



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
*Rosamond A. Tefft Council Chambers*  
**93 Narragansett Avenue**  
**Monday, March 3, 2025**  
**5:20 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

*The public is welcome to participate in Town Council meetings in several ways:*

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
  - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
  - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

*Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

**I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
5:20	Kenneth Newman	Board of Canvassers (Full/Alternate)
5:30	Mary Brimer	Board of Canvassers (Full)
5:40	George Newman	Board of Canvassers (Full)
5:50	John Murphy	Board of Canvassers (Full)
5:55	Laura Goldstein	Board of Canvassers (Full/Alternate)
6:00	Jane Gilgun	Board of Canvassers (Full/Alternate)
6:10	Jennifer Thran	Board of Canvassers (Full)
6:20	Daphne Meredith	Board of Canvassers (Full)

**II. ROLL CALL**

**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

#### **IV. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

#### **V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Presentations
  - 1) Keith Roberts, President, Jamestown Shores Association.
- B) Resolutions and Proclamations
  - 1) Review, Discussion, and/or Action and/or Vote: regarding Resolution 2025-08, Resolution in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve An Annual Budget Exceeding the 4 Percent Levy Cap.
  - 2) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2025-09 declaring April 25, 2025, as Arbor Day in the Town of Jamestown.

#### **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Public Hearing: No items

#### **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator's Report: Edward A. Mello
  - 1) Mental Health Awareness Month
  - 2) Right-of-Way (ROW) Revised Policy
  - 3) Rhode Island Department of Transportation (RIDOT)/Statewide Transportation Improvement Program (STIP)(new business)
  - 4) RIDOT Grant

## **VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher discussion and consideration to increase funding to the Affordable Housing Trust Fund:
  - 1) Memorandum from the Affordable Housing Committee requesting increased investment into the Affordable Housing Trust Fund at a minimum of \$225,000 annually.
  
- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher discussion and consideration to submit a request to Senator Dawn Euer and Representative Alex Finkelman to introduce legislation authorizing the creation of linkage/impact fees to support Affordable Housing.
  - 1) Memorandum from the Affordable Housing Committee regarding the request to adopt linkage/impact fees for Affordable Housing.
  
- C) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher discussion and consideration of a \$3,000,000 Bond for affordable housing for FY 2025/2026:
  - 1) Request to meet with Bond Counsel to discuss potential affordable housing bonds.
  
  - 2) Memorandum from the Affordable Housing Committee requesting Town Council support of a \$3,000,000 Bond for potential affordable housing initiatives:
    - a) Affordable and workforce housing at 11 Knowles Court (former ambulance barn). See attached floor plans.
  
    - b) An additional affordable housing building at 171 Conanicus Avenue.
  
    - c) Single-family houses on town-owned lots (similar to those on Swinburne Street).
  
    - d) Incentive for affordable accessory dwelling units (ADUs)
  
  - 3) Request for Proposals (RFP) for an affordable housing developer to develop proposed affordable housing/workforce housing at 11 Knowles Court and 169 Conanicus Avenue

## **IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Town Administrator Mello Proposed FY2025/2026 to the Town Council, (Code of Ordinances Town of Jamestown, Part 1 Charter and Related Laws, Article XI. Financial Provisions, Sec. 1101. – Proposed budget).
  
- B) Review, Discussion, and/or Action and/or Vote: Approval of the revised Adopt-A-ROW (Right-of-Way) policy:
  - 1) Town of Jamestown, 550.10 Adoption Program

**X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms
  - 1) Board of Canvassers- One (1) unexpired six-year term **Full Member** Vacancy (March 2022-March 2028) and One (1) expiring six-year term **Full Member** Vacancy (March 2025-March 2031); interviews to be scheduled on March 3, 2025:
    - a) Jamestown Republican Town Committee
      - i) Jennifer Thran
    - b) Jamestown Democratic Town Committee
      - i) Kenneth Newman (seeking reappointment)
      - ii) Daphne Meredith
      - iii) George Newman
      - iv) John Murphy
      - v) Laura Goldstein
      - vi) Jane Gilgun
    - c) Letter of interest for appointment (not endorsed by the Republican or Democratic Town Committees)
      - i) Mary K. Brimer
  - 2) Board of Canvassers – One expiring six-year term Democratic **Alternate Member** vacancy (March 2025- March 2031)
    - d) Jamestown Democratic Committee
      - i) Kenneth Newman
      - ii) Laura Goldstein
      - iii) Jane Gilgun

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Minutes of Boards/Commissions/Committees
  - 1) Affordable Housing, December 18, 2024.
  - 2) Affordable Housing, January 15, 2025.
  - 3) Board of Canvassers, January 15, 2025.
  - 4) Zoning Board of Review, January 28, 2025
- B) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
  - 1) Applicant: Save the Bay
  - Event: Save the Bay Swim (ENT-25-9)
  - Date: July 19, 2025
  - Location: Potter Cove, RITBA lawn, Jamestown

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

A) Communications Received:

- 1) Copy of letter to: Town Council  
From: Abby Jenkins and Jeff Boal  
Dated: February 11, 2025  
Re: Ft Getty Park- Park & Rec Utility Garage/Shed
  
- 2) Copy of letter to: Town Council  
From: Peter Gadoury  
Dated: February 24, 2025  
Re: Mental Health Awareness Month
  
- 3) Copy of report to: Town Council  
From: American Civil Liberties Union Foundation(ACLU)  
Dated: February 2025  
Re: Remote Access to Public Meetings Post-Covid: A Review of Rhode Island City and Town Councils and School Committees.

**XIII. OPEN FORUM**

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- A) Continued (If necessary)

**XIV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property, AP 9-152).

**XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on February 27, 2025.*