



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, April 7, 2025**  
**6:00 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

*The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person at the physical location listed above.*

*The public is welcome to participate in Town Council meetings in several ways:*

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
  - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
  - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

*Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARING**

- A) Public Hearing: Review, Discussion, and/or Action and/or Vote: for Proposed Amendments to the Zoning Code of Ordinances, regarding a request to amend the Zoning Use Table (Section 82-601 - VI.E.(5)); and request to amend the definition of Amusement or Video Arcade to Amusement Arcade (Section 82-104.1), duly advertised in the March 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup> editions of the Jamestown Press:
- 1) Regnum LLC, requesting a Zoning Ordinance Amendment including a change to the definition and a change to the use table related to Amusement or Video Arcade as an accepted use in the Zoning use table by Special Use Permit(s) for the CD District only.
  - 2) Letters from Jamestown residents:
    - a) Ronald Izzo
    - b) Ralph Klingbeil
    - c) Leisa Hill

**IV. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Resolutions and Proclamations
- 1) Review, Discussion, and/or Action and/or Vote: regarding Resolution 2025-11, Supporting House Bill 5032, Relating to Alcoholic Beverages – Retail Licenses, to provide the authority to the Jamestown Board of Licenses to issue a Class T Legitimate Theatre liquor license.
  - 2) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-12 Month of the Military Child, declaring the month of April 2025 as Month of the Military Child.
  - 3) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-13 Teacher Appreciation declaring May 5<sup>th</sup>-11<sup>th</sup>, 2025 as Teacher Appreciation Week.
  - 4) Review, Discussion, and/or Action and/or Vote: Resolution 2025-14, in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve an Annual Budget Exceeding the 4 Percent Levy Cap, as amended.

## VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

1) Pursuant to RIGL §3-7-14, the following license application (F-25-5) has been received under said Act for a one-day license on September 7, 2025:

CLASS F (NON-PROFIT)

Jamestown Community Farm

40 Eldred Avenue

Jamestown, RI 02835

a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

2) Pursuant to RIGL §3-7-14, the following license application (F-25-7) has been received under said Act for a one-day license on May 22, 2025:

CLASS F (NON-PROFIT)

Jamestown Historical Society

92 Narragansett Avenue

Jamestown, RI 02835

a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

3) Pursuant to RIGL §3-7-14, the following license application (F-25-8) has been received under said Act for a one-day license on July 25, 2025:

CLASS F (NON-PROFIT)

Jamestown Historical Society

92 Narragansett Avenue

Jamestown, RI 02835

a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14).

### **The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board**

B) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing & Holiday License for the year December 1, 2024- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures:

1) The Wicked Whisk, 79 North Road (BL-27).

## VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator's Report: Edward A. Mello
  - 1) OPIOID Litigation update (Consent agenda).
  - 2) Community Development Block Grant (CDBG) Application (New Business).

## VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and Possible Action on the FY2025-2026 Town Administrator's Proposed Budget; recommend the proposed FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025:
  - 1) Town Administrator's Proposed Town General Fund Budget of \$14,006,265 and the Town Administrator's Proposed School Budget of \$16,835,606.
- B) Review, Discussion, and Possible Action: Discussion and consideration of staff-proposed projects requiring potential bond initiatives of \$3,453,000:
  - 1) Memorandum from Town Administrator Mello to the Town Council regarding a Maintenance Bond:
    - a) Project 1: Senior Repair Project \$ 885,000
    - b) Project 2: Town Buildings/Facilities Maintenance \$1,618,000
    - c) Project 3: Department of Public Works Equipment \$ 950,000
- C) Review, Discussion, and Possible Action: At the request of Vice President Brine, discussion and consideration of a proposed Jamestown Recreation Bond of \$1,700,000 or \$2,600,000:
  - 1) Memorandum from Vice President Brine regarding potential bond(s) for investment into Eldred Field, Lawn Avenue School gymnasium, and bike/pedestrian paths.
- D) Review, Discussion, and Possible Action: At the request of Councilor Meagher discussion and consideration of a \$3,000,000 Bond for affordable housing for FY 2025/2026:
  - 1) Memorandum from the Affordable Housing Committee requesting Town Council support of a \$3,000,000 Bond for potential affordable housing initiatives.

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher and the Affordable Housing Committee (AHC), approval to utilize Affordable Housing Trust funds for two projects:
- 1) Memorandum from AHC Chair Bob Plain and Town Planner Lisa Bryer:
    - a) Request approval to draft an RFP for a consultant to work with the Affordable Housing Committee to develop new Affordable Housing projects on town-owned property, including but not limited to 11 Knowles Court.
    - b) Request approval to draft an RFP for a consultant to complete a “Nexus Study” to link Jamestown’s Housing market with Affordable Housing Funding Needs.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, the Planning Commission is asked to review possible changes to the Zoning Ordinance.
- 1) 82-1102.4: Require abutter notification of projects going before the Technical Review Committee (TRC) (new ordinance).
  - 2) 82-1105: Require the percentage of a potential new affordable housing lot in the R 8 and CL districts to be the same as is currently described for a R 20 lot, which is 65%. This amendment would allow an R8 or CL lot that is between 13200-15999 square to be eligible to be subdivided to create an affordable lot (minimum 5200 square feet) and a standard lot (minimum 8000 square feet) (amendment).
  - 3) 82-602 To consider the creation of new Zoning Districts or new Zoning characterizations that would apply to non-conforming lots of record (new ordinance).
- C) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello, authorization to submit an application through CDBG for the following projects:
- 1) CDBG application in the amount of \$500,000 for the repair and renovation of the Senior Center located at 6 West Street.
  - 2) CDBG application in the amount of \$500,000 for the repair and renovation of additional bathrooms at Jamestown Housing Authority located at 45 Pemberton Avenue.
- D) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco, permission to extend the Mackerel Cove Vendor Contracts for the 2025 season to Splash Dogz LLC. and Dels Lemonade & Refreshments, as permitted by the 2023 contract.

**X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

A) Appointments, Vacancies, and Expiring Terms: None at this time

1) Upcoming interview sessions (\*May 5<sup>th</sup> & 19<sup>th</sup> tentative):a) April 21<sup>st</sup>, 5:30-6:30

TIME	NAME	COMMITTEE
5:30	Barrett Cavanagh	Quonset Development Board of Directors
5:40	Lisa Lepore	Quonset Development Board of Directors / Zoning Board Alternate
5:50	Timothy Noble	Quonset Development Board of Directors
6:00	Bradley Parsons	Eldred Field
6:10	Lisa Primiano	Quonset Development Board of Directors
6:20	Emile Martineau	Quonset Development Board of Directors

b) May 5<sup>th</sup>, 5:10-6:30

TIME	NAME	COMMITTEE
5:10	Susan Shim Gorelick	Affordable Housing Committee
5:15	Kelly Smith	Tick Task Force
5:20	Samira Hakki	Bike Path Committee
5:25	Mary Ellen Coleman	Fire Dept. Compensation Committee
5:30	Karen Montoya	Senior Services Committee
5:35	Tony Pineiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Beth Herman	Tree Committee
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Joe England	Tick Task Force
6:00	Andrew Williams	Harbor Commission
6:05	Fred Pease	Affordable Housing Committee
6:10	Johnathan Valente	Bike Path Committee
6:15	Dan Lilly	Harbor Commission
6:20	Cynthia Leonard	Tick Task Force

c) May 19<sup>th</sup>, 5:50-6:30

TIME	NAME	COMMITTEE
5:50	Stuart Rice	Tax Assessment Board of Review
5:55	Wayne Moore	Fire Dept. Compensation Committee
6:00	Harry Chase	Bike Path Committee
6:05	John Potter	Harbor Commission
6:10	Wayne Banks	CRMC
6:15	Patrick Gaynes	Eldred Field Committee
6:20	Marlene Murphy	Election Training Committee

**XII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Meeting Minutes:
- 1) March 3, 2025 (Regular Meeting)
  - 2) March 4, 2025 (Special Meeting)
  - 3) March 10, 2025 (Special Meeting)
  - 4) March 17, 2025 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Board of Canvassers, February 19, 2025.
  - 2) Board of Canvassers, March 4, 2025.
  - 3) Zoning Board of Review, February 25, 2025
- C) Permission to authorize Town Administrator Mello to amend the national opioid litigation by removing the defendants, PBM (Optum and Express Scripts, Inc.), and their related entities from the case.
- D) Permission to authorize Town Administrator Mello to sign Amendment 3 to the Subrecipient Agreement between the State of Rhode Island Department of Transportation and the Town of Jamestown for the Melrose Elementary School and Lawn Avenue Middle School Safe Routes to School Program upon final review by Solicitor Ruggiero.
- E) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: St. Matthew Church  
Event: Sunrise Easter Service (ENT-25-18)  
Date: April 20, 2025  
Location: East Ferry/Veteran's Memorial Square
  - 2) Applicant: Jamestown Historical Society (JHS)  
Event: Windmill Day (ENT-25-15)  
Date: July 26, 2025  
Location: 378 North Road
  - 3) Applicant: Jamestown Historical Society (JHS)  
Event: JHS Museum Exhibit Opening Reception (ENT-25-16)  
Date: May 22, 2025  
Location: JHS, 92 Narragansett Avenue
  - 4) Applicant: Jamestown Historical Society (JHS)  
Event: Evening at the Windmill (ENT-25-17)  
Date: July 25, 2025  
Location: 378 North Road

- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-110 Michael Allen 37 Newport Avenue

### **XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of letter to: Town Council  
From: Taxpayer Association of Jamestown  
Dated: March 17, 2025  
Re: School and Town Budget
  - 2) Copy of email to: Town Council  
From: Joan Swifty  
Dated: March 18, 2025  
Re: Fort Getty Workshop
  - 3) Copy of email to: Town Council  
From: David Jamison  
Dated: March 23, 2025  
Re: Budget for Jamestown
  - 4) Copy of email to: Town Council  
From: Linda Jamison  
Dated: March 26, 2025  
Re: CISF - \$150,000 benefit to Jamestown residents
  - 5) Copy of email to: Town Council  
From: Armenian National Committee of Rhode Island  
Dated: March 3, 2025  
Re: 2025 ANC of RI Armenian flag raising request.
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Portsmouth School Committee- School Transportation Resolution.
  - 2) North Smithfield School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies
  - 3) Resolution of the City of Woonsocket, Resolution Requesting the Rhode Island Governor and General Assembly to Restore General Revenue Sharing to Rhode Island Cities and Towns. 25 R 47
  - 4) Resolution of the Town of Middletown, Resolution No. 25-17, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.



- 5) Resolution of the Town of Middletown, Resolution No. 25-16, Resolution Regarding the Restoration of General Revenue Sharing to Cities and Towns.
- 6) Resolution of the Burrillville Town Council, Resolution No. 25-07, in opposition to Rhode Island 2025 Gun Control Legislation.
- 7) Resolution of the Burrillville School Committee (Private School Transportation).
- 8) Resolution of the Town of Charlestown in support of BILL 2025-H5957.

#### **XIV. OPEN FORUM**

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- A) Continued (If necessary)

#### **XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on April 4, 2025.*



# PUBLIC HEARING NOTICE

17-2025 TC Packet

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## CHAPTER 82 – ZONING ORDINANCE JAMESTOWN CODE OF ORDINANCES

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on April 7, 2025, at 6:00 p.m. at the Town of Jamestown's Town Hall, 93 Narragansett Avenue, Jamestown, R.I. on the following proposed amendment to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance, Section 82-601 - VI.E.(5) and Section 82-104.1. An opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at [www.Jamestownri.gov](http://www.Jamestownri.gov).

**Section 1.** Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code of Ordinances, Chapter 82, Zoning Ordinance, **Section 82-601 - VI.E.(5) and Section 82-104.1** as the same may have been heretofore amended is hereby amended by changing the text of the Chapter.

See Exhibit A, attached hereto and incorporated herein by reference.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 82 of the Town of Jamestown's Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

### Proposed Amendment to Zoning Ordinance

#### Article 1

##### Section 82-104.1 General Definitions

**Amusement Arcade:** An Amusement Arcade, also known as a video arcade, amusements, arcade, or penny arcade, is a venue where people play arcade games, including arcade video games, pinball machines, electro-mechanical games, redemption games, merchandisers (such as claw cranes), or coin-operated billiards or air hockey tables.

For the purpose of this ordinance, Amusement Arcade shall strictly prohibit gambling of all kinds including but not limited to slot machines, video poker and/or other video gambling games.

#### Article 6

##### Section 82-601. Uses and districts

##### Table 6-1

**Section VI E (5): Amusement or video arcades-** in the CD and CL zones change from "N" to "Y"

NOTE: the use table already explicitly prohibits gambling in Section VI E (3)

delivered  
1/9/25  
January 2020



Town of Jamestown, RI

APPLICATION FOR ZONING ORDINANCE AMENDMENT (TEXT)

APPLICANT INFORMATION

Applicant Name: Resnum LLC  
Name of Primary Contact (if applicant is an organization): Christian Infantino, Esq  
Applicant Address: 102 Cole St, Jamestown RI 02835  
Applicant Phone: 423-0400 Applicant Email: cinfantino@jamestownbuyer.com  
Name of Person Authorized to Act as the Applicant's Representative: Christian Infantino, Esq

ITEMS TO BE SUBMITTED BY THE APPLICANT

1. Filing Fee: \$600; or \$900 if concurrent zoning amendment is filed (make check payable to the Town of Jamestown).
2. Two (2) copies of a narrative summary of the intent of the proposed Zoning Ordinance text amendment
3. Two (2) copies of a draft of proposed Zoning Ordinance text amendment

COSTS TO BE BOURNE BY THE APPLICANT

1. Filing Fee of \$600
2. Cost of Newspaper Advertisement for Required Public Hearing. The applicant will be billed by the Town Clerk after newspaper advertisements appear. The approximate costs of advertising will be estimated by the Town Clerk if requested by the applicant.

CERTIFICATION

The applicant understands that the required filing fee will be deposited upon receipt in order to initiate review of the application for completeness and that deposit of the fee does not indicate that the application has been certified complete.

The applicant and/or their representative agrees to attend scheduled meetings of the Town Council, Planning Board, and any other Boards or Commissions as may be required, and provide all requested information. The applicant and/or their representative accepts the responsibility for rescheduling any meetings she/he fails to attend. Failure to obtain the necessary recommendations may result in the continuance or re-advertisement of the public hearing at the applicant's expense.

[Signature]  
Attorney for the Applicant.

1/9/25



## Jamestown Planning Commission MEMORANDUM

**TO:** The Honorable Town Council  
Nancy Beye, President

**FROM:** Duncan Pendlebury, Vice Chair, Planning Commission

**RE:** Zoning Ordinance Amendment related to Amusement or Video Arcade

**DATE:** February 6, 2025

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On Wednesday, February 5, 2025 the Town of Jamestown Planning Commission held a public meeting to consider proposed amendments to the Town of Jamestown Zoning Ordinance related "Amusement or Video Arcade" ("Zoning Ordinance Amendment"). During the public meeting the Planning Commission heard from Town Planner, Lisa Bryer, and Town Solicitor, David Petrarca, and reviewed materials provided by the applicant and Town Planner, and provided an opportunity for members of the public to provide input. The following public comments were received:

- Michael Swistak, resident (recused as Chair of Planning Commission): (see comments in attached minutes):

After due consideration of this matter, the Planning Commission made the following vote: That the Planning Commission send the memorandum dated January 29, 2025 (updated date February 6, 2025), as amended at the February 5, 2025 Planning Commission meeting, to the TC regarding the zoning ordinance amendment related to amusement arcades to recommend Amusement or Video Arcades as an accepted use in the use table, by Special Use Permit (S) for the CD District only, including the recommendations in the memorandum (as amended). Seconded by Commissioner Cochran.

Harrison - aye	Cochran - aye
Pendlebury - aye	Pfeiffer - aye
Prestigiacoimo - aye	Insana - aye

The recommended conditions are below.

The following recommendations were made as follows:

- 1) Regarding amendment request of Jamestown Zoning Ordinance Use Table, Section 82-601 – VI.E.(5) Amusement or video arcades in the CD and CL zones, change from "N" to "Y".

The Planning Commission recommends the use of Amusement or Video Arcade be changed from a no (N) to a special use permit (S) category in Table 6-1, VI. Commercial, Retail, E. Commercial Recreation, 5. Amusement or Video Arcades in the CD zoning district only, and not permitted by right as a yes (Y) as requested by the applicant. The recommendation for the CL zoning district is to remain as no (N).

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- 2) Regarding request to amend the definition of Amusement or Video Arcade to *Amusement Arcade: An Amusement Arcade, also known as a video arcade, amusements, arcade, or penny arcade, is a venue where people play arcade games, including arcade video games, pinball machines, electro-mechanical games, redemption games, merchandisers (such as claw cranes), or coin-operated billiards or air hockey tables. For the purpose of this ordinance, Amusement Arcade shall strictly prohibit gambling of all kinds including but not limited to slot machines, video poker and/or other video gambling games.*

The Planning Commission recommends keeping the existing definition in the Zoning Ordinance with the following change:

***Amusement or Video Arcade.** Any place of business where more than five ~~coin-operated~~ pay-per-play mechanical amusement devices and/or electronic video games are located for use by the general public.*

- 3) The Planning Commission recommends standards be developed if the use is changed to a special use permit, as required by state law for all special use permits. Such standards should related to:
- a. Hours of operation
  - b. Sound buffering from adjacent residential
  - c. Lighting
  - d. Protection of Narragansett Avenue character
  - e. Limitations on outdoor activities, ie: everything should occur indoors
  - f. Parking conflicts for lot
  - g. Ancillary services such as food (submit a plan)
  - h. Number of machines
- 4) The Planning Commission also recommends forwarding the proposed amendment to the Town Council for public hearing and subsequent action.

In support of the Zoning Ordinance Amendment, the Planning Commission made the following findings of fact, and determined the Zoning Ordinance Amendment to be consistent with the Town of Jamestown Comprehensive Community Plan and Rhode Island Zoning Enabling Act as follows:

#### **A. FINDINGS OF FACT**

1. Local research has found some surrounding communities to require a license for “Arcades” and some communities permit the use “by right” in the use table, while others do not address this use as follows:

Bristol and North Kingstown do not address Arcades and the like in their Zoning Ordinance and Bristol appears to require a license for similar activities. South Kingstown and Newport require a license from the Town Council. Narragansett does not address this use. East Greenwich permits this use by right in two of their commercial districts and also requires a license.

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2. Jamestown requires a license per Jamestown Code of Ordinance Chapter 6. – Amusements and Entertainment and Sec. 6-75. – Arcade. Requires license, fee and limit of 10 machines;

3. Jamestown’s Zoning Ordinance permits the following uses in the CD and CL district:

<i>Table 6-1 Permitted Uses</i>			
Use		District	
		CL	CD
<b>I. RESIDENTIAL</b>			
1.	Single-family dwelling	Y	Y
2.	Conservation Development*	N	N
3.	Two-family dwelling or duplex	Y	Y
4.	Multifamily dwelling development/structure – See 1200	S	S
5.	Community residence	Y	Y
6.	Family day care home	Y	Y
7.	Mobile Home/ Manufactured Home/Trailer Park	N	N
8.	Transient Trailer Park	N	N
9.	Mixed use +	Y	Y
10.	Accessory Dwelling Unit – See 1201	Y	Y
11.	Compact Cottage Development – See 1203	Y	Y
12.	Assisted Living Facilities – See 1218	Y	Y
<b>II. LODGING</b>			
1.	Motel or hotel – See 1214	S	S
2.	Bed and breakfast home - See 1202	Y	Y
<b>III. AGRICULTURAL</b>			
1.	Farm, Crops and Nurseries	Y	Y
2.	Farm, Livestock	N	N
3.	Keeping and raising of chicken hens accessory to permitted use – See 1207	N	N
4.	Aquaculture	N	N

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Use		District	
		CL	CD
<b>IV. GOVERNMENT, EDUCATION, INSTITUTIONAL</b>			
1.	School or college – See 1215	S	S
2.	Religious institution – See 1216	S	S
3.	Library, museum, etc. – See 1216	S	S
4.	Cemetery	S	S
5.	Hospital or clinic – See 1217	S	S
6.	Nursing or Convalescent home – See 1218	S	S
7.	Emergency counseling service – See 1217	S	S
8.	Fire or police station	Y	Y
9.	Government facility (except penal, utility or garage)	S	S
10.	Government-owned penal, garage or utility facility – See 1219	S	S
11.	Halfway house	N	N
12.	Charitable or fraternal organization – See 1220	S	S
13.	Recreational ballfields – See 1221	N	S
14.	Park and recreation use, including skateboard or ice rinks and playgrounds together with buildings, ancillary to the park use, such as bathrooms, educational space, and storage. – See 1222	S	S
15.	Crematorium	N	N
<b>V. TRANSPORTATION AND UTILITIES</b>			
1.	Off-street parking (accessory)	Y	N
2.	Off-street parking (commercial)	N	N
3.	Seasonal off-site marina parking – See 1223	Y	Y
4.	Off-site parking (municipal)	Y	Y

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Use		District	
		CL	CD
5.	Boat and ship storage (noncommercial)	Y	Y
6.	Motor freight terminal	N	N
7.	Bus passenger shelter	Y	Y
8.	Public and semipublic structure – See 1224	Y	Y
9.	Power generating station (commercial)	N	N
10.	Sewage treatment plant (publicly owned)	N	N
11.	Incinerator, landfill or waste disposal facility	N	N
12.	Radio or TV studios – See 1225	S	Y
13.	Solid waste transfer station	N	N
14.	Nuclear power facility	N	N
15.	Satellite dish – See 1226	S	S
16.	Wind energy facility – See 1205	S/A	S/A
17.	Heliport/Helistop++	N	N
18.	Accessory Solar Energy System – See 1204	A	A
19.	Major Solar Energy System – See 1204	N	N
20.	Communications Towers – See 1206	N	N
<b>VI. COMMERCIAL, RETAIL</b>			
<b>A.</b>	<b>Heavy equipment</b>		
1.	Lumber and building materials	Y	Y
2.	Heating, plumbing, electrical or hardware	Y	Y
3.	Heavy equipment sales or rentals	N	N
<b>B.</b>	<b>Food</b>		
1.	Grocery, bakery, dairy, fruit and vegetable, meat and fish, etc.	Y	Y
2.	Sale of produce raised on premise – See 1227	Y	Y
3.	Packaged liquor stores	Y	Y
<b>C.</b>	<b>Eating and drinking places</b>		
1.	Lunchroom or restaurant (no alcoholic beverages) – See 1228	Y	Y



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Use		District	
		CL	CD
2.	Tavern, bar or nightclub (alcoholic beverages) – See 1229	N	S
3.	Lunchroom or restaurant (alcoholic beverages)	Y	Y
4.	Drive-in restaurant (no alcoholic beverages)	N	N
<b>D.</b>	<b>Motor vehicles</b>		
1.	Motor vehicle dealers, including repairs conducted in a building – See 1230	S	N
2.	Tire, battery and accessories sales	Y	Y
3.	Fuel service station – see 1211	S	S
4.	Auto body or paint shop – See 1230	S	N
5.	General auto repair – See 1230	S	S
6.	Vehicle rental agency – See 1230	S	S
7.	Moped, motorized bicycles, rental	N	N
8.	Personal watercraft, rental	N	N
<b>E.</b>	<b>Commercial recreation</b>		
1.	Commercial recreation facilities – See 1231	S	S
2.	Theater or concert hall – See 1232	S	S
3.	Casino gambling, gaming, wagering or any gaming of any type	N	N
4.	Adult businesses	N	N
5.	Amusement or video arcades	N	N
6.	Golf course – See 1233	N	N
7.	Miniature golf, driving ranges, pitch and putt, etc.	N	N
8.	Tent or recreational vehicle camps – See 1234	N	N
9.	Riding academies – See 1235	N	N
10.	Roller, ice skating or skateboard rink	N	N
11.	Amusement parks	N	N
12.	Drive-in theater	N	N
13.	Marina – See 1236	S	S
14.	Boat and ship storage, and repair – See 1236	S	S

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Use		District	
		CL	CD
15.	Yacht clubs and beach clubs – See 1236	S	S
16.	Beach cabanas and bath (no alcoholic beverages)	S	S
<b>F.</b>	<b>Miscellaneous retail</b>		
1.	Retail, general	Y	Y
2.	Furniture, floor covering and furnishings	Y	Y
3.	Radio, TV, records and tapes	Y	Y
4.	Fuel oil, bottled gas, etc., including storage – See 1209	A	A
5.	Marine supplies, bait and accessories	Y	Y
6.	Gift, souvenir and tobacco shops	Y	Y
7.	Sale of horticultural and agricultural products raised on premises	N	N
8.	Marijuana growing, processing, cultivating, testing, and sales, including but not limited to: marijuana compassion center; licensed marijuana cultivator; marijuana processing and testing; marijuana wholesale and retail sales; (Excludes state medical marijuana program for individual qualified patient cardholder, primary caregiver, and licensed medical marijuana cooperative); and Cannabis establishments. +++	N	N
<b>VII. COMMERCIAL SERVICES</b>			
<b>A.</b>	<b>Professional office</b>		
1.	General commercial office or bank	Y	Y
2.	Temporary real estate office or model home - See 1237	S	S
3.	Home occupation – See 1210	Y	Y
5.	Day care center	Y	Y
<b>B.</b>	<b>Personal services</b>		
1.	Personal Services, General	Y	Y
2.	Caterer	Y	Y
3.	Kennels	N	N
4.	Boarding of animals (excluding dogs) – See 1238	N	N

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Use		District	
		CL	CD
5.	Pet Grooming	S	S
<b>VIII. INDUSTRIAL, NON-MANUFACTURING – See 1240</b>			
1.	Earth removal	N	N
2.	Extractive industries	N	N
3.	Welding/sheet metal	S	S
4.	Wholesale business and storage of nonhazardous materials in a building	S	S
5.	Self-Storage Facilities	N	N
6.	Open lot storage of building materials or machinery	N	N
7.	Open storage of sand and gravel	N	N
8.	Open storage of junk or scrap materials	N	N
9.	Open or enclosed storage of hazardous materials	N	N
10.	Storage or transfer of fishery products	S	S
11.	Storage or transfer of fishery equipment (fishing industry, limited to storage and transfer) – See 1208	Y	Y
12.	Underground storage tanks – See 1209	S/A	S/A
<b>IX. INDUSTRIAL, MANUFACTURING</b>			
1.	Manufacturing industries except those specifically regulated herein	N	N
2.	Fisheries/marine product packing or processing	N	N
3.	Petroleum refining and related industries	N	N
4.	Ship and boat building including sales – See 1239	S	N
5.	Acetylene gas	N	N
6.	Ammonia or bleach	N	N
7.	Asphalt	N	N
8.	Glue	N	N
9.	Rubber	N	N
10.	Smelter, blast furnace or blooming mill	N	N
11.	Pulp mill	N	N
12.	Wooden boat building	Y	N

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## **B. CONSISTENCY WITH THE COMPREHENSIVE PLAN**

The Jamestown Planning Commission hereby finds the following evidence in support of the establishment of permitting Amusement or Video Arcades, as follows:

### **2015 Comprehensive Community Plan**

#### **Recreation Action Plan**

**Goal:** Provide all residents with safe and accessible passive and active recreational opportunities.

**Policy #1:** Maintain public participation in community recreational programs at the current high rates.

**Policy #2:** Improve and expand, where necessary, indoor and outdoor recreational facilities

**Policy #4:** Expand available passive and active recreation facilities to accommodate the growing population on the Island.

#### **Economic Development Action Plan**

**Goal:** To achieve a diverse local economy which provides job opportunities as well as basic goods and services for residents and maintains an affordable tax base.

**Policy #1:** Continue to direct commercial development into existing commercial zones.

**Policy #4:** Ensure that new or expanded development within the commercial zones is compatible with existing character of the community.

## **C. CONSISTENCY WITH ZONING**

The Planning Commission finds that the proposed Zoning Ordinance amendment recognizes and takes into account the following applicable purposes of zoning as stated in the Jamestown Zoning Ordinance:

- 1) Promote the public health, safety and general welfare;
- 2) Provide for a range of uses and intensities of use appropriate to the character of the town and reflecting current and expected future needs;
- 3) Provide for orderly growth and development which recognizes:
  - a) The goals and patterns of land use contained in the comprehensive plan;
  - b) The natural characteristics of the land, including its suitability for particular uses based on soil characteristics, topography, and susceptibility to surface or groundwater pollution;
  - c) The values and dynamic nature of freshwater ponds, the shoreline and freshwater wetlands;
  - d) The values of unique or valuable natural resources and features;
  - e) The availability and capacity of existing and planned public and/or private services and facilities;
  - f) The need to shape and balance urban and rural development;
  - g) The use of innovative development regulations and techniques;

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- 4) Provide for the control, protection, and/or abatement of air, water, groundwater and noise pollution, and soil erosion and sedimentation;
- 5) Provide for the protection of the natural, historic, cultural, and scenic character of the town or areas therein;
- 6) Provide for the preservation and promotion of agricultural production, forest, silviculture, aquaculture, timber resources and open space;
- 7) Provide for the protection of public investment in transportation, water, stormwater management systems, sewage treatment and public facilities, open space, and other public requirements;
- 8) Promote a balance of housing choices, for all income levels and groups, to ensure the health, safety and welfare of all citizens and their rights to affordable, accessible, safe and sanitary housing;
- 9) Provide opportunities for the establishment of low- and moderate-income housing;
- 10) Promote safety from fire, flood, and other natural or manmade disasters;
- 11) Promote a high level of quality in design in the development of private and public facilities;
- 12) Promote implementation of the comprehensive plan;
- 13) Provide for coordination of land uses with contiguous municipalities, other municipalities, the state and other agencies, as appropriate, especially with regard to resources and facilities that extend beyond municipal boundaries or have a direct impact on that municipality;
- 14) Provide for efficient review of development proposals, to clarify and expedite the zoning approval process and provide for the procedures for the administration of the ordinance [this chapter], including, but not limited to, Variances, Special Use Permits and, where adopted, procedures for Modifications.

Attachments:

- 1) Planning Commission draft minutes, February 5, 2025
- 2) Applicant handout/presentation - February 5, 2025 Planning Commission meeting

C: Jamestown Planning Commission  
Christian Infantolino, Esq.  
Edward Mello, Town Administrator





# TOWN OF JAMESTOWN

P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

Approved as amended

Planning Office (401) 423-7210

## PLANNING COMMISSION MINUTES

February 5, 2025

6:30 PM

Jamestown Town Hall  
93 Narragansett Ave.

### I. Call to Order and Roll Call

The meeting was called to order at 6:30pm. The following members were present:

Michael Swistak – Chair	Duncan Pendlebury
Diane Harrison	Bernie Pfeiffer
Mick Cochran	Nick Insana
Dana Prestigiacommo	

Also present:

Lisa Bryer, AICP, Town Planner  
David Petrarca, Esq., Ruggiero, Brochu & Petrarca  
Christian Attorney Infantolino, Esq.

### II. Citizen’s Non-Agenda Item

None

### III. Correspondence

1. TRC Minutes and Approval Letter – 121 Walcott Avenue  
Correspondence was recognized as received.

### IV. New Business

1. 14 Narragansett Avenue (formerly Curiosity and Co.), Plat 8 Lot 168, owner 1601 Mineral Spring Avenue, LLC. Development Plan Review for restaurant second floor shed dormer and 562 square foot outdoor awning to cover restaurant seating. Located within the Village Special Development District, Zoning Ordinance 82-1100. Review, Discussion, and/or Action and/or Vote

Christian Attorney Infantolino, Esq. Requested a continuance to the next Planning Commission Meeting on March 19 at 6:30. Motion by Commissioner Cochran second by Commissioner Pfeiffer. All in favor

Chair Michael Swistak recused from the next application.

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**2. Application by Regnum LLC for Town of Jamestown Zoning Ordinance Amendment proposal related to "Amusement or Video Arcade". Recommendation to Town Council. Review, Discussion, and/or Action and/or Vote**

Christian Attorney Infantolino, Esq. represented the applicant Bill Munger. He handed out a presentation which is on the screen as well (attached).

They are requesting a Zoning Ordinance amendment including a change to the definition change and a change to the use table related to Amusement or Video Arcade. Part of the request is a change to the definition of Video Arcade to Amusement Arcade. Attorney Infantolino is not locked into the definition provided and is willing to discuss changes suggested by the Planning Commission. The applicant is interested in bringing Ryan Family Amusement in Newport to Jamestown. He recognized that the application did not provide a particular lot where this was going to occur because he did not want to create a spot zoning situation so did not ask for a specific lot.

The request for the zone change is because his client owns the lot at 20 Narragansett Avenue, and it is .414 acres (18,034 square feet) and is located in Commercial Downtown (CD) district. Currently the front of the building is Conanicut Gift Shop. Previously the rear of the property was a parts store for the marine operations. This is the perfect location for this venture. There are 24 parking spots currently.

The proposed entrance to the building is in the rear, on Knowles Court.

The applicant wants to bring "Ryan's Arcades" from Newport into Jamestown. They are a family owned business for 6 decades. Currently have 10 locations in 3 states. They offer amusements, party and event space. Attorney Infantolino explained why an amusement arcade would be good for Jamestown. He feels it would be good wholesome family fun for Jamestown. This would create an indoor, family friendly venue for locals and visitors of all ages. It will provide space for birthday parties and social events, snack bar, soft drinks, redemption tickets. This is not gambling of any kind. That is already prohibited in our ordinance.

Applicant Bill Munger is here tonight as well.

Commissioner Pendlebury explained that this application is not for this specific site, this is a blanket request to amend the zoning ordinance that will allow this use, requested by-right in both the CL and CD zoning districts. Attorney Infantolino agreed but wanted the Commission to know that this is the site they are proposing. Commissioner Pendlebury said he understands, but this is not before the Planning Commission tonight. Attorney Infantolino agreed. Commissioner Pendlebury asked that the we just deal with the application tonight.

Commissioner Pfeiffer asked about the food service planned for this type of establishment. Attorney Infantolino explained it would be prepackaged food and soft drinks from a snack bar.

Commissioner Cochran addressed the proposed definition and thought it was too specific. He does not think gambling needs to be addressed since we already prohibit that in our use table. We do not need to address all the potential game types since we do not know what the next type is going to be.

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Commissioner Pendlebury noted that we just revised the zoning and spent months working on the use table, those were public meetings and we had public workshops. No one came forward during the events and said we need an amusement arcade. And in the recent Comprehensive Plan workshop and community survey, everyone was satisfied with the recreational programs in the town. He does not feel it is the right time, without public input, to start revising the use table again because the public has seen all of the uses, commented on them and this use has not been brought up. It should have been presented when we were most recently revising the ordinance. The most recent changes that were brought forward, such as marijuana, helicopter landing pads and pet grooming had a lot of public discussion and raised a lot of issues. At that time, a lot of opinions came forward from the public to the Planning Commission. This is something that should be addressed more extensively.

Attorney Infantolino said the zoning ordinance will continue to be revised. His client did not know about this proposal until recently, so they did not come forth before this. They have the proposal now from Ryans and so they are before you now.

Commissioner Pendlebury noted that a huge number of man hours go into revising the zoning ordinance and people have said through all the processes of zoning and comprehensive plan that they want shops, services, restaurants, storefronts on Narragansett. That has always been the thought.

Attorney Infantolino noted that this use will help the other businesses succeed.

Discussion on what the process would be if an application came forward after this is approved. Attorney Infantolino said that if it is a permitted use, and they meet all the standards like parking, no further permitting would be needed. They asked Bryer if it is an application would it require Planning Commission review? It would most likely be considered "new use" and require development plan review.

Commissioner Pendlebury noted that the Planning Commission has a Memo from the Planner and a Draft Motion to look through which addresses consistency with Comprehensive Plan and Zoning.

Commissioner Prestigiacomio said this request is a major deviation from the current uses. It needs a lot of public comment and she does not know how that will happen. The Planner clarified that your recommendation will go to the Town Council for public hearing and action.

Commissioner Cochran addressed the proposed definition again and noted that the surrounding towns that allow this have a permitting and licensing structure. We would have to come up with some kind of structure for this.

Commissioner Insana stated that there is a license in Jamestown for Video Arcades and machines in the code of ordinances. It was noted that it is not permitted in our use table but arcade machines have been permitted. The former uses were a few in an existing establishment.

Commissioner Harrison asked if you have a location similar to Jamestown that has a Ryans. Attorney Infantolino referenced Oak Bluffs, MA and North Conway NH. Both are larger than Jamestown.

Pendlebury confirmed with Solicitor Petrarca that once the Planning Commission sends their recommendation, the Town Council will advertise for a public hearing.



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Commissioner Cochran was concerned that if an amusement is permitted, alcohol could be permitted by special use permit. This should be prohibited in his opinion. Many of these types of businesses make money off of alcohol. Attorney Infantolino stated that Ryan's in Newport does not have alcohol. Commissioner Cochran feels that it has been prohibited for a long time and he does not have a problem with the kids playing games, they gather at the rec center now, and they have supervised games. He questioned whether supervision should be part of the definition or standards.

Harrison, feels that kids need other options besides video games.

Pendlebury, question before the Planning Commission, do we feel this application should be recommended to the Town Council as a yes or no; should the town have this type of establishment. If we say yes, it should not be on the main street or not advertised on main street. This use does not seem like it is in character with Jamestown. It is a public matter and he felt that it should have been brought up during all the public forums we just had. There is no public input in this forum.

Pendlebury discussed the Memorandum from the Planner. He does not feel he has enough information from public perspective to make a recommendation to the Town Council. And all of the elements do not add up for supporting.

Discussion ensued on options for more public input at the Planning Commission level. Attorney Infantolino argued that that is not the process. The public hearing is at the Town Council.

Discussion on constancy with Comprehensive Plan ensued and whether it was in character with Jamestown.

Cochran feels he understands this type of business in commercial downtown district but not in Commercial Limited District. He may agree with part of the proposal but not other parts of the proposal. Can we recommend only CD district? He is not in agreement with the way it is presented.

Pfeiffer feels it needs more public input. Harrison agreed. He has misgivings but maybe scaled down, it may be appropriate.

Commissioner Prestigiaco, suggested that we don't recommend, but get public opinion, and then make a recommendation.

Attorney Infantolino suggested that if the Planning Commission wants to have its own public process, they could make a recommendation for that. He does not want a negative recommendation just to have more public opinion.

Commissioner Prestigiaco wants to hear from the public first.

Harrison, Oak Bluffs is a much bigger town, and it is not similar to Jamestown. We have such a small business district. They have a carousel, many bars and restaurants. It is a bustling town and I am not sure we are similar.

Commissioner Pendlebury asked Bryer what the Planning Commissions responsibility is. She read from her draft Memorandum to the Town Council.

Timeframe discussed. The applicant can grant to an extension if they agree. Commissioner Pendlebury, asked if they would be responsible to the Town Council if we cannot approve this

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up or down yet, because we do not have enough public input. Bryer suggested looking at the Comprehensive Plan sections that address this and the Memorandum.

Commissioner Pendlebury asked who would be in favor of forwarding this to the Town Council stating we do not have enough public input. Commissioner Cochran suggested we pass it to the Town Council with a positive recommendation. The timeframe was discussed. Commissioner Pendlebury asked for a poll from the Commissioners on who is in favor and who is not:

-positive recommendation: Insana, Cochran

-negative recommendation: Pendlebury, Harrison, Pfeiffer, Prestigiacomo

Attorney Infantolino asked for a recess to discuss with his client. He returned and stated they would grant an extension and now requests a special meeting between February 19 and March 19. He asked for a time extension so the planning commission could get public input. Bryer asked about what kind of information the Planning Commission is looking for. What does that forum look like? Public input other than a meeting is a large undertaking that takes time. She stated that there is not enough time to plan for such an event.

Discussion ensued about the special public meeting.

Bryer noted that a you have findings based on your discussion. One of those findings is you do not have enough information, there may be one related to village character, or our commercial districts are long and narrow and residential use is behind each lot, we just reviewed the zoning ordinance and had a lot of public input without any mention of arcades. This is a procedural step that has to occur. A non-recommendation is still a recommendation. It is not binding on the Town Council. The only requirement is that this step has occurred. The Town Council also has its own time frame. Solicitor Petrarca stated that state law dictates this process. It can still go forward and if no extension is granted, it still goes forward. If there is no recommendation, it still goes forward. Your recommendation is not binding, it is just a recommendation. Any extension for Planning also affects the timeframe for the Town Council.

More discussion ensued on additional public input and what that looks like. Pfeiffer stated that an ad in the paper would be essential.

Is there anyone in the audience who would like to speak on this issue?

Mike Swistak, 143 Narragansett Avenue. He noted he has a conflict. What does the public input look like? What is the forum? People who show up are those who are against. Sometimes we get excitement on both ends with no conclusion. The Town Council is the body that has the responsibility to take the public input and make the decision. We have looked at the use table twice recently and we chose not to make any changes to this category. Why didn't we consider it more deeply; maybe because he could not envision that it could happen here. True public input takes work and we have a deadline. Back to the comment about, we want shops and restaurants; our shops are disappearing and it is all of our fault, we buy stuff on line and it is causing shops to disappear. So, repurposing those spaces is important. We all have an economic development responsibility to keep those spaces full with reasonable occupancies. If you want to put more control of what happens, we have the special use permit option.

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Commissioner Harrison stated that she would not want this to be on the main street. She does not mind it on the back of the shop. If it is a yes, then it can go anywhere. She does not like the look of it as presented. Pfciffer agreed that if it is a yes, we have no control.

Commissioner Pendlebury, we could limit the size in definition or standards. He also agrees with Swistak's public comments that it is hard to get public comment in a meaningful way, then the issue becomes a circle if we send it off as a neutral recommendation and they send it back for public comment. We are not trying to take the Town Councils responsibility away by having public comment. They will hold the public hearing.

Commissioner Prestigiacomo, when can we start putting some guidelines towards this topic?

Bryer noted the only way to provide standards is to put them in the ordinance. This could be part of your recommendation.

Solicitor Petrarca, discussed the options of N, Y, S in the use table and here are our general thoughts about parameters, specific and objective criteria, legally. This would be a conditional recommendation. Town Council will give their weight to your recommendation. This does not mean the applicant changes their proposal. The applicant can also change their proposal prior to the public hearing process at the Town Council.

Commissioner Pendlebury confirmed that the Planning Commission can make recommendations for changes to the proposal. Yes, noted Petrarca. Public Hearing process allows for live amendment.

Pendlebury asked Attorney Infantolino if he is ok with passing this to TC with conditions that the use be in only CD and use needs to be further defined with standards?

Attorney Infantolino, his question is when the use should be further defined? The use is amusement arcade. So, you would like some standards applied to the use? He is OK with special use permit would allowing for that. The Commission agreed.

Swistak, if it is an S then there has to be standards.

Agreed by Solicitor Petrarca, specific and objective standards need to be adopted if you recommend S. You can still have standards without a special use permit required. If you say nothing to the Town Council about standards, then the use is permitted by right, period.

