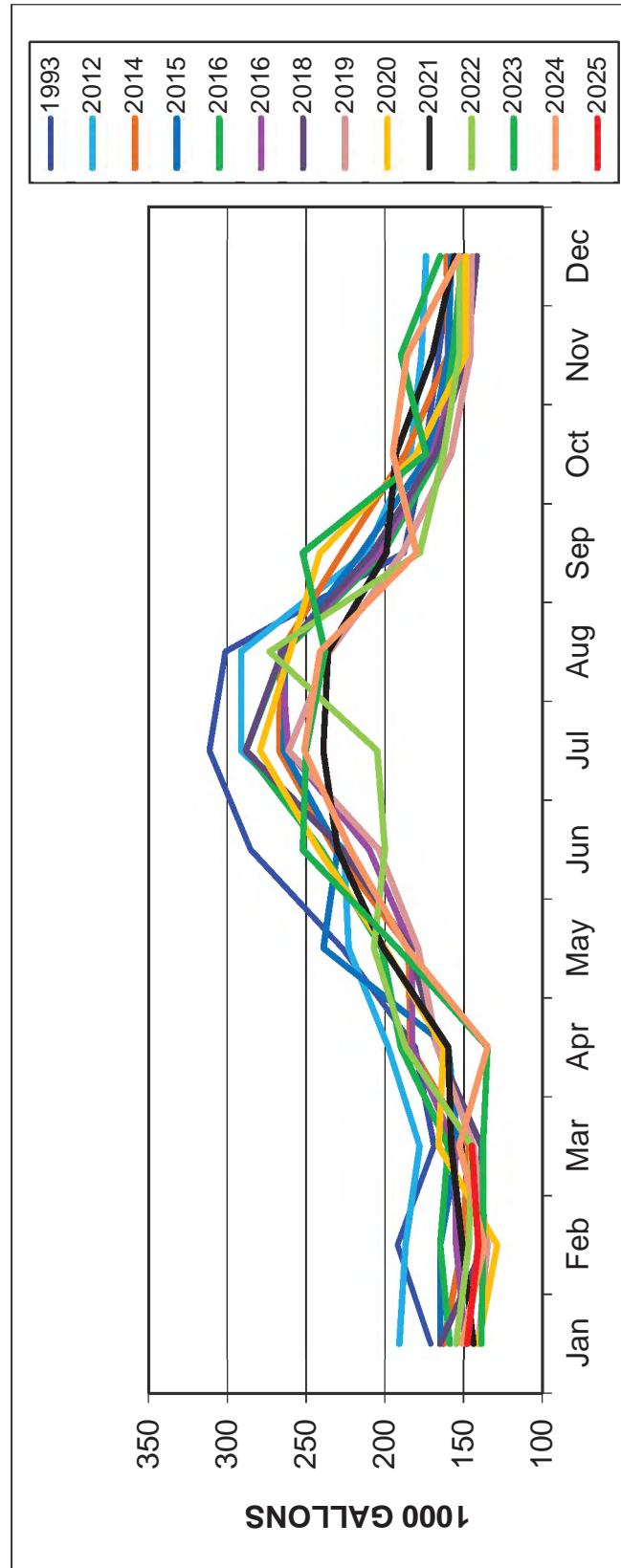
## WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for April was 0.46 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.63 million gallons.
- Weston and Sampson completed their investigation of approximately 50,000 linear feet of sewer collection system. They are preparing a report with recommendations for improvements.
- Weston and Sampson will begin the sewer manhole inspection program on May 27<sup>th</sup>. Staff will inspect all 375 manholes for condition and sources of inflow and infiltration to determine the scope of needed improvements.
- Weston and Sampson will be completing home inspections in West Ferry to determine if there are any sources of illicit connections to the sewer system (sump pumps, roof leaders, perimeter drains). The pump station located on Narragansett Avenue in West Ferry receives excessive Inflow and Infiltration during rain storms and high groundwater conditions. The purpose of this inspection is to have homeowners remove any sources from the sanitary sewer. Homeowners on Avenue B, Lawn Avenue, Marine Avenue, Narragansett Avenue, Ocean Avenue, Washington Street, Watson Avenue, and West Bay Drive will be receiving a notice to schedule an inspection.
- On May 9<sup>th</sup> the Rhode Island Clean Water Association had its annual awards banquet. Jamestown WWTF received two awards (one), was the A. Josph Mattera Safety Award. This award honors and recognizes a facility for outstanding commitment to safety. (Two), Platinum Award: Recognizes a treatment facility with 100% compliance with permits over a consecutive three-year period. Platinum Awards will be given to facilities with a consistent record of full compliance for a consecutive three years at the Gold level. If 100% compliance is maintained beyond the initial award, Platinum Award status is continued. Should 100% compliance not be maintained, facilities must receive three consecutive Gold Awards to again be eligible for another Platinum Award in their third year of compliance.

## Average pumping in 1000 gallons

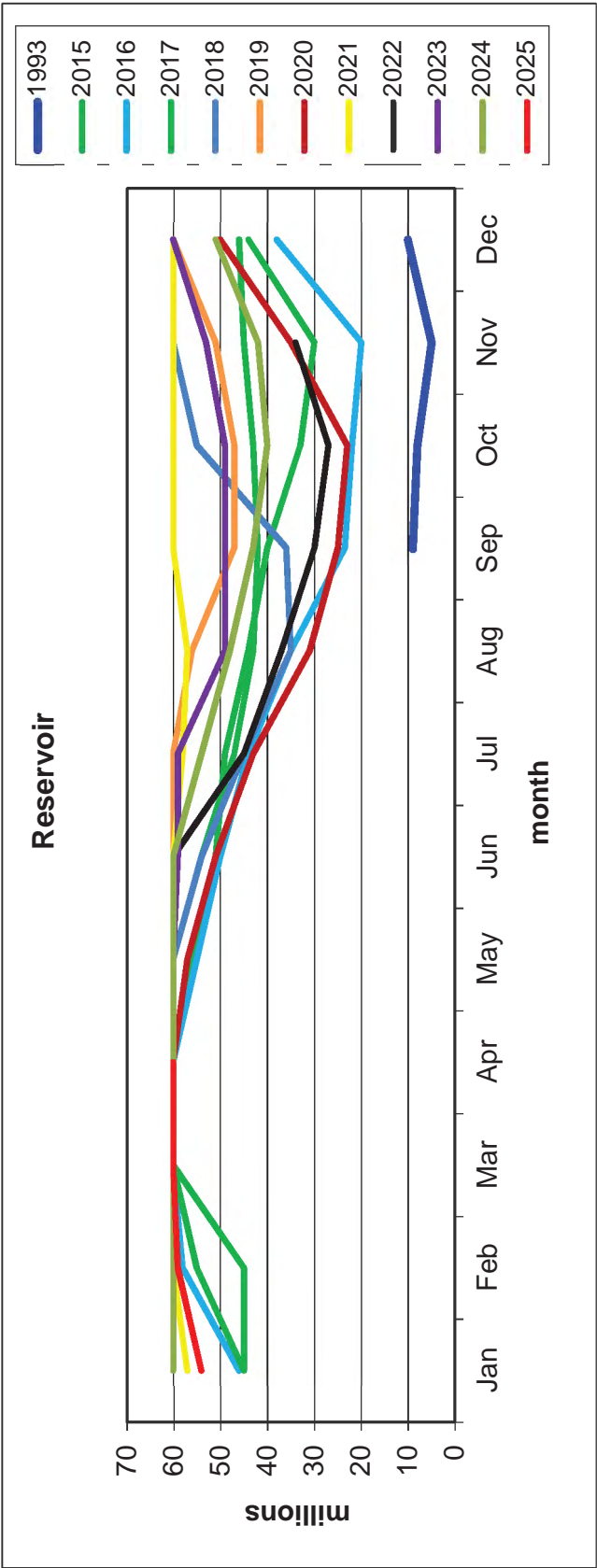
	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	171	155	191	163	165	159	149	165	141	141	144	155	139	151	148
Feb	192	156	187	151	165	165	155	137	135	129	151	147	138	137	141
Mar	169	155	178	147	154	160	156	139	144	166	158	145	138	153	145
Apr	181	170	198	184	160	190	183	167	167	163	160	187	135	135	
May	227	190	223	185	239	202	183	184	179	200	201	207	192	186	
Jun	285	221	226	232	230	240	210	227	204	242	230	200	252	222	
Jul	311	278	291	267	264	288	261	288	261	279	239	205	250	251	
Aug	301	242	291	266	263	264	266	265	235	260	236	273	238	241	
Sep	188	210	212	227	215	201	203	208	189	241	199	178	252	180	
Oct	175	175	184	187	172	166	170	168	158	180	193	163	174	195	
Nov	166	167	177	160	160	157	151	148	146	149	170	153	190	186	
Dec	158	180	174	161	158	151	151	142	145	149	156	153	165	153	

## PUMPING REPORT



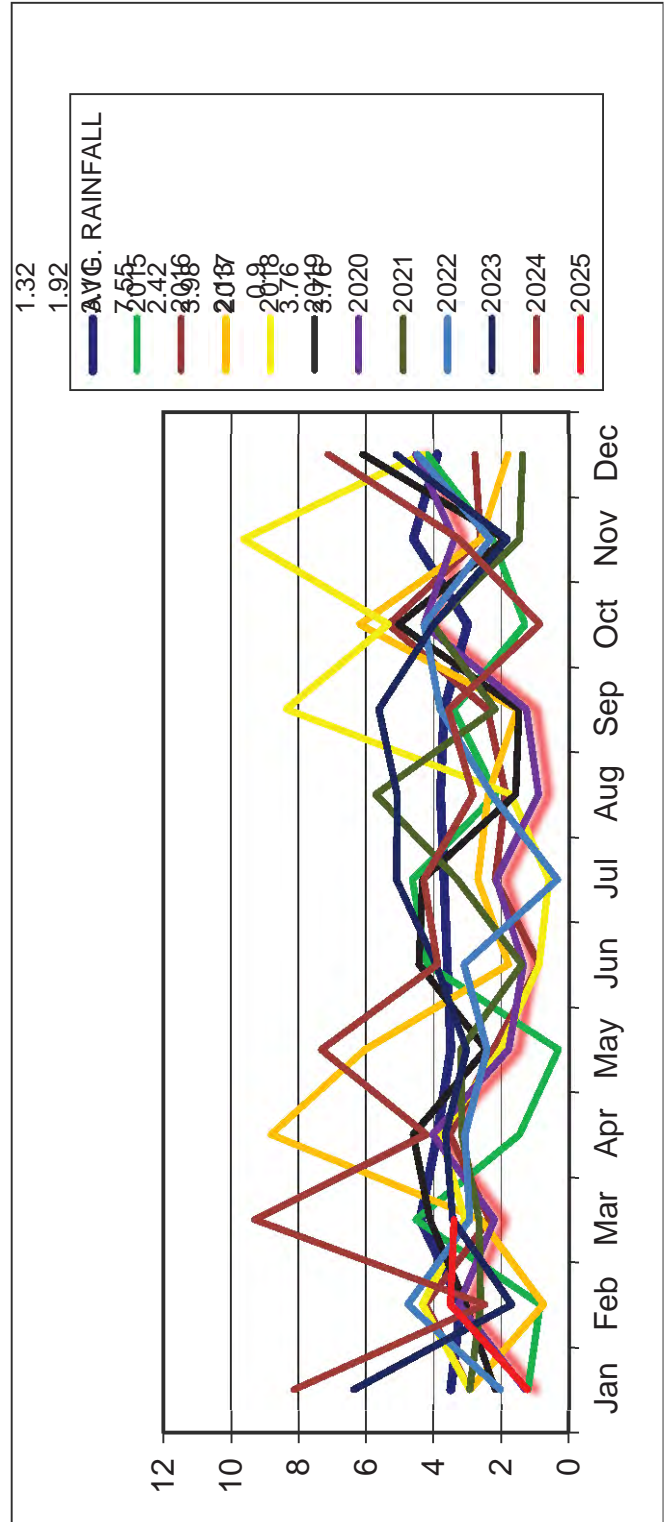
RESERVOIR LEVEL - Millions of Gallons

	1993	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan		45	46	45	60	60	60	57	60	60	60	54
Feb		45	58	55	60	60	60	60	60	60	60	59
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		56	55	60	60	60	57	60	60	60	60	60
Jun		51	50	54	54	60	51	60	60	59	60	60
Jul		49	44	47	45	60	43	58	45	59	54	54
Aug	9	44	35	43	35	56	31	57	37	49	48	48
Sep	8	40	23.5	42	36	47	25	60	30	49	43	43
Oct	5	33	22	43	55	47	23	60	27	49	40	40
Nov	10	30	20	45	60	51	35	60	34	53	42	42
Dec		44	38	46	60	60	50	60	48	60	51	51

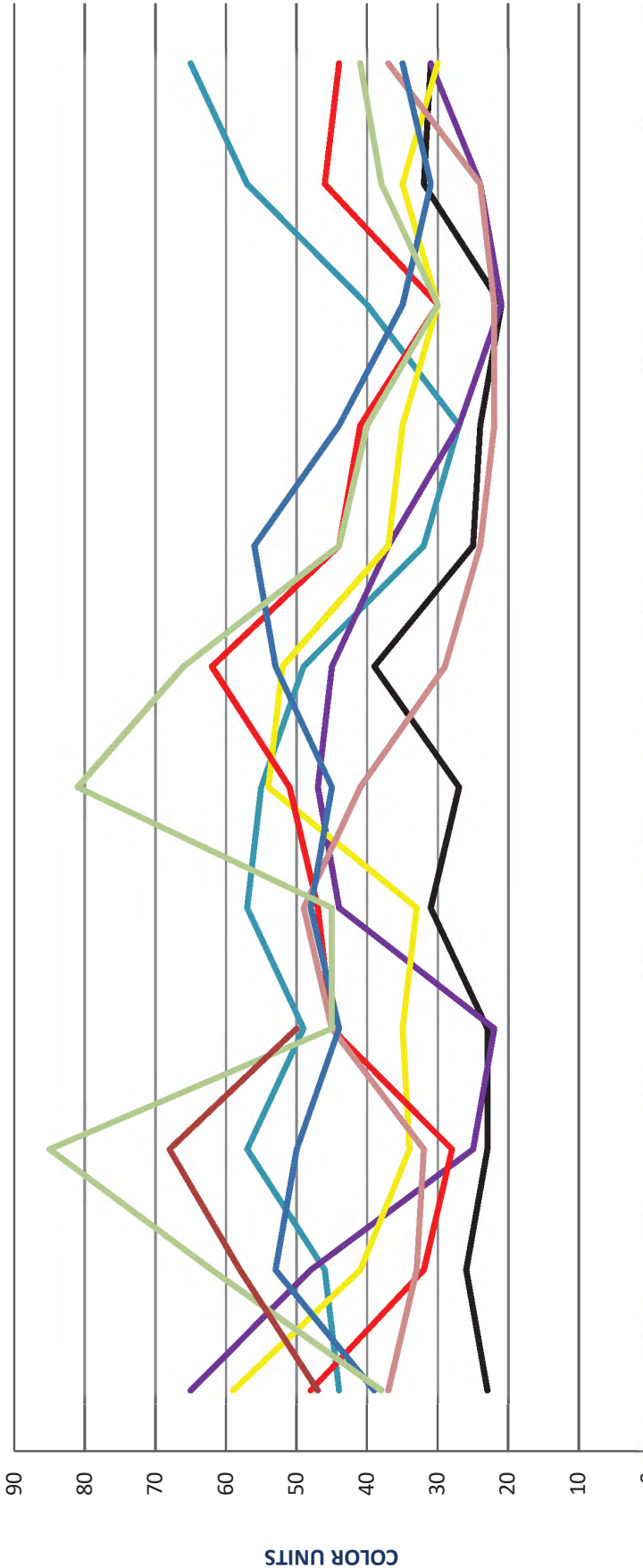


	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
AVG. RAINFALL											
Jan	3.5	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12	1.24
Feb	3.2	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7	2.49	3.51
Mar	4.4	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44	9.28	3.4
Apr	3.9	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65	4.22	
May	3.5	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03	7.32	
Jun	3.6	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93	3.89	
Jul	3.7	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1	4.29	
Aug	3.8	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08	2.83	
Sep	3.7	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62	3.56	
Oct	3	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4	0.87	
Nov	4.6	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83	3.25	
Dec	3.9	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12	7.12	
Total	44.8	30.59	40.18	47.02	41.29	30.5	34.08	35.91	48.86	57.24	

## RAINFALL



# Transfer Pumping NORTH POND WATER QUALITY



# JAMESTOWN WASTEWATER TREATMENT FACILITY

JAMESTOWN WASTEWATER TREATMENT FACILITY, Jamestown RI 02835

Freebody Drive, Jamestown, RI 02835 David Greene, Assistant Superintendent

401-423-7295 Fax: 401-423-7195 Email: douellette@jamestownri.net

Douglas Ouellette

1

Phone:

Superintendent:



## OPERATIONS & MAINTENANCE MONTHLY REPORT APRIL 2025

### **Environmental Compliance (Violations)**

There were no violations for the month of April

### **Complaints**

There were no complaints to report for the month of April.

### **Alarms**

There is one alarm to report for the month of April, this alarm was at pumping station #3 and is directly related to I&I as a result of 2.34" rain on top of an already high water table.

### **Septage**

The facility received 6000 gallons of septage for the month.

### **Sludge Production**

The facility processed 25,500 gallons of sludge in April through Wastewater Services Inc.

### **Maintenance Management**

The Crew completed 76 work orders for April.



## TREATMENT PLANT

### Influent Totals Lbs.

#### TSS

Total	6,133.29
High	746.40
Low	306.19
Average	462.36

#### BOD

Total	5,940.04
High	934.65
Low	292.12
Average	450.80

### Effluent Totals

#### LOADING Lbs

TSS		Permit Limits
Daily Max	16.17	304
Low	5.75	
Average	11.30	183

BOD		Permit Limits
Daily Max	10.51	304
Low	4.95	
Average	7.76	183

### CONCENTRATION

Percent TSS Removal		Permit Limits
Percent Removed	97.7%	85%
Percent BOD Removal		
Percent Removed	100.0%	85%

BOD Concentration mg/L		Permit Limits
Monthly Average	0	30 mg/L
Weekly Average	0	45 mg/L
Daily Max	0	50 mg/L

TSS Concentration mg/L		Permit Limits
Monthly Average	3	30 mg/L
Weekly Average	3.44	45 mg/L
Daily Max	3.76	50 mg/L



## Collection System

30 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

## Energy Use

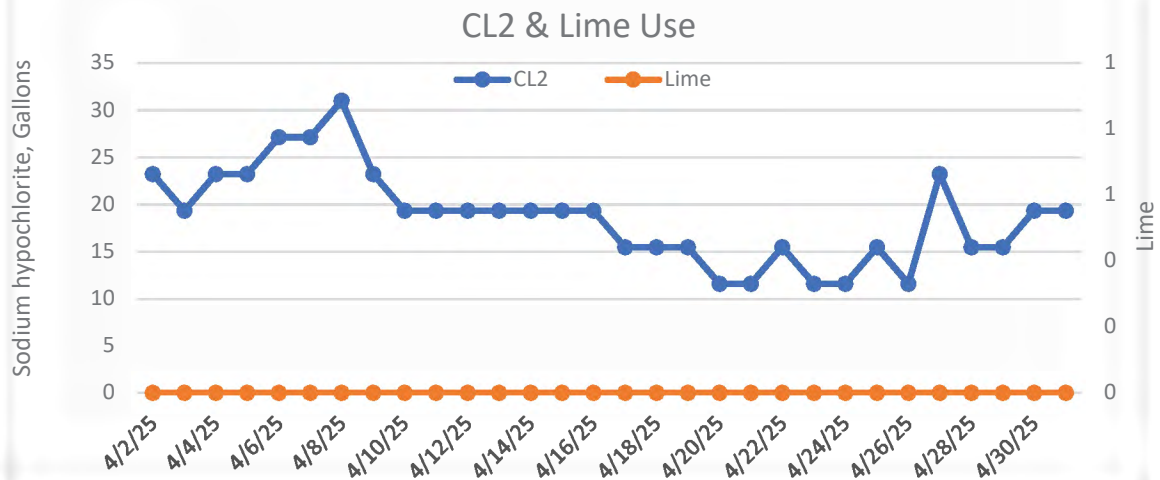
Energy use at the plant for the month was: 18,598 KWH

## Precipitation

Precipitation measured in at 4.22"

## Chemical Use

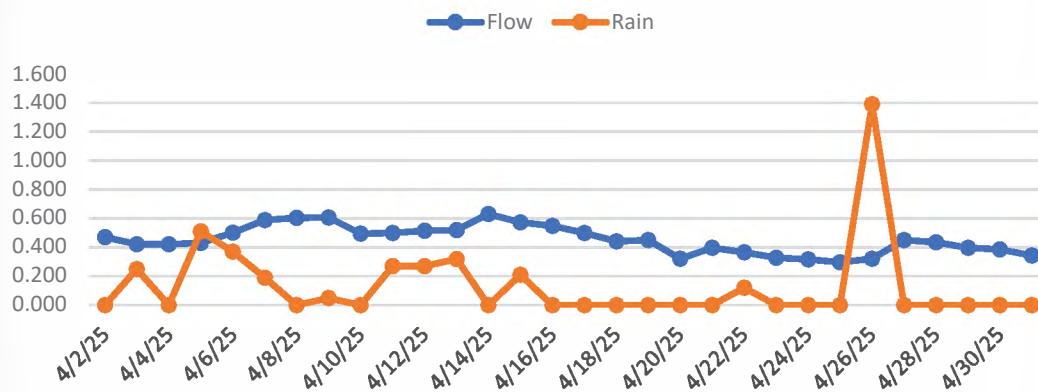
The facility used 635.5 gallons of Sodium hypochlorite and 850 pounds of lime for process control.



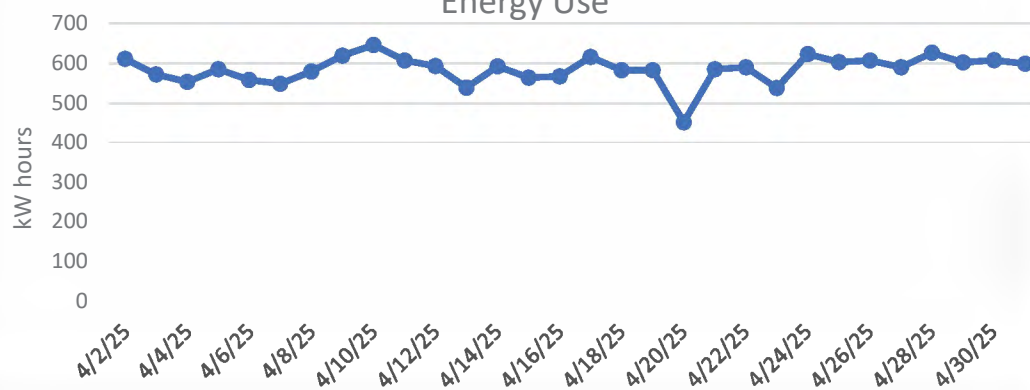
### FLOWS

FLOW MGD		Permit Limits
Maximum	0.63	
Minium	0.297	
Monthly Average	0.4569	0.73
Total	13.71	

#### Flow & Rain



#### Energy Use



**Notable Events:**

During the month of April facility staff were able to maintain permit compliance in spite of the elevated flows due to excessive I&I from 4.22" of rain. There are also no SSOs to report for any of this springs rain events to date. Staff received Platinum award and the Safety Award from Rhode Island Clean Water Association (RICWA) on May 9th, 202 at their annual awards banquet.



## **Town of Jamestown**

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



**Christina D. Collins**  
Finance Director

### **MEMORANDUM**

**TO:** Edward A. Mello, Town Administrator

**FROM:** Christina D. Collins, Finance Director

**DATE:** June 12, 2025

**SUBJECT:** Budget to Actual- Water & Sewer Funds

Attached is the Budget to Actual report for the Fiscal Year 2025. The report contains the expenses that have been paid through May 31, 2025.

Please do not hesitate to contact me with any questions or concerns.

# Budget vs Actual - Water

## TOWN OF JAMESTOWN, RI

### For 5/31/2025

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	30,033.00	3,465.27	29,448.63	584.37	98.05
2102 7000 70102 00 Salary- Accounting	50,745.00	5,193.38	48,647.26	2,097.74	95.87
2102 7000 70103 00 Salary - Treatment Plant Operator	91,991.00	0.00	0.00	91,991.00	0.00
2102 7000 70104 00 Ass't Plant Operator w/longevity	76,528.00	9,907.20	90,941.65	(14,413.65)	118.83
2102 7000 70105 00 Salary - Plant Operator	73,192.00	7,893.60	63,621.32	9,570.68	86.92
2102 7000 70339 00 License Yrly	1,800.00	0.00	0.00	1,800.00	0.00
2102 7000 70501 00 Water - Charge Backs	0.00	139.52	139.52	(139.52)	0.00
2102 7000 70513 00 Treatment Plant Operator - OT	15,000.00	0.00	0.00	15,000.00	0.00
2102 7000 70514 00 Ass't Treatment Plant Operator OT	15,000.00	3,377.69	29,981.57	(14,981.57)	199.88
2102 7000 70515 00 Plant Operator- OT	10,000.00	271.35	5,945.72	4,054.28	59.46
<b>7000 Salaries</b>	<b>364,289.00</b>	<b>30,248.01</b>	<b>268,725.67</b>	<b>95,563.33</b>	<b>73.77</b>
2102 7001 70900 00 SOCIAL SECURITY TAX	27,730.00	1,943.31	18,136.27	9,593.73	65.40
2102 7001 70901 00 Blue Cross/Delta Dental	37,000.00	2,764.96	21,375.31	15,624.69	57.77
2102 7001 70902 00 Worker's Compensation	10,000.00	0.00	0.00	10,000.00	0.00
2102 7001 70903 00 Retirement System	26,750.00	2,391.00	30,576.25	(3,826.25)	114.30
2102 7001 70906 00 Life Insurance	670.00	38.70	425.70	244.30	63.54
2102 7001 70910 00 Clothing	1,500.00	0.00	739.99	760.01	49.33
<b>7001 Benefits</b>	<b>103,650.00</b>	<b>7,137.97</b>	<b>71,253.52</b>	<b>32,396.48</b>	<b>68.74</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>467,939.00</b>	<b>37,385.98</b>	<b>339,979.19</b>	<b>127,959.81</b>	<b>72.65</b>
2102 7005 70601 00 Maintenance	6,500.00	0.00	0.00	6,500.00	0.00
2102 7005 70606 00 ALARM LINES	4,000.00	492.59	4,481.44	(481.44)	112.04
<b>7005 Reservoirs/Rights of Way</b>	<b>10,500.00</b>	<b>492.59</b>	<b>4,481.44</b>	<b>6,018.56</b>	<b>42.68</b>
2102 7006 70601 00 Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
2102 7006 70636 00 Wells- Electricity	12,000.00	1,378.36	12,542.86	(542.86)	104.52
<b>7006 Wells</b>	<b>13,000.00</b>	<b>1,378.36</b>	<b>12,542.86</b>	<b>457.14</b>	<b>96.48</b>
2102 7010 70008 00 Lab Supplies - Water	15,000.00	161.46	4,405.93	10,594.07	29.37
2102 7010 70201 00 Consultant	100,000.00	48,440.39	169,240.64	(69,240.64)	169.24
2102 7010 70631 00 Chemicals	65,000.00	3,341.52	34,202.64	30,797.36	52.62
2102 7010 70632 00 Heat	18,000.00	174.22	18,078.15	(78.15)	100.43
2102 7010 70633 00 Equip. Maintenance	60,000.00	4,391.30	47,725.73	12,274.27	79.54
2102 7010 70634 00 Professional Services	30,000.00	2,993.00	44,959.80	(14,959.80)	149.87
2102 7010 70635 00 Telephone	3,000.00	119.20	915.24	2,084.76	30.51
2102 7010 70636 00 Pumpout- Electricity	55,000.00	5,332.37	53,202.86	1,797.14	96.73
2102 7010 70637 00 Bldg Maint	10,000.00	613.50	6,628.06	3,371.94	66.28
2102 7010 70638 00 State Testing	12,000.00	482.25	11,767.55	232.45	98.06
2102 7010 70639 00 License Fees	6,000.00	2,359.50	3,559.50	2,440.50	59.33
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	3,500.00	0.00	2,500.00	1,000.00	71.43
2102 7010 70645 00 WATER SLUDGE DISPOSAL	28,000.00	3,914.24	19,319.27	8,680.73	69.00
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>405,500.00</b>	<b>72,322.95</b>	<b>416,505.37</b>	<b>(11,005.37)</b>	<b>102.71</b>
2102 7011 70636 00 South Pond- Electricity	6,000.00	1,001.19	3,025.10	2,974.90	50.42
2102 7011 70637 00 South Pond Transfer Pump	4,000.00	0.00	0.00	4,000.00	0.00
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>10,000.00</b>	<b>1,001.19</b>	<b>3,025.10</b>	<b>6,974.90</b>	<b>30.25</b>
2102 7012 70636 00 Water Tower- Electricity	2,000.00	247.68	1,585.22	414.78	79.26
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
<b>7012 Water Tower</b>	<b>2,500.00</b>	<b>247.68</b>	<b>1,585.22</b>	<b>914.78</b>	<b>63.41</b>
2102 7013 70644 00 Vehicles Gas & Oil	2,000.00	0.00	1,332.73	667.27	66.64
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	1,116.39	2,883.61	27.91
<b>7013 Vehicles</b>	<b>6,000.00</b>	<b>0.00</b>	<b>2,449.12</b>	<b>3,550.88</b>	<b>40.82</b>
2102 7020 70651 00 Clamps	2,000.00	0.00	232.86	1,767.14	11.64
2102 7020 70652 00 Pipe	6,000.00	0.00	17,538.60	(11,538.60)	292.31
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	1,135.00	865.00	56.75
<b>7020 Maintenance &amp; Laterials</b>	<b>10,000.00</b>	<b>0.00</b>	<b>18,906.46</b>	<b>(8,906.46)</b>	<b>189.06</b>
2102 7030 70661 00 Service Repairs	10,000.00	233.40	6,344.13	3,655.87	63.44
2102 7030 70663 00 New Services	6,000.00	0.00	0.00	6,000.00	0.00
<b>7030 Water Division Services</b>	<b>16,000.00</b>	<b>233.40</b>	<b>6,344.13</b>	<b>9,655.87</b>	<b>39.65</b>
2102 7040 70672 00 Supplies/Expenses	18,000.00	3,316.20	26,795.16	(8,795.16)	148.86
<b>7040 Meters</b>	<b>18,000.00</b>	<b>3,316.20</b>	<b>26,795.16</b>	<b>(8,795.16)</b>	<b>148.86</b>
2102 7050 70681 00 Hydrants- Maintenance	8,500.00	4,769.64	4,769.64	3,730.36	56.11

**Budget vs Actual - Water**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2025**

	<u>Annual Budget</u>	<u>P-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>7050 Hydrants</b>	<b>8,500.00</b>	<b>4,769.64</b>	<b>4,769.64</b>	<b>3,730.36</b>	<b>56.11</b>
2102 7060 70923 00 Billing	6,500.00	0.00	6,467.72	32.28	99.50
2102 7060 70924 00 Insurance	15,000.00	0.00	15,000.00	0.00	100.00
2102 7060 70925 00 Audit	3,000.00	0.00	0.00	3,000.00	0.00
2102 7060 70926 00 Supplies	8,000.00	2,210.63	13,361.78	(5,361.78)	167.02
<b>7060 Administration</b>	<b>32,500.00</b>	<b>2,210.63</b>	<b>34,829.50</b>	<b>(2,329.50)</b>	<b>107.17</b>
2102 7070 70300 00 Water Debt	490,000.00	0.00	0.00	490,000.00	0.00
2102 7070 70940 00 Interest	79,156.00	0.00	102,799.30	(23,643.30)	129.87
<b>7070 Debt Service</b>	<b>569,156.00</b>	<b>0.00</b>	<b>102,799.30</b>	<b>466,356.70</b>	<b>18.06</b>
2102 7080 70000 00 Water Filters	0.00	0.00	3,025.61	(3,025.61)	0.00
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
<b>7080 Capital</b>	<b>100,000.00</b>	<b>0.00</b>	<b>3,025.61</b>	<b>96,974.39</b>	<b>3.03</b>
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	26,831.67	(26,831.67)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	29,280.23	(29,280.23)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	0.00	8,400.00	(8,400.00)	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>64,511.90</b>	<b>(64,511.90)</b>	<b>0.00</b>
 <b>Total Expenses</b>	 <b>1,669,595.00</b>	 <b>123,358.62</b>	 <b>1,042,550.00</b>	 <b>627,045.00</b>	 <b>62.44</b>

