



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, February 24, 2025
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

**III. JOINT TOWN COUNCIL AND SENIOR SERVICE COMMITTEE WORK
SESSION 6:00 P.M.**

- A) Roll Call- Senior Service Committee
- B) Discussion regarding the possible renovation and/or reconstruction of the Senior Service Center (SSC) at 6 West Street.
- C) ADJOURNMENT of the Joint Town Council and Senior Service Committee Work Session.

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
- 1) Scheduled request to address – None.
 - 2) Non-scheduled request to address.
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) New Business: Review, Discussion, and/or Action and/or Vote:
- 1) Resolution of the Board of Water and Sewer Commissioners Encumbering The Reserve For Sewer Facilities And Services Funded By Sewer Service Charges For Payment Of Engineering Expenses And Award Of Contracts, No. 2025-03.
- D) Consent Agenda
An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.
- 1) Adoption of Minutes:
 - a) January 21, 2025 (regular meeting)
 - 2) Finance Director’s Report: Water and Sewer Comparison Budget to Actuals as of January 31, 2025.
 - 3) At the recommendation of Public Works Director Michael Gray approval of the agreement for Engineering Services by and between the Town of Jamestown, Rhode Island, and Weston & Sampson Engineering, Inc. for the 2024 Sewer Investigation for an amount not to exceed \$228,000. The funding source is reserve funds being held from the collection of Sewer flat fee and usage fees, Resolution No. 2023-13 and Resolution 2025-03.
 - a) Wastewater Treatment Facility and Sanitary Sewage Pump Station evaluation, and final report dated September 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

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- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) No items at this time.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:
 - 1) Pursuant to RIGL §3-7-14, the following license application (F-25-4) has been received under said Act for a one-day license on February 28, 2025:
 - CLASS F (NON-PROFIT)
 - Jamestown Arts Center
 - 18 Valley Street
 - Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 3 of 12 licenses per calendar year issued per RIGL§3-7-14)

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Jamestown Recreation Department and the Jamestown Chamber of Commerce to host a Summer Job Fair in April.
 - 2) Rhode Island Department of Transportation (RIDOT) updates:
 - a) Protect Grant to study environmental and engineering options for Beavertail Road at Mackerel Cove.
 - b) North Road at Zeek's Creek project options.
 - 3) Bond Options package for Town Council information and discussion (unfinished business).
 - 4) East Ferry Update.
 - 5) Audio/Video improvements in the Town Council Chambers.
 - 6) Revaluation notices and review process information.
 - 7) LEARN 365 Grant award from the Rhode Island Department of Education (RIDE).

IX. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Discussion and consideration of staff-proposed projects requiring potential bond initiatives:
- 1) Memorandum from Town Administrator Mello to the Town Council regarding Bond Options:
 - a) Project 1: Senior Repair Project \$ 885,000
 - b) Project 2: Fort Getty Improvements \$ 930,000
 - c) Project 3: Town Buildings/Facilities Maintenance \$1,618,000
 - d) Project 4: Department of Public Works Equipment \$ 950,000
- B) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Brine discussion and consideration of a proposed Jamestown Recreation Bond:
- 1) Memorandum from Vice President Brine regarding potential bond(s) for investment into Eldred Field, Lawn Avenue School gymnasium, and bike/pedestrian paths.
- C) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher discussion and consideration of a Bond to increase funding to the Affordable Housing Trust Fund:
- 1) Memorandum from the Affordable Housing Committee requesting increased investment into the Affordable Housing Trust Fund at a minimum of \$250,000 annually.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request, discuss and/or action regarding the municipal tax levy 4% cap and the waiver process under R.I. Gen. Laws § 44-5-2.
- B) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request, discuss and/or action to schedule a community workshop to determine the future use of Fort Getty.
- C) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request reinstatement of the Bike Path Ad Hoc Committee:
- 1) Draft charge
 - 2) Resolution 2025-04, Reinstate Bike Path Ad Hoc Committee
- D) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request the establishment of the Eldred Field Ad Hoc Committee:
- 1) Draft Charge
 - 2) Resolution 2025-05, Establishing the Eldred Field Ad Hoc Committee
- E) Review, Discussion, and/or Action and/or Vote: Establish the Tick Task Force as a standing committee of up to seven members with three-year term(s)*:
- 1) Resolution 2025-06, Tick Task Force as a standing committee.

- F) Review, Discussion, and/or Action and/or Vote: Establish the Elections Training and Advisory Ad Hoc Committee as a full standing committee of up to seven members with three-year term(s)*:
- 1) Resolution 2025-07, Elections Training and Advisory Committee as a standing committee.

*terms staggered so that the terms of no more than one-third ($\frac{1}{3}$) of the members of the board or commission expire each year.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing to take place on April 7, 2025, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances, regarding Section 82-601 - VI.E.(5) and Section 82-104.1. These Amendments are proposed to permit amusement arcade business and activities for all of Jamestown's residents and visitors.
- B) Review, Discussion, and/or Action and/or Vote: Town Council Liaison position(s); review, discussion, and/or potential action and/or vote:
- 1) Jamestown Harbor Management Commission Liaison
- C) Appointments, Vacancies, and Expiring Terms
- 1) Board of Canvassers- One (1) unexpired six-year term Full Member Vacancy (March 2022-March 2028) and One (1) expiring six-year term Full Member Vacancy (March 2025-March 2031); interviews to be scheduled on March 3, 2025:
 - a) Jamestown Republican Town Committee
 - i) Jennifer Thran
 - b) Jamestown Democratic Town Committee
 - i) Kenneth Newman (seeking reappointment)
 - ii) Daphne Meredith
 - iii) George Newman
 - iv) John Murphy
 - v) Cynthia Raterron
 - vi) Anne Livingston
 - vii) Laura Goldstein
 - viii) Jane Gilgun
 - c) Letter of interest for appointment (not endorsed by the Republican or Democratic Town Committees)
 - i) Mary K. Brimer
 - 2) Board of Canvassers – One expiring six-year term Democratic Alternate Member vacancy (March 2025- March 2031)
 - a) Jamestown Democratic Committee
 - i) Kenneth Newman
 - ii) Laura Goldstein
 - iii) Jane Gilgun

- 3) Quonset Development, One (1) member, unexpired three-year term ending 12/31/2025; interviews to be scheduled at a later date:
 - a) Letter of Interest
 - i) Lisa Eloise Lepore
 - ii) Emilie F. Martineau
 - iii) Lisa Primiano
 - iv) Barrett Cavanagh
 - v) Timothy G. Noble

XII. UPCOMING MEETING DATES AND TIMES

- Town Council Interview Session, Monday, March 3, 2025, starting at 5:10 p.m. (before the regular Town Council meeting)
- Town Council Budget Work Session: Operating Budget for FY 2025-2026, Tuesday, March 4th at 5:00 p.m.
- Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2025-2026, Monday, March 10th at 5:00 p.m.
- Joint Town Council and School Department Budget Work Session and Hearing for FY 2025-2026, March 17th, at 5:30 p.m. (before the regular Town Council meeting)

XIII. CONSENT AGENDA

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- A) Adoption of Town Council Meeting Minutes
 - 1) February 3, 2025 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers, December 18, 2024
 - 2) Board of Canvassers, 2024 Attendance Report
 - 3) Conservation Commission, December 10, 2024
 - 4) Housing Authority, December 13, 2024
- C) Town Clerk's Office 2024 Office Review Report.
- D) Finance Director's Report: Comparison Budget to Actuals as of January 31, 2025.
- E) 2025-02, Resolution of the Town of Jamestown In Support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Rhode Races & Events, Inc.
Event: Jamestown Road Race (ENT-24-34)
Date: September 27, 2025
Location: Fort Getty Pavilion and other various roads in Jamestown

- 2) Applicant: Jamestown Arts Center (JAC)
Event: Newport Live Presents: Melanie Scholtz (ENT-25-6)
Date: February 28, 2025
Location: JAC, 18 Valley Street
- 3) Applicant: Jamestown Ukraine Relief Project
Event: Sunflower Family Festival (ENT-25-7)
Date: August 23, 2025
Location: Jamestown School/Lawn Field
- 4) Applicant: Jamestown Senior Center
Event: 2nd Annual Senior (Center) Prom (ENT-25-8)
Date: April 25, 2025
Location: Jamestown Recreation Center

- G) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the November 27th and December 5th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-170, Margaret Parillo, 33 Clinton Avenue
 - 2) STR-109, Laura Carlson, 20 Brook Street
 - 3) STR-161, Paula Shevlin, 24 Hamilton Avenue

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of email to: Town Clerk Roberta Fagan
From: Mark Baker
Dated: February 18, 2025
Re: Gould Island Study Group
 - 2) Copy of memo to: Town Council
From: Jamestown Conservation Commission
Dated: February 19, 2025
Re: Environmental Study Group (Gould Island)
- B) Resolutions from Other Rhode Island Cities and Towns
- 1) Town of Exeter, 2025-01, A Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6

XV. OPEN FORUM

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- A) Continued (If necessary)

XVI. EXECUTIVE SESSION

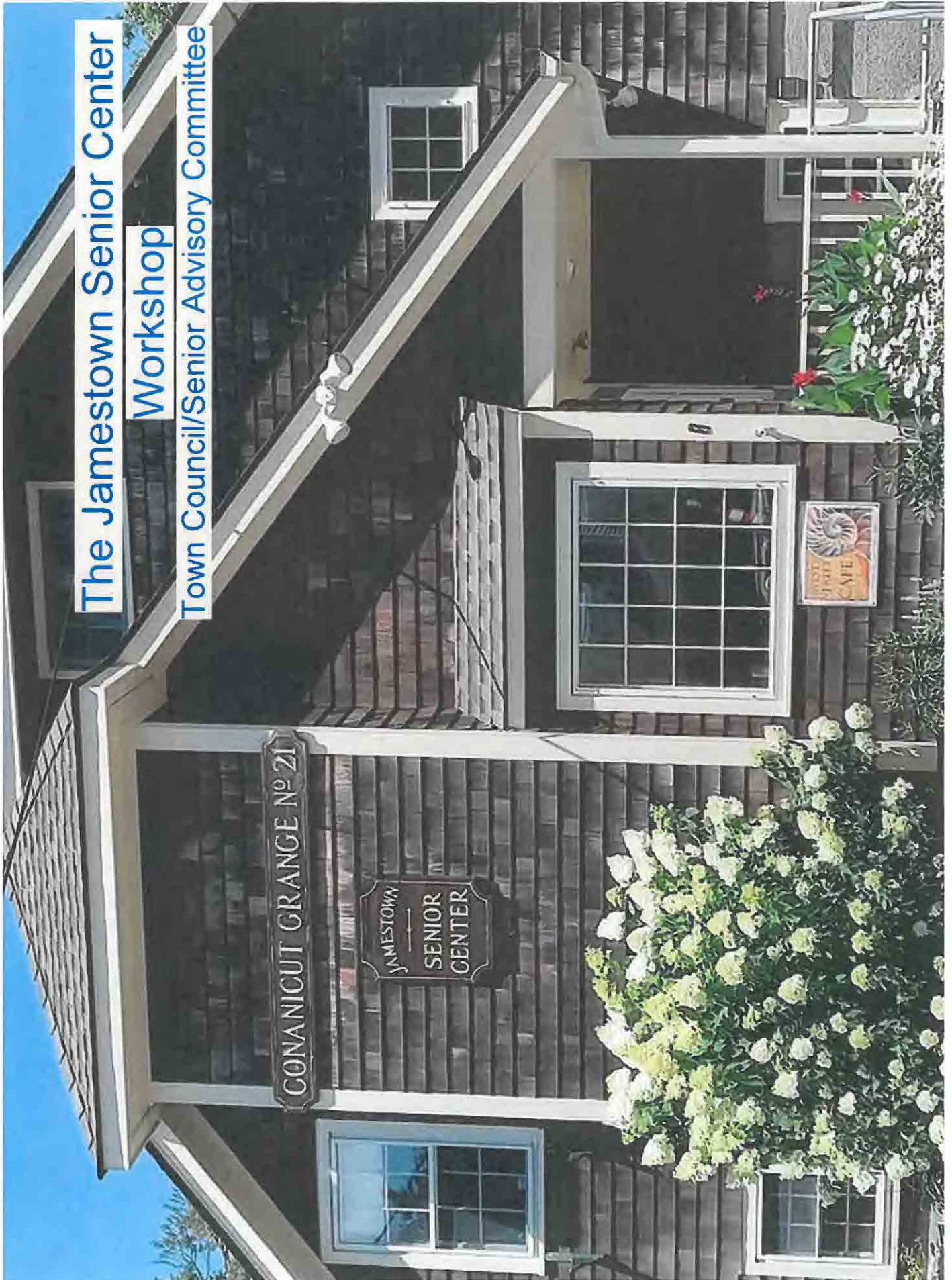
The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property, AP 10-145).
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).
- C) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68).

XVII. ADJOURNMENT

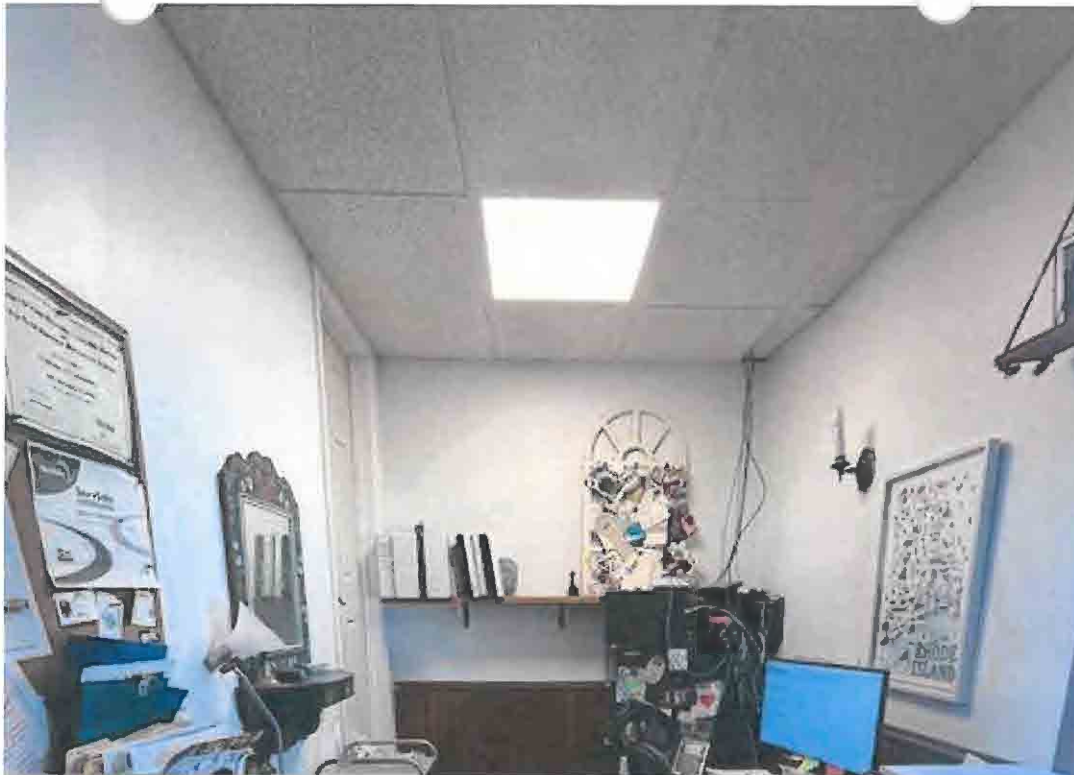
Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on February 21, 2025.*



The Jamestown Senior Center
Workshop

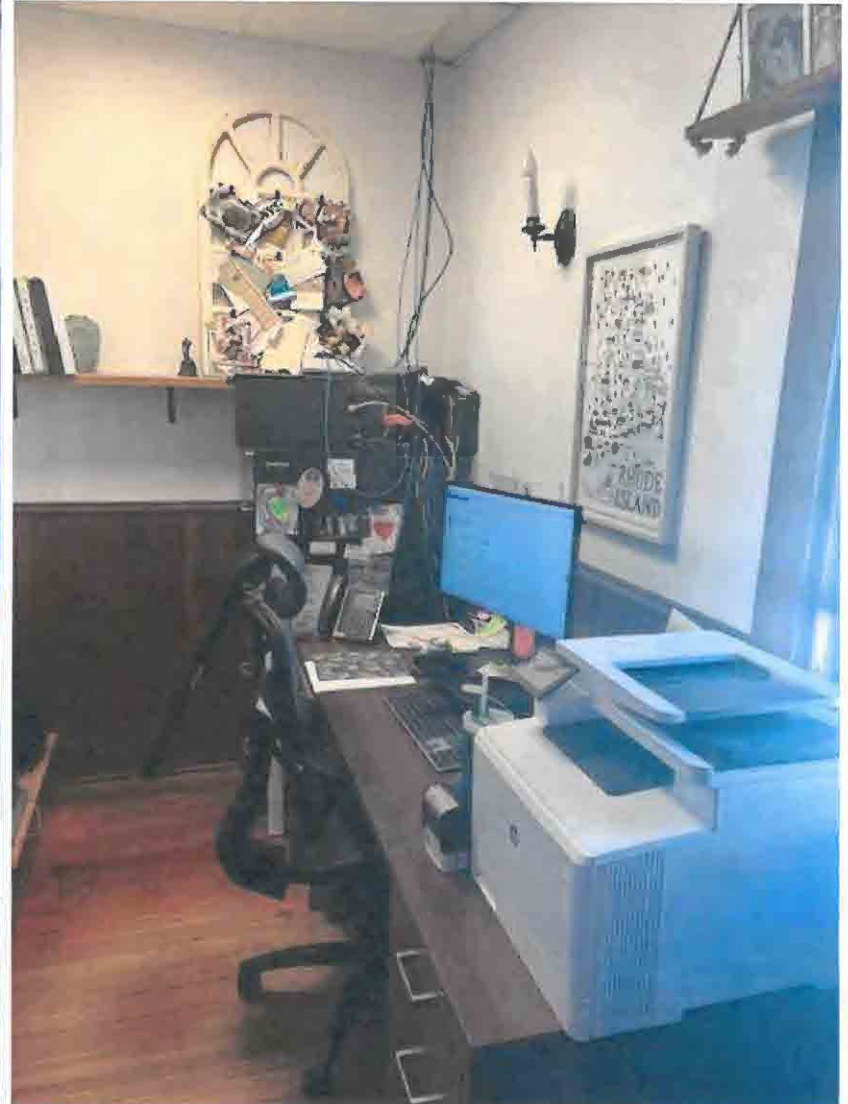
Town Council/Senior Advisory Committee



Director of Senior Services Office

Second Floor

- Cramped space with little storage
- Wires hanging from ceiling





Second Floor Main Hall

- Cluttered
- Blocks access to Office
- Must double as storage
- Stage not usable





Restrooms

Second Floor

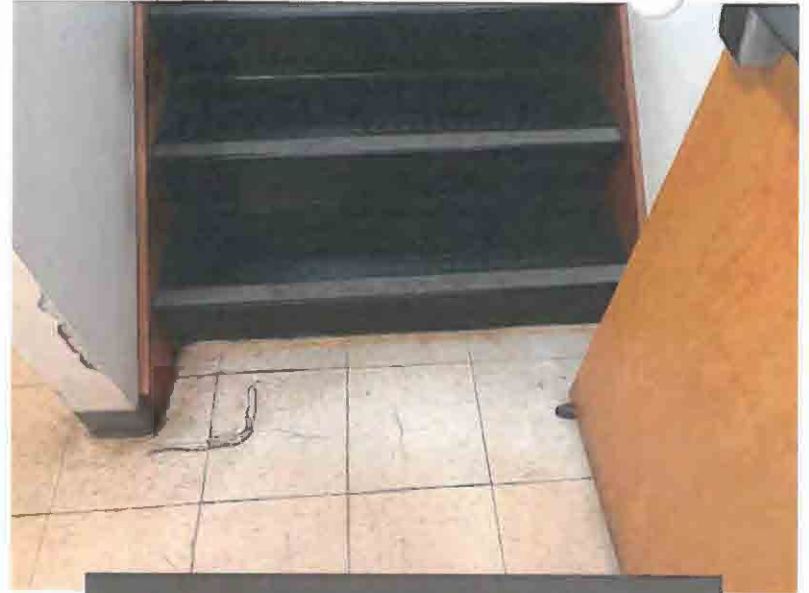
- Can access via stairs pictured to the left, or via elevator pictured to the right
- Elevator leads through an office and program area



Senior Program Assistant's Office (Second Floor)



- Not truly a traditional office, more of an intermediary space
- Elevator enters into the space
- Most move through program space in order to get to the stairwell/bathrooms
- Wiring hanging from the ceiling





Kitchen Area & Meal Site Lighting

Basement Floor

- Outdated
- Different fixtures
- Bulbs & ballasts in constant need of replacement
- Ineffective

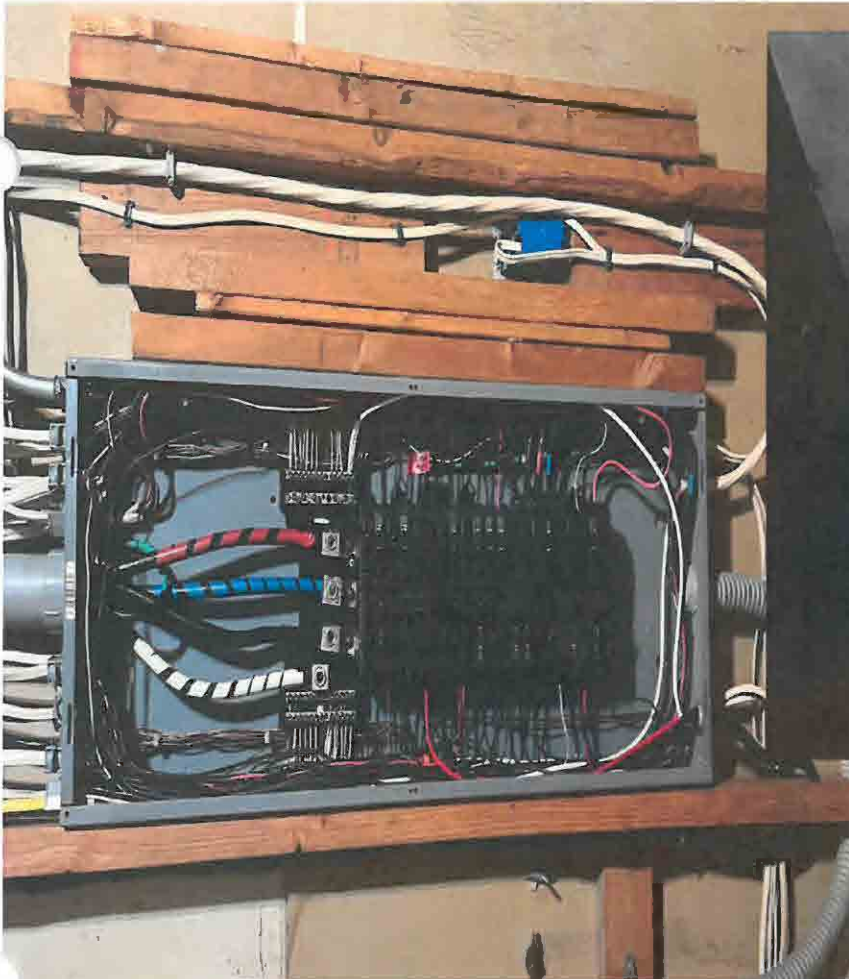


Kitchen Pantry

Basement Floor

- Doubles as a storage area and pantry
- Floors rotting (lots of movement under foot and squeaking indicating aggressive warping/decay)





Boiler Room
Basement Floor



STATE OF NEW YORK
OFFICE OF GENERAL SERVICES
100 WATER ST., 12TH FLOOR
ALBANY, NY 12242-1200

JAMESTOWN SENIOR CENTER

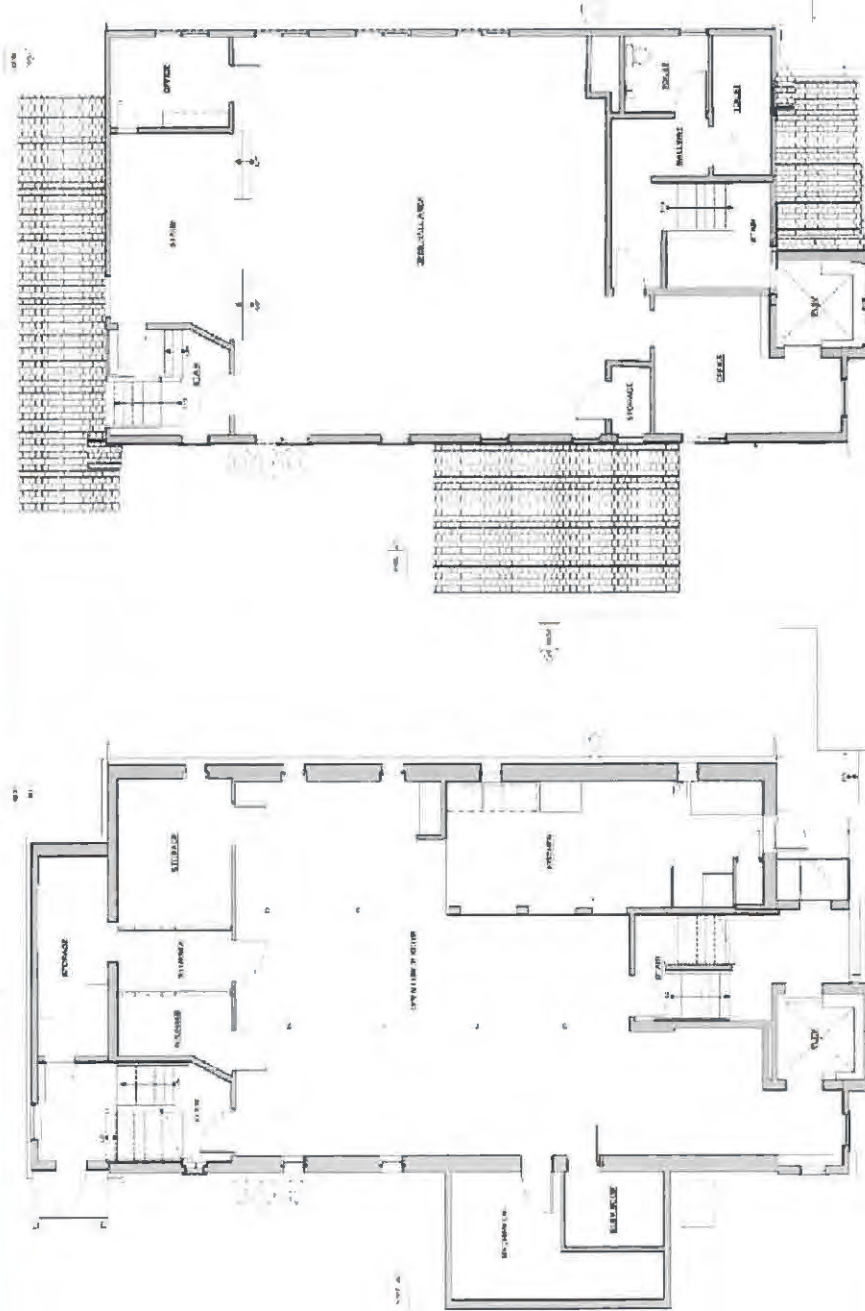
MECHANICAL
SCHEDULE

DATE: 08/14/14
BY: J. J. [unreadable]
PROJECT: JAMESTOWN SENIOR CENTER
SHEET NO. 19 OF 241

MECHANICAL SCHEDULE

X100

MECHANICAL SCHEDULE
1. 100
2. 100
3. 100





UNION
COMMUNITY DEVELOPMENT
1000 WEST 10TH AVENUE
DENVER, CO 80202
303.733.1100

JAMSTOWN SENIOR CENTER

DATE: 10/11/11

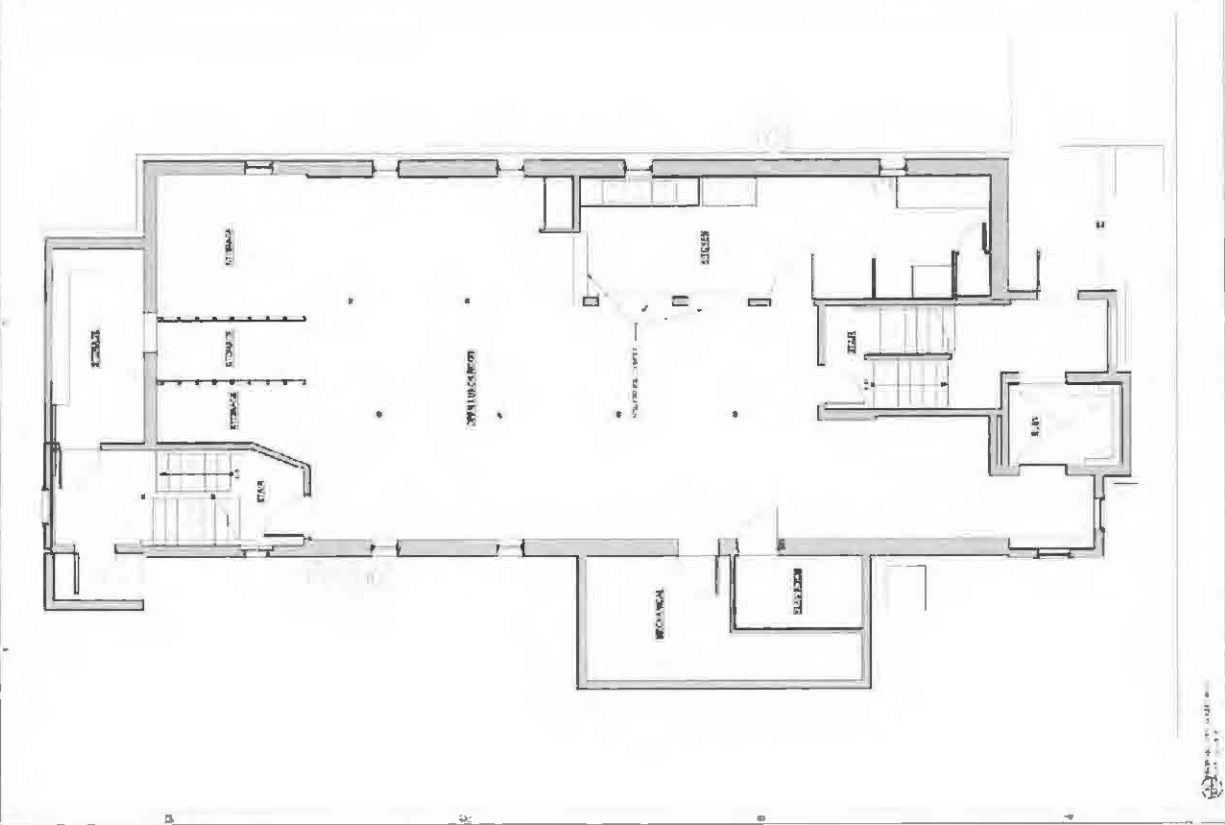
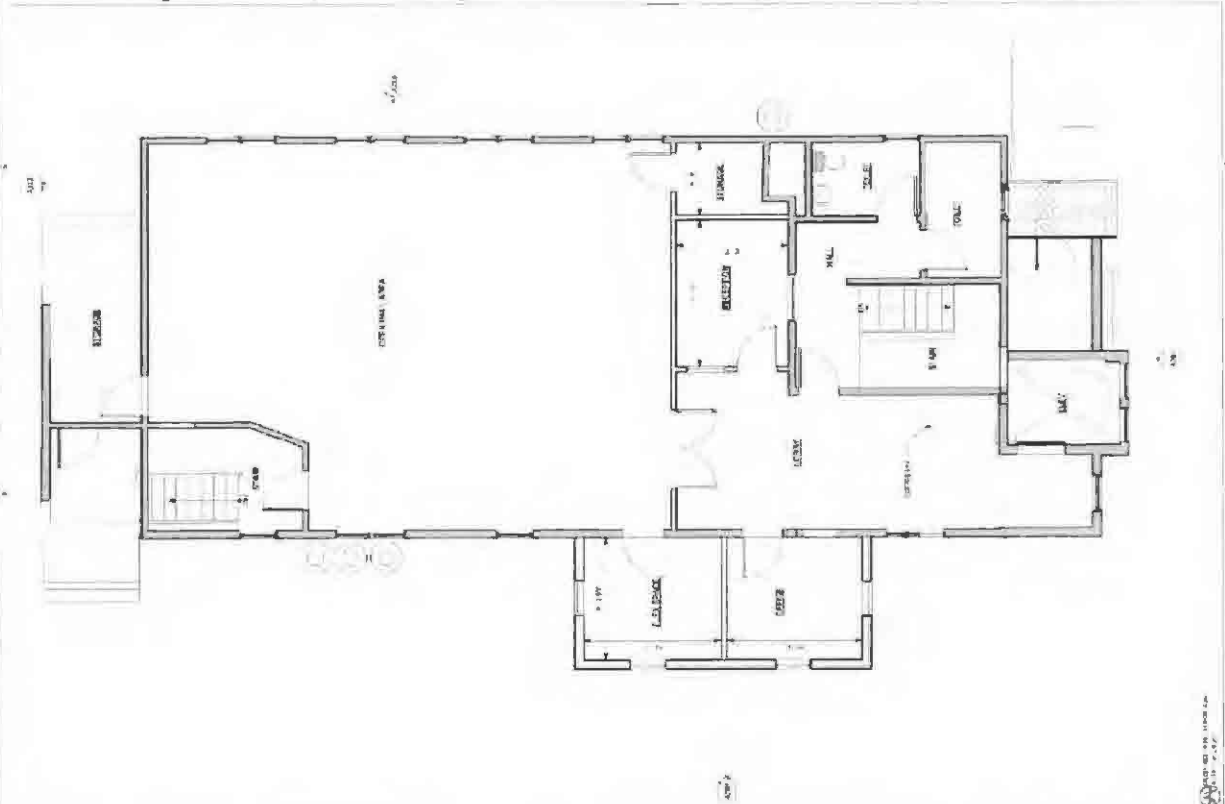
REPAIR SCHEMATIC
SO PLANS

PROJECT NO: 11-001
DATE: 10/11/11

PROJECT: JAMSTOWN SENIOR CENTER
1000 WEST 10TH AVENUE
DENVER, CO 80202

FLOOR PLAN -
PROPOSED

A100



| | |
|-----------------------------|-------------|
| HVAC Replacement | \$250,000 |
| Bathroom Renovations (2) | \$40,000 |
| Interior Plumbing | \$150,000 |
| Interior Framing/drywall | \$35,000 |
| Demo-basement floor | \$20,000 |
| Waterproofing | \$15,000 |
| Relace Frame/Floor Basement | \$75,000 |
| Demo stage area | \$20,000 |
| Electrical | \$50,000 |
| Lighting | \$50,000 |
| Fire Alarm | \$50,000 |
| Low Voltage | \$7,500 |
| 2nd story over utility | \$50,000 |
| Painting | \$40,000 |
| Flooring | \$10,000 |
| Insulation | \$20,000 |
| Roofing | \$75,000 |
| Audio/Visual | \$12,500 |
| Furniture | \$25,000 |
| Less Available Capital | (\$110,000) |

BOND TOTAL

\$885,000

Project Update February 2025

WELLS

- JR-1 is in service.

TREATMENT PLANT

- Veolia mobilized and started operating the water treatment facility on January 6th. Integration of Veolia staff and Town Staff has been very successful in this initial transition period. Veolia had a team of operators at the facility evaluating all aspects of the treatment process. This past month the staff focused on optimizing chemical feed systems and water chemistry.
- Pare Corporation is working on preparing a bid for our meter replacement project. We met with 5 vendors to review their water meter, radio technology, and software interface for billing and user portal. Data can be collected from each meter with two options, a fixed wireless network or cellular service. Option one includes a fixed network that will require the installation of an antennae on the existing water tower with smaller antennae in the system where needed to collect data. Option two uses Cellular technology with a radio at each endpoint utilizing the existing cellular network (Verizon, T Mobile, or AT&T) to collect the data. Data from either system will then be accessible from the internet. All vendors offer a portal that can be accessed by each customer to review their water use in real time. Our goal is to have a Request for Proposals (RFP) advertised in March for the meter. Once the Commission has approved a meter a second RFP will be advertised for the installation.

TRANSFER PUMPING/RESERVOIR

- No water has been transferred from South Pond.

