



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 5, 2025
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person at the physical location listed above.

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
5:30	Jessica Burrows Falcon	Elections Training Committee
5:35	Antonio Pinheiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Christian Infantolino	Eldred Field
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Patrick Gaynes	Eldred Field
6:00	John Potter	Harbor Commission
6:05	Harry Chase	Bike Path Committee
6:10	Kelly Smith	Tick Task Force
6:15	Dan Lilly	Harbor Commission
6:20	Wayne Moore	Fire Department Compensation Committee

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations
 - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2025-18, establishing the Fort Getty Ad Hoc Committee:

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearing: Notice is hereby given that the Town Council of the Town of Jamestown will conduct a Public Hearing on May 5, 2025, for the purpose of obtaining citizens' views of the proposed activities. Written comments will also be accepted by mail to P.O. Box 377, Jamestown, RI 02835 prior to the hearing. The application(s) will be available for public review at www.jamestownri.gov/planning and comments and questions can be addressed to Lisa Bryer, Town Planner at lbryer@jamestownri.net prior to submission to the State after the public hearings.
 - 1) Review, Discussion, and/or Action and/or Vote: Authorization to file a Community Development Block Grant application to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application:
 - a) Public facilities: Provide funding to support Public facilities to make improvements to the Jamestown Senior Center in the amount of \$500,000.

- b) Improved housing opportunities for low and moderate-income families and individuals: Funding for Jamestown Housing Authority to renovate bathrooms at the Pemberton Apartment complex in the amount of \$500,000
 - 2) Review, Discussion, and/or Action and/or Vote: Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution.
- B) Licenses and Permits

One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

 - 1) Applicant: Beavertail Lighthouse Museum Association (BLMA)
 Event: BLMA Fundraising Event
 Date: August 9, 2025
 Location: Ft. Getty, Rembijas Pavilion
 - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Community Development Block Grant award.
 - 2) Police and Fire CAD/RMS System Memorandum of Agreement (consent).
 - 3) Settlement Agreement with the New England Building & Bridge Company (NEBB) (consent).
 - 4) Rhode Island Infrastructure Bank Project.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the proposed Fort Getty Ad Hoc Committee Charge.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Atty. Christian Infantolino, pursuant to Article 2, Section 216 of the Town Charter, request to the Town Council, introduction of a proposed amendment to the Code of Ordinances, Chapter 6, Article 3 (Mechanical or Coin Operated Devices and Arcade), Division 2 (License), Section 6-75(c) Number of Devices.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to Permission to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing to take place on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 70 – Traffic and Vehicles. Sec. 70-25, Notice of violation; admission of truth and payment of fines at police station; amounts.; Sec. 70-82, Two-hour parking limit located upon lot 573 plat 8.; and Sec. 70-87, Prohibited or restricted parking on specified streets. These amendments are proposed to permit and/or restrict parking for no more than three hours upon Lot 573 Plat 8, and on specified streets; and to increase the fine for parking over the posted time.
- B) Appointments, Vacancies, and Expiring Terms:
- 1) Upcoming interview sessions
 - a) May 19th, 6:20 John Valente, Bike Path Committee.
 - 2) Eldred Field Ad Hoc Committee, Four (4) member vacancy(s) for an unspecified term; duly advertised in the March 13th & 20th and May 1st editions of the Jamestown Press.
 - a) Interested applicant(s)
 - i) Christian Infantolino, interview scheduled for May 5, 2025.
 - ii) Patrick Gaynes, interview scheduled for May 5, 2025.
 - 3) Elections Training and Advisory Ad Hoc Committee, Four to Six (4-6) Jamestown Citizen-at-Large Member(s), duly advertised in the March 13th and 20th editions of the Jamestown Press:
 - a) Interested Citizens-at-Large Applicants:
 - i) Jessica Burrows Falcon, interviewed scheduled for May 5, 2025.
 - 4) Fire Department Compensation Committee, Two (2) Citizens-at-Large vacancy(s) with a term ending May 31, 2028; duly advertised in the March 13th and 20th, April 3rd, and 10th editions of the Jamestown Press:
 - a) Interested applicants:
 - i) Wayne Moore, seeking reappointment, interview scheduled for May 5, 2025.
 - 5) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2025, duly advertised in the March 6th, 13th, and 20th editions of the Jamestown Press:
 - a) Interested applicant(s)
 - i) Dan Lilly, interview scheduled for May 5, 2025.
 - ii) Antonio Pinheiro, interview scheduled for May 5, 2025.
 - iii) John Potter, interview scheduled for May 5, 2025.

- 6) Jamestown Housing Authority, One (1) unexpired term ending December 31, 2025, duly advertised in the February 6th and 13th, March 6th, 13th, and 20th editions of the Jamestown Press:
 - a) Interested applicant(s)
 - i) Amy Walsh, interview scheduled for May 5, 2025.
- 7) Tick Task Force Ad Hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the March 13th and 20th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Kelly Smith, interview scheduled for May 5, 2025.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes:
 - 1) March 4, 2025 (Special Meeting)
 - 2) March 10, 2025 (Special Meeting)
 - 3) March 25, 2025 (Regular Meeting)
 - 4) April 7, 2025 (Regular Meeting)
 - 5) April 21, 2025 (Regular Meeting)
 - 6) April 22, 2025 (Special Meeting)
 - 7) April 23, 2025 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing, March 19, 2025.
 - 2) Board of Canvassers, March 26, 2025.
 - 3) Planning Commission, March 19, 2025.
 - 4) Zoning Board of Review, March 25, 2025
- C) Permission to authorize Chief Jamie Campbell to execute a memorandum of agreement with the Rhode Island Department of Public Safety, which will allow access to the new Statewide Computer Aided Dispatch (CAD) and Law Enforcement Records System (RMS), for a five-year contract at an annual cost of \$19,703.33.
- D) Permission to authorize Town Administrator Mello to execute a Settlement Agreement between the New England Building & Bridge Company (NEBB) and the Town of Jamestown in the amount of \$61,719.97.
- E) Ratification of administratively approved Jamestown Parks and Recreation Job Fair, One-Day Event/ Entertainment license (ENT-25-19) for April 26, 2025.

- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20th and March 27th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-172 Ian Prichett 19 Bridge View Drive

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Administrator Mello
From: Jamestown Democrats
Dated: April 16, 2025
Re: Thank you to Jamestown Recreation Department.
- 2) Copy of letter to: Town of Jamestown
From: RI Department of Environmental Management
Dated: April 17, 2025
Re: America Way, Jamestown (Plat 2, Lot 150)- Single Family Home.

B) Proclamations and Resolutions from other Rhode Island Cities and Towns

- 1) Scituate School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies.
- 2) Resolution of the Town of Barrington, Regarding the Restoration of General Revenue Sharing to Rhode Island Cities and Towns.
- 3) Resolution of the Town of Barrington, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
- 4) Resolution of the Town of Barrington, Declaring the Town of Barrington, Rhode Island, a Sanctuary Town for Transgender People, and All Members of the LGBTQIA2S+ Community and Their Allies.

XIII. OPEN FORUM

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A) Continued (If necessary)

XIV. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
- 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
 - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 4) Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

XV. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.

XVI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on May 1, 2025.*