



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 19, 2025
6:15 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:

<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Kathleen Brown	Ft. Getty Ad Hoc
6:20	John Valente	Bike Bath Ad Hoc
6:25	Richard Smith	Ft. Getty Ad Hoc

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations:
 - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2025-20 of the Board of Water and Sewer Commissioners approving contract amendment with Pare Corporation for the environmental assessment in the base amount of \$56,100 to be advanced from Water Fund reserves and/or Town advances and to be reimbursed from future water bond issue.
- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

 - 1) Scheduled request to address - None
 - 2) Non-scheduled request to address
- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- D) Letters and Communication: No items at this time.
- E) Unfinished Business: No items at this time.
- F) New Business:
 - 1) Review, Discussion and/or Action and/or Vote on the Water Supply System Management Plan-5 Year Update, revised May 13, 2025, prepared by Pare Corporation.
- G) Consent Agenda

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.

 - 1) Adoption of Minutes:
 - a) April 21, 2025 (regular meeting)

- 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of April 30, 2025.
- 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of April 30, 2025.
- 4) At the recommendation of Public Works Director Michael Gray, approval of the proposal to the Town of Jamestown, Rhode Island, from Pare Corporation for the Clean Water Infrastructure Replacement Plan (CWIRP) for an amount not to exceed \$18,000.
- 5) At the recommendation of Public Works Director Michael Gray, approval of the contract amendment dated May 1, 2025, between the Town of Jamestown, Rhode Island, and Pare Corporation for the Narragansett Avenue and North Road Watermain Replacement Project, for an amount not to exceed \$56,100.

V. THE TOWN COUNCIL RECESSES FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

VI. OPEN FORUM

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- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion, and/or Action and/or Vote: Resolution 2025-21, Resolution Of The Town Council Approving Advances To The Board Of Water And Sewer Commissioners For Contract Amendment With Pare Corporation For Environmental Assessment In The Amount Of Not To Exceed \$56,100 As Not Paid From Available Water Fund Reserves, Such Advances To Be Reimbursed From Water Fund From Future Water Bond Issue Or Federal Aid.
- B) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-19, Graduates Week, June 9th through June 13th.

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board
- 1) Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application (F-25-10) has been received under said Act for a one-day license on May 17, 2025:

CLASS F (NON-PROFIT)
Jamestown Historical Society
92 Clinton Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the Jamestown Historical Society one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 3 of 12 licenses per calendar year issued per RIGL§3-7-14)
- 2) Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application (F-25-11) has been received under said Act for a one-day license on June 5, 2025:

CLASS F (NON-PROFIT)
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the Jamestown Historical Society one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 5 of 12 licenses per calendar year issued per RIGL§3-7-14)
- 3) **REQUEST** that the application listed below will be in order for hearing at a meeting of said Licensing Board on Monday, June 16, 2025, at 6:30 p.m. and advertised in the May 29th and June 5th editions of the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year June 16, 2025 to November 30, 2025; review, discussion and/or potential action and/or vote to order to advertise:

CLASS B – VICTUALER
Tallulah's Taqueria, LLC
dba: JTN Store- Tallulah's Taqueria
35 Narragansett Avenue, Unit D

Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board

- B) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing and Entertainment License for the year May 19, 2025- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures:
 - 1) Tallulah's Taqueria, LLC, dba: JTN Store - Tallulah's Taqueria (BL-28)
- C) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:
 - 1) Applicant: Jamestown Rotary Club
 Event: 49th Annual Jamestown Classic Bike Race (ENT-25-28)
 Date: October 12, 2025
 Location: Ft. Getty, Rembijas Pavilion
 - a) Approval of request to waive fees associated with Jamestown Police detail(s) and use of the Ft. Getty, Rembijas Pavilion, as historically granted.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Short-term Rental Software (consent agenda).
 - 2) Illicit Discharge Ordinance (new business).
 - 3) Update on the Financial Town Meeting.

X. UNFINISHED BUSINESS

- A) No items at this time.

XI. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello discussion of the proposed amendment(s) to the Code of Ordinances, Division 1. Prohibition of Illicit Discharges.
- B) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello, permission to submit comments and feedback on behalf of the Town of Jamestown to the U.S. Coast Guard regarding the proposed removal of Aids to Navigation (navigational markers) in and around Rhode Island waterways:
 - 1) Copy of draft letter from Sail Newport and copy of the proposed removal of USCG Navigation Aids Along the U.S. Northeast Coast
- C) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Brine, direct Town Administrator Mello to develop a recommendation for the Town Council for the creation of Town Staff Traffic Committee with the responsibility of considering traffic related concerns and making recommendations to the Town Council as necessary.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Jamestown Bike Path Ad Hoc Committee: two (2) representatives from the Rolling Agenda group and Four (4) member vacancy(s) for an unspecified term; duly advertised in the March 13th and 20th editions of the Jamestown Press:
 - a) Interested applicant(s):
 - i) Samira Hakki/Rolling Agenda, seeking reappointment*
 - ii) Rip Smith*
 - iii) Randy Keck, interviewed May 5, 2025.
 - iv) Jonathan H. Valente, interview scheduled for May 19th
 - v) Harry Chase, interviewed May 5, 2025.
 - vi) Beth Herman*
- 2) Eldred Field Ad Hoc Committee, Five (5) member vacancy(s) for an unspecified term; duly advertised in the March 13th & 20th and May 1st & 8th editions of the Jamestown Press.
 - a) Interested applicant(s):
 - i) Christian Infantolino, interviewed May 5, 2025.
 - ii) Patrick Gaynes, interviewed May 5, 2025.
 - iii) Jay Sisson*
 - iv) Brad Parsons*
 - v) Rip Smith*
- 3) Elections Training and Advisory Ad Hoc Committee, Four to Six (4-6) Jamestown Citizen-at-Large Member(s), duly advertised in the March 13th & 20th and May 1st & 8th editions of the Jamestown Press:
 - a) Interested applicant(s):
 - i) Jessica Burrows Falcon, interviewed May 5, 2025.
- 4) Fire Department Compensation Committee, Two (2) Citizens-at-Large vacancy(s) with a term ending May 31, 2028; duly advertised in the March 13th and 20th, April 3rd, and 10th editions of the Jamestown Press:
 - a) Interested applicant(s):
 - i) Mary Ellen Coleman, seeking reappointment.*
 - ii) Wayne Moore, seeking reappointment.*
- 5) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2025, duly advertised in the March 6th, 13th, and 20th editions of the Jamestown Press:
 - a) Interested applicant(s):
 - i) Andrew Williams*
 - ii) Dan Lilly, interviewed May 5, 2025.
 - iii) Antonio Pinheiro, interviewed May 5, 2025.
 - iv) John Potter, interviewed May 5, 2025.

- 6) Jamestown Housing Authority, One (1) unexpired term ending December 31, 2025, duly advertised in the February 6th and 13th, March 6th, 13th, and 20th editions of the Jamestown Press:
 - a) Interested applicant(s):
 - i) Amy Walsh, interviewed May 5, 2025.
- 7) Tick Task Force Ad Hoc Committee, Four (4) member(s) vacancy, for an unspecified term, duly advertised in the March 13th & 20th, May 1st & 8th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Kelly Smith, interviewed May 5, 2025

***previously interviewed or the Town Council waived interviewing**

XIII. TOWN COUNCIL MEETING SCHEDULE

- A) Review, Discussion, and/or Action and/or Vote: Review and discussion of the Town Council meeting dates for June, July, and August 2025, with potential new dates to be considered. Current meeting dates:
 - 1) Monday, June 16th
 - 2) Monday, July 7th
 - 3) Monday, July 21st
 - 4) Monday, August 4th
 - 5) Monday, August 18th

XIV. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes:
 - 1) April 23, 2025 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Planning Commission, January 15, 2025.
 - 2) Planning Commission, February 5, 2025.
 - 3) Planning Commission, February 19, 2025
 - 4) Planning Commission, April 16, 2025.
 - 5) Tax Assessment Board of Review, January 29, 2025.
 - 6) Tree Preservation and Protection, December 18, 2024.
 - 7) Tree Preservation and Protection, January 15, 2025.
 - 8) Tree Preservation and Protection, February 19, 2025
 - 9) Tree Preservation and Protection, March 19, 2025.
- C) Finance Director's Report: Comparison Budget to Actuals as of April 30, 2025.

- D) Permission to authorize Town Administrator Mello to execute the Master Professional Services Agreement between the Deckard Technologies, Inc., and the Town of Jamestown, for the use of Rentalscape Platform to prepare real estate property data for short-term rentals (“STRs”) on all identifiable properties within the Town of Jamestown, annual software subscription in the amount of \$4,850.

- E) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
12-0510-01	2024	REMOVED EXEMPTION- SOLD	\$ 187.50
TOTAL ABATEMENTS TO TAX ROLL			-\$ 0.00
TOTAL ADDENDA TO TAX ROLL			\$ 187.50

- F) Pursuant Jamestown Code of Ordinances, Chapter 26, Article II – Fire Department, Sec. 26-27 Notice of names of officers, “On the second Monday of May, annually, the board of fire wardens, by the direction of the fire department, shall, in writing, notify the town council the names of the chief, deputy chiefs, and other officers as may exist for recording”.
- G) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Arts Center (JAC)
 Event: Optics of Aging (ENT-25-27)
 Date: June 5, 2025
 Location: JAC, 18 Valley Street
 - 2) Applicant: Jamestown Historical Society (JHS)
 Event: Chamber of Commerce After Hours (ENT-25-26)
 Date: June 5, 2025
 Location: JHS, 93 Narragansett Avenue

XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:

- 1) Copy of email: Town Council
 From: Susan Maffei Plowden
 Dated: May 7, 2025
 Re: US Coast Guard proposed Buoy removal:
 Narragansett Bay
- 2) Copy of request: Town Council
 From: Paul Sprague
 Dated: May 8, 2025
 Re: Bond Request, Jamestown RI FTM

- 3) Copy of request: Town Council
From: Kristan Peters-Hamlin
Dated: May 13, 2025
Re: Bond Request, Jamestown RI FTM
 - 4) Copy of request: Town Council
From: Jemma Craig
Dated: May 13, 2025
Re: Bond Request, Jamestown RI FTM
 - 5) Copy of letter to: Town Council/Town Clerk Roberta J. Fagan
From: Newport Rhode Island Elks Lodge No. 104
Dated: May 1, 2025
Re: Jamestown Golf Club /New England Golf Management
 - 6) Copy of report to: Town Council
From: RI Interlocal Risk Management Trust
Dated: April 10, 2025
Re: The Trust's 2024 Annual Report – Your Safety Net.
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the Town of New Shoreham Opposing a Statewide Non-Owner-Occupied Property Tax, R-08-2025
 - 2) Proclamation of the Barrington, National Public Works Week May 18-24, 2025, "People, Purpose, Presence".
 - 3) Resolution of the Town of Barrington, Barrington Town Council Resolution Supporting the 2025 Composting and Organic Waste Diversion Act (H-5195/S-0104).
 - 4) Resolution of the Town of Barrington in Support of Senate Bill S-57 and House Bill H-5393 Regarding the Maintenance of Sidewalks.
 - 5) Town of Hopkinton, Resolution in Support of H 5201 – Relating to Education - The Education Equity and Property Tax Relief Act as Outlined in RIGL§16-7.2-6.
 - 6) Town of Hopkinton, Resolution in Support of H 5204 – Relating to Education - Transportation of School Pupils Beyond City and Town Limits.
 - 7) Town of Hopkinton, Resolution in Opposing S0851, Relating to State Affairs and Government- Tourism and Development.
 - 8) Town of Hopkinton, Resolution of the Hopkinton Town Council, Opposing Specific Land Use Legislation Proposed in the Rhode Island General Assembly.

- 9) Town of Hopkinton, Resolution in Opposition of H 5887– Legislation Relating to Holidays and Days of Special Observance- Holiday.
- 10) North Smithfield School Committee Resolution, School Transportation Resolution.
- 11) Town of Warren, Resolution to the Honorable Rhode Island General Assembly Requesting an Amendment to RIGL Title 39, Chapter 2, Regarding the Duties of Public Utilities.

XVI. OPEN FORUM

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- A) Continued (If necessary)

XVII. THE TOWN COUNCIL RECONVENES SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

XVIII. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
 - 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
 - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 4) Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

XIX. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.

XX. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on May 14, 2025.*



Town of Jamestown
Resolution of the Town Council
No. 2025-20

**RESOLUTION OF THE BOARD OF WATER AND SEWER COMMISSIONERS
APPROVING CONTRACT AMENDMENT WITH PARE CORPORATION FOR ENVIRONMENTAL
ASSESSMENT IN THE BASE AMOUNT OF \$56,100 TO BE ADVANCED FROM WATER FUND
RESERVES AND/OR TOWN ADVANCES AND TO BE REIMBURSED FROM FUTURE WATER
BOND ISSUE.**

WHEREAS, pursuant to Chapter 273 of the Public Laws of 1968 as amended the Board is authorized to employ engineers, make contracts, lay pipes, fix water rates and provide reserves therefrom for the construction, operation, maintenance, extension and improvement of a water works system for the Town; and

WHEREAS, pursuant to Section 9 et seq. of said Chapter 273, the Town is authorized to issue general obligation bonds for the construction, extension and improvements (including extra-ordinary repairs) of said water works system with the approval of the Town Council and the electors of the Town voting at an annual or special financial town meeting; and

WHEREAS, pursuant to Chapter 12.8 of Title 46 of the General Laws of the State of Rhode Island as amended the Town and/or the Board is authorized to issue bonds, notes or other evidences of indebtedness to the Rhode Island Infrastructure Bank as limited obligations payable solely from drinking water system revenues pledged to their payment for any drinking water system project without the approval of the Town’s electors; and

WHEREAS, pursuant to Section 12 of said Chapter 273, the Town Treasurer with the approval of the Town Council is authorized to advance moneys to the Board from the general fund of the Town in an amount not exceeding the amount of available federal aid as estimated by the Town Treasurer; and

WHEREAS, pursuant to Section 8 of said of said Chapter 273, the Town Treasurer with the approval of the Town Council is authorized to advance moneys to the Board from the general fund in anticipation of the amounts of the Town in an amount not exceeding the water rates estimated to be realized in the next six months;

RESOLVED THAT:

Section 1. The Proposal for Engineering Services from PARE Corporation for Hydraulic Modeling and Water Main Design, Contract Amendment 2 – Environmental Assessment in the base amount of \$56,100 is hereby approved and shall be funded from an advance from water fund reserves as the same exists and as such reserve may be funded from future charges as collected, and to the extent such reserve is exhausted from advances from the Town’s general fund as the Town Council may approve the Treasurer to make. Any amounts advanced for payments due under this Contract Amendment from water fund reserves or from the Town’s general fund not reimbursed from federal aid will be reimbursed to the water fund reserves and/or general fund as applicable from proceeds of bonds and/or notes as and when issued. The Board hereby declares that it reasonably expects to reimburse the expenditures authorized in this Section 1 with proceeds of debt to be issued by the Town and/or the Board. To the extent such bonds and/or notes are issued as limited obligations to the Rhode Island Infrastructure Bank, the water rates shall be pledged to their payment under Section 46-12.8-10 of the General Laws, as amended. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. This Resolution shall take effect upon passage.

By Order of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners.

Nancy A. Beye, President

Erik G. Brine, Vice President

Mary E. Meagher

Mary G. Glackin

E. Edward Ross

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown, this 19th day of May 2025.

Roberta J. Fagan, CMC, Town Clerk

Project Update

May 2025

WELLS

- JR-1 is in service.

TREATMENT PLANT

- A team of inspectors from RIDOH were onsite on Monday May 12th to complete a Sanitary Survey of all our water facilities and reviewed records for the water department. They inspected raw water sources, treatment, distribution system, finish water storage, pumps, monitoring and reporting, management and operation, and compliance. Sanitary surveys are performed every three years for all water suppliers in Rhode Island.
- Pare completed amendments to the most recent Water System Supply Management Plan that was submitted to the Water Resources Board in April 2024. The amendments include language to “Prohibit” water extensions and “Prohibit” expansion of the water district for the purposes of protecting the limited water supply of our reservoir and well. I will review the amendments with the Commission at the meeting.

TRANSFER PUMPING/RESERVOIR

- No water has been transferred from South Pond.

DISTRIBUTION SYSTEM

South Pond @ 6 MG
Usable Storage, 6 Million Gallons

North Pond @ 60 MG
Usable Storage 60 million gallons

Our annual hydrant flushing program has been completed by the water department.

The water department completed repairs to watermain located on Bonnet View and the intersection of Ledge Road and Highland Drive.

I met with RIDOH staff on April 22nd to review the interconnection pipeline between Jamestown and North Kingstown. They have requested a detailed design of the chemical feed equipment that will be used to disinfect the water in the interconnection pipeline. This equipment will be housed in a trailer or shed to be located in the vicinity of the Jamestown Bridge. Once they have approved the design RIDOH will require that the trailer or building be constructed for their inspection for final approval.

Also on April 22nd I met with North Kingstown Water Department to review the interconnection pipe and equipment on the west side of the Jamestown Bridge. This pipe was installed more than 25 years ago by the water department.

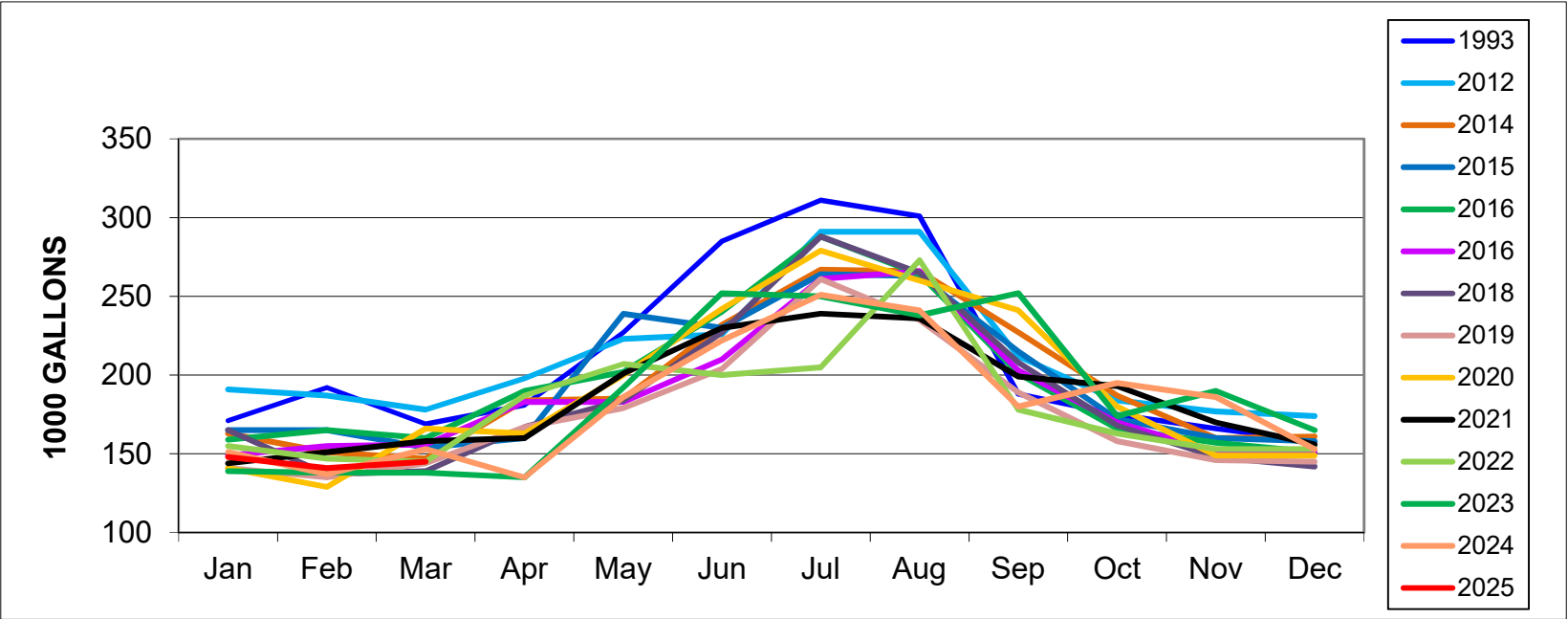
WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for April was 0.46 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.63 million gallons.
- Weston and Sampson completed their investigation of approximately 50,000 linear feet of sewer collection system. They are preparing a report with recommendations for improvements.
- Weston and Sampson will begin the sewer manhole inspection program on May 27th. Staff will inspect all 375 manholes for condition and sources of inflow and infiltration to determine the scope of needed improvements.
- Weston and Sampson will be completing home inspections in West Ferry to determine if there are any sources of illicit connections to the sewer system (sump pumps, roof leaders, perimeter drains). The pump station located on Narragansett Avenue in West Ferry receives excessive Inflow and Infiltration during rain storms and high groundwater conditions. The purpose of this inspection is to have homeowners remove any sources from the sanitary sewer. Homeowners on Avenue B, Lawn Avenue, Marine Avenue, Narragansett Avenue, Ocean Avenue, Washington Street, Watson Avenue, and West Bay Drive will be receiving a notice to schedule an inspection.
- On May 9th the Rhode Island Clean Water Association had its annual awards banquet. Jamestown WWTF received two awards (one), was the A. Josph Mattera Safety Award. This award honors and recognizes a facility for outstanding commitment to safety. (Two), Platinum Award: Recognizes a treatment facility with 100% compliance with permits over a consecutive three-year period. Platinum Awards will be given to facilities with a consistent record of full compliance for a consecutive three years at the Gold level. If 100% compliance is maintained beyond the initial award, Platinum Award status is continued. Should 100% compliance not be maintained, facilities must receive three consecutive Gold Awards to again be eligible for another Platinum Award in their third year of compliance.

Average pumping in 1000 gallons

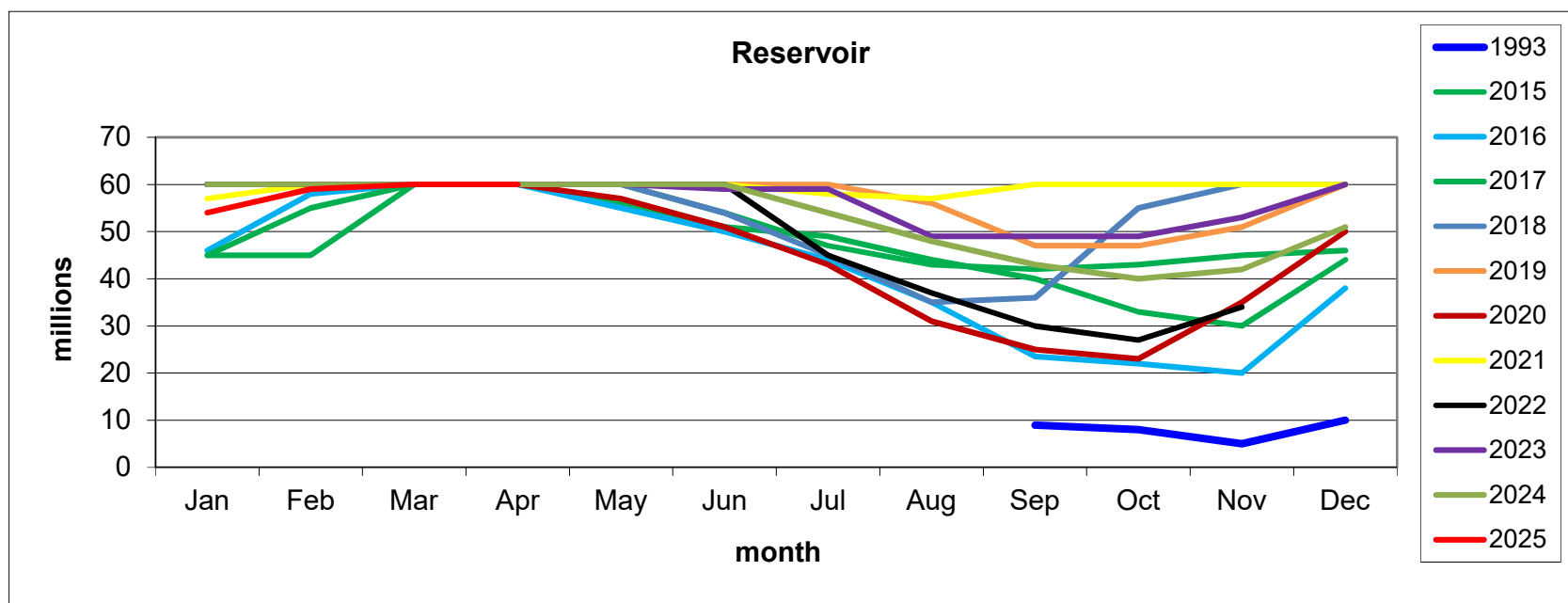
	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	171	155	191	163	165	159	149	165	141	141	144	155	139	151	148
Feb	192	156	187	151	165	165	155	137	135	129	151	147	138	137	141
Mar	169	155	178	147	154	160	156	139	144	166	158	145	138	153	145
Apr	181	170	198	184	160	190	183	167	167	163	160	187	135	135	
May	227	190	223	185	239	202	183	184	179	200	201	207	192	186	
Jun	285	221	226	232	230	240	210	227	204	242	230	200	252	222	
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Aug	301	242	291	266	263	264	266	265	235	260	236	273	238	241	
Sep	188	210	212	227	215	201	203	208	189	241	199	178	252	180	
Oct	175	175	184	187	172	166	170	168	158	180	193	163	174	195	
Nov	166	167	177	160	160	157	151	148	146	149	170	153	190	186	
Dec	158	180	174	161	158	151	151	142	145	149	156	153	165	153	

PUMPING REPORT



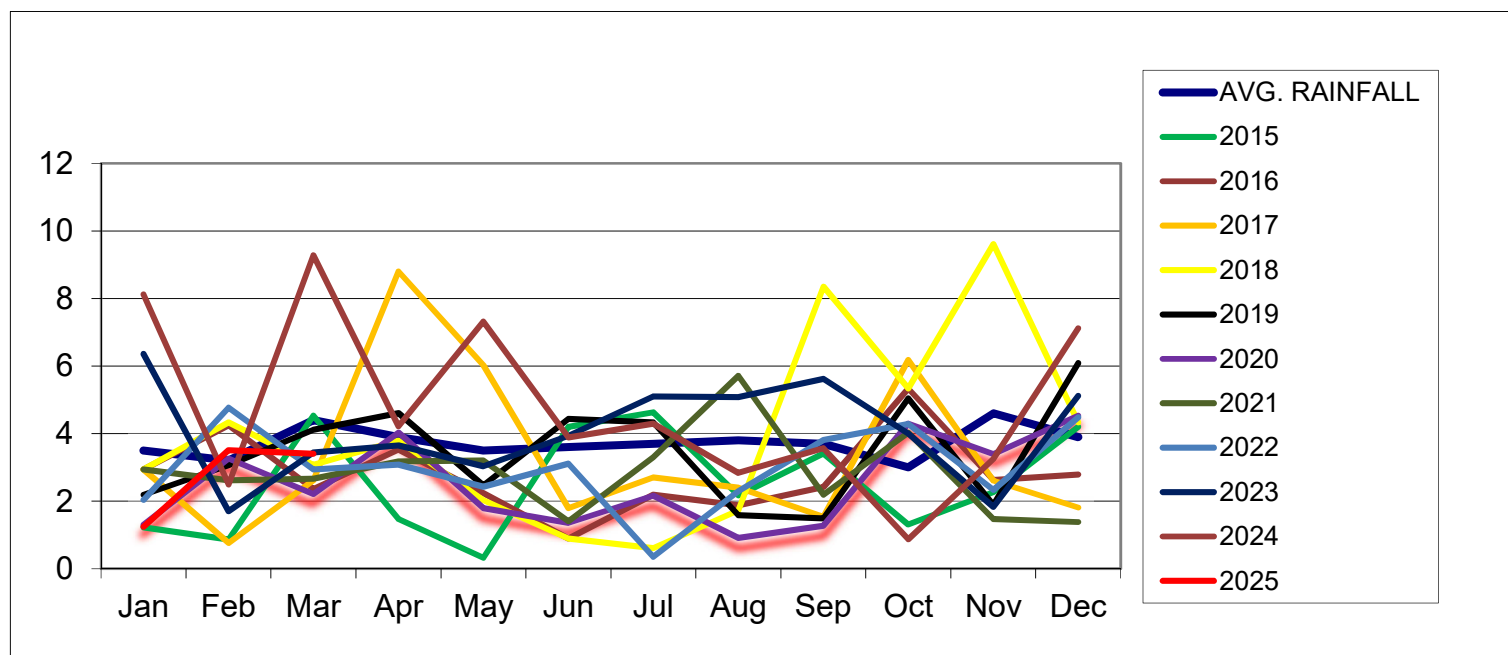
RESERVOIR LEVEL - Millions of Gallons

	1993	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan		45	46	45	60	60	60	57	60	60	60	54
Feb		45	58	55	60	60	60	60	60	60	60	59
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		56	55	60	60	60	57	60	60	60	60	
Jun		51	50	54	54	60	51	60	60	59	60	
Jul		49	44	47	45	60	43	58	45	59	54	
Aug		44	35	43	35	56	31	57	37	49	48	
Sep	9	40	23.5	42	36	47	25	60	30	49	43	
Oct	8	33	22	43	55	47	23	60	27	49	40	
Nov	5	30	20	45	60	51	35	60	34	53	42	
Dec	10	44	38	46	60	60	50	60	48	60	51	

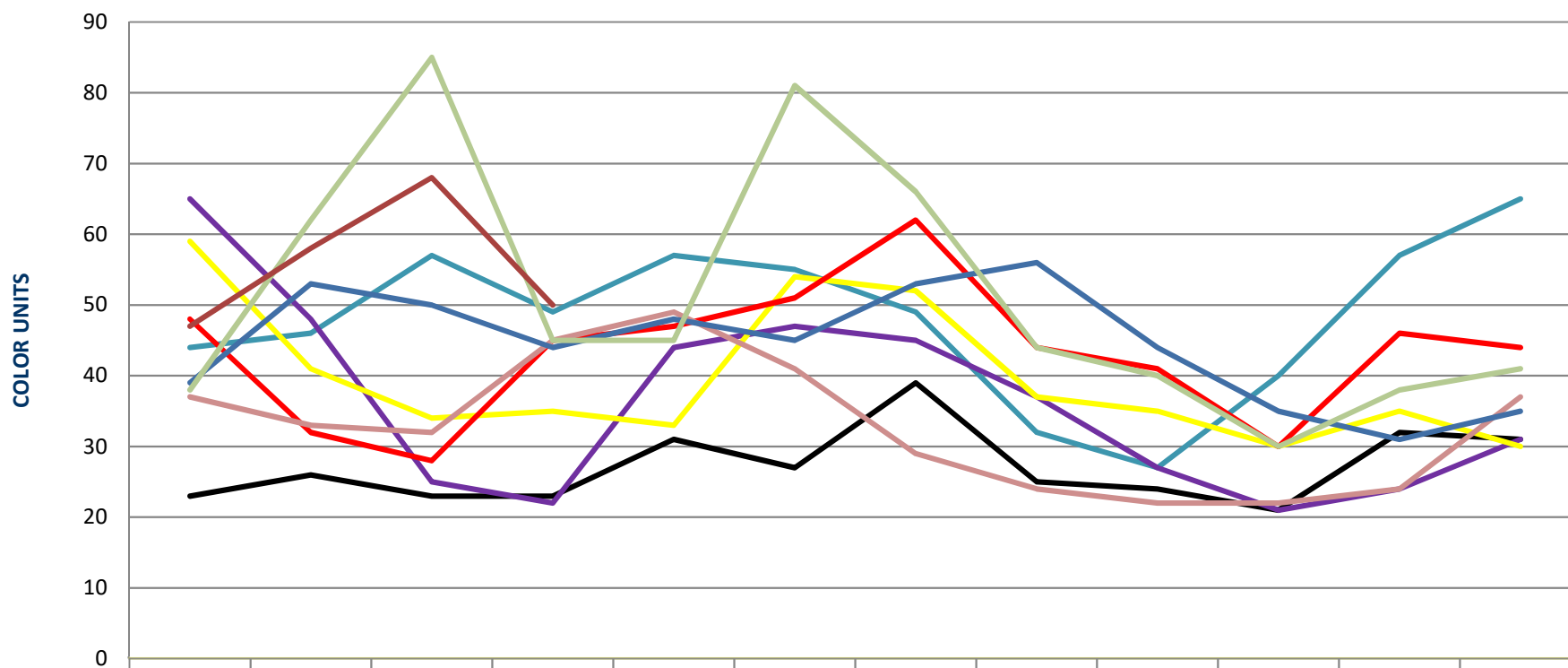


	AVG. RAINFALL	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	3.5	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12	1.24
Feb	3.2	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7	2.49	3.51
Mar	4.4	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44	9.28	3.4
Apr	3.9	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65	4.22	
May	3.5	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03	7.32	
Jun	3.6	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93	3.89	
Jul	3.7	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1	4.29	
Aug	3.8	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08	2.83	
Sep	3.7	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62	3.56	
Oct	3	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4	0.87	
Nov	4.6	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83	3.25	
Dec	3.9	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12	7.12	
Total	44.8	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	48.86	57.24	

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	35
2024	38	62	85	45	45	81	66	44	40	30	38	41
2025	47	58	68	50								

JAMESTOWN WASTEWATER TREATMENT FACILITY
1 Freebody Drive, Jamestown RI 02835
David M. Greene, Assistant Superintendent
P: 401-423-7295 F: 401-423-7195



**OPERATIONS & MAINTENANCE MONTHLY REPORT
APRIL 2025**

Environmental Compliance (Violations)

There were no violations for the month of April

Complaints

There were no complaints to report for the month of April.

Alarms

There is one alarm to report for the month of April, this alarm was at pumping station #3 and is directly related to I&I as a result of 2.34" rain on top of an already high water table.

Septage

The facility received 6000 gallons of septage for the month.

Sludge Production

The facility processed 25,500 gallons of sludge in April through Wastewater Services Inc.

Maintenance Management

The Crew completed 76 work orders for April.

TREATMENT PLANT

Influent Totals Lbs.

TSS	
Total	6,133.29
High	746.40
Low	306.19
Average	462.36

BOD	
Total	5,940.04
High	934.65
Low	292.12
Average	450.80

Effluent Totals

LOADING Lbs

TSS		Permit Limits
Daily Max	16.17	304
Low	5.75	
Average	11.30	183

BOD		Permit Limits
Daily Max	10.51	304
Low	4.95	
Average	7.76	183

CONCENTRATION

Percent TSS Removal		Permit Limits
Percent Removed	97.7%	85%
Percent BOD Removal		
Percent Removed	100.0%	85%

BOD Concentration mg/L		Permit Limits
Monthly Average	0	30 mg/L
Weekly Average	0	45 mg/L
Daily Max	0	50 mg/L

TSS Concentration mg/L		Permit Limits
Monthly Average	3	30 mg/L
Weekly Average	3.44	45 mg/L
Daily Max	3.76	50 mg/L

Collection System

30 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

Energy Use

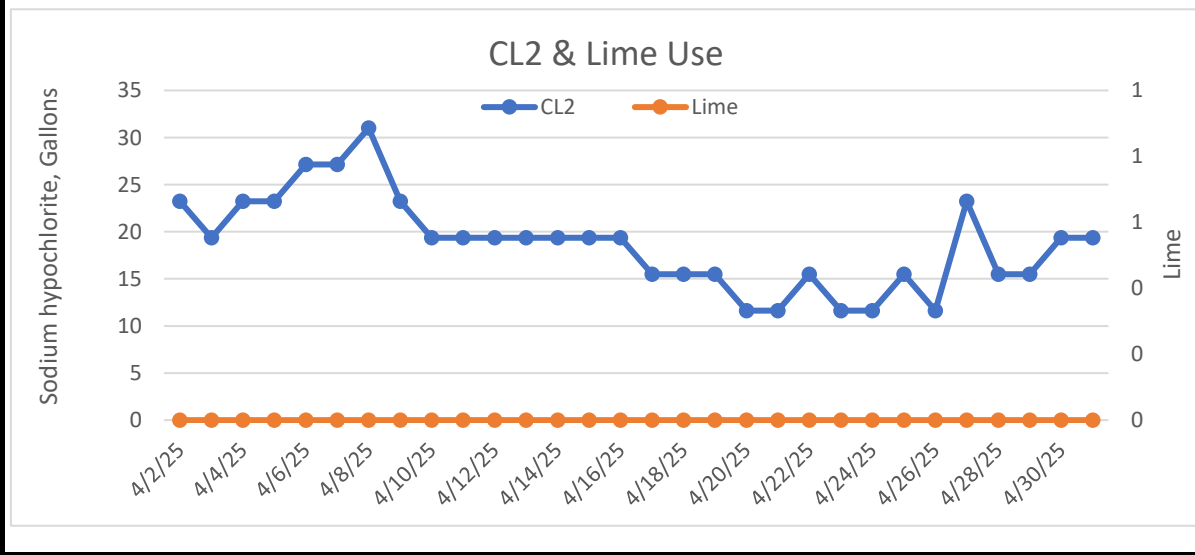
Energy use at the plant for the month was: 18,598 KWH

Precipitation

Precipitation measured in at 4.22"

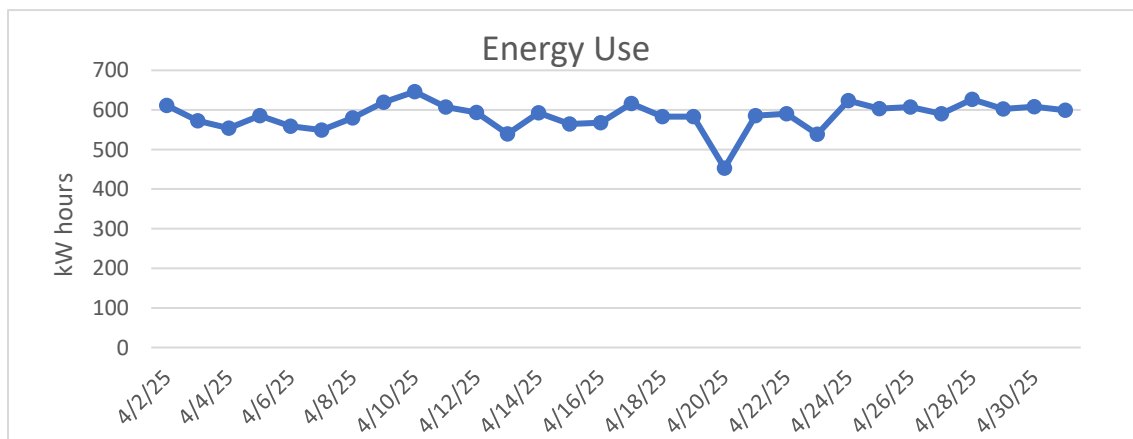
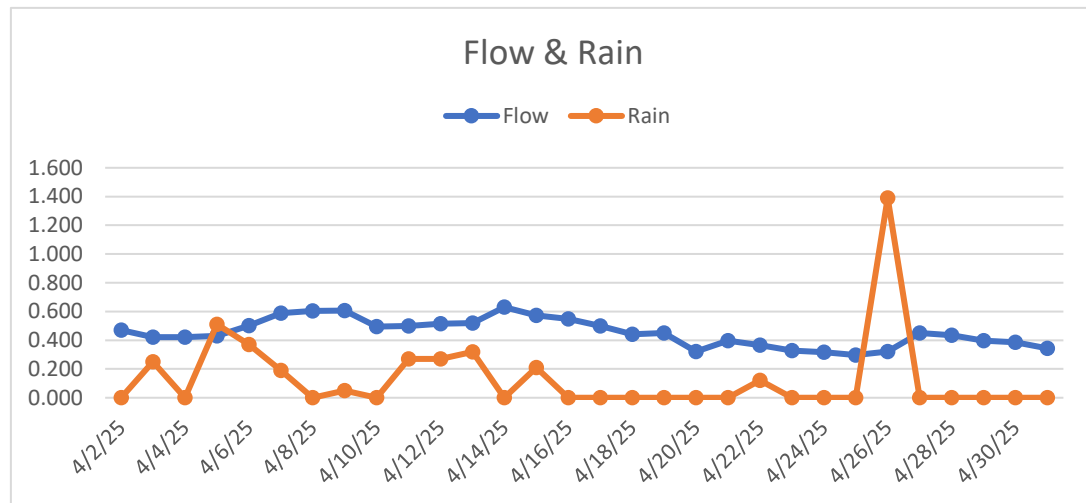
Chemical Use

The facility used 635.5 gallons of Sodium hypochlorite and 850 pounds of lime for process control.



FLOWS

FLOW MGD		Permit Limits
Maximum	0.63	
Minium	0.297	
Monthly Average	0.4569	0.73
Total	13.71	



Notable Events:

During the month of April facility staff were able to maintain permit compliance in spite of the elevated flows due to excessive I&I from 4.22" of rain. There are also no SSOs to report for any of this springs rain events to date. Staff received Platinum award and the Safety Award from Rhode Island Clean Water Association (RICWA) on May 9th, 202 at their annual awards banquet.

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: May 13, 2025

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: REVISED Water System Supply Management Plan Update and
Water District Build-Out Analysis

Attached is a REVISED Water System Supply Management Plan (WSSMP) Update dated May 13, 2025 for review and approval.

The primary objective of Jamestown water is to operate a water system for the benefit of, and to meet the legitimate needs of, the customers in its service area. (WSSMP § 1.1). One of the specific goals are to plan for future development such that the water supply system is not extended beyond its capacity, in order to provide safe, clean drinking water.

The Plan was revised to include additional language to protect the limited water supply for the District by prohibiting water extensions and prohibiting expansion of the water district. The edits are redlined and are included on pages ES-1, ES-8, 1-1, 2-7, 2-9, 2-11, 4-1, 4-6, and Page 17 of the 2024 Water District Build-Out Analysis in Appendix J.

TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
 for
TOWN, WATER AND SEWER MATTERS

Monday, April 21, 2025

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:36 PM by Commission President Nancy A. Beye.

The following members were present:

Erik G. Brine, Commission Vice-President
 Mary G. Glackin
 Mary E. Meagher
 E. Edward Ross

Also present were:

Edward Mello, Town Administrator
 Roberta J. Fagan, Town Clerk
 Peter D. Ruggiero Esq., Town Solicitor
 Michael Gray PE, Public Works Director
 Christina D. Collins, Finance Director
 Denise Jennings, Water and Sewer Clerk

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:

(None)
- 2) Non-scheduled request to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well is in service.
- Transfer pumping remains inactive.
- Pumping was up slightly for the month of March, but down compared to March last year.
- Rainfall was down slightly for the month March and down compared to the previous year.
- North Reservoir is @ capacity, usable storage-60 MG.
- South Pond is @ capacity, usable storage-6 MG.

2) **Town project reports: *(See attached Project Update Report dated April 2025)***

Treatment Plant:

The Public Works Director reported the following:

Project Update

April 2025

WELLS

- JR-1 is in service.

TREATMENT PLANT

- A Water Quality Specialist from Veolia was here during the week of April 1st to conduct a study of the use of our chlorine dioxide for pretreatment of raw water. This existing system utilizes chlorine gas to create chlorine dioxide which is dosed into the transmission main at South Pond before it reaches the water treatment facility. Jamestown Water constructed this station to provide disinfection and oxidation of the raw water to remove organics, iron, and manganese.