**Budget vs Actual - Sewer**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2025**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	30,033.00	3,465.27	29,448.63	584.37	98.05
2103 7000 70101 00 Salary- Superintendent	92,739.00	9,907.20	86,079.13	6,659.87	92.82
2103 7000 70102 00 Salary, Clerical	50,745.00	5,193.38	48,647.26	2,097.74	95.87
2103 7000 70103 00 Salaries, Ass't Superintendent	82,650.00	8,829.60	87,169.57	(4,519.57)	105.47
2103 7000 70104 00 Salaries- Plant Operator	73,887.00	7,893.62	63,136.03	10,750.97	85.45
2103 7000 70335 00 License- Contractual	1,800.00	0.00	1,800.00	0.00	100.00
2103 7000 70336 00 Clothing	1,500.00	0.00	1,433.31	66.69	95.55
2103 7000 70511 00 Wastewater Superintendent - OT	14,000.00	1,337.70	14,165.90	(165.90)	101.19
2103 7000 70513 00 Ass't Superintendent - OT	14,000.00	1,907.52	11,908.08	2,091.92	85.06
2103 7000 70514 00 Plant Operator - OT	13,000.00	426.24	4,475.52	8,524.48	34.43
2103 7000 70900 00 Social Security Tax	28,386.00	2,600.12	23,286.34	5,099.66	82.03
2103 7000 70901 00 Blue Cross/Delta Dental	51,602.00	4,223.67	39,662.29	11,939.71	76.86
2103 7000 70902 00 Worker'S Compensation	8,000.00	0.00	0.00	8,000.00	0.00
2103 7000 70903 00 Retirement System	38,250.00	3,311.96	37,505.54	744.46	98.05
2103 7000 70906 00 Life Insurance	695.00	58.05	638.55	56.45	91.88
<b>7000 Salaries</b>	<b>501,287.00</b>	<b>49,154.33</b>	<b>449,356.15</b>	<b>51,930.85</b>	<b>89.64</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>501,287.00</b>	<b>49,154.33</b>	<b>449,356.15</b>	<b>51,930.85</b>	<b>89.64</b>
2103 7002 70001 00 Power- Electricity	55,000.00	4,745.92	44,244.09	10,755.91	80.44
2103 7002 70002 00 Chemicals	5,000.00	0.00	0.00	5,000.00	0.00
2103 7002 70003 00 Heat	15,000.00	756.54	10,049.66	4,950.34	67.00
2103 7002 70004 00 Water	3,000.00	0.00	1,704.87	1,295.13	56.83
2103 7002 70005 00 Chlorine	10,000.00	0.00	6,877.41	3,122.59	68.77
2103 7002 70006 00 Equipment Maintenance	45,000.00	2,959.59	31,148.59	13,851.41	69.22
2103 7002 70007 00 Misc. Supplies, Office, Cleani	10,000.00	1,055.11	8,257.92	1,742.08	82.58
2103 7002 70008 00 Lab Supplies	4,000.00	197.00	2,273.10	1,726.90	56.83
2103 7002 70009 00 Telephone	1,000.00	86.32	441.32	558.68	44.13
2103 7002 70010 00 Alarm Line- N.E.T.	7,500.00	608.65	6,423.03	1,076.97	85.64
2103 7002 70011 00 Sludge Composting	50,000.00	4,966.77	52,220.51	(2,220.51)	104.44
2103 7002 70012 00 Truck Operation & Maintenance	2,000.00	0.00	626.64	1,373.36	31.33
2103 7002 70013 00 Gas- Truck	3,500.00	0.00	1,630.73	1,869.27	46.59
2103 7002 70014 00 State Mandated Testing	40,000.00	5,740.00	44,246.14	(4,246.14)	110.62
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	325.00	675.00	32.50
2103 7002 70600 00 Professional Services	3,000.00	0.00	1,426.25	1,573.75	47.54
<b>7002 Wastewater Treatment Facility</b>	<b>257,500.00</b>	<b>21,115.90</b>	<b>211,895.26</b>	<b>45,604.74</b>	<b>82.29</b>
2103 7003 70017 00 Pumping Station #3	6,000.00	552.22	4,396.91	1,603.09	73.28
2103 7003 70018 00 Pumping Station #1	35,000.00	3,176.99	24,735.37	10,264.63	70.67
2103 7003 70019 00 Pumping Station #2	17,000.00	2,005.54	13,191.32	3,808.68	77.60
2103 7003 70020 00 Pumping Station #4	1,000.00	85.29	702.46	297.54	70.25
<b>7003 Pumping Stations</b>	<b>59,000.00</b>	<b>5,820.04</b>	<b>43,026.06</b>	<b>15,973.94</b>	<b>72.93</b>
2103 7004 70598 00 Equipment Insurance	10,000.00	0.00	10,000.00	0.00	100.00
<b>7004 Insurance</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100.00</b>
2103 7005 70021 00 Maintenance Sewer Mains	12,000.00	0.00	3,570.00	8,430.00	29.75
2103 7005 70504 00 Payment Of Principal - Town	8,004.00	0.00	0.00	8,004.00	0.00
2103 7005 70605 00 Interest Payments	37,875.00	0.00	5,024.56	32,850.44	13.27
<b>7005 Sanitary Sewers, Laterals &amp; Mains</b>	<b>57,879.00</b>	<b>0.00</b>	<b>8,594.56</b>	<b>49,284.44</b>	<b>14.85</b>
2103 7081 70801 00 Waste Water Improvment FY24	80,000.00	0.00	50,168.50	29,831.50	62.71
<b>7081 Capital Improvements</b>	<b>80,000.00</b>	<b>0.00</b>	<b>50,168.50</b>	<b>29,831.50</b>	<b>62.71</b>
2103 7082 71000 00 Sewer Capital - Improvements -0088	0.00	0.00	26,226.00	(26,226.00)	0.00
2103 7082 71001 00 Sewer Capital - Facility Design - 1423	0.00	89,250.00	255,000.00	(255,000.00)	0.00
2103 7082 71002 00 Sewer Capital - Pump Design - 1425	0.00	29,400.00	85,174.00	(85,174.00)	0.00
2103 7082 71003 00 Sewer Capital - Collection Design - 0260	0.00	90,766.45	96,016.45	(96,016.45)	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>209,416.45</b>	<b>462,416.45</b>	<b>(462,416.45)</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>965,666.00</b>	<b>285,506.72</b>	<b>1,235,456.98</b>	<b>(269,790.98)</b>	<b>127.94</b>



**Town of  
Jamestown, Rhode Island**

---

PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** June 11, 2025

**To:** Board of Water and Sewer Commissioners

**From:** Michael Gray  
Public Works Director

**RE:** Water Connection Applications  
East Shore Road

---

We have received 4 applications for new water services for properties located in the Rural Water District on East Shore Road:

1. Ann and Donald Muir, 44 East Shore Road, Plat 7 Lot 73
2. Marcia Gallucci, 52 East Shore Road, Plat 7 Lot 98
3. Stephen and Karen Murphy, 56 East Shore Road, Plat 7 Lot 85
4. Stephen Murphy, 66 East Shore Road, Plat 7 Lot 162

I have attached a figure showing the location of the four lots and the limits of the watermain extension in East Shore Road and Sea View Avenue. Seven lots have been approved for connection to the watermain extension in accordance with the settlement agreements with the Town. I have reviewed plans for the extension and the work to install the new watermain is tentatively scheduled to begin this month.

I am recommending approval of the four applications for water service connection which is consistent with past actions by the Commission for properties in the Rural Water District that have frontage on a watermain. All four lots will have frontage on the new watermain that will be installed in East Shore Road as shown.

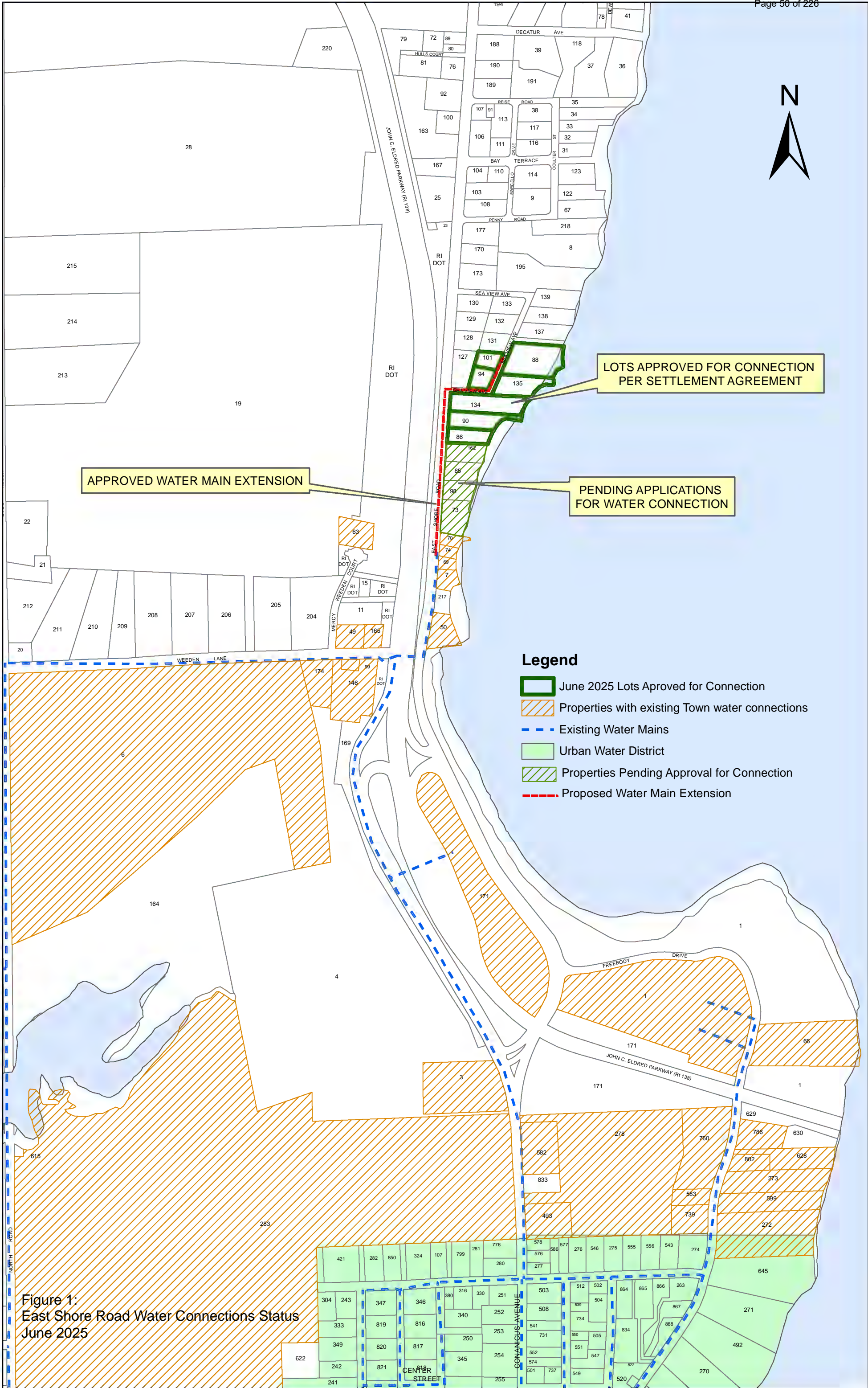


Figure 1:  
East Shore Road Water Connections Status  
June 2025

**Board of  
Water and Sewer Commissioners**  
TOWN OF JAMESTOWN, RHODE ISLAND 02835

RECEIVED  
Page 51 of 226

MAY 20 2025  
@ 10 42am DJ  
Town of Jamestown

**APPLICATION FOR UTILITY SERVICE CONNECTION**


COMPLETED BY APPLICANT

DATE: 5/6/2025

☒ Rural Water and Sewer District

☐ Urban Water and Sewer District

Applicant:

Email: 

Name: Marcia Gallucci, Trustee  
Robert T. Gallucci Trust 1992

Phone: 

Address: 52 E Shore Rd

Plat: 7 Lot: 98

Jamestown, RI

Zoning District: R40

02835

Type of Service Being Requested:

Water ☒ Sewer ☐

Use: Residential  
(single family) ☒

(multi family) ☐

Commercial ☐

Number of Units ☐

Other ☐

Plans Required Yes ☐ No ☐ (For Office Use Only-to be checked by the Public Works Director)

New Building ☐

Existing Building ☐

Existing Well ☐

Existing ISDS ☐

Does applicant own contiguous land? Yes ☐ No ☐

Estimated water usage 160 gallons per day

**ALL NOTE:** Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing



or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

Please provide a written description and plans addressing Sections 13A, 13B, 14A, 14B (Applications and Transfers) required in the Rules and Regulations of the Board of Water Commissioner. All plans when required by the Director of Public Works Director, must be received a minimum of two weeks prior to the application being placed on the agenda. Any questions concerning the rules and regulations, please call the Pubic Works Director, Mike Gray at 423-7225.

I am requesting approval of a connection to the municipal water line passing my home at 52 E Shore Rd, conditional on the line being installed and approved.

My husband passed away last year and I live alone. Based on how potential water usage is calculated, it appears that my home would take 160 gallons per day. (2 bedrooms x 2 people/bedroom x 40 gallons per person). However, I am the only resident in the home. My usage would be realistically closer to 40 gallons per day. I am requesting connection approval to comfortably continue to live in my home. Thank you for your consideration, in advance.

*Rec'd \$49.00 check #174001*  
☒ --\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7(a))  
 This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000 for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: 5/6/2025

Applicants Signature: Marcia Gallucci

Owners Signature: Marcia Gallucci Trustee

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information     X    

Race/National Origin: American Indian or Alaskan Native

\_\_\_\_\_

Asian or Pacific Island

\_\_\_\_\_

White, not of Hispanic origin

\_\_\_\_\_

Black, not of Hispanic origin

\_\_\_\_\_

Hispanic origin

\_\_\_\_\_

Other (specify)

\_\_\_\_\_

Sex:

Female

\_\_\_\_\_

Male

\_\_\_\_\_

**COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS**

Location of nearest water main \_\_\_\_\_

sewer main \_\_\_\_\_

Location of nearest fire hydrant \_\_\_\_\_

Size of water main \_\_\_\_\_

Type and condition of main \_\_\_\_\_

Water pressure at applicants location \_\_\_\_\_

Estimated water usage \_\_\_\_\_

New construction \_\_\_\_\_

Retrofit \_\_\_\_\_

Compliant with water saving devices \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Signature/Title \_\_\_\_\_

**COMPLETED BY PLANNING DEPARTMENT**

Review for Applications: Plat 7 Lots 73, 85, 98, 162

Is request consistent with Comprehensive Community Plan? Please explain

All four of the proposed applications are located in Jamestown's Rural Water District. Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows: The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

**Public Services and Facilities Element**

**Goal #1** : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

**Goal #2**: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

**Policy #4**: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain:

All of the application parcels listed below are existing lots of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) and all are existing non-conforming lots by size. Based upon the size and the Dimensional Regulations listed in Table 6-2 of the Zoning Ordinance, none of these lots are subdividable.

Plat 7 Lot 73 - .56 acres (24,495 sf)

Plat 7 Lot 85 - .5 acres (21,780 sf)

Plat 7 Lot 98 - .916 acres (39,914 sf)

Plat 7 Lot 162 - .5 acres (21,780 sf)

4 Applications - Plat 7 Lots 73, 85, 98, 162  
June 11, 2025  
Page 2 of 2

Date June 11, 2025 Signature/Title *Lisa W. Bryer*, AICP, Town Planner

Water-Sewer Applications/ 4-Apps-EShoreRd-2025-Plat \_7\_Lots\_73-85-98-162



**COMPLETED BY FIRE CHIEF**

Request will or will not reduce the level of fire protection of the community? Please explain \_\_\_\_\_

*Request will not reduce fire protection.*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fire Hydrants required? Yes \_\_\_\_\_ No ☒

Date *5/23/20*

Signature/Title *Chief J*

**Board of  
Water and Sewer Commissioners**  
TOWN OF JAMESTOWN, RHODE ISLAND 02835


**APPLICATION FOR UTILITY SERVICE CONNECTION**



COMPLETED BY APPLICANT

DATE: 5/20/25☒ Rural Water and Sewer District☐ Urban Water and Sewer DistrictLocation: 44 East Shore Rd

Applicant:

Name: Ann & Donald Muir  
TrusteesAddress: PO Box 2972Woburn, MA 01888Email: 

P

Plat: 7 Lot: 73Zoning District: R40

Type of Service Being Requested:

Water ☒ Sewer ☐Use: Residential  
(single family) ☒(multi family) ☐Commercial ☐Number of Units ☐Other ☐Plans Required Yes ☐ No ☐ (For Office Use Only-to be checked by the Public Works Director)New Building ☐Existing Building ☒Existing Well ☐Existing ISDS ☐

Does applicant own contiguous land?

Yes ☐ No ☐Estimated water usage 3 BEDROOMS x 2 PEOPLE x 40 GAL/PER/DAY  
240 GALLONS/DAY

**ALL NOTE:** Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing

or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting. Page 59 of 226

Please provide a written description and plans addressing Sections 13A, 13B, 14A, 14B (Applications and Transfers) required in the Rules and Regulations of the Board of Water Commissioner. All plans when required by the Director of Public Works Director, must be received a minimum of two weeks prior to the application being placed on the agenda. Any questions concerning the rules and regulations, please call the Pubic Works Director, Mike Gray at 423-7225.

Requesting a connection to the new water main that is currently being installed on East Shore Road.

Received \$4900 check #4850

[X]--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7(a) This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000 for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: 5/5/25

Applicants Signature: [Signature]

Owners Signature: [Signature]

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information \_\_\_\_\_

Race/National Origin: American Indian or Alaskan Native \_\_\_\_\_

Asian or Pacific Island \_\_\_\_\_

White, not of Hispanic origin ☒ \_\_\_\_\_

Black, not of Hispanic origin \_\_\_\_\_

Hispanic origin \_\_\_\_\_

Other (specify) \_\_\_\_\_

Sex:

Female \_\_\_\_\_

Male \_\_\_\_\_

**COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS**

Location of nearest water main \_\_\_\_\_

sewer main \_\_\_\_\_

Location of nearest fire hydrant \_\_\_\_\_

Size of water main \_\_\_\_\_

Type and condition of main \_\_\_\_\_

Water pressure at applicants location \_\_\_\_\_

Estimated water usage \_\_\_\_\_

New construction \_\_\_\_\_

Retrofit \_\_\_\_\_

Compliant with water saving devices \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Signature/Title \_\_\_\_\_

**COMPLETED BY PLANNING DEPARTMENT**

Review for Applications: Plat 7 Lots 73, 85, 98, 162

Is request consistent with Comprehensive Community Plan? Please explain

All four of the proposed applications are located in Jamestown's Rural Water District. Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows: The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

**Public Services and Facilities Element**

**Goal #1** : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

**Goal #2**: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

**Policy #4**: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain:

All of the application parcels listed below are existing lots of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) and all are existing non-conforming lots by size. Based upon the size and the Dimensional Regulations listed in Table 6-2 of the Zoning Ordinance, none of these lots are subdividable.

Plat 7 Lot 73 - .56 acres (24,495 sf)

Plat 7 Lot 85 - .5 acres (21,780 sf)

Plat 7 Lot 98 - .916 acres (39,914 sf)

Plat 7 Lot 162 - .5 acres (21,780 sf)

4 Applications - Plat 7 Lots 73, 85, 98, 162  
June 11, 2025  
Page 2 of 2

Date June 11, 2025 Signature/Title *Lisa W. Bryer*, AICP, Town Planner

Water-Sewer Applications/ 4-Apps-EShoreRd-2025-Plat \_7\_Lots\_73-85-98-162



**COMPLETED BY FIRE CHIEF**

Request will or will not reduce the level of fire protection of the community? Please explain \_\_\_\_\_

Request will not reduce level of fire protection.

Fire Hydrants required? Yes \_\_\_\_\_ No ☒ \_\_\_\_\_

Date 5/23/16

Signature/Title Chief HFI



**Board of  
Water and Sewer Commissioners**  
TOWN OF JAMESTOWN, RHODE ISLAND 02835

**APPLICATION FOR UTILITY SERVICE CONNECTION**

COMPLETED BY APPLICANT

DATE: May 14, 2025

☒ Rural Water and Sewer District

☐ Urban Water and Sewer District

Applicant: Stephen I Murphy, Trustee  
Name: Ira E Murphy Trust 2023  
Fae T Murphy Trust 2023

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: 66 East Shore Road  
Jamestown, RI  
02835

Plat: 7 Lot: 162

Zoning District: R40

Type of Service Being Requested:

Water ☒ Sewer ☐

Use: Residential  
(single family) ☒

(multi family) \_\_\_\_\_

Commercial \_\_\_\_\_

Number of Units \_\_\_\_\_

Other \_\_\_\_\_

Plans Required Yes ☐ No ☐ (For Office Use Only-to be checked by the Public Works Director)

New Building \_\_\_\_\_

Existing Building \_\_\_\_\_

Existing Well \_\_\_\_\_

Existing ISDS \_\_\_\_\_

Does applicant own contiguous land?

Yes ☐ No ☐

Estimated water usage 1 Bedroom. 240 GPD

**ALL NOTE:** Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing

or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

Please provide a written description and plans addressing Sections 13A, 13B, 14A, 14B (Applications and Transfers) required in the Rules and Regulations of the Board of Water Commissioner. All plans when required by the Director of Public Works Director, must be received a minimum of two weeks prior to the application being placed on the agenda. Any questions concerning the rules and regulations, please call the Pubic Works Director, Mike Gray at 423-7225.

I, Stephen I Murphy, as the Trustee to my parents' estate, am requesting the approval of a connection, conditional of the waterline that will be passing their home being installed and approved, to service their home with municipal water.

My parents' home is located at 66 East Shore Road, and it is 3 bedrooms. however they only have 2 household members. Anticipated usage is no more than 40 gallons per person, or 80 gallons per day.

*Received check #8045 in the amount of \$49.00*  
 [✓]--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7(a))  
 This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000 for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: *May 14, 2021*

Applicants Signature: *Stephen I Murphy*

Owners Signature: *Joe E Murphy*

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information\_\_\_\_\_

Race/National Origin: American Indian or Alaskan Native \_\_\_\_\_

Asian or Pacific Island \_\_\_\_\_

White, not of Hispanic origin \_\_\_\_\_ ✓

Black, not of Hispanic origin \_\_\_\_\_

Hispanic origin \_\_\_\_\_

Other (specify) \_\_\_\_\_

Sex:

Female \_\_\_\_\_

Male \_\_\_\_\_

**COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS**

Location of nearest water main \_\_\_\_\_

sewer main \_\_\_\_\_

Location of nearest fire hydrant \_\_\_\_\_

Size of water main \_\_\_\_\_

Type and condition of main \_\_\_\_\_

Water pressure at applicants location \_\_\_\_\_

Estimated water usage \_\_\_\_\_

New construction \_\_\_\_\_

Retrofit \_\_\_\_\_

Compliant with water saving devices \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Signature/Title \_\_\_\_\_

**COMPLETED BY PLANNING DEPARTMENT**

Review for Applications: Plat 7 Lots 73, 85, 98, 162

Is request consistent with Comprehensive Community Plan? Please explain

All four of the proposed applications are located in Jamestown's Rural Water District. Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows: The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

**Public Services and Facilities Element**

**Goal #1** : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

**Goal #2**: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

**Policy #4**: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain:

All of the application parcels listed below are existing lots of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) and all are existing non-conforming lots by size. Based upon the size and the Dimensional Regulations listed in Table 6-2 of the Zoning Ordinance, none of these lots are subdividable.

Plat 7 Lot 73 - .56 acres (24,495 sf)

Plat 7 Lot 85 - .5 acres (21,780 sf)

Plat 7 Lot 98 - .916 acres (39,914 sf)

Plat 7 Lot 162 - .5 acres (21,780 sf)

Date June 11, 2025 Signature/Title *Lisa W. Bryer*, AICP, Town Planner

Water-Sewer Applications/ 4-Apps-EShoreRd-2025-Plat \_7\_Lots\_73-85-98-162



**COMPLETED BY FIRE CHIEF**

Request will or will not reduce the level of fire protection of the community? Please explain \_\_\_\_\_

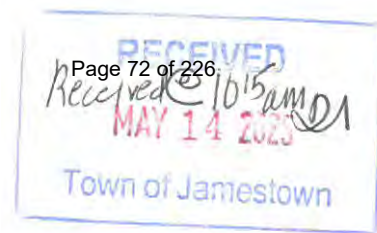
This Request Does NOT Reduce Fire Protection.

Fire Hydrants required? Yes \_\_\_\_\_ No ☒

Date 5/21/25

Signature/Title Chief Howard F. Tye

**Board of  
Water and Sewer Commissioners**  
TOWN OF JAMESTOWN, RHODE ISLAND 02835



**APPLICATION FOR UTILITY SERVICE CONNECTION**

COMPLETED BY APPLICANT

DATE: 5/6/2025

☒ Rural Water and Sewer District

☐ Urban Water and Sewer District

Applicant:

Email:

Name: Stephen I. Murphy & Karen W. Murphy

Phone:

Address: 56 East Shore Road

Plat: 7 Lot: 85

Jamestown, RI

Zoning District: R-40

02835

Type of Service Being Requested:

Water ☒ Sewer ☐

Use: Residential  
(single family) ☒

(multi family) ☐

Commercial ☐

Number of Units ☐

Other ☐

Plans Required Yes ☐ No ☐ (For Office Use Only-to be checked by the Public Works Director)

New Building ☐

Existing Building ☐

Existing Well ☐

Existing ISDS ☐

Does applicant own contiguous land?

Yes ☐ No ☐

Estimated water usage 3 Bedroom, 240 GPD

**ALL NOTE:** Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing

or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

Please provide a written description and plans addressing Sections 13A, 13B, 14A, 14B (Applications and Transfers) required in the Rules and Regulations of the Board of Water Commissioner. All plans when required by the Director of Public Works Director, must be received a minimum of two weeks prior to the application being placed on the agenda. Any questions concerning the rules and regulations, please call the Pubic Works Director, Mike Gray at 423-7225.

We are requesting the approval of a connection, conditional of the waterline that will be passing our home being installed and approved, to service our home with municipal water. Our home is located at 56 East Shore Road, and it is 3 bedrooms, however we only have 2 household members. We anticipate using no more than 40 gallons per person, or 80 gallons per day.

*Received check in the amount of \$49.00*  
 [✓]--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7(a))  
 This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000 for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: May 14, 2025

Applicants Signature: Stephen I Murphy

Owners Signature: Stephen I Murphy

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information \_\_\_\_\_

Race/National Origin: American Indian or Alaskan Native \_\_\_\_\_

Asian or Pacific Island \_\_\_\_\_

White, not of Hispanic origin \_\_\_\_\_

Black, not of Hispanic origin \_\_\_\_\_

Hispanic origin \_\_\_\_\_

Other (specify) \_\_\_\_\_

Sex:

Female \_\_\_\_\_

Male \_\_\_\_\_

**COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS**

Location of nearest water main \_\_\_\_\_

sewer main \_\_\_\_\_

Location of nearest fire hydrant \_\_\_\_\_

Size of water main \_\_\_\_\_

Type and condition of main \_\_\_\_\_

Water pressure at applicants location \_\_\_\_\_

Estimated water usage \_\_\_\_\_

New construction \_\_\_\_\_

Retrofit \_\_\_\_\_

Compliant with water saving devices \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Signature/Title \_\_\_\_\_

**COMPLETED BY PLANNING DEPARTMENT**

Review for Applications: Plat 7 Lots 73, 85, 98, 162

Is request consistent with Comprehensive Community Plan? Please explain

All four of the proposed applications are located in Jamestown's Rural Water District. Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows: The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

**Public Services and Facilities Element**

**Goal #1** : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

**Goal #2**: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

**Policy #4**: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain:

All of the application parcels listed below are existing lots of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) and all are existing non-conforming lots by size. Based upon the size and the Dimensional Regulations listed in Table 6-2 of the Zoning Ordinance, none of these lots are subdividable.

Plat 7 Lot 73 - .56 acres (24,495 sf)

Plat 7 Lot 85 - .5 acres (21,780 sf)

Plat 7 Lot 98 - .916 acres (39,914 sf)

Plat 7 Lot 162 - .5 acres (21,780 sf)

4 Applications - Plat 7 Lots 73, 85, 98, 162  
June 11, 2025  
Page 2 of 2

Date June 11, 2025 Signature/Title *Lisa W. Bryer*, AICP, Town Planner

Water-Sewer Applications/ 4-Apps-EShoreRd-2025-Plat \_7\_ Lots\_ 73-85-98-162



**COMPLETED BY FIRE CHIEF**

Request will or will not reduce the level of fire protection of the community? Please explain

This request does not reduce fire protection

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fire Hydrants required? Yes \_\_\_\_\_ No ☒

Date 5/21/20

Signature/Title Chief Howard F. T. 195

## PUBLIC HEARING NOTICE TOWN OF JAMESTOWN

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

**Section 1.** The Jamestown Code of Ordinances, Chapter 70, Traffic and Vehicles, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown's Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): May 29, 2025

Publication Source: Jamestown Press

Hearing Date: June 16, 2025

Action: \_\_\_\_\_

Certified: \_\_\_\_\_

## Exhibit A

### **Sec. 70-25. - Notice of violation; admission of truth and payment of fines at police station; amounts.**

The owner or operator of a vehicle who is issued a parking ticket indicating that said vehicle has been parked in violation of a provision of this Code relating to traffic shall, within the 14 days specified, pay to the police department such fines as this Code establishes for such offenses, and the police department is hereby designated for the purpose of collecting such parking fines. In the event such offender neglects or refuses to dispose of such charge within the 14-day period, he or she shall be summoned before the Rhode Island Traffic Tribunal for adjudication of such violation and such offender shall be subject to the full penalties provided for violation of this Code.

The fine shall be ~~\$25.00~~ \$35.00 for parking over the posted time, \$85.00 for parking within eight feet of a fire hydrant, \$100.00 for parking within an area designated as handicap parking and \$35.00 for all other offenses.

If an appeal or payment is not made within 30 days, the fine shall be doubled.

Five dollars of every parking fine shall be placed in a segregated account maintained by the finance department. This account shall be maintained exclusively for the purpose of establishing and maintaining municipal parking.

### **Sec. 70-82. - Two-hour parking limit located upon lot 573 plat 8.**

Parking of any vehicle in such lot shall be limited to private passenger cars, pickup trucks, motorcycles and passenger vans, with no vehicle having more than two axles.

No parking for more than ~~two~~ three hours between 10:00 a.m. and 6:00 p.m. No boat trailer parking. No overnight parking.

### **Sec. 70-87. - Prohibited or restricted parking on specified streets.**

*Conanicus Avenue*, no parking for more than ~~two~~ three hours in designated parking area from 10:00 a.m. to 6:00 p.m. on east side from Narragansett Avenue north to "Boat Ramp." No boat trailer parking. No overnight parking.

*Conanicus Avenue*, no parking for more than ~~two~~ three hours from 10:00 a.m. to 6:00 p.m. on east side from Narragansett Avenue south to entry to Ferry Square.

*Conanicus Avenue*, no parking for more than ~~two~~ three hours from 10:00 a.m. to 6:00 p.m. on west side from Narragansett Avenue North to Knowles Court.

*Conanicus Avenue*, no parking for more than ~~two~~ three hours between 10:00 a.m. and 6:00 p.m. on west side from Narragansett Avenue south to Union Street.

*East Ferry Wharf*, no parking on the easterly side and southerly side for more than ~~two~~ three hours between 8:00 a.m. and 6:00 p.m. daily with the exception of two parking spaces at the southwesterly corner of East Ferry Wharf, where there shall be no parking for more than 15 minutes between the hours of 8:00 a.m. and 9:00 p.m. daily, and five parking spaces on the southeasterly corner where there shall be no parking for more than 30 minutes between 8:00 a.m. and 6:00 p.m. daily.

*East Ferry Wharf*, no parking on the westerly side for more than ~~two~~ three hours between 8:00 a.m. and 6:00 p.m. of any day.

*Narragansett Avenue*, no parking for more than ~~two~~ three hours between 10:00 a.m. and 6:00 p.m. on the north side from Coronado Street east to Conanicus Avenue, except as otherwise posted.

*Narragansett Avenue*, no parking for more than ~~two~~ three hours between 10:00 a.m. to 6:00 p.m. on the south side from Clinton Avenue east to Conanicus Avenue, except as otherwise posted.



# TOWN OF JAMESTOWN

Town Clerk's Office  
93 Narragansett Avenue  
Jamestown, RI 02835

## December 1, 2024 - November 30, 2025 Arcade License/ Multi-License Application

Please provide the Town Clerk's office with the following required to be submitted with the application:

- ☐ Copy of floor plan showing machine(s) location      ☐ Retail Sales Tax Permit

Check all that apply:	Fee	# of	Total
<input checked="" type="checkbox"/> Arcade License Fee plus the following:	\$100.00		\$100.00
<input type="checkbox"/> Pool Table Fee, per machine	\$25.00		\$ _____
<input type="checkbox"/> Jukebox Fee, per machine	\$25.00		\$ _____
<input checked="" type="checkbox"/> Mechanical amusement device(s), electronic video game(s): Up to and including five machines, per machine	\$25.00	5	\$ 125.00
<input checked="" type="checkbox"/> Per machine in excess of five machines and not to exceed ten machines	\$50.00	5	\$ 250.00
<input checked="" type="checkbox"/> Holiday License Fee	\$20.00		\$ 22.00
TOTAL DUE			\$ 495.00

Name of Applicant: Conanicut Marine Services Inc.