DISTRIBUTION SYSTEM

South Pond @ 6 MG
Usable Storage, 6 Million Gallons

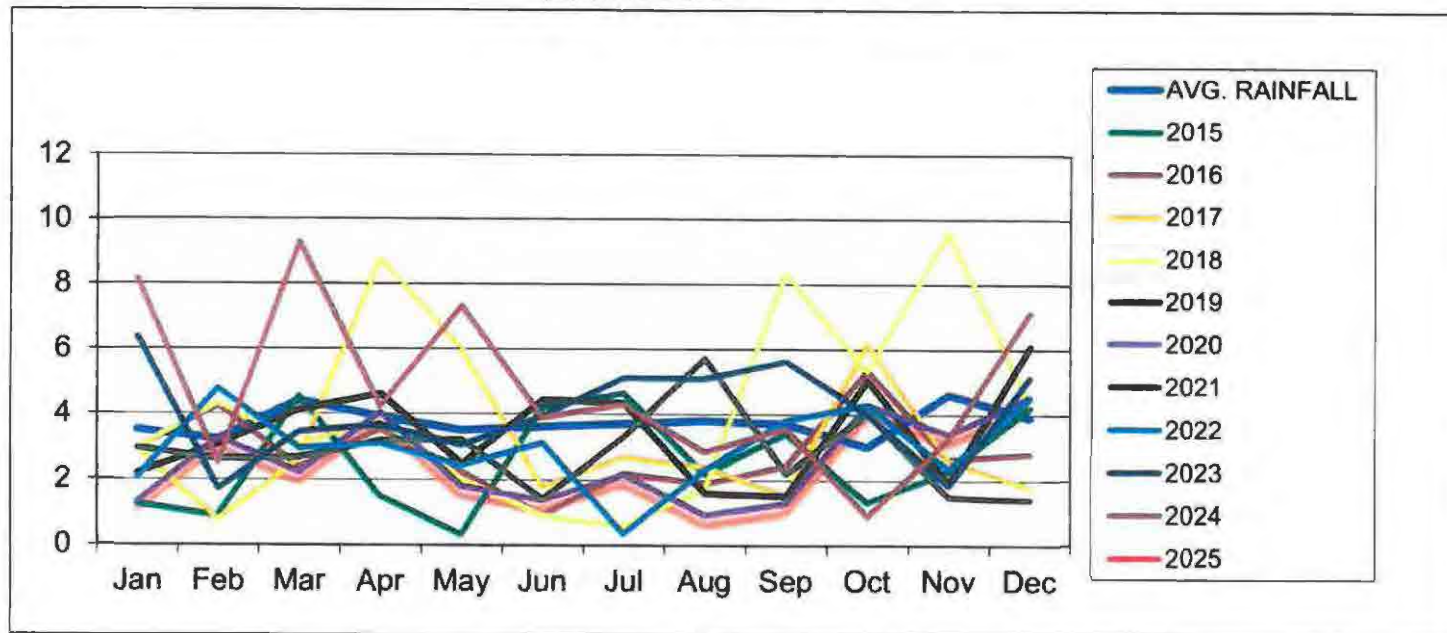
North Pond @ 60 MG
Usable Storage 54 million gallons

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for January was 0.29 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.517 million gallons.
- Weston and Sampson has been working on the design documents for the recommended improvements to the wastewater treatment facility and sewer pump stations. The scope of both projects were determined based upon the Condition Assessment and Final Evaluation Report presented to the Water and Sewer Commission in September 2024. I have provided a copy of this report for the new council members.
- The third project in the scope of wastewater improvements includes the sewer collection system. I have provided a copy of the Weston and Sampson report dated August 2024 for the Sewer Investigation and Rehabilitation Program. Weston and Sampson has provided a proposal to begin this investigation program to determine the scope of the improvements that are necessary to the sewer collection system.

| | AVG. RAINFALL | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-------|---------------|-------|-------|-------|-------|-------|------|-------|-------|-------|-------|------|
| Jan | 3.5 | 1.22 | 2.94 | 2.94 | 2.94 | 2.19 | 1.3 | 2.94 | 2.04 | 6.36 | 8.12 | 1.24 |
| Feb | 3.2 | 0.86 | 4.25 | 0.76 | 4.33 | 3.06 | 3.26 | 2.62 | 4.77 | 1.7 | 2.49 | |
| Mar | 4.4 | 4.53 | 2.36 | 2.62 | 3.07 | 4.11 | 2.21 | 2.66 | 2.94 | 3.44 | 9.28 | |
| Apr | 3.9 | 1.47 | 3.53 | 8.8 | 3.79 | 4.61 | 4.03 | 3.18 | 3.08 | 3.65 | 4.22 | |
| May | 3.5 | 0.32 | 2.24 | 6.03 | 2.03 | 2.46 | 1.79 | 3.2 | 2.43 | 3.03 | 7.32 | |
| Jun | 3.6 | 4.2 | 0.89 | 1.79 | 0.89 | 4.44 | 1.36 | 1.4 | 3.11 | 3.93 | 3.89 | |
| Jul | 3.7 | 4.63 | 2.19 | 2.7 | 0.61 | 4.33 | 2.16 | 3.3 | 0.35 | 5.1 | 4.29 | |
| Aug | 3.8 | 2.17 | 1.88 | 2.4 | 1.73 | 1.58 | 0.91 | 5.71 | 2.29 | 5.08 | 2.83 | |
| Sep | 3.7 | 3.41 | 2.42 | 1.54 | 8.35 | 1.49 | 1.27 | 2.19 | 3.81 | 5.62 | 3.56 | |
| Oct | 3 | 1.31 | 5.33 | 6.18 | 5.34 | 5.04 | 4.29 | 4.03 | 4.28 | 4 | 0.87 | |
| Nov | 4.6 | 2.27 | 2.63 | 2.61 | 9.61 | 1.89 | 3.39 | 1.47 | 2.33 | 1.83 | 3.25 | |
| Dec | 3.9 | 4.2 | 2.79 | 1.81 | 4.33 | 6.09 | 4.53 | 1.38 | 4.48 | 5.12 | 7.12 | |
| Total | 44.8 | 30.59 | 33.45 | 40.18 | 47.02 | 41.29 | 30.5 | 34.08 | 35.91 | 48.86 | 57.24 | |

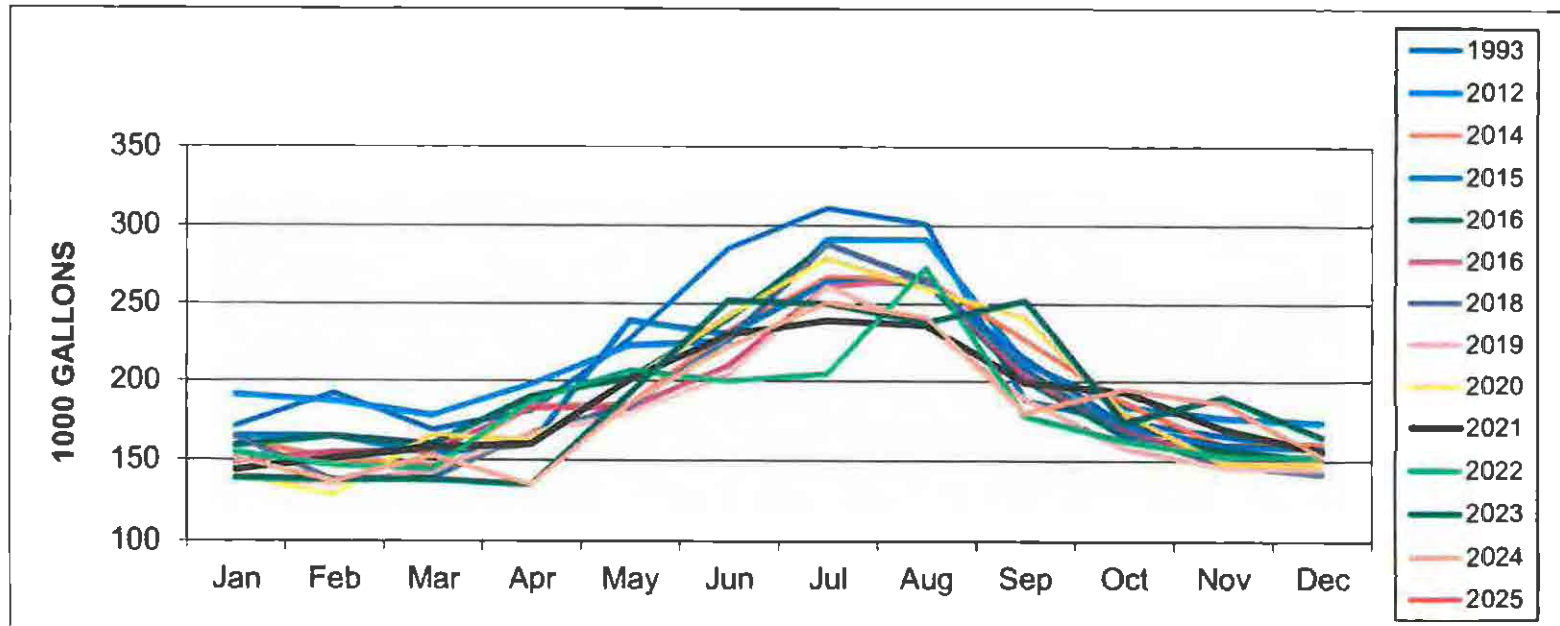
RAINFALL



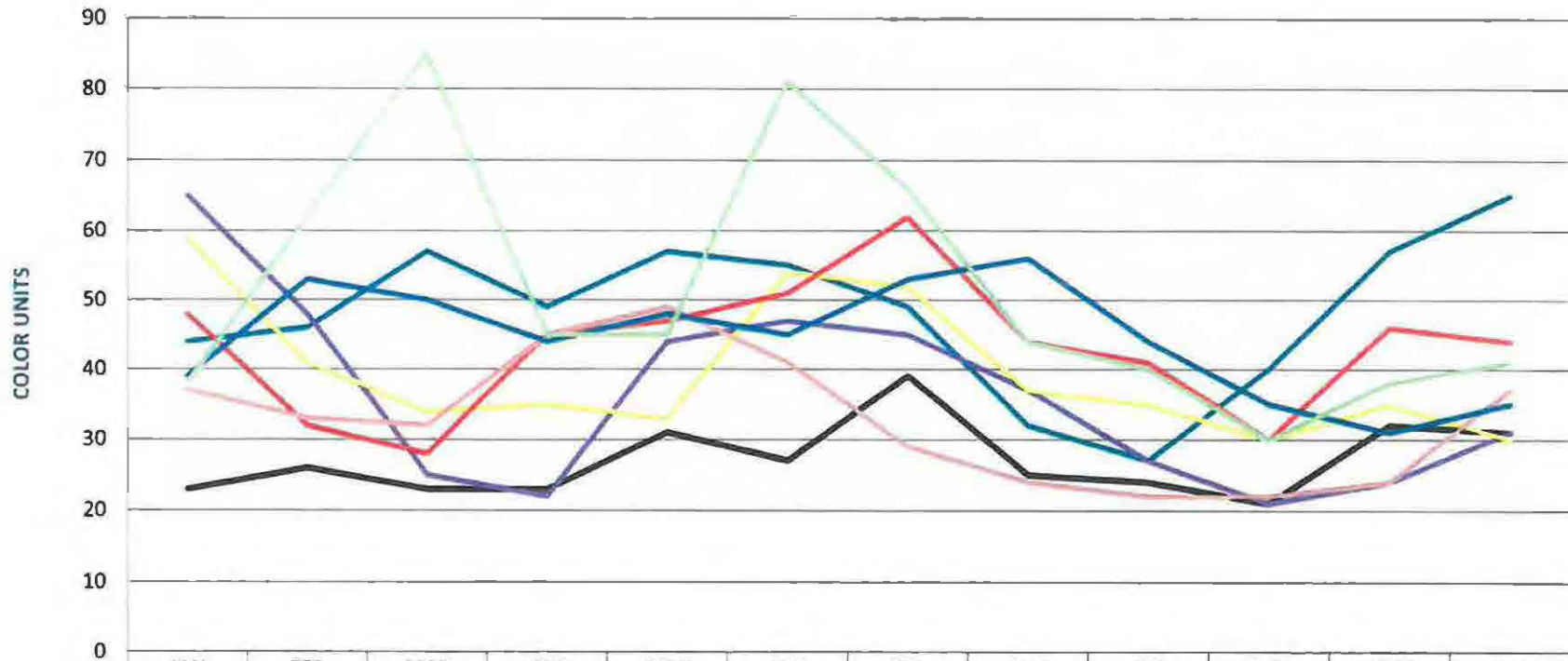
Average pumping in 1000 gallons

| | 1993 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| Jan | 171 | 155 | 191 | 163 | 165 | 159 | 149 | 165 | 141 | 141 | 144 | 155 | 139 | 151 | 148 |
| Feb | 192 | 156 | 187 | 151 | 165 | 165 | 155 | 137 | 135 | 129 | 151 | 147 | 138 | 137 | |
| Mar | 169 | 155 | 178 | 147 | 154 | 160 | 156 | 139 | 144 | 166 | 158 | 145 | 138 | 153 | |
| Apr | 181 | 170 | 198 | 184 | 160 | 190 | 183 | 167 | 167 | 163 | 160 | 187 | 135 | 135 | |
| May | 227 | 190 | 223 | 185 | 239 | 202 | 183 | 184 | 179 | 200 | 201 | 207 | 192 | 186 | |
| Jun | 285 | 221 | 226 | 232 | 230 | 240 | 210 | 227 | 204 | 242 | 230 | 200 | 252 | 222 | |
| Jul | 311 | 278 | 291 | 267 | 264 | 288 | 261 | 288 | 261 | 279 | 239 | 205 | 250 | 251 | |
| Aug | 301 | 242 | 291 | 266 | 263 | 264 | 266 | 265 | 235 | 260 | 236 | 273 | 238 | 241 | |
| Sep | 188 | 210 | 212 | 227 | 215 | 201 | 203 | 208 | 189 | 241 | 199 | 178 | 252 | 180 | |
| Oct | 175 | 175 | 184 | 187 | 172 | 166 | 170 | 168 | 158 | 180 | 193 | 163 | 174 | 195 | |
| Nov | 166 | 167 | 177 | 160 | 160 | 157 | 151 | 148 | 146 | 149 | 170 | 153 | 190 | 186 | |
| Dec | 158 | 180 | 174 | 161 | 158 | 151 | 151 | 142 | 145 | 149 | 156 | 153 | 165 | 153 | |

PUMPING REPORT



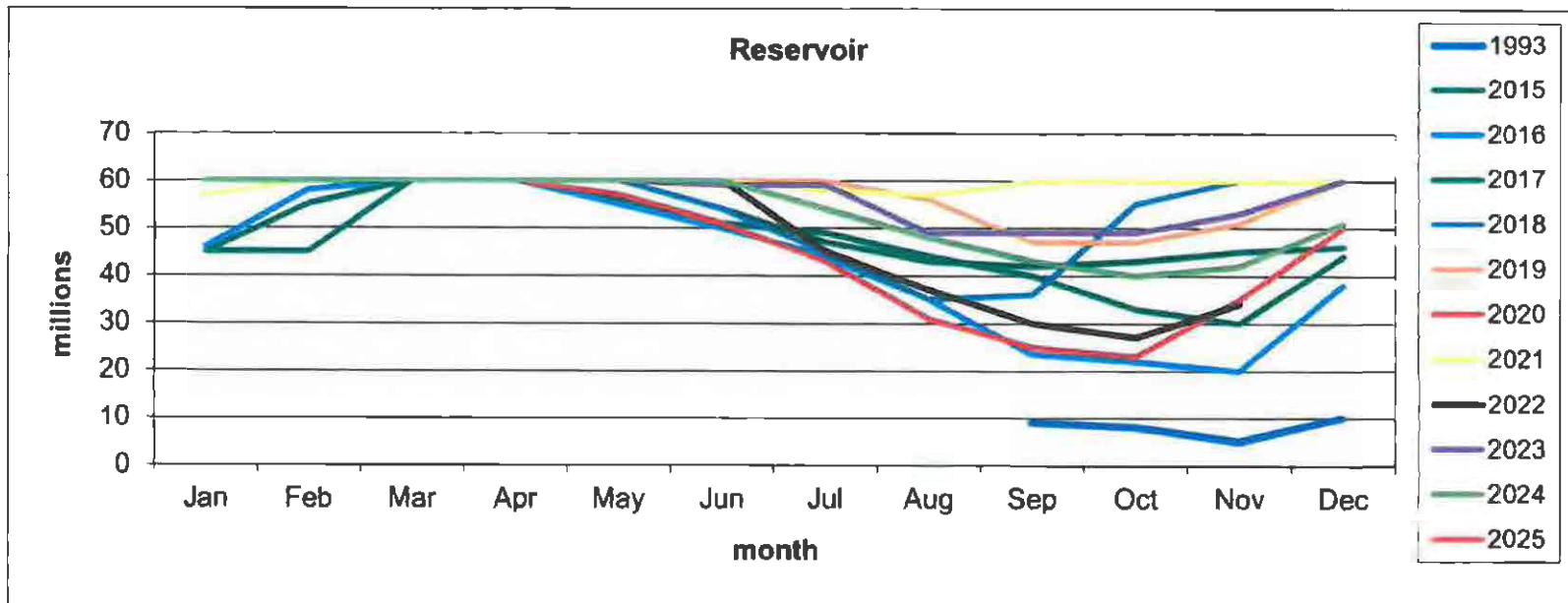
Transfer Pumping NORTH POND WATER QUALITY



| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2017 | 23 | 26 | 23 | 23 | 31 | 27 | 39 | 25 | 24 | 21 | 32 | 31 |
| 2018 | 44 | 46 | 57 | 49 | 57 | 55 | 49 | 32 | 27 | 40 | 57 | 65 |
| 2019 | 65 | 48 | 25 | 22 | 44 | 47 | 45 | 37 | 27 | 21 | 24 | 31 |
| 2020 | 59 | 41 | 34 | 35 | 33 | 54 | 52 | 37 | 35 | 30 | 35 | 30 |
| 2021 | 48 | 32 | 28 | 45 | 47 | 51 | 62 | 44 | 41 | 30 | 46 | 44 |
| 2022 | 37 | 33 | 32 | 45 | 49 | 41 | 29 | 24 | 22 | 22 | 24 | 37 |
| 2023 | 39 | 53 | 50 | 44 | 48 | 45 | 53 | 56 | 44 | 35 | 31 | 35 |
| 2024 | 38 | 62 | 85 | 45 | 45 | 81 | 66 | 44 | 40 | 30 | 38 | 41 |
| 2025 | 47 | | | | | | | | | | | |

RESERVOIR LEVEL - Millions of Gallons

| | 1993 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----|------|------|------|------|------|------|------|------|------|------|------|------|
| Jan | | 45 | 46 | 45 | 60 | 60 | 60 | 57 | 60 | 60 | 60 | 54 |
| Feb | | 45 | 58 | 55 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | |
| Mar | | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | |
| Apr | | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | |
| May | | 56 | 55 | 60 | 60 | 60 | 57 | 60 | 60 | 60 | 60 | |
| Jun | | 51 | 50 | 54 | 54 | 60 | 51 | 60 | 60 | 59 | 60 | |
| Jul | | 49 | 44 | 47 | 45 | 60 | 43 | 58 | 45 | 59 | 54 | |
| Aug | | 44 | 35 | 43 | 35 | 56 | 31 | 57 | 37 | 49 | 48 | |
| Sep | 9 | 40 | 23.5 | 42 | 36 | 47 | 25 | 60 | 30 | 49 | 43 | |
| Oct | 8 | 33 | 22 | 43 | 55 | 47 | 23 | 60 | 27 | 49 | 40 | |
| Nov | 5 | 30 | 20 | 45 | 60 | 51 | 35 | 60 | 34 | 53 | 42 | |
| Dec | 10 | 44 | 38 | 46 | 60 | 60 | 50 | 60 | 48 | 60 | 51 | |



JAMESTOWN WASTEWATER TREATMENT FACILITY

1 Freebody Drive, Jamestown RI 02835

Phone: 401-423-7295 Fax: 401-423-7195 Email: douellette@jamestownri.net

Superintendent: Douglas Ouellette



**OPERATIONS & MAINTENANCE MONTHLY REPORT
JANUARY 2025**

Environmental Compliance (Violations)

There were no violations for the month of January

Complaints

There are no complaints to report for January.

Alarms

There are no alarms to report for the month.

Septage

The facility received 3000 gallons of septage for the month.

Sludge Production

The facility processed 25,500 gallons of sludge through Wastewater Services Inc. in January.

Maintenance Management

The Crew completed 62 work orders for January.

| Influent Totals Lbs. | | | | |
|-------------------------------|----------|----------------------|------------|----------|
| TSS | | | BOD | |
| Total | 4,593.78 | | Total | 4,829.22 |
| High | 711.45 | | High | 766.18 |
| Low | 267.95 | | Low | 269.65 |
| Average | 353.37 | | Average | 371.48 |
| Effluent Totals | | | | |
| LOADING Lbs | | | | |
| TSS | | Permit Limits | BOD | |
| Daily Max | 13.91 | 304 | Daily Max | 9.52 |
| Low | 5.51 | / | Low | 3.37 |
| Average | 9.38 | 183 | Average | 5.10 |
| CONCENTRATION | | | | |
| Percent TSS Removal | | Permit Limits | | |
| Percent Removed | 97.4% | 85% | | |
| Percent BOD Removal | | | | |
| Percent Removed | 99.3% | 85% | | |
| BOD Concentration mg/L | | Permit Limits | | |
| Monthly Average | 0.5 | 30 mg/L | | |
| Weekly Average | 1.4 | 45 mg/L | | |
| Daily Max | 4 | 50 mg/L | | |
| TSS Concentration mg/L | | Permit Limits | | |
| Monthly Average | 1.7 | 30 mg/L | | |
| Weekly Average | 3.2 | 45 mg/L | | |
| Daily Max | 5.2 | 50 mg/L | | |

Collection System

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

Energy Use

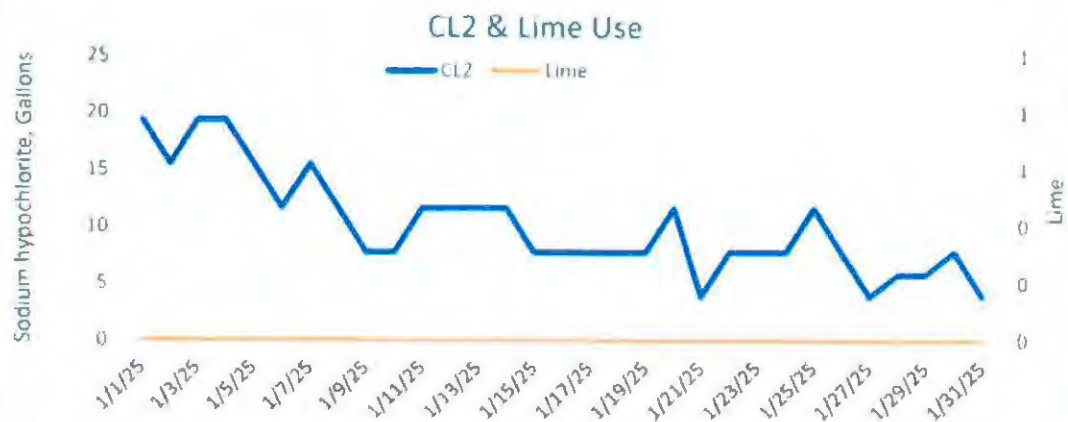
Energy use at the plant for the month was: 20,372 KWH

Precipitation

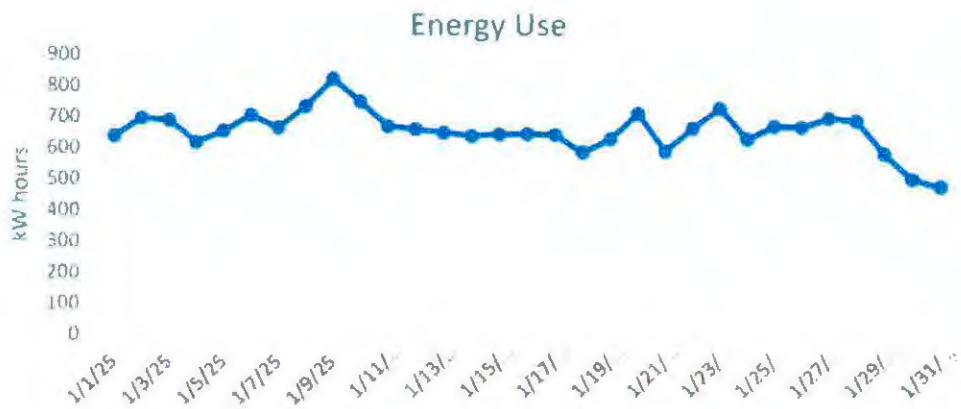
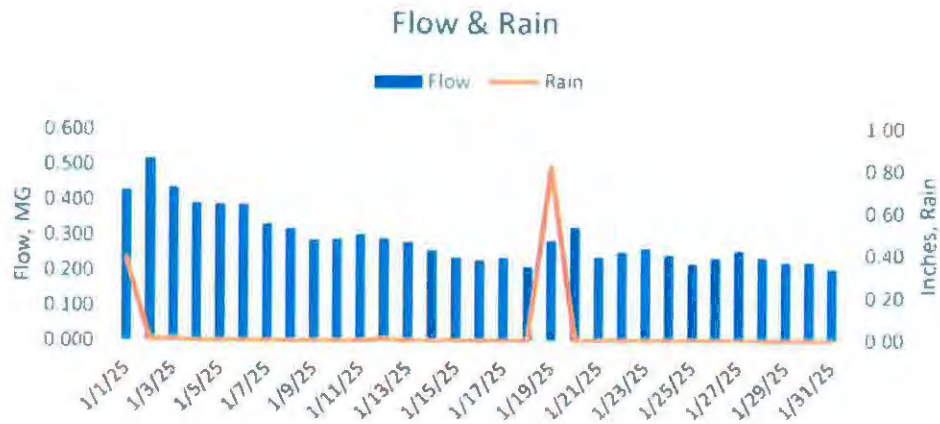
Precipitation measured in at 1.24"

Chemical Use

The facility used 314 gallons of Sodium hypochlorite and 0 pounds of lime for process



| FLOW MGD | | Permit Limits |
|-----------------|--------|---------------|
| Maximum | 0.517 | |
| Minium | 0.202 | |
| Monthly Average | 0.2902 | 0.73 |
| Total | 9.00 | |



Notable Events:





Town of Jamestown
Resolution of the Town Council
Acting as the Board of Water and Sewer Commissioners

No. 2025-03

**RESOLUTION OF THE BOARD OF WATER AND SEWER COMMISSIONERS
ENCUMBERING THE RESERVE FOR SEWER FACILITIES AND SERVICES
FUNDED BY SEWER SERVICE CHARGES FOR PAYMENT OF ENGINEERING
EXPENSES AND AWARD OF CONTRACTS**

RESOLVED THAT:

Section 1. Pursuant to Resolution 2023-13 and Section 5 of Chapter 233 of the Public Laws of the State of Rhode Island there was established a charge for a Reserve for maintaining, repairing, renewal and replacement of the sewage disposal system in the amount of:

| | |
|---|---------|
| SEWER RESERVE FLAT FEE: | \$38.02 |
| SEWER RESERVE USAGE FEE (per 100 gallons) | \$ 6.49 |

Section 2. These charges were effective beginning with the September 30, 2023 billing and continue indefinitely until changed by this Board.

Section 3. The Proposal for Engineering Services from Weston & Sampson Engineering, Inc. for FY 2025 Sewer Investigation in the base amount of \$228,000 is hereby approved and shall be funded from this Reserve as the same exists and as such Reserve may be funded from future charges as collected. Any amounts to be paid under these contracts in excess of the available Reserve funds shall be advanced from Sewer Fund and will be reimbursed to the Sewer Fund from an anticipated bond issue. The Town hereby declares that it reasonably expects to reimburse the expenditures authorized in this Section 3 in excess of the available Reserve funds proceeds of debt to be issued by the Town. This Resolution is a declaration of official intent under Treasury Regulation 1.103-18.

Section 4. By Order of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners.

Nancy A. Beye, President

Erik G. Brine, Vice President

Mary E. Meagher

Mary G. Glackin

E. Edward Ross

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this 24th day of February 2025.

Roberta J. Fagan, CMC, Town Clerk

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: February 20, 2025

To: Jamestown Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Approval of Engineering Services for
Sewer Collection Investigation

In 2023 a request for qualifications (RFQ) was prepared and advertised to select an engineering consultant to complete a review of all wastewater assets and determine the needed improvements to our facilities. Weston and Sampson was selected for the project and work began in early 2024. The scope of the project was divided into three areas that include the wastewater treatment plant, the four sewer pump stations, and the sewer collection system. A final evaluation report was completed and presented to the Commission in September 2024 with recommended improvements for two projects that include the wastewater treatment facility and sewer pump stations. Following that presentation the commission approved proposals for engineering design services for the wastewater treatment facility and pump stations.

Weston and Sampson also completed a report dated August 2024 outlining a program to investigate and rehabilitate the sewer collection system. This program includes television inspection of the sewer collection system, inspection of sewer manholes, and residential inspections for illicit connections to reduce inflow into the sanitary sewer system. Attached is a proposal from Weston and Sampson to begin this investigation program with inspection of 53,400 linear feet of collection system piping, inspection of all sewer manholes, and residential inspections in the area where we receive the highest flows to the system. Upon completion of this investigation phase Weston and Sampson will complete a report with recommendations for improvements that are necessary for the sewer collection system.

Jamestown completed improvements to all wastewater facilities between 2003 and 2009. Work included improvements to the sanitary collection system; equipment upgrades at all four pump stations; and equipment replacement and improvements at the wastewater treatment facility. In 2023 a portion of the bonding was retired for sewer improvement projects that were completed in the early 2000s. The Commission approved the use of the retired debt service to fund needed capital improvements for wastewater facilities at the treatment plant, pump stations, and upgrades within the collection system. A resolution is included for the use of this funding for the required engineering services to investigate the sewer collection system.

I recommend that the Commission approve the Scope of Engineering Services for FY2025 Sewer Investigation to Weston and Sampson, Inc. for an amount not to exceed \$228,000 as detailed in their proposal dated August 29, 2024.



100 Foxboro Blvd, Foxboro, MA 02035
Tel: 978.532.1900

August 29, 2024

Michael Gray
Director of Public Works
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

RE: FY2025 Sewer Investigation

Weston & Sampson Engineers, Inc., is pleased to provide you with this scope, schedule, and fee for services related to the 2024 Sewer Investigation, as described herein.

It is assumed based on previous reporting that the town's sewer collection system consists of approximately 87,000 linear feet (lf) of sewer pipe and 375 sewer manholes. Based on our discussions, in 2024-25, the town plans to televise approximately 53,400 lf of sewer in Sewer Subarea 1 and known problem areas in Sewer Subarea 2 along with inspection of each of the sewer manholes in the entire sewer system. Due to high flows at Pump Station 3, building inspections in Sewer Subarea 3 are also included within this proposal. This proposal is based on these estimates but could vary based on which areas the town chooses to prioritize.

SCOPE OF WORK

1. Project Set-Up

Weston & Sampson will generate necessary field mapping using the town's existing electronic GIS mapping, if available. The field mapping will include up to 53,400 linear feet (lf) of sewer to be inspected along with a town-wide sewer manhole inspection map and a building inspection map for Sewer Subarea 3. The mapping will include all necessary street labels and sewer manhole identifications.

2. Internal Building Inspection

Weston & Sampson will attempt to perform internal building inspections at as many as 80 buildings in Sewer Subarea 3. An internal building inspection may identify sump pumps, floor drains, pipes coming in from outside, removed sewer cleanout caps, and other illegal sources of inflow that may be connected to the sewer system inside the building.

Two person teams visit each building on weekdays between the hours of 8:00 a.m. and 5:00 p.m. The team will carry photo identification and a letter of authorization to perform the work signed by a representative of the town. Building inspections will be conducted in a "cold-calling" door-to-door manner at each residence in the project area. If the property owner is not available during the first day of visits, a "Sorry We Missed You" notice will be left requesting that the owner schedule an appointment. Appointments may be scheduled by Weston & Sampson at a time convenient to the property-owner during scheduled working hours. After the first day of visits has been completed, a second day of visits shall be made to each residence not inspected during the first day. Weston & Sampson will continue for up to five days, total. To allow residents to make appointments the five (5) field days will be spread out over the course of one (1) calendar month. It is estimated that Weston & Sampson will perform five (5) days of inspections.

Weston & Sampson will also provide notices to be distributed by mail to each resident of the project area prior to beginning the inspection program. These notices will encourage residents to make an appointment to increase efficiency of the building inspection program. An address list for the project area shall be provided by the town to create the mailing list.

Inspection forms shall be completed for each sewer inspected. The contents of each form will be recorded in a Microsoft Access Database and linked to the town's Geographic Information Systems (GIS).

3. Physical Survey of Manholes

Weston & Sampson will conduct a topside physical survey of as many as 375 sewer manholes to locate defects and I/I. An electronic log will be furnished for each manhole inspected. The manhole survey will document location, structural defects, I/I sources, size, depth, materials of construction, deposition of solids, and other pertinent information. When manholes are observed to be depressed or can otherwise collect runoff, an estimate of drainage area for that manhole will be provided.

4. Television (TV) Inspection

Weston & Sampson will light clean, television inspect, and record as much as 53,400 lf of 6-inch to 18-inch sewer. The television inspection will be performed to locate deficiencies and sources of inflow and infiltration (I/I) within manhole-to-manhole segments of sewer. The television inspection will include up to 47,400 lf in Subarea 1 along with 6,000 lf in Subarea 2 that was identified as areas of concern. The inspection will be conducted when groundwater levels are typically at their highest.

5. Database Development and Letter Report

Weston & Sampson will develop a database to store sewer system information. Data collected through the investigations described tasks 1 through 4 will be added to a Microsoft Access database. The database will include sewer system information such as pipe lengths and diameters, street names, and information from tasks performed as part of this study, such as sewer manhole investigation reports, and other pertinent information relating to the project. A database will be provided at the town's request upon completion of the project. The database shall be in Microsoft Access format.

Weston & Sampson will submit a draft letter report for the work completed. The letter report will summarize the results of this work, identify areas that appear to contribute I/I, provide preliminary design recommendations with preliminary cost estimates along with conclusions and recommendations.

The report will include recommendations for rehabilitation of those sources of I/I which have been identified during this investigation and a cost-effectiveness analysis. For those sources of I/I that have been located and quantified, the report will include a plan and cost estimate for the design phase that will include the preparation of bid documents for I/I rehabilitation. An opinion of probable construction cost will also be provided. For those sources of I/I that will require additional investigation work, the report will include a plan and a cost estimate to conduct the investigation.

SCHEDULE

Weston & Sampson will initiate work under this Agreement following formal acceptance by the Town of Jamestown and will complete the services described herein within 300 days thereafter.

FEE BREAKDOWN

1. Project Set-Up

For services performed as part of the project set-up, the Town of Jamestown agrees to pay the Engineer a lump sum fee of \$7,000.00.

Charges for the project set-up shall be billed monthly on a percent complete basis.

2. Internal Building Inspections

For services performed as part of the project set-up, the Town of Jamestown agrees to pay the Engineer a lump sum fee of \$33,000.00.

Charges for the project set-up shall be billed monthly on a percent complete basis.

3. Physical Survey of Manholes

For "Physical Survey of Manholes" performed under this project, the Owner agrees to pay the Engineer \$120/manhole surveyed.

Charges for Physical Survey of Manholes shall be billed monthly.

4. Light Cleaning and Television Inspection

For "Light Cleaning and Television Inspection" of 6-inch to 18-inch diameter sewers performed under this project, the Owner agrees to pay the Engineer \$1.85/linear foot of sewer light cleaned and television inspected.

Charges for Light Cleaning and Television Inspection shall be billed monthly.

5. Database Development and Letter Report

For services performed as part of the Database Development and Letter Report task, the Owner agrees to pay the Engineer a lump sum fee of \$44,210.

Charges for the Database Development and Letter Report task shall be billed monthly on a percent complete basis.

FEE SCHEDULE

The Engineer will not exceed the total contract cost without a formal amendment. The below fee does not include police details, disposal of debris or water for sewer cleaning that may be needed to complete the work. The fee schedule is as follows:

| | | |
|--|------------------|-------------|
| • Project Set-Up: | \$ 7,000 | (LS) |
| • Building Inspections (up to 80 Buildings): | \$ 33,000 | (LS) |
| • Physical Survey of Manholes (up to 375 manholes): | \$ 45,000 | (\$120/MH) |
| • Light Cleaning and Television Inspection: | | |
| o 6-inch to 18-inch diameter sewers (up to 53,400 lf): | \$ 98,790 | (\$1.85/lf) |
| • <u>Database Development and Letter Report:</u> | <u>\$ 44,210</u> | <u>(LS)</u> |
| Total Cost | \$228,000 | |

Weston & Sampson services will be provided as described herein and in accordance with the attached General Terms and Conditions dated February 14, 2022. If you agree with this proposal and wish to retain us to provide the proposed services, please sign and return one (1) copy of this proposal to us as authorization to proceed with performance of the services.

Weston & Sampson appreciates this opportunity to respond to your request and looks forward to working with the Town of Jamestown on this project. Should you have questions regarding this proposal, or desire a formal services agreement, please do not hesitate to contact me at (978) 532-1900.

Sincerely,

WESTON & SAMPSON ENGINEERS, INC.

By: Nathan E. Mill

Nathan E Michael, PE
Team Leader

ACCEPTED FOR:

TOWN OF JAMESTOWN, RHODE ISLAND

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

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WESTON & SAMPSON GENERAL TERMS AND CONDITIONS

1. It is understood that the Proposal attached hereto and dated August 29, 2024 is valid for a period of ninety (90) days. Upon the expiration of that period of time or the delay or suspension of the services, WESTON & SAMPSON reserves the right to review the proposed basis of payment and fees, to allow for changing costs as well as to adjust the period of performance to conform to work loads. References herein to WESTON & SAMPSON are understood to refer to WESTON & SAMPSON ENGINEERS, INC.
 2. Invoices will be submitted periodically (customarily on a monthly basis), and terms are net cash, due and payable upon receipt of invoice. Credit card payments by the OWNER shall not be allowed by WESTON & SAMPSON. If the OWNER fails to make any payment due to WESTON & SAMPSON for services and expenses within thirty (30) days after receipt of WESTON & SAMPSON'S statement therefor, WESTON & SAMPSON may, after giving seven (7) days' written notice to the OWNER, suspend services under this Agreement. Unless payment is received by WESTON & SAMPSON within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, WESTON & SAMPSON shall have no responsibility to the OWNER for delay or damage caused the OWNER because of such suspension of services.
 3. WESTON & SAMPSON will serve as the professional representative of the OWNER as defined by the Proposal or under any Agreement and will provide advice, consultation and services to the OWNER in accordance with generally accepted professional practice consistent with that degree of skill and care ordinarily exercised by practicing design professionals performing similar services in the same locality, at the same site and under the same or similar circumstances and conditions. Therefore, estimates of cost, approvals, recommendations, opinions, and decisions by WESTON & SAMPSON are made on the basis of WESTON & SAMPSON'S experience, qualifications and professional judgment. Accordingly, WESTON & SAMPSON does not warrant or represent that bids or negotiated prices will not vary from the OWNER'S budget for the project, or from any estimate of the Cost of the Work evaluation prepared or agreed to by WESTON & SAMPSON. WESTON & SAMPSON makes no warranty or guarantee, express or implied, regarding the services or work to be provided under this Proposal or any related Agreement.
- Notwithstanding any other provision of these General Terms and Conditions, unless otherwise subject to a greater limitation, and to the fullest extent permitted by law, the total liability in the aggregate, of WESTON & SAMPSON and their officers, directors, employees, agents, and independent professional associates, and any of them, to OWNER and any one claiming by, through or under OWNER, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of in any way related to WESTON & SAMPSON'S services, the project, or this Agreement, from any cause or causes whatsoever, including but not limited to, the negligence, errors, omissions, strict liability, breach of contract, misrepresentation, or breach of warranty of WESTON & SAMPSON or WESTON & SAMPSON'S officers, directors, employees, agents or independent professional associates, or any of them, and any causes arising from or related to the COVID-19 pandemic, shall not exceed the greater of \$50,000 or the total compensation received by WESTON & SAMPSON hereunder and OWNER hereby releases WESTON & SAMPSON from any liability above such amount. WESTON & SAMPSON shall have no upfront duty to defend the OWNER but shall reimburse defense costs of the OWNER to the same extent of its indemnity obligation herein.
4. Where the Services include subsurface exploration, the OWNER acknowledges that the use of exploration equipment may alter or damage the terrain, vegetation, structures, improvements, or the other property at the Site and accepts the risk. Provided WESTON & SAMPSON uses reasonable care, WESTON & SAMPSON shall not be liable for such alteration or damage or for damage to or interference with any subterranean structure, pipe, tank, cable, or other element or condition whose nature and location are not called to WESTON & SAMPSON'S attention in writing before exploration begins.
 5. WESTON & SAMPSON and its consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous waste or viruses, including COVID-19, in any form at the project site. Accordingly, the OWNER agrees to assert no claims against WESTON & SAMPSON, its principals, agents, employees and consultants, if such claim is based, in whole or in part, upon the negligence, breach of contract, breach of warranty, indemnity or other alleged obligation of WESTON & SAMPSON

- or its consultants, and arises out of or in connection with the detection, assessment, abatement, identification or remediation of hazardous materials, pollutants or asbestos at, in, under or in the vicinity of the project site identified in the Proposal. OWNER shall defend, indemnify and hold harmless WESTON & SAMPSON, its principals, agents, employees, and consultants and each of them, harmless from and against any and all costs, liability, claims, demands, damages or expenses, including reasonable attorneys' fees, with respect to any such claim or claims described in the preceding sentence, whether asserted by OWNER or any other person or entity. WESTON & SAMPSON shall not be liable for any damages or injuries of any nature whatsoever, due to any delay or suspension in the performance of its services caused by or arising out of the discovery of hazardous substances or pollutants at the project site or exposure of any parties to the COVID-19 virus.
6. WESTON & SAMPSON agrees to purchase at its own expense, Worker's Compensation insurance, Comprehensive General Liability insurance, and Engineer's Professional Liability insurance and will, upon request, furnish insurance certificates to OWNER reflecting WESTON & SAMPSON's standard coverage. WESTON & SAMPSON agrees to purchase whatever additional insurance is requested by OWNER (presuming such insurance is available, from carriers acceptable to WESTON & SAMPSON) provided OWNER reimburses the premiums for additional insurance.
 7. As a part of this Agreement, OWNER without cost to WESTON & SAMPSON agrees to do the following in a timely manner so as not to delay the services of WESTON & SAMPSON:
 - a. Designate in writing a person to act as OWNER'S representative with respect to work to be performed under this Agreement, such person to have complete authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by the Agreement.
 - b. Through its officials and other employees who have knowledge of pertinent conditions, confer with WESTON & SAMPSON regarding both general and special considerations relating to the Project.
 - c. Assist WESTON & SAMPSON by placing at the disposal of WESTON & SAMPSON, all available information pertinent to the Project including previous reports and other data relative to design or construction of Project.
 - d. Furnish or cause to be furnished to WESTON & SAMPSON all documents and information known to OWNER that relate to the identity, location, quantity, nature or characteristics of any hazardous waste at, on or under the site. In addition, OWNER will furnish or cause to be furnished such other reports, data, studies, plans, specifications, documents and other information on surface and subsurface site conditions required by WESTON & SAMPSON for proper performance of its services.
 - e. WESTON & SAMPSON shall be entitled to rely, without liability, on the accuracy and completeness of information and documents provided by the OWNER, OWNER'S CONSULTANTS and CONTRACTORS and information from public records, without the need for independent verification.
 - f. Pay for all application and permit fees associated with approvals and permits for all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
 - g. Arrange for and make all provisions for WESTON & SAMPSON and its agents to enter upon public and private lands as required for WESTON & SAMPSON to perform its work under this Agreement.
 - h. Furnish WESTON & SAMPSON with all necessary topographic, property, boundary and right-of-way maps.
 - i. Cooperate with and assist WESTON & SAMPSON in all additional work that is mutually agreed upon.
 - j. Pay WESTON & SAMPSON for work performed in accordance with terms specified herein.
8. The obligation to provide further services under this Agreement may be terminated by either party upon thirty days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the

- terminating party. If the Project is suspended or abandoned in whole or in part for more than three (3) months, WESTON & SAMPSON shall be compensated for all services performed prior to receipt of written notice from OWNER of such suspension or abandonment, together with the other direct costs then due. If the Project is resumed after being suspended for more than three (3) months, WESTON & SAMPSON'S compensation shall be equitably adjusted. In the event of termination by either party, WESTON & SAMPSON shall be compensated for all services performed prior to receipt of written termination, together with other direct costs then due, including WESTON & SAMPSON's independent consultants, and for the services necessary to affect termination.
9. The OWNER and WESTON & SAMPSON waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the extent covered by any property or other insurance in effect whether during or after the project. The OWNER and WESTON & SAMPSON shall each require similar waivers from their contractors, consultants and agents.
 10. All Drawings, diagrams, plans, specifications, calculations, reports, processes, computer processes and software, operational and design data, and all other documents and information produced in connection with the project as instruments of service, regardless of form, shall be confidential and the property of WESTON & SAMPSON, and shall remain the sole and exclusive property of WESTON & SAMPSON whether the project for which they are made is executed or not. The OWNER shall not have or acquire any title to or ownership rights in any of the documents or information prepared by WESTON & SAMPSON. OWNER may make and retain copies for information and reference in connection with the use and occupancy of the Project by the OWNER and others; however, such documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other Projects. Any reuse without written verification or adaptation by WESTON & SAMPSON for the specific purpose intended will be at OWNER'S sole risk and without liability or legal exposure to WESTON & SAMPSON or to WESTON & SAMPSON's independent consultants, and OWNER shall indemnify and hold harmless WESTON & SAMPSON and WESTON & SAMPSON's independent consultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle WESTON & SAMPSON to further compensation at rates to be agreed upon by OWNER and WESTON & SAMPSON.
 11. The substantive laws of the Commonwealth of Massachusetts shall govern any disputes between WESTON & SAMPSON and the OWNER arising out of the interpretation and performance of this Agreement.
 12. WESTON & SAMPSON and the OWNER agree that any disputes arising under this Agreement and the performance thereof shall be subject to nonbinding mediation as a prerequisite to further legal proceedings. The parties may engage in remote mediation if in-person mediation is not possible or practicable due to the COVID-19 pandemic, or if mutually agreed upon between the parties.
 13. WESTON & SAMPSON shall not be required to sign any documents, no matter by who requested, that would result in WESTON & SAMPSON having to certify, guaranty, or warrant the existence of conditions that would require knowledge, services or responsibilities beyond the scope of this Agreement.
 14. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the OWNER or WESTON & SAMPSON. WESTON & SAMPSON'S services hereunder are being performed solely for the benefit of the OWNER, and no other entity shall have any claim against WESTON & SAMPSON because of this Agreement or WESTON & SAMPSON'S performance of services hereunder.
 15. Notwithstanding anything to the contrary contained herein, OWNER and ENGINEER agree that their sole and exclusive claim, demand, suit, judgment or remedy against each other shall be asserted against each other's corporate entity and not against each other's shareholders, A/E's, directors, officers or employees.
 16. To the extent they are inconsistent or contradictory, express terms of this Proposal take precedence over these General Terms and Condition. It is understood and agreed that the services or work performed under this Proposal or any Agreement are not subject to any provision of any Uniform Commercial Code. Any terms and conditions set forth in OWNER'S purchase order, requisition, or other

notice or authorization to proceed are inapplicable to the services under this Proposal or any related Agreement, except when specifically provided for in full on the face of such purchase order, requisition, or notice or authorization and specifically accepted in writing by WESTON & SAMPSON. WESTON & SAMPSON'S acknowledgement of receipt of any purchase order, requisition, notice or authorization, or WESTON & SAMPSON'S performance of work subsequent to receipt thereof, does not constitute acceptance of any terms or conditions other than those set forth herein.