In 1989 the EPA established the Surface Water Treatment Rule (SWTR) to protect the public from waterborne disease causing organisms in drinking water by disinfecting with Chlorine. However chlorine reacts with organic substances found in raw water to produce disinfection by-products (DPB) which pose health risks. Jamestown Water is required to monitor quarterly for DBPs by sampling the distribution system for analysis of Trihalomethanes (THMs) and Haloacetic acids (HAAs) within our drinking water. Historically Jamestown water is compliant for DBPs in the system having THMs and HAAs below the thresholds established by EPA.

The purpose of this study is to determine the effectiveness of chlorine dioxide and how to optimize its use for treatment. We may find that it is only needed during the warmer months where organics are an issue in the raw water. Veolia is also investigating other processes for generating chlorine dioxide that do not involve chlorine gas.

- I have reviewed a final draft of the bid documents for the meter replacement project. Pare is completing a few edits and the project can be advertised.
- Our Sanitary Survey is scheduled on May 12, 2025 with the RIDOH staff. It will be a full day of inspections of our facilities and review records from our water department. They review raw water sources, treatment, distribution system, finish water storage, pumps, monitoring and reporting, management and operation, and compliance. Sanitary surveys are performed every three years for all water suppliers in Rhode Island.

TRANSFER PUMPING/RESERVOIR

- No water has been transferred from South Pond.

DISTRIBUTION SYSTEM

South Pond @ 6 MG
Usable Storage, 6 Million Gallons

North Pond @ 60 MG
Usable Storage 60 million gallons

Our annual hydrant flushing program is ongoing. Staff will also be preparing the Fort Getty water system for the coming season.

On April 10th RIDOH accepted the corrosion study that was completed in 2022 as requirement for the use of North Kingstown water in Jamestown. I have a meeting with RIDOH staff on April 22nd to review the interconnection pipeline between Jamestown and North Kingstown. They have requested more information regarding the pipeline between the two water systems.

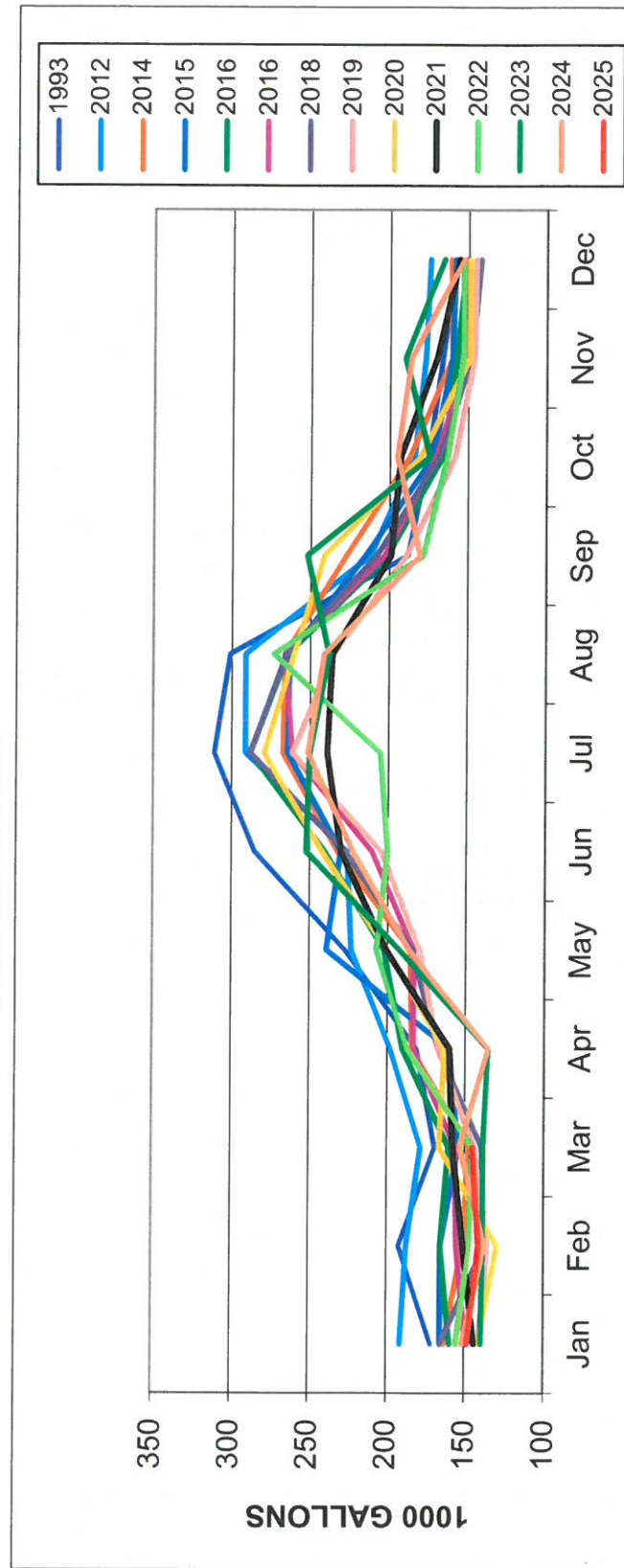
WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for March was 0.46 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.79 million gallons.
- Doug Ouellette and I met with Weston and Sampson to review the 50% design documents for the improvements to the Wastewater Facility and Pump Stations. Weston and Sampson will continue finalizing the design to prepare a submission to the Rhode Island DEM for approval.
- On April 7th Weston and Sampson began the investigation of the collection system with Closed Circuit TV inspections of piping. Through April 11th work has been completed on Hamilton, Walcott, Conanicus, Narragansett Avenue, North Road, Bay View Drive, Mount Hope, Calvert Place, and Bryer Avenue. During the week of April 14th crews will be working in Shoreby Hill.
- The collection system has approximately 88,000 linear feet (LF) of piping that consists of the following materials: 36,250 LF of lined sewer main, 18,200 LF of PVC pipe, and 33,550 LF of clay and asbestos cement making up the older piping materials. The purpose of this investigation is to determine the scope of improvements for additional lining and replacement of the 33,550 LF of piping.

Average pumping in 1000 gallons

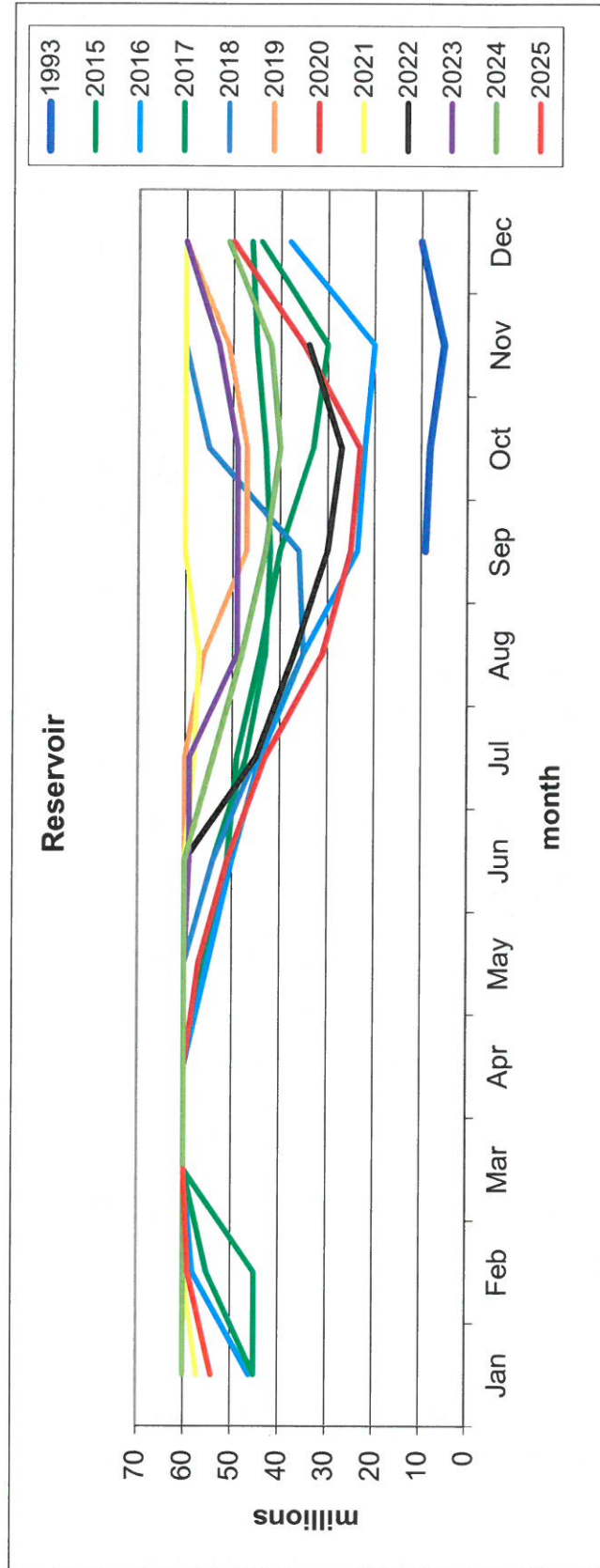
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Nov	166	167	177	160	160	157	151	148	146	149	170	153	190	186	
Dec	158	180	174	161	158	151	151	142	145	149	156	153	165	153	

PUMPING REPORT



RESERVOIR LEVEL - Millions of Gallons

	1993	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
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Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		56	55	60	60	60	57	60	60	60	60	60
Jun		51	50	54	54	60	51	60	60	59	60	60
Jul		49	44	47	45	60	43	58	45	59	54	54
Aug		44	35	43	35	56	31	57	37	49	48	48
Sep	9	40	23.5	42	36	47	25	60	30	49	43	43
Oct	8	33	22	43	55	47	23	60	27	49	40	40
Nov	5	30	20	45	60	51	35	60	34	53	42	42
Dec	10	44	38	46	60	60	50	60	48	60	51	51



JAMESTOWN WASTEWATER TREATMENT FACILITY

1 Freebody Drive, Jamestown RI 02835

Phone: 401-423-7295 Fax: 401-423-7195 Email: douellette@jamestownri.net

Superintendent: Douglas Ouellette



**OPERATIONS & MAINTENANCE MONTHLY REPORT
MARCH 2025**

Environmental Compliance (Violations)

There are no violations to report for the month of March.

Complaints

There are no complaints to report for the month of March.

Alarms

There are two alarms to report for the month, one was due to an island wide power failure and the other was due to a Cl2 feed pump failure. Both were corrected and neither resulted in any violations.

Septage

The facility received 4500 gallons of septage for the month.

Sludge Production

The facility pumped 25,500 gallons of sludge to WWSI for processing in March.

Maintenance Management

71 work orders were completed for the month.

TREATMENT PLANT

Influent Totals Lbs.

TSS	
Total	5,577.48
High	632.16
Low	280.04
Average	0.00

BOD	
Total	5,606.75
High	812.18
Low	277.53
Average	0.00

Effluent Totals

LOADING Lbs.

TSS		Permit Limits
Daily Max	31.55	304
Low	5.36	
Average	14.27	183

BOD		Permit Limits
Daily Max	13.14	304
Low	4.47	
Average	0.00	183

CONCENTRATION

Percent TSS Removal		Permit Limits
Percent Removed	96.9%	85%
Percent BOD Removal		
Percent Removed	100.0%	85%

BOD Concentration mg/L		Permit Limits
Monthly Average	0	30 mg/L
Weekly Average	0	45 mg/L
Daily Max	0	50 mg/L

TSS Concentration mg/L		Permit Limits
Monthly Average	3.8	30 mg/L
Weekly Average	4.2	45 mg/L
Daily Max	5.7	50 mg/L

Collection System

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

Energy Use

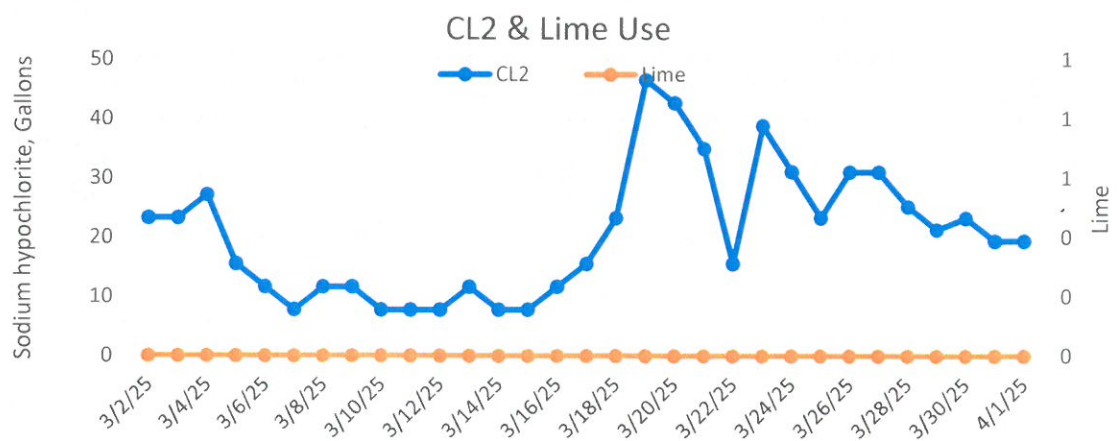
Energy use at the plant for the month was: 17,077 KWH

Precipitation

Precipitation measured in at 3.51"

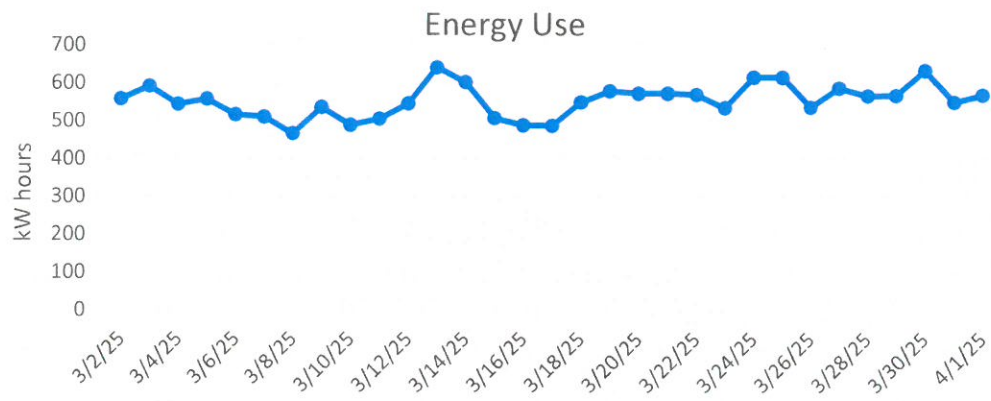
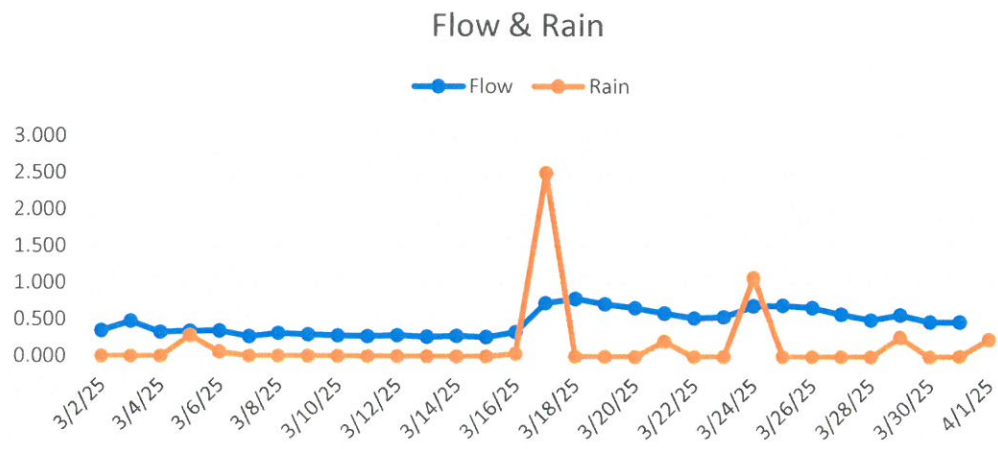
Chemical Use

The facility used 636 gallons of Sodium hypochlorite and 0 pounds of lime for process



FLOWS

FLOW MGD		Permit Limits
Maximum	0.788	
Minium	0.263	
Monthly Average	0.4569	0.73
Total	14.29	



Notable Events:

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: May 13, 2025

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: REVISED Water System Supply Management Plan Update and
Water District Build-Out Analysis

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The Plan was revised to include additional language to protect the limited water supply for the District by prohibiting water extensions and prohibiting expansion of the water district. The edits are redlined and are included on pages ES-1, ES-8, 1-1, 2-7, 2-9, 2-11, 4-1, 4-6, and Page 17 of the 2024 Water District Build-Out Analysis in Appendix J.

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TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS

Monday, April 21, 2025

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Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
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Denise Jennings, Water and Sewer Clerk

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:
(None)
- 2) Non-scheduled request to address:
(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

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- Transfer pumping remains inactive.
- Pumping was up slightly for the month of March, but down compared to March last year.
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- South Pond is @ capacity, usable storage-6 MG.

2) **Town project reports: *(See attached Project Update Report dated April 2025)***

Treatment Plant:

The Public Works Director reported the following:

Project Update

April 2025

WELLS

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TREATMENT PLANT

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TRANSFER PUMPING/RESERVOIR

- No water has been transferred from South Pond.

DISTRIBUTION SYSTEM

South Pond @ 6 MG
Usable Storage, 6 Million Gallons

North Pond @ 60 MG
Usable Storage 60 million gallons

Our annual hydrant flushing program is ongoing. Staff will also be preparing the Fort Getty water system for the coming season.

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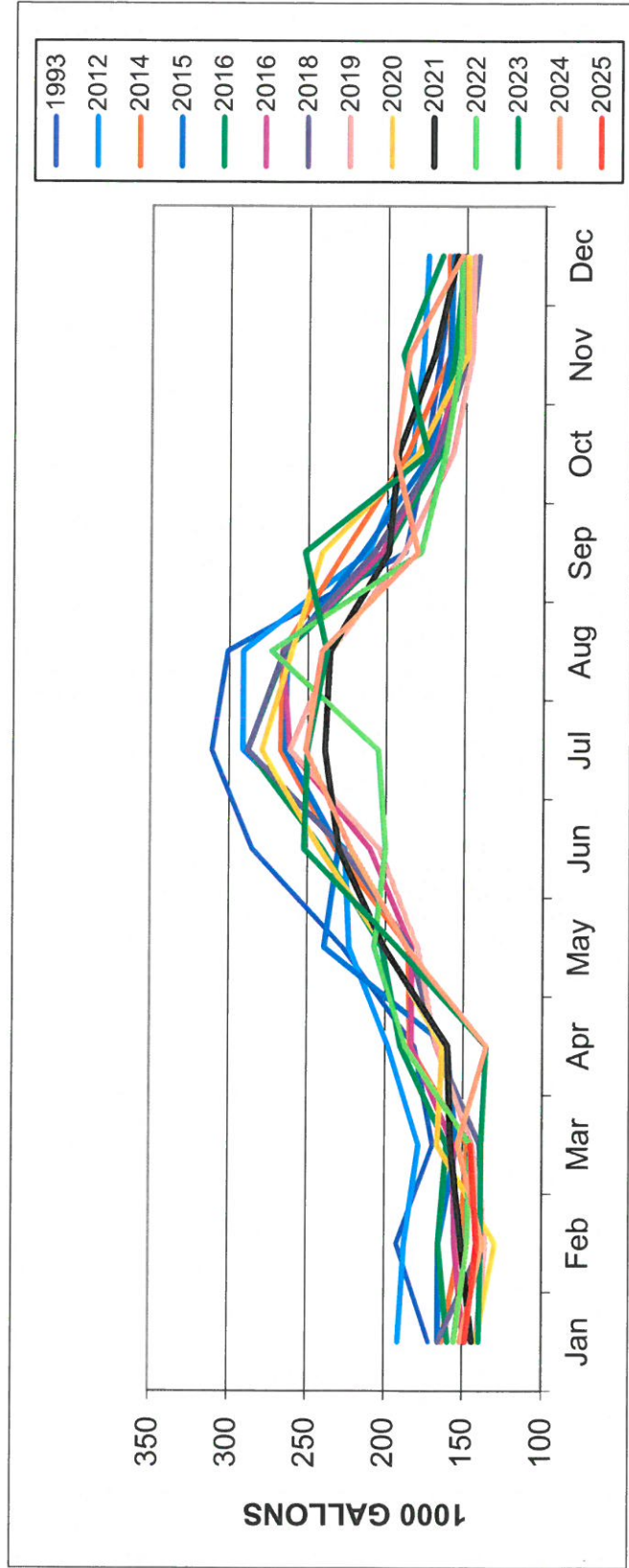
WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for March was 0.46 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.79 million gallons.
- Doug Ouellette and I met with Weston and Sampson to review the 50% design documents for the improvements to the Wastewater Facility and Pump Stations. Weston and Sampson will continue finalizing the design to prepare a submission to the Rhode Island DEM for approval.
- On April 7th Weston and Sampson began the investigation of the collection system with Closed Circuit TV inspections of piping. Through April 11th work has been completed on Hamilton, Walcott, Conanicus, Narragansett Avenue, North Road, Bay View Drive, Mount Hope, Calvert Place, and Bryer Avenue. During the week of April 14th crews will be working in Shoreby Hill.
- The collection system has approximately 88,000 linear feet (LF) of piping that consists of the following materials: 36,250 LF of lined sewer main, 18,200 LF of PVC pipe, and 33,550 LF of clay and asbestos cement making up the older piping materials. The purpose of this investigation is to determine the scope of improvements for additional lining and replacement of the 33,550 LF of piping.

Average pumping in 1000 gallons

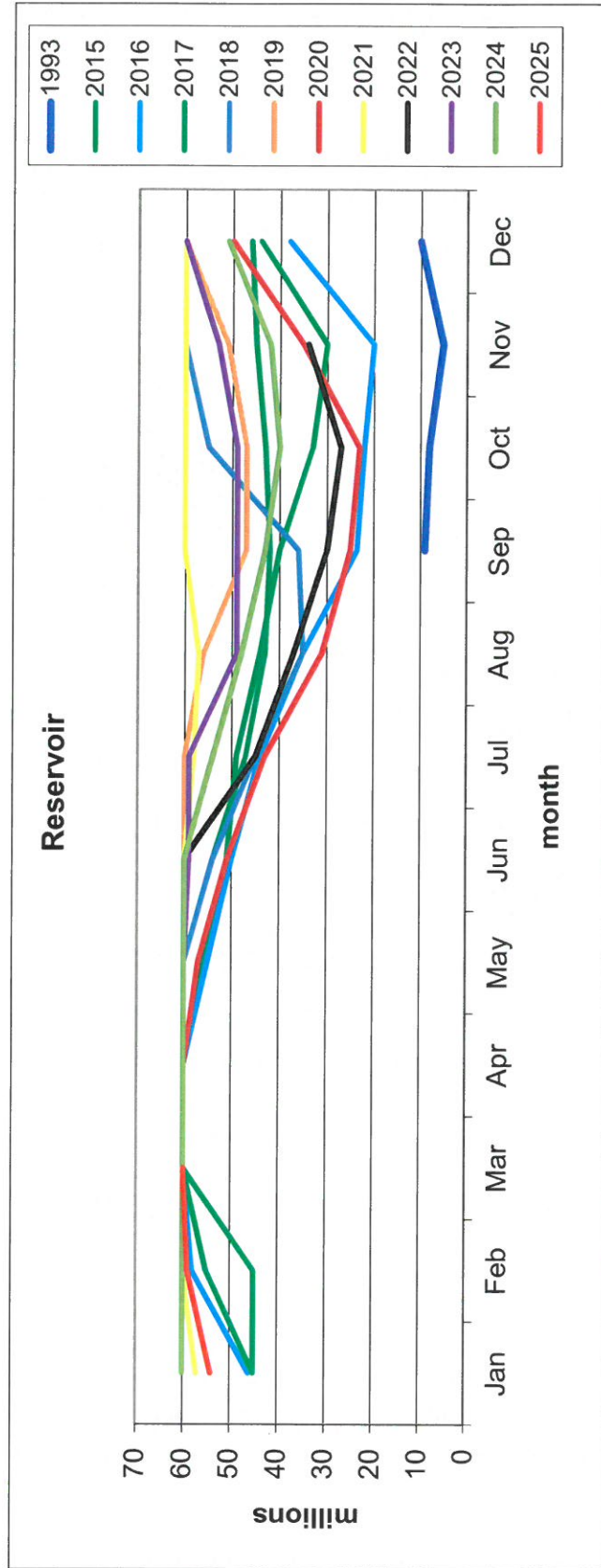
	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	171	155	191	163	165	159	149	165	141	141	144	155	139	151	148
Feb	192	156	187	151	165	165	155	137	135	129	151	147	138	137	141
Mar	169	155	178	147	154	160	156	139	144	166	158	145	138	153	141
Apr	181	170	198	184	160	190	183	167	167	163	160	187	135	135	145
May	227	190	223	185	239	202	183	184	179	200	201	207	192	186	
Jun	285	221	226	232	230	240	210	227	204	242	230	200	252	222	
Jul	311	278	291	267	264	288	261	288	261	279	239	205	250	251	
Aug	301	242	291	266	263	264	266	265	235	260	236	273	238	241	
Sep	188	210	212	227	215	201	203	208	189	241	199	178	252	180	
Oct	175	175	184	187	172	166	170	168	158	180	193	163	174	195	
Nov	166	167	177	160	160	157	151	148	146	149	170	153	190	186	
Dec	158	180	174	161	158	151	151	142	145	149	156	153	165	153	

PUMPING REPORT



RESERVOIR LEVEL - Millions of Gallons

	1993	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan		45	46	45	60	60	60	57	60	60	60	54
Feb		45	58	55	60	60	60	60	60	60	60	59
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		56	55	60	60	60	57	60	60	60	60	60
Jun		51	50	54	54	60	51	60	60	59	60	60
Jul		49	44	47	45	60	43	58	45	59	54	54
Aug		44	35	43	35	56	31	57	37	49	48	48
Sep	9	40	23.5	42	36	47	25	60	30	49	43	43
Oct	8	33	22	43	55	47	23	60	27	49	40	40
Nov	5	30	20	45	60	51	35	60	34	53	42	42
Dec	10	44	38	46	60	60	50	60	48	60	51	51

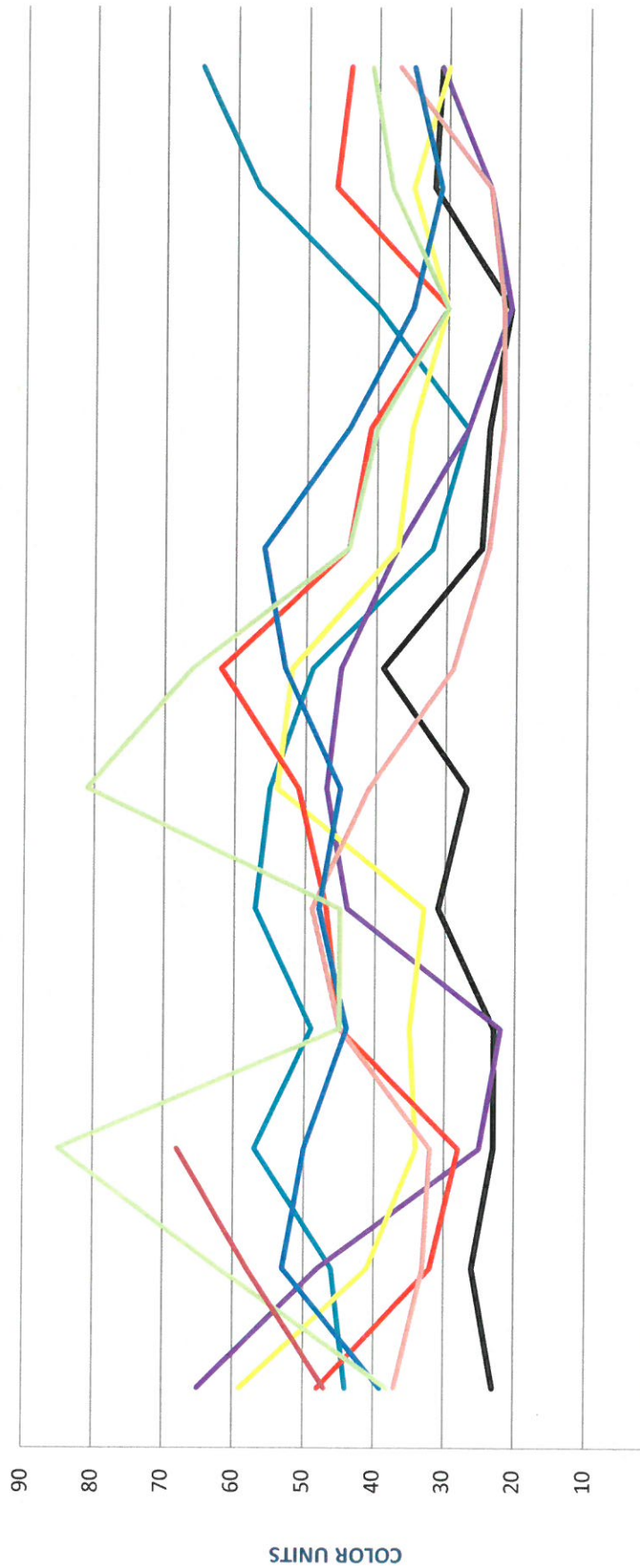


	AVG. RAINFALL												
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025		
Jan	3.5	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12	1.24		
Feb	3.2	0.86	0.76	4.33	3.06	3.26	2.62	4.77	1.7	2.49	3.51		
Mar	4.4	4.53	2.62	3.07	4.11	2.21	2.66	2.94	3.44	9.28	3.4		
Apr	3.9	1.47	8.8	3.79	4.61	4.03	3.18	3.08	3.65	4.22			
May	3.5	0.32	6.03	2.03	2.46	1.79	3.2	2.43	3.03	7.32			
Jun	3.6	4.2	1.79	0.89	4.44	1.36	1.4	3.11	3.93	3.89			
Jul	3.7	4.63	2.7	0.61	4.33	2.16	3.3	0.35	5.1	4.29			
Aug	3.8	2.17	2.4	1.73	1.58	0.91	5.71	2.29	5.08	2.83			
Sep	3.7	3.41	1.54	8.35	1.49	1.27	2.19	3.81	5.62	3.56			
Oct	3	1.31	6.18	5.34	5.04	4.29	4.03	4.28	4	0.87			
Nov	4.6	2.27	2.61	9.61	1.89	3.39	1.47	2.33	1.83	3.25			
Dec	3.9	4.2	1.81	4.33	6.09	4.53	1.38	4.48	5.12	7.12			
Total	44.8	30.59	40.18	47.02	41.29	30.5	34.08	35.91	48.86	57.24			

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



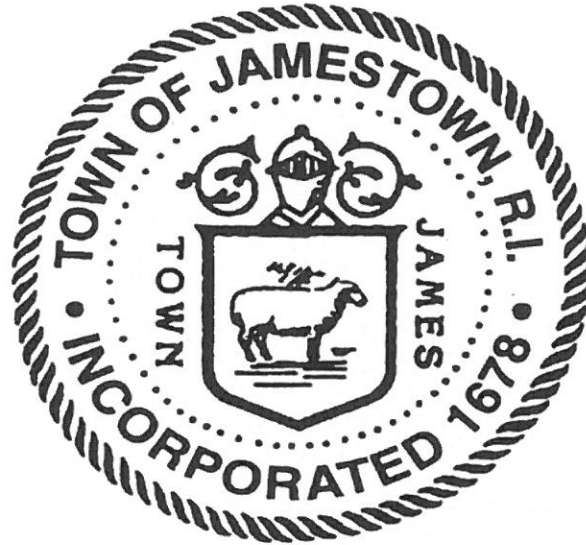
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	35
2024	38	62	85	45	45	81	66	44	40	30	38	41
2025	47	58	68									

JAMESTOWN WASTEWATER TREATMENT FACILITY

1 Freebody Drive, Jamestown RI 02835

Phone: 401-423-7295 Fax: 401-423-7195 Email: douellette@jamestownri.net

Superintendent: Douglas Ouellette



OPERATIONS & MAINTENANCE MONTHLY REPORT MARCH 2025

Environmental Compliance (Violations)

There are no violations to report for the month of March.

Complaints

There are no complaints to report for the month of March.

Alarms

There are two alarms to report for the month, one was due to an island wide power failure and the other was due to a Cl2 feed pump failure. Both were corrected and neither resulted in any violations.

Septage

The facility received 4500 gallons of septage for the month.

Sludge Production

The facility pumped 25,500 gallons of sludge to WWSI for processing in March.

Maintenance Management

71 work orders were completed for the month.

TREATMENT PLANT

Influent Totals Lbs.

TSS	
Total	5,577.48
High	632.16
Low	280.04
Average	0.00

BOD	
Total	5,606.75
High	812.18
Low	277.53
Average	0.00

Effluent Totals

LOADING Lbs.

TSS		Permit Limits
Daily Max	31.55	304
Low	5.36	
Average	14.27	183

BOD		Permit Limits
Daily Max	13.14	304
Low	4.47	
Average	0.00	183

CONCENTRATION

Percent TSS Removal		Permit Limits
Percent Removed	96.9%	85%
Percent BOD Removal		
Percent Removed	100.0%	85%

BOD Concentration mg/L		Permit Limits
Monthly Average	0	30 mg/L
Weekly Average	0	45 mg/L
Daily Max	0	50 mg/L

TSS Concentration mg/L		Permit Limits
Monthly Average	3.8	30 mg/L
Weekly Average	4.2	45 mg/L
Daily Max	5.7	50 mg/L

Collection System

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

Energy Use

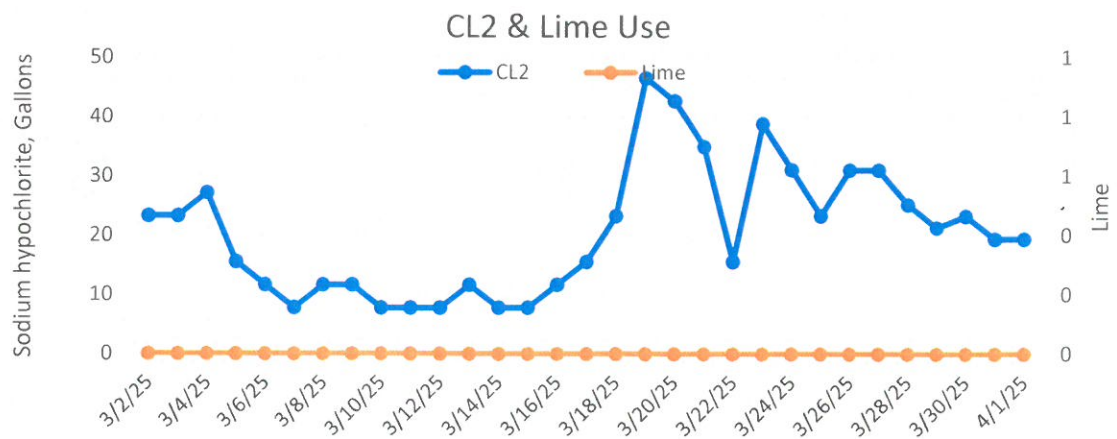
Energy use at the plant for the month was: 17,077 KWH

Precipitation

Precipitation measured in at 3.51"

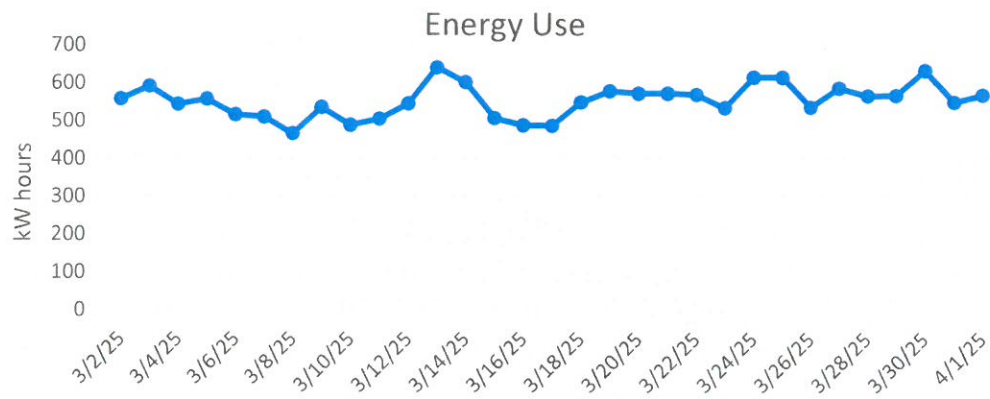
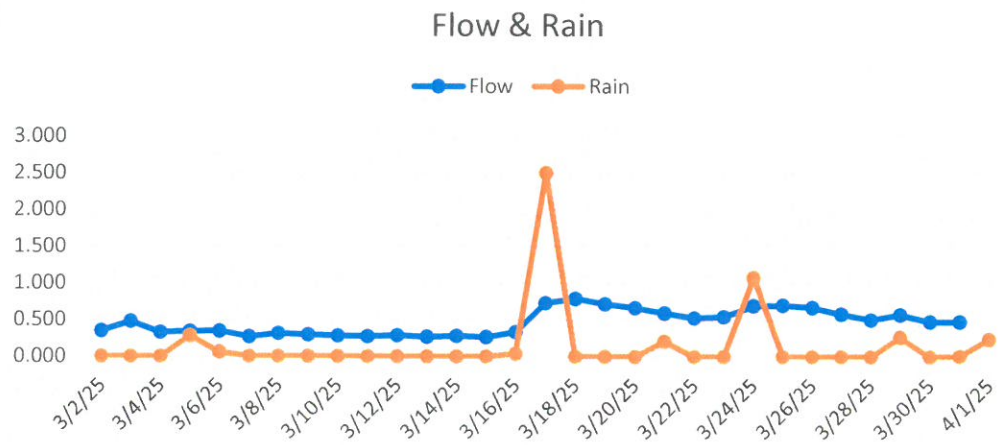
Chemical Use

The facility used 636 gallons of Sodium hypochlorite and 0 pounds of lime for process



FLOWS

FLOW MGD		Permit Limits
Maximum	0.788	
Minium	0.263	
Monthly Average	0.4569	0.73
Total	14.29	



Notable Events:

- A Water Quality Specialist from Veolia was onsite the week of April 1st to conduct a study of the use of our chlorine dioxide for pretreatment of raw water. This existing system utilizes chlorine gas to create chlorine dioxide which is dosed into the transmission main at South Pond prior to reaching the treatment facility. We are awaiting approval from the RIDOH and it may take several months to complete the report.
- He has received the bid documents from Pare Corporation for the meter replacement project.
- The Sanitary Survey for the water treatment plant is scheduled for May 12th with the RIDOH staff. Sanitary Surveys are performed every three years.
- The RIDOH has accepted the towns Corrosion Study. A meeting is scheduled for April 22nd with the RIDOH. We are awaiting final approval from the RIDOH.

Wastewater Treatment Plant:

The Public Works Director updated the Commission on the status of projects with Weston & Sampson.

Commission consensus: To accept the Public Works Director's report, as submitted.

LETTERS AND COMMUNICATIONS

- 1) No items at this time.

NEW BUSINESS

- 1) No items at this time.

CONSENT AGENDA

- 1) Adoption of Minutes:
 - a) March 17, 2025 (regular meeting)
- 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of March 31, 2025.
- 3) Finance Director's Report: Comparison of the Water Budget to Actuals as of March 31, 2025.

Motion was made by Commissioner Meagher, seconded by Commissioner Ross to accept the Consent Agenda, as presented. Vote: President Beye, Aye; Commission Vice-President Brine; Commissioner Glackin, Aye; Commissioner Meagher, Aye.; Commissioner Ross, Aye.

ADJOURNMENT

Motion was made by Commissioner Meagher, seconded by Commissioner Ross to recess from the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 6:48 PM, as they will be conducting an executive session later in the evening. The Town Council continues their open session. Vote: President Beye, Aye; Commission Vice-President Brine; Commissioner Glackin, Aye; Commissioner Meagher, Aye.; Commissioner Ross, Aye.

Attest:
Denise Jennings, Water and Sewer Clerk

March 27, 2025

Mr. Michael Gray, P.E., Director
Department of Public Works
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Re: Jamestown Department of Public Works
Jamestown, Rhode Island
Clean Water Infrastructure Replacement Plan (CWIRP)
(Pare Proposal No.: EP122.25)

Dear Mr. Gray:

Pare Corporation (Pare) is pleased to have the opportunity to submit this Proposal and Agreement for Professional Services to the Jamestown Department of Public Works (Jamestown) for the above-referenced project. Outlined herein is the Description of your Project, our Scope of Services, and the Method and Basis of Compensation for our services.

The Terms and Conditions of the engagement shall be in accordance with the State of Rhode Island's Master Price Agreement 584.

PROJECT DESCRIPTION

This project shall consist of the development of a CWIRP for Jamestown in accordance with Rhode Island Department of Health (RIDOH), Division of Water Quality, Rules and Regulations for Clean Water Infrastructure Plans (Chapters § 46-15.6-7) October, 1994, as amended January 1995 and January 2002 (Regulations). The last CWIRP was updated and submitted to RIDOH in July 2019. The Regulations require that water suppliers prepare an update to their CWIRP every five years.

Pare will develop this CWIRP in accordance with the specific items detailed in Section 4.0 – Content of Plans of these Regulations. The final CWIRP will be suitable for use by Jamestown to establish a funding mechanism to meet the financial requirements of the Regulations as detailed in Section 6 – Financing of Improvements.

SCOPE OF SERVICES

This section provides a detailed description of the services that Pare proposes for the completion of this project (Basic Services) and services to be provided by others under contract to Pare (Outside Services).

Basic Services

Task 1 – Project Coordination and Administration

Prior to initiating work on the project, Pare will obtain from Jamestown the specific requirements for this project and any existing information directly related to the work to be accomplished. A remote kick-off

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March 27, 2025

meeting will be held with Jamestown. Throughout this project, close coordination and support will be maintained with Jamestown to ensure that the goals of this project are addressed.

The additional project management responsibilities in Task 1 will include:

- Contract management;
- Scheduling, coordination, and supervision of project work;
- Maintaining communication with Jamestown;
- Participating in virtual update meetings; and
- Monitoring project budget.

Pare will request information related to changes that have occurred to the system since 2019 to aid in the development of the CWIRP. The type of information that Pare anticipates requesting from Jamestown includes inspection reports (e.g., tank inspections), RIDOH Sanitary Surveys, and other readily available resources that can provide some insight into the condition of existing water system components and facilities.

Task 2 – Site Visits and Data Compilation

Pare will review the previous reports and the data collected from Jamestown to determine if there are any gaps or inconsistencies. It is anticipated that Jamestown will provide Pare with a list of projects that have been completed since the previous report and other substantive changes that have been made to the system, system operation, organization structure, administrative functions, funding sources and other relevant changes.