D/B/A of Business: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Business Address: \_\_\_\_\_

20 Narragansett Ave.

Email Donna@CruiseRI.com

Business Phone: 401-423-7164  
ext. 222

Owner's Name & Address: \_\_\_\_\_

William S. Munger 102 Cole St. Jamestown, RI

Owner's Email: Bme@CruiseRI.com

Owner's Phone: 401-862-2000

Prior arrests and convictions of applicant, if an individual; or any stockholders or officers, if the applicant is a corporation or an association, including the name and addresses of all officers. If yes, explain:

Days of the Week/Hours of Operation: \_\_\_\_\_

Sun. - Sat. 9am - 9pm

Occupancy Capacity: Max 49 People

Place where machine(s) or device(s) are to be displayed or operated. and the business conducted at that place.

20 Narragansett Avenue

Description of machine to be covered by the license, including mechanical features and serial number(s)

	Type of Machine/Name	Description/Mechanical Feature (Pinball, Video, etc.)	Serial Number
1.	Nerf	video / Redemption	Nerf - 2583
2.	Space Raider	Redemption	ASJ4231012002
3.	Cosmic	Crane	BE 22001222-0125
4.	DBL Claw 900	Crane	BE 22000301-0108
5.	Monster Drop	Redemption	115-2401
6.	Big Bass Pro	Redemption	2353/PRO
7.	Typhoon	Video	T2-21-12-00219
8.	Tower of Tickets	Redemption	400
9.	Bean Bag Toss	Redemption	TL17#1001
10.	Air FX	Air Hockey	AF-59132

I hereby certify that the above statements are true to the best of my knowledge and belief.

Applicant Signature(s):

Date: 6/10/25

Date:

Witness of Licensing Board or Notary Public

Date of Witness or Notary Expiration

6/10/25

### Instructions for Applicants

Sec. 6-73. Submission of application; investigation and inspection; denial of license for gambling device; display of license.

- Application for a license shall be submitted annually to the Town Clerk.
- The chief of police and the fire marshal shall investigate the machine or device sought to be licensed, the location wherein it is proposed to be operated and the applicant and report to the Town Council their findings.
- The electrical inspector shall inspect all wiring and connections to the machine, determine if such wiring and connections comply with the electrical code of the town and the state, and shall report to the council his findings.
- The council shall not approve the issuance of a license for any machine or device, which would constitute a gambling device, as defined by G.L. 1956, § 11-19-18, or any other sections of such general laws.
- The licenses granted under this article shall be displayed on each machine, and each and every machine shall be required to be so licensed

All Tax & Water Assessments must be **PAID TO DATE** prior to any Town Council Action. Your application will not be acted upon should payment of these be in arrears.

Please contact the following to schedule inspections and or obtain signatures for the license:

Chief of Police Jamie Campbell [jpcampbell@jamestownri.net](mailto:jpcampbell@jamestownri.net) 401-423-4301

Fire Marshal Kyle Tiexiera [ktiexiera@jamestownfd.com](mailto:ktiexiera@jamestownfd.com)

Building/Zoning Dennis Begin [dbegin@jamestownri.net](mailto:dbegin@jamestownri.net) 423-9803

Electrical Inspector: Jim Melo [jmeloplumbing@hotmail.com](mailto:jmeloplumbing@hotmail.com) 401-423-7221 *Angus MacCall*

Tax Collector Jean Gabriele [jgabriele@jamestownri.net](mailto:jgabriele@jamestownri.net) 423-9807 Water/Sewer Denise Jennings [djennings@jamestownri.net](mailto:djennings@jamestownri.net) 423-9808

Police Chief	<i>[Signature]</i>	6/11/25
Fire Marshal	<i>[Signature]</i>	6/12/25
Building/Zoning Official	<i>[Signature]</i>	6/12/25
Electrical Inspector	<i>[Signature]</i>	
Tax Collector	<i>[Signature]</i>	6/9/25
Water & Sewer Clerk	<i>[Signature]</i>	6/9/25

This application has been GRANTED/DENIED by the Jamestown Town Council at a meeting held on \_\_\_\_\_ from December 1, 2024 to November 30, 2025

Roberta J. Fagan, CMC. Town Clerk

Date Issued

CONANICUT MARINE SERVICES, INC.  
ARCADE EQUIPMENT

	TYPE OF MACHINE/NAME	DESCRIPTION/MECHANICAL FEATURE (Pinball, Video, Etc.)	SERIAL NUMBER
1	NERF	VIDEO/REDEMPTION	NERF-2583
2	SPACE RAIDER	REDEMPTION	A504231012002
3	COSMIC	CRANE	BE22001220-0125
4	DBL ECLAW 900	CRANE	BE22000301-0108
5	MONSTER DROP	REDEMPTION	115-2401
6	BIG BASS PRO	REDEMPTION	2353/PRO
7	TYPHOON	VIDEO	T2-21-12-00219
8	TOWER OF TICKETS	REDEMPTION	400
9	BEAN BAG TOSS	REDEMPTION	TLL17#1001
10	AIR FX	AIR HOCKEY	AF-59132

NOT A PLAYER MACHINE MERCHANDISE REDEMPTION ONLY:

PRIZE HUB	MERCHANDISE MACHINE	257
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State of Rhode Island  
Division of Taxation  
One Capitol Hill  
Providence, RI 02908-5800



Phone: (401) 574-8955  
TTY Via 711  
Fax: (401) 574-8914  
Email: Tax.Excise@tax.ri.gov

CONANICUT MARINE SERVICES D/B/A THE JAMESTOWN FERRY  
20 NARRAGANSETT AVE  
JAMESTOWN, RI 02835-1166

State of Rhode Island  
DIVISION OF TAXATION

RETAIL SALES PERMIT

Valid From: 07/01/2024 to 06/30/2025



ID: 2-0323-3771

ISSUED TO:

CONANICUT MARINE SERVICES D/B/A THE JAMESTOWN  
FERRY  
1 E FERRY WHARF  
JAMESTOWN, RI 02835-1205

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. The ID number, which appears in the upper left-hand corner of this permit is your license number for this place of business. Do not use this number to file returns. Every holder of a Retail Sales Permit issued pursuant to R.I. Gen. Laws § 44-19-1 shall keep complete and accurate records of every sales transaction. These records shall be made available for examination, inspection, and copying by agents of the Division of Taxation as required by R.I. Gen. Laws § 44-19-27 and 280-RICR-20-70-12. The failure to maintain or produce required records can result in the estimated determination of sales tax liabilities based on the best available information, the imposition of penalties and interest, and the revocation of this permit

THIS PERMIT MUST AT ALL  
TIMES BE PROMINENTLY  
DISPLAYED AT THE LOCATION  
FOR WHICH IT IS ISSUED.

NEENA S. SAVAGE  
TAX ADMINISTRATOR



DATE ISSUED: 06/17/2024





## Teller Machines

Prize Hub  
Redemption Machine

## Arcade Games

20 Narragansett Ave.  
Proposed Plan  
Jamestown, R.I. 02835

KEY:



RETAIL SPACE: APPROXIMATELY 2,800 SF.

OFFICE SPACE: APPROXIMATELY 1,100 SF.

ARCADE SPACE: APPROXIMATELY 1,800 SF.

**Julia Gerald,**  
**Architect**  
897 EAST SHORE RD.  
JAMESTOWN, RI  
02835  
TEL (401) 418-0180

# A-1.0



**ENT-25-34**

One-Day Special Event/Entertainment  
License  
Status: Active  
Submitted On: 5/29/2025

**Primary Location**

1050 FORT GETTY ROAD  
Jamestown , RI 02835

**Owner**

TOWN OF JAMESTOWN | FORT GETTY PARK  
93 NARRAGANSETT AVENUE JAMESTOWN , RI 02835

**Applicant**

 connie slick  
 [REDACTED]  
 [REDACTED]  
 jamestown, RI 02835

Event Information

Please select your Event Type(s) from the options below:

Seasonal Event

☐

Art/Craft Show

☐

Parade/Event

☐

Theatre/Film Production

☐

Race

☐

Concert

☐

Miscellaneous Function

☒

Please explain miscellaneous function


Grand Celebration for the Launch of The Jamestown Village Common a 503C organization

Name of Event\* 

TVC Launch Celebration

Location of Event\*

Fort Getty Pavilion

Date(s) of Event\* 

August 13, 2025

Number of Days for Event\*

1

Hours of Event\*


4-7pm

Will the event be held on town property?\*

Yes

Number of People Attending\*

125

Will there be tent(s) at the event?\* 

No tent(s).

Name of Applicant/Business\*

Connie Slick

Mailing Address\*

49 Narragansett Ave, Jamestown, RI 02835

Business Phone #†

[REDACTED]

Email Address\*


[REDACTED]

Contact Person\*

connie Slick

Contact Phone Number\*

[REDACTED]

List the types of entertainment being requested, if applicable 


There will be an acoustic guitar player

Who will the event benefit?\*

town dignitaries, business owners, citizens

Type of Operation\*

Non-Profit

R.I. Show Promoter's Permit Number, per RIGL Sec. 44-19-1 

If the applicant is a Non-Profit organization, is it registered with the State?\*

Yes

Non-Profit ID #\*

[REDACTED]

Number of Vendors/Peddlers\*

0

Any fields below that are not applicable, please enter "N/A" or "Not Applicable" in the text box.

Will you be selling any items at the event?\*

No

What types of items will be sold at the event?\*

nothing will be sold

Will alcohol be provided and/or served at this event?\*

No

Will traffic control be needed?\*

No

Attachments



**Launch Party waive fee.docx**

Launch Party waive fee.docx  
Uploaded by connie slick on Jun 4, 2025 at 9:36 AM



**Certificate of Insurance**

Liability policy - Town of Jamestown.pdf  
Uploaded by connie slick on May 29, 2025 at 11:07 AM

REQUIRED

RECEIVED  
MAY 28, 2025 10:42 AM  
Roberto J. Fadda  
TOWN OF JAMESTOWN TOWN CLERK

05/28/25

Dear Town of Jamestown Clerk,

A 503C organization named The Village Common of RI is looking to host a formal Launch Celebration on August 13, 2025 at Ft Getty's Pavillion from 4-7pm. We will be inviting the town council, businesses, churches, bank employees, etc. from our village along with our 30 volunteers and 19 members, and their families. The Jamestown Village is working hard to help seniors stay in their homes with a little help from us with rides to doctors, errands, home help and friendly visits.

We do not have the funds to pay the rental fees at Ft. Getty so we were hoping to have the fee waived since it is a weeknight when there is less activity at the park. Also it is only a 3 hour window of activity. Since we are a non-profit it is hard to estimate who will attend, but my wish is 125 participants, but that is probably a very high estimate.

Thank you for your consideration!

Connie Slick 

49 Narragansett Ave, Jamestown, RI 02835

Member of the Jamestown Village Common RI Steering Committee, and Volunteer coordinator.



# **Town of Jamestown**

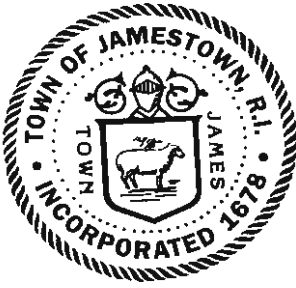
Town Administrator

Page 93 of 226

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello  
Town Administrator

**MEMORANDUM TO: Honorable Town Council**

**FROM: Town Administrator, Edward A. Mello**

**DATE: June 12, 2025**

**SUBJECT: Report for Town Council Meeting June 16, 2025**

**Tour of Conanicut Island Sanctuary-** Chris Powell would like to invite the Town Council for walking tour of the Conanicut Island Sanctuary. (new business)

**Article III. Mechanical or Coin-Operated Devices and Arcades-** At the direction of the Town Council, the staff has developed a proposed revision to the ordinance for consideration to be advertised for a public hearing.







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JAMESTOWN CONSERVATION COMMISSION

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10 May 2025

Jamestown Town Council  
93 Narragansett Ave.  
Jamestown, RI 02835

Dear Town Councilors,  
On behalf of the Jamestown Conservation Commission I would like to invite you to a guided trail walk in the Conanicut Island Sanctuary on National Trails Day. Saturday, June 7 at 8 AM.

The Town purchased this property in 1989 with a grant from the Rhode Island Open Space Program.

As Trail Steward for the Conservation Commission I would like you to experience this beautiful property and show you what habitat management and trail improvements have been done in the Sanctuary to enhance its' use by both wildlife and people. The loop trail is about a mile long, with three observation areas looking over the Round Swamp and Great Creek. Walking is easy, but wear appropriate shoes. The walk will take about an hour or two depending upon your interests.

Hope to see you on June 7th.

Chris Powell  
Jamestown Conservation Commission Trail Steward

cc: Jamestown Conservation Commission



**CONANICUT MARINE SERVICES, INC.,  
JAMESTOWN NEWPORT FERRY**

**PROPOSAL FOR  
TERMINAL IMPROVEMENTS  
USING FHA/RI DOT FERRY FUNDS**

**FERRY TERMINAL  
1 E. FERRY WHARF  
JAMESTOWN, RI 02835**

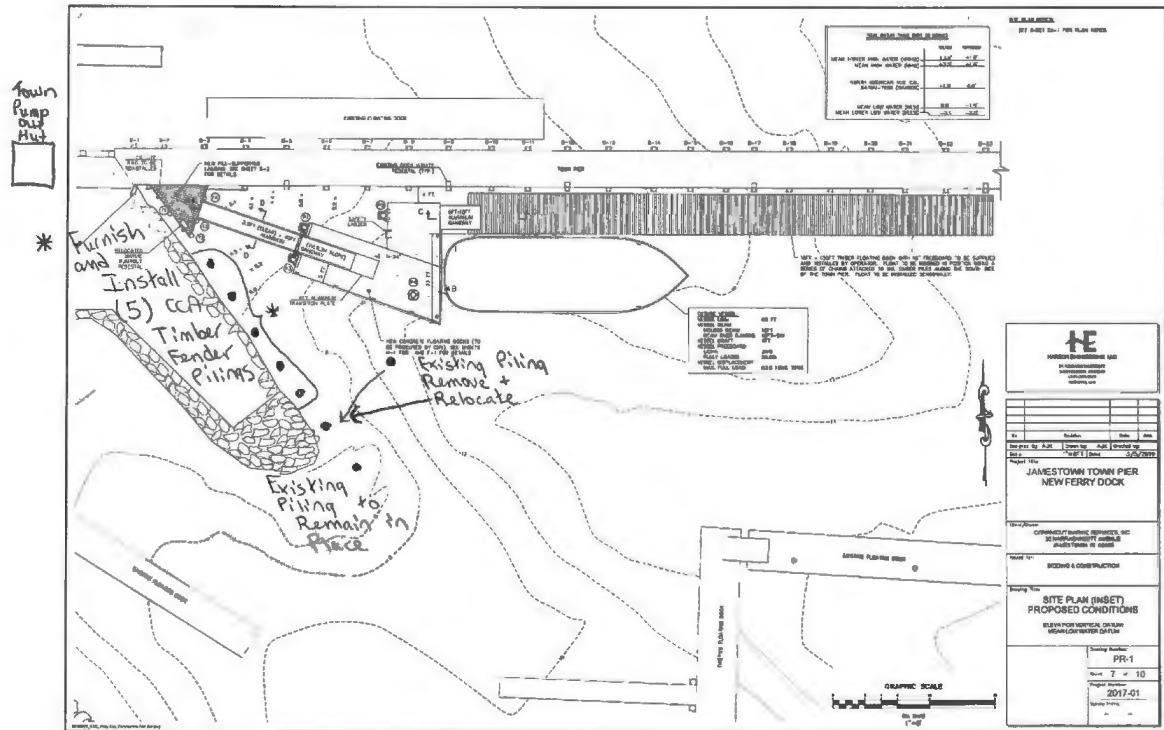


The Jamestown Ferry Landing site is very deeply historic. It is here, many years before 1873, when the first steam ferries began regular service between Jamestown and Newport. Still today, this very same site offers a seasonal ferry service and a greeting to those arriving from the east coming from Aquidneck Island while providing Jamestown's and our neighbors to the west an easy access to all that Newport Harbor has to offer.

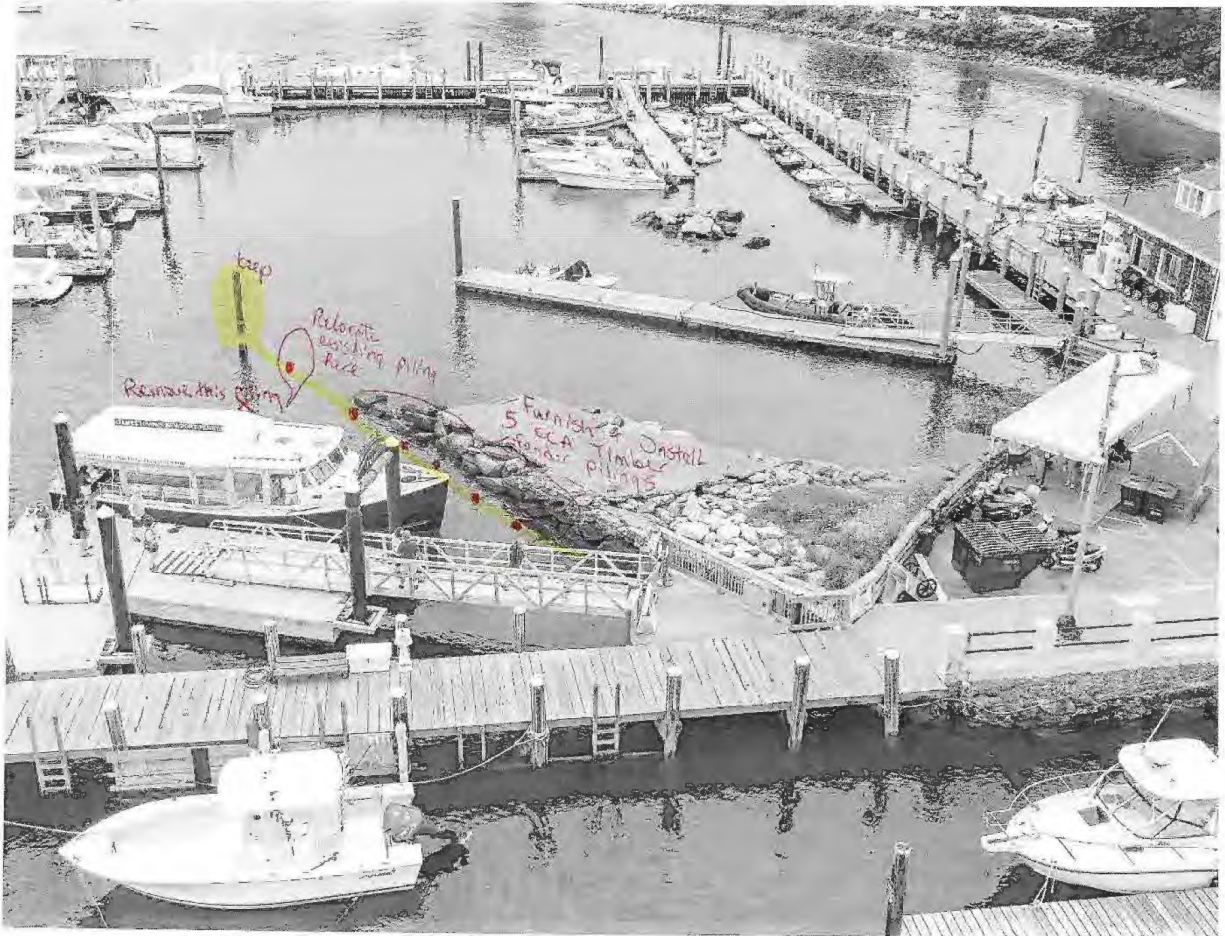
### **PROPOSED PROJECT AT FERRY LANDING IN JAMESTOWN, RI**

**FERRY FENDER PILING PROJECT** - To add a measure of safety to the Ferry slip approach we are proposing to relocate one crowding pile and install five new CCA fender piles along the north face of stone wharf located adjacent to the ferry slip.

### **PROPOSED INSTALLATION OF 5 CCA TIMBER FENDER PILINGS AND RELOCATION OF 1 EXISTING PILING**



TIMBER FENDER PILING PROJECT

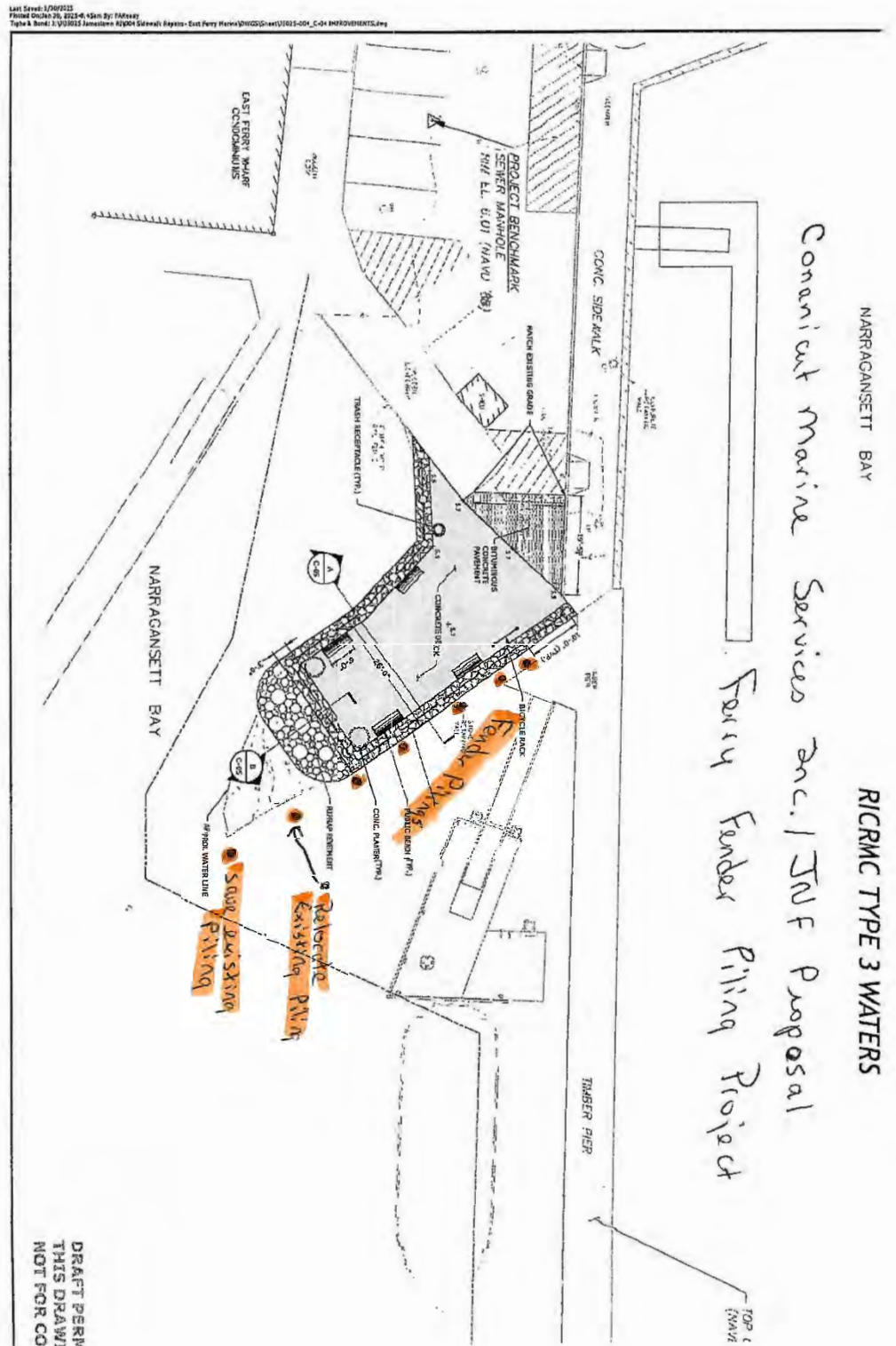


TIMBER FENDER PILING PROJECT





# FERRY FENDER PILING PROJECT



## FERRY FENDER PILING PROJECT QUOTATION




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221 THIRD STREET, SUITE 201 · NEWPORT RI 02840 · PHONE (401) 324-5112 · FAX (401) 324-7312

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February 13<sup>th</sup>, 2025

Conanicut Marine Services, Inc.  
20 Narragansett Avenue  
Jamestown, RI  
02835

**RE: Conanicut Timber Pile Installation Budget**

Ms. Wood,

Reagan Marine Construction LLC is pleased to provide the following budgetary pricing for the scope for work discussed on 02/11/2025. Please see below for details:

**Base Budget – F/I (5) New 30' Timber Piles, R/R (1) Existing Timber Pile (1 Lump Sum) \$25,500.00**

**Includes:**

- Mobilize crane barge, crew and materials to site
- Remove & Reinstall (1) existing timber pile via vibratory hammer
- Furnish & Install (5) New 30' SYP Class B timber piles via vibratory hammer
  - Owner to provide layout
- Cut piles to grade & install white PVC pile caps
- Demobilize from Site

**Add-Alt – Install 6"x12" Timber Wale (1 Lump Sum) \$9,000.00**

**Includes:**

- Furnish & install new 6"x12" 2.5 CCA SYP wale
  - Includes new A307 Galvanized bolts

**General Notes:**

- Permitting, Design, Engineering is excluded from this budget
- Owner to clear fairways and provide barge access
- Obstructions/Drilling for pile installation is excluded
- Work anticipated Fall of 2025
- Design/Engineering

Please let us know if you have any questions or need anything further at this time. We thank you for the opportunity to provide you with a quote for this work.

Sincerely,

Ryder Calzaretta



# Town of Jamestown

Page 105 of 226

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello  
Town Administrator

**MEMORANDUM TO: Honorable Town Council**

**FROM: Town Administrator, Edward A. Mello**

**DATE: June 11, 2025**

**SUBJECT: Jamestown Ferry/CMS Grant Proposal**

Please see the attached grant proposal as submitted at the request of Jamestown Ferry/CMS (CMS) for work to be performed at East Ferry.

I offer the following as background information:

On March 13, 2025, CMS requested a meeting to discuss a proposal of work and use of Town property at the woodpile pier and ferry dock. The meeting included Jim Heagney, Mike Gray and I.

CMS proposed three components of work:

- 1) The relocation and isolation of utilities associated with the ferry dock to include water, pump out and electrical.
- 2) The installation of five (5) timber fender pilings to run adjacent to the "old ferry landing"
- 3) The seasonal installation of a ticket office which would cantilever between the wood pile pier and the "old ferry landing"

CMS conveyed that the work could be funded with RIDOT/FHWA grant funds. These funds must be applied for and awarded to a ferry operator for work to be completed on public property with consent of and cooperation with the property owner (Town of Jamestown). Grant funds would not pay for all work, engineering and permitting. Additional funds would have to be contributed to any project.

No recommendation or opinion was given by the staff at the time. CMS was advised that a formal proposal should be put forth to the Town Council for consideration.

On May 1, 2025, I received a request from CMS for the Town to fund the electrical engineering work in the amount of \$11,000 for the relocation and isolation of the electrical pedestal at the Ferry Dock. (see attached). This engineering work would be necessary prior to an application being made to RIDOT/FHWA for grant funding. The grant would not cover engineering or permitting. I again advised CMS, that a presentation to the Town Council should come first for their consideration.

On June 2, 2025, I was advised by CMS that they have submitted a preliminary application to RIDOT/FHWA for funding to install five (5) fender pilings to run adjacent to the "old ferry landing". I again advised CMS that the application is premature and that approval must be sought from the Town Council. I advised RIDOT that the Town has not yet been presented with a

proposal and no authorization has been granted by the Town Council to proceed with any work or grant application.

Things to consider:

- The Town Council has approved and directed the repair of the “old ferry landing” work. A CRMC permit application has been submitted and we are awaiting approval before proceeding. This work will be managed in house and the final cost has not yet been determined. This project is being funded through the water front reserve account.
- The Town is currently in negotiations with TPG to extend the lease of the East Ferry marina basin. This is not likely to be resolved until late summer.
- This past year we had an unexpected expense for electrical repairs at an approximate cost of \$65,000, paid from the water front reserve account. This emergency repair was necessary when substandard electrical work was discovered at the Town owned marina basin area currently leased to TPG.
- The Town is still finalizing the disputed work performed by a contractor related to the seawall and sidewalk repair at the rear of memorial square.
- The staff feels that the proposed relocation and isolation of utilities seems unnecessary work although a desire of CMS.
- The staff is concerned about the placement of the proposed fender piles and its impact on the appearance as it relates to the rehabilitated “old ferry landing.” The proposal does not address additional expenses related to design, engineering and permitting cost.
- The concern of potentially private funding being invested into public property improvements.
- Perhaps most importantly, the staff is concerned about the proposal being submitted to the Town Council in parts rather than a proposal to containing all elements including a proposed budget.



## MEMORANDUM

*From the desk of Chief James P. Campbell*

DATE: MAY 22, 2025

To: Administrator Mello

FROM: Chief James P. Campbell

SUBJECT: Jamestown's Updated Emergency Operations Plan (EOP)

The Town of Jamestown's Emergency Operations Plan (EOP) is a comprehensive document that outlines an organization's procedures and responsibilities for responding to emergencies and disasters. Serving as a strategic roadmap for emergency response, the EOP defines what actions should be taken, when they should occur, and who is responsible for executing them. It also clearly delineates the roles, responsibilities, and authority of the various agencies and departments involved in the response effort.

Over the past year, in close collaboration with RIEMA, we have devoted considerable effort to updating and streamlining our Emergency Operations Plan (EOP) here in Jamestown. I want to extend my sincere thanks to EMA Director Marc Pappas and his team for their unwavering support throughout this process — with special appreciation to Evan Harris, whose dedication and long hours were instrumental in bringing this project to completion.

I would also like to thank Administrator Mello, Captain Angela Deneault, EMA Assistant, Fred Pease, Assistant EMA Director, Fire Chief Howie Tighe, and Public Works Director Mike Gray for their valuable input and contributions toward the development and finalization of the Town of Jamestown's updated EOP.

Sincerely,

A handwritten signature in blue ink, appearing to read "James P. Campbell", is written over a light blue circular background.

James P. Campbell  
Chief Of Police



**From:** [Edward Mello](#)  
**To:** [Roberta Fagan](#)  
**Subject:** FW: JPD detail for Sheldon talk  
**Date:** Friday, May 30, 2025 3:24:03 PM

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Roberta  
Ill provide more detail information prior

Thank you

**From:** Erik Brine [REDACTED]  
**Sent:** Wednesday, May 28, 2025 10:12 AM  
**To:** Edward Mello <emello@jamestownri.net>  
**Cc:** Erik Brine <ebrine@jamestownri.gov>  
**Subject:** Fwd: JPD detail for Sheldon talk

**CAUTION:** This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Good morning Ed,  
Can we please put this before the council if needed on the 16 June agenda? It makes sense to me that the town would cover security for delegation members when in town for no -profit or public events.

V/r,

Erik Brine

(843) 469-0234

Begin forwarded message:

**From:** John Andrews [REDACTED]  
**Date:** May 28, 2025 at 09:59:47 EDT  
**To:** Erik Brine [REDACTED]  
**Subject:** JPD detail for Sheldon talk

Hi Erik -

Thanks for joining us last night for Sheldon's talk - hope the GoFundMe site got some traffic out of it.

Thanks also for your offer to assist with the cost of the JPD detail for the



event. I haven't seen a bill from them yet, but the original form had a rate of about \$60 per hour for each officer, at a minimum deployment of 4 hours each. We arranged for the detail at the request of the Senator's office, based on their recent experience at other events and on the guidance they had received from the Senate Democratic leadership about such events in general.

Fortunately, last night's audience was small and not exactly disorderly, and the officers left - I think - midway through the one-hour event.

If the Town has resources to assist with this cost, we would certainly appreciate it.

Thanks!

John Andrews



**PUBLIC HEARING NOTICE**  
**TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on the 7<sup>th</sup> day of July, 2026 at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 6-Article III. Mechanical or Coin-Operated Devices and Arcades**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at [www.Jamestownri.gov](http://www.Jamestownri.gov).

**Section 1.** The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code of Ordinances, **Chapter 6-Article III. Mechanical or Coin-Operated Devices and Arcades**. As the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference. NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown's Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): June 26th

Publication Source: Jamestown Press

Hearing Date: July 7, 2025

Action: \_\_\_\_\_

Certified: \_\_\_\_\_

## EXHIBIT A

### **ARTICLE III. MECHANICAL, ELECTRONIC OR COIN-OPERATED DEVICES AND ARCADES**

#### *DIVISION 1. GENERALLY*

##### **Sec. 6-56. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Arcade* means any place of business where more than five mechanical amusement devices and/or electronic video games are located and are physically separated from any other commercial activity.

