



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, March 17, 2025
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

- I. ROLL CALL TOWN COUNCIL MEMBERS**
- II. ROLL CALL SCHOOL COMMITTEE MEMBERS**
- III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**
- IV. Joint Town Council and School Department Budget Work Session and Hearing for Fiscal Year (FY) 2025-2026 (July 1, 2025- June 30, 2026).**
 - A) School Operating Budget
 - B) Capital Improvement Program
 - C) Review and Discussion

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
- 1) Scheduled request to address - None
 - 2) Non-scheduled request to address
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: No items at this time.
- D) Unfinished Business: No items at this time.
- E) New Business:
- 1) Review, Discussion, and/or Action and/or Vote: Application of Freebody LLC (115 Bayview Drive; Plat 8, a portion of Lot 760-Parcel A for Utility Service Connection (Sewer only)).
- F) Consent Agenda
An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.
- 1) Adoption of Minutes:
 - a) January 21, 2025 (regular meeting)
 - b) February 24, 2025 (regular meeting)
 - 2) Finance Director’s Report: Water and Sewer Comparison Budget to Actuals as of February 28, 2025.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

VI. OPEN FORUM

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- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-10 declaring May 2025 Mental Health Month

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:
 - 1) Pursuant to RIGL §3-7-14, the following license application (F-25-6) has been received under said Act for a one-day license on April 24, 2025:
CLASS F (NON-PROFIT)
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 4 of 12 licenses per calendar year issued per RIGL§3-7-14)
 - 2) Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended: Pursuant to RIGL§ 3-7-15(b), that the following request for consent under said Act, Class G. Liquor License (State License) by Conanicut Marine Services, Inc., for service of liquor while at dockside at East Ferry for the 2025 season no more than 30 minutes prior to scheduled departure for the following marine vessels:
 - a) The Jamestown, MV Katherine, The Coastal Queen
 - b) Review, Discussion and/or Action and/or Vote to grant Town Council consent to the request of the CLASS G LIQUOR LICENSE.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) NAGE 68 Contract- For your consideration is the proposed Collective Bargaining Agreement for NAGE 68 (New Business)

X. UNFINISHED BUSINESS

- A) Review, Discussion, and Possible Action on the FY2025-2026: Town Administrator’s Proposed Budget; Possible action to adopt and recommend proposed FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025:
 - 1) Town Administrator’s Proposed Town General Fund Budget of \$14,006,265 and the Town Administrator’s Proposed School Budget of \$16,835,606
 - 2) 2026 Proposed Bonds- Review, Discussion and/or Action and/or Vote: Authorization to prepare Resolutions and Warrants for Bonds:
 - a) \$3,883,000 Facilities and Maintenance Projects
 - b) \$1,700,000 Recreation

XI. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Authorize Town Administrator Mello to sign the Collective Bargaining Agreement contract for NAGE 68, effective July 1, 2025 – June 30, 2028.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing to take place on April 7, 2025, at 6:30 p.m. for Proposed Amendments to the Code of Ordinances, regarding Chapter 70-Article IV Section 87, Prohibited or Restricted Parking on Specified Streets.

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) February 24, 2024 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Harbor Management Commission, January 8, 2025.
 - 2) Jamestown 250th Commission, February 12, 2025.
- C) Finance Director’s Report: Comparison Budget to Actuals as of February 28, 2025.

- D) Approval of Pole Placement Request by The Narragansett Electric & Verizon New England, Inc. Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways: Watson Ave, Relocate P14 (15') East of existing location and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked Plan WR # 31016317
- E) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Community Farm (JCF)
Event: JCF Farm to Table Dinner (ENT-25-10)
Date: September 7, 2025
Location: 40 Eldred Avenue
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: Screen Dance Road Show (ENT-25-11)
Date: April 2, 2025
Location: JAC, 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: JAC TALK: Women Artists in the Age of Revolution (ENT-25-12)
Date: April 6, 2025
Location: JAC, 18 Valley Street
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: Of Our Collapsed and Expanding Breath (ENT-25-13)
Date: April 25, 2025
Location: JAC, 18 Valley Street
 - 5) Applicant: Jamestown Arts Center (JAC)
Event: JAC Out Loud Poetry Reading (ENT-25-14)
Date: April 27, 2025
Location: JAC, 18 Valley Street
- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the February 27th and March 6th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-51 Vishal Sharma 11 Bryer Avenue
 - 2) STR-96 Charles Beal 53 Standish
 - 3) STR-134 Albert Nichols 39 Grinnell Street

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Council
From: J. Christopher Powell
Dated: March 12, 2025
Re: Proposed Building at Ft. Getty

- 2) Copy of article to: Town Council
From: Marian Falla
Dated: March 3, 2025
Re: As vacation season nears; short-term rental issues unsettled

- 3) Copy of email to: Town Council
From: Ann Kuhn
Dated: February 20, 2025
Re: Conservation Commission Chair duties.

B) Proclamations and Resolutions from other Rhode Island Cities and Towns

- 1) Resolution of the Town of Westerly, In Support of House Bill H5457 Entitled “An Act Relating to Public Records- Access to Public Records’.

- 2) Joint Resolution of the Burrillville Town Council and Burrillville School Committee, Resolution No. 25-01, Requesting Support and Subsidy for Transportation of Homeless Students.

- 3) Resolution of the Burrillville Town Council, Resolution No. 25-02, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.

- 4) Resolution of the Burrillville Town Council, Resolution No. 25-03, in support of House Bill 2025-H 5371, Relating to State Affairs and Government- Public Notice Act.

- 5) Resolution of the Exeter-West Greenwich Regional School District School Committee, Requesting Support and Subsidy for Transportation of Homeless Students.

- 6) Resolution of the Exeter-West Greenwich Regional School District School Committee, Requesting Support of Full Funding of Categorical Transportation Aid As outlined in RIGL§16-7.2-6

- 7) Resolution of the Town of Charlestown, in support of House Bill 2025-H5315, An Amendment to the General Laws of the State of Rhode Island, To Allow For the Temporary Service of Election Officials After Retirement.

XV. OPEN FORUM

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- A) Continued (If necessary)

XVI. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

XVII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on March 13, 2025.*