Pare will conduct a site visit to perform a physical inspection (with assistance of Jamestown facility personnel) to catalog visually identifiable physical defects. It should be noted that this type of inspection will generally be limited to components which can be easily viewed, such as mechanical equipment (i.e., pumps) and building structures. Pare will take photographs and discuss with Jamestown any changes that have occurred since the previous report, as well as note any deficiencies or issues. The site visits will include the following assets:

1. North Pond
2. Well JR-1
3. Well JR-3
4. South Pond
5. Pre-Treatment Facility
6. Main Treatment Facility
7. Pump Station
8. Standpipe #1, Standpipe #2, Transfer Pump

Task 3 – Component Remaining Useful Life Evaluation

The main goal of the CWIRP is to determine the remaining useful life of each major component within a water system so that a prediction can be made as to when replacement or rehabilitation is warranted. Through this effort, the identified principal water components within Jamestown's water system will be evaluated as to their age, general condition, and remaining useful life, allowing the development of a

Mr. Michael Gray, P.E.

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March 27, 2025

schedule for system component replacement and/or rehabilitation. It is anticipated that water system operations staff will provide information concerning the age (i.e., installation/replacement date) of major system components. The general condition will be established utilizing best available information for each component.

This evaluation will be based on the site visits performed under Task 2. For components that cannot be readily inspected (i.e., buried pipelines, tank interiors, etc.), Pare will rely upon historical documents such as repair histories, past inspection reports, and interviews with water system operations staff to determine the general condition of these types of system components. In the case of pipelines, Pare will utilize its extensive pipeline database, detailing how different pipelines age in typical New England water systems, to estimate the useful life of water system piping.

Once the general condition of each component (or group of components) is identified, Pare will develop an estimate of remaining useful life. This estimate will be based on Pare's experience with water supply systems throughout New England, especially those systems of similar size and water quality to Jamestown's water system. The goal of this task will be to develop realistic useful remaining life estimates for the evaluated components. This information will then be used to develop a plan for infrastructure replacement. The basis for the replacement/rehabilitation schedule will be a 20-year planning horizon, per RIDOH Regulations. This schedule will be evaluated and prioritized over a 5-year and 20-year planning horizon.

Pare will develop opinions of probable construction cost (OPCC) for each component deemed in need of replacement or rehabilitation within the 20-year planning horizon. These costs will be developed using normal opinion of construction cost techniques and will be presented in present-day construction dollars.

Task 4 – Clean Water Infrastructure Replacement Plan (CWIRP) Update

Upon completion of the data collection, compilation, and evaluation effort described in Tasks 2 and 3, Pare will prepare an update to the CWIRP. This CWIRP will incorporate the findings, conclusions, and estimates of expected remaining useful life of system components and replacement/refurbishment costs developed in the evaluation effort. The report will be updated as follows:

1. Section 1 – Overview. Pare will make updates based on information provided by Jamestown.
2. Section 2 – Introduction. Pare will make updates based on information provided by Jamestown.
3. Section 3 – System Overview. Pare will make updates based on information provided by Jamestown.
4. Section 4 – System Component Analysis. Pare will make updates based on information provided by Jamestown, as well as the following:
 - a. Document improvements made to each asset since 2019.
 - b. Update the condition and life expectancy of each asset based on the work performed under Task 3.
 - c. Update the Tables detailing Scheduled Rehabilitation/Replacement for each asset.
5. Section 5 – Compliance – Pare will make updates based on information provided by Jamestown, as well as the following:
 - a. Pare will assess the ability of Jamestown's water system to meet current and future known requirements of the Safe Drinking Water Act.
 - b. Pare will review the latest Water Supply System Management Plan and Comprehensive Community Plan for consistency.

Mr. Michael Gray, P.E.

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March 27, 2025

- c. Pare will document any violations that may have occurred since 2019.
- 6. Section 6 – Infrastructure Replacement Plan
 - a. Pare will prepare a summary of the projects identified herein, and prepare tables showing the 5-year and 5- to 20- year infrastructure improvement costs.
- 7. Section 7 – Funding and Cash Flow Analysis
 - a. Pare will make updates based on information provided by Jamestown, and to incorporate the costs provided in Section 6.

Two (2) draft copies of the CWIRP will be submitted for Jamestown’s review. Upon incorporation of substantial comments by Jamestown, eight (8) copies of the final draft plan will be provided to Jamestown for its use and for submission to the RIDOH.

Based on our experience with the preparation of CWIRPs for other water systems, RIDOH has not issued review comments or letters of concurrence following submission of plans in recent years. As such, Pare has not included services associated with revising the CWIRP and resubmitting to RIDOH. If required, Pare can perform this work as an Additional Service at Jamestown’s request.

Pare will attend a meeting with appropriate Town personnel to present the findings of the CWIRP and discuss any review comments, prior to finalization and submission to RIDOH.

Outside Services

No Outside Services are included in the Scope of Services for this project.

SERVICES PROVIDED BY JAMESTOWN

Jamestown shall compile and provide the information requested by Pare and shall provide personnel to accompany Pare during facility inspections.

PERIOD OF SERVICE

The time period for performance of the services as set forth in the Scope of Services shall be approximately **ninety (90) days** from receipt of a written authorization to proceed.

Additional services may materially add to the time required to complete the work of the Project. Pare Corporation will be entitled to an equitable adjustment in the Period of Service as a result of services added.



Mr. Michael Gray, P.E.

(5)

March 27, 2025

BASIS OF COMPENSATION AND METHOD OF PAYMENT

Jamestown shall pay Pare Corporation for **Basic Services** rendered, as described above, a Lump Sum Fee of **Eighteen Thousand Dollars and Zero Cents (\$18,000.00)**. A breakdown of Pare's fee is provided below.

Task 1 – Project Coordination and Administration	\$ 2,200.00
Task 2 – Site Visits and Data Compilation	\$ 3,900.00
Task 3 – Component Remaining Useful Life Evaluation	\$ 3,100.00
Task 4 – CWIRP Update	\$ 8,800.00
<u>TOTAL FEE</u>	<u>\$ 18,000.00</u>

Pare Corporation reserves the right to renegotiate or adjust our fee accordingly if our Proposal for Service is not accepted within a 60-day period.

This represents our best judgement at this time as to the effort required to achieve the stated objectives. It should be recognized that should the Scope of Services or corresponding level of effort upon which this proposal is based change, an increase or decrease in charges may result. You will be notified of any change regarding an increase in charges and we will not exceed the recommended budget without your approval, nor will be required to work beyond the approved budget.

ADDITIONAL SERVICES

Services required by Jamestown that are not part of the Scope of Services, as described above, shall be considered Additional Services. Additional Services shall be furnished by Pare or obtained from others by Pare if requested in writing by Jamestown. Jamestown shall pay Pare for Additional Services in accordance with rates and charges agreed to in writing prior to authorization by Jamestown.

Oral directives by Jamestown authorizing Additional Services will be confirmed in writing by Pare. Jamestown shall pay Pare for orally directed Additional Services furnished by Pare in accordance with Pare's current Schedule of Fees unless other rates and charges for compensation are agreed to subsequent to completion of authorized Additional Services.

LIMITATIONS

This proposal is subject to the following limitations:

1. The preparation of permit applications is limited to those specifically provided herein.
2. Meetings will be limited to those identified herein and will be conducted remotely when possible.
3. Project deliverables will be provided electronically. Hardcopies are not included, except as noted.



Mr. Michael Gray, P.E.

(6)

March 27, 2025

ACCEPTANCE

This Proposal and Agreement may be accepted by signing in the appropriate spaces below and returning one copy to us. Your signing of this letter constitutes your acceptance of all of the paragraphs included within the Statement of Terms and Conditions of the Master Price Agreement 584.

Thank you for the opportunity to submit this Proposal. If you have any questions, please contact us at your convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Timothy P. Thies', is written over a faint horizontal line.

Timothy P. Thies, P.E.
Senior Vice President

TPT/PBG/kji

This Proposal for Services and Statement of Terms and Conditions are hereby accepted and executed by a duly authorized signatory who, by execution hereof, warrants that he/she has full authority to act for, in the name of, and on behalf of the Jamestown Department of Public Works.

JAMESTOWN DEPARTMENT OF PUBLIC WORKS

By_____ Title_____

Typed Name_____ Date_____

M:\Environmental\Proposals - ENV\2025 ENV Proposals\EP122.25 Jamestown-CWIRP Update 2025-R1\1 Scope\EP122.25 Jamestown-CWIRP 2025-Prop-03.27.25.docx

May 1, 2025

Mr. Michael Gray, P.E., Director
Department of Public Works
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Re: **Hydraulic Modeling and Water Main Design**
Contract Amendment 2 - Environmental Assessment
Jamestown Department of Public Works
Jamestown, Rhode Island
Pare Project No.: 17103.03

Dear Mr. Gray:

Pare Corporation (Pare) is pleased to have the opportunity to submit this Contract Amendment for Professional Services related to the performance of an Environmental Assessment for the Jamestown Department of Public Works (Jamestown) for the above-referenced project. Outlined herein is the Description of your Project, our Scope of Services, and the Method and Basis of Compensation for our services.

The Terms and Conditions of the engagement shall be in accordance with the State of Rhode Island's Master Price Agreement 584.

PROJECT DESCRIPTION

It is our understanding that Jamestown would like to install approximately 6,200 linear feet of new water main along Narragansett Avenue West and North Road to replace the existing mains. The project is anticipated to receive funding through congressionally directed funding appropriated by Congress through the Consolidated Appropriations Act to the United States Environmental Protection Agency's (EPA's) Community Grants Program, which requires an evaluation of the potential impacts of the project on the environment, as documented in the form of an Environmental Assessment. Figure 1 depicts the overall limits of the project.

SCOPE OF SERVICES

This section provides a detailed description of the services that Pare proposes for the completion of this project (Basic Services) and services to be provided by others under contract to Pare (Outside Services).

Basic Services

Task 401 – Project Coordination and Administration

Prior to initiating work on the project, Pare will obtain from Jamestown the specific requirements for this project and any existing plans and information directly related to the work to be accomplished. A remote kick-off meeting will be held with Jamestown. Throughout this project, close coordination and support will be maintained with Jamestown to ensure that the goals of this project are addressed.

▼
8 Blackstone Valley Place
Lincoln, RI 02865
401-334-4100

10 Lincoln Road, Suite 210
Foxborough, MA 02035
508-543-1755

14 Bobala Road, Suite 2B
Holyoke, MA 01040
413-507-3448

Mr. Michael Gray, P.E.

(2)

May 1, 2025

The additional project management responsibilities in Task 401 shall include:

- Contract management;
- Scheduling, coordination, and supervision of project work;
- Maintaining communication with Jamestown;
- Participating in remote update meetings; and
- Monitoring project budget.

Task 402 – Preliminary Archaeological Letter Report

Pare, in conjunction with PAL, will prepare a preliminary one-page Letter Report documenting their review of the project relative to the known cultural resources within the limits of the project.

Task 403 – Meet with the Narragansett Indian Tribe

Pare, in conjunction with PAL, the Town, and the EPA, will meet with representatives of the Narragansett Indian Tribe (Tribe) to present the proposed project and discuss comments and questions that may arise. The purpose of the meeting is to understand the conditions of the design that would be agreeable to all parties. Pare will prepare meeting minutes and action items for follow-up.

Task 404 – Prepare Revised Design Drawings

Assuming a positive outcome from the meeting with the Tribe, Pare will update the design drawings for this project to reflect the outcome of Task 403. These drawings will be the basis for subsequent tasks.

Task 405 – Environmental Information Document (EID)

Pare will review pertinent information pertaining to existing conditions at the Site, the proposed project at the Site, and relevant information pertaining to surrounding properties and determine the project's anticipated environmental impact with respect to the environmental standards promulgated by the EPA. Based on a preliminary review of the project scope, it is expected to require the Environmental Assessment level of review; however, Pare will evaluate the information collected about the project against the exempt activities and conditional exclusions defined by the EPA for verification.

The EPA prepares the Environmental Assessment for projects under the Community Grants Program, but documentation in support of either a Categorical Exclusion (CATEX) or Environmental Assessment/Impact Statement determining whether the project will have significant environmental impacts must be provided to the EPA by the grant recipient. Therefore, Pare will assist Jamestown with the preparation of an Environmental Information Document (EID) containing the information used by the EPA for the development of the Environmental Assessment.

Pare will prepare an EID that includes the following:

1. A review of available documentation on existing conditions on the project site and evaluation of the character, features, and resources of the project area and its surroundings.
2. A review of alternatives evaluated for the project and identification of the trends that are likely to continue in the absence of the project.

3. Descriptions of potential environmental impacts, whether beneficial or adverse, and the conditions that would change as a result of the project. Categories of environmental impacts to be reviewed are expected to include, but are not limited to:
 - a. Historic Properties;
 - b. Flood insurance, Floodplain Management, and Wetlands Protection;
 - c. Coastal Areas Protection and Management;
 - d. Sole Source Aquifers;
 - e. Endangered Species;
 - f. Wild and Scenic Rivers;
 - g. Water Quality;
 - h. Air Quality;
 - i. Solid Waste Management;
 - j. Farmlands and Farmlands Protection;
 - k. Environmental Contamination;
 - l. Environmental Justice;
 - m. Noise Abatement and Control;
 - n. Project Siting with Respect to Proximity from Certain Hazardous Operations;
 - o. Project Siting with Respect to Proximity to Airport Clear Zones; and
 - p. Consistency with applicable State and Local Plans.
4. Pare's review of environmental impacts shall be based on a "desktop" study of the items described above. No field testing or field reviews are included in this proposal.
5. An evaluation of impacts to determine the significance of their effects on the human environment and whether the project meets any categorical exclusions or exempt activities.
6. Recommendations on feasible ways in which the project or external factors relating to the project could be modified to eliminate or minimize adverse environmental impacts.
7. A discussion on the need for the proposal, appropriate alternatives where the proposal involves unresolved conflicts concerning alternative uses of available resources, the environmental impacts of the proposed action and alternatives, and a listing of agencies and persons consulted.
8. Copies of all project-specific documentation used for the review process, and as appropriate, either copies of or external links to non-project-specific documentation used for the review process.

Task 406 - Interagency Review

Pare will assist Jamestown with the coordination of Interagency Review, as necessary, which is expected to include the following:

1. Preparation of summary letters and associated attachments for streamlined interagency review;
2. Distribution of the above-referenced summary letters to interested agencies;
3. Assistance with the preparation and publication of up to one (1) meeting notice, in up to two (2) languages as applicable;
4. Attending up to four (4) hours of virtual meetings and/or phone calls as the consultant for the Jamestown with the EPA Regional Point of Contact; and
5. Incorporating agency review comments into the EID as they are received.

Agencies are expected to have up to sixty (60) days to review and comment on the EID.

Mr. Michael Gray, P.E.

(4)

May 1, 2025

Task 407 - Finalize and Submit EID

Pare will finalize and submit the EID to the EPA with, as appropriate, a request for a determination of a Categorical Exclusion or Finding of No Significant Impact.

Outside Services

Pare anticipates using Public Archeology Laboratory (PAL) of Pawtucket, Rhode Island to assist with the cultural sections of the environmental documentation necessary to secure funding for the Project; the Section 106 of the National Historic Preservation Act (NHPA) consultation with the RI State Historic Preservation Office (RISHPO) at the Rhode Island Historic Preservation & Heritage Commission (RIHPHC); and consultation with the federally recognized Narragansett Tribe as well as other pertinent stakeholders.

SERVICES PROVIDED BY JAMESTOWN

Jamestown shall provide Pare with the following services and information for this project:

1. Relevant documentation pertaining to the project that has been produced by others to date, which may include past environmental, engineering, and other relevant studies, all plan information for the existing sites, including an AutoCAD file showing the existing conditions, resource identification, feasibility studies, property conditions assessments, valuation assessments, alternatives analyses, and any other relevant information used in the development of plans and strategies pertaining to the project.
2. Relevant information pertaining to the funding source(s) anticipated for the project, including, but not limited to, programmatic agreements, grant identification number(s), cost-sharing information, estimated total project cost, and other necessary information to complete the Environmental Information Document.
3. Existing Site and utility information, including but not limited to, as-built drawings, master plans, previous condition surveys, and previous records where appropriate and available.
4. Jamestown shall provide a facility to conduct the public meeting/hearing if necessary.
5. Jamestown shall also provide access to the Sites or related facilities, as needed, to facilitate the development of plans and specifications.
6. Jamestown shall provide a timely review of all deliverables prepared by Pare.

PERIOD OF SERVICE

The time period for performance of the services as set forth in the Scope of Services for Tasks 401 through 407 shall be approximately **one hundred eighty (180) days** from receipt of a written authorization to proceed.

Additional Services may materially add to the time required to complete the work of the Project. Pare Corporation will be entitled to an equitable adjustment in the Period of Service as a result of services added.

Mr. Michael Gray, P.E.

(5)

May 1, 2025

BASIS OF COMPENSATION AND METHOD OF PAYMENT

Jamestown shall pay Pare Corporation for **Basic Services** rendered as described above, a **Lump Sum Fee of Forty-Seven Thousand Seven-Hundred Dollars and Zero Cents (\$47,700.00)**. A breakdown of Pare's fee is provided below.

Task 401 – Project Coordination and Administration	\$	3,700.00
Task 402 – Preliminary Archaeological Letter Report	\$	300.00
Task 403 – Meet with the Narragansett Indian Tribe	\$	4,800.00
Task 404 – Prepare Revised Design Drawings	\$	4,700.00
Task 405 – Environmental Information Document (EID)	\$	21,000.00
Task 406 – Interagency Review	\$	6,000.00
Task 407 – Finalize and Submit EID	\$	7,200.00

<u>TOTAL LUMP SUM FEE</u>	\$	<u>47,700.00</u>
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Allowance - PAL*	\$	8,400.00
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<u>TOTAL LUMP SUM FEE AND ALLOWANCES</u>	\$	<u>56,100.00</u>
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* Pare will utilize the services of PAL to perform various services throughout this project on a time and materials basis in accordance with the following billing rates (plus a 12% markup):

Senior Project Manager	\$	234.02	per hour
Principal Investigator	\$	143.30	per hour
Mileage	\$	0.65	per mile

Pare Corporation reserves the right to renegotiate or adjust our fee accordingly if our Proposal for Service is not accepted within a sixty (60) day period.

This represents our best judgement at this time as to the effort required to achieve the stated objectives. It should be recognized that should the Scope of Services or corresponding level of effort upon which this proposal is based change, an increase or decrease in charges may result. You will be notified of any change regarding an increase in charges, and we will not exceed the recommended budget without your approval, nor will Pare be required to work beyond the approved budget.

ADDITIONAL SERVICES

Services required by Jamestown which are not part of the Scope of Services, as described above, shall be considered Additional Services. Additional Services shall be furnished by Pare or obtained from others by Pare if requested in writing by Jamestown. Jamestown shall pay Pare for Additional Services in accordance with rates and charges agreed to in writing prior to authorization by Jamestown.

Oral directives by Jamestown authorizing Additional Services will be confirmed in writing by Pare. Jamestown shall pay Pare for orally directed Additional Services furnished by Pare in accordance with Pare's current Schedule of Fees unless other rates and charges for compensation are agreed to subsequent to completion of authorized Additional Services.

Mr. Michael Gray, P.E.

(6)

May 1, 2025

LIMITATIONS

This proposal is subject to the following limitations:

1. Meetings will be limited to those identified herein and will be conducted remotely when possible.
2. The preparation of permit applications is not included.
3. Project deliverables will be provided electronically. Hard copies are not included.

ACCEPTANCE

This Proposal may be accepted by signing in the appropriate spaces below and returning one copy to us. Your signing of this letter constitutes your acceptance of all of the paragraphs included within the Statement of Terms and Conditions of Master Price Agreement 584.

Thank you for the opportunity to submit this Proposal. If you have any questions, please contact us at your convenience.

Sincerely,



Timothy P. Thies, P.E.
Senior Vice President

TPT/PBG/AWB/kji

Enclosure

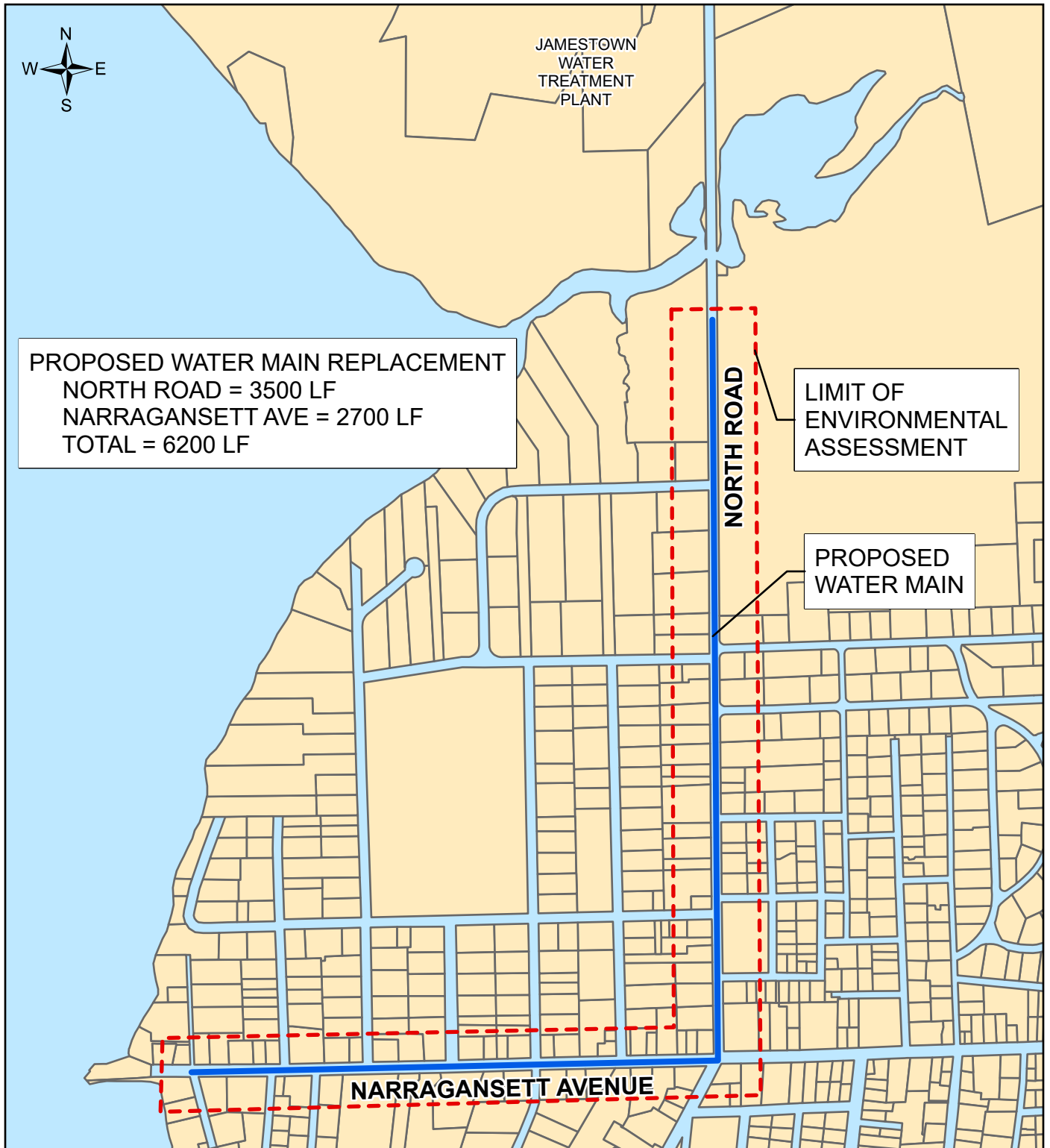
Figure 1: "Proposed Water Main Improvement Project"

This Proposal for Services and Statement of Terms and Conditions are hereby accepted and executed by a duly authorized signatory who, by execution hereof, warrants that he/she has full authority to act for, in the name of, and on behalf of the **Jamestown Department of Public Works**.

JAMESTOWN DEPARTMENT OF PUBLIC WORKS

By _____ Title _____

Typed Name _____ Date _____



ANNOTATED AERIAL PHOTOGRAPH

SCALE: 1" = 700'



8 BLACKSTONE VALLEY PLACE
LINCOLN, RI 02865
(401) 334-4100

10 LINCOLN ROAD, SUITE 210
FOXBORO, MA 02035
(508) 543-1755

PARE PROJECT No. 17103.03 CA2

APRIL 2025

FIGURE 1

**TOWN OF JAMESTOWN, RHODE ISLAND
PROPOSED WATER MAIN REPLACEMENT PROJECT
NARRAGANSETT AVENUE AND NORTH ROAD**



Town of Jamestown
Resolution of the Town Council
No. 2025-21

**RESOLUTION OF THE TOWN COUNCIL
APPROVING ADVANCES TO BOARD OF WATER AND SEWER COMMISSIONERS FOR
CONTRACT AMENDMENT WITH PARE CORPORATION FOR ENVIRONMENTAL
ASSESSMENT IN THE AMOUNT OF NOT TO EXCEED \$56,100 AS NOT PAID FROM
AVAILABLE WATER FUND RESERVES, SUCH ADVANCES TO BE REIMBURSED FROM
WATER FUND FROM FUTURE WATER BOND ISSUE OR FEDERAL AID.**

RESOLVED THAT:

Section 1. The Board of Water and Sewer Commissioners is considering the award of Proposal for Engineering Services from PARE Corporation for Hydraulic Modeling and Water Main Design, Contract Amendment 2 – Environmental Assessment in the base amount of \$56,100 (“Contract”) which is expected to be funded from an advance from water fund reserves.

Section 2. Pursuant to Section 9 et seq. of Chapter 233 of the Public Laws of the State of Rhode Island as amended the Town is authorized to issue general obligation bonds for the construction, extension and improvements (including extra-ordinary repairs) of said water works system with the approval of the electors voting at an annual or special financial town meeting.

Section 3. To the extent that general obligation bonds are not authorized by a financial town meeting or issued, then pursuant to Chapter 12.8 of Title 46 of the General Laws of the State of Rhode Island as amended, the Town Treasurer and the Town Council President are hereby authorized to issue bonds, notes or other evidences of indebtedness to the Rhode Island Infrastructure Bank as limited obligations payable solely from water rates set by the Board for amounts expended under the Contract.

Section 4. To the extent such water fund reserves are exhausted, pursuant to Section 12 of Chapter 233 of the Public Laws of the State of Rhode Island as amended the Town Treasurer is hereby authorized to advance moneys to the Board for such Contract from the general fund of the Town in an amount not exceeding the amount of available federal aid as estimated by the Town Treasurer.

Section 5. Additionally, to the extent such water fund reserves are exhausted, pursuant to Section 8 of Chapter 233 of the Public Laws of the State of Rhode Island as amended the Town Treasurer is hereby authorized to advance moneys to the Board from the general fund in an amount not exceeding the sums estimated to be realized in the next six months.

Section 6. Any amounts advanced for payments from the Town’s general fund not reimbursed from federal aid shall be reimbursed from the water fund from proceeds of bonds and/or notes as and when issued. The Town hereby declares that it reasonably expects to reimburse such advances proceeds of debt to be issued by the Town and/or the Board. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2.

Section 7. This resolution shall take effect upon passage.

By Order of the Jamestown Town Council.

Nancy A. Beye, President

Erik G. Brine, Vice President

Mary E. Meagher

Mary G. Glackin

E. Edward Ross

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown, this 19th day of May 2025.

Roberta J. Fagan, CMC, Town Clerk

TOWN OF JAMESTOWN



PROCLAMATION OF THE TOWN COUNCIL

No. 2025-19

"GRADUATES' WEEK"

WHEREAS: The Town Council of the Town of Jamestown recognizes the effort and perseverance that are necessary for the search for knowledge and excellence, applauds the achievements of all students associated with this community, and

WHEREAS: Graduation heralds not only the accomplishment of one level of that search but the commencement of the next; and

WHEREAS: This community, like all communities across the nation, will one day reap the harvest of the educational seeds of knowledge that are now being sown, when our students reappear as informed, involved, community-minded citizens ready to take up the mantle of leadership in every field of endeavor.

NOW, THEREFORE, LET IT HEREBY BE RESOLVED, that the week beginning June 8, 2025 through June 14, 2025 be proclaimed **JAMESTOWN GRADUATES WEEK**, and that the Town Council of the Town of Jamestown joins with all members of our community in extending sincere congratulations to those Jamestown students at every level of achievement who are the members of the CLASS OF 2025; and

BE IT FURTHER RESOLVED, that deep and sincere appreciation and recognition are hereby extended to all of those in the teaching community who have dedicated their lives and ambitions to the accomplishments and achievements of their respective students.

By Order of the Jamestown Town Council,

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the
Official seal of the Town of Jamestown, this 19th day of May 2025.

Roberta J. Fagan, CMC, Town Clerk

Town of Jamestown

Town Administrator

Page 59 of 178

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Edward A. Mello

DATE: May 14, 2025

SUBJECT: Report for Town Council Meeting May 19, 2025

Short-term Rental Software- Requesting consent to contract with Deckard Technologies, Inc, to assist the staff in the information collection, monitoring and compliance of short-terms rental properties. This software would replace the current software as provided by Granicus. The staff has piloted the proposed software and found it to be more useful and user friendly. The annual contract as proposed by Deckard Technologies is \$4,850. (consent agenda)

Illicit Discharge Ordinance- The staff has been working to address the issue of the hazards and damage caused by water being discharged onto the public roadways. This often times causes damage to the asphalt and creates the hazard of ice during the winter conditions. Research has found that other communities and the state of Rhode Island prohibit this “illicit” discharge. As such, we have drafted a revision to the existing ordinance to address this issue. (new business)

Update on Financial Town Meeting- Town Administrator to provide update on planning of FTM.

DIVISION 1. PROHIBITION OF ILLICIT DISCHARGES

Sec. 22-196. Definitions.

The following words and terms shall have the following meanings for the purposes of this division of article V of this chapter:

Illegal discharge means any direct or indirect nonstormwater discharge to the municipal storm sewer system, except as exempted in section 22-197(a) or onto any town owned roadway.

Illicit connections means an illicit connection is defined as either of the following: Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the municipal storm sewer system including, but not limited to, any conveyances which allow any nonstormwater discharge including sewage, process wastewater, and washwater to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency or, any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Municipal storm sewer system means publicly-owned facilities by which stormwater is collected and/or conveyed, including, but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and humanmade or altered drainage channels, reservoirs, and other drainage structures.

Nonstormwater discharge means any discharge to the municipal storm sewer system that is not composed entirely of stormwater.

Stormwater means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

(Code 2003, § 22-196; Ord. of 12-6-2005(1), § 1(22-196))

Sec. 22-197. Illicit discharge and illicit connections.

- (a) *Prohibition of illicit discharges of nonstormwater discharge to the municipal storm sewer system.* Nonstormwater discharge is expressly prohibited from entering the municipal storm sewer system, unless the discharge has received all required federal, state and local permits including the Rhode Island Pollutant Discharge Elimination System (RIPDES) or is included in one of the following categories of discharges: discharges which result from the wash down of vehicles at retail dealers selling new and used automobiles where no detergents are used and individual residential car washing; external building wash down where no detergents are used; the use of water to control dust; firefighting activities; fire hydrant flushing; natural springs; uncontaminated groundwater; dechlorinated pool discharges; air conditioning condensate; lawn watering; potable water sources including waterline flushing; irrigation drainage; pavement washwaters where spills or leaks of toxic or hazardous materials have not occurred (unless all spilled materials have been removed) and where detergents are not used; discharges from foundation or footing drains where flows are not contaminated with process materials such as solvents, or contaminated by contact with soils where spills or leaks of toxic or hazardous materials have occurred; uncontaminated utility vault dewatering; dechlorinated water line testing water; hydrostatic test water that does not contain any treatment chemicals and is not contaminated with process chemicals.
- (b) *Prohibition of illicit connections.*

- (1) The construction, use, maintenance or continued existence of illicit connections to the municipal storm sewer system is prohibited.
- (2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection. A person is considered to be in violation of this division if the person connects a line conveying nonstormwater to the municipal storm sewer system or allows such a connection to continue.
- (3) A person is in violation of this division if he connects a line conveying nonstormwater to the municipal storm sewer system, or allows such a connection to continue.

(c) Prohibition of illicit discharges onto public roadway.

It shall be unlawful for any person, firm or corporation to drain or pump water onto the travelled surface of any town owned roadway without first obtaining written permission from the director of public works.

Sec. 22-198. Responsibility for administration.

The director of the department of public works shall administer, implement, and enforce the provisions of this division. Any powers granted or duties imposed upon the director of the department of public works may be delegated in writing by the director of the department of public works to persons or entities acting in the interest of or in the employ of the department of public works.

Sec. 22-199. Right of entry.

To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the director of the department of public works and/or his designated representative may enter upon privately owned property for the purpose of performing their duties under this division and may make or cause to be made such examinations, surveys or sampling as the town deems reasonably necessary.

(Code 2003, § 22-199; Ord. of 12-6-2005(1), § 1(22-199))

Sec. 22-200. Notification of spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in unauthorized discharges or pollutants discharging into stormwater, the municipal storm sewer system, or waters of the state from said facility, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of a hazardous material said person shall immediately notify emergency response officials of the occurrence via emergency dispatch services (911). In the event of a release of nonhazardous materials, said person shall notify the department of public works no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the department of public works within five working days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years. Nothing in this section shall preclude any owner/lessee from compliance with relevant provisions of the Rhode Island Clean Water Act, G.L. 1956, § 46-12-1 et seq. or other applicable laws or regulations.

Sec. 22-201. Enforcement.

- (a) If an illicit discharge to the municipal storm sewer system or onto the public roadway is detected, the owner shall cease the discharge. If the discharge does not cease within seven calendar days, the owner may be fined in accordance with the provisions of section 1-15. Each day shall be considered a separate violation ~~and~~ The Town of Jamestown shall have the right to take the available appropriate remedies it deems necessary to correct the violations and to place a lien on the subject property in an amount equal to the cost of the remedial actions. The lien shall be enforced in the manner provided or authorized by law for the enforcement of liens on real or personal property. The lien shall be recorded in the land evidence records of the town and the amount thereof shall accrue legal interest from the date of the recording. The imposition of any penalty shall not exempt the offender from compliance with the provisions of this division, including revocation of the performance bond or assessment of a lien on the property.
- (b) Any individual or other party is prohibited from discharging waste, including construction waste, building material, truck washout, chemicals, litter, sanitary wastes or other waste into the municipal storm sewer system. If such a violation occurs the individual or other party may be fined in accordance with the provisions of section 1-15 and the town may also require removal of the waste within ten calendar days at the violator's expense. The town may charge the violator any costs associated with removal or repair of damage resulting from the violation.



Thursday, May 8, 2025

To: U.S. Coast Guard First District Commander, Rear Admiral Michael E. Platt

From: Brad Read, Executive Director of Sail Newport

Dear Admiral Platt,

I am writing to express my strong support for maintaining the essential aids to navigation at the entrance to Narragansett Bay, in Newport Harbor, and along the channel leading up to Prudence Island. While I and tens of thousands of boaters have concerns about the potential removal of visual aids to navigation across the District, this submission specifically advocates for the U.S. Coast Guard's continued operational and financial support for the aids to navigation from south of Prudence Island to the MOA buoy "NB" in Rhode Island Sound, which have been considered for removal.

In general, these navigational aids—proposed for removal—are crucial for safe maritime operations in the region. As someone deeply involved in the maritime community through the management of a public-access sailing education center, I understand firsthand the importance of these essential visual and audible aids, which help ensure the safety of both recreational boaters and commercial traffic navigating these waters.

One of the arguments for reducing the number of buoys in Southern New England is that "everyone has AIS" or "everyone uses GPS and electronic charts," so these buoys may be considered unnecessary.

First and foremost, this is not the case. A large percentage of boaters in our community do not have tablets, radar, or navigation screens. Many people sail or operate small vessels without access to these devices.

Secondly, this argument is akin to eliminating all exit signs, stop signs, or traffic lights on federal roadways because "they are listed on the car's navigation system." We teach our sailors to keep their heads out of the boat and maintain situational awareness at all times. Removing these buoys would force boaters to stare at their screens—if they have them—instead of keeping their eyes out of the boat to avoid traffic, reefs, and other potential hazards.

Keeping these buoys in place provides essential visual and audible references that help keep our waterways safe. The removal of any of the following essential aids to navigation would stretch the already strained resources of the Newport Harbormaster, Newport Fire Department, Jamestown Harbormaster, DEM Law Enforcement, and the U.S. Coast Guard. It will result in more navigational errors, collisions, and groundings, potentially causing damage to property, injury, environmental harm, and even loss of life.

We strongly urge the U.S. Coast Guard to continue operational and financial support for the following aids to navigation:

MOA NB Buoy

The NB (MOA) Buoy delineates the traffic separation scheme for Narragansett Bay. It is the only AIS-broadcasting buoy in the area, having replaced the iconic Brenton Reef Tower. This is a crucial landmark on navigational charts, both paper and electronic. The AIS signal from this buoy helps fishermen, commercial traffic, and recreational boaters safely traverse the area leading into Narragansett Bay.

Newton Rock Buoy GR “NR” (Off Beavertail, South Tip of Conanicut Island - Jamestown)

This buoy marks the eastern edge of the West Passage traffic separation scheme and the western edge of the East Passage scheme. It also marks a dangerous reef about 200 yards northeast of the bell buoy (Newton Rock), between the buoy and the shoreline. With ocean swells building up near the south tip of the island, this visual and audible aid is crucial to prevent recreational boaters from becoming caught in breaking waves.

R6 (West of “Butterball” Rock/Ledge, South of Castle Hill Point)

Even with the Castle Hill light operational, R6 plays a vital safety role. Approximately 100 yards inside the R6 bell is a dangerous reef. Without this visual aid, unsuspecting fishermen or recreational boaters will run aground. R6 also allows for a safe transition from R4 to the entrance of the Bay, helping boaters avoid the ledge south of Castle Hill Point.

Goat Island Lighted Buoy #3 (South of Goat Island in Newport Harbor)

This fairway channel marker is essential for safe navigation in and out of Newport Harbor. Without it, boaters entering from the north would only have two visual aids. Traveling directly from C1 to Buoy #7 would result in many boats running aground in 2–4 feet of water. Buoy #3 is critical for boaters navigating without electronic aids.

R12 and R12A (South-southwest and West of Rose Island)

With the Rose Island Lighthouse designated as a private aid to navigation, R12 and R12A are the only properly maintained markers in this area. Removing R12A could lead boaters to cut between the bridge and the island, posing a serious safety risk due to an unmarked reef. The danger exists at both high and low tide and could result in potentially fatal accidents. Removing R12 will have the same result on the SW corner of the island where a large boulder resides approximately 150’ inside the bell and another 100’ from the island. It is less than 4’ of water over that boulder at low water.

East Passage Lighted Buoy “17” (G-17, East-southeast of Gould Island)

Removing Buoy 17 would lead to increased conflicts between ships and recreational traffic by effectively expanding the width of the shipping channel. G17 marks the only western boundary of the shipping channel until Prudence Island and must remain to preserve safe navigation through this part of Narragansett Bay.

WR 21 (Southeast of the Southern Point of Prudence Island)

This green lateral buoy marks a recently charted wreck off the southern point of Prudence Island. Many vessels with drafts over 25’ feet have had close calls here. The buoy’s light is visible from over three miles away, making it an important range marker for vessels heading north toward Bristol, Fall River, and other points north.

In Conclusion

These existing aids to navigation play a vital role in guiding all types of vessels safely through Narragansett Bay, especially in varied weather conditions and during periods of high traffic. We commend the U.S. Coast Guard for maintaining these critical safety features in our waterways. They are essential for preventing accidents, protecting the marine environment, and supporting the economic activities that rely on safe and efficient navigation.

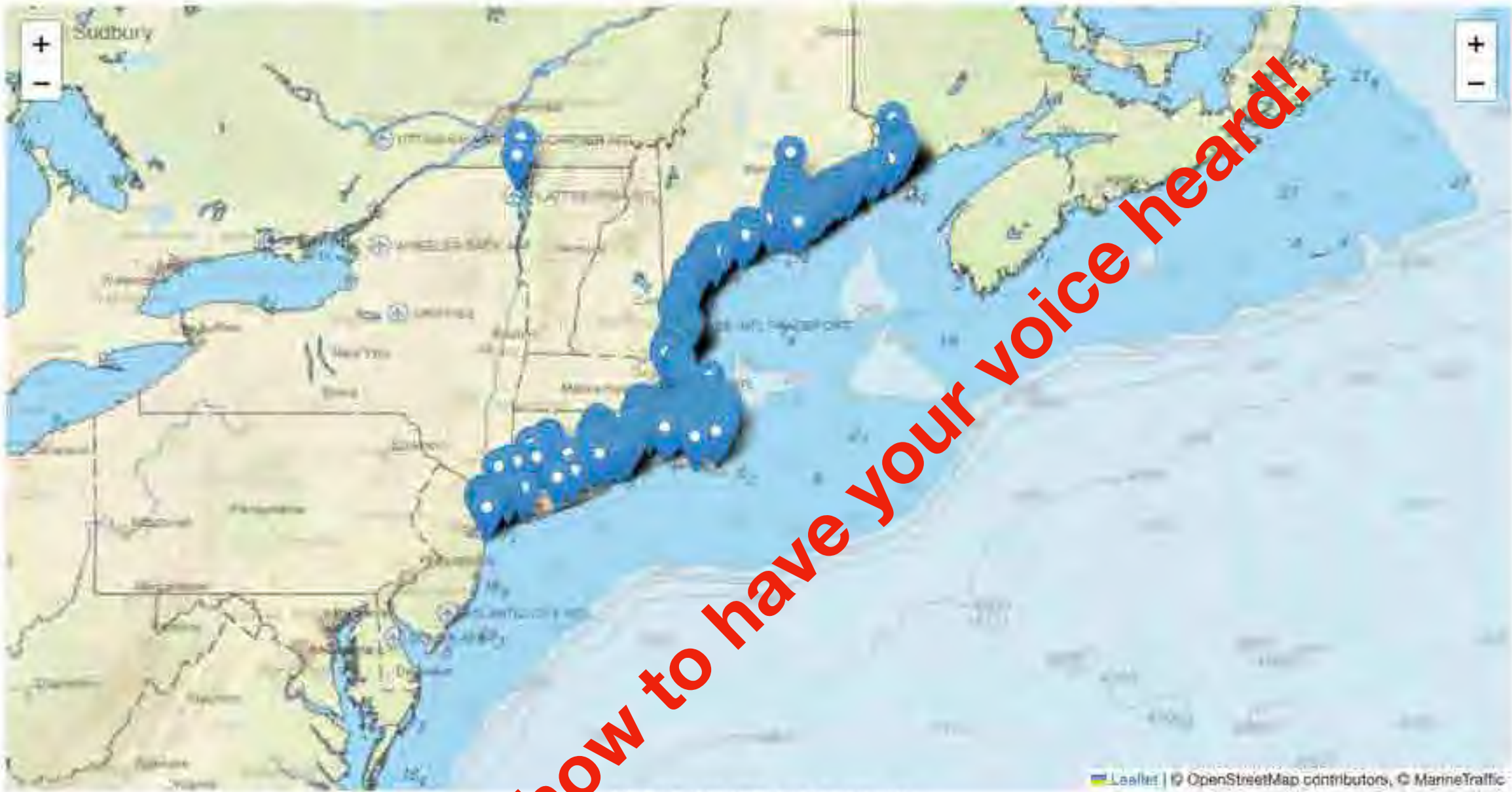
I urge the U.S. Coast Guard to consider the serious implications that removing these aids would have on navigation safety and the broader maritime community. Maintaining the current configuration is essential to uphold the high standards of safety and reliability that our maritime operations depend upon.