*Electronic video games* means any machine, which, ~~upon the insertion of a coin, token, plate, slug or disc,~~ may be operated by the public generally for use for a fee, as a game, entertainment or amusement, whether or not registering a score. The term "electronic video games" includes any device which is constructed or operates by the methods or principles of electronics, or which utilizes the transactions similar thereto under whatever name they may be described.

*Jukebox* means any music vending machine, contrivance or device which for a fee, ~~upon the insertion of a coin, slug, token, plate, disc or key into any slot, crevice or other opening, or by the payment of any price,~~ operates or may be operated for the emission of songs, music or similar amusement.

*Mechanical amusement device* means any machine which for a fee, ~~upon the insertion of a coin, slug, token, plate or disc,~~ may be operated by the public generally for use as a game, entertainment or amusement, whether or not registering a score. It shall include such devices as marble machines, pinball machines, skill ball, mechanical grab machines, mechanical pool tables and all games, operations or transactions similar thereto, under whatever name they may be described.

#### *DIVISION 2. LICENSE*

##### **Sec. 6-71. Required.**

No person shall keep a jukebox, mechanical amusement device or electronic ~~or~~ video game, or any similar device of a similar character, in any saloon, shop or place of business of any nature within the town, or keep any such device for public use or profit within such town, or operate an arcade without first having obtained a license from the town council. The town council may, in its discretion, grant or refuse to grant licenses therefor, and the licenses so granted shall continue for a term not exceeding one year.

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### **Sec. 6-72. Application; information required.**

The application for the license shall contain the following information:

- (1) Name and address of applicant; age, date and place of birth, when applicable.
- (2) Prior arrests and convictions of applicant, if an individual, or any stockholders or officers, if the applicant is a corporation or an association, including the name and addresses of all officers.
- (3) Place where machine or device is to be displayed or operated, and the business conducted at that place.
- (4) Description of machine (s) to be covered by the license, including mechanical features and serial number.

### **Sec. 6-73. Submission of application; investigation and inspection; denial of license for gambling device; display of license.**

- (a) Application for a license shall be submitted annually to the Town Clerk. ~~made out in triplicate, one copy being referred to the chief of police, the second copy to the building official's office, and the third copy to the fire marshal.~~
- (b) The chief of police and the fire marshal shall investigate the machine or device sought to be licensed, the location wherein it is proposed to be operated and the applicant, and report to the town council their findings.
- (c) The electrical inspector shall inspect all wiring and connections to the machine, determine if such wiring and connections comply with the electrical code of the town and the state, and shall report to the council his findings.
- (d) The council shall not approve the issuance of a license for any machine or device, which would constitute a gambling device, as defined by G.L. 1956, § 11-19-18, or any other sections of such general laws.
- (e) The licenses granted under this article shall be displayed on each machine, and each and every machine shall be required to be so licensed.

### **Sec. 6-74. Fees.**

Every applicant, before being granted a license, shall pay an annual license fee for the privilege of operating or maintaining for operation each jukebox, mechanical amusement device or electronic video game. The annual fees shall be as provided in appendix C. On ~~December 31~~ November 30 next following the date of issuance, each annual license shall expire.

### **Sec. 6-75. Arcade.**

- (a) *License required.* No person licensed by virtue of this article shall have or assemble more than three electronic video games and two mechanical amusement devices in any one place of business or premises, unless such person has obtained an arcade license.
  - (b) *Fees.* Every applicant, before being granted an arcade license, shall pay an annual license fee for the privilege of operating or maintaining an arcade in the sum as provided in appendix C. In addition, the annual fee for each machine shall be as provided in appendix C.
  - (c) *Number of devices limited.* ~~No person licensed to operate an arcade shall maintain more than ten mechanical amusement devices and/or electronic video games.~~ The Town Council shall determine the number of
-

devices permitted which shall include the review of the proposed floor plan to include type, size and location of each machine by the fire marshal in accordance with all state and local capacity, occupancy and fire regulations. In no case shall the total number of machines exceed thirty (30).

- (d) Hours of operation. Arcades shall not be operated between the hours of 10:00 PM and 10:00 AM the following morning

### **Sec. 6-76. Revocation.**

Every license issued by the town is subject to revocation should the licensee, directly or indirectly, permit the operation of any arcade jukebox, mechanical amusement device, or electronic or video game contrary to the provisions of this article or any ordinance or amendment thereto or the laws of the state. Such license may be revoked by the town council after written notice to the licensee, which shall specify the violations with which the licensee is charged. The licensee may ask for a hearing on such charge, to be held not later than ten days after notice has been received by the licensee. At such hearing, the licensee and/or his attorney may present and submit evidence and witnesses in his defense.

## ***DIVISION 3. REGULATIONS***

### **Sec. 6-91. Jukebox hours of operation; volume.**

No person shall permit the playing of jukeboxes between the hours of 1:00 a.m. to 8:00 a.m., and at all other times shall modulate the volume of music so as not to cause a nuisance.

### **~~Sec. 6-92. Minors under 14; forfeiture of license.~~**

~~No person licensed by virtue of this article shall permit any jukebox, mechanical amusement device or electronic and video game, the use of which has been permitted under the license granted to him, to be used by any minor under the age of 14 years, unless accompanied by a parent. If such use is permitted, the person holding such license shall forfeit the license as provided in section 6-76.~~

### **Sec.6-92. Supervision Required.**

An arcade, whenever operated or used, shall be supervised by a responsible person eighteen (18) years of age or older. Such person shall enforce this chapter and ensure that the premises are used and operated in an orderly manner.

### **Sec.6-93. Capacity, occupancy and fire regulations.**

No arcade shall be maintained, operated or conducted unless the arcade is in compliance with all state and local capacity, occupancy and fire regulations.

### **Sec. 6-94. Sight and Sound Mitigation**

No arcade shall be operated or situated in a manner as to allow for the sound from machines to exceed sixty (60) dB from outside of the closed building and no machines shall be so situated as to be visible from outside the building or in an open-air manner.



**From:** [REDACTED]  
**To:** [Roberta Fagan](#); [Denise Gamon](#); [Lisa Bryer](#); [Carrie Kolb](#)  
**Subject:** Bike Path Committee  
**Date:** Sunday, May 18, 2025 11:28:02 AM

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CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Greetings - I hope I'm not too late to express my interest in continuing on the Bike Path committee.

Denise - thx for the nudge!

My best,  
Julie



**From:** [REDACTED]  
**To:** [Roberta Fagan](#)  
**Subject:** Fwd: Resignation email  
**Date:** Monday, May 19, 2025 9:45:34 AM

---

----- Forwarded message -----

**From:** **Bob Plain** <[REDACTED]>  
**Date:** Tue, May 13, 2025 at 3:35 PM  
**Subject:** Resignation email  
**To:** Lisa Rafferty [REDACTED]

Hi Lisa,

Please accept this email as notice that I intend to resign from the Jamestown Housing Authority Board of Commissioners effective immediately. Hopefully this means my absence tomorrow won't affect the Board's ability to meet its quorum requirements. All best in the important work you and the Housing Authority commissioners, staff, and residents are working towards together.

yours,

Bob Plain

**TOWN COUNCIL MEETING MINUTES (AMENDED)**  
**Monday, April 7, 2025**  
**6:00 P.M.**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on April 7, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine (via Zoom per RIGL 42-46-5(b)(2)).

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor Meagher with a second by Councilor Glackin to open the Public Hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

**III. PUBLIC HEARING**

- A) Public Hearing: Review, Discussion, and/or Action and/or Vote: for Proposed Amendments to the Zoning Code of Ordinances, regarding a request to amend the Zoning Use Table (Section 82-601 - VI.E.(5); and request to amend the definition of Amusement or Video Arcade to Amusement Arcade (Section 82-104.1), duly advertised in the March 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup> editions of the Jamestown Press:
  - 1) Regnum LLC, requesting a Zoning Ordinance Amendment including a change to the definition and a change to the use table related to Amusement or Video Arcade as an accepted use in the Zoning use table by Special Use Permit(s) for the CD District only.
  - 2) Letters from Jamestown residents:
    - a) Ronald Izzo
    - b) Ralph Klingbeil
    - c) Leisa Hill

The public hearing addressed a proposed zoning code amendment: modifying the Use Table to replace "Amusement or Video Arcade" as a prohibited use (N) with an allowable use by right (Y) in the Commercial Downtown (CD) zone.

Duncan Pendlebury, Vice Chair of the Planning Commission, presented the Commission's position. The Planning Commission received an application to modify the zoning use table to allow amusement or video arcades. The application was not location-specific, but requested to permit arcades in the CD and CL zones. The Commission was surprised the request came post-zoning revisions but acknowledged its recent nature. Ultimately, the Commission voted unanimously in favor, with conditions, and recommended a Special Use Permit (SUP) rather than permitting by right. Key concerns: public input, absence of current arcade use, and community standards. Proposed restrictions include: hours of operation, sound buffering, signage limitations, no

gambling, and a cap on the number of machines (tentatively 10). Clarified that the applicant agreed to limit the proposal to the CD zone only, not CL.

Christian Infantolino, attorney representing Regnum, LLC, addressed the Town Council. He clarified that the application is for a “by right” (Y) use, not a SUP. Mr. Infantolino acknowledged the Planning Commission’s recommendation but asserted that the current town ordinances already provide sufficient protections. He argued that a SUP adds unnecessary costs, delays, and technical barriers for applicants, and offered to accept a restriction to CD zone only. A “Y” is preferable because the ordinances already exist regulating: noise (municipal sound level restrictions), Lighting and signage, parking (Article 13, Section 82-1303), and Age limits and operational standards for businesses. He stated the only missing standard might be hours of operation, which a definition change could add. It was emphasized that no gambling is proposed; gambling is prohibited town-wide under separate use table classification. Imposing a SUP in the CD zone (within the Village Overlay District) requires multiple board appearances, professionals, TRC, and zoning reviews, making it onerous for small businesses. The request fits with Jamestown’s Comprehensive Plan: supports commercial vibrancy, encourages pedestrian traffic, and aligns with economic development and recreational goals. Atty. Infantolino distributed to the Town Council 109 petition signatures (90 from Jamestown residents) in support, and photos and a conceptual layout for the arcade at 20 Narragansett Ave (not part of the zoning decision but used illustratively).

The following individuals spoke in support of the proposed amendments:

Marla Romash, 34 Clinton Avenue, and owner of Our Table, supported responsible business growth. She highlighted her trust in town boards to manage impact and enforce rules, and mentioned her nostalgia for family arcades in other towns.

Elaine Infantolino, 28 Reservoir Circle, emphasized community-building in the arcade and promoted alternative entertainment for youth and families while addressing misconceptions about gaming and social development.

Kevin Goudreau, 6 Riptide Street, reminisced about past Jamestown arcades from his childhood and the fun/value they offered. He stated his support for the proposed amendment and the trustworthiness of Bill Munger (Regnum LLC).

Walter Brownler, 24 Bryer Avenue, a father of four, supported creating “third spaces” for kids to hang out. He noted that there are not a lot of indoor gathering spaces for kids, and this would be a benefit.

Joan Goldstein, a former teacher and business owner, stated she believes the arcade can bolster surrounding businesses. She asked the Town Council to consider that an arcade would be an asset for the downtown and the business community.

Marilyn Munger, co-tenant of the property at 20 Narragansett and 20 Knowles Ct., stated that the building is well-insulated and quiet. She cited her direct knowledge of foot traffic, parking availability, and the potential positive impact on downtown businesses.

The following individuals spoke in opposition to the proposed amendments:

Dr. Jane Gilgun, 19 Skysail Court, opposed the proposed zoning change. She referenced her 40 years of child development research, arguing that arcades encourage excessive screen time and promote antisocial behavior. Additionally, she questioned the economic viability of the zoning change and cited the American Academy of Pediatrics' guidelines on screen time. As an alternative, she suggested investing in recreational opportunities and improving access to sailing.

Roseanne Pawelec, 53 Conanicus Ave., expressed her concerns regarding the use of Knowles Court for access to the arcade. She pointed out the absence of sidewalks and lighting in the area, especially with residential properties nearby. Additionally, she warned about the potential for unsupervised youth to gather after using the arcade. Ms. Pawelec also objected to the presence of chain businesses, believing they detract from the character of Jamestown as a "peaceful gem."

Kathy Kaiser, 35 Knowles Ct, spoke on behalf of the Jamestown Place Condominium Association. She supported the SUP requirement with enforceable standards, citing ambiguous signage regulations and a lack of clarity in ordinances. She also called for parking limits on Knowles Court.

Julie Ray, 40 Pennsylvania Ave, believes that the existing Recreation Center facilities provide more meaningful recreation. She expressed concern that the arcade does not benefit Jamestown's children in a significant way.

Connie Slick, 49 Narragansett Avenue, shared a recent conversation with her 11-year-old granddaughter, who couldn't understand why an arcade would be allowed in Jamestown. Ms. Slick urged consideration of other options for kids.

The Town Council had discussed at length.

Councilor Glackin acknowledged the business benefit but was cautious about unintended uses if permitted by right. Noted the importance of site-specific concerns, particularly Knowles Court's suitability.

Vice President Brine argued that existing ordinances address concerns sufficiently. Believed that requiring a SUP for every new use could discourage business investment.

President Beye stated she is torn; she appreciates the project but worries about the precedent and broader interpretation.

Town Planner Lisa Bryer stated that a standard cannot be placed in a definition. A new use in the village district will require some type of review. A license will be required. The Town Council might want to consider conditions that might be appropriate. She echoed the desire for community input and thoughtful planning.

Solicitor Peter Ruggiero outlined the next steps: Vote immediately to accept or deny the request; continue hearing, or refer back to the Planning Commission to develop more detailed definitions or limitations.

Duncan Pendlebury reiterated that the zoning change applies broadly, not just to the proposed arcade at 20 Narragansett Ave., and that more clarity or safeguards may be necessary.

A motion was made by Councilor Ross with a second by Vice President Brine to approve the amendments to the Zoning Code of Ordinances, Zoning Use Table (Section 82-601 - VI.E.(5)) Amusement or video arcades in the CD zone from “N” to “Y”; and the definition of Amusement or Video Arcade (Section 82-104.1) to “Amusement or Video Arcade. Any place of business where more than five pay-per-play mechanical amusement devices and/or electronic video games are located for use by the general public.” Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Ross, Aye; Councilor M. Glackin, Aye, and Councilor Meagher, Nay.

#### **IV. OPEN FORUM**

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

Richard Smith, of North Road, expressed his concerns regarding the proposed bonds. He noted that the existing bike path already has enough shoulder space to accommodate cyclists. He believes that the proposed \$1 million extension from Eldred Avenue to Conanicut is unnecessary. Additionally, he mentioned that improvements to Eldred Avenue should not proceed due to deed restrictions and it is premature to move forward with any improvements/structures. Lastly, Mr. Smith questioned the proposed \$3 million Maintenance Bond, as the amount did not decrease even after certain line items were removed.

Raymond Smith expressed his agreement with Richard Smith's statements. He opposes issuing a bond for a potential future event that is not clearly defined. There is a misconception that the low attendance at the Financial Town Meeting (FTM) indicates a lack of opposition to the decisions made during the meeting. Bonds should be placed on the ballot during an election year.

Chris Sorlein, 123 Howland Avenue, a research geologist, studied climate and sea level rise. spoke regarding Mackerel Cove roadway/beach concerns.

Tony Pinheiro, 161 Beacon Avenue, emphasized the need for emergency planning in the North End. Water mitigation should be included in the bonds, and the recreation bond should be postponed.

Lawrence Smith, Beacon Avenue, has attended many FTMs and supports the use of paper ballots at the FTM because he believes they create less intimidation compared to voting by voice, hand, or standing.

Richard Ventrone, 12 Nautilus Street, states that Jamestown's affordable housing situation remains unchanged from over a decade ago. Only four municipalities in Rhode Island comply with state mandates.

Councilor Ross recused from V. A. 1) regarding Resolution 2025-11 and left the meeting.

#### **V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Resolutions and Proclamations
  - 1) Review, Discussion, and/or Action and/or Vote: regarding Resolution 2025-11, Supporting House Bill 5032, Relating to Alcoholic Beverages – Retail Licenses, to provide the authority to the Jamestown Board of Licenses to issue a Class T Legitimate Theatre liquor license.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve Resolution 2025-11, Supporting House Bill 5032, Relating to Alcoholic Beverages – Retail

Licenses, to provide the authority to the Jamestown Board of Licenses to issue a Class T Legitimate Theatre liquor license. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

Councilor Ross rejoined the meeting and returned to the dais.

- 2) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-12 Month of the Military Child, declaring the month of April 2025 as Month of the Military Child.

Councilor Meagher read Proclamation 2025-12.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve Proclamation 2025-12 Month of the Military Child, declaring the month of April 2025 as Month of the Military Child. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 3) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-13 Teacher Appreciation declaring May 5<sup>th</sup>-11<sup>th</sup>, 2025 as Teacher Appreciation Week.

President Beye read Proclamation 2025-13.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve Proclamation 2025-13 Teacher Appreciation, declaring May 5<sup>th</sup>-11<sup>th</sup>, 2025, as Teacher Appreciation Week. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 4) Review, Discussion, and/or Action and/or Vote: Resolution 2025-14, in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve an Annual Budget Exceeding the 4 Percent Levy Cap, as amended.

Vice President Brine explained why he asked for the amendment to the Resolution that was previously passed by the Town Council. The amendment is specific to the Town of Jamestown.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to waive the reading of Resolution 2025-14. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A lengthy discussion ensued.

President Beye and Councilor Glackin stated they have reconsidered their previous position and do not agree with amending the Rhode Island General Laws to Allow Financial Town Meetings to approve an Annual Budget Exceeding the 4 Percent Levy Cap.

Beth Smith, Orient Avenue, this type of change should be on a future ballot for the electorate to decide.

Councilor Meagher and Councilor Ross believe that the town should have the autonomy to make its own decisions. They advocate for fewer regulations imposed by the Rhode Island legislature, emphasizing that the state holds too much control over the town's budget and decision-making processes.

Councilor Glackin is not opposed to the exceeding the 4% levy, but given the current politically polarizing climate nationally, this decision could have negative consequences in the future.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve Resolution 2025-14, in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve an Annual Budget Exceeding the 4 Percent Levy Cap, as amended. Vote: President Beye, Nay; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Nay.

A motion was made by Councilor Meagher with a second by Councilor Ross to convene as the Town Council sitting as the Alcohol Beverage Licensing Board and to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

## **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Pursuant to RIGL §3-7-14, the following license application (F-25-5) has been received under said Act for a one-day license on September 7, 2025:

**CLASS F (NON-PROFIT)**

Jamestown Community Farm

40 Eldred Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the Jamestown Community Farm One-Day Class F Liquor License scheduled for September 7, 2025 taking place at 40 Eldred Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Pursuant to RIGL §3-7-14, the following license application (F-25-7) has been received under said Act for a one-day license on May 22, 2025:

**CLASS F (NON-PROFIT)**

Jamestown Historical Society

92 Narragansett Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve the Jamestown Historical Society One-Day Class F Liquor License scheduled for May 22, 2025 taking place at 92 Narragansett Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- 3) Pursuant to RIGL §3-7-14, the following license application (F-25-8) has been received under said Act for a one-day license on July 25, 2025:

CLASS F (NON-PROFIT)

Jamestown Historical Society  
92 Narragansett Avenue  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the Jamestown Historical Society One-Day Class F Liquor License scheduled for July 25, 2025, taking place at JAC, North Road. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Councilor Glackin to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing & Holiday License for the year December 1, 2024- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) The Wicked Whisk, 79 North Road (BL-27).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve The Wicked Whisk Victualing & Holiday License for the year December 1, 2024- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Edward A. Mello

- 1) OPIOID Litigation update (Consent agenda).

Requesting Town Council ratification to amend the original litigation and remove PBM as a defendant from the case.

- 2) Community Development Block Grant (CDBG) Application (New Business).

To be discussed further under New Business.



## VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and Possible Action on the FY2025-2026 Town Administrator's Proposed Budget; recommend the proposed FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025:
- 1) Town Administrator's Proposed Town General Fund Budget of \$14,006,265 and the Town Administrator's Proposed School Budget of \$16,835,606.

A lengthy discussion ensued. Town Administrator Mello stated that the school committee has agreed to make improvements to the gymnasium, locker rooms, and backboards. The school's budget appropriation has not changed. Additionally, the school has applied for a grant to conduct a fiscal and feasibility study. They are also developing a comprehensive plan for long-term improvements, which will include upgrades to the gymnasium floor.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve the Town Administrator Mello's recommend FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and Possible Action: Discussion and consideration of staff-proposed projects requiring potential bond initiatives of \$3,453,000:
- 1) Memorandum from Town Administrator Mello to the Town Council regarding a Maintenance Bond:
    - a) Project 1: Senior Repair Project \$ 885,000
    - b) Project 2: Town Buildings/Facilities Maintenance \$1,618,000
    - c) Project 3: Department of Public Works Equipment \$ 950,000

A motion was made by Councilor Meagher with a second by Vice President Brine to separate into three bonds.

Discussion ensued. Finance Director Tina Collins asked for clarification. Is the intent to have three separate resolutions and have one bond?

Revised motion. A motion was made by Councilor Meagher with a second by Vice President Brine for two resolutions: Up to \$2,503,000 for Project 1: Senior Project and Project 2: Town Buildings/Facilities Maintenance; and up to \$950,000 for Project 3: Department of Public Works Equipment; for one bond in the amount of \$3,453,000, to be consideration at the Annual Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- C) Review, Discussion, and Possible Action: At the request of Vice President Brine, discussion and consideration of a proposed Jamestown Recreation Bond of \$1,700,000 or \$2,600,000:
- 1) Memorandum from Vice President Brine regarding potential bond(s) for investment into Eldred Field, Lawn Avenue School gymnasium, and bike/pedestrian paths.

Councilor Ross stated for clarification, this bond does not impact the 2025/2026 budget.

Councilor Glackin would be more comfortable when the Eldred field and bike path projects are more comprehensively planned. The proposed bond should wait until the advisory groups come back with recommendations. It is too vague and not a crisis bond.

Vice President Brine stated that yes, this proposed bond is aspirational, and the voters can decide at the FTM. This is both for recreation and safety.

Councilor Ross, are the numbers from the Bike Path Committee based on studies? Are they verifiable? It feels like a chicken-and-egg situation.

Further discussion on the timeline of funding once a project is defined and ready to start.

~~A motion was made by Councilor Meagher with a second by Vice President Brine to approve two resolutions: Up to \$450,000 for Eldred Avenue Field Project; and Up to \$1,500,000 for Bike Path Project through the issuance of bonds to be considered at the Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.~~

A motion was made by Councilor Meagher with a second by Vice President Brine to approve two resolutions: (1) Up to \$1,500,000 for Bike Path Project through the issuance of bonds to be considered at the Financial Town Meeting on June 2, 2025. Vote: President Beye, Nay; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye; (2) Up to \$450,000 for Eldred Avenue Field Project through the issuance of bonds to be considered at the Financial Town Meeting on June 2, 2025. Vote: President Beye, Nay; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Nay.

- D) Review, Discussion, and Possible Action: At the request of Councilor Meagher discussion and consideration of a \$3,000,000 Bond for affordable housing for FY 2025/2026:
  - 1) Memorandum from the Affordable Housing Committee requesting Town Council support of a \$3,000,000 Bond for potential affordable housing initiatives.

Councilor Meagher read the following statements and provided copies to the members of the Town Council:

***“Affordable Housing Bond for \$3 million dollars.***

*I have described this bond as aspirational. Philosophically, I think almost everybody would like there to be more affordable housing in Jamestown or, perhaps more correctly, some affordable housing in Jamestown.*

*This bond is aspirational because it reflects a commitment by the town, a pledge by the community to spend this much to promote, support, enable the creation of more affordable housing in Jamestown.*

*It is aspirational, in a pragmatic sense, due to the timetable in which these funds will be used. The Affordable Housing Committee has requested that the town use existing funds from the Affordable Housing Trust fund to begin the development of specific projects. This council has already earmarked funds from that trust fund to support programs that this bond would continue. This bond will be applied once specific projects are designed, priced, and ready to be built, which will likely occur no earlier than a year from now. At that point in time, this same town council can determine if these projects should be applied to next year’s budget.*

**What would this bond support ?**

- 1) *Up to \$2 million dollars of this bond could be used to design and construct rental housing on town owned property . I showed you an example of a design for at least 9 units that could be located where the Ambulance barn now sits. But that is just an example, there are other opportunities for projects like that or cottage clusters located on larger lots. If combined with state funds, then 51% of the units we build would be required to serve households with incomes of less than 80% of RI Housing's median income for our town. (See chart below)RI Housing states that "Housing is considered affordable when it costs no more than 30% of your gross income." Utilities are also to be included in that 30%, so rents for these units would likely not exceed \$1000 for one bedroom to \$1500 for two bedroom per month. The remaining units would still be considered as Affordable by RI Housing if they served populations making 100% of median income or up to \$120% and if we charged rents that comply with the 30% regulation for this population.*
- 2) *\$500000 of this bond could be used to support an existing program to subdivide existing properties, creating affordable lots. This effort has been in our zoning regulations for over 15 years. It enables a property owner in CL, R 8 and R20 , who owns a lot that is bigger than is required in the respective zoning district, but not big enough to subdivide into two conforming lots, to subdivide the property into a conforming lot and second lot, that is smaller and dedicated and deeded as an Affordable lot. Last year, the town entered into an agreement with property owners in the R20 zone, who will sell to the town their existing home and 13000 square feet of property, reserving for themselves a lot of over 20000 square feet on which they will build their retirement home. This council approved the application to RI CDBG to help us with this effort. Because the town is using both town funds and state funds in this transaction, the existing 3 bedroom home will be deeded as an affordable property and sold to a family with income limits of 80% of median income. The town will recoup \$250000 from the sale.*
- 3) *\$500000 of this bond could be used to support the construction of single family homes on town owned property, that will be sold or could be rented to families whose incomes satisfy criteria determined by other state) funding sources.*
- 4) *Any remaining funds can be used to support the creation of Affordable Accessory Dwelling Units in the form of providing subsidies and incentives.*

**Who does this bond support?** *All of these efforts to create affordable housing provide opportunities for people just starting out, for young families, for the next generation of families who already have roots in this town. Our Fire Department desperately needs volunteers. In considering this bond, you might consider what a paid Fire Department would cost. Right now, many folks who work for the town and school do live in town, or nearby, but that number will continue to shrink due to the cost of real estate, here and in nearby towns. How easy will it be to recruit staff ? Will workers who live more than a half hour away be so willing to come over the bridge in a storm?*

*In the past, many folks have been reluctant to buy an Affordable property because resale is limited by the same Affordable criteria, so the opportunity to reap great profits from real estate is not so readily available. But I would suggest to you that the cost of housing here and in neighboring communities has reached such an insane level that more families, particularly folks who grew up*

*here, would be amenable to purchasing the stability afforded by a property in Jamestown and all it offers, in comparison to investing in a housing market that they cannot afford and that may have reached its peak.*

*So I would argue that the bond supports all of us in supporting families and people who work here but can't afford to live here.*

***What will this bond cost ?*** *On p 103 of the budget presentation on the town website, there is an estimate of bond costs. It states that this bond will likely cost \$250000 a year for twenty years, with a total debt of \$5,022,350. This bond is a non tax exempt bond that has a higher interest rate, because the results of this bond actually produce revenue for the town. Rents on 9 units of work force housing will produce gross revenue of well over \$100,000 a year, some of which will be reserved for maintenance and management, but some of which can be used to reduce debt service or to support more affordable projects or both. When payment of the bond is no longer required, the rents provide revenues to the town. The affordable single family homes can be rented or sold. If sold, they will be at amounts prescribed by the funding sources used to support them, but likely \$250000 or above."*

Discussion ensued.

Councilor Glackin asked what the reason is for taking out a bond versus funding the affordable housing trust fund?

Finance Director Tina Collins explained that the town cannot borrow money without a specific defined project.

A motion was made by Councilor Meagher with a second by Councilor Ross to approve a resolution for up to a \$3,000,000 for affordable housing projects for through the issuance of bonds for consideration at the Annual Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

## **IX. NEW BUSINESS**

**A)** Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher and the Affordable Housing Committee (AHC), approval to utilize Affordable Housing Trust funds for two projects:

- 1)** Memorandum from AHC Chair Bob Plain and Town Planner Lisa Bryer:
  - a)** Request approval to draft an RFP for a consultant to work with the Affordable Housing Committee to develop new Affordable Housing projects on town-owned property, including but not limited to 11 Knowles Court.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request to draft an RFP for a consultant to work with the Affordable Housing Committee to develop new Affordable Housing projects on town-owned property, including but not limited to 11 Knowles Court. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- b)** Request approval to draft an RFP for a consultant to complete a

“Nexus Study” to link Jamestown’s Housing market with Affordable Housing Funding Needs.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request for to draft an RFP for a consultant to complete a “Nexus Study” to link Jamestown’s Housing market with Affordable Housing Funding Needs. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, the Planning Commission is asked to review possible changes to the Zoning Ordinance.
- 1) 82-1102.4: Require abutter notification of projects going before the Technical Review Committee (TRC) (new ordinance).
  - 2) Require the percentage of a potential new affordable housing lot in the R 8 and CL districts to be the same as is currently described for a R 20 lot, which is 65%. This amendment would allow an R8 or CL lot that is between 13200-15999 square to be eligible to be subdivided to create an affordable lot (minimum 5200 square feet) and a standard lot (minimum 8000 square feet) (amendment).
  - 3) 82-602 To consider the creation of new Zoning Districts or new Zoning characterizations that would apply to non-conforming lots of record (new ordinance).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the request to ask the Planning Commission to review possible changes to the Zoning Ordinance 82-1102.4, 82-1105, and 82-602. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- C) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello, authorization to submit an application through CDBG for the following projects:
- 1) CDBG application in the amount of \$500,000 for the repair and renovation of the Senior Center located at 6 West Street.

A motion was made by Councilor Meagher with a second by Councilor Glackin to authorize Town Administrator Mello to submit an application through CDBG in the amount of \$500,000 for the repair and renovation of the Senior Center located at 6 West Street. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) CDBG application in the amount of \$500,000 for the repair and renovation of additional bathrooms at Jamestown Housing Authority located at 45 Pemberton Avenue.

A motion was made by Councilor Meagher with a second by Councilor Glackin to authorize Town Administrator Mello to submit an application through CDBG in the amount of \$500,000 for the

repair and renovation of additional bathrooms at Jamestown Housing Authority located at 45 Pemberton Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- D) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco, permission to extend the Mackerel Cove Vendor Contracts for the 2025 season to Splash Dogz LLC. and Dels Lemonade & Refreshments, as permitted by the 2023 contract.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request of Parks and Recreation Director DeFalco, permission to extend the Mackerel Cove Vendor Contracts for the 2025 season to Splash Dogz LLC. and Dels Lemonade & Refreshments, as permitted by the 2023 contract. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

## **X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms: None at this time

- 1) Upcoming interview sessions (\*May 5<sup>th</sup> & 19<sup>th</sup> tentative):

- a) April 21<sup>st</sup>, 5:30-6:30

TIME	NAME	COMMITTEE
5:30	Barrett Cavanagh	Quonset Development Board of Directors
5:40	Lisa Lepore	Quonset Development Board of Directors / Zoning Board Alternate
5:50	Timothy Noble	Quonset Development Board of Directors
6:00	Bradley Parsons	Eldred Field
6:10	Lisa Primiano	Quonset Development Board of Directors
6:20	Emile Martineau	Quonset Development Board of Directors

- b) May 5<sup>th</sup>, 5:10-6:30

TIME	NAME	COMMITTEE
5:10	Susan Shim Gorelick	Affordable Housing Committee
5:15	Kelly Smith	Tick Task Force
5:20	Samira Hakki	Bike Path Committee
5:25	Mary Ellen Coleman	Fire Dept. Compensation Committee
5:30	Karen Montoya	Senior Services Committee
5:35	Tony Pineiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Beth Herman	Tree Committee
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Joe England	Tick Task Force
6:00	Andrew Williams	Harbor Commission
6:05	Fred Pease	Affordable Housing Committee
6:10	Johnathan Valente	Bike Path Committee
6:15	Dan Lilly	Harbor Commission
6:20	Cynthia Leonard	Tick Task Force

- c) May 19<sup>th</sup>, 5:50-6:30

TIME	NAME	COMMITTEE
5:50	Stuart Rice	Tax Assessment Board of Review
5:55	Wayne Moore	Fire Dept. Compensation Committee

6:00	Harry Chase	Bike Path Committee
6:05	John Potter	Harbor Commission
6:10	Wayne Banks	CRMC
6:15	Patrick Gaynes	Eldred Field Committee
6:20	Marlene Murphy	Election Training Committee

The highlighted applicants are known to the Town Council and are not required to be interviewed/re-interviewed.