- 17. If any provision of this Agreement shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.

- 18. If delays or failures of performance of WESTON & SAMPSON are caused by occurrences beyond the reasonable control of WESTON & SAMPSON, WESTON & SAMPSON shall not be in default of this AGREEMENT. Said occurrences shall include Acts of God or the public enemy; expropriation or confiscation; compliance with any quarantine or other order of any governmental authority; pandemic; epidemic; public health crisis; labor or materials shortage; changes in law; act of war, rebellion, terrorism or sabotage or damage resulting therefrom; fires, floods, explosions, accidents, riots, strikes or other concerted acts of workmen, whether direct or indirect; delays in permitting; OWNER's failure to provide data in OWNER's possession or provide necessary comments in connection with any required reports prepared by WESTON & SAMPSON, or any other causes which are beyond the reasonable control of WESTON & SAMPSON. WESTON & SAMPSON's scheduled completion date shall be adjusted to account for any force majeure delay and WESTON & SAMPSON shall be compensated for all costs incurred in connection with or arising from a force majeure event or in the exercise of reasonable diligence to avoid or mitigate a force majeure event.

OWNER Name

Signature Date

Printed Name and Title

\\Wse03.local\WSE\Projects\RI\Jamestown RI\Sewer Investigation - 2024\Contract\Jamestown - 2024 Investigation - G&T.docx

Approved by:



westonandsampson.com

WESTON & SAMPSON ENGINEERS, INC.
100 Foxborough Boulevard, Suite 250
Foxborough, MA 02035
tel: 508.698.3034

REPORT

August 2024

TOWN OF
Jamestown
Rhode Island

Annual Sewer Investigation and
Rehabilitation Program

TABLE OF CONTENTS

| | Page |
|--------------------------------|------|
| TABLE OF CONTENTS..... | i |
| LIST OF FIGURES..... | ii |
| LIST OF TABLES..... | iii |
| | |
| 1 OVERVIEW | 1 |
| 1.1 System Description..... | 2 |
| | |
| 2 PRIORITY EVALUATION | 3 |
| 3 SUMMARY AND CONCLUSIONS..... | 5 |

LIST OF FIGURES

FIGURE 1..... EXISTING SEWER SYSTEM

ANNUAL SEWER INVESTIGATION AND REHABILITATION PROGRAM

LIST OF TABLES

TABLE 1 EXISTING SEWER SUMMARY

TABLE 2 ANNUAL PROGRAM PRIORITIZATION

1 OVERVIEW

August 16, 2024

Michael Gray, PE
Public Works Director
93 Narragansett Avenue
Jamestown, RI 02835

Dear Michael Gray:

Weston & Sampson is pleased to provide you with the following Annual Sewer Investigation and Rehabilitation Program (Annual Program) in relation to the wastewater facilities improvements agreement dated December 20, 2023. The goal of this program is to reduce inflow and infiltration (I/I) which contributes to elevated wet weather flow to the Wastewater Treatment Facility (WWTF).

An Annual Program is typically established to investigate and repair the collection system on a regular basis, thereby identifying and repairing I/I sources to reduce flow. A specific annual plan of capital improvements and maintenance is also a beneficial way to operate, manage, and maintain the collection system and minimize problems, including backups and sewer system overflows (SSOs). In addition, the activities incorporated in the program will allow the town to comply with potential regulations related to the management of wastewater collection systems.

A comprehensive Annual Program ensures that the collection system properly serves this intended purpose on a perpetual basis. By following a regular program to investigate and repair the sewer system, the town will be in a better position for regulatory compliance, maintenance and management, and addressing capital improvements.

Proper attention to each of these components, with financial controls and capital planning, will promote proper operation and maintenance of the collection system and pump stations, and can provide many benefits to the town.

A regular investigation and improvement program can achieve the following:

- Reduce I/I and increase available capacity of the system.
- Provide clear goals and budgets for decision-makers.
- Protect the capital investment in the collection system components and equipment.
- Prevent public health hazards and minimize damage to public and private property.
- Provide efficient use of funding through reduced operating and capital costs.
- Promote a safer work environment with fewer accidents and reduce worker's compensation claims.
- Gain public approval and support for repairs and capital improvement projects.
- Benefit the environment.
- Create prompt and efficient service to customers.
- Correct historic maintenance problems such as backups to private property and surcharging.
- Reduce pump station wear and tear.

- Establish a proactive and preventative maintenance operating mode for efficient collection system management.
- Provide valuable long-term information on the town's collection system.

A long-term program will allow the town to harvest existing available capacity through I/I reduction while the collection system management component of the program will endeavor to decrease the number of blockages, back-ups or overflows, and customer claims. This will be accomplished through regular inspection, cleaning, and repair of sewer lines and manholes which allows the town to operate the collection system in a proactive manner.

1.1 System Description

The municipal sewer system in the Town of Jamestown is comprised of approximately 16.5 miles of gravity sewer ranging in size from 4-inches to 18-inches in diameter, and approximately 375 sewer manholes. The town-wide sewer system serves approximately 2,100 customers is shown in Figure 1, Existing Sewer System. Wastewater is treated at the WWTF located at 165 Freebody Drive.

This Annual Program will concentrate on the gravity system. Weston & Sampson compiled data on the existing gravity sewer system, which is summarized in Table 1, Existing Sewer System.

2 PRIORITY EVALUATION

The town is divided into four sewer subareas and is delineated by sewer pump stations. The town does not have recent flow metering data, therefore, the priority evaluation will rank each subarea based on the town's needs using a practical approach. As discussed with the town staff, each subarea will be ranked based on existing problem areas and percentage of pipe that is lined by cured-in-place pipe (CIPP) or is polyvinyl-chloride (PVC). Because the town's primary goal is to reduce extraneous flow, investigation phases will focus on identification and removal of I/I. Removal of infiltration sources will reduce extraneous flow on a day-to-day basis, while removing inflow will reduce sewer surcharging and overflows. In addition, inflow that may enter the system through sewer manholes will be identified as part of the manhole inspections that are recommended to be performed.

Weston & Sampson met with town staff on June 5, 2024 to discuss existing problem areas and areas of concern. A meeting was held at the WWTF and then site visits were performed at a variety of locations throughout town. At this meeting the following concerns were raised which were documented to help prioritize areas of the existing sewer system as part of this program:

- Sewer Subarea 1 historically has contributed excessive I/I to the system.
- Sewer Subarea 2 has a neighborhood the Town of Jamestown is interested in prioritizing. This includes approximately 6,000LF of sewer upstream of sewer manhole 2-7 on North Road. This includes the following streets: Swinburne St, Valley St, Douglas St, Luther St, Plymouth Rd, Fowler St and parts of Whittier Rd and Longfellow Rd.
- The town experiences high flows at Pump Station 3 off Narragansett Ave and Westwood Rd. Based on the description of the problems that occur, it is believed that private inflow sources may contribute to the flows at this pump station.
- The following two areas are frequently cleaned, and it is recommended that they be investigated:
 - Subarea 2 – SMH 2-80 to 2-81 (Howland Ave)
 - Subarea 1 – Upstream of SMH 1-176 (Pardon Tucker Place)

Table 2, Annual Program, shows the sewer basins ranked according to the above-mentioned criteria. The annual program is based on the tasks listed below. The program is a modified program with manhole inspections being performed town-wide in the first phase, and television inspection of sewer pipes in one or two subareas every phase. In addition, due to the potential private inflow concerns in Subarea 3, private sewer building inspections are recommended to be performed in the fall of 2024, to confirm if private inflow sources are contributing to the high flows at Pump Station 3. Aside from these modifications, each phase the program will include the following items:

- I/I investigations (spring/summer)
- Evaluation of data
- Cost-effective analysis
- Letter reporting
- Mapping updates
- Update database and link to Geographic Information System (GIS)
- Improvement design
- Contract bid and award
- Construction & Construction services (winter)

ANNUAL SEWER INVESTIGATION AND REHABILITATION PROGRAM

It is estimated that the above items will take approximately 12 months, formulating one cycle, or phase, of the program. If necessary, the cycle can be adjusted to accommodate the town's yearly budget.

The data evaluation and reporting stages will be structured such that television, manhole and building inspections may be entered into a database over the course of the program. This will allow for easy data management and will be integrated to the town's current mapping system to continue the development of the GIS mapping. Over time this will create a comprehensive inventory and record of the sewer system.

The proposed annual program is presented in Table 2 and includes investigation and reporting, design, bid and award assistance and construction.

3 SUMMARY AND CONCLUSIONS

Based on the work the town has already completed and the information provided by the town, Weston & Sampson has developed an Annual Program for the wastewater gravity collection system. The first phase will prioritize the following which are of particular concern to the town:

- Town-wide manhole inspections to confirm the accuracy of the existing GIS mapping.
- Television inspection in Subarea 1 due to concerns of infiltration in this subarea.
- Television inspection in approximately 6,000 LF of Subarea 2 due to infiltration and O&M concerns.
- Internal building inspections in Subarea 3 to investigate private inflow sources upstream of Pump Station 3.

After manhole and television inspections have been completed in each subarea, along with building inspections in Subarea 3, a town-wide flow metering of sewers could be conducted to assess the effectiveness of the previous construction projects and to reprioritize subareas for subsequent investigation and construction.

The actual duration of each phase can be based on the town's current available yearly budget. Repairs will be prioritized each program year to stay within this budget while maximizing the value to the town. For this report, it is assumed each phase is approximately one calendar year in duration. Throughout the course of this program funding may be sought through other sources, if available.

By implementing this Annual Sewer Investigation and Rehabilitation Program, the town will be able to: 1) harvest available capacity through I/I removal; 2) follow a specific plan of capital improvements to operate, manage and maintain the collection system; 3) reduce SSOs; and 4) comply with potential upcoming regulations.

Special thanks to you and your staff for your assistance. We are available to meet with you at your earliest convenience to discuss this report. Please do not hesitate to contact me with any questions or comments you may have.

Sincerely,

WESTON & SAMPSON ENGINEERS, INC.

Nathan E. Michael, PE
Team Leader

cc: Douglas Ouellette, Superintendent

FIGURE 1
EXISTING SEWER SYSTEM

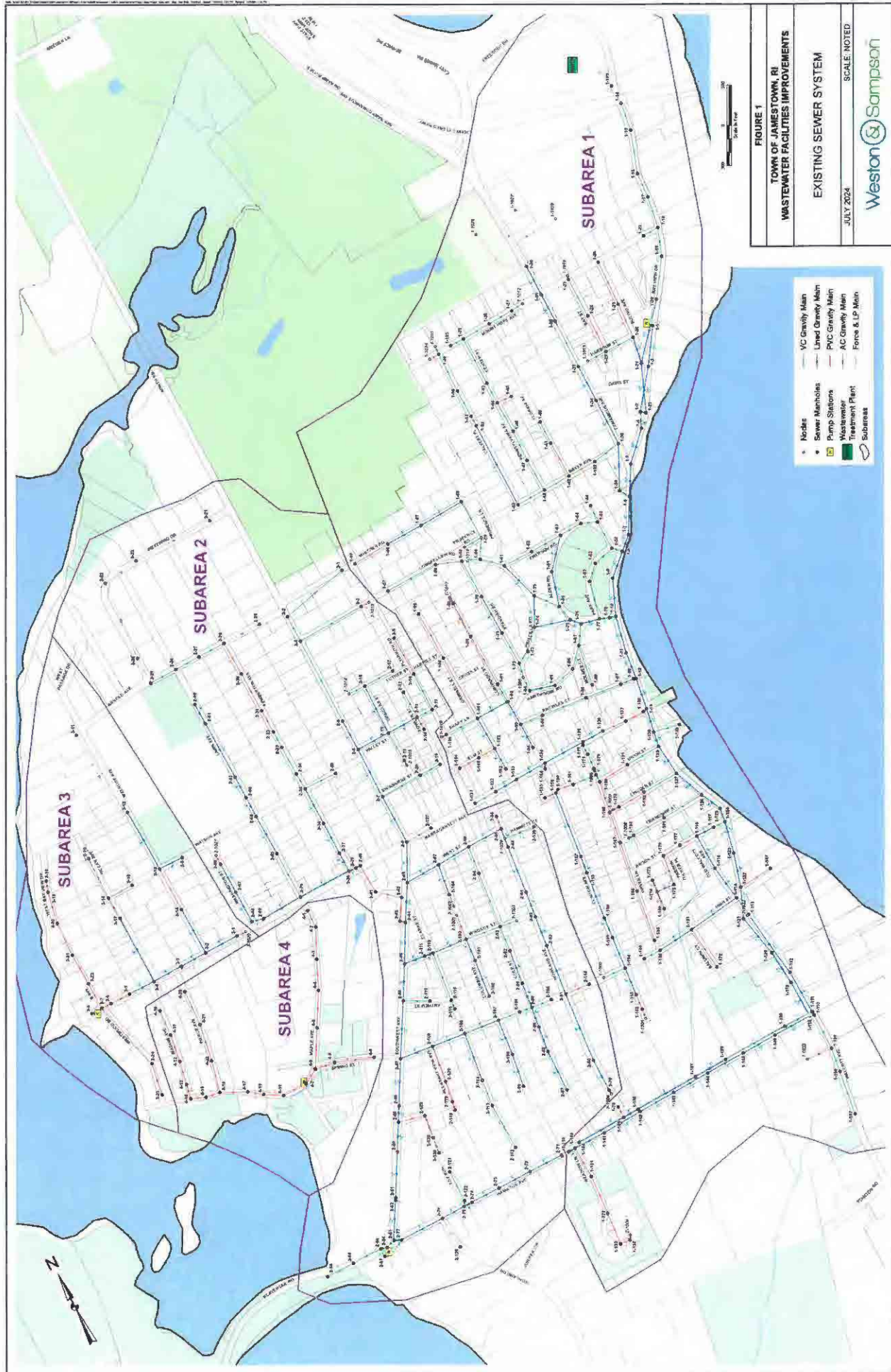


TABLE 1
EXISTING SEWER SUMMARY

TABLE 1 - EXISTING SEWER SUMMARY
TOWN OF JAMESTOWN, RI
WASTEWATER FACILITIES IMPROVEMENTS

| Subarea | Total Length (lf) | | | | | | | | | | Total (lf) | Est. Sewer Manholes | Inch Diameter Miles (idm) |
|---------|-------------------|-----|-------|--------|-------|-------|-------|-------|-------|-----|------------|---------------------|---------------------------|
| | Diameter (in) | 4 | 6 | 8 | 10 | 12 | 14 | 15 | 16 | 18 | | | |
| 1 | | | 2,412 | 28,622 | 4,864 | 5,464 | 1,666 | 1,065 | 3,093 | 212 | 47,398 | 190 | 85.3 |
| 2 | | 233 | 1,377 | 25,190 | 1,624 | 1,356 | | | | | 29,780 | 135 | 46.1 |
| 3 | | | 85 | 5,640 | 72 | | | | | | 5,797 | 25 | 8.8 |
| 4 | | | | 4,172 | | | | | | | 4,172 | 25 | 6.3 |
| Total | | 233 | 3,874 | 63,624 | 6,560 | 6,820 | 1,666 | 1,065 | 3,093 | 212 | 87,147 | 375 | 146.4 |

TABLE 2
ANNUAL PROGRAM

TABLE 2 - ANNUAL PROGRAM PRIORITIZATION
TOWN OF JAMESTOWN, RI
WASTEWATER FACILITIES IMPROVEMENTS

| Tasks | Location | Estimated Quantities | Program Investigation Phase Notes | Estimated Schedule |
|-----------------------|-----------|----------------------|---|---------------------------------|
| PHASE 1 | | | | |
| Manhole Inspections | Town-Wide | 375 | Town-Wide to Evaluate Existing Mapping | Fall 2024 through Winter 2025 |
| Television Inspection | Subarea 1 | 47,398 | O&M & I/I Problem Areas Identified in Subarea 1 / 60% of Subarea is PVC or CIPP | |
| Television Inspection | Subarea 2 | 6,000 | O&M & I/I Problem Areas Identified in parts of Subarea 2 | |
| Building Inspections | Subarea 3 | 80 | Subarea 3 due to High Flow in PS 3 | |
| PHASE 2 | | | | |
| Television Inspection | Subarea 2 | 23,780 | Remainder of Subarea 2 / 68% of Subarea is PVC or CIPP | Spring 2026 through Winter 2026 |
| PHASE 3 | | | | |
| Television Inspection | Subarea 3 | 5,797 | High Flows during Wet Weather / 96% of Subarea is PVC or CIPP | Spring 2027 through Winter 2027 |
| Television Inspection | Subarea 4 | 4,172 | 100% of Subarea are PVC or CIPP | |

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator
FROM: Christina D. Collins, Finance Director
DATE: February 20, 2025
SUBJECT: Budget to Actual- Water & Sewer Funds

A handwritten signature in blue ink, appearing to be "C", is written next to the subject line.

Attached is the Budget to Actual report for the Fiscal Year 2025. The report contains the expenses that have been paid through January 31, 2025.

Please do not hesitate to contact me with any questions or concerns.

**Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 1/31/2025**

Run: 2/20/2025 at 2:49 PM

| | Annual Budget | P-T-D Actual | Y-T-D Actual | Remaining \$ | % of Budget |
|---|-------------------|------------------|-------------------|--------------------|----------------|
| 2103 7000 70100 00 Salary, Public Works Director | 30,033.00 | 2,310.18 | 19,052.82 | 10,980.18 | 63.44 |
| 2103 7000 70101 00 Salary- Superintendent | 92,739.00 | 6,604.80 | 49,488.00 | 43,251.00 | 53.36 |
| 2103 7000 70102 00 Salary, Clerical | 50,745.00 | 5,604.75 | 30,604.10 | 20,140.90 | 60.31 |
| 2103 7000 70103 00 Salaries, Ass't Superintendent | 82,650.00 | 5,886.41 | 54,558.53 | 28,091.47 | 66.01 |
| 2103 7000 70104 00 Salaries- Plant Operator | 73,887.00 | 5,262.42 | 39,455.18 | 34,431.82 | 53.40 |
| 2103 7000 70335 00 License- Contractual | 1,800.00 | 0.00 | 1,800.00 | 0.00 | 100.00 |
| 2103 7000 70336 00 Clothing | 1,500.00 | 0.00 | 1,433.31 | 66.69 | 95.55 |
| 2103 7000 70511 00 Wastewater Superintendent - OT | 14,000.00 | 1,438.03 | 15,204.85 | (1,204.85) | 108.61 |
| 2103 7000 70513 00 Ass't Superintendent - OT | 14,000.00 | 953.76 | 6,662.40 | 7,337.60 | 47.59 |
| 2103 7000 70514 00 Plant Operator - OT | 13,000.00 | 426.24 | 2,770.56 | 10,229.44 | 21.31 |
| 2103 7000 70900 00 Social Security Tax | 28,386.00 | 1,774.36 | 14,694.01 | 13,691.99 | 51.76 |
| 2103 7000 70901 00 Blue Cross/Delta Dental | 51,602.00 | 203.05 | 20,341.02 | 31,260.98 | 39.42 |
| 2103 7000 70902 00 Worker'S Compensation | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.00 |
| 2103 7000 70903 00 Retirement System | 38,250.00 | 2,422.67 | 17,993.23 | 20,256.77 | 47.04 |
| 2103 7000 70906 00 Life Insurance | 695.00 | 0.00 | 348.30 | 346.70 | 50.12 |
| 7000 Salaries | 501,287.00 | 32,886.67 | 274,406.31 | 226,880.69 | 54.74 |
| 7000/7001 Salaries & Benefits | 501,287.00 | 32,886.67 | 274,406.31 | 226,880.69 | 54.74 |
| 2103 7002 70001 00 Power- Electricity | 55,000.00 | 5,245.02 | 26,316.81 | 28,683.19 | 47.85 |
| 2103 7002 70002 00 Chemicals | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 2103 7002 70003 00 Heat | 15,000.00 | 1,496.29 | 3,898.63 | 11,101.37 | 25.99 |
| 2103 7002 70004 00 Water | 3,000.00 | 570.94 | 1,135.15 | 1,864.85 | 37.84 |
| 2103 7002 70005 00 Chlorine | 10,000.00 | 2,290.43 | 4,583.92 | 5,416.08 | 45.84 |
| 2103 7002 70006 00 Equipment Maintenance | 45,000.00 | 988.70 | 17,025.48 | 27,974.52 | 37.83 |
| 2103 7002 70007 00 Misc. Supplies, Office, Cleani | 10,000.00 | 750.10 | 5,170.40 | 4,829.60 | 51.70 |
| 2103 7002 70008 00 Lab Supplies | 4,000.00 | 0.00 | 2,076.10 | 1,923.90 | 51.90 |
| 2103 7002 70009 00 Telephone | 1,000.00 | 66.25 | 269.29 | 730.71 | 26.93 |
| 2103 7002 70010 00 Alarm Line- N.E.T. | 7,500.00 | 609.30 | 3,988.16 | 3,511.84 | 53.18 |
| 2103 7002 70011 00 Sludge Composting | 50,000.00 | 2,345.73 | 37,589.08 | 12,410.92 | 75.18 |
| 2103 7002 70012 00 Truck Operation & Maintenance | 2,000.00 | 0.00 | 519.14 | 1,480.86 | 25.96 |
| 2103 7002 70013 00 Gas- Truck | 3,500.00 | 0.00 | 1,064.56 | 2,435.44 | 30.42 |
| 2103 7002 70014 00 State Mandated Testing | 40,000.00 | 5,474.75 | 27,495.76 | 12,504.24 | 68.74 |
| 2103 7002 70201 00 Professional Services - Legal | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 2103 7002 70315 00 Training Of Members | 1,000.00 | 70.00 | 165.00 | 835.00 | 16.50 |
| 2103 7002 70600 00 Professional Services | 3,000.00 | 0.00 | 120.00 | 2,880.00 | 4.00 |
| 7002 Wastewater Treatment Facility | 257,500.00 | 19,907.51 | 131,417.48 | 126,082.52 | 51.04 |
| 2103 7003 70017 00 Pumping Station #3 | 6,000.00 | 563.50 | 2,155.54 | 3,844.46 | 35.93 |
| 2103 7003 70018 00 Pumping Station #1 | 35,000.00 | 2,768.99 | 11,067.39 | 23,932.61 | 31.62 |
| 2103 7003 70019 00 Pumping Station #2 | 17,000.00 | 1,989.35 | 5,108.88 | 11,891.12 | 30.05 |
| 2103 7003 70020 00 Pumping Station #4 | 1,000.00 | 138.49 | 381.91 | 618.09 | 38.19 |
| 7003 Pumping Stations | 59,000.00 | 5,460.33 | 18,713.72 | 40,286.28 | 31.72 |
| 2103 7004 70598 00 Equipment Insurance | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 7004 Insurance | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 2103 7005 70021 00 Maintenance Sewer Mains | 12,000.00 | 0.00 | 3,570.00 | 8,430.00 | 29.75 |
| 2103 7005 70504 00 Payment Of Principal - Town | 8,004.00 | 0.00 | 0.00 | 8,004.00 | 0.00 |
| 2103 7005 70605 00 Interest Payments | 37,875.00 | 0.00 | 5,024.56 | 32,850.44 | 13.27 |
| 7005 Sanitary Sewers, Laterials & Mains | 57,879.00 | 0.00 | 8,594.56 | 49,284.44 | 14.85 |
| 2103 7081 70801 00 Waste Water Improvment FY24 | 80,000.00 | 0.00 | 48,793.50 | 31,206.50 | 60.99 |
| 7081 Capital Improvements | 80,000.00 | 0.00 | 48,793.50 | 31,206.50 | 60.99 |
| 2103 7082 71000 00 Sewer Capital - Improvements -0088 | 0.00 | 0.00 | 13,400.00 | (13,400.00) | 0.00 |
| 2103 7082 71001 00 Sewer Capital - Facility Design - 1423 | 0.00 | 0.00 | 38,250.00 | (38,250.00) | 0.00 |
| 2103 7082 71002 00 Sewer Capital - Pump Design - 1425 | 0.00 | 0.00 | 1,874.00 | (1,874.00) | 0.00 |
| Total Expenses | 0.00 | 0.00 | 53,524.00 | (53,524.00) | 0.00 |
| Total Expenses | 965,666.00 | 58,254.51 | 535,449.57 | 430,216.43 | 55.45 |

Budget vs Actual - Water TOWN OF JAMESTOWN, RI For 1/31/2025

| | Annual Budget | P-T-D Actual | Y-T-D Actual | Remaining \$ | % |
|--|-------------------|------------------|-------------------|-------------------|---------------|
| | | | | | of Budget |
| 2102 7000 70100 00 Salary- Public Works Director | 30,033.00 | 2,310.18 | 19,052.82 | 10,980.18 | 63.44 |
| 102 7000 70102 00 Salary- Accounting | 50,745.00 | 5,604.75 | 30,604.09 | 20,140.91 | 60.31 |
| 102 7000 70103 00 Salary - Treatment Plant Operator | 91,991.00 | 0.00 | 0.00 | 91,991.00 | 0.00 |
| 2102 7000 70104 00 Ass't Plant Operator w/longevity | 76,528.00 | 6,604.80 | 57,620.05 | 18,907.95 | 75.29 |
| 2102 7000 70105 00 Salary - Plant Operator | 73,192.00 | 5,262.40 | 39,940.50 | 33,251.50 | 54.57 |
| 2102 7000 70339 00 License Yrly | 1,800.00 | 0.00 | 0.00 | 1,800.00 | 0.00 |
| 2102 7000 70513 00 Treatment Plant Operator - OT | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 2102 7000 70514 00 Ass't Treatment Plant Operator OT | 15,000.00 | 3,628.51 | 20,985.54 | (5,985.54) | 139.90 |
| 2102 7000 70515 00 Plant Operator- OT | 10,000.00 | 678.36 | 5,181.02 | 4,818.98 | 51.81 |
| 7000 Salaries | 364,289.00 | 24,089.00 | 173,384.02 | 190,904.98 | 47.60 |
| 2102 7001 70900 00 SOCIAL SECURITY TAX | 27,730.00 | 1,760.63 | 11,932.19 | 15,797.81 | 43.03 |
| 2102 7001 70901 00 Blue Cross/Delta Dental | 37,000.00 | 94.44 | 8,905.10 | 28,094.90 | 24.07 |
| 2102 7001 70902 00 Worker's Compensation | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 2102 7001 70903 00 Retirement System | 26,750.00 | 1,808.67 | 12,900.01 | 13,849.99 | 48.22 |
| 2102 7001 70906 00 Life Insurance | 670.00 | 0.00 | 232.20 | 437.80 | 34.66 |
| 2102 7001 70910 00 Clothing | 1,500.00 | 0.00 | 580.00 | 920.00 | 38.67 |
| 7001 Benefits | 103,650.00 | 3,663.74 | 34,549.50 | 69,100.50 | 33.33 |
| 7000/7001 Salaries & Benefits | 467,939.00 | 27,752.74 | 207,933.52 | 260,005.48 | 44.44 |
| 2102 7005 70601 00 Maintenance | 6,500.00 | 0.00 | 0.00 | 6,500.00 | 0.00 |
| 2102 7005 70606 00 ALARM LINES | 4,000.00 | 516.78 | 2,548.23 | 1,451.77 | 63.71 |
| 7005 Reservoirs/Rights of Way | 10,500.00 | 516.78 | 2,548.23 | 7,951.77 | 24.27 |
| 2102 7006 70601 00 Maintenance | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 2102 7006 70636 00 Wells- Electricity | 12,000.00 | 1,327.70 | 7,594.50 | 4,405.50 | 63.29 |
| 7006 Wells | 13,000.00 | 1,327.70 | 7,594.50 | 5,405.50 | 58.42 |
| 2102 7010 70008 00 Lab Supplies - Water | 15,000.00 | 1,414.95 | 3,476.39 | 11,523.61 | 23.18 |
| 2102 7010 70201 00 Consultant | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 2102 7010 70631 00 Chemicals | 65,000.00 | 5,488.36 | 29,348.17 | 35,651.83 | 45.15 |
| 2102 7010 70632 00 Heat | 18,000.00 | 3,719.71 | 12,598.50 | 5,401.50 | 69.99 |
| 2102 7010 70633 00 Equip. Maintenance | 60,000.00 | 8,939.02 | 13,856.47 | 46,143.53 | 23.09 |
| 2102 7010 70634 00 Professional Services | 30,000.00 | 21,882.00 | 34,002.50 | (4,002.50) | 113.34 |
| 2102 7010 70635 00 Telephone | 3,000.00 | 165.25 | 581.77 | 2,418.23 | 19.39 |
| 2102 7010 70636 00 Pumpout- Electricity | 55,000.00 | 6,648.95 | 34,131.70 | 20,868.30 | 62.06 |
| 2102 7010 70637 00 Bldg Maint | 10,000.00 | 242.15 | 3,558.01 | 6,441.99 | 35.58 |
| 2102 7010 70638 00 State Testing | 12,000.00 | 2,086.21 | 6,464.16 | 5,535.84 | 53.87 |
| 2102 7010 70639 00 License Fees | 6,000.00 | 0.00 | 1,200.00 | 4,800.00 | 20.00 |
| 2102 7010 70643 00 PUMP OUT TREATMENT PLANT | 3,500.00 | 500.00 | 1,500.00 | 2,000.00 | 42.86 |
| 2102 7010 70645 00 WATER SLUDGE DISPOSAL | 28,000.00 | 0.00 | 9,287.09 | 18,712.91 | 33.17 |
| 7010 Pump Station & Treatment Plant | 405,500.00 | 51,086.60 | 150,004.76 | 255,495.24 | 36.99 |
| 2102 7011 70636 00 South Pond- Electricity | 6,000.00 | 53.07 | 89.14 | 5,910.86 | 1.49 |
| 2102 7011 70637 00 South Pond Transfer Pump | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 7011 South Pond Pre-Treatment Bldg | 10,000.00 | 53.07 | 89.14 | 9,910.86 | 0.89 |
| 2102 7012 70636 00 Water Tower- Electricity | 2,000.00 | 169.62 | 767.63 | 1,232.37 | 38.38 |
| 2102 7012 70643 00 Water Tower - Maintenance | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 7012 Water Tower | 2,500.00 | 169.62 | 767.63 | 1,732.37 | 30.71 |
| 2102 7013 70644 00 Vehicles Gas & Oil | 2,000.00 | 0.00 | 959.57 | 1,040.43 | 47.98 |
| 2102 7013 70645 00 Repair and Maintenance | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 7013 Vehicles | 6,000.00 | 0.00 | 959.57 | 5,040.43 | 15.99 |
| 2102 7020 70651 00 Clamps | 2,000.00 | 0.00 | 232.86 | 1,767.14 | 11.64 |
| 2102 7020 70652 00 Pipe | 6,000.00 | 0.00 | 13,601.72 | (7,601.72) | 226.70 |
| 2102 7020 70653 00 Backfill & Excavation | 2,000.00 | 0.00 | 1,135.00 | 865.00 | 56.75 |
| 7020 Maintenance & Laterials | 10,000.00 | 0.00 | 14,969.58 | (4,969.58) | 149.70 |
| 2102 7030 70661 00 Service Repairs | 10,000.00 | 228.43 | 5,515.90 | 4,484.10 | 55.16 |
| 2102 7030 70663 00 New Services | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 7030 Water Division Services | 16,000.00 | 228.43 | 5,515.90 | 10,484.10 | 34.47 |
| 2102 7040 70672 00 Supplies/Expenses | 18,000.00 | 2,800.00 | 13,271.96 | 4,728.04 | 73.73 |
| 7040 Meters | 18,000.00 | 2,800.00 | 13,271.96 | 4,728.04 | 73.73 |
| 102 7050 70681 00 Hydrants- Maintenance | 8,500.00 | 0.00 | 0.00 | 8,500.00 | 0.00 |
| 7050 Hydrants | 8,500.00 | 0.00 | 0.00 | 8,500.00 | 0.00 |

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
 For 1/31/2025

| | Annual Budget | P-T-D Actual | Y-T-D Actual | Remaining \$ | % of Budget |
|--|-------------------------|----------------------|-----------------------|-------------------------|------------------|
| 2102 7060 70923 00 Billing | 6,500.00 | 0.00 | 3,754.41 | 2,745.59 | 57.76 |
| 2102 7060 70924 00 Insurance | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 2102 7060 70925 00 Audit | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 2102 7060 70926 00 Supplies | 8,000.00 | 2,842.47 | 6,127.16 | 1,872.84 | 76.59 |
| 7060 Administration | 32,500.00 | 2,842.47 | 9,881.57 | 22,618.43 | 30.40 |
| 2102 7070 70300 00 Water Debt | 490,000.00 | 0.00 | 0.00 | 490,000.00 | 0.00 |
| 2102 7070 70940 00 Interest | 79,156.00 | 0.00 | 66,321.80 | 12,834.20 | 83.79 |
| 7070 Debt Service | 569,156.00 | 0.00 | 66,321.80 | 502,834.20 | 11.65 |
| 2102 7080 70000 00 Water Filters | 0.00 | 0.00 | 3,025.61 | (3,025.61) | 0.00 |
| 2102 7080 70800 00 Water- Capital | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 7080 Capital | 100,000.00 | 0.00 | 3,025.61 | 96,974.39 | 3.03 |
| 2102 7081 70604 00 Distribution | 0.00 | 0.00 | 22,672.23 | (22,672.23) | 0.00 |
| 2102 7081 71303 00 WATER MANAGEMENT PLAN | 0.00 | 0.00 | 6,450.00 | (6,450.00) | 0.00 |
| Total Expenses | 0.00 | 0.00 | 29,122.23 | (29,122.23) | 0.00 |
| Total Expenses | 1,669,595.00 | 86,777.41 | 512,006.00 | 1,157,589.00 | 30.67 |

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: September 11, 2024

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Weston and Sampson Final Report
Wastewater Treatment Facility and Pump Station Evaluation

Attached is the Final Evaluation Report for the Wastewater Treatment Facility and Pump Stations prepared by Weston and Sampson dated September 2024. Over the past several months staff from Weston and Sampson completed a condition assessment of assets at the Wastewater Treatment Facility and the four pump stations. Assets were divided into five disciplines categories that include Process Mechanical, Architectural and Buildings, Electrical, Instrumentation, and HVAC and plumbing. Existing conditions were evaluated for each asset and an estimated useful lifetime was determined. Appendix A in the report provides a summary table of all the assets with details.

Section 3 of the report provides a summary of recommended improvements for the treatment facility and pump stations based upon the evaluation. Table 1 and 2 on page 3-11 includes a budget level cost estimate of the improvements based upon a priority that was assigned of the assets. Priority 1 grouping are assets the need to be replaced or repaired in the first year project (2025). Priorities 2-5 are programmed for future projects in years 2030-2045. As shown in the table the first year improvements for the pump stations is estimated to be \$1,681,750 and \$6,683,250 for the wastewater treatment facility.

Appendix E of the report includes a Program for investigating and rehabilitating the sewer collection system. Weston and Sampson has divided the collection system into subareas for investigating manholes and television inspections of piping. Recommendations for improvements will then be determined for the sewer collection system based upon condition and to remove inflow and infiltration. This program will be conducted from 2024-2027 as shown in Table 2 of their report.

F-25-4

One-Day Class F/F1 Liquor License
Status: Active
Submitted On: 1/28/2025

Primary Location

18 VALLEY STREET
Jamestown, RI 02835

Owner

JAMESTOWN ARTS CENTER INC
P O BOX 97 JAMESTOWN, RI 02835

Applicant

 Charles Tregenza
203-246-5015
 charlie@jamestownartcenter.org
 18 Valley Street
Jamestown, RI 02835

Application Details

Retailer Class*

Class F (Beer/Wine)

Date of Event*

02/28/2025

Hours of Event*

6:30-9:30 pm

Event Name/Type*

Newport Live Presents. Melanie Scholtz

Organization/Corporate Name*

Jamestown Arts Center

DBA Name

Business Address*

18 Valley St

Business Phone*

401-560-0979

Alternate Phone*

203-246-5015

Business Email Address*

charlie@jamestownartcenter.org

Will Entertainment be provided?*

Yes

Has an Event/Entertainment License been requested and/or applied for?*

Yes

Is Property Town Owned?*

No


Address of Event*

18 Valley Street

Acknowledgement

I hereby certify that the statements hold within this application are true to the best of my knowledge and belief.