Discussion about definition and keeping it as is. The Planning Commission is more comfortable with the existing definition with the change of "pay per play".

Commissioner Pendlebury addressed the Planners Draft Memo to the Town Council. Number one addresses which district. The Planning Commission only wants to recommend the CD district. The Planning Commission agreed that they would like to recommend a special use permit (an S in the use table). The standards were discussed. Some things are already addressed in zoning such as parking and signage.

Solicitor Petrarca suggested and discussion ensued about what conditions or recommendations could look like, they need to be specific and objective criteria otherwise if none are provided it is deemed to be allowed by right with no criteria. You could look at hours of operation, lighting, parking, visibility from main street, size of establishment, number of games, signage, limited to indoor activities, buffering from residential areas, Narragansett Avenue character, impact to

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adjacent residential areas, security, required food plan or other ancillary uses addressing uses that are acceptable or not acceptable such as liquor, food, supervision of anyone under the age of x. If you have not had a chance to provide specific recommendations to TC then provide basic concerns and/or categories of concern.

Commissioner Pendlebury should amend the draft Motion that the Town Council should address criteria as noted above.

Add the uses in the commercial recreational category in the use table. None are listed in the use table by right. Bryer suggested that now that you are recommending a special use permit, you could list both uses allowed by right and those by special use permit.

Review of the motion, cross out deny. Cross out CL zone. Change Y to S. Paragraph 2, disregard proposed definition and amending existing definition as discussed "pay per play". Add number 3, TC should consider the following standards hours of use, sound buffering from residential, lighting, Narragansett Avenue character, limitations on outdoor activities, everything should occur indoors, parking conflicts for lot, submit a plan for ancillary services such as food, number of machines.

Discussion of Findings of Fact.

Motion by Commissioner Pendlebury:

Move that we send the memorandum to the TC dated January 29, 2025 regarding the zoning ordinance amendment related to amusement arcades as an accepted use in the use table for the CD District including the memorandum as corrected. seconded by Commissioner Cochran.

Harrison - aye	Cochran - aye
Pendlebury - aye	Pfeiffer - aye
Prestigiacommo - aye	Insana - aye

Swistak returned to the Commission.

## V. Old Business

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote

Our consultant will be at the next meeting and we will see revised Land Use element and Economic Development element and see the Sustainability and Resiliency element for the first time for review.

## VI. Reports - Review, Discussion and/or Action and/or Vote

1. Planner's Report
  - a. Future meetings – topics and applications

Zoning Ordinance Amendments – approved by Town Council on February 3, 2025.

## VII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

1. January 15, 2025

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Motion to accept as written by Commissioner Cochran, seconded by Commissioner Pfeiffer.  
All in favor.

**VIII. Adjournment**

Motion by Commissioner Pfeiffer, seconded by Commissioner Cochran.  
All in favor.

Attest:  
Lisa Bryer





# ABout Ryan's Family Amusements

- In the Family Entertainment Business for more than 6 decades
- 10 Locations across 3 states
  - Rhode Island
  - Massachusetts
  - New Hampshire
- Several locations are in towns similar to Jamestown
- Ryan's Offers Family Friendly arcade games, birthday parties, event space, and a community driven team of professionals





# Hanover Crossing Testimonial

To Whom It May Concern,

I am the General manager of Hanover Crossing in Hanover MA. Hanover Crossing is a major re-development of the former Hanover Mall. The goals for Hanover Crossing were to build a vibrant mixed-use, open-air lifestyle shopping center including a residential element focused on great retail choices with a focus on entertainment, supermarkets, dining and retail options. Ryan's Family Amusement lease was completed in April 2019. Ryan's has been and continues to be a strong component of Hanover Crossing. Under the guidance of the current owners and management, Ryan's has brought great family entertainment value to the property. PREP is very pleased with the impact this tenant has made on the entire property. They drive traffic which benefits the entire property's retail and dining. From an operational standpoint the tenant does an outstanding job maintaining their premises and surrounding shared facilities and are committed to running a safe and well kept facility.

If you are considering a Ryan's operation in your community, they are an A1 operator and would be an asset to any community and enjoyed by the residents.  
Sincerely,

Ed Callahan  
General Manager  
Hanover Crossing



# Why Family amusements in Jamestown?

## For the Community:

- Accessible entertainment options for families, creating an indoor, year-round family-friendly space for locals and visitors of all ages
- Creating a space for local children and businesses to have birthday celebrations and outings
- A Family Entertainment Center can attract younger crowds adding diversity to the Jamestown Community

## For the Jamestown Village Businesses:

- Increases foot traffic on Narragansett Avenue which will lead to increased traffic in our local retail stores, and restaurants
- Retail is a fading industry – more than 33% of Americans now shop online
- Keep Family Owned and Operated Businesses in Jamestown

**By blending fun with functionality, a Family Entertainment Center in Jamestown Village enhances the overall experience for other Business Owners, Local Residents, and visitors creating a lively sought after environment.**

# Ryan's in Jamestown

To provide a sunshine effect to other businesses in the village!

## WILL INCLUDE:

- ✓ A Family Friendly Event Space
- ✓ Year Round Birthday Party & Event Space
- ✓ Snack Bar with soft drinks & pre-packaged snacks & pizza from outside vendor
- ✓ Redemption Ticket Games
- ✓ Air Hockey
- ✓ Video Games
- ✓ Claw Machines

## WILL NOT INCLUDE:

✗ Gambling

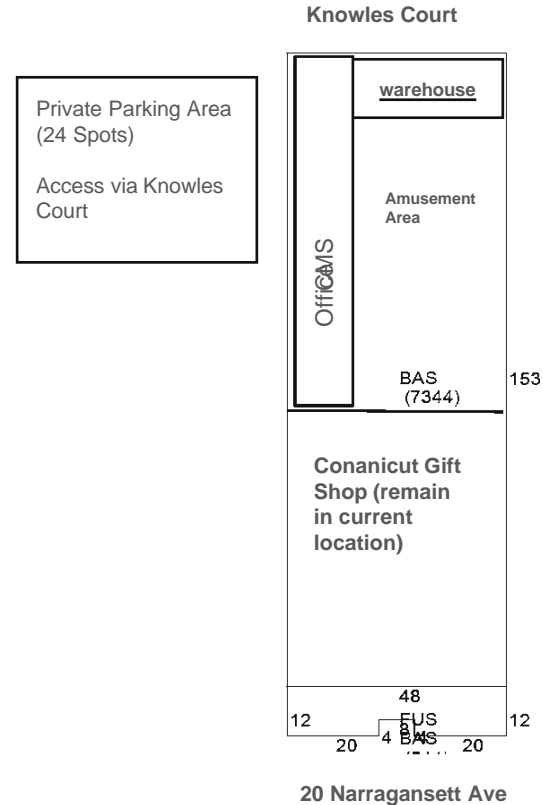


# Family fun for all ages

- **Arcade games promote:**
  - **Skill development**  
Many arcade games require quick reflexes, strategic thinking, and fine motor skills, which can help improve cognitive abilities
  - **Social interaction**  
Playing arcade games with friends or family encourages teamwork, competition and social engagement
  - **Positive competition**  
Friendly competition in arcade games can motivate kids and boost their self-esteem.
  - **Less Screen time**  
Arcades offer a fun, interactive, and social experience, encouraging people of all ages to step away from their mobile devices and engage in real-world entertainment

# Space at 20 Narragansett Avenue

- 24 Private CMS Spots at 20 Narragansett Avenue



# Thank you!



**From:** [Ronald Izzo](#)  
**To:** [Roberta Fagan](#)  
**Subject:** Arcade  
**Date:** Tuesday, March 25, 2025 1:00:14 PM

---

Dear Roberta Fagan,

As a owner of a condo in the Bay View property and a frequent customer of Beech, Narragansett Cafe, JB's and Sienna once it opens, I am against this proposal of opening an Arcade in the area.

This business will not be a great fit in this community.

Sincerely,

Ronald Izzo

**From:** [Ralph Klingbeil](#)  
**To:** [Roberta Fagan](#)  
**Cc:** [Delia Klingbeil](#)  
**Subject:** Comment for April 7th public hearing  
**Date:** Tuesday, March 25, 2025 4:03:38 PM

---

**CAUTION:** This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

March 25, 2025

Town Clerk Roberta Fagan  
Jamestown Town Hall  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Ms. Fagan,

We are writing to express our strong opposition to amending the zoning ordinance to permit amusement arcades in Jamestown's commercial district.

We live near the corner of Knowles Court and Conanicus Avenue - on the Knowles Court side of Bay View Condominiums - and have been property owners in Jamestown for almost 30 years. The proposed arcade would have an adverse effect on us, our neighbors, and many others in the town. A few examples of these adverse effects are listed here:

1. An arcade does not fit in with the pleasant and gentle atmosphere that exists in Jamestown and its business district. The added noise and hanging about, due to an arcade, is undesirable and unwanted, especially to those who live in or nearby the business district.
2. Traffic on Knowles Court is already heavy, due to drivers trying to avoid the narrowness and hazards of Narragansett Avenue, and often carelessly moves well above the speed limit. Parked cars also restrict the safe flow of traffic. Adding more traffic and parked cars, because of an arcade, will only exacerbate these problems on Knowles Court.
3. There is evidence that "video gaming problems appear to be a gateway behavior to problematic gambling behavior." [H. Molde et al, *Are Video Games a Gateway to Gambling?*, Journal of Gambling Studies, Volume 35, Pages 545-557, Year 2018.] We care about our children and our adult neighbors and want them to experience less and not more addictive and dangerous behavior. We certainly do not want our town to contribute to such antisocial behavior.

We regret that we cannot express our opposition in person at the public hearing, due to us being out of the country during most of April, but we thank the town council for considering our opposing viewpoint. We hope that the proposed ordinance change will be denied.

Sincerely,

Ralph and Delia Klingbeil  
53 Conanicus Avenue



Apartment 1H  
Jamestown, RI 02835



**From:** [Leisa Hill](#)  
**To:** [Roberta Fagan](#)  
**Subject:** April 7th Zoning Amendment  
**Date:** Monday, March 24, 2025 3:27:51 PM

---

Dear Zoning Board,

While we understand the public hearing is to change the amendment to add “ amusement arcade” to the general definitions section 82-104.1. We as citizens of Jamestown are deeply against this change. It potentially could dramatically change the fabric of our community if an arcade is approved.

Furthermore, the proposed location is abutted by a residential area, with significant concerns:

- 1) Parking/ Travel on Knowles court, is presently a safety problem, as witnessed during major events- emergency vehicles are unable to travel the street
- 2) Noise Pollution ( too close to residential neighborhood)
- 3) Light Pollution ( too close to residential).

One needs to walk by the bright multicolored façade of Ryan’s Amusement in Newport to be bombarded with unpleasant lights and sound!

For these reasons, we are strongly against allowing a change the Zoning Ordinance that could potentially impact our bucolic Jamestown neighborhood !

Respectfully submitted,

Mike and Leisa Hill  
29 Hawthorne Rd ( backyard abuts Knowles Court)

Sent from my iPhone



# Town of Jamestown Resolution of the Town Council

**No. 2025-11**

## **“A RESOLUTION IN SUPPORT OF HOUSE BILL 5032 RELATING TO ALCOHOLIC BEVERAGES – RETAIL LICENSES”**

**WHEREAS,** SECTION 1. Section 3-7-16.3 of the General Laws in Chapter 3-7 entitled "Retail 2 Licenses" regarding 3 3-7-16.3. Class T legitimate theater license permits the issuance of said liquor licenses; and

**WHEREAS,** Legitimate theaters as defined in subsection (b) or subsection (c) may apply for a Class T liquor license; and

**WHEREAS,** “Legitimate theaters,” for the purposes of this section, includes nonprofit, cultural organizations and for-profit historic theaters and are currently permitted by statute in the City of Newport and the Town of Burrillville; and

**WHEREAS** House Bill 5032, seeks to amend SECTION 1. Section 3-7-16.3 of the General Laws in Chapter 3-7 entitled "Retail 2 Licenses" Class T legitimate theater license to allow the issuance of a Class T liquor license by the Town of Jamestown; and

**WHEREAS,** The Jamestown Arts Center (JAC), located at 18 Valley Street, Jamestown, is a non-profit, multi-disciplinary visual and performing arts space that hosts art exhibitions, cultural events, and provides art and design education for all ages. The JAC is a leading arts and cultural hub where creativity, ideas, and innovation flourish and meet the definition of a “Legitimate theatre”.

**NOW, THEREFORE, BE IT RESOLVED ,** that the Town Council of the Town of Jamestown supports House Bill 5032 Relating To Alcoholic Beverages – Retail Licenses

**BE IT FURTHER RESOLVED,** the Town Council of the Town of Jamestown welcomes any proposed retailer Class T license intended to be located at 18 Valley Street and submits this Resolution of Support to the members of the General Assembly supporting passage of House Bill 5032.

By Order of the Jamestown Town Council

---

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official Seal of the Town of Jamestown this 7<sup>th</sup> day of April, 2025.

---

Roberta J. Fagan, CMC, Town Clerk



# TOWN OF JAMESTOWN



## PROCLAMATION OF THE TOWN COUNCIL

No. 2025-12

### APRIL - MONTH OF THE MILITARY CHILD

**WHEREAS:** since 1986, the Department of Defense has recognized military children during the month of April. Because of their service, commitment, and sacrifice to supporting the Army's mission, it is important to honor and celebrate our military's youngest heroes; and

**WHEREAS:** the month of the Military Child is an opportunity to remember children's roles in strengthening the military family; and

**WHEREAS:** living in different states, countries, and continents, military children face unique challenges that most youth their age do not experience. They are equipped to adapt to present and future changes, such as permanent changes of station, deployments, reintegration, care of their wounded warrior parent, or coping with the loss of a fallen parent. Through each new step in life, they always remain ready and resilient; and

**WHEREAS:** we, the leaders of the Town of Jamestown, along with the Jamestown School Committee, are thankful for the positivity and enthusiasm of military children as we keep moving forward. We are committed to maintaining excellence in schools, youth services, and childcare to ensure that families always receive the best programming, no matter where their next adventure takes them.

**NOW, THEREFORE,** the Town Council of the Town of Jamestown, Rhode Island does hereby proclaim that **April 2025 is the Month of the Military Child** and encourage the residents of our town, to observe the month with appropriate ceremonies and activities in Jamestown and at the Jamestown Schools that honor, support and thank our military children.

By Order of the Jamestown Town Council,

---

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the Official seal of the Town of Jamestown this 7<sup>th</sup> day of April, 2025.

---

Roberta J. Fagan, CMC, Town Clerk



# TOWN OF JAMESTOWN



**PROCLAMATION OF THE TOWN COUNCIL**  
**No. 2025-13**  
**JAMESTOWN TEACHER APPRECIATION WEEK**  
**MAY 4<sup>th</sup>-10<sup>th</sup>, 2025**

**WHEREAS:** The Town of Jamestown supports our teachers in their mission to educate the children of our community; and

**WHEREAS:** Jamestown teachers motivate and encourage our student’s academic, artistic, athletic, and social development, providing a rigorous and relevant curriculum that prepares them to be lifelong learners, problem solvers, and decision-makers; and

**WHEREAS:** Jamestown teachers are committed to high standards of personal performance and continually seek to improve their own skills for the benefit of our students; and

**WHEREAS:** Jamestown teachers strive daily to provide a healthy, stable learning environment for our children; and

**WHEREAS:** Jamestown teachers should be accorded high public esteem reflecting the value our community places on public education.

**NOW, THEREFORE,** We, the Town Council of the Town of Jamestown, Rhode Island, hereby proclaim May 4th through May 10th **TEACHER APPRECIATION WEEK** in Jamestown and urge all citizens to pay tribute to our teachers.

By Order of the Jamestown Town Council,

\_\_\_\_\_  
 Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the  
 Official seal of the Town of Jamestown this 7<sup>th</sup> day of April, 2025.

\_\_\_\_\_  
 Roberta J. Fagan, CMC, Town Clerk







# Town of Jamestown Resolution of the Town Council

No. 2025-14

## RESOLUTION IN SUPPORT OF AMENDING THE RHODE ISLAND GENERAL LAWS TO ALLOW FINANCIAL TOWN MEETINGS TO APPROVE AN ANNUAL BUDGET EXCEEDING THE 4 PERCENT LEVY CAP (AMENDED)

WHEREAS the Rhode Island General Laws currently impose a levy cap of four (4) percent annually on the amount a community may increase its property tax levy; and

WHEREAS financial town meetings have long been a method for Rhode Island communities, such as the Town of Jamestown, to engage in direct democratic decision-making, providing citizens the opportunity to approve their municipality's annual budget; and

WHEREAS some communities, such as at times the Town of Jamestown, face unique financial challenges, such as rising costs of essential services, unforeseen economic downturns, new unfunded mandates or just wish to pursue novel and unique programs to improve the local community, that may require budgetary flexibility beyond the four (4) percent levy cap; and

WHEREAS the current levy cap limits a community's ability to meet the growing needs of its citizens, including the funding of public safety, education, infrastructure, and other critical services; and

WHEREAS allowing the taxpaying electorate at a financial town meeting to approve an annual budget that exceeds the four (4) percent levy cap would provide the Town of Jamestown the flexibility needed to respond effectively to the needs of the community while maintaining accountability to the taxpayers; and

WHEREAS the ability to approve a budget above the levy cap would still require approval through the direct, transparent, and accountable process of a financial town meeting, where the Town of Jamestown voters have the final say in the decision; and

WHEREAS this amendment would empower the Town of Jamestown to make informed, flexible, and timely decisions in the best interest of their residents, ensuring the continuation of vital services and the long-term financial health of the municipality.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Jamestown urges the Rhode Island General Assembly to amend the Rhode Island General Laws, specifically Section 44-5-2, Maximum levy, to allow the Town of Jamestown as long as it operates under a financial town meeting budget system, regardless of the voting method used, to approve an annual budget that exceeds the four (4) percent levy cap, provided that such a decision is made through a majority vote at a duly called and properly conducted financial town meeting. (See the attached example of proposed amendments).

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Rhode Island General Assembly, the Governor of Rhode Island, and other relevant stakeholders, urging swift consideration of this proposed amendment.

Passed as a resolution of the Town of Jamestown, Jamestown Town Council this 7<sup>th</sup> day of April, 2025.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official  
Seal of the Town of Jamestown this 24<sup>th</sup> day of February 2025.

\_\_\_\_\_  
Roberta Fagan, CMC, Town Clerk

## Chapter 5 Levy and Assessment of Local Taxes

### § 44-5-2. Maximum levy.

(a) Through and including its fiscal year 2007, a city or town may levy a tax in an amount not more than five and one-half percent (5.5%) in excess of the amount levied and certified by that city or town for the prior year. Through and including its fiscal year 2007, but in no fiscal year thereafter, the amount levied by a city or town is deemed to be consistent with the five and one-half percent (5.5%) levy growth cap if the tax rate is not more than one hundred and five and one-half percent (105.5%) of the prior year's tax rate and the budget resolution or ordinance, as applicable, specifies that the tax rate is not increasing by more than five and one-half percent (5.5%) except as specified in subsection (c) of this section. In all years when a revaluation or update is not being implemented, a tax rate is deemed to be one hundred five and one-half percent (105.5%) or less of the prior year's tax rate if the tax on a parcel of real property, the value of which is unchanged for purpose of taxation, is no more than one hundred five and one-half percent (105.5%) of the prior year's tax on the same parcel of real property. In any year through and including fiscal year 2007 when a revaluation or update is being implemented, the tax rate is deemed to be one hundred five and one-half percent (105.5%) of the prior year's tax rate as certified by the division of property valuation and municipal finance in the department of revenue.

(b) In its fiscal year 2008, a city or town may levy a tax in an amount not more than five and one-quarter percent (5.25%) in excess of the total amount levied and certified by that city or town for its fiscal year 2007. In its fiscal year 2009, a city or town may levy a tax in an amount not more than five percent (5%) in excess of the total amount levied and certified by that city or town for its fiscal year 2008. In its fiscal year 2010, a city or town may levy a tax in an amount not more than four and three-quarters percent (4.75%) in excess of the total amount levied and certified by that city or town in its fiscal year 2009. In its fiscal year 2011, a city or town may levy a tax in an amount not more than four and one-half percent (4.5%) in excess of the total amount levied and certified by that city or town in its fiscal year 2010. In its fiscal year 2012, a city or town may levy a tax in an amount not more than four and one-quarter percent (4.25%) in excess of the total amount levied and certified by that city or town in its fiscal year 2011. In its fiscal year 2013 and in each fiscal year thereafter, a city or town may levy a tax in an amount not more than four percent (4%) in excess of the total amount levied and certified by that city or town for its previous fiscal year. For purposes of this levy calculation, taxes levied pursuant to chapters 34 and 34.1 of this title shall not be included. For FY 2018, in the event that a city or town, solely as a result of the exclusion of the motor vehicle tax in the new levy calculation, exceeds the property tax cap when compared to FY 2017 after taking into account that there was a motor vehicle tax in FY 2017, said city or town shall be permitted to exceed the property tax cap for the FY 2018 transition year, but in no event shall it exceed the four percent (4%) levy cap growth with the car tax portion included; provided, however, nothing herein shall prohibit a city or town from exceeding the property tax cap if otherwise permitted pursuant to subsection (d) of this section.

(c) The division of property valuation in the department of revenue shall monitor city and town compliance with this levy cap, issue periodic reports to the general assembly on compliance, and make recommendations on the continuation or modification of the levy cap on or before December 31, 1987, December 31, 1990, and December 31, every third year thereafter. The chief elected official in each city and town shall provide to the division of property and municipal finance within thirty (30) days of final action, in the form required, the adopted tax levy and rate and other pertinent information.

(d) The amount levied by a city or town may exceed the percentage increase as specified in subsection (a) or (b) of this section if the city or town qualifies under one or more of the following provisions:

(1) The city or town forecasts or experiences a loss in total non-property tax revenues and the loss is certified by the department of revenue.

(2) The city or town experiences or anticipates an emergency situation, which causes or will cause the levy to exceed the percentage increase as specified in subsection (a) or (b) of this section. In the event of an emergency or an anticipated emergency, the city or town shall notify the auditor general who shall certify the existence or anticipated existence of the emergency. Without limiting the generality of the foregoing, an emergency shall be deemed to exist when the city or town experiences or anticipates health insurance costs, retirement contributions, or utility expenditures that exceed the prior fiscal year's health insurance costs, retirement contributions, or utility expenditures by a percentage greater than three (3) times the percentage increase as specified in subsection (a) or (b) of this section.

(3) A city or town forecasts or experiences debt services expenditures that exceed the prior year's debt service expenditures by an amount greater than the percentage increase as specified in subsection (a) or (b) of this section and that are the result of bonded debt issued in a manner consistent with general law or a special act. In the event of the debt service increase, the city or town shall notify the department of revenue which shall certify the debt service increase above the percentage increase as specified in subsection (a) or (b) of this section the prior year's debt service. No action approving or disapproving exceeding a levy cap under the provisions of this section affects the requirement to pay obligations as described in subsection (d) of this section.

(4) The city or town experiences substantial growth in its tax base as the result of major new construction that necessitates either significant infrastructure or school housing expenditures by the city or town or a significant increase in the need for essential municipal services and such increase in expenditures or demand for services is certified by the department of revenue.

(5) The city or town uses a financial town meeting to approve an annual budget, regardless of the voting method used, and that any proposed levy increase in excess of the percentage increase as specified in subsections (a) or (b) is clearly and unambiguously listed in the proposed budget submitted to the voters at any such financial town meeting.

(e) Any levy pursuant to subsection (d) of this section in excess of the percentage increase specified in subsection (a) or (b) of this section shall be approved by the affirmative vote of at least four-fifths ( $\frac{4}{5}$ ) of the full membership of the governing body of the city or town, or in the case of a city or town having a financial town meeting, the majority of the electors present and voting at the town financial meeting shall also approve the excess levy.

(f) Nothing contained in this section constrains the payment of present or future obligations as prescribed by § 45-12-1, and all taxable property in each city or town is subject to taxation without limitation as to rate or amount to pay general obligation bonds or notes of the city or town except as otherwise specifically provided by law or charter.

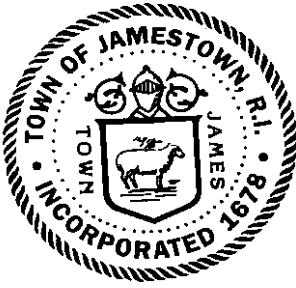


Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello  
Town Administrator

**MEMORANDUM TO: Honorable Town Council**  
**FROM: Town Administrator, Edward A. Mello**  
**DATE: April 2, 2025**  
**SUBJECT: Report for Town Council Meeting April 7, 2025**

**OPIOID Litigation-** Requesting Town Council ratification to amend original litigation and remove PBM as a defendant from the case. (consent agenda)

**CDGB Grant Application-** Seeking approval to submit an application through Community Development Block Grant (CDBG) in the amount of \$500,000 for the repair and renovation of the Senior Center located at 6 West Street.

Seeking approval to submit an application through Community Development Block Grant (CDBG) in the amount of \$500,000 for the repair and renovation of additional bathrooms at Jamestown Housing Authority located at 45 Pemberton Avenue.

This is a competitive grant and does not conflict with previous CDBG applications. (new business)

Requires:

- Public notice-Jamestown Press Advertisement-April 17
- 15-day public comment period
- Second Public Hearing- May 5
- Application Deadline-May 20
- Grant awards announced-July 1



**PROJECT 1**

**Senior Center Repair**

HVAC Replacement	\$ 250,000
Bathroom Renovations (2)	\$ 40,000
Interior Plumbing	\$ 150,000
Interior Framing/drywall	\$ 35,000
Demo-basement floor	\$ 20,000
Waterproofing	\$ 15,000
Relace Frame/Floor Basement	\$ 75,000
Demo stage area	\$ 20,000
Electrical	\$ 50,000
Lighting	\$ 50,000
Fire Alarm	\$ 50,000
Low Voltage	\$ 7,500
2nd story over utility	\$ 50,000
Painting	\$ 40,000
Flooring	\$ 10,000
Insulation	\$ 20,000
Roofing	\$ 75,000
Audio/Visual	\$ 12,500
Furniture	\$ 25,000
Less Available Capital	\$ (110,000)
<b>BOND TOTAL</b>	<b>\$ 885,000</b>

Tax Exempt		Yrs.
Sr. Center Upgrade	\$885,000.00	15
Town Hall Upgrades	\$535,000.00	15
Rec Ctr. Upgrades	\$650,000.00	15
Transfer Station	\$150,000.00	10
Fire Dept.	\$283,000.00	15
DPW Equipment	\$950,000.00	7
	\$3,453,000.00	

**PROJECT 3**

**Town Hall Repair**

Roof Replacement	\$ 200,000
HVAC Replacement	\$ 150,000
Siding Repair/Replacement	\$ 75,000
Exterior Painting	\$ 65,000
Interior Painting	\$ 10,000
Window Replacement (6)	\$ 35,000
<b>SUB TOTAL</b>	<b>\$ 535,000</b>

**Rec Center Repair**

Siding, doors, winodws	\$ 400,000
Exterior Painitng	\$ 75,000
HVAC Upgrade	\$ 175,000
Storage Solution	\$ 35,000
Parking Lot	\$ 65,000
Less Available Capital	\$ (100,000)
<b>SUB TOTAL</b>	<b>\$ 650,000</b>

**Transfer Station Building**

Demolition 04-07-2025 TC Packet	\$	10,000
Site Work/Foundation	\$	20,000
Construction	\$	75,000
Electrical	\$	20,000
HVAC	\$	15,000
Rental Office	\$	10,000
<b>SUB TOTAL</b>	<b>\$</b>	<b>150,000</b>

**Fire Department**

SCBA	\$	300,000
Station Repairs	\$	100,000
Dispatch Repairs	\$	75,000
Less Available Capital	\$	(110,000)
Bond Balance	\$	(82,000)
<b>SUB TOTAL</b>	<b>\$</b>	<b>283,000</b>

**BOND TOTAL** \$ **283,000**

**PROJECT 4****DPW Equipment**

Replace 2011 Ford F350 pickup	\$	85,000
Replace 2015 Ford F350 pickup	\$	85,000
Replace 2015 Ford F550 dump	\$	110,000
Replace 2015 Ford F550 dump	\$	110,000
Replace 2007 Sterling dump	\$	110,000
Replace 2015 wood chipper	\$	80,000
Replace 2006 John Deere Backhoe	\$	250,000
Replace 2013 Bobcat Skid Steer	\$	90,000
Sign machine	\$	30,000
<b>BOND TOTAL</b>	<b>\$</b>	<b>950,000</b>



**From:** [MARY MEAGHER](#)  
**To:** [Roberta Fagan](#)  
**Cc:** [Edward Mello](#); [Christina Collins](#)  
**Subject:** Info about budgets past and present  
**Date:** Saturday, March 29, 2025 12:46:10 PM  
**Attachments:** [School Budget review in response to Town Council Request \(they said no\).pdf](#)  
[2019 Budget Introduction Memo by Andy Nota.pdf](#)

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Roberta, Attached is the budget memo that Andy Nota sent to the Council in 2019, when there were three new members. Nancy was new then and may have found it helpful. I was looking at it just now and realized that it has a lot of information that is indeed very helpful . It is also really dense with info, so I completely understand why subsequent budgets have had memos that are bit less loquacious.

Also attached is the presentation that the School's finance director gave on Thursday explaining why she recommended to the school committee not to take any more funds from their reserve fund this year. The school committee, by consensus, agreed. I attended the meeting and spoke a bit about my reasoning and hope for some help from them. Councilor Ross ( who had been stuck on a train for way too many hours) joined me at the meeting, but unfortunately after most of the relevant discussion. They did agree, again by consensus, to take on the tasks described in the school part of the Recreation Bond proposed by Councilor Brine, as the Town Administrator had told us on Tuesday.

If you would kindly share both documents with my fellow councilors in anticipation of our next budget discussion April 7 , I would appreciate it. Thank you Roberta, MM

**From:** [MARY MEAGHER](#)  
**To:** [Roberta Fagan](#); [Edward Mello](#)  
**Subject:** Fwd: Jamestown Soccer Proposal  
**Date:** Sunday, March 30, 2025 3:21:33 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[Jamestown Soccer.pdf](#)  
[Jamestown Soccer Proposal.pdf](#)

**CAUTION:** This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Roberta and Ed , here is the bid Jay Sisson got for the Eldred field. Please share with my fellow councillors.

All the best to you. Mm

Begin forwarded message:

**From:** "Sisson, James" <[james\\_sisson@brown.edu](mailto:james_sisson@brown.edu)>  
**Date:** March 30, 2025 at 3:10:24 PM EDT  
**To:** [tiptoparch@msn.com](mailto:tiptoparch@msn.com)  
**Subject:** Fwd: Jamestown Soccer Proposal

See below.

----- Forwarded message -----

**From:** **Sisson, James** <[james\\_sisson@brown.edu](mailto:james_sisson@brown.edu)>  
**Date:** Sun, Mar 2, 2025 at 11:01 AM  
**Subject:** Fwd: Jamestown Soccer Proposal  
**To:** Erik Brine <[ebrine@gmail.com](mailto:ebrine@gmail.com)>, Justin Sirotin <[jsirotin@octopd.com](mailto:jsirotin@octopd.com)>, Bradley Parsons <[parsons\\_brad@hotmail.com](mailto:parsons_brad@hotmail.com)>, Sergio Lopez-Ruiz - JAMESTOWN <[serlopez33@gmail.com](mailto:serlopez33@gmail.com)>

see DiGregorio quote for Eldred,,,keep in mind that this is not today's number[priced in 20216]...with escalation and current market conditions the escalation rate would bring the number to 260K in today's money...we can get a firm number if you'd like to get a confirmed cost...

Please review and comment

thank you...sorry for delay..could not forward from iPhone

----- Forwarded message -----

**From:** **Mike Lavalley** <[mike@digregoriocorp.com](mailto:mike@digregoriocorp.com)>  
**Date:** Fri, Feb 28, 2025 at 8:58 AM  
**Subject:** Jamestown Soccer Proposal  
**To:** [james\\_sisson@brown.edu](mailto:james_sisson@brown.edu) <[james\\_sisson@brown.edu](mailto:james_sisson@brown.edu)>

James,

See attached proposal and plan. I cannot locate my actual bid take-off at this time but will keep looking.

Michael Lavallee

Sr. Project Manager/Estimator

23 Business Park Drive, Smithfield, RI 02917

C 401-413-9410

O 401-232-5550

--

**James Sisson-Senior Construction Manager  
Brown Department of Facilities Management  
Planning Construction & Design  
[401-413-0785]**

*We Care*

--

James Sisson  
Senior Construction Manager  
Brown University Facilities & Campus Operations  
Planning Design & Construction Group



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**Introduction**

Provided is a list of Town Council Members and the Town Department Directors and Division Heads through March 2019.

**Jamestown Town Council**

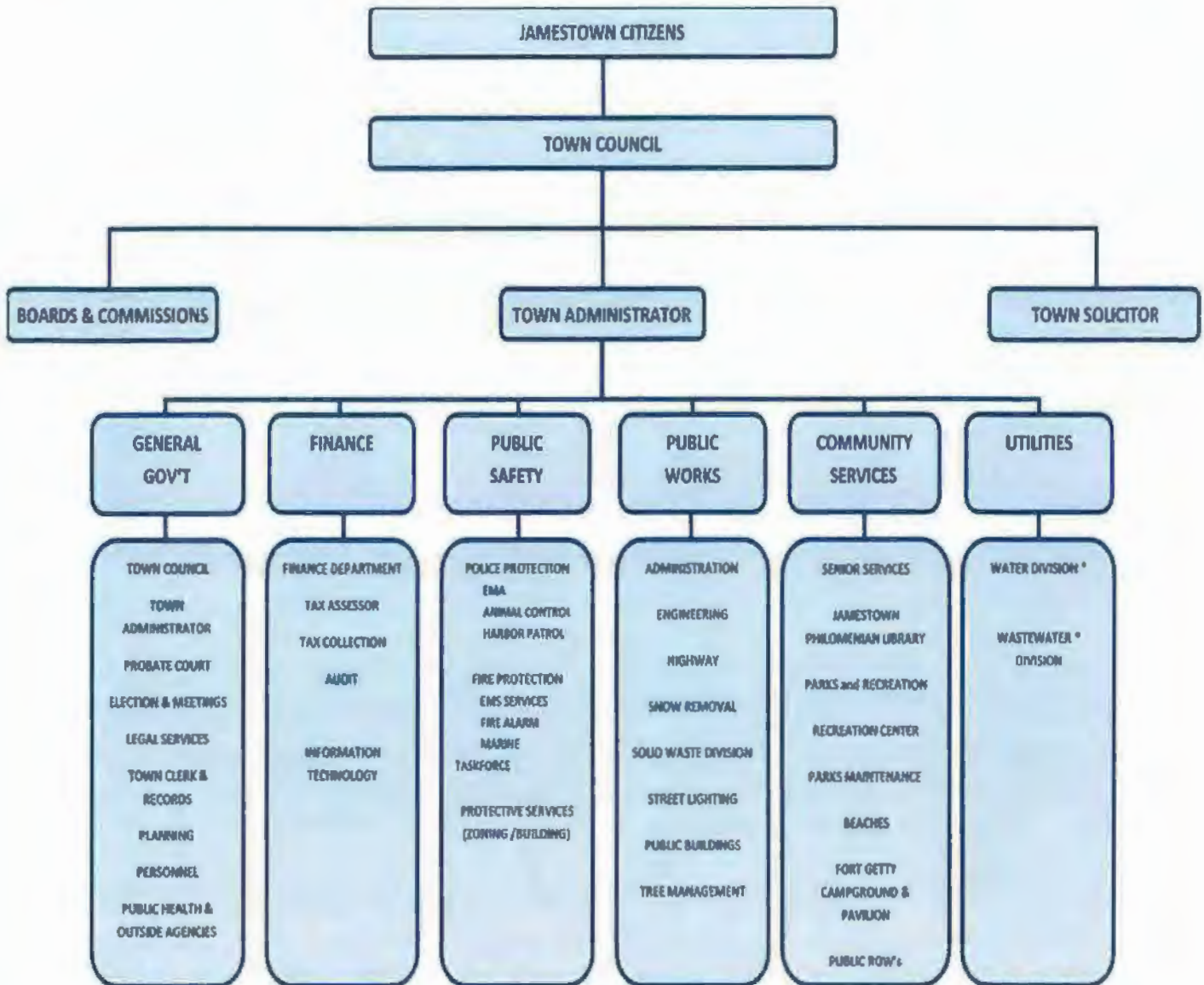
Town Council President	Michael G. White
Town Council Vice President	Mary E. Meagher
Council Member	Nancy A. Beye
Council Member	William J. Piva, Jr.
Council Member	Randall White

**Municipal Department Directors and Division Heads**

Town Administrator	Andrew E. Nota
Town Solicitor	Peter Ruggiero
Town Clerk	Cheryl Fernstrom
Deputy Town Clerk	Karen Montoya
Finance Director	Christina D. Collins
Deputy Tax Collector	Jean Gabriele
Information Technology	Michael Glier
Tax Assessor	Christine Brochu
Planning Director	Lisa Bryer
Building/Zoning Official	Christopher Costa
Chief of Police	Edward Mello
Police Lieutenant	Angela Deneault
Harbor Master	Mark Campbell
Fire Chief	James Bryer
Public Works Director	Michael Gray
Environmental Engineer	Jean Lambert
Highway Superintendent	Kevin Deacon
Highway Foreman	Steve Bonner
Water Superintendent	Paul White
Wastewater Superintendent	Doug Ouellette
Parks and Recreation Director	Andrew Wade
Recreation Program Supervisor	Deborah Haige
Parks Department Foreman	Ron Parfitt
Senior Services Director	Betsey Anderson
Library Director	Donna Fogarty



**Municipal Organizational Chart  
by Major Budget Component**

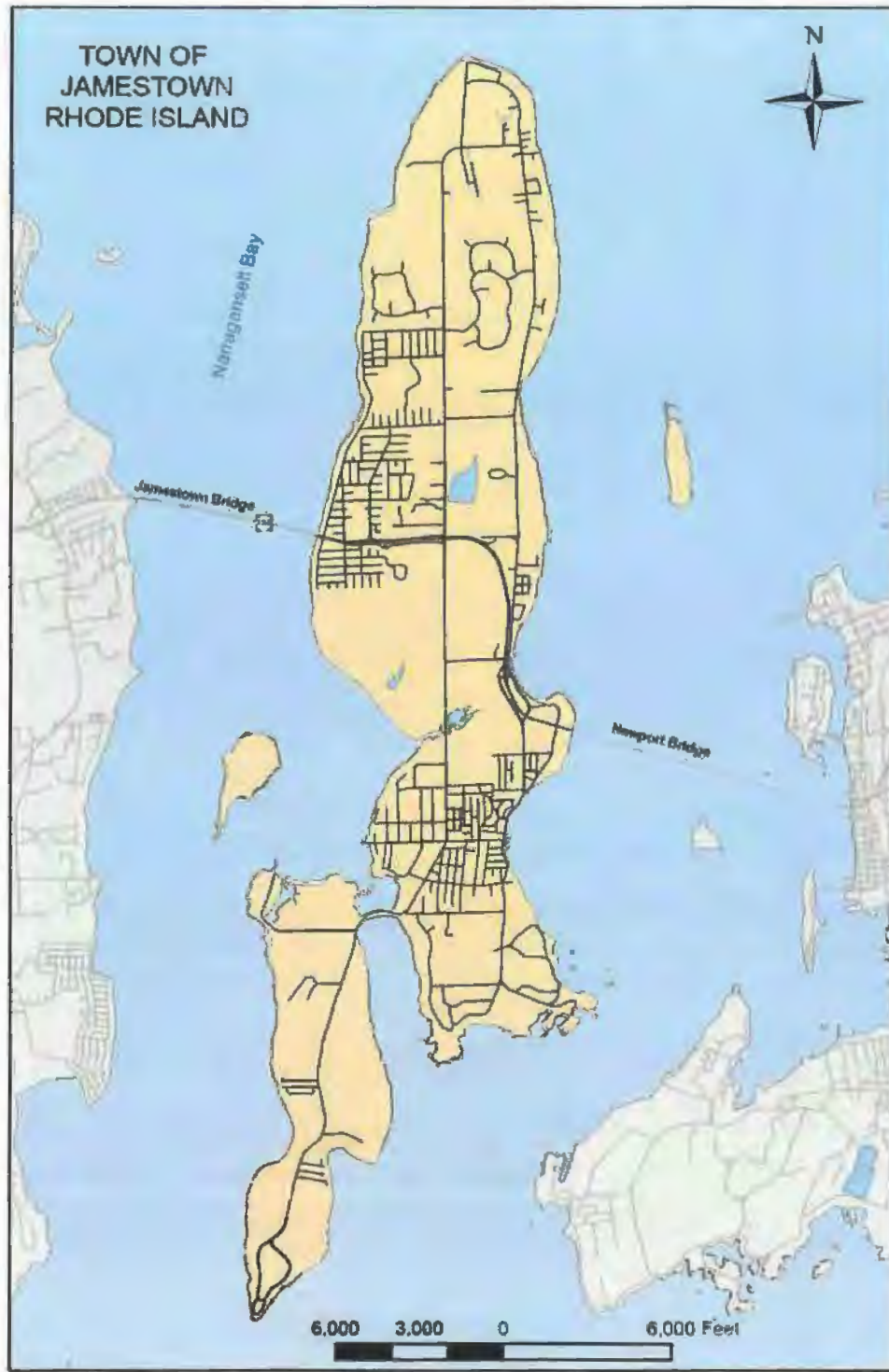


**\*(EF) – Enterprise Fund – separate from General Fund Budget Program.**

The above Chart does not indicate reporting authority lines as the Fire/EMS Department and Library would be indicated in an alternate fashion due to State Law and Legislative/Charter implications. This Chart is structured based on budget component units within this budget document.



**Community Map**







## **Community Profile**

### **History of Jamestown**

Jamestown is located on Conanicut Island in lower Narragansett Bay, 26 miles south of Providence and two miles west of Newport. Recognized by Aquidneck settlers in 1636 for its good grazing grass, the Island was purchased from Native Americans in 1657. Jamestown was incorporated as an independent Town in 1678. Within Jamestown's jurisdiction are the smaller islands of Dutch, Gould and the dumplings.

The first Town Hall was located on the North Main Road just south of North Ferry Road. In 1728, the Town ordered a windmill for grinding grain built near the northern crossroads, situated so as to utilize the prevalent ocean sea breeze. In 1741, a schoolhouse was built, also in the northern district.

The first Quaker Meeting House was built in 1709 on the North Ferry Road grounds of the Old Friends Burial Ground. The Meeting House and the Windmill were the Town's earliest public buildings and are both listed on the National Register of Historic Places. The Beavertail Light, established in 1749 and was the third lighthouse built on the Atlantic Coast. Destroyed and rebuilt in 1754, Beavertail Light was burned by the British in 1779; rebuilt soon thereafter, and replaced by the present granite structure in 1856.