Councilor Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor M. Glackin, Aye; and Councilor E. Ross, Aye.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye; and Councilor Meagher, Aye.

## **XI. CONSENT AGENDA**

- A) Adoption of Town Council Meeting Minutes:
  - 1) March 3, 2025 (Regular Meeting)
  - 2) March 4, 2025 (Special Meeting)
  - 3) March 10, 2025 (Special Meeting)
  - 4) March 17, 2025 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Board of Canvassers, February 19, 2025.
  - 2) Board of Canvassers, March 4, 2025.
  - 3) Zoning Board of Review, February 25, 2025
- C) Permission to authorize Town Administrator Mello to amend the national opioid litigation by removing the defendants, PBM (Optum and Express Scripts, Inc.), and their related entities from the case.
- D) Permission to authorize Town Administrator Mello to sign Amendment 3 to the Subrecipient Agreement between the State of Rhode Island Department of Transportation and the Town of Jamestown for the Melrose Elementary School and Lawn Avenue Middle School Safe Routes to School Program upon final review by Solicitor Ruggiero.
- E) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
  - 1) Applicant: St. Matthew Church
  - Event: Sunrise Easter Service (ENT-25-18)
  - Date: April 20, 2025
  - Location: East Ferry/Veteran's Memorial Square

- 2) Applicant: Jamestown Historical Society (JHS)  
Event: Windmill Day (ENT-25-15)  
Date: July 26, 2025  
Location: 378 North Road
  - 3) Applicant: Jamestown Historical Society (JHS)  
Event: JHS Museum Exhibit Opening Reception (ENT-25-16)  
Date: May 22, 2025  
Location: JHS, 92 Narragansett Avenue
  - 4) Applicant: Jamestown Historical Society (JHS)  
Event: Evening at the Windmill (ENT-25-17)  
Date: July 25, 2025  
Location: 378 North Road
- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-110 Michael Allen 37 Newport Avenue

Communications were acknowledged

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications Received:
- 1) Copy of letter to: Town Council  
From: Taxpayer Association of Jamestown  
Dated: March 17, 2025  
Re: School and Town Budget
  - 2) Copy of email to: Town Council  
From: Joan Swifty  
Dated: March 18, 2025  
Re: Fort Getty Workshop
  - 3) Copy of email to: Town Council  
From: David Jamison  
Dated: March 23, 2025  
Re: Budget for Jamestown
  - 4) Copy of email to: Town Council  
From: Linda Jamison  
Dated: March 26, 2025  
Re: CISF - \$150,000 benefit to Jamestown residents
  - 5) Copy of email to: Town Council  
From: Armenian National Committee of Rhode Island  
Dated: March 3, 2025  
Re: 2025 ANC of RI Armenian flag raising request.



- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Portsmouth School Committee- School Transportation Resolution.
  - 2) North Smithfield School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies
  - 3) Resolution of the City of Woonsocket, Resolution Requesting the Rhode Island Governor and General Assembly to Restore General Revenue Sharing to Rhode Island Cities and Towns. 25 R 47
  - 4) Resolution of the Town of Middletown, Resolution No. 25-17, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
  - 5) Resolution of the Town of Middletown, Resolution No. 25-16, Resolution Regarding the Restoration of General Revenue Sharing to Cities and Towns.
  - 6) Resolution of the Burrillville Town Council, Resolution No. 25-07, in opposition to Rhode Island 2025 Gun Control Legislation.
  - 7) Resolution of the Burrillville School Committee (Private School Transportation).
  - 8) Resolution of the Town of Charlestown in support of BILL 2025-H5957.

### **XIII. OPEN FORUM**

- A) Continued (If necessary)

### **XIV. ADJOURNMENT**

A motion was made by Councilor Meagher with a second by Councilor Glackin to adjourn at 9:57 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye.

Attest:

*/s/ Roberta J. Fagan*

Roberta J. Fagan, CMC, Town Clerk

# TOWN COUNCIL MEETING MINUTES

## Monday, May 5, 2025

**5:30 P.M.**

**I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council conducted interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
5:30	Jessica Burrows Falcon	Elections Training Committee
5:35	Antonio Pinheiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Christian Infantolino	Eldred Field
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Patrick Gaynes	Eldred Field
6:00	John Potter	Harbor Commission
6:05	Harry Chase	Bike Path Committee
6:10	Kelly Smith	Tick Task Force
6:15	Dan Lilly	Harbor Commission
6:20	<del>Wayne Moore</del>	<del>Fire Department Compensation Committee</del>

**II. ROLL CALL**

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, Harbor Division Executive Director Jim Heagney and Town Clerk Roberta Fagan.

**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

A regular meeting of the Jamestown Town Council was held on May 5, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:27 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**IV. OPEN FORUM**

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Resolutions and Proclamations
  - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2025-18, establishing the Fort Getty Ad Hoc Committee.

Vice President Brine read Resolution 2025-18, establishing the Fort Getty Ad Hoc Committee.

Discussion ensued. Councilor Meagher recommended amending the Resolution by adding the Harbor Executive Director as a voting member.

Councilor Ross raised concerns that the timeline isn't timely enough. The Town Council should provide a perspective to the town before June 2026. The aim should be to help the community understand the available options. Could the Town Council/town allocate a budget for outside consultants to assist the volunteer committee? Councilor Ross stated he is struggling with the timeline given the importance and interest from the town.

Councilor Glackin also pointed out that seasonal camping contracts are sent out in January. She doubts that any significant plan will be in place before January 2026.

A lengthy discussion ensued regarding the timeline, citizen appointments, and responsiveness to the public on a long-term plan for Fort Getty.

The membership of the proposed Fort Getty Ad Hoc Committee was amended as follows: Conservation Commission members, the Planning Director, the Harbor Executive Director, the Parks and Recreation Director and three citizens-at-large.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve Resolution 2025-18 as amended, establishing the Fort Getty Ad Hoc Committee. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to open the Public Hearings. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

## **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

A) Public Hearing: Notice is hereby given that the Town Council of the Town of Jamestown will conduct a Public Hearing on May 5, 2025, for the purpose of obtaining citizens' views of the proposed activities. Written comments will also be accepted by mail to P.O. Box 377, Jamestown, RI 02835 prior to the hearing. The application(s) will be available for public review at [www.jamestownri.gov/planning](http://www.jamestownri.gov/planning) and comments and questions can be addressed to Lisa Bryer, Town Planner at [lbryer@jamestownri.net](mailto:lbryer@jamestownri.net) prior to submission to the State after the public hearings.

1) Review, Discussion, and/or Action and/or Vote: Authorization to file a Community Development Block Grant application to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application:

- a) Public facilities: Provide funding to support Public facilities to make improvements to the Jamestown Senior Center in the amount of \$500,000.
- b) Improved housing opportunities for low and moderate-income families and individuals: Funding for Jamestown Housing Authority to renovate bathrooms at the Pemberton Apartment complex in the amount of \$500,000

Town Planner Lisa Bryer explained that the Rhode Island Department of Housing is trying to award available federal funds. The Town will apply for CBDG funds in the competitive grant round for public facilities/Jamestown Senior Center; and the set-aside grant funds for improved housing opportunities/bathrooms at the Pemberton Apartment complex.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request to file a Community Development Block Grant application to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Review, Discussion, and/or Action and/or Vote: Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to waive the reading of Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to approve Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to close the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye recused from agenda item B) BLMA One-Day Event/Entertainment license application, and left the meeting.

#### Licenses and Permits

- B) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

- 1) Applicant: Beavertail Lighthouse Museum Association (BLMA)  
 Event: BLMA Fundraising Event  
 Date: August 9, 2025  
 Location: Ft. Getty, Rembijas Pavilion
  - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve the BLMA request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted for the August 9, 2025, BLMA Fundraising Event. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye rejoined the meeting and returned to the dais.

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

### **A) Town Administrator's Report: Edward A. Mello**

#### **1) Community Development Block Grant award.**

The Town has received a \$500,000 CDBG grant, which will be allocated to the Jamestown Housing Authority to continue renovating several bathrooms at the facility.

#### **2) Police and Fire CAD/RMS System Memorandum of Agreement (consent).**

Chief Campbell is requesting approval to enter into a memorandum of agreement with the Rhode Island Department of Public Safety. This agreement will provide access to the new Statewide Computer-Aided Dispatch (CAD) and Law Enforcement Records System (RMS). The State of Rhode Island has purchased this system after following the required procurement process. It replaces a legacy system that has been in use for 30 years and offers improved interoperability. The annual cost for this five-year contract is \$19,703.33. The implementation period is set to begin on January 1, 2026, and will continue until June 30, 2026, with the system going live on July 1, 2026.

#### **3) Settlement Agreement with the New England Building & Bridge Company (NEBB) (consent).**

In January 2024, the Town of Jamestown entered into a contract with NEBB to repair portions of the seawall located at East Ferry. The work also included the replacement of portions of the associated sidewalk. Upon inspection, the Town found this portion of the work to be sub-standard and rejected the work. NEBB acknowledged the sub-standard work, yet has failed to repair the work. As such, the Town has terminated the contract. Through an agreement with NEBB and the bonding agency, a settlement has been developed that includes the Town retaining \$61,719.97 of the contract balance. Town staff are seeking Town Council consent to execute the agreement.

#### **4) Rhode Island Infrastructure Bank Project.**

The Town has partnered with the Rhode Island Infrastructure Bank (RIIB) and the Fuss & O'Neil Engineering firm to start the conceptual design for repairs and improvements to Freebody Drive. This area is currently facing issues due to stormwater runoff and wave action. Importantly, there will be no cost to the Town for this initial phase of the project.

Town Administrator Mello also gave the Town Council a brief update on the Financial Town Meeting prep. Town staff are preparing for a large turnout and the potential for going to a paper ballot for one or more of the questions.

The budget booklet has been amended to include information on what voters are being asked to consider: The Town Budget, the School Budget, and additionally, the five bond questions with a breakdown of the principal, estimated cost of issuance and interest.

Also, an informational sheet will be in the May 29<sup>th</sup> issue of the Jamestown Press. Town staff are making every effort to educate voters leading up to the FTM.

### **VIII. UNFINISHED BUSINESS**

- A)** Review, Discussion, and/or Action and/or Vote: Approval of the proposed Fort Getty Ad Hoc Committee Charge.

A motion was made by Councilor Meagher, with a second by Councilor Glackin, to approve the Fort Getty Ad Hoc Committee Charge as amended. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

### **IX. NEW BUSINESS**

- A)** Review, Discussion, and/or Action and/or Vote: Atty. Christian Infantolino, pursuant to Article 2, Section 216 of the Town Charter, request to the Town Council, introduction of a proposed amendment to the Code of Ordinances, Chapter 6, Article 3 (Mechanical or Coin Operated Devices and Arcade), Division 2 (License), Section 6-75(c) Number of Devices.

Councilor Meagher stated the precedent for placing items on a Town Council agenda is by Town staff or by a Town Council, with a name associated with it. Town Administrator Mello took the initiative to place this request on the agenda, and she commended him for this business-friendly approach. Councilor Meagher recommended that Town staff consult the applicant to find out what other possible amendments may be necessary so that the totality of what is involved for a change of use is explored.

A motion was made by Councilor Meagher with a second by Vice President Brine to direct Town staff to consult with the applicant to find out what other possible amendments may be necessary so that the totality of what is involved for a change of use is explored. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

### **X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A)** Ordinances: Discussion and Possible Action to Permission to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing to take place on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 70 – Traffic and Vehicles. Sec. 70-25, Notice of violation; admission of truth and payment of fines at police station; amounts.; Sec. 70-82, Two-hour parking limit located upon lot 573 plat 8.; and Sec. 70-87, Prohibited or restricted parking on specified streets. These amendments are proposed to permit and/or restrict parking for no more than three hours upon Lot 573 Plat 8, and on specified streets; and to increase the fine for parking over the posted time.

Town Administrator Mello stated the advertisement may need to be amended to include the public parking at East Ferry.

Vice President Brine explained the ordinance is restrictive and not business friendly. Two hours does not allow visitors much time to patronize local businesses and restaurants.

Councilor Meagher reiterated that future agendas should include the name of a staff member and/or Town Council member responsible for each agenda item they have proposed.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request to **Order to Advertise** in the Jamestown Press; Notice of a Public Hearing to take place on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 70 – Traffic and Vehicles. Sec. 70-25, Notice of violation; admission of truth and payment of fines at police station; amounts.; Sec. 70-82, Two-hour parking limit located upon lot 573 plat 8.; and Sec. 70-87, Prohibited or restricted parking on specified streets, as amended. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- B) Appointments, Vacancies, and Expiring Terms:
  - 1) Upcoming interview sessions
    - a) May 19<sup>th</sup>, 6:20 John Valente, Bike Path Committee.
  - 2) Eldred Field Ad Hoc Committee, Four (4) member vacancy(s) for an unspecified term; duly advertised in the March 13<sup>th</sup> & 20<sup>th</sup> and May 1<sup>st</sup> editions of the Jamestown Press.
    - a) Interested applicant(s)
      - i) Christian Infantolino, interview scheduled for May 5, 2025.
      - ii) Patrick Gaynes, interview scheduled for May 5, 2025.
  - 3) Elections Training and Advisory Ad Hoc Committee, Four to Six (4-6) Jamestown Citizen-at-Large Member(s), duly advertised in the March 13<sup>th</sup> and 20<sup>th</sup> editions of the Jamestown Press:
    - a) Interested Citizens-at-Large Applicants:
      - i) Jessica Burrows Falcon, interviewed scheduled for May 5, 2025.
  - 4) Fire Department Compensation Committee, Two (2) Citizens-at-Large vacancy(s) with a term ending May 31, 2028; duly advertised in the March 13<sup>th</sup> and 20<sup>th</sup>, April 3<sup>rd</sup>, and 10<sup>th</sup> editions of the Jamestown Press:
    - a) Interested applicants:
      - i) Wayne Moore, seeking reappointment, interview scheduled for May 5, 2025.
  - 5) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2025, duly advertised in the March 6<sup>th</sup>, 13<sup>th</sup>, and 20<sup>th</sup> editions of the Jamestown Press:
    - a) Interested applicant(s)
      - i) Dan Lilly, interview scheduled for May 5, 2025.
      - ii) Antonio Pinheiro, interview scheduled for May 5, 2025.
      - iii) John Potter, interview scheduled for May 5, 2025.
  - 6) Jamestown Housing Authority, One (1) unexpired term ending December 31, 2025, duly advertised in the February 6<sup>th</sup> and 13<sup>th</sup>, March 6<sup>th</sup>, 13<sup>th</sup>, and

20<sup>th</sup> editions of the Jamestown Press:

- a) Interested applicant(s)
  - i) Amy Walsh, interview scheduled for May 5, 2025.

- 7) Tick Task Force Ad Hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the March 13<sup>th</sup> and 20<sup>th</sup> editions of the Jamestown Press:

- a) Interested Applicant(s):
  - i) Kelly Smith, interview scheduled for May 5, 2025.

No appointments were made.

## **XI. CONSENT AGENDA**

- A) Adoption of Town Council Meeting Minutes:
  - 1) March 4, 2025 (Special Meeting)
  - 2) March 10, 2025 (Special Meeting)
  - 3) March 25, 2025 (Regular Meeting)
  - 4) April 7, 2025 (Regular Meeting)
  - 5) April 21, 2025 (Regular Meeting)
  - 6) April 22, 2025 (Special Meeting)
  - 7) April 23, 2025 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Affordable Housing, March 19, 2025.
  - 2) Board of Canvassers, March 26, 2025.
  - 3) Planning Commission, March 19, 2025.
  - 4) Zoning Board of Review, March 25, 2025
- C) Permission to authorize Chief Jamie Campbell to execute a memorandum of agreement with the Rhode Island Department of Public Safety, which will allow access to the new Statewide Computer Aided Dispatch (CAD) and Law Enforcement Records System (RMS), for a five-year contract at an annual cost of \$19,703.33.
- D) Permission to authorize Town Administrator Mello to execute a Settlement Agreement between the New England Building & Bridge Company (NEBB) and the Town of Jamestown in the amount of \$61,719.97.
- E) Ratification of administratively approved Jamestown Parks and Recreation Job Fair, One-Day Event/ Entertainment license (ENT-25-19) for April 26, 2025.
- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
  - 1) STR-172 Ian Prichett 19 Bridge View Drive

Councilor Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.



A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor M. Glackin, Aye; and Councilor E. Ross, Aye.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye; and Councilor Meagher, Aye.

Communications were acknowledged.

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

### **A) Communications Received:**

- 1) Copy of letter to: Town Administrator Mello  
From: Jamestown Democrats  
Dated: April 16, 2025  
Re: Thank you to Jamestown Recreation Department.
- 2) Copy of letter to: Town of Jamestown  
From: RI Department of Environmental Management  
Dated: April 17, 2025  
Re: America Way, Jamestown (Plat 2, Lot 150)- Single Family Home.

### **B) Proclamations and Resolutions from other Rhode Island Cities and Towns**

- 1) Scituate School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies.
- 2) Resolution of the Town of Barrington, Regarding the Restoration of General Revenue Sharing to Rhode Island Cities and Towns.
- 3) Resolution of the Town of Barrington, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
- 4) Resolution of the Town of Barrington, Declaring the Town of Barrington, Rhode Island, a Sanctuary Town for Transgender People, and All Members of the LGBTQIA2S+ Community and Their Allies.

## **XIII. OPEN FORUM**

### **A) Continued (If necessary)**

John Potter, Narragansett Avenue, thanked the Town Council for their care and concern regarding the future of Fort Getty. He would like to include his name for consideration on the Fort Getty Ad Hoc Committee. Mr. Potter proposed that the first task of the Fort Getty Ad Hoc Committee should be to evaluate "no regret investments." These are investments that have a strong return on investment (ROI) and are relatively safe choices, even in uncertain scenarios. The committee should make decisions on these investments promptly and present them to the Town Council for action.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher to move into Executive Session, with a second by Vice President Brine. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

#### **XIV. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS**

*The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
  - 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
  - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
  - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
  - 4) Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

#### **XV. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.**

A motion was made by Councilor Meagher to seal the minutes and adjourn from Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners Executive Session with a second by Vice President Brine. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

#### **XVI. ADJOURNMENT**

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 7:46 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

*/s/ Roberta J. Fagan*

Roberta J. Fagan, CMC, Town Clerk

**TOWN COUNCIL SPECIAL MEETING MINUTES**  
**Thursday, May 29, 2025**  
**5:30 P.M.**

**I. ROLL CALL**

A special meeting of the Jamestown Town Council was held on May 29, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine (via Zoom per RIGL 42-46-5(b)(2)).

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor Meagher with a second by Councilor Ross to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A motion was made by Councilor Meagher with a second by Councilor Ross to enter into Executive Session sitting as the Board of Water and Sewer Commissioners. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

**IV. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS**

*The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
  - 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
  - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
  - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
  - 4) Stephen Zimniski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

A motion was made by Commissioner Meagher with a second by Commissioner Ross to seal the minutes and adjourn from Executive Session sitting as the Board of Water and Sewer Commissioners. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye

It was announced that 1 vote was taken.

A motion was made by Commissioner Meagher with a second by Commissioner Ross to approve the Settlement Agreement entered into by Glenn and Marjorie Andreoni owners of 10 Seaview Avenue, Jamestown, RI, Jeffrey Saletin, Trustee of The Jeffrey Saletin Living Trust dated September 29, 2016, and Deborah L. Furness Saletin, Trustee of The Deborah L. Furness Trust n/k/a The Deborah L. Furness Saletin Trust dated April 2, 1998, as owners of 14 Seaview Avenue, Jamestown, RI, Suzanne Gagnon and Stephen Ziminski, Trustees of the Stephen J. Ziminski and Suzanne Gagnon Family Trust, as owners of 7 Seaview Avenue, Jamestown, RI, and Paul and Gail Frechette, as Trustees of The Paul D. Frechette and Gail M. Frechette Living Trust, as owners of 19 Seaview Avenue, Jamestown, RI and the Town of Jamestown Board of Water and Sewer Commissioners (“Board”) and the Town of Jamestown (“Town”); and to authorize Town Administrator Mello to sign the Settlement Agreement on behalf of Board and the Town. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye

A motion was made by Commissioner Meagher with a second by Commissioner Ross to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Councilor Ross to move into Executive Session. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

## **V. EXECUTIVE SESSION**

***The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:***

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

Councilor Glackin recused from agenda item V.) B.) and left the meeting at 5:50 p.m.

- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property Plat 9 Lot 355 & 356; and Plat 8 Lot 530).

## **VI. ADJOURNMENT**

A motion was made by Councilor Meagher with a second by Councilor Ross to seal the minutes and adjourn from Executive Session. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor E. Ross, Aye.

It was announced that no votes were taken.

A motion was made by Councilor Meagher with a second by Councilor Ross to adjourn at 6:07 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor E. Ross, Aye.

Attest:

*/s/ Roberta J. Fagan*

Roberta J. Fagan, CMC, Town Clerk



## TOWN OF JAMESTOWN

P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 473-7310

Approved as written

### Jamestown Affordable Housing Committee Minutes

April 16, 2025 at 5:00pm

Small Conference Room

93 Narragansett Avenue, Jamestown, RI 02835

#### I. Call to Order

The meeting was called to order at 5:05pm and the following members were present: Bob Plain, Job Toll, Lisa Bryer, Dave Pritchard, Wayne Moore, Quaker Case, Susan Gorelick

Also present: Carrie Kolb

Not present: Mary Meagher and Fred Pease

#### II. Approval of Minutes

a. March 19, 2025 - review, discussion and/or action and/or vote

A motion was moved by Moore and seconded by Case to approve the minutes from the March 19, 2025 meeting as written. All in favor.

#### III. Public Comment - none

#### IV. Town Bond for Affordable Housing, Financial Town Meeting June 2, 2025 - Public Education - review, discussion and/or action and/or vote

Discussion ensued regarding the Financial Town Meeting that will be held on June 2, 2025. Plain would like to write a letter to the editor for Jamestown Press. Bryer said, she believes the committee can educate the public but cannot say "vote yes", Plain said that the bond has the potential to be a revenue for the town because all sorts of people finance development and we will make money back from rentals and sales of homes.

Discussion about public education ensued. When and how should the education occur? The public needs to know what the bond is and why it is needed.

Ways to educate the public:

- 1) Write a letter to the editor for Jamestown Press to educate why bond is needed. Send a letter each week for 5 weeks.
- 2) Create a podcast with Susan Gorelick's Climate Café
- 3) Affordable Housing Bond will the topic of the May Meeting for Climate Café
- 4) Create an insert for the Jamestown Press
- 5) Get an article in the Jamestown Press
- 6) Have a supporter of Affordable Housing tell their story
- 7) Educate/speak at Financial Town Meeting

Discussion between affordable housing and workforce housing ensued. Bryer said that affordable housing is eligible for CDBG funding. Workforce housing could include and not include eligibility for federal funding. For rentals, the applicants would need to qualify every



# Affordable Housing Committee Minutes

April 16, 2025

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year. Homeownership is different and they are not penalized if they make more money once they own the home.

## V. Letter to Town Council - review, discussion and/or action and/or vote

1. Request to utilize Affordable Housing Trust Funds – Approved 4-7-25 Town Council Meeting

A copy of the letter was distributed to committee members.

## VI. PY 23-24 CDBG Competitive Grant Application - (5 min) - review, discussion, and/or action and/or vote

Plain recused himself from this discussion.

Bryer explained that the Town has applied for 2 projects in the 23/24 competitive grant round.

The 2 projects are \$500,000 for the Senior Center and \$500,000 for the Housing Authority,

Senior Housing on Pemberton for completion of the bathrooms.

The first public hearing is on Wednesday, April 23 at 4:00pm in Council Chambers. The second public hearing is on May 5 at 6:30pm at Town Council meeting. The grant is due May 23.

## VII. 2025 Jamestown Comprehensive Plan – Housing (5 min) – review, discussion, and/or action and/or vote

1. Transmittal of Goals, Policies and Actions

The Housing spreadsheet will be reviewed/discussed at the May 21, 2025 meeting. The draft Housing Section for the Comp Plan has been reviewed by the committee already. Please review the goals, policies and actions to see if anything missing or needs correcting?

## VIII. Member Reports (5 min) - review, discussion, and/or action and/or vote - none

## IX. Future Meetings and agenda items of Affordable Housing Committee - review, discussion and/or action and/or vote (5 min)

Next meeting May 21, 2025 at 5:00pm

## X. Adjournment

A motion to adjourn at 5:45pm was moved by Plain and seconded by Gorelick. All in favor.

Attest:

Carrie Kolb

Commissioner	1/10	2/14	3/13	4/10	5/8	6/12	7/10	8/14	9/11	10/9	11/13	12/11
Wayne Banks, Chair	P	P	P	P	P	A	P	Mtg.	P	A	P	P
Tom Alexander, Vice-Chair	P	P	A	P	P	P	A	Cancelled	A	P	A	P
Jessica McCarthy	P	A	P*	A	P	P	P		A	A	P	A
Sue Romano	P	P	P	P	P	P	P		P	P	P	A
Mark Campbell	P	P	P	P	P	P	P		P	P	P	P
Jim Archibald	P	A	A	P	P	P	P		P	P	A	P
Bob Laman						N/A	P		P	P	P	P
Liaisons												
Randall White, Town Council	A	A	A	P	P	A	A		A	A	N/A	N/A
Bob Laman, Conservation	P	P	P	A	P	A	P		P	P	P	P
Administrative												
Jim Heagney, Executive Dir.										P	P	P
Fred Pease, Acting Director	N/A	N/A	N/A	N/A	N/A	P	P		P	N/A	N/A	N/A
Joan Rich, Harbor Clerk	P	P	P	P	P	P	P		A	P	P	P

\*Had to leave at 6:30 p.m.

#### No Longer on Commission

Dan Wurzbacher, Vice-Chair	A	A	A	N/A	N/A	N/A						
Steve Bois, Executive Dir.	P	P	P	P	P	N/A						





## **Minutes**

**Jamestown 250th Commission Meeting**  
**Jamestown Town Hall Conference Room**  
**93 Narragansett Avenue**  
**Wednesday March 12, 2025**

1. The meeting was called to order by Chairman Dennis Webster at 4:43 pm.
2. Members present: Dennis Webster, Linda Warner, and Laura Goldstein, Joyce Hooley Bartlett.

Members Absent: Kevin McLaughlin

3. Approval of minutes  
Motion to accept Linda Warner, Second Dennis Webster. Approval: All in favor.

### **Open Forum**

Christine asked about the possibility of creating a quilt.

### **4. Old Business:**

- a. Reports from members on coordination with other organizations.
  - (1) Dennis-J'town Press (250 yrs ago...”),
    - Connected with Tim Reil who will get back to us. We should hold off putting the possible entries together until Dennis meets with him to get details.
    - Boy Scouts: no progress
  - (2) Joyce- Schools (11 Dec minutes, III.B,b.)
    - Not progress
  - (3) Linda - Revolutionary War activities at Beavertail Light:
    - Nothing new to report but possibly something for children, celebration of the burning of the tower and maybe extend the tower hours
    -
  - (4) Laura- page on town website:
    - Reached out to Roberta (Town Clerk) about having a web page. There is a new software coming so we are not sure what it will look like. Discussion continued as to what we think it should contain including pulling information from other sources to give a fuller understanding of the celebration.

(5) Kevin- Lesson plans for schools

b. Liberty tree. Nothing new to report.

c. Website management. Laura Goldstein has agreed to take on this project.

d. Email- We looked at different e-mail address to use but no decision was made.

e. Markers for forts and for homes burned Dec 10 1775.

Joyce Hooley Bartlett reported that interns from Salve Regina will be here in the spring doing a ground penetrating survey of the fort areas.

f. Y2K and Bicentennial celebrations in Jamestown

- Linda reported that there wasn't much for the Y2K celebration and is still working on what was done for the Bicentennial.

**5. New Business:**

a. Books and other references: Dennis shared several new references and books with us.

b. Draft press release: Dennis will get us a press release for next meeting.

c. Developing a budget to support grant request(s)...We are not at this stage.

**6. Other Business:**

a. Laura shared the possibility of getting the "Rhode Island's Revolutionary Communities traveling exhibit. She will look into if we can get it here.

a. Second Open Forum: talk with Christine...

b. Schedule next meetings (Mar 26, Apr 9 and 23

c. Draft agenda items for the March 26 meeting.

6. At 6:03 Move to adjourn Linda. Seconded: Laura. All approved.

## **Minutes**

**Jamestown 250th Commission Meeting**  
**Jamestown Town Hall Conference Room**  
**93 Narragansett Avenue**  
**Wednesday, March 26**

1. The meeting was called to order by Chairman Dennis Webster at 4:42 pm.
2. Members present: Dennis Webster, and Laura Goldstein, Joyce Hooley Bartlett.

Members Absent: Linda Warner, Kevin McLaughlin

Other attendees: Christine Lopes

3. Approval of minutes: Laura motioned to accept minutes, Dennis seconded. Unanimous approval.

#### **4. Old Business:**

- a. Reports from members on coordination with other organizations.

(1) Dennis-J'town Press (250 yrs ago...), Joyce and Dennis will meet to get together with Tim at the Jamestown Press. Laura has more flyers that would be helpful.

(2) Joyce- Schools (11 Dec minutes, III.B,b.)..No direct contact. Laura reported that the RI 250 has been reaching out to teachers and school systems. There has also been teacher training.

(3) Linda – No new information Any Revolutionary War activities at Beavertail Light

(4) Laura- Has collected patterns of period clothing for use in coming events. Might be useful as a way to promote a coming event. i.e. having several people dressed in costume and giving out flyers of an upcoming event during the memorial day parade.

- b. Website – Laura met with Roberta and learned that the web site needs to be simple as she, Roberta, is the one that has to post and update new information. Dennis and Laura will meet with Roberta to move the process forward. Discussion did continue about how to more fully use social media.

- c. Email: new address... [jamestownri250@yahoo.com](mailto:jamestownri250@yahoo.com) ....The e-mail will be used to let community members contact us.
- d. Markers for forts and homes burned Dec 10, 1775 : Joyce mentioned that in Newport there are several homes that have medallions as markers for historical information. This would be a good choice if we wanted to place a marker near to someone's home. We might consider the boards used on the Wickford walking tour for more public marks.
- e. A project to work on would be to find people on the island whose ancestors go back to that time.

**5. New Business:**

Books and other references: Brought notebook of.

**6. Other Business:**

Schedule March meetings (Apr 9 and 23)

Joyce oved to adjourn, Laura seconded, all were in favor. Meeting ended 6:06 pm

## **Minutes**

### **Jamestown 250th Commission Meeting**

Jamestown Town Hall Conference Room

93 Narragansett Avenue

**Wednesday, April 9**

1. The meeting was called to order by Chairman Dennis Webster at 4:38 pm.
2. Members present: Dennis Webster, Linda Warner, Laura Goldstein, Joyce Hooley Bartlett.

Members Absent: Kevin McLaughan

Also present: Fernando Pereira - friends of Jamestown seniors  
Patty Pereira-Jamestown Historical Society, Christine Bernardo- Jamestown History teacher

### **3. Approval of minutes** was tabled until April 23, 2025

Motion to accept Dennis Webster, Second Laura Goldstein, Unanimously approved.

## **Open Forum**

Friends of Jamestown seniors:

- Fernando Pereira representing the Friends of the Jamestown seniors reported that the group was moving forward with the idea of a 250<sup>th</sup> town photo. He has reached out to Ohn Vanderwal for information. It is thought they would do it as a fundraiser for the Senior center. Also discussed, timing and how to get the word out.
- Christine Bernardo representing the Jamestown school shared her interest in getting involved with activities and how to incorporate them with her students.
- Patty Pereira representing the Jamestown Historical society introduced a possible focus on a program for children (

### **4. Old Business:**

- a. Reports from members on coordination with other organizations.
  - (1) Dennis-J'town Press (250 yrs ago..."), On the calendar for Joyce and Dennis to meet with Tim at the Press. Boy Scouts- no progress yet.
  - (2) Joyce- Schools – no response from administration but now have contact with Christine Bernardo.
  - (3) Linda – Beavertail Light activities still in development.
  - (4) Laura- Traveling Sec. of State Exhibit, moving forward with Friends of the Jamestown Seniors.

(5) Kevin- Reached out to Morgan Grefe at the Rhode Island Historical society about educational plans being developed. Here are two sites she shared. Kevin will explain more at our next meeting.

<https://encompass.rihs.org/on-the-burning-of-his-majestys-schooner-gaspee-in-1772/>

<https://encompass.rihs.org/rhode-island-in-the-american-revolution/>

(6) Liberty Tree: Discussion of who might help plant the tree. Maybe the student council president as was done for the bicentennial. Also still thinking of where it would be best to plant it. The RI 250<sup>th</sup> is asking people for donations for the trees, we might want to put it out on face book to boost donations.

(7) Y2K and Bicentennial celebrations in Jamestown – Linda reported that she has done some of the research on what occurred for these celebrations. She will put together information.

(8) Website – Still working to decide just what we want on the Web site and how best to manage it.