Applicant Signature*

 CHARLES TREGENZA
Jan 28, 2025

Date*

01/28/2025

Town of Jamestown
 Town Administrator
 93 Narragansett Avenue
 Jamestown, Rhode Island 02835-1199
 401-423-9805



Edward A. Mello
 Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: February 19, 2025
SUBJECT: Report for Town Council Meeting February 24, 2025

Summer Job Fair-The Rec Department is again partnering with the Jamestown Chamber of Commerce to offer a summer job fair. This will be held at the golf course in April. The Town offers as many as 30 summer positions.

RIDOT-

- We have confirmed with RIDOT that they intend to apply under the Protect Grant program for funding to study environmental and engineering options for Beavertail Road at Mackerel Cove.
- RIDOT has indicated that they would like to meet to further discuss options related the project proposed for North Road at Zeeks Creek.

Bond Options- The staff has produced a bond option package for Council information and discussion. (old business)

East Ferry Update- We are working with New England Building and Bridge to remove and replace a number of concrete panels which were poured last year at East Ferry. The quality of the work has been rejected by the Town. We are also preparing to submit the maintenance permit to CRMC for the work to be performed for the repair of the "old ferry landing". This work will include stabilizing the sub-structure, a raised aggregate surface, a railing similar to existing railing at East Ferry, 4-6 benches and a shade sail structure.

Audio/Video Town Council Chambers- Recently we replaced the audio system in the Chambers. We continue to work to phase out the projector with fixed monitors. Two are proposed to be installed on the wall behind the Council and smaller monitors are proposed to be installed on the Council dais. We are working to upgrade the camera which is used for recording and livestreaming. Once the hardware component is completed, we will work to identify the best platform for storage and livestreaming.

Revaluation- Christine Brochu and Catalis have completed the revaluation of all properties. Property owners should have received notice in the mail of their new assessed values. These values are as of December 31, 2024. Property owners received information about the review process should they so desire. Total property values increased by approximately \$1 billion or 31% of the grand list. The median home value is estimated \$987, 200.

LEARN 365 Grant- The Town has been awarded a grant in the amount of \$20,000 from RIDE. This will allow the rec department to collaborate with the school and offer a math focused program for the summer which will augment the summer rec camp programs.

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: January 29, 2025
SUBJECT: Bond Options

As we work toward the development of the proposed FY 26 budget to be presented to the Town Council on March 3, we have also worked to produce a number of projects for discussion and consideration by the Town Council. All would require variety of bond initiatives. The projects are those which are forecasted to be completed within 24 months of approval.

Project 1: Senior Repair Project

Amount: \$885,000

This would include the major repair of essential components of the building including structural flooring issues, lighting, electrical, fire alarm, kitchen appliances, and HVAC. This option also includes creating office space and private meeting space.

Project 2: Fort Getty Improvements

Amount: \$930,000

This project would include the replacement of the lower bathroom, the installation of a maintenance building, the installation of a clevis toilet near the lower tent sites, the installation of the water main necessary for the CISF facility and the upgrade of the water/electrical pedestals. This project assumes that 73 sites would remain. (67 campers & 6 cabins or campers. See draft map layout and revenue/expense report.

Project 3: Town Buildings/Facilities Maintenance

Amount: \$1,618,000

This would be a combination of multiple projects to include the major maintenance of three Town owned buildings including the recreation center, fire station and Town Hall. In addition, it would fund the replacement of the office storage space at the transfer station and provide funding for the replacement of the self-contained breathing apparatus equipment for the fire department.

Project 4: DPW Equipment

Amount: \$950,000

This project includes the replacement of highway department equipment that are at or beyond the schedule for replacement and would be phased in over two-years. 2011 Ford F350 pickup; 2015 Ford F350 pickup; 2015 Ford F550 dump; 2015 Ford F550 dump; 2007 Sterling dump (replace with smaller F550); 2015 wood chipper; 2006 John Deere Backhoe; 2013 Bobcat Skid Steer. In addition, this would the fund the purchase of a sign machine to allow the in-house production of all Town signs.

PROJECT 1

Senior Center Repair

| | |
|-----------------------------|-------------------|
| HVAC Replacement | \$ 250,000 |
| Bathroom Renovations (2) | \$ 40,000 |
| Interior Plumbing | \$ 150,000 |
| Interior Framing/drywall | \$ 35,000 |
| Demo-basement floor | \$ 20,000 |
| Waterproofing | \$ 15,000 |
| Relace Frame/Floor Basement | \$ 75,000 |
| Demo stage area | \$ 20,000 |
| Electrical | \$ 50,000 |
| Lighting | \$ 50,000 |
| Fire Alarm | \$ 50,000 |
| Low Voltage | \$ 7,500 |
| 2nd story over utility | \$ 50,000 |
| Painting | \$ 40,000 |
| Flooring | \$ 10,000 |
| Insulation | \$ 20,000 |
| Roofing | \$ 75,000 |
| Audio/Visual | \$ 12,500 |
| Furniture | \$ 25,000 |
| Less Available Capital | \$ (110,000) |
| BOND TOTAL | \$ 885,000 |

PROJECT 2

Ft Getty Improvements

| | |
|------------------------------------|--------------|
| Lower Bathroom Replacement | \$ 400,000 |
| Maintenance Building/Clevis Toilet | \$ 250,000 |
| Water Main | \$ 50,000 |
| Electrical Repairs | \$ 500,000 |
| Other | \$ 50,000 |
| Less Available Capital | \$ (320,000) |

BOND TOTAL \$ 930,000

PROJECT 3

Town Hall Repair

| | |
|---------------------------|-------------------|
| Roof Replacement | \$ 200,000 |
| HVAC Replacement | \$ 150,000 |
| Siding Repair/Replacement | \$ 75,000 |
| Exterior Painting | \$ 65,000 |
| Interior Painting | \$ 10,000 |
| Window Replacement (6) | \$ 35,000 |
| SUB TOTAL | \$ 535,000 |

Rec Center Repair

| | |
|------------------------|-------------------|
| Siding, doors, windows | \$ 400,000 |
| Exterior Painting | \$ 75,000 |
| HVAC Upgrade | \$ 175,000 |
| Storage Solution | \$ 35,000 |
| Parking Lot | \$ 65,000 |
| Less Available Capital | \$ (100,000) |
| SUB TOTAL | \$ 650,000 |

Transfer Station Building

| | |
|----------------------|-------------------|
| Demolition | \$ 10,000 |
| Site Work/Foundation | \$ 20,000 |
| Construction | \$ 75,000 |
| Electrical | \$ 20,000 |
| HVAC | \$ 15,000 |
| Rental Office | \$ 10,000 |
| SUB TOTAL | \$ 150,000 |

Fire Department

| | |
|------------------------|-------------------|
| SCBA | \$ 300,000 |
| Station Repairs | \$ 100,000 |
| Dispatch Repairs | \$ 75,000 |
| Less Available Capital | \$ (110,000) |
| Bond Balance | \$ (82,000) |
| SUB TOTAL | \$ 283,000 |

BOND TOTAL \$ 1,618,000

PROJECT 4**DPW Equipment**

| | |
|---------------------------------|------------|
| Replace 2011 Ford F350 pickup | \$ 85,000 |
| Replace 2015 Ford F350 pickup | \$ 85,000 |
| Replace 2015 Ford F550 dump | \$ 110,000 |
| Replace 2015 Ford F550 dump | \$ 110,000 |
| Replace 2007 Sterling dump | \$ 110,000 |
| Replace 2015 wood chipper | \$ 80,000 |
| Replace 2006 John Deere Backhoe | \$ 250,000 |
| Replace 2013 Bobcat Skid Steer | \$ 90,000 |
| Sign machine | \$ 30,000 |

BOND TOTAL \$ 950,000

20 YEAR FORECAST

| | | | |
|------------|-------------------|-----------------|----------------------|
| RV REVENUE | Fees | YEAR 1 | \$ 499,415 |
| | 3% | 20 YEARS | \$ 13,419,468 |
| RV BOND | | 20 YEARS | \$ 775,468 |
| | 4.75% | \$ 500,000.00 | |
| RV EXPENSE | ALL | YEAR 1 | \$ 90,173 |
| | Utilities Tenants | YEAR 1 | \$ (40,000) |
| | Sub-Total | YEAR 1 | \$ 50,173 |
| | 3% | 20 YEARS | \$ 1,356,389 |
| NET | | 20 YEARS | \$ 11,287,611 |

20 YEARLY AVERAGE \$ 564,380

FT GETTY RV AND TENT

Based on 2024 revenues/expenses

REVENUES

| CAMPING | | | | | RV ONLY |
|-----------------------|--|--|--|------------|-------------------|
| RV Rental | | | | \$ 480,640 | \$ 480,640 |
| Tent Rental | | | | \$ 51,735 | |
| Boat Storage | | | | \$ 17,675 | \$ 17,675 |
| Wait List | | | | \$ 900 | \$ 900 |
| Dump | | | | \$ 200 | \$ 200 |
| Sub Total | | | | \$ 551,150 | \$ 499,415 |
| RV Camping Expense | | | | | \$ (90,173) |
| NET RV CAMPING | | | | | \$ 409,242 |

| | | | | | |
|--------------|--|--|--|-----------|--|
| PARK | | | | | |
| Day Pass | | | | \$ 27,640 | |
| Non-resident | | | | \$ 8,125 | |
| Sub-Total | | | | \$ 35,765 | |

TOTAL \$ 586,915

EXPENSES

| | | | | | |
|--------------------|--|--|--|-----------|--|
| CAMPING | | | | | |
| Propane | | | | \$ 1,566 | |
| Staff Maintenance | | | | \$ 18,200 | |
| Staff Clerical | | | | \$ 12,000 | |
| Septic | | | | \$ 7,775 | |
| Trash | | | | \$ 7,600 | |
| Electrical Repairs | | | | \$ 3,900 | |
| Water RV | | | | \$ 9,478 | |
| Electricity RV | | | | \$ 29,654 | |
| Sub-Total | | | | \$ 90,173 | |

GATE HOUSE

| | | | | | |
|-----------|--|--|--|-----------|--|
| Staff | | | | \$ 62,655 | |
| Sub-Total | | | | \$ 62,655 | |

TOTAL EXPENSES \$ 152,828

Jamestown Recreation Bond

This project would include investment into Eldred Field, the Lawn Ave. gym, and bike paths throughout the island. At Eldred Field this investment would include soccer field improvements, a bathroom, a pavilion, a storage and concessions facility, pickleball courts, parking, and walking path. The Lawn Ave gym improvements would include refinishing the gym floor, retractable stands, and new basketball hoops (the current ones will be repurposed to Melrose School). Funding for bike paths will invest in the 2024 Jamestown Bike and Pedestrian Plan starting with the East Shore Rd connector area to coordinate with the Department of Transportation and the above efforts at Eldred Field. In many cases, portions of project execution will be subject to approvals by several entities, and funding will not be committed for those parts of projects until the necessary approvals are in place. In all cases, the funding available will serve as the necessary matching funds Jamestown often lacks to apply for grants supporting these types of efforts and investments.

| | |
|--|--------------------|
| Eldred Field | |
| Soccer Field Improvements | \$300,000 |
| Protective Netting | \$15,000 |
| Pavillion | \$65,000 |
| Bathrooms | \$200,000 |
| Concessions/Storage | \$210,000 |
| Pickleball Courts | \$120,000 |
| sub total | \$910,000 |
| Lawn Ave Gym | |
| Gym Floor Refurbishment | \$110,000 |
| Retractable Stands | \$45,000 |
| Basketball Backboards (6 - 4 adjustable) | \$46,000 |
| sub total | \$201,000 |
| Bike Paths | |
| East Shore Rd Connector | \$250,000 |
| East Shore Rd | \$500,000 |
| Priorities of the Bike Path Committee | \$750,000 |
| sub total | \$1,500,000 |
| Bond Total | \$2,611,000 |



Affordable Housing Committee MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator

FROM: Bob Plain, Chair, Jamestown Affordable Housing Committee

RE: FY 25-26 Budget Request – Affordable Housing

DATE: December 20, 2024

The lack of local affordable housing and fast-evaporating economic diversity in Jamestown is an emergency situation for our community.

As an island, affordable housing and economic diversity are critical resiliency and sustainability issues for Jamestown. Our ability to maintain volunteer fire and EMS services is in danger because of our lack of housing diversity and affordability. If something were to happen to the bridges, we would not be able to educate our children, police our streets, or even plow our snow. Lack of economic diversity threatens our sense of community and generational connectedness. Our dearth of diverse housing options particularly impacts young families including fire department volunteers, elderly and local service workers.

As such, the Affordable Housing Committee strongly believes the time is right to make an important investment in preserving economic diversity in Jamestown. This Town Council and others have helped by making annual investments of \$100,000, on average, into our Affordable Housing Trust Fund each year. This started in 2005 with \$10,000 and has been as high as \$100,000 recently. The need has become so severe that Jamestown must now take bold action. We urge the Town Council to **Increase the annual investment to not less than \$225,000**. The median “sold” price for a market rate home in Jamestown over the last year is \$890,000 (Realtor.com), or almost four times the requested amount, while the median listing price over the last year is 2 million. \$225,000 is not enough to build even one unit of affordable housing, even if we already owned the land. The Affordable Housing Committee believes this is the bare minimum funding if Jamestown is to make progress on its efforts to staunch the loss of economic diversity in the community and to make progress toward the state mandate of 10% of its housing stock being affordable, both of which are goals listed in the town Comprehensive Plan, supported by the residents of Jamestown. The Trust Funding is used to leverage state and federal grants, for pre-development and closing costs, and other related housing acquisition costs. It could also be used to help build workforce housing for town employees or to create a housing component to a new senior center, as other communities such as Portsmouth, are doing.

We offer the following as justification for the annual budget request to the Affordable Housing Trust Fund. This yearly allocation should be relative to the amount the Town keeps from its share of the state Real Estate Conveyance Tax. This establishes a

Memo to Town Council 12-20-24
Affordable Housing Budget
Page 2 of 2

logical relationship between the activity that is driving the loss of economic diversity, escalating real estate prices, and the public policy solution; affordable housing. The average of the last three years real estate transfer tax revenue to the Town of Jamestown is \$340,953. \$225,000 equals 65% of the three year average. We think this is a sustainable and reasonable policy model to follow.

For years, the state of Rhode Island has invested approximately 40% of its share of the Conveyance Tax towards affordable housing programs through Rhode Island Housing. As of 2022 there is a new, overlapping real estate transfer tax on properties selling for more than \$800,000. All of this money goes to the state, and will directly fund new affordable housing projects on a statewide competitive grant basis. Unfortunately, given Jamestown's affluence, the town has not been competitive with other more urban and in-need communities with lower average incomes for grant state funds. For this reason, Jamestown needs to make more of a commitment to our own community. The Housing Land Trust funds provide readily available seed money to make future projects happen.

Because Jamestown has a strong state real estate market and therefore transfer tax, we think this is a very cost-effective long-term strategy. This funding will ensure that we are able to keep our longtime residents, ensuring generational continuity and guarantee that Jamestown remains the best place to live in Rhode Island long into the future.

Title 44

Taxation

Chapter 5

Levy and Assessment of Local Taxes

R.I. Gen. Laws § 44-5-2

§ 44-5-2. Maximum levy.

(a) Through and including its fiscal year 2007, a city or town may levy a tax in an amount not more than five and one-half percent (5.5%) in excess of the amount levied and certified by that city or town for the prior year. Through and including its fiscal year 2007, but in no fiscal year thereafter, the amount levied by a city or town is deemed to be consistent with the five and one-half percent (5.5%) levy growth cap if the tax rate is not more than one hundred and five and one-half percent (105.5%) of the prior year's tax rate and the budget resolution or ordinance, as applicable, specifies that the tax rate is not increasing by more than five and one-half percent (5.5%) except as specified in subsection (c) of this section. In all years when a revaluation or update is not being implemented, a tax rate is deemed to be one hundred five and one-half percent (105.5%) or less of the prior year's tax rate if the tax on a parcel of real property, the value of which is unchanged for purpose of taxation, is no more than one hundred five and one-half percent (105.5%) of the prior year's tax on the same parcel of real property. In any year through and including fiscal year 2007 when a revaluation or update is being implemented, the tax rate is deemed to be one hundred five and one-half percent (105.5%) of the prior year's tax rate as certified by the division of property valuation and municipal finance in the department of revenue.

(b) In its fiscal year 2008, a city or town may levy a tax in an amount not more than five and one-quarter percent (5.25%) in excess of the total amount levied and certified by that city or town for its fiscal year 2007. In its fiscal year 2009, a city or town may levy a tax in an amount not more than five percent (5%) in excess of the total amount levied and certified by that city or town for its fiscal year 2008. In its fiscal year 2010, a city or town may levy a tax in an amount not more than four and three-quarters percent (4.75%) in excess of the total amount levied and certified by that city or town in its fiscal year 2009. In its fiscal year 2011, a city or town may levy a tax in an amount not more than four and one-half percent (4.5%) in excess of the total amount levied and certified by that city or town in its fiscal year 2010. In its fiscal year 2012, a city or town may levy a tax in an amount not more than four and one-quarter percent (4.25%) in excess of the total amount levied and certified by that city or town in its fiscal year 2011. In its fiscal year 2013 and in each fiscal year thereafter, a city or town may levy a tax in an amount not more than four percent (4%) in excess of the total amount levied and certified by that city or town for its previous fiscal year. For purposes of this levy calculation, taxes levied pursuant to chapters 34 and 34.1 of this title shall not be included. For FY 2018, in the event that a city or town, solely as a result of the exclusion of the motor vehicle tax in the new levy calculation, exceeds the property tax cap when compared to FY 2017 after taking into account that there was a motor vehicle tax in FY 2017, said city or town shall be permitted to exceed the property tax cap for the FY 2018 transition year, but in no event shall it exceed the four percent (4%) levy cap growth with the car tax portion included; provided, however, nothing herein shall prohibit a city or town from exceeding the property tax cap if otherwise permitted pursuant to subsection (d) of this section.

(c) The division of property valuation in the department of revenue shall monitor city and town compliance with this levy cap, issue periodic reports to the general assembly on compliance, and make recommendations on the continuation or modification of the levy cap on or before December 31, 1987, December 31, 1990, and December 31, every third year thereafter. The chief elected official in each city and town shall provide to the division of property and municipal finance within thirty (30) days of final action, in the form required, the adopted tax levy and rate and other pertinent information.

(d) The amount levied by a city or town may exceed the percentage increase as specified in subsection (a) or (b) of this section if the city or town qualifies under one or more of the following provisions:

(1) The city or town forecasts or experiences a loss in total non-property tax revenues and the loss is certified by the department of revenue.

(2) The city or town experiences or anticipates an emergency situation, which causes or will cause the levy to exceed the percentage increase as specified in subsection (a) or (b) of this section. In the event of an emergency or an anticipated emergency, the city or town shall notify the auditor general who shall certify the existence or anticipated existence of the emergency. Without limiting the generality of the foregoing, an emergency shall be deemed to exist when the city or town experiences or anticipates health insurance costs, retirement contributions, or utility expenditures that exceed the prior fiscal year's health insurance costs, retirement contributions, or utility expenditures by a percentage greater than three (3) times the percentage increase as specified in subsection (a) or (b) of this section.

(3) A city or town forecasts or experiences debt services expenditures that exceed the prior year's debt service expenditures by an amount greater than the percentage increase as specified in subsection (a) or (b) of this section and that are the result of bonded debt issued in a manner consistent with general law or a special act. In the event of the debt service increase, the city or town shall notify the department of revenue which shall certify the debt service increase above the percentage increase as specified in subsection (a) or (b) of this section the prior year's debt service. No action approving or disapproving exceeding a levy cap under the provisions of this section affects the requirement to pay obligations as described in subsection (d) of this section.

(4) The city or town experiences substantial growth in its tax base as the result of major new construction that necessitates either significant infrastructure or school housing expenditures by the city or town or a significant increase in the need for essential municipal services and such increase in expenditures or demand for services is certified by the department of revenue.

(e) Any levy pursuant to subsection (d) of this section in excess of the percentage increase specified in subsection (a) or (b) of this section shall be approved by the affirmative vote of at least four-fifths ($\frac{4}{5}$) of the full membership of the governing body of the city or town, or in the case of a city or town having a financial town meeting, the majority of the electors present and voting at the town financial meeting shall also approve the excess levy.

(f) Nothing contained in this section constrains the payment of present or future obligations as prescribed by § 45-12-1, and all taxable property in each city or town is subject to taxation without limitation as to rate or amount to pay general obligation bonds or notes of the city or town except as otherwise specifically provided by law or charter.

History of Section.

P.L. 1985, ch. 182, § 8; P.L. 1986, ch. 5, § 1; P.L. 1986, ch. 13, § 1; P.L. 1987, ch. 118, art. 7, § 6; P.L. 1989, ch. 126, art. 46, § 1; P.L. 2001, ch. 159, § 1; P.L. 2006, ch. 246, art. 38, § 12; P.L. 2006, ch. 253, § 1; P.L. 2008, ch. 98, § 37; P.L. 2008, ch. 145, § 37; P.L. 2010, ch. 239, § 35; P.L. 2017, ch. 302, art. 11, § 1.



Town of Jamestown Resolution of the Town Council

REESTABLISH THE JAMESTOWN BIKE PATH AD HOC COMMITTEE

No. 2025-04

WHEREAS, the Jamestown Bike Path Ad Hoc Committee was reinstated in March of 2022 to facilitate the planning, funding, and development of bicycle-friendly paths throughout the island to increase the quality of active life in Jamestown. These can include off-road, shared path, and shared roadway bike paths; and

WHEREAS, the newly elected Town Council desires to reinstate the Jamestown Bike Path Ad Hoc Committee to further develop and execute the Bicycle Master Plan, a realistic feasibility plan for a network of interconnected on-street and off-street bicycle lanes that serves and provides connections to all of Jamestown; and

NOW, THEREFORE, BE IT RESOLVED that the Jamestown Town Council reinstates the Jamestown Bike Path Ad Hoc Committee; and

BE IT FURTHER RESOLVED, that appointments are sought for the Jamestown Bike Path Ad Hoc Committee and that the Jamestown Town Council encourages resident participation;

By Order of the Jamestown Town Council

Nancy E. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this 24th day of February 2025.

Roberta J. Fagan, CMC, Town Clerk

Jamestown Bike Path Committee

Ad hoc Committee

Charge:

The goal of the Jamestown Bike Path Committee is to facilitate the planning, funding, and development of bicycle friendly paths throughout the island to increase the quality of active life in Jamestown. These can include off road, shared path and shared roadway bike paths.

This Committee is formed to further develop and execute the Bicycle Master Plan, a realistic feasibility plan for a network of interconnected on-street and off-street bicycle lanes that serves and provides connections to all of Jamestown. The committee duties shall include:

1. Refining and updating the 2024 Jamestown Bicycle & Pedestrian Plan;
2. Presenting updates to the Bicycle & Pedestrian Plan to the Town Council for review and approval;
3. Prioritizing projects within that plan for authorization and funding by the Town Council;
4. Seeking and supporting the town's application for funding through state, federal, or private entities for projects within or related to the plan;
5. Making recommendations to the town on maintenance, signage, and/or safety concerns;
6. Educating the community on motorist and bicyclist safety;
7. Advocating for appropriate bike and pedestrian infrastructure/access on a state and local projects, particularly state road and bridge projects;
8. The Committee shall report to the Town Council each 6 months on updates to both the plan and execution of ongoing projects;

The Jamestown Bike Path Committee may include the following nine (12) members:

- Town Planner
- Public Works Director or designee
- Conservation Commission member
- Four (4) citizens-at-large
- Two (2) Rolling Agenda representatives (citizens-at-large if unavailable)
- RI Department of Transportation member (non-voting)
- Town Administrator (non-voting)
- Town Council Member (non-voting)

| Current Voting Members | Term Expires |
|---|---------------------|
| Lisa Bryer, Town Planner | Unspecified |
| Michael Gray, Public Works Director or Jean Lambert, PE Conservation Commission Member | Unspecified |
| Citizen-at-Large | Unspecified |
| Citizen-at-Large | Unspecified |
| Citizen-at-Large | Unspecified |
| Citizen-at-Large | Unspecified |
| Rolling Agenda representative/Citizen-at-Large | Unspecified |
| Rolling Agenda representative/Citizen-at-Large | Unspecified |
| Ex Officio Members | |
| RI Dept. of Transportation Rep (for projects on State Roads) | Unspecified |
| Edward Mello, Town Administrator | Unspecified |
| Erik Brine, Town Council | Unspecified |

¹ At a meeting of the Town Council held on Monday, May 16, 2022, the charge of the committee was updated to include the development of a Bicycle Master Plan, a network of interconnected on-street and off-street bicycle lanes that serve and provide connections to all of Jamestown

¹ At a meeting of the Town Council held on Tuesday, July 5, 2022, the charge of the committee was updated and may include nine voting members.



Town of Jamestown Resolution of the Town Council

ESTABLISH THE ELDRED FIELD AD HOC COMMITTEE No. 2025-05

WHEREAS, the recreation field, known as the "Field," located at 25 Eldred Avenue, is a valuable asset to the Town of Jamestown and its community, enjoyed by many generations in the past and those yet to come; and

WHEREAS, the Town Council acknowledges the need for further study of potential funding and the development of improvements at Eldred Field and its surrounding areas for the benefit of Jamestown residents for recreational purposes; and

WHEREAS, the establishment of a Committee to develop and support the execution of an Eldred Field Recreation Plan to improve upon the current infrastructure, facilities, and access to them; and

NOW, THEREFORE, BE IT RESOLVED that the Jamestown Town Council establishes the Eldred Field Ad Hoc Committee with the following objectives:

1. To create a 2025 Eldred Field Recreation Plan that includes, but is not limited to, recommended improvements to the soccer fields, the addition of recreational infrastructure such as pickleball courts and walking paths, necessary facilities like bathrooms and shelters for sun and rain, and a suitable parking plan.
2. To present the Eldred Field Recreation Plan to the Town Council for review and approval.
3. To prioritize projects within that plan for authorization and funding by the Town Council.
4. To seek and support the town's application for funding through state, federal, or private entities for projects within or related to the plan.
5. To make recommendations to the town regarding maintenance, signage, and safety concerns.
6. To educate the community about recreational opportunities at Eldred Field.
7. To advocate for the recreational use of Eldred Field in Jamestown.
8. The Committee shall report to the Town Council every six months and shall submit the Eldred Field Recreation Plan to the Town Council within one year.

BE IT FURTHER RESOLVED, that appointments are sought for the Eldred Field Ad Hoc Committee and that the Jamestown Town Council encourages resident participation:

By Order of the Jamestown Town Council

Nancy E. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this 24th day of February 2025.

Roberta J. Fagan, CMC, Town Clerk

Eldred Field Committee

Ad hoc Committee

Charge:

The goal of the Eldred Field Committee is to facilitate the planning, funding, and development of improvements at and around Eldred Field for the benefit of Jamestown residents for recreational purposes. This Committee is formed to develop and support the execution of an Eldred Field Recreation Plan to improve upon the current infrastructure, facilities, and access to them. The committee duties shall include:

1. Creating a 2025 Eldred Field Recreation Plan which will include but is not limited to recommended improvements to soccer fields, additional recreational infrastructure such as pickleball courts and walking paths, the addition of necessary facilities such as bathrooms and shelter from sun and rain and an appropriate parking plan;
2. Presenting the Eldred Field Recreation Plan to the Town Council for review and approval;
3. Prioritizing projects within that plan for authorization and funding by the Town Council;
4. Seeking and supporting the town's application for funding through state, federal, or private entities for projects within or related to the plan;
5. Making recommendations to the town on maintenance, signage, and/or safety concerns;
6. Educating the community on opportunities for recreation at Eldred Field;
7. Advocating for Jamestown recreational use of Eldred Field;
8. The Committee shall report to the Town Council each 6 months and shall submit the Eldred Field Recreation Plan to the Town Council within 1 year;

The Eldred Field Committee may include the following nine (9) members:

- Town Planner
- Public Works Director or designee
- Five (5) citizens-at-large
- Town Administrator (non-voting)
- Town Council Member (non-voting)

Current Voting Members

Lisa Bryer, Town Planner

Term Expires

Unspecified

Michael Gray, Public Works Director or Jean Lambert, PE

Unspecified

Citizen-at-Large

Unspecified

Citizen-at-Large

Unspecified

Citizen-at-Large

Unspecified

Citizen-at-Large

Unspecified

Citizen-at-Large

Unspecified

Ex Officio Members

Edward Mello, Town Administrator

Unspecified

Erik Brine, Town Council

Unspecified

240 234

QUITCLAIM DEED

The State of Rhode Island and Providence Plantations (hereinafter the "State" and/or "Grantor"), for consideration paid, the receipt and sufficiency of which is hereby acknowledged, hereby grants with QUITCLAIM COVENANTS to the Town of Jamestown (hereinafter the "Town" and/or "Grantee"), 93 Narragansett Avenue, Jamestown, Rhode Island 02835, that certain parcel of land situated on East Shore Road and Eldred Avenue in the Town of Jamestown, Rhode Island (the "Property"), being more particularly described on Exhibit A attached hereto.

In consideration of the conveyance of the Property, the Town hereby covenants to the Grantor on behalf of itself, its successors and assigns and every successor in interest to the Property, or any part thereof, that the Property is hereby conveyed subject to the conditions, restrictions, and limitations hereinafter set forth below which shall be deemed covenants, conditions, restrictions, limitations and obligations running with the land and which are for the benefit of the Grantor and all the residents of the Town of Jamestown for public use, purpose and enjoyment and which may be enforced by such beneficiaries as hereinafter provided. The Town, its successors and assigns further covenant and agree that in the event that the Property is sold or otherwise disposed of, these covenants and restrictions shall be inserted in the instruments of conveyance.

COVENANTS AND RESTRICTIONS

1. Development of the Property shall be limited to the construction of a recreational field (the "Field"). The Field shall be no larger than 325 feet by 400 feet.

2. The Field shall be located no closer than 126.18 feet from the northern boundary of the Property, no closer than 65 feet from the eastern boundary of the Property and no closer than 40 feet from the southern boundary of the Property as exhibited on the attached site plan which is incorporated herein as Exhibit B.

3. A parking lot and access road (the "Parking Lot") may be constructed along the northern boundary of the Property as shown on Exhibit B. The Parking Lot shall be no larger than 60 feet by 175 feet and its surface shall be gravel. By acceptance of this instrument, the Town, if it is legally empowered to do so, agrees to enact and enforce an ordinance prohibiting parking on Eldred Avenue and East Shore Road adjacent to the Property.

4. No development, construction or clearing of vegetation shall be permitted on the Property apart from the Field and Parking Lot. All portions of the Property apart

240 235

from the Field and Parking Lot shall remain undisturbed and in their natural state except as necessary to perform the obligations referenced in paragraph 5 herein and except to permit the clearing of a walking path on that portion of the Property which is to the west of the Field. Such path shall be no wider than five feet and shall not be used as a means to circumvent the prohibition of only one recreational field on the Property nor to lessen the effectiveness of such vegetation as a sound barrier against noise emanating from the relocated Route 138.

5. The Town shall provide and install at its own expense additional vegetative buffers to shield the Field and Parking Lot from outside view. The Town shall use its best efforts to ensure that the Field and Parking Lot are shielded during any season from any street or property abutting the Property.

6. The Town, during the months May through October every year, may place on the Property temporary benches, temporary viewing stands and two temporary restrooms. These items must be removed from the Property during the months January through April and November and December every year. Furthermore, the two temporary restrooms shall be located behind vegetative buffers to conceal their presence from any street or property abutting the Property.

7. No other structures or facilities other than those referred to in the preceding paragraph, whether permanent, temporary or seasonal shall be permitted on or adjacent to the Property. This restriction shall include, but is not limited to, restrooms, concession stands and water fountains.

8. No construction of a well or any type of sewage disposal system shall be permitted.

9. No lights, whether permanent or temporary, shall be permitted anywhere on or adjacent to the Property for the purpose of illuminating any part of the Property.

10. No use of the Property, including the Field and Parking Lot, shall be permitted at night. Nighttime shall be defined as one-half hour after sunset until one-half hour before sunrise.

11. Historic Preservation Covenant:

- a. The archaeological resources situated on the Property, if any, will be preserved and maintained in accordance with plans approved in writing by the Rhode Island Historical Preservation Commission ("RIHPC").

240 236

- b. No ground disturbance shall take place within the designated "archaeological site" (RI-1259) or any land that has not been previously surveyed by professional archaeologists, without the express written permission of RIHPC.
- c. The Grantee shall consult and negotiate with the Narragansett Indian Tribe concerning the identification and evaluation of Native American archaeological resources discovered upon the Property. Should the results of Phase I/II archaeological investigations indicate the presence of a significant Native American site(s) upon the Property, the Grantee shall consult and negotiate with the Tribe to develop a plan to avoid or mitigate any adverse effects from the proposed recreational facility. This consultation and negotiation shall be conducted consistent with the procedures of the Advisory Council on Historic Preservation per 36 C.F.R. Part 800 ("Protection of Historic Properties").
- d. Should the Phase I/II archaeological investigations indicate the presence of any Native American burials upon the Property, the Grantee shall negotiate with the Tribe according to the procedures of the Native American Grave Protection and Repatriation Act (NAGPRA - Public Law 101-601) concerning the disposition of burials. The Grantee shall also consult with the Advisory Council on Historic Preservation and develop a memorandum of agreement pursuant to 36 C.F.R. Part 800.5(e).

12. Any use of the Property will be in compliance with "Appendix C", title VI of the Federal Civil Rights Act of 1964, as amended, i.e. without discrimination as to race, color, or national origin.

13. No billboard, sign, or other outdoor advertising devices shall be erected upon the Property other than those indicating ownership and type of activity being conducted on the Property and shall be subject to reasonable restrictions with respect to number, size, location, and design by regulation of the Department of Transportation and/or the Federal Highway Administration and subject to local zoning ordinances.

14. Any public utilities or municipalities having facilities under, over, or through the Property as of the date of these presents shall have the right and easement to continue to maintain, operate, and renew their facilities within the Property.

240 237

15. The Grantee shall indemnify, save harmless, and defend the State of Rhode Island or its Department of Transportation from any claim arising from the transportation, storage, and disposal of hazardous waste on the Property attributable to the Grantee subsequent to the date of this conveyance arising under Rhode Island General Laws, Section 23-19/1-22 or otherwise.

The above covenants, conditions, restrictions, limitations and obligations shall be a binding servitude upon the Property and shall be deemed to run with the land. The acceptance of the delivery of this Quitclaim Deed shall constitute conclusive evidence of the agreement of the Town to be bound by the covenants, conditions, restrictions, and limitations and to perform the obligations herein set forth.

The State, any of its agencies or subdivisions and RIHPC shall be permitted at all reasonable times to inspect said Property in order to ascertain if the above covenants, conditions, restrictions, limitations and obligations are being observed.

The Property shall be used by the Grantee, its successors or assigns as a recreational facility only, subject to the covenants, conditions, restrictions, limitations and obligations specified in this Quitclaim Deed. In the event that the Grantee, its successors or assigns shall use the Property other than as agreed herein then all rights herein conveyed shall immediately revert to the Grantor. In addition, the State, any of its agencies or subsidiaries or RIHPC may institute suit to require the Town to restore the Property to its original condition and/or for damages.

The Grantor and Grantee hereby agree that this Quitclaim Deed or any of the covenants, conditions, restrictions, limitations and obligations specified herein shall not be altered or amended without the prior approval of the Grantor, the Properties Committee of the State of Rhode Island, the United States Federal Highway Administration, and RIHPC.

The failure of the State, its agencies or subdivisions, or RIHPC to exercise any right or remedy granted under this instrument shall not have the effect of waiving or limiting the exercise of any such right or remedy or any other right or remedy.

All covenants and restrictions contained herein, except those historic preservation covenants described herein, shall be limited to a period of ninety-nine (99) years.

The consideration for this conveyance is such that no documentary tax stamps and no R.I. Gen. Laws Section 44-30-71.3 withholding is required. Furthermore, the Grantor is the State

240 238

of Rhode Island and Providence Plantations and as such, is considered a resident of Rhode Island.

Witness my hand this 27th day of September, 1994.

THE STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

By: [Signature]
Director: Department of Transportation

STATE OF RHODE ISLAND
COUNTY OF

In Providence on the 27th day of September, 1994, before me personally appeared DONALD C. FLYNN to me known and known by me to be the person executing the foregoing instrument, and he acknowledged said instrument by him executed, to be his free act and deed.

[Signature]
Notary Public
Printed Name: Colleen M. Kerr
My Commission Expires: October 25, 1994

APPROVED:

[Signature]
CHAIRMAN
STATE PROPERTIES COMMITTEE

APPROVED:

[Signature] 27 Sept 1994.
PUBLIC MEMBER
STATE PROPERTIES COMMITTEE

APPROVED:

[Signature]
DIRECTOR OF ADMINISTRATION

APPROVED:

[Signature]
ATTORNEY GENERAL 9/27/94

240 239

EXHIBIT A

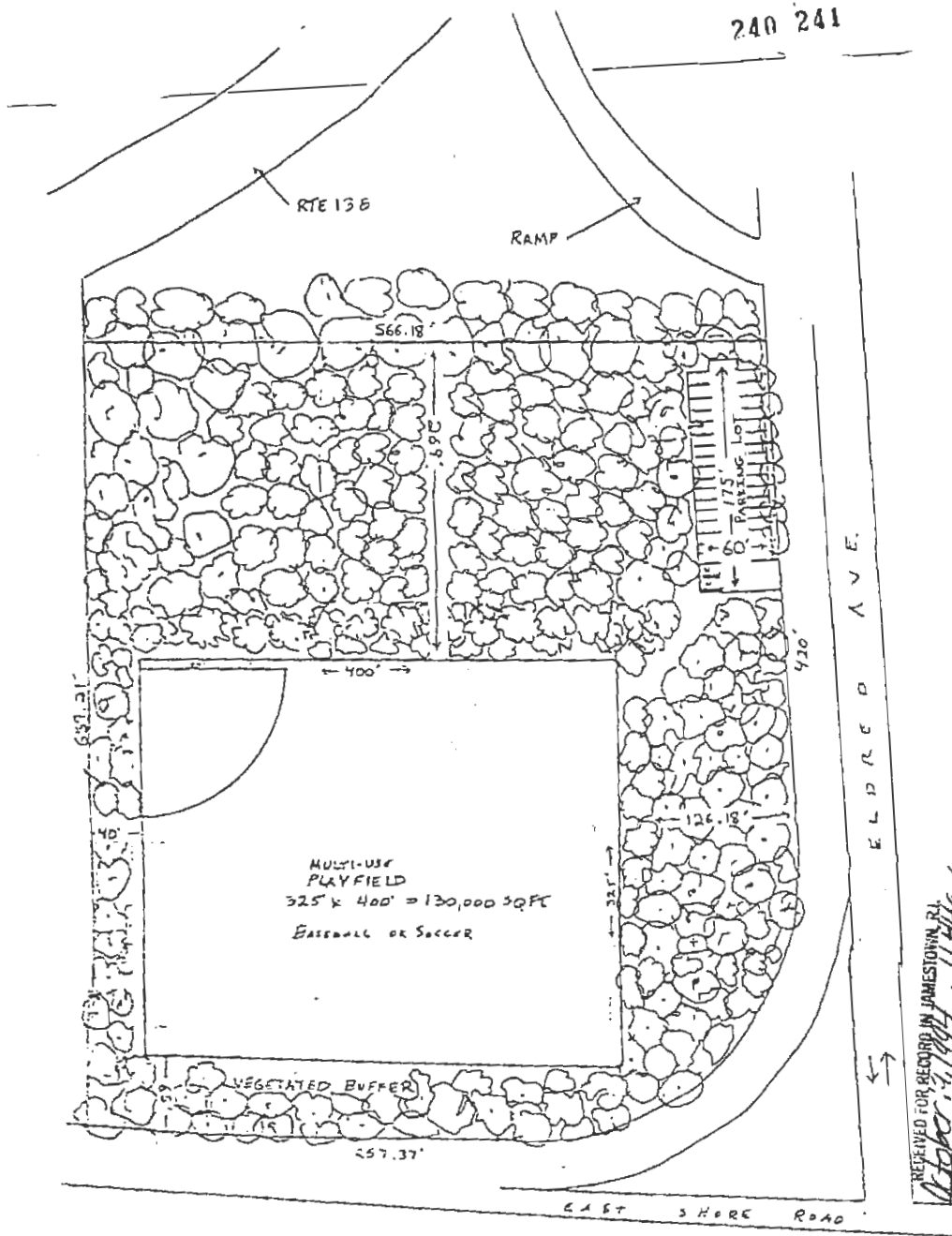
That certain parcel or tract of land, together with all buildings and improvements thereon, situated on the westerly side of East Shore Road and the southerly side of Eldred Avenue, so-called, in the Town of Jamestown, County of Newport, State of Rhode Island and Providence Plantations, and delineated on Beautification Plat No. B5010 as Parcel No. 1 by the Rhode Island Department of Public Works, Division of Roads and Bridges, together with all rights appurtenant to said land in and to the highway upon which said land abuts, said land being further described as follows:

All that land, other than that the title to which is now vested in the State of Rhode Island and Providence Plantations, which lies adjacent to a Federal-Aid Highway by the Rhode Island Department of Public Works, Division of Roads and Bridges, "Entitled Jamestown Canonicus Ave., East Shore Rd. & Eldred Ave. from Narragansett Ave. to North Road".