Respectfully Submitted,

Bradford S. Read
Executive Director
Sail Newport



Proposed Removal of USCG Navigational Aids Along the U.S. Northeast Coast



And how to have your voice heard!

Zoom in to see more detail on each marker

MOA Buoy to The Pell Bridge



Your Voice Matters!

We need a big push from the local boating community to send submissions as "individual boaters" which advocate for keeping these essential visual and audible aids to navigation. More on that to come. The deadline is June 13th for comments.

"The ongoing Comment Period ends June 13, 2025, and it is recommended that your comment include your observations and concerns regarding specific markers. Also, please include the type and size of your vessel (recreational or commercial) and how the aid supports your navigation. The email address for Comments is: DPWPublicComments@uscg.mil "

Pell Bridge to South End of Prudence



I will be putting my own individual comments as a concerned boater through that email address and encourage all of your members to do the same.

Woods Hole. The most amazing part of the submission is taking out most of the buoys in one of the most dangerous waterways on the East Coast....



**TOWN COUNCIL
PUBLIC WORK SESSION MEETING MINUTES
Wednesday, April 23, 2025
6:00 PM**

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE

A special meeting of the Jamestown Town Council was held on April 23, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

II. ROLL CALL

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

III. PUBLIC WORK SESSION: JAMESTOWN CORRIDOR PROJECT.

- A) Review and Discussion: Rhode Island Department of Transportation (RIDOT) preliminary plans for the Jamestown Corridor Project.

Representatives of the Rhode Island Department of Transportation (RIDOT) presented the preliminary plans for the TIP ID 9992 Corridor Jamestown Project (attached).

Town Administrator Mello welcomed all present. He emphasized appreciation for the team's collaborative efforts and introduced the meeting's purpose as a working group discussion. RIDOT made a presentation last year on the TIP ID 9992 Corridor Jamestown Project, and have returned with a second look and additional options. The project is expected to be completed in approximately ten years, and wanted to start process early.

Pam Cotter, RIDOT Administrator of Planning. To talk about TIP ID 9992 Corridor Jamestown Project, related to North Road. It is a resiliency project aimed at trying to determine the best way to handle the Round Swamp bridge. Design will begin next year. The earliest that the construction will start is in 2029.

Skye Levin, PE, Senior Project Manager and Andrew Reeder, PE, PMP, Structural Engineer made gave a presentation on TIP ID 9992 Corridor-Jamestown. The bridge was built in 1934. The hydraulic opening is not large enough, causing the roadway to flood.

1. Abandonment- Delaware DOT has done this. Let nature go back to the way it was.
2. Replace in kind.
3. Keeping the causeway at the present height, but allowing the hydraulic opening to be enlarged and/or adding another opening. This would require a hydraulic and hydrology report.

4. Raising the elevation and enlarging the hydraulic opening. Main heights are 4', 6', and 8' feet range, and will be determined after the hydraulic and hydrology report is complete.
5. Multi-span bridge. Leave the existing bridge in place and nature would take it back with time. The bridge would be 1500 feet long and 10 feet high.

Why was the range chosen when sea level rise is anticipated to be 3 feet by 2050?

A question was asked about how the wildlife would be impacted.

Many comments were made by those in attendance with suggestions such as bringing in fill to raise the roadway, and/or increasing the hydraulic opening.

Paul Sprague, Mast Street, stated that there is no evidence the existing bridge has been submerged; instead, the roadway on either side of the bridge has flooded. The problem is that the roadway has settled and sunk.

Councilor Glackin highlighted that last year, the school was closed three times due to buses being unable to travel on North Road because of flooding at the Round Swamp bridge. It is essential to construct a strong structure that can withstand heavy equipment, including tractor-trailers, trailers carrying boats, RVs, and more. This is a pressing issue that needs to be addressed now, not something to be dealt with in 2050.

RIDOT has 600 projects in its 10-year plan. Since they don't "get too many bites out of the apple", they aim to build a bridge that will last between 75 and 100 years. RIDOT prefers Option 5 but is willing to proceed according to the Town's wishes. The scoping process will include detailed discussions about specifics, such as lane width, potential buffer for a bike path, and various scenarios that will be studied and budgeted. RIDOT wants the Town to have a say in the final design choice.

Once planning is complete, there will still be time to hear from Jamestown before building starts. 3 years of design.

Town Administrator Mello requested that the Rhode Island Department of Transportation (RIDOT) consider several key points for future meetings. He asked them to model the potential impact of sea level rise on the entire island. Specifically, he wanted to know what the island would look like if it experienced a 5, 6, or 7-foot rise in sea level. Additionally, he inquired about the effects of a 1% wave action on the area.

It is essential to assess the current conditions and elevations of Route 138 and East Shore Road. Mello emphasized the need to understand the predictability of these roads in light of sea level rise and 1% wave action/storm, especially if North Road is not a viable option.

Furthermore, he raised concerns regarding the water line replacement along North Road leading to the water treatment plant, and the potential options and impacts this could have on the current location of the water treatment plant. Depending on the options for North Road, a few of the options will affect the location of the water treatment facility.

IV. ADJOURNMENT

A motion was made by Councilor Meagher, with a second by Vice President Brine to adjourn at 7:10 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

/s/ Roberta J. Fagan

Roberta J. Fagan, CMC, Town Clerk

TIP ID 9992 Corridor - Jamestown



Presented By:

Skye Levin, PE

Transportation Project Manager

Presented on:

April 23, 2025

Andrew Reeder, PE, PMP

Structural Engineer

Hosted by:

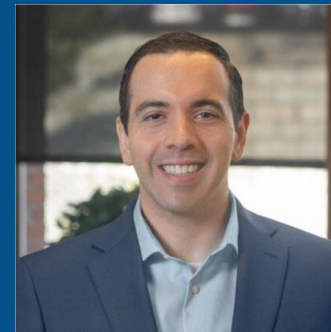
Town of Jamestown

- Meet the presenters
 - Experience and areas of expertise
- Scope of improvements for TIP ID 9992
 - Bridge Scope
 - Pavement Scope
 - Safety Scope
- Purpose and Need – Why are these improvements needed?
 - Current flood zones in Jamestown
 - Projected hurricane storm surge in Jamestown
 - Condition assessment of bridges
- Discussion of Design Alternatives
- Next Steps



Skye Levin, PE
Senior Project Manager

- 20 Years of Experience
 - Resiliency Planning
 - Transportation Safety
 - Transportation Planning
 - RIDOT STIP Readiness Review
- Licensed Professional Engineer in Rhode Island, Massachusetts, Ohio



Andrew Reeder, PE, PMP
Structural Engineer

- 10 Years of Experience
 - Bridge Design
 - Bridge Load Rating
 - Bridge Inspection
- Licensed Professional Engineer in Rhode Island, Massachusetts, Connecticut
- FHWA National Bridge Inspection Standards (NBIS) Certified Team Leader

- **Bridge Scope**
 - Replacement of Bridge No. 113 – Conanicut Bridge on East Shore Road
 - Replacement of Bridge No. 298 – Round Swamp Bridge on North Road
- **Pavement**
 - Roadway resurfacing and reclamation of North Road and Southwest Avenue from RI-138S ramp to Mackerel Cove
 - Reconstruction of East Shore Road from RITBA Headquarters to Conancius Avenue
 - Roadway resurfacing and reclamation of Narragansett Avenue from Howland Avenue to the end
- **Safety**
 - Signing and Striping throughout study area
 - Rehabilitation of sidewalk along Southwest Avenue, Narragansett Avenue, and North Road





- **AE Zone**
indicates areas that have at least a 1%-annual-chance of being flooded, but where wave heights are less than 3 feet.

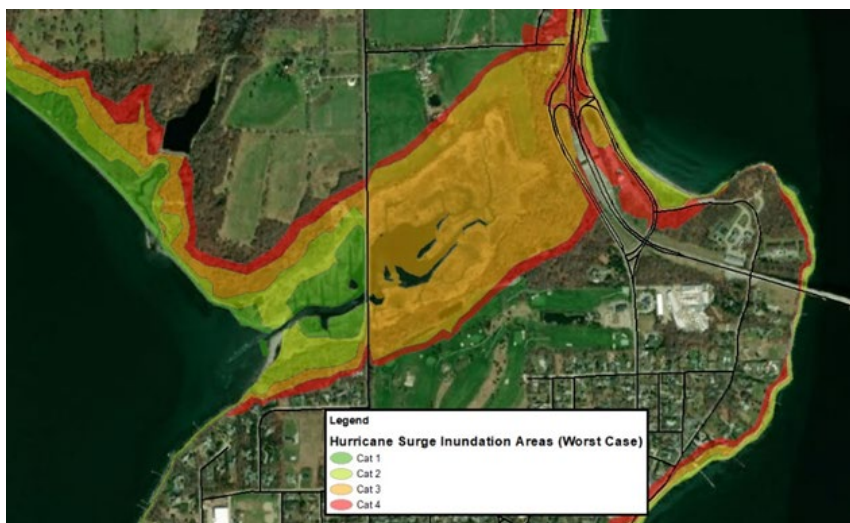
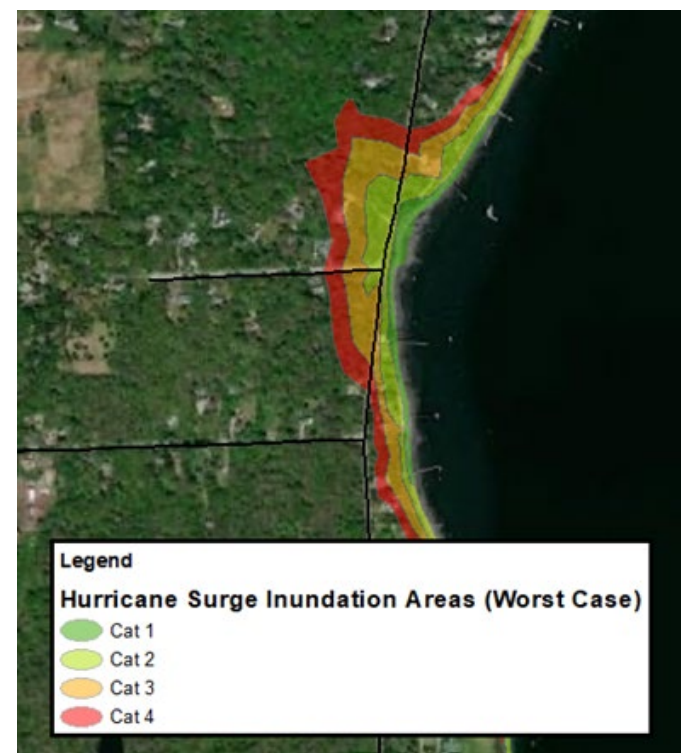


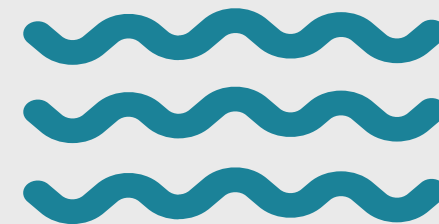
- **VE Zone**
also known as a Coastal High Hazard Area, is where wave action and fast-moving water can cause extensive damage during a base flood event.



Projected CRMC Hurricane Storm Surge in Jamestown

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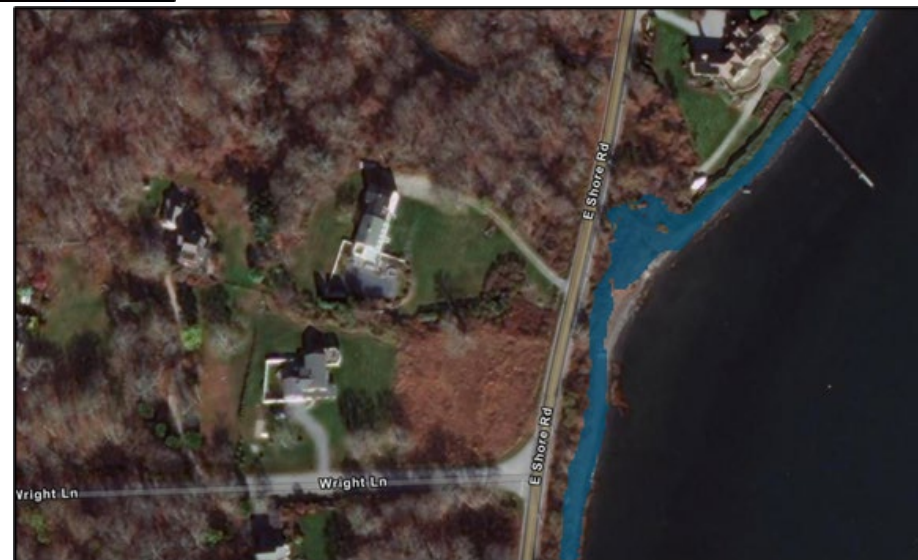




**Up to 3 feet of SLR
by 2050**

These impacted areas are projected to expand over time, causing at least three feet of sea level rise along East Shore Road by 2050. That's just for sea level rise (SLR), not storm surge or additional flooding.

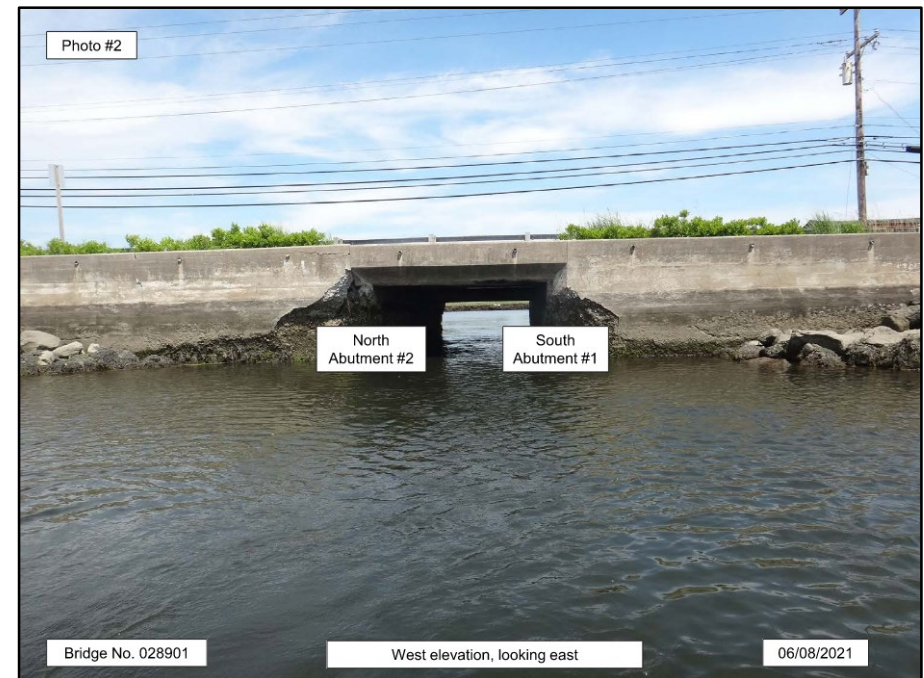
By 2050 sea level rise will spread well past the current edges of Great Creek. East Shore Rd. and Conanicus Ave. will still be out of the tidal zone.





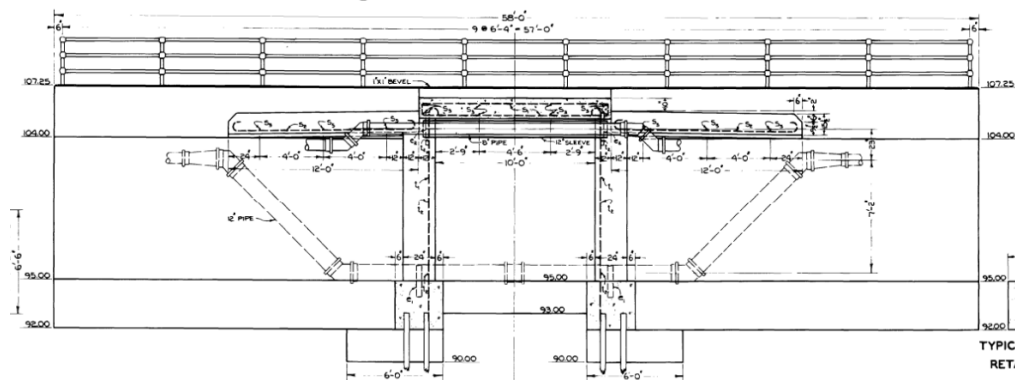
Conanicut Bridge No. 113

Round Swamp Bridge No. 289



- Built in 1934
 - 90+ years in service
 - Original bridge plans available
 - Only 2 pages!
- Bridge carries North Main Street over a tidal inlet
- Structure type
 - Cast in place reinforced concrete slab seated on reinforced concrete abutments and timber piles

0	4	8	12	16	20	24	28	32	36	40	FEET
STATE BOARD OF PUBLIC ROADS											SCALE RECIPROCAL <div style="font-size: 48pt; text-align: center;">48</div> REDUCTION
BRIDGE DEPARTMENT											
ROUND SWAMP BRIDGE											
JAMESTOWN, R. I.											
CONSTRUCTION PLAN											
DRAWN BY P.S.C. TRACED BY E CHECKED BY H.C.K.											
<div style="border: 2px solid red; padding: 5px; display: inline-block;"> FINAL DATE NOV. 19, 1934 </div>											
PASSED BY <i>Samuel D. Caspell</i> BRIDGE ENGINEER APPROVED <i>C. H. Anderson</i> CHIEF ENGINEER											
PRINT NO. [REDACTED] PRINTED [REDACTED] ISSUED TO [REDACTED]											





Summary of Existing Issues

- Bridges No. 289
 - Both are 90+ years old
 - Both are deteriorated and near the end of their service life
 - Candidates for replacement in near future
- Inadequate sized hydraulic openings
 - Scour and abrasion visible
- 2050 Sea level rise indicates that both bridges will be overtopped if replaced at their existing grades
 - Storm surge on top of sea level rise amplifies effects
 - Increases risk of damage to structures



Alternative 2: Round Swamp Bridge No. 298 - Replace In-Kind

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Alternative 3: Round Swamp Bridge No. 298 - Enlarge Hydraulic Opening

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Questions?



TOWN OF JAMESTOWN

P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Approved as written

Planning Office (401) 423-7210

PLANNING COMMISSION MINUTES

January 15, 2025

6:30 PM

Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 6:30pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Diane Harrison

Bernie Pfeiffer

Dana Prestigiacomo

Not present: Mick Cochran and Rosemary Enright

Also present:

Lisa Bryer, AICP, Town Planner

Wyatt Brochu, Esq., Ruggiero, Brochu & Petrarca

Elizabeth Haney, Weston & Sampson

II. Citizen's Non-Agenda Item – none

III. Correspondence

1. No items at this time

IV. New Business

1. No items at this time

V. Old Business

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote
 - a. Review of Comprehensive Plan Element amendments: Natural Resources and Parks, Recreation and Open Space

Elizabeth Haney, Weston and Sampson, was in attendance by Zoom to review the Comprehensive Plan elements. She began with Natural Resources.

Natural Resources Section:

Swistak noted that there are discussions of local areas that may not be known by a reader and they are not shown on a map; Great Creek, Ft. Wetherill, Dumplings. It was noted that they were in the existing Comp Plan.

Planning Commission Minutes
January 15, 2025
Page 2 of 2

Discussion about whether we add the conclusion in each separate area of the element or have one conclusion at the end of each main element.

Discussion ensued on old information. It was decided that it depends on the value of the information for today. In some cases, it may still be relevant.

Section on Groundwater Resources. Concern that there is discussion in there that may be contradictory to the current thought of needing a full island water study.

Wildlife Section: should address Deer, ticks, skunks, coyotes. Also the yearly bird count. Who receives that data. Question about whether wildlife/geese are responsible for the poor water quality in Jamestown Brook watershed. Discussion of separating the wildlife and vegetation sections. Discussion on what to do with the Jamestown exemplary natural communities that were highlighted in old plan. They have been deleted. Threatened species should be updated or deleted.

Open Space, Agriculture and Recreation:

Discussion on what constitutes “public access”. Swistak will update the discussion on Conanicut Island Land Trust including Godena Farm. Update the discussion of East Ferry “Mini-Park and Beach”.

At the next meeting we will be seeing the updated Land Use and Economic Development sections and a first look at Sustainability and Resilience.

VI. Reports - Review, Discussion and/or Action and/or Vote

1. Planner’s Report
 - a. Future meetings – topics and applications

Bryer reported on the Statewide Planning Mandatory Training Sessions being full and she will keep the Planning Commission updated. There are 4 applications scheduled for TRC next week. The Town Council Public Hearing for the Zoning Ordinance amendments is February 3, at 6pm.

VII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

A motion was moved by Commissioner Pfeiffer and seconded by Commissioner Pendlebury to approve the minutes as written. All in favor.

VIII. Adjournment

A motion to adjourn at 8:00 pm was moved by Commissioner Pfeiffer and seconded by Commissioner Pendlebury. All in favor.

Attest,
Lisa Bryer



TOWN OF JAMESTOWN

**P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835**

Approved as amended Planning Office (401) 423-7210
PLANNING COMMISSION MINUTES
February 5, 2025
6:30 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 6:30pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Diane Harrison

Bernie Pfeiffer

Mick Cochran

Nick Insana

Dana Prestigiacomo

Also present:

Lisa Bryer, AICP, Town Planner

David Petrarca, Esq., Ruggiero, Brochu & Petrarca

Christian Attorney Infantolino, Esq.

II. Citizen's Non-Agenda Item

None

III. Correspondence

1. TRC Minutes and Approval Letter – 121 Walcott Avenue

Correspondence was recognized as received.

IV. New Business

1. 14 Narragansett Avenue (formerly Curiosity and Co.), Plat 8 Lot 168, owner 1601 Mineral Spring Avenue, LLC. Development Plan Review for restaurant second floor shed dormer and 562 square foot outdoor awning to cover restaurant seating. Located within the Village Special Development District, Zoning Ordinance 82-1100. Review, Discussion, and/or Action and/or Vote

Christian Attorney Infantolino, Esq. Requested a continuance to the next Planning Commission Meeting on March 19 at 6:30. Motion by Commissioner Cochran second by Commissioner Pfeiffer. All in favor

Chair Michael Swistak recused from the next application.

2. Application by Regnum LLC for Town of Jamestown Zoning Ordinance Amendment proposal related to "Amusement or Video Arcade". Recommendation to Town Council. Review, Discussion, and/or Action and/or Vote

Christian Attorney Infantolino, Esq. represented the applicant Bill Munger. He handed out a presentation which is on the screen as well (attached).

They are requesting a Zoning Ordinance amendment including a change to the definition change and a change to the use table related to Amusement or Video Arcade. Part of the request is a change to the definition of Video Arcade to Amusement Arcade. Attorney Infantolino is not locked into the definition provided and is willing to discuss changes suggested by the Planning Commission. The applicant is interested in bringing Ryan Family Amusement in Newport to Jamestown. He recognized that the application did not provide a particular lot where this was going to occur because he did not want to create a spot zoning situation so did not ask for a specific lot.

The request for the zone change is because his client owns the lot at 20 Narragansett Avenue, and it is .414 acres (18,034 square feet) and is located in Commercial Downtown (CD) district. Currently the front of the building is Conanicut Gift Shop. Previously the rear of the property was a parts store for the marine operations. This is the perfect location for this venture. There are 24 parking spots currently.

The proposed entrance to the building is in the rear, on Knowles Court.

The applicant wants to bring "Ryan's Arcades" from Newport into Jamestown. They are a family owned business for 6 decades. Currently have 10 locations in 3 states. They offer amusements, party and event space. Attorney Infantolino explained why an amusement arcade would be good for Jamestown. He feels it would be good wholesome family fun for Jamestown. This would create an indoor, family friendly venue for locals and visitors of all ages. It will provide space for birthday parties and social events, snack bar, soft drinks, redemption tickets. This is not gambling of any kind. That is already prohibited in our ordinance.

Applicant Bill Munger is here tonight as well.

Commissioner Pendlebury explained that this application is not for this specific site, this is a blanket request to amend the zoning ordinance that will allow this use, requested by-right in both the CL and CD zoning districts. Attorney Infantolino agreed but wanted the Commission to know that this is the site they are proposing. Commissioner Pendlebury said he understands, but this is not before the Planning Commission tonight. Attorney Infantolino agreed. Commissioner Pendlebury asked that the we just deal with the application tonight.

Commissioner Pfeiffer asked about the food service planned for this type of establishment. Attorney Infantolino explained it would be prepackaged food and soft drinks from a snack bar.

Commissioner Cochran addressed the proposed definition and thought it was too specific. He does not think gambling needs to be addressed since we already prohibit that in our use table. We do not need to address all the potential game types since we do not know what the next type is going to be.

Commissioner Pendlebury noted that we just revised the zoning and spent months working on the use table, those were public meetings and we had public workshops. No one came forward during the events and said we need an amusement arcade. And in the recent Comprehensive Plan workshop and community survey, everyone was satisfied with the recreational programs in the town. He does not feel it is the right time, without public input, to start revising the use table again because the public has seen all of the uses, commented on them and this use has not been brought up. It should have been presented when we were most recently revising the ordinance. The most recent changes that were brought forward, such as marijuana, helicopter landing pads and pet grooming had a lot of public discussion and raised a lot of issues. At that time, a lot of opinions came forward from the public to the Planning Commission. This is something that should be addressed more extensively.

Attorney Infantolino said the zoning ordinance will continue to be revised. His client did not know about this proposal until recently, so they did not come forth before this. They have the proposal now from Ryans and so they are before you now.

Commissioner Pendlebury noted that a huge number of man hours go into revising the zoning ordinance and people have said through all the processes of zoning and comprehensive plan that they want shops, services, restaurants, storefronts on Narragansett. That has always been the thought.

Attorney Infantolino noted that this use will help the other businesses succeed.

Discussion on what the process would be if an application came forward after this is approved. Attorney Infantolino said that if it is a permitted use, and they meet all the standards like parking, no further permitting would be needed. They asked Bryer if it is an application would it require Planning Commission review? It would most likely be considered "new use" and require development plan review.

Commissioner Pendlebury noted that the Planning Commission has a Memo from the Planner and a Draft Motion to look through which addresses consistency with Comprehensive Plan and Zoning.

Commissioner Prestigiacomo said this request is a major deviation from the current uses. It needs a lot of public comment and she does not know how that will happen. The Planner clarified that your recommendation will go to the Town Council for public hearing and action.

Commissioner Cochran addressed the proposed definition again and noted that the surrounding towns that allow this have a permitting and licensing structure. We would have to come up with some kind of structure for this.

Commissioner Insana stated that there is a license in Jamestown for Video Arcades and machines in the code of ordinances. It was noted that it is not permitted in our use table but arcade machines have been permitted. The former uses were a few in an existing establishment.

Commissioner Harrison asked if you have a location similar to Jamestown that has a Ryans. Attorney Infantolino referenced Oak Bluffs, MA and North Conway NH. Both are larger than Jamestown.

Pendlebury confirmed with Solicitor Petrarca that once the Planning Commission sends their recommendation, the Town Council will advertise for a public hearing.

Commissioner Cochran was concerned that if an amusement is permitted, alcohol could be permitted by special use permit. This should be prohibited in his opinion. Many of these types of businesses make money off of alcohol. Attorney Infantolino stated that Ryan's in Newport does not have alcohol. Commissioner Cochran feels that it has been prohibited for a long time and he does not have a problem with the kids playing games, they gather at the rec center now, and they have supervised games. He questioned whether supervision should be part of the definition or standards.

Harrison, feels that kids need other options besides video games.

Pendlebury, question before the Planning Commission, do we feel this application should be recommended to the Town Council as a yes or no; should the town have this type of establishment. If we say yes, it should not be on the main street or not advertised on main street. This use does not seem like it is in character with Jamestown. It is a public matter and he felt that it should have been brought up during all the public forums we just had. There is no public input in this forum.

Pendlebury discussed the Memorandum from the Planner. He does not feel he has enough information from public perspective to make a recommendation to the Town Council. And all of the elements do not add up for supporting.

Discussion ensued on options for more public input at the Planning Commission level. Attorney Infantolino argued that that is not the process. The public hearing is at the Town Council.

Discussion on constancy with Comprehensive Plan ensued and whether it was in character with Jamestown.

Cochran feels he understands this type of business in commercial downtown district but not in Commercial Limited District. He may agree with part of the proposal but not other parts of the proposal. Can we recommend only CD district? He is not in agreement with the way it is presented.

Pfeiffer feels it needs more public input. Harrison agreed. He has misgivings but maybe scaled down, it may be appropriate.

Commissioner Prestigiaco, suggested that we don't recommend, but get public opinion, and then make a recommendation.

Attorney Infantolino suggested that if the Planning Commission wants to have its own public process, they could make a recommendation for that. He does not want a negative recommendation just to have more public opinion.

Commissioner Prestigiaco wants to hear from the public first.

Harrison, Oak Bluffs is a much bigger town, and it is not similar to Jamestown. We have such a small business district. They have a carousel, many bars and restaurants. It is a bustling town and I am not sure we are similar.

Commissioner Pendlebury asked Bryer what the Planning Commissions responsibility is. She read from her draft Memorandum to the Town Council.

Timeframe discussed. The applicant can grant to an extension if they agree. Commissioner Pendlebury, asked if they would be responsible to the Town Council if we cannot approve this

up or down yet, because we do not have enough public input. Bryer suggested looking at the Comprehensive Plan sections that address this and the Memorandum.

Commissioner Pendlebury asked who would be in favor of forwarding this to the Town Council stating we do not have enough public input. Commissioner Cochran suggested we pass it to the Town Council with a positive recommendation. The timeframe was discussed. Commissioner Pendlebury asked for a poll from the Commissioners on who is in favor and who is not:

-positive recommendation: Insana, Cochran

-negative recommendation: Pendlebury, Harrison, Pfeiffer, Prestigiacomo

Attorney Infantolino asked for a recess to discuss with his client. He returned and stated they would grant an extension and now requests a special meeting between February 19 and March 19. He asked for a time extension so the planning commission could get public input. Bryer asked about what kind of information the Planning Commission is looking for. What does that forum look like? Public input other than a meeting is a large undertaking that takes time. She stated that there is not enough time to plan for such an event.

Discussion ensued about the special public meeting.

Bryer noted that you have findings based on your discussion. One of those findings is you do not have enough information, there may be one related to village character, or our commercial districts are long and narrow and residential use is behind each lot, we just reviewed the zoning ordinance and had a lot of public input without any mention of arcades. This is a procedural step that has to occur. A non-recommendation is still a recommendation. It is not binding on the Town Council. The only requirement is that this step has occurred. The Town Council also has its own time frame. Solicitor Petrarca stated that state law dictates this process. It can still go forward and if no extension is granted, it still goes forward. If there is no recommendation, it still goes forward. Your recommendation is not binding, it is just a recommendation. Any extension for Planning also affects the timeframe for the Town Council.

More discussion ensued on additional public input and what that looks like. Pfeiffer stated that an ad in the paper would be essential.

Is there anyone in the audience who would like to speak on this issue?

Mike Swistak, 143 Narragansett Avenue. He noted he has a conflict. What does the public input look like? What is the forum? People who show up are those who are against. Sometimes we get excitement on both ends with no conclusion. The Town Council is the body that has the responsibility to take the public input and make the decision. We have looked at the use table twice recently and we chose not to make any changes to this category. Why didn't we consider it more deeply; maybe because he could not envision that it could happen here. True public input takes work and we have a deadline. Back to the comment about, we want shops and restaurants; our shops are disappearing and it is all of our fault, we buy stuff on line and it is causing shops to disappear. So, repurposing those spaces is important. We all have an economic development responsibility to keep those spaces full with reasonable occupancies. If you want to put more control of what happens, we have the special use permit option.

Commissioner Harrison stated that she would not want this to be on the main street. She does not mind it on the back of the shop. If it is a yes, then it can go anywhere. She does not like the look of it as presented. Pfeiffer agreed that if it is a yes, we have no control.

Commissioner Pendlebury, we could limit the size in definition or standards. He also agrees with Swistak's public comments that it is hard to get public comment in a meaningful way. then the issue becomes a circle if we send it off as a neutral recommendation and they send it back for public comment. We are not trying to take the Town Councils responsibility away by having public comment. They will hold the public hearing.

Commissioner Prestigiaco, when can we start putting some guidelines towards this topic?

Bryer noted the only way to provide standards is to put them in the ordinance. This could be part of your recommendation.

Solicitor Petrarca, discussed the options of N, Y, S in the use table and here are our general thoughts about parameters, specific and objective criteria, legally. This would be a conditional recommendation. Town Council will give their weight to your recommendation. This does not mean the applicant changes their proposal. The applicant can also change their proposal prior to the public hearing process at the Town Council.

Commissioner Pendlebury confirmed that the Planning Commission can make recommendations for changes to the proposal. Yes, noted Petrarca. Public Hearing process allows for live amendment.

Pendlebury asked Attorney Infantolino if he is ok with passing this to TC with conditions that the use be in only CD and use needs to be further defined with standards?

Attorney Infantolino, his question is when the use should be further defined? The use is amusement arcade. So, you would like some standards applied to the use? He is OK with special use permit would allowing for that. The Commission agreed.

Swistak, if it is an S then there has to be standards.

Agreed by Solicitor Petrarca, specific and objective standards need to be adopted if you recommend S. You can still have standards without a special use permit required. If you say nothing to the Town Council about standards, then the use is permitted by right, period.

Discussion about definition and keeping it as is. The Planning Commission is more comfortable with the existing definition with the change of "pay per play".

Commissioner Pendlebury addressed the Planners Draft Memo to the Town Council. Number one addresses which district. The Planning Commission only wants to recommend the CD district. The Planning Commission agreed that they would like to recommend a special use permit (an S in the use table). The standards were discussed. Some things are already addressed in zoning such as parking and signage.

Solicitor Petrarca suggested and discussion ensued about what conditions or recommendations could look like, they need to be specific and objective criteria otherwise if none are provided it is deemed to be allowed by right with no criteria. You could look at hours of operation, lighting, parking, visibility from main street, size of establishment, number of games, signage, limited to indoor activities, buffering from residential areas, Narragansett Avenue character, impact to

adjacent residential areas, security, required food plan or other ancillary uses addressing uses that are acceptable or not acceptable such as liquor, food, supervision of anyone under the age of x. If you have not had a chance to provide specific recommendations to TC then provide basic concerns and/or categories of concern.

Commissioner Pendlebury should amend the draft Motion that the Town Council should address criteria as noted above.

Add the uses in the commercial recreational category in the use table. None are listed in the use table by right. Bryer suggested that now that you are recommending a special use permit, you could list both uses allowed by right and those by special use permit.

Review of the motion, cross out deny. Cross out CL zone. Change Y to S. Paragraph 2, disregard proposed definition and amending existing definition as discussed "pay per play". Add number 3, TC should consider the following standards hours of use, sound buffering from residential, lighting, Narragansett Avenue character, limitations on outdoor activities, everything should occur indoors, parking conflicts for lot, submit a plan for ancillary services such as food, number of machines.

Discussion of Findings of Fact.

Motion by Commissioner Pendlebury:

Move that we send the memorandum to the TC dated January 29, 2025 regarding the zoning ordinance amendment related to amusement arcades as an accepted use in the use table for the CD District including the memorandum as corrected. seconded by Commissioner Cochran.

Harrison - aye	Cochran - aye
Pendlebury - aye	Pfeiffer - aye
Prestigiacomo - aye	Insana - aye

Swistak returned to the Commission.

V. Old Business

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote

Our consultant will be at the next meeting and we will see revised Land Use element and Economic Development element and see the Sustainability and Resiliency element for the first time for review.

VI. Reports - Review, Discussion and/or Action and/or Vote

1. Planner's Report
 - a. Future meetings – topics and applications

Zoning Ordinance Amendments – approved by Town Council on February 3, 2025.

VII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

1. January 15, 2025

Planning Commission Minutes
February 5, 2025
Page 8 of 8

Motion to accept as written by Commissioner Cochran, seconded by Commissioner Pfeiffer.
All in favor.

VIII. Adjournment

Motion by Commissioner Pfeiffer, seconded by Commissioner Cochran.
All in favor.

Attest:
Lisa Bryer



TOWN OF JAMESTOWN

P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 423-7210

Approved as written

PLANNING COMMISSION MINUTES

February 19, 2025

6:30 PM

Jamestown Town Hall

93 Narragansett Ave

I. Call to Order and Roll Call

The meeting was called to order at 6:33pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Mick Cochran

Diane Harrison

Nick Insana

Bernie Pfeiffer

Not present: Dana Prestigiacomo

Also present:

Lisa Bryer, AICP, Town Planner

Carrie Kolb, Planning Assistant

David Petrarca, Esq., Ruggiero, Brochu & Petrarca

Ashley Sweet, Weston & Sampson

II. Citizen's Non-Agenda Item - none

III. Correspondence

1. Memorandum to the Town Council from Planning Commission regarding Zoning

Ordinance Amendment related to Amusement or Video Arcade, dated February 6, 2025

Correspondence recognized as received.

IV. New Business

1. Election of Secretary

A motion was moved by Diane Harrison and seconded by Bernie Pfeiffer to elect Mick Cochran as Secretary. All in favor.

V. Old Business

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote
 - a. Review of Comprehensive Plan Element amendments:
 - a. Revised Economic Development Elements

Discussion ensued on Economic Development section. Disjointed/run-on sentences will be corrected. Discussion of Short-Term Rentals will be expanded. Out of the Box art gallery will be added to the paragraphs on robust artist community. Issues and Opportunities will add: Short-Term Rentals, Bay Voyage Inn and Wyndham timeshares, in addition to bed and breakfast as accommodations.

Goals, policies and related actions spreadsheet was reviewed.

b. Goals, Policies and Actions for Land Use

Discussion ensued on Land Use section. Options for High School beyond North Kingstown and Narragansett will be looked into. Maps 2.3 and 2.4 will be corrected.

Goals, policies and related actions spreadsheet was reviewed.

c. Sustainability and Resilience Element

Discussion ensued on Sustainability and Resilience section. Sweet explained that although this was included in the last plan within other elements, a standalone section is a state requirement since the last plan. Weston & Sampson and Bryer worked collaboratively to create this section. The references will be corrected as they are showing an error code. Discussion of flooding ensued. A notation will be added that flooding has more information in the Natural Resources section. Commissioner Swistak said that special flood insurance is available through private markets as well as the Federal Government. Add to Vulnerabilities and Assets in 2000 a cruise ship's anchor, which was not raised, severed two underwater cables causing the island to not have electricity for an extended period of time. The incident also forced Jamestown's fire department to supply water to residents on the island's north end, who rely on wells and septic systems.

VI. Reports – Review, Discussion and/or Action and/or Vote

1. Planner's Report

a. Future meetings – topics and applications

Bryer said that a workshop sponsored by URI Capstone students, RI Sea Grant & Jamestown Conservation Commission will be held at Town Hall this Thursday, February 28 to discuss sustainable design solutions for Mackerel Cove.

March 3 – there will not be a Planning Commission meeting

March 19 – the Planning Commission meeting will start at 6:00pm. There will be an application for 224 Narragansett Avenue for a house expansion on a small lot that will be heard as Unified Development Review.

VII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

1. February 5, 2025

A motion was moved by Commissioner Cochran and seconded by Commissioner Pendlebury to approve the minutes of the February 5, 2025 meeting as amended. All in favor with Commissioner Swistak abstained from the vote.

Page 2: paragraph 1: sentence 4: change “bring” to “bringing”

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February 19, 2025
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Page 2: paragraph 3: sentence 4: change “by” to “why”

Page 2: paragraph 6: sentence 2: add “not” to read “He does not think...”

Page 3: paragraph 8: sentence 2: remove “and has” replace with “arcade machines have been permitted”.

Page 5: last paragraph: sentence 6: remove “not”

VIII. Adjournment

A motion to adjourn at 8:24 pm was moved by Commissioner Cochran and seconded by Commissioner Pendlebury. All in favor.

Attest:

Carrie Kolb



TOWN OF JAMESTOWN

P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 423-7210

Approved as written

PLANNING COMMISSION MINUTES

April 16, 2025

6:00 PM

Jamestown Town Hall

93 Narragansett Ave, Jamestown, RI 02835

I. Call to Order and Roll Call

The meeting was called to order at 6:02pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Mick Cochran

Diane Harrison

Bernie Pfeiffer

Not present: Dana Prestigiacomo and Nick Insana

Also present:

Lisa Bryer, AICP, Town Planner

Carrie Kolb, Planning Assistant

David Petrarca, Esq., Ruggiero, Brochu & Petrarca

Steven A. Ross, Esq., Applicant

Timothy Burke, AIA, Applicant Architect

Michael Sherburne, Applicant

Carolyn Anne Morabit, Applicant

II. Citizen's Non-Agenda Item - none

III. Correspondence – Review, Discussion and/or Action and/or Vote:

1. Development Plan approval for 14 Narragansett Avenue Plat 8 Lot 168, owner 1601 Mineral Spring Avenue, LLC.

Correspondence was recognized as received.

IV. Public Hearing: Review, Discussion and/or Action and/or Vote:

Under Unified Development Review per RIGL§ 45-23-50.1.

1. Public Hearing continued from March 19, 2025

Application of Steven A. and Kristi Ross whose property is located at 224 Narragansett Avenue, and further identified as Tax Assessor's Plat 8, Lot 9 for a variance from Article 6, Section 82-602 entitled "District Dimensional Regulations", Table 6-2 for the Village Special Development District Zones R-8, R-20, CL and CD and Article 3 (Section 82-305 entitled "Variances Authorized by this Ordinance" and Sections 82-306 and 82-307) and "Unified Development Review" - Zoning Ordinance 82-309, including Development Plan Review - Zoning Ordinance 82-1102.C to demolish and replace an existing single

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family dwelling and construct a new accessory structure where existing dwelling is currently located 1.7" from front property line where a 7.5' front setback is required and 0' from the side (east) property line where 2.5 feet are required. Said property is located in an R-20 zone and contains 5,022 square feet.

A motion was moved by Commissioner Swistak and seconded by Commissioner Pendlebury to resume the Public Hearing under Unified Development Review per RIGL § 45-23-50.1 continued from March 19, 2025 for the applicants Steven and Kristi Ross whose property is located at 224 Narragansett Avenue, AP 8 Lot 9 for a variance from Article 6, Section 82-602 and Development Plan Review in the Jamestown Village Special Development District. All in favor.

A motion was moved by Commissioner Pendlebury and seconded by Commissioner Swistak to allow the amended application from the previous public hearing which revises the requested relief of the setbacks on the side yard and front yard. All in favor.

Steven Ross of 354 Beavertail Road was sworn in by the stenographer. Ross explained that he and his wife, Kristi, own 224 Narragansett Ave as well. They have amended their application and he will have Tim Burke explain.