(9) Markers for forts and homes burned Dec 10, 1775: nothing new to report.

(10) Residents with Declaration of Independence and Revolutionary war connections: We discussed how to find out names and what program may arise from it. Patty Pereira volunteered to take on that task.

## **5. New Business:**

- a. Draft press release- still in the works
- b. Open meeting, inviting residents: it was agreed upon to have an open meeting on May 7, 2025 at 7:00 at the library. The format will be the focus of the April 23<sup>rd</sup> meeting.
- c. Developing a budget to support grant request(s)
- d. Books and other references

## **6. Other Business:**

- a. Second Open Forum
- b. Schedule next meetings (April 23, May 14 and May 28)
- c. Send draft agenda items to Dennis for the April 23 meeting.

6. Meeting adjourned at 5:48. Motion- Dennis Webster, seconded Laura Goldstein Unanimous approval.

## **Minutes**

**Jamestown 250th Commission Meeting**  
**Jamestown Town Hall Conference Room**  
**93 Narragansett Avenue**  
**Wednesday, April 23**

1. The meeting was called to order by Chairman Dennis Webster at 4:35 pm.
2. Members present: Dennis Webster, Linda Warner, and Laura Goldstein, Joyce Hooley Bartlett.

Members Absent: Kevin McLaughlin

3. Approval of minutes  
March 26 minutes: motion to accept, Laura  
Seconded, Linda  
All in favor.

April 9 minutes: motion to accept, Laura  
Seconded, Linda  
All in favor.

### **Open Forum**

There were no other attendees at the meeting, but it was reported via e-mail that:

- a. Friends of the Seniors had contacted Onne van der Wal and he is in favor of helping with a town photo. They will continue to plan.
- b. Due to the number of children's programs already being planned by the historical society they would not want to add the scavenger hunt, but we will keep the idea out there incase another group needs an idea.
- c. Patty Piera will be working on finding residents whose ancestors were here during the revolution time.

### **4. Old Business:**

- a. "250 years ago" in Jamestown Press.

Joyce and Dennis met with Tim Riel at the Jamestown Press and he agreed to take weekly "event's" that happened 250 years ago to publish in the Press. May through July 1775 have been submitted.



## 5. New Business:

### a. Planning May 7 Workshop at the Library 6:30-7:45

(1) Purpose: To introduce the town and businesses to the committee, our mission and to promote ideas for events in celebration of the 250<sup>th</sup> anniversary.

(2) Press Release to Jamestown Press: Dennis will finalize the press release to be submitted.

(3) Other outlets for publicizing workshop:

-Face Book: Joyce will post information about the workshop on Jamestown RI Community and Jamestown Ri face book group pages.

- The workshop will be posted on the Town web site as usual for other meetings.

(4) Organizations to invite: Each group should receive information about the workshop to encourage their participation.

- Chamber of Commers, Stephanie Heelan Cotsonas
- Friends of the Jamestown Seniors, and Senior center.
- Churches
- Rotary
- Jamestown Historical Society
- Town Council
- Garden clubs
- Woman's club
- VFW and American Legion
- Conanicut Island Sailing center
- Rocket Hogs
- Conanicut and Jamestown Yacht club
- Fire Department

(5) Set-up of room for workshop:

We should be there at 5:30 to set up tables with chairs for group work. A screen and projector have been requested

(6) Opening Presentation.

Introduce committee members

Have slide show 1. Mission statement, 2. Short history, 3. Programs and activities planned and, in the works, 4. Goals for this workshop.

(7) Getting input from attendees:

Have each table generate ideas for each of the following questions.

- Questions,
1. How do we celebrate the people
  2. How do we celebrate the events

3. How do we move forward

(8) Where do we go from here

**6. Other Business:**

- a. Second open forum
  - b. Schedule next meetings ( May 7 – workshop, May 14 and May 28)
  - c. Draft agenda items for the May 14 meeting
6. At 5:52 move to adjourn - Linda seconded- Laura – All in favor.



## **JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**DATE:** 5:00 p.m., Tuesday, November 19, 2024

**LOCATION:** 26 North Road, Jamestown, RI 02835

### **CALL TO ORDER: ROLL CALL OF MEMBERS**

**PRESENT:** Eugene Mihaly, Ted Baldwin, Chris Walsh, Mackenzie Richards, Marla Romash, Jean Burditt, Lisa Sheley

**ABSENT:** Devi Ross

### **CONSENT AGENDA ACCEPTANCE:**

Marla Romash moved to accept the consent agenda.

Chris Walsh seconded the motion.

The motion was unanimously approved

### **REPORT OF THE CHAIR**

1. Chris Walsh, the current Board Vice Chairman, confirmed that per the bylaws the Board must put together a slate of officers at this meeting. He stated that he has two more years on the Board and is willing to continue as Vice Chair. Chris also stressed the importance of having a Board member, preferably the Vice Chair, shadow the Director at various meetings and events so more of the Board is familiar with issues and people involved with the library's workings.
2. Gene Mihaly, Board Chairman, presented the slate of officers today and it is as follows for 2025:
  - a. Gene Mihaly will continue as Chairman
  - b. Chris Walsh will continue as Vice Chairman
  - c. Ted Baldwin will continue as Treasurer
  - d. Jean Burditt will continue as Secretary
  - e. The above slate will be voted on at the December Board meeting
3. Strategic Plan discussion – our current plan expires next month
  - a. Lisa Sheley will write a brief one year placeholder plan for 2025 that describes the Board 's intent to complete a long term plan to be enacted beginning January 2026.
  - b. Marla Romash will head a formal committee to formulate this strategic plan.
  - c. Research will be done with Lisa investigating plans made by similar sized libraries having parallel features as Jamestown such as seasonal population increases, and walking accessibility.

### **DIRECTOR'S REPORT**

1. Lisa Sheley discussed the affordability of several subscriptions provided by the library including Newsbank, Valueline and Hoopla. Jamestown and other subscribing libraries decided to continue with Hoopla if discoverability was taken away from the Aspen catalog and AI narrators and authors were more regulated.
2. Money remaining in the construction budget will be earmarked for landscaping, a patio, and doors.

## **FINANCE DISCUSSION**

1. Treasurer Ted Baldwin suggested that that our existing library accounts could better serve the library if the money was invested in some sort of interest bearing account. Ted will reach out to Washington Trust to discuss options and Lisa will talk to Tina about transferring funds.
2. The Foundation account is now officially closed. Almost two million dollars was raised for the library expansion.

## **NEXT MEETING AND ADJOURNMENT**

Marla Romash moved to adjourn the meeting and Chris Walsh seconded it.

The meeting was adjourned at 6:30 pm.

The next meeting will be held on December 17<sup>th</sup> at 5:00 pm.

Minutes submitted by Jean Burditt, Board Secretary

## **JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**DATE:** 5:00 p.m., Tuesday, December 17, 2024

**LOCATION:** 26 North Road, Jamestown, RI 02835

### **CALL TO ORDER: ROLL CALL OF MEMBERS**

**PRESENT:** Eugene Mihaly, Ted Baldwin, Chris Walsh, Mackenzie Richards, Marla Romash, Devi Ross, Jean Burditt, Lisa Sheley

### **CONSENT AGENDA ACCEPTANCE:**

Eugene Mihaly moved to accept the consent agenda.

Devi Ross seconded the motion.

The motion was unanimously approved.

### **REPORT OF THE CHAIR**

1. The Board was scheduled to vote on the slate of officers at today's meeting. However, the vote will be tabled until January because the Town Council has not yet voted to approve the proposed slate as required by state law.
2. Lisa Sheley provided the Board with copies of the Jamestown Philomenian Library's Strategic Plan for 2025. This concise plan is intended to be in effect for one year while a more long-range plan is developed. The 2025 plan's focus is on conducting information gathering sessions, analyzing data and creating new goals for the future.
3. Devi Ross moved to accept the 2025 plan and Jean Burditt seconded the motion. All members voted to approve the plan.

### **DIRECTOR'S REPORT**

1. BookLetters, JPL's current vendor for newsletter distribution and other library functions is closing. Lisa plus library staff members researched replacement sources and determined that DearReader would be the best choice to meet the library's requirements pending the results of a live demo. Funding for this service comes out of State Grant-in-Aid.
2. Lisa Sheley and Emma MacIntyre attended the Jamestown Art Center's programming event to get ideas for anticipated collaboration.
3. Lisa researched the possibility of permanent digital outdoor signage. The idea was tabled because installation would be very expensive and there were concerns about both zoning requirements and patron acceptance.
4. Hoopla and JPL agreed to cap the cost of Hoopla titles shown in the catalog to \$2.84/per item. Also, AI generated content will be removed. The cost issue will be readdressed in March.
5. A quote is expected from Mike Gray for the library landscaping and patio plans. The work is projected to begin this spring using remaining renovation money.

### **FACILITY**

1. Ted Baldwin and Lisa Sheley researched getting noise reduction panels in the Wright room due to the poor sound quality. The project will be pursued by Ted and Lisa.

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#### **NEXT MEETING AND ADJOURNMENT**

Mackenzie Richards moved to adjourn the meeting and Devi Ross seconded it.

The meeting was adjourned at 6:20 pm.

The next meeting will be held on January 21, 2025 at 5:00 pm.

Minutes submitted by Jean Burditt, Board Secretary

## **JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**DATE:** 5:00 p.m., Tuesday, January 21, 2025

**LOCATION:** 26 North Road, Jamestown, RI 02835

### **CALL TO ORDER: ROLL CALL OF MEMBERS**

**PRESENT:** Eugene Mihaly, Ted Baldwin, Chris Walsh, Mackenzie Richards, Marla Romash, Devi Ross, Lisa Sheley

### **REPORT OF THE CHAIR**

1. Gene and Lisa met with ESC Consulting to learn about their approach towards strategic planning. The recommendation is to proceed with hiring outside consultants for their objectivity and expertise.
  - a. Devi Ross made a motion to approve hiring ESC Consulting, pending confirmation that additional bids are not required. Marla Romash seconded the motion. It was approved unanimously.
2. The Trustees reviewed plans and quotes for new interior and exterior doors which are being sought after to improve safety as well as noise control.
  - a. Marla Romash made a motion to approve the door plans and expenditure. Devi Ross seconded the motion. It was approved unanimously.

### **DIRECTOR'S REPORT**

1. Management and staffing matters
  - a. Recent staff meeting was especially helpful and will be held more regularly going forward.
  - b. The OSL Executive Board (formerly Steering Committee) met recently. Member libraries are now permitted to purchase OverDrive Advantage Plus copies without requirement of having a shared consortium copy.
2. Recent and upcoming programming
  - a. Murder Mystery Night and Noon Year's Eve Party were especially well received and well attended.
3. Facility updates
  - a. Some "punch list" items still remain from construction. Lisa is working with architect and construction administrator to document everything before the one-year warranty has expired.
  - b. A patron was recently issued a no-trespass order by the Jamestown Police Department due to inappropriate behavior and comments. All of the internal doors in the library have been rekeyed.

### **CONSENT AGENDA ACCEPTANCE:**

1. Ted Baldwin moved to accept the consent agenda. Devi Ross seconded the motion. The motion was unanimously approved.

### **NEXT MEETING AND ADJOURNMENT**

Mackenzie Richards moved to adjourn the meeting and Devi Ross seconded it.

The meeting was adjourned at 5:50 PM.

The next meeting will be held on February 18, 2025 at 5:00 PM.





## **JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**DATE:** 5:00 p.m., Tuesday, February 18, 2025

**LOCATION:** 26 North Road, Jamestown, RI 02835

### **CALL TO ORDER: ROLL CALL OF MEMBERS**

**PRESENT:** Eugene Mihaly, Ted Baldwin, Mackenzie Richards, Marla Romash,  
Devi Ross, Jean Burditt, Lisa Sheley

**ABSENT:** Chris Walsh

### **CONSENT AGENDA ACCEPTANCE:**

Ted Baldwin moved to accept the consent agenda.

Marla Romash seconded the motion.

The motion was unanimously approved.

### **REPORT OF THE CHAIR**

1. An RFP was sent to potential Strategic Planning consultants that are approved state vendors. Applications are due late February and discussion on applicant selection is scheduled in early March.
2. A motion was made that the Board approve the consultant selected by the Strategic Planning subcommittee.
3. Devi Ross made the motion and Jean Burditt seconded it. The motion was unanimously approved.

### **DIRECTOR'S REPORT**

1. Members of the eZone Sustainability Committee presented their evaluations of the RFI responses from various eZone vendors. Lisa discussed her evaluation of Boundless, Baker and Taylor's eZone digital platform.

### **FACILITY**

1. Acoustical paneling for the Wright Room should be delivered any day.
2. Replacement and installation of doors in the library will move forward. Necessary library closings will be decided when construction dates are finalized.
3. Due to increased patron demand the library will add five more individual workstations to the Quiet Reading Room.

### **NEXT MEETING AND ADJOURNMENT**

Ted Baldwin moved to adjourn the meeting and Mackenzie Richards seconded it.

The meeting was adjourned at 6:07.

The next meeting will be held on March 18, 2025 at 5:00 pm.

Minutes submitted by Jean Burditt, Board Secretary

## **JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**DATE:** 5:00 p.m., Tuesday, March 18, 2025

**LOCATION:** 26 North Road, Jamestown, RI 02835

### **CALL TO ORDER: ROLL CALL OF MEMBERS**

**PRESENT:** Eugene Mihaly, Ted Baldwin, Mackenzie Richards, Marla Romash, Devi Ross, Jean Burditt, Lisa Sheley, Mary Meagher

**ABSENT:** Chris Walsh

### **CONSENT AGENDA ACCEPTANCE:**

Marla Romash moved to accept the consent agenda.

Devi Ross seconded the motion.

The motion was unanimously approved.

### **REPORT OF THE CHAIR**

1. The Strategic Planning Subcommittee signed an agreement with ESC, a Strategic Planning consultant, to assist in creating the next ten year strategic library plan.

### **DIRECTOR'S REPORT**

1. Steve and Brenda Edgerley verbally committed contributing \$10,000.00 from the family foundation to the library.
2. The Ezone Sustainability Committee has completed interviewing possible new eZone vendors. A decision will be forthcoming.

### **FACILITY**

1. Acoustical paneling for the Wright Room was delivered.
2. Work continues to go forward on the replacement of doors. A final quote is due and the building inspector is working on the permit for the doors. Once ordered, necessary closings/schedule adjustments will be determined.

### **DISCUSSION**

The executive order issued by the Trump administration called for the elimination of the Institute of Museum and Library Services, the nation's only federal agency for America's libraries. The extent to which Jamestown Library will be affected was discussed. Many services such as interlibrary loans and children's summer reading programs are funded by the Institute and could be in jeopardy.

### **NEXT MEETING AND ADJOURNMENT**

The meeting was adjourned at 5:45 p.m.

The next meeting will be held on April 15, 2025 at 5:00 pm.

Minutes submitted by Jean Burditt, Board Secretary

## **JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**DATE:** 5:00 p.m., Tuesday, April 15, 2025

**LOCATION:** 26 North Road, Jamestown, RI 02835

### **CALL TO ORDER: ROLL CALL OF MEMBERS**

**PRESENT:** Eugene Mihaly, Ted Baldwin, Mackenzie Richards, Marla Romash,  
Chris Walsh, Jean Burditt, Lisa Sheley, Mary Meagher

**ABSENT:** Devi Ross

### **CONSENT AGENDA ACCEPTANCE:**

Marla Romash moved to accept the consent agenda.

Mackenzie Richards seconded the motion.

The motion was unanimously approved.

### **REPORT OF THE CHAIR**

1. The Strategic Planning Subcommittee will meet next Monday. In the interim Marla Romash will send out a google document to all Board members listing potential contacts for ESC to interview. Library Board members were encouraged to add any other names of individuals or groups with an invested interest in the library to the list.
2. **COAST** (Community Outreach and Support Team) is pursuing a \$50,000 grant from the van Beuren Foundation to create a collaborate partnership to address the suicide crisis and related issues. COAST would like to name the Jamestown Public Library as a community partner. Marla made a motion for the Board to add JPL to this partnership; Ted seconded it and the motion was passed.
3. Lisa submitted an updated Display Release Form for approval. Marla motioned to accept it; Jean seconded it and the form was approved.

### **DIRECTOR'S REPORT**

1. Electrical costs are high following a general trend.
2. Another successful e-waste event. A paper shredding event will be initiated.
3. URI Engaging Generations/ATEL Cyber Seniors are interested in returning to JPL to run technology classes for seniors.
4. Lisa gave an update on the national status of IMLS. State Grant in Aid will not be affected. Summer Reading funds might be jeopardized. Interlibrary loan will not be closed down but the number of delivery days could be decreased. The overall situation is deemed demoralizing.

The meeting was adjourned at 5:50 pm.

The next meeting will be held on May 20, 2025 at 5:00 pm.

Minutes submitted by Jean Burditt, Board Secretary





# TOWN OF JAMESTOWN

P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

## PLANNING COMMISSION MINUTES

Planning Office (401) 413-7210

May 7, 2025

6:30 PM

Jamestown Town Hall

93 Narragansett Ave, Jamestown, RI 02835

### I. Call to Order and Roll Call

The meeting was called to order at 6:33pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Mick Cochran

Diane Harrison

Bernie Pfeiffer

Dana Prestigiacomo

Not present: Nick Insana

Also present:

Lisa Bryer, AICP, Town Planner

Carrie Kolb, Planning Assistant

David R. Petrarca, Jr, Esq., Ruggiero, Brochu & Petrarca

Michael Sherburne and Carolyn Anne Morabit

### II. Citizen's Non-Agenda Item – none

### III. Correspondence – Review, Discussion and/or Action and/or Vote:

1. Memo to Zoning Board of Review for Michael Sherburne and Carolyn Anne Morabit, 30 Steamboat Street, AP 5, Lot 461, High Groundwater Table and Impervious Overlay District – Zoning Ordinance Section 82-800 - Sub-district A
2. Unified Development Review approval letter, Steven and Kristi Ross, 224 Narragansett Avenue, Plat 8, Lot 9

Correspondence was recognized as received.

### IV. New Business – Review, Discussion and/or Action and/or Vote:

1. CDBG – PY23-24 application consistency with Comprehensive Plan

Bryer explained that CDBG we are applying for PY23-24. There are different rounds for grants including “competitive” and “housing” which is a set aside round for which we just received \$500,000. For the competitive round, the Town is applying for \$500,000 for Senior Center improvements under “Public Facilities”. The Town had public hearings for the competitive round for \$500,000 the Senior Center Improvements and for the housing round for The Jamestown Housing Authority for \$500,000. There will be a bond for \$885,000 for the Senior Center at the Financial Town Meeting and if the Town is awarded CDBG funds, then the bond need can be reduced by \$500,000. Commissioner Pendlebury asked if a portion of the Senior

Planning Commission Minutes  
 May 7, 2025  
 Page 2 of 3

Center bond be conditional upon CDBG funding? Bryer said that the bond has already been approved and will be on the Financial Town Meeting for a vote.

A motion moved by Commissioner Swistak and seconded by Commissioner Cochran as follows: The Jamestown Planning Commission hereby certifies that all community development and housing needs, particularly the needs of low- and moderate-income residents, were considered in the development of the city/town's currently state-approved Comprehensive Plan.

The Jamestown Planning Commission further hereby certifies to the best of its knowledge the activities proposed are not in conflict the with general policies set forth in the Comprehensive Community Plan of the Town of Jamestown. All in favor.

**2. Recognizing April 2025 as National Fair Housing Month**

Discussion ensued. Bryer said that recognizing National Fair Housing Month is a requirement when submitting CDBG applications. She asked that the Planning Commission approve this motion.

A motion was moved by Commissioner Cochran and seconded by Commissioner Pandlebury to approved the submitted motion and recognize April 2025 as National Fair Housing Month. All in favor.

**V. Old Business**

**1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote**

No discussion at this time.

**VI. Reports - Review, Discussion and/or Action and/or Vote**

**1. Planner's Report**

**a. Future meetings – topics and applications**

Bryer said Jamestown Housing Authority was awarded \$500,000 in CDBG funding from the FY2023 Housing Round.

Bryer gave the Planning Commission details for the next two meetings. At the next meeting on May 21<sup>st</sup>, Ashley Sweet will be discussing more sections of the Comprehensive Plan.

At the June 4<sup>th</sup> meeting, it will be a full agenda. There will be an application for Unified Development Review with a Public Hearing for 14 Clinton Avenue. There is a change of use application in the office for 20 Narragansett Avenue for the change of retail to arcades. Based on the request of the Planning Commission at the April 16, 2025 meeting, this application will come before the committee. There will be three high groundwater applications all from the same engineering company and they wanted to be on the same agenda.

**VII. Approval of Minutes – Review, Discussion and/or Action and/or Vote**

**1. April 16, 2025**

A motion was moved by Commissioner Cochran and seconded by Commissioner Pandlebury to approve the minutes from the April 16, 2025 meeting as written. All in favor.

Planning Commission Minutes  
May 7, 2025  
Page 3 of 3

**VIII. Adjournment**

A motion to adjourn at 6:45pm was moved by Commissioner Cochran and seconded by Commissioner Pendlebury. All in favor.

Attest:

Carrie Kolb







**TOWN OF JAMESTOWN**  
P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 433-7111

Approved as written

## **PLANNING COMMISSION MINUTES**

**May 21, 2025**

**6:30 PM**

**Jamestown Town Hall**

**93 Narragansett Ave, Jamestown, RI 02835**

### **I. Call to Order and Roll Call**

The meeting was called to order at 6:33pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Mick Cochran

Diane Harrison

Nick Insana

Bernie Pfeiffer

Dana Prestigiacomo

Also present:

Lisa Bryer, AICP, Town Planner

Carrie Kolb, Planning Assistant

David R. Petrarca, Jr, Esq., Ruggiero, Brochu & Petrarca

Ashley Sweet, Weston & Sampson

### **II. Citizen's Non-Agenda Item - none**

### **III. Correspondence – Review, Discussion and/or Action and/or Vote:**

1. No items at this time

### **IV. New Business – Review, Discussion and/or Action and/or Vote:**

1. No items at this time

### **V. Old Business**

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote
  - a. Draft Review of Element:

Sweet explained the process for reviewing each chapter of the Comprehensive Plan: first round of review, second round of review with Goals, Policies and Actions (GPA), and final round of review and maps. At this point, the chapters are only at second round of review and some GPAs have been reviewed.

Discussion ensued regarding the layout of the comprehensive plan. There are different ways to layout the Comprehensive Plan with all the data, goals, policies and actions. Sweet suggested

the implementation tables will be at the beginning of the Comprehensive Plan. Then each chapter on its own. The question comes to listing overall goals of each chapter in a bulleted format with a couple of policies and actions? Or list all goals, policies and actions at the front? Pendlebury said that he likes the lists because it seems easier to read. Cochran said to be sure that the tables or graphics make it easy to connect goals with actions. Further discussion with examples will take place at the meeting on June 18, 2025.

#### a. Sustainability and Resilience

This is a second review of this chapter. An overall comment from Commissioner Swistak that trash, waste, recycling & composting are not mentioned in this section. Sweet said that they are covered in the Services & Facilities Chapter. Bryer said needs to be referred to in this chapter.

Page 2 – There is not natural gas in Jamestown, so it should not be a focus.

Page 9 – a disclaimer should be added: “At the time of writing this section, there are changes being made in the federal government and funding. At this time, it is unclear what federal government and funding will look like in the future.”

Page 10 – In section 10.4.1 in the second paragraph add snowfall to the significant hazards.

Page 13 – The Hazard Mitigation Plan was approved by FEMA on December 10, 2024.

Page 19 – clarify that flood insurance is available through FEMA and private insurance markets.

Page 20 – the second paragraph and forth paragraph are redundant. Double check if above ground power lines are listed within Services and Facilities chapter for storm events. If not add to this page.

#### b. Transportation

This is a second review of this chapter.

Page 5 – Combine sections 8.4.1 Major Roads and 8.4.2 State Roads.

#### b. Goals, Policies and Actions related to:

##### a. Sustainability and Resilience

This is a new spreadsheet. In white means it was taken from another section.

Policies:

3.5 – change to “promote use of electric vehicles and...” Add “Encourage the State to do the same.”

Related Actions

1.2.c – Add “utilize Storm Tolls when decision making and work with SeaGrant to keep the information updated.”

2.e- End sentence after “contingency plans”

4.j – Remove

4.l – Change to “Work regionally to develop novel renewable energy solutions”

4.m. – Change to “Investigate programs to support...” Add: “Encourage the State to do the same.”

5.n – Add: “Encourage the State to do the same.”

5.o – Change “provide” to “investigate”

6.p – Remove “Host community workshops to”

8.r – End sentence after “energy systems”

8.s; – Remove

## h. Transportation at 7:14

### Policies

2.3 – Change to “support the use of electric vehicles (EVs) and low-speed electric transportation in compliance with town policy.

### 1.2.c –Delete

This table will be revisited at a future meeting as it appears cells have been shifted.

Discussion of next public engagement ensued. The next public engagement workshop will be in August. Sweet said that people will look at action items, make connections, look the problems the Town has and the things that they love about the Town. The workshop will capitalize on what we are doing well. Bryer said the draft will be put online ahead of the workshop and will be broken down into easily digested things to look at the workshop. This workshop will require more legwork from the participants. We can discuss what the workshop/forum will look like at the June 18, 2025 meeting.

## VI. Reports - Review, Discussion and/or Action and/or Vote

### 1. Planner's Report

#### a. Future meetings – topics and applications

Bryer explained the meeting on June 4, 2025 will start at 6:00pm. There will be two UDR applications and three High Groundwater applications.

The Financial Town meeting is on June 2, 2025 at Lawn Avenue School at 7pm.

## VII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

### 1. May 7, 2025

A motion was moved by Commissioner Cochran and seconded by Commissioner Pendlebury to approve the minutes from the May 7, 2025 meeting as amended. All in favor.

## VIII. Adjournment

A motion to adjourn at 7:56pm was moved by Commissioner Cochran and seconded by Commissioner Insana. All in favor.

Attest:

Carrie Kolb



## **JAMESTOWN ZONING BOARD OF REVIEW**

### **Minutes of the April 22, 2025 Meeting**

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Acting Chairman called the meeting to order at 7:00 p.m. The Clerk called the roll and noted the following members present:

Dean Wagner, Chair

Terence Livingston, Vice-Chair

James King, Member

Jane Bentley, Member

John Shekarchi, 1<sup>st</sup> Alternate

Robert Maccini, 2<sup>nd</sup> Alternate

Also present:

Wyatt Brochu, Counsel

Dennis Begin, Zoning Officer

Suzanne Enser, Clerk

Alesha Cerrito, Stenographer

Absent:

James Sisson, Member

### **APPROVAL OF MINUTES**

A motion was made by Jane Bentley and seconded by Terence Livingston to accept the minutes of the March 25, 2025 meeting as presented.

The motion carried by a vote of 6 – 0.

Dean Wagner, Terence Livingston, James King, Jane Bentley, John Shekarchi and Robert Maccini voted in favor of the motion. James Sisson was absent.

### **EXECUTIVE SESSION**

A motion was made by John Shekarchi and seconded by Jane Bentley to move into Executive Session.

### **ADJOURN FROM EXECUTIVE SESSION**

## **UNFINISHED BUSINESS**

None

## **CORRESPONDENCE**

Dean Wagner reported that correspondence had been received regarding both applications to be heard this evening.

## **NEW BUSINESS**

I. Application of Joanne Hovey whose property is located at 126 Longfellow Road, and further identified as tax assessor's plat 8, lot 224 for a dimensional variance from article 2, section 82-307, variances-additional restrictions, sub group B. To reconstruct and increase garage roof pitch up to four feet to match other dwellings on property. This requires a front yard setback relief of 26' 9" and a side yard setback relief of 5'10". Said property is located in a R-20 zone and contains 15,624 square feet.

Jeff Holden, the building contractor and legal representative for Hovey, presented the request for a dimensional variance to increase garage roof pitch to match the other dwellings.

Jed Drake, a neighbor, presented his concerns for the project.

John Shekarchi expressed concern with the new online application making it difficult to fully understand the request.

A motion was made by James King to continue the application until next month.

The motion carried by a vote of 6 – 0.

Dean Wagner, Terence Livingston, James King, Jane Bentley, John Shekarchi and Robert Maccini voted in favor of the motion. James Sisson was absent.

II. Application of Mary Lou Sanborn, whose property is located at 21 Bay View Drive, Jamestown, RI and further identified as Lot 519 on Tax Assessor's Map 8, to appeal a Notice of Violation issued on 1/31/25 referencing a purported violation of Sec.'s 82-602.2 and 82-407. Applicant/Appellant appeals this Notice of Violation pursuant to Sec. 82-408 so that she can complete construction of a screen pursuant to Sec. 82-701. Said property is located in Zone R20 and contains .442 acres.

Neither the legal representative, Stephen J. MacGillivray, nor the homeowner, Mary Lou Sanborn, were present to make their argument(s).

A motion was made by Terence Livingston and seconded by James King to pass the appeal with prejudice.

The motion carried by a vote of 6 – 0.

Dean Wagner, Terence Livingston, James King, Jane Bentley, John Shekarchi and Robert Maccini voted in favor of the motion. James Sisson was absent.

## **ADJOURNMENT**

A motion was made by Terence Livingston and seconded by Dean Wagner to adjourn at 7:56 p.m.

The motion carried unanimously.

*Respectfully submitted by: Suzanne Enser, Clerk Building/Zoning*





## **Town of Jamestown**

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



**Christina D. Collins**  
Finance Director

### **MEMORANDUM**

**TO:** Edward A. Mello, Town Administrator

**FROM:** Christina D. Collins, Finance Director

A handwritten signature in blue ink, appearing to be 'CD', is placed next to the 'FROM' line.

**DATE:** June 12, 2025

**SUBJECT:** Budget to Actual- General Fund

Attached is the Budget to Actual report for the Fiscal Year 2025. The report contains the expenses that have been paid through May 31, 2025.

Please do not hesitate to contact me with any questions or concerns.