Military action had an impact on the history and development of Conanicut and the adjacent islands. In 1775, British and Hessian soldiers seized the Island and subsequently occupied it for almost three years. During this time, they maintained the Conanicut Battery located on Prospect Hill on Beaver Neck Road. Fort Dumpling, located on a promontory along the southern Dumplings, was constructed about 1800 on the site of an earlier British battery. Fort Dumpling was demolished in 1898 to make way for the construction of Fort Wetherill, and is now a state park.

Four Corners, at the intersection of the old Ferry Road (Narragansett Avenue), North Main Road and Southwest Avenue, continued its modest development as a center of civic activity. Already the site of the Artillery Lot, both the Central Baptist and Protestant Episcopal Churches were located here in 1879. A new, simple Town Hall was also erected here in 1884. The earliest Jamestown Post Office was in a residence on the north side of Narragansett Avenue, just west of North Road.

The Spanish-American War and World War I saw the extensive fortification of Jamestown property – Fort Wetherill along Highland Drive in the Dumplings, Fort Getty at Beaver Head, and Fort Greble on Dutch Island. Meanwhile, a torpedo repair facility and testing station was erected on Gould Island and together with the operations on Goat Island in Newport Harbor, produced 80% of the torpedoes used during World War II.

Access to Jamestown, long by ferry, is now almost exclusively by highway bridges. The Jamestown Bridge, opened in 1940, by orienting Jamestown to South County and the Quonset Naval Air Station, significantly altered the social ecology of the Island. In particular, Jamestown Shores, a post-war cottage development at the bridge landing, had introduced the first alteration of the residential pattern of Jamestown since the turn of the century. With the abandonment of Naval owned properties in the 1970s, the Island's population changed again.





The Newport Bridge, completed in 1969, attached Jamestown more securely with Newport, placing it on what eventually became a major regional highway route. The four-lane Jamestown Verrazzano Bridge replaced the two-lane Jamestown Bridge in 1992. In 1994, the upgraded highway connector, named the John Eldred Parkway, was completed between the Jamestown and Newport bridges.

Jamestown has, in the past several decades, faced assimilation into the burgeoning suburban spread moving down along the coast from Providence. Construction of new and improved roads has made Jamestown a more desirable place to live for those employed elsewhere in the State. Subdivisions and in-fill housing development have further changed Jamestown into a more suburban town, although the Town still has many village characteristics. There are still several properties actively farmed on the Island. Historic properties, including lighthouses, windmills and military fortifications, remain unchanged and old neighborhoods are still intact and thriving.

While land uses and populations have changed over time, Jamestowners have maintained their traditional spirit of community involvement and volunteerism. This community spirit is a quality that has protected hundreds of acres of farmland and open space, improved recreation programs and facilities, and provided public safety with an all-volunteer fire department and ambulance association. The dedication of the people of Jamestown to maintaining the Island's quality of life has been demonstrated many times over: the future of Jamestown depends on our ability to face many more challenges with this same determination and commitment.

### **Community Statistical Profile/Population**

According to the US Census Bureau's American Community Survey (ACS), the Town's population in 2016 is 5,462, a decrease of 160 residents (2.93%), compared to the year 2010 census count of 5,622.

This is a sharp decline from the 2000 census where Jamestown recorded 5,622 year-round residents. In the 2000 Census there were 1,322 Jamestowners under the age of 19 and in 2010 there were 1043 Jamestowners under the age of 18. Based on these figures, it can be estimated that there was a decline of approximately 210 persons under the age of 18 over the last decade, which would account for almost the entire decline in population for Jamestown.

The Comprehensive Plan indicates that the 2010 population estimate of 5,622 does not include the Island's seasonal population, which is difficult to estimate. The 2010 Census notes that 21% of the housing units are vacant and the local Tax Assessor's records show that 27% of the tax bills are mailed out of town. If all the vacant units are occupied in the summer and the occupying families are on average the same size as the families of the winter population, it was estimated that our total population in the summer was about 6,800-6,900, which is 1,400-1,500 more people or a 27% increase over the year-round population. There is also an increase in the summer population from the Fort Getty Campground, the Wyndham Bay Voyage hotel and the Wyndham Time Share on Bay View Dr.

Jamestown represents .5% of the estimated total State of Rhode Island population in 2016 (1,055,607) and 6.5% of the population count for Newport County (82,714).

Per capita income for Town residents during 2012-2016 is estimated by the ACS at \$55,263, with median household income for the same period at \$101,448 and median family income at \$110,056, as compared to the State of Rhode Island per capita income of \$31,904, median household income of \$58,387 and median family income of \$75,655 respectively.



## Geography

Conanicut Island, approximately 8.7 miles long in its entirety and varying from 1 to 1.6 miles in width, is itself virtually divided into three separate landmasses. The largest, occupying the northern half of Conanicut, rises to an elevation of 140 feet in its center, commanding impressive views of the mid-bay region. The site of Jamestown's most arable land, it was the location of the first intensive farming development on the Island, taking as its own cross axis the North Main Road and Eldred Avenue. Gould Island itself a landed farm, lay off shore to the east of the community.

Separated from the northern section by extensive salt marshes and a tidal creek, the center landmass supports the village center of Jamestown located along Narragansett Avenue. Legendarily an old Native American trail, Narragansett Avenue later became part of the Newport to New York Post Road, traversing the Island between the Newport Ferry and the Saundertown Ferry, and for years was known simply as Ferry Road. Ferry Meadow was the name given to the tract of land, overlooking the Bay eastward to Newport and Fort Adams, on which much of the village was built. The non-arable rock outcropping of the Dumplings areas, south of the village, remained in an essentially natural state until developed as a summer resort area. Capitalizing on its extraordinary vistas, it was popularly known as the Ocean Highlands. It is here, too, that Fort Wetherill, the most extensive military fortification on the Island proper, was located.

To the southwest lies the third major section of Conanicut, Beaver Neck, extending into the Atlantic Ocean and connected to the main body of Conanicut by the sand spit of Mackerel Cove beach. Northwest of Beaver Neck lies Dutch Island, enclosing the body of water immediately west of Dutch Harbor. The first real development of Conanicut Island hinged upon the establishment of a ferry to Newport and its market exchange. By at least 1675, a successful ferry ran to the northern community of the Island. In 1678, Conanicut was incorporated as a Town and retained the Native American name of Conanicut.

## Protected Land

A significant portion of the island is permanently protected open space. Approximately 70% of the watershed area is permanently protected. Approximately 20% of the watershed consists of Watson Farm and is permanently protected by deed.

Of the Island's total of 606 acres of farmland, 97% is permanently protected from development. This protected land is owned by, various groups, including the USDA, the State of Rhode Island, the Town of Jamestown and by private land preservation organizations, such as Historic New England, The Conanicut Island Land Trust, the Audubon Society and The Nature Conservancy. The purchase of development rights and conservation easements has commonly been used to help in retaining active farmland. In addition to the permanently protected land, 916 more acres of undeveloped privately-owned land are temporarily protected under the Farm, Forest, and Open Space Act that encourages the maintenance of Rhode Island's agricultural and forested land. The Farm, Forest and Open Space Act has eased the tax burden of farmers by providing a tax reduction to those farms that qualify based upon size and production.

## Circulation

There are approximately 74.47 miles of road on Jamestown. The State of Rhode Island has jurisdiction over 23.1 miles. The Town owns approximately 46.62 miles, and the remaining 4.75 miles are privately owned roads with platted rights of way. Of the 46.62 miles of Town roads, 42.40 miles are paved. The town is responsible to provide routine maintenance, including plowing, sanding, sweeping and patching, capital improvements, and storm water/drainage management on town roads.



**State of Rhode Island Profile**

Rhode Island reached peak private employment levels in 2006 with an average of 417,700 private sector jobs within the state. The annual average unemployment rate for the year was 4.9 percent and the state's population stood at 1,063,096.

Rhode Island's economic momentum began to change the following year, and the state entered into a recessionary period months earlier than the official National Recession. By 2009, the height of the recession in Rhode Island, the number of private jobs averaged 387,800, the annual average unemployment rate was 11.0 percent, and the state's population had shrunk to 1,053,646 residents.

Since the end of the recession, Rhode Island has been gradually recovering. As of 2017, private job levels averaged 418,000, an increase of 30,200 (+7.8%) from the 2009 average and the unemployment rate is down 6.5 percentage points to 4.5 percent. The state's population has yet to regain residents lost during the recession, as the count stood at 1,059,639 in 2017, down 3,457 (-0.3%) from 2006. On a positive note, the population in 2017 increased over 2016 by 2,073 (+0.2%) residents, the sixth consecutive over-the-year increase in population.

Rhode Island City & Town Rankings					
Employment Growth 2016-2017		Population Growth 2016-2017		Unemployment Rate 2017 Annual Average	
Rhode Island	0.8%	Rhode Island	0.2%	Rhode Island	4.5%
Hopkinton	5.9%	Burrillville	2.0%	Jamestown	2.9%
Little Compton	5.4%	West Greenwich	2.0%	Barrington	3.0%
Portsmouth	4.2%	Charlestown	0.0%	Narragansett	3.0%
Cumberland	4.1%	Glocester	0.8%	Rochester	3.1%
Newport	3.3%	Jamestown	0.7%	Little Compton	3.3%
Middletown	3.3%	Richmond	0.7%	North Kingstown	3.5%
Barrington	3.3%	North Smithfield	0.7%	Glocester	3.6%
Lincoln	3.2%	Cumberland	0.6%	North Smithfield	3.6%
East Greenwich	3.2%	Foster	0.5%	Cumberland	3.7%
North Kingstown	2.5%	Johnston	0.4%	Easter	3.8%
New Shoreham	2.4%	Lincoln	0.4%	Newport	3.8%
North Providence	2.4%	Scituate	0.1%	West Greenwich	3.8%
Jamestown	2.3%	Woonsocket	-0.2%	Lincoln	3.9%
West Greenwich	2.1%	North Kingstown	-0.1%	Middletown	3.9%
Warren	1.8%	Bristol	0.3%	South Kingstown	3.9%
East Providence	1.7%	Providence	0.2%	Warwick	3.9%
Westerly	1.6%	South Kingstown	0.2%	East Greenwich	4.0%
Burrillville	1.6%	Portsmouth	0.2%	Portsmouth	4.0%
Johnston	1.4%	North Providence	0.2%	Smithfield	4.0%
Easter	1.4%	East Providence	0.2%	Bristol	4.2%
West Warwick	1.1%	Pawtucket	0.2%	Coventry	4.2%
Glocester	1.1%	Coventry	0.2%	Cranston	4.3%
Cranston	0.9%	Cranston	0.1%	Foster	4.3%
Warwick	0.9%	East Greenwich	0.2%	Hopkinton	4.3%
Pawtucket	0.9%	Tiverton	0.2%	Scituate	4.3%
Narragansett	0.9%	Hopkinton	0.1%	Warren	4.3%
Scituate	0.8%	Little Compton	0.1%	Burrillville	4.3%
Providence	0.4%	Middletown	0.0%	North Providence	4.0%
South Kingstown	-0.1%	Barrington	-0.1%	Johnston	4.6%
Tiverton	0.2%	Smithfield	-0.1%	Tiverton	4.6%
Smithfield	-0.3%	Warwick	-0.1%	Charlestown	4.7%
Charlestown	-0.3%	West Warwick	-0.2%	West Warwick	4.7%
Coventry	-0.2%	Westerly	-0.2%	East Providence	4.9%
North Smithfield	-1.0%	Warren	-0.2%	Pawtucket	5.1%
Central Falls	-1.1%	Easter	-0.3%	Westerly	5.1%
Richmond	-2.4%	Narragansett	-0.3%	Providence	5.0%
Bristol	-3.1%	New Shoreham	-0.5%	Central Falls	5.6%
Foster	-3.2%	Newport	-0.5%	Woonsocket	6.0%
Woonsocket	-3.4%	Central Falls	-0.5%	New Shoreham	10.7%

**Other Findings**

- Thirty of the state's thirty-nine cities and towns reported total employment growth between 2016-2017, with Hopkinton having the largest over-the-year increase (+5.9%). Woonsocket (-3.4%) posted the largest total employment decrease.
- Providence establishments employed the largest percentage (23.4%) of Rhode Island private sector workers, followed by Warwick (10.6%), Cranston (7.4%), Pawtucket (5.0%) and East Providence (4.9%).
- Rhode Island total annual average employment in 2017 (477,305) was the highest employment level since 2007 (480,232).
- The state experienced a 0.2 percent population increase between the 2016 and 2017 population estimate. Twenty-seven cities and towns gained residents, with Providence (+439), Burrillville (+331) and Cumberland (+202) adding the most people. Of the twelve cities and towns that lost residents, only Newport (-136) and Central Falls (-116) lost more than 100 residents.
- Rhode Island (4.5%) had the 22<sup>nd</sup> highest annual average unemployment rate in the country in 2017. Alaska (7.2%), New Mexico (6.2%) and District of Columbia (6.1%) had the highest rates in the country. The annual average unemployment rate for the United States as a whole in 2017 was 4.4 percent.

Source: Rhode Island Department of Labor and Training



The information provided on the following page focusses on a town by town comparison and ranking based on Employment Growth, Population Growth and Unemployment as economic indicators in the 2016-2017 fiscal year. The data reflects that several key indicators have been improving across the State. Employment opportunity has increased in a majority of the Cities and Towns, population growth was realized although not fully recovered since 2008 and unemployment is improving.

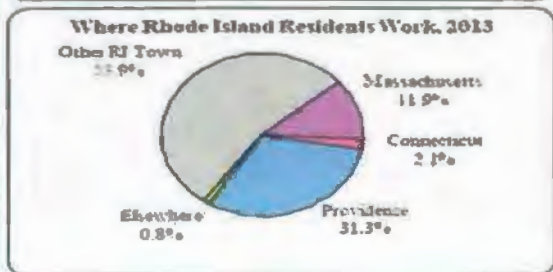
**Statewide Community Rankings Profile**

	1990	2000	2016
<b>Population</b>			
Total Population	1,003,464	1,048,319	1,054,491
Male	481,496	500,635	541,297
Female	521,968	547,684	543,194
16 years -	801,625	829,797	866,361
25 years +	722,844	748,443	787,890
65 years +	150,547	152,402	166,557
White	917,375	891,191	854,026
Black African American	38,861	46,808	68,880
American Indian & Alaskan Native	4,071	5,123	5,130
Asian & Pacific Islander	18,325	24,232	55,173
Some other race	24,832	33,616	61,216
Two or more races	-	28,251	30,058
Hispanic or Latino (of any race)	45,752	90,820	148,575
<b>Educational Attainment</b>			
Population (Age 25+)	658,956	694,573	724,708
Less than 9th grade	33.7%	8.1%	5.8%
9th-12th no diploma	16.0%	13.8%	7.3%
High School Graduate / GED	20.4%	27.8%	37.3%
Some College, no degree	15.0%	17.6%	18.3%
Associate Degree	6.2%	7.0%	8.6%
Bachelor Degree	13.5%	15.8%	19.4%
Graduate/Professional Degree	7.8%	9.7%	13.1%
<b>Median Household Income</b>			
	532,181	542,090	558,387
<b>Annual Average Labor Force Estimates</b>			
	2006	2007	2012
Labor Force	372,601	367,260	354,652
Employment	348,357	348,353	329,867
Unemployment	28,244	62,329	24,791
Unemployment Rate	4.0%	17.0%	7.0%

- Rhode Island's total population increased by 4.5 percent during the 1990's, with the gain of 44,855 people, while between 2000 and 2016, Rhode Island gained 6,172 (+0.6%) residents.
- Forty-one percent (41.0%) of Rhode Island residents 25 years and older had a college degree (Associate or higher) in 2016. The share of state residents without a high school diploma or GED decreased between 2000 and 2016, falling from 22.0 percent to 13.1 percent.
- Between 2009 and 2017, employment in Rhode Island increased by 28,830 (+6.4%) jobs. Private sector employers reported a gain of 30,137 (+7.8%) jobs, while public sector employment fell by 1,309 (-2.2%) jobs.
- Rhode Island's unemployment rate averaged 4.5 percent in 2017, a decrease of 6.5 percentage points from the 2009 average of 11.0 percent.
- In 2016, 95.1 percent of Rhode Island residents age 18-64 spoke only English or spoke another language and English either well or very well.
- Nearly a third (31.3%) of Rhode Island residents work in Providence, while 14.8 percent work outside of Rhode Island.

	2008	2009	2017
<b>Establishment Employment</b>			
Total Private & Government	480,589	448,475	677,383
Total Private Only	417,796	387,824	617,963
Health Care & Social Assistance	74,456	76,812	78,658
Government	62,883	60,652	59,343
Retail Trade	51,733	47,071	48,106
Accommodation & Food Services	43,261	41,329	47,604
Manufacturing	32,728	41,747	40,335
Administrative Support & Waste Management	25,382	22,287	29,648
Finance & Insurance	26,482	23,628	26,515
Professional & Technical Services	21,449	21,127	24,374
Educational Services	18,221	19,083	21,113
Construction	22,803	17,189	18,379
Other Services	18,337	17,789	17,912
Wholesale Trade	18,968	16,087	17,685
Management of Companies & Enterprises	9,311	6,208	12,865
Arts, Entertainment & Recreation	7,692	7,837	10,939
Transportation & Warehousing	9,387	8,083	10,445
Information	10,957	10,112	6,674
Rent, Lease & Rental & Leasing	6,877	5,973	6,289
Utilities	1,844	1,119	1,063
Agriculture, Forestry, Fishing & Hunting	262	729	552
Mining	219	164	193

Language Population Age 18-64		2016
Percent of Population that Speak Only English or Another Language & English either 'well' or 'very well'		95.1%
Percent of Population that Speak English 'not well' or 'not at all'		4.9%
<b>Language Spoken:</b>		
Speak Spanish		3.7%
Speak Other Indo-European		0.6%
Speak Asian/Pacific Islander		0.3%
Speak Other Languages		0.1%



Source: Rhode Island Department of Labor and Training



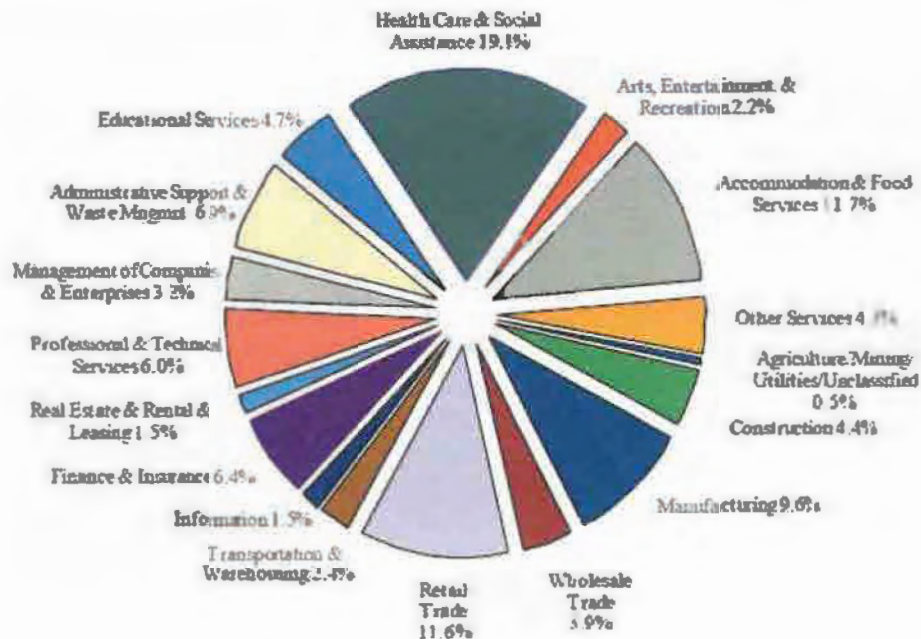
- The percentage of Rhode Islanders who spoke only English or spoke another language and English either well or very well increased from 94.7 percent in 2010 to 95.1 percent in 2016.
- The percentage of total residents aged 18 to 64 that spoke Spanish while speaking English either not well or not at all remained unchanged at 3.7 in 2016, representing 29.4 percent of all Spanish-speaking Rhode Islanders.

	ACS 2010	ACS 2016
Percent of Population that Speak Only English or Another Language & English either 'well' or 'very well'	94.7%	95.1%
Percent of Population that Speak English 'not well' or 'not at all'	5.3%	4.9%
Language Spoken:		
Speak Spanish	3.7%	3.7%
Speak Other Indo-European	0.9%	0.6%
Speak Asian/Pacific Islander	0.6%	0.5%
Speak Other Languages	0.1%	0.1%

- The Health Care & Social Assistance (19.1%) industry sector employs the largest percentage of private Rhode Island workers, followed by Accommodation & Food Services (11.7%) and Retail Trade (11.6%).
- Providence (97,659) had the largest number of private sector workers in the state, followed by Warwick (44,131) and Cranston (30,825). Foster (380) and Little Compton (645) had the fewest number of workers.

Language Spoken at Home by Ability to Speak English, 2016		
<b>18 to 64 years old</b> 675,568		
<b>Speak only English</b>	<b>523,619</b>	
% of age group	77.5%	
<b>Speak Spanish</b>	<b>84,216</b>	
% of age group	12.5%	
Speak English "very well"	14,408	92.7%
Speak English "well"	15,025	17.8%
Speak English "not well"	15,810	18.3%
Speak English "not at all"	8,769	10.6%
<b>Speak Other Indo-European</b>	<b>44,547</b>	
% of age group	6.6%	
Speak English "very well"	12,179	12.1%
Speak English "well"	8,023	18.0%
Speak English "not well"	3,183	7.2%
Speak English "not at all"	1,158	2.6%
<b>Speak Asian/Pacific Islander</b>	<b>17,972</b>	
% of age group	2.5%	
Speak English "very well"	2,124	33.4%
Speak English "well"	4,676	25.9%
Speak English "not well"	2,493	14.6%
Speak English "not at all"	785	4.0%
<b>Speak other languages</b>	<b>6,123</b>	
% of age group	0.9%	
Speak English "very well"	4,183	69.0%
Speak English "well"	1,263	20.6%
Speak English "not well"	476	7.8%
Speak English "not at all"	101	1.6%

**Total Private Sector Employment in Rhode Island by Industry, 2017**



Source: Rhode Island Department of Labor and Training



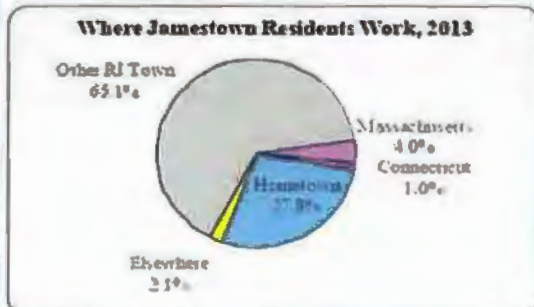
# Jamestown

	1990	2000	2016
<b>Population</b>			
Total Population	4,999	5,627	5,462
Male	2,460	2,733	2,691
Female	2,539	2,889	2,771
16 years +	3,062	4,551	4,571
25 years +	3,717	4,268	4,272
65 years +	650	818	1,189
White	4,938	5,484	4,980
Black/African American	32	44	10
American Indian & Alaskan Native	12	12	14
Asian & Pacific Islander	10	23	397
Some other race	7	13	0
Two or more races	-	47	61
Hispanic or Latino (of any race)	45	50	33
<b>Educational Attainment</b>			
Population (Age 25+)	3,610	4,160	4,080
Less than 9th grade	2.8%	2.7%	0.5%
9th-11th, no diploma	8.2%	4.1%	2.6%
High School Graduate / GED	23.9%	19.6%	13.7%
Some College, no degree	18.1%	21.4%	17.5%
Associate Degree	5.3%	6.5%	4.0%
Bachelor Degree	23.1%	26.4%	32.7%
Graduate Professional Degree	18.6%	19.3%	33.7%
<b>Median Household Income</b>			
	\$41,518	\$63,073	\$101,448
<b>Annual Average Labor Force Estimates</b>			
Labor Force	3,192	3,084	3,706
Employment	3,079	2,860	3,110
Unemployment	113	224	594
Unemployment Rate	3.5%	7.3%	2.0%

- Jamestown's total population grew by 12.5 percent during the 1990's, with the addition of 623 people, however, between 2000 and 2016, Jamestown lost 160 (-2.8%) residents.
- Seventy-one percent of Jamestown residents 25 years and older had a college degree (Associate or higher) in 2016. The share of local residents without a high school diploma or GED decreased between 2000 and 2016, falling from 6.8 percent to 2.9 percent.
- Between 2009 and 2017, employment in Jamestown increased by 8 (+0.7%) jobs. Private sector employers reported a loss of 25 (-2.7%) jobs, while public sector employment grew by 33 (+11.3%). In comparison, statewide total employment grew by 28,830 (+6.4%) jobs.
- Jamestown's unemployment rate averaged 2.9 percent in 2017, the lowest rate in the state and well below the state average of 4.5 percent.
- In 2016, 99.0 percent of Jamestown residents age 18-64 spoke only English or spoke another language and English either well or very well, compared to 95.1 percent of RI residents.
- Over one-quarter (27.8%) of Jamestown residents work in Jamestown, while 7.1 percent work outside of RI.

	2006	2009	2017
<b>Establishment Employment</b>			
Total Private & Government	1,348	1,333	1,331
Total Private Only	985	930	945
Government	263	293	326
Accommodation & Food Services	156	148	174
Arts, Entertainment, & Recreation	126	182	115
Professional & Technical Services	180	96	107
Health Care & Social Assistance	127	127	99
Retail Trade	68	67	68
Other Services	76	77	73
Administrative Support & Waste Management	57	54	67
Construction	112	83	53
Wholesale Trade	37	56	41
Real Estate & Rental & Leasing	53	33	24
Agriculture, Forestry, Fishing & Hunting	7	-	17
Information	-	12	10
Manufacturing	6	9	10
Finance & Insurance	19	24	8
Transportation & Warehousing	2	-	6
Management of Companies & Enterprises	-	-	3
Educational Services	-	-	3
Mining	0	0	0
Utilities	0	0	0

Language Population Age 18-64		2016
Percent of Population that Speak Only English or Another Language & English either 'well' or 'very well'		99.0%
Percent of Population that Speak English 'not well' or 'not at all'		1.0%
<b>Language Spoken:</b>		
Speak Spanish		0.0%
Speak Other Indo-European		0.0%
Speak Asian/Pacific Islander		1.0%
Speak Other Languages		0.0%



Source: Rhode Island Department of Labor and Training



## **Town Council Goals and Objectives**

The Town Council's Goals and Objectives for the 2016-2018 Term, are organized and depicted within *three* main Goals and a broad series of *nineteen* Objectives, as identified below. The Goals and Objectives for the 2018-2020 Term, have yet to be formulated by the Town Council, although a preliminary work session is being considered in the upcoming months.

### **Goal One: To Promote Quality of Life in the Community**

*Objectives:*

1. Maintain Jamestown's "Rural Character";
2. Protect Natural Resources;
3. Promote Public Access to the Water, Water-based Activities and Use of Jamestown's Natural Resources;
4. Recognize the Importance of the Village as the Town Center, the Focal Point for Most Community Activities;
5. Support Cultural, Civic and Recreational Opportunities that Promote a Sense of Community;
6. Promote a Sustainable Jamestown;
7. Ensure Housing Affordability and Provide a Range of Housing Choices for Residents;
8. Senior Citizen Programming and Services;

### **Goal Two: Ensure Effective and Accountable Town Government**

*Objectives:*

1. Improve access to *Local Government*;
2. Maintain the Town's Remarkable Sense of Fiscal Responsibility;
3. Maintain and Improve Town Infrastructure;
4. Pursue Effective Local, State and Regional Partnerships;

### **Goal Three: Ensure Public Health and Safety**

*Objectives:*

1. Maintain an Effective and responsive Community Policing Program;
2. Maintain a Safe and Secure Environment for Residents of all Ages;
3. Continue to Support Volunteer Fire Department and EMS Modernization and Improvements;
4. Support Water System Improvements;
5. Support Continued Wastewater System Improvements;
6. Maintain and Improve Town Roads and Facilities Used by the Public
7. Reduce Incidence of Tick-Borne Disease;





## Town Administrator's Budget Message

In accordance with the Town Charter provisions under Article III, Section 305, the Administration has prepared the FY 2019-2020 Proposed Town Budget Program for the Town Council's consideration. The budget document represents the Town Administrator's plan for the continuation of municipal services and support for public facilities and is of a zero-based nature with cost presentation by specific service areas. This budget proposal broadly includes information specific to the Town Governmental Activities of the following Town Departments as noted in the Town Charter and as approved by the Town Council: Town Administration, Town Clerk, Planning Department, Building and Zoning Department, Public Works Department, Tax Assessor, Finance Department, Library, Parks and Recreation Department, Senior Services Department, Police Department and the Fire/EMS Department. With authorization of the Town Council on January 22, 2019, a dedicated Department of Senior Services was created and added to this list of core Town Services. The financial support provided to the Town's many Boards and Commissions is also included in this document within the affiliated Town Department section.

All Business-Type Activities are not included in the Town's General Fund program, although are delineated in the Town's Annual Audit and maintain separate budget programs, including the Harbor Management Fund, Water Fund, On-site Wastewater Fund and the Sewer Fund, while the Waterfront Reserve Fund is noted in the Capital Improvement Program as a separately funded element. Other areas of local government involvement are categorized in the Town's Annual Financial Audit as component units of the Town, with some being referenced and financed in the General Fund program that include, the School Department, Jamestown Fire Department and the Jamestown Housing Authority.

The development of the FY2019-2020 budget program has presented numerous challenges in providing for the continuation of a well-balanced community operating and capital program, adhering to the state 4% Tax Levy Statutory limit, supporting priority department requests and Town Council goals and in integrating long-term debt service obligations for several large-scale initiatives supported by the community. The details of the statutory tax levy limitation are included in Rhode Island General Laws Chapter 44-5-2 Levy and Assessment of Local Taxes (Maximum Levy). Having incurred a tax levy increase in FY2019 of more than \$573,000 and total budget program increase of 2.96%, it was not anticipated that a series of department operating recommendations would be requested that far exceeded this amount in FY2020. The initial Town/School Department requests approached a proposed increase of \$1.6 million in expenditures with a 7.47% levy impact and a 6.6% overall increase. The Administrator's recommendation reflects an increase of \$1.1 million in total expenditures with a 3.99% levy impact and a 4.7% overall program increase. As you work through the budget document and supplemental materials, you will recognize those areas where some of the departmental requests were either deemed necessary in terms of meeting new or existing community service needs or in fact were mandated educational requirements within the School Department. Other requests as proposed by the various departments were not completely dismissed from this review, although from my perspective focused on matters that could be transitioned into the municipal/school program over a longer timeline, some that were discretionary and prioritized by the department in their budget submittal, while others were broader and not yet actionable as they required further policy direction from the Town Council.

The Town Administrator's professional responsibility in submitting a budget to the Town Council is mainly focused on assisting the Town Council in their deliberations in formulating a professional and well-balanced budget program. This practice specifically targets the evaluation and implementation of professional 'best practices' along with local 'historical practices' that are still favored in the community, in being able to establish and deliver a specific standard and compliment of services on a town-wide basis. The difference in the two processes, (department specific budget formulation versus Administrator Town-wide budget formulation) is that an individual department (large or small), focusses its attention on one part of the overall service delivery process and local need, while the Town Administrator's proposed budget and the Town Council's final budget that is presented to the community at the Financial Town



meeting, is a comprehensive budget document serving and balancing all aspects of the Town/School Operating and Capital budget initiatives that ultimately support various operations throughout the entire community.

The following information represents a summary of key elements within the budget document for the 2019-2020 fiscal year.

**General Fund Overview**

A detailed financial summary of the proposed FY 2019-2020 budget is depicted below. This summary view is segmented into the main budget categories of Operations, Capital and Debt Service for both the Town and School Programs. This information is formatted in the form of a five-year financial summary for the complete program.

For the 2019-2020 fiscal year, a total General Fund Program in the amount of \$25,455,830 is proposed. This funding proposal represents an increase of \$1,153,272 or 4.75% over the current year FY2019 appropriation of \$24,302,558. Town Operating Expenditures are proposed to increase by \$318,895 or 3.62%, Capital spending is proposed at \$761,920, decreasing by (\$209,280) or (21.55%), while Debt Service is \$1,131,451 increasing by \$180,054 or 18.93%. The proposed Municipal program will impact the Tax Levy in FY2020 by \$8,322,332 with an increase of \$30,741 or 0.37%.

The School Department General Fund operating program is proposed to increase by \$495,767 or 3.91% to \$13,174,127. This recommendation will require a General Fund Town appropriation increase of \$667,243 or 5.72%. The overall School Program including all funding sources equals \$14,019,714, an increase of \$715,303 or 5.38%. The proposed School program will impact the Tax Levy in FY2020 by \$12,267,264 with an increase of \$760,047 or 6.60%.

The School Departments Capital Improvement Program and Reserve for Technology Equipment is \$333,155, including a requested increase of \$166,330 or 99.70%. School Department Debt Service for the year is \$411,381, an increase of \$148,300 or 56.37%, while Grant Funds are estimated at \$346,282, an increase of \$17,706 or 5.39% . Nutrition Program requirements are anticipated at \$166,150, reflecting an increase of \$35,500 or 27.17% from the current fiscal year.

FY 2019-2020 Proposed Town and School Budget							
	2015-16 Adopted	2016-17 Adopted	2017-18 Adopted	2018-19 Adopted	2019-2020 Proposed	Inc/(Dec)	Change
<b>Town</b>							
Operations	\$8,225,375	\$8,341,040	\$8,581,899	\$8,812,469	\$9,131,364	\$318,895	3.62%
Capital	1,283,500	1,213,500	1,124,000	971,200	761,920	-\$209,280	-21.55%
Debt Service	915,172	818,995	949,260	951,397	1,131,451	\$180,054	18.93%
<b>subtotal</b>	<b>\$10,424,047</b>	<b>\$10,373,535</b>	<b>\$10,655,159</b>	<b>\$10,735,066</b>	<b>\$11,024,735</b>	<b>\$289,669</b>	<b>2.70%</b>
<b>Schools</b>							
Operations	\$11,652,671	\$11,860,021	\$12,140,553	\$12,678,360	\$13,174,127	\$495,767	3.91%
Capital	158,360	119,245	107,675	166,825	333,155	\$166,330	99.70%
Debt Service	258,605	262,647	262,920	263,081	411,381	\$148,300	56.37%
Grants	316,871	408,528	405,496	328,576	346,282	\$17,706	5.39%
Nutrition	139,950	145,450	145,450	130,650	166,150	\$35,500	27.17%
<b>subtotal</b>	<b>\$12,526,457</b>	<b>\$12,795,891</b>	<b>\$13,062,094</b>	<b>\$13,567,492</b>	<b>\$14,431,095</b>	<b>\$863,603</b>	<b>6.4%</b>
<b>Total</b>	<b>\$22,950,504</b>	<b>\$23,169,426</b>	<b>\$23,717,253</b>	<b>\$24,302,558</b>	<b>\$25,455,830</b>	<b>\$1,153,272</b>	<b>4.75%</b>



## General Fund Revenue Statement

### A. Property Tax Program

To support the FY 2019-2020 appropriation, a property tax rate of \$8.00 per thousand dollars of assessed valuation will be necessary. This includes a tax rate decrease of **(\$0.85)** cents from the FY2019 rate of \$8.85. The distribution of the rate for Municipal operations will require a decrease from \$3.71 in FY 2019 to the revised rate of \$3.23 in FY2020, a decrease of **(\$0.47)** or **-12.70%**. The School Department is proposed to realize a rate decrease from \$5.14 in FY 2019 to \$4.77 in FY 2020, a decrease of **(\$0.37)** or **-7.28%**.

Property Tax Levy Growth	Municipal Program	School Program	Total
<b>Adopted FY 2014-2015 Tax Levy</b>	<b>\$7,973,411</b>	<b>\$10,510,346</b>	<b>\$18,483,757</b>
FY 2014-2015 Tax Distribution Percentage	43.14%	56.86%	100.00%
<b>Adopted FY 2015-2016 Tax Levy</b>	<b>\$8,132,046</b>	<b>\$10,554,140</b>	<b>\$18,686,186</b>
FY 2015-2016 Tax Distribution Percentage	43.52%	56.48%	100.00%
<b>Adopted FY 2016-2017 Tax Levy</b>	<b>\$8,031,182</b>	<b>\$10,815,963</b>	<b>\$18,847,145</b>
FY 2016-2017 Tax Distribution Percentage	42.61%	57.39%	100.00%
<b>Adopted FY 2017-2018 Tax Levy</b>	<b>\$8,194,531</b>	<b>\$11,031,077</b>	<b>\$19,225,608</b>
FY 2017-2018 Tax Distribution Percentage	42.62%	57.38%	100.00%
<b>Adopted FY 2018-2019 Tax Levy</b>	<b>\$8,291,591</b>	<b>\$11,507,217</b>	<b>\$19,798,808</b>
FY 2018-2019 Tax Distribution Percentage	41.88%	58.12%	100.00%
<b>Proposed FY 2019-2020 Tax Levy</b>	<b>\$8,322,332</b>	<b>\$12,267,264</b>	<b>\$20,589,596</b>
FY 2019-2020 Tax Distribution Percentage	40.42%	59.58%	100.00%

The Property Tax Levy Growth Chart above indicates a Tax Levy breakdown of 59.58% School and 40.42% Town in FY 2020. This distribution reflects a shift of 1.46%, indicating growth in the School Program and a continuing decrease in the Municipal Program since FY 2018 of 2.20%.

It should be noted that the Town last completed a State mandated full revaluation in 2012 for FY 2013-2014 and conducted a statistical update in 2015 for FY 2016-2017. The Town is presently completing a statistical revaluation for year-ending 2018 for FY 2019-2020, with the next full revaluation scheduled to be held in 2021 for FY 2022-23. With ongoing discussions continuing before the Legislature on this issue, there remains a high probability that revisions will be made to the mandatory revaluation schedule in the coming years. The discussion has included everything from a shift in the 3-year revaluation cycle to a 5-year cycle, alternating between a statistical and full revaluation, to the opposite extreme including the potential of a new system allowing for annual modifications in value, with a full revaluation every five or more years. There remains significant uncertainty surrounding the favored option of the legislature in this regard and the most efficient and equitable approach for this program in the future.

During a revaluation or statistical update, variables such as land value, cost tables, property improvements, comparable property sales and cost of reconstruction are analyzed to establish the full, fair market value of each property.



Property Tax Levy History										
	Adopted FY2014-15	Adopted FY2015-16	Adopted FY2016-17	Adopted 2017-2018	Adopted 2018-2019	Proposed 2019-2020	Inc./ <i>(dec.)</i>	%	Average	
	\$18,483,757	\$18,483,757	\$18,686,186	\$18,847,145	\$19,225,608	\$19,798,808	\$20,589,596	\$790,788	3.99%	\$19,271,850
<b>Inc/<i>(dec.)</i></b>		\$0	\$202,429	\$160,959	\$378,463	\$573,200	\$790,788			\$350,973

The tax liability for the average residentially assessed property with an (unchanged) value of \$500,000, at the proposed rate of \$8.00 per thousand would result in a property tax bill of \$4,000 or a decrease of **(\$425.00)** from FY 2018-2019, as indicated in the below chart. Also indicated are additional examples of the overall tax impact for properties valued from \$500,000 to the \$2 million in assessed value. On the following page is an additional series of examples provided in a scaled fashion, based on a series of assessment increases of varied assessed value amounts.

Residential Property Tax Examples of Rate Impact	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY 2018-19	FY 2019-20	Change Inc/ <i>(Dec.)</i>
Residential Assessed Value	500,000	500,000	500,000	500,000	500,000	500,000	
Tax Levy Per Average Residential Parcel	\$4,375	\$4,390	\$4,290	\$4,330	\$4,425	\$4,000	<b>(\$425.00)</b>
Residential Assessed Value	750,000	750,000	750,000	750,000	750,000	750,000	
Tax Levy Per Average Residential Parcel	\$6,563	\$6,585	\$6,435	\$6,495	\$6,638	\$6,000	<b>(\$637.50)</b>
Residential Assessed Value	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Tax Levy Per Average Residential Parcel	\$8,750	\$8,780	\$8,580	\$8,660	\$8,850	\$8,000	<b>(\$850.00)</b>
Residential Assessed Value	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	
Tax Levy Per Average Residential Parcel	\$13,125	\$13,170	\$12,870	\$12,990	\$13,275	\$12,000	<b>(\$1,275.00)</b>
Residential Assessed Value	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	
Tax Levy Per Average Residential Parcel	\$17,500	\$17,560	\$17,160	\$17,320	\$17,700	\$16,000	<b>(\$1,700.00)</b>
<b>Tax Rate Differential</b>	<b>\$8.75</b>	<b>\$8.78</b>	<b>\$8.58</b>	<b>\$8.66</b>	<b>\$8.85</b>	<b>\$8.00</b>	<b>-\$0.85</b>

The estimated tax rate is presented based on the current year tax roll. It is anticipated that as of (March 4, 2019) the value of the taxable property role on the gross assessed value of Real and Tangible property will be \$2,611,444,296 billion. This figure represents an estimated increase in gross value during the year of approximately \$347,901,700 million having been added to the tax role. The corresponding net impact on the Tax Levy resulted in an increase of approximately \$548,420 to \$21,099,120 from the Certified Role Value in 2017 of \$20,550,700. Exemptions in Real Property and Motor Vehicles as of December 31, 2018 is reflected at a total of \$43,593,502 million. All figures presented above are estimates derived from the ongoing revaluation process, which has yet to be concluded. Changes should be anticipated in the overall role value, motor vehicle values and on the net tax levy impact in the coming months as this process progresses.

Property Tax Rate History	Adopted FY2014-15	Adopted FY2015-16	Adopted FY2016-17	Adopted FY2017-18	Adopted FY2018-19	Proposed FY2019-20	FY15-FY20 Rate Inc./ <i>(Dec.)</i>	Avg. Rate
	\$8.75	\$8.75	\$8.78	\$8.58	\$8.66	\$8.85	(\$0.85)	\$8.60
		0.00%	0.34%	-2.28%	0.93%	2.19%	-9.60%	



The below examples provide for a different perspective of the possible cost impact(s) of an assessment increase in property value established during a revaluation period with a corresponding tax rate reduction, resulting from the overall growth in the tax role. Examples are provided at the value benchmarks of \$500,000 to \$2 million.