Timothy Burke, AIA, was sworn in by the stenographer and recognized as an expert witness at the previous public hearing. Burke thanked the Planning Commission for the opportunity to present new plans. They went back to the drawing board and have proposed a new house which align with Village Design Guidelines. The side setback is now met, with 7-feet on the side yard and the porch meets the 9-foot front yard setback and the only variance needed is the house front yard where 18 feet is required and 9 feet are provided. They will not be on the neighbor's property with the new house. Burke said that there is still some work to do on the drainage plan. The new accessory structure has remained the same. The exterior of the new house will be cedar shingles. On the main house, the windows have been changed to white trim and muntin. The elevation in the back and side are unchanged.

Commissioner Harrison said that the new house works much better with the porch.

Commissioner Pendlebury asked about a stormwater mitigation system? Burke said that the neighbors told them about the shale. They will work with a local engineer to control stormwater. Bryer said that Burke has been working with Jean Lambert, PE, in Public Works for acceptable solutions. Bryer suggests that the final drainage plan be approved administratively by Planning and Public Works departments. Commissioner Swistak said that the draining plan will not impede a demo permit, but it will hold up the building plans.

Commissioner Pfeiffer asked about the purpose of the out building? Burke explained that the out building will be used for storage and workout space on the second level. Commissioner Pfeiffer said that vehicle cannot fit. Burke said it will be used for storage and exercise.

A motion was moved by Commissioner Swistak and seconded by Commissioner Pendlebury to

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grant your Petition heard by the Town of Jamestown Planning Commission under Unified Development Review on March 19 and April 16, 2025 per RIGL § 45-23-50.1. whose property located at 224 Narragansett Avenue, and further identified as Tax Assessor's Plat 8, Lot 9.

This motion is based on the following findings of fact:

1. Said property is located in an R-20 zoning district and contains 5,022 square feet;
2. This application was reviewed at the January 23, 2025 and April 8, 2025 Technical Review Committee meetings;
3. The existing house has a 1'7" setback in the front and 0' setback on the east side (encroaching on adjacent lot by 6").
4. This Commission has determined that this application does satisfy the requirements of Article 3 (Section 82-305 entitled "Variances Authorized by this Ordinance" and Sections 82-306 and 82-307) and "Unified Development Review" - Zoning Ordinance 82-309 to demolish an existing single-family dwelling and construct a new single-family dwelling and accessory structure where proposed dwelling is located 10'1" from front property line where a 18' front setback is required (per the R-8 district as an undersized lot). The east (side) setback is now conforming.
5. The review included insuring consistency with Jamestown Village Design Guidelines;
6. Timothy Burke, Architect, and applicant/owner Steven Ross gave testimony at the March 19, 2025 Planning Commission meeting. Residents Stephen and Anne Hines gave testimony during the public comments at the March 19, 2025 Planning Commission meeting;
7. After testimony was completed at the public hearing for which due notice was given and a record kept, the Town of Jamestown Planning Commission, after taking into consideration all of the testimony and exhibits at the public hearing, makes the following determination:

A motion was made by Commissioner Swistak and seconded by Commissioner Pendlebury to grant the request of Steven A. and Kristi Ross, of 354 Beavertail Road for the property located at 224 Narragansett Avenue for a dimensional variance and development plan approval based on the finding of facts as noted in this approval with the following conditions to be adhered to.

In granting a variance, the Planning Commission through unified development review pursuant to § 45-24-46.4 has determined that the following standards for granting of such variance have been met by evidence submitted or testified to:

- (1) That the hardship from which the applicant seeks relief is due to the unique characteristics of the subject land or structure and not to the general characteristics of the surrounding area;
- (2) That the hardship is not the result of any prior action of the applicant; and
- (3) That the granting of the requested variance will not alter the general character of the surrounding area or impair the intent or purpose of the zoning ordinance or the comprehensive plan upon which the ordinance is based; and

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The Planning Commission also finds that:

In granting a dimensional variance, that the hardship suffered by the owner of the subject property if the dimensional variance is not granted amounts to more than a mere inconvenience, meaning that relief sought is minimal to a reasonable enjoyment of the permitted use to which the property is proposed to be devoted. The fact that a use may be more profitable or that a structure may be more valuable after the relief is granted is not grounds for relief.

In granting the Variance and Development Plan Approval the Planning Commission imposes the following special conditions as are deemed necessary to maintain harmony with other lots in the same or abutting zoning districts and to promote the objectives of this Ordinance.

1. This project must be constructed in strict accordance with the site and building plans duly approved by the Planning Commission as follows:
 - a. Site Plan – Existing Conditions dated 12-19-24
 - b. Site Plan – Proposed Conditions dated 12-19-24
 - c. Plan A0.1 - Site Plans dated 04/01/2025
 - d. Plan A1.1 – Proposed Floor Plans dated 04/01/2025
 - e. Plan A1.2 – Proposed Floor Plans dated 04/01/2025
 - f. Plan A2.1 – Elevations dated 04/01/2025
 - g. Plan A3.1 – Garage Design dated 04/01/2025
 - h. Plan A4.1 – 3D Views dated 04/01/2025
 - i. Plan A5.1 – Architectural Renderings dated 04/01/2025
2. The applicant shall comply with State and local building codes. The applicant shall apply for the required demolition and building permits.
3. The final drainage plan to be approved administratively by Planning and Public Works departments.
4. This Variance shall expire one year from the date of granting unless the applicant exercises the permission granted.
5. This approval shall be recorded with the office of the Town Clerk, in the Jamestown Land Evidence Records within 30 days of signing in coordination with the Planning Office.

The motion carried by a vote of 4-0.

Commissioner Pendlebury, Commissioner Harrison, Commissioner Pfeiffer and Commissioner Swistak voted in favor of the motion, and Commissioner Prestigiacomo, Commissioner Cochran and Commissioner Insana were absent.

The public hearing adjourns.

V. New Business – Review, Discussion and/or Action and/or Vote:

1. Michael Sherburne, 30 Steamboat Street, AP 5, Lot 461, High Groundwater Table and Impervious Overlay District – Zoning Ordinance Section 82-800 - Sub-district A, review and recommendation to the Jamestown Zoning Board

Michael Sherburne purchased the property at 30 Steamboat Street. The property has a very small shed and does not have a garage. The previous owners didn't keep up with the property.

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Sherburne and his fiancé Carolyn Morabit are getting married in two months and very excited with their new property. They want a larger shed as a place to store the lawn mower. Commissioner Pendlebury asked about stormwater mitigation? Sherburne said that they are installing a rain garden to mitigate storm water. Commissioner Swistak asked for details on the rain garden. Sherburne said that the rain garden has been designed and approved by Jean Lambert. They have the plant types picked out. The rain garden will be larger than required.

Bryer said that Carolyn Anne Morabit is also an owner of the property as listed in GIS. She needs to sign the application and be listed in the ruling.

Commissioner Harrison asked what the lot size? Bryer said 21,500 square feet.

A motion was moved by Commissioner Swistak and seconded by Commissioner Cochran as follows:

At the April 16, 2025 Planning Commission meeting, the Planning Commission voted 4-0, with Commissioner Pendlebury recused, to recommend to the Jamestown Zoning Board, approval of the application of Michael Sherburne and Carolyn Anne Morabit: AP 5, Lot 461; 30 Steamboat Street, Jamestown, RI; being reviewed under Zoning Ordinance Section 800 - High Groundwater Table and Impervious Overlay District Sub-district A. The recommendation for approval is based on the following findings of facts and recommended conditions of approval as amended:

Findings of Fact

Existing Conditions:

1. The property is 21,500 square feet (sf) in area;
2. The existing site is developed with a 3-bedroom house, shed, crushed stone driveway, and patio.
3. The total existing impervious area is **1,293 sf or 6.01%**;
4. Topography on the lot slopes from northeast to southwest (towards Steamboat Street);
5. There are no freshwater wetlands on the property;
6. Soil evaluation results show that the site falls under **Sub-district "A"** requirements of the High Groundwater Table and Impervious Overlay District with 32" to the seasonal highwater table and 20" to impervious soil; and,
7. The maximum impervious cover allowed is **11.0% or a maximum of 2,365 sf.**

Proposed Conditions:

1. The applicant is proposing to install a 384 sf shed (16'x24') and remove an existing 100 sf shed;
2. There is an existing 4-bedroom Septi-tech to a BSF (RIDEM #9815-0517). The system is current for inspection (last inspected in December 2024);

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3. A 284 sf increase in impervious area is proposed;
4. A rain garden is proposed to mitigate the increase stormwater runoff associated with the site improvements. The required stormwater treatment volume for the new improvements is 116 cubic feet (cf). The total proposed treatment volume is 120 cf;
5. The total proposed impervious cover will be **1,577 sf or 7.33%** where 11% is permitted;
6. Jamestown Engineer Jean Lambert provided correspondence to Dennis Begin, Building Official (project building file) and Lisa Bryer, Town Planner dated April 3, 2025 regarding the Sherburne application (attached); and,
7. The proposed project complies with the requirements of the HGWT ordinance per Memo from Jean Lambert, P.E. dated April 3, 2025.

Recommended Conditions of Approval

1. A Special Use Permit is required from the Zoning Board of Review per Zoning Ordinance Section 82-800;
2. Erosion and sediment controls must be installed at the down gradient limits of site disturbance and maintained until stabilization of the site is attained. Erosion controls shall be maintained until final stabilization is achieved on the site.
3. Maintenance and inspection of the OWTS shall continue as required by the Town Onsite Wastewater Management Ordinance.
4. The rain garden must be installed as shown on the approved sketch plan.
5. Any additional future site work that increases the area of impervious coverage will require a review following the requirements of the High Groundwater Ordinance.

Roll Call vote:

Mick Cochran – aye

Diane Harrison - aye

Bernie Pfeiffer - aye

Michael Swistak – aye

Motion carries 4-0 with Dana Prestigiaco and Nick Insana absent. Duncan Pendlebury recused from the vote.

VI. Old Business

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote
 - a. Review of Draft Element:
 - a. Public Services and Facilities

The draft element for Public Services and Facilities was reviewed. It is a good first draft.

Page 6, there are two sets of numbers for Pre-K through 8th grade.

Page 9 in Administration and Engineering paragraph the correct title is highway superintendent, not highway supervisor.

Page 9 – the portion of the highway garage was rented to the Fort Wetherill Boat Owners & Operators Association.

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Page 13 – in the last paragraph, list the comparison to 41.3 GCPD. In last sentence of last paragraph change “may be dependent” to “is dependent”. The Town’s water capacity problem needs to be discussed in Average per capita water consumption section. Questions raised by Commissioner Swistak what do you do when water capacity is reached or there is a crisis?
 Page 14 the two numbers listed do not match, one is one-million gallons and the other is 0.7 million gallons.

Page 17, a sentence needs to be added that explains what the urban-water sewer district is.

Page 18 – Remove the sentence, “The Town has systematically replaced existing meters with remote reading meters.” Replace with, “In 2025-2026 the Town is upgrading all the water meters in the system.”

Page 21 – In the Police Station section, add “Part of...” to the beginning of the second sentence when further describing the Police Department’s mission.

Page 22 – add police bikes to the fleet. In second paragraph, the first two sentences repeat information.

Page 23 – Fire and Rescue – second paragraph, move “false alarms” to the end of the sentence. In the last paragraph, what is the average age?

Page 27 – Looking Upwards is correct spelling.

b. Final Draft Review of Element:

a. Public Engagement Summary

Commissioner Swistak said that the graphics do not make sense.

Page 2 – the graphics of Neighborhood Respondents is unclear with no percentage number shown for Village and East Shore and Dumplings. Qualify sentence in first paragraph with “In a question marked check all that apply,” 22% work in Jamestown.

Page 3 – Employment and Income – add “slightly” to read “higher income residents are slightly overrepresented...”

Page 6 – numbers in the Figure 6 in white are not clear.

Page 7 – Figure 7 – remove 0% unclear from graph.

c. Goals, Policies and Actions related to:

Bryer explained that the spreadsheets will not be contained in the Comp Plan. There will be a summary of goals in each section.

a. Housing

Policies #8 – remove “ADUs and”. Discussion ensued regarding water capacity and ADUs by right. There is a water capacity problem at certain times in the summer, not generally a crisis situation, but also with weather issues. Commissioner Cochran asked to have the water numbers easily available when making decisions. Bryer said that the Town did have to make some assumptions/predictions for ADU, multi-family housing and affordable housing.

b. Cultural and Historical –

General discussion ensued. Bryer said that it would be nice to have an architectural consultant available to answer questions when dealing with historical properties. Commissioner Cochran

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asked about preserving historic documents digitally? Bryer said that the Town Clerk has it in the budget to digitize documents.

Future Land Use

Bryer said that there will be an existing Land Use Map in the Comp Plan and a Future Land Use (FLU) Map. When that is approved in the Comprehensive Plan, the town must amend the Zoning Ordinance to make it consistent with Comp Plan; both text and map.

There was a Comprehensive Plan and Zone Change at the end of Melrose Avenue. This Map shows the change that needs to change as a matter of right, it has already been approved by the Town Council. Needs Zone change in FLU map.

Should 7 Clarke Street be changed to CL or CD. Discussion ensued. It is a residential property that is wedged into a CL. The lot could become a business, if changed. It is currently a rental property. The consensus is to keep it as is.

CL District by the Library that is mostly all residential houses with just a few commercial lots including the fitness center, the Jamestown Art Center and offices for Island Rubbish, which is a dwelling. Since many of these lots are very undersized for an R-8 district, should a new Zone be created for smaller lots that could be an R-4 or an R5? A smaller zoner would provide a smaller lot size for undersized lots. By creating a smaller zone, we can develop standards for the Zone. The Planning Commissioners liked this idea. Bryer will flush this out some more and look at the other end of Southwest Avenue that is within is CL to see if sections can fit into a smaller zone.

20 Elm Street is a property that is half CD and half CL and there is a house on the property. Bryer thinks that this property should be zoned R-8. The Planning Commission consensus was to make it R-8.

Commissioner Harrison had a general question about the new law that allows for the unmerging of lots? Bryer said that we should have future discussion on this topic.

VII. Reports - Review, Discussion and/or Action and/or Vote

1. Planner's Report

a. Future meetings – topics and applications

Bryer let the Planning Commission know that for monthly TRC meetings, we have several members that are happy to serve when needed and some have not signed up and some would like to participate with other members present. The Planning Commission agreed that we will continue to schedule the Planning Commission Representative as needed each month.

Bryer told the Planning Commission that the Town Council changed the Zoning to allow arcades by right in the CD District only with the definition recommended by the Planning Commission. There is no application for an arcade at this time, but when an application does come in, it would go to TRC and it may go to the Planning Commission. The Planning

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Commission believes it should be reviewed by them since it is new use with interested residents.

VIII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

1. March 19, 2025

A motion was moved by Commissioner Cochran and seconded by Commissioner Pendlebury to approve the minutes of the March 19, 2025 meeting as written. All in favor.

IX. Adjournment

A motion to adjourn at 8:30pm was moved by Commissioner Cochran and seconded by Commissioner Pendlebury. All in favor.

Attest:

Carrie Kolb

TOWN OF JAMESTOWN TAX ASSESSMENT BOARD OF REVIEW

MEETING MINUTES

Wednesday, January 29, 2025

3:00 PM – Town Hall, Conference Room

93 Narragansett Avenue, Jamestown, RI 02835

I. Organizational set up of officers

The Tax Assessment Board of Review met in the Town Hall Conference Room, 93 Narragansett Avenue, Jamestown, RI on January 29, 2025 at 3:00 pm and started the organizational meeting of setting up the officers. David Dolce recommended to appoint Stuart Rice as Chairman. It was seconded by Beth Smith. All were in favor. David Dolce recommended to appoint Beth Smith as Secretary. It was seconded by Stuart Rice. All were in favor.

II. Call Meeting to Order / Roll Call

The following people were also in attendance: Board Members – Stuart Rice (Chairman-), Beth Smith (Secretary), David Dolce (member), Christine Brochu (tax assessor).

III. New Business:

Appeal for 386 Beacon Avenue, Catherine Northrup, Plat 3 Lot 250. The owner, Catherine Northrup and her daughter, attended the meeting. Mrs. Northrup is asking the board to grant her the Widow of a Veteran Exemption for the 2024 tax bill. She was late in filing her application and missed the March 15, 2024 deadline. The board reviewed the information submitted with the appeal.

Motion: David Dolce made a motion to deny the appeal because the application was not submitted prior to the March 15, 2024 deadline. Seconded by Stuart Rice. All were in favor.

I. Schedule next meeting(s) or accept and approve the minutes of the January 23, 2024 meeting

No additional meetings were scheduled. The Board discussed and decided to accept the minutes as drafted for the January 29, 2025 meeting.

Motion: Stuart Rice made a motion to accept the January 29, 2025 meeting minutes. Beth Smith seconded the motion. All were in favor.

IV. Adjournment

Motion: David Dolce made a motion to adjourn. Stuart Rice seconded the motion. All were in favor.

The meeting adjourned at 3:20 PM


_____, Secretary- Beth Smith
Tax Assessment Board of Review

**Jamestown Tree Preservation and Protection Committee
Jamestown Town Hall
93 Narragansett Avenue, Jamestown, RI
Wednesday, December 18, 2024
Meeting Minutes**

Call to Order. Jim called the meeting to order at 6:42 pm.

Roll Call. Committee members In attendance: Jim Simmons, Beth Herman, Darcy Magratten, Michele Foster, Richard Kingsley, Tom Waddington, Steve Saracino.
Absent: Mark Carnevale, Barbara Lundy.
Guests: None

Reading and Approval of Meeting Minutes. Michele made a motion to approve the minutes from the November 20, 2024 meeting. Jim seconded the motion, all voted to approve.

Communications. Darcy informed the TC that Walter Bopp, former Tree committee chairperson, has invited the Tree Committee to tour his property, which contains many interesting trees. A tour will be scheduled for May.

Darcy noted that the homeowner at 117 Garboard Street felt that recent tree removal work performed by the DPW at the homeowner's request was not satisfactory. This appears to be the result of a misunderstanding by the homeowner of the Town's responsibilities regarding tree removal. Michele suggested writing a clarification letter. Darcy will draft.

Tree Warden Report. Steve presented the monthly Tree Warden report. He noted that the DPW did an excellent job in proactively trimming trees which led to no town tree casualties during the recent storm.

26 new trees have been purchased. It was noted that the prices were very good. Five Acers are earmarked for the bike path. Steve, Jim and Richard will stake out places for them. A discussion was held regarding matching Donna's plans to available tree choices. Steve will select and Michele will draw up a plan in order to ensure consistency. The London plane tree will go to the cemetery and the 18 pines will be used throughout Jamestown as needed. Given the size of the trees, Michele wondered if the Town should charge residents more than the current \$100. Tom noted that once we start growing young trees from whips in the hoop house, the prices might be cheaper.

Unfinished Business:

a. Tree nursery update: the old shed will be removed after Christmas, and the water tank will be relocated to the east side of the new shed. DPW has offered to dig a trench into the center of the nursery to provide easier access to future water lines.

b. Bike path update: See above.

c. UCF tree nursery irrigation grant: Jim discussed irrigation options with Joe Ford - they will be finalized in the spring. Flexible hosing and modular systems were discussed. Michele suggested consulting with an irrigation company; she will follow up. Jim noted that until irrigation is installed rain barrels could be used in the hoop house to store water. It was suggested that the money currently earmarked in the grant for purchase of tree brochures be reallocated to the purchase of educational signage at the nursery. Jim will check with Lou Allard.

d. Hoop house grant update: Tina Collins provided a detailed breakdown of the time and materials spent by the DPW to construct the hoop house. The \$6,400 in-kind value is more than sufficient to cover the \$5,500 grant. Beth will submit a reimbursement request on January 10th. The flooring needs to be finalized. Terracing might be a way to deal with the slope. It was noted that to comply with grant requirements we will need to conduct and photograph an open hoop house event and provide signage which gives credit to the grant. This could be an opportunity to also run an educational event before June 25.

e. Tree inventory update: Richard and Tom continue to inventory. Beth will follow up with Tina Collins regarding the reactivation of the phone line.

f. Website and publicity updates: The website is up to date. It has been receiving about 30 hits a month.

g. Lectures and activities: Darcy suggested engaging John Campanini of the Rhode Island Tree Council (RITC) to give his "fabulous trees" lecture. She will contact Joe Verstandig of the Newport Tree Conservancy regarding a lecture topic. She also presented a list of potential speakers taken from the Ecological Landscape Alliance (ELA) speaker's bureau website.

h. Tree ordinance education. No new discussion.

i. Memorial tree program. Tom and Darcy have marked out places on Narragansett where a memorial tree could be planted. They have received pricing for plaques, which would be inset into the sidewalk. They will discuss with Mike Gray and write a proposal to be presented to the town council.

New Business: None

Liaison and Other Reports: None

Open Forum: None

Future Agenda Topics: Darcy suggested looking into a “living tree for Christmas” program. People could buy a live tree, donate to the town after Christmas, and possibly receive a tax writeoff. This topic will be put on the agenda for August.

Darcy proposed thinking of a way to thank DPW for all their help, possibly with a Valentine’s Day event. We will discuss ideas at the January meeting.

Adjourn. There being no further business, Beth made a motion to adjourn. Darcy seconded. All voted in favor. The meeting was adjourned at 8:17 pm.

The next meeting is scheduled for Wednesday, January 15th, 2025.

Respectfully submitted
Beth Herman, Secretary

Jamestown Tree Preservation and Protection Committee
Jamestown Town Hall
93 Narragansett Avenue, Jamestown, RI
Wednesday, January 15, 2025
Meeting Minutes

Call to Order. Jim called the meeting to order at 6:31 pm.

Roll Call. Committee members In attendance: Jim Simmons, Beth Herman, Michele Foster, Richard Kingsley, Tom Waddington, Mark Carnevale, Barbara Lundy.

Absent: Darcy Magratten, Steve Saracino

Guests: None

Reading and Approval of Meeting Minutes. Michele made a motion to approve the minutes from the December 18, 2024 meeting. Richard seconded the motion, all voted to approve.

Communications. Beth previously distributed the 2025 dates for the TC meetings and the 2024 attendance list. These were also submitted to the Town. Jim reviewed the draft letter prepared by Darcy concerning 117 Garboard Street. He will talk to the homeowners in person.

Tree Warden Report. The Tree Warden report was reviewed. In it, Steve noted that Michele had suggested to him the possibility that Donna Repko could work with the TC in a limited role to continue her work on the bike path master plan. TC members agreed, and Jim will reach out to her.

Unfinished Business:

a. Tree nursery update: It was noted that some of the smaller trees in the nursery looked like they were being nibbled on. Jim will put covers on them.

b. Bike path update: Richard checked the recently planted trees along the bike path and noted that they looked good. It was suggested that some of the remaining smaller trees and shrubs be placed around the seating areas where they won't block views. Richard has written the majority of a new UCF application for purchase of bike path trees. Beth will follow up to get it posted.

c. UCF tree nursery irrigation grant: Work awaits warmer weather. Jim did some wiring and Michele researched irrigation systems. She suggested emitters rather than soaker hoses. Whatever is chosen must be moveable or mounted high to permit mowing. DPW could place poles for support.

d. Hoop house grant update: In order to comply with the grant terms, we will need to schedule an event at the hoop house. Potential days suggested were Earth Day and Arbor Day. A date will be chosen at the next meeting. Mark C. offered to donate a 40 gallon cistern to the hoop house.

e. Tree inventory update: Work continues. The Google Earth street view is current as of 2023 and is helpful.

f. Website and publicity updates: No new activity.

g. Lectures and activities: A selection of potential lecture topics and lecturers was made from the list Darcy distributed. Lecture topics chosen from those offered by the Newport Tree Conservancy were "native trees and shrubs" and "landscape trees of today and tomorrow." Potential speakers selected were Dan Christina, the Director of Horticulture at Blithewold; Ulrich Lorimer from the Native Plant Trust; John Campanini from the Rhode Island Tree Council, and Damuel Daganhart, the Rhode Island Director of Forestry.

To show our appreciation of all the work by DPW, Mark and Tom will bring donuts and coffee to them on Valentine's Day.

h. Tree ordinance education. Jim suggested placing informational signage in front of the condos on Conanicus Avenue. It was noted that the TC was unclear as to what the Town's responsibility was if a branch from a private tree is hanging over a public road. Michele will check with Steve S.

i. Memorial tree program. The mystery of the memorial sign at Fort Getty has not been solved. Jim will check with Mike Gray.

New Business: None

Liaison and Other Reports: Barbara reported that the conservation Commission is working on its Annual Report. Applications for kelp and oyster farming continue to be processed.

Open Forum: None

Future Agenda Topics: None

Adjourn. There being no further business, Michele made a motion to adjourn. Jim seconded. All voted in favor. The meeting was adjourned at 7:50 pm.

The next meeting is scheduled for Wednesday, February 19th, 2025.

Respectfully submitted
Beth Herman, Secretary

Jamestown Tree Preservation and Protection Committee
Jamestown Town Hall
93 Narragansett Avenue, Jamestown, RI
Wednesday, February 19, 2025
Meeting Minutes

Call to Order. Jim called the meeting to order at 6:34 pm.

Roll Call. Committee members In attendance: Jim Simmons, , Michele Foster, Richard Kingsley, Tom Waddington, Mark Carnevale, Barbara Lundy, Darcy Magratten, Steve Saracino.

Absent: Beth Herman

Guests: None

Reading and Approval of Meeting Minutes. Michele made a motion to approve the minutes from the January 15, 2024 meeting. Richard seconded the motion, all voted to approve.

Communications.

- a. Tom and Mark delivered coffee and donuts to the DPW. Much appreciated.
- b. Steve will tag the tree on Seaside for removal.
- c. Richard stated we will likely have a \$3,000 grant for trees in September. Steve estimated a cost of \$200 per tree. Times sheets for Steve and the DPW as well as invoices are required for the grant. Darcy asked if we could purchase whips with the grant. The grant requires trees of a certain caliper.

Tree Warden Report.

- a. The old nursery shed was removed. The Town will relocate the water tank.
- b. Steve will schedule a meeting with Donna Repko to review the bike path planting. Michele + Jim will attend.
- c. DPW will have a tree spade available to move the nursery trees to the Eldridge entrance in late March.

Unfinished Business:

- a. Jim will follow up on the irrigation grant in the spring.
- b. Discussed having monthly nursery open house events. Jim is working on signage.
- c. Richard suggested we plant the London Plane Tree (Sycamore) in the cemetery for Arbor Day - April 25, 2025. We will put it on the March agenda for a vote.
- d. Mark delivered the cistern to the hoop house.

- e. Jim will install the lock box on the side of the shed.. Combination TREE or 8733.
- f. An education event is required to close out the hoop house grant. Darcy will contact CSIF about possibly planting whips combined with an activity at the community farm. Mia is the new farm manager. Tom suggested engaging the school system with an acorn to oak planting.
- g. The RI Tree Council Annual Meeting will happen in the fall at a location to be determined. The tree steward classes will take place at the golf course. Discussed the golf course, library and recreation center. Ideally in a location where they can plant a tree. The golf course manager is not receptive to planting trees. Jim suggested the playground near the library. Darcy will ask them if non course members can attend the tree planting.
- h. Tree inventory on hold until the weather is more suitable. Decided not to pay \$40 per month for wifi connection.
- i. Website and publicity updates: March 27th Mark Campanini “Fantastic Trees” 6:30 at the golf course. Walter Bopp tour in June. Darcy will follow up on the TC suggestions for April and May.
Jim made a proposal to motion to approve \$475 for advertising and lecture fees. Approved unanimously.
Darcy suggested a workshop with Atlantic on native planting. Michele and Barbara questioned whether their business model supported our conservation objectives.
- j. Tree ordinance education. Michele + Jim will provide Darcy language for nursery signage.
- k. Memorial tree program. We discussed developing a plan showing potential memorial tree locations on Narragansett Ave. The locations have to be approved by the town and the abutter. The fee would cover the cost of the memorial plaque. Tom stated a map could be generated from Google Maps.
- l. Mark will not attend the March 19, 2025 meeting.

New Business: None

Liaison and Other Reports: Barbara reported that tomorrow evening URI students will present their Capstone project for Mackerel Cove to the Town Council. Mark Baker asked the CC to send a letter in support of a study group for the use of Gould Island. Approved. Discussion about the level of remediation, use and the deed.

Open Forum: None

Future Agenda Topics: Arbor Day

Adjourn. There being no further business, Darcy made a motion to adjourn. Jim seconded. All voted in favor. The meeting was adjourned at 8:00 pm.

The next meeting is scheduled for Wednesday, March 19, 2025.

Respectfully submitted

Michele Foster - Committee member

**Jamestown Tree Preservation and Protection Committee
Jamestown Town Hall
93 Narragansett Avenue, Jamestown, RI
Wednesday, March 19, 2025
Meeting Minutes**

Call to Order. Jim called the meeting to order at 6:37 pm.

Roll Call. Committee members In attendance: Jim Simmons, Michele Foster, Richard Kingsley, Beth Herman, Barbara Lundy, Darcy Magratten, Steve Saracino.

Absent: Mark Carnevale, Tom Waddington

Guests: None

Reading and Approval of Meeting Minutes. Darcy made a motion to approve the minutes from the February 19, 2025 meeting. Beth seconded the motion, all voted to approve.

Communications. Darcy reported that the TC email had received a message from an interested volunteer. Richard will contact her regarding helping with the tree inventory. Steve read a Facebook post by BJ Whitehouse regarding the pending removal of the Seaside tree.

Tree Warden Report.

Steve S. delivered a verbal report. He distributed a new list of trees appropriate for planting under power lines.

The Seaside tree has been tagged and will be removed during the first week of April. A discussion was held regarding potential replacements, including tupelo, bald cypress, hackberry and red maple. Darcy made a motion to purchase a large red maple or a tupelo. Jim noted that since this is a restoration, we may plant more than one tree. The motion was amended to include two trees, either maple or tupelo depending on availability. Michele seconded. The motion passed unanimously.

Unfinished Business:

- a. Tree nursery update. Trees slated for moving to the bike path will be moved in April.
- b. Bike path update. Steve affirmed that DPW will provide a tree spade in April to unearth nursery trees slated for relocation to the bike path. The TC needs to stake out locations for the relocated trees. A meeting will be held on Tuesday March 25th at 4:00 at the nursery for this purpose.

Beth noted that the new Town bike path committee is looking for members. Their work may have some bearing on the TC. She offered to apply.

Michele noted that Donna does not feel ready to restart work on the bike path planting plan. It was agreed that at this point we have sufficient information to

proceed with the plan as is. Michele noted that the TC would benefit from the expertise of a landscape architect going forward. Darcy suggested contacting Arek Galle for a plan review. The golf course landscape architect was also suggested. Jim will follow up with Mike Gray.

- c. Tree nursery irrigation grant update. No new activity.
- d. Hoop house grant update. An initial request for partial reimbursement was submitted in December 2024. We were informed by ERICD on March 7th that grant payments were being delayed due to Federal government issues but that they should be released within a week. The planned open house on April 26th should satisfy the event requirement of the grant.
- e. Tree inventory update. Work continues. Richard noted that he needs help in identifying the trees located on school property.
- f. Arbor Day. The London Plane tree currently in the nursery will be planted in the cemetery on Arbor Day, scheduled for 10:00 on Friday, April 25th. Care will be used to avoid unmarked graves. Richard will give the keynote speech. Jim will send out invitations. We will invite Mike White to read the proclamation as he has done for many years. Michele suggested contacting the school for any interest; Jim will check. Darcy will make cookies and Beth will order handout materials from the Arbor Day website.
- g. Website and publicity. Darcy presented a sample press release and ad to publicize the Arbor Day event. These could also include publicity for our next open house scheduled for 10:00 on Saturday, April 26th and the upcoming Joe Verstandig lecture on April 23rd. Beth made a motion to approve up to \$200 for such an ad, seconded by Michele and passed unanimously.
- h. Lectures and activities. John Campanini of the Rhode Island Tree Council (RITC) will give a talk about the future of trees and climate change at the Jamestown Golf Course on Thursday, March 27th at 6:30. RITC will offer a discounted rate of \$50 to TC members. The RITC is looking for a location for its annual meeting.

An open house will be held at the nursery and hoop house on April 26th from 10:00 - 12:00. Tree whips will be planted. Beth made a motion to spend up to \$200 to purchase whips, seconded by Jim. Passed unanimously. This expense should ultimately be reimbursed as part of the hoop house grant.

Darcy will contact Walter Bopp to schedule a tour of his property. He suggested the end of May.

Darcy suggested a tour of the Swan Point cemetery to be conducted by Kelly Perry, the arborist. We could possibly rent the recreation center van, which holds 15 people. We may be able to help publicize their events.

- i. Tree ordinance education. No new discussion.
- j. Memorial tree program. No new discussion.

New Business: None

Liaison and Other Reports: There was no meeting of the Conservation Commission this month due to the power outage.

Open Forum: None

Future Agenda Topics:

Adjourn. There being no further business, Michele made a motion to adjourn. Darcy seconded. All voted in favor. The meeting was adjourned at 7:47 pm.

The next meeting is scheduled for Wednesday, April 16, 2025.

Respectfully submitted
Beth Herman, Secretary

MASTER PROFESSIONAL SERVICES AGREEMENT

This Master Professional Services Agreement (the "Agreement") is made and entered into as of _____ (the "Effective Date") by and between Deckard Technologies, Inc., a Delaware corporation ("Deckard"), having its principal offices located at 1620 5th Avenue, Suite 400, San Diego, CA 92101 and Town of Jamestown, having its principal offices at 93 Narragansett Avenue, Jamestown RI 02835

RECITALS

WHEREAS, Deckard provides advanced data analytics and technology solutions for real estate through its proprietary Rentalscape platform (the "Platform");

WHEREAS, Client desires to engage Deckard to perform the services described in SOWs attached to this Agreement in accordance with the terms and conditions hereof;

NOW THEREFORE, the parties hereby agree as follows:

1. Statements of Work.

1.1. Client hereby retains Deckard and Deckard hereby agrees to use the Platform to perform certain data analytics services (the "Services"), which shall be specified in writing in statement(s) of work executed by the parties hereto (each an "SOW"). The SOW for the initial Services to be performed by Deckard is attached hereto as **Exhibit A**. Each subsequent SOW shall be signed by both parties and shall set forth, upon terms mutually agreeable to the parties, the specific Services to be performed by Deckard, the timeline and schedule for the performance of such Services and the compensation to be paid by Client to Deckard for the provision of such Services, as well as any other relevant terms and conditions. If an SOW includes the development of specific work product, the specifications of such work product shall be set forth on the relevant SOW. The parties shall attach a copy of each Statement of Work to this Agreement and each such SOW shall be incorporated herein by reference. Any changes to an SOW shall be in writing, executed by each party (each a "Change Order"), attached to the original SOW and incorporated therein and attached hereto as part of **Exhibit A**. All such executed SOWs and Change Orders are subject to the terms and conditions of this Agreement, are incorporated herein, and made a part hereof. In the event of any conflict between the terms of this Agreement and any SOW or Change Order the terms of this Agreement shall control.

1.2. Deckard agrees to apply Deckard's best efforts to the performance of Services under this Agreement competently and professionally, and will deliver the work product as set forth in the applicable SOW. Deckard shall devote such time and attention to the performance of Deckard's duties under this Agreement, as shall reasonably be required by Client, or as customary in the software industry.

2. Performance of Services. In carrying out the Services, Deckard shall fully comply with any and all applicable codes, laws and regulations and, if applicable, the rules of the site at which the Services are performed. Deckard shall provide a project manager who shall oversee the day-to-day performance of the Services and ensure the orderly performance of the Services consistent with each SOW and this Agreement. Deckard's project manager shall reasonably cooperate with Client's project manager and keep him or her informed of the work progress.

3. Fees.

3.1. Client shall pay all fees in the amount and in the time periods set forth in the applicable SOW. In no event shall the fees payable to Deckard hereunder exceed any maximum amount set out in the SOW. Client shall reimburse Deckard for actual and reasonable expenses incurred in performing the Services that are set forth in an SOW or otherwise approved in advance by Client, including meals, incidental expenses and reasonable travel costs incurred for travel in such amounts as authorized by the Federal or specified State or local travel regulations. Original receipts must be presented with any invoice for such costs and/or expenses and Deckard shall attest that the costs and/or expenses are actual and allocated to the Services.

3.2. Deckard agrees to use commercially reasonable efforts to ensure that invoices comply with the form, timeliness and any supporting certification requirements that are provided to Deckard by Client in writing from time to time during the Term. Unless otherwise specified in an SOW, Client shall pay all invoices within 30 days of Client's receipt of such invoice.

3.3. Client agrees that custom development requests outside of the scope of work may incur a fee of \$250 hourly rate at a minimum of 2 hours of labor. Client agrees that custom requests may or may not be released on the original agreed upon release date.

4. Taxes. Deckard acknowledges that as an independent contractor, Deckard may be required by law to make payments against estimated income or other taxes due federal, state and other governments. Deckard agrees to bear any and all expenses, including legal and professional fees, increased taxes, penalties and interest that Deckard or Client may incur as a result of any attempt to challenge or invalidate Deckard's status as an independent contractor, and Deckard agrees to defend, and hold Client harmless from any liability thereon.

5. Term and Termination.

5.1. The term of this Agreement ("Term") shall commence on the Effective Date and shall continue in force and effect for a period of one year; the Term shall be automatically renewed thereafter for additional periods of one year each unless terminated by either party by giving written notice of termination to the other party not less than 60 days before the end of the then-current period. Termination shall have no effect on Client's obligation to pay the applicable labor rate with respect to Services rendered prior to the effective date of termination.

5.2. **Termination.** This Agreement shall be terminated as follows:

5.2.1. By either party by giving the other party 60 days prior written notice; provided that, such termination shall not be effective until each and every SOW then outstanding shall have been fully performed in accordance with the terms and conditions of the SOW.

5.2.2. Upon the entering into or filing by or against either party of a petition, arrangement, or proceeding seeking an order for relief under the bankruptcy laws of the United States, a receivership for any of the assets of the other party, an assignment for the benefit of its creditors, or the dissolution, liquidation, or insolvency of the other party.

5.2.3. Client may terminate this Agreement or any SOW if Deckard materially breaches this Agreement or the applicable SOW and fails to cure such breach to Client's reasonable satisfaction within 30 days of Deckard receipt of written notice thereof.

5.3. **Continuation.** This Agreement shall continue in full force and effect following the termination of any SOW, unless otherwise agreed by the parties.

5.4. **Post Termination Obligations.** Upon the expiration or termination of this Agreement or any SOW for any reason, Deckard shall: **(i)** carry out an orderly winding down of the affected work; **(ii)** deliver to Client the applicable work/deliverables not previously delivered in its then current form and any documents or other information in whatever manner related thereto, **(iii)** return any property of the Client then in Deckard's possession; and **(iv)** submit a final invoice to Client for any Services performed prior to the date of such termination and as otherwise permitted by this Agreement. Client shall pay Deckard those amounts due for Services performed up to the date of termination.

6. **Cooperation.** Deckard expressly agrees that it shall reasonably cooperate with and assist Client in: **(a)** responding to any inquiry or claim by or from any Federal, State or local government agency regarding the performance of this Agreement; and/or **(b)** exercising any rights that Client may have to pursue any remedies available to it under any applicable Federal, State or local law or regulation.

7. **Deckard Personnel.** Deckard shall perform all Services in a professional and workmanlike manner by individuals qualified to perform the Services. Deckard may, at its discretion, subcontract with other companies or individuals to carry out some part of the Services, provided that Deckard shall remain responsible for the oversight of all work performed.

8. **Relationship of the Parties.** Deckard is, and at all times during the term of this Agreement shall be, an independent contractor of Client. Deckard shall not represent to any Client customer or other person or entity that it has any right, power or authority to create any contract or obligation, either express or implied, on behalf of, or binding upon Client or to any way modify the terms and conditions of any SOW. This Agreement shall not create or in any way be interpreted to create a partnership, joint venture, or formal business organization of any kind between the parties.

9. **Representations and Warranties.**

9.1. Deckard represents and warrants that:

9.1.1. Deckard shall perform all Services in a competent, professional, workman-like manner and in accordance with the governing SOW and any applicable industry and/or professional standards;

9.1.2. It has the legal right and authority to enter into this Agreement and perform the Services under any SOW under which it agrees to perform Services;

9.1.3. Upon execution by an authorized representative, this Agreement will be a binding agreement, enforceable against Deckard in accordance with its terms; and

9.1.4. Entering into this Agreement or performing work under a particular SOW shall not violate any agreement (written or implied) with any third party.

9.2. Client represents and warrants that:

9.2.1. It has the legal right and authority to enter into this Agreement and to deliver the Data to Deckard to perform the Services;

9.2.2. Upon execution by an authorized representative, the Agreement will be a binding Agreement, enforceable against Client in accordance with its terms; and

9.2.3. Entering into this Agreement or performing work under a particular SOW shall not violate any agreement (written or implied) with any third party.

These warranties shall survive inspection, acceptance, and payment and are in addition to all other warranties expressed or implied by law.

10. Nondisclosure of Confidential Information. During the performance of this Agreement certain proprietary, technical and financial information may be disclosed by one party ("Disclosing Party") to the other party ("Receiving Party") and shall be deemed proprietary if marked with a conspicuous legend identifying it as proprietary or confidential information ("Confidential Information"). The Receiving Party shall not use less than the same efforts to prevent the disclosure of Confidential Information received hereunder as is used to protect its own Confidential Information, and in no event, however, less than a reasonable degree of care. Disclosure of Confidential Information received hereunder shall be restricted to those individuals who are directly participating in the performance of the Services under this Agreement. Confidential Information shall not include information that the Receiving Party can demonstrate by competent evidence is **(a)** rightfully known to the Receiving Party without obligations of non-disclosure, prior to receipt of such information from the Disclosing Party; **(b)** independently developed by the Receiving Party without the benefit or use of the Confidential Information furnished by the Disclosing Party, or obtained in good faith from a third party having no obligation to keep such information confidential; or **(c)** publicly known through no breach of this Agreement. Receiving Party may disclose Confidential Information when required by operation of law or pursuant to the order of a governmental agency, but only upon prior written notice to the other party to allow the other party the opportunity to take appropriate legal measures to protect the Confidential Information. The parties acknowledge that any unauthorized use or disclosure of the Confidential Information may cause irreparable damage to the other Party, for which there is no adequate remedy at law, and shall entitle the other Party to obtain immediate injunctive relief without any requirement to post bond, in addition to all other available remedies.

11. Liability Limitations; Disclaimer. ALL DELIVERABLES PROVIDED TO CLIENT BY DECKARD UNDER THIS AGREEMENT ARE PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE. IN NO EVENT SHALL EITHER PARTY OR ITS RESPECTIVE EMPLOYEES, REPRESENTATIVES OR SUBSIDIARIES BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, PUNITIVE, INCIDENTAL OR SPECIAL DAMAGES, WHETHER FORESEEABLE OR UNFORESEEABLE, AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE TOTAL LIABILITY OF EACH PARTY ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE AMOUNT PAID BY CLIENT TO DECKARD UNDER THIS AGREEMENT.