Beginning at a point in the State Highway Line as established by Plat No. 852 by the Rhode Island Department of Public Works, Division of Roads and Bridges and filed in the Office of the Town Clerk of Jamestown on the 13th day of March, 1952, said point being on the westerly side of East Shore Road, so-called, and also being opposite and twenty-five (25') feet westerly from Station 106+91.00 on the centerline of above-mentioned Plat No. 852; thence running northerly in a straight line one hundred nine and no one-hundredths (109.00') feet to a point opposite and twenty-five (25') feet westerly from Station 108+00.00 on the centerline of above-mentioned Plat No. 852; thence turning an interior angle of one hundred seventy-six degrees, twenty-two minutes, and thirty-seven seconds (176°-22'-37") and running northwesterly in a straight line a distance of two hundred thirty-seven and thirty-seven one-hundredths (237.37') feet along said State Highway Line to a point opposite and forty (40') feet westerly from P.C. Station 110+36.90 on the centerline of above-mentioned Plat No. 852; thence running along an arc of a circle having a radius of two hundred thirty and fifty-seven one-hundredths (230.57') feet an arc distance of three hundred eighty-five and ninety-four one-hundredths (385.94') feet, along said State Highway Line, to a point opposite and forty (40') feet southerly from equation P.T. Station 144+89.80 back equals Station 79+46.84 ahead on the centerline of above-mentioned Plat No. 852; thence running westerly in a straight line a distance of four hundred twenty and no one-hundredths (420.00') feet along said State Highway Line to a point, said point being opposite and forty (40') feet southerly from Station 75+26.84 on the centerline of above-mentioned Plat No. 852; thence turning an

240 240

interior angle of ninety-three degrees, no minutes, and no seconds ($93^{\circ}-00'-00''$) and running southerly in a straight line through land now or formerly of Blucher Tweed et ux, Jenett, a distance of five hundred sixty-six and eighteen one-hundredths (566.18') feet to a point; thence turning an interior angle of ninety degrees, no minutes, and no seconds ($90^{\circ}-00'-00''$) and running easterly in a straight line, continuing through land of afore-mentioned Blucher Tweed et ux, Jenett, a distance of six hundred fifty-nine and twenty-one one-hundredths (659.21') feet to the point and place of beginning, the last-mentioned course making an interior angle of ninety-two degrees, fifty-four minutes, and twenty seconds ($92^{\circ}-54'-20''$) with the first-mentioned course. The above-described parcel contains 8.58 acres of land. And all as shown upon the aforesaid Beautification Plat No. B5010 by the Rhode Island Department of Public Works, Division of Roads and Bridges.



RECEIVED FOR RECORD IN JAMESTOWN, RI
 October 7, 2011 at 11:46 AM
Oliver Calverton
 TOWN CLERK

PROPOSED PLAYFIELDS @ ELDRED AVE.



Town of Jamestown
Resolution of the Town Council

**TICK TASKFORCE: LYME AND TICK-BORNE DISEASE
PREVENTION, EDUCATION, AND RESEARCH**
No. 2025-06

WHEREAS, the Town of Jamestown along with all communities within the State of Rhode Island have very high incidences of Lyme disease and other tick-borne illnesses; and

WHEREAS, cases of Lyme disease and other tick-borne illnesses are increasing at an alarming rate; and

WHEREAS, surveillance has demonstrated a high correlation of the incidence of disease with the abundance of ticks and their geographic distribution; and

WHEREAS, the prevention of Lyme disease and other tick-borne illnesses is best accomplished by a combination of public awareness, personal protection, and environmental measures; and

WHEREAS, laboratory tests for Lyme disease and other tick-borne illnesses are not definitive and consensus guidelines for diagnosis and treatment of long-term Lyme disease have yet to be developed; and

WHEREAS, the Jamestown Town Council recognizes the seriousness and prevalence of Lyme disease and other tick-borne illnesses within southern New England; and

WHEREAS, the Jamestown Town Council encourages state and regional surveillance efforts and prevention initiatives that will provide a greater understanding of the transmission of Lyme disease and other tick-borne illnesses.

NOW, THEREFORE, BE IT RESOLVED that the Jamestown Town Council will establish the Jamestown Tick Taskforce as a standing committee. The taskforce will continue developing educational plans and a course of action to address the rise in Lyme disease and other tick-borne illnesses. It will focus on raising public awareness, promoting personal protection, and implementing environmental measures.

BE IT FURTHER RESOLVED, that appointments are sought for the Tick Task Force and that the Jamestown Town Council encourages resident participation;

BE IT FURTHER RESOLVED, that the Jamestown Town Council calls for increased federal funding for studies about the development of improved testing and treatment for Lyme disease and other tick-borne illnesses.

BE IT FURTHER RESOLVED, that the Town of Jamestown asks for support from our State Legislature to direct the Rhode Island Department of Health to provide for the expansion of efforts concerning the prevention, education, treatment and research activities relative to Lyme and other tick-borne diseases.

By Order of the Jamestown Town Council

Nancy E. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this 24th day of February 2025.

Roberta J. Fagan, CMC, Town Clerk

Tick Task Force

(8) Voting Members

Ad-Hoc

**Consisting of: (1) Council Member
(8) Citizens**

Charge:

To develop an education plan and a plan of action to address the increase in Lyme disease and other tick-borne disease cases, with a focus on the importance of public awareness, personal protection, and environmental measures.

Current Members:

Taryn Breneman
Wayne C. Breneman II
Joseph England
Laura Goldstein
Cynthia Leonard
Bernard Maceroni

Term Ending:

Town Council Liaison: Nancy Beye



Town of Jamestown Resolution of the Town Council

ESTABLISH THE ELECTIONS TRAINING AND ADVISORY COMMITTEE No. 2025-07

WHEREAS, The Elections Training and Advisory Ad Hoc Committee (ETAC) was established in March of 2024; and

WHEREAS, The committee was charged with creating an action plan for developing and advising on policies, procedures, and training programs related to elections, ensuring the integrity of the electoral process.

WHEREAS, The work of the ETAC requires continuous collaboration and the establishment of a standing committee. and

NOW, THEREFORE, BE IT RESOLVED that the Jamestown Town Council acknowledges the significance of ensuring the integrity of the electoral process and hereby establishes the Elections Training and Advisory Committee as a standing committee;

BE IT FURTHER RESOLVED, that appointments are sought for the Elections Training and Advisory Committee and that the Jamestown Town Council encourages resident participation;

By Order of the Jamestown Town Council

Nancy E. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this 24th day of February 2025.

Roberta J. Fagan, CMC, Town Clerk

Jamestown Elections Training and Advisory Committee

| | |
|--|--|
| <p>(1) Jamestown Board of Canvassers Member (4-6) Jamestown Citizen-at-Large Members (1) Jamestown Town Council Ex-Officio</p> | <p>Unspecified Term of Appointment (Not to exceed six (6) months) Meetings to be held as needed</p> |
|--|--|

Charge:

There shall be a bi-partisan Elections Training and Advisory Committee appointed by the town Council as provided by the constitution and laws of the state. The goal of the committee is to develop an action plan for the developing and advising on election related policies, procedures and training programs to guarantee the integrity of the electoral process.

Training Program Development: The Committee will work to promote, plan, design, develop, and conduct training programs for elections officials, candidates, and voters to present findings with the Department of State and the Board of Elections. These programs will focus on educating stakeholders about election rules, ethical conduct, voter registration, and the voting process.

Advisory Role: The Committee will serve as an advisory body to the Department of State and the Board of Elections or relevant authorities, offering guidance on potential improvements, best practices, and addressing election-related challenges or concerns.

Voter Education: The Committee will be responsible for creating and disseminating voter education materials that promote informed and active participation in elections. These materials may include voter guides, FAQ's, and instructional videos.

The Committee shall consist of one (1) Jamestown Board of Canvassers member, four to six Citizen-at-Large members and one (1) Town Council Member ex-officio, appointed by the Town Council, or by any authority designated in its city or town charter. All shall be qualified electors and residents of the Town of Jamestown. As an ad hoc committee the members of the Elections Training and Advisory Committee will begin meeting for a term of six (6) months from the date of appointment to the Elections Training and Advisory Committee or the date of the first Elections Training and Advisory Committee meeting (to be determined by the Town Council).

Current Members:

Kenneth Newman – Board of Canvasser Member
Linda Jamison – Chairperson
Laura Goldstein – Report & Brochure
Daphne Meredith – Recording Secretary
Marlene Murphy – Committee Member
Town Council Ex-Officio:
Nancy Beye – Jamestown Town Council Liaison

Term Ending:

Ad hoc
(6 months)

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN
CHAPTER 82 – ZONING ORDINANCE
JAMESTOWN CODE OF ORDINANCES**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on April 7, 2025, at 6:00 p.m. at the Town of Jamestown’s Town Hall, 93 Narragansett Avenue, Jamestown, R.I. on the following proposed amendment to the Code of Ordinances regarding **Chapter 82 – Zoning Ordinance, Section 82-601 - VI.E.(5) and Section 82-104.1**. An opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at www.Jamestownri.gov.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code of Ordinances, Chapter 82, Zoning Ordinance, **Section 82-601 - VI.E.(5) and Section 82-104.1** as the same may have been heretofore amended is hereby amended by changing the text of the Chapter.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 82 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): March 13th, March 20th and March 27th
Publication Source: Jamestown Press
Hearing Date: April 7, 2025
Action: _____
Certified: _____

Proposed Amendment to Zoning Ordinance:

Article 1

Section 82-104.1 General Definitions

Amusement Arcade: An Amusement Arcade, also known as a video arcade, amusements, arcade, or penny arcade, is a venue where people play arcade games, including arcade video games, pinball machines, electro-mechanical games, redemptions games, merchandisers (such as claw cranes), or coin-operated billiards or air hockey tables.

For the purpose of this ordinance, Amusement Arcade shall strictly prohibit gambling of all kinds including but not limited to slot machines, video poker and/or other video gambling games

Article 6

Section 82-601. Uses and districts

Table 6-1

Section VI E (5): Amusement or video arcades- in the CD and CL zones change from "N" to "Y "

NOTE: the use table already explicitly prohibits gambling in Section VI E (3)



Town of Jamestown, RI

delivered
1/9/25
January 2020

APPLICATION FOR ZONING ORDINANCE AMENDMENT (TEXT)

APPLICANT INFORMATION

Applicant Name: Resnum LLC

Name of Primary Contact (if applicant is an organization): Christian Infantolino, Esq

Applicant [REDACTED], Jamestown RI 02835

Applicant Phone: [REDACTED] Applicant Email: cinfantolino@jamestownlawyer.com

Name of Person Authorized to Act as the Applicant's Representative: Christian Infantolino, Esq

ITEMS TO BE SUBMITTED BY THE APPLICANT

- 1. Filing Fee: \$600; or \$900 if concurrent zoning amendment is filed (make check payable to the Town of Jamestown).
- 2. Two (2) copies of a narrative summary of the intent of the proposed Zoning Ordinance text amendment
- 3. Two (2) copies of a draft of proposed Zoning Ordinance text amendment

COSTS TO BE BOURNE BY THE APPLICANT

- 1. Filing Fee of \$600
- 2. Cost of Newspaper Advertisement for Required Public Hearing. The applicant will be billed by the Town Clerk after newspaper advertisements appear. The approximate costs of advertising will be estimated by the Town Clerk if requested by the applicant.

CERTIFICATION

The applicant understands that the required filing fee will be deposited upon receipt in order to initiate review of the application for completeness and that deposit of the fee does not indicate that the application has been certified complete.

The applicant and/or their representative agrees to attend scheduled meetings of the Town Council, Planning Board, and any other Boards or Commissions as may be required, and provide all requested information. The applicant and/or their representative accepts the responsibility for rescheduling any meetings she/he fails to attend. Failure to obtain the necessary recommendations may result in the continuance or re-advertisement of the public hearing at the applicant's expense.

[Signature]
Attorney For the Applicant.

1/9/25



Jamestown Planning Commission MEMORANDUM

TO: The Honorable Town Council
Nancy Beye, President

FROM: Duncan Pendlebury, Vice Chair, Planning Commission

RE: Zoning Ordinance Amendment related to Amusement or Video Arcade

DATE: February 6, 2025

On Wednesday, February 5, 2025 the Town of Jamestown Planning Commission held a public meeting to consider proposed amendments to the Town of Jamestown Zoning Ordinance related "Amusement or Video Arcade" ("Zoning Ordinance Amendment"). During the public meeting the Planning Commission heard from Town Planner, Lisa Bryer, and Town Solicitor, David Petrarca, and reviewed materials provided by the applicant and Town Planner, and provided an opportunity for members of the public to provide input. The following public comments were received:

- Michael Swistak, resident (recused as Chair of Planning Commission): (see comments in attached minutes):

After due consideration of this matter, the Planning Commission made the following vote: That the Planning Commission send the memorandum dated January 29, 2025 (updated date February 6, 2025), as amended at the February 5, 2025 Planning Commission meeting, to the TC regarding the zoning ordinance amendment related to amusement arcades to recommend Amusement or Video Arcades as an accepted use in the use table, by Special Use Permit (S) for the CD District only, including the recommendations in the memorandum (as amended). Seconded by Commissioner Cochran.

| | |
|---------------------|----------------|
| Harrison - aye | Cochran - aye |
| Pendlebury - aye | Pfeiffer - aye |
| Prestigiacomo - aye | Insana - aye |

The recommended conditions are below.

The following recommendations were made as follows:

- 1) Regarding amendment request of Jamestown Zoning Ordinance Use Table, Section 82-601 – VI.E.(5) Amusement or video arcades in the CD and CL zones, change from "N" to "Y".

The Planning Commission recommends the use of Amusement or Video Arcade be changed from a no (N) to a special use permit (S) category in Table 6-1, VI. Commercial, Retail, E. Commercial Recreation, 5. Amusement or Video Arcades in the CD zoning district only, and not permitted by right as a yes (Y) as requested by the applicant. The recommendation for the CL zoning district is to remain as no (N).

Memo to Town Council
 February 6, 2025
 Page 2 of 10

- 2) Regarding request to amend the definition of Amusement or Video Arcade to *Amusement Arcade: An Amusement Arcade, also known as a video arcade, amusements, arcade, or penny arcade, is a venue where people play arcade games, including arcade video games, pinball machines, electro-mechanical games, redemption games, merchandisers (such as claw cranes), or coin-operated billiards or air hockey tables. For the purpose of this ordinance, Amusement Arcade shall strictly prohibit gambling of all kinds including but not limited to slot machines, video poker and/or other video gambling games.*

The Planning Commission recommends keeping the existing definition in the Zoning Ordinance with the following change:

Amusement or Video Arcade. Any place of business where more than five ~~coin-operated~~ pay-per-play mechanical amusement devices and/or electronic video games are located for use by the general public.

- 3) The Planning Commission recommends standards be developed if the use is changed to a special use permit, as required by state law for all special use permits. Such standards should related to:
- a. Hours of operation
 - b. Sound buffering from adjacent residential
 - c. Lighting
 - d. Protection of Narragansett Avenue character
 - e. Limitations on outdoor activities, ie: everything should occur indoors
 - f. Parking conflicts for lot
 - g. Ancillary services such as food (submit a plan)
 - h. Number of machines
- 4) The Planning Commission also recommends forwarding the proposed amendment to the Town Council for public hearing and subsequent action.

In support of the Zoning Ordinance Amendment, the Planning Commission made the following findings of fact, and determined the Zoning Ordinance Amendment to be consistent with the Town of Jamestown Comprehensive Community Plan and Rhode Island Zoning Enabling Act as follows:

A. FINDINGS OF FACT

1. Local research has found some surrounding communities to require a license for "Arcades" and some communities permit the use "by right" in the use table, while others do not address this use as follows:

Bristol and North Kingstown do not address Arcades and the like in their Zoning Ordinance and Bristol appears to require a license for similar activities. South Kingstown and Newport require a license from the Town Council. Narragansett does not address this use. East Greenwich permits this use by right in two of their commercial districts and also requires a license.

Memo to Town Council
 February 6, 2025
 Page 3 of 10

2. Jamestown requires a license per Jamestown Code of Ordinance Chapter 6. – Amusements and Entertainment and Sec. 6-75. – Arcade. Requires license, fee and limit of 10 machines;
3. Jamestown’s Zoning Ordinance permits the following uses in the CD and CL district:

| <i>Table 6-1 Permitted Uses</i> | | | |
|---------------------------------|---|----------|----|
| Use | | District | |
| | | CL | CD |
| I. RESIDENTIAL | | | |
| 1. | Single-family dwelling | Y | Y |
| 2. | Conservation Development* | N | N |
| 3. | Two-family dwelling or duplex | Y | Y |
| 4. | Multifamily dwelling development/structure – See 1200 | S | S |
| 5. | Community residence | Y | Y |
| 6. | Family day care home | Y | Y |
| 7. | Mobile Home/ Manufactured Home/Trailer Park | N | N |
| 8. | Transient Trailer Park | N | N |
| 9. | Mixed use + | Y | Y |
| 10. | Accessory Dwelling Unit – See 1201 | Y | Y |
| 11. | Compact Cottage Development – See 1203 | Y | Y |
| 12. | Assisted Living Facilities – See 1218 | Y | Y |
| II. LODGING | | | |
| 1. | Motel or hotel – See 1214 | S | S |
| 2. | Bed and breakfast home - See 1202 | Y | Y |
| III. AGRICULTURAL | | | |
| 1. | Farm, Crops and Nurseries | Y | Y |
| 2. | Farm, Livestock | N | N |
| 3. | Keeping and raising of chicken hens accessory to permitted use – See 1207 | N | N |
| 4. | Aquaculture | N | N |

Memo to Town Council
 February 6, 2025
 Page 4 of 10

| Use | | District | |
|---|--|----------|----|
| | | CL | CD |
| IV. GOVERNMENT, EDUCATION, INSTITUTIONAL | | | |
| 1. | School or college – See 1215 | S | S |
| 2. | Religious institution – See 1216 | S | S |
| 3. | Library, museum, etc. – See 1216 | S | S |
| 4. | Cemetery | S | S |
| 5. | Hospital or clinic – See 1217 | S | S |
| 6. | Nursing or Convalescent home – See 1218 | S | S |
| 7. | Emergency counseling service – See 1217 | S | S |
| 8. | Fire or police station | Y | Y |
| 9. | Government facility (except penal, utility or garage) | S | S |
| 10. | Government-owned penal, garage or utility facility – See 1219 | S | S |
| 11. | Halfway house | N | N |
| 12. | Charitable or fraternal organization – See 1220 | S | S |
| 13. | Recreational ballfields – See 1221 | N | S |
| 14. | Park and recreation use, including skateboard or ice rinks and playgrounds together with buildings, ancillary to the park use, such as bathrooms, educational space, and storage. – See 1222 | S | S |
| 15. | Crematorium | N | N |
| V. TRANSPORTATION AND UTILITIES | | | |
| 1. | Off-street parking (accessory) | Y | N |
| 2. | Off-street parking (commercial) | N | N |
| 3. | Seasonal off-site marina parking – See 1223 | Y | Y |
| 4. | Off-site parking (municipal) | Y | Y |

Memo to Town Council
 February 6, 2025
 Page 5 of 10

| Use | | District | |
|-------------------------------|--|----------|-----|
| | | CL | CD |
| 5. | Boat and ship storage (noncommercial) | Y | Y |
| 6. | Motor freight terminal | N | N |
| 7. | Bus passenger shelter | Y | Y |
| 8. | Public and semipublic structure – See 1224 | Y | Y |
| 9. | Power generating station (commercial) | N | N |
| 10. | Sewage treatment plant (publicly owned) | N | N |
| 11. | Incinerator, landfill or waste disposal facility | N | N |
| 12. | Radio or TV studios – See 1225 | S | Y |
| 13. | Solid waste transfer station | N | N |
| 14. | Nuclear power facility | N | N |
| 15. | Satellite dish – See 1226 | S | S |
| 16. | Wind energy facility – See 1205 | S/A | S/A |
| 17. | Heliport/Helistop++ | N | N |
| 18. | Accessory Solar Energy System – See 1204 | A | A |
| 19. | Major Solar Energy System – See 1204 | N | N |
| 20. | Communications Towers – See 1206 | N | N |
| VI. COMMERCIAL, RETAIL | | | |
| A. | Heavy equipment | | |
| 1. | Lumber and building materials | Y | Y |
| 2. | Heating, plumbing, electrical or hardware | Y | Y |
| 3. | Heavy equipment sales or rentals | N | N |
| B. | Food | | |
| 1. | Grocery, bakery, dairy, fruit and vegetable, meat and fish, etc. | Y | Y |
| 2. | Sale of produce raised on premise – See 1227 | Y | Y |
| 3. | Packaged liquor stores | Y | Y |
| C. | Eating and drinking places | | |
| 1. | Lunchroom or restaurant (no alcoholic beverages) – See 1228 | Y | Y |

Memo to Town Council
 February 6, 2025
 Page 6 of 10

| Use | | District | |
|-----------|---|----------|----|
| | | CL | CD |
| 2. | Tavern, bar or nightclub (alcoholic beverages) – See 1229 | N | S |
| 3. | Lunchroom or restaurant (alcoholic beverages) | Y | Y |
| 4. | Drive-in restaurant (no alcoholic beverages) | N | N |
| D. | Motor vehicles | | |
| 1. | Motor vehicle dealers, including repairs conducted in a building – See 1230 | S | N |
| 2. | Tire, battery and accessories sales | Y | Y |
| 3. | Fuel service station – see 1211 | S | S |
| 4. | Auto body or paint shop – See 1230 | S | N |
| 5. | General auto repair – See 1230 | S | S |
| 6. | Vehicle rental agency – See 1230 | S | S |
| 7. | Moped, motorized bicycles, rental | N | N |
| 8. | Personal watercraft, rental | N | N |
| E. | Commercial recreation | | |
| 1. | Commercial recreation facilities – See 1231 | S | S |
| 2. | Theater or concert hall – See 1232 | S | S |
| 3. | Casino gambling, gaming, wagering or any gaming of any type | N | N |
| 4. | Adult businesses | N | N |
| 5. | Amusement or video arcades | N | N |
| 6. | Golf course – See 1233 | N | N |
| 7. | Miniature golf, driving ranges, pitch and putt, etc. | N | N |
| 8. | Tent or recreational vehicle camps – See 1234 | N | N |
| 9. | Riding academies – See 1235 | N | N |
| 10. | Roller, ice skating or skateboard rink | N | N |
| 11. | Amusement parks | N | N |
| 12. | Drive-in theater | N | N |
| 13. | Marina – See 1236 | S | S |
| 14. | Boat and ship storage, and repair – See 1236 | S | S |

Memo to Town Council
February 6, 2025
Page 7 of 10

| Use | | District | |
|---------------------------------|---|----------|----|
| | | CL | CD |
| 15. | Yacht clubs and beach clubs – See 1236 | S | S |
| 16. | Beach cabanas and bath (no alcoholic beverages) | S | S |
| F. | Miscellaneous retail | | |
| 1. | Retail, general | Y | Y |
| 2. | Furniture, floor covering and furnishings | Y | Y |
| 3. | Radio, TV, records and tapes | Y | Y |
| 4. | Fuel oil, bottled gas, etc., including storage – See 1209 | A | A |
| 5. | Marine supplies, bait and accessories | Y | Y |
| 6. | Gift, souvenir and tobacco shops | Y | Y |
| 7. | Sale of horticultural and agricultural products raised on premises | N | N |
| 8. | Marijuana growing, processing, cultivating, testing, and sales, including but not limited to: marijuana compassion center; licensed marijuana cultivator; marijuana processing and testing; marijuana wholesale and retail sales; (Excludes state medical marijuana program for individual qualified patient cardholder, primary caregiver, and licensed medical marijuana cooperative); and Cannabis establishments. +++ | N | N |
| VII. COMMERCIAL SERVICES | | | |
| A. | Professional office | | |
| 1. | General commercial office or bank | Y | Y |
| 2. | Temporary real estate office or model home - See 1237 | S | S |
| 3. | Home occupation – See 1210 | Y | Y |
| 5. | Day care center | Y | Y |
| B. | Personal services | | |
| 1. | Personal Services, General | Y | Y |
| 2. | Caterer | Y | Y |
| 3. | Kennels | N | N |
| 4. | Boarding of animals (excluding dogs) – See 1238 | N | N |

Memo to Town Council
 February 6, 2025
 Page 8 of 10

| Use | | District | |
|---|---|----------|-----|
| | | CL | CD |
| 5. | Pet Grooming | S | S |
| VIII. INDUSTRIAL, NON-MANUFACTURING – See 1240 | | | |
| 1. | Earth removal | N | N |
| 2. | Extractive industries | N | N |
| 3. | Welding/sheet metal | S | S |
| 4. | Wholesale business and storage of nonhazardous materials in a building | S | S |
| 5. | Self-Storage Facilities | N | N |
| 6. | Open lot storage of building materials or machinery | N | N |
| 7. | Open storage of sand and gravel | N | N |
| 8. | Open storage of junk or scrap materials | N | N |
| 9. | Open or enclosed storage of hazardous materials | N | N |
| 10. | Storage or transfer of fishery products | S | S |
| 11. | Storage or transfer of fishery equipment (fishing industry, limited to storage and transfer) – See 1208 | Y | Y |
| 12. | Underground storage tanks – See 1209 | S/A | S/A |
| IX. INDUSTRIAL, MANUFACTURING | | | |
| 1. | Manufacturing industries except those specifically regulated herein | N | N |
| 2. | Fisheries/marine product packing or processing | N | N |
| 3. | Petroleum refining and related industries | N | N |
| 4. | Ship and boat building including sales – See 1239 | S | N |
| 5. | Acetylene gas | N | N |
| 6. | Ammonia or bleach | N | N |
| 7. | Asphalt | N | N |
| 8. | Glue | N | N |
| 9. | Rubber | N | N |
| 10. | Smelter, blast furnace or blooming mill | N | N |
| 11. | Pulp mill | N | N |
| 12. | Wooden boat building | Y | N |

Memo to Town Council
 February 6, 2025
 Page 9 of 10

B. CONSISTENCY WITH THE COMPREHENSIVE PLAN

The Jamestown Planning Commission hereby finds the following evidence in support of the establishment of permitting Amusement or Video Arcades, as follows:

2015 Comprehensive Community Plan Recreation Action Plan

Goal: Provide all residents with safe and accessible passive and active recreational opportunities.

Policy #1: Maintain public participation in community recreational programs at the current high rates.

Policy #2: Improve and expand, where necessary, indoor and outdoor recreational facilities

Policy #4: Expand available passive and active recreation facilities to accommodate the growing population on the Island.

Economic Development Action Plan

Goal: To achieve a diverse local economy which provides job opportunities as well as basic goods and services for residents and maintains an affordable tax base.

Policy #1: Continue to direct commercial development into existing commercial zones.

Policy #4: Ensure that new or expanded development within the commercial zones is compatible with existing character of the community.

C. CONSISTENCY WITH ZONING

The Planning Commission finds that the proposed Zoning Ordinance amendment recognizes and takes into account the following applicable purposes of zoning as stated in the Jamestown Zoning Ordinance:

- 1) Promote the public health, safety and general welfare;
- 2) Provide for a range of uses and intensities of use appropriate to the character of the town and reflecting current and expected future needs;
- 3) Provide for orderly growth and development which recognizes:
 - a) The goals and patterns of land use contained in the comprehensive plan;
 - b) The natural characteristics of the land, including its suitability for particular uses based on soil characteristics, topography, and susceptibility to surface or groundwater pollution;
 - c) The values and dynamic nature of freshwater ponds, the shoreline and freshwater wetlands;
 - d) The values of unique or valuable natural resources and features;
 - e) The availability and capacity of existing and planned public and/or private services and facilities;
 - f) The need to shape and balance urban and rural development;
 - g) The use of innovative development regulations and techniques;

Memo to Town Council
February 6, 2025
Page 10 of 10

- 4) Provide for the control, protection, and/or abatement of air, water, groundwater and noise pollution, and soil erosion and sedimentation;
- 5) Provide for the protection of the natural, historic, cultural, and scenic character of the town or areas therein;
- 6) Provide for the preservation and promotion of agricultural production, forest, silviculture, aquaculture, timber resources and open space;
- 7) Provide for the protection of public investment in transportation, water, stormwater management systems, sewage treatment and public facilities, open space, and other public requirements;
- 8) Promote a balance of housing choices, for all income levels and groups, to ensure the health, safety and welfare of all citizens and their rights to affordable, accessible, safe and sanitary housing;
- 9) Provide opportunities for the establishment of low- and moderate-income housing;
- 10) Promote safety from fire, flood, and other natural or manmade disasters;
- 11) Promote a high level of quality in design in the development of private and public facilities;
- 12) Promote implementation of the comprehensive plan;
- 13) Provide for coordination of land uses with contiguous municipalities, other municipalities, the state and other agencies, as appropriate, especially with regard to resources and facilities that extend beyond municipal boundaries or have a direct impact on that municipality;
- 14) Provide for efficient review of development proposals, to clarify and expedite the zoning approval process and provide for the procedures for the administration of the ordinance [this chapter], including, but not limited to, Variances, Special Use Permits and, where adopted, procedures for Modifications.

Attachments:

- 1) Planning Commission draft minutes, February 5, 2025
- 2) Applicant handout/presentation - February 5, 2025 Planning Commission meeting

C: Jamestown Planning Commission
Christian Infantolino, Esq.
Edward Mello, Town Administrator



DRAFT

PLANNING COMMISSION MINUTES

February 5, 2025

6:30 PM

Jamestown Town Hall

93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 6:30pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Diane Harrison

Bernie Pfeiffer

Mick Cochran

Nick Insana

Dana Prestigiacomo

Also present:

Lisa Bryer, AICP, Town Planner

David Petrarca, Esq., Ruggiero, Brochu & Petrarca

Christian Attorney Infantolino, Esq.

II. Citizen's Non-Agenda Item

None

III. Correspondence

1. TRC Minutes and Approval Letter – 121 Walcott Avenue

Correspondence was recognized as received.

IV. New Business

1. **14 Narragansett Avenue (formerly Curiosity and Co.), Plat 8 Lot 168, owner 1601 Mineral Spring Avenue, LLC. Development Plan Review for restaurant second floor shed dormer and 562 square foot outdoor awning to cover restaurant seating. Located within the Village Special Development District, Zoning Ordinance 82-1100. Review, Discussion, and/or Action and/or Vote**

Christian Attorney Infantolino, Esq. Requested a continuance to the next Planning Commission Meeting on March 19 at 6:30. Motion by Commissioner Cochran second by Commissioner Pfeiffer. All in favor

Chair Michael Swistak recused from the next application.

2. Application by Regnum LLC for Town of Jamestown Zoning Ordinance Amendment proposal related to "Amusement or Video Arcade". Recommendation to Town Council. Review, Discussion, and/or Action and/or Vote

Christian Attorney Infantolino, Esq. represented the applicant Bill Munger. He handed out a presentation which is on the screen as well (attached).

They are requesting a Zoning Ordinance amendment including a change to the definition change and a change to the use table related to Amusement or Video Arcade. Part of the request is a change to the definition of Video Arcade to Amusement Arcade. Attorney Infantolino is not locked into the definition provided and is willing to discuss changes suggested by the Planning Commission. The applicant is interested in bring Ryan Family Amusement in Newport to Jamestown. He recognized that the application did not provide a particular lot where this was going to occur because he did not want to create a spot zoning situation so did not ask for a specific lot.

The request for the zone change is because his client owns the lot at 20 Narragansett Avenue, and it is .414 acres (18,034 square feet) and is located in Commercial Downtown (CD) district. Currently the front of the building is Conanicut Gift Shop. Previously the rear of the property was a parts store for the marine operations. This is the perfect location for this venture. There are 24 parking spots currently.

The proposed entrance to the building is in the rear, on Knowles Court.

The applicant wants to bring "Ryans Arcades" from Newport into Jamestown. They are a family owned business for 6 decades. Currently have 10 locations in 3 states. They offer amusements, party and event space. Attorney Infantolino explained by an amusement arcade would be good for Jamestown. He feels it would be good wholesome family fun for Jamestown. This would create an indoor, family friendly venue for locals and visitors of all ages. It will provide space for birthday parties and social events, snack bar, soft drinks, redemption tickets. This is not gambling of any kind. That is already prohibited in our ordinance.

Applicant Bill Munger is here tonight as well.

Commissioner Pendlebury explained that this application is not for this specific site, this is a blanket request to amend the zoning ordinance that will allow this use, requested by-right in both the CL and CD zoning districts. Attorney Infantolino agreed but wanted the Commission to know that this is the site they are proposing. Commissioner Pendlebury said he understands, but this is not before the Planning Commission tonight. Attorney Infantolino agreed. Commissioner Pendlebury asked that the we just deal with the application tonight.

Commissioner Pfeiffer asked about the food service planned for this type of establishment. Attorney Infantolino explained it would be prepackaged food and soft drinks from a snack bar.

Commissioner Cochran addressed the proposed definition and thought it was too specific. He does think gambling needs to be addressed since we already prohibit that in our use table. We do not need to address all the potential game types since we do not know what the next type is going to be.

Planning Commission Minutes
February 5, 2025
Page 3 of 8

Commissioner Pendlebury noted that we just revised the zoning and spent months working on the use table, those were public meetings and we had public workshops. No one came forward during the events and said we need an amusement arcade. And in the recent Comprehensive Plan workshop and community survey, everyone was satisfied with the recreational programs in the town. He does not feel it is the right time, without public input, to start revising the use table again because the public has seen all of the uses, commented on them and this use has not been brought up. It should have been presented when we were most recently revising the ordinance. The most recent changes that were brought forward, such as marijuana, helicopter landing pads and pet grooming had a lot of public discussion and raised a lot of issues. At that time, a lot of opinions came forward from the public to the Planning Commission. This is something that should be addressed more extensively.

Attorney Infantolino said the zoning ordinance will continue to be revised. His client did not know about this proposal until recently, so they did not come forth before this. They have the proposal now from Ryans and so they are before you now.

Commissioner Pendlebury noted that a huge number of man hours go into revising the zoning ordinance and people have said through all the processes of zoning and comprehensive plan that they want shops, services, restaurants, storefronts on Narragansett. That has always been the thought.

Attorney Infantolino noted that this use will help the other businesses succeed.

Discussion on what the process would be if an application came forward after this is approved. Attorney Infantolino said that if it a permitted use, and they meet all the standards like parking, no further permitting would be needed. They asked Bryer if it an application would require Planning Commission review? It would most likely be considered "new use" and require development plan review.

Commissioner Pendlebury noted that the Planning Commission has a Memo from the Planner and a Draft Motion to look through which addresses consistency with Comprehensive Plan and Zoning.

Commissioner Presigiacommo said this request is a major deviation from the current uses. It needs a lot of public comment and she does not know how that will happen. The Planner clarified that your recommendation will go to the Town Council for public hearing and action.

Commissioner Cochran addressed the proposed definition again and noted that the surrounding towns that allow this have a permitting and licensing structure. We would have to come up with some kind of structure for this.

Commissioner Insana stated that there is a license in Jamestown for Video Arcades and machines in the code of ordinances. It was noted that it is not permitted in our use table and has . The former uses were a few in an existing establishment.

Commissioner Harrison asked if you have a location similar to Jamestown that has a Ryans. Attorney Infantolino referenced Oak Bluffs, MA and North Conway NH. Both are larger than Jamestown.

Pendlebury confirmed with Solicitor Petrarca that once the Planning Commission sends their recommendation, the Town Council will advertise for a public hearing.

Commissioner Cochran was concerned that if an amusement is permitted, alcohol could be permitted by special use permit. This should be prohibited in his opinion. Many of these types of businesses make money off of alcohol. Attorney Infantolino stated that Ryans in Newport does not have alcohol. Commissioner Cochran feels that it has been prohibited for a long time and he does not have a problem with the kids playing games, they gather at the rec center now, and they have supervised games. He questioned whether supervision should be part of the definition or standards.

Harrison, feels that kids need other options besides video games.

Pendlebury, question before the Planning Commission, do we feel this application should be recommended to the Town Council as a yes or no; should the town have this type of establishment. If we say yes, it should not be on the main street or not advertised on main street. This use does not seem like it is in character with Jamestown. It is a public matter and he felt that it should have been brought up during all the public forums we just had. There is no public input in this forum.

Pendlebury discussed the Memorandum from the Planner. He does not feel he has enough information from public perspective to make a recommendation to the Town Council. And all of the elements do not add up for supporting.

Discussion ensued on options for more public input at the Planning Commission level. Attorney Infantolino argued that that is not the process. The public hearing is at the Town Council.

Discussion on constancy with Comprehensive Plan ensued and whether it was in character with Jamestown.

Cochran feels he understands this type of business in commercial downtown district but not in Commercial Limited District. He may agree with part of the proposal but not other parts of the proposal. Can we recommend only CD district? He is not in agreement with the way it is presented.

Pfeiffer feels it needs more public input. Harrison agreed. He has misgivings but maybe scaled down, it may be appropriate.

Commissioner Prestigiacomo, suggested that we don't recommend, but get public opinion, and then make a recommendation.

Attorney Infantolino suggested that if the Planning Commission wants to have its own public process, they could make a recommendation for that. He does not want a negative recommendation just to have more public opinion.

Commissioner Prestigiacomo wants to hear from the public first.

Harrison, Oak Bluffs is a much bigger town, and it is not similar to Jamestown. We have such a small business district. They have a carousel, many bars and restaurants. It is a bustling town and I am not sure we are similar.

Commissioner Pendlebury asked Bryer what the Planning Commissions responsibility is. She read from her draft Memorandum to the Town Council.

Timeframe discussed. The applicant can grant to an extension if they agree. Commissioner Pendlebury, asked if they would be responsible to the Town Council if we cannot approve this

up or down yet, because we do not have enough public input. Bryer suggested looking at the Comprehensive Plan sections that address this and the Memorandum.

Commissioner Pendlebury asked who would be in favor of forwarding this to the Town Council stating we do not have enough public input. Commissioner Cochran suggested we pass it to the Town Council with a positive recommendation. The timeframe was discussed. Commissioner Pendlebury asked for a poll from the Commissioners on who is in favor and who is not:

-positive recommendation: Insana, Cochran

-negative recommendation: Pendlebury, Harrison, Pfeiffer, Presigiacomo

Attorney Infantolino asked for a recess to discuss with his client. He returned and stated they would grant an extension and now requests a special meeting between February 19 and March 19. He asked for a time extension so the planning commission could get public input. Bryer asked about what kind of information the Planning Commission is looking for. What does that forum look like? Public input other than a meeting is a large undertaking that takes time. She stated that there is not enough time to plan for such an event.