Residential Property Tax Examples of Rate Impact	FY 2018-19	Change FY 2019-20 (Inc./Dec.)		Change FY 2019-20 (Inc./Dec.)		Change FY 2019-20 (Inc./Dec.)	
Residential Assessed Value	500,000	600,000		700,000		800,000	
Tax Levy Per Average Residential Parcel	\$4,425	\$4,800	\$375.00	\$5,600	\$1,175.00	\$6,400	\$1,975.00
Residential Assessed Value	750,000	850,000		950,000		1,050,000	
Tax Levy Per Average Residential Parcel	\$6,638	\$6,800	\$162.50	\$7,600	\$962.50	\$8,400	\$1,762.50
Residential Assessed Value	1,000,000	1,200,000		1,400,000		1,600,000	
Tax Levy Per Average Residential Parcel	\$8,850	\$9,600	\$750.00	\$11,200	\$2,350.00	\$12,800	\$3,950.00
Residential Assessed Value	1,500,000	1,700,000		1,900,000		2,100,000	
Tax Levy Per Average Residential Parcel	\$13,275	\$13,600	\$325.00	\$15,200	\$1,925.00	\$16,800	\$3,525.00
Residential Assessed Value	2,000,000	2,300,000		2,600,000		2,900,000	
Tax Levy Per Average Residential Parcel	\$17,700	\$18,400	\$700.00	\$20,800	\$3,100.00	\$23,200	\$5,500.00
<b>Tax Rate Differential</b>	<b>\$8.85</b>	<b>\$8.00</b>	<b>-\$0.85</b>	<b>\$8.00</b>	<b>-\$0.85</b>	<b>\$8.00</b>	<b>-\$0.85</b>

The below Gross and Net Assessed values for Motor Vehicles represents a placeholder based on last year's total, as it remains too early in the budget process to determine a more accurate estimate based on the information received from the State for December 31, 2018. The Gross and Net Assessed Values on Real Property are outlined below with additional information on the following page.

Gross Assessed Value	Dec. 2018
Real Property Residential	\$2,543,404,009
Real Property - Comm/Ind./Mixed Use	\$67,651,700
Motor Vehicles (Max. Taxable Value)	\$63,652,919
Tangible Personal Property	\$14,720,317
<b>Gross Assessed Value Real &amp; Tangible Property</b>	<b>\$2,689,428,945</b>

Net Assessed Values	Dec. 2018
Real Property - Residential	\$2,529,360,414
Real Property - Commercial/Ind./ Mixed Use	67,363,565
Motor Vehicles	35,946,508
Tangible Personal Property	14,720,317
<b>Total Net Assessed Value Real &amp; Tangible</b>	<b>\$2,647,390,804</b>

Net Tax Levy	Dec. 2018
Real Property - Residential	\$20,154,880
Real Property - Commercial/Industrial	538,904
Motor Vehicles	287,568
Tangible Personal Property	117,760
<b>Total Net Tax Levy Real &amp; Tangible Property</b>	<b>\$21,099,112</b>



<i>Taxable Property List</i>	2015-2016 Taxable Property	2016-2017 Taxable Property	2017-2018 Taxable Property	2018-2019 Taxable Property	2019-2020 Taxable Property	2019-2020 Increase Over Prior Year
Taxable Land/Buildings	\$2,152,433,300	\$2,222,416,909	\$2,246,046,509	\$2,263,154,009	\$2,611,055,709	\$347,901,700
Tangible Property	\$14,572,872	\$13,840,474	\$15,129,931	\$14,720,317	\$14,720,317	\$0
<b>Total Taxable Property</b>	<b>\$2,167,006,172</b>	<b>\$2,236,257,383</b>	<b>\$2,261,176,440</b>	<b>\$2,277,874,326</b>	<b>\$2,625,776,026</b>	<b>\$347,901,700</b>
Less Exemptions	\$10,584,768	\$10,861,415	\$14,548,340	\$14,331,730	\$14,331,730	\$0
<b>Net Taxable Property</b>	<b>\$2,156,421,404</b>	<b>\$2,225,395,968</b>	<b>\$2,246,628,100</b>	<b>\$2,263,542,596</b>	<b>\$2,611,444,296</b>	<b>\$347,901,700</b>
<b>Taxable Property Growth - %</b>		3.20%	1.11%	0.74%	15.27%	
<b>Taxable Property Growth - \$</b>		\$69,251,211	\$24,919,057	\$16,697,886	\$347,901,700	\$331,203,814
Net Motor Vehicles - Roll	\$40,391,997	\$41,345,095	\$38,183,375	\$35,946,508	\$35,946,508	\$0
<b>Total Taxable Property</b>	<b>\$2,196,813,401</b>	<b>\$2,266,741,063</b>	<b>\$2,284,811,475</b>	<b>\$2,299,489,104</b>	<b>\$2,647,390,804</b>	<b>\$347,901,700</b>

**Motor Vehicle Excise Tax**

The 2017 General Assembly enacted legislation to phase-out the motor vehicle tax. The tax is scheduled to be fully repealed in FY2024. This plan calls for Cities and Towns to be reimbursed for lost revenues during the phase-out period. The base reimbursement for each municipality is its share of the \$10 million of aggregate reimbursement aid as appropriated in FY2017. The legislation decreases the motor vehicle excise tax each year from FY2018 through FY2023, fully eliminating the tax in FY2024. The major changes to the previous Article include:

- Tax rate caps are reduced each year through FY2023;
- Assessment ratios are reduced 5.0 percentage points each year through FY2023;
- Exemption floors are raised each year through FY2023;
- Exemptions are expanded to all cars more than 15 years old from FY2018;

According to the Department of Revenue, the motor vehicle excise tax totaled \$220.6 million (based on 12/31/15 certifications), or about 9.0 percent of total local tax revenues in FY2017. The proposed Article will lead to an estimated reduction of motor vehicle excise tax of \$25.2 million in FY2018, increasing to a total of \$220.6 million in FY2024, when the tax is proposed to be fully eliminated.

<b>Fiscal Year</b>	<b>Assessment Ratio</b>	<b>Rate Cap</b>	<b>Exemption Floor</b>	<b>Drop After Age</b>	<b>Total Levy</b>	<b>Forgone Levy</b>	<b>Taxed Car Count</b>	<b>Cars Dropped from Role</b>
FY2017	100%	N/A	\$500	25	\$220,611,139	\$0	746,965	
FY2018	95%	\$60	1,000	15	195,441,325	-25,169,814	594,445	152,520
FY2019	90%	50	2,000	15	170,426,882	-50,184,257	581,512	165,454
FY2020	85%	35	3,000	15	136,701,951	-83,909,188	543,391	203,574
FY2021	80%	35	4,000	15	104,600,455	-116,010,684	483,393	263,573
FY2022	75%	30	5,000	15	75,327,058	-145,284,081	409,317	337,649
FY2023	70%	20	6,000	15	43,407,790	-177,203,349	339,844	407,121
FY2024	N/A	N/A	N/A	N/A		-220,611,139	N/A	N/A

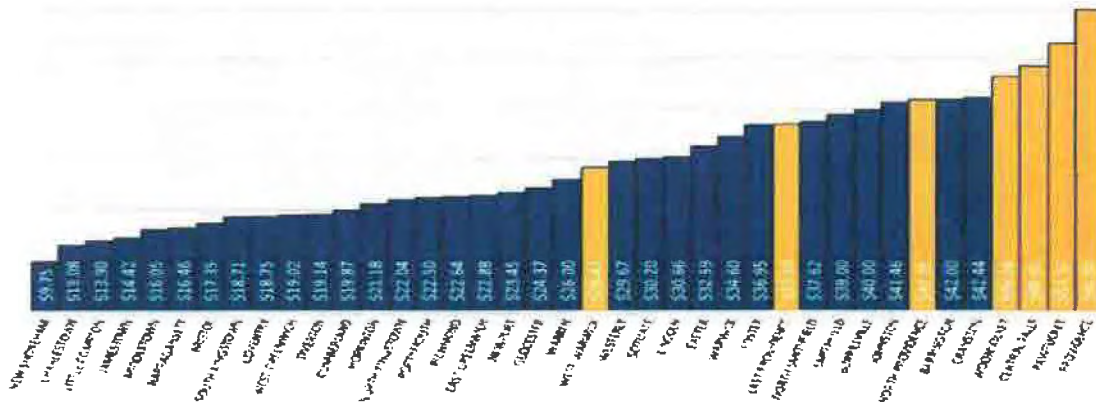
Source: Department of Revenue



Under this Article, municipal motor vehicle tax rates may not increase above FY2017 rates or above the new rate schedule set forth in the Article. Currently, motor vehicle tax rates per thousand dollars of assessed value range by municipality from a low of \$9.75 per thousand in New Shoreham to a high of \$60.00 per thousand in Providence. Article 11 caps the maximum tax rate at \$60 in FY2018, and then lowers in steps down to \$20 in FY2023. Current law permits municipalities to set motor vehicle ratios of assessment equal to or less than the ratio of assessment used in FY2011, but no higher. Under this Article, presumptive value is reduced from 100.0 percent of clean retail value as reported by the NADA, to 95.0 percent of clean retail value in FY2018, decreasing by 5.0 percent each following year, down to 70.0 percent in FY2023. In FY2024, the tax will be eliminated. This provision of the Article impacts all motor vehicle excise taxpayers.

**Understanding Rhode Island's Motor Vehicle Tax**  
March 2017

**FY17 Motor Vehicle Tax Rate (rate per \$1,000 assessed value)**

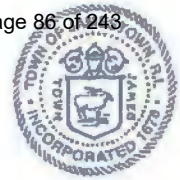


Notes: Tax shaded bars were "distressed communities" in FY2016. Providence rate (\$60.00) is for owner-occupied residential property; non-owner occupied rate is \$31.96.

**Capital Improvement Program**

The Town's Capital Improvement Program for FY 2019-2020 includes construction, purchases, contractual programs and equipment replacements of a significant budgetary nature. The program is made up of investments made on a Pay-As-You-Go annual method and also with a longer-term perspective including funds borrowed for short and longer-term durations. The purpose of this program is to develop a schedule and coordinated financial plan to address the improvements needed within the community. The programs intent is to determine community needs, assist in setting priorities, and analyze the Town's ability to pay for these new improvements moving forward.

In FY 2019-2020, a municipal Pay-As-You-Go Capital program of \$761,920 is proposed, reflecting a decrease of (\$209,280) or -21.55% of the current year's fiscal year adopted capital program of \$971,200. The School Capital Program is proposed at \$333,155, an increase of \$166,330 from the FY2019 total of \$166,825. For the 2019-2020 fiscal year, a comprehensive capital program is offered to address a wide array of important community initiatives designed to address existing needs, infrastructure deficiencies, technology upgrades, professional services and equipment replacement/new acquisitions within the community.



The annual Pay-As-You-Go Capital funding program does not include the detail or funding schedules for long-term debt funded programs. The funding for these long-term initiatives, some of which were recently approved in the November 2018 election, including large-scale School Construction Rehabilitation, the Golf Course Clubhouse Replacement, and the Library Rehabilitation initiative, with some other recent examples including public safety building development, park development and rehabilitation, and major waterfront improvements, along with other large-scale infrastructure and equipment acquisition initiatives which are all reflected in the towns debt service program. The financial impact of such projects and other long-term debt is outlined in the following section. Notable within the FY2020 are three main initiatives that are Capital in nature by definition, although require a funding program other than the above Pay-As-You-Go annual program. The Rhode Island Department of Education (RIDE) approved five-year School Construction Program supports improvements to both the Melrose Elementary and Lawn Avenue Middle School facilities representing the largest of such programs amounting to \$5.9 million in a non-taxable bond authorization and an additional \$935,710 in annual Pay-As-You-Go capital funding to be invested between FY2019 – FY2023, with the overall project totaling, \$6,835,710.

The second major FY2020 initiative involves the replacement of the aging Golf Course Clubhouse facility with a bond authorization of \$2.9 million in taxable bonds over a 20-year period. This issuance and project timing are anticipated to allow for one interest (only) payment in FY2020, amounting to approximately \$51,958.33 using a placeholder for a rate at 4.3% based on existing market conditions. For the remainder of the 20-year period, the annual debt service obligation fluctuates between \$214,000 - \$219,000, including principle and interest.

The third commitment includes funding to address heavy equipment replacement needs over a 7-year payback period, totaling \$925,000 in acquisition costs and an additional \$85,000 in interest costs, with annual expenditure totaling between, \$142,000 - \$147,000. This note will allow the town to acquire a, A) 3-5 ton roller, B) 410 Backhoe, C) Bucket Truck, D) (two) - Freight Dump Trucks (6-wheel) with Plows, E) 1-Ton dump truck with plow, F) Heavy Duty Pickup with Plow, G) Enclosed Building Maintenance and Project Trailer, and a H) new compactor trailer for the transfer station to haul waste to the Rhode Island Resource Recovery Facility in Johnston.

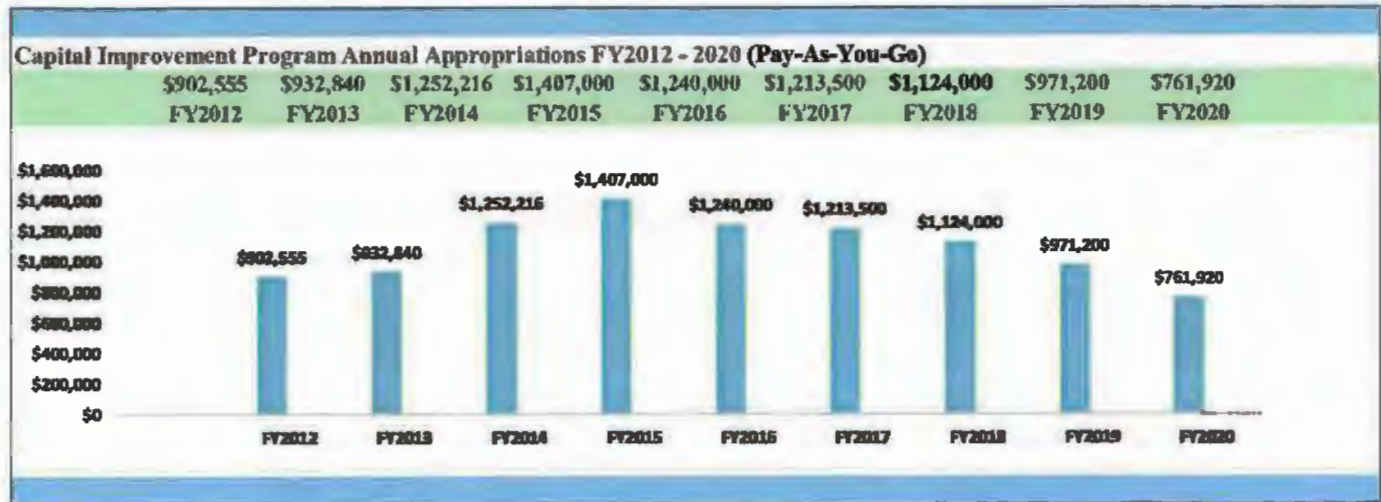
A summary of the FY 2019-2020 Capital Program provided below, reflects the main department areas involving annual capital outlays and combines the remaining departments in lesser need of annual capital funds into the category of General Municipal Programs. The totals in this summary separate the School Program from the Towns Municipal Program. The combined Town/School Capital Program is recommended to decline by **(\$42,950)** or **-3.77%** in providing for an overall Capital Program totaling \$1,095,075, a reduction from \$1,138,025 in the 2018-2019 fiscal year. As indicated in prior budget documents, the municipal program peaked in investment in FY2015 with funding of \$1,407,000 when the Town incurred less debt and has remained in slow decline since that time, as planned in concert with the Towns acquisition of long-term debt to address several large-scale projects.

Capital Program (Pay as You Go) Annual Program	2015-2016 Adopted	2016-2017 Adopted	2017-2018 Adopted	2018-2019 Adopted	2019-2020 Proposed	Increase/ (Decrease)
General Municipal Program	\$189,000	\$249,500	\$360,000	\$212,500	\$163,000	(\$49,500)
Public Safety (Police/Fire/EMS)	151,000	144,000	164,000	183,700	123,920	(\$59,780)
Public Works	770,000	685,000	440,000	475,000	365,000	(\$110,000)
Senior Services	25,000	20,000	15,000	20,000	20,000	\$0
Parks and Recreation	105,000	115,000	145,000	80,000	90,000	\$10,000
<b>Town Capital Program</b>	<b>\$1,240,000</b>	<b>\$1,213,500</b>	<b>\$1,124,000</b>	<b>\$971,200</b>	<b>\$761,920</b>	<b>(\$209,280)</b>
<b>School Capital Program</b>	<b>\$158,360</b>	<b>\$119,245</b>	<b>\$107,675</b>	<b>\$166,825</b>	<b>\$333,155</b>	<b>\$166,330</b>
<b>Total Capital Program</b>	<b>\$1,398,360</b>	<b>\$1,332,745</b>	<b>\$1,231,675</b>	<b>\$1,138,025</b>	<b>\$1,095,075</b>	<b>(\$42,950)</b>
		<b>-4.69%</b>	<b>-7.58%</b>	<b>-7.60%</b>	<b>-3.77%</b>	





The municipal program during the past several years has also relied heavily on State/Federal and private grant funds to offset capital need, where local funds were previously required. In the previous three years, the Town has secured approximately \$2 million in grant funding that has been utilized to off-set capital funding need in various projects throughout the community.



**B. Debt Service**

The below list of long-term debt is inclusive of all Bond Issuances that remain outstanding as of June 30, 2018. As indicated, the remaining General Obligation Bonds Payable total, \$8,875,783, minus the Issuance Bond Premiums totaling \$525,583, leaving a Total Bonded Debt total of \$8,350,200.

Purpose	Date of Issuance	Date of Maturity	Authorized and Issued	Maturities During Year	Outstanding 30-Jun-18	Interest Paid
<b>General Obligation Bonds</b>						
General Obligation Bond	6/15/2008	6/15/2018	\$4,900,000	\$255,000	\$0	\$15,300
General Obligation Bond	11/3/2016	11/1/2036	\$2,500,000	\$140,000	\$2,360,000	\$55,550
Landfill Closure Bonds	8/15/2013	12/1/2023	\$1,000,000	\$100,000	\$600,002	\$16,590
Refunding Bonds	8/15/2013	12/1/2023	\$1,483,175	\$244,792	\$725,198	\$18,038
Refunding Bonds	5/5/2016	4/1/2033	\$4,830,000	\$165,000	\$4,665,000	\$133,050
Issuance Premiums on Bonds				\$17,398	\$525,583	
<b>Total General Obligation Bonds Payable</b>			<b>\$14,713,175</b>	<b>\$922,190</b>	<b>\$8,875,783</b>	<b>\$238,528</b>
Capital Lease	FY2017	FY2023		\$81,000	\$434,000	\$9,258
Municipal Solar Projects	FY2020	Non-Taxable	\$500,000	\$6,875	\$0	\$0
(New) Capital Lease FY2020	FY2020	Non-taxable	\$925,000	\$145,813	\$0	\$0
Golf Course FY2020	FY2020	Taxable	\$2,900,000	\$51,958	\$0	\$0
School Construction FY2020	FY2020	Non-taxable	\$5,600,000	\$163,000	\$0	\$0



The Town functions under a Legal Debt Margin of 3% of the total net taxable assessed value of \$2,328,404,977 billion at the conclusion of FY 2018, after exemption adjustments. This results in a Debt Limit of \$68,544,344, recognized Total Bonded Debt of \$8,350,200 and a Legal Debt Margin of \$60,194,144.

<b>Legal Debt Margin</b>	
Grossed Assessed Value	\$2,328,404,977
Less: exemptions and adjustments	\$43,593,502
<b>Total Net Taxable Assessed Value</b>	<b>\$2,284,811,475</b>
Debt Limit - 3 percent of total assessed value	\$68,544,344
<b>Total Bonded Debt minus premiums</b>	<b>\$8,350,200</b>
<b>Legal Debt Margin</b>	<b>\$60,194,144</b>

With voter approval in 2018 of the \$5.9 million in School Construction Bonds, \$2.9 million in taxable Golf Course Clubhouse Bonds and the \$1 million in Library Rehabilitation Bonds, it is anticipated that a greater percentage of the Towns total bonded debt will begin to increase with a partial issuance in FY2020. In addition to this total, is proposed a \$925,000 - 7-year borrowing, to acquire a series of replacement heavy equipment and a similar short-term Note for \$500,000 to install photovoltaic roof-top systems at four municipal buildings, that had been previously authorized by the Town Council. Another major influence on the Towns total indebtedness at any one time is the retirement of long-term debt. The last school bond to have been issued for the Melrose School is set to be retired and removed from the debt schedule in FY2020-2021, with an anticipated expense of \$238,140 in FY2021, a capital equipment lease being retired in FY2022-2023 of \$69,031, and debt service for the landfill closure being retired in FY2023-2024 amounting to \$101,500.

TOWN OF JAMESTOWN SUMMARY DEBT SCHEDULE - PRINCIPAL								Outstanding balance as of
	MATURES	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	6/30/2018
<b>SCHOOL BONDS- PRINCIPAL</b>								
\$3,355,000 refinanced	2021	249,900	240,100	235,200				\$969,992
Interest		13,818	8,281	2,940				
<b>TOTAL SCHOOL BONDS</b>		<b>\$263,718</b>	<b>\$248,381</b>	<b>\$238,140</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$995,031</b>
<b>GENERAL OBLIGATIONS- PRINCIPAL</b>								
Equipment Lease	2023	63,047	64,566	66,085	67,604	68,364		\$391,194
Interest		6,125	4,888	3,614	2,318	667		\$11,487
Landfill	2024	100,000	100,000	100,000	100,000	100,000	100,000	\$700,000
Interest		14,500	12,500	10,250	7,500	4,500	1,500	\$36,250
<b>TOTAL TOWN BONDS</b>		<b>\$183,672</b>	<b>\$181,954</b>	<b>\$179,949</b>	<b>\$177,423</b>	<b>\$173,531</b>	<b>\$101,500</b>	<b>\$1,159,556</b>
<b>RETIRED TOWN BONDS</b>				<b>\$238,140</b>		<b>\$69,031</b>	<b>\$101,500</b>	<b>\$408,671</b>



## C. Revenue Program

The Town has a limited commercial tax base consisting of approximately 2.52 % of the gross assessed Real Property tax base in the community. This includes all real and tangible property and with the general stabilization of state aid and alternate revenues, the Town has continued to rely heavily on the residential property tax to meet its revenue objectives in support of the operating budget and capital program funding requirements. The residential base is

anticipated to make up a little more than 94.57% of the overall gross role value with Tangible Personal property and the Motor Vehicle tax making up the remaining balance of approximately 2.92%. The Town does receive revenue from pass-through sources, local revenues and state aid that fund a portion of municipal and school expenditures.

Gross Assessed Value	Dec. 2018	Percentage
Real Property Residential	\$2,543,404,009	94.57% <sup>1</sup>
Real Property - Comm/Ind./Mixed Use	\$67,651,700	2.52%
Motor Vehicles (Max. Taxable Value)	\$63,652,919	2.37%
Tangible Personal Property	\$14,720,317	0.55% <sup>1</sup>
<b>Gross Assessed Value Real &amp; Tangible Property</b>	<b>\$2,689,428,945</b>	<b>100.00%</b>

Net Assessed Value	Dec. 2018	Percentage
Real Property - Residential	\$2,529,360,414	95.54% <sup>1</sup>
Real Property - Commercial/Ind./ Mixed Use	67,363,565	2.54%
Motor Vehicles	35,946,508	1.36%
Tangible Personal Property	14,720,317	0.56% <sup>1</sup>
<b>Total Net Assessed Value Real &amp; Tangible</b>	<b>\$2,647,390,804</b>	<b>100.00%</b>

*rounding may distort totals*

## State Aid Reimbursement Program

**State Library Aid:** It is anticipated that the State will provide approximately \$104,748 in general Library Aid in FY2020, a reduction of **(\$18,968)** from \$126,828 in FY2019. This general aid revenue source has been steadily increasing in recent years, although it had been determined by the Office of Library and Information Services (OLIS) that the aid calculation had been based on faulty information in recent years. The more significant adjustment being made in FY2020 is in direct relation to a corrective adjustment to the annual maintenance of effort and aid formulation. The municipality has the discretion to distribute funds to the library or libraries it designates as the provider of library services in that community in accordance with the municipality's application for Grant-in Aid (GIA). A municipality to be eligible for GIA Funds must at a minimum, "level fund" their library at an amount equal to or greater than the preceding year and comply with the "Minimum Standards for Rhode Island Public Libraries", as set forth in regulations by (OLIS).

**Motor Vehicle Excise Tax Phase-Out:** As previously noted, the General Assembly instituted a \$500 per vehicle value credit in the FY2012-2013 adopted budget. Funding of \$22,334 is anticipated in FY 2019-2020, stable with the credit realized in FY2018-2019. The second year of the Phase-out realized a total of \$76,843, an increase of \$26,988 from the reimbursement of \$49,855 in FY2017-2018. The Third year of the phase-out is scheduled to increase by \$8,401 to the new total of \$85,244. It remains too early in the legislative session to project what the third year will generate as a total reimbursement as there are already questions being raised as to the States ability to remain on-schedule with this next phase of reimbursements.



State Revenues	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Increase/ (Decrease)
	Actual	Adopted	Adopted	Adopted	Adopted	Proposed	
State Library Aid	\$87,697	\$87,697	\$87,697	\$126,828	\$123,716	\$104,748	(\$18,968)
Motor Vehicle Reimbursement	22,069	23,683	22,042	22,042	22,334	22,334	\$0
Public Serv. Corp. Tax	73,464	67,867	67,109	70,066	68,263	68,937	\$674
Hotel Tax	10,562	9,409	29,384	24,436	25,679	28,314	\$2,635
Meals and Beverage Tax	91,632	83,545	101,816	103,996	106,233	93,415	(\$12,818)
Municipal Incentive	25,703	0	0	0	0	0	\$0
<b>Subtotal - Aid to Town</b>	<b>\$311,127</b>	<b>\$272,201</b>	<b>\$308,048</b>	<b>\$347,368</b>	<b>\$346,225</b>	<b>\$317,748</b>	<b>(\$28,477)</b>
Education Aid	\$499,120	\$489,535	\$543,376	\$540,644	\$561,626	\$515,998	(\$45,628)
<b>Total State Aid</b>	<b>\$810,247</b>	<b>\$761,736</b>	<b>\$851,424</b>	<b>\$888,012</b>	<b>\$907,851</b>	<b>\$833,746</b>	<b>(\$74,105)</b>

### Pass-Through Aid Programs

**Public Service Corporations Tax:** The tangible personal property of cable, telegraph, and telecommunications corporations are exempted from local taxation, although not from taxation from the State. Funds collected from the State from this tax are distributed to cities and towns on the basis of a ratio of the town population to the population of the state as a whole. For the FY 2019-2020 fiscal year, the Town is projecting funding in the amount of \$68,937, resulting in a slight increase of \$ 674 over the FY2019 total of \$68,263.

**Meals and Beverage Tax:** The State meal tax by the General Assembly in 2003 when it was increased by 1% on the sale of all prepared foods and meals served by any food service provider. Receipts from this 1% tax are collected by the State Division of Taxation and transferred back to the municipality in which the meals and beverages were delivered. This tax is projected to remain stable or slightly decrease in FY2020, from \$29.7 million in FY2019. It is estimated that the Town will receive \$93,415 during FY2020, a decrease of (\$12,818) over the FY2019 total of \$106,233.

**Hotel Tax:** In 1986 the General Assembly enacted the Hotel Tax, a five-percent (5%) tax upon the total charge for occupancy of any space furnished by any hotel of the state. Twenty-five percent (25%) of the revenues generated from the five-percent (5%) tax are distributed to the municipalities where the individual hotels are located. In 2004, the General Assembly enacted a one-percent (1%) gross receipts tax on the total occupancy charge. The taxes are collected by the Division of Taxation and distributed at least quarterly to the city or town where the hotel is located. In FY 2019-2020, \$11.2 million is estimated to be generated from this tax on a state-wide basis, an increase from \$10.9 million in FY2019. In a comparison between November 2018 and November 2017 collections, Jamestown realized a 24.8% increase in activity, resulting from a significant increase in Hosting Platform and Room Resellers increase in reporting. It is anticipated that the Town will receive \$28,314 in FY2020, an increase from FY2019 of \$2,635.

### D. Local Program Generated Revenues

Revenues from local sources that are non-property tax related are projected to generate \$2,225,000 or 8.74% of the total municipal budget. The sources of this funding are outlined in the below listing: The three areas of greatest impact as reflected in the above chart, indicate proposed increases in revenue in the Town Clerks office, Building Inspection, Transfer Station and unassigned fund balance transfer. This shift in revenue will provide for an additional



\$242,000 in support for general operations. Earlier in the budget process, a phase-out of the transfer of the remaining \$50,000 in revenue generated by the Golf Course annual lease had been planned. These funds had been scheduled to be redirected for the next several years to support necessary capital improvements on the course property, along with an additional \$100,000 that had already been transferred for this purpose. This work is planned to be performed in concert with improvements being provided by the Course Operator. For decades the normal operating procedure was to transfer the lease amount of \$150,000 into the General Fund as a revenue source to underwrite expenditures and limit tax exposure. Due to a higher than anticipated expenditure program in FY2020, it is now being recommended that the \$50,000 remain as a revenue source in the FY2020 budget program to support General Fund operations, for at least several more years. The other major influences on Town Revenue proposed in FY2020 reflects an increase in the Unassigned Fund Balance Transfer of \$100,000 for Capital Projects, increasing the overall transfer total from \$300,000 in FY 2019 to \$400,000 in FY 2020 and significant growth of \$85,000 in Building Inspections and \$35,000 in recording fees in the Town Clerks office due to the very active real estate market.

<b>Town Revenue</b>	<b>2015-2016 Adopted</b>	<b>2016-2017 Adopted</b>	<b>2017-2018 Adopted</b>	<b>2018-2019 Adopted</b>	<b>2019-2020 Proposed</b>	<b>Increase/ (Decrease)</b>
Town Clerk	\$300,000	\$300,000	\$300,000	\$300,000	\$335,000	\$35,000
Building Inspection	150,000	150,000	150,000	150,000	235,000	\$85,000
Parks and Recreation	475,000	475,000	475,000	510,000	510,000	\$0
Dog Fines	5,000	5,000	5,000	5,000	5,000	\$0
Finance Revenues	85,000	85,000	85,000	85,000	85,000	\$0
Golf Course	150,000	150,000	150,000	50,000	50,000	\$0
Ambulance Receipts	186,000	186,000	186,000	185,000	185,000	\$0
Transfer Station Fees	125,000	125,000	150,000	150,000	170,000	\$20,000
Alarms - Residential Fire/Police Fees	8,000	8,000	8,000	8,000	10,000	\$2,000
RI Turnpike and Bridge Authority	29,000	29,500	30,000	30,000	30,000	\$0
RI Trust TOPS Dividend	15,550	16,000	25,000	25,000	25,000	\$0
Harbor Management - Yr. 3 seawall	60,000	61,805	0	0	0	\$0
Fund Balance Transfer	150,000	150,000	150,000	150,000	0	-\$150,000
Fund Balance Transfer for Projects	0	0	100,000	150,000	400,000	\$250,000
<b>Sub-total Town Revenue</b>	<b>\$1,738,550</b>	<b>\$1,741,305</b>	<b>\$1,814,000</b>	<b>\$1,798,000</b>	<b>\$2,040,000</b>	<b>\$242,000</b>

In General Revenue it is anticipated that with an improving market that interest rates will provide for the first sizable growth in investment income in some time, resulting in an increase of \$50,000 or 42.86% and the new projection of \$85,000 in FY2020, a significant increase from the prior balance of \$35,000 in FY2019. In Year 3 of the Motor Vehicle Phase-out Program and higher than anticipated revenues in FY2019, we feel confident that an increase of \$42,500 or total of \$495,657 can be achieved in FY2020.

<b>General Revenue</b>	<b>2015-2016 Adopted</b>	<b>2016-2017 Adopted</b>	<b>2017-2018 Adopted</b>	<b>2018-2019 Adopted</b>	<b>2019-2020 Proposed</b>	<b>Increase/ (Decrease)</b>
Interest on Late Tax Payments	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0
Investment Income	35,000	35,000	35,000	35,000	85,000	\$50,000
Motor Vehicle Phase out	490,000	515,000	530,000	453,157	495,657	\$42,500
<b>Sub-total General Revenue</b>	<b>\$625,000</b>	<b>\$650,000</b>	<b>\$665,000</b>	<b>\$588,157</b>	<b>\$680,657</b>	<b>\$92,500</b>
<b>Total Local Revenue</b>	<b>\$2,363,550</b>	<b>\$2,391,305</b>	<b>\$2,479,000</b>	<b>\$2,386,157</b>	<b>\$2,720,657</b>	<b>\$334,500</b>

Total Local Revenue in FY2020, is expected to generate \$2,720,657, a projected increase of \$334,500 or 14.02%



### School Department Revenue

The School Department is anticipating an increase in revenue of \$60,538 or 5.34% during the fiscal year. This increase can be mainly attributed to the School Departments decision to increase the transfer of reserve funds for capital program purposes of \$166,330 with slight increases in Grant Revenue and Nutrition Sales. Traditionally when funds were available in prior years, the School Department would transfer a portion of the Fund Balance Reserve to address OPEB and Capital Program expenses, although this year, the capital transfer has doubled in amount to \$333,155, thus prompting a reduction in the recommended OPEB transfer to \$100,000.

School Department Revenue	2015-2016 Adopted	2016-2017 Adopted	2017-2018 Adopted	2018-2019 Adopted	2019-2020 Proposed	Increase/ (Decrease)	Percentage Inc./Dec.
Preschool Tuition	\$43,200	\$45,000	\$50,000	\$55,000	\$55,000	\$0	-
Medicaid Reimbursement	100,000	100,000	125,000	130,000	130,000	\$0	-
Miscellaneous	0	0	0	1,000	1,000	\$0	-
Rental Income	2,000	1,000	1,000	0	0	\$0	-
Transportation Fees	2,500	0	0	0	0	\$0	-
Impact Aid	65,000	75,000	90,000	95,000	95,000	\$0	-
Grant Revenue	318,550	412,413	405,496	328,576	346,282	\$17,706	5.39%
Nutrition Sales and Reimbursements	139,950	145,450	145,450	130,650	166,150	\$35,500	27.17%
Transfer - Fund Balance To OPEB	272,769	240,957	200,000	225,848	100,000	(\$125,848)	-55.72%
Transfer - Fund Balance To Capital	111,200	93,000	91,700	150,000	289,105	\$139,105	92.74%
Transfer - Fund Balance To Equipment	27,160	20,000	15,975	16,825	44,050	\$27,225	161.81%
<b>Total Local Revenues</b>	<b>\$1,082,329</b>	<b>\$1,132,820</b>	<b>\$1,124,621</b>	<b>\$1,132,899</b>	<b>\$1,226,587</b>	<b>\$93,688</b>	

The chart below depicts the Town Contribution to the School Budget Program on a fiscal year basis since FY2005. The average transfer during this sixteen-year period was \$10,915,392 with the median at \$11,398,023 and reflects average increases of \$218,366 or 2.13% during this period. During the seven-year period beginning in FY2010 and ending in FY2016, this contribution averaged \$11,098,243 and reflected average decreases of (\$64,682). Since FY2017, the Town contribution has averaged \$11,542,626 with an average increase of \$405,479 or 3.6%, which was similar to a prior four-year series spanning FY2006 – FY2009, that sustained annual average increases of \$526,589 or 5.38%.

### Town Transfer to School Department

Fiscal Year	Town Contribution	Inc./Dec.	% Inc./Dec.
FY2005	\$9,057,371		
FY2006	9,765,866	\$708,495	7.82%
FY2007	10,156,528	390,662	4.00%
FY2008	10,644,577	488,049	4.81%
FY2009	11,163,727	519,150	4.88%
FY2010	11,264,373	100,646	0.90%
FY2011	11,176,034	(88,339)	-0.78%
FY2012	11,398,023	221,989	1.99%
FY2013	11,398,023	0	0.00%
FY2014	11,080,987	(317,036)	-2.78%
FY2015	10,659,308	(421,679)	-3.81%
FY2016	10,710,950	51,642	0.48%
FY2017	10,975,649	264,699	2.47%
FY2018	11,196,365	220,716	2.01%
FY2019	11,665,624	469,259	4.19%
FY2020	12,332,867	667,243	5.72%
<b>Average</b>	<b>\$10,915,392</b>	<b>\$218,366</b>	<b>2.13%</b>



**E. Fund Balance Revenue Transfers**

For several years the Town has allocated a \$150,000 transfer from the Unassigned Fund Balance in offsetting a portion of one-time capital expenditures. In FY 2013-2014 the Town utilized the larger amount of \$212,697 from its Fund Balance to address specific project needs. In the 2017-2018 fiscal year, due to a favorable Unassigned Reserve, this amount was increased to \$250,000 and in FY 2018-2019 it was increased to \$300,000. In FY2019-2020 a transfer of \$400,000 is recommended.

Unassigned funds forwarded to the General Fund are targeted either to meet one-time capital costs or to reduce the need for property tax support of the general fund operating program. Funding used to meet operating expenses is considered a base revenue since it must be provided on an annual basis or the property tax need in the following year will have to increase in direct proportion to the reduction in unassigned funding support. Funding of one-time capital projects does not have the same effect since there are no recurring program expenses.

In establishing the level of unassigned fund balance in the general fund, the National Advisory Council on State and Local Budgeting recommends a community should consider a variety of factors, including:

- The predictability of its revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile);
- Its perceived exposure to significant one-time outlays (e.g. disasters, immediate capital needs, state aid fluctuations)

Determination of an appropriate fund balance is an important factor in Town financial planning and budgeting processes, as part of the budget process, fund balance utilization/preservation must be:

- An amount to be retained for working cash needs, recognizing that the working cash fund serves as district's contingency or "rainy day" fund.
- An amount to be used to fund expenditures of the next fiscal period (balance forward), recognizing that if used for recurring expenditures, future budget decisions will revolve around finding resources to continue funding these expenditures.

Ultimately, the Unassigned Fund is used in maintaining a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures.

An outline of the Town’s Unassigned Fund Balance proposed transfers is provided below:

<b>Fund Balance Transfers</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>Increase/ (Decrease)</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Proposed</b>	
Fund Balance	\$150,000	\$150,000	\$150,000	\$150,000	\$0	(\$150,000)
Fund Balance Transfer for Projects	0	0	100,000	150,000	400,000	\$250,000
<b>Total Fund Balance Transfers</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$400,000</b>	<b>\$100,000</b>



### Unassigned Fund Balance Comparison Property Taxation

In 2009, the Governmental Finance Officers Association issued a new guideline regarding the appropriate level of Unrestricted Fund Balance in the General Fund that is recommended generally for a municipality. In this recommendation, a minimum total was cited that a community should maintain for general government purposes, regardless of community size to be maintained in an unrestricted reserve in the general fund. This unrestricted reserve should amount to, no less than two months of regular general fund operating revenues or general fund operating expenditures of 16.67%. At the end of the 2017-2018 fiscal year, the audited general fund unassigned fund balance was \$5,149,353 which equaled 21.60% of the total general fund budgeted expenditures in FY2018-2019. The School Department does not recognize a balance of unassigned funds, although the total in the committed line for Educational Funds totaling \$288,443 and the \$325,000 remaining in the Post Employment Healthcare line which has not been transferred to the Irrevocable Trust remain available for allocation, if necessary. These figures of \$613,443 when combined with the Town balance of \$5,149,353 totals \$5,762,796 or 24.33%.

Figures verified in 2018 Audit										
Fund Balance									Change	
									FY11-18	%
Town	6/30/2011	6/30/2012	6/30/2013	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018		
Reserved	\$940,646	\$650,979	\$902,273	\$712,566	\$724,248	\$879,317	\$1,061,280	\$1,116,362	\$175,716	18.68%
Unreserved	3,787,541	3,929,992	3,585,628	3,767,245	4,159,484	\$4,608,201	\$5,010,584	\$5,149,353	\$1,361,812	35.96%
<b>Subtotal Town</b>	<b>\$4,728,187</b>	<b>\$4,580,971</b>	<b>\$4,487,901</b>	<b>\$4,479,811</b>	<b>\$4,883,732</b>	<b>\$5,487,518</b>	<b>\$6,071,864</b>	<b>\$6,265,715</b>	<b>\$1,537,528</b>	<b>32.52%</b>
<b>Avg. Change in FB</b>		<b>(\$147,216)</b>	<b>(\$93,070)</b>	<b>(\$8,090)</b>	<b>\$403,921</b>	<b>\$603,786</b>	<b>\$584,346</b>	<b>\$193,851</b>		
From Prior Year										\$219,647
										Avg. Inc./ (dec.)
School	6/30/2011	6/30/2012	6/30/2013	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018		
Reserved	\$496,453	\$399,611	\$1,822,729	\$2,331,702	\$2,288,195	\$2,280,595	\$1,905,083	\$1,656,565	\$1,160,112	233.68%
Unreserved	\$1,515,365	\$1,964,205	\$1,130,399	\$847,318	\$639,548	\$0	\$0	\$0	(\$1,515,365)	-100.00%
<b>Subtotal Schools</b>	<b>\$2,011,818</b>	<b>\$2,363,816</b>	<b>\$2,953,128</b>	<b>\$3,179,020</b>	<b>\$2,927,743</b>	<b>\$2,280,595</b>	<b>\$1,905,083</b>	<b>\$1,656,565</b>	<b>(\$355,231)</b>	<b>-17.66%</b>
<b>Avg. Change in FB</b>		<b>\$351,998</b>	<b>\$589,312</b>	<b>\$225,892</b>	<b>(\$251,277)</b>	<b>(\$647,148)</b>	<b>(\$375,512)</b>	<b>(\$248,518)</b>		
From Prior Year										(\$50,750)
										Avg. Inc./ (dec.)

FUND BALANCES	General Fund	School Fund	Other GASB 54 Funds	Total Gov't Funds
<i>As of June 30, 2018</i>				
<b><u>Nonspendable:</u></b>				
Inventories	\$18,091	\$0	\$0	\$18,091
Prepays	\$194,856	\$0	\$0	\$194,856
<b><u>Restricted for:</u></b>				
Educational Programs	\$0	\$288,443	\$0	\$288,443
<b><u>Committed for:</u></b>				
2018 budget operations	\$300,000	\$225,848	\$0	\$525,848
Capital Programs	\$0	\$166,825	\$0	\$166,825
(OPEB) Post Employment Healthcare	\$0	\$650,000	\$0	\$650,000
Compensated Absences	\$603,415	\$325,449	\$0	\$928,864
<b><u>Assigned for:</u></b>				
Public Safety	\$0	\$0	\$53,964	\$53,964
Public Works	\$0	\$0	\$4,794	\$4,794
Recreation	\$0	\$0	\$226,674	\$226,674
Public Welfare	\$0	\$0	\$74,268	\$74,268
<b>Unassigned:</b>	<b>\$5,149,353</b>	<b>\$0</b>	<b>(\$12,320)</b>	<b>\$5,137,033</b>
<b>Total Fund Balances</b>	<b>\$6,265,715</b>	<b>\$1,656,565</b>	<b>\$347,380</b>	<b>\$8,269,660</b>





The balance of the revenues necessary to support the Town's \$25.4 million budget is derived from local property and motor vehicle taxes. As reflected in the spreadsheet below, a tax levy of \$20,589,596 is proposed for FY 2019-2020.

