



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 21, 2025
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:

<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
5:30	Barrett Cavanagh	Quonset Development Board of Directors
5:40	Lisa Lepore	Quonset Development Board of Directors / Zoning Board Alternate
5:50	Timothy Noble	Quonset Development Board of Directors
6:00	Stuart Rice	Tax Assessment Board of Review
6:10	Lisa Primiano	Quonset Development Board of Directors
6:20	Emile Martineau	Quonset Development Board of Directors

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
- 1) Scheduled request to address - None
 - 2) Non-scheduled request to address
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: No items at this time.
- D) Unfinished Business: No items at this time.
- E) New Business: No items at this time
- F) Consent Agenda
An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.
- 1) Adoption of Minutes:
 - a) March 17, 2025 (regular meeting)
 - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of March 31, 2025.
 - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of March 31, 2025.

VI. THE BOARD OF WATER AND SEWER COMMISSIONERS RECESS AND THE TOWN COUNCIL CONTINUES THE OPEN SESSION

VII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VIII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion, and/or Action and/or Vote: Proclamation 2025- Michael G. White Day.

IX. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings:
 - 1) Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Code of Ordinances, regarding Chapter 70, Traffic and Vehicles, Article IV, Section 87. These Amendments are proposed to update the existing Traffic and Vehicle Ordinance in conformance with 70-87 Prohibited or Restricted Parking on Specified Streets, as advertised in the April 3, 2025, edition of the Jamestown Press.
 - a) Memorandum and presentation by Chief Campbell regarding the proposed amendment
 - 2) Town Council Sitting as the Alcohol Beverage Licensing Board
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application (F-25-9) has been received under said Act for a one-day license on May 17, 2025:

CLASS F (NON-PROFIT)
Out of the Box Studio & Gallery
11 Clinton Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the Out of the Box Studio & Gallery one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14)

Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board

B) Licenses and Permits

One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

- 1) Applicant: Air Force Faculty/Staff Newport War College
Event: Air Force Welcome Party
Date: July 24, 2025
Location: Ft. Getty, Rembijas Pavilion
 - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.
- 2) Applicant: Quononoquott Garden Club
Event: Quononoquott Garden Club Annual Plant Sale
Date: May 10, 2025
Location: Ft. Getty, Rembijas Pavilion
 - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.

X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) Design for East Shore Road shared-use bike path (consent)
 - 2) RI Resource Recovery trash tipping fee agreement (consent)
 - 3) Staff Training on April 28th
 - 4) Job Fair scheduled for April 26th at the Jamestown Golf Course.
 - 5) Arbor Day Tree Planting scheduled for Friday, April 25th at 10 a.m.

XI. UNFINISHED BUSINESS

- A) No items at this time.

XII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Jamestown Chamber of Commerce (JCC) to waive the Jamestown Golf Course Clubhouse Function Room fee for the JCC.
- 1) Jamestown Community Group Application from Stephanie Cotsonas, JCC Executive Director.
- B) Review, Discussion, and/or Action and/or Vote: at the request of the Jamestown Tick Task Force, approval and installation of Tick Trail Signs on Town-owned walking, biking, and hunting trails as proposed.
- 1) Tick Task Force letter and description of the 10 locations for the proposed installation of CDC Tick Trail Signs.

- C) Review, Discussion, and/or Action and/or Vote: at the request of Councilor Meagher, establishment of the Fort Getty Advisory Committee:
 - 1) Discussion on a proposed charge of the Fort Getty Advisory Committee to be advertised for committee volunteers.

XIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Affordable Housing Committee, Two (2) member vacancy with a three-year term ending May 31, 2028, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025:
 - a) Interested Applicant(s):
 - i) Susan Shim Gorelick*(reappointment), received April 8th
 - ii) Fred Pease*(reappointment), received April 10th
 - 2) Coastal Resource Management Council, One (1) Member vacancy with a two-year term ending date of May 31, 2025, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025:
 - a) Letter of interest:
 - i) Wayne Banks*, received March 19th
 - 3) Quonset Development, One (1) member, three-year unexpired term ending December 31, 2025, duly advertised in the February 6th and 13th editions(s) of the Jamestown Press with a request to apply no later than February 19, 2025:
 - a) Letter of Interest
 - i) Barrett Cavanagh, received February 19th; interview scheduled April 21st.
 - ii) Lisa Lepore, received February 18th; interview scheduled April 21st.
 - iii) Timothy Noble, received February 19th; interview scheduled April 21st.
 - iv) Lisa Primiano, received February 18th; interview scheduled April 21st.
 - v) Emile Martineau, received February 18th; interview scheduled April 21st
 - 4) Senior Services Committee, Two (2) member vacancy with a three-year term ending May 31, 2028, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025
 - a) Letter of interest:
 - i) Karen Montoya*(reappointment), received March 10th.