Discussion ensued about the special public meeting.

Bryer noted that you have findings based on your discussion. One of those findings is you do not have enough information, there may be one related to village character, or our commercial districts are long and narrow and residential use is behind each lot, we just reviewed the zoning ordinance and had a lot of public input without any mention of arcades. This is a procedural step that has to occur. A non-recommendation is still a recommendation. It is not binding on the Town Council. The only requirement is that this step has occurred. The Town Council also has its own time frame. Solicitor Petrarca stated that state law dictates this process. It can still go forward and if no extension is granted, it still goes forward. If there is no recommendation, it still goes forward. Your recommendation is not binding, it is just a recommendation. Any extension for Planning also affects the timeframe for the Town Council.

More discussion ensued on additional public input and what that looks like. Pfeiffer stated that an ad in the paper would be essential.

Is there anyone in the audience who would like to speak on this issue?

Mike Swistak, 143 Narragansett Avenue. He noted he has a conflict. What does the public input look like? What is the forum? People who show up are those who are against. Sometimes we get excitement on both ends with no conclusion. The Town Council is the body that has the responsibility to take the public input and make the decision. We have looked at the use table twice recently and we chose not to make any changes to this category. Why didn't we consider it more deeply: maybe because he could not envision that it could not happen here. True public input takes work and we have a deadline. Back to the comment about, we want shops and restaurants; our shops are disappearing and it is all of our fault, we buy stuff on line and it is causing shops to disappear. So, repurposing those spaces is important. We all have an economic development responsibility to keep those spaces full with reasonable occupancies. If you want to put more control of what happens, we have the special use permit option.

Planning Commission Minutes
February 5, 2025
Page 6 of 8

Commissioner Harrison stated that she would not want this to be on the main street. She does not mind it on the back of the shop. If it is a yes, then it can go anywhere. She does not like the look of it as presented. Pfeiffer agreed that if it is a yes, we have no control.

Commissioner Pendlebury, we could limit the size in definition or standards. He also agrees with Swistak's public comments that it is hard to get public comment in a meaningful way. then the issue becomes a circle if we send it off as a neutral recommendation and they send it back for public comment. We are not trying to take the Town Councils responsibility away by having public comment. They will hold the public hearing.

Commissioner Presigiacommo, when can we start putting some guidelines towards this topic?

Bryer noted the only way to provide standards is to put them in the ordinance. This could be part of your recommendation.

Solicitor Petrarca, discussed the options of N, Y, S in the use table and here are our general thoughts about parameters, specific and objective criteria, legally. This would be a conditional recommendation. Town Council will give their weight to your recommendation. This does not mean the applicant changes their proposal. The applicant can also change their proposal prior to the public hearing process at the Town Council.

Commissioner Pendlebury confirmed that the Planning Commission can make recommendations for changes to the proposal. Yes, noted Petrarca. Public Hearing process allows for live amendment.

Pendlebury asked Attorney Infantolino if he is ok with passing this to TC with conditions that the use be in only CD and use needs to be further defined with standards?

Attorney Infantolino, his question is when the use should be further defined? The use is amusement arcade. So, you would like some standards applied to the use? He is OK with special use permit would allowing for that. The Commission agreed.

Swistak, if it is an S then there has to be standards.

Agreed by Solicitor Petrarca, specific and objective standards need to be adopted if you recommend S. You can still have standards without a special use permit required. If you say nothing to the Town Council about standards, then the use is permitted by right, period.

Discussion about definition and keeping it as is. The Planning Commission is more comfortable with the existing definition with the change of "pay per play".

Commissioner Pendlebury addressed the Planners Draft Memo to the Town Council. Number one addresses which district. The Planning Commission only wants to recommend the CD district. The Planning Commission agreed that they would like to recommend a special use permit (an S in the use table). The standards were discussed. Some things are already addressed in zoning such as parking and signage.

Solicitor Petrarca suggested and discussion ensued about what conditions or recommendations could look like, they need to be specific and objective criteria otherwise if none are provided it is deemed to be allowed by right with no criteria. You could look at hours of operation, lighting, parking, visibility from main street, size of establishment, number of games, signage, limited to indoor activities, buffering from residential areas, Narragansett Avenue character, impact to

Planning Commission Minutes
 February 5, 2025
 Page 7 of 8

adjacent residential areas, security, required food plan or other ancillary uses addressing uses that are acceptable or not acceptable such as liquor, food, supervision of anyone under the age of x. If you have not had a chance to provide specific recommendations to TC then provide basic concerns and/or categories of concern.

Commissioner Pendlebury should amend the draft Motion that the Town Council should address criteria as noted above.

Add the uses in the commercial recreational category in the use table. None are listed in the use table by right. Bryer suggested that now that you are recommending a special use permit, you could list both uses allowed by right and those by special use permit.

Review of the motion, cross out deny. Cross out CL zone. Change Y to S. Paragraph 2, disregard proposed definition and amending existing definition as discussed "pay per play". Add number 3, TC should consider the following standards hours of use, sound buffering from residential, lighting, Narragansett Avenue character, limitations on outdoor activities, everything should occur indoors, parking conflicts for lot, submit a plan for ancillary services such as food, number of machines.

Discussion of Findings of Fact.

Motion by Commissioner Pendlebury:

Move that we send the memorandum to the TC dated January 29, 2025 () regarding the zoning ordinance amendment related to amusement arcades as an accepted use in the use table for the CD District including the memorandum as corrected. seconded by Commissioner Cochran.

| | |
|----------------------|----------------|
| Harrison - aye | Cochran - aye |
| Pendlebury - aye | Pfeiffer - aye |
| Prestigiacomio - aye | Insana - aye |

Swistak returned to the Commission.

V. Old Business

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion, and/or Action and/or Vote

Our consultant will be at the next meeting and we will see revised Land Use element and Economic Development element and see the Sustainability and Resiliency element for the first time for review.

VI. Reports - Review, Discussion and/or Action and/or Vote

1. Planner's Report
 - a. Future meetings – topics and applications

Zoning Ordinance Amendments – approved by Town Council on February 3, 2025.

VII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

1. January 15, 2025

Planning Commission Minutes
February 5, 2025
Page 8 of 8

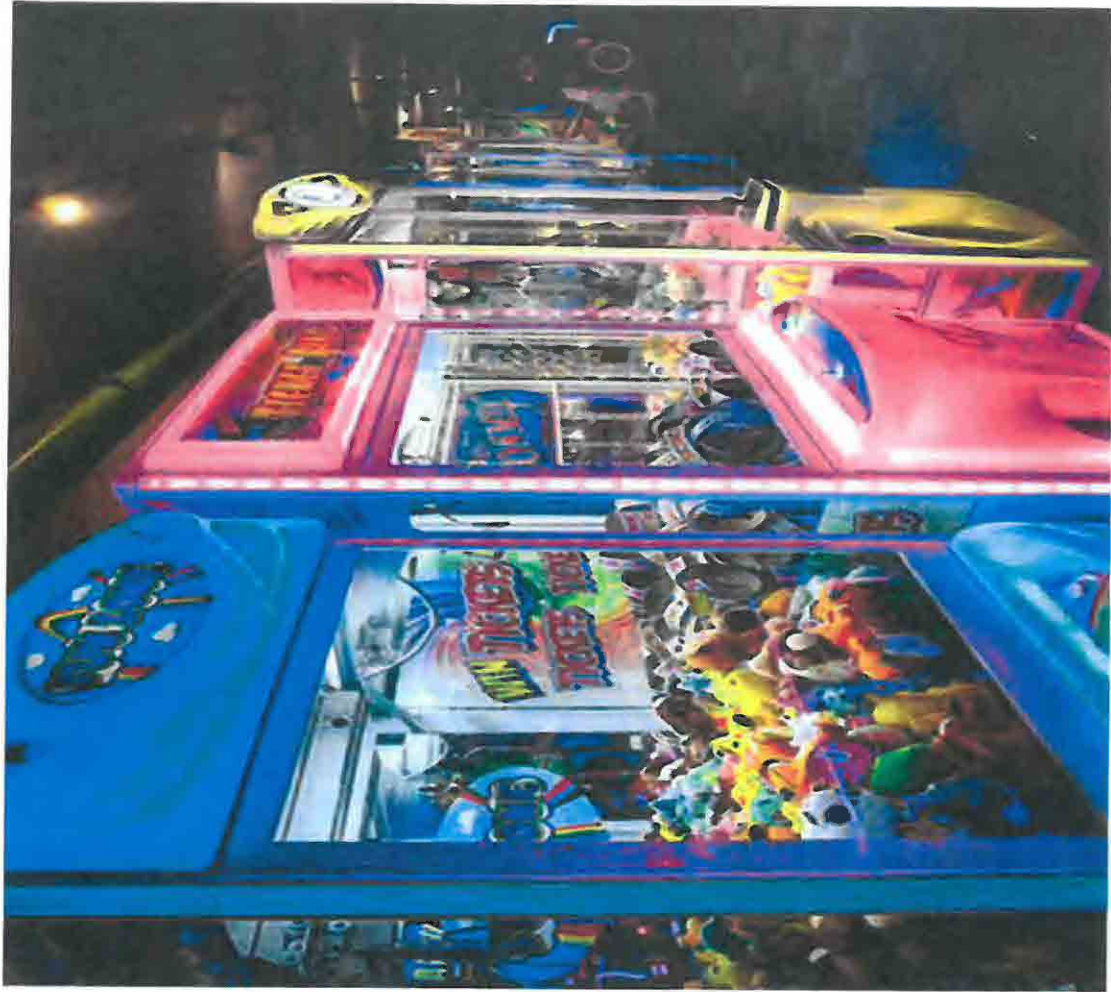
Motion to accept as written by Commissioner Cochran, seconded by Commissioner Pfeiffer.
All in favor.

VIII. Adjournment

Motion by Commissioner Pfeiffer, seconded by Commissioner Cochran.
All in favor.

Attest:
Lisa Bryer

Submitted 2.5.25
by Christian Infante



ABout Ryan's Family Amusements

- In the Family Entertainment Business for more than 6 decades
- 10 Locations across 3 states
 - Rhode Island
 - Massachusetts
 - New Hampshire
- Several locations are in towns similar to Jamestown
- Ryan's Offers Family Friendly arcade games, birthday parties, event space, and a community driven team of professionals



Hanover Crossing Testimonial

To Whom It May Concern,

I am the General manager of Hanover Crossing in Hanover MA. Hanover Crossing is a major re-development of the former Hanover Mall. The goals for Hanover Crossing were to build a vibrant mixed-use, open-air lifestyle shopping center including a residential element focused on great retail choices with a focus on entertainment, supermarkets, dining and retail options. Ryan's Family Amusement lease was completed in April 2019. Ryan's has been and continues to be a strong component of Hanover Crossing. Under the guidance of the current owners and management, Ryan's has brought great family entertainment value to the property. PREP is very pleased with the impact this tenant has made on the entire property. They drive traffic which benefits the entire property's retail and dining. From an operational standpoint the tenant does an outstanding job maintaining their premises and surrounding shared facilities and are committed to running a safe and well kept facility.

If you are considering a Ryan's operation in your community, they are an A1 operator and would be an asset to any community and enjoyed by the residents.
Sincerely,

Ed Callahan
General Manager
Hanover Crossing



Why Family amusements in Jamestown?

For the Community:

- Accessible entertainment options for families, creating an indoor, year-round family-friendly space for locals and visitors of all ages
- Creating a space for local children and businesses to have birthday celebrations and outings
- A Family Entertainment Center can attract younger crowds adding diversity to the Jamestown Community

For the Jamestown Village Businesses:

- Increases foot traffic on Narragansett Avenue which will lead to increased traffic in our local retail stores, and restaurants
- Retail is a fading industry – more than 33% of Americans now shop online
- Keep Family Owned and Operated Businesses in Jamestown

By blending fun with functionality, a Family Entertainment Center in Jamestown Village enhances the overall experience for other Business Owners, Local Residents, and visitors creating a lively sought after environment.

Ryan's in Jamestown

To provide a sunshine effect to other businesses in the village!

WILL INCLUDE:

- ✓ A Family Friendly Event Space
- ✓ Year Round Birthday Party & Event Space
- ✓ Snack Bar with soft drinks & pre-packaged snacks & pizza from outside vendor
- ✓ Redemption Ticket Games
- ✓ Air Hockey
- ✓ Video Games
- ✓ Claw Machines

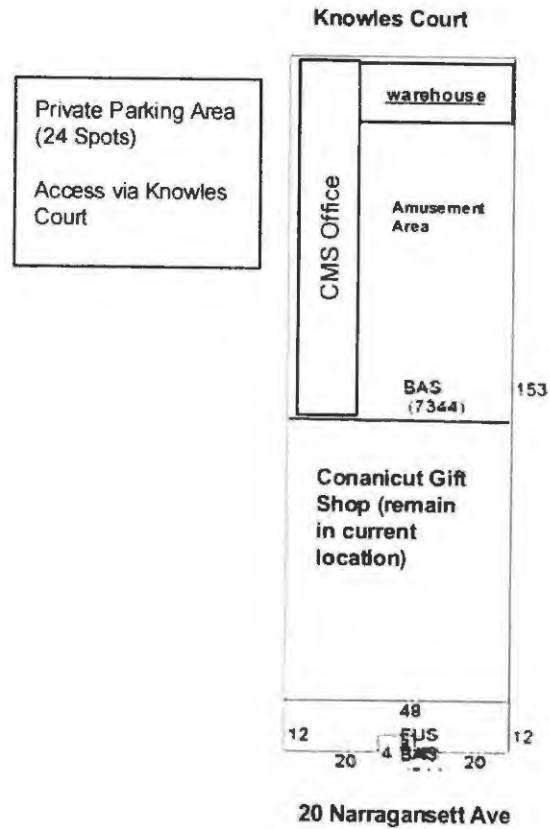
WILL NOT INCLUDE:

✗ Gambling



Space at 20 Narragansett Avenue

- 24 Private CMS Spots at 20 Narragansett Avenue



Thank you!



Proposed Amendment to Zoning Ordinance:

Article 1

Section 82-104.1 General Definitions

Amusement Arcade: An Amusement Arcade, also known as a video arcade, amusements, arcade, or penny arcade, is a venue where people play arcade games, including arcade video games, pinball machines, electro-mechanical games, redemptions games, merchandisers (such as claw cranes), or coin-operated billiards or air hockey tables.

For the purpose of this ordinance, Amusement Arcade shall strictly prohibit gambling of all kinds including but not limited to slot machines, video poker and/or other video gambling games

Article 6

Section 82-601. Uses and districts

Table 6-1

Section VI E (5): Amusement or video arcades- in the CD and CL zones change from "N" to "Y "

NOTE: the use table already explicitly prohibits gambling in Section VI E (3)

Narrative Summary of Intent

This proposed zoning ordinance text amendment proposes to change Article 6, Section 82-601, Table 6-1, Section VIE(5)-Amusement or video arcade from a "N" to a "Y" in the CD and CL zones. This amendment would allow an amusement arcade to be brought into the commercial district.

In an effort to add clarity to the amendment, it is also proposed to revise the definition of Amusement Arcade, Article 1 Section 82-104.1, to the proposed definition.

Currently the allowable uses within our commercial district is extremely limited. This revision would allow an amusement arcade to be brought to town adding a business and activities for all of Jamestown's residents and visitors.

Unfinished

Roberta Fagan

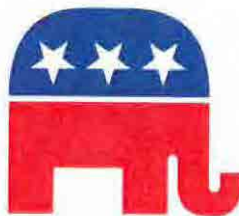
From: Mary Glackin <mglackin@jamestownri.gov>
Date: Monday, February 3, 2025 3:34 PM
To: Roberta Fagan; Edward Mello; peter@rubroc.com
Cc: Nancy Beye; Edward Ross; Mary Meagher; Erik Brine
Subject: Harbor Commission and Conflict of Interest

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Good Afternoon,

I reached out to the Ethics Board about my being the liaison to the Harbor Commission and was advised to not partake. There would be too many discussions and topics that I would have to recuse myself from. TPG Marinas is considered a business associate. I am happy to be a liaison for another commission freeing someone else to be on the Harbor Commission.

Thanks Mary



Jamestown Republican Town Committee
P.O. Box 224
Jamestown, Rhode Island 02835
"Balanced with Common Sense"

January 15, 2025

Keith Ford
Clerk to the Board of Canvassers
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

RE: Board of Canvassers Full Member Position

Dear Keith:

The Jamestown Republican Town Committee is recommending Jennifer Thran as a full time member to the Jamestown Board of Canvassers Jennifer is currently an alternate member on the JBOC. Her experience in this position lends her to be an excellent candidate as a full time member.

Any other Jamestown Republican registered voters who may apply for this position are not members of the Jamestown Republican Town Committee and should not be considered as being recommended by our committee.

Please contact me if you have any questions. Thank you

Sincerely,

Mary Lou Sanborn
Chair
Jamestown Republican Town Committee

RECEIVED:
JAN 15 2025 04:11 PM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

Jamestown Democratic Town Committee
PO Box 111
Jamestown RI 02835

January 15, 2025

Keith Ford
Clerk to the Board of Canvassers
Town of Jamestown
93 Narragansett Avenue
Jamestown RI 02835

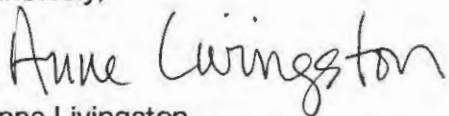
Dear Keith,

In accordance with your letter dated December 18, 2024, following is a list of five residents of Jamestown who are interested in the position of a full member of the Jamestown Board of Canvassers, for the remainder of an unexpired term:

Daphne Meredith
George Newman
John Murphy
Cynthia Raterron
Anne Livingston

Thank you for your attention to this matter.

Sincerely,



Anne Livingston
Chair, Jamestown Democratic Town Committee

**Jamestown Democratic Town Committee
PO Box 111
Jamestown, RI 02835**

February 17, 2025

Mr. Keith Ford
Clerk, Jamestown Board of Canvassers
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Dear Keith,

In accordance with your letter dated February 5, 2025, the following is a list of Jamestown residents are interested in the position of full and alternate members of the Jamestown Board of Canvassers:

Kenneth Newman (reappointment)

Laura Goldstein

Jane Gilgun

Thank you for your attention to this matter. Please let me know if you have any questions. Appreciate all you do!

Stay well,

Deborah Ruggiero
Co-Chair, Jamestown Democratic Town Committee
DebRuggieroJamestown@gmail.com
401-487-6415

QUONSET DEVELOPMENT CORPORATION

A RHODE ISLAND CORPORATION

BY-LAWS

ARTICLE I

NAME, OFFICES, PURPOSE AND SEAL

1.1 Name. The name of this corporation shall be the QUONSET DEVELOPMENT CORPORATION.

1.2 Registered Office and Agent. The registered office of the corporation shall be located at 30 Enterprise Drive, North Kingstown, Rhode Island 02852 and the registered agent of the corporation shall be Hinckley, Allen & Snyder LLP, 1500 Fleet Center, Providence, RI 02903, Attn: E. Jerome Batty, Esq.

1.3 Changes. The registered office and registered agent may be changed by the directors from time to time, subject to the provisions of the General Laws of the State of Rhode Island, as amended (hereinafter referred to as the "General Laws").

1.4 Other Offices. The corporation may also have offices at such other places both within and without the State of Rhode Island as the directors may from time to time determine or the business of the corporation may require.

1.5 Purpose. The purpose for which the corporation is organized is to manage and develop Quonset Business Park pursuant to those powers, duties and responsibilities vested in the corporation under Title 42, Chapter 64 of the General Laws, as amended (the "RIEDC Act"), and to conduct any other lawfully authorized business or activities.

1.6 Corporate Seal. The corporate seal shall be in the form of a circle with the name of the corporation and the words "Incorporated Rhode Island" with the year of its incorporation inserted therein.

ARTICLE II

BOARD OF DIRECTORS

2.1 Number. The property, business and affairs of the corporation shall be managed by a Board of Directors, composed of eleven (11) members (the "directors").

2.2 Appointment of Directors. The initial members of the board of directors of

the subsidiary public corporation shall be divided into three (3) classes and shall serve initial terms on the board of directors as follows: two (2) of the directors appointed by the governor; one (1) of the directors appointed by the town council of the Town of North Kingstown and the director appointed by the town council of the Town of East Greenwich, shall be appointed for an initial term of one (1) year; two (2) of the directors appointed by the governor, one (1) of the directors appointed by the town council of the Town of North Kingstown and the director appointed by the Town of Jamestown shall be appointed for an initial term of two (2) years, and two (2) of the directors appointed by the governor shall be appointed for an initial term of three (3) years. The Executive Director of the Rhode Island Economic Development Corporation (the "Economic Development Corporation") shall serve as a director and as Chairperson, ex officio (who shall vote only in the event of a tie). At each annual meeting after the initial classification, the directors in the class whose term expires at the time of the meeting shall be elected to hold office until the third succeeding annual meeting following such election. Appointed members of the Board of Directors shall not serve more than two (2) successive three (3) year terms, but may be reappointed after being off the Board of Directors for a period of twelve (12) months.

2.3. Skill Sets. The appointing authorities under the RIEDC Act shall attempt to assure that members of the Board of Directors possess the variety of skill sets appropriate to the Board of Directors' responsibilities. These may include, without limitation, finance (including audit, budget or capital formation), marketing/business development, corporate governance, long range strategic planning, commercial real estate (including finance, development or project management), and community relations skills. In making appointments to the Board of Directors, the appointing authority will take into consideration the skill sets of existing members of the Board of Directors and attempt to address areas where certain skill sets are not currently represented among the members of the Board of Directors. Except for members of the town council of the Town of North Kingstown, who may serve as members of the Board of Directors, no director shall be an elected official of any governmental entity.

2.4. Tenure. Each director shall hold office for the term for which the director is appointed and until the director's successor shall have been appointed and qualified, or until the director's earlier death, resignation or removal.

2.5. Resignations. Any director may resign the director's office at any time, such resignation to be made in writing and to take effect from the time of its receipt by the corporation, unless some other but later time be fixed in the resignation, and then from that time. The acceptance of a resignation shall not be required to make it effective.

2.6. Vacancies. Any vacancy occurring in the Board of Directors shall be filled by the appointment of a director for the unexpired portion of the term of office of the director whose vacancy is to be filled, such appointment to be made in the manner in which the director whose vacancy is to be filled was appointed.

2.7 Compensation. The directors shall receive no compensation for the performance of their duties, but each director may be reimbursed for his or her reasonable expenses incurred in carrying out those duties. A director may engage in private employment, or in a profession or business.

2.8 Powers. The business of the corporation shall be managed by the directors who shall have and may exercise all the powers of the corporation.

2.9 Committees. The directors shall appoint a finance committee and a governance committee and may, by vote of a majority of the directors then in office, establish, a marketing/business development committee, a design review committee and other ad hoc committees and may by vote delegate to any such committee or committees some or all of the powers of the directors except those which under the RIEDC Act, the General Laws or by these bylaws they are prohibited from delegating. The members of the various committees shall be selected by the Chairperson and approved by the Board. The Chair of the finance committee shall have financial expertise. Except as the directors may otherwise determine, any such committee may make rules for the conduct of its business, but unless otherwise provided by the directors or such rules, its business shall be conducted in the same manner as is provided by these bylaws for the conduct of business by the directors.

2.10 Regular and Special Meetings. The regular and special meetings of the directors for the election of officers and/or the transaction of such other business as may come before the directors shall be held at such place or places, within or without the State of Rhode Island, as may be determined by the directors.

2.11 Annual Meeting. An annual meeting of the directors shall be held during the month of October of each year. The Board of Directors shall review and consider for approval the budget at the annual meeting.

2.12 Action Requires a Meeting. All actions of the Board of Directors shall be conducted at meetings which shall be subject to applicable laws regulating public access, notice or review of meetings, including Rhode Island General Laws, Title 42, Chapter 46 (the "Open Meeting Law").

2.13 Time of Meetings. Regular meetings of the Board of Directors shall be held at least once in each fiscal quarter at the call of the Chairperson or Secretary of the corporation. Special meetings may be called for any purpose or purposes by the Chairperson or Secretary, however, such meetings shall be called by the Chairperson or Secretary upon the written request of at least two (2) members of the Board of Directors at a time not later than fourteen (14) days after the receipt by the Chairperson or Secretary of such request. Any such request for a special meeting shall state the purpose or purposes of the proposed special meeting.

2.14 Notice of Meetings. Written notice of each meeting, whether regular or

special, stating the place, day and hour of the meeting, together with a copy of the agenda for such meeting, or in the absence of such agenda a written statement of the purpose or purposes of the meeting, shall be given by or at the direction of the Chairperson or Secretary, to each member of the Board of Directors by hand delivery, overnight delivery service, or by depositing the same in the United States mail, postage prepaid, not later than the fifth day prior to the date of such meeting. If the Chairperson or Vice-Chairperson shall determine that the holding of a meeting is of an emergency nature, such notice may be given by hand delivery sent to each member. Notice of all meetings will be posted in accordance with the requirements of the Open Meeting Law.

2.15 Quorum. A majority of the number of directors then holding office, but not less than five (5) directors, shall constitute a quorum for the transaction of business. If a quorum is not present, the members of the Board of Directors then present shall have the power to adjourn the meeting from time to time, without notice other than an announcement at the meeting, until a quorum is present. At any such adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the meeting as originally called. If the adjournment is for more than ten (10) days, a notice of the adjourned meeting shall be given to each member of the Board of Directors. The act of the majority of directors present at a meeting at which a quorum is present shall be the act of the Board of Directors unless the act of a greater number is required by the RIEDC Act or these bylaws.

2.16 Agendas. Except as hereinafter specifically provided, the agenda for each meeting of the Board of Directors shall be prepared by the Secretary and approved by the Chairperson. The Secretary shall include in any such agenda any matter which the Board of Directors has previously voted to include thereon, and any item requested by a member of the Board of Directors, in writing, delivered to the Chairperson or Secretary, not less than seven (7) days prior to the date of any such meeting. With the consent of a majority of the members of the Board of Directors, a matter not on the agenda may be considered at any regular or special meeting of the Board of Directors.

2.17 General Powers of the Board of Directors. The Board of Directors shall have full discretion, power, and authority, subject to the requirements of applicable law, and subject to its right to delegate authority to officers of the corporation from time to time, to manage, control, administer, and operate the business and affairs of the corporation, for all legal purposes, and to make all decisions affecting such business and affairs. The powers of the Board of Directors shall include, without limitation, the power to:

(a) acquire by purchase, exchange, lease, or otherwise, any real or personal property, tangible or intangible;

(b) construct, operate, maintain, finance (subject to the limitations set forth in the RIEDC Act), and improve, and to own, sell, convey, assign, mortgage, or lease any real estate and any personal property;

(c) sell, dispose, trade, or exchange corporation assets;

(d) enter into, modify or terminate agreements or release parties thereto, and to enter into any and all other instruments and documents which may be necessary or, in the opinion of the Board of Directors, desirable to carry out the intent and purpose of the corporation.

(e) purchase liability and other insurance to protect the corporation's properties and business; including without limitation, directors and officers insurance;

(f) make any and all expenditures which the Board of Directors deems necessary or appropriate in connection with the management of the affairs of the corporation and the carrying out of the obligations and responsibilities of the corporation, including, without limitation, all legal, accounting, and other related expenses incurred in connection with the organization, financing, and operation of the corporation;

(g) enter into any kind of activity necessary to, in connection with, or incidental to, the accomplishment of the purposes of the corporation;

(h) establish an investment policy and invest and reinvest corporation reserves pursuant to such policy;

(i) employ legal counsel, accountants and other agents in any manner in connection with the administration of the assets of the corporation and to pay such compensation and expenses in connection therewith as the Board of Directors deems reasonable under the circumstances;

(j) employ officers, employees or agents as the Board of Directors may deem advisable in its management of the corporation's business and establish a compensation system for the corporation's officers, employees or agents;

(k) establish the corporation's policies or change the corporation's policies as necessary or appropriate in connection with the management of the affairs of the corporation;

(l) adopt and implement plans;

(m) approve any single expenditure of corporation funds in excess of \$50,000 and delegate expenditures not in excess of \$50,000; rules regarding emergency expenditures shall be adopted by the Board.

(n) recommend to the Economic Development Corporation's Board of Directors the borrowing of money for the account of and on behalf of the corporation, on a

secured or unsecured basis, and to prepay, in whole or in part, refinance, amend, modify, or extend any notes, mortgages or deeds of trust which may affect any asset of the corporation;

(o) recommend to the Economic Development Corporation's Board of Directors that it exercise its condemnation powers to the extent permitted by and in accordance with the RIEDC Act;

(p) adopt a conflict of interest and ethics policy consistent with applicable state law and a training program for directors including, without limitation, governance and ethics training; and

(q) approve the annual budget of the corporation before it is forwarded to the Economic Development Corporation.

ARTICLE III

NOTICES

3.1 Delivery. Whenever, under the provisions of the RIEDC Act, the General Laws or of these by-laws, notice is required to be given to any person, such notice shall be written and shall be delivered either personally by overnight delivery service or by mail. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the person at the person's last known address with postage thereon prepaid.

3.2 Waiver. Whenever any notice is required to be given under the provisions of the RIEDC Act, the General Laws or of these by-laws, a waiver thereof in writing, signed by the person or persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent thereto. Attendance of a person at a meeting shall constitute a waiver of notice of such meeting except when the person attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

ARTICLE IV

CHAIRPERSON

4.1 Duties of Chairperson. The Chairperson shall supervise and conduct the business and affairs of the Board of Directors, and shall preside at all meetings of the Board of Directors. The Chairperson shall execute mortgages and other contracts requiring a seal, under the seal of the corporation, except where required or permitted by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the corporation. The duties of the Chairperson will include, without limitation, the following:

- a) appointment, with the concurrence of the Board of Directors, the Managing Director;
- b) appointment of committee members, with the advice of the Board of Directors;
- c) prior to presentation to the finance committee and the Board of Directors, approve for presentation to the finance committee and the Board of Directors the corporation's annual operating and capital budget; and
- d) approve for presentation to the Board of Directors land sale prices, lease rents, and economic development incentives.

4.2 Duties of Vice-Chairperson. The Vice-Chairperson shall perform such duties and have such powers as the directors may from time to time prescribe, including without limitation, presiding at meetings of the directors in the absence of the Chairperson.

ARTICLE V

OFFICERS

5.1 Officers. The officers of the corporation shall be a Chairperson, a Vice-Chairperson, a Managing Director, a Director of Finance and a Secretary. The executive director of the Economic Development Corporation shall be the Chairperson. The directors shall appoint the Director of Finance and the Secretary at each annual meeting, and may appoint one or more deputy directors of finance and assistant secretaries. Any number of offices may be held by the same person, unless the RIEDC Act or these by-laws otherwise provide.

5.2 Vice-Chairperson Election. The directors at each annual meeting shall elect a Vice-Chairperson.

5.3 Other Officers. The directors may appoint such other officers and agents as they shall deem necessary who shall hold their offices for such terms and shall exercise such powers and perform such duties as shall be determined by the directors from time to time.

5.4 Term. The officers of the corporation shall hold office until their successors are chosen and qualified or until their earlier death, resignation or removal for cause. Any officer elected or appointed by the Board of Directors may be removed at any time by the affirmative vote of a majority of the directors entitled to vote therefore. Any vacancy occurring in any office of the corporation shall be filled by the directors.

5.5 Duties of the Managing Director. The Managing Director shall be chief

executive officer of the corporation and shall supervise and conduct the business and affairs of the corporation.

5.6 Duties of Secretary and Assistant Secretary. The Secretary shall attend the meetings of the Board of Directors and record all the proceedings of the meetings of the corporation in a book to be kept for that purpose. The Secretary shall give, or cause to be given, notice of all meetings of the Board of Directors and shall perform such other duties as may be prescribed by the directors or Chairperson, under whose supervision the Secretary shall be. The Secretary shall have custody of the corporate seal of the corporation and the Secretary, or an Assistant Secretary, shall have authority to affix the same to any instrument requiring it and when so affixed, it may be attested by the Secretary's signature or by the signature of such Assistant Secretary. The directors may give general authority to any other officer to affix the seal of the corporation and to attest the affixing by the Secretary's signature. The Assistant Secretary, or if there be more than one, the Assistant Secretaries in the order determined by the directors (or if there be no such determination, then in the order of their election) shall, in the absence of the Secretary or in the event of the Secretary's inability or refusal to act, perform the duties and exercise the powers of the Secretary and shall perform such other duties and have such other powers as the directors may from time to time prescribe.

5.7 Duties of the Director of Finance and Deputy Director of Finance. The Director of Finance shall have the custody of the corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the corporation and shall deposit all monies and other valuable effects in the name and to the credit of the corporation in such depositories as may be designated by the directors. The Director of Finance shall disburse the funds of the corporation as may be ordered by the directors, taking proper vouchers for such disbursements, and shall render to the Chairperson and the Board of Directors at a regular meeting, or when the Board of Directors so require, an account of all the Director of Finance's transactions as a Director of Finance and of the financial condition of the corporation. The Deputy Director of Finance, or if there shall be more than one, the Deputy Directors of Finance in the order determined by the directors (or if there be no such determination, then in the order of their election), shall, in the absence of the Director of Finance or in the event of the Director of Finance's inability or refusal to act, perform the duties and exercise the powers of the Director of Finance and shall perform such other duties and have such other powers as the directors may from time to time prescribe.

5.8 Monthly Report to Rhode Island Economic Development Corporation. The officers, at the direction of the Chairperson, shall report monthly on the activities of the corporation to the Economic Development Corporation.

ARTICLE VI

APPLICATION OF FUNDS

6.1 Application of Cash Flow. Cash flow of the corporation shall be applied in the following order of priority:

- (a) to debt service, including without limitation, sinking funds established in connection with any financing;
- (b) to operating expenses;
- (c) to capital expenses;
- (d) to reserve funds as may be established by the Board of Directors, from time to time; and
- (e) to the Economic Development Corporation for application to statewide economic development.

6.2 Termination. Upon termination of the corporation, title to all funds and other properties owned by it which remain after provision for the payment and satisfaction of all indebtedness and other obligations of the corporation shall be transferred to and vest in the Economic Development Corporation.

ARTICLE VII

INDEMNIFICATION

7.1 Indemnification. The corporation may indemnify present or past directors, officers, employees or agents of the corporation to the extent allowed by and in accordance with indemnification provisions applicable to non-profit corporations pursuant to §7-6-6 of the General Laws. The corporation shall, except to the extent prohibited by law, indemnify any director, officer, employee or agent of the corporation who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the corporation) by reason of the fact that such person is or was a director or an officer, employee or agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit or proceeding if such person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the corporation, and, with respect to any criminal action or proceeding, such person had no reasonable cause to believe such person's conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo

contendere or its equivalent, shall not, of itself, create a presumption that such person did not act in good faith and in a manner in which such person reasonably believed to be in or not opposed to the best interests of the corporation, and with respect to any criminal action or proceeding, had reasonable cause to believe that such person's conduct was unlawful.

7.2 Actions by or in the Right of the Corporation. The corporation shall, except to the extent prohibited by law, indemnify any director or officer who was or is a party or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the corporation to procure a judgment in its favor by reason of the fact that such person is or was a director or an officer, employee or agent of the corporation, or is or was serving at the request of the corporation as an officer, employee or agent of any other enterprise against expenses (including attorneys' fees) actually and reasonably incurred by such person in connection with the defense or settlement of such action or suit if the person acted in good faith and in a manner such person reasonably believed to be in or not opposed to the best interests of the corporation, except that no indemnification shall be made in respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to the corporation unless and only to the extent that the court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses which such court shall deem proper.

7.3 Expenses. To the extent that a director or officer has been successful on the merits or otherwise in defense of any action, suit or proceeding referred to in Sections 7.1 and 7.2 hereof, or in defense of any claim, issue or matter therein, such director or officer shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred by the person in connection therewith.

7.4 Indemnification Automatic. Any indemnification under Sections 7.1 and 7.2 hereof shall be made automatically by the corporation except in the specific case upon a determination that indemnification of the director, officer or employee is not proper in the circumstances because such person has not met the applicable standard of conduct as set forth in the first and second paragraphs hereof. Any such determination shall be made by the directors.

7.5 Repayment by Indemnified Party. Reasonable expenses incurred by a director or officer in defending a civil or criminal action, suit or proceeding shall be paid by the corporation in advance of the final disposition of such action, suit or proceeding upon receipt of an undertaking by or on behalf of such director or officer to repay such amount if it shall ultimately be determined that such person is not entitled to be indemnified by the corporation as authorized in this Article.

7.6 Indemnification not Exclusive. The indemnification and advancement of expenses provided by, or granted pursuant to the other paragraphs of this section shall not be deemed exclusive of any other rights to which those seeking indemnification or advancement of expenses may be entitled under any other bylaw, agreement, or otherwise,

both as to action in such person's official capacity, and as to action in another capacity while holding such office.

7.7 Insurance. The corporation shall have the power to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the corporation, or is or was serving at the request of the corporation as a director officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise against any liability asserted against the person and incurred by such person in any such capacity or arising out of such person's status as such, whether or not the corporation would have the power to indemnify such person against such liability under the provisions of this Article.

7.8 Other Definitions. For purposes of this Article, references to "other enterprises" shall include employee benefit plans; references to "fines" shall include any excise taxes assessed on a person with respect to any employee benefit plan; and references to "serving at the request of the corporation" shall include any service as a director, officer, employee or agent of the corporation which imposes duties on, or involves services by, such director, officer, employee, or agent with respect to an employee benefit plan, its participants or beneficiaries; and a person who acted in good faith and in a manner such person reasonably believed to be in the interest of the participants and beneficiaries of an employee benefit plan shall be deemed to have acted in a manner "not opposed to the best interests of the corporation" as referred to in this section.

7.9 Continuation. The indemnification and advancement of expenses provided by, or granted pursuant to, this section shall, unless otherwise provided when authorized or ratified, continue as to a person who has ceased to be a director, officer, employee or agent and shall inure to the benefit of the heirs, executors and administrators of such a person.

ARTICLE VIII

GENERAL PROVISIONS

8.1 Checks. All checks or demands for money and notes of the corporation shall be signed by such officer or officers or such other person or persons as the directors may from time to time designate.

8.2 Fiscal Year. The fiscal year of the corporation shall be the fiscal year of the State of Rhode Island.

8.3 Amendments. To the extent permitted by the General Laws, these bylaws may be added to, amended or repealed at any meeting of the Board of Directors.

ATTEST:

Secretary

TOWN COUNCIL MEETING MINUTES
Monday, February 3, 2025
6:00 P.M.

I. ROLL CALL

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine (via Zoom per RIGL 42-46-5(b)(2)).

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Planner Lisa Bryer, Parks and Recreation Director DeFalco, and Town Clerk Roberta Fagan

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

A regular meeting of the Jamestown Town Council was held on February 3, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:03 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations: Senator Dawn Euer and Representative Alex Finkelman: 2025 General Assembly Legislative Priorities

Senator Dawn Euer and Representative Alex Finkelman discussed their legislative priorities. The deadline for introducing new bills to the General Assembly is in two weeks. House bills have a grace period, but this does not apply to the Senate.

Senator Euer briefly outlined Senate Bill S2414 and House Bill H7345, which were introduced in 2024 and will be reintroduced in 2025. This legislation aims to empower the Jamestown Water & Sewer Commissioners to limit the public water system's obligation to supply water only within designated areas, specifically the Jamestown Water District, rather than serving the entire land area of the town. The primary purpose of this bill is to benefit Jamestown and to reverse the statewide legislation passed in 2022. While S2414 successfully passed in the Senate, H7345 did not pass in the House.

Representative Alex Finkelman mentioned that there was significant pushback in the House, particularly from the Committee Chair and the Speaker of the House. In response, he adjusted his approach to ensure that Jamestown was prioritized for a municipal infrastructure grant. He collaborated with House leadership and the Rhode Island Infrastructure Bank (RIIB) to elevate Jamestown's position on the list for grant funding. As a result, Jamestown was awarded \$115,000 to study and develop a long-term solution for its water resources challenges.