Property Tax Levy History										
	Adopted FY2014-15	Adopted FY2015-16	Adopted FY2016-17	Adopted 2017-2018	Adopted 2018-2019	Proposed 2019-2020	Inc./(dec.)	%	Average	
	\$18,483,757	\$18,483,757	\$18,686,186	\$18,847,145	\$19,225,608	\$19,798,808	\$20,589,596	\$790,788	3.99%	\$19,271,850
Inc./(dec.)		\$0	\$202,429	\$160,959	\$378,463	\$573,200	\$790,788			\$350,973

As noted above, it is proposed that the property tax levy growth generated in FY 2019-2020 be limited to 3.99% or \$790,788 more than the current year levy. The states enactment of the 2006 Senate Bill – 3050 Sub A, resulted in a reduction from the prior 5.5% cap on annual property tax growth in all cities and towns to a limit of 4%. These amendments revised the tax cap to apply only to the prior year levy beginning in FY 2007-2008 and reduced the cap to a maximum 4% annual levy increase in FY 2012-2013, by lowering the cap in .25% increments.

Under the 4% cap requirements, the maximum tax levy increase the Town could have sought via an internal review of the current FY2019 levy totaled \$20,590,760 or an increase of \$791,952. The State of Rhode Island does afford Cities and Towns the ability to utilize the total amount noted on the Tax Role Certification in the calculation of the Tax Levy limit. In FY2019 for the 2017 Certified Tax Role, an amount equal to \$20,032,352 was recognized by the State in this calculation, allowing for a maximum Levy increase in FY2020 of \$801,294 or a total of \$20,833,646. The proposed Tax Levy for FY2020 in accordance with the Statutory Cap requirements reflects an increase \$790,788 totaling \$20,589,596 an amount \$244,050 below the statutory tax cap or an increase of 2.78%.

**F. General Fund Expenditure Statement**

A summary of the proposed General Fund Expenditure Statement is provided below. This Functional Distribution impacting operations indicates a \$253,897 or 2.98% increase in Operating Program expenditures and a \$951,926 or 6.98% increase in other major cost centers for the 2019-2020 fiscal year. The total functional impact reflects a combined increase of \$1,205,823 or a 5.44% from the present 2019 fiscal year.

General Fund Functional Distribution	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Increase Over	
	Actual	Actual	Adopted	Adopted	Proposed	(under)	Inc./(Dec.) Percent
General Administration	\$2,821,163	\$2,917,201	\$2,943,169	\$3,120,617	\$3,187,893	\$67,276	2.29%
Police/Animal Control/EMA	1,612,840	1,728,746	1,741,823	1,819,860	1,871,804	\$51,944	2.98%
Fire/EMS	787,917	754,133	774,035	796,635	873,025	\$76,390	9.87%
Public Works	1,723,689	1,896,771	1,956,098	1,971,499	2,001,845	\$30,346	1.55%
Parks and Recreation	502,782	501,368	522,887	531,243	542,440	\$11,197	2.14%
Senior Services Program	71,882	73,493	73,644	102,620	136,978	\$34,358	46.65%
Library	407,382	432,018	473,256	483,495	465,881	(\$17,614)	-3.72%
Public Welfare/Health	20,464	16,500	31,500	31,500	31,500	\$0	0.00%
<b>Operating Program Total</b>	<b>\$7,948,119</b>	<b>\$8,320,232</b>	<b>\$8,516,412</b>	<b>\$8,857,469</b>	<b>\$9,111,366</b>	<b>\$253,897</b>	<b>2.98%</b>
Debt Service	863,637	818,995	949,260	951,397	1,131,450	\$180,053	18.97%
School Debt Service	258,605	262,647	262,920	263,081	411,381	\$148,300	56.40%
Capital Program	1,283,500	1,213,500	1,124,000	971,200	761,200	(\$520,000)	-18.68%
School Capital	158,360	119,245	107,675	166,825	333,155	\$166,330	154.47%
School Fund Transfer	10,710,950	10,975,649	11,196,365	11,665,624	12,332,867	\$667,243	5.96%
<b>Cost Center Total</b>	<b>\$13,275,952</b>	<b>\$13,390,036</b>	<b>\$13,640,220</b>	<b>\$14,018,127</b>	<b>\$14,970,053</b>	<b>\$951,926</b>	<b>6.98%</b>
<b>Functional Distribution Total</b>	<b>\$21,223,171</b>	<b>\$21,710,268</b>	<b>\$22,156,632</b>	<b>\$22,875,596</b>	<b>\$24,081,419</b>	<b>\$1,205,823</b>	<b>5.44%</b>



A detailed summary of the General Fund Operating Program is presented on the following pages. The General Administration cost element identifies all budget program costs associated with the General Management of the overall municipal program, Planning, Zoning, Personnel, Finance, Policy Development, Legal Services, Elections, Meetings and Referendums. The major cost drivers in the coming year include proposed adjustments to the School Department, Fire/EMS Program, Senior Services Department, and in scheduled Debt Service.

In the General Administration categories, the most significant increase is reflected in the Personnel line item. This expenditure line is maintained as a placeholder for various compensation adjustments that may be required in the coming year. It is anticipated that adjustments will be required based on the outcome of the negotiation of two collective bargaining agreements in the coming months, including NAGE 68 & NAGE 69, as well as any compensation-based adjustments extended to the non-union employees of the Town. The Police bargaining unit agreement remains in effect through the end of FY2020. The NAGE agreements expire on June 30, 2019 and preliminary communication has occurred regarding the scheduling of upcoming discussions on both agreements. A sizable reduction in the Finance Department of (\$45,500) is also reflected due to a repositioning of a portion of the Information Technology support in other areas within the budget program.

	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted	2019-2020 Proposed	Increase/ (decrease)
<b>General Administration</b>					
Town Council	\$15,925	\$13,850	\$15,800	\$15,800	\$0
Town Administrator	193,861	196,610	205,833	205,833	\$0
Probate Court	6,933	6,588	7,098	7,098	\$0
Election and Town Meetings	17,084	13,210	16,100	15,000	(\$1,100)
Legal Counsel	95,000	114,835	115,000	115,000	\$0
Clerk and Records	196,378	191,456	202,394	201,294	(\$1,100)
Planning Department	131,712	134,012	137,785	137,785	\$0
Zoning	8,700	7,976	9,500	11,500	\$2,000
Personnel	1,581,496	1,662,990	1,653,642	1,745,752	\$92,110
Finance	245,431	255,595	256,766	211,266	(\$45,500)
Tax Assessor	73,887	78,780	84,312	88,178	\$3,866
Town Audit	22,000	18,395	22,000	22,000	\$0
Information Technology	0	0	45,000	75,000	\$30,000
Protective Service/Building Inspections	281,738	285,406	287,187	294,187	\$7,000
<b>Total General Administration</b>	<b>\$2,870,145</b>	<b>\$2,979,703</b>	<b>\$3,058,417</b>	<b>\$3,145,693</b>	<b>\$87,276</b>
<i>rounding may distort totals</i>					

The Public Safety Program includes the full complement of life safety programs provided in the community. Programs are managed under the direction of the Police Chief and Jamestown Fire Department, Fire Chief and Deputy Chiefs.

Enhancements to the Public Safety Police Program in FY2020 include full staffing in the Police Department for the first time in several years and related contractual costs including compensation, benefits, pension, accrued leave and retirement benefit costs.



	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted	2019-2020 Proposed	Increase/ (decrease)
<b>Public Safety Program - Police Department</b>					
Police Protection	\$1,703,746	\$1,797,615	\$1,789,860	\$1,843,304	\$53,444
Emergency Management	5,000	6,189	7,500	7,500	\$0
Animal Control/Tick Task Force	20,000	14,918	22,500	21,000	(\$1,500)
<b>Total Public Safety Program - Police</b>	<b>\$1,728,746</b>	<b>\$1,818,722</b>	<b>\$1,819,860</b>	<b>\$1,871,804</b>	<b>\$51,944</b>
<i>rounding may distort totals</i>					

Enhancements to the Public Safety Fire/EMS Programs in FY2020 include a required status change for all compensated individuals within the department from that of a contractor with 1099 IRS status, to a part/full time employee. This change will require the addition of specific FICA and possibly other payroll related costs in the department. In addition, in the EMS Division due to the inability at times to secure a sufficient number of qualified volunteers to cover each shift, added funding has been allocated to provide the Division with the resources needed to adequately fill those shifts with paid ALS personnel, when needed. This funding will also support a recommended increase in hourly funding for per diem ALS personnel from \$22.00 hr. to \$24.00 hr. Other internal changes being considered for this department may add or subtract from the Departments overall administrative costs during the year.

	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted	2019-2020 Proposed	Increase/ (decrease)
<b>Public Safety Program - Fire Department</b>					
Fire Protection	356,665	377,451	383,140	405,866	\$22,726
Emergency Medical Services	398,130	396,759	413,495	467,159	\$53,664
<b>Total Public Safety Program - Fire</b>	<b>\$754,795</b>	<b>\$774,210</b>	<b>\$796,635</b>	<b>\$873,025</b>	<b>\$76,390</b>
<i>rounding may distort totals</i>					

The Public Works Program as outlined on the following page and includes all costs associated with the operation and maintenance of all Town infrastructure including roads, sidewalks, drains, dams, street lighting, waste removal, engineering services, snow removal, public buildings and maintenance, East & West Ferry common public areas and parking and waterfront, tree management and general support for various other municipal functions. The one consistent cost driver in this department relates to contractual matters pertaining to department personnel.

	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted	2019-2020 Proposed	Increase/ (decrease)
<b>Public Works Program</b>					
Administration	\$54,645	\$53,210	\$56,839	\$56,839	\$0
Engineering	47,473	49,909	52,404	53,404	\$1,000
Highway	915,748	937,341	990,382	1,008,728	\$18,346
Snow Removal (roads and sidewalks)	77,000	76,174	77,000	77,000	\$0
Waste Removal	417,509	434,033	444,224	453,224	\$9,000
Street Lighting	81,000	66,764	67,500	67,500	\$0
Other Public Works	2,100	1,268	2,100	2,100	\$0
Public Buildings	265,500	239,435	247,000	247,000	\$0
Tree Management Program	31,400	34,335	34,050	36,050	\$2,000
<b>Total Public Works Program</b>	<b>\$1,892,375</b>	<b>\$1,892,469</b>	<b>\$1,971,499</b>	<b>\$2,001,845</b>	<b>\$30,346</b>
<i>rounding may distort totals</i>					



The Town operates one municipal free Public Library. The Jamestown Philomenian Library is the location of all general management and Library support services and is located on North Main Road in the Village. The two areas impacting the proposed Library budget request for FY2020 relate specifically to adjustments in the line items for Information Technology, Books and Periodicals and Insurance. The reduction was prompted by a loss of state aid resulting from a review of annual budgetary data provided for use in the annual grant-in-aid calculation. In future years, this aid total should slowly increase, based on stability in the application of the state formula and the aid process.

	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted	2019-2020 Proposed	Increase/ (decrease)
<b>Library Program</b>					
Library Services Program	\$432,018	\$473,531	\$483,495	\$465,881	(\$17,614)
<b>Total Library Services Program</b>	<b>\$432,018</b>	<b>\$473,531</b>	<b>\$483,495</b>	<b>\$465,881</b>	<b>(\$17,614)</b>

*rounding may distort totals*

The Parks, Beaches and Recreation Program includes all municipal elements in support of general recreation, community events for all ages, transportation, concerts, the Teen Center and support for select adult and senior age programming. This program also oversees all Parks, Beaches and Public ROW management, including Fort Getty, Mackerel Cove, Heads Beach, Lawn Avenue Recreation Complex, Eldred Avenue Playfields, the Jamestown Playground, Park Dock and many smaller landscaped sites throughout the community. These areas include the Town Hall, Library, Recreation Center, Cemetery, Veterans Square, East Ferry, Police Station and other miscellaneous properties.

	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted	2019-2020 Proposed	Increase/ (decrease)
<b>Parks, Beaches, Recreation Program</b>					
Parks, Beaches & Recreation Services Program	\$513,864	\$522,887	\$531,243	\$542,440	\$11,197
<b>Total Parks, Beaches, and Recreation</b>	<b>\$513,864</b>	<b>\$522,887</b>	<b>\$531,243</b>	<b>\$542,440</b>	<b>\$11,197</b>

*rounding may distort totals*

The Senior Program has undergone significant change in recent years. The major budget changes recommended for this year reflect a further expansion of the Senior Program, including the Senior Coordinator position shifting from a thirty (30) hour role to a full-time forty (40) hour Director position with full benefits, and a commitment to expand needed senior specific programming, transportation, professional program oversight and additional facility enhancements.

	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted	2019-2020 Proposed	Increase/ (decrease)
<b>Senior Program</b>					
Senior Services Program	\$72,000	\$73,644	\$102,620	\$136,976	\$34,356
<b>Total Senior Services Program</b>	<b>\$72,000</b>	<b>\$73,644</b>	<b>\$102,620</b>	<b>\$136,976</b>	<b>\$34,356</b>

*rounding may distort totals*



**G. Employee Retirement Systems**

A summary of the Town and School Departments Municipal Employee Retirement Systems (MERS) and the Towns Police Department Retirement system as of June 30, 2018, is outlined below:

Town General Employees (MERS)		Police Department Pension Plan	
Retirees and Beneficiaries	38	Active Members	13
Inactive, Nonretired Members	33	Vested Term	2
Active Members	82	Retired Members	14
<b>Total</b>	<b>153</b>	<b>Total</b>	<b>29</b>

Retirement Systems			State				
			Total Pension Plan Fiduciary Liability	Net Pension	Net Pension	FY2018 Employer Contribution	
June 30, 2018	Town Employees	(Discount Rate 7.50%)	\$16,475,506	(\$13,600,431)	\$2,875,075	N/A	\$422,427
June 30, 2017		(Discount Rate 7.50%)	\$14,940,711	(\$12,338,098)	\$2,602,613		\$422,427
June 30, 2018	School Department	(Discount Rate 7.50%)	\$12,679,577		\$7,221,704	\$5,457,873	\$543,890
June 30, 2017		(Discount Rate 7.50%)	\$12,672,006		\$7,521,134	\$5,150,872	\$535,382
June 30, 2018	Police Department	(Discount Rate 7.00%)	\$10,589,532	(\$10,469,099)	\$120,433	N/A	\$183,065
June 30, 2017	(Private System)	(Discount Rate 7.00%)	\$10,132,523	(\$10,221,257)	(\$88,734)		\$175,000

The following charts reflect the net pension liability and its sensitivity to variations in the discount rate. The adjustment indicates what the change in the employers' net pension liability would be if calculated using a discount rate varied by an increase or decrease of (1%) - percentage point. During fiscal year FY2018, the rate was changed to reflect a (6.00% / 7.00% / 8.00%) variations as compared to the (6.50% / 7.50% / 8.50%) utilized in FY2017. The Police Pension Plan has remained unchanged at (6.00% / 7.00% / 8.00%) in both years, as the Town had previously lowered the current rate to 7%, in advance of the States adjustment to the MERS system discount rate.

Sensitivity to Net Pension Liability/ Discount Rate Assumption				
FY2018		1.00% Decrease	Current Rate	1.00% Increase
PLAN		6.00%	7.00%	8.00%
June 30, 2018	Town - MERS	\$4,770,003	\$2,875,075	\$1,464,099
June 30, 2017	(6.50%/7.50%/8.50%)	\$4,170,563	\$2,602,613	\$1,319,361
June 30, 2018	School - MERS	\$9,075,957	\$7,221,704	\$5,840,581
June 30, 2017	(6.50%/7.50%/8.50%)	\$9,287,942	\$7,521,134	\$6,074,736
PLAN		6.00%	7.00%	8.00%
June 30, 2018	Police - Private	\$1,652,469	\$120,433	(\$1,113,631)
June 30, 2017		\$1,389,030	(\$88,734)	(\$1,277,759)



**H. Personnel - Collective Bargaining and Non-union Employees**

The Town has actively negotiated collective bargaining employment agreements in prior years with the National Association of Government Employees NAGE Local 68 involving (Clerks and Dispatchers), NAGE Local 69 involving (Public Works and Utility Workers) and with the (IBPO), the International Brotherhood of Police Officers, Local 305. All remaining employees are categorized as non-union Town employees or work for another agency that the Town is engaged with, an example being the Jamestown Fire Department, a separate 501-c3 organization. Active negotiations are presently underway in regards to NAGE 68 and NAGE 69 as well as various compensation-based terms applicable in this budget cycle with the Non-Union employee population.

The below chart indicates scheduled salary adjustments as well as a health-benefit summary of employee co-shares through FY2020.

<b>Municipal Program</b>				
<b>Salary Increases</b>	<b>NAGE 68</b>	<b>NAGE 69</b>	<b>POLICE</b>	<b>Non - ORGANIZED</b>
2016-2017	3.00%	3.00%	2.00%	3.00%
2017-2018	2.50%	2.50%	3.00%	2.50%
2018-2019	2.50%	2.50%	2.75%	2.50%
2019-2020	TBD	TBD	2.50%	TBD

<b>Municipal Program</b>				
<b>Health Care - Co-Share Summary</b>	<b>NAGE 68</b>	<b>NAGE 69</b>	<b>POLICE</b>	<b>Non - ORGANIZED</b>
2016-2017	20.00%	20.00%	15/20%	20.00%
	14.92%	14.92%		14.92%
2017-2018	20.00%	20.00%	15/20%	20.00%
	14.92%	14.92%		14.92%
2018-2019	20.00%	20.00%	15/20%	20.00%
	14.92%	14.92%		14.92%
2019-2020	TBD	TBD	15/20%	TBD
	TBD	TBD		TBD

**I. Other Post-Employment Benefits**

A summary of the Town and School Departments eligible participating membership are highlighted in the chart below.

<b>Police Department</b>	
Active Plan Members	11
Retirees	8
<b>Total</b>	<b>19</b>

<b>School Department</b>	
Active Plan Members	58
Retirees	26
<b>Total</b>	<b>84</b>



Included is a summary of the Town and Schools Net OPEB Liability. The Town as of June 30, 2018 has a Net OPEB Liability of \$3,962,306 while the Schools Net Liability is \$5,606,735. Both the Town and School have annually met the required (PAYG) obligation, in FY2018 amounting to \$183,065 (Town) and \$ 231,002 (School), respectively. In FY2019, the Town is scheduled to make a Retiree Benefit payment of \$208,159 with the School at \$225,848. This amount addresses retiree healthcare costs incurred for existing retirees.

	Police Department	School Department
Total OPEB Liability	\$4,109,409	\$6,741,590
Plan Fiduciary Net Position	(147,203)	(1,134,855)
<b>Net OPEB Liability</b>	<b>\$3,962,206</b>	<b>\$5,606,735</b>
Employer Contribution	\$211,116	\$253,208
Plan Fiduciary net position as a percentage of the Total OPEB Liability	3.58%	16.83%

As discussed extensively during the FY 2017-18 budget development process and remaining in place today, the Town and School have made a commitment to address this long-term annual liability, by implementing a plan to meet the annual required contribution (ARC) payments over time, and by making managing these investments in an Irrevocable Trust that is dedicated to specifically fund retiree healthcare benefits.

The Trust OPEB Funding Program functions in partnership with the Public Agency Retirement Services (PARS). Each member maintains their own separate accounts providing full discretion regarding contribution amounts and timing. The program is structured as a Section 115 under the IRS Code and complies with GASB 45 as an irrevocable exclusive benefit trust solely to fund retiree health care benefits. This funding program offers a low-cost fee structure based on a percentage of contributed assets.

OPEB Trust Administration and Consulting Fees		
Provider	Plan Set up Fee	Ongoing Fee Structure
PARS	None	0.25% for assets \$ 0 - \$10 million 0.20% for assets \$10 - \$15 million 0.15% for assets \$15 - \$50 million 0.10% for assets over \$50 million

**Risk Tolerance and Investment Objective**

The Risk Tolerance of the Town focuses on maintaining a consistent investment strategy during all market conditions, in an effort to achieve long-term objectives. In a municipal environment as well as other, risk is best minimized not through market timing, but rather through broad diversification across specific asset groups over an extended time period. The Towns Asset Allocation is known as an integrated allocation strategy whereby capital market conditions and the Towns objectives and constraints are examined independently. These factors are later combined to establish an appropriate portfolio asset mix that offers best opportunity for meeting the Town needs.



Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Large Cap Equity	37.10%	8.00%
Small/Mid Cap US Equity	8.00%	6.80%
International Equity	15.90%	8.60%
Intermediate to Long Bonds	34.20%	3.33%
Short-Term Bonds and Cash	4.80%	3.90%
	100%	
<b>Projected Rate of Return</b>		<b>6.21%</b>

*Rate of Return: Ending June 30, 2018, the money weighted rate of return on investments, net of expense, was 4.94% for the Police Department and 6.69% for the School Department. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts invested.*

The Towns Investment Objectives are tied to the Towns time horizon, risk tolerance and liquidity needs. The chosen Investment Objective at this time is based on Growth and Income including an Asset Allocation of a 50% - 70% investment in equities and a 30% - 50% investment in fixed income.

Each member in the Trust benefits from the economies of scale that develops over time as more members participate in the program. The Trustee/Investment Management fees will lessen overtime as cumulative member investments increase per the chart below:

Trustee/Investment Management Fees		
Provider	Trustee Fees	Investment Management Fees
U.S.Bank/Vanguard	0.05% on first 25 million	0.07% for assets under \$50 million
	0.04% on next 25 million	0.04% for assets \$50 - \$150 million
	0.03% over 50 million	0.03% for assets \$150 - \$250 million
		0.01% for assets \$250 - \$500 million
		0.005% for assets over \$500 million

As a Trust member in this program, OPEB Funded members receive assistance with audit requests and individual account reviews. Each year a Vanguard representative provides a market overview for members, typically in the March/April timeframe. The Town and School are one of 25 members participating in this program today, with member investments ranging from as little as \$300,000 to as much as \$16.5 million. The makeup of the members includes, Cities, Towns, School Departments, Water Districts and Waste Water Districts.





Vanguard Portfolio Assets as of January 31, 2019		
Portfolio	Total Vanguard Portfolio Assets	Approximate RI Trust Member Assets
Growth	\$49,840,673	\$47,404,268.83
Balanced	\$36,572,336	\$25,038,624.86
Conservative	\$146,642,342	\$2,481,304.05
Fixed Income	\$19,158,053	\$4,751,278.38
<b>Total</b>	<b>\$252,213,404</b>	<b>\$79,675,473.12</b>

The information below provides you with a glimpse at monthly investment reporting for the specific periods noted, including December 2017 and December 2018 and January 2019, for both the Town and School Irrevocable Trust Accounts. Significant shifts in Trust 'value' occurs routinely on a monthly basis, just as often as on an annual basis as reflected in this reporting. We routinely see gains and losses of significance occurring on a regular basis due to periodic economic volatility. Consistent growth has been realized on an annual basis in this Account since the inception of the Trust several years ago, with a recent combined value reported at the end of January 2019 of \$1,654,642.29.

**OPEB Account Summary - RI Interlocal Risk Management Trust - Retiree Healthcare Irrevocable Trust**

Source	Beginning						Ending
	Balance 12/1/17	Contributions	Earnings	Expenses	Distributions	Transfers	Balance 12/31/17
Town	\$145,586.25	\$0.00	\$1,308.90	\$0.00	\$0.00	\$0.00	\$146,895.15
School	\$1,122,388.26	\$0.00	\$10,090.89	\$0.00	\$0.00	\$0.00	\$1,132,479.15
<b>Totals</b>	<b>\$1,267,974.51</b>	<b>\$0.00</b>	<b>\$11,399.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,279,374.30</b>

Source	Beginning						Ending
	Balance 12/1/18	Contributions	Earnings	Expenses	Distributions	Transfers	Balance 12/31/18
Town	\$195,383.80	\$0.00	-\$8,551.71	\$40.71	\$0.00	\$0.00	\$186,791.38
School	\$1,441,253.54	\$0.00	-\$63,081.87	\$300.26	\$0.00	\$0.00	\$1,377,871.41
<b>Totals</b>	<b>\$1,636,637.34</b>	<b>\$0.00</b>	<b>-\$71,633.58</b>	<b>\$340.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,564,662.79</b>

Source	Beginning						Ending
	Balance 1/1/19	Contributions	Earnings	Expenses	Distributions	Transfers	Balance 1/31/19
Town	\$186,791.38	\$0.00	\$10,780.78	\$38.91	\$0.00	\$0.00	\$197,533.25
School	\$1,377,871.41	\$0.00	\$79,524.69	\$287.06	\$0.00	\$0.00	\$1,457,109.04
<b>Totals</b>	<b>\$1,564,662.79</b>	<b>\$0.00</b>	<b>\$90,305.47</b>	<b>\$325.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,654,642.29</b>



Additional supplemental budgetary information is provided in support of the Budget Message including the full School Departments proposed budget document, State reporting on pass-through state aid, education aid, local revenue, grants, pension, investments and OPFB projections. The Town and School Department's 6-year capital improvement program is also provided along with information on statutory tax levy limitations, and town comparative data on tax rates, tax levy by class of property and net assessed values by property class.

### **Acknowledgment**

This Town Administrator's budget was formulated with the professional dedication and commitment of the Town's senior staff and various Town and State agencies. Considerable effort has been spent since the budget process began back in November, with a comprehensive assessment of the Town's various programs and services under the direction of each of the Town's individual Departments.

I would like to personally thank each member of my senior management team for their due diligence and support throughout this process. I would especially like to thank Debbie Shea for her assistance in developing the Budget materials and the Town's Finance Director, Christina Collins for her significant contributions in managing the Town's finances along with many other responsibilities and her dedication in assisting me in delivering this budget to you in an efficient and timely manner. I would also like to note my appreciation to the School Administration and School Committee members for their professional cooperation and understanding throughout this challenging process.

It has been my pleasure to work with such a dedicated and committed professional team in providing the Town Council with the information needed in anticipation of this program review and the 2019 Financial Town meeting.





# Jamestown School Department

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## FY26 Operating Budget & Capital Improvement

3.27.25

# Total General Operating Budget

<b>FY25 School Operating Budget</b>	<b>\$15,317,164</b>
<b>FY26 School Operating Budget</b>	<b>\$15,585,412</b>
<b>Dollar Increase</b>	<b>\$268,248</b>
<b>Percent Increase</b>	<b>1.75%</b>



# Revenue Assumptions

	FY25 Budget	FY26 Budget	Change
State Aid	\$668,621	\$560,046	-\$108,575
Preschool Tuitions	48,240	51,090	2,850
Medicaid Reimbursement	130,000	130,000	0
Impact Aid	80,000	80,000	0
Town Appropriation	14,390,303	14,764,276	373,973
<b>Total</b>	<b>\$15,317,164</b>	<b>\$15,585,412</b>	<b>\$268,248</b>

*Dollar amount per sq ft*

# FY26 Capital Improvement Budget

Building Improvements	\$431,000
Technology Improvements	\$ 17,000
<b>Total FY26 Capital Budget</b>	<b>\$448,400</b>
FY25 Housing Aid Reimbursement	(\$32,818)
Use of Fund Balance	<u>(\$140,582)</u>
	(\$173,400)
<b>General Operating Budget</b>	<b>\$275,000</b>
<ul style="list-style-type: none"><li>•Maintenance of Effort Requirement (3% Operating Budget <u>\$467,562</u>)</li><li>•21st Century Learning Spaces and Continued Infrastructure Improvements</li><li>•Funded with Operating Budget and Fund Balance</li></ul>	

# FY24 Audited Fund Balance

Audited Fund Balance - 6/30/2024	\$1,182,641
Reserved for FY25 Transfer to Capital	\$0
Fund Balance 6/30/2024	\$1,182,641

NOT A GOOD IDEA TO USE ~~OVER~~FUND



# Fund Balance Spending Plan (Year 1)

Fund Balance 6/30/2024	\$1,182,641
Assume Prior Year Surplus - FY25	\$200,000
Reserved for FY26 Transfer to Capital	(\$140,582)
Projected Fund Balance 6/30/2025	\$1,242,059

# Fund Balance Spending Plan (Year 2)

Projected Fund Balance - 6/30/2025	\$1,242,059
Assume Prior Year Surplus - FY26	\$200,000
Reserved for FY27 Transfer to Capital	(\$398,000)
Projected Fund Balance 6/30/2026	\$1,044,059

OPERATING SURPLUS

# Fund Balance Spending Plan (Year 3)

Projected Fund Balance 6/30/2026	\$1,044,059
Assume Prior Year Surplus - FY27	\$200,000
Reserved for FY28 Transfer to Capital	(\$398,000)
Projected Fund Balance 6/30/2027	\$846,059

# Fund Balance Spending Plan (Year 4)

Projected Fund Balance - 6/30/2027	\$846,059
Assume Prior Year Surplus - FY28	\$200,000
Reserved for FY29 Transfer to Capital	(\$398,000)
Projected Fund Balance 6/30/2028	\$648,059

# Fund Balance Spending Plan (Year 5)

Projected Fund Balance 6/30/2028	\$648,059
Assume Prior Year Surplus - FY29	\$200,000
Reserved for FY30 Transfer to Capital	(\$376,000)
Projected Fund Balance 6/30/2029	\$472,059

# FY 26 Levy Limit RIGL 44-5-2

<b>Certified Levy FY25</b>	<b>\$24,575,879</b>
<b>4% Maximum Levy</b>	<b>\$ 983,035</b>
<b>Total Levy Limit FY26</b>	<b>\$25,558,914</b>

## FY 26 Levy Limit RIGL 44-5-2

FY25 School Appropriation: \$14,390,303		FY26 School Request: \$14,764,276	
Per RIGL 16-2-21, 4% School from prior year appropriation	\$ 575,612	\$373,973	(\$201,639)
Levy Increase for Town	\$ 407,423	\$609,062	
4% Maximum Levy	\$ 983,035	\$983,035	

# Town Appropriation History

Fiscal Year	Town Appropriation	Difference \$	Difference %
FY18	11,196,365	220,716	2.01%
FY 19	11,665,624	469,259	4.19%
FY 20	12,332,867	667,243	5.72%
FY 21	12,484,508	151,641	1.23%
FY 22	12,637,108	152,600	1.22%
FY 23	13,326,701	689,593	5.46%
FY 24	13,859,769	533,068	4.00%
FY 25	14,390,303	530,534	3.83%
FY 26	14,764,276	373,973	2.60%



# Federal Grant Support

Consolidated Resource Plan		
Title I	\$30,275	.25 Reading Teacher Melrose
Title II	19,785	.1 FTE Instructional Coach
Title IV	11,630	Robotics, safety care training, PD
IDEA Part B	184,268	1.0 TA, .8 FTE Special Education Staff, legal fees, mobility services, supplies and materials
IDEA Preschool	10,148	.25 TA, Preschool supplies and materials
<b>FY26 Total Grant Funds</b>	<b>\$256,106</b>	



**Legend**

- Contour Lines
- Parcels\_Joined\_2015



# Eldred Soccer Fields Jamestown, RI



1 inch = 100 feet



Friday, November 18, 2016

Mr. James Sisson  
Senior Construction Manager  
Brown University  
Design & Construction

**RE: Jamestown Soccer Fields Budget**

Mr. Sisson,

Below you will find the scope of work and cost proposal for work at the existing soccer fields in Jamestown, RI. The work is intended to provide a more uniform playing surface by re-grading the fields and providing a mix of sand and loam to provide a better growing environment for the new lawns.

The scope and cost are as follows:

General Conditions:

Provide Supervision for the work. Provide equipment mobilization along with construction layout. Perform testing of existing loam and loam blend in order to determine if soil ammendments are needed.

Erosion Control:

Provide and maintain straw wattle erosion control around entire perimeter. Install construction entrance tracking mat as needed.

Demo and Site Prep:

Strip existing loam (approximately 5"). Subgrade and roll site. Import sand for mixing with existing loam material. Mix imported sand with existing loam on site and screen to blend. Haul off screening waste (+/-20%) of screened materials.

Earth Work:

Place loam and sand mixture. Fine grade and seed.

**TOTAL BUDGET: \$196,000.00**

Jamestown Soccer Fields Budget

Alternates:

- |   |                 |
|---|-----------------|
| 1) Provide sod in lieu of seed                      | ADD \$52,000.00 |
| 2) Import sandy fill and loam, export existing loam | ADD \$47,000.00 |

Exclusions:

Permits & Fees

Boulders over 1 CY

Ledge / Blasting

Winter Conditions

Contaminated or Hazardous Materials Handling or Removal

Unforeseen Conditions

Landscape Irrigation

Maintenance - Cutting / Watering / Fertilizing

Soil Amendments

Thank you for the opportunity to provide this budget information and hope it serves you well. If there is any further information required, please do not hesitate to contact us.

Sincerely,  
Digregorio, Inc.



Michael Lavallee  
Estimator/Project Manager



## Affordable Housing Committee MEMORANDUM

**TO:** The Honorable Town Council, Nancy Beye, President  
Edward A. Mello, Town Administrator

**FROM:** Bob Plain, Chair, Jamestown Affordable Housing Committee  
Lisa Bryer, AICP, Town Planner

**RE:** Request to Utilize Affordable Housing Trust Funds

**DATE:** March 28, 2025

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The Affordable Housing Committee (AHC) respectfully requests to utilize Affordable Housing Trust funds for two projects: 1) Hire an Affordable Housing Consultant/Developer to work with the Affordable Housing Committee to develop new Affordable Housing projects on town owned property and 2) Hire a consultant to complete a “Nexus Study” to link Jamestown’s Housing market with Affordable Housing Needs. Both efforts would be upon completion of a Request for Qualifications and Proposals

- 1) Hire an Affordable Housing Consultant/Developer to work with the Affordable Housing Committee to develop new Affordable Housing projects on town owned property, including but not limited to 11 Knowles Court

At a previous meeting, Councilor Meagher requested that the Town seek the assistance of an Affordable Housing Developer/Consultant to help the Town, in conjunction with the Affordable Housing Committee to select sites, determine feasibility and prioritize a variety of affordable and workforce housing projects to be built on Town owned property. As an example, Councilor Meagher showed schematic plans for 9 units of affordable/workforce housing at 11 Knowles Court, but there are other properties that could support a variety of efforts. We request the use of existing Affordable Housing Trust funds to hire such a consultant, determine feasibility of possible sites and then begin the process of preparing plans for each project that will allow us to estimate costs.

- 2) Bidding to hire a consultant to complete a “Nexus Study” to link Jamestown’s Housing market with Affordable Housing Funding Needs

Impact/linkage fees are a fee, often permitted through special legislation, are charged by a local government on certain developments to raise funds to offset the impacts of new development. In some communities, these fees are used to help pay for the infrastructure necessary to support new development. In Jamestown, infrastructure is not as much of an issue as the impact on the community’s ability to increase or even maintain housing that is affordable. In just three years, assessed property values grew by more than 30% to \$4.4 billion; an astounding increase that makes the value of any property in Jamestown unaffordable to all but the wealthy. Many communities have sought special legislation to reserve the fees in a special revenue fund to be expended for affordable housing related purposes.

In order to impose an impact fee, a relationship between the fee and causal impact must be linked. In Jamestown's situation, a nexus study needs to allocate a fair share of affordable housing costs to new development and must demonstrate a reasonable relationship based on three sets of nexus findings regarding need, benefit and proportionality that can be summarized as follows:

- Need– Nexus between different types of new development and the town's respective need for affordable housing.
- Benefit– Nexus between different types of new development and the use of fee revenues to benefit affordable housing.
- Proportionality– Nexus between fee amount and proportionate share of affordable housing costs attributable to new development.

The Planning Office is currently looking into costs for both studies and we anticipate staff/AHC to return to the Town Council with these estimates before going out to bid for both projects. We thank you for your consideration in this request.

# Memo

To: Town Council

From: Ray DeFalco; Parks and Recreation Director

cc: Ed Mello; Town Administrator

Date: 4/1/2025

Re: Extension of Mackerel Cove Vendor Contracts for 2025

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As we approach the upcoming 2025 beach season, I write to request the extension of contracts for two of our beach vendors, Splash Dogz and Dels Lemonade and Refreshments. These vendors have become integral parts of Mackerel Cove, offering services that have enhanced the beach-going experience for our patrons.

For the 2023 season, both Splash Dogz and Dels Lemonade and Refreshments were awarded the bid for vendor services. These terms included provisions for renewal for the 2024 & 2025 seasons.

Given their positive impact on the beach experience and their adherence to the terms of their respective contracts, I recommend renewing their contracts for the 2025 season under the same terms and conditions. Renewing these contracts will provide continuity and stability for our beach services, contributing to another successful and enjoyable season for all.





## TOWN COUNCIL MEETING MINUTES

### Monday, March 3, 2025

**I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council (President Beye, Councilor Meagher, and Councilor Glackin) met to conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
5:20	Kenneth Newman	Board of Canvassers (Full/Alternate)
5:30	Mary Brimer	Board of Canvassers (Full)
5:40	George Newman	Board of Canvassers (Full)
<del>5:50</del>	<del>John Murphy</del>	<del>Board of Canvassers (Full)</del>
5:55	Laura Goldstein	Board of Canvassers (Full/Alternate)
6:00	Jane Gilgun	Board of Canvassers (Full/Alternate)
6:10	Jennifer Thran	Board of Canvassers (Full)
6:20	Daphne Meredith	Board of Canvassers (Full)

**II. ROLL CALL**

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Mary G. Glackin, and Erik Brine. E. Edward Ross was absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

A regular meeting of the Jamestown Town Council was held on March 3, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**IV. OPEN FORUM**

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

Ramona Bessinger, 437 Davit Avenue, stated I am here to express my opposition to lifting the tax cap. I do not recall receiving any information from the town council, which is supposed to represent us, the residents. She questioned whether any public forums have discussed the implications of lifting the tax cap with the townspeople. Ms. Bessinger hoped the Town Council was not making any decisions or sweeping statements tonight that would change the current tax structure; the matter has not been adequately discussed with the residents.

Helen O'Grady, in February 2018, the Town Council passed the Jamestown Resolution, which is a statement of intention to protect both documented and undocumented immigrants. This resolution was developed in response to proposed state legislation that aimed to ensure humane and constitutional interactions between local and federal enforcement agencies. Additionally, it would prevent local law enforcement agencies, such as the Jamestown Police department, from being

commandeered for immigration enforcement, avoiding any undue financial burdens on the community. The resolution states, "Jamestown, Rhode Island, has a tradition of promoting tolerance, hospitality, and fellowship within its secular, religious, and governmental institutions, welcoming people of all religions, races, and ethnicities to live here, work here, or simply visit and enjoy our parks, beaches, and the resources that Narragansett Bay provides." The resolution also affirms that every person deserves equal respect because of their inherent humanity, regardless of their appearance, gender, race, creed, or any other characteristic. The Jamestown Resolution was created to support and protect immigrants. Ms. O'Grady stated this is a clear declaration of our commitment to ensure humane and constitutional protection for all immigrants. She asked the Town Council to consider passing an immigrant protection ordinance, which would solidify Jamestown's commitment.

Mary Lou Sanborn, Bay View Drive, read the following statement on behalf of the Taxpayers Association of Jamestown Executive Committee, Ann Gagnon, Linda Jamison, and Mary Lou Sanborn: *"Dear Town Council Members: Escalating property assessments and subsequent property taxes are creating a difficult financial situation for many Jamestown taxpayers. Household incomes are not increasing at the same rate as taxes, utilities, and other living expenses. Cost-cutting measures are needed in the town and school budgets including the issuance of bonds. School Budget:*

- *Year-round residents in Jamestown are now less than 50% of the total households therefore not increasing the student population.*
- *Close Lawn Ave School in the next several years. It is a financial albatross. This would eliminate \$201,000 bond debt costs plus interest from the proposed recreation bond requested by the town council. Closing Lawn Ave school would reduce the school's operating budget by 33 percent (\$5 million+)*
- *Offer school choice vouchers. Off-island schooling for grades 6,7, and 8 would offer students more life-long experiences and opportunities than found in Jamestown.*

#### *Town Budget*

- *Continue to maintain a 4% tax levy cap. A tax cap restricts the town and school from over spending.*
- *Based on continuing declining school enrollment in Jamestown schools, students who wish to participate in sports are now having to go off island and join other town teams. This would eliminate the modernization of Eldred Ave field at a cost of \$910,000 in bond debt costs plus interest.*
- *Defer Senior Center upgrades until a decision is made on the future of Lawn Ave School. This building can be repurposed for use of a Senior Center and a Recreation/Community Center. It would save \$885,000 in bond dept costs plus interest.*
- *Maintain Fort Getty RV park. It is the second largest revenue source for Jamestown. Eliminating the RV park will also impact revenue for our local businesses. On the current proposed budget, no revenue is broken out for the Fort Getty pavilion and second floor of the golf course clubhouse. What is the revenue for both of these town owned properties?*
- *Bike paths: based on the TC proposed recreation bonds of \$1.5 million, grants could be applied for rather than use tax-payer dollars.*
- *Affordable Housing Bond: defer \$3 million taxable housing bond; no details have been presented to the public. The current balance in the Affordable Housing Trust is \$900,000 plus \$100,000 in the proposed 2025-2026 capital budget.*

- *In addition to the current and proposed 2025-2026 bonds, future Town Administrator capital expenditures require the issuance of bonds for sewer facility upgrades (6 million+) and purchase of a new ladder truck (2.5 million)*

*Eliminating the above suggested items would reduce the proposed budget and debit bonds cost by \$6.5 million (plus interest).*

*In closing, both town and school planning needs require a wider and extended review before approval.”*

Marian Falla, 75 Green Lane, addressed the Town Council about the article she shared earlier. She asked for the status of the ten-year plan discussed by the Town Council and School Committee earlier this year and whether it will be included in future agendas. Ms. Falla hopes that once the plans are finalized, they can be presented to the community to clarify the direction of the school and the town. She emphasized the need for bonds and capital expenditures to align with long-term plans, allowing a better understanding of priorities. She also questioned whether there would be a bond for Mackerel Cove projects. Regarding short-term rentals (STRs), Ms. Falla highlighted the previous lack of revenue for reinspection fees and suggested including these fees in the STR ordinance to cover costs. A recent What’sUP Newport article noted that STR fees should be cost-neutral, considering aspects like labor and parking. Finally, she pointed out that there is a lack of awareness about STR commercial activities and proposed that fee structures should vary based on whether rentals are for a room or an entire property, similar to Newport’s model. She urged the Town Council to consider these points in their budget discussions.

## **V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

### **A) Presentations**

- 1) Keith Roberts, President, Jamestown Shores Association.

Keith Roberts, 93 Umiak Avenue, and President of the Jamestown Shores Association, made a presentation to the Town Council. (See attached).

### **B) Resolutions and Proclamations**

- 1) Review, Discussion, and/or Action and/or Vote: regarding Resolution 2025-08, Resolution in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve An Annual Budget Exceeding the 4 Percent Levy Cap.

Vice President Brine provided a brief explanation of why the Town Council seeks to pass a resolution requesting our state representatives to present the proposed amendment to the Rhode General legislature. Councilor Meagher noted that other towns have taken this step and requested a waiver, which allows communities to empower themselves in developing annual budgets.