12. Indemnification. Deckard shall indemnify and hold Client harmless from and against any third party claims against and damages incurred by Client that are finally awarded by a court of competent jurisdiction (including reasonable attorneys' fees) as a result of **(a)** injury or death to persons, or loss of or damage to property caused by the acts of Deckard or its agents; **(b)** a claim that the Services infringe the intellectual property rights of any third party; and **(c)** any violation by Deckard, its employees, agents, representatives or any person or entity acting on its behalf of any, Federal, State and/or local law, or regulation. Deckard shall be entitled to assume control of the settlement, compromise, negotiation and defense of any claim, and in such case, Deckard shall not enter into any settlement of any claim or action that adversely affects Client's business or interests without its prior approval, which shall not be

unreasonably withheld or delayed. Client shall indemnify and hold Deckard harmless from and against any third party claims against and damages incurred by Deckard that are finally awarded by a court of competent jurisdiction (including reasonable attorneys' fees) as a result of **(a)** injury or death to persons, or loss of or damage to property caused by the acts of Client, its customers or its agents; **(b)** any violation by Client, its customers, employees, agents, representatives or any person or entity acting on its behalf of any, Federal, State and/or local law, or regulation. Client shall be entitled to assume control of the settlement, compromise, negotiation and defense of any claim, and in such case, Client shall not enter into any settlement of any claim or action that directly affects Deckard's business or interests without its prior approval, which shall not be unreasonably withheld or delayed.

13. Proprietary Rights. The results of the Services delivered to Client in the form delivered to Client, including all reports, technical communications, drawings, records, charts, or other materials originated or prepared by Deckard for Client in performing the Services (all of the foregoing, collectively, the "Work Product") shall be the property of Client, and Deckard hereby assigns all rights to such Work Product to Client. Without limiting the generality of the foregoing and subject to Deckard's confidentiality obligations under this Agreement, Client acknowledges that the Work Product will include the aggregation and analysis of certain publicly available data and agrees that nothing contained in this Agreement shall be interpreted to prohibit Deckard from using its technology and other intellectual property to analyze the same or similar publicly available information for third parties. In addition, to the extent that Deckard incorporates any Deckard Property (as defined below), including any pre-existing or copyrighted work of Deckard into the Work Product, such Deckard Property shall remain the property of Deckard. Deckard grants to Client a perpetual, royalty-free, irrevocable, worldwide, non-exclusive license to use such Deckard Property in connection with exercising the rights of ownership granted to Client under this Agreement. In addition, nothing herein shall grant to Client any rights in the Platform or any other proprietary technologies and intellectual property used by Deckard in preparing any Work Product ("Deckard Property").

14. Governing Law. This Agreement and all disputes relating to this Agreement shall be governed by the laws of the State of California, except as to any provisions of this Agreement that are properly governed by the laws of the United States. All controversies or disputes arising out of this Agreement shall be heard in either the state or federal courts sitting in Providence, Rhode Island. THE PARTIES HERETO KNOWINGLY AND IRREVOCABLY WAIVE THEIR RIGHT TO A TRIAL BY JURY.

15. Assignment. Deckard shall not assign, transfer or sell its rights or obligations under the Agreement without Client's prior written consent, which shall not be unreasonably withheld; provided that such consent shall not be required if the assignment is in connection with the sale of all or substantially all of Deckard's business to which this Agreement relates, whether by merger, sale of stock, sale of assets or otherwise.

16. Severability; Survival. If any part, term, or provision of the Agreement is held invalid or unenforceable for any reason, the remainder of the Agreement shall continue in full force and effect as if the Agreement has been executed with the invalid portion thereof eliminated. Upon termination or expiration of this Agreement, the terms and conditions set out in Sections 5.4, 8, and 10 through 22 will survive such termination.

17. Waiver of Breach. The waiver of a breach of the Agreement or the failure of a party to exercise any right under the Agreement shall in no event constitute a waiver of any other breach, whether similar or dissimilar in nature, or prevent the exercise of any right under the Agreement.

18. Force Majeure. Neither party shall be liable for any failure to perform, or delay in performing, any of its obligations hereunder due to causes beyond its reasonable control, and without the fault or

negligence of that party. Such causes shall include, without limitation, Acts of God, acts of civil or military authority, fire, flood, epidemic, pandemic, quarantine, freight embargo, civil commotion or acts of war, declared or undeclared.

19. Compliance with Laws. Each party agrees to comply with all applicable local, state, and federal laws and executive orders and regulations issued pursuant thereto and agrees to defend, indemnify, and hold the other party harmless from any claim, suit, loss, cost, damage, expense (including reasonable attorney's fees), or liability by reason of the other party's violation of this provision.

20. Dispute Resolution. In the event of a claim or dispute between the parties arising under this Agreement, such claim or dispute shall be settled by mutual agreement between the senior management of the parties. If an agreement is not reached within a reasonable time, except as otherwise provided in this section, any dispute concerning the terms and conditions of this Agreement may be resolved by pursuing any right or remedy available at law or in equity in accordance with this Agreement. Deckard shall, at all times, proceed diligently with the performance of the Services hereunder. Notwithstanding the above, Client's contract with a governmental entity may include a disputes clause under FAR 52.233-01 (the "Disputes Clause"), pursuant to which a prime contractor may pursue certain procedures in the event of a dispute between the customer and Client with respect to questions of law or fact relating to the government contract. In such case, all Deckard claims, controversies or disputes concerning matters that are subject to the Disputes Clause of the government contract shall be governed solely by such disputes clause Deckard shall be responsible for providing any and all certifications required by law or Client to enable Client or its customer to verify, support, or confirm such certifications. Both parties agree that the occurrence of a dispute under the Disputes Clause shall not interfere with either party's performance or other obligations under this Agreement.

21. Entire Agreement. This Agreement and each SOW issued hereunder represent the entire understanding and agreement between the parties hereto and supersede all other prior written or oral agreements made by or on behalf of Client or Deckard. In the event of a conflict between the terms and conditions of this Agreement and any SOW, the Agreement shall control, unless the SOW expressly provides that it is intended to modify the Agreement. Deckard's proposals shall not be part of this Agreement unless specifically referenced in the SOW and agreed to in writing by Client. This Agreement may be modified only by written agreement signed by the authorized representatives of the parties.

22. Communications and Notices. Other than communications required to be made by Deckard's project manager to Client's project manager, all notices, orders, directives, requests or other communications of the parties in connection with this Agreement shall be in writing and shall be provided as follows:

In the case of Client: Town of Jamestown

Edward Mello

Town Administrator

93 Narragansett Avenue

Jamestown, RI 02835

In the case of Deckard

Thomas hemmings

Title: CFO

1620 Fifth Ave Suite 400

San Diego, CA 92101

23. Media and/or Logo Use. Client agrees that Deckard shall have the right to use Client's name and logo on website, marketing materials and advertisements. In addition, Client and Deckard will work together to identify appropriate testimonials to promote Rentalscape and to generate announcements, press engagements and public speaking events with respect to the benefits of the Services. Client shall have the right to revoke Deckard's right to use its name and logo by providing Deckard with 30 days' advance written notice. Upon the expiration or termination of this Agreement the rights set forth in this Section 23 shall terminate.

[Signature Page Follows]

IN WITNESS WHEREOF, Deckard and Client have each caused this Agreement to be executed by their duly authorized representatives, effective as of the dates indicated below

DECKARD TECHNOLOGIES, INC.

CLIENT Town of Jamestown

By: _____

By: _____

Print Name: Thomas Hemmings

Print Name: Edward Mello

Date: _____

Date: _____

Title: CFO

Title: Town Administrator

EXHIBIT A**STATEMENT OF WORK**

This Statement of Work ("SOW") will be effective as of the last date of signature below, and upon execution will be incorporated into the Master Services Agreement between Deckard Technologies, Inc. and the Town of Jamestown dated [EFFECTIVE DATE OF MASTER SERVICES AGREEMENT] (the "**Master Agreement**"). Capitalized terms used in this SOW will have the same meaning as set forth in the Agreement.

1. Short Term Rental Service. Client desires to engage Deckard to use the Rentalscape Platform to prepare real estate property data for short-term rentals ("STRs") on all identifiable properties within the Town of: Jamestown in the State of Rhode Island based upon publicly available data and such other data relevant to the Designated Geography to be provided to the client by Deckard (reports accessible from Rentalscape). The Reports shall include at a minimum:

- 1.1. Information on STRs currently active in the Designated Geography;
- 1.2. The aggregate revenue from actively listed bookings;
- 1.3. The average number of nights booked per reservation;
- 1.4. The major platforms used by STR hosts;
- 1.5. Average daily rates;
- 1.6. Booking trends during the Reporting Period;
- 1.7. Identify, by address, the following violations of STR ordinances within the Designated Geography;
 - 1.7.1. Listings or advertisements that do not include an STR permit number;
 - 1.7.2. Listings or advertisements that represent or offer occupancy in excess of the occupancy maximums in the Designated Geography; and
 - 1.7.3. Properties advertised as STRs that are only permitted as long-term rentals;
- 1.8. Identify the actively listed STRs by month and address;
- 1.9. The total number of properties actively listed in the Designated Geography each month during the Reporting Period;
- 1.10. List the property owners; and
- 1.11. List the permit history of each property offering STRs in the Designated Geography.
- 2. Designated Geography.** Town of Jamestown
- 3. Reporting Period.** Reports available in the Rentalscape Platform throughout the year.

4. Fees; Payments.

- 4.1.** Annual Software Subscription: **\$4,700.00** (Identification, Compliance Monitoring and Rental Activity based on properties that are listed in Rentalscape as identified STRs). We approximate xxx properties by the end of year one as being Monitored in Rentalscape.
- 4.2.** Outreach Campaign: **\$150.00** Included to drive compliance. Three letter campaign to inform and encourage property owners to become compliant with the Registration Process.
- 4.3.** STR Registration/Licensing Portal: \$xxxxxx annually. Develop and host an online portal for Tax collection on a monthly or quarterly basis depending on the needs of the City/County with Stripe payment interface with daily reconciliation to finance.
- 4.4.** Tax Collection Portal: \$xxxxxx annually. Develop and host an online portal for Tax collection on a monthly or quarterly basis depending on the needs of the City/County with Stripe payment interface with daily reconciliation to finance.
- 4.5.** Optional Expert Services upon Request by the City/County are available at \$250 per hour.
- 4.6.** Online Complaint Form: \$xxxxxx annually. Host an online complaint form for the City/County that alerts these complaints to Code Enforcement through the Rentalscape platform.
- 4.7.** 24/7 Live Hotline. \$xxxxxx annually. Live answered Hotline that can dispatch to responsible parties depending on identified call flow.
- 4.8.** Public Facing Portal. \$xxxxxx annually. Public Facing Portal to be hosted on City site illustrating permitted STR properties in the City with Parcel Number, Permit Number and Responsible Party Contact information per City guidelines.
- 4.8.1.** Software is a site license with unlimited users. Training is also unlimited and coordinated by your assigned customer success manager.
- 4.9.** Maximum Price: In no event will the total subscription fees in the first year exceed **\$4,850.00**. Future years' renewals will be subject to an annual increase not to exceed 5% per annum.
- 4.10.** Timing: Client will pay the annual subscription fees within 30 days of receipt of invoices from Deckard.

All terms and conditions of the Agreement will apply to this SOW. This SOW will be effective as of the date of the last signature below.

SOW AGREED TO AND ACCEPTED BY:

DECKARD TECHNOLOGIES, INC.

CLIENT Town of Jamestown RI

By: _____

By: _____

Print Name: _____

Print Name: Edward Mello

Date: _____

Date: _____

Title: _____

Title: Town Administrator



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator
FROM: Christina D. Collins, Finance Director
DATE: May 15, 2025
SUBJECT: Budget to Actual- General Fund

Attached is the Budget to Actual report for the Fiscal Year 2025. The report contains the expenses that have been paid through April 31, 2025.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2025

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	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	500.00	0.00	596.63	(96.63)	119.33
1100 7001 70305 00 Advertising	750.00	0.00	1,330.00	(580.00)	177.33
Town Council Expenses	15,050.00	0.00	12,276.63	2,773.37	81.57
1100 7002 70101 00 Salary, Town Administrator	134,183.00	10,141.54	116,101.95	18,081.05	86.53
1100 7002 70102 00 Salary, Clerical	72,820.00	5,600.00	58,759.61	14,060.39	80.69
1100 7002 70302 00 Fees And Supplies	2,500.00	11.72	5,734.94	(3,234.94)	229.40
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	3,500.00	1,500.00	70.00
Town Administrator Expenses	214,503.00	16,103.26	184,096.50	30,406.50	85.82
1100 7003 70101 00 Salaries	5,636.00	433.48	4,551.54	1,084.46	80.76
1100 7003 70302 00 Fees And Supplies	1,200.00	230.80	(944.92)	2,144.92	(78.74)
Probate Court Expenses	6,836.00	664.28	3,606.62	3,229.38	52.76
1100 7004 70101 00 Salaries	5,234.00	0.00	3,935.68	1,298.32	75.19
1100 7004 70102 00 Salary, Clerical	1,878.00	0.00	0.00	1,878.00	0.00
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	647.36	802.64	44.65
1100 7004 70104 00 Election Supervisors	9,508.00	0.00	7,557.00	1,951.00	79.48
1100 7004 70112 00 Election - OT	1,440.00	0.00	1,147.72	292.28	79.70
1100 7004 70302 00 Fees And Supplies	3,800.00	106.65	4,400.00	(600.00)	115.79
1100 7004 70305 00 Advertising And Printing	1,140.00	0.00	1,667.00	(527.00)	146.23
Election and Town Meeting Expenses	24,450.00	106.65	19,354.76	5,095.24	79.16
1100 7005 70201 00 Professional Services - Legal	175,000.00	14,778.50	105,526.47	69,473.53	60.30
Legal Expenses	175,000.00	14,778.50	105,526.47	69,473.53	60.30
1100 7006 70101 00 Salaries	78,291.00	6,018.40	63,193.20	15,097.80	80.72
1100 7006 70102 00 Salary, Clerical	116,015.00	8,314.52	92,254.52	23,760.48	79.52
1100 7006 70104 00 Clerk - OT	550.00	0.00	0.00	550.00	0.00
1100 7006 70302 00 Fees, Supplies & Dues	37,000.00	3,625.04	26,921.57	10,078.43	72.76
1100 7006 70305 00 Advertising	3,800.00	0.00	2,430.50	1,369.50	63.96
Clerks And Records Expenses	235,656.00	17,957.96	184,799.79	50,856.21	78.42
1100 7007 70101 00 Salaries	99,350.00	7,014.22	81,814.60	17,535.40	82.35
1100 7007 70102 00 Salary, Clerical	51,714.00	4,158.00	43,257.00	8,457.00	83.65
1100 7007 70105 00 Salary, Planning Comission	7,000.00	0.00	0.00	7,000.00	0.00
1100 7007 70201 00 Sustainability Consultant	25,000.00	0.00	0.00	25,000.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	4,500.00	425.42	4,441.59	58.41	98.70
Planning Expenses	187,564.00	11,597.64	129,513.19	58,050.81	69.05
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	650.00	3,868.75	4,131.25	48.36
1100 7008 70302 00 Fees, Supplies & Dues	2,500.00	160.24	4,918.47	(2,418.47)	196.74
Zoning Expenses	10,500.00	810.24	8,787.22	1,712.78	83.69
1100 7009 70900 00 Social Security Tax	372,500.00	26,141.90	320,598.62	51,901.38	86.07
1100 7009 70901 00 Blue Cross/Delta Dental	743,715.00	46,974.29	508,552.53	235,162.47	68.38
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	6,984.00	78,016.00	8.22
1100 7009 70903 00 Retirement System	350,000.00	26,057.89	275,301.44	74,698.56	78.66
1100 7009 70906 00 Life Insurance	13,000.00	1,120.05	10,953.07	2,046.93	84.25
1100 7009 70907 00 General Liability Insurance	120,000.00	0.00	131,529.00	(11,529.00)	109.61
1100 7009 70910 00 Salary Adjustment	31,227.00	0.00	0.00	31,227.00	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	115,005.00	11,315.72	105,737.96	9,267.04	91.94
Personnel Expenses	1,855,447.00	111,609.85	1,359,656.62	495,790.38	73.28
1100 7010 70100 00 Salary, Finance Director	123,153.00	8,651.44	112,444.65	10,708.35	91.30
1100 7010 70101 00 Salaries- Dep. Tax Collector	85,677.00	5,986.51	72,983.76	12,693.24	85.18
1100 7010 70201 00 Professional Services	21,000.00	1,474.39	19,730.11	1,269.89	93.95
1100 7010 70302 00 Fees, Supplies & Dues	22,000.00	1,500.25	2,732.65	19,267.35	12.42
Finance Expenses	251,830.00	17,612.59	207,891.17	43,938.83	82.55
1100 7011 70101 00 Salaries	88,808.00	6,600.36	72,306.95	16,501.05	81.42
1100 7011 70302 00 Fees, Supplies, Dues	13,501.00	556.01	12,147.06	1,353.94	89.97
1100 7011 70305 00 Advertising	900.00	0.00	320.00	580.00	35.56
Tax Assessor Expenses	103,209.00	7,156.37	84,774.01	18,434.99	82.14
1100 7012 70201 00 Professional Services	25,000.00	0.00	28,250.00	(3,250.00)	113.00
Audit of Accounts Expenses	25,000.00	0.00	28,250.00	(3,250.00)	113.00
1100 7013 70201 00 IT- Consultant	65,000.00	1,917.50	52,391.25	12,608.75	80.60
1100 7013 70303 00 Software	52,575.00	787.65	47,900.24	4,674.76	91.11

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2025

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	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
Total Expenses	117,575.00	2,705.15	100,291.49	17,283.51	85.30
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	0.00	3,988.68	3,511.32	53.18
EMA Expenses	7,500.00	0.00	3,988.68	3,511.32	53.18
1100 7031 70100 00 Salary, Police Chief	107,120.00	8,240.00	86,520.00	20,600.00	80.77
1100 7031 70101 00 Salaries - Police	1,003,336.00	75,965.72	813,546.72	189,789.28	81.08
1100 7031 70102 00 Police Longevity	71,988.00	0.00	59,933.04	12,054.96	83.25
1100 7031 70103 00 Police Benefits	62,761.00	0.00	50,772.66	11,988.34	80.90
1100 7031 70104 00 Police - OT	185,000.00	14,389.08	161,743.66	23,256.34	87.43
1100 7031 70105 00 Police Retirement	288,397.00	0.00	144,198.50	144,198.50	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	224,718.00	15,839.44	171,795.21	52,922.79	76.45
1100 7031 70112 00 Dispatch, Longevity	8,764.00	0.00	8,916.79	(152.79)	101.74
1100 7031 70113 00 Dispatch - Benefits	12,132.00	0.00	7,717.22	4,414.78	63.61
1100 7031 70114 00 Dispatch - OT	27,500.00	1,162.76	35,084.77	(7,584.77)	127.58
1100 7031 70302 00 Fees & Supplies	21,000.00	958.57	13,939.60	7,060.40	66.38
1100 7031 70303 00 Computer Software	24,200.00	2,729.69	30,396.08	(6,196.08)	125.60
1100 7031 70307 00 Building Maintenance	5,000.00	399.00	5,137.27	(137.27)	102.75
1100 7031 70308 00 Vehicle Insurance	9,017.00	0.00	10,500.00	(1,483.00)	116.45
1100 7031 70309 00 Telephone	12,500.00	868.23	8,628.90	3,871.10	69.03
1100 7031 70310 00 Personal Equipment	2,500.00	440.00	4,921.52	(2,421.52)	196.86
1100 7031 70311 00 Maintenance Of Uniforms	29,400.00	0.00	27,300.00	2,100.00	92.86
1100 7031 70312 00 Ammunition And Supplies	3,500.00	0.00	2,814.80	685.20	80.42
1100 7031 70313 00 Maintenance Of Police Cars	15,000.00	2,972.74	9,745.33	5,254.67	64.97
1100 7031 70314 00 Gas & Tires	23,000.00	1,967.77	20,169.89	2,830.11	87.70
1100 7031 70315 00 Training Of Members	15,000.00	1,956.99	16,638.24	(1,638.24)	110.92
1100 7031 70317 00 Maintenance Of Radio System	3,500.00	0.00	609.00	2,891.00	17.40
1100 7031 70318 00 Equipment	1,500.00	0.00	3,650.96	(2,150.96)	243.40
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	1,500.00	500.00	75.00
Police Protection Expenses	2,158,833.00	127,889.99	1,696,180.16	462,652.84	78.57
1100 7032 70100 00 Fire Chief/Fire Inspector	74,165.00	5,704.96	59,902.08	14,262.92	80.77
1100 7032 70101 00 Fire Inspector/Clerk	12,854.00	0.00	0.00	12,854.00	0.00
1100 7032 70102 00 Stipend, Deputy Fire Chief	6,000.00	0.00	0.00	6,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	38,563.00	3,766.40	38,877.80	(314.80)	100.82
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	41,250.00	33,750.00	55.00
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	32,126.00	2,060.00	26,735.00	5,391.00	83.22
1100 7032 70302 00 Fees And Supplies	11,750.00	1,013.33	7,337.11	4,412.89	62.44
1100 7032 70303 00 Software	0.00	0.00	3,252.28	(3,252.28)	0.00
1100 7032 70308 00 Vehicle Insurance	37,500.00	856.50	72,114.24	(34,614.24)	192.30
1100 7032 70309 00 Telephone	8,180.00	657.76	6,090.83	2,089.17	74.46
1100 7032 70313 00 Maintenance Of Fire Apparatus	40,000.00	14.49	41,396.02	(1,396.02)	103.49
1100 7032 70314 00 Gas, Tires & Oil	21,000.00	912.17	10,317.72	10,682.28	49.13
1100 7032 70315 00 Training Of Members	8,000.00	462.00	1,192.30	6,807.70	14.90
1100 7032 70321 00 Electricity	21,000.00	0.00	17,215.43	3,784.57	81.98
1100 7032 70322 00 Maintenance Of Radio System	5,500.00	755.31	7,867.68	(2,367.68)	143.05
1100 7032 70323 00 Oxygen & Air Packs	7,000.00	4,033.11	7,391.61	(391.61)	105.59
1100 7032 70324 00 Water	1,600.00	381.78	1,147.74	452.26	71.73
1100 7032 70325 00 Fire Equipment	18,000.00	0.00	12,181.30	5,818.70	67.67
1100 7032 70326 00 Fire Ext. Agent	5,250.00	0.00	704.95	4,545.05	13.43
1100 7032 70343 00 Heating	15,000.00	1,709.52	13,608.11	1,391.89	90.72
1100 7032 70344 00 Repairs And Maintenance	15,000.00	1,216.24	12,695.30	2,304.70	84.64
1100 7032 70399 00 Subscriptions & Journals	5,800.00	0.00	0.00	5,800.00	0.00
1100 7032 70900 00 Social Security Tax	12,632.00	0.00	6,001.74	6,630.26	47.51
1100 7032 70903 00 Fire Chief - Benefit	7,416.00	0.00	0.00	7,416.00	0.00
Fire Protection Expenses	479,336.00	23,543.57	387,279.24	92,056.76	80.79
1100 7033 70103 00 Stipend - Medical Director	12,000.00	1,000.00	9,000.00	3,000.00	75.00
1100 7033 70104 00 ALS - Per Diem	411,177.00	28,397.10	326,978.00	84,199.00	79.52
1100 7033 70105 00 EMS Incentive Program	78,500.00	0.00	39,039.50	39,460.50	49.73
1100 7033 70302 00 Fees And Supplies	29,995.00	710.89	17,717.77	12,277.23	59.07
1100 7033 70303 00 Computer Software	0.00	0.00	8,251.50	(8,251.50)	0.00
1100 7033 70308 00 Vehicle Insurance	37,500.00	0.00	35,087.75	2,412.25	93.57
1100 7033 70309 00 Telephone	0.00	135.44	1,372.58	(1,372.58)	0.00
1100 7033 70313 00 Maintenance of Vehicles	16,500.00	194.45	2,855.34	13,644.66	17.31
1100 7033 70315 00 Training Of Members	16,000.00	0.00	8,535.60	7,464.40	53.35
1100 7033 70333 00 Ambulance Medical	22,000.00	2,902.43	16,817.42	5,182.58	76.44
1100 7033 70900 00 Social Security Tax	31,455.00	3,054.48	28,613.92	2,841.08	90.97
EMS Expenses	655,127.00	36,394.79	494,269.38	160,857.62	75.45
1100 7034 70101 00 Salary - Building Inspector	91,237.00	7,000.00	75,178.72	16,058.28	82.40
1100 7034 70102 00 Salary, Clerical	32,094.00	4,294.50	55,060.09	(22,966.09)	171.56
1100 7034 70103 00 Salary - Zoning Enforcement	15,450.00	0.00	0.00	15,450.00	0.00

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2025

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	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70117 00 Salary, Electrical Inspector	11,500.00	659.58	9,284.55	2,215.45	80.74
1100 7034 70118 00 Salary, Plumbing Inspector	5,750.00	569.38	4,881.84	868.16	84.90
1100 7034 70119 00 Salary, Mechanical Inspector	5,750.00	604.38	4,916.84	833.16	85.51
1100 7034 70302 00 Supplies And Expenses	5,250.00	127.50	4,053.61	1,196.39	77.21
1100 7034 70303 00 E-PERMITTING	6,000.00	0.00	7,762.75	(1,762.75)	129.38
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
Protection Services Expenses	343,031.00	13,255.34	161,138.40	181,892.60	46.97
1100 7041 70101 00 Salaries	71,477.00	4,620.36	51,966.72	19,510.28	72.70
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	599.94	400.06	59.99
Public Works Administration Expenses	72,477.00	4,620.36	52,566.66	19,910.34	72.53
1100 7042 70101 00 Salaries	51,904.00	3,820.80	40,090.56	11,813.44	77.24
1100 7042 70103 00 Intern	3,200.00	0.00	0.00	3,200.00	0.00
1100 7042 70302 00 Fees And Supplies	1,200.00	144.56	247.71	952.29	20.64
Engineering Expenses	56,304.00	3,965.36	40,338.27	15,965.73	71.64
1100 7043 70100 00 Salary, Highway Supervisor	85,100.00	6,022.60	66,988.77	18,111.23	78.72
1100 7043 70101 00 Salaries - Public Works	774,291.00	56,502.41	637,916.96	136,374.04	82.39
1100 7043 70104 00 Highway -OT	45,000.00	607.16	11,496.75	33,503.25	25.55
1100 7043 70308 00 Vehicle Insurance	19,300.00	0.00	25,370.00	(6,070.00)	131.45
1100 7043 70313 00 Upkeep Of Equipment	100,000.00	6,962.27	91,647.67	8,352.33	91.65
1100 7043 70314 00 Oil And Gas	75,000.00	6,060.89	50,701.57	24,298.43	67.60
1100 7043 70330 00 Sand And Gravel	17,000.00	0.00	13,452.92	3,547.08	79.13
1100 7043 70331 00 Cold Patch	13,500.00	0.00	10,656.70	2,843.30	78.94
1100 7043 70333 00 Other Road Supplies	14,000.00	1,112.03	9,184.80	4,815.20	65.61
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	2,425.00	75.00	97.00
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,300.00	(300.00)	105.00
1100 7043 70336 00 Clothing	6,000.00	0.00	0.00	6,000.00	0.00
1100 7043 70399 00 Safety And Licensing	5,500.00	414.82	3,040.54	2,459.46	55.28
Highway Expenses	1,163,191.00	77,682.18	929,181.68	234,009.32	79.88
1100 7044 70101 00 Snow Removal - OT	34,000.00	0.00	18,456.01	15,543.99	54.28
1100 7044 70337 00 Equipment And Supplies	54,000.00	0.00	60,978.91	(6,978.91)	112.92
Snow Removal Expenses	88,000.00	0.00	79,434.92	8,565.08	90.27
1100 7045 70101 00 Salaries	71,677.00	10,440.88	64,590.04	7,086.96	90.11
1100 7045 70104 00 Transfer Station -Sunday OT	8,228.00	474.72	6,324.88	1,903.12	76.87
1100 7045 70309 00 Telephone	800.00	0.00	570.72	229.28	71.34
1100 7045 70321 00 Electricity	1,400.00	146.43	1,315.98	84.02	94.00
1100 7045 70340 00 Maintenance And Testing	44,000.00	3,386.78	16,692.33	27,307.67	37.94
1100 7045 70341 00 Transfer And Trucking	420,000.00	53,502.69	318,371.19	101,628.81	75.80
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	546,405.00	67,951.50	407,865.14	138,539.86	74.65
1100 7046 70321 00 Electricity	64,000.00	2,150.83	13,507.65	50,492.35	21.11
Street Lighting Expenses	64,000.00	2,150.83	13,507.65	50,492.35	21.11
1100 7047 70101 00 Salaries	10,000.00	2,275.00	7,175.00	2,825.00	71.75
1100 7047 70302 00 Fees And Supplies	1,800.00	125.00	1,292.10	507.90	71.78
1100 7047 70360 00 Tree Pruning	18,000.00	3,300.00	10,654.49	7,345.51	59.19
1100 7047 70370 00 Purchase Of Trees	5,000.00	0.00	2,425.00	2,575.00	48.50
Tree Warden Expenses	34,800.00	5,700.00	21,546.59	13,253.41	61.92
1100 7048 70342 00 Town Cemetery And Parade	35,000.00	0.00	2,259.23	32,740.77	6.45
Other Public Works Expenses	35,000.00	0.00	2,259.23	32,740.77	6.45
1100 7049 70101 00 Cleaning Contracts	60,000.00	5,416.96	50,657.82	9,342.18	84.43
1100 7049 70302 00 Supplies	8,000.00	493.10	3,411.88	4,588.12	42.65
1100 7049 70309 00 Telephone	16,000.00	348.51	6,155.09	9,844.91	38.47
1100 7049 70321 00 Electricity	70,000.00	7,042.75	69,399.58	600.42	99.14
1100 7049 70324 00 Water	11,000.00	2,849.56	7,446.34	3,553.66	67.69
1100 7049 70343 00 Heating	50,000.00	6,567.36	49,938.04	61.96	99.88
1100 7049 70344 00 Repairs And Maintenance	70,000.00	6,717.60	55,402.63	14,597.37	79.15
1100 7049 70375 00 Landscape	12,000.00	216.00	4,903.21	7,096.79	40.86
Public Buildings Expenses	297,000.00	29,651.84	247,314.59	49,685.41	83.27
1100 7060 70456 00 Visiting Nurse/Mental Health	35,000.00	0.00	26,000.00	9,000.00	74.29
General Expenses	35,000.00	0.00	26,000.00	9,000.00	74.29
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	0.00	5,000.00	0.00
1100 7061 70306 00 Tick Tack Force	2,500.00	0.00	741.00	1,759.00	29.64
Animal Control Expenses	7,500.00	0.00	741.00	6,759.00	9.88

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2025

Page: 4

Run: 5/15/2025 at 12:27 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70101 00 Salaries	70,210.00	5,119.24	58,563.50	11,646.50	83.41
1100 7065 70102 00 Ass't Sr. Services	22,724.00	1,265.00	10,164.00	12,560.00	44.73
1100 7065 70103 00 Salary, Meal Site Coordinator	20,748.00	1,522.50	16,141.76	4,606.24	77.80
1100 7065 70104 00 Salary, Meal Site Aide	12,064.00	1,050.00	9,335.09	2,728.91	77.38
1100 7065 70105 00 Salary, Sr. Services Transportation	3,016.00	0.00	67.50	2,948.50	2.24
1100 7065 70201 00 Cleaning Contract	9,096.00	793.00	7,790.00	1,306.00	85.64
1100 7065 70202 00 Wellness Coord.	10,000.00	225.00	3,575.00	6,425.00	35.75
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	346.21	7,207.84	(3,207.84)	180.20
1100 7065 70305 00 Advertising	2,500.00	0.00	0.00	2,500.00	0.00
1100 7065 70309 00 Telephones	500.00	0.00	101.04	398.96	20.21
1100 7065 70321 00 Electricity	4,500.00	0.00	0.00	4,500.00	0.00
1100 7065 70324 00 Water	1,345.00	0.00	679.98	665.02	50.56
1100 7065 70341 00 Trash Removal	466.00	494.00	800.00	(334.00)	171.67
1100 7065 70343 00 Heat	5,000.00	487.35	5,019.05	(19.05)	100.38
1100 7065 70344 00 Repairs & Maintenance	6,720.00	459.78	7,363.71	(643.71)	109.58
1100 7065 70380 00 Program	10,000.00	964.51	8,763.51	1,236.49	87.64
Total Expenses	182,889.00	12,726.59	135,571.98	47,317.02	74.13
1100 7070 70100 00 Salary, Library Director	90,802.00	6,497.50	78,659.18	12,142.82	86.63
1100 7070 70101 00 Salaries	171,083.00	13,472.20	142,480.43	28,602.57	83.28
1100 7070 70104 00 Library-OT	600.00	0.00	197.18	402.82	32.86
1100 7070 70302 00 Fees And Supplies	8,500.00	444.75	7,004.20	1,495.80	82.40
1100 7070 70308 00 Insurance	20,694.00	0.00	22,763.00	(2,069.00)	110.00
1100 7070 70309 00 Telephone	1,356.00	140.48	1,400.78	(44.78)	103.30
1100 7070 70310 00 Equipment	1,000.00	0.00	0.00	1,000.00	0.00
1100 7070 70321 00 Electricity	23,520.00	3,272.73	31,096.80	(7,576.80)	132.21
1100 7070 70343 00 Heating	24,500.00	800.55	8,911.76	15,588.24	36.37
1100 7070 70344 00 Repairs And Maintenance	20,000.00	1,133.24	14,182.22	5,817.78	70.91
1100 7070 70345 00 Computer Repairs And Maintenance	10,000.00	48.75	8,410.94	1,589.06	84.11
1100 7070 70351 00 Books And Periodicals	19,000.00	987.02	14,898.65	4,101.35	78.41
1100 7070 70352 00 Books - State Aid	117,542.00	11,051.38	99,041.13	18,500.87	84.26
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	(510.00)	(3,031.07)	3,031.07	0.00
1100 7070 70375 00 Landscaping	2,500.00	0.00	0.00	2,500.00	0.00
Library Expenses	511,097.00	37,338.60	426,015.20	85,081.80	83.35
1100 7080 70101 00 Salary- Recreation Director	80,643.00	6,203.32	66,640.52	14,002.48	82.64
1100 7080 70102 00 Salaries- Recreation Staff	256,254.00	19,521.41	210,691.26	45,562.74	82.22
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	1,616.01	11,635.17	5,084.83	69.59
1100 7080 70105 00 Seasonal Support Staff	150,000.00	0.00	119,301.19	30,698.81	79.53
1100 7080 70112 00 Recreation - OT	3,000.00	0.00	1,407.21	1,592.79	46.91
1100 7080 70302 00 Supplies	6,200.00	1,938.83	4,585.85	1,614.15	73.97
1100 7080 70303 00 Software	0.00	0.00	16,000.00	(16,000.00)	0.00
1100 7080 70305 00 Advertising	3,000.00	0.00	2,449.00	551.00	81.63
1100 7080 70308 00 Vehicle Insurance	10,000.00	0.00	11,000.00	(1,000.00)	110.00
1100 7080 70309 00 Telephone	1,900.00	113.70	1,428.80	471.20	75.20
1100 7080 70310 00 Equipment	4,500.00	1,371.80	4,206.87	293.13	93.49
1100 7080 70314 00 Gas And Oil	11,200.00	379.01	6,031.75	5,168.25	53.85
1100 7080 70321 00 Electricity	31,000.00	214.95	22,843.91	8,156.09	73.69
1100 7080 70322 00 Fort Getty Water Removal	10,500.00	0.00	6,575.00	3,925.00	62.62
1100 7080 70323 00 Shores Beach/Sanitary Facilities	5,000.00	0.00	4,935.00	65.00	98.70
1100 7080 70324 00 Water	13,500.00	204.51	16,626.07	(3,126.07)	123.16
1100 7080 70341 00 Trash Removal	13,000.00	544.00	9,955.70	3,044.30	76.58
1100 7080 70344 00 Repairs, Maintenance And Impro	24,000.00	6,047.69	25,836.58	(1,836.58)	107.65
1100 7080 70345 00 Eldred Ave. Field Improvements	25,611.00	3,350.00	18,090.00	7,521.00	70.63
1100 7080 70382 00 Summer Program	3,500.00	0.00	3,414.00	86.00	97.54
1100 7080 70383 00 Winter Program	1,200.00	0.00	1,360.17	(160.17)	113.35
Parks, Beaches & Recreation Expenses	670,728.00	41,505.23	565,014.05	105,713.95	84.24
1100 7090 70504 00 Payment Of Principal - Town	1,257,206.00	0.00	715,000.00	542,206.00	56.87
1100 7090 70505 00 Payment Of Interest - Town	345,253.00	55,753.67	316,343.45	28,909.55	91.63
1100 7090 70506 00 School- Principal	255,000.00	0.00	255,000.00	0.00	100.00
1100 7090 70507 00 School - Interest	134,188.00	0.00	130,886.06	3,301.94	97.54
Debt Service Expenses	1,991,647.00	55,753.67	1,417,229.51	574,417.49	71.16
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	4,700.46	16,685.07	33,314.93	33.37
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	980.00	1,220.00	44.55
1100 7092 70533 00 Eastern RI Conservation District	2,000.00	0.00	0.00	2,000.00	0.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	2,519.00	1,481.00	62.98
Other Expenses	58,200.00	4,700.46	20,184.07	38,015.93	34.68
Total Department Expenses	12,680,685.00	745,932.80	9,556,450.87	3,124,234.13	75.36



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITION OF TAXES FOR THE **MAY 5, 2025** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD	EXEMPT OLD	NET OLD	TAX OLD	SEWER OLD
				GROSS CHANGE	EXEMPT CHANGE	NET CHANGE	TAX CHANGE	SEWER CHANGE
				GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW
2024		18808R	12-0510-01	592,300	0	592,300	3,499.22	0.00
		04/22/2025	8/79-6	0	0	0	187.50	0.00
Accept	JAMESTOWN, RI 02835	REMOVED EXEMPTION-SOLD	1809	592,300	0	592,300	3,686.72	0.00

Totals For -2024 R

0187.50

Total Inc's:187.50

Total Dec's:0.00

TOTAL# Of Accts10187.50

Grand Total Inc's:187.50

Grand Total Dec's:0.00



May 6th, 2025

Roberta Fagan
Town Clerk
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Re : Fire Department

Pursuant to Section 26, Article 2 of the Town of Jamestown code of ordinances the following requirements are hereby submitted to the Town.

Fire Chief	Howard F. Tighe	Chief 1	Chief of Department
Deputy Chief	Steven J. Tiexiera	Chief 2	
Deputy Chief	Kyle P. Tiexiera	Chief 3	
Deputy Chief	Ronald J. Barber	Chief 4	
Sr. Captain	Brian D. Bryer	Engine 3	
Captain	Michael T. Delessio	Ladder 1	
Captain	Fred S. Pease	Tanker Company	
Captain	Christian S. Tiexiera	Training Company	
Captain	Nicholas K. Woodbine	Engine 2	
Captain	David A. Reardon	EMS Company	
Captain	Mark J. Tiexiera	Engine 1	
Lieutenant	Stephen P. Froberg	Engine 3	
Lieutenant	James P. Ingari	EMS Company	
Lieutenant	Daniel P. Lavalley	Training Company	
Lieutenant	Alan A. Weaver	Tanker Company	
Lieutenant	Jordan C. Smith	Engine 2	
Lieutenant	Jenn Kinzel	Ladder 1	
Lieutenant	Andrea VonHohenleiten	EMS Company	
Lieutenant	Shannon Somyk	Engine 1	
Secretary	Patricia Perry		

Department Membership Roster – May 6th, 2025

<u>Total Active Members</u>	=	131
Fire Members	=	65
EMS Members	=	27
Auxiliary Members	=	25
Trainee Members	=	14

Chief Officers-(4)

Chief Tighe, H.
 Dep. Chief Tiexiera, S.
 Dep. Chief Tiexiera, K.
 Dep. Chief Barber, R.

Training Officers-(2)

Capt. Tiexiera, C.
 Lt. Lavallee, D.

Engine Co. 1-(11)

Capt. Tiexiera, M.
 Lt. Somyk, S.

FF. Cochran, Mick
 FF. Lamantia, C.
 FF. Regan, G.
 FF. Marrotta, M.
 FF. Reardon, S.
 FF. Somyk, J.
 FF. Barnes, G.
 FF. Broadbent, R.
 FF. Ingari, J.

Engine Co. 2-(13)

Capt. Woodbine, N.
 Lt. Smith, J.

FF. Caito, J.
 FF. Page, A.
 FF. Rosa, F.
 FF. Marques, J.
 FF. Chamberlain, T.
 FF. Perrotti, C.
 FF. Parkerson, C.
 FF. Krammer, D.
 FF. Carnavale, A.
 FF. Bush, A.
 FF. Turillo, Z.

Engine Co. 3-(11)

Capt. Bryer, B.
 Lt. Froberg, S.

FF. Gladding, K.
 FF. Prior, D.
 FF. King, J.
 FF. Versaicos, K.
 FF. Holland, A.
 FF. Goodburn, R.
 FF. Sorrell, C.
 FF. Rafanelli, J.
 FF. Delessio, D.

Ladder Co. 1-(14)

Capt. Delessio, M.
 Lt. Kinzel, J.

FF. Pinksaw, Jr.
 FF. Largess, G.
 FF. Katz, E.
 FF. Hull, T.
 FF. Rafanelli, T.
 FF. Borge, G.
 FF. VanCleef, R.
 FF. Schnelle, J.
 FF. Delessio, K.
 FF. Cowan, C.
 FF. Vonhohenleiten, A.
 FF. Reardon, D.

Tanker Co. (10)

Capt. Pease, F.
 Lt. Weaver, A.

FF. Bryer, Jr.
 FF. Silvia, R.
 FF. Mulvey, K.
 FF. Page, Jim
 FF. Sprague, P.
 FF. Rathbun, E.
 FF. Campo, S.
 FF. Bartley, L.

EMS Company: (27 EMS only/10 dual members)

10 Active Volunteer EMTs (2 are dual members Fire & EMS)

8 Active Volunteer Drivers (5 are dual members Fire & EMS)

13 Per-Diem EMT Members (3 are dual members Fire & EMS)

EMT Volunteers (12/08 Active)

EMT Joyce, M.
EMT MacLean, L.
EMT Barber, B.
EMT Steinbach, S.
EMT Campbell, E.
EMT Hunte, R.
EMT Zeitler, M.
EMT Preece, J.
EMT Barber, C. – FILL IN ONLY
EMT Gouveia, A. – FILL IN ONLY
EMT Donaghue, D. – INJURED/OFF
EMT Carlson, D. – INJURED/OFF

Volunteer Drivers (5/03 Active)

DR. Pritchard, D.
DR. Bullock, P.
DR. Schwarz, E.
DR. Vigneault, R. – FILL IN ONLY
DR. Ronchie – INJURED/OFF

EMT/Dual Volunteer Members (2)

FF. VonHoheleiten, A.
FF. Ingari, J.