The water issue was the top priority that Councilor Ross heard from constituents while campaigning, and it is existential. He would appreciate the advocacy of Rep. Finkelman.

Rep. Finkelman's primary focus for the 2025 legislative session is to establish a flexible spending account (FSA) for housing. This account would allow both employers and employees to contribute tax-free funds to cover housing expenses, such as rent, mortgage payments, and utilities.

Additionally, Rep. Finkelman aims to reduce the costs of homeowner's insurance and liability insurance.

Councilor Meagher raised concerns about the state-mandated 4% levy cap. When inflation surpasses this cap, municipalities face significant budgeting challenges. Is there any ongoing discussion regarding the levy cap? It is worth noting that three communities applied for and received permission to exceed the cap in 2024.

Representative Finkelman explained that Middletown submitted a petition to the Department of Revenue, while Warren pursued a petition through the legislative process. If the Jamestown Town Council wishes to propose legislation, Rep. Finkelman's role is to present an approved resolution to the state for consideration.

Vice President Brine reiterated Councilor Meagher's concern with the 4% levy cap creating budgetary challenges each year. He would appreciate Sen. Euer and Rep. Finkelman's support in presenting legislation on behalf of Jamestown.

Councilor Ross proposed the installation of lifesaving nets on the bridges. Representative Finkelman mentioned that a \$1 million study was conducted in 2024 to evaluate the feasibility of installing nets on two of the three RITBA bridges (Newport, Mt. Hope, or Jamestown). The study concluded that the bridges' structural and engineering designs could not support the installation of nets. Councilor Ross requested to be informed when similar legislation is introduced in the future.

Councilor Meagher mentioned that the Jamestown Affordable Housing Committee might present a request to the Town Council. This request is aimed at developing an enabling resolution that would seek an amendment to state legislation, allowing the use of impact fees as a mechanism to support affordable housing. While Jamestown currently has an Affordable Housing Trust Fund, additional funding is needed to make significant progress in improving and expanding affordable housing solutions.

A \$100 million bond was allocated at the State level in 2024. How those funds have and or will be allocated is unknown, Rep. Finkelman stated. He does not anticipate additional funding in 2025.

Senator Euer expressed frustration with the slow pace at which the Rhode Island Department of Housing distributes funding. In reality, housing development and the associated planning and permitting processes take a considerable amount of time. It is concerning that there is currently no plan in place for how to utilize these funds.

A lengthy discussion about the proposed Great Creek Bridge project did not include funding for a bike path. The RIDOT presented five options and made their recommendations last year, estimating the total cost of the project at \$95 million. Representative Finkelman requested that the RIDOT revise their plan to include a bike path and consider a more feasible and affordable alternative.

IV. OPEN FORUM

- B) Scheduled request to address: None at this time.
- C) Non-scheduled request to address.

Mariel Sorlien, 70 Clinton Avenue, referenced the communications from the ACLU regarding a model ordinance designed to protect immigrant communities, promote public safety, and foster positive relationships between the police and the community. Several elected officials in Rhode Island have already supported this initiative, with South Kingstown and Central Falls having adopted similar ordinances in 2019. She quoted Rhode Island Attorney General Peter Nehrone's joint statement from January 23rd, which he made alongside ten other State Attorneys General, stating that "local law enforcement may not be commandeered for federal immigration enforcement."

Quaker Case, 679 East Short Road, the Vice Chair of the Affordable Housing Committee (AHC) addressed the Town Council regarding the ongoing support for the Affordable Housing Trust Fund. The yearly contributions have allowed support of smaller projects, such as land trusts and accessory dwelling unit initiatives. The Town Council may consider using conveyance tax funds or building permit fees to create a continuous funding source for these initiatives. Larger projects would likely require a bond or alternative funding sources. Ms. Case referenced that the combined project in Portsmouth, which includes a senior center and low-income housing, serves as a model worth emulating.

A motion was made by Councilor Meagher with a second by Councilor Glackin to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

- D) Public Hearing: Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance, duly advertised in the *January 16th, 23rd and 30th* editions of the Jamestown Press:
 - 1) Memo from Town Planner dated December 3, 2024
 - 2) Proposed Zoning Ordinance Amendments dated October 16, 2024.

Town Planner Lisa Bryer made a presentation to the Town Council on the proposed Zoning Ordinance amendments which included the new sections/initiatives and amended regulations. (see attached).

The Town Council had questions regarding the authority and power of the Technical Review Committee. The approval and recommendation authority of the TRC and the administrative officer (Town Planner Bryer) have more power, per state law. The TRC has an appeal process. A decision can be appealed, whereas a recommendation can not be repealed. It would then go to the Planning Board and/or Zoning Board for a decision.

Town Planner Lisa Bryer explained that the Zoning Ordinance is drafted by the Planning Commission, approved by the Town Council, and enforced by either the Planning Commission or the Zoning Board of Review. In contrast, the Subdivision Regulations are created, approved, and enforced solely by the Planning Commission

Bob Maccini, 17 Friendship Street, asked if the TRC and Planning Commission have more power, and why are abutters not notified?

Town Planner Lisa Bryer responded the state law and zoning ordinance are very specific about what applications require abutter notification. The TRC approvals do not require notification. Planning Commission approvals do require abutter notification.

Councilor Meagher asked if land-based aquaculture projects, specifically if aquaculture equipment is still permitted in yards? Was there a change? Town Planner Lisa Bryer stated yes it would be permitted; there was not change in the ordinance.

Sec. 82-708 Basements, was discussed at length. Essentially the new recommendation "Basements and/or the bottom of any structure's slab, not including pilings/footings for any proposed new construction, or fifty percent or greater reconstruction or renovation of a structure, shall be located 12" above the seasonal high groundwater table", has been proposed due to significant flooding on public roads due to pumping of basements. Homeowners often look to the Town to solve their groundwater flooding issues on private property. This is the same requirement as in the High Groundwater and Impervious Layer Overlay District and a Use Variance would be required.

Councilor Meagher mentioned the letter from Jamie King and stated that Town Planner Lisa Bryer had sufficiently answered the questions about noticing the TRC meetings and filing minutes.

Vice President Brine had questions about amendments to the Short-Term Rental Ordinance (STR). Should the STR ordinance be defined more in the Zoning Ordinance?

Town Planner Lisa Bryer explained that the Town of Jamestown Short-Term Ordinance currently is in the Code of Ordinances. The STR ordinance is not in the current version of the Zoning Ordinance but maybe in the future.

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the proposed Amendments to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance, duly advertised in the *January 16th, 23rd and 30th* editions of the Jamestown Press. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

A motion was made by Councilor Meagher with a second by Councilor Ross to convene as the Town Council sitting as the Alcohol Beverage Licensing Board and to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

- E) Town Council Sitting as the Alcohol Beverage Licensing Board
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:
- 1) Pursuant to RIGL §3-7-14, the following license application (F-25-2) has been received under said Act for a one-day license on February 20, 2025:
 - CLASS F (NON-PROFIT)
 - Out of the Box Studio & Gallery
 - 11 Clinton Avenue
 - Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14)

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the Out of the Box Studio & Gallery One-Day Class F Liquor License scheduled for February 20, 2025 taking place at Out of the Box Studio & Gallery, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

A motion was made by Councilor Meagher with a second by Councilor Ross to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Edward A. Mello
 - 1) OSCAR Grant- Ocean State Adaptation and Resilience Grant program award to the Town of Jamestown in the amount of \$199,400 for the Mackerel Cove Dune Restoration & Resiliency project.

The Ocean State Climate Adaptation and Resilience (OSCAR) Grant program, managed by the Rhode Island Infrastructure Bank, has awarded the Town \$199,400 for the Mackerel Cove Dune Restoration and Resiliency project. This project includes an engineering study that will conduct topographic, coastal resource, and bathymetric surveys to guide restoration efforts. Additionally, it will develop several conceptual plans, including nature-based solutions, and perform a cost-benefit analysis. The goal is to strengthen and restore the sand dunes to mitigate the impacts of sea level rise and extreme weather events, such as storms, hurricanes, and Nor'easters. In collaboration with the Jamestown Conservation Commission, dune grass planting at the Jamestown Community Farm may eventually be transferred to the dune at Mackerel Cove.

- 2) 2025 Recreation Services Agreement between the Town of Jamestown and Jamestown Outdoors to provide "Surf and Paddle" (consent agenda).

For your consideration is a recreational service agreement between the Town and Jamestown Outdoors to provide "Surf and Paddle" for the 2025 season.

- 3) FY 2025/2026 Budget Timeline and budget workshop schedule (new business).

The charter mandates that Town Administrator Mello present the FY 2026 budget to the Town Council on March 3. The Council should consider creating a schedule for budget review and discussion, aiming for a final adopted budget by April 7

- 4) Bond Options package for Town Council information and discussion (new business).

The staff has prepared a bond option package for the Council's review and discussion.

VII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of President Beye to reinstate the Elections Training and Advisory Ad Hoc Committee (ETAC):
- 1) Letter from the former ETAC Ad Hoc Committee member Laura Goldstein regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 2) Letter from the former ETAC Ad Hoc Committee member Daphne G. Meredith requesting to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 3) Letter from the former ETAC Ad Hoc Committee member Marlene B. Murphy requesting to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 4) Letter from the former ETAC Ad Hoc Committee member Kenneth Newman requesting to be reappointed to the ETAC. (Jamestown Board of Canvass Member)
 - 5) Permission to advertise 1-3 Jamestown Citizen-at-Large member vacancy(s).

A motion was made by Councilor Meagher with a second by Councilor Ross to reinstate the Elections Training and Advisory Ad Hoc Committee (ETAC), reappoint members and to advertise member vacancy(s). Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

- B) Review, Discussion, and/or Action and/or Vote: At the request of President Beye to reinstate the Jamestown Tick Task Force Ad Hoc Committee (JTTF):
- 1) Letter from the former JTTF Ad Hoc Committee member Laura Goldstein regarding reinstating the Ad Hoc committee as a standing committee and, request to be reappointed to the JTTF.
 - 2) Letter from the former JTTF Ad Hoc Committee member Cynthia Leonard regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the JTTF.
 - 3) Letter from the former JTTF Ad Hoc Committee member Joseph England regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the JTTF.
 - 4) Permission to advertise 2-4-member vacancy(s).

A motion was made by Councilor Meagher with a second by Councilor Ross to reinstate the Jamestown Tick Task Force Ad Hoc Committee (JTTF), to reappoint members, and advertise member vacancy(s). Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Discussion and consideration of staff proposed projects requiring potential bond initiatives:
- 1) Memorandum from Town Administrator Mello to the Town Council regarding Bond Options.

As Town staff prepare the proposed FY 2026 budget to present to the Town Council on March 3, Town Administrator Mello stated that we have also developed several projects for the Council's discussion and consideration. Each of these projects will require a variety of bond initiatives and is expected to be completed within 24 months of approval.

Project 1: Senior Repair Project**Amount: \$885,000**

The Senior Repair Project would include the major repair of essential components of the building including structural flooring issues, lighting, electrical, fire alarm, kitchen appliances, and HVAC. This option also includes creating office space and private meeting space.

A floor plan will be ready for presentation at the next Town Council meeting. During the meeting on February 24th, the Town Council agreed to hold a joint session with the Senior Services Committee to review the proposed plan. This will include a visual representation of the Senior Center repairs, complete with illustrative pictures demonstrating how the proposed \$900,000 funding will be utilized. The plan should detail updates and provide a timeline for the proposed renovations.

Project 3: Town Buildings/Facilities Maintenance**Amount: \$1,618,000**

The Town Buildings/Facilities Maintenance project involves the major maintenance of three Town-owned buildings: the recreation center, fire station, and Town Hall.

- *Town Hall* maintenance will include roof replacement, HVAC replacement, siding replacement, six windows in the Chambers, and exterior painting. (Approximately \$535,000.)
- *Recreation Center* maintenance will include exterior siding, windows, doors, and painting; HVAC upgrade in the gymnasium, storage solutions, and pavement of the parking lot. (Approximately \$650,000.)
- *Fire Station/Transfer Station:* Additionally, it will fund the replacement of the office storage space at the transfer station (approximately \$150,000) and provide funding for new self-contained breathing apparatus equipment for the fire department. (approximately \$283,000).

Project 4: DPW Equipment**Amount: \$950,000**

This project involves replacing highway department equipment that is due for replacement or has surpassed its replacement schedule. The replacement will be phased over two years and includes the following items:

- 2011 Ford F350 pickup
- 2015 Ford F350 pickup
- 2015 Ford F550 dump (two units)
- 2007 Sterling dump (to be replaced with a smaller F550)
- 2015 wood chipper
- 2006 John Deere backhoe
- 2013 Bobcat skid steer

Additionally, this project will fund the purchase of a sign machine, enabling the in-house production of all Town signs.

Project 2: Fort Getty Improvements

Amount: \$930,000

This project would include the following:

- Replacement of the lower bathroom.
- Installation of a maintenance building.
- Installation of a clevis toilet near the lower tent sites.
- Installation of a water main necessary for the CISF facility.
- Upgrading the water and electrical pedestals.

The project assumed that 73 sites would remain, comprising 67 camping sites and 6 cabins or campers. (Draft map layout attached.)

| FT GETTY RV AND TENT | | | | | |
|---------------------------------|--|--|------------|-------------------|--|
| Based on 2024 revenues/expenses | | | | | |
| REVENUES | | | | | |
| CAMPING | | | | RV ONLY | |
| RV Rental | | | \$ 480,640 | \$ 480,640 | |
| Tent Rental | | | \$ 51,735 | | |
| Boat Storage | | | \$ 17,675 | \$ 17,675 | |
| Wait List | | | \$ 900 | \$ 900 | |
| Dump | | | \$ 200 | \$ 200 | |
| Sub Total | | | \$ 551,150 | \$ 499,415 | |
| RV Camping Expense | | | | \$ (90,173) | |
| NET RV CAMPING | | | | \$ 409,242 | |
| PARK | | | | | |
| Day Pass | | | \$ 27,640 | | |
| Non-resident | | | \$ 8,125 | | |
| Sub-Total | | | \$ 35,765 | | |
| TOTAL | | | \$ 586,915 | | |
| EXPENSES | | | | | |
| CAMPING | | | | | |
| Propane | | | \$ 1,566 | | |
| Staff Maintenance | | | \$ 18,200 | | |
| Staff Clerical | | | \$ 12,000 | | |
| Septic | | | \$ 7,775 | | |
| Trash | | | \$ 7,600 | | |
| Electrical Repairs | | | \$ 3,900 | | |
| Water RV | | | \$ 9,478 | | |
| Electricity RV | | | \$ 29,654 | | |
| Sub-Total | | | \$ 90,173 | | |
| GATE HOUSE | | | | | |
| Staff | | | \$ 62,655 | | |
| Sub-Total | | | \$ 62,655 | | |
| TOTAL EXPENSES | | | \$ 152,828 | | |

The Town Council had questions about the electric and waterline improvements, and whether the cost of those improvements could be offset by seasonal tenants. Town Administrator Mello referred to the 20-year forecast. Whether the Town Council decides to continue to offer RV camping sites at Fort Getty, certain improvements have to take place.

| 20 YEAR FORECAST | | | |
|-------------------|---------------------|-----------------|----------------------|
| RV REVENUE | Fees | YEAR 1 | \$ 499,415 |
| | 3% | 20 YEARS | \$ 13,419,468 |
| RV BOND | | 20 YEARS | \$ 775,468 |
| | 4.75% \$ 500,000.00 | | |
| RV EXPENSE | ALL | YEAR 1 | \$ 90,173 |
| | Utilities Tenants | YEAR 1 | \$ (40,000) |
| | Sub-Total | YEAR 1 | \$ 50,173 |
| | 3% | 20 YEARS | \$ 1,356,389 |
| NET | | 20 YEARS | \$ 11,287,611 |
| 20 YEARLY AVERAGE | \$ 564,380 | | |

Councilor Meagher referenced a 2011 Fort Getty workshop, attended by 125 people, the number one priority was passive recreation and open space; followed by a sailing center, year-round restrooms, and a wedding venue (before the pavilion was rebuilt). Some things have come to pass. The future of Fort Getty with input from residents should take place and Councilor Meagher asked for the topic to be on the next agenda to discuss further.

Vice President Brine wants to be cognizant of what the Town is looking to bond for. In addition to Fort Getty, he would like to see something for the bike path priorities put forth by the Bike Path Committee; and future programming at Eldred Field.

Councilor Ross suggested exploring alternative uses of Fort Getty to generate the same revenue as the RV sites.

Councilor Glackin raised a question about whether the construction of the new sailing center building and the upgrades to the electric and water lines fall under the responsibility of the CISF. Town Administrator Mello stated according to the lease agreement between the Town of Jamestown and CISF, water services are included; however, the provision of electric service is the responsibility of the CISF.

Kate Petrie, residing at 1005 Fort Getty Road, emphasized the need for the Town to develop an action plan focused on sustainability. She stated that the climate action plan should consider the energy used, the broader implications, and whether continuing the practice of an RV park at Fort Getty is a sound decision. She inquired if an analysis had been conducted regarding the impacts of sea level rise at Fort Getty. Furthermore, she noted that the Town has yet to hire a Sustainability Officer and expressed her desire to see a greater effort towards future planning. The Town needs to protect its "crown jewel" responsibly.

No action taken.

- B) Review, Discussion, and/or Action and/or Vote: Proposed dates for the (3) three Budget Work Sessions and eventual vote to adopt the budget for Fiscal Year (FY) 2025-2026 (July 1, 2025- June 30, 2026) at the Financial Town Meeting:
- 1) Town Council Budget Work Session: Operating Budget for FY 2025-2026, March 3rd or 4th at 5:00 p.m. or an alternate date/time.
 - 2) Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2025-2026, March 10th at 5:00 p.m.; or 6:00 p.m., or an alternate date/time.

- 3) Joint Town Council and School Department Budget Work Session and Hearing for FY 2025-2026, March 17th, at 5:30 p.m. or 6:00 p.m., or an alternate date/time.

The following budget work sessions were set: March 4th at 5:00 pm, March 10th at 5:00 pm, and the Joint Town Council/School Committee Work Session on March 18th at 5:30 pm. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Full Member; and for One (1) Alternate Member, with a Six-year term(s) ending March 2031, and pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review, discussion and/or potential action and/or vote.
 - 1) Memorandum of the request of Board of Canvassers Clerk Keith Ford to contact the Jamestown Democratic Town Committee(s) to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Member vacancy(s).
 - 2) RIGL § 17-8-1 and § 17-8-2
 - 3) Permission to schedule interviews with potential candidates on February 24, 2025 and/or March 3, 2025.

A motion was made by Councilor Meagher with a second by Councilor Ross to begin the appointment process for One (1) Board of Canvassers Full Member; and for One (1) Alternate Member, with a Six-year term(s) ending March 2031, and pursuant to RIGL § 17-8-1 and RIGL § 17-8-2. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote, duly advertised in the October 3rd and 10th editions of the Jamestown Press:
 - 1) Conservation Commission, One (1) member vacancy(s); with a three year-term ending 12/31/2027:
 - a) Interested Applicant(s):
 - i) Richard Smith, interviewed on January 13, 2025.

A motion was made by Councilor Meagher with a second by Councilor Glackin to appoint Richard Smith to the Conservation Commission, One (1) member vacancy(s); with a three year-term ending 12/31/2027. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

X. CONSENT AGENDA

- C) Adoption of Town Council Meeting Minutes
 - 1) January 6, 2025 (Regular Meeting)
 - 1) January 21, 2025 (Regular Meeting)
 - 2) January 22, 2025 (Special Meeting)

- D) Minutes of the Jamestown Boards/Commissions/Committees
- 1) 250th Commission, January 8, 2025
 - 2) Zoning Board of Review, November 26, 2024
 - 3) Zoning Board of Review, December 17, 2024
- E) At the recommendation of Parks and Recreation Director DeFalco approval of the Memorandum of Understanding (MOU) Service Agreement between the Town of Jamestown and Jamestown Outdoors for the 2025 “Surf and Paddle” recreation program
- F) Trash Collector License 2025 Renewal Application(s):
- 1) Allied Waste Services of MA, LLC, dba: Republic Services, 1080 Airport Road, Fall River, MA 02720
 - 2) Waste Management, dba: Waste Management of RI, 65 Halsey Street, Newport, RI 02840
- G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Yacht Club
Event: Fools Rules Regatta (ENT-25-1)
Date: August 16, 2025
Location: East Ferry Beach
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: Sound Bath: Community Program (ENT-25-2)
Date: February 22, 2025
Location: JAC, 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: Newport String (ENT-25-3)
Date: February 8, 2025
Location: JAC, 18 Valley Street
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: Film: “Best Judgement: Ladd School Lessons” (ENT-25-4)
Date: February 13, 2025
Location: JAC, 18 Valley Street
 - 5) Applicant: Out of the Box Studio & Gallery (OBSG)
Event: Oddity Box (ENT-25-5)
Date: February 20, 2025
Location: OBSG, 11 Clinton Avenue
- H) One-Day Vendor/Peddler/MFE License Applications: All One-Day Vendor/Peddler/MFE license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 6) Applicant: Jamestown Yacht Club
Event: Fools Rules Regatta (ODVP-25-1)
Date: August 16, 2025
Location: East Ferry Beach

- I) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the January 16th & 23rd editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-61, Laura Edelstein, 7 Pleasant View
 - 2) STR-168, Alyce Robinson, 21 Buloid Avenue

Councilor Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Glackin, Aye; and Councilor Ross, Aye.

A motion was made by Councilor Meagher with a second by Councilor Ross to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Ross, Aye; Councilor Glackin, Aye; and Councilor Meagher, Aye.

Communications were acknowledged.

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Letter to: Town Clerk Roberta Fagan
From: James B. King, Jr.
Dated: January 30, 2025
Re: Review of the overall process and authority of the Planning Commission and Technical Review Committee (TRC).
- 2) Copy of email to: Town Clerk Roberta Fagan
From: Andrew Williams
Dated: January 29, 2025
Re: Thank you for consideration to the Harbor Commission.
- 3) Copy of letter(s) to: Town Council
From: Beth Smith
Dated: January 21, 2025
Re: 1/21 Town Council Agenda
- 4) Copy of letter(s) to: Town Council
From: Taxpayers Association of Jamestown
Dated: January 20, 2025
Re: Tax Concerns

- 5) Copy of letter(s) to: Town Council
 From: American Civil Liberties Union
 Dated: January 24, 2025
 Re: Immigration Model Ordinance
- 6) Copy of letter(s) to: Town Council
 From: United State Department of the Interior
 Dated: January 14, 2025
 Re: Bolstering Ecosystems Against Coastal Harm Act
 (BEACH Act; Pbul. L. 118-117)

XII. OPEN FORUM

- A) Continued (If necessary) - No additional speakers.

A motion was made by Vice President Brine to move into Executive Session at 8:37 p.m. with a second by Councilor Ross. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

XIII. EXECUTIVE SESSION

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68 and NAGE 69).

President Beye recused from the discussion regarding NAGE 68 and left the meeting at 8:47 p.m.

A motion was made by Councilor Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor Ross. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

XIV. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Councilor Glackin to adjourn at 8:55 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor Glackin, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk



ZONING ORDINANCE AMENDMENTS

Town Council Public Hearing
February 3, 2025



ZONING ORDINANCE AMENDMENTS A. NEW SECTIONS/INITIATIVES:

- Sec. 82-708. Basements
- Basements and/or the bottom of any structure's slab, not including pilings/footings for any proposed new construction, or fifty percent or greater reconstruction or renovation of a structure, shall be located 12" above the seasonal high groundwater table...
 - Proposed due to significant flooding on public roads due to pumping of basements. Homeowners often look to the Town to solve their groundwater flooding issues on private property.
 - This is the same requirement as in the High Groundwater and Impervious Layer Overlay District.
 - Use Variance required

ZONING ORDINANCE AMENDMENTS A. NEW SECTIONS/INITIATIVES:

- ***Article 12. Use Performance Standards** (Special Use Permit standards for all uses permitted by "special use" are now required by state law. Standards have been added for the following uses:)
 - * Sec. 82-1212. Adaptive reuse projects
 - Sec. 82-1213. Standards for Non-Residential Uses in Residential Zoning Districts
 - Sec. 82-1214. Motel or Hotel
 - Sec. 82-1215. School or College
 - Sec. 82-1216. Religious Institution; Library, museum, etc.
 - Sec. 82-1217. Hospital or clinic; Emergency counseling service
 - Sec. 82-1218. Nursing or convalescent home; Assisted living facility
 - Sec. 82-1219. Government-owned penal, garage or utility facility

ZONING ORDINANCE AMENDMENTS A. NEW SECTIONS/INITIATIVES:

Use Performance Standards (con't)

- Sec. 82-1220. Charitable or fraternal organization
- Sec. 82-1221. Recreational ballfields
- Sec. 82-1222. Park and recreation use, including skateboard or ice rinks and playgrounds together with buildings, ancillary to the park use, such as bathrooms, educational space, and storage
- Sec. 82-1223. Seasonal off-site marina parking
- Sec. 82-1224. Public and semipublic structure
- Sec. 82-1225. Radio and TV studios
- Sec. 82-1226. Satellite dish
- Sec. 82-1227. Sale of produce raised on premise
- Sec. 82-1228. Lunchroom or restaurant (no alcoholic beverages)
- Sec. 82-1229. Tavern, bar or nightclub (alcoholic beverages)

ZONING ORDINANCE AMENDMENTS
A. NEW SECTIONS/INITIATIVES:

- Use Performance Standards (con't)
- Sec. 82-1230. Motor vehicle dealers, including repairs conducted in a building; Autobody or paint shop; General auto repair; Vehicle rental agency
- Sec. 82-1231. Commercial recreation facilities
- Sec. 82-1232. Theater or concert hall
- Sec. 82-1233. Golf course
- Sec. 82-1234. Tent or recreational vehicle camps
- Sec. 82-1235. Riding academies
- Sec. 82-1236. Marina; Yacht clubs and beach clubs; Boat and ship storage, and repair
- Sec. 82-1237. Temporary real estate office or model home
- Sec. 82-1238. Boarding of animals (excluding dogs)
- Sec. 82-1239. Ship and boat building including sales
- Sec. 82-1240. Environmental Criteria for Industrial Uses

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

- **82-104.1 – Definitions: (con't)**
- ***Adaptive reuse.** Conversion of an existing structure from the use for which it was constructed to a new use by maintaining the elements of the structure and adapting such elements to a new use.
 - New definition
- ***Development plan review.** The process whereby authorized local officials Design or site plan review the site plans, maps, and other documentation of a development of a permitted use. A municipality may utilize development plan review under limited circumstances to determine the compliance encourage development to comply with the stated purposes design and/or performance standards of the ordinance [this chapter], community under specific and objective guidelines, for the following categories of developments:
- **Land unsuitable for development.** Means land which has environmental constraints or physical constraints to development and shall be defined as follows:
 - Wetlands as defined in G.L. 1956, § 2-1-18 et seq., and intertidal salt marshes as defined by G.L. 1956, § 46-23-1 et seq. RIGL § 45-22.2-4 (wetland, coastal) RIGL § 2-1-20 (wetland, freshwater), and as the same is or may be from time to time amended, and in any rules or regulations adopted pursuant thereto. For the purposes of delineating suitable land for the computation of the maximum number of dwelling units, land encompassed by any Rhode Island setback requirement, need not be excluded from consideration as developable land area.
 - Both above - Wording and categories added per state law.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

- **82-104.1 – Definitions:**
- ***Accessory Dwelling Unit.**
 - Based on June 2024 State Law change (simple wording changes, parcel - lot, primary - principal etc.
A residential living unit on the same parcel/lot where the primary/principal use is a legally established single-family dwelling unit or multi-family dwelling unit dwelling. An ADU provides complete independent living facilities for one or more persons. It may take various forms including, but not limited to: a detached unit; a unit that is part of an accessory structure, such as a detached garage; or a unit that is part of an expanded or remodeled primary dwelling. (See Sec. 82-1201 – Accessory Dwelling Units)

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

- **82-104 – Definitions: (con't)**
- **Marina.** A waterfront facility providing mooring and/or dockage space for recreational pleasure boats; which may also provide other services such as launching ramps, fuel, repairs, sales of boats, off-season boat storage, and accessories, boat haul-out facilities and personal services.
 - Not a change to existing ordinance.
- ***Modification.** Permission granted and administered by the Zoning Enforcement Officer for a Dimensional Variance other than lot area requirements from the ordinance [this chapter] to a limited degree as determined by the ordinance [this chapter], but not to exceed 25 percent of each of the applicable dimensional requirements set forth in Sec. 82-309.
 - Per State Law.
- **Seasonal Off-site Marina Parking.** Any portion of a lot that is used for the commercial parking of vehicles related to a Marina use, such parking area not being collocated with or adjacent to said Marina use.
 - In current use table but not defined.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

• 82-104 – Definitions: (con't)

Substantial Modification. Alteration to a building that includes one or more of the following:

- That is valued at more than 50% of the replacement cost of the entire building;
- New construction other than single family;
- Fifty percent or greater alteration of a building exterior;
- Demolition;
- Grading that disturbs more than two vertical feet of land;
- Fifty percent or greater alteration of street façade;
- New use category;
- Expansion of use which requires more than 15 net new parking spaces or adding more than 15 parking spaces to an existing use; or
- A use applying for no net loss of parking per Sec. 82-1307.

• Substantial Modification is used to determine which applications go to the TRC and which go to the Planning Commission. Also used in the Village Special Development Overlay District.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

• 82-104 – Definitions: (con't)

• **Sec. 82-104.2 Flood Plain Definitions.**

- **Height.** The maximum height for buildings and structures erected in Special Flood Hazard areas shall be in accordance with the Dimensional Table of this ordinance (82-602) minus the difference between the base flood elevation, however established, and the average existing grade.
- To be consistent with the definition of *Building Height*.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

• 82-104 – Definitions: (con't)

• **Variance.** Permission to depart from the literal requirements of the ordinance [this chapter]. An authorization for the construction or maintenance of a building or structure, or for the establishment or maintenance of a use of land, which is prohibited by the ordinance [this chapter]. There shall be only two categories of Variances, a Use Variance or a Dimensional Variance.

• **Use Variance.** Permission to depart from the use requirements of the ordinance [this chapter] where the applicant for the requested Variance has shown by evidence upon the record that the subject land or structure cannot yield any beneficial use if it is to conform to the provisions of the zoning ordinance [this chapter].

• **Dimensional Variance.** Permission to depart from the dimensional requirements of a [the] zoning ordinance [this chapter] ~~where under the applicant for the requested relief has shown by evidence upon the record, that the hardship suffered by the owner of the subject property if the dimensional variance is not granted amounts to more than a mere inconvenience. However, the fact that a use may be more profitable or that a structure may be more valuable after the relief is granted shall not be grounds for relief~~ applicable standards set forth in § 45-24-41.

• Per State Law

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

• ***Article 3. Special Use Permits and Variances** (amendments to proposed use determinations, expiration and extensions, hearing requirements, unified development, dimensional variance hardship clarification)

• ***Sec. 82-301. Special Use Permits authorized by this ordinance [chapter].**

• In accordance with the procedure established in Article 2 (Zoning Board of Review) hereof [of this chapter], the Zoning Board may, in appropriate cases and subject to conditions and safeguards as further provided in this ordinance [chapter], make exceptions to the terms of this ordinance [chapter] in harmony with the general purposes and intents of this ordinance [chapter] and the comprehensive plan. Special Use Permits may be granted by the Zoning Board for the uses listed as special use in Sec. 82-601 (Uses and districts) herein, for change of a nonconforming use as provided in Article 9 (Nonconforming Uses) [of this chapter], and for accessory structures located in front yards as provided in Sec. 82-700 (Accessory structures) herein.

• Any proposed land use that is not specifically listed in Sec. 82-601 may be presented by the applicant to the Zoning Board for an evaluation and determination of whether the proposed use is of a similar type, character, and intensity as a listed use requiring a Special Use Permit. Upon such determination, the proposed use may be considered to be a use requiring a Special Use Permit.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Sec. 82-303. Expiration and extension of Special Use Permits.**

A Special Use Permit shall expire one year from the date of granting by the Zoning Board unless the applicant exercises the permission granted or receives a building permit to do [so], and commences construction, and diligently pursues the construction until completed ~~or within one year of approval, the applicant applies for and receives an extension from the Zoning Board of Review.~~

***Sec. 82-305. Variances authorized by this ordinance [chapter].**

The Zoning Board shall hold a public hearing on any application for Variance in an expeditious manner, after receipt, in proper form, of an application, and shall give public notice thereof at least 14 days prior to the date of the hearing in a newspaper of ~~general~~local circulation in the town. Notice of hearing shall be sent by first class mail to the applicant, and to at least all those who would require notice under G.L. 1956, § 45-24-53. The notice shall also include the street address of the subject property. ~~The cost of~~At least fourteen (14) days prior to the hearing, the same notice shall be posted in the town clerk's office and one other municipal building in the town and the town shall make the notice accessible on the home page of its website. For any notice sent by first-class mail, the sender of the notice shall submit a notarized affidavit to attest to such mailing. The cost of newspaper and mailing notification shall be borne by the applicant.

Requests for dimensional and Use Variances and Special Use Permits submitted under a Unified Development Review provision of this zoning ordinance shall be submitted as part of the subdivision or land-development application to the Administrative Officer of the Planning Commission, pursuant to RIGL §45-24-46.4. All subdivision or land-development applications submitted under the Unified Development Review provisions of this zoning ordinance shall have a public hearing, which shall meet the requirements of the Town of Jamestown Subdivision Regulations Article

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Sec. 82-307. Variances--Additional restrictions**

The Zoning Board of Review or, where Unified Development Review is enabled, the Planning Commission shall, in addition to the above standards, require that evidence be entered into the record of the proceedings showing that:

•In granting a Use Variance, the subject land or structure cannot yield any beneficial use if it is required to conform to the provisions of the ordinance [this chapter]. Nonconforming use of neighboring land or structures in the same district and permitted use of lands or structures in an adjacent district shall not be considered in granting a Use Variance; and

•in granting a Dimensional Variance, the hardship that will be suffered by the owner of the subject property if the Dimensional Variance is not granted shall amount to more than a mere inconvenience meaning that relief sought is minimal to a reasonable enjoyment of the permitted use to which the property is proposed to be devoted. The fact that a use may be more profitable or that a structure may be more valuable after the relief is granted shall not be grounds for relief.

•An applicant may apply for, and be issued, a Dimensional Variance in conjunction with a special use. If the special use could not exist without the Dimensional Variance, the Zoning Board of Review, or the Planning Commission in Unified Development Review, shall consider the Special Use Permit and the Dimensional Variance together to determine if granting the special use is appropriate based on both the special use criteria and the Dimensional Variance evidentiary standards.

(Ord. of 12-26-2001)

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Sec. 82-306. Conditions for granting a Variance.**

In granting a Variance, the Zoning Board of Review, or the Planning Commission under Unified Development Review as appropriate, shall require that evidence to the satisfaction of the following standards be entered into the record of the proceedings:

•That the hardship from which the applicant seeks relief is due to the unique characteristics of the subject land or structure and not to the general characteristics of the surrounding area; and is not due to a physical or economic disability of the applicant; and

•That the hardship is not the result of any prior action of the applicant ~~and does not result primarily from the desire of the applicant to realize greater financial gain, or owner; and~~

•That the granting of the requested Variance will not alter the general character of the surrounding area or impair the intent or purpose of the ordinance [this chapter] or the comprehensive plan upon which the ordinance [this chapter] is based; ~~and;~~

~~•That the relief to be granted is the least relief necessary.~~

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

~~*Sec. 82-308. Expiration of variances.~~

~~A variance from the provisions of this ordinance [chapter] shall expire one year from the date of granting by the zoning board unless the applicant exercises the permission granted or receives a building permit to do so and commences construction, and diligently pursues the construction until completed.~~

*** Sec. 82-309. Modifications granted by Building Official (changes to application of such)**

~~The zoning enforcement officer shall be permitted~~Zoning Enforcement Officer is authorized to grant modification or adjustment Modification from literal dimensional requirements of the zoning ordinance [this chapter] listed in Article 6 [of this chapter], ~~up to 25 percent.~~ The Zoning Enforcement Officer shall permit Modifications that are 5 percent or less and may permit Modifications up to 25 percent (RIGL §45-24-46).

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

* **Sec. 82-309. Unified Development Review.** (Establishment, hearing requirements, appeals)

A. Unified Development Review established. There shall be Unified Development Review for the issuance of variances and Special Use Permits for properties undergoing review by development plan review and/or land development or subdivision review.

B. Public hearing. All land development and subdivision applications and development plan review applications that include requests for Variances and/or special-use permits submitted pursuant to this section, shall require a public hearing that meets the requirements of §45-23-42(b).

C. In granting requests for dimensional and Use Variances, the Planning Commission shall be bound to the requirements of Sec. 82-306 relative to entering evidence into the record in satisfaction of the applicable standards.

D. In reviewing requests for Special Use Permits the Planning Commission shall be bound to the conditions and procedures under which a Special Use Permit may be issued and the criteria for the issuance of such permits, as found within the zoning ordinance Sec. 82-300, and shall be required to provide for the recording of findings of fact and written decisions as described in the zoning ordinance pursuant to Sec. 82-203.

E. Appeals. An Appeal from any decision made pursuant to this section may be taken pursuant to §45-23-71.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

Sec. 82-800. High groundwater table and impervious layer overlay district. (High Groundwater Overlay)

• Construction, reconstruction, or renovation of structures or other new impervious surface coverage 200 square feet or greater in Sub-district A shall be reviewed first by the Planning Commission through Development Plan as a recommendation to the Zoning Board of Review. The activities shall subsequently require a Special Use Permit from the Zoning Board of Review. The Planning Commission ~~decision or recommendation~~ shall be advisory to the Special Use Permit application reviewed by the Zoning Board of Review.

• ~~Construction~~ A one-time construction, reconstruction, or renovation of structures or other new impervious surface coverage less than 200 square feet in Subdistrict A shall be reviewed under Administrative Development Plan Review. Any additional construction, reconstruction, or renovation to the subject lot shall comply with the requirements of section 82-800 as development over 200 square feet or greater.

• Activities subject to review in Sub-district B shall be reviewed under Administrative Development Plan Review.

• The town may engage one or more professionals as deemed necessary by the Town, at the expense of the applicant, to assist with the review of applications at a reasonable cost.

• **Prohibitions.**

• The installation of subsurface drains designed to intercept and lower the groundwater table for the installation of an OWTS.

• ~~Basements associated with any structure. Any proposed new or expanded basement and/or the expansion bottom of any structure, structure's slab, not allowed in Sub-district A, including pilings/footings that is less than 12 inches above the seasonal high groundwater table is prohibited. In-ground swimming pools are not allowed~~ prohibited in Sub-district A.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

Sec. 82-601. Uses and districts.

The abbreviations for each of the zoning districts in this table are as described in Sec. 82-500. Zoning districts. CWe refers to the Commercial Waterfront District at East Ferry and CWw refers to the Commercial Waterfront District at West Ferry. ~~Where use allowances are the same for both of these sub-districts, there is one symbol. Where use allowances are different, there are two symbols.~~ Mixed use refers only to a mix of uses. The individual uses being mixed shall be governed separately in the use table. Note that any non-residential use allowed by Special Use Permit in a residential district must follow the standards of Sec. 82-1213 and any industrial use allowed by Special Use Permit must follow the standards of Sec. 82-1240.

Table 6-1 – Permitted Uses

Changes made to permissibility, districts and standards for review (Article 12 – Use Performance Standards)

Sec. 82-602. District dimensional regulations. Table 6-2

- Multifamily Dwellings have been removed from Districts RR-80 and R-40.
- The dimensional requirements have been reduced in the R-20 district from 200,000 square feet to 80,000 square feet.
- The dimensional requirements for Duplexes have been reduced in the R-8 (15,000s.f. to 12,000s.f.) and R-20 (40,000 to 30,000) districts.
- Minimum setbacks have been increased in the CD district.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

Sec. 82-904. Alteration of a nonconforming use.