Vice President Brine read regarding Resolution 2025-08, a Resolution in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve An Annual Budget Exceeding the 4 Percent Levy Cap.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to approve Resolution 2025-08, Resolution in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve An Annual Budget Exceeding the 4 Percent Levy Cap. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2025-09 declaring April 25, 2025, as Arbor Day in the Town of Jamestown.

Vice President Brine read Proclamation 2025-09 declaring April 25, 2025, as Arbor Day in the Town of Jamestown.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to approve Proclamation 2025-09 declaring April 25, 2025, as Arbor Day in the Town of Jamestown. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

## **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

- A) Public Hearing: No items

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Edward A. Mello
  - 1) Mental Health Awareness Month

The Town Council is being asked to declare May as Mental Health Awareness Month. If the Council agrees, a resolution can be prepared for the meeting on March 17. The Town staff will work on promoting awareness during this month.

- 2) Right-of-Way (ROW) Revised Policy

The Town Council had suspended the Right-of-Way adoption policy and had referred the program back to the Conservation Commission. The Conservation Commission has revised the policy and added clarifying language regarding the roles and limitations of individuals or groups adopting a Town right-of-way. The Council is now being asked to consider the adoption of this revised policy.

- 3) Rhode Island Department of Transportation (RIDOT)/Statewide Transportation Improvement Program (STIP).

RIDOT has requested that each community submit up to five projects for consideration under the Statewide Transportation Improvement Program (STIP).

- 4) RIDOT Grant

As previously reported, the Rhode Island Department of Transportation (RIDOT) has awarded the Town a \$100,000 grant to further develop the plan for bike lanes on East Shore Road, connecting Eldered Avenue to Conanicus Avenue. The Town has received a request for proposal (RFP) from an engineering firm to undertake the design work, which will include a multi-phase approach to the project.

**VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher discussion and consideration to increase funding to the Affordable Housing Trust Fund:
- 1) Memorandum from the Affordable Housing Committee requesting increased investment into the Affordable Housing Trust Fund at a minimum of \$225,000 annually.

Councilor Meagher expressed gratitude to the residents that attended the February 24<sup>th</sup> meeting. There was an informative dialogue. Financing affordable housing exceeds what is currently in the Affordable Housing Trust Fund. The proposals are being presented for discussion, and the vote should wait until Councilor Ross is present at a future meeting.

The first proposal proposes to increase the annual allotment for the Affordable Housing Trust Fund from \$100,000 to \$225,000. This increase is necessary due to the skyrocketing property costs in Jamestown, making it difficult for nonprofits to secure funding. It was also proposed to allocate a portion of the real estate conveyance tax to the Affordable Housing Trust Fund, specifically for properties sold for over a million dollars. This could potentially increase the current tax rate by about 4 cents, costing the median taxpayer approximately \$30, based on a median house value of \$718,600 from last August.

No action was taken.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher discussion and consideration to submit a request to Senator Dawn Euer and Representative Alex Finkelman to introduce legislation authorizing the creation of linkage/impact fees to support Affordable Housing.
- 1) Memorandum from the Affordable Housing Committee regarding the request to adopt linkage/impact fees for Affordable Housing.

The Affordable Housing Committee is requesting that the Town Council consider implementing a new impact fee called a linkage fee. This fee would be applied to the construction costs of new developments and renovations. The funds generated from this fee would be directed to support the Affordable Housing Trust Fund. Currently, state law allows towns to implement impact fees for necessary infrastructure related to new developments. A suggested 1% fee on any residential project where total building costs exceed a million dollars.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to authorize Town staff to write a Resolution requesting Senator Dawn Euer and Representative Alex Finkelman to introduce legislation authorizing the creation of linkage/impact fees to support Affordable Housing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- C) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, discussion and consideration of a \$3,000,000 Bond for affordable housing for FY 2025/2026:
- 1) Request to meet with Bond Counsel to discuss potential affordable housing bonds.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to request to meet with Bond Counsel to discuss potential affordable housing bonds. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- 2) Memorandum from the Affordable Housing Committee requesting Town Council support of a \$3,000,000 Bond for potential affordable housing initiatives:
  - a) Affordable and workforce housing at 11 Knowles Court (former ambulance barn). See attached floor plans.
  - b) An additional affordable housing building at 171 Conanicus Avenue.
  - c) Single-family houses on town-owned lots (similar to those on Swinburne Street).
  - d) Incentive for affordable accessory dwelling units (ADUs)
- 3) Request for Proposals (RFP) for an affordable housing developer to develop proposed affordable housing/workforce housing at 11 Knowles Court and 169 Conanicus Avenue

Councilor Meagher proposed that the Town Council discuss a \$3,000,000 bond for affordable housing to be voted on at the financial town meeting. Last year, the Affordable Housing Committee made a similar request, which the Council supported, but Bond Counsel raised concerns about not having a specific project. To address this, Councilor Meagher provided exploratory drawings for a potential multi-unit building on the vacant ambulance barn site on Knowles Court. The plans illustrate nine units: six two-bedroom apartments and three one-bedroom units, with 15 parking spaces. These units could potentially be used as rentals priced below market rates, such as a two-bedroom apartment at around \$1,500. While this may still be challenging for families earning \$60,000 to \$70,000, it would support households earning less than 80% of the HUD-defined median income, making them affordable for a two-person household earning up to \$108,000.

Councilor Meagher and Town Administrator Mello recently had a conversation about the income limits for families, particularly those whose combined income exceeds \$121,000. Affordable housing could still benefit individuals like town staff—police officers, teachers, and restaurant workers—who currently may live with parents or other family members.

The goal is to prioritize housing for Jamestown residents and seek additional funding to exceed the \$3 million target. There are foundations available that offer support without federal limitations, especially under the current administration. Uncertain government funding necessitates local action. A tax rate that costs the median taxpayer approximately \$60 annually could be feasible, particularly with potential rental income to offset costs.

Jamestown has a history of investing in its future, such as the 1987 purchase of the golf course for \$2 million, which equates to about \$5.5 million today. Similar investments have preserved the Jamestown landscape.

The Affordable Housing Committee advocates for efforts to create affordable housing for those living and working in Jamestown, particularly families struggling to remain in the community. Councilor Meagher emphasized that it is essential for those nearing retirement to have nearby housing options for their families. This is an investment Jamestown needs, can afford, and deserves.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to authorize Town staff to draft a resolution that would seek impact linkage fees for affordable housing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to authorize the Town staff to seek request for proposals (RFP) for the proposed affordable housing projects. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

## IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Town Administrator Mello Proposed FY2025/2026 to the Town Council, (Code of Ordinances Town of Jamestown, Part 1 Charter and Related Laws, Article XI. Financial Provisions, Sec. 1101. – Proposed budget).

Town Administrator Mello explained the budget process and the Charter requirements.

- B) Review, Discussion, and/or Action and/or Vote: Approval of the revised Adopt-A-ROW (Right-of-Way) policy:

- 1) Town of Jamestown, 550.10 Adoption Program

Conservation Commission Chairperson Bob Laman gave a brief summary of the proposed revisions to the Adopt-A-ROW (Right-of-Way) policy.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to approve the revised Adopt-A-ROW (Right-of-Way) policy. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

## X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms
- 1) Board of Canvassers- One (1) unexpired six-year term **Full Member** Vacancy (March 2022-March 2028) and One (1) expiring six-year term **Full Member** Vacancy (March 2025-March 2031); interviews to be scheduled on March 3, 2025:
- a) Jamestown Republican Town Committee
- i) Jennifer Thran
- b) Jamestown Democratic Town Committee
- i) Kenneth Newman (seeking reappointment)
- ii) Daphne Meredith
- iii) George Newman
- iv) John Murphy
- v) Laura Goldstein
- vi) Jane Gilgun
- c) Letter of interest for appointment (not endorsed by the Republican or Democratic Town Committees)
- i) Mary K. Brimer

A motion was made by Councilor Meagher, with a second by Councilor Glackin, to appoint Daphne Meredith to the Board of Canvassers- One (1) unexpired six-year term **Full Member** Vacancy (March 2022-March 2028) and to reappoint Kenneth Newman for the One (1) expiring six-year term **Full Member** Vacancy (March 2025-March 2031) . Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- 2) Board of Canvassers – One expiring six-year term Democratic **Alternate Member** vacancy (March 2025- March 2031)
  - d) Jamestown Democratic Committee
    - i) Kenneth Newman
    - ii) Laura Goldstein
    - iii) Jane Gilgun

A motion was made by Councilor Meagher, with a second by Vice President Brine, to appoint Laura Goldstein to the Board of Canvassers – One expiring six-year term Democratic **Alternate Member** vacancy (March 2025- March 2031). Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

A motion was made by Vice President Brine, with a second by Councilor Meagher, to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

## XI. CONSENT AGENDA

- A) Minutes of Boards/Commissions/Committees
  - 1) Affordable Housing, December 18, 2024.
  - 2) Affordable Housing, January 15, 2025.
  - 3) Board of Canvassers, January 15, 2025.
  - 4) Zoning Board of Review, January 28, 2025
  
- B) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
  - 1) Applicant: Save the Bay  
 Event: Save the Bay Swim (ENT-25-9)  
 Date: July 19, 2025  
 Location: Potter Cove, RITBA lawn, Jamestown

Communications were acknowledged.

## XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of letter to: Town Council  
 From: Abby Jenkins and Jeff Boal  
 Dated: February 11, 2025  
 Re: Ft Getty Park- Park & Rec Utility Garage/Shed



- 2) Copy of letter to: Town Council  
 From: Peter Gadoury  
 Dated: February 24, 2025  
 Re: Mental Health Awareness Month
- 3) Copy of report to: Town Council  
 From: American Civil Liberties Union Foundation(ACLU)  
 Dated: February 2025  
 Re: Remote Access to Public Meetings Post-Covid: A Review of Rhode Island City and Town Councils and School Committees.

### **XIII. OPEN FORUM**

- A) Continued (If necessary)

A motion was made by Councilor Meagher to move into Executive Session with a second by Vice President Brine. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

### **XIV. EXECUTIVE SESSION**

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property, AP 9-152).

A motion was made by Councilor Meagher to seal the minutes and adjourn from Executive Session, with a second by Vice President Brine. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

### **XV. ADJOURNMENT**

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 8:09 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk





# Our 75th Year!

## The Board

**Keith Roberts, President**

**Cynthia Long-Raterron, Vice President**

**Laura Theisen, Treasurer**

**Michele Egan, Secretary**

**Ann Gagnon, Board member**

**Carl Pecchia, Board member**

## Highlights from the last 6 months

- **Annual Picnic at the Beach - most well attended picnic**
- **Meet the Candidates - couldn't fit everyone in the library**
- **Fall Fest - refreshments, games, prizes, dog parade w/costume contest**
- **Holiday Potluck - again, reached the capacity of the large room in the library**



# Our 75th Year!

## Membership

**Meeting attendance: averaging 30 people at monthly meetings**  
**Paid memberships: up 70% in 2024 (approx. 200 members)**

## Committees

**Membership: heartbeat of every non-profit**  
**Beach: Head's Beach is the treasure of the Jamestown Shores**  
**Events: Build a stronger community**  
**Conservation: Water supply, access to beaches, protected lots**  
**Sunshine: Welcome, celebrate, and support families in the Shores**



# Create a Stronger Community

- February 6, Winter Warmer at The Narragansett Cafe
- March 16, 2025 at The Standard
- April, Earth Day
- June, Summer kick-off
- July, Summer event 2
- August, Annual Picnic
- October, Fall Fest II
- December, Holiday Celebration



# Head's Beach

- Increase the number of picnic tables to a total of 8
- Beach maintenance
- Improvements to the accessibility and aesthetics of restroom
- Improvements to aesthetics of landscaping
- Increase kayak storage capacity
- JSA to sponsor events in June, July, August, and October

**Working with Ray DeFalco and Ed Mello, site visit on 3/14**



# Conservation

- **Jamestown's water source**
  - **Geology**
  - **Current risks, and who is most affected**
  - **Clarify Town's responsibility**
  
- **Jamestown's water system**
  - **Design**
  - **Extensibility**
  - **Risks**
  
- **Investments for assessments, protections, risk mitigations**
  
- **Protected lots remain non-buildable / encroachment enforced**



# Traffic Safety

- **Each meeting concerns were raised regarding the speed of traffic**
- **Chief Campbell deployed the mobile speed displays**
- **Chief Campbell completed a traffic study in February**
- **5000 cars over 7 days:**
  - **Some cars are travelling above 30 mph, the vast majority of traffic is travelling at 30 mph or below.**
  - **Fastest speed was 42 mph**
  - **Most vehicles above speed limit from 3:00 - 6:00 pm**





# Longer-Term

## Head's Beach

- **Replace phragmites**
- **Increase shaded areas**
- **Parking is an issue**
- **Playground, fitness stations?**



**TOWN COUNCIL MEETING**  
**Monday, March 17, 2025**  
**5:30 P.M.**

**I. ROLL CALL TOWN COUNCIL MEMBERS**

Town Council Members present were as follows: Nancy A. Beye, Erik Brine, Mary Meagher, Mary G. Glackin, and E. Edward Ross.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Chief Howie Tighe, Chief Jamie Campbell (arrived at 7:40 p.m.) and Town Clerk Roberta Fagan.

**II. ROLL CALL SCHOOL COMMITTEE MEMBERS**

Roll call of the School Committee was taken at 5:32 p.m. Members in attendance: Kristine Lapierre, Christian Cowan, Andrew C. Allsopp, Lisa Tuttle and Joshua Furtado. Also, in attendance: Superintendent David Raleigh and Finance Director Jane Littlefield.

**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

President Beye called the joint meeting of the Jamestown Town Council and School Committee to order at 5:33 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**IV. Joint Town Council and School Department Budget Work Session and Hearing for Fiscal Year (FY) 2025-2026 (July 1, 2025- June 30, 2026).**

- A) School Operating Budget
- B) Capital Improvement Program
- C) Review and Discussion

See attached presentation.

A motion was made by Kristine Lapierre with a second by Andrew Allsopp to adjourn the School Committee from the Joint Work Session at 6:10 p.m.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

See Board of Water and Sewer Commissioners Meeting Minutes.

**V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Open Forum – Water & Sewer Matters
  - 1) Scheduled request to address - None
  - 2) Non-scheduled request to address

Mary Lou Sanborn, 21 Bay View Drive, asked Public Works Director Michael Gray why the North reservoir cannot be banked like the one on West Main Road in Middletown/Portsmouth, which would allow for increased capacity and accommodate more users.

Public Works Director Michael Gray explained that in 1993, the Town Council established a water study committee to address issues with the reservoir. They examined reservoirs, wells, and other options for increasing the water supply. The dam, built in the late 1890s, does not meet modern standards, being an earthen embankment. The committee considered raising the dam's height to boost capacity but concluded that its structural integrity could not support any additional water. Tests showed it could not handle increased loads, and digging into the reservoir was not a viable option due to the ledge beneath it. In the late '90s, some capacity was added by installing boards to the spillway, but further increases were not feasible. Furthermore, any significant work on the public water supply would mean temporarily depriving the town of water, which would be highly problematic. Nowadays, public water supplies are more commonly developed through drilling wells rather than building new reservoirs.

- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells

JR-1 is in service.

b) Water Treatment Plant

Veolia has been making improvements to the chemical feed systems to the water treatment process. Their team is also assisting with the evaluation of the existing chlorine dioxide pre-treatment system at South Pond.

Pare Corporation is finalizing the bid documents for the meter replacement project for advertising.

The water department received grant funding from the EPA to replace the water main within North Road between Narragansett Avenue and the water plant. The scope of work includes the marsh crossing, where RIDOT is currently investigating alternatives for roadway reconstruction. Until there is a design for the road improvements, the water main replacement project will be delayed. Ed Mello and Public Works Director Michael Gray met with the project manager from EPA about eliminating the marsh crossing from the scope and adding Narragansett Avenue from North Road to West Ferry. They reviewed our grant agreement and accepted this change to the scope of work. The EPA grant funding will now include replacing the water main in Narragansett Avenue between North Road and West Ferry and replacing the water main in North Road from Narragansett Avenue to 200' south of the marsh, as shown in the attached figure. Both projects are designed and the Town has received RIDOT approval for work within the State Right of Way. Pare Corporation is working on the Environmental Impact Document and Section 106 Archaeological Review that is required by the EPA before any work can begin.

Public Works Director Michael Gray is working with Pare on an update to the Clean Water Infrastructure Replacement Plan that is due to the RI Department of Health at the end of April. The document provides a detailed maintenance plan for all major components to our water system.

The Town Administrator has finalized the grant agreement from the RI Infrastructure Bank to begin our water study project. The study includes investigating interconnection feasibility, studying existing water wells that were drilled to determine if there are any that can be used for public water sources, and completing a hydraulic study of the existing water distribution system

c) Transfer Pumping/Reservoir

No water has been transferred from South Pond.

## d) Distribution System

South Pond @ 6 MG

North Pond @60 MG

Usable Storage, 6 Million Gallons

Usable Storage 59 Million Gallons

Annual water flushing will begin in the next few weeks. Staff will also be preparing Fort Getty's water system for the coming season.

## e) Wastewater Treatment Facility

The monthly average daily flow at the treatment plant for February was 0.23 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.99 million gallons per day.

Public Works Director Michael Gray received the 50% design documents for the improvements to the Wastewater Facility and Pump Stations. The wastewater superintendent and Public Works Director Michael Gray will review the plans.

Weston & Sampson will be mobilizing a team to begin the collection system investigation work on April 7<sup>th</sup>. Work will begin with TV inspections of existing sanitary sewer piping.

C) Letters and Communication: No items at this time.

D) Unfinished Business: No items at this time.

E) New Business:

- 1) Review, Discussion, and/or Action and/or Vote: Application of Freebody LLC (115 Bayview Drive; Plat 8, a portion of Lot 760-Parcel A for Utility Service Connection (Sewer only)).

Public Works Director Michael Gray explained 15 Bayview Drive has an existing single-family dwelling. The owner is moving forward with a subdivision to create a vacant lot and must prove that the lot is buildable, either by a septic system or sewer connection. The applicant has opted for a sewer connection, which is the request being presented. While a well is indicated for water on the plans, the sewer connection is essential. All homes on the street are connected to the sewer, so Public Works Director Michael Gray recommended this option. There are conditions outlined in Public Works Director Michael Gray's letter, including that the well must be metered for billing, and the applicant will bear those costs.

Atty. Christian Infantolino, representing Freebody LLC, stated that there is a line running through the property, and the discharge estimates were based on a proposed four-bedroom home using DEM regulations. His client is willing to comply with all recommendations. Regarding compliance with sections 13a and 13b, the applicants are following the requirements. The property is currently in the rural district but will be part of Jamestown with the new plan. The property has not yet been officially subdivided until the applicants can secure well availability and the sewer connection. If approved tonight, Freebody LLC will finalize the plans (mylar) and get it recorded. The approval is contingent on the sewer connection and leaves the applicant with an existing single-family house on a larger lot with a substantial driveway. A meeting is set for Wednesday at 9 am with Planning and Zoning to address ongoing concerns.

Town Administrator Mello stated, just to clarify, there is a pending violation regarding the driveway that remains unresolved. Addressing this violation is a condition for subdivision approval.

A motion was made by Commissioner Meagher with a second by Commission Vice President Brine to approve the application of Freebody LLC (115 Bayview Drive; Plat 8, a portion of Lot 760-Parcel A for Utility Service Connection (Sewer only)). Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

A motion was made by Commissioner Meagher with a second by Commissioner Brine to approve the consent agenda. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

- F) Consent Agenda
  - 1) Adoption of Minutes:
    - a) January 21, 2025 (regular meeting)
    - b) February 24, 2025 (regular meeting)
  - 2) Finance Director's Report: Water and Sewer Comparison Budget to Actuals as of February 28, 2025.

A motion was made by Commissioner Meagher, with a second by Commission Vice President Brine, to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

## VI. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

Marian Falla, 75 Green Lane, had several questions regarding the bonds and capital expenditures. During the bond workshop, a ten-year capital program of \$961,000 was discussed. Will there be another workshop for the additional bonds? The Jamestown Press reported that there are \$5,000,000 and \$4.1 million, but Ms. Falla stated she is confused because she thought only \$961,000 was addressed in the workshop. Will there be more discussion on this?

Councilor Meagher stated, the \$961,000 is part of the capital improvement plan and is not bonded.

Town Administrator Mello, stated yes, that's correct. The \$961,000 is the capital project proposal, while approximately \$3,800,000 is proposed for maintenance of facilities and equipment bonding and a second bond for \$1,700,000 for recreational uses.

Vice President Brine commented the Town Council approved \$1.7 million out of \$2.6 million, which includes \$200,000 for the Lawn Avenue gym and \$1,500,000 for the bike path. Further discussion on the Eldred Field plan will follow later in the agenda.

Ms. Falla also referenced in previous Town Council minutes that Councilor Meagher raised concerns about the Eldred Field. She asked for a breakdown of the costs. Why weren't the Lawn Avenue improvements included in the school capital planning or bonds? Is there a new process where school-related projects are handled under town planning instead?

Vice President Brine addressed the concern, highlighting that many were not present during earlier discussions. He explained why he requested \$200,000 for the Lawn Avenue Gym to be part of the town recreation bond instead of the school bond. Vice President Brine asserted that this facility is

a town asset, not just a school asset, as it serves multiple community purposes. In addition to school activities, the gym hosts adult programming, scouting events, and financial town meetings. It is the town's largest gathering space and serves as a refuge during emergencies, equipped with essential features like showers for preparedness. For these reasons, Vice President Brine stated it's important to share funding responsibility with the school, especially since the facility has not seen significant investment in 28 years.

Ms. Falla discussed the recreation bond, suggesting it could be broken down so taxpayers could vote on individual items, like funding for pickleball, rather than a single bundled package. She expressed concern that areas, such as Mackerel Cove, which lack funding, should be prioritized over pickleball. The idea of bundling all bonds together for a single vote was raised, allowing for broader participation. She also questioned about whether bond proposals would only be presented at the Financial Town Meeting or also during the two-year election cycle. It was pointed out that not everyone can attend the Financial Town Meeting, making alternative voting options important for ensuring community input.

Town Administrator Mello discussed the ongoing initiatives at Mackerel Cove, which have differing objectives. The town has received around \$200,000 in grant funds for the replenishment and replanting of the sand dunes. Second to that, the State of RI, through a Protect Grant has applied for a \$1,000,000 grant to explore engineering solutions for the roadway in conjunction with Warren. Separate and apart from that, URI students are conducting a non-engineering project that will provide useful insights, but are not acting as engineers for the initiative. Additionally, Mackerel Cove is now part of a multi-year development and funding effort through the State Transportation Infrastructure Program (STEP), though overlapping grants indicate that a viable solution is still a way off, especially concerning costs.

Councilor Meagher noted that Mackerel Cove's roadway improvement status on the DOT's danger list has improved from 104th to around the 20th position, easing concerns among residents.

Mary Lou Sanborn, 21 Bay View Drive, representing the Tax Payers Association of Jamestown (TAJ).

Escalating property assessments and taxes are creating a financial strain for many Jamestown taxpayers. Household incomes are not rising in line with taxes and living expenses, necessitating cost-cutting measures in the town and school budgets, including potential bond issuances.

With Jamestown's year-round residents now making up less than 50% of total households, the Town should consider closing Lawn Avenue School, which has become financially burdensome. Closing this school could eliminate \$201,000 in bonds and associated costs. Similarly, closing Lawn Avenue School could reduce the operating budget by about \$5 million, despite some costs involved in relocating students to Melrose. Additionally, offering school choice vouchers for grades six through eight could provide broader opportunities for students.

In terms of the town budget, we must uphold a 4% tax levy cap to prevent overspending. With declining school enrollment, many students are traveling off-island for sports. Modernizing Eldred Field at a cost of \$900,000 isn't feasible, and we recommend deferring senior center upgrades until a decision is made regarding Lawn Avenue School, which could be repurposed as a senior center, recreation and or community center to save \$885,000 in bond costs, plus interest.

Ms. Sanborn stated the Town must also maintain the Fort Getty RV park, which is the second-largest revenue source for the Town. Eliminating the RV park would negatively impact revenue.

Revenue income for the Fort Getty Pavilion and the golf course clubhouse and other town properties should be disclosed.

The proposed \$1.5 million bond for bike paths should be reconsidered as they are mainly used by walkers, not cyclists. The TAJ suggests deferring the affordable housing bond until more public details are available; the current balance in the affordable housing trust is \$900,000, plus \$100,000 in the proposed capital budget for 2025-2026.

Future capital expenditures will likely require bonds for sewer facility upgrades costing around \$6 million and a new ladder truck costing \$2.5 million. Reducing these suggested items would help lower the proposed budget and bond debt over time.

In closing, the TAG believe that the town and school planning require a more thorough review before any approval is granted.

Patrick Gaines, 19 Columbia Lane, stated he regularly uses the new bike path in the North End, and believes it's becoming a vital part of our community. Many bikers take advantage of this path as it connects downtown to Eldred Field. It is his hope the bike path is supported in the Recreation Bond, especially as a parent of two children in the North End. Mr. Gaines's kids are finishing their last year at Melrose School and will move to Lawn School next year. Eldred Field is a key resource for his family; his kids use it every weekend for their U-11 soccer team, and they rely on it each spring and fall. He wondered if investing in recreational facilities could help attract more families to our town since a substandard soccer field may not encourage new residents. He hopes the community recognizes the importance of maintaining and expanding recreational resources, as these facilities appeal to people of all ages. In the southern part of town, there is a significant population density, and it seems the north end is underserved in terms of recreational options for children. Expanding recreational facilities—like tennis courts—would benefit everyone, from children to seniors. While there may be differing opinions on sports priorities, the commitment to enhancing recreational resources is crucial for the community's overall quality of life.

Jay Sisson, 160 Narragansett Avenue, and President of Jamestown Soccer Association (JSA). JSA is grateful to be included in the bond issue for improvements to Eldred Field and its surroundings. Over the years, JSA has established strong partnerships with the recreation department and was close to receiving a grant for field enhancements. Mr. Sisson had previously gathered estimates for gradation checks and surveyed the area, collecting historical data on the field's layout. Fred Pease, a former Town Council member, helped negotiate an important agreement with the State of Rhode Island/Bridge Authority regarding the field's condition. As president of Jamestown Soccer for about twenty years, he has witnessed a significant demand for soccer for local children. Parents want their kids to play in a safe environment, and while the field is usable, it could be better. JSA has worked hard to keep participation fees low and provide a fun experience for everyone. The initial estimate for improvements was around \$196,000, which today would be approximately \$265,000, including switching from seed to sod to reduce downtime. He appreciates the opportunity to share this historical context. Jamestown Soccer has actively cleared brush and worked to improve the fields and looks forward to the Town Council's support in making further enhancements. He thanked the Town Council and the recreation department for all their efforts.

Brad Parsons, 660 West Reach Drive, stated he wanted to share some data. This fall, he ran the recreational soccer program, which had 137 kids signed up from pre-K to sixth grade. Of those, 74 were in pre-K or kindergarten, making up 54% of the participants. This data indicates that, contrary to concerns about losing kids, JSA had a substantial number participating.



## **VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-10 declaring May 2025 Mental Health Month

Vice President Brine read Proclamation 2025-10 declaring May 2025 Mental Health Month aloud.

A motion was made by Councilor Meagher with a second by Vice President Brine, to approve Proclamation 2025-10 declaring May 2025 Mental Health Month. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine, to convene as the Town Council sitting as the Alcohol Beverage Licensing Board and to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

## **VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS**

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board  
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Pursuant to RIGL §3-7-14, the following license application (F-25-6) has been received under said Act for a one-day license on April 24, 2025:

CLASS F (NON-PROFIT)

Jamestown Arts Center

18 Valley Street

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 4 of 12 licenses per calendar year issued per RIGL§3-7-14)

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the JAC One-Day Class F Liquor License scheduled for April 24, 2025 taking place at JAC, 18 Valley Street. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended: Pursuant to RIGL§ 3-7-15(b), that the following request for consent under said Act, Class G. Liquor License (State License) by Conanicut Marine Services, Inc., for service of liquor while at dockside at East Ferry for the 2025 season no more than 30 minutes prior to scheduled departure for the following marine vessels:

- a) The Jamestown, MV Katherine, The Coastal Queen  
b) Review, Discussion and/or Action and/or Vote to grant Town Council consent to the request of the CLASS G LIQUOR LICENSE.

A motion was made by Councilor Meagher with a second by Vice President Brine to grant the CLASS G LIQUOR LICENSE Conanicut Marine Services, Inc., for service of liquor while at dockside at East Ferry for the 2025 season no more than 30 minutes prior to scheduled departure for the following marine vessels: The Jamestown, MV Katherine, and The Coastal Queen. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

## **IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Edward A. Mello
  - 1) NAGE 68 Contract- For your consideration is the proposed Collective Bargaining Agreement for NAGE 68 (New Business)

## **X. UNFINISHED BUSINESS**

- A) Review, Discussion, and Possible Action on the FY2025-2026: Town Administrator's Proposed Budget; Possible action to adopt and recommend proposed FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025:
  - 1) Town Administrator's Proposed Town General Fund Budget of \$14,006,265 and the Town Administrator's Proposed School Budget of \$16,835,606

The next Town Council meeting is scheduled for April 7. The town staff is looking forward to either an adopted budget or a recommended budget from the council. Finance Director Tina Collins has a significant amount of work to do to process the recommended budget. This includes preparing it for the FTM, managing various warrants, and obtaining approval from the state, among other tasks. This process does take some time. If the council has any feedback, recommendations, or proposed amendments to the budget, Town Administrator Mello asked the Town Council to share them as soon as possible. It would be helpful to address those tonight, as it is on your agenda for consideration. Town Administrator Mello stated that adopting the budget by April 7 is crucial. This timeline ensures Town Staff can proceed with the necessary follow-up work afterward.

Discussion ensued. Councilor Meagher stated she was not prepared to vote on the budget and bonds tonight.

As a reminder, the Town Administrator's proposed budget—and now the Town Council budget—includes only the debt service for the \$3,800,000 facility and equipment replacement. Town Administrator Mello removed \$500,000 from the Fort Getty investment per the council's direction. The budget does not include the \$1,700,000 for the proposed Recreation Bond, nor any potential funds for the proposed Affordable Housing bond. If the Town Council wishes to incorporate these bonds into the debt service, cuts will need to be made elsewhere, as the proposed budget is already at the 4% cap.

Alternatively, if the Town Council decides to increase the debt service for these bonds and seek relief from the cap, it may be difficult since neither project is sufficiently developed for the Town to take on that debt this fiscal year. If advanced, the full debt service for the proposed Affordable

Housing and Recreation Bonds would need to be evaluated in FY '27 to see if it requires relief from the cap.

The Town Council had a lengthy discussion and concluded that an additional Budget Work Session is needed. It was agreed to schedule the meeting on March 25<sup>th</sup> at 5 p.m.

- 2) 2026 Proposed Bonds- Review, Discussion and/or Action and/or Vote:
  - Authorization to prepare Resolutions and Warrants for Bonds:
    - a) \$3,883,000 Facilities and Maintenance Projects
    - b) \$1,700,000 Recreation

Vice President Brine made a presentation on the proposed Recreation Bond. See attached.

The priorities for the Eldred Field proposed improvement were discussed. The Lawn Avenue fields are in poor condition, making them unsuitable for soccer. The focus at Eldred Field would be adding storage, concessions, and bathrooms since the existing porta potty is far from ideal. Immediate improvements mentioned by Jay Sisson indicate the field is above grade from previous work, allowing the Town to proceed with upgrades without significant issues.

The Town Council discussed the deed restrictions at the Eldred Field. There are several, primarily due to known archaeological concerns, which require approval from the Rhode Island Historical Preservation Act for any extensive studies or alterations. While deed restrictions limit certain activities, they don't entirely prevent modifications as long as the proper processes are followed. In 1985, historical artifacts were found. No permanent structures like bathrooms or lighting are allowed, and the field size cannot be increased into the woods. While there are restrictions, there may be the potential to ease or remove some of them. However, the Town Council must also consider the concerns of the neighbors, as any development should respect the surrounding environment.

Vice President Brine stated, the Department of Transportation has provided a letter stating they would remove the deed restrictions if a favorable study is conducted.

Town Administrator Mello made clarifying statements. In 2022, the Town Administrator and the Planner worked on adding pickleball courts, as shown on the slide, along with plans to expand the parking lot. The Town has documentation from DOT and Rhode Island Historical Preservation & Heritage Commission (RIHPHC), and has previously engaged the Public Archaeology Laboratory (PAL) for a Phase II archaeological assessment. However, this phase has not begun due to the lack of a permit from RIHPHC, which has set additional requirements, including assurance from the State Properties Commission that they would consider lifting some restrictions if there is no adverse archaeological impact. Currently, the proposed work is limited to the pickleball courts and parking lot expansion. If the Town wants to explore different objectives, such as forgoing the courts in favor of a bathroom, concession stand, or field improvements, the approval process will need to start over. The existing permissions are based on specific requests that do not include water, a well, or irrigation, which are all restricted by the deed. Town Administrator Mello stressed the importance of clarifying what the new objectives are to ensure Town staff are following the right path moving forward.

Councilor Glackin the following comments. Not everyone plays soccer, and the Town should also focus on investing in the downtown baseball field. In response to Patrick Gaines' remark, more discussion on how elders are involved in this issue. While Councilor Glackin supports improving

the soccer field, the town must consider the perspectives of the senior population. It's important to hear from those who will be funding these improvements but may not use the facilities. She agrees with investing in a senior center. Many seniors attend soccer games to watch their grandchildren, and incorporating pickleball in the plans could be beneficial, as community interest in it has been noted in surveys. Incremental changes may be the best approach. Councilor Glackin stated, tomorrow night, the Town Council will be discussing the Fort Getty initiative. If the Town Council decides to prohibit RVs, utilizing that area for other recreational activities should be considered. It's challenging to vote on a bond with so many moving parts. Councilor Glackin is comfortable moving forward with the field improvements but believes more research needs to take place before making further decisions.

Marian Falla, suggested a meeting with the school to discuss this further. It needs more investigation before moving forward.

Justin Siroton, 34 Green Lane. Address some key points about the fields as a former competitive director for JSA. The fields are available for anyone to use. JSA typically occupies the field from September 1 to October 31 and again from April 1 to June 1. However, between June 1 and September 1, the fields are primarily used by adults and camps, leaving little opportunity for other sports like lacrosse. Unfortunately, there are currently no playable grass fields on the island. Lawn Avenue is essentially a dirt bowl, and Eldred is often waterlogged, making it difficult to hold practices or games. JSA'S goal is to improve these fields, establish reliable grass growth, and create spaces that can accommodate various sports. While this discussion has focused on soccer, it's important to note that other grass-based sports need support as well. Lawn Avenue is not viable, but if Eldred fields can be improved, JSA could develop quality fields for soccer and other sports, as well as walking paths.

Richard Smith, 1258 North Road, had a question regarding the recreation bond. When it was first introduced, it was at 2.6 million. However, the Jamestown Press reported it as 1.7 million. Will there be another statement released for the public that details all these changes? Since it seems the Town Council might be adding amenities like pickleball and other facilities, will there be a final total that the public can review before the vote takes place? Can you clarify?

Christian Infantolino, 28 Reservoir Circle, made a point that his son broke his ankle at the Lawn Avenue field, which is in terrible condition. Unfortunately, he believes not much can be done about them due to various restrictions, likely related to tribal approvals concerning the grass. He stressed the importance of focusing on outdoor recreation, as the comprehensive plan suggests. Eldred Field has potential for transformation, and while hurdles exist, the Town has made progress toward improvement. The Recreation Center offers limited activities, and the town needs to invest more in community recreation.

The Town Council continued the discussion and decided they needed more time to vote on the proposed Recreation Bond.

No action taken.

President Beye recused from agenda item XI) New Business, A) and left the dais.

## **XI. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Authorize Town Administrator Mello to sign the Collective Bargaining Agreement contract for NAGE 68, effective July 1, 2025 – June 30, 2028.

Town Administrator Mello gave a brief overview of the NAGE 68 contract revisions.

A motion was made by Councilor Meagher with a second by Councilor Glackin to authorize Town Administrator Mello to sign the Collective Bargaining Agreement contract for NAGE 68, effective July 1, 2025 – June 30, 2028. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye rejoined the meeting and returned to the dais.

## **XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances: Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing to take place on April 7, 2025, at 6:30 p.m. for Proposed Amendments to the Code of Ordinances, regarding Chapter 70-Article IV Section 87, Prohibited or Restricted Parking on Specified Streets.

Town Administrator Mello described the proposed amendments.

A motion was made by Councilor Meagher with a second by Vice President Brine to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing to take place on April 7, 2025, at 6:30 p.m. for Proposed Amendments to the Code of Ordinances, regarding Chapter 70-Article IV Section 87, Prohibited or Restricted Parking on Specified Streets. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

## **XIII. CONSENT AGENDA**

- A) Adoption of Town Council Meeting Minutes  
1) February 24, 2024 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees  
1) Harbor Management Commission, January 8, 2025.  
2) Jamestown 250<sup>th</sup> Commission, February 12, 2025.
- C) Finance Director's Report: Comparison Budget to Actuals as of February 28, 2025.
- D) Approval of Pole Placement Request by The Narragansett Electric & Verizon New England, Inc. Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways: Watson Ave, Relocate P14 (15') East of existing location and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures

as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked Plan WR # 31016317

- E) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Community Farm (JCF)  
Event: JCF Farm to Table Dinner (ENT-25-10)  
Date: September 7, 2025  
Location: 40 Eldred Avenue
  - 2) Applicant: Jamestown Arts Center (JAC)  
Event: Screen Dance Road Show (ENT-25-11)  
Date: April 2, 2025  
Location: JAC, 18 Valley Street
  - 3) Applicant: Jamestown Arts Center (JAC)  
Event: JAC TALK: Women Artists in the Age of Revolution (ENT-25-12)  
Date: April 6, 2025  
Location: JAC, 18 Valley Street
  - 4) Applicant: Jamestown Arts Center (JAC)  
Event: Of Our Collapsed and Expanding Breath (ENT-25-13)  
Date: April 25, 2025  
Location: JAC, 18 Valley Street
  - 5) Applicant: Jamestown Arts Center (JAC)  
Event: JAC Out Loud Poetry Reading (ENT-25-14)  
Date: April 27, 2025  
Location: JAC, 18 Valley Street
- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the February 27<sup>th</sup> and March 6<sup>th</sup> editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-51 Vishal Sharma 11 Bryer Avenue
  - 2) STR-96 Charles Beal 53 Standish
  - 3) STR-134 Albert Nichols 39 Grinnell Street

Councilor Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor M. Glackin, Aye; and Councilor E. Ross, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye; and Councilor Meagher, Aye.

Communications were acknowledged.

**XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

**A) Communications Received:**

- 1) Copy of letter to: Town Council  
From: J. Christopher Powell  
Dated: March 12, 2025  
Re: Proposed Building at Ft. Getty
- 2) Copy of article to: Town Council  
From: Marian Falla  
Dated: March 3, 2025  
Re: As vacation season nears; short-term rental issues unsettled
- 3) Copy of email to: Town Council  
From: Ann Kuhn  
Dated: February 20, 2025  
Re: Conservation Commission Chair duties.

**B) Proclamations and Resolutions from other Rhode Island Cities and Towns**

- 1) Resolution of the Town of Westerly, In Support of House Bill H5457 Entitled "An Act Relating to Public Records- Access to Public Records'.
- 2) Joint Resolution of the Burrillville Town Council and Burrillville School Committee, Resolution No. 25-01, Requesting Support and Subsidy for Transportation of Homeless Students.
- 3) Resolution of the Burrillville Town Council, Resolution No. 25-02, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
- 4) Resolution of the Burrillville Town Council, Resolution No. 25-03, in support of House Bill 2025-H 5371, Relating to State Affairs and Government- Public Notice Act.
- 5) Resolution of the Exeter-West Greenwich Regional School District School Committee, Requesting Support and Subsidy for Transportation of Homeless Students.
- 6) Resolution of the Exeter-West Greenwich Regional School District School Committee, Requesting Support of Full Funding of Categorical Transportation Aid As outlined in RIGL§16-7.2-6
- 7) Resolution of the Town of Charlestown, in support of House Bill 2025-H5315, An Amendment to the General Laws of the State of Rhode Island, To Allow For the Temporary Service of Election Officials After Retirement.

**XV. OPEN FORUM**

- A) Continued (If necessary)

A motion was made by Vice President Brine to move into Executive Session with a second by Councilor Meagher. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

**XVI. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

A motion was made by Vice President Brine to seal the minutes and adjourn from Executive Session with a second by Councilor Meagher. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

It was announced that no votes were taken.

**The Town Council reconvenes the regular meeting.**

**XVII. ADJOURNMENT**

A motion was made by Vice President Brine with a second by Councilor Ross to adjourn at 9:10 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk





**Jamestown School  
Department  
Operating Budget & Capital  
Improvement**

**FY 2026 Budget Presentation  
Jamestown Town Council**

**3.17.25**

# Goals

- Provide adequate staffing to provide quality educational programming which will continue to support high student achievement and the Jamestown Strategic Plan.
  - Continue to monitor enrollment changes
  - Support the plan for sustaining a part time Superintendent
- Support Curriculum Development and Professional Training needed for implementation of high quality programming.



# Goals (continued)

- Continue a program of Capital Improvement to support the learning environments at both schools.
  - Explore opportunities to incorporate 21st century learning spaces
- Provide clear rationale for Town Appropriation Request.



