



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 7, 2025
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person at the physical location listed above.

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

- A) Public Hearing: Review, Discussion, and/or Action and/or Vote: for Proposed Amendments to the Zoning Code of Ordinances, regarding a request to amend the Zoning Use Table (Section 82-601 - VI.E.(5); and request to amend the definition of Amusement or Video Arcade to Amusement Arcade (Section 82-104.1), duly advertised in the March 13th, 20th and 27th editions of the Jamestown Press:
- 1) Regnum LLC, requesting a Zoning Ordinance Amendment including a change to the definition and a change to the use table related to Amusement or Video Arcade as an accepted use in the Zoning use table by Special Use Permit(s) for the CD District only.
 - 2) Letters from Jamestown residents:
 - a) Ronald Izzo
 - b) Ralph Klingbeil
 - c) Leisa Hill

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
B) Non-scheduled request to address.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations
- 1) Review, Discussion, and/or Action and/or Vote: regarding Resolution 2025-11, Supporting House Bill 5032, Relating to Alcoholic Beverages – Retail Licenses, to provide the authority to the Jamestown Board of Licenses to issue a Class T Legitimate Theatre liquor license.
 - 2) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-12 Month of the Military Child, declaring the month of April 2025 as Month of the Military Child.
 - 3) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-13 Teacher Appreciation declaring May 5th-11th, 2025 as Teacher Appreciation Week.
 - 4) Review, Discussion, and/or Action and/or Vote: Resolution 2025-14, in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve an Annual Budget Exceeding the 4 Percent Levy Cap, as amended.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

1) Pursuant to RIGL §3-7-14, the following license application (F-25-5) has been received under said Act for a one-day license on September 7, 2025:

CLASS F (NON-PROFIT)

Jamestown Community Farm

40 Eldred Avenue

Jamestown, RI 02835

a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

2) Pursuant to RIGL §3-7-14, the following license application (F-25-7) has been received under said Act for a one-day license on May 22, 2025:

CLASS F (NON-PROFIT)

Jamestown Historical Society

92 Narragansett Avenue

Jamestown, RI 02835

a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

3) Pursuant to RIGL §3-7-14, the following license application (F-25-8) has been received under said Act for a one-day license on July 25, 2025:

CLASS F (NON-PROFIT)

Jamestown Historical Society

92 Narragansett Avenue

Jamestown, RI 02835

a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14).

The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board

B) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing & Holiday License for the year December 1, 2024- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures:

1) The Wicked Whisk, 79 North Road (BL-27).

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) OPIOID Litigation update (Consent agenda).
 - 2) Community Development Block Grant (CDBG) Application (New Business).

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and Possible Action on the FY2025-2026 Town Administrator's Proposed Budget; recommend the proposed FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025:
 - 1) Town Administrator's Proposed Town General Fund Budget of \$14,006,265 and the Town Administrator's Proposed School Budget of \$16,835,606.
- B) Review, Discussion, and Possible Action: Discussion and consideration of staff-proposed projects requiring potential bond initiatives of \$3,453,000:
 - 1) Memorandum from Town Administrator Mello to the Town Council regarding a Maintenance Bond:
 - a) Project 1: Senior Repair Project \$ 885,000
 - b) Project 2: Town Buildings/Facilities Maintenance \$1,618,000
 - c) Project 3: Department of Public Works Equipment \$ 950,000
- C) Review, Discussion, and Possible Action: At the request of Vice President Brine, discussion and consideration of a proposed Jamestown Recreation Bond of \$1,700,000 or \$2,600,000:
 - 1) Memorandum from Vice President Brine regarding potential bond(s) for investment into Eldred Field, Lawn Avenue School gymnasium, and bike/pedestrian paths.
- D) Review, Discussion, and Possible Action: At the request of Councilor Meagher discussion and consideration of a \$3,000,000 Bond for affordable housing for FY 2025/2026:
 - 1) Memorandum from the Affordable Housing Committee requesting Town Council support of a \$3,000,000 Bond for potential affordable housing initiatives.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher and the Affordable Housing Committee (AHC), approval to utilize Affordable Housing Trust funds for two projects:
- 1) Memorandum from AHC Chair Bob Plain and Town Planner Lisa Bryer:
 - a) Request approval to draft an RFP for a consultant to work with the Affordable Housing Committee to develop new Affordable Housing projects on town-owned property, including but not limited to 11 Knowles Court.
 - b) Request approval to draft an RFP for a consultant to complete a “Nexus Study” to link Jamestown’s Housing market with Affordable Housing Funding Needs.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, the Planning Commission is asked to review possible changes to the Zoning Ordinance.
- 1) 82-1102.4: Require abutter notification of projects going before the Technical Review Committee (TRC) (new ordinance).
 - 2) 82-1105: Require the percentage of a potential new affordable housing lot in the R 8 and CL districts to be the same as is currently described for a R 20 lot, which is 65%. This amendment would allow an R8 or CL lot that is between 13200-15999 square to be eligible to be subdivided to create an affordable lot (minimum 5200 square feet) and a standard lot (minimum 8000 square feet) (amendment).
 - 3) 82-602 To consider the creation of new Zoning Districts or new Zoning characterizations that would apply to non-conforming lots of record (new ordinance).
- C) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello, authorization to submit an application through CDBG for the following projects:
- 1) CDBG application in the amount of \$500,000 for the repair and renovation of the Senior Center located at 6 West Street.
 - 2) CDBG application in the amount of \$500,000 for the repair and renovation of additional bathrooms at Jamestown Housing Authority located at 45 Pemberton Avenue.
- D) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco, permission to extend the Mackerel Cove Vendor Contracts for the 2025 season to Splash Dogz LLC. and Dels Lemonade & Refreshments, as permitted by the 2023 contract.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

