



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, June 16, 2025**  
**5:30 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:

<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

*The public is welcome to participate in Town Council meetings in several ways:*

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
  - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
  - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

*Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations: No items at this time.

B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- 1) Scheduled request to address - None
- 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication: No items at this time.
- E) Unfinished Business: No items at this time.
- F) New Business: No items at this time.
- G) Consent Agenda
- An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.*
- 1) Adoption of Minutes:
    - a) May 19, 2025 (regular meeting)
  - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of May 31, 2025.
  - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of May 31, 2025.
  - 4) At the recommendation of Public Works Director Michael Gray approval of the following Utility Service Connection (water only) applications:
    - a) Application of Stephen I. Murphy and Karen W. Murphy of 56 East Shore Road; Plat 7, Lot 85 for Utility Service Connection (water only)
    - b) Application of Stephen I. Murphy, Trustee, Ira E. Murphy Trust 2023, Fae T. Murphy Trust 2023 of 66 East Shore Road; Plat 7, Lot 162 for Utility Service Connection (water only).
    - c) Application of Ann and Donald Muir Trustees of 44 East Shore Road; Plat 7, Lot 73 for Utility Service Connection (water only).
    - d) Application of Marcia Gallucci, Trustee and Robert T. Gallucci Trust 1992 of 52 East Shore Road; Plat 7, Lot 98 for Utility Service Connection (water only).

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

#### **IV. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

#### **V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) No items at this time.

#### **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Public Hearing: Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles, duly advertised in the May 29, 2025 edition of the Jamestown Press. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing :
  - 1) Review, Discussion, and/or Action and/or Vote: Approval of the proposed amendments to the Code of Ordinances regarding Chapter 70- Traffic and Vehicles, Sec. 70-25 Notice of violation; admission of truth and payment of fines at police station; amounts; Sec. 70-82 Two-hour parking limit located upon lot 573 plat 8; and Sec. 70-87. - Prohibited or restricted parking on specified streets.

**B) Licenses and Permits**

- 1) Review, Discussion, and/or Action and/or Vote: Approval of Application that have been received by the Town Council for Arcade License/Multi-License Application for the year June 16, 2025-December 31, 2025, upon resolution of debts, taxes, State approval and appropriate signatures: License required: No person licensed by virtue of this article shall have or assemble more than three electronic video games and two mechanical amusement devices in any one place of business or premises, unless such person has obtained an arcade license; No person licensed to operate an arcade shall maintain more than ten (10) mechanical amusement devices and/or electronic video games; for the following:
  - a) Applicant: Conanicut Marine Services  
Location: 20 Narragansett Avenue, Jamestown, RI 02835  
Days of Week/Hours of Operation: Sunday-Saturday, 9 a.m.-9 p.m.  
Occupancy Capacity: 49 people (maximum)
- 2) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:
  - a) Applicant: The Jamestown Village Common  
Event: TVC Launch Celebration (ENT-25-34)  
Date: August 13, 2025  
Location: Ft. Getty, Rembijas Pavilion
  - i) Approval of request to waive fees associated with use of the Ft. Getty, Rembijas Pavilion.

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator's Report: Edward A. Mello
  - 1) Tour of Conanicut Island Sanctuary (New Business).
  - 2) Article III. Mechanical or Coin-Operated Devices and Arcades

**VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Chris Powell, an invitation to schedule a trail walk at the Conanicut Island Sanctuary.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Conanicut Marine Services, Inc. Jamestown Newport Ferry (CMS), consideration of the grant proposal for work to be performed at East Ferry:
  - 1) Copy of the CMS Proposal for Terminal Improvements Using FHA/RI DOT Ferry Funds.
  - 2) Copy of the Memorandum from Town Administrator Mello.

- C) Review, Discussion, and/or Action and/or Vote: At the request of Police Chief Jamie Campbell approval of the updated Town of Jamestown Emergency Operations Plan (EOP).
- D) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, a request for proposals for a landscape architect/architectural firm to work in coordination with the Fort Getty Ad Hoc Committee to gather information and produce schematic design proposals for Fort Getty:
  - 1) Memorandum from Councilor Meagher.
- E) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Brine consideration for the Town of Jamestown to cover the expense related to security/Jamestown Police detail(s) for Rhode Island delegation members when in town for non-profit and/or public events.

## **X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances: Discussion and Possible Action to Permission to ***Order to Advertise*** in the Jamestown Press; Notice of a Public Hearing to take place on July 7, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 6 - Amusements And Entertainment, Article III. Mechanical or Coin-Operated Devices and Arcades; Division 1: Sec. 6-56, Division 2: Sec 6-71, Sec 6-72, Sec 6-73, Sec. 6-74, Sec. 6-75, Sec. 6-76; Division 3: Sec. 6-91, Sec. 6- 92, Sec. 6-93, Sec. 6-94.
- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Bike Path Ad Hoc Committee: Two (2) representatives from the Rolling Agenda Group for an unspecified term; duly advertised in the March 13<sup>th</sup> & 20<sup>th</sup> and May 1<sup>st</sup> editions of the Jamestown Press. :
    - a) Interested applicant(s)
      - i) Julie Kalflez/Rolling Agenda Group, seeking reappointment
  - 2) Jamestown Housing Authority, One (1) unexpired term ending December 31, 2027:
    - a) Letter of resignation from Bob Plain, dated May 13, 2025.