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2025**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	500.00	47.00	643.63	(143.63)	128.73
1100 7001 70305 00 Advertising	750.00	0.00	1,330.00	(580.00)	177.33
<b>Town Council Expenses</b>	<b>15,050.00</b>	<b>47.00</b>	<b>12,323.63</b>	<b>2,726.37</b>	<b>81.88</b>
1100 7002 70101 00 Salary, Town Administrator	140,410.00	15,212.31	130,268.10	10,141.90	92.78
1100 7002 70102 00 Salary, Clerical	72,820.00	8,400.00	65,800.00	7,020.00	90.36
1100 7002 70302 00 Fees And Supplies	2,500.00	79.48	5,814.42	(3,314.42)	232.58
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	3,850.00	1,150.00	77.00
<b>Town Administrator Expenses</b>	<b>220,730.00</b>	<b>24,041.79</b>	<b>205,732.52</b>	<b>14,997.48</b>	<b>93.21</b>
1100 7003 70101 00 Salaries	5,636.00	650.22	5,201.76	434.24	92.30
1100 7003 70302 00 Fees And Supplies	1,200.00	(742.00)	(1,686.92)	2,886.92	(140.58)
<b>Probate Court Expenses</b>	<b>6,836.00</b>	<b>(91.78)</b>	<b>3,514.84</b>	<b>3,321.16</b>	<b>51.42</b>
1100 7004 70101 00 Salaries	5,234.00	0.00	3,935.68	1,298.32	75.19
1100 7004 70102 00 Salary, Clerical	1,878.00	0.00	0.00	1,878.00	0.00
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	647.36	802.64	44.65
1100 7004 70104 00 Election Supervisors	9,508.00	0.00	7,557.00	1,951.00	79.48
1100 7004 70112 00 Election - OT	1,440.00	0.00	1,147.72	292.28	79.70
1100 7004 70302 00 Fees And Supplies	3,800.00	428.53	4,828.53	(1,028.53)	127.07
1100 7004 70305 00 Advertising And Printing	1,140.00	0.00	1,667.00	(527.00)	146.23
<b>Election and Town Meeting Expenses</b>	<b>24,450.00</b>	<b>428.53</b>	<b>19,783.29</b>	<b>4,666.71</b>	<b>80.91</b>
1100 7005 70201 00 Professional Services - Legal	175,000.00	14,448.00	119,974.47	55,025.53	68.56
<b>Legal Expenses</b>	<b>175,000.00</b>	<b>14,448.00</b>	<b>119,974.47</b>	<b>55,025.53</b>	<b>68.56</b>
1100 7006 70101 00 Salaries	78,291.00	9,027.60	72,220.80	6,070.20	92.25
1100 7006 70102 00 Salary, Clerical	116,015.00	17,086.03	106,192.15	9,822.85	91.53
1100 7006 70104 00 Clerk - OT	550.00	187.38	187.38	362.62	34.07
1100 7006 70302 00 Fees, Supplies & Dues	37,000.00	3,355.19	31,123.16	5,876.84	84.12
1100 7006 70305 00 Advertising	3,800.00	0.00	2,430.50	1,369.50	63.96
<b>Clerks And Records Expenses</b>	<b>235,656.00</b>	<b>29,656.20</b>	<b>212,153.99</b>	<b>23,502.01</b>	<b>90.03</b>
1100 7007 70101 00 Salaries	99,350.00	10,521.33	92,335.93	7,014.07	92.94
1100 7007 70102 00 Salary, Clerical	51,714.00	6,417.00	48,901.50	2,812.50	94.56
1100 7007 70105 00 Salary, Planning Commission	7,000.00	7,000.00	7,000.00	0.00	100.00
1100 7007 70201 00 Sustainability Consultant	25,000.00	0.00	0.00	25,000.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	4,500.00	579.75	5,021.34	(521.34)	111.59
<b>Planning Expenses</b>	<b>187,564.00</b>	<b>24,518.08</b>	<b>153,258.77</b>	<b>34,305.23</b>	<b>81.71</b>
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	5,101.33	8,970.08	(970.08)	112.13
1100 7008 70302 00 Fees, Supplies & Dues	2,500.00	63.26	4,429.90	(1,929.90)	177.20
<b>Zoning Expenses</b>	<b>10,500.00</b>	<b>5,164.59</b>	<b>13,399.98</b>	<b>(2,899.98)</b>	<b>127.62</b>
1100 7009 70900 00 Social Security Tax	372,500.00	38,721.99	359,320.61	13,179.39	96.46
1100 7009 70901 00 Blue Cross/Delta Dental	743,715.00	50,846.92	559,399.45	184,315.55	75.22
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	75,884.00	9,116.00	89.28
1100 7009 70903 00 Retirement System	350,000.00	35,723.64	311,025.08	38,974.92	88.86
1100 7009 70906 00 Life Insurance	13,000.00	1,093.93	12,047.00	953.00	92.67
1100 7009 70907 00 General Liability Insurance	120,000.00	0.00	131,529.00	(11,529.00)	109.61
1100 7009 70910 00 Salary Adjustment	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	115,005.00	10,763.70	116,501.66	(1,496.66)	101.30
<b>Personnel Expenses</b>	<b>1,849,220.00</b>	<b>137,150.18</b>	<b>1,565,706.80</b>	<b>283,513.20</b>	<b>84.67</b>
1100 7010 70100 00 Salary, Finance Director	123,153.00	12,977.16	114,501.81	8,651.19	92.98
1100 7010 70101 00 Salaries- Dep. Tax Collector	85,677.00	8,979.77	70,341.52	15,335.48	82.10
1100 7010 70201 00 Professional Services	21,000.00	565.74	20,295.85	704.15	96.65
1100 7010 70302 00 Fees, Supplies & Dues	22,000.00	(2,277.24)	3,455.41	18,544.59	15.71
1100 7010 70303 00 Software	0.00	6,352.15	6,352.15	(6,352.15)	0.00
<b>Finance Expenses</b>	<b>251,830.00</b>	<b>26,597.58</b>	<b>214,946.74</b>	<b>36,883.26</b>	<b>85.35</b>
1100 7011 70101 00 Salaries	88,808.00	9,900.54	82,207.49	6,600.51	92.57
1100 7011 70302 00 Fees, Supplies, Dues	13,501.00	65.00	12,212.06	1,288.94	90.45
1100 7011 70305 00 Advertising	900.00	0.00	320.00	580.00	35.56
<b>Tax Assessor Expenses</b>	<b>103,209.00</b>	<b>9,965.54</b>	<b>94,739.55</b>	<b>8,469.45</b>	<b>91.79</b>
1100 7012 70201 00 Professional Services	25,000.00	0.00	28,250.00	(3,250.00)	113.00
<b>Audit of Accounts Expenses</b>	<b>25,000.00</b>	<b>0.00</b>	<b>28,250.00</b>	<b>(3,250.00)</b>	<b>113.00</b>
1100 7013 70201 00 IT- Consultant	65,000.00	5,541.25	57,932.50	7,067.50	89.13

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2025**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7013 70303 00 Software	52,575.00	916.43	48,816.67	3,758.33	92.85
<b>Total Expenses</b>	<b>117,575.00</b>	<b>6,457.68</b>	<b>106,749.17</b>	<b>10,825.83</b>	<b>90.79</b>
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	772.80	4,761.48	2,738.52	63.49
<b>EMA Expenses</b>	<b>7,500.00</b>	<b>772.80</b>	<b>4,761.48</b>	<b>2,738.52</b>	<b>63.49</b>
1100 7031 70100 00 Salary, Police Chief	107,120.00	12,360.00	98,880.00	8,240.00	92.31
1100 7031 70101 00 Salaries - Police	1,003,336.00	113,554.84	914,736.93	88,599.07	91.17
1100 7031 70102 00 Police Longevity	71,988.00	0.00	59,933.04	12,054.96	83.25
1100 7031 70103 00 Police Benefits	62,761.00	4,721.81	55,494.47	7,266.53	88.42
1100 7031 70104 00 Police - OT	185,000.00	16,704.27	174,522.06	10,477.94	94.34
1100 7031 70105 00 Police Retirement	288,397.00	0.00	144,198.50	144,198.50	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	224,718.00	23,759.16	188,255.27	36,462.73	83.77
1100 7031 70112 00 Dispatch, Longevity	8,764.00	0.00	8,916.79	(152.79)	101.74
1100 7031 70113 00 Dispatch - Benefits	12,132.00	1,436.20	9,153.42	2,978.58	75.45
1100 7031 70114 00 Dispatch - OT	27,500.00	2,369.52	36,605.29	(9,105.29)	133.11
1100 7031 70302 00 Fees & Supplies	21,000.00	1,214.30	15,153.90	5,846.10	72.16
1100 7031 70303 00 Computer Software	24,200.00	15,750.67	46,146.75	(21,946.75)	190.69
1100 7031 70307 00 Building Maintenance	5,000.00	168.37	5,305.64	(305.64)	106.11
1100 7031 70308 00 Vehicle Insurance	9,017.00	0.00	10,500.00	(1,483.00)	116.45
1100 7031 70309 00 Telephone	12,500.00	717.18	9,346.08	3,153.92	74.77
1100 7031 70310 00 Personal Equipment	2,500.00	485.80	5,407.32	(2,907.32)	216.29
1100 7031 70311 00 Maintenance Of Uniforms	29,400.00	0.00	27,300.00	2,100.00	92.86
1100 7031 70312 00 Ammunition And Supplies	3,500.00	0.00	2,814.80	685.20	80.42
1100 7031 70313 00 Maintenance Of Police Cars	15,000.00	3,257.58	13,002.91	1,997.09	86.69
1100 7031 70314 00 Gas & Tires	23,000.00	0.00	20,169.89	2,830.11	87.70
1100 7031 70315 00 Training Of Members	15,000.00	0.00	16,415.84	(1,415.84)	109.44
1100 7031 70317 00 Maintenance Of Radio System	3,500.00	99.99	708.99	2,791.01	20.26
1100 7031 70318 00 Equipment	1,500.00	986.96	4,637.92	(3,137.92)	309.19
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	1,500.00	500.00	75.00
<b>Police Protection Expenses</b>	<b>2,158,833.00</b>	<b>197,586.65</b>	<b>1,869,105.81</b>	<b>289,727.19</b>	<b>86.58</b>
1100 7032 70100 00 Fire Chief/Fire Inspector	74,165.00	8,557.44	68,459.52	5,705.48	92.31
1100 7032 70101 00 Fire Inspector/Clerk	12,854.00	0.00	0.00	12,854.00	0.00
1100 7032 70102 00 Stipend, Deputy Fire Chief	6,000.00	6,000.00	6,000.00	0.00	100.00
1100 7032 70103 00 Stipend - Fire Inspector	38,563.00	5,649.60	44,527.40	(5,964.40)	115.47
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	11,400.00	52,650.00	22,350.00	70.20
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	32,126.00	3,296.00	30,031.00	2,095.00	93.48
1100 7032 70302 00 Fees And Supplies	11,750.00	1,472.20	8,809.31	2,940.69	74.97
1100 7032 70303 00 Software	0.00	0.00	3,252.28	(3,252.28)	0.00
1100 7032 70308 00 Vehicle Insurance	37,500.00	1,713.00	73,827.24	(36,327.24)	196.87
1100 7032 70309 00 Telephone	8,180.00	1,016.85	7,107.68	1,072.32	86.89
1100 7032 70313 00 Maintenance Of Fire Apparatus	40,000.00	4,128.24	45,524.26	(5,524.26)	113.81
1100 7032 70314 00 Gas, Tires & Oil	21,000.00	0.00	10,317.72	10,682.28	49.13
1100 7032 70315 00 Training Of Members	8,000.00	586.20	1,778.50	6,221.50	22.23
1100 7032 70321 00 Electricity	21,000.00	3,400.07	20,615.50	384.50	98.17
1100 7032 70322 00 Maintenance Of Radio System	5,500.00	0.00	7,867.68	(2,367.68)	143.05
1100 7032 70323 00 Oxygen & Air Packs	7,000.00	0.00	7,391.61	(391.61)	105.59
1100 7032 70324 00 Water	1,600.00	0.00	1,147.74	452.26	71.73
1100 7032 70325 00 Fire Equipment	18,000.00	0.00	12,181.30	5,818.70	67.67
1100 7032 70326 00 Fire Ext. Agent	5,250.00	0.00	704.95	4,545.05	13.43
1100 7032 70343 00 Heating	15,000.00	976.58	14,584.69	415.31	97.23
1100 7032 70344 00 Repairs And Maintenance	15,000.00	2,631.24	15,326.54	(326.54)	102.18
1100 7032 70399 00 Subscriptions & Journals	5,800.00	0.00	0.00	5,800.00	0.00
1100 7032 70900 00 Social Security Tax	12,632.00	0.00	6,001.74	6,630.26	47.51
1100 7032 70903 00 Fire Chief - Benefit	7,416.00	0.00	0.00	7,416.00	0.00
<b>Fire Protection Expenses</b>	<b>479,336.00</b>	<b>50,827.42</b>	<b>438,106.66</b>	<b>41,229.34</b>	<b>91.40</b>
1100 7033 70103 00 Stipend - Medical Director	12,000.00	1,000.00	10,000.00	2,000.00	83.33
1100 7033 70104 00 ALS - Per Diem	411,177.00	45,520.85	372,498.85	38,678.15	90.59
1100 7033 70105 00 EMS Incentive Program	78,500.00	28,785.00	67,824.50	10,675.50	86.40
1100 7033 70302 00 Fees And Supplies	29,995.00	415.76	18,133.53	11,861.47	60.46
1100 7033 70303 00 Computer Software	0.00	0.00	8,251.50	(8,251.50)	0.00
1100 7033 70308 00 Vehicle Insurance	37,500.00	0.00	31,500.00	6,000.00	84.00
1100 7033 70309 00 Telephone	1,200.00	136.97	1,509.55	(309.55)	125.80
1100 7033 70313 00 Maintenance of Vehicles	16,500.00	567.29	3,422.63	13,077.37	20.74
1100 7033 70315 00 Training Of Members	16,000.00	1,235.00	9,770.60	6,229.40	61.07
1100 7033 70333 00 Ambulance Medical	22,000.00	1,973.15	18,790.57	3,209.43	85.41
1100 7033 70900 00 Social Security Tax	31,455.00	(4,821.35)	23,792.57	7,662.43	75.64
<b>EMS Expenses</b>	<b>656,327.00</b>	<b>74,812.67</b>	<b>565,494.30</b>	<b>90,832.70</b>	<b>86.16</b>
1100 7034 70101 00 Salary - Building Inspector	91,237.00	10,500.00	83,759.14	7,477.86	91.80
1100 7034 70102 00 Salary, Clerical	32,094.00	6,396.78	57,734.33	(25,640.33)	179.89

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2025**

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	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70103 00 Salary - Zoning Enforcement	15,450.00	0.00	0.00	15,450.00	0.00
1100 7034 70117 00 Salary, Electrical Inspector	11,500.00	958.33	10,242.88	1,257.12	89.07
1100 7034 70118 00 Salary, Plumbing Inspector	5,750.00	744.47	5,626.31	123.69	97.85
1100 7034 70119 00 Salary, Mechanical Inspector	5,750.00	814.47	5,731.31	18.69	99.67
1100 7034 70302 00 Supplies And Expenses	5,250.00	0.00	4,053.61	1,196.39	77.21
1100 7034 70303 00 E-PERMITTING	6,000.00	0.00	7,762.75	(1,762.75)	129.38
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
<b>Protection Services Expenses</b>	<b>343,031.00</b>	<b>19,414.05</b>	<b>174,910.33</b>	<b>168,120.67</b>	<b>50.99</b>
1100 7041 70101 00 Salaries	71,477.00	6,930.54	55,444.32	16,032.68	77.57
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	599.94	400.06	59.99
<b>Public Works Administration Expenses</b>	<b>72,477.00</b>	<b>6,930.54</b>	<b>56,044.26</b>	<b>16,432.74</b>	<b>77.33</b>
1100 7042 70101 00 Salaries	51,904.00	7,966.33	47,129.53	4,774.47	90.80
1100 7042 70103 00 Intern	3,200.00	0.00	0.00	3,200.00	0.00
1100 7042 70302 00 Fees And Supplies	1,200.00	0.00	247.71	952.29	20.64
<b>Engineering Expenses</b>	<b>56,304.00</b>	<b>7,966.33</b>	<b>47,377.24</b>	<b>8,926.76</b>	<b>84.15</b>
1100 7043 70100 00 Salary, Highway Supervisor	85,100.00	16,122.95	80,809.39	4,290.61	94.96
1100 7043 70101 00 Salaries - Public Works	774,291.00	84,753.63	694,074.32	80,216.68	89.64
1100 7043 70104 00 Highway -OT	45,000.00	4,557.24	15,592.57	29,407.43	34.65
1100 7043 70308 00 Vehicle Insurance	19,300.00	0.00	25,370.00	(6,070.00)	131.45
1100 7043 70313 00 Upkeep Of Equipment	100,000.00	7,898.08	99,545.75	454.25	99.55
1100 7043 70314 00 Oil And Gas	75,000.00	6,214.85	56,916.42	18,083.58	75.89
1100 7043 70330 00 Sand And Gravel	17,000.00	2,034.20	15,487.12	1,512.88	91.10
1100 7043 70331 00 Cold Patch	13,500.00	0.00	10,656.70	2,843.30	78.94
1100 7043 70333 00 Other Road Supplies	14,000.00	845.97	10,030.77	3,969.23	71.65
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	2,425.00	75.00	97.00
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,300.00	(300.00)	105.00
1100 7043 70336 00 Clothing	6,000.00	0.00	0.00	6,000.00	0.00
1100 7043 70399 00 Safety And Licensing	5,500.00	450.00	3,490.54	2,009.46	63.46
<b>Highway Expenses</b>	<b>1,163,191.00</b>	<b>122,876.92</b>	<b>1,020,698.58</b>	<b>142,492.42</b>	<b>87.75</b>
1100 7044 70101 00 Snow Removal - OT	34,000.00	0.00	18,456.01	15,543.99	54.28
1100 7044 70337 00 Equipment And Supplies	54,000.00	0.00	60,978.91	(6,978.91)	112.92
<b>Snow Removal Expenses</b>	<b>88,000.00</b>	<b>0.00</b>	<b>79,434.92</b>	<b>8,565.08</b>	<b>90.27</b>
1100 7045 70101 00 Salaries	71,677.00	7,684.25	66,326.13	5,350.87	92.53
1100 7045 70104 00 Transfer Station -Sunday OT	8,228.00	949.44	7,120.80	1,107.20	86.54
1100 7045 70309 00 Telephone	800.00	184.83	755.55	44.45	94.44
1100 7045 70321 00 Electricity	1,400.00	0.00	1,315.98	84.02	94.00
1100 7045 70340 00 Maintenance And Testing	44,000.00	7,048.15	23,740.48	20,259.52	53.96
1100 7045 70341 00 Transfer And Trucking	420,000.00	39,687.73	358,058.92	61,941.08	85.25
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
<b>Waste Removal Expenses</b>	<b>546,405.00</b>	<b>55,554.40</b>	<b>457,317.86</b>	<b>89,087.14</b>	<b>83.70</b>
1100 7046 70321 00 Electricity	64,000.00	1,481.64	14,989.29	49,010.71	23.42
<b>Street Lighting Expenses</b>	<b>64,000.00</b>	<b>1,481.64</b>	<b>14,989.29</b>	<b>49,010.71</b>	<b>23.42</b>
1100 7047 70101 00 Salaries	10,000.00	0.00	7,175.00	2,825.00	71.75
1100 7047 70302 00 Fees And Supplies	1,800.00	556.00	1,848.10	(48.10)	102.67
1100 7047 70360 00 Tree Pruning	18,000.00	500.00	11,154.49	6,845.51	61.97
1100 7047 70370 00 Purchase Of Trees	5,000.00	1,090.00	3,515.00	1,485.00	70.30
<b>Tree Warden Expenses</b>	<b>34,800.00</b>	<b>2,146.00</b>	<b>23,692.59</b>	<b>11,107.41</b>	<b>68.08</b>
1100 7048 70342 00 Town Cemetery And Parade	3,500.00	0.00	2,259.23	1,240.77	64.55
<b>Other Public Works Expenses</b>	<b>3,500.00</b>	<b>0.00</b>	<b>2,259.23</b>	<b>1,240.77</b>	<b>64.55</b>
1100 7049 70101 00 Cleaning Contracts	60,000.00	5,506.96	56,164.78	3,835.22	93.61
1100 7049 70302 00 Supplies	8,000.00	167.71	3,579.59	4,420.41	44.74
1100 7049 70309 00 Telephone	16,000.00	869.26	7,024.35	8,975.65	43.90
1100 7049 70321 00 Electricity	70,000.00	7,286.40	76,685.98	(6,685.98)	109.55
1100 7049 70324 00 Water	11,000.00	124.79	7,571.13	3,428.87	68.83
1100 7049 70343 00 Heating	50,000.00	2,379.96	52,318.00	(2,318.00)	104.64
1100 7049 70344 00 Repairs And Maintenance	70,000.00	6,953.45	62,356.08	7,643.92	89.08
1100 7049 70375 00 Landscape	12,000.00	611.20	5,514.41	6,485.59	45.95
<b>Public Buildings Expenses</b>	<b>297,000.00</b>	<b>23,899.73</b>	<b>271,214.32</b>	<b>25,785.68</b>	<b>91.32</b>
1100 7060 70456 00 Visiting Nurse/Mental Health	35,000.00	0.00	26,000.00	9,000.00	74.29
<b>General Expenses</b>	<b>35,000.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>9,000.00</b>	<b>74.29</b>
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	0.00	5,000.00	0.00
1100 7061 70306 00 Tick Tack Force	2,500.00	0.00	741.00	1,759.00	29.64

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2025**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
<b>Animal Control Expenses</b>	<b>7,500.00</b>	<b>0.00</b>	<b>741.00</b>	<b>6,759.00</b>	<b>9.88</b>
1100 7065 70101 00 Salaries	70,210.00	7,678.86	64,916.84	5,293.16	92.46
1100 7065 70102 00 Ass't Sr. Services	22,724.00	2,760.00	12,180.88	10,543.12	53.60
1100 7065 70103 00 Salary, Meal Site Coordinator	20,748.00	2,320.50	18,462.26	2,285.74	88.98
1100 7065 70104 00 Salary, Meal Site Aide	12,064.00	1,440.00	10,775.09	1,288.91	89.32
1100 7065 70105 00 Salary, Sr. Services Transportation	3,016.00	0.00	67.50	2,948.50	2.24
1100 7065 70201 00 Cleaning Contract	9,096.00	758.00	8,548.00	548.00	93.98
1100 7065 70202 00 Wellness Coord.	10,000.00	650.00	4,225.00	5,775.00	42.25
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	278.80	7,486.64	(3,486.64)	187.17
1100 7065 70305 00 Advertising	2,500.00	2,030.00	2,030.00	470.00	81.20
1100 7065 70309 00 Telephones	500.00	23.81	124.85	375.15	24.97
1100 7065 70321 00 Electricity	4,500.00	0.00	0.00	4,500.00	0.00
1100 7065 70324 00 Water	1,345.00	434.64	1,114.62	230.38	82.87
1100 7065 70341 00 Trash Removal	466.00	37.00	837.00	(371.00)	179.61
1100 7065 70343 00 Heat	5,000.00	0.00	5,019.05	(19.05)	100.38
1100 7065 70344 00 Repairs & Maintenance	6,720.00	1,202.00	8,565.71	(1,845.71)	127.47
1100 7065 70380 00 Program	10,000.00	782.46	9,545.97	454.03	95.46
<b>Total Expenses</b>	<b>182,889.00</b>	<b>20,396.07</b>	<b>153,899.41</b>	<b>28,989.59</b>	<b>84.15</b>
1100 7070 70100 00 Salary, Library Director	90,802.00	9,746.25	84,305.06	6,496.94	92.84
1100 7070 70101 00 Salaries	171,083.00	20,208.32	159,398.70	11,684.30	93.17
1100 7070 70104 00 Library-OT	600.00	0.00	197.18	402.82	32.86
1100 7070 70302 00 Fees And Supplies	8,500.00	939.93	7,944.13	555.87	93.46
1100 7070 70308 00 Insurance	20,694.00	0.00	22,763.00	(2,069.00)	110.00
1100 7070 70309 00 Telephone	1,356.00	140.48	1,541.26	(185.26)	113.66
1100 7070 70310 00 Equipment	1,000.00	0.00	0.00	1,000.00	0.00
1100 7070 70321 00 Electricity	23,520.00	3,227.15	34,323.95	(10,803.95)	145.94
1100 7070 70343 00 Heating	24,500.00	399.11	9,310.87	15,189.13	38.00
1100 7070 70344 00 Repairs And Maintenance	20,000.00	455.65	14,637.87	5,362.13	73.19
1100 7070 70345 00 Computer Repairs And Maintenance	10,000.00	425.06	8,836.00	1,164.00	88.36
1100 7070 70351 00 Books And Periodicals	19,000.00	2,704.64	17,603.29	1,396.71	92.65
1100 7070 70352 00 Books - State Aid	117,542.00	10,019.43	108,009.96	9,532.04	91.89
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	(142.00)	(3,173.07)	3,173.07	0.00
1100 7070 70375 00 Landscaping	2,500.00	0.00	0.00	2,500.00	0.00
<b>Library Expenses</b>	<b>511,097.00</b>	<b>48,124.02</b>	<b>465,698.20</b>	<b>45,398.80</b>	<b>91.12</b>
1100 7080 70101 00 Salary- Recreation Director	80,643.00	9,304.98	74,439.84	6,203.16	92.31
1100 7080 70102 00 Salaries- Recreation Staff	256,254.00	22,948.98	227,867.58	28,386.42	88.92
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	2,854.01	14,489.18	2,230.82	86.66
1100 7080 70105 00 Seasonal Support Staff	150,000.00	7,363.45	114,080.54	35,919.46	76.05
1100 7080 70112 00 Recreation - OT	3,000.00	0.00	1,407.21	1,592.79	46.91
1100 7080 70302 00 Supplies	6,200.00	1,011.54	5,597.39	602.61	90.28
1100 7080 70303 00 Software	0.00	0.00	16,000.00	(16,000.00)	0.00
1100 7080 70305 00 Advertising	3,000.00	287.38	2,736.38	263.62	91.21
1100 7080 70308 00 Vehicle Insurance	10,000.00	0.00	11,000.00	(1,000.00)	110.00
1100 7080 70309 00 Telephone	1,900.00	104.95	1,533.75	366.25	80.72
1100 7080 70310 00 Equipment	4,500.00	1,246.27	5,453.14	(953.14)	121.18
1100 7080 70314 00 Gas And Oil	11,200.00	132.43	6,164.18	5,035.82	55.04
1100 7080 70321 00 Electricity	31,000.00	210.58	23,054.49	7,945.51	74.37
1100 7080 70322 00 Fort Getty Water Removal	10,500.00	1,750.00	8,325.00	2,175.00	79.29
1100 7080 70323 00 Shores Beach/Sanitary Facilities	5,000.00	0.00	4,935.00	65.00	98.70
1100 7080 70324 00 Water	13,500.00	24.25	16,650.32	(3,150.32)	123.34
1100 7080 70341 00 Trash Removal	13,000.00	272.00	10,227.70	2,772.30	78.67
1100 7080 70344 00 Repairs, Maintenance And Impro	24,000.00	9,741.63	35,578.21	(11,578.21)	148.24
1100 7080 70345 00 Eldred Ave. Field Improvements	25,611.00	3,886.90	21,976.90	3,634.10	85.81
1100 7080 70382 00 Summer Program	3,500.00	0.00	3,414.00	86.00	97.54
1100 7080 70383 00 Winter Program	1,200.00	0.00	1,360.17	(160.17)	113.35
<b>Parks, Beaches &amp; Recreation Expenses</b>	<b>670,728.00</b>	<b>61,139.35</b>	<b>606,290.98</b>	<b>64,437.02</b>	<b>90.39</b>
1100 7090 70504 00 Payment Of Principal - Town	1,257,206.00	0.00	715,000.00	542,206.00	56.87
1100 7090 70505 00 Payment Of Interest - Town	345,253.00	0.00	316,343.45	28,909.55	91.63
1100 7090 70506 00 School- Principal	255,000.00	0.00	255,000.00	0.00	100.00
1100 7090 70507 00 School - Interest	134,188.00	0.00	130,886.06	3,301.94	97.54
<b>Debt Service Expenses</b>	<b>1,991,647.00</b>	<b>0.00</b>	<b>1,417,229.51</b>	<b>574,417.49</b>	<b>71.16</b>
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	1,399.94	18,085.01	31,914.99	36.17
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	980.00	1,220.00	44.55
1100 7092 70533 00 Eastern RI Conservation District	2,000.00	0.00	0.00	2,000.00	0.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	2,519.00	1,481.00	62.98
<b>Other Expenses</b>	<b>58,200.00</b>	<b>1,399.94</b>	<b>21,584.01</b>	<b>36,615.99</b>	<b>37.09</b>

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2025**

	<u>Annual Budget</u>	<u>P-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Remaining \$</u>	<u>% of Budget</u>
Total Department Expenses	<u>12,650,385.00</u>	<u>973,711.92</u>	<u>10,467,383.73</u>	<u>2,183,001.27</u>	<u>82.74</u>

## Town of Jamestown

Finance Department

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



**Christina D. Collins**  
Finance Director

TO: Honorable Town Council

FROM: Christina D. Collins, Finance Director

A handwritten signature in blue ink, appearing to be "C. Collins", is written over the name "Christina D. Collins" in the "FROM:" line.

DATE: 6/5/2025

RE: Uncollectable Motor Vehicle receivables prior to 2015

There are several years of uncollectable motor vehicle bills that the Town is requesting Town Council approval to write-off. We have been diligent over the years to send out quarterly delinquent notices as well as cross checking new information received from the State, home transfers and people who have moved back and may be registering under a different name. The uncollectable receivables span from 2006 through 2015 and the amount is \$13,516.36.



# TOWN OF JAMESTOWN

## Delinquent Report

Conditions: As Of Date 05/02/2025 Year 2006 To 2015

Account #	Year	Taxpayer	Tax Due
02-0578-60M	2006	BERGESEN JAY M	16.45
02-1457-00M	2006	BROWNING MARK A	9.37
02-1716-00M	2006	BURTON AMY L	32.03
03-0940-25M	2006	CLAY LISA M	28.12
03-1040-40M	2006	COIT ROBERT K	74.62
04-0284-20M	2006	DEFOE JEANNETTE L	10.18
04-0998-05M	2006	DUTRA BERNARD R	151.94
06-0036-37M	2006	FALK WILLIAM F	38.78
07-0660-50M	2006	GOODRICH ERICA D	113.56
13-1006-60M	2006	MCCLELLAN RITA ANN M	23.75
13-1054-00M	2006	MCGILL CARMEL B	69.11
13-1204-45M	2006	MCLELLAN TIMOTHY A	72.72
13-1560-52M	2006	MIELE MICHELLE A	33.89
13-1738-55M	2006	MITCHELL JOHN K	16.04
18-0006-87M	2006	RAGAZZI MARC	243.51
18-0120-15M	2006	REESE THOMAS J	1.60
18-0565-50M	2006	RIZZO MICHAEL J	118.58
18-0730-04M	2006	ROSE JENNIFER J	9.36
18-0796-01M	2006	ROUNDS CHRISTOPHER W	34.54
19-0155-55M	2006	SATTERLEY COREY T	10.07
19-0469-75M	2006	SEGAL JAMES R	183.27
19-1533-30M	2006	STRACHAN MATTHEW S	79.05
20-0232-78M	2006	TERHUNE ALLISON M	24.25
20-0232-81M	2006	TERHUNE PATRICIA M	193.95
22-0312-74M	2006	VOLLER DEBORAH A	93.40
07-0660-50M	2007	GOODRICH ERICA D	97.34
07-0817-70M	2007	GRAVES WHITNEY L	62.28
11-0142-20M	2007	KELLOCK RUSSELL A	40.66
11-0300-90M	2007	KING MICHAEL J	23.07
13-1560-52M	2007	MIELE MICHELLE A	11.28
13-1725-60M	2007	MINTO MICHAEL W	55.44
13-1738-55M	2007	MITCHELL JOHN K	63.59
18-0120-15M	2007	REESE THOMAS J	75.92
18-0730-04M	2007	ROSE JENNIFER J	96.97
19-0469-75M	2007	SEGAL JAMES R	238.43
20-0232-78M	2007	TERHUNE ALLISON M	16.50
20-0232-81M	2007	TERHUNE PATRICIA M	144.56
22-0312-74M	2007	VOLLER DEBORAH A	70.70
01-0192-00M	2008	ALLEN VIRGINIA	22.61
02-1715-75M	2008	BURTON PHILIP K	18.75
07-0660-50M	2008	GOODRICH ERICA D	26.24
07-0817-70M	2008	GRAVES WHITNEY L	34.31
11-0142-20M	2008	KELLOCK RUSSELL A	108.74
11-0252-05M	2008	KIM HYUN S	93.73
11-0300-90M	2008	KING MICHAEL J	16.50
12-0588-60M	2008	LEWIS GARCIA KAREN J	136.10
12-0605-33M	2008	LIM KELVIN	26.15
13-1203-20M	2008	MCLAUGHLIN AARON	196.39
13-1725-60M	2008	MINTO MICHAEL W	81.47
14-0350-10M	2008	NICHOLLS TIMOTHY J	54.27
14-0399-90M	2008	NONENMACHER ARTHUR K	146.36
16-0628-30M	2008	PERSON SHANNON L	32.46
18-0120-15M	2008	REESE THOMAS J	154.64
18-0730-04M	2008	ROSE JENNIFER J	20.04
20-0072-10M	2008	TAYLOR GINA M	159.99
20-0232-81M	2008	TERHUNE PATRICIA M	98.96
23-0370-00M	2008	WATSON SARAH E	126.35
01-0192-00M	2009	ALLEN VIRGINIA	154.11
02-0058-00M	2009	BAKER ROBERT H	177.37
02-0128-20M	2009	BARCELOS LAURIE A	6.00
06-0169-05M	2009	FIELDS KIMBERLY S	69.22
7-0005-90M	2009	GADOURY INDIA C	117.88
07-0181-50M	2009	GAUDREAU NEIL F	220.99
08-0095-50M	2009	HANNAH DOUGLAS J	151.41
11-0142-20M	2009	KELLOCK RUSSELL A	69.58
11-0252-05M	2009	KIM HYUN S	15.43
11-0536-60M	2009	KOZIOWSKI RONALD J	158.98
12-0605-33M	2009	LIM KELVIN	5.08