A) Appointments, Vacancies, and Expiring Terms: None at this time

1) Upcoming interview sessions (*May 5th & 19th tentative):

a) April 21st, 5:30-6:30

TIME	NAME	COMMITTEE
5:30	Barrett Cavanagh	Quonset Development Board of Directors
5:40	Lisa Lepore	Quonset Development Board of Directors / Zoning Board Alternate
5:50	Timothy Noble	Quonset Development Board of Directors
6:00	Bradley Parsons	Eldred Field
6:10	Lisa Primiano	Quonset Development Board of Directors
6:20	Emile Martineau	Quonset Development Board of Directors

b) May 5th, 5:10-6:30

TIME	NAME	COMMITTEE
5:10	Susan Shim Gorelick	Affordable Housing Committee
5:15	Kelly Smith	Tick Task Force
5:20	Samira Hakki	Bike Path Committee
5:25	Mary Ellen Coleman	Fire Dept. Compensation Committee
5:30	Karen Montoya	Senior Services Committee
5:35	Tony Pineiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Beth Herman	Tree Committee
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Joe England	Tick Task Force
6:00	Andrew Williams	Harbor Commission
6:05	Fred Pease	Affordable Housing Committee
6:10	Johnathan Valente	Bike Path Committee
6:15	Dan Lilly	Harbor Commission
6:20	Cynthia Leonard	Tick Task Force

c) May 19th, 5:50-6:30

TIME	NAME	COMMITTEE
5:50	Stuart Rice	Tax Assessment Board of Review
5:55	Wayne Moore	Fire Dept. Compensation Committee
6:00	Harry Chase	Bike Path Committee
6:05	John Potter	Harbor Commission
6:10	Wayne Banks	CRMC
6:15	Patrick Gaynes	Eldred Field Committee
6:20	Marlene Murphy	Election Training Committee

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes:
 - 1) March 3, 2025 (Regular Meeting)
 - 2) March 4, 2025 (Special Meeting)
 - 3) March 10, 2025 (Special Meeting)
 - 4) March 17, 2025 (Regular Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers, February 19, 2025.
 - 2) Board of Canvassers, March 4, 2025.
 - 3) Zoning Board of Review, February 25, 2025

- C) Permission to authorize Town Administrator Mello to amend the national opioid litigation by removing the defendants, PBM (Optum and Express Scripts, Inc.), and their related entities from the case.

- D) Permission to authorize Town Administrator Mello to sign Amendment 3 to the Subrecipient Agreement between the State of Rhode Island Department of Transportation and the Town of Jamestown for the Melrose Elementary School and Lawn Avenue Middle School Safe Routes to School Program upon final review by Solicitor Ruggiero.

- E) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: St. Matthew Church
Event: Sunrise Easter Service (ENT-25-18)
Date: April 20, 2025
Location: East Ferry/Veteran's Memorial Square

 - 2) Applicant: Jamestown Historical Society (JHS)
Event: Windmill Day (ENT-25-15)
Date: July 26, 2025
Location: 378 North Road

 - 3) Applicant: Jamestown Historical Society (JHS)
Event: JHS Museum Exhibit Opening Reception (ENT-25-16)
Date: May 22, 2025
Location: JHS, 92 Narragansett Avenue

 - 4) Applicant: Jamestown Historical Society (JHS)
Event: Evening at the Windmill (ENT-25-17)
Date: July 25, 2025
Location: 378 North Road

- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20th and March 27th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-110 Michael Allen 37 Newport Avenue

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of letter to: Town Council
From: Taxpayer Association of Jamestown
Dated: March 17, 2025
Re: School and Town Budget
 - 2) Copy of email to: Town Council
From: Joan Swifty
Dated: March 18, 2025
Re: Fort Getty Workshop
 - 3) Copy of email to: Town Council
From: David Jamison
Dated: March 23, 2025
Re: Budget for Jamestown
 - 4) Copy of email to: Town Council
From: Linda Jamison
Dated: March 26, 2025
Re: CISF - \$150,000 benefit to Jamestown residents
 - 5) Copy of email to: Town Council
From: Armenian National Committee of Rhode Island
Dated: March 3, 2025
Re: 2025 ANC of RI Armenian flag raising request.
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Portsmouth School Committee- School Transportation Resolution.
 - 2) North Smithfield School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies
 - 3) Resolution of the City of Woonsocket, Resolution Requesting the Rhode Island Governor and General Assembly to Restore General Revenue Sharing to Rhode Island Cities and Towns. 25 R 47
 - 4) Resolution of the Town of Middletown, Resolution No. 25-17, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.

- 5) Resolution of the Town of Middletown, Resolution No. 25-16, Resolution Regarding the Restoration of General Revenue Sharing to Cities and Towns.
- 6) Resolution of the Burrillville Town Council, Resolution No. 25-07, in opposition to Rhode Island 2025 Gun Control Legislation.
- 7) Resolution of the Burrillville School Committee (Private School Transportation).
- 8) Resolution of the Town of Charlestown in support of BILL 2025-H5957.

XIV. OPEN FORUM

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- A) Continued (If necessary)

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on April 3, 2025.*