- 5) Tax Assessment Board of Review, One (1) Full member vacancy with a three-year term ending date of May 31, 2026; and One (1) Alternate member vacancy with a three-year term ending date of May 31, 2026, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025:
 - a) Letter of interest
 - i) Stuart Rice (reappointment), interview scheduled April 21st.
- 6) Zoning Board of Review, One (1) Alternate Member vacancy with a one-year term ending December 31, 2025, duly advertised in the March 13th, and 20th edition(s) of the Jamestown Press with a request to apply no later than March 26, 2025
 - a) Application of interest:
 - i) Lisa Lepore, received March 19th; interview scheduled April 21st.

*previously interviewed or the Town Council waived interviewing

XIV. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing, February 19, 2025.
 - 2) Conservation Commission, January 14, 2025
 - 3) Conservation Commission, February 11, 2025
 - 4) Housing Authority, February 12, 2025
 - 5) Housing Authority, March 27, 2025
- B) Permission to authorize Town Administrator Mello to sign a contract with PARE Corporation for the continued design of the shared-use path (SUP) on East Shore Road (ESR) funded through a grant with the Rhode Island Department of Transportation in the amount of \$22,970.
- C) Permission to authorize Town Administrator Mello to sign the Solid Waste and Recycling Services Agreement between the Rhode Island Resource Recovery Corporation and the Town of Jamestown for the term July 1, 2025, through June 30, 2027.
- D) Finance Director's Report: Comparison Budget to Actuals as of February 28, 2025.

- E) Authorization of the Warrant and Resolutions for the June 2, 2025, Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
- 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per linear foot, included on the tax bill for homes in the Sewer district).
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due).
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt).
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM).
 - 5) Resolution Number 5: Up to \$2,503,000 Borrowing for Municipal Facilities, Repairs, and Equipment Project Through Issuance of Bonds.
 - 6) Resolution Number 6: Up TO \$950,000 Borrowing for Department of Public Works Vehicles and Other Equipment Project Through Issuance of Bonds.
 - 7) Resolution Number 7: Up to \$450,000 Borrowing for Eldred Avenue Field Project Through Issuance of Bonds.
 - 8) Resolution Number 8: Up to \$1,500,000 Borrowing for Bike Paths Project through Issuance of Bonds.
 - 9) Resolution Number 9: Up to \$3,000,000 Borrowing for Affordable Housing Projects Through Issuance of Bonds.
- F) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on April 22, 2025, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of Mary Lou Sanborn, whose property is located at 21 Bay View Drive, Jamestown, RI, and further identified as Lot 519 on Tax Assessor's Map 8, to appeal a Notice of Violation issued on 1/31/25 referencing a purported violation of Sec.'s 82-602.2 and 82-407. Applicant/Appellant appeals this Notice of Violation pursuant to Sec. 82-408 so that she can complete construction of a screen pursuant to Sec. 82-701. Said property is located in Zone R20 and contains .442 acres.
- G) Ratification of Administrative Approved Event(s): Jamestown Democratic Committee, One-Day Event/Entertainment License Application: Community Conversation with US Senator Jack Reed, lecture, on April 15, 2025, at the Jamestown Recreation Center.

- H) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Studio and Gallery
Event: Collaborations (ENT-25-23)
Date: May 17, 2025
Location: 11 Clinton Avenue
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: In Conversation: Art & AI (ENT-25-24)
Date: May 3, 2025
Location: JAC, 18 Valley Street
 - 3) Applicant: RI Arts Foundation at Newport Inc., dba Newport Classical
Event: Newport Classical Pop-Up Concert (ENT-25-25)
Date: July 10, 2025
Location: East Ferry Wharf
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: Of Our Collapsed and Expanding Breath (ENT-25-13)
Date: April 25, 2025
Location: JAC, 18 Valley Street
 - 5) Applicant: Jamestown Arts Center (JAC)
Event: JAC Out Loud Poetry Reading (ENT-25-14)
Date: April 27, 2025
Location: JAC, 18 Valley Street
- I) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the April 10th & 17th edition(s) of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-172 Ian Prichett 19 Bridge View Drive

XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of memo: Town Council
From: Deputy Town Clerk/Canvassers Clerk Keith Ford
Dated: April 15, 2025
Re: Financial Town Meeting

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the Town of Hopkinton, Requesting the Rhode Island Governor and General Assembly to Restore General Revenue Sharing to Rhode Island Cities and Towns.
 - 2) Resolution of the Town of Hopkinton, Opposition to Rhode Island 2025 Gun Control Legislation.
 - 3) Resolution of the Exeter Regarding Restoration of General Revenue Sharing to the State's Cities and Towns, No. 2025-03
 - 4) Resolution of the Exeter, in Opposition to Rhode Island 2025 Gun Control Legislation, No. 2025-02
 - 5) Bristol Warren Regional School District, School Transportation Resolution in support of H 5420, S 636, S 397.

XVI. OPEN FORUM

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- A) Continued (If necessary)

XVII. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
- 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
 - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 4) Stephen Zimniski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

XVIII. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.

XIX. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

XX. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on April 16, 2025.*