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Meeting Minutes:
  - 1) April 7, 2025 (amended) (Regular Meeting)
  - 2) May 5, 2025 (Regular Meeting)
  - 3) May 29, 2025 (Special Meeting)

- B) Minutes of Boards/Commissions/Committees
- 1) Affordable Housing, April 16, 2025
  - 2) Harbor Commission Attendance (2024)
  - 3) Jamestown 250<sup>th</sup> Commission, March 12, 2025
  - 4) Jamestown 250<sup>th</sup> Commission, March 26, 2025
  - 5) Jamestown 250<sup>th</sup> Commission, April 9, 2025
  - 6) Jamestown 250<sup>th</sup> Commission, April 23, 2025
  - 7) Library Board of Trustees, November 19, 2024
  - 8) Library Board of Trustees, December 17, 2024
  - 9) Library Board of Trustees, January 21, 2025
  - 10) Library Board of Trustees, February 18, 2025
  - 11) Library Board of Trustees, March 18, 2025
  - 12) Library Board of Trustees, April 15, 2025
  - 13) Planning Commission, May 7, 2025.
  - 14) Planning Commission, May 21, 2025.
  - 15) Zoning Board of Review, April 16, 2025.
- C) Finance Director's Report: Comparison Budget to Actuals as of May 31, 2025.
- D) Approval to write off Uncollectable Motor Vehicle receivables prior to 2015.
- E) Approval to write off Uncollectable Tangible receivables prior to 2015.
- F) Approval of Pole Placement Request by The Narragansett Electric & Verizon New England, Inc. Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways: Fort Wetherill Rd install new pole between existing poles 4 & 5 and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked.
- G) Tax Assessor's Abatements and Addenda of Taxes
- | ABATEMENT/ADDENDA TO THE TAX ROLL |          |                                     |                  |
|-----------------------------------|----------|-------------------------------------|------------------|
| ACCT                              | TAX YEAR | ACCOUNT INFORMATION                 | AMOUNT           |
| 12-0510-01                        | 2024     | REMOVED EXEMPTION- SOLD             | \$ 187.50        |
|                                   |          | <b>TOTAL ABATEMENTS TO TAX ROLL</b> | <b>-\$ 0.00</b>  |
|                                   |          | <b>TOTAL ADDENDA TO TAX ROLL</b>    | <b>\$ 187.50</b> |
- H) Ratification of administratively approved One-Day Event/Entertainment license, Arnold-Sweir Post 22, American Legion, Memorial Day Parade, May 26, 2025, Lawn & Watson Avenue to Veterans Memorial Square. (ENT-25-31)
- I) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Gray Matter Marketing, RITB Foundation
  - Event: Pell Bridge Run (ENT-25-29)
  - Date: October 19, 2025
  - Location: Ft. Getty, Rembijas Pavilion

- 2) Applicant: Jamestown Arts Center (JAC)  
Event: JAC Summer Soiree (ENT-25-30)  
Date: June 28, 2025  
Location: JAC, 18 Valley Street
  - 3) Applicant: Pax Christi RI  
Event: RI Peace & Remembrance Day (ENT-25-32)  
Date: August 9, 2025  
Location: East Ferry/Veterans Memorial Square
  - 4) Applicant: Arnold-Zweir Post 22, American Legion  
Event: see attached (ENT-25-33)  
Date: see attached  
Location: East Ferry/Veterans Memorial Square
  - 5) Applicant: Jamestown Parks & Recreation Department  
Event: Jamestown 4<sup>th</sup> of July Fireworks (ENT-25-35)  
Date: July 6, 2025  
Location: East Ferry
  - 6) Applicant: Jamestown Senior Center  
Event: Annual Senior Center Picnic (ENT-25-36)  
Date: July 16, 2025  
Location: Ft. Getty, Rembijas Pavilion
- J) All One-Day Vendor/Peddler/MFE license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 7) Applicant: Java Jai Coffee Company  
Event: Jamestown 4<sup>th</sup> of July Fireworks (ODVP-25-2)  
Date: July 6, 2025  
Location: East Ferry

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

### **A) Communications Received:**

- 1) Copy of letter to: Town Moderator Dennis Webster  
From: Taxpayers Association of Jamestown  
Dated: May 30, 2025  
Re: Jamestown Financial Town Meeting
- 2) Copy of article to: Town Council  
From: Marian Falla  
Dated: May 28, 2025  
Re: Op-Ed: The search for solutions to RI's short-term rental challenges.

3) Copy of letter to: Town Council  
From: Patrick Gaynes  
Dated: May 26, 2025  
Re: Eldred Field Ad Hoc Committee

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Town of Hopkinton, Resolution Opposing Senate Bill 0909 and House Bill 6273 Relating to the Access to Public Records Act (APRA)
  - 2) Town of Hopkinton, Resolution In Honor of Hope Valley Elementary School, Students, Staff and Alumni
  - 3) Town of Hopkinton, Resolution In Support of Senate Bill S-57 and House Bill H-5393 Regarding the Maintenance of Sidewalks
  - 4) Burrillville School Committee Resolution, School Transportation Resolution

### **XIII. OPEN FORUM**

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- A) Continued (If necessary)

### **XIV. EXECUTIVE SESSION**

***The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:***

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

### **XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on June 12, 2025.*