Driver/Dual Members (5)

DC Tiexiera, S.
FF. Rafanelli, T.
FF. Page, J.
FF. Mulvey, K.
FF. Bartley, L.

Per-Diem EMT Basic Members (10)

EMT Bowler, J.
EMT Ratcliffe, L.
EMT VanCleeef, R.
EMT Porter, W.
EMT Callahan, O.
EMT McGovern, B.
EMT Kinder, I.
EMT Sangermano, D.
EMT Orłowski, J.
EMT Piechocki, D.

Per-Diem Basics/Dual Members (3)

Capt. Delessio, M.
FF. Perrotti, C.
FF. Somyk, S.

Auxiliary Co. (24)

Perry, Pat – (Sec)

Kaplan, N. – (Drone Team)

Graves, D. – (Drone Team)

Barzin, S. – (Drone Team/COAST Team)

Lichenstein, M. – (COAST Team)

Lichenstein, D. – (COAST Team)

Graves, H. – (COAST Team)

Engle, L. – (COAST Team)

Delessio, A. – (COAST Team)

Cunha, B. – (COAST Team)

Tamboe, E. (COAST Team)

Spitzman, D. – (COAST Team)

Andreozzi, R. – (COAST Team)

Pritchard, D. – (COAST Team)

Pritchard, L. – (COAST Team)

Meagher, M. – (COAST Team)

Seider, S. – (COAST Team)

Larson, J. – (COAST Team)

Dolbashan, Ken – (COAST Team)

Reynolds, S. – (COAST Team)

Romano, S. – (COAST Team)

Perry, J. – (COAST Team)

Bell, J. – (COAST Team)

Minus, R. – (COAST Team)

Training Co./FIRE (2)

TR. Weaver, L. – Fire/Town-2/27

TR. Packhem, J. -Fire/Town- 2/26

Training Co./EMS (12)

TR. Gunning, , G.-11/25 - EMT

TR. Sperry, C. – 11/25 -EMT

TR. Minus, R. – 11/25 - EMT

TR. Sisson, T. – 11/25 – EMT

TR. Maiale, Maia – 11/25 - EMT

TR. Mahoney, Meghan – 11/25-EMT

TR. Pereira, Thalyta – 11/25 – EMT

TR. Von Maffei, Peter – 11/25- EMT

TR. Cabral, Hunter – 11/25-EMT

TR. Fitzgerald, Mia- 2/26-EMT

TR. Kocab, Zosia – 8/25 - EMT

TR. Souza, Jacob – 2/26 - EMT

Retired Members (13)

*Balzer, Paul – Ret. Capt. T1
Brittain, Jack – Ret. Capt. E1
Brodin, Bert – Ret. JAA
Bryer, Bob – Ret. Chief 1
*Caswell, Ken – Ret. Sr. Capt. E2
Clark, Mike – Ret. Dep. Chief 3
Davis, Barbara – Ret. JAA
*Dickinson, Bert – Ret. Lt. E1
Froberg, Ken – Ret. Lt. L1/DOT/R1
Perry, Joe – Ret. Capt. T1
Richardson, Roy, Ret. Capt. E1
Serpa, Cheryl – Ret. EMS Com.
Beye, Nancy – Ret. Capt. R1

- Active/Life Member

Submitted,



Howard F. Tighe
Chief of Department

From: [Edward Mello](#)
To: [Roberta Fagan](#)
Subject: FW: US Coast Guard proposed Buoy removal: Narragansett Bay!!
Date: Wednesday, May 7, 2025 3:26:35 PM
Attachments: [USCG comments from Newport RI.docx](#)
[17fc2f3c638fc4b3b691.png](#)

From: Susan Maffei Plowden [REDACTED]
Sent: Wednesday, May 7, 2025 2:17 PM
To: jheagney@jamestownri.gov; Edward Mello <emello@jamestownri.net>;
nbye@jamestownri.gov; mmeagher@jamestownri.gov; ebrine@jamestownri.gov;
eross@jamestownri.gov; mglackin@jamestownri.gov
Subject: US Coast Guard proposed Buoy removal: Narragansett Bay!!

CAUTION: This email originated from outside the Jamestown email system.
Please do not click links or open attachments unless you recognize the sender
and determine the content is safe.

Hi Jim, Ed, and Jamestown Town Council members,

I'm not sure if any/all of you are aware of a recent US Coast Guard proposal to eliminate a significant number of Aids to Navigation (due to the expense of maintenance) -- including some significant ones in Narragansett Bay and approaches. I've added an overview below, and link to the map that shows the extent of the navigational aids under consideration.

While many of us are responding to the USCG comment period directly, it is important for the towns/communities affected by these proposed changes to add their voice. Brad Read, director of Sail Newport has taken the lead to write a letter outlining the specific aids in the Bay that would affect local boaters negatively along with the reasons. His draft (attached here) is for the City of Newport to submit, but Jamestown could choose to be a signer of this letter, and/or draft their own.

I'm available to provide any additional information. Regards,

Susan Maffei Plowden

Suma Events

Production - Media - Sustainability
45 Calvert Place

[REDACTED]

*The U.S. Coast Guard has proposed a wide-reaching plan to **remove or alter hundreds of navigational markers** along the Northeast US coast, including buoys, daybeacons, and lights that have long helped mariners safely navigate*

coastal and inland waters. These changes, published in the [Local Notice to Mariners \(LNM\) 01-16-2025](#), are part of an effort to streamline the Aids to Navigation (ATON) system — but many in the maritime community have raised concerns about how these removals could impact safety, access, and local knowledge.

This site is an attempt to **visualize and track all proposed marker removals in District 1** using public data, mapping tools like Leaflet.js, OpenStreetMap, Marine Traffic and feedback from local mariners. This data is based on the document linked above, published on April 15, 2025.

Link to MAP: <https://uscg-marker-removals.webflow.io/>

How You Can Help

If you're concerned about the proposed removal of navigational markers in your area, you can make your voice heard. The U.S. Coast Guard is accepting public comments, and feedback from mariners and local communities is critical in shaping final decisions. To share your perspective, email DPWPublicComments@uscg.mil with your observations, concerns, or support regarding specific markers. **They are taking public comments until June 13th.**

To make your comments as impactful as possible, **please include the type and size of your vessel (recreational or commercial), how the aid supports your navigation, and the distance at which you typically begin to rely on it.**

From: Brad Read [REDACTED]
Subject: Buoy removal submission to the City.
Date: May 7, 2025 at 10:56:34 AM EDT

Good morning Cheryl and Suma.

The attached word document is a **draft** I've sent to the City of Newport to support the city's argument to keep the current aids to navigation in place.

While we have lots of comments on many other buoys in the district, the ones that I have focused on are from the Narragansett Bay entrance buoy ("NB"), through the east passage up to Prudence Island. The ones listed in my letter have all been targeted for removal.

Please let me know if you have any comments and if you would like me to list Jamestown Yacht Club and Conanicut Yacht Club in the list of collaborators / signers of this submission. Also, who would be the person to approach to get the Town of Jamestown to be on board? The harbormaster or the town manager?

Thanks.

Brad

A handwritten signature in black ink, appearing to read 'BSR', followed by a vertical line.

Bradford S. Read
Executive Director
Sail Newport
72 Fort Adams Dr. Newport, RI 02840
brad.read@sailnewport.org
<https://sailnewport.org/>
401-846-1983

DRAFT

To: U.S. Coast Guard First District Commander, Rear Admiral Michael E. Platt

From: Brad Read, Executive Director of Sail Newport

On behalf of: The City of Newport, Sail Newport Inc., Newport Maritime Alliance, Better Bay Alliance, (List of Organizations, Marinas, Yacht Clubs, Pilots, etc.)

Dear Admiral Platt,

On behalf of the greater Narragansett Bay boating community, I am writing to express our strong support for maintaining the essential aids to navigation at the entrance to Narragansett Bay, in Newport Harbor, and along the channel leading up to Prudence Island. While we have concerns about the potential removal of visual aids to navigation across the District, this letter specifically advocates for the U.S. Coast Guard's continued operational and financial support for the aids to navigation from south of Prudence Island to the MOA buoy "NB" in Rhode Island Sound, which have been considered for removal.

In general, these navigational aids—proposed for removal—are crucial for safe maritime operations in the region. As someone deeply involved in the maritime community through the management of a public-access sailing education center, I understand firsthand the importance of these essential visual and audible aids, which help ensure the safety of both recreational boaters and commercial traffic navigating these waters.

One of the arguments for reducing the number of buoys in Southern New England is that "everyone has AIS" or "everyone uses GPS and electronic charts," so these buoys may be considered unnecessary.

First and foremost, this is not the case. A large percentage of boaters in our community do not have tablets, radar, or navigation screens. Many sail or operate small vessels without access to these devices.

Secondly, this argument is akin to eliminating all exit signs, stop signs, or traffic lights on federal roadways because "they are listed on the car's navigation system." We teach our sailors to keep their heads out of the boat and maintain situational awareness at all times. Removing these buoys would force boaters to stare at their screens—if they have them—instead of keeping their eyes out of the boat to avoid traffic, reefs, and other potential hazards.

Keeping these buoys in place provides essential visual and audible references that help keep our waterways safe. The removal of any of the following essential aids to navigation would stretch the already strained resources of the Newport Harbormaster, Newport Fire Department, Jamestown Harbormaster, DEM Law Enforcement, and the U.S. Coast Guard. It will result in more navigational errors, collisions, and groundings, potentially causing damage to property, injury, environmental harm, and even loss of life.

We strongly urge the U.S. Coast Guard to continue operational and financial support for the following aids to navigation:

MOA NB Buoy

The NB (MOA) Buoy delineates the traffic separation scheme for Narragansett Bay. It is the only AIS-broadcasted buoy in the area, having replaced the iconic Brenton Reef Tower. This is a crucial landmark on navigational charts, both paper and electronic. The AIS signal from this buoy helps fishermen, commercial traffic, and recreational boaters safely traverse the area leading into Narragansett Bay.

Newton Rock Buoy GR “NR” (Off Beavertail, South Tip of Conanicut Island - Jamestown)

This buoy marks the eastern edge of the West Passage traffic separation scheme and the western edge of the East Passage scheme. It also marks a dangerous reef about 200 yards northeast of the bell buoy (Newton Rock), between the buoy and the shoreline. With ocean swells building up near the south tip of the island, this visual and audible aid is crucial to prevent recreational boaters from becoming caught in breaking waves.

R6 (West of “Butterball” Rock/Ledge, South of Castle Hill Point)

Even with the Castle Hill light operational, R6 plays a vital safety role. Approximately 100 yards inside the R6 bell is a dangerous reef. Without this visual aid, unsuspecting fishermen or recreational boaters will run aground. R6 also allows for a safe transition from R4 to the entrance of the Bay, helping boaters avoid the ledge south of Castle Hill Point.

Goat Island Lighted Buoy #3 (South of Goat Island in Newport Harbor)

This fairway channel marker is essential for safe navigation in and out of Newport Harbor. Without it, boaters entering from the north would only have two visual aids. Traveling directly from C1 to Buoy #7 would result in many boats running aground in 2–4 feet of water. Buoy #3 is critical for boaters navigating without electronic aids.

R12 and R12A (South-southwest and West of Rose Island)

With the Rose Island Lighthouse designated as a private aid to navigation, R12 and R12A are the only properly maintained markers in this area. Removing R12A could lead boaters to cut between the bridge and the island, posing a serious safety risk due to an unmarked reef. The danger exists at both high and low tide and could result in potentially fatal accidents. Removing 12 will have the same result on the SW corner of the island where a large boulder resides approximately 150’ inside the bell and another 100’ from the island. It is less than 4’ of water over that boulder at low water.

East Passage Lighted Buoy “17” (G-17, East-southeast of Gould Island)

Removing Buoy 17 would lead to increased conflicts between ships and recreational traffic by effectively expanding the width of the shipping channel. G17 marks the only western boundary of the shipping channel until Prudence Island and must remain to preserve safe navigation through this part of Narragansett Bay.

WR 21 (Southeast of the Southern Point of Prudence Island)

This green lateral buoy marks a recently charted wreck off the southern point of Prudence Island.

Many vessels with drafts over 25' feet have had close calls here. The buoy's light is visible from over three miles away, making it an important range marker for vessels heading north toward Bristol, Fall River, and other points north.

In Conclusion

These existing aids to navigation play a vital role in guiding all types of vessels safely through Narragansett Bay, especially in varied weather conditions and during periods of high traffic. We commend the U.S. Coast Guard for maintaining these critical safety features in our waterways. They are essential for preventing accidents, protecting the marine environment, and supporting the economic activities that rely on safe and efficient navigation.

We urge the U.S. Coast Guard to consider the serious implications that removing these aids would have on navigation safety and the broader maritime community. Maintaining the current configuration is essential to uphold the high standards of safety and reliability that our maritime operations depend upon.

Sincerely,
[List of Organizations]

RECEIVED:
MAY 08, 2025 01:12 PM
Roberta J. Fasan
TOWN OF JAMESTOWN Town Clerk

**BOND REQUEST
JAMESTOWN RI FTM
SUBMITTED MAY 8, 2025**

I, Paul Sprague of 11 Mast Street of Jamestown, RI ask for the Bond Request for Municipal Facilities, Repairs and Equipment be increased to include Fort Getty improvements originally identified as Project 2, in the Town Administrator's proposed 2025-2026 Budget. **This bond request is specifically for the Lower Bathroom Replacement, Water Main Repairs, and Campsite Electrical Upgrades.**

The total cost of these improvements/repairs to be listed at \$950,000. The Administrator's

Budget indicated there is \$320,000 of available funds that can offset the total amount borrowed

This Bond Request is for \$630,000.

Furthermore, it is believed that the Council Budget Approved includes Debt Service expenditures for the full amount of all the Administrator's Proposed Projects before Project 2 was removed from the Totals, indicating that my request will not increase the General Budget as presented and will not increase the Property Tax Budget Cap above 4%.

 
Signed Date

CC: Ed Mello, Town Administrator
Tina Collins, Finance Director
Jamestown Board of Canvassers

RECEIVED:
MAY 13, 2025 10:42 AM
Roberta J. Fasan
TOWN OF JAMESTOWN Town Clerk

**BOND REQUEST
JAMESTOWN RI FTM
SUBMITTED MAY 13, 2025**

I, Kristan Peters-Hamlin, of 134 Battery Lane, Jamestown RI, ask for the Bond Request for Municipal Facilities be increased to include certain Fort Getty improvements which were part of what was originally identified as Project 2, in the Town Administrator's proposed budget but with an amendment to that Project 2 proposal that excludes the referenced Campsite Electrical Upgrades. This bond request is specifically for the Lower Bathroom Replacement and Water Main Repairs. The original Project 2 proposal improvements was listed as \$950,000, which included \$500,000 to upgrade the electrical system at Fort Getty to support the RV park. That electrical upgrade project would include 73 electrical pedestals specifically for the campers (hereafter, "electrical upgrade to support the RV Park"). This bond request therefore is only for \$450,000, because it excludes the \$500,000 request for the electrical upgrade to support the RV Park. The Administrator's Budget indicated that there is \$320,000 of available funds that can offset the total amount borrowed. This bond request is therefore for \$130,000.

Furthermore, it is believed that the Council Budget approved includes Debt Service expenditures for the full amount of the Administrator's Proposed Projects before Project 2 was removed from the Totals, indicating that my request will not increase the General Budget as presented and will not increase the Property Tax Budget Cap above 4%.

Date:

Signed:

May 13 2025



Kristan Peters-Hamlin

Cc: Ed Mello, Town Administrator
Tina Collins, Finance Director
Jamestown Board of Canvassers

**BOND REQUEST
JAMESTOWN RI FTM
SUBMITTED MAY 13, 2025**

I, Jemma Craig of 265 Highland Drive, Jamestown RI, ask for the Bond Request for Municipal Facilities be increased to include certain Fort Getty improvements which were part of what was originally identified as Project 2, in the Town Administrator's proposed budget but with an amendment to that Project 2 proposal that excludes the referenced Campsite Electrical Upgrades and Lower Bathroom Replacement. This bond request is specifically for the Water Main Repairs. The original Project 2 proposal improvements was listed as \$950,000, which included \$500,000 to upgrade the electrical system at Fort Getty to support the RV park and \$400,000 for Lower Bathroom Replacement. This bond request therefore is only for \$50,000 for the Water Main Repairs, because it excludes the \$500,000 request for the electrical upgrade to support the RV Park and \$400,00 for Lower Bathroom Replacement. The Administrator's Budget indicated that there is \$320,000 of available funds that can offset the total amount borrowed. If so, this Water Main Repairs improvement will not need to be bonded. If the Administrator's Budget indicated that there is \$320,000 of available funds is not available, then, this bond request is to outlay \$50,000 for the Water Main Repairs.

Furthermore, it is believed that the Council Budget approved includes Debt Service expenditures for the full amount of the Administrator's Proposed Projects before Project 2 was removed from the Totals, indicating that my request will not increase the General Budget as presented and will not increase the Property Tax Budget Cap above 4%.

Date:

Signed:

May 13, 2025

Cc: Ed Mello, Town Administrator
Tina Collins, Finance Director
Jamestown Board of Canvassers

Jemma Craig
RECEIVED:
Jemma Craig 2025 03:44 PM
Roberto J. Fagg
TOWN OF JAMESTOWN Town Clerk



NEWPORT RHODE ISLAND ELKS LODGE No. 104

"Your Hospitality Lodge"

141 Pelham Street, Newport, RI 02840-3131

Telephone: (401) 846-0815 **E-Mail:** npt104sec@necoxmail.com

May 1, 2025

RECEIVED:
MAY 05, 2025 10:06 AM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

Town of Jamestown
Town Clerk's Office
Roberta J. Fagan
93 Narragansett Ave., 1st Floor
Jamestown, RI 02835

Dear Mrs. Fagan:

The Benevolent and Protective Order of Elks (BPOE) Lodge Number 104, Newport, RI would like to have an item placed on the agenda for the Jamestown Town Council meeting.

BPOE Lodge Number 104 Newport has had a long-standing relationship with the Jamestown Golf Club. Our League played at Jamestown GC on Tuesday for many years and our League was recently not invited back without prior notice or justification. Furthermore, our spot was recently given to another League named the HJSM League.

Repeated requests to have discussions with the New England Golf Management Company have produced no results therefore we ask to be heard on this issue.

Very truly yours,

Roger J. Sabo, Golf Committee Chair
BPOE Lodge No. 104 Newport
(401) 585-4894
rogersabo@msn.com

Cc:
Board of Directors
Mark Boivin, Attorney at Law

RHODE ISLAND INTERLOCAL



Annual 20 24

Report

YOUR SAFETY NET

You are The Trust

The Rhode Island Interlocal Risk Management Trust is Member-owned and managed, providing the highest risk management service opportunities to Rhode Island public entities and the people that they serve.

Dear Members

For 38 years, The Trust has been committed to helping Members successfully navigate the complexities of local governmental risk with focused insurance and risk management solutions. This year’s Annual Report theme, “Your Safety Net,” will help us highlight the myriad ways in which The Trust safeguards its Members from public sector pitfalls and risks.

Casting our net far and wide ensures that Members are well protected from present and emerging risks through a combination of comprehensive and targeted coverage along with proactive intervention strategies designed to mitigate loss. We make every effort to provide the broadest possible coverage at the lowest possible cost, and to provide stability with respect to rates. We are equally cognizant of our obligation to keep The Trust financially strong, which provides another layer of protection that allows us to be here to meet the needs of our Members not only today, but well into the future.

We thank you for your continued partnership and support. We remain committed to delivering value through our collaborative approach, and we look forward to working together in the years ahead.

Sincerely,



Andrew Nota, JD, MBA, ICMA-CM
Chair, Board of Trustees
Town Manager
Town of East Greenwich



Ian C. Ridlon, Esq.
President and Executive Director
Rhode Island Interlocal Risk
Management Trust

Safeguarding Your Assets

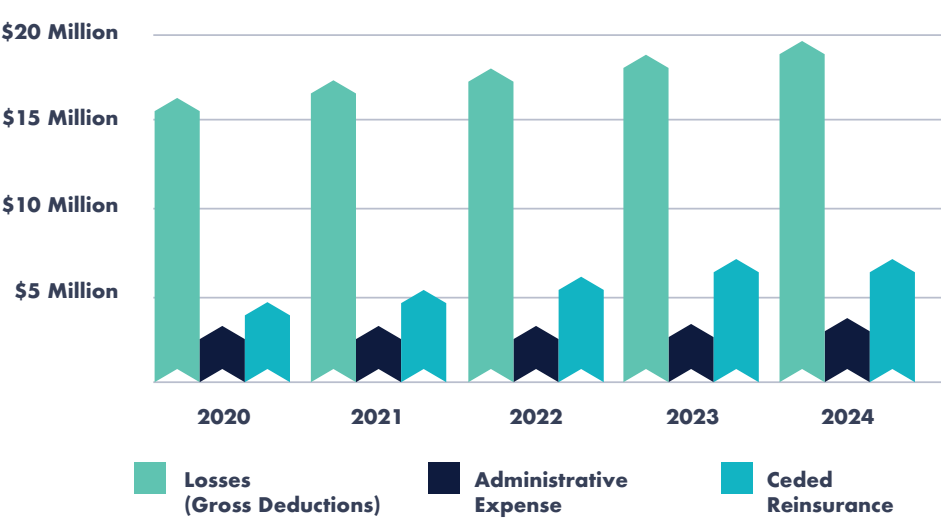
Ensuring our Members are always protected remains a top priority for The Trust. While Total Insured Values (TIV) and reinsurance costs have continued to increase over the years, The Trust has worked hard to keep property premiums stable, while continuing to safeguard Member assets at the highest level, with full replacement cost.

Total Insured Values (TIV)

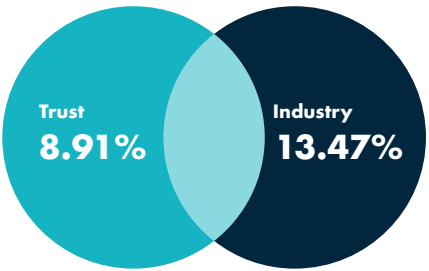


Reinsurance costs are a major driver in the development of property insurance rates. However, Trust Members are well protected thanks to The Trust’s robust underwriting standards and progressive risk management practices. Having these in place helps to reduce our overall risk exposure for reinsurers, making it more attractive for them to offer us lower premiums. Our collaboration with NLC Mutual Insurance Company helps to further stabilize rates, secure comprehensive coverage, and benefit from an equity ownership interest as a Member-Owner. Additionally, our excess property reinsurance program helps keep premiums steady, with rate adjustments primarily driven by changes in total insured value trend factors rather than market volatility. This approach, combined with The Trust’s low administrative costs which are less than half the industry average, further reinforces our commitment to providing reliable and cost-effective coverage for our Members.

Property/Liability Premium Components

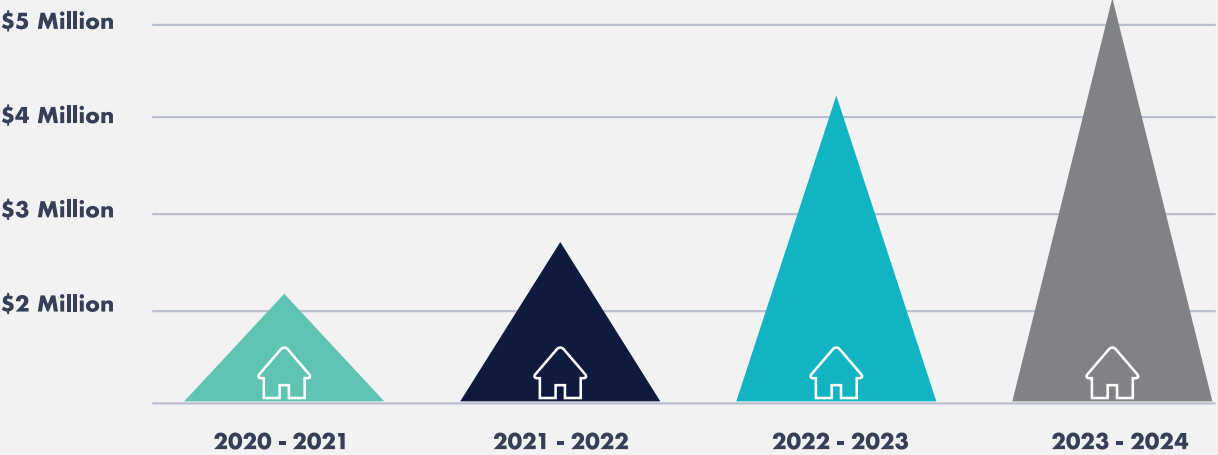


Average Property Reinsurance Increase Last 3 Years



Property losses are on the rise not only for Trust Members, but nationwide. Contributing factors include aging infrastructure, more frequent severe weather events, and the evolving nature of risk exposure. With local government managing a variety of public assets—from municipal and school buildings to public works infrastructure—protecting these assets has become more critical than ever.

Property Claims



While The Trust has always prioritized proactive risk management strategies to help our Members prevent and mitigate losses, the ongoing challenges highlight the need for a more data-driven and creative approach to risk prevention. Hartford Steam Boiler’s (HSB) Sensor Solutions technology uses sensors strategically placed within buildings to provide 24/7, real-time building monitoring, with early detection of changing environmental conditions. The Trust’s Loss Prevention Team works with Members to identify vulnerable areas within their buildings where early detection of environmental conditions are warranted. They then install the necessary systems and oversee their functionality to ensure proper operation. This allows Members to respond to and address problematic situations in a timely fashion, thereby preventing a loss and/or reducing the severity of a claim. In addition to the peace of mind the technology affords, this also saves Members from having to deal with the inconvenience and disruption of operations and helps to reduce the overtime costs that result from a significant property loss.

The Trust offers funding through the Protect Our Buildings Grant Program to help offset the initial costs incurred to procure and install the Sensor Solutions technology, so the first year is free!

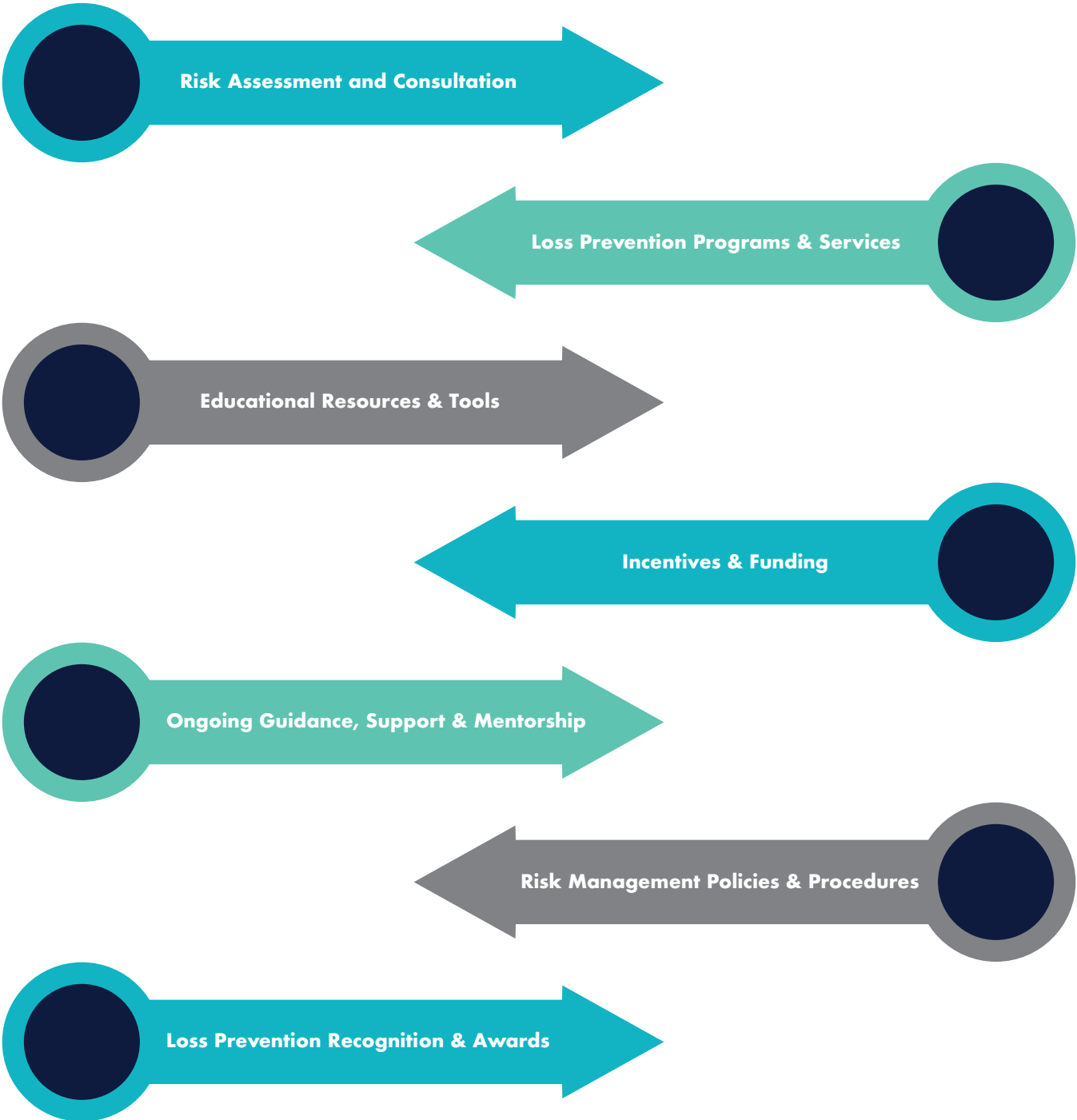


Reinforcing Prevention With Risk Management Supports

Supporting effective risk management requires a comprehensive, hands-on approach that equips Members with the tools, resources, and guidance they need to identify and mitigate risks. The Trust utilizes a broad-based approach to risk management which acts like an invisible safety net, helping to catch and manage risks before they evolve into serious issues.

It starts by helping Members to foster a culture where safety is ingrained in all aspects of operations. It is critical that safety be prioritized at every level, from leadership to front-line workers.

The Trust’s Multi-Faceted Approach to Loss Prevention



Trainings



TRAININGS



ATTENDEES

Safety & Risk Management Educational Support



AWARDED



FUNDING

Grant & Award Funding



AWARDED



FUNDING

Responding to Trends With Solutions to Reduce Future Loss

Over the last several years, we have seen a dramatic rise in the need for mental health support across our membership, especially with Public Safety personnel and educators.

First Responders

1 in 4 first responders experience symptoms of depression, anxiety, and other mental health disorders. [Source: National Alliance on Mental Illness (NAMI)]

The suicide rate among public safety officers is **more than 2 times** that of the general population [Source: The Ruderman Family Foundation] [Source: Firefighter Behavioral Health Alliance]

Public safety professionals are often exposed to **high levels of stress** that, over time, contribute to burnout.

Mental health issues can **impair decision-making, reaction times, and overall performance**. This can have serious consequences not only for the safety of first responders themselves but also for the communities they serve.

The Trust’s partnership with Coastline EAP has been a great first step in providing access to mental health resources, but we recognized the need to cast our net further. As such, our Health Matters Program has been working to develop a more comprehensive and sustainable model of programming that can offer preventive strategies and dedicated support to help break the associated stigma and develop a more supportive culture around mental wellness for Member employees. We have partnered with local mental health professionals to create targeted mental well-being programs; one specific to public safety, and the other specific to educators. These are currently being offered to select Members as pilot programs.

Educators

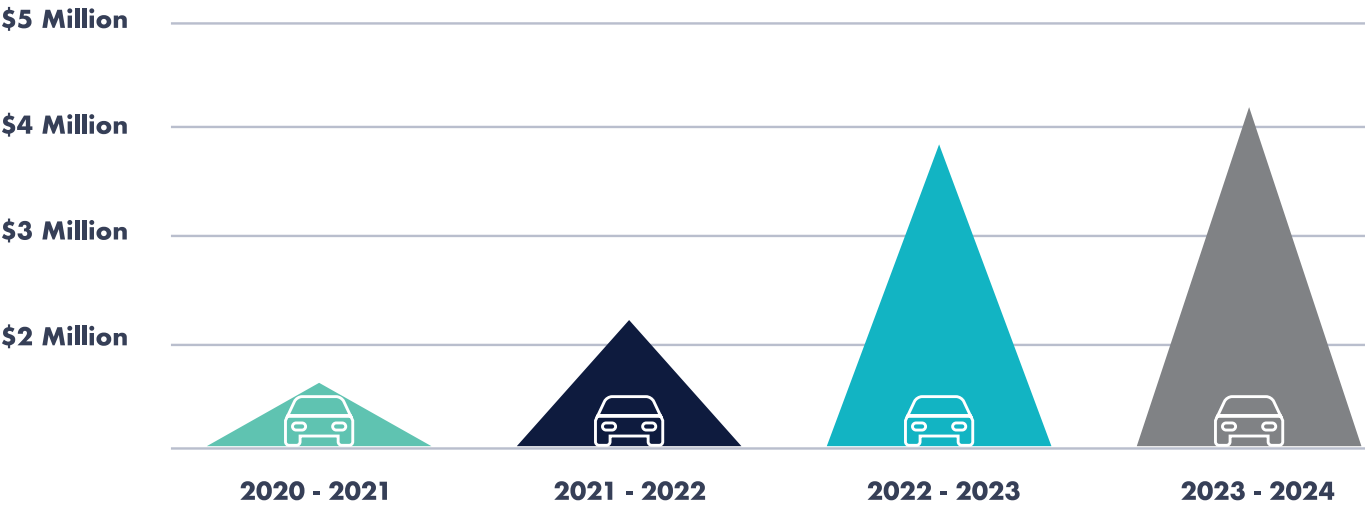
48% of educators report a DECLINE in their mental health since starting their careers in education [edweek.org].

64% of educators report feeling stressed or burned out [American Federation of Teachers].

A study published in Teaching and Teacher Education revealed that teacher **burnout and stress** directly affect student achievement.

55% of educators said they were considering leaving the profession early due to burnout and stress [National Education Association].

Auto Claims



In an effort to reduce the alarming rise in automobile claims reported over the last several years and encourage safer driving behaviors, The Trust provides Members with a state-of-the-art driving simulator which, in combination with a comprehensive and immersive classroom training program, is designed to help employees improve their judgement and decision making behind the wheel. The mobile unit, with modules specific to Police, Fire and Public Works employees, can be transported directly to Member locations. This versatile, data-driven approach to improving driver safety and reducing accidents provides a unique opportunity for Member employees to practice responding to a wide variety of conditions without the risks associated with real-world driving.

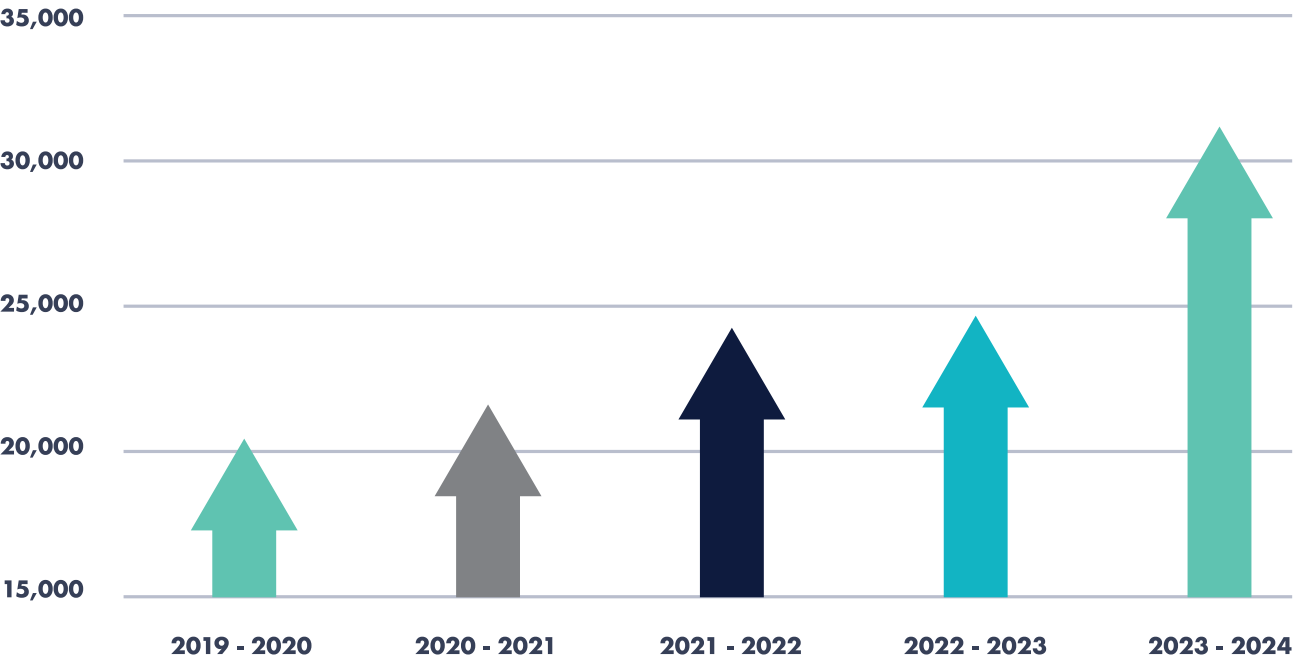
Over **1000 Member Employees** trained using the **Driving Simulator**

16 Fire Departments, 3 EMS, 2 Police Departments, and 3 Departments of Public Works

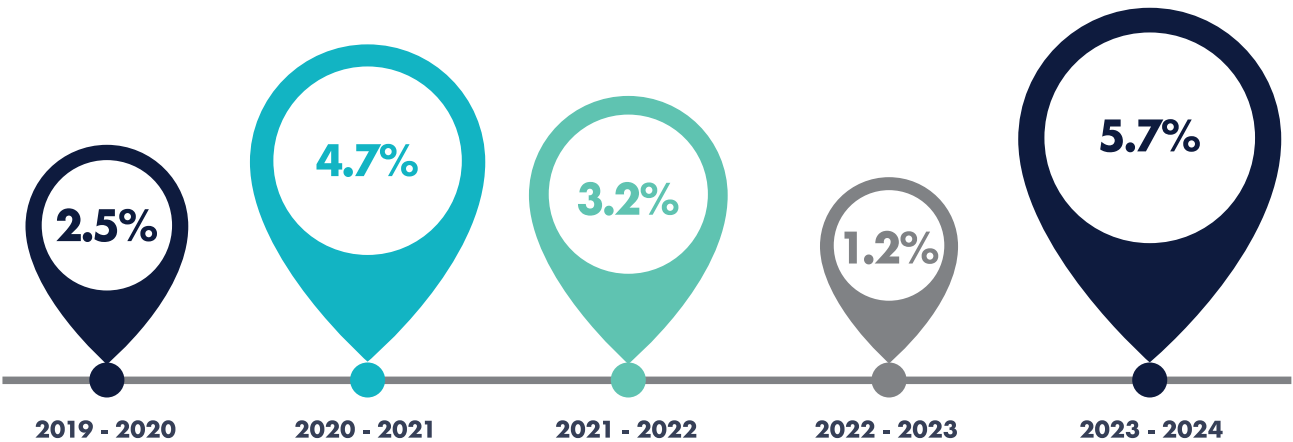
Helping Manage Costs of Rising Healthcare

The Trust’s Health Pool has experienced significant growth in participation, as evidenced by a 54% increase in the number of covered lives over the last four years, and a 29% increase this past year alone. The steady rise in participation reflects the value and effectiveness of our services in supporting our Member municipalities and school districts, by controlling the costs associated with medical and pharmaceutical coverage.

of Covered Lives in Health Pool

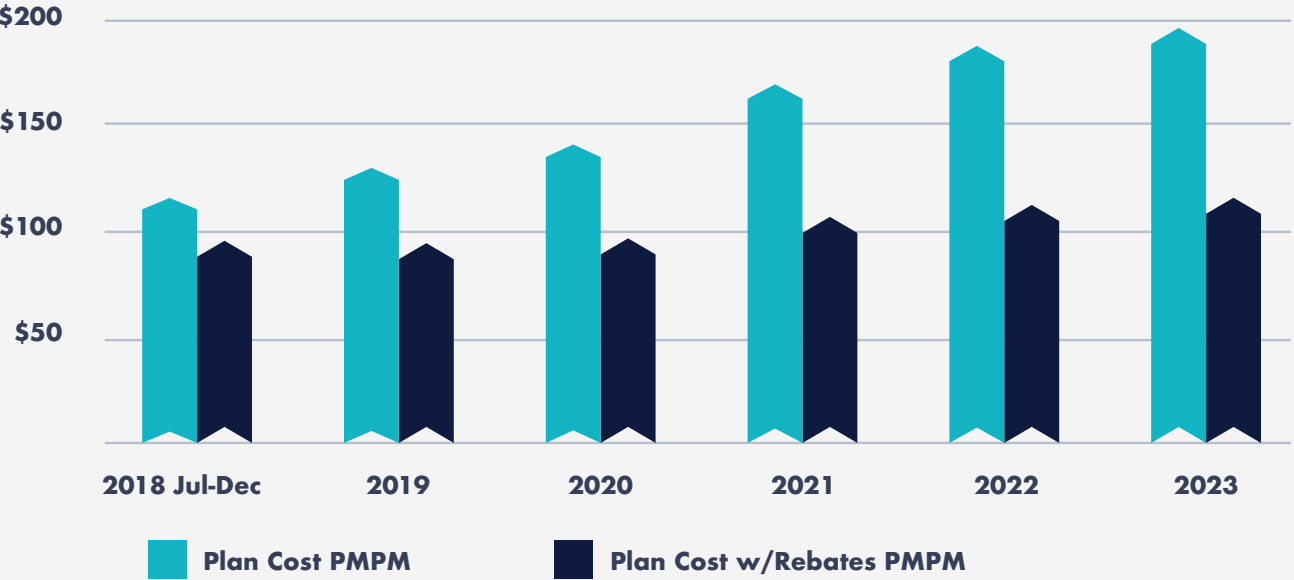


Health Pool Rate Adjustments

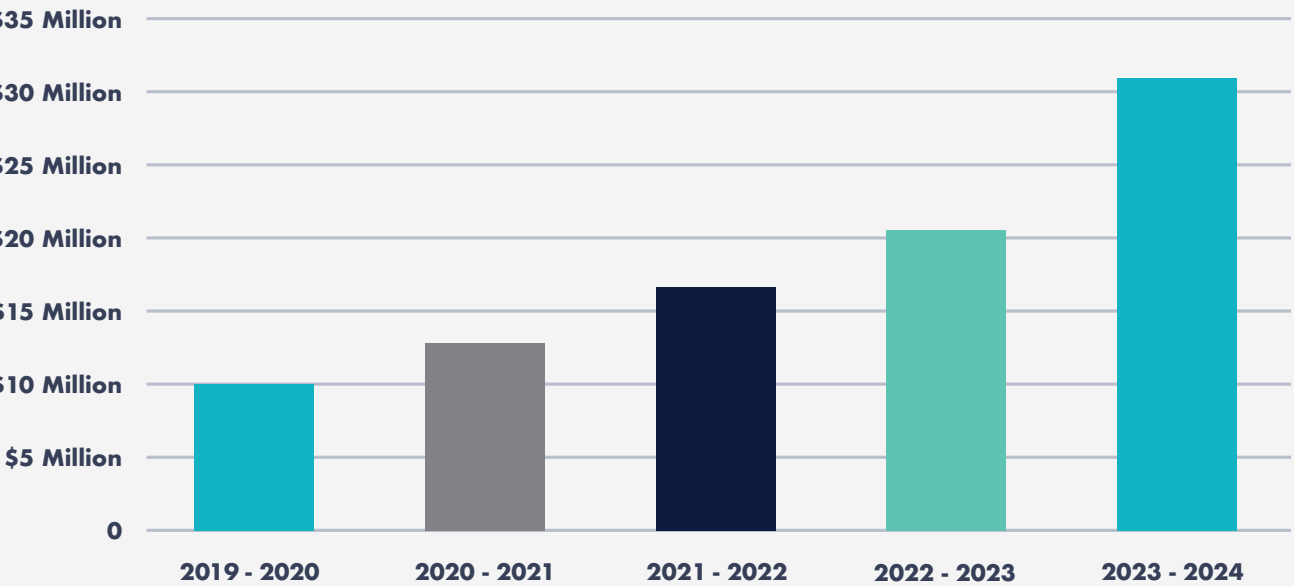


Carving out the pharmacy benefit back in 2018 has proven to be an effective strategy in mitigating rising health care costs. Pharmacy rebates have increased 229% over the last 4 years, and 57% in this year alone. This has allowed The Trust to decrease Member rates by more than double that which is available to municipal and school entities participating in other programs in the state. Additionally, it has allowed our net pharmacy claims cost to remain relatively flat while the national claims costs are trending in the double digits. In fact, our plan cost today, with rebates, is nearly the same as our net cost was six years ago. Combining rebates with the equity in the Health Pool has also provided amazing rate stability for our Members while the national trends in medical care have been increasing year over year at rates in the high single digits. The Health Pool’s lower and steady adjustments provide Members with greater cost predictability and protection against significant rate spikes.