# TOWN OF JAMESTOWN

## Delinquent Report

Conditions: As Of Date 05/02/2025 Year 2006 To 2015

Account #	Year	Taxpayer	Tax Due
13-1203-20M	2009	MCLAUGHLIN AARON	42.39
13-1725-60M	2009	MINTO MICHAEL W	27.87
14-0399-90M	2009	NONENMACHER ARTHUR K	45.38
23-0921-85M	2009	WILL ANTHONY E	57.72
01-0192-00M	2010	ALLEN VIRGINIA	16.80
02-0128-20M	2010	BARCELOS LAURIE A	18.37
02-0616-02M	2010	BERT ADAM T	40.19
02-1375-50M	2010	BROWN CRAIG S	69.53
03-0143-30M	2010	CAP INC	21.99
06-0169-05M	2010	FIELDS KIMBERLY S	15.52
06-0168-92M	2010	FIGUEIRA DEBORAH	83.17
07-0005-90M	2010	GADOURY INDIA C	36.40
07-0181-50M	2010	GAUDREAU NEIL F	181.33
08-0095-50M	2010	HANNAH DOUGLAS J	87.60
08-0561-05M	2010	HOBAN KRISTA K	181.98
11-0142-20M	2010	KELLOCK RUSSELL A	24.92
11-0536-60M	2010	KOZIOWSKI RONALD J	35.43
12-0261-90M	2010	LAWRENCE RHONDA F	108.86
13-1738-65M	2010	MITCHELL JUSTIN R	71.51
16-0687-26M	2010	PHANEUF JENNIFER L	137.78
18-0745-50M	2010	ROSS DANA P	163.31
20-0131-00M	2010	TAYLOR MICHAEL G	130.44
23-0921-85M	2010	WILL ANTHONY E	47.51
26-0019-85M	2010	ZHONG TAO	285.52
01-0163-11M	2011	ALLEN LUKE A	3.85
02-0632-70M	2011	BHANGER ZUBAIR A	12.43
02-1375-50M	2011	BROWN CRAIG S	5.08
03-0143-30M	2011	CAP INC	5.22
03-0682-20M	2011	CHOWNING SCOTT D	270.68
03-1178-30M	2011	COOMBS JASON L	118.37
03-1385-50M	2011	COURAGE CYNTHIA A	13.37
06-0168-92M	2011	FIGUEIRA DEBORAH	76.07
07-0181-50M	2011	GAUDREAU NEIL F	63.98
08-0742-20M	2011	HORIO ADAM S	5.71
12-0261-90M	2011	LAWRENCE RHONDA F	56.32
18-0745-50M	2011	ROSS DANA P	102.02
18-0893-30M	2011	RYNO DANIEL	49.85
20-0131-00M	2011	TAYLOR MICHAEL G	134.73
01-0163-11M	2012	ALLEN LUKE A	49.79
01-0265-26M	2012	ANACKO MICHELLE	0.12
03-0682-20M	2012	CHOWNING SCOTT D	49.76
04-0841-10M	2012	DRAGNETT EUGENE	76.23
06-0168-92M	2012	FIGUEIRA DEBORAH	33.41
06-0415-45M	2012	FRARY ROBERT A	182.45
07-0034-60M	2012	GALLAGHER LAWRENCE E	120.05
08-0057-55M	2012	HALL KENNETH D	156.10
08-0634-95M	2012	HOLDEN JILL	12.98
09-0022-01M	2012	IMBRIALE SAMUEL M	78.79
09-0062-24M	2012	IRWIN MONIQUE M	18.82
13-1006-25M	2012	MCCOIL BRADLEY M	176.90
18-0745-50M	2012	ROSS DANA P	37.28
19-0363-30M	2012	SCHECHTER DAVID A	466.92
19-0931-51M	2012	SLATTERY JOHN P	48.31
20-0549-25M	2012	TROST HANS M	274.47
01-0265-26M	2013	ANACKO MICHELLE	31.36
03-0340-05M	2013	CARR TIMOTHY B	17.04
04-0841-10M	2013	DRAGNETT EUGENE	246.94
07-0034-60M	2013	GALLAGHER LAWRENCE E	50.40
08-0057-55M	2013	HALL KENNETH D	100.00
09-0022-01M	2013	IMBRIALE SAMUEL M	73.18
09-0062-24M	2013	IRWIN MONIQUE M	21.33
13-0524-30M	2013	MARSH MELANIE M	15.05
18-0009-10M	2013	NAGLE ALEX L	8.65
19-0931-51M	2013	SLATTERY JOHN P	42.54
01-0508-38M	2014	ANTINUCCI AMANDA M	18.75
03-1237-53M	2014	CORBESERO CHERYL A	194.31
04-0841-10M	2014	DRAGNETT EUGENE	56.37
08-0057-56M	2014	HALL SAMIRA	38.05
08-0059-95M	2014	HALLORAN BRIAN S	0.06

# TOWN OF JAMESTOWN

## Delinquent Report

Conditions: As Of Date 05/02/2025 Year 2006 To 2015

Account #	Year	Taxpayer	Tax Due
09-0022-01M	2014	IMBRIALE SAMUEL M	54.08
10-0224-46M	2014	JOHNSON ELISABETH M	67.05
10-0340-60M	2014	JONES DEBORA L	51.67
13-0524-30M	2014	MARSH MELANIE M	49.07
13-1026-45M	2014	MCDONALD COLIN M	622.95
19-0931-51M	2014	SLATTERY JOHN P	14.42
25-0055-55M	2014	YOUNG KIM HEE	167.99
01-0508-38M	2015	ANTINUCCI AMANDA M	5.00
03-1237-53M	2015	CORBESERO CHERYL A	142.92
09-0022-01M	2015	IMBRIALE SAMUEL M	19.50
10-0095-53M	2015	JARED THA INC	210.42
10-0224-46M	2015	JOHNSON ELISABETH M	57.20
10-0340-60M	2015	JONES DEBORA L	45.94
13-0524-30M	2015	MARSH MELANIE M	52.27
13-1026-45M	2015	MCDONALD COLIN M	513.88
13-1418-80M	2015	MERCADO ELPIDIO	116.63
18-0045-46M	2015	RAY DONALD	89.23
18-0077-35M	2015	REARDON NOBLET SHANNON	110.31
19-1076-03M	2015	SMITH JULIA E	61.40
19-1296-65M	2015	SOWA NATALIE E	5.00
25-0055-55M	2015	YOUNG KIM HEE	134.83

# of Accounts for Group: 158

13,516.36

#

## Town of Jamestown

Finance Department

93 Narragansett Avenue


Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



**Christina D. Collins**  
Finance Director

TO: Honorable Town Council  
FROM: Christina D. Collins, Finance Director   
DATE: 6/5/2025  
RE: Uncollectable Tangible receivables prior to 2020

There are several years of uncollectable tangible bills that the Town is requesting Town Council approval to write-off. We have been diligent over the years to send out quarterly delinquent notices. The businesses are no longer in existence in Jamestown. The uncollectable receivables span prior to 2020 in the amount of \$3,230.48.

# TOWN OF JAMESTOWN

## Delinquent Report

Conditions: As Of Date 05/02/2025 Year 2006 To 2020, Order By Name

Account #	Year	Taxpayer	S-D	Tax Due
01-0001-78	2009	A & J CONSTRUCTION	Tanqi	97.32
03-0940-04	2006	CLASSIC WOODWORKING	Tanqi	15.18
03-1136-40	2009	CONANICUT COMMUNICATIONS	Tanqi	51.69
03-1136-40	2010	CONANICUT COMMUNICATIONS	Tanqi	77.44
03-1136-40	2011	CONANICUT COMMUNICATIONS	Tanqi	5.00
05-0045-00	2016	ECOLAB	Tanqi	34.32
05-0357-30	2008	EUNIS RABECCA CPA	Tanqi	1.11
07-0433-00	2014	GLADDING CHARLES H	Tanqi	393.75
09-0063-96	2006	ISLAND PUBLICATIONS - 028	Tanqi	29.89
09-0069-55	2018	ISOUDE LLC	Tanqi	51.45
09-0069-55	2019	ISOUDE LLC	Tanqi	46.80
16-0096-75	2012	PALISADES PRESS	Tanqi	46.75
16-0096-75	2013	PALISADES PRESS	Tanqi	52.50
16-0096-75	2014	PALISADES PRESS	Tanqi	52.50
16-0096-75	2015	PALISADES PRESS	Tanqi	52.68
16-0096-75	2016	PALISADES PRESS	Tanqi	51.48
16-0096-75	2017	PALISADES PRESS	Tanqi	51.96
16-0096-75	2018	PALISADES PRESS	Tanqi	53.10
16-1233-00	2019	PINK PIG BBQ	Tanqi	310.49
16-1233-00	2020	PINK PIG BBQ	Tanqi	311.26
19-0419-25	2010	SEADISH LTD	Tanqi	614.91
19-0419-25	2011	SEADISH LTD	Tanqi	828.90

Total # of Accounts: 22

3,230.48



**Rhode Island Energy™**

a PPL company

**PETITION OF NARRAGANSETT ELECTRIC FOR  
JOINT OR IDENTICAL POLE LOCATION**

**TO THE HONORABLE BOARD OF SELECTMEN  
OF JAMESTOWN, RHODE ISLAND**

**THE NARRAGANSETT ELECTRIC & VERIZON NEW ENGLAND INC.,**

Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways:

**Fort Wetherill Rd**

**Install new pole between existing poles 4&5**

and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked:

**WR#13922183**

**Dated 4/15/2025**

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said poles for the fire, police, telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

**NARRAGANSETT ELECTRIC**

BY: Christopher Montalto

**VERIZON NEW ENGLAND INC.**

BY: Karen Laveague

**ORDER**

The foregoing petition been read, it was voted that the consent at the

---

For the use of public ways named for the purposes stated in said petition be and it hereby is granted—  
work to be done subject to the supervision of

---

A true copy of the vote at the \_\_\_\_\_

Adopted \_\_\_\_\_ and recorded in Records Book# \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_

## Municipal Pole & UG Petition/Permit Request Form

Engineer: Richard Armstrong Date: 4/15/25

City/Town: Jamestown Work Order # 13922183

Install: 1 ☐ SO ☒ JO Poles on Fort Wetherill Road  
(Quantity) (Check One) (Street Name)

Remove:                      ☐ SO ☐ JO Poles on                       
(Quantity) (Check One) (Street Name)

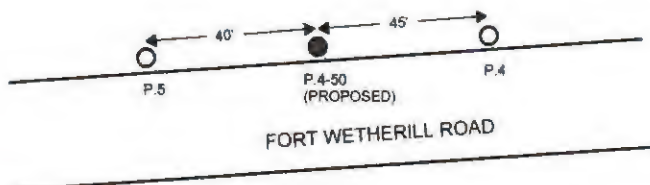
Relocate:                      ☐ SO ☐ JO Poles on                       
(Quantity) (Check One) (Street Name)

Beginning at a point approximately 825 Feet east of  
(Distance) (Compass Heading)  
centerline of the intersection of Dumpling Drive and  
(Street Name)  
continuing approximately                      feet in a                      direction.  
(Distance) (Compass Heading)

Install overhead/underground facilities: Street(s): Install (1) new pole between existing poles 4 & 5  
Fort Wetherill Road.

Description of Work: Install (1) new pole approximately half way between existing poles 4 & 5 Fort Wetherill Road as staked  
to allow for the installation of a loadbreak switch in order to facilitate quicker restoration time to customers of Jamestown.  
New pole to be installed 40' +/- east of existing P.5 Fort Wetherill Rd in line with existing conductors along the side of the road.

DUMPLING DRIVE



FORT WETHERILL

**Description of Work:** Install pole in between existing poles 4 & 5 Fort Wetherill Rd, Jamestown

**Work Order #:** 13922183



THE NARRAGANSETTSETT ELECTRIC COMPNAY  
 AND VERIZON  
 PLAN TO ACCOMPANY PETITION

To The ☐ CITY or ☒ TOWN of Jamestown  
(Check One) (Name of City/Town)

For Joint Pole Location On Fort Wetherill Road  
(Street Name)

Date: 4/15/25

Key To Symbols

-  New Pole Location
-  Existing Pole Location for Reference



VZ Xtra



**Rhode Island Energy™**

a PPL company

**PETITION OF NARRAGANSETT ELECTRIC FOR  
JOINT OR IDENTICAL POLE LOCATION**

**TO THE HONORABLE BOARD OF SELECTMEN  
OF JAMESTOWN, RHODE ISLAND**

**THE NARRAGANSETT ELECTRIC & VERIZON NEW ENGLAND INC.,**

Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways:

**Fort Wetherill Rd**

**Install new pole between existing poles 4&5**

and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked:

**WR#13922183**

**Dated 4/15/2025**

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said poles for the fire, police, telephone signal wires helonging to the municipality and used by it exclusively for municipal purposes.

**NARRAGANSETT ELECTRIC**

BY: Christopher Montalto

**VERIZON NEW ENGLAND INC.**

BY: Karen Levesque

**ORDER**

The foregoing petition been read, it was voted that the consent at the

---

For the use of public ways named for the purposes stated in said petition be and it hereby is granted-----  
work to be done subject to the supervision of

---

A true copy of the vote at the \_\_\_\_\_

Adopted \_\_\_\_\_ and recorded in Records Book# \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_

## Municipal Pole & UG Petition/Permit Request Form

Engineer: Richard Armstrong Date: 4/15/25

City/Town: Jamestown Work Order # 13922183

Install: 1 ☐ SO ☒ JO Poles on Fort Wetherill Road  
(Quantity) (Check One) (Street Name)

Remove:                      ☐ SO ☐ JO Poles on                       
(Quantity) (Check One) (Street Name)

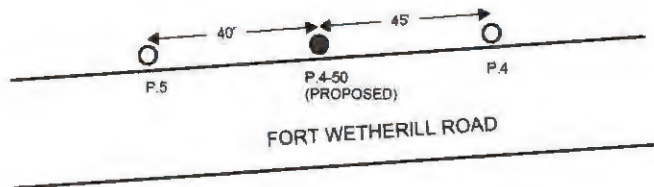
Relocate:                      ☐ SO ☐ JO Poles on                       
(Quantity) (Check One) (Street Name)

Beginning at a point approximately 825 Feet east of  
(Distance) (Compass Heading)  
centerline of the intersection of Dumpling Drive and  
(Street Name)  
continuing approximately                      feet in a                      direction.  
(Distance) (Compass Heading)

Install overhead/underground facilities: Street(s): Install (1) new pole between existing poles 4 & 5  
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Description of Work: Install (1) new pole approximately half way between existing poles 4 & 5 Fort Wetherill Road as staked  
to allow for the installation of a loadbreak switch in order to facilitate quicker restoration time to customers of Jamestown.  
New pole to be installed 40'+/- east of existing P.5 Fort Wetherill Rd in line with existing conductors along the side of the road.

DUMPLING DRIVE



FORT WETHERILL

**Description of Work:** Install pole in between existing poles 4 & 5 Fort Wetherill Rd, Jamestown

**Work Order #:** 13922183



THE NARRAGANSETTSETT ELECTRIC COMPNAY  
 AND VERIZON  
 PLAN TO ACCOMPANY PETITION

To The ☐ CITY or ☒ TOWN of Jamestown  
(Check One) (Name of City/Town)

For Joint Pole Location On Fort Wetherill Road  
(Street Name)

Date: 4/15/25

Key To Symbols

-  New Pole Location
-  Existing Pole Location for Reference



**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: [cbrochu@jamestownri.net](mailto:cbrochu@jamestownri.net)**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITION OF TAXES FOR THE **JUNE 16, 2025** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

*Christine Brochu*

CHRISTINE BROCHU  
TAX ASSESSOR

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD		EXEMPT OLD		NET OLD	TAX OLD	SEWER OLD
				GROSS CHANGE	EXEMPT CHANGE	NET CHANGE	TAX CHANGE	SEWER CHANGE		
				GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW		
2024		18811R	19-0931-50	447,200	0	447,200	2,958.26	0.00		
		05/21/2025	9/19	0	0	0	62.50	0.00		
Accept		REMOVED EXEMPTION-SOLD	2896	447,200	0	447,200	3,020.76	0.00		

Totals For - 2024 R

062.50

Total Inc's:62.50

Total Dec's:0.00

TOTAL# Of Accts1062.50

Grand Total Inc's:62.50

Grand Total Dec's:0.00



Taxpayers Association of Jamestown  
Jamestown, RI 02835

May 30, 2025

Dennis Webster  
Town of Jamestown Moderator  
93 Narragansett Avenue  
Jamestown, RI 02835

RE: Jamestown Financial Town Meeting

Dear Mr. Webster:

The Taxpayers Association of Jamestown is writing to you to request that you as the currently elected Town Moderator please explain the process of a vote/s by paper ballot ONLY. Please do not include a personal commentary and/or opinion of vote by paper ballot. Vote by paper ballot is the ONLY democratic way to vote on budget issues. It allows privacy that should be given to each voter.

Thank you for your cooperation in this matter.

Sincerely,

The Taxpayers Executive Committee: Linda Jamison, Ann Gagnon, Mary Lou Sanborn

Cc: Jamestown Town Council members  
Ed Mello, Town Administrator  
Roberta Fagan, Town Clerk



[https://whatsupnewp.com/2025/05/op-ed-the-search-for-solutions-to-r-i-s-short-term-rental-challenges/?utm\\_source=whatsupnewp.beehiiv.com&utm\\_medium=newsletter&utm\\_campaign=](https://whatsupnewp.com/2025/05/op-ed-the-search-for-solutions-to-r-i-s-short-term-rental-challenges/?utm_source=whatsupnewp.beehiiv.com&utm_medium=newsletter&utm_campaign=)

Posted in [City & Government](#)

### **Op-Ed: The search for solutions to R.I.'s short-term rental challenges**

*By Rep. Lauren H. Carson (D-Dist. 75, Newport), chairwoman of the Special Legislative Commission to Review and Provide Recommendations for Policies that Deal with Numerous Economic and Social Short-Term Rental Issues.*

by [Community Submission](#) 19 hours ago

Photo by Thirdman on [Pexels.com](#)

For the last year and a half, a House commission I have led has been studying the economic and social effects of the short-term rental industry in Rhode Island. We have met with state and municipal leaders who grapple with tax, housing and safety issues, leaders in the tourism and hospitality industries and property owners who list rooms or homes on short-term rental platforms.

We have collected written and verbal testimony from more than 200 members of the public, with opinions on virtually every facet of the industry, including state and municipal regulation of it, its effects on the housing market and neighborhoods and its opportunities for property owners.

Over the course of our work, the [commission has identified](#) a lack of coordination between the state's registration system for short-term rental properties and the 17 separate registration systems operated by municipalities around the state, as well as a lack of transparency in the way short-term rental platforms remit the hotel, sales and municipal taxes they collect and submit on behalf of property owners. The commission has also identified a number of safety concerns like how to ensure individual adherence to fire and building codes.

One of the issues that our commission has encountered over the course of studying the short-term rental industry in Rhode Island is the matter of jurisdiction – whether the state, municipalities or both can or should be in charge of regulation.

That issue is at the heart of three lawsuits currently pending in state courts challenging the legality of ordinances passed in Newport, Narragansett and Exeter to regulate and ensure the safety of short-term rentals. The courts have ruled in favor of the municipalities in the Exeter in Newport cases, which are being appealed; Narragansett's ordinances have been stayed since October while a ruling is awaited in that case.

I am eager to address this matter legislatively so that we have robust protections that ensure safety of renters, property owners, neighborhoods and our housing supply, as well as systems that ensure the proper, equitable collection and distribution of taxes revenue generated by this industry.

However, the prudent action is to see how these cases are decided by the courts before we forge ahead with new legislation. It's unfortunate, since there are pressing public safety concerns and



effects on our dire housing crisis, but we need to create a lasting, well-crafted path forward with this industry, and it does us no good to pass a law that could well face a its own legal challenge within months.

As someone who has been been working on legislative efforts related to short-term rentals for the entire decade I've spent in the House, and a representative of heavily affected Newport, I am disappointed that we cannot feasibly address this issue legislatively before the current legislative session ends in the coming weeks. However, I am hopeful that our commission will be able to move quickly once these cases are resolved, which is likely to happen by fall. It's my intention that we will then issue our report and that I will then propose legislation informed by it.

I am very grateful to all the [members](#) of our commission for their effort and dedication throughout this process, and to the 200+ members of the public who have contributed their testimony. I remain determined to develop solutions that enable Rhode Islanders to generate income through the short-term rental industry while also protecting public safety, residential neighborhoods, economic equity and the housing supply Rhode Islanders desperately need, I am hopeful this summer brings a successful tourism season for Newport and the whole state.

*Rep. Lauren H. Carson (D-Dist. 75, Newport) is the chairwoman of the Special Legislative Commission to Review and Provide Recommendations for Policies that Deal with Numerous Economic and Social Short-Term Rental Issues.*

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RECEIVED  
JUN 02 2025 09:45 AM  
Roberta J. Fagan  
TOWN OF JAMESTOWN Town Clerk

**Patrick Gaynes**

■ Columbia Lane  
Jamestown, RI 02835  
(401) 888-5566

May 26, 2025

**Jamestown Town Council**

Attn: Roberta J. Fagan  
Town Clerk  
Town of Jamestown  
Town Clerk's Office  
93 Narragansett Ave  
Jamestown, RI 02835


Re: Eldred Field Ad Hoc Committee

Dear Council Members,

Many thanks for my appointment to the Eldred Field Ad Hoc Committee and for the opportunity to serve the Town and its residents. As mentioned during our meeting with the council our family greatly values the facilities at Eldred field and I look forward to contributing to their optimization and betterment for our unique community.

I look forward to hearing about our next steps and may be reached via phone or email at the info above.

Kindest regards,

  
Patrick Gaynes



**TOWN OF HOPKINTON, RI**  
**RESOLUTION OPPOSING SENATE BILL 0909 AND HOUSE BILL 6273**  
**RELATING TO THE ACCESS TO PUBLIC RECORDS ACT (APRA)**

WHEREAS, the Access to Public Records Act (APRA) was enacted to promote transparency in government while balancing the need to protect personal privacy and maintain efficient public operations; and

WHEREAS, compliance with the existing APRA requirements is already burdensome and expensive, particularly for small towns and other public bodies with limited resources and strained budgets; and

WHEREAS, Senate Bill 0909 and House Bill 6273 propose sweeping amendments to the APRA that increase the burdens and costs on public bodies, reduce protections for personal privacy, and do not meaningfully further the goal of government transparency; these changes include but are not limited to:

- Expanding disclosure of police reports not resulting in arrests;
- Requiring the release of final internal affairs reports;
- Mandating body-worn camera footage to be released within thirty (30) days;
- Removing protections for communications between elected officials and their constituents;
- Expanding the arrest record reporting window from five (5) to thirty (30) days;
- Releasing 911 call audio and related electronic transmissions;
- Reducing allowable copy fees and capping hourly retrieval and redaction costs;
- Proposing a procedure for dealing with “vexatious requests” that will not be helpful or effective; and
- Imposing increased civil fines on public officials; and

WHEREAS, the proposed language would increase the already substantial burden on small towns and public bodies with limited resources, undermine important personal privacy interests, chill communication between elected officials and their constituents, and disrupt essential public safety operations while providing little to no benefit in terms of increased government transparency; and

WHEREAS, cities and towns often respond to highly sensitive incidents, including those involving mental health crises, overdoses, domestic disputes, and juveniles, in which no arrest is made, and the mandatory release of reports or footage in these cases would risk exposing traumatic and private information while providing no benefits in terms of promoting government transparency; and

WHEREAS, the financial and operational impact of implementing these provisions, including broader search and redaction requirements, reduced cost recovery, and a mandated 30-day disclosure window for sensitive police body-worn camera footage, could strain already limited municipal resources and personnel, and would be unfair to taxpayers; and

WHEREAS, most small towns and public bodies with limited resources do not have the technical expertise or capacity to timely and cost-effectively review and redact video and audio content; and

WHEREAS, the wholesale release of internal communications, internal affairs reports, 911 records, police reports that do not result in arrest, and communications between elected officials and their constituents will have a chilling effect on community engagement, deter emergency reporting, disrupt public safety operations, reduce the effectiveness of internal affairs investigations, and erode the trust between residents and local elected officials; and

WHEREAS, increasing fines that can be assessed against public bodies with limited resources is unnecessarily punitive, unfair to taxpayers, and is not an effective way to encourage compliance; and

WHEREAS, the vexatious misuse of the APRA is, unfortunately, a common occurrence, and such conduct is unfair to public bodies and the taxpayers who support them, but the proposed language of § 38-2-17 is not helpful because its language is vague and imposes heavy-handed punitive measures against public bodies that file unsuccessful petitions; this will deter public bodies from defending themselves against vexatious conduct and will embolden those who would use the APRA in a vexatious manner; and

WHEREAS, the proposed amendments are essentially an unfunded State mandate that will increase burdens and costs on small towns and public bodies with limited resources; and

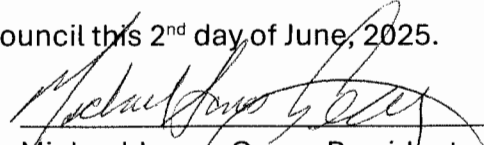
WHEREAS, any amendments to the APRA should be considered carefully and in collaboration with the local governments, local officials, and public bodies that are most impacted by them.

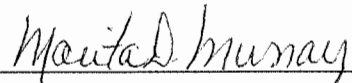
NOW, THEREFORE, BE IT RESOLVED that the Hopkinton Town Council hereby **opposes Senate Bill 0909 and House Bill 6273** and would ask the Legislature to reject these amendments in their entirety.

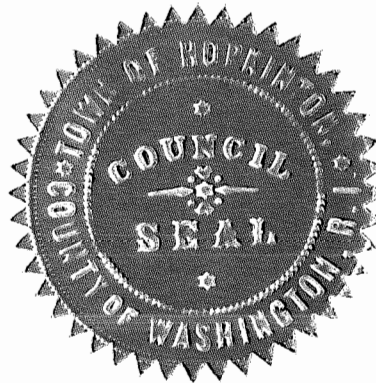
**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly and the City and Town Councils.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 2<sup>nd</sup> day of June, 2025.

  
Michael James Geary, President  
Hopkinton Town Council

ATTEST:   
Marita D. Murray, Town Clerk



**RESOLUTION OF THE HOPKINTON TOWN COUNCIL  
IN HONOR OF HOPE VALLEY ELEMENTARY SCHOOL, STUDENTS, STAFF, AND  
ALUMNI**

**WHEREAS,** Hope Valley Elementary School has been a cornerstone of public education in the Town of Hopkinton and the Chariho Regional School District since it was built in 1935 and first used as a Junior High School; and

**WHEREAS,** the closure of Hope Valley Elementary School marks the end of an important chapter in the timeline of the Chariho Regional School District; and

**WHEREAS,** Hope Valley Elementary School has made significant contributions to multiple generations of students, staff, and the community; and

**WHEREAS,** Hope Valley Elementary School has fostered academic opportunity and excellence, personal growth and enrichment, community involvement and service; and

**WHEREAS,** the community of Hope Valley Elementary School has built lasting relationships and memories that transcend school walls; and

**WHEREAS,** the dedicated staff at Hope Valley Elementary School have dedicated their careers to ensuring that all students receive access to exemplary public education and learning opportunities; and

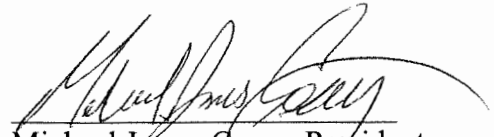
**WHEREAS,** the students of Hope Valley Elementary School have made the most essential contribution to the school's culture through their kindness, curiosity, creativity, and passion for learning; and

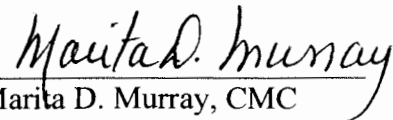
**NOW, THEREFORE, BE IT RESOLVED:** that the Hopkinton Town Council

1. Hereby honors Hope Valley Elementary School for its long-standing commitment to students in providing excellence in public education and service to the community; and
2. Encourages the school communities in Ashaway, Charlestown, and Richmond to welcome and support incoming students and staff from Hope Valley; and
3. Expresses its heartfelt gratitude to all who have been a part of the Hope Valley Elementary School family and extends its best wishes to the students and staff as they move forward to new opportunities; and
4. Seeks the support of the Chariho community regarding this recognition.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Charlestown Town Council, the Richmond Town Council, and legislators of the Chariho Regional School District.

Passed as a Resolution of the Hopkinton Town Council this 19<sup>th</sup> day of May, 2025.

  
Michael James Geary, President  
Hopkinton Town Council

ATTEST:   
Marita D. Murray, CMC  
Town/Council Clerk



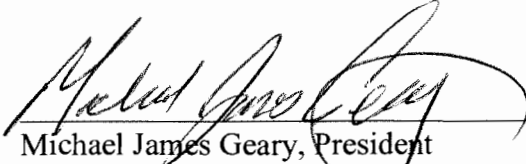


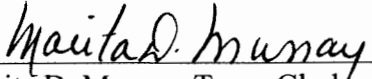
**TOWN OF HOPKINTON, RHODE ISLAND  
RESOLUTION IN SUPPORT OF SENATE BILL S-57 AND HOUSE BILL H-5393  
REGARDING THE MAINTENANCE OF SIDEWALKS**

- WHEREAS,** the Rhode Island Senate Bill S-57 and House Bill H-5393 will require that maintenance of sidewalks along state highways be the responsibility of the state; and
- WHEREAS,** the Rhode Island Department of Transportation (RIDOT) already has the authority and funding to properly maintain sidewalks along State Rights of Way; and
- WHEREAS,** the Rhode Island League of Cities and Towns is supportive and advocating for this bill; and
- WHEREAS,** the RI Public Works Association is supportive of this legislation; and
- WHEREAS,** the Hopkinton Town Council believes that this legislation is in the best interest of the Town of Hopkinton.

**NOW THEREFORE, BE IT RESOLVED,** that the Hopkinton Town Council, does hereby support Senate Bill S-57 and House Bill H-5393, and urges that the Rhode Island General Assembly approve and enact these bills submitted in the January 2025 session.

Passed as a Resolution of the Hopkinton Town Council this 19<sup>th</sup> day of May, 2025.

  
Michael James Geary, President  
Hopkinton Town Council

ATTEST:   
Marita D. Murray, Town Clerk





**Burrillville School Department**  
 2300 Broncos Hwy. Harrisville, RI 02830  
 401.568.1301 Fax: 401.568.4111

### **School Committee**

Terri Lacey, Chairperson; Jill Calapai, Vice Chairperson; David Landry, Clerk; Sean Bouzan;  
 Donison Allen; Victor Bevilacqua; Silvia St. Pierre

## **Burrillville School Committee Resolution SCHOOL TRANSPORTATION RESOLUTION**

**WHEREAS**, Rhode Island General Law (RIGL) 31-22.1-1. Pupil transportation vehicle is defined as a vehicle designed and constructed to seat not more than eight (8) passengers, including the operator, and; and

**WHEREAS**, increasing from eight (8) to ten (10) the number of students allowed to be transported would result in an estimated collective savings of between six hundred fifty thousand and one million dollars for Local Education Agencies; and

**WHEREAS**, 2025 - H 5420 & S 636 would amend (RIGL) 31-22.1-1 to increase the allowable [pupil passenger limit to ten (10) Rhode Island; and

**WHEREAS**, the Rhode Island Department of Education contracted with a school bus vendor to provide transportation services to students with developmental disabilities for the current school year, and

**WHEREAS**, the vendor failed to comply with Rhode Island Division of Motor Vehicles regulation 280- RICR-30-05-2 "Rules and Regulations for School Bus Driver Certification" by employing school bus drivers certified in an adjoining State but not certified in Rhode Island; and

**WHEREAS**, a lack of sufficient certified Rhode Island school bus drivers resulted in transportation delays and cancellations at the start of the school year for students with developmental disabilities; and

**WHEREAS**, these delays and cancellations adversely impacted the education of these students; and

**WHEREAS**, S 397 would allow the Division of Motor Vehicles to abbreviate and reduce the School Bus Driver Certification training course for applicants holding a commercial driver's license; and

The Burrillville School Department does not discriminate on the basis of age, sex, race, ethnicity, race, religion, national origin, color, creed, and/or affiliation or disability in any of its educational programs, activities, and in employment and application for employment, as required by Title IX of the Education Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI and VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and other federal and state laws that prohibit discrimination. Inquiries regarding non-discrimination policies will be handled by: Director of Pupil Personnel Services (LIPPS), 2024, Burrillville High School, Harrisville, RI 02830. Telephone: (401) 568-1301; Email: [transportation@burrillville.k12.ri.us](mailto:transportation@burrillville.k12.ri.us) Inquiries may also be made directly to: Office for Civil Rights, U.S. Dept. of Education, 5 Floor, 5 Post Office Square, Boston, MA 02109-4014, Telephone: (617) 360-0111, Fax: (617) 267-0150. Email: [OCR@ed.gov](mailto:OCR@ed.gov). If you are an individual with a disability and a member of a school, call the DPED at local long distance, also in advance of this meeting or program.

**WHEREAS**, S 397 would also allow the Division of Motor Vehicles to issue a temporary school bus driver's certificate to applicants who have been certified as a school bus driver in a State bordering Rhode Island; and

**WHEREAS**, The Special Joint Legislative Commission to Study Student Transportation needs and System Costs has unanimously endorsed passage of 2025 - H 5420 and 2025- S 397 & S 636; and

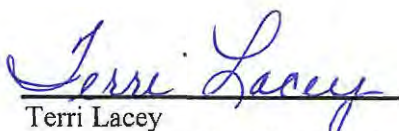
**NOW THEREFORE BE IT RESOLVED**, That the Burrillville School Committee respectfully requests the Rhode Island General Assembly to enact 2025- H 5420 & S 636 amending (RIGL) 31-22.1-1 to increase the allowable pupil passenger limit to ten (10) Rhode Island; and

**BE IT FURTHER RESOLVED**, That the Burrillville School Committee requests the Rhode Island General Assembly to enact S 397 reducing the bus driver certification training course for applicants holding a commercial driver's license and allow the Division of Motor Vehicles to grant temporary licenses to school bus drivers licensed in bordering States.

**BE IT FURTHER RESOLVED**: That a copy of this Resolution be forwarded every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

**WHERE TO**: The following bear witness:

Approved by Burrillville School Committee Action

  
Terri Lacey  
School Committee Chairperson

  
Date