# Overview of District

<b>566</b>	<b>Total Enrollment as of January 2025</b> <b>399 - Preschool through 8th grade</b> <b>160- Secondary: 9th through 12th grade</b> <b>&lt;10 - Out of District Placements</b>
<b>16%</b>	<b>Percentage of Military Students (PK-8)</b>
<b>10%</b>	<b>Percentage of Free and Reduced (PK-8)</b>
<b>13%</b>	<b>Percentage of Differently Abled Learners (PK-8)</b>
<b>0%</b>	<b>Percentage of Multilingual Learners (PK-8)</b>

# Enrollment and Staffing FY26

Projected Class Sizes - Melrose		
Grade	# of Students in Grade	# of Classrooms
Pre-K	25	2
K	35	2
1	34	2
2	33	2
3	31	2
4	46	3

# Enrollment and Staffing FY26

Projected Class Sizes - Lawn		
Grade	# of Students in Grade	# of Classrooms
5	41	2
6	41	2 (reduction)
7	51	3
8	53	3
1.0 Teacher Reduction		

# Enrollment and Staffing FY26

- 1 Special Education Teacher Reduction - Lawn
- 1 Teacher Assistant added
  - An additional TA at Lawn to support reduction of special education teacher

# Total Staffing Changes

Increase	Decrease
<p data-bbox="454 365 736 409">1.0 TA Lawn</p> <hr data-bbox="396 491 792 502"/> <p data-bbox="550 540 647 584">+1.0</p>	<p data-bbox="937 365 1613 409">1.0 Special Education Teacher</p> <p data-bbox="1033 453 1516 496"><u>1.0 Grade 6 Teacher</u></p> <p data-bbox="1188 540 1284 584">-2.0</p>
<p data-bbox="859 638 1062 682">-1.0 FTE</p>	





# Capital Bugt

\$431,000	Building Improvements
17,400	Technology Improvements
\$448,400	FY26 Capital Budget
-32,818	FY25 Housing Aid Reimbursement
<u>-140,582</u>	Use of Fund balance
\$-173,400	
\$275,000	Total Impact on Budget
<ul style="list-style-type: none"> <li>● Maintenance of Effort Requirement</li> <li>● 21st Century Learning Spaces and Continued Infrastructure Improvements</li> <li>● Funded with Operating Budget and Fund Balance</li> </ul>	

# Fund Balance

<b>Fund Balance - 6/30/2024</b>	<b>\$1,182,641</b>
<b>Reserved for Budgeted Operations FY25</b>	<b>\$0</b>
<b>Reserved for FY25 Transfer to Capital</b>	<b>\$0</b>
<b>Balance 6/30/2025</b>	<b>\$1,182,641</b>
<b>Reserved for Budget Operations FY26</b>	<b>\$0</b>
<b>Reserved for FY26 Transfer to Capital</b>	<b>\$140,582</b>
<b>Available 6/30/2025</b>	<b>\$1,042,059</b>

# Grant Suprt

<b>Consolidated Resource Plan</b>		
<b>Title I</b>	<b>\$30,275</b>	<b>.25 Reading Teacher Melrose</b>
<b>Title II</b>	<b>19,785</b>	<b>.1 FTE Instructional Coach</b>
<b>Title IV</b>	<b>11,630</b>	<b>Robotics, safety care training, PD</b>
<b>IDEA Part B</b>	<b>184,268</b>	<b>1.0 TA, .8 FTE Special Education Staff, legal fees, mobility services, supplies and materials</b>
<b>IDEA Preschool</b>	<b>10,148</b>	<b>.25 TA, Preschool supplies and materials</b>
	<b>\$256,106</b>	

# Contingency



**\$102,058**

- **Additional teacher (or TAs)**
- **Unanticipated tuitions or increases**

# Total Budget

<b>Fiscal 2025</b>	<b>\$15,317,164</b>
<b>Fiscal 2026</b>	<b>15,585,412</b>
<b>Difference/Increase</b>	<b>268,248</b>
<b>Percent Increase</b>	<b>1.75%</b>



# Revenue Assumptions

	FY25 Budget	FY26 Budget	Change
State Aid	\$668,621	\$560,046	-\$108,575
Preschool Tuitions	48,240	51,090	2,850
Medicaid Reimbursement	130,000	130,000	0
Impact Aid	80,000	80,000	0
Town Appropriation	14,390,303	14,764,276	373,973
<b>Total</b>	<b>\$15,317,164</b>	<b>\$15,585,412</b>	<b>\$268,248</b>

# Town Appropriation History

Fiscal Year	Town Appropriation	Difference \$	Difference %
FY18	11,196,365	220,716	2.01%
FY 19	11,665,624	469,259	4.19%
FY 20	12,332,867	667,243	5.72%
FY 21	12,484,508	151,641	1.23%
FY 22	12,637,108	152,600	1.22%
FY 23	13,326,701	689,593	5.46%
FY 24	13,859,769	533,068	4.00%
FY 25	14,390,303	530,534	3.83%
FY 26	14,764,276	373,973	2.60%



Eldred Field  
Modernization Plan  
Mar 17, 2025

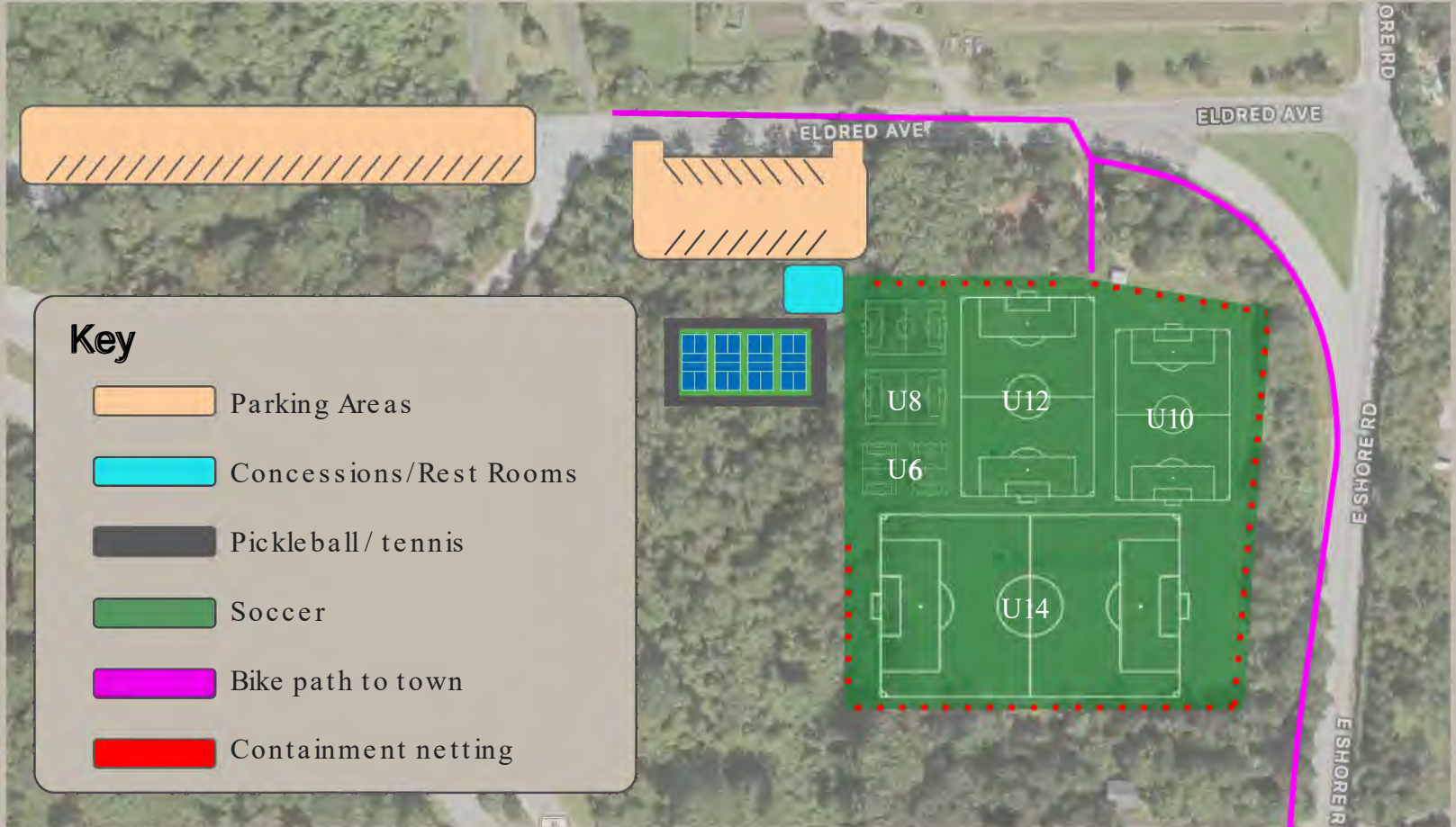





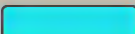
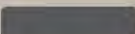
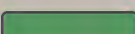


## Create a comprehensive recreational area where the community can connect and players can excel.

- Upgrade Eldrd soccer fields to accommodate all age groups of players from u6 to u14
- Bring Lawn Soccer matches to eldrd to increase the quality of play and limit injuries due to field conditions
- Protect players and parents by surrounding the fields with netting to keep balls in play.
- Integrate Pickleball and Tennis to increase community connections
- Provide ample storage and structures for concessions.
- Provide cover from the elements in case of emergency.
- Provide bathrooms usable during the season





**Key**

-  Parking Areas
-  Concessions/Rest Rooms
-  Pickleball/ tennis
-  Soccer
-  Bike path to town
-  Containment netting



- Proposal was drafted in 2016 designed to navigate the complexities of the deed while improving the playing surfaces of Eldred.

**DIGREGORIO CORPORATION**  
 General Land Contractors

Friday, November 18, 2016

Mr. James Seaton  
 Senior Construction Manager  
 Brown University  
 Design & Construction

**RE: Jamestown Soccer Fields Budget**

Mr. Seaton

Below you will find the scope of work and cost proposal for work at the existing soccer fields in Jamestown, RI. The work is intended to provide a more uniform playing surface by re-grading the fields and providing a mix of sand and loam to provide a better growing environment for the new lawn.

The scope and cost are as follows:

**General Conditions:**  
 Provide Supervision for the work. Provide equipment mobilization along with concrete curbs. Perform leveling of existing loam and loam blend in order to determine if soil amendments are needed.

**General Notes:**  
 Provide and maintain proper water control around entire perimeter. Install appropriate drainage backing that is needed.

**Strip and Soil Prep:**  
 Strip existing loam (approximately 17'). Subgrade and roll site. Import sand for mixing with existing loam material. Mix imported sand with existing loam on site and screen to blend. Pass all screening results (N-100) of screened materials.

**Grade Work:**  
 Place down soil sand mixture. Fine grade and seed.

**TOTAL BUDGET: \$194,000.00**



**Eldred Soccer Fields**  
**Jamestown, RI**

1 inch = 100 feet

0 50 100 200 300 Feet

North arrow and scale bar.



**Through efficient use of resources,  
Eldred can serve multiple purposes  
for Jamestown**



Composting Toilets



Tennis / Pickleball



Concessions / Covered area



Netting to protect players



## Netting can be specified to be raised and lowered to limit intrusion on wildlife



**EZ Net System**  
**Retractable Sports Netting**

This unique EZ net retractable **netting system** is designed so that one person can easily raise and lower sports netting from the ground. It also consists of galvanized hardware, cable, and cranks. Therefore, it ensures durability and strength.

Cranks come standard with a locking mechanism and crank cover. Moreover, it is designed to easily tension netting without tagging. So, extend the life of your sports netting with EZ Net.

Call Us For More Info: +1 866 938 5057




PRICE MATCH

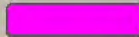


# References

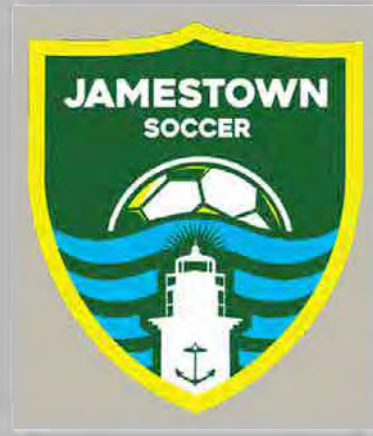
04-07-2025 TC Packet

Connecting Eldred with a bike path enables kids to take full advantage of the facility.

 Existing Bike Path

 Proposed Bike path to town





Thank you





## Project Update March 2025

### WELLS

- JR-1 is in service.

### TREATMENT PLANT

- Veolia has been making improvements to the chemical feed systems to the water treatment process. Their team is also assisting me with the evaluation of the existing chlorine dioxide pre-treatment system at South Pond.
- Pare Corporation is finalizing the bid documents for the meter replacement project for advertising.
- The water department received grant funding from the EPA to replace the watermain within North Road between Narragansett Avenue and the waterplant. The scope of work includes the marsh crossing where RIDOT is currently investigating alternatives for roadway reconstruction. Until there is a design for the road improvements the watermain replacement project will be delayed. Ed Mello and I met with the project manager from EPA about eliminating the marsh crossing from our scope and adding Narragansett Avenue from North Road to West Ferry. They reviewed our grant agreement and accepted this change to the scope of work. The EPA grant funding will now include replacing the watermain in Narragansett Avenue between North Road and West Ferry and replacing the watermain in North Road from Narragansett Avenue to 200' south of the marsh as shown on the attached figure. Both projects are designed and we have received RIDOT approval for work within the State Right of Way. Pare Corporation is working on the Environmental Impact Document and Section 106 Archaeological Review that is required by the EPA before any work can begin.
- I am working with Pare on an update to the Clean Water Infrastructure Replacement Plan that is due to the RI Department of Health at the end of April. The document provides a detailed maintenance plan for all major components to our water system.
- The Town administrator has finalized the grant agreement from the RI Infrastructure Bank to begin our water study project. The study includes investigating interconnection feasibility, studying existing water wells that were drilled to determine if there are any that can be used for public water sources, and completing a hydraulic study of the existing water distribution system.

### TRANSFER PUMPING/RESERVOIR

- No water has been transferred from South Pond.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG  
Usable Storage, 6 Million Gallons

North Pond @ 60 MG  
Usable Storage 59 million gallons

Our annual Water flushing will begin in the next few weeks. Staff will also be preparing the Fort Getty water system for the coming season.

## **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for February was 0.23 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.99 million gallons.
- I have received the 50% design documents for the improvements to the Wastewater Facility and Pump Stations. The wastewater superintendent and I are reviewing the plans.
- Weston and Sampson will be mobilizing a team to begin the collection system investigation work on April 7th. Work will begin with TV inspections of existing sanitary sewer piping.



Jamestown  
Water  
Treatment  
Plant

NORTH ROAD CROSSING MARSH  
TRANSMISSION/DISTRIBUTION LINE  
(Future RIDOT project - not included in EPA project)

NORTH ROAD  
TRANSMISSION/DISTRIBUTION LINE REPLACEMENT  
(EPA funded project -  
approximately 3,000 LF)

NORTH ROAD

NARRAGANSETT AVENUE  
DISTRIBUTION LINE REPLACEMENT  
(Added to the EPA funded project-  
approximately 2650 LF)

NARRAGANSETT AVE

### TOWN OF JAMESTOWN RHODE ISLAND

### PROPOSED EPA FUNDED WATER LINE IMPROVEMENT

NARRAGANSETT AVENUE (SOUTHWEST AVENUE TO WESTERN TERMINUS) AND  
NORTH ROAD (NARRAGANSETT AVENUE TO 200' NORTH OF WESTWIND DRIVE)

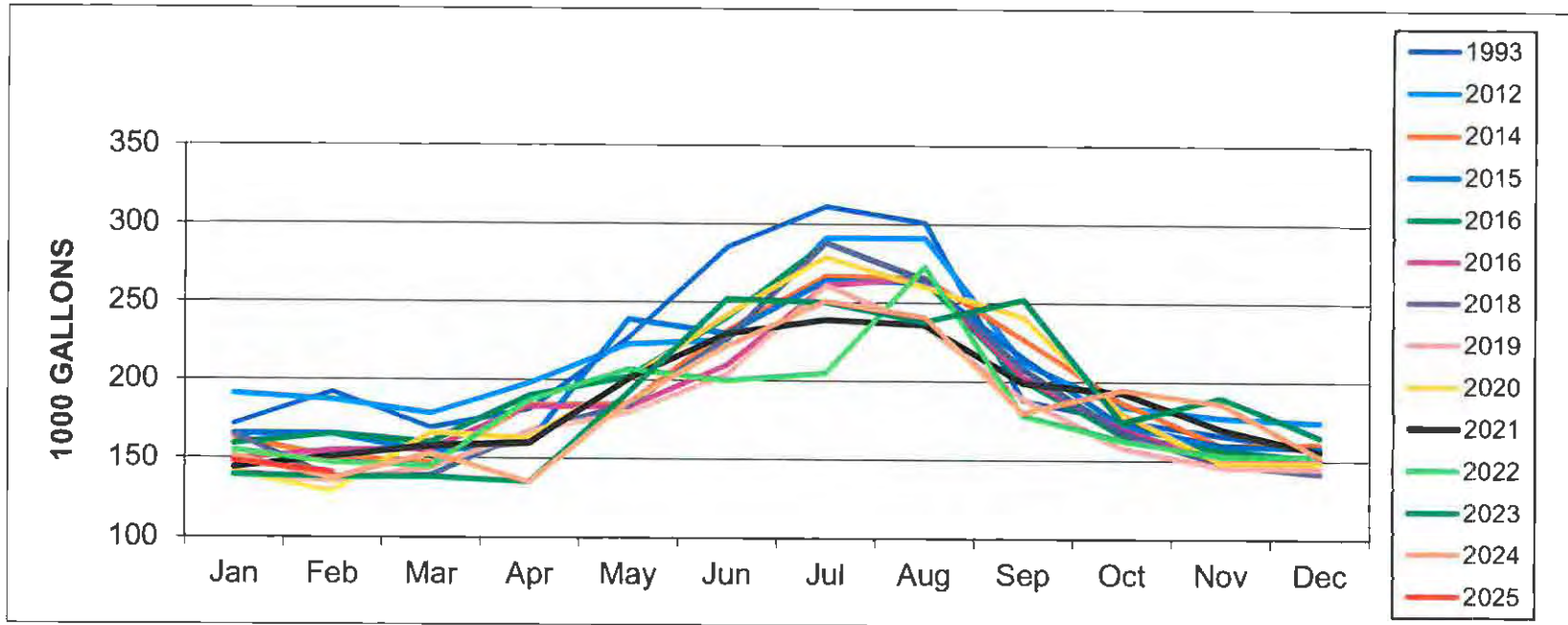
JANUARY 2025



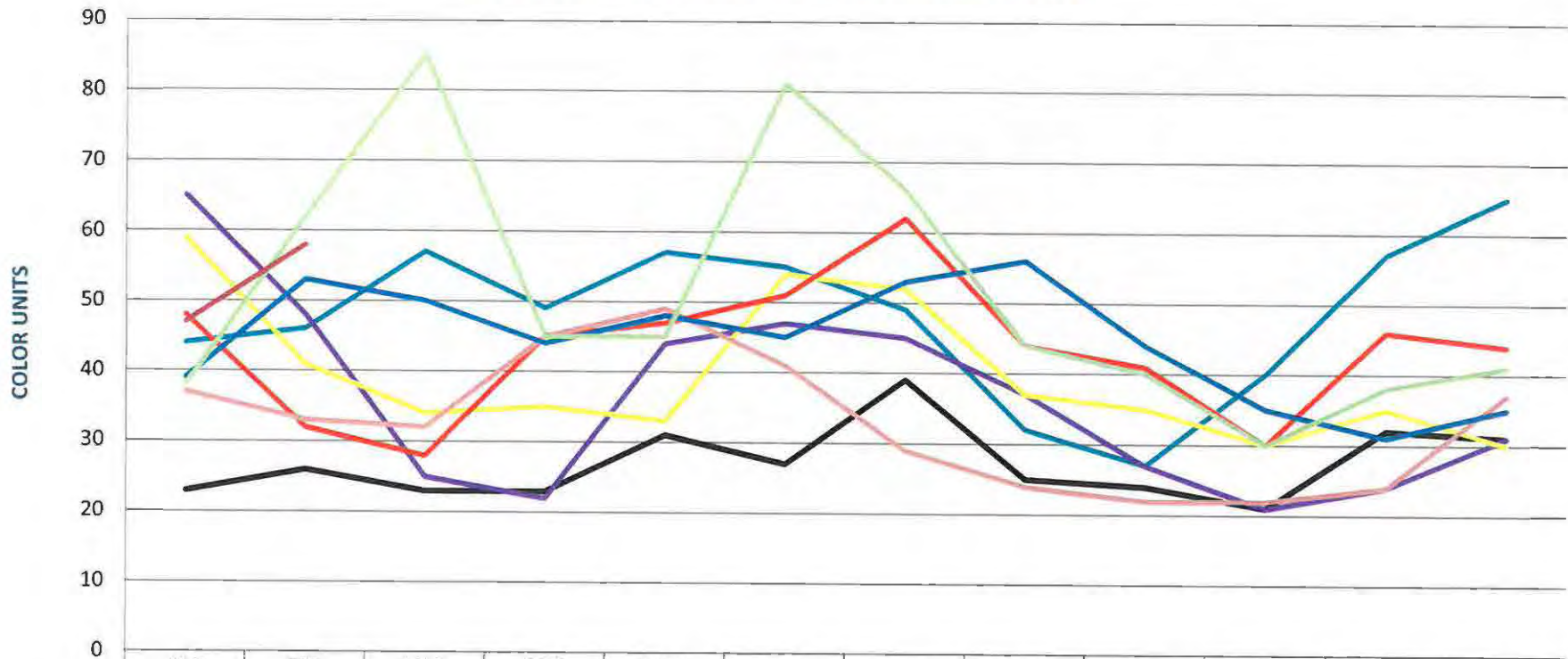
### Average pumping in 1000 gallons

	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	171	155	191	163	165	159	149	165	141	141	144	155	139	151	148
Feb	192	156	187	151	165	165	155	137	135	129	151	147	138	137	141
Mar	169	155	178	147	154	160	156	139	144	166	158	145	138	153	
Apr	181	170	198	184	160	190	183	167	167	163	160	187	135	135	
May	227	190	223	185	239	202	183	184	179	200	201	207	192	186	
Jun	285	221	226	232	230	240	210	227	204	242	230	200	252	222	
Jul	311	278	291	267	264	288	261	288	261	279	239	205	250	251	
Aug	301	242	291	266	263	264	266	265	235	260	236	273	238	241	
Sep	188	210	212	227	215	201	203	208	189	241	199	178	252	180	
Oct	175	175	184	187	172	166	170	168	158	180	193	163	174	195	
Nov	166	167	177	160	160	157	151	148	146	149	170	153	190	186	
Dec	158	180	174	161	158	151	151	142	145	149	156	153	165	153	

### PUMPING REPORT



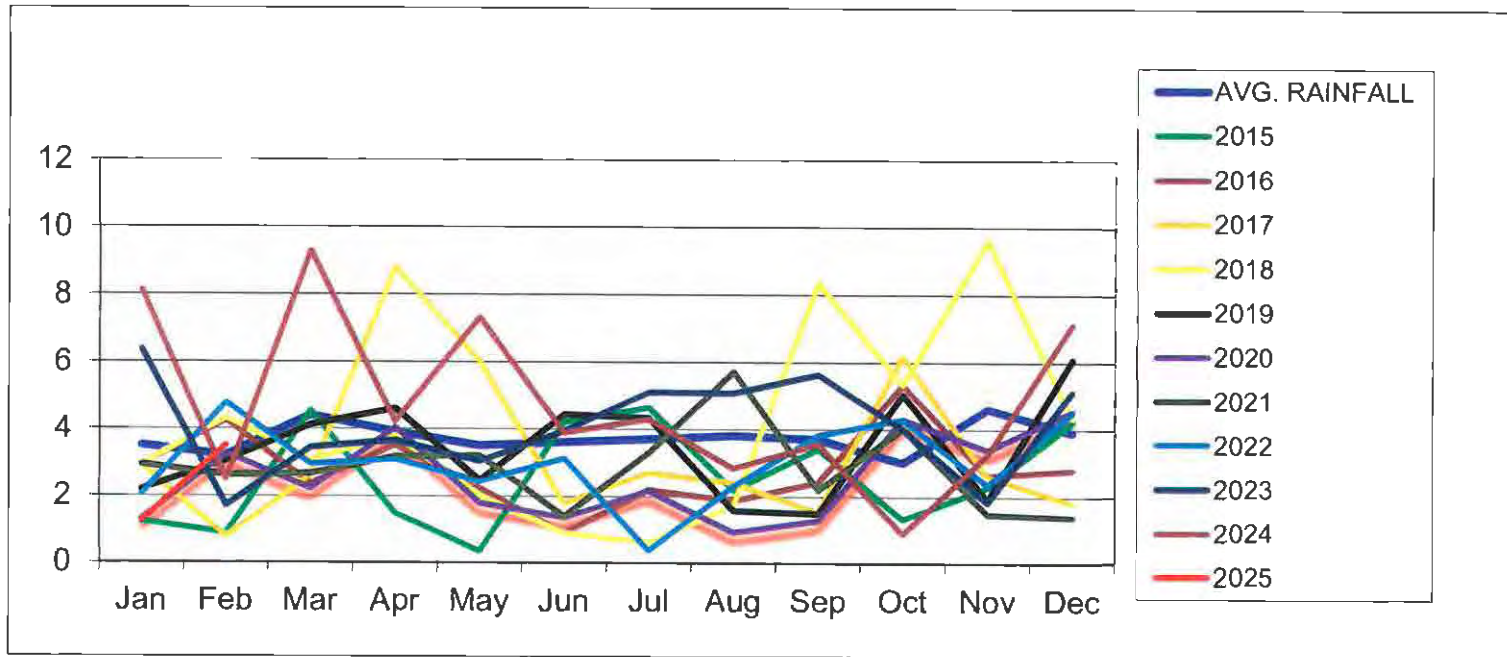
## Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	35
2024	38	62	85	45	45	81	66	44	40	30	38	41
2025	47	58										

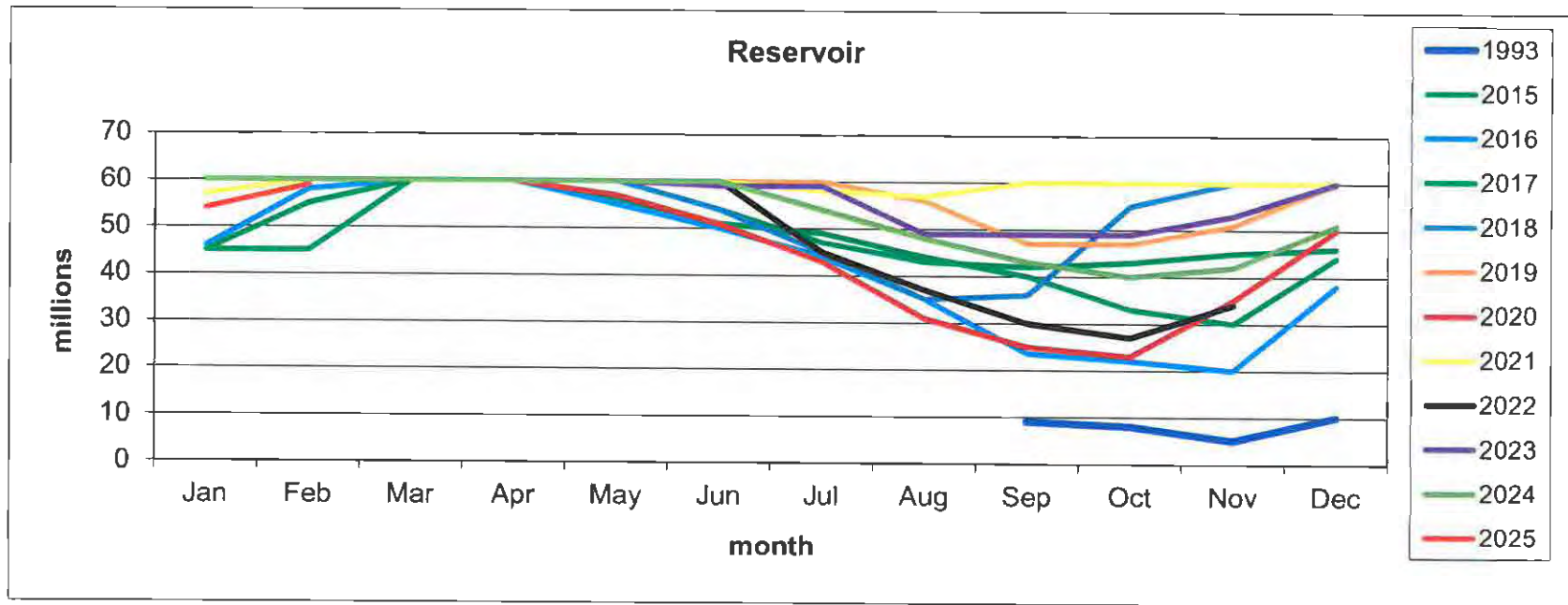
	AVG. RAINFALL	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	3.5	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12	1.24
Feb	3.2	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7	2.49	3.51
Mar	4.4	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44	9.28	
Apr	3.9	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65	4.22	
May	3.5	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03	7.32	
Jun	3.6	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93	3.89	
Jul	3.7	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1	4.29	
Aug	3.8	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08	2.83	
Sep	3.7	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62	3.56	
Oct	3	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4	0.87	
Nov	4.6	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83	3.25	
Dec	3.9	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12	7.12	
Total	44.8	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	48.86	57.24	

### RAINFALL



### RESERVOIR LEVEL - Millions of Gallons

	1993	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan		45	46	45	60	60	60	57	60	60	60	54
Feb		45	58	55	60	60	60	60	60	60	60	59
Mar		60	60	60	60	60	60	60	60	60	60	
Apr		60	60	60	60	60	60	60	60	60	60	
May		56	55	60	60	60	57	60	60	60	60	
Jun		51	50	54	54	60	51	60	60	59	60	
Jul		49	44	47	45	60	43	58	45	59	54	
Aug		44	35	43	35	56	31	57	37	49	48	
Sep	9	40	23.5	42	36	47	25	60	30	49	43	
Oct	8	33	22	43	55	47	23	60	27	49	40	
Nov	5	30	20	45	60	51	35	60	34	53	42	
Dec	10	44	38	46	60	60	50	60	48	60	51	



**JAMESTOWN WASTEWATER TREATMENT FACILITY**

1 Freebody Drive, Jamestown RI 02835

Phone: 401-423-7295 Fax: 401-423-7195 Email: [douellette@jamestownri.net](mailto:douellette@jamestownri.net)

Superintendent: Douglas Ouellette



**OPERATIONS & MAINTENANCE MONTHLY REPORT  
FEBRUARY 2025**



**Environmental Compliance (Violations)**

There were no violations for the month of February.

**Complaints**

There are no complaints to report for the month.

**Alarms**

There were no alarms to report for the month of February.

**Septage**

The facility did not received any septage in the month of February.

**Sludge Production**

The facility processed 42,500 gallons of sludge through Wastewater Services Incorporated in February.

**Maintenance Management**

The Crew completed 58 work orders for February. Sent out RAS Pump #3 to be rebuilt by IPS.

TREATMENT PLANT		
<b>Influent Totals Lbs.</b>		
<b>TSS</b>		
Total	4,570.65	
High	967.77	
Low	208.67	
Average	380.89	
<b>BOD</b>		
Total	4,637.90	
High	677.44	
Low	277.53	
Average	386.49	
<b>Effluent Totals</b>		
<b>LOADING Lbs</b>		
<b>TSS</b>		<b>Permit Limits</b>
Daily Max	93.58	304
Low	5.38	/
Average	29.36	183
<b>BOD</b>		<b>Permit Limits</b>
Daily Max	51.83	304
Low	4.14	/
Average	13.92	183
<b>CONCENTRATION</b>		
<b>Percent TSS Removal</b>		<b>Permit Limits</b>
Percent Removed	94.3%	85%
<b>Percent BOD Removal</b>		
Percent Removed	98.5%	85%
<b>BOD Concentration mg/L</b>		<b>Permit Limits</b>
Monthly Average	1.8	30 mg/L
Weekly Average	4.4	45 mg/L
Daily Max	6.62	50 mg/L
<b>TSS Concentration mg/L</b>		<b>Permit Limits</b>
Monthly Average	6.2	30 mg/L
Weekly Average	11	45 mg/L
Daily Max	12.2	50 mg/L

**Collection System**

28 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

**Energy Use**

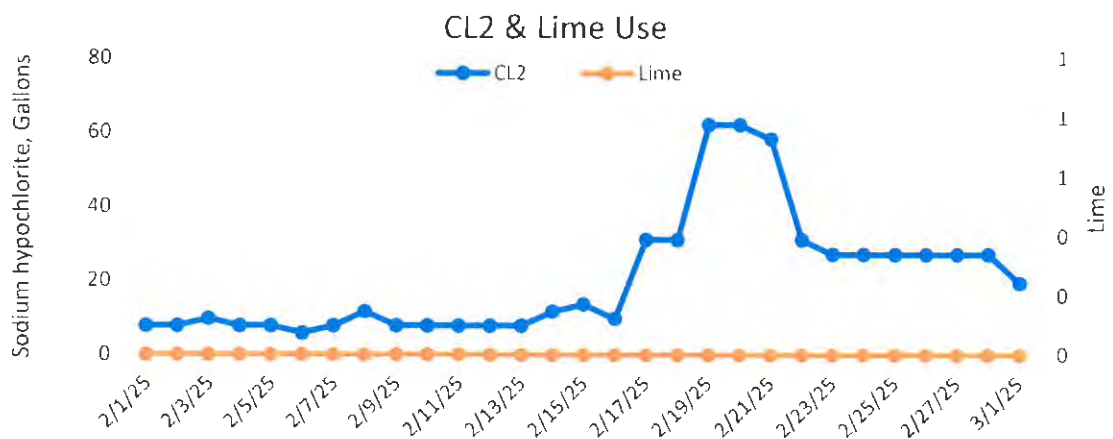
Energy use at the plant for the month was: 15,598 KWH

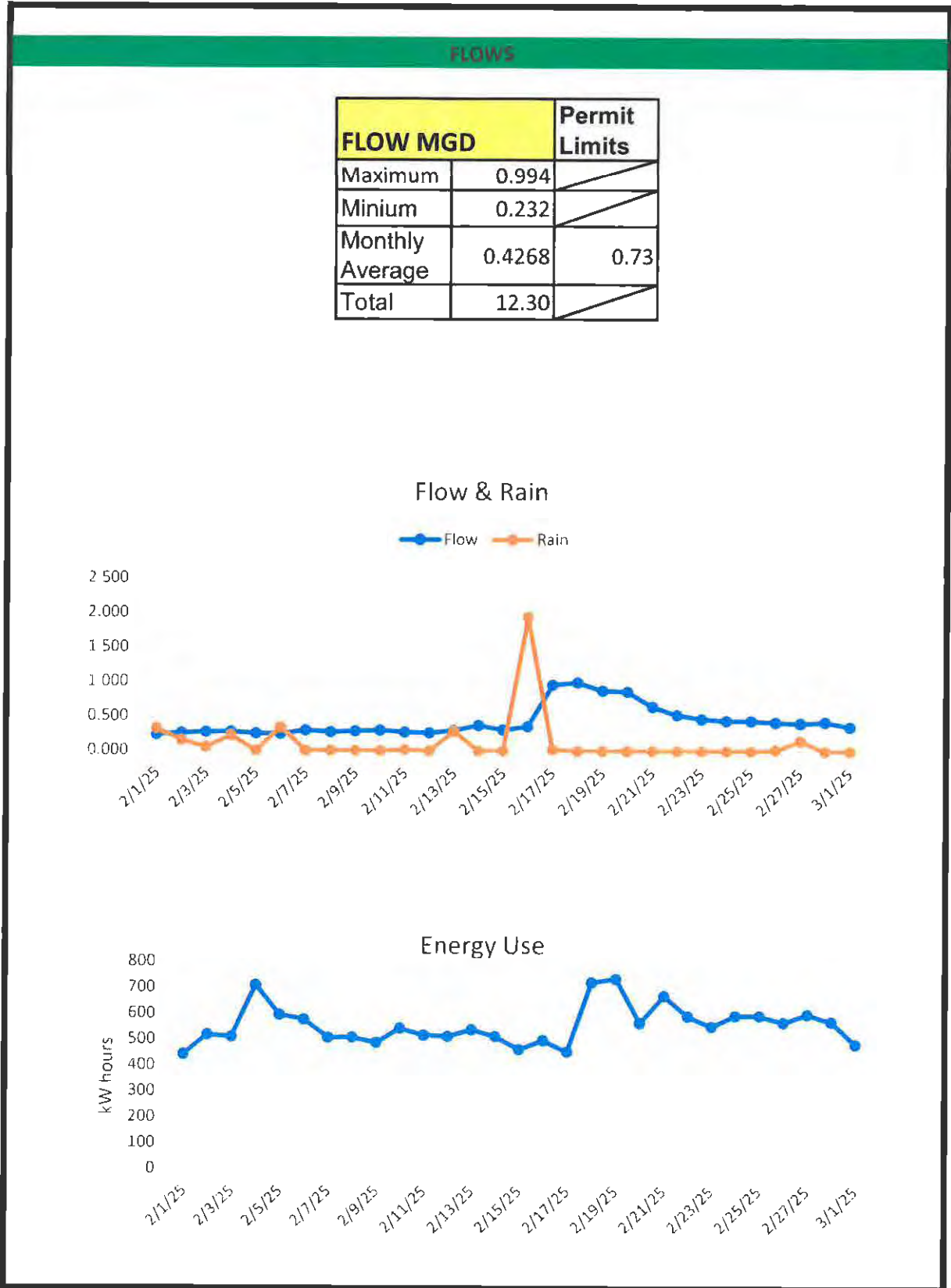
**Precipitation**

Precipitation measured in at 3.51"

**Chemical Use**

The facility used 577 gallons of Sodium hypochlorite and pounds of lime.





**Notable Events:**

**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES**  
**WEDNESDAY, FEBRUARY 19, 2025**  
**2:30 P.M.**

**I. CALL TO ORDER; ROLL CALL**

A meeting of the Board of Canvassers was called to order at 2:50 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Mr. Kenneth Newman, Mr. Hugh Murphy, and Ms. Jennifer Thran. Absent from the meeting was Ms. Katherine Wineberg.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

**II. MINUTES**

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:  
 1) Board of Canvassers meeting of January 15, 2025.

Mr. Newman opened the agenda item for the above minutes. Mr. Murphy made a motion to accept the meeting minutes presented with a second by Mr. Newman. Vote: Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

**III. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: 2025-2026 Budget discussions.  
 1) Board of Canvassers Stipend Increase  
 2) Poll Worker Pay Increase

Mr. Newman opened the agenda item for the 2025-2026 Budget discussions. Mr. Ford commented that the budget figures that he and Mr. Murphy completed have been submitted to the Town Administrator. There will budget meeting workshops on March 4<sup>th</sup> and March 10<sup>th</sup> both at 5:00 P.M. here at the Town Hall. Mr. Newman commented that he will be present for these workshops and believes that members of the Elections Training and Advisory Committee should be present as well. The budget that was put together is a really good budget but we will have competing issues within the town where we may be able to get one increase this year and push for the second increase next year. Mr. Murphy agreed commenting that Board of Canvassers stipend increase should be pushed for first, since there is no scheduled election this year but we should wait and see what the town presents. *A Discussion Ensued.* No Action/Vote Taken.

- B) Review, Discussion, and/or Action, and/or Vote: Status of Jamestown Elections Training and Advisory Committee.

Mr. Newman opened the agenda item for the Status of the Elections Training and Advisory Committee (ETAC) commenting that the committee is in need of at least one (1) republican as the committee is bi-partisan and must have members of both parties prior to meeting. He asked that Mr. Murphy and Ms. Thran to assist in finding someone. Mr. Ford commented he has reached out to Ms. Mary Lou Sanborn the Republic Town Committee Chair to ask for assistance in locating an interested party. Mr. Newman commented that the Executive Director of the Board of Elections Miguel Nunez is interested in attending an ETAC meeting in the future. *A Discussion Ensued.* No Action/Vote Taken.

**IV. NEW BUSINESS**

- A) Review, Discussion, and/or Action, and/or Vote: 2025 Financial Town Meeting to be held on June 2, 2025 at 7:00 PM.

Mr. Newman opened the agenda item of the 2025 Financial Town Meeting; this is not a Title 17 Election but is conducted like a Title 17 Election. Mr. Ford has requested from the Board of Elections equipment to conduct the election. Included in the request is for privacy booths rather than using tables for voting. This will make for a more private voting experience, in the past we have used tables with no privacy. We will have 2 DS-200's, an express vote and poll pads. Mr. Murphy commented that he would prefer an all-day referendum which will make it less intimidating for voters. *A discussion ensued.* The all-day referendum will be discussed at a future meeting. Mr. Ford added that the future Final Canvass date is tentatively for Thursday, May 8<sup>th</sup> at 2:00 P.M. all members present agreed. No Action/Vote Taken.

**V. Open Forum**

*No items/individuals for open forum.*

**VI. ADJOURNMENT**

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Vote: Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously. Meeting was adjourned at 3:23 P.M.

Attest:



Keith Ford  
Deputy Town Clerk/Clerk to the Board of Canvassers

CC: Town Council Members (5)  
Board of Canvassers (4)  
Roberta Fagan, Town Clerk

**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES**  
**TUESDAY, MARCH 4, 2025**  
**5:00 P.M.**

**I. CALL TO ORDER; ROLL CALL**

A meeting of the Board of Canvassers was called to order at 5:00 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Mr. Kenneth Newman and Mr. Hugh Murphy. Absent from the meeting was Ms. Jennifer Thran.

Also in attendance was Deputy Town Clerk/Clerk to the Board of Canvassers Keith Ford, the Jamestown Town Council, Town Administrator Edward Mello, Town Clerk Roberta Fagan, and Finance Director Christina Collins.

**II. NEW BUSINESS**

- A) Review, Discussion, and/or Action, and/or Vote: Budget Work Session and Presentation to the Town Council for Fiscal Year (FY) 2025-2026 (July 1, 2025 – June 30, 2026).

Town Administrator (TA) Mello and Finance Director Collins presented the 2025-26 FY budget to the Town Council (TC) members. *Ms. Thran entered the meeting at 6:00 P.M.* At the end of the presentation, TC President Beye asked for comments from the audience. Mr. Newman commented to the Town Council with regards to the Board of Canvassers (BOC) budget section. He explained what the BOC does and how changes have been made over the past years making their duties more in-depth including trainings, meetings and working the polls for early voting and elections day. Mr. Murphy also commented that there has been no increase in the BOC stipend since prior to 1999, with the increase of duties, time and trainings this is warranted.

**III. ADJOURNMENT**

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Vote: Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously. Meeting was adjourned at 6:23 P.M.

Attest:



Keith Ford  
Deputy Town Clerk/Clerk to the Board of Canvassers

CC: Town Council Members (5)  
Board of Canvassers (5)  
Roberta Fagan, Town Clerk



**JAMESTOWN ZONING BOARD OF REVIEW**  
**Minutes of the February 25, 2025 Meeting**

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Acting Chairman called the meeting to order at 7:00 p.m. The Clerk called the roll and noted the following members present:

Dean Wagner, Acting Chair  
James King, Member  
Jane Bentley, Member  
James Sisson, Member  
John Shekarchi, 1<sup>st</sup> Alternate  
Robert Maccini, 2<sup>nd</sup> Alternate

Also present:

Wyatt Brochu, Counsel  
Dennis Begin, Zoning Officer  
Suzanne Enser, Clerk  
Alesha Cerrito, Stenographer

Absent: Terrance Livingston, Vice-Chair

**APPROVAL OF MINUTES**

A motion was made by Jane Bentley and seconded by John Shekarchi to accept the minutes of the January 28, 2025 meeting as presented.

The motion carried by a vote of 5 – 0.

Dean Wagner, James King, Jane Bentley, James Sisson, John Shekarchi and Robert Maccini voted in favor of the motion.

**UNFINISHED BUSINESS**

James Sisson moved to continue and James King seconded.

From Attorney: The agenda was not posted to meet the requirements of the Open Meetings Act so the recommendation would be to continue the public hearing this evening to the next available date.