Plan Cost History Per Member Per Month



Pharmacy Rebates



100% of pharmacy rebates are returned to Members in the form of premium credits.

Trust Membership

35 of 39 MUNICIPALITIES

City of Central Falls	Town of East Greenwich	Town of North Kingstown
City of East Providence	Town of Exeter	Town of North Smithfield
City of Newport	Town of Foster	Town of Portsmouth
City of Pawtucket	Town of Glocester	Town of Richmond
City of Warwick	Town of Hopkinton	Town of Scituate
City of Woonsocket	Town of Jamestown	Town of Smithfield
Town of Barrington	Town of Johnston	Town of South Kingstown
Town of Bristol	Town of Lincoln	Town of Tiverton
Town of Burrillville	Town of Little Compton	Town of Warren
Town of Charlestown	Town of Middletown	Town of West Greenwich
Town of Coventry	Town of Narragansett	Town of West Warwick
Town of Cumberland	Town of New Shoreham	

34 of 36 SCHOOL DISTRICTS

Barrington Public Schools	Foster-Glocester Regional School District	North Smithfield School Department
Bristol Warren Regional School District	Glocester School Department	Pawtucket School Department
Burrillville School Department	Jamestown School Department	Portsmouth School Department
Central Falls School District	Johnston Public Schools	Scituate School Department
Chariho Regional School District	Lincoln Public Schools	Smithfield Public Schools
Coventry Public Schools	Little Compton School Department	South Kingstown School Department
Cranston Public Schools	Middletown Public Schools	Tiverton School Department
Cumberland Public Schools	Narragansett School System	Warwick Public Schools
East Greenwich Public Schools	New Shoreham School Department	West Warwick Public Schools
East Providence School District	Newport Public Schools	Woonsocket Education Department
Exeter-West Greenwich Regional School District	North Kingstown School Department	
Foster School Department	North Providence Public Schools	

65 SPECIAL PURPOSE DISTRICTS

Ashaway Free Library	Greenville Public Library	Pascoag Fire District
Benjamin Church Senior Center, Inc.	Harmony Library	Pawtucket Redevelopment Agency
Bonnet Shores Fire District	Harrisville Fire District	Pawtucket Water Supply Board
Bradford Fire District	Hope Library	Pawtuxet River Authority and Watershed Council
Burrillville Sewer Commission	Housing Authority of Newport	Portsmouth Free Public Library
Central Coventry Fire District	Housing Authority of the Town of Scituate	Portsmouth Multi-Purpose Senior Center
Clark Memorial Library	Jesse M. Smith Memorial Library	Portsmouth Water and Fire District
Clear River Electric & Water District	Johnston Housing Authority	Prudence Island Water District
Coventry Fire District	Kent County Water Authority	Prudence Park Water Association
Cross’ Mills Public Library	Langworthy Public Library	Rhode Island Interlocal Risk Management Trust
Davisville Free Library Association	Laymen In North Kingstown Schools (LINKS)	Rhode Island League of Cities and Towns
Discover Newport	Lincoln Fire District	Shady Harbor Fire District
East Bay Educational Collaborative	Lincoln Water Commission	Stone Bridge Fire District
East Greenwich Free Library Association	Little Compton Free Public Library	The Libraries of Foster
East Greenwich Housing Authority	Little Compton Housing Trust	Tiverton Housing Authority
East Smithfield Public Library	Narragansett Housing Authority	Tiverton Wastewater District
EBEC Holdings	Newport Public Library	Volunteers of Warwick Schools, Inc. (VOWS)
Foster Land Trust	North Scituate Public Library	West Bay Collaborative
George Hail Free Library	North Smithfield Fire & Rescue Service, Inc.	West Warwick Housing Authority
Glocester Housing Authority	North Smithfield Public Library	West Warwick Regional Wastewater Treatment Facility
Glocester Land Trust	North Tiverton Fire District	West Warwick Senior Center
Glocester Manton Public Library	Northwest Special Education Region	

Trust Team

BOARD OF TRUSTEES

Andrew E. Nota, Chair Town Manager Town of East Greenwich	Stephanie Downey Toledo Superintendent Central Falls School District	Donald R. Grebien Mayor City of Pawtucket	Daniel O. Parrillo, Jr. Town Manager Town of Coventry
Joseph A. Balducci Chief Financial Officer Cranston Public Schools	Craig T. Enos Director of Finance East Providence School District	Mark A. Knott (Col. Ret.) Town Manager Town of West Warwick	Antonio A. Teixeira Town Administrator Town of Little Compton
Christina D. Collins Finance Director Town of Jamestown	Douglas Fiore Director of Administration & Finance Barrington Public Schools	A. Ralph Mollis Town Manager Town of North Kingstown	Randy R. Rossi (ex-officio) Executive Director R.I. League of Cities and Towns
Maryanne Crawford Finance Director Town of Barrington			

COMMITTEES

Risk Management Donald R. Grebien, Chair Christina D. Collins Roberto L. DaSilva Mark A. Knott Andrew E. Nota Daniel O. Parrillo, Jr. Scott M. Partington Maryann N. Struble Antonio A. Teixeira	Finance Joseph A. Balducci, Chair Maryanne Crawford Melissa Devine Craig T. Enos Douglas Fiore A. Ralph Mollis Peder A. Schaefer Patricia A. Sunderland	Employee Benefits Douglas Fiore, Chair Stephanie Downey Toledo Rose Emilio Joseph B. Goho Lucas Murray Patricia Royal Karen A. Tarasevich	Management Andrew E. Nota, Chair Joseph A. Balducci Craig T. Enos Douglas Fiore Donald R. Grebien Randy R. Rossi (ex-officio)	Property and Casualty Underwriting Craig T. Enos, Chair Joseph A. Balducci Maryanne Crawford A. Ralph Mollis
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STAFF

Administration Ian C. Ridlon, Esq. President and Executive Director	Claims Russ F. Godin Director of Claims	Rhonda Godin Workers’ Compensation Senior Claims Representative	Lynne M. Orr Accounting Associate I
Heather A. Sheley, ARM Chief Financial and Administrative Officer	Paul F. Dutra, Esq., AIC Property/Liability Claims Manager	Charles H. Benson Workers’ Compensation Senior Claims Representative	Information Services Steven A. Nichols RMIS System Analyst
Andrew J. Murray, Esq. General Counsel	Elizabeth C. Carr, AIC-M Property/Liability Senior Claims Representative & Supervisor	Cindy L. Smith Workers’ Compensation Claims Representative II	Arthur N. Lariviere, AIS, AINS Data and Reporting Analyst
Debra P. Gomes Executive Office Manager	Robert F. Botvin, Esq. Property/Liability Senior Claims Representative	Lisa M. Potter IOD & Workers’ Compensation Administrative Specialist	Loss Prevention Aimee Y. Reiner Director of Health, Safety and Risk Management
Janelle Bettencourt Human Resources Administrator	Patrick K. Burns, Esq. Property/Liability Senior Claims Representative	Andrea Hodovan Workers’ Compensation Claims Associate	Dino DeCrescenzo Driving Instructor Loss Prevention Specialist
Michael J. Coury, SHRM-SCP Human Resources Consultant	James W. Peterson Property/Liability Senior Claims Representative	Employee Benefits Brian Lavallee Director of Employee Benefits Programs	Kenneth J. Fogarty Property Loss Prevention Specialist
Betsy A. Perry Administrative Office Assistant	Carma Zuleta Property/Liability Senior Claims Representative	Junior Francis Health & Dental Program Analyst	Mark E. Freeborn, CPSI Public Safety Loss Prevention Specialist
Member Services Colleen M. Bodziony Director of Operations and Member Services	James P. McDermott Property/Liability Senior Claims Representative	Cheryl N. Hamilton Senior Programs Clerk	Michael W. McMahon Jr., PT, DPT Injury Prevention Specialist
Michelle A. Auclair Member Services Manager	Craig Gilmartin Property/Liability Claims Representative II	Finance Jessica A. Tripp Finance Manager	Savoeun Locke Administrative Assistant
Alexandra K. Fiore, CWWP Wellness Program Specialist	Maryanne C. Kucia Workers’ Compensation Claims Manager	Karen Marques Senior Accountant	P&C Underwriting Brad L. Weaver, CIC, CPCU Director of Property and Casualty Underwriting
Molly Gaboriault Administrative Assistant		Marilyn Andreozzi Accounting Associate II	John Mercedes Business Analyst

PARTNERS

Principal Defense Counsel Alger Law LLC DeSisto Law LLC Mancini Law, LLC McKenney, Clarkin & Estey, LLP Reynolds, DeMarco & Boland, Ltd.	Consulting Attorneys Stacie B. Collier, Esq. Nixon Peabody LLP William E. O’Gara, Esq. Pannone Lopes Devereaux & O’Gara, LLC	Independent Actuaries Jeffrey P. Kadison, ACAS, MAAA Select Actuarial Services, LLC Chris McKenna, FCSA, MAAA Three Lions, LLC
Independent Investment Advisor PFM Asset Management LLC	Information Services Consultant JKS Technologies LLC	
OPEB Public Agency Retirement Services	Independent Auditors Johnson Lambert LLP	

STATEMENT OF NET POSITION
As of June 30, 2024 and 2023

	2024	2023
ASSETS		
Investments		
Fixed maturity securities, at fair value	\$58,620,680	\$59,522,043
Mutual and exchange traded funds, at fair value	76,285,465	69,999,192
Investment in NLC	17,159,639	15,659,303
Total Investments	152,065,784	145,180,538
Cash and cash equivalents	51,386,921	38,174,758
Reinsurance recoverable on paid losses	558,094	436,715
Member receivables, net of allowance for doubtful accounts	65,796,053	60,077,611
Pharmacy rebate receivable	7,852,380	5,687,400
Prepaid expenses and other assets	307,815	383,860
Fixed assets, net of accumulated depreciation	379,888	428,984
Subscription asset	1,586,510	-
Deposit with Claim Administrator	3,771,500	2,565,300
Total Assets	\$283,704,945	\$252,935,166
Liabilities		
Unpaid losses and loss adjustment expenses, net of reinsurance	\$76,164,894	\$67,004,107
Claims payable	5,906,451	5,256,361
Premiums billed in advance	65,350,803	59,298,817
Premiums received in advance	1,606,700	3,597,658
Members payable	1,904,448	2,176,883
Accounts payable and accrued expenses	3,181,833	2,640,378
Subscription liability	1,345,269	0
Total Liabilities	155,460,398	139,974,204
Net Position		
Unrestricted net position	128,244,547	112,960,962
Total Liabilities and Net Position	\$283,704,945	\$252,935,166

STATEMENT OF REVENUES, EXPENSES & CHANGES IN NET POSITION
For the Years Ended June 30, 2024 and 2023

	2024	2023
Operating Revenues		
Premiums written and earned, net of reinsurance	\$284,683,759	\$212,691,775
Pharmacy rebate income	31,260,432	21,114,194
Finance fee income	4,852	32,269
Miscellaneous income	1,555,765	1,237,049
Total operating revenues	317,504,718	235,075,287
Operating Expenses		
Incurred losses and loss adjustment expenses, net of reinsurance	312,247,204	224,246,963
General and administrative expenses	6,551,282	5,874,838
Policyholder dividends	-	1,000,000
Total operating expenses	318,798,486	231,121,801
Operating gain (loss)	(1,293,768)	3,953,486
Non-Operating Revenues		
Net investment income (loss)	6,076,384	3,637,131
Net increase in fair value of investments	8,065,685	6,461,514
Net realized gains (losses) on sale of investments	640,756	(3,316,509)
Investment income - NLC Mutual Insurance Company	1,798,515	521,474
Net non-operating revenue	16,581,340	7,303,610
Change in Net Position	15,287,572	11,257,096
Net Position, Beginning of Year	112,960,962	101,703,866
Earned Equity Distribution	(3,987)	-
Net Position, End of Year	\$128,244,547	\$112,960,962

These condensed statements are derived from The Trust's audited financial statements at June 30, 2024 and 2023 and for the years then ended and do not include all the notes to the financial statements which would be required for conformity with accounting principles generally accepted in the United States (GAAP). A copy of the complete financial statements, prepared in accordance with GAAP, including notes and the unmodified opinion, dated 01/21/2025 of The Trust's independent auditors, can be obtained from The Trust upon request.

R H O D E I S L A N D I N T E R L O C A L



The Trust

R I S K M A N A G E M E N T T R U S T

501 WAMPANOAG TRAIL, SUITE 301
EAST PROVIDENCE, RI 02915
(401) 438-6511
www.ritrust.com

**RESOLUTION OF THE TOWN OF NEW SHOREHAM
OPPOSING A STATEWIDE NON OWNER OCCUPIED PROPERTY TAX**

**May 6, 2025
R-08-2025**

Whereas, seasonal and vacation-home owners are valued members of the Block Island community and contribute significantly to the property tax base, to the Island’s charitable organizations and to the economies of Block Island and Rhode Island; and

Whereas, seasonal and vacation-home owners are generally excellent stewards of their properties; and

Whereas, local property tax is the single largest revenue tool available to New Shoreham, representing 70% of general fund revenues; and

Whereas, the Town of New Shoreham works diligently within its authority to evaluate and adapt its property tax classification system to meet local needs and challenges in a way that aligns with community values; and

Whereas, non owner occupied properties share in a locally established property tax system designed to balance year round and seasonal cost burdens through the direct levying of taxes by New Shoreham voters at an annual Financial Town Meeting; and

Whereas, the State’s power to tax rests more appropriately with income tax, sales tax and other tools; and

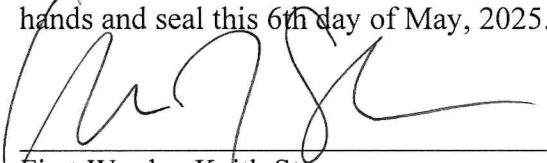
Whereas, up to 85% of New Shoreham’s residential properties may be classified as non owner occupied and more than 80% of New Shoreham’s residential properties are assessed over \$800,000; and

Whereas, the prosed legislation could levy a statewide property tax on the majority of properties in New Shoreham, more than doubling the total property tax burden for those properties; and

Whereas, a statewide property tax would undermine local authority to manage the impacts of its largest revenue source on its taxpayers,

NOW, Therefore, Be It Resolved that the Town Council of the Town of New Shoreham objects to legislation imposing a statewide property tax on non owner occupied properties, regardless of how the revenue may be distributed.

BE IT FURTHER RESOLVED, that this resolution be made part of the permanent record of the Town and the resolution be forwarded to the State Senator and Representative of the Town, the League of Cities and Town and all of the City and Town Councils of Rhode Island. Witness our hands and seal this 6th day of May, 2025.



First Warden Keith Stover

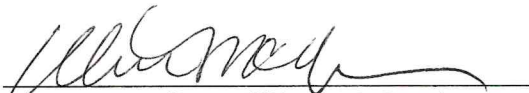
Second Warden Nancy Dodge



Town Councilor Tristan Payne



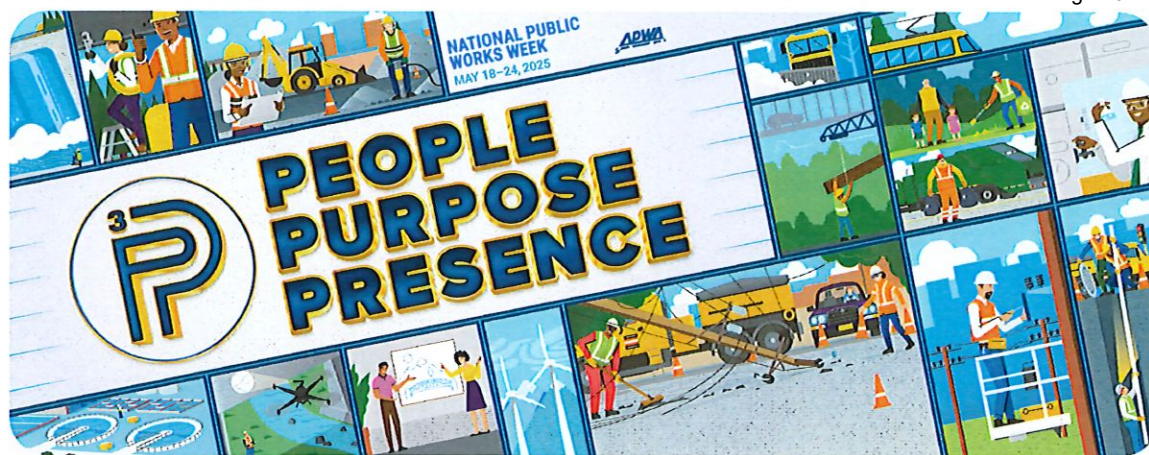
Town Councilor Margaret O'Neill



Town Councilor William McCombe



Attest: Town Clerk Millicent Hight



National Public Works Week Proclamation

May 18–24, 2025

“People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of Barrington Rhode Island; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Barrington Rhode Island to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, **Braxton Cloutier, Council President**, do hereby designate the week of May 18–24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State (to be affixed),

Barrington, Rhode Island this 5th day of May 2025.

Braxton Cloutier Town Council President

TOWN OF BARRINGTON, RI

BARRINGTON TOWN COUNCIL RESOLUTION SUPPORTING THE 2025 COMPOSTING AND ORGANIC
WASTE DIVERSION ACT (H-5195/S-0104)

WHEREAS, Rhode Island communities dispose of over 100,000 tons per year of wasted food alone in the landfill, paying millions of dollars in tip fees to do so,

WHEREAS, the Central Landfill is rapidly filling and projected to close in 2046 if no action is taken by the state, resulting in drastically increased municipal solid waste costs,

WHEREAS, methane from landfills, generated by organic materials, is the third leading emitter of methane in the US, a greenhouse gas 25 times more potent than carbon dioxide,

WHEREAS, the adoption of this legislation will promote the transition to a more sustainable, environmentally friendly, and circular organic waste system, through education and infrastructure development,

WHEREAS, investing in composting is shown to create at least four times more jobs than landfilling,

WHEREAS, compost utilization is shown to have numerous benefits, such as supporting local food growth and food security, sequestering carbon, managing stormwater, mitigating climate change, and fostering municipal resilience,

WHEREAS, supporting the *2025 Composting & Organic Waste Diversion Act* demonstrates our continued commitment to addressing climate change and advancing sustainability efforts within the Town of Barrington.

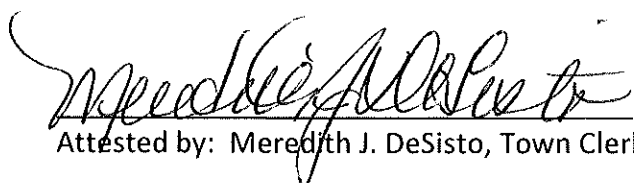
NOW BE IT RESOLVED that the Barrington Town Council respectfully requests the Rhode Island General Assembly enact the ***2025 Composting & Organic Waste Diversion Act (H-5195/S-0104)***;

BE IT FURTHER RESOLVED that this resolution be copied to the state's other 38 municipal councils, State Senators, State Representatives, and relevant stakeholders, urging them to prioritize and advocate for the enactment of the *2025 Composting & Organic Waste Diversion Act*.

Adopted May 5, 2025.



Braxton H. Cloutier, President



Attested by: Meredith J. DeSisto, Town Clerk



BARRINGTON
RHODE ISLAND

Town of Barrington
Barrington Town Hall | 283 County Road | Barrington, RI 02806
(401) 247-1900

A RESOLUTION OF THE TOWN OF BARRINGTON IN SUPPORT OF SENATE BILL S-57 AND
HOUSE BILL H-5393 REGARDING THE MAINTENANCE OF SIDEWALKS

WHEREAS, Rhode Island Senate Bill S-57 and House bill H-5393 will require that maintenance of sidewalks along state highways be the responsibility of the state; and

WHEREAS, The Rhode Island Department of Transportation (RIDOT) already has the authority and funding to properly maintain sidewalks along State Rights of Ways; and

WHEREAS, The Rhode Island League of Cities and Towns is supportive and advocating for this bill; and

WHEREAS, The RI Public Works Association is supportive of this legislation; and

WHEREAS, The Barrington Town Council believes that this legislation is in the best interest of the Town of Barrington; and

NOW, THEREFORE BE IT RESOLVED that the Barrington Town Council, does hereby support Senate Bill S-57 and House Bill H-5393 and urges that the Rhode Island General Assembly approve and enact these bills submitted in the January 2025 session.

Adopted this 5th day of May 2025.

TOWN OF BARRINGTON


Braxton Howard Cloutier
Council President

ATTEST:


Meredith J. DeSisto CMC
Town Clerk

**TOWN OF HOPKINTON, RHODE ISLAND
RESOLUTION IN SUPPORT OF H 5201 – RELATING TO EDUCATION
THE EDUCATION EQUITY AND PROPERTY TAX RELIEF ACT
AS OUTLINED IN RIGL §16-7.2-6**

WHEREAS, the regional incentive was promised to local districts when the Regional School Districts were formed; and

WHEREAS, the regional incentive was phased out in 2010 with the passage of the new funding formula; and

WHEREAS, Transportation Categorical Funds were provided to the Regional School Districts to partially offset the loss of the regional incentive by partially reimbursing the higher transportation costs of the regional districts; and

WHEREAS, the Regional School Districts have designed and implemented a number of innovative education programs that meet the learning needs of students; and

WHEREAS, the investment of resources in our Regional School Districts has yielded positive education results and innovative educational programs and services for students and adults that have been a wise investment of local and state resources; and

WHEREAS, it is necessary to ensure that students attending Regional School Districts continue to receive a high-quality public education and to reduce the burden on regional taxpayers.

NOW THEREFORE, BE IT RESOLVED, that the Hopkinton Town Council,

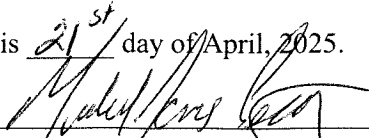
1. Respectfully requests that Transportation Categorical Funds between the State and Regional Districts be fully funded in an amount equal to that intended under RIGL §16-7.2-6(e) to protect the interests of regional school districts and advance the education mission of our schools; and
2. Seeks the support of all School Committees, Town Councils and Legislators that comprise the regional school districts regarding this matter of mutual interest to the schools and taxpayers of our regional districts.

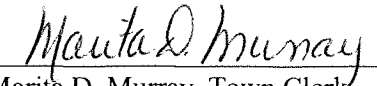
BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly, the Charlestown Town Council, the Richmond Town Council, the Chariho Regional District School Committee, and the Chariho Regional District Superintendent.

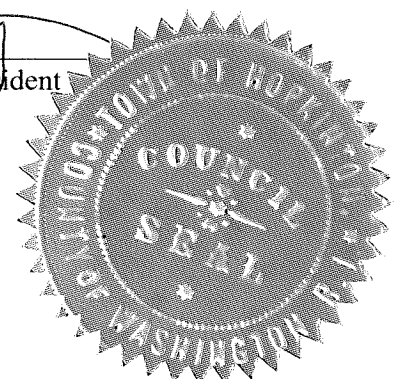
BE IT FURTHER RESOLVED that a copy of this Resolution be sent as well to the Town Councils, School Committees, and Legislators of the regional districts of Bristol-Warren, Exeter-West Greenwich and Foster-Glocester.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 21st day of April, 2025.


Michael James Geary, President
Hopkinton Town Council

ATTEST: 
Marita D. Murray, Town Clerk



**TOWN OF HOPKINTON, RHODE ISLAND
RESOLUTION IN SUPPORT OF H 5204 – RELATING TO EDUCATION –
TRANSPORTATION OF SCHOOL PUPILS BEYOND CITY AND TOWN
LIMITS**

WHEREAS, the Chariho Regional School District (“Chariho”) is a tri-town school district comprising of Charlestown, Richmond and Hopkinton. Chariho is the geographically largest regional school district in Rhode Island, spanning a geographic area of 126 square miles; and

WHEREAS, the Hopkinton Town Council has previously adopted a resolution of its support for full finding of transportation categorical aid funding (2025 – H2501) between the state and regional school districts to partially offset the higher transportation costs of the geographically larger regional districts; and

WHEREAS, RIGL 16-21.1-1 (Transportation of School Pupils Beyond City and Town Limits – General Purposes) requires Chariho to provide bus transportation to pupils who attend nonpublic nonprofit schools; and

WHEREAS, the estimated cost for this service in FY25 is \$902,578.63 on out-of-district transportation, after an estimated credit of non-public offset of \$474,896.00 the total cost to Chariho is \$427,682.63 for an average cost of \$8,385.93 per student; and

WHEREAS, RIGL 16-21.1-8 (Transportation of School Pupils Beyond City and Town Limits – Statewide Transportation System for All Students) requires Chariho to utilize the statewide transportation system to meet this need; and

WHEREAS, Chariho employs contracted transportation service through Ocean State Transit, an in-district vendor located 0.8 miles away from the main campus; and

WHEREAS, 2025 – H5204 would enable Chariho and every other school district to “utilize its own buses or vendors to transport students outside the district, at a lower cost than the statewide school transportation system,” and submit these costs to the RI Department of Elementary and Secondary Education to receive reimbursement from state funds whenever a district can provide transportation outside its community at a lower cost than the statewide transportation system; and

WHEREAS, 2025 – H5204 would promote economic efficiency as the statewide transportation system and school districts compete to lower costs, the original goal of the statewide transportation system.

NOW THEREFORE, BE IT RESOLVED, that the Hopkinton Town Council,

1. Respectfully requests that Chariho is permitted to utilize its own vendor to transport students outside of the district at a lower cost of the statewide transportation system.
2. Respectfully requests that Chariho should be permitted to submit these costs to the RI Department of Elementary and Secondary Education to receive reimbursement from state funds.

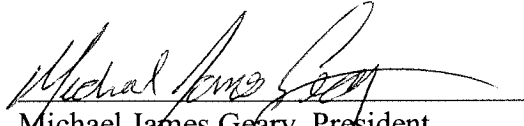
- Page 169 of 178
3. Seeks the support of all regional School Committees, Town Councils of towns having regional school districts, and legislators representing towns served by regional school districts regarding this matter of mutual interest to the students, schools, and taxpayers of our school districts.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Charlestown Town Council, the Richmond Town Council and legislators serving the towns of the Chariho Regional School District.

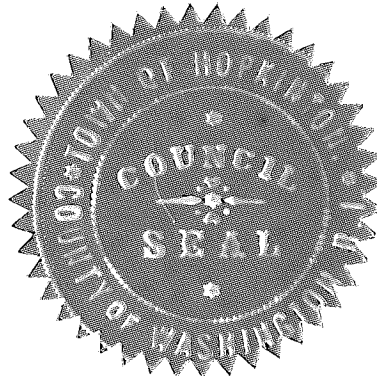
BE IT FURTHER RESOLVED that a copy of this Resolution be sent as well to the Governor of the State of Rhode Island; the Rhode Island General Assembly; and every RI Municipality, School Committee and Town Council.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 21st day of April, 2025.


Michael James Geary, President
Hopkinton Town Council

ATTEST: Marita D. Murray
Marita D. Murray, Town Clerk



**TOWN OF HOPKINTON, RI
RESOLUTION OPPOSING S0851
RELATING TO STATE AFFAIRS AND GOVERNMENT-
TOURISM AND DEVELOPMENT**

WHEREAS, The Hopkinton Town Council joins other municipalities in their concern relative to Senate Bill 2025 – S0851, an act which would prohibit cities, towns and municipalities from any regulation regarding renting residential units for tourist or transient use;

WHEREAS, the short-term rental industry directly contributes to the state’s housing affordability crisis;

WHEREAS, in an effort to make housing more affordable, the General Assembly should enable the municipalities the ability to prohibit or limit this transient use;

WHEREAS, Rhode Island municipalities differentiate in their characteristics, infrastructure, and land resources, local authorities should have authority to make appropriate decisions in the best interest of their individual communities;

WHEREAS, most rural building and zoning departments do not have the resources to manage an influx of short term rental properties;

WHEREAS, the state has not issued laws or regulations guiding cities and towns in handling the impact of this use;

WHEREAS, while tax revenue is generated for the state, incentivizing this use places additional financial burdens on local towns and communities;

WHEREAS, it is detrimental to residential communities for families to be raised next to “for profit” hotel businesses that benefit no one but the property owner;

WHEREAS, this use may strain the capacity of land and natural resources in Hopkinton,

WHEREAS, most properties in Hopkinton rely on private wells and private septic systems, failures to these systems due to overcrowding with transient use may result in catastrophic contamination of our sole source water supply,

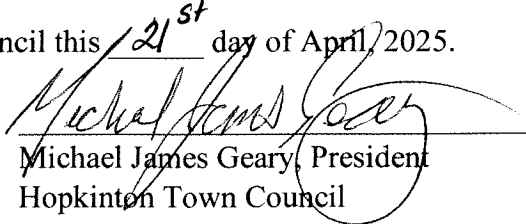
WHEREAS, incentivizing transient use will encourage overcrowded units for greater profit, making health, safety and emergency egress problematic,

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Hopkinton, do hereby oppose Senate Bill 2025-S0851 and any other similar legislation, and respectfully requests our legislators oppose passage of this bill;

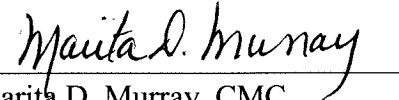
BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly and the City and Town Councils of Rhode Island's other municipalities.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 21st day of April, 2025.



Michael James Geary, President
Hopkinton Town Council

ATTEST: 

Marita D. Murray, CMC
Town Clerk



Resolution of the Hopkinton Town Council

A RESOLUTION OPPOSING SPECIFIC LAND USE LEGISLATION PROPOSED IN THE RHODE ISLAND GENERAL ASSEMBLY

WHEREAS, the Town of Hopkinton is a community committed to responsible growth, preserving local control over land use decisions, and ensuring that development aligns with the best interests of the community; and

WHEREAS, the Rhode Island General Assembly is currently considering several land use bills that could significantly alter local zoning practices, the development review process, and municipal control over land use decisions; and

WHEREAS, these proposed amendments may undermine local authority, create ambiguity in the regulatory framework, and impose unrealistic development requirements that could harm the character, infrastructure, environment, and sustainability of our community; and

WHEREAS, these proposed amendments are designed as a one size fits all approach, which are not context sensitive, not in the best interests of the Town of Hopkinton for land development

NOW, THEREFORE, BE IT RESOLVED:

That the Hopkinton Town Council respectfully requests the Rhode Island General Assembly not support the following bills, as they clearly violate the Town's authority and ability to determine land development policy at the local level:

1. Opposition to Bill H 5794 Sub A – Subdivision Enabling Act Amendments

The Town of Hopkinton opposes Bill H 5794 Sub A, which proposes significant amendments to subdivision processes. These amendments would allow for the administrative approval of subdivision plans without public hearings or abutter notification, limiting community input and transparency. The removal of pre-application meetings for major subdivisions and land development applications is also a step backward in maintaining a collaborative, transparent planning process that is essential for managing growth effectively.

2. Opposition to Bill H 5796 - Mandates Multi-Family Zoning within the Urban Services Boundary (USB)

The Town of Hopkinton opposes Bill H 5796, which mandates the inclusion of multi-family housing within the Urban Services Boundary (USB). This bill introduces ambiguity regarding the precise definition and boundaries of the USB, leading to potential conflicts between municipal and state interpretations. Furthermore, it fails to adequately consider local infrastructure capacities, including water and sewer availability, and may place undue strain on Hopkinton's resources.

3. Opposition to Bill H 5799 Sub A - Oversized Lot Subdivision

The Town of Hopkinton opposes Bill H 5799 Sub A, which would permit the subdivision of oversized lots even when doing so would result in non-compliant lot sizes, reducing setbacks, and creating substandard development conditions. This bill weakens local zoning authority and increases the risk of unsustainable development, particularly in areas where infrastructure is not designed to support such subdivisions.

4. Opposition to Bill H 5958 - Mixed-Use Overlay Requirement

The Town of Hopkinton opposes Bill H 5958, which mandates that at least 30% of commercial zoning districts include mixed-use overlay districts. This requirement would override local zoning plans and impose significant changes to established commercial zones without adequately considering the needs of the community or its infrastructure. The proposed changes would result in forced residential development in areas not adequately equipped for such growth, which could disrupt local economic stability.

5. Opposition to Bill H 5963 - Oversized Lot Subdivision by Administrative Subdivision

The Town of Hopkinton opposes Bill H 5963, which establishes the creation of oversized lot subdivisions through an administrative process using GIS data, without the need for traditional survey methods or public hearings. This legislation undermines the established process of ensuring that subdivisions meet local requirements and permits the creation of non-compliant lots without adequate review or input from affected residents.

6. Opposition to Bill H 5801 - Low- and Moderate-Income Housing Act Amendments

The Town of Hopkinton opposes Bill H 5801, which significantly limits local authority regarding comprehensive permits for affordable housing projects. This bill reduces the ability of municipalities to deny comprehensive permit applications based on inconsistency with the comprehensive plan. This weakens local control and could lead to an imbalance in housing development that does not align with community interests.

7. Opposition to Bill H 5802 Sub A - State-Owned Land Development

The Town of Hopkinton opposes Bill H 5802 Sub A, which allows the state to develop housing projects on state-owned land, even if such developments do not conform to local zoning ordinances or comprehensive plans. This bill undermines local authority by permitting state-level developments without local consultation, and it could lead to the development of housing projects that are incompatible with Hopkinton's long-term planning goals.

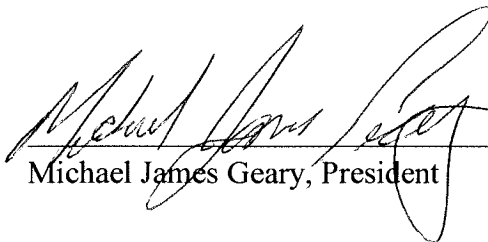
BE IT FURTHER RESOLVED:

That the Hopkinton Town Council respectfully urges the Rhode Island General Assembly to reconsider these proposed bills and to work with local municipalities to develop legislation that supports both affordable housing goals and the preservation of local control over land use and development decisions.

BE IT FURTHER RESOLVED:

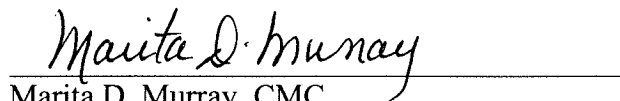
That a copy of this Resolution be forwarded to every Rhode Island municipality, the Rhode Island League of Cities and Towns, State Senators, State Representatives, and the Governor for their consideration.

ADOPTED this 21st of April, 2025.


Michael James Geary, President



ATTEST:


Marita D. Murray, CMC
Town/Council Clerk

TOWN OF HOPKINTON, RI
RESOLUTION OPPOSING H 5887
LEGISLATION RELATING TO HOLIDAYS AND DAYS OF SPECIAL OBSERVANCE -
HOLIDAY

WHEREAS, the Hopkinton Town Council has concerns relative to House Bill 5887, an act that changes the name of the holiday on the second Monday of August from Victory Day to Peace and Remembrance Day; and

WHEREAS, Victory Day currently pays tribute to the service men and women who served, sacrificed, and died in the Pacific and China-Burma-India Theaters of Operation during World War II; and

WHEREAS, Victory Day also pays tribute to Rhode Islanders that actively participated in the war effort back home, as represented by 1 in 10 citizens; and

WHEREAS, Rhode Island is the smallest state in the Union, but we came together during WWII; and

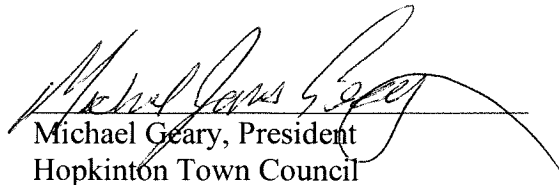
WHEREAS, our job is not to erase history, but to educate our citizens on Victory Day with the impact of WWII on our state; and

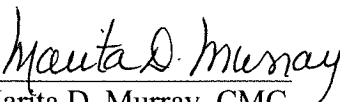
WHEREAS, renaming this day to Peace and Remembrance Day would be a disservice to our military and civilians that contributed to the war effort.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Hopkinton respectfully requests our legislators oppose the passing of this bill.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly and the City and Town Councils

Passed as a Resolution of the Hopkinton Town Council this 21st day of April 2025.


Michael Geary, President
Hopkinton Town Council

ATTEST: 
Marita D. Murray, CMC
Town Clerk





North Smithfield Public Schools

A community dedicated to excellence

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B.10

School Committee

Terri Bartomioli, Chair

Jean B. Meo, Vice-Chair

William J. Connell, Esq., Secretary

David de la Cruz

Christopher Simpkins

North Smithfield School Committee Resolution

SCHOOL TRANSPORTATION RESOLUTION

RECEIVED
MAY 01, 2025 09:48 AM
J. Fasan
TOWN OF JAMESTOWN Town Clerk

WHEREAS, Rhode Island General Law (RIGL) 31-22.1-1. Pupil transportation vehicle is defined as a vehicle designed and constructed to seat not more than eight (8) passengers, including the operator, and; and

WHEREAS, increasing from eight (8) to ten (10) the number of students allowed to be transported would result in an estimated collective savings of between six hundred fifty thousand and one million dollars for Local Education Agencies; and

WHEREAS, 2025 - H 5420 & S 636 would amend (RIGL) 31-22.1-1 to increase the allowable [pupil passenger limit to ten (10) Rhode Island; and

WHEREAS, the Rhode Island Department of Education contracted with a school bus vendor to provide transportation services to students with developmental disabilities for the current school year, and

WHEREAS, the vendor failed to comply with Rhode Island Division of Motor Vehicles regulation 280-RICR-30-05-2 "Rules and Regulations for School Bus Driver Certification" by employing school bus drivers certified in an adjoining State but not certified in Rhode Island; and

WHEREAS, a lack of sufficient certified Rhode Island school bus drivers resulted in transportation delays and cancellations at the start of the school year for students with developmental disabilities; and

WHEREAS, these delays and cancellations adversely impacted the education of these students; and

WHEREAS, S 397 would allow the Division of Motor Vehicles to abbreviate and reduce the School Bus Driver Certification training course for applicants holding a commercial driver's license; and

WHEREAS, S 397 would also allow the Division of Motor Vehicles to issue a temporary school bus driver's certificate to applicants who have been certified as a school bus driver in a State bordering Rhode Island; and

1850 Providence Pike, North Smithfield RI 02896

Phone: 401-769-5492 • Fax: 401-769-5493 • R.I. Relay: 800- 745-5555

The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.

WHEREAS, The Special Joint Legislative Commission to Study Student Transportation needs and System Costs has unanimously endorsed passage of 2025 – H 5420 and 2025 – S 397 & S 636; and

NOW THEREFORE BE IT RESOLVED, That the North Smithfield School Committee respectfully requests the Rhode Island General Assembly to enact 2025 – H 5420 & S 636 amending (RIGL) 31-22.1-1 to increase the allowable pupil passenger limit to ten (10) Rhode Island; and

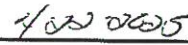
BE IT FURTHER RESOLVED, That the North Smithfield School Committee requests the Rhode Island General Assembly to enact S 397 reducing the bus driver certification training course for applicants holding a commercial driver's license and allow the Division of Motor Vehicles to grant temporary licenses to school bus drivers licensed in bordering States.

BE IT FURTHER RESOLVED: That a copy of this Resolution be forwarded every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:

Approved by North Smithfield School Committee Action


Terri Bartomioli, Chair


Date



RESOLUTION

TO THE HONORABLE RHODE ISLAND GENERAL ASSEMBLY **REQUESTING AN AMENDMENT TO** **RIGL TITLE 39, CHAPTER 2** **REGARDING THE DUTIES OF PUBLIC UTILITIES**

BE IT RESOLVED BY THE TOWN COUNCIL OF WARREN AS FOLLOWS:

WHEREAS: Rhode Island General Laws Title 39, Chapter 2 lists the duties and responsibilities of public utilities; and

WHEREAS: public utilities that own utility poles that are being replaced in Warren have been leaving portions of those poles still standing; and

WHEREAS: those abandoned – and truncated - utility poles are not only unsightly but also pose a hazard to the safety of the public; and

WHEREAS: public utilities engaging in this practice have not been responsive to requests to fully remove these abandoned and truncated utility poles; and

WHEREAS: an amendment to Rhode Island General Laws Title 39, Chapter 2 is necessary to include full removal of these abandoned poles no later than forty-five (45) days after decommissioning.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WARREN, RHODE ISLAND AS FOLLOWS:

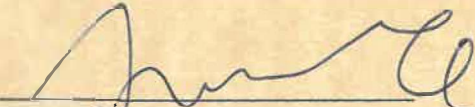
SECTION 1: That the Town Council of the Town of Warren hereby requests that the Honorable General Assembly amend Rhode Island General Laws Title 39, Chapter 2 to include among the duties and responsibilities of public utilities to fully remove poles that have been decommissioned and/or sawed off within forty-five (45) days of decommissioning or otherwise reducing the height of the utility pole.

SECTION 2: THAT THIS RESOLUTION SHALL BECOME EFFECTIVE IMMEDIATELY UPON ITS PASSAGE BY THE WARREN TOWN COUNCIL.

Attest:


Sandra J. Speroni, CMC
TOWN CLERK

Dated: 5-13-25


Joseph DePasquale,
TOWN COUNCIL PRESIDENT
TOWN OF WARREN