Application of Andrew and Jessica Green whose property is located at 63 Whale Rock Road, and further identified as Tax Assessor's Plat 12, Lot 192 for a Variance from Article 6, Section 82-602, District dimensional regulations, Table 6.2. To construct a concrete pad to place 4 HVAC condensers 12'-6" where 30 feet is required from the north property line and a generator 10'-0" where 30 feet is required from the north property line. Said property is located in a R-40 zone and contains 23,714 square feet.

#### **CORRESPONDENCE**

No new correspondence presented.

#### **NEW BUSINESS**

Jane Bentley moved to continue and James Sisson seconded.

**Application of 121 Walcott LLC** whose property is located at 121 Walcott Avenue, Jamestown, RI 02835, and further identified as Tax Assessor's Plat 9, Lot 339 for a Variance granted under Article 3, Special Use Permits and Variances, Section 305, 306, and 307. This application is made pursuant to the provisions of Article 6 section 82-602, Table 6-2, District Dimensional Regulations for the R40 Zoning District of the zoning ordinance. The Applicant seeks an accessory front yard setback of 13.3 feet where 40 feet is required and side yard setback relief of 10.0 feet where 15.0 feet is required in order to construct a small two car garage and accessory dwelling unit. Said property is located in a R40 zone and contains +/- 40,001 square feet.

#### **ADJOURNMENT**

A motion was made by James King and seconded Jane Bentley to adjourn at 7:07 p.m.

The motion carried unanimously.

*Respectfully submitted by: Suzanne Enser, Clerk Building/Zoning*

**TOWN OF CHARLESTOWN, RHODE ISLAND  
RESOLUTION IN SUPPORT OF RHODE ISLAND GENERAL ASSEMBLY  
BILL 2025 - H5957**

**WHEREAS**, the Town Council of the Town of Charlestown recognizes the importance of providing adequate low and moderate-income housing to ensure a diverse and inclusive community; and

**WHEREAS**, the Rhode Island General Assembly is considering Bill 2025 - H5957, An Act Relating To Cities and Towns - Low and Moderate Income Housing, which proposes that a municipality shall be considered to have a sufficient stock of low or moderate-income housing if it has a zoning ordinance provision that all housing developments include at least fifty percent (50%) low or moderate income housing units; and

**WHEREAS**, the proposed legislation aligns with the Town of Charlestown's commitment to affordable housing and sustainable community development; and

**WHEREAS**, the inclusionary housing requirement will help address the housing needs of low and moderate-income residents, promoting social equity and economic stability within the community.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council of the Town of Charlestown, Rhode Island, hereby expresses its strong support for Bill 2025 - H5957 and urges the Rhode Island General Assembly to pass this important legislation; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the local delegation of members of the Rhode Island General Assembly, the Governor of Rhode Island, other relevant stakeholders, and the 38 cities and towns to demonstrate the Town of Charlestown's commitment to affordable housing and support for Bill 2025 - H5957.

The RESOLUTION shall take effect upon passage.

By resolution of the Charlestown Town Council at a meeting held on March 24, 2025.

Amy Rose Weinreich CMC  
Amy Rose Weinreich, CMC Town Clerk



SUBRECIPIENT AGREEMENT

By and Between

RHODE ISLAND DEPARTMENT OF TRANSPORTATION

and the

TOWN OF JAMESTOWN

MELROSE ELEMENTARY SCHOOL AND LAWN AVENUE MIDDLE SCHOOL

SAFE ROUTES TO SCHOOL PROGRAM

Amendment 3

**AGREEMENT** made and entered into by and between the State of Rhode Island acting through its Department of Transportation (hereinafter the State) and Town of Jamestown (hereinafter the Town) which has as its registered UEI Designation: KKQQZA6X7GX7

**WHEREAS**, the State is the recipient of Safe Routes to School (SRTS) funding from the United States Department of Transportation, administered through the Federal Highway Administration (FHWA) under Assistance Listing Number (ALN) 20.205; and

**WHEREAS**, the State of Rhode Island has approved the Town’s application for funding the Melrose Elementary School and Lawn Avenue Middle School Safe Routes to School Program (hereinafter the Project); and

**WHEREAS**, no Research & Development (R & D) activities are part of the Project; and

**WHEREAS**, the Town agrees to be responsible for the design and construction of the Project; and

**WHEREAS**, the Project will be implemented under the provisions established in the Federal – Aid Policy Guide of the FHWA, FHWA regulations at Title 23 of the Code of Federal Regulations and State requirements and procedures; and

**WHEREAS**, the State and Town recognize that Project funds may be reduced based upon obligational authority limitations. The State will work with the Safe Routes to School Steering Committee (Subcommittee to the State Planning Council’s Transportation Advisory Committee) to set priorities based on limitations on available funding; and

**WHEREAS**, The State and the Town had previously agreed to contribute funds not exceeding Six Hundred and Twenty-Five Thousand Dollars (\$625,000), Eighty Percent (80%) or Five Hundred Thousand Dollars (\$500,000) will be Federally funded and Twenty Percent (20%), or One Hundred and Twenty-Five Thousand Dollars (\$125,000) will be State funded; and

**WHEREAS**, the parties entered into a Project Agreement (Agreement) dated April 4, 2022, for purpose of Implementing the Project and updated this agreement with Amendment 1, executed on June 20, 2023; and

**NOW THEREFORE**, in consideration of the foregoing premises and the mutual obligations herein, the State and the Town hereby agree Paragraph 2 of the Agreement dated April 4, 2022 will be deleted in its entirety and replaced with the following:

- 2. The authorized start date of the Project for reimbursement purposes shall be the purchase order authorization date. Project performance end date will be December 31, 2026.

**IN WITNESS WHEREOF**, the Rhode Island Department of Transportation and the Town have caused this Agreement to be executed by duly authorized officials on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

DEPARTMENT OF  
TRANSPORTATION  
RECOMMENDED FOR  
APPROVAL:

TOWN OF JAMESTOWN

\_\_\_\_\_  
Pamela Cotter Date  
Administrator, Division of Planning

\_\_\_\_\_  
Dawn Cruz Date  
Chief Financial Officer

APPROVED:

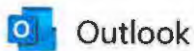
\_\_\_\_\_  
John Igliazzi, Esq. Date  
Assistant Director for Legal Services

\_\_\_\_\_  
Peter Ruggiero Date  
Legal Counsel

RECOMMEND FOR APPROVAL:

\_\_\_\_\_  
Peter Alviti, Jr., P.E. Date  
Director

\_\_\_\_\_  
Ed Mello Date  
Town Manager



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**Re: CISF - \$150,000 benefit to Jamestown residents**

---

From Mary Meagher <mmeagher@jamestownri.gov>

Date Sun 3/30/2025 8:39 AM

To linda jamison [REDACTED]

Cc Edward Mello <emello@jamestownri.net>; Roberta Fagan <rfagan@jamestownri.gov>

Linda, my apologies for taking so long to get back to you but I had a devil of a time setting up this email. I had set up a town email a hundred years ago with Blake Dickinson's help: meagherjamestowntc@gmail.com but I guess this is more secure. But for this old dog, new tricks are hard.

I am pretty sure that I did not say CISF offers free classes (I will go back to check and will correct if I did) but that they offer a range of classes in sailing and marine education, the latter all year round, providing a service that I believe is worth \$150,000. Now you can debate all day long if the town of Jamestown should teach or enable others to teach sailing, swimming, kayaking, surfing or similar sports, what Tot Wright once described as "lifetime sports" as opposed to those sports that are harder to do as we age, like football or field hockey (my sport of choice, I stunk.) But I subscribe to something Pat Sheehan said long ago to about raising a kid on an island: they should be able to handle themselves on the water. And as I understand it, the town used to teach sailing at East Ferry, before that harbor was transformed by Conanicut Marina (aka in the 60s and early 70s) Fort Getty provides a far more appropriate (sheltered) place to get kids acclimated to the water and the wind.

As to the numbers, my estimate was based on a seat of the pants idea of what it would cost the town to provide such a service: to pay instructors, who would have to be trained and perhaps certified, to manage the program, to pay for the boats, to have a facility or the means to maintain and store them, to insure the whole kit and caboodle. The Rec dept budget shows \$150,000 for seasonal (summer) support staff alone. And that doesn't include all the stuff that is listed in the Personnel section of the budget or in other areas of the budget.

CISF does indeed charge for their camps I know. The town would charge if it provided these camps and does charge for its summer day program. (I don't know what the rec charges for its summer day program, I can't find it on their information.) CISF also provided almost \$30,000 in scholarships last year. And they offer free sailing one evening a week in the summer.

But I also did some very rough sense of what it might cost CISF to run this program that is based at Fort Getty in summer but serves the town all year round. I don't think CISF charges the school for the services, field trips and classes they hold at the school throughout the school year, at least I can't find it in the school budget. So I attributed a value of at least \$10,000 paying Haley Barber to do that. They likely pay her more than that but that value is similar to after school initiatives I can find in the budget. They also offer a program for kids who are home schooled but I don't know about that. And they offer field trips so maybe my number is low.

They teach 12 full day sailing camps and 11 half day camps in the summer season so i figured the cost to pay those instructors was likely between \$40000 and \$50000. There is cost ( salaries) of the management and organization specifically of the summer program , again Haley Barber who is in charge of the whole thing and Theo Simmons who runs the registrations , for which I attributed a value or cost of \$30000 to that, as that effort involves several weeks more than the 8 weeks of camp. There are of course the costs like advertising , printing, and miscellaneous supplies, which might be about \$5000. I don't think they provide lunch but they might for the full day camps. I didnt think about that.

Then there is insurance ! Oh my dont know about that but i assume it would be \$10000 or more for liability insurance for those camps and field trips. Now the town gets to lump all that in with allof its insurance so its hard to say what the rec department costs the town vis a vis such liability. Then the boats . Again you got me and of course they would be amortized over time, but also dinged, busted , replaced so how much is that? \$15000 a year? More? Lastly there are their facilities , such as they are , and other types of overhead including other types of insurance, general costs of management, including bookkeeping!!! Again trying to be specific to an 8 week program would that be \$10000 ? Likely More?

I run my own business out of what used to be my tv room, i have one part time employee. I know what it costs me and it always shocks me this time of year, when i do my taxes.

Long ( really long) and short of it, this was my thinking and rough estimate. I recognize that the expenses listed here total up to \$120000 to \$130000 ( i didnt count the scholarships) i think that my numbers are likely low and it would cost the town all that and more if we were to provide such a program ourselves.

I spend a lot of time at fort getty in summer and the joy i see on the faces of the kids at the sea adventure camp is just wondrous. Its a great program ! We are lucky to have it. All the best Mm

---

**From:** linda jamison <ljamison0419@gmail.com>

**Sent:** Wednesday, March 26, 2025 2:03 PM

**To:** Mary Meagher <mmeagher@jamestownri.gov>

**Cc:** Nancy Beye <nbeye@jamestownri.gov>; Mary Glackin <mglackin@jamestownri.gov>; Erik Brine <ebrine@jamestownri.gov>; Edward Ross <eross@jamestownri.gov>; Edward Mello <emello@jamestownri.net>

**Subject:** CISF - \$150,000 benefit to Jamestown residents

Dear Counselor Meagher,

I wanted to obtain some additional information on a comment you made during last night's budget work session but given the time restraint, I thought it best to email you today.

People are asking the Jamestown Taxpayers Association about the CISF lease given that the campground revenues may be going away if the town no longer runs a campground. We would like to inform the voters of the facts when it comes to CISF as many are surprised they pay no rent to the town.

Last night, I believe you mentioned CISF provides a benefit of over \$150,000 annually to the Jamestown residents and that is why they do not pay anything to lease the 2+ acres of land at Ft. Getty. I think you mentioned generally it has to do with free classes for children and adults, and marine education. I would like a breakdown of each of the items with their costs that make up the \$150,000 so we may share it with voters.

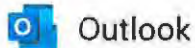
Thank you and feel free to contact me with any questions.

Best,  
Linda

--  
Warm regards,  
LJ

[REDACTED]  
mobile: [REDACTED]





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## Fort Getty Workshop

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From Joan Swift [REDACTED]

Date Tue 3/18/2025 3:01 PM

To Nancy Beye <nbeye@jamestownri.gov>; Erik Brine <ebrine@jamestownri.gov>; Mary Meagher <mmeagher@jamestownri.gov>; Edward Ross <eross@jamestownri.gov>; Mary Glackin <mglackin@jamestownri.gov>; Roberta Fagan <rfagan@jamestownri.gov>

Dear Council Members,

My name is Joan Swift and I am a long standing property owner in Jamestown at 40 Emerson Road.

I am writing in regard to today's Fort Getty workshop. I applaud your efforts to seek community input on the appropriate long term use and management of this tremendous Town and Island resource. Thank you for your efforts.

I feel very, very strongly that the Fort Getty property is an incredibly valuable resource to the residents of Jamestown and Conanicut Island, and to our visitors. Its highest and best use is certainly not as an RV Park. The benefits of removing a commitment to rent to a handful of non-resident trailer owners for the summer season would include the opportunity for far more people to enjoy and recreate in an unusually beautiful landscape with outstanding views and water access. The presence of these trailers is an eyesore at the least, and worse, is an egregious wound to the aesthetic beauty and outdoor space conservation priorities of our community. It is beyond my capacity to understand how this situation has continued for as long as it has.

I understand that financial concerns have removed incentives for change until now. However, the roughly \$500,000/yr projected net income from Ft Getty trailer rental operations (as quoted in the Jamestown Press) seems a modest revenue line in an environment where we are recognizing ever increasing property values in Jamestown and consequently higher property tax revenues. (I've just received my 2025 property tax assessment, so I am writing based on the first hand experience that all of Jamestown's residents share in making greater annual contributions to the operating budget.)

Why not convert the advantages of these higher home values into a more thoughtful and beneficial management plan for Ft Getty? I see programs such as CISF's activities at Ft Getty as a far more meaningful use of the property - and there may well be other community groups who could contribute to the vitality and broader community enjoyment of the Fort through their activities and programming.

Such a wise shift in priorities would be deliver benefits to all residents of Jamestown rather than support a short sighted (but unfortunately long standing - far too long) program that mars the landscape and limits the access of Jamestown residents (and property tax payers) to a common good and shared resource.

Thank you very much for considering this plea to change course, eliminate the trailer space rentals, and manage Ft Getty in a more responsible, sustainable manner.

**Roberta Fagan**

---

**From:** David Jamison [REDACTED]  
**t:** Sunday, March 23, 2025 6:10 PM  
**To:** mglackin@jamestownri.gov; eross@jamestownri.gov; mmeagher@jamestownri.gov; ebrine@jamestownri.gov; nbeye@jamestownri.gov; Roberta Fagan  
**Subject:** Budget for Jamestown

**CAUTION:** This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Dear Council Members,

We hope you will consider:

- Keeping to the budget as put forth by the Town Administrator
- Keeping the 4% cap in place
- Keeping Fort Getty as a campground and upgrading the electric
- Performing the necessary repair to the Eldred soccer field but any further enhancements should be privately funded

Thank you,  
David and Susan Jamison  
97 Sloop Street



Taxpayers Association of Jamestown  
Jamestown, RI 02835

March 17 2025

Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Town Council Members:

Escalating property assessments and subsequent property taxes are creating a difficult financial situation for many Jamestown taxpayers. Household incomes are not increasing at the same rate as taxes, utilities, and other living expenses. Cost-cutting measures are needed in the town and school budgets including the issuance of bonds.

**School Budget:**

- Year-round residents in Jamestown are now less than 50% of the total households therefore not increasing the student population.
- Close Lawn Ave School in the next several years. It is a financial albatross. This would eliminate \$201,000 bond debt costs plus interest from the proposed recreation bond requested by the town council. Closing Lawn Ave school would reduce the school's operating budget by 33 percent (\$5 million+)
- Offer school choice vouchers. Off-island schooling for grades 6,7, and 8 would offer students more life-long experiences and opportunities than found in Jamestown.

**Town Budget**

- Continue to maintain a 4% tax levy cap. A tax cap restricts the town and school from over spending.
- Based on continuing declining school enrollment in Jamestown schools, students who wish to participate in sports are now having to go off island and join other town teams. This would eliminate the modernization of Eldred Ave field at a cost of \$910,000 in bond debt costs plus interest.
- Defer Senior Center upgrades until a decision is made on the future of Lawn Ave School. This building can be repurposed for use of a Senior Center and a Recreation/Community Center. It would save \$885,000 in bond dept costs plus interest.

- Maintain Fort Getty RV park. It is the second largest revenue source for Jamestown. Eliminating the RV park will also impact revenue for our local businesses. On the current proposed budget, no revenue is broken out for the Fort Getty pavilion and second floor of the golf course clubhouse. What is the revenue for both of these town owned properties?
- Bike paths: based on the TC proposed recreation bonds of \$1.5 million, grants could be applied for rather than use tax-payer dollars.
- Affordable Housing Bond: defer \$3 million taxable housing bond; no details have been presented to the public. The current balance in the Affordable Housing Trust is \$900,000 plus \$100,000 in the proposed 2025-2026 capital budget.

In addition to the current and proposed 2025-2026 bonds, future Town Administrator capital expenditures require the issuance of bonds for sewer facility upgrades (6 million+) and purchase of a new ladder truck ( 2.5 million)

Eliminating the above suggested items would reduce the proposed budget and debit bonds cost by \$6.5 million (plus interest).

In closing, both town and school planning needs require a wider and extended review before approval.

Sincerely,

The Taxpayers Association of Jamestown Executive Committee

Ann Gagnon, Linda Jamison, Mary Lou Sanborn

AS READ AT THE March 17, 2025 TOWN COUNCIL MEETING

**Roberta Fagan**

**From:** ANC of Rhode Island <ancprovri@gmail.com>  
**t:** Monday, March 3, 2025 11:06 AM  
**To:** Roberta Fagan  
**Subject:** 2025 ANC of Rhode Island Armenian flag raising program - Request for Jamestown  
**Attachments:** S3005 -- 2024 RI Senate Armenian Genocide resolution.pdf; H8188 -- 2024 RI House Armenian Genocide resolution.pdf



## Armenian National Committee

OF RHODE ISLAND

7 Armenia Street

Providence, Rhode Island 02909

Town Clerk Roberta Fagan  
 Jamestown Town Hall  
 93 Narragansett Ave.  
 Jamestown, RI 02835

Dear Roberta Fagan:

The Armenian Genocide is widely known and acknowledged by scholars, historians and most of the civilized world as the first Genocide of the 20<sup>th</sup> Century, a precursor to the Holocaust and numerous other 20<sup>th</sup> Century genocides. Attached are the two Rhode Island State resolutions from 2024: H 8188 and S 3005 which proclaim April 24<sup>th</sup> as Armenian Genocide Remembrance Day. The Governor also issues an annual proclamation.

For the past 25 years, the Town of Jamestown has participated in our program to have the Armenian flag raised in memory of the Armenian Genocide. We are requesting you once again fly the Armenian flag on April 24<sup>th</sup>, which is the date in 1915 when 300 Armenian leaders, doctors, lawyers, priests and others were hung in the center of Constantinople, thus beginning the systematic planned elimination of the Armenian people from their indigenous of more than 2,000 years by the Turkish Ottoman Empire.

Thank you for your continued participation in our annual commemoration program. Can you please let us know if you will be able to fly the Armenian flag this April 24th.

[Yes](#) [No](#) [Maybe](#) [Contact me](#)

If yes, we would be grateful if you could send us a picture of the flag flying for our community newsletter.

If there are any questions, please email Steve Elmasian at [steveelmasian@gmail.com](mailto:steveelmasian@gmail.com) or call at 401-573-7888, or email us at [anc.ri@anca.org](mailto:anc.ri@anca.org).

Should you need your Armenian flag replaced due to wear or it is missing, please let us know.

**The flag is to be flown with the red stripe on top.**

Thank you,

Stephen J. Elmasian - Co-chairman

Armenian National Committee of Rhode Island

--  
Armenian National Committee of Rhode Island  
Armenia Street,  
Providence, RI 02909  
[Like us on Facebook](#)  
Email: [ancprovri@gmail.com](mailto:ancprovri@gmail.com)



RECEIVED:  
JUL 06 2025  
ROBERTA J. F.  
PORTSMOUTH TOWN

**Portsmouth School Committee**  
**SCHOOL TRANSPORTATION RESOLUTION**

**WHEREAS**, Rhode Island General Law (RIGL) **31-22.1-1. Pupil transportation vehicle** is defined as a vehicle designed and constructed to seat not more than eight (8) passengers, including the operator, and

**WHEREAS**, increasing from eight (8) to ten (10) the number of students allowed to be transported would result in an estimated collective savings of between six hundred, fifty thousand and one million dollars for Local Education Agencies, and

**WHEREAS**, 2025 – H 5420 & S 636 would amend (RIGL) **31-22.1-1** to increase the allowable pupil passenger limit to ten (10) Rhode Island and

**WHEREAS**, the Rhode Island Department of Education contracted with a school bus vendor to provide transportation services to students with developmental disabilities for the current school year, and

**WHEREAS**, the vendor failed to comply with Rhode Division of Motor Vehicles regulation 280-RICR-30-05-2 “Rules and Regulations for School Bus Driver Certification” by employing school bus drivers certified in an adjoining State but not certified in Rhode Island, and

**WHEREAS**, a lack of sufficient certified Rhode Island school bus drivers resulted in transportation delays and cancellations at the start of the school year for students with developmental disabilities, and

**WHEREAS**, these delays and cancellations adversely impacted the education of these students. and

**WHEREAS**, S 397 would allow the Division of Motor Vehicles to abbreviate and reduce the School Bus Driver Certification training course for applicants holding a commercial driver’s license, and

**WHEREAS**, S 397 would also allow the Division of Motor Vehicles to issue a temporary school bus driver’s certificate to applicants who have been certified as a school bus driver in a State bordering Rhode Island, and

**WHEREAS**, The Special Joint Legislative Commission to Study Student Transportation Needs and System Costs has unanimously endorsed passage of 2025 – H 5420 and 2025 – S 397 & S 636,

**NOW, THEREFORE, BE IT RESOLVED**, That the Portsmouth School Committee respectfully requests the Rhode Island General Assembly to enact 2025 – H 5420 & S 636 amending (RIGL) **31-22.1-1** to increase the allowable pupil passenger limit to ten (10) Rhode Island and,

## Portsmouth School Committee SCHOOL TRANSPORTATION RESOLUTION

**BE IT FURTHER RESOLVED**, That the Portsmouth School Committee requests the Rhode Island General Assembly to enact S 397 reducing the bus driver certification training course for applicants holding a commercial driver’s license and allow the Division of Motor Vehicles to grant temporary licenses to school bus drivers licensed in bordering States.

**BE IT FURTHER RESOLVED**, That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

ADOPTED this 25 day of March 2025.

WHERETO: The following bear witness:

  
\_\_\_\_\_  
Emily Copeland, School Committee Chair

  
\_\_\_\_\_  
Karen McDaid, School Committee Clerk

  
\_\_\_\_\_  
Thomas W. Kenworthy, Superintendent of Schools

Passed: March 25, 2025



25 R 47

# City of Woonsocket Rhode Island



March 17, A.D. 2025

## Resolution

### **RESOLUTION REQUESTING THE RHODE ISLAND GOVERNOR AND GENERAL ASSEMBLY TO RESTORE GENERAL REVENUE SHARING TO RHODE ISLAND CITIES AND TOWNS**

**WHEREAS,** All thirty-nine (39) Cities and Towns across Rhode Island have been struggling with the recent inflationary environment; and,

**WHEREAS,** in the FY2010 budget, the Rhode Island Governor and General Assembly eliminated General Revenue Sharing due to declining state revenues from the collapsing state and national economy; and,

**WHEREAS,** the removal of the General Revenue Sharing forced many Cities and Towns to increase property taxes to make up for this loss in revenue; and,

**WHEREAS,** property taxes currently represent approximately two-thirds (2/3) of revenue for municipal budgets statewide, and Rhode Island has the eighth highest property tax burden in the nation; and,

**WHEREAS,** the State of Rhode Island has seen a very good rebound from the economic crisis brought on by the COVID-19 Pandemic; and,

**WHEREAS,** in the past three (3) years the State of Rhode Island has benefitted from an economic rebound and finished their fiscal year budgets with significant surpluses; and,

**WHEREAS,** Rhode Island's municipalities are an important piece of Rhode Island's economic success and need additional revenue from the State of Rhode Island in order to alleviate the property tax burden on its residents.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF WOONSOCKET, RHODE ISLAND AS FOLLOWS:**

**Section 1.** The Woonsocket City Council and the City Administration respectfully requests the Rhode Island General Assembly and the Governor to reinstate General Revenue Sharing for all thirty-nine (39) Cities and Towns to help reduce the impact of inflation and help minimize the property tax burden on its residents.

**Section 2.** That the City Clerk is hereby directed to forward an electronic copy of this Resolution to all Representatives and Senators representing the City of Woonsocket, the Honorable Speaker of the Rhode Island House of Representatives, the Honorable President of the Rhode Island Senate, and the Honorable Governor of the State of Rhode Island.

**Section 3.** This Resolution shall take effect immediately upon its passage by the City Council.



---

Daniel M. Gendron  
City Council President  
By Request of the Administration

IN CITY COUNCIL March 17, 2025 – Read by title and passed unanimously.

## NO. 2025-17

RESOLUTION OF THE TOWN OF MIDDLETOWN  
IN SUPPORT OF RHODE ISLAND LEAGUE OF CITIES AND TOWNS  
2025 LEGISLATIVE PRIORITIES

WHEREAS, all 39 cities and towns are members of the Rhode Island League of Cities and Towns; and

WHEREAS, the Rhode Island League of Cities and Towns serves as a convener and advocates to the Governor and General Assembly to support the needs of municipalities throughout the state; and

WHEREAS, the Rhode Island League of Cities and Towns believes in:

- Supporting robust local government funding through municipal aid programs, education aid and grants.
- Increasing opportunities, through various methods, to raise local revenues.
- Fully funded policy proposals and programs, particularly related to workforce management and personnel costs.
- Adopting policies that support 39 distinct communities, avoiding one-size-fits-all solutions, especially regarding land use, business licensing and other important policy areas.
- Maintaining local control and decision-making that reflects community needs, including land use, business operations, licensing, etc.
- Supporting greater flexibility for local government to innovate, improve efficiency and save tax dollars.

WHEREAS, the Rhode Island League of Cities and Towns surveyed all 39 members to develop legislative priorities for the 2025 session of the Rhode Island General Assembly; and

WHEREAS, stable local and education aid from the state will ensure that cities and towns can maintain municipal operations while investing one-time Federal funds toward necessary capital improvements and economic recovery; and

WHEREAS, property taxes represent approximately two-thirds of revenue for municipal budgets statewide, and Rhode Island has the eighth-highest property tax burden in the nation; and

WHEREAS, any reduction in state funding would exacerbate a dependence on property taxes, ultimately leading to service reductions, layoffs and property tax increases; and

WHEREAS, Rhode Island's municipalities are an important piece of Rhode Island's economic success.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Middletown supports the priorities identified by the Rhode Island League of Cities and Towns on behalf of the 39 cities and towns in Rhode Island.

March 17, 2025

READ AND PASSED IN COUNCIL



Wendy J.W. Marshall, MMC

Town Clerk

**Resolution no. 2025-16**

**RESOLUTION OF THE TOWN OF MIDDLETOWN  
REGARDING THE RESTORATION OF GENERAL REVENUE  
SHARING TO CITIES AND TOWNS**

- WHEREAS: Cities and towns across Rhode Island have been struggling with the recent inflationary environment, and
- WHEREAS: In 2009, the General Assembly discontinued revenue sharing due to the economic collapse, and
- WHEREAS: The removal of the General Revenue sharing forced the Cities and Towns to increase property taxes to make up for the loss in revenue, and
- WHEREAS: The State of Rhode Island has seen a very good rebound from the economic crisis brought on by the COVID Pandemic, and
- WHEREAS: The past 3 fiscal years the State of Rhode Island has benefitted from the economic rebound with \$417 and \$878 million respectively and a \$410 million surplus for FY 2023 an estimated \$98 million for FY24, and
- WHEREAS: The car tax phase payments benefited our citizens in the short term, they did not provide Cities and Towns with an escalator to make up for lost revenue and inflation.
- NOW THEREFORE, BE IT
- RESOLVED: That the Town Council of the Town of Middletown respectfully requests the Rhode Island General Assembly and Governor reinstate General Revenue Sharing for all 39 Cities and Towns to help reduce the impact of inflation on the citizens of Rhode Island.
- BE IT FURTHER
- RESOLVED: That the Town Council of the Town of Middletown respectfully requests the respective City and Town Councils of Rhode Island to join in our request to have the General Assembly restore general revenue in the upcoming FY 2025 budget.

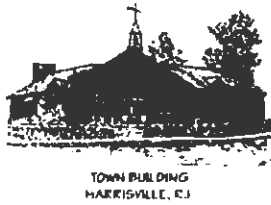
March 17, 2025

READ AND PASSED IN COUNCIL

  
Wendy U.W. Marshall, MMC  
Town Clerk

# TOWN OF BURRILLVILLE

Office of Town Clerk  
Email: townclerk@burrillville.org



Phone: 401-568-4300, ext. 133  
Fax: 401-568-0490  
RI Relay 1-800-745-5555 (TTY)

**Burrillville Town Council  
Resolution No 25-07  
Opposition To Rhode Island 2025 Gun Control Legislation**

- WHEREAS, the Town Council of the Town of Burrillville pursuant to Rhode Island statute and the Town of Burrillville Charter, is vested with the authority of administering the affairs of the Town of Burrillville, Rhode Island; and
- WHEREAS, the Second Amendment to the United States Constitution, ratified on December 15, 1791 as part of the Bill of Rights, protects the individual right of the people to keep and bear arms; and
- WHEREAS, the United States Supreme Court in *District of Columbia v. Heller*, 554 U.S.570 (2008), affirmed an individual's right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home; and
- WHEREAS, the United States Supreme Court in *McDonald v. Chicago*, 561 U.S. 742 (2010), affirmed that the right of an individual to "**keep and bear arms**," as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment and is applicable to the states; and
- WHEREAS, the United States Supreme Court in *United States v. Miller*, 307 U.S. 174 (1939), opined that firearms that are part of ordinary military equipment, or with use that could contribute to the common defense are protected by the Second Amendment; and
- WHEREAS, Article I, Section 22 of the Rhode Island Constitution adopted in 1842, provides that "**The right of the people to keep and bear arms shall not be infringed.**"; and
- WHEREAS, Article I, Section 6 of the Rhode Island Constitution provides that "**The right of the people to be secure in their persons, papers and possessions, against unreasonable searches and seizures, shall not be violated; and no warrant shall issue, but on complaint in writing, upon probable cause, supported by oath or affirmation and describing as nearly as may be, the place to be searched and the persons or things to be seized.**"; and
- WHEREAS, as a matter of general principle, and in recognition of over 230 years of lawmaking under the guidance of the Constitution for the United States of America having properly established numerous laws regarding criminal use of firearms that are wholly adequate when judiciously enforced such that additional laws are unneeded, any law which upon passage renders a life-long law-abiding citizen a felon through no action of their own, is an unjustified law and should be unconstitutional under multiple amendments in the Bill of Rights; and

- WHEREAS, it is the desire of the Town Council of the Town of Burrillville to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Rhode Island Constitution which protect the citizens of the State of Rhode Island's individual right to keep and bear arms; and
- WHEREAS, the Burrillville Town Council members each took an oath to support and defend the United States Constitution, the Rhode Island Constitution, and the laws of the State of Rhode Island which are not deemed unconstitutional by a court of competent jurisdiction, and the Charter of the Town of Burrillville; and
- WHEREAS, the Burrillville Town Council members give great weight to and adhere to the belief of James Madison, Jr., the fourth President of these great United States that: *"Oppressors can tyrannize only when they achieve a standing army, an enslaved press, and a disarmed populace"*; and
- WHEREAS, the Burrillville Town Council desires to protect the rights of law abiding citizens, individuals who have committed crimes with firearms should be fully prosecuted with existing laws on the books; and
- WHEREAS, bills that have been passed and are being considered by the General Assembly would require the confiscation and storage of otherwise lawfully owned firearms, and make the Towns and Cities of Rhode Island, responsible for these costs; and
- WHEREAS, R.I. Gen. Laws § 11-47-41. Government firearm registration prohibited specifically says, ***"No government agency of this state or its political subdivisions shall keep or cause to be kept any list or register of privately owned firearms or any list or register of the owners of those firearms; provided, that the provisions of this section shall not apply to firearms which have been used in committing any crime of violence, nor to any person who has been convicted of a crime of violence."***; and
- WHEREAS, Rhode Island firearm purchase requirements already include a background check, a seven day waiting period, and a "Blue Card" for the purchase of handguns; and additionally, a lengthy process for obtaining a concealed carry permit - all evidence of some of the most restrictive gun purchase/ownership laws in the country; and
- WHEREAS, Johns Hopkins Bloomberg School of Public Health Center for Gun Violence Solutions report that ***"Rhode Island had the lowest overall gun death rate and gun suicide rate in the country in 2022."*** – is further evidence of the effectiveness of laws already in existence in Rhode Island; and
- WHEREAS, the limited gun violence that does exist is not from law abiding citizens who own firearms, but from criminals who pay no attention to any existing or proposed laws, so it naturally follows that any bills restricting the rights of firearm owners will have NO impact on the criminal element responsible for gun violence; and
- WHEREAS, the so-called "assault weapons" targeted in proposed legislation is sweepingly broad and includes many semiautomatic rifles, shotguns, and handguns in common competition and hunting usage - none of which have been part of the so-called "gun problem."; and
- WHEREAS, these bills not only penalize law abiding citizens from exercising their Constitutional right for owning a firearm, but they also damage federally licensed firearms dealers, who are Rhode Island business owners. They would most certainly restrict their sales and livelihood; and

WHEREAS, the Rhode Island General Assembly, in its 2025 legislative session has pending before it bills regulating and restricting the rights afforded the citizens of the State of Rhode Island through the Second Amendment to the United States' Constitution and the Constitution of the State of Rhode Island, most notably including, but not limited to:

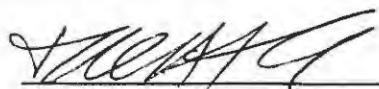
**House Bill 5436 and Senate Bill 359**, the Rhode Island Assault Weapons Ban Act of 2025, would prohibit the possession of "assault weapons," defined very broadly to include a wide range of semiautomatic firearms making these bills more accurately the Rhode Island Semiautomatic Firearms Ban of 2025. In order to be exempt, the weapon must, within twelve (12) months of the bill's passage, be registered seemingly in violation of R.I. Gen. Laws § 11-47-41, be rendered inoperable, be surrendered to a registered firearm dealer or police department or be transferred to a person in another jurisdiction where such firearms are allowed. It would also require any heirs of a decedent to surrender or transfer the firearm. If registered, the lawful owner would be required to submit fingerprints and pay a fee for registering the firearm;

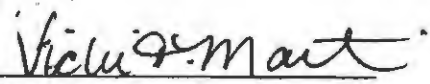
NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Burrillville on April 24, 2019, declared itself a Second Amendment Sanctuary Town, now reaffirms that declaration, and hereby takes the following position on state legislation that potentially abridges our Second Amendment rights. We find and declare that these gun restriction bills, if enacted by the Rhode Island General Assembly, infringe upon the rights of the People of the Town of Burrillville and the People of the State of Rhode Island to keep and bear arms. We are collectively opposed to the infringement of these rights established by our Founding Fathers.

BE IT FURTHER RESOLVED that these bills impose unfunded mandates upon local governments; and the Town Council of the Town of Burrillville will not appropriate funds for capital construction of building space and/or the purchase of storage systems to store weapons seized, pursuant to any requirements set forth in the legislation if enacted by the General Assembly for the purpose of enforcing any law, that unconstitutionally infringes upon the rights of the People of the Town of Burrillville to keep and bear arms.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to every Rhode Island Municipality, State Senators, State Representatives, the Governor and the Lt. Governor respectfully requesting their support.

Passed as a resolution of the Burrillville Town Council this 12<sup>th</sup> day of March, 2025.

  
\_\_\_\_\_  
Donald A. Fox, President  
Burrillville Town Council

ATTEST:   
Vicki Martin, Town Clerk





**North Smithfield**  
**Public Schools**  
*A community dedicated to excellence*

**School Committee**

Terri Bartomioli, Chair  
 Jean B. Meo, Vice-Chair  
 William J. Connell, Esq., Secretary  
 David de la Cruz  
 Christopher Simpkins

**North Smithfield School Committee Resolution**

**Funding for Private School Transportation by State and Local Education Agencies**

**WHEREAS**, Rhode Island Law (RIGL) 16-21.1-1(5) and 16-21.1-2 currently require State and Local Education Agencies to provide and fund private school transportation; and

**WHEREAS**, transportation of private school students is not a federal requirement; and

**WHEREAS**, Rhode Island provides significant subsidies for private schools, some charging tuition exceeding \$40,000 annually, while districts face rising costs in other areas such as homeless student transportation; and

**WHEREAS**, the Town of North Smithfield has spent \$0.00 on private school transportation for the first half of the 2024-2025 school year, representing a substantial financial burden on the district; and (*\*\*Private School Transportation is currently paid by Non-Public Transportation offset as a categorical of the funding formula. It is processed as a credit on our RIDE invoice monthly, up to the amount of actual services rendered. North Smithfield's FY25 amount is \$44,530.00*)

**WHEREAS**, during the same period, North Smithfield incurred \$0.00 in transportation costs for McKinney-Vento (homeless) students, \$7,789.10 for students attending career and technical centers in other districts, \$293,127.59 for out-of-district placements, and \$6,809.79 under ESSA requirements, totally \$307,726.48 in transportation expenses to date; and

**WHEREAS**, the growing transportation costs for homeless students and other vulnerable populations are underfunded, requiring districts to divert resources from other critical educational priorities; and

**WHEREAS**, the North Smithfield School Committee believes that amended RIGL 16-21.1-1(5) to require nonpublic schools to share in transportation costs with sending school districts would ensure equitable resource allocation;

**NOW THEREFORE BE IT RESOLVED**, That the North Smithfield School Committee respectfully requests the Rhode Island General Assembly amend RIGL 16-21.1-1 et seq. to prioritize funding for homeless student transportation and require private schools to share in transportation costs. Proposed amendments to the statute include:

1850 Providence Pike, North Smithfield RI 02896

Phone: 401-769-5492 • Fax: 401-769-5493 • R.I. Relay: 800-745-5555

*The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.*





**Burrillville School District**  
 2300 Broncos Hwy. Harrisville, RI 02830  
 401.568.1301 Fax: 401.568.4111

**School Committee**

Terri Lacey, Chairperson; Jill Calapai, Vice Chairperson; David Landry, Clerk; Sean Bouran; Donison Allen;  
 Victor Bevilacqua; Silvia St. Pierre

**RESOLUTION OF THE BURRILLVILLE SCHOOL COMMITTEE**

**WHEREAS:** Rhode Island Law (RIGL) 16-21.1-1(5) and 16-21.1-2 currently require State and Local Education Agencies to provide and fund private school transportation; and

**WHEREAS:** Transportation of private school students is not a federal requirement; and

**WHEREAS:** Rhode Island provides significant subsidies for private schools, some charging tuition exceeding \$40,000 annually, while districts face rising costs in other areas such as homeless student transportation; and

**WHEREAS:** The growing transportation costs for homeless students and other vulnerable populations are underfunded, requiring districts to divert resources from other critical educational priorities; and

**WHEREAS:** The Burrillville School Committee believes that amending RIGL §16- 21.1-1 (5) to require nonpublic nonprofit schools to share in transportation costs with sending school districts would ensure equitable resource allocation;

**NOW, THEREFORE BE IT RESOLVED:** That the Burrillville School Committee respectfully requests that the Rhode Island General Assembly amend RIGL §16-21.1-1 et seq. to prioritize funding for homeless student transportation and require private schools to share in transportation costs. Proposed amendments to the statute include:

1. **Shared Cost Model:** Nonpublic nonprofit schools benefiting from statewide transportation should share transportation costs with sending districts.
2. **State Funding Priority:** Full funding of transportation costs for McKinney-Vento (homeless) students to ensure equity and compliance with federal mandates.
3. **Policy Alignment:** Re-evaluation of transportation policies to prioritize public education needs and vulnerable student populations over private school subsidies.

**BE IT FURTHER RESOLVED** That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

**WHERE TO:** The following to bear witness:

Approved by the Burrillville School Committee

*Terri Lacey* 3/25/25  
 Attested to by  
 Terri Lacey, School Committee Chairperson

**TOWN OF CHARLESTOWN, RHODE ISLAND  
RESOLUTION IN SUPPORT OF RHODE ISLAND GENERAL ASSEMBLY  
BILL 2025 - H5957**

**WHEREAS**, the Town Council of the Town of Charlestown recognizes the importance of providing adequate low and moderate-income housing to ensure a diverse and inclusive community; and

**WHEREAS**, the Rhode Island General Assembly is considering Bill 2025 - H5957, An Act Relating To Cities and Towns - Low and Moderate Income Housing, which proposes that a municipality shall be considered to have a sufficient stock of low or moderate-income housing if it has a zoning ordinance provision that all housing developments include at least fifty percent (50%) low or moderate income housing units; and

**WHEREAS**, the proposed legislation aligns with the Town of Charlestown's commitment to affordable housing and sustainable community development; and

**WHEREAS**, the inclusionary housing requirement will help address the housing needs of low and moderate-income residents, promoting social equity and economic stability within the community.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council of the Town of Charlestown, Rhode Island, hereby expresses its strong support for Bill 2025 - H5957 and urges the Rhode Island General Assembly to pass this important legislation; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the local delegation of members of the Rhode Island General Assembly, the Governor of Rhode Island, other relevant stakeholders, and the 38 cities and towns to demonstrate the Town of Charlestown's commitment to affordable housing and support for Bill 2025 - H5957.

The RESOLUTION shall take effect upon passage.

By resolution of the Charlestown Town Council at a meeting held on March 24, 2025.

Amy Rose Weinreich CMC  
Amy Rose Weinreich, CMC Town Clerk



**From:** [David Jamison](#)  
**To:** [mglackin@jamestownri.gov](mailto:mglackin@jamestownri.gov); [eross@jamestownri.gov](mailto:eross@jamestownri.gov); [mmeagher@jamestownri.gov](mailto:mmeagher@jamestownri.gov); [ebrine@jamestownri.gov](mailto:ebrine@jamestownri.gov); [nbeve@jamestownri.gov](mailto:nbeve@jamestownri.gov); [Roberta Fagan](#)  
**Subject:** Budget for Jamestown  
**Date:** Sunday, March 23, 2025 6:10:21 PM

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**CAUTION:** This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Dear Council Members,

We hope you will consider:

- Keeping to the budget as put forth by the Town Administrator
- Keeping the 4% cap in place
- Keeping Fort Getty as a campground and upgrading the electric
- Performing the necessary repair to the Eldred soccer field but any further enhancements should be privately funded

Thank you,  
David and Susan Jamison  
97 Sloop Street