Any alteration of a nonconforming use shall make the use more closely adhere to the intent and purposes of this ordinance [chapter]. Applications for alteration of a nonconforming use shall be made as a request for a Special Use Permit to the Zoning Board. The board shall ensure that no alteration is permitted which would increase the degree of nonconformity, except in the ~~CD and CW zoning districts~~ Village Special Development Overlay District where the Zoning Board may allow alteration or expansion at its discretion in conformance with Article 11 - Jamestown Village Special Development District and the standards in this ordinance.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Sec. 82-908. Single nonconforming lots of record. (Substandard lots of record).**

Where no adjacent land is in the same ownership so as to form a larger land parcel, a lot smaller than the minimum dimensions and area required by this ordinance [chapter] which was a lot of record on the effective date of the ordinance [from which this chapter is derived] and is on a publicly accepted street may be used for a single-family dwelling. For any structure proposed under this section on a single nonconforming lot of record, the following dimensional regulations shall apply:

1) Minimum building setbacks, lot frontage and lot width requirements for a lot which is nonconforming in area shall be reduced by applying the building setback, lot frontage and lot width requirements from the zoning district in Jamestown in which the subject lot would be conforming as to lot area. By way of example, if a lot is 15,000 SF and located in the R-20 zoning district, the dimensional requirements for the R-8 zoning district (8,000 SF minimum lot size) shall apply. If the subject lot is not conforming as to lot area in any of Jamestown's zoning districts, the setbacks, lot frontage and lot width shall be reduced by the same proportion that the area of such substandard lot meets the minimum lot area of the district in which the lot is located. By way of example, if the lot area of a substandard lot only meets forty percent (40%) of the minimum lot area required in the district in which it is located, the setbacks, frontage and width shall each be reduced to forty percent (40%) of the requirements for those dimensional standards in the same district.

2) Maximum lot building coverage for lots that are nonconforming in area shall be increased by the inverse proportion that the area of such substandard lot meets the minimum area requirements in the district in which the lot is located. By way of example, if the lot area of a substandard lot only meets forty percent (40%) of the required minimum lot area, the maximum lot building coverage is allowed to increase by sixty percent (60%) over the maximum permitted lot building coverage in that district.

Further, a single nonconforming lot of record shall not be required to seek any zoning relief based solely on the failure to meet the minimum lot size requirements of the district in which such lot is located.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

*Most language removed from these sections as new state law has placed the responsibility of Development Plan within the Subdivision Regulations

***Sec. 82-1000. ~~Purpose~~Development Plan Review Established**

There shall be development plan review for uses that are permitted by right under the zoning ordinance.

***Sec. 82-1001. ~~Applicability~~Permitting Authority**

The permitting authority shall be the Planning Commission, the Administrative Officer or the technical review committee per the Town of Jamestown Land Development and Subdivision Regulations.

***Sec. 82-1002. ~~Coordination with Zoning Board of Review~~Specific and Objective Guidelines**

Design of all projects shall be consistent with the provisions of the Town of Jamestown Land Development and Subdivision Regulations.

***Sec. 82-1003. ~~Waivers~~**

The authorized permitting authority may grant waivers of design standards as set forth in the Town of Jamestown Land Development and Subdivision Regulations.

***Sec. 82-1004. ~~Appeal~~**

A rejection of the decision shall be appealable pursuant to RIGL §45-23-71.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Sec. 82-909. Merger of contiguous nonconforming lots of record. (Substandard lots of record).**

***Standards for merger of substandard lots on a district-by-district basis.** The Town of Jamestown is primarily a residential island community. All of the town drinking water is derived from precipitation that collects in watersheds flowing into two surface reservoirs or which seeps into the ground, reaching cracks in the underlying bedrock. The island's bedrock aquifers have limited yield and its public water supply is at maximum capacity. Much of the town was laid out or platted decades ago and many of the recorded plats contain street layouts, never built, or which were originally created for a less dense population and are already over-taxed in many neighborhoods. The need for preserving or protecting the town water supplies and preserving open space is evident. Accordingly, the merger provisions of this section shall apply in every district within the Town of Jamestown herein designated. The standards for specific districts below notwithstanding, in all zones, the merger of lots shall not be required when the substandard lot of record has an area equal to or greater than the area of fifty percent (50%) of the lots within two hundred (200) feet of the subject lot, as confirmed by the Zoning Enforcement Officer.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Sec. 82-1005. Project review fees.** (added April 9, 2007)
Changes to procedure due to state law changes.

Article 11. Jamestown Village Special Development District

Changes made to this section to clarify the Development Plan Review procedure and applications meeting the definition of significant alteration. Types of plantings also added.

***Article 12. Use Performance Standards (discussed previously under New Section/Initiatives)**

Each of the following uses is permitted in a specific district to the extent indicated in Sec. 82-601 Uses and districts, for that use and district, subject to all provisions of the applicable district, and the provisions in this section. Any use below is permitted in the underlying zoning district if it meets all the requirements for that district, meets the specific and objective criteria listed in this section, and, if required, receives an approval of a Special Use Permit per the standards of Sec. 82-300 Considerations of the Zoning Board.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

Sec. 82-1200. Multifamily Dwellings

Sec. 82-1200.2. ~~Special-use permit required~~ Review procedure.

~~The zoning board of review~~ The Planning Commission, through Unified Development Review per section 82-310 and Formal Development Plan Review per Article 10 and the Town's Subdivision and Land Development Regulations, may permit, in the zoning districts specified in section 82-601, the establishment of multifamily dwellings by the granting of a Special Use Permit in accordance with the provisions of Article 3 [of this chapter] and additional standards found in this Article 12. In addition to the considerations listed in section 82-300, the ~~zoning board~~ Planning Commission shall also consider:

- Whether the development meets the purposes of this chapter.
- Any advisory opinion from the ~~planning commission~~ Technical Review Committee through the development plan review process.

Sec. 82-1200.3. Development plan review.

~~Prior to the hearing for a special-use permit, an application shall be submitted to the planning commission for development plan review pursuant to Article 10. The planning commission shall have the administrative duty to review the plans for the proposed multifamily development and make a written report to the zoning board. The zoning board may then hear and make a decision on the application. Pursuant to RIGL 45-24-40.a, Development Plan Review shall be advisory to the zoning board's review of a special use permit application and shall not, on its own, constitute a decision on the application.~~

Sec. 82-1200.4. Standards of development.

The following standards of development shall apply to any multifamily dwelling structure or project:
C. Density regulations—Multifamily dwelling projects. The maximum density of residential dwelling units that may be developed within any multifamily dwelling project shall be determined by Table 12-1. Developable land area is calculated as the gross land area on a lot minus 25% open space requirement for the CL and DC districts and 50% open space requirement for R-8 and R-20 zoning districts for multifamily dwelling projects, which does not include any land unsuitable for development as defined in Section 82-104.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

• **Sec. 82-1200. Multifamily Dwellings (con't)**

D. Density – Multifamily structures. Not more than 124 dwelling units shall be permitted in a multifamily dwelling structure in any district where permitted, pursuant to the definition of multifamily structure in Sec. 82-104, Definitions. Each multifamily dwelling structure shall have no more than a 4,000 square-foot footprint. The zoning board or appropriate permitting authority may allow a structure to contain more than 124 dwelling units, provided the following conditions are met to the satisfaction of the zoning board:

E. Site Design.

• Open Space. In the R-40 district, at least half of the site that is, R-8 and R-20 districts, the open space area shall not be covered by buildings, ~~driveways or~~ aboveground utilities, ~~or parking areas.~~ Fifty percent (50%) of the total "Open Space" shall be open space designed and/or maintained for the enjoyment of residents on that site ~~without buildings, driveways, parking areas or aboveground utilities.~~ These areas may include, without limitation, perimeter buffer areas, walkways, paths, playgrounds, outdoor recreation areas, gardens, ornamental, landscaping, or natural areas. In the CD and CL districts, the open space area shall not be covered by buildings, or driveways but maintained for the enjoyment of residents on that site and may include, without limitation, perimeter buffer areas, walkways, paths, playgrounds, outdoor recreation areas, gardens, ornamental, landscaping, or natural areas. In the CD and CL districts, particular attention shall be paid to the public frontage: specifically encouraging compliance with the retail and mixed use and residential porches guidance as noted in the Jamestown Pattern Book and Guidelines.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

• Table 12-1 Density Regulations – Multifamily ~~Dwelling Project~~ Dwellings

| Zoning District | Services | Square foot per unit in excess of 1 to be added to the Zoning District minimum lot size ¹ |
|--------------------|---|--|
| CD R-E | Water and sewer ² required | N/A 5,000 |
| CL R-20 | Water and sewer ² required | N/A 6,000 |
| | | Units per acre, excluding open space |
| R-8 CD | Water and sewer ² required | 1,500 15 units per acre |
| R-20 CL | Water and sewer ² required | 2,000 15 units per acre |
| R-40 | Water or sewer required (at least one of the two public utility services) | 3-300 |

1. Assumes one unit per minimum lot size for the zoning district and the additional square footage for each additional unit.
1. Developable land area is calculated as the gross land area on a lot minus any land unsuitable for development as defined in Sec. 82-104.
2. "Water" and "sewer" refer to public water service or public sewer service as provided by the Town of Jamestown

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

• **Sec. 82-1200. Multifamily Dwellings (con't)**

Screening. The following uses and areas within the premises of a multifamily structure or development shall be screened from adjacent residential properties or public streets.

- d) In the CD zoning district, buffering and screening as defined in this section shall not be required adjacent to commercially developed land.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Sec. 82-1201. Accessory Dwelling Units**
Sec. 82-1201.2. Standards.

- An accessory dwelling unit may be permitted, by right, in any residential zoning district with the following limitations:
- A. Accessory dwelling units are only allowed on a lot with one single-family or with a duplex dwelling as the principal dwelling and should appear to be subordinate to the principal dwelling. The ADU shall be permitted to be ~~900 square feet, or less than nine hundred square feet (900 sq. ft.), or sixty percent (60%) of the floor area net of the principal dwelling,~~ whichever is less, for a studio or one (1) bedroom ADU and up to twelve hundred square feet (1,200 sq. ft.), or sixty percent (60%) of the floor area of the principal dwelling, whichever is less, for a two (2) bedroom ADU ~~as permitted by Section SU-200 - Accessory Structures.~~
- B. Only one ADU may be allowed per lot by right:
- 1) On an owner-occupied property as a reasonable accommodation for family members with disabilities; or
 - 2) On any lot with a total lot area of twenty thousand (20,000 s.f.) or more for which the primary use is residential; or
 - 3) Within the existing footprint of the principal dwelling or existing secondary attached or detached structure and does not expand the footprint of the structure.
- C. Accessory dwelling units located within or attached to the principal dwelling shall meet all the requirements of Sec. 82-602 - District dimensional regulations, as they pertain to the principal dwelling.
- D. Accessory dwelling units located in a new or existing accessory structure:
- 1) Shall meet the requirements of Sec. 82-602 - District dimensional regulations and Sec. 82-700 - Misc. Structure and Site Regulations, as they pertain to an accessory structure (82-700) ~~the principal dwelling, except for height which shall be maintained at or below the maximum requirement for accessory structures of 25 feet;~~
 - 1) A special use permit shall be sought for an ADU in a detached structure on the lot where that detached structure does not meet the setbacks required for the primary structure.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

Sec. 82-1209. Underground storage tanks.

Underground Storage Tanks (USTs) are only allowed in the zoning districts specified in Table 6-1 Permitted Uses, with the following conditions:

- A. Propane Tank:** Propane tanks are encouraged to be located above ground, but are allowed to be placed Underground propane tanks must be placed at least 12 inches above the high groundwater table.
- B. Design Standards:** All new USTs other than propane tanks that meet the requirements of Sec. 82-1209.A above must receive a Special Use Permit and meet the following design standards:
- *Tanks must be placed at least 12 inches above the high groundwater table.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

Sec. 82-1204. Solar Energy Systems and Facilities

- Regulations added for Major Solar Energy Systems (permitted by Special Use Permit in Public District)

***Sec. 82-1205. Wind Energy Systems**

*** Sec. 82-1205.2. Applicability.**

- D. No wind energy system shall be erected, constructed, installed or modified as provided in this section without ~~first undergo receiving a special use permit from the Planning Commission through Formal Development Plan Review (DPR) through the Planning Commission per Sec. 82-1004, Article 10 and then applying for a Special Use Permit through the Zoning Board of Appeals per Sec. 82-203, Procedures for appeals, special use permits~~ Town's Subdivision and variances Land Development Regulations and Article 3, Special Use Permits and Variances Unified Development Review per section 82-3-10. All applications for a wind energy system shall meet the standard requirements for DPR (Sec. 82-1005 Development Plan Review (Jamestown Subdivision and Land Development Regulations)) and Special Use Permits (Sec. 82-203 and Article 3) as well as the requirements described below in Sec. 82-1205.3, General Requirements.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

Article 15. Conservation Developments

Sec. 82-1501. Applicability

- A. In accordance with the standards set forth in this section, the Planning Commission shall require all ~~major~~ subdivisions or land development projects of 5 or more residential lots to be developed in the form of a conservation development, whether a subdivision or not, except as provided in subsection B., below, only in the RR-200, RR-80, R-40 and R-20 zoning districts.
- B. If an applicant requests approval of a ~~major~~ conventional subdivision, the Planning Commission shall first require the applicant to submit a plan(s) of a conservation development for the property proposed for development, following the requirements and procedures for conservation developments provided in this section. As a comparison, the applicant shall also submit plan(s) for the conventional type of development requested. If the Commission finds that the conventional subdivision meets the general purposes of the Subdivision and Land Development Regulations and is consistent with the Comprehensive Plan, and after consideration of the purposes of conservation developments set forth in Sec. 82-1500 herein, the Commission may permit the application to be reviewed in a form other than conservation development. For ~~major~~ subdivisions or land development projects, the Commission may make this determination at the pre-application meeting, but no later than the master plan stage of review.
- C. The Planning Commission may not require an application for a ~~major~~ conventional subdivision of less than 5 lots to be submitted as a conservation development. Applications seeking approval of either a ~~major~~ conventional subdivision or a minor conservation development if of less than 5 lots shall be at the discretion of the applicant.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Article 16. Low- and Moderate-Income Housing**

Sec. 82-1601. Application fees.

The application fee for a comprehensive permit application shall be equal to the fee for the most analogous fee required in the subdivision and land development regulations of the Town of Jamestown as determined by the director of planning and development. Provided, however, the imposition of such a fee shall not preclude a showing by an applicant that the fee makes the project financially infeasible.

Sec. 82-1603. Municipal Subsidy.

The Town of Jamestown may grant municipal government subsidies for the development of Low- and Moderate-Income housing in the approval of a Comprehensive Permit application consistent with municipal government subsidy as that term is defined by R.I. Gen. Laws § 45-53-3 (12).

The Town of Jamestown is not obligated to shall provide any form of one or more municipal subsidy government subsidies to a comprehensive permit applicant to offset the differential costs of the low- or moderate- income housing units, including but may offer or negotiate a subsidy in return for specific design considerations, facilities improvements or other direct or indirect public benefits not limited to the minimum incentives required by R.I. Gen. Laws § 45-53-4(b). The Planning Commission shall have sole authority to exercise this authority for any applications submitted under this Sec. 82-1600.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Article 17. Amendment**

- Change to Notice and Hearing Requirements per new state law requirements.

ZONING ORDINANCE AMENDMENTS
B. AMENDED REGULATIONS:

***Article 16. Low- and Moderate-Income Housing (con't)**

Sec. 82-1604. Low- and Moderate-Income Housing Incentives

~~In addition to the incentives required by R.I. Gen. Laws § 45-53-4(b),~~ the Town of Jamestown, in compliance with the ~~housing chapter of its 2014~~ approved Comprehensive Plan (which serves as the Jamestown Affordable Housing Plan) allows the following incentives to encourage the development of Low- and Moderate-Income housing:
incentives:

1)Reduction in minimum lot area-Bonus market rate units. All projects subject to this article ~~with the exception of Cottage Community Developments (CCD);~~ shall be entitled to a density bonus ~~allowing of one (1) additional market rate units for reduction in the minimum lot area per dwelling unit in the development based upon the underlying zoning. The each affordable unit required.~~

2)Eligibility for density bonus. An application that utilizes a fee-in-lieu, off site construction or rehabilitation, or donation of land suitable for development of the required affordable units shall ~~not be thirty percent (30%) for developments up to and including 10 dwelling units and shall be twenty-five percent (25%) for developments with more than 10 dwelling units eligible for density bonus.~~

3)Modification of lot dimensional requirements. ~~The density bonus shall correspond with a 25% decrease in the minimum front, rear and side yard setback requirements and a 25% decrease in the minimum frontage and lot width requirements of the Jamestown Zoning Ordinance for the~~ The minimum lot area per dwelling unit normally required in the applicable zoning district in which the property is located shall be reduced by that amount necessary to accommodate the development.

**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
WEDNESDAY, DECEMBER 18, 2024
2:30 P.M.**

CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 2:41 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Mr. Kenneth Newman, Mr. Hugh Murphy, Ms. Katherine Wineberg and Ms. Jennifer Thran.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers and Roberta Fagan, Town Clerk.

Mr. Ford acted as Chair for this meeting. Mr. Murphy made a motion to move agenda item IV. New Business section A and B forward in the meeting to review and/or taken action on these items with a second from Mr. Newman. Mr. Newman commented that it would be beneficial to elect a Chair prior to moving forward with items on the agenda. Vote: Mr. Newman, Aye; Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously.

IV. NEW BUSINESS

- A) Review, Discussion, and/or Action, and/or Vote: To Accept the Resignation of Ms. Carol Nelson-Lee, Full member.

Mr. Ford opened this agenda item with an acknowledgement to Ms. Nelson-Lee for her years of service on the Board of Canvassers, the Town of Jamestown, and the voters in Jamestown. Her commitment to uphold the highest standards have ensured that the electoral process in Jamestown remained transparent and trustworthy. Mr. Ford thanked Ms. Nelson-Lee for her service and dedication to our town and wished her the best in her future endeavors.

Ms. Wineberg made a motion to accept the resignation of Ms. Nelson-Lee with a second by Mr. Newman. Mr. Newman commented that Ms. Nelson-Lee has been diligent, careful and extraordinarily detailed on issues during her time on the Board. This was specifically noticeable in the Congressional District 1 election, the fraudulent signature issues and the general Election. He is grateful for her years of service and wished her the best in her current and future pursuits. Vote: Mr. Newman, Aye; Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously.

- B) Review, Discussion, and/or Action, and/or Vote: Organizational Meeting of the Board
1) Nomination and/or Vote for the Position of Chairperson

Mr. Ford opened the agenda item of nomination and/or vote for the position of Chairperson. Mr. Newman made a motion to nominate Mr. Murphy for the position with a second by Ms. Wineberg. Ms. Wineberg made a motion to nominate Mr. Newman for the position with a second by Mr. Murphy.

Mr. Newman commented that the position of Chairperson does not go by seniority, but rather by a nomination and vote of the voting members of the Board. Mr. Ford explained the process of how new members are elected. They can either have their names put forward from the respective Town Committee's or apply themselves to the Town Council. They must belong to a political party either Republican or Democrat. *A Discussion ensued.*

Mr. Ford called for a vote for the first nomination, the nomination of Mr. Murphy. Vote: Mr. Newman, Nay; Mr. Murphy, Aye; and Ms. Wineberg, Nay. Vote Did Not Pass.

Mr. Ford called for a vote for the second nomination, the nomination of Mr. Newman. Vote: Mr. Newman, Aye; Mr. Murphy, Nay; and Ms. Wineberg, Aye. Vote Passed.

Mr. Ford continued to facilitate the meeting; Mr. Newman will chair the future meetings.

V. MINUTES

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 1) Board of Canvassers meeting of November 26, 2024.

Mr. Ford opened the agenda item for the above minutes. Mr. Newman made a motion to accept the meeting minutes presented with a second by Mr. Murphy. Vote: Mr. Newman, Aye; Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote passed unanimously.

III. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: 2025-2026 Budget discussions.
 1) Board of Canvassers Stipend Increase
 2) Poll Worker Pay Increase.

Mr. Ford opened this agenda item with commenting that Mr. Murphy had completed his figures all the documents are in the packet with two addition sheets, one being what other local Board of Canvassers get for compensation and a survey done by the Nick Lima of Cranston in 2018. Mr. Murphy commented that his figures come from the increase in hours the Board has to meet, trainings and additional duties placed on them. *A lengthy discussion ensued.* Mr. Murphy commented that since approximately 1999 the Board has not seen an increase in the stipend, the Consumer Product Index has increased from 166.6 in 1999 to 304.7 in 2003 which is a 183% increase. With these numbers and the increased workload, he proposes an increase to \$9,600. Mr. Newman agreed that the Board has a higher workload; working early voting and processes with certifications and verifications. Also affected by the increase in workload are the poll workers themselves. There is also a certification process in the works with the Board of Elections and Secretary of State's Office that will be implemented shortly. Mr. Ford commented that there is also the option of proposing a set stipend for meetings/election day similar to North Kingstown, which is \$25 per meeting and \$300 for election day. Mr. Murphy will re-evaluate the figures and consult with Mr. Ford. *A discussion ensued.* Mr. Murphy commented that he will along with updating the budget create a presentation to present to the Town. Mr. Murphy will work with Ms. Goldstein regarding integrating her poll workers pay increase to have both in the same presentation. Mr. Ford commented that Ms. Goldstein's figures were based on minimum wage and are included in Mr. Murphy's figures already. Mr. Murphy made a motion to combine the two increases in the budget and to create a presentation with a second from Mr. Newman. Vote: Mr. Newman, Aye; Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously.

IV. Open Forum

Mr. Ford opened this agenda item with explaining to the Board and members of the public that this is the time informational only items can be brought to the Board. If the Board wishes they can add this to a future agenda for discussion. During Open Forum, the Board may hear but not discuss these items.

Mr. Ford commented that he currently has two desktops and two laptops that the office has been assigned. All of these devices do not have the ability to be upgraded to Windows 11 and will need to be replaced soon. He has applied for a grant to help offset the cost of these upgrades. This grant was approved same day and he was received approximately \$3,700 in funds for the replacement of one desktop, one laptop and necessary accessories. These items have already been ordered by the IT Department.

Mr. Newman commented that he has been focused on a number of issues that came up during the November General Election regarding signage. There has been any concerns and difficulties with regulations on signage to the point up to having a special meeting to address these issues with the Town Administrator. Signs issues included as to where they were placed, private property, public property, telephone poles and rights-of-way. Also, the town ordinance regulating signs have a duration but no means to determine how long the signs have been erected, when a complaint has been filed. Some of the signs that were placed throughout town it was unknown whether they were on Public, private or rights-of-way. This issue may come forth in future complaints to the Board of Elections, Ethics Commission or court. This issue may be brought back in front of the Board. Mr. Newman inquired about the truncating the duration of early voting. Mr. Ford commented that there has been talk about moving from 20 days and 14 days, but no exact language has been created. There may be a bill introduced after the legislative session opens. Ms. Wineberg inquired if there is any legislation on going to all mail ballots. Mr. Ford commented not that he is aware.

VI. ADJOURNMENT

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Vote: Mr. Newman, Aye; Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously. Meeting was adjourned at 3:38 P.M.

Attest:

A handwritten signature in black ink, appearing to read 'KF', is written over the printed name 'Keith Ford'.

Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

CC: Town Council Members (5)
Board of Canvassers (4)
Roberta Fagan, Town Clerk

Board of Canvassers Attendance Report - 2024

Meetings

| | 1/19/2024 | 2/8/2024 | 2/26/2024 | 3/11/2024 | 3/14/2024 | 4/2/2024 |
|-----------------------------|-----------|----------|-----------|-----------|-----------|----------|
| Carol Nelson-Lee (D) | P | P | P | P | P | P |
| Kenneth Newman (D) | P | P | P | P | P | P |
| Hugh Murphy (R) | P | A | P | A | P | P |
| Katherine Wineberg (D) Alt. | A | P | P | P | A | P |
| Jennifer Thran (R) Alt | A | P | A | A | A | P |
| | | | | | | PPP |

| | 4/3/2024 | 5/13/2024 | 5/20/2024 | 7/10/2024 | 7/17/2024 | 8/15/2024 |
|-----------------------------|----------|-----------|-----------|-----------|-----------|-----------|
| Carol Nelson-Lee (D) | P | A | P | P | P | A |
| Kenneth Newman (D) | P | A | P | P | P | P |
| Hugh Murphy (R) | P | P | A | P | A | A |
| Katherine Wineberg (D) Alt. | P | P | A | A | A | P |
| Jennifer Thran (R) Alt | P | P | P | P | P | A |

| | 8/22/2024 | 9/10/2024 | 9/13/2024 9:30AM | 9/13/2024 3PM | 10/15/2024 | 10/18/2024 |
|-----------------------------|-----------|-----------|------------------|---------------|------------|------------|
| Carol Nelson-Lee (D) | A | P | P | P | P | P |
| Kenneth Newman (D) | A | P | P | P | P | P |
| Hugh Murphy (R) | P | P | P | P | P | P |
| Katherine Wineberg (D) Alt. | P | A | A | A | A | P |
| Jennifer Thran (R) Alt | A | P | A | A | P | P |
| | | Primary | | | | |

| | 10/31/2024 | 11/5/2024 | 11/6/2024 | 11/22/2024 | 12/18/2024 |
|-----------------------------|------------|-----------|-----------|------------|------------|
| Carol Nelson-Lee (D) | P | P | P | P | |
| Kenneth Newman (D) | P | P | P | A | P |
| Hugh Murphy (R) | P | P | P | P | P |
| Katherine Wineberg (D) Alt. | A | P | P | A | P |
| Jennifer Thran (R) Alt | A | P | P | A | P |
| | | General | | | |

P = Present
A = Absent

Board of Canvassers Attendance Report - 2024

Trainings

| | 2/2/2024 | 2/16/2024 | 3/11/2024 | 3/20/2024 | 3/20/2024 | 5/17/2024 |
|-----------------------------|--------------------------|---------------------------------------|-------------------------|------------------------|--------------------|------------------------------|
| Carol Nelson-Lee (D) | | P | A | A | A | P |
| Kenneth Newman (D) | | P | P | P | A | A |
| Hugh Murphy (R) | | A | A | A | A | A |
| Katherine Wineberg (D) Alt. | | A | P | P | P | A |
| Jennifer Thran (R) Alt | | A | A | A | A | A |
| Keith Ford | P | P | P | P | P | P |
| Roberta Fagan | P | | | | | |
| | BOE Seminar BOC Staff | Board of Canvassers Seminar-BOE | Supervisors Training | Moderators Training | Clerks Training | BOE Table Top Exercise |

| | 6/13/2024 | 8/15/2024 | 8/15/2024 | 8/28/2024 | 10/3/2024 | 10/9/2024 |
|-----------------------------|---------------------------|------------------------|--------------------|-------------------------|-------------------------|------------------------|
| Carol Nelson-Lee (D) | P | A | A | A | P | P |
| Kenneth Newman (D) | P | A | A | A | A | A |
| Hugh Murphy (R) | | A | A | A | A | A |
| Katherine Wineberg (D) Alt. | | A | A | A | A | A |
| Jennifer Thran (R) Alt | | A | A | A | A | A |
| Keith Ford | P | P | P | P | P | P |
| Roberta Fagan | P | | | | | |
| | RI Trust De-Escalation | Moderators Training | Clerks Training | Supervisors Training | Supervisors Training | Moderators Training |

| | 10/9/2024 |
|-----------------------------|--------------------|
| Carol Nelson-Lee (D) | P |
| Kenneth Newman (D) | A |
| Hugh Murphy (R) | A |
| Katherine Wineberg (D) Alt. | A |
| Jennifer Thran (R) Alt | A |
| Keith Ford | P |
| Roberta Fagan | |
| | Clerks Training |

P = Present
A = Absent



JAMESTOWN CONSERVATION COMMISSION

Tuesday, December 10, 2024, 6:30 p.m.

Meeting Minutes

In attendance: JCC Members Present: Anne Kuhn-Hines, Bob Laman, Susan Shim Gorelick, Leo Orsi. Absent: Barbara Lundy, Jeff Boal. Also present: Mary Jo Diem, Samira Hakki, Robert Hunte, Debra Lawler, and Veronica Bruno

- I. **Roll Call and Call to Order:** Meeting Began at 6:34 PM
- II. **Approval of Minutes from November 19, 2024, meeting. Motion to approve, Bob Laman 1st, 2nd by Leo Orsi, all in favor motion carried.**
- III. **OPEN FORUM:**
 - A) Friends of Jamestown Rights of Ways (Friends of JTN ROWs) members, Mary Jo Diem, Samira Hakki, and Robert Hunte provided a brief history and description of the Friends of JTN ROWs grass roots organization. The group was very interested in discussing options moving forward for the recently suspended JTN Adopt A ROW program (550.10 Adoption Program). The group is willing to adopt some of the JTN ROWs and will apply as a group when the program is reopened after changes to the program are accepted and approved by the Town to restart the program, hopefully in early Spring 2025. There was much discussion about the issues associated with the 1st ROW adopted with the JTN Adopt A ROW program, and the JTN Friends of ROW encouraged the JCC to establish and adopt training protocols that their group has used in the past. The JCC discussed how to improve the program by rewriting the policy to strengthen oversight and enforcement of the program intent, guidelines, and rules. Bob Laman, who developed the Adopt A ROW program and policy, will work on writing amendments to the program that will be reviewed by both the JCC and the JTN Friends of ROWs before submitting to the Town.
- IV. **CORRESPONDENCE AND BILLS:**
 - A) \$785 invoice from MP Dutton for mowing of the meadow to create and maintain diverse bird habitat at the Conanicut Island Sanctuary Trail. **Motion to approve, Susan Shim Gorelick 1st, 2nd by Bob Laman, all in favor motion carried.**
- V. **CRMC, RIDEM AND TOWN OF JAMESTOWN ORDINANCE REVIEW**
 - A) Nothing new to report or update: http://www.crmc.ri.gov/calendars/2024_12.html
 - B) The JCC discussed the CRMC 2019-12-055 Aquaculture expansion application request by Rocky Rhode Oyster Co. requesting an additional 3.5 acres for growing oysters, scallops and sugar kelp via submerged bottom cages and longlines, in Dutch Harbor. The preliminary determination meeting will be held on December 11, 2024, at 5 pm at Town Hall, before the start of the Harbor Management meeting. The JCC discussed the issue of reaching a 'carrying capacity' threshold for aquaculture farms in Dutch Harbor. In January 2024, the CRMC presented to the Aquaculture Working Group for Dutch Harbor, that the CRMC is cognizant of the competing issues surrounding aquaculture farms in Dutch Harbor with "particular consideration given

to the effect of aquaculture on other uses of the free and common fishery and navigation, and the compatibility of aquaculture with the environment of the waters of the state.” Currently there are 6 aquaculture farms approved and permitted in Dutch Harbor for a total of approximately 35 acres out of a CRMC-designated aquaculture area of 90 acres (see interactive RI DEM Aquaculture map: [RIDEM Marine Fisheries Maps](#)). A few of the JCC members will attend the preliminary determination meeting for this CRMC expansion application on December 11, 2024, to voice concerns about the competing issues: vessel traffic traveling N/S from harbor; current eelgrass beds and historic habitat to the East nearshore; potential conflicts to the North and South (residences, anchorage, moorings) and carrying capacity concerns. The JCC also discussed that the boundaries of these existing aquaculture farms need to be better marked and use lights for at night and radar reflectors for navigating boats.

VI. Old Business & Committee Reports:

- A) **Rights of Way/Parks/Greenways & Public Access: Land Protection and Stewardship:** Bob Laman will be amending the suspended JTN Adopt A ROW program (550.10 Adoption Program) to strengthen the training, oversight, and enforcement of the program, and will submit to the JCC for review before submitting to the Town Council. The JCC noted that the URI Coastal Engineering Capstone Project focused on reinforcement of the Mackerel Cove dunes is researching the use of geotubes to increase the elevation of the dunes, and to make the dunes more contiguous. The URI engineering class will be presenting the results of their analyses on December 18, 2024, at 9am at the URI Graduate School of Oceanography. Joyce Antoniello reported that an official referral had been submitted (October 29, 2024) to RI DEM to investigate the wetland violations occurring at Hammond Pond and possible mitigation of the impacts, degradation, eutrophication, and invasive vegetation issues preventing aquifer recharge. Joyce reported that RI DEM responded that they were looking into the issues on November 12, 2024.
- B) **Conservation-Protected Land on Jamestown:** Anne Kuhn-Hines reported that there is no update on the JCC and JTN Recreation Department joint application for an Ocean State Climate Adaptation and Resilience Fund (“OSCAR”) grant for Mackerel Cove-application submitted 6/21/24.
- C) **Harbor Management Commission-**No new updates- the HMC meets tomorrow (December 11, 2024).
- D) **Tree Committee-** No new updates
- E) **Gould Island Restoration-** No new updates
- F) **Jamestown Affordable Housing Committee-** no new updates-the committee is meeting next week (December 18, 2024).
- G) **Jamestown Bike Path Committee-**no new updates

VII. NEW BUSINESS

- A) The next JCC meeting will be Tuesday, January 14, 2024, at 6:30 pm

VIII. ADJOURNMENT

- A) Adjourn –7:43 PM –Motion to adjourn Bob Laman 1st, Leo Orsi 2nd, all in favor-motion passed.

Respectfully submitted by Anne Kuhn-Hines

**Unofficial Minutes
JAMESTOWN HOUSING AUTHORITY
Board of Commissioners
Wednesday, December 13, 2023, Meeting Minutes**

The Commissioners of the Jamestown Housing Authority met in session at 9:00a.m. on December 13, 2023. The members were able to declare a quorum.

CALL TO ORDER 9:00 a.m.; ROLL CALL by Executive Director Nikki Vazquez
Chairwoman: Lisa Rafferty – Present
Vice-Chair: Joe Cannon – Present
Commissioner: Susan Romano - Present
Commissioner: Bob Plain – Present
Commissioner: Gerald Precious- Present

Also in Attendance: Nikki Vazquez- Executive Director, Louise Marcus Esq. and Bethany Hashway

Public Present: Doreen Dell, Sam Baugh III, Kenneth Nelson and Bernie Courtney

Approval of Minutes

Motion made by Commissioner Plain to approve the minutes of the meeting held on November 9, 2023. This motion was seconded by Vice Chair Cannon and unanimously passed.

Friends of Jamestown Housing

A motion was made by Commissioner Romano to approve the Friends of Jamestown Housing report. This motion was seconded by Commissioner Plain and unanimously passed. FOJHA has scheduled a Fundraiser at Beech for April 10, 2024.

Resolution 12/13/2023 Employee Spotlight

Motion made by Commissioner Romano to approve the Resolution 12/13/2023 Employee Spotlight commemorating Richard Williams' 10 years of service to JHA. This motion seconded by Commissioner Precious and unanimously passed.

Executive Director Report

Motion made by Commissioner Romano to approve the Executive Directors Report. This motion was seconded by Vice Chair Cannon and passed 4-1 with Commissioner Plain recusing himself.

Action Item

Motion made by Commissioner Romano to approve the November 2023 bills. This motion was seconded by Commissioner Precious and unanimously passed.

2024 Board Meeting Schedule

Motion made by Commissioner Precious to approve the 2024 Board Meeting schedule. This motion was seconded by Vice Chair Cannon and passed 4-1 with one nay.

Commissioner Reports and Requests

Commissioner Romano mentioned that COAST came to Jamestown Housing Authority and that a flu and vaccine clinic was held on the same day.

Chairwoman Rafferty spoke about the requested petition regarding the town's posted no parking on Watson Avenue. Chairwoman Rafferty stated that this is currently not a board issue and that the board will be taking no further action at this time. Chairwoman Rafferty suggested that Ms. Courtney organize a local petition that would have more pull at Town Hall.

Commissioner Plain stated that after the last meeting he spoke with Ms. Courtney regarding the Watson Avenue parking. Commissioner Plain also stated that he agrees with Chairwoman Rafferty and that it is not a board issue at this time.

Public Comment

Bernie Courtney- Ms. Courtney took out a paper and stated that on November 14th, her unit was inspected by staff. Ms. Courtney stated that she signed the form, but that when the ED went back to her office, ED added items to the form that were not there when Ms. Courtney signed the form. Ms. Courtney also commented that the staff did not respond to her apartment appropriately when she had a beeping smoke/carbon detector battery.

Kenneth Nelson --Wanted to know the score between the Eagles and San Francisco game?

Doreen Dell- Reported she had issues with her fire and carbon monoxide detector, and it was fixed immediately.

A motion to adjourn the meeting was made by Commissioner Precious, this motion was seconded by Vice Chair Cannon and unanimously carried. The meeting was adjourned at 9:38 a.m.

Land Evidence

- 1,168 documents were recorded in land evidence – total revenue collected \$1,096,678.82
- Recording Fees \$ 64,024.60
- Historical Record fees to the Town \$ 1,081.00
- Historical Record fees to the State \$ 3,243.00
- Tax Stamps to the Town \$326,522.71
- Tax Stamps to the State \$695,450.11
- Technology Upgrades \$ 6,357.40

Vital Records

- Issued 46 Marriage Licenses
 - Marriage license fees to the Town \$ 368.00
 - Marriage license fees to the State \$ 736.00
- Issued 153 certified vital records – total revenue collected \$ 4,869.00
 - Vital fees to the Town \$ 2,862.00
 - Vital fees to the State \$ 2,007.00
- There were 56 deaths

Probate Court

- 34 petitions filed for probate – revenue in the amount of \$10,349.52

Business Licensing

- 17 victualing licenses \$340
- 12 holiday licenses \$240
- 12 liquor licenses \$4,600
- 24 Class F liquor licenses \$360
- 5 entertainment licenses \$700
- 1 billiard/pool table \$25
- 1 jukebox \$25
- 1 video machine \$25
- 1 bingo \$100
- 3 trash collector \$300
- 5 one day peddler \$25
- 64 miscellaneous one-day event licenses were issued \$320
- Total revenue collected from licenses \$7060

Other Licenses & Permits

- 625 Dog Licenses issued – revenue in the amount of \$4,580

- 9 Yard Sale permits issued – revenue in the amount of \$45
- 3 Business Trade Name Certificates issued – revenue in the amount of \$30

Board of Canvassers

- BoC meetings held 23 meetings, 3 of those being held on Election Days
- Presidential Preference Primary – April 2, 2024
 - Total Eligible Voters 4961
 - Total Voting 506
 - Early Voting 208
 - Election Day 251
 - Mail Ballots 46
 - Provisional Ballots 1
 - Turnout Percentage 10.2 %
- Financial Town Meeting – June 3, 2024
 - Total Eligible Voters 4960
 - Total Voting 113
- Statewide Primary – September 10, 2024
 - Total Eligible Voters 4,983
 - Total Voting 769
 - Early Voting 290
 - Election Day 405
 - Mail Ballots 73
 - Provisional Ballots 1
 - Turnout Percentage 15.43 %
- Presidential General Election – November 5, 2024
 - Total Eligible Voters 5,049
 - Total Voting 4,030
 - Early Voting 2,307
 - Election Day 1,253
 - Mail Ballots 453
 - Provisional Ballots 17
 - Turnout Percentage 79.82 %
- Voter Registrations 2024
 - Registered 316 new voters
 - Removed 261 voters
 - 64 voters were made inactive
 - Held 3 Poll Worker Training Classes: 3 Supervisor, 3 Clerk, 3 moderator in-conjunction with the Board of Elections
 - Keith Ford attended 3 conferences/trainings held by the BOE and SOS, as well as the 9 trainings put on by the Board of Elections.
 - We had 39 active poll workers in 2024.

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: February 20, 2025

SUBJECT: Budget to Actual- General Fund

A handwritten signature in blue ink, appearing to be "C. Collins", is written to the right of the subject line.

Attached is the Budget to Actual report for the Fiscal Year 2025. The report contains the expenses that have been paid through January 31, 2025.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 1/31/2025

| | Annual Budget | P-T-D Actual | Y-T-D Actual | Remaining \$ | % of Budget |
|---|---------------------|------------------|-------------------|---------------------|---------------|
| 1100 7001 70101 00 Salaries | 13,800.00 | 0.00 | 6,450.00 | 7,350.00 | 46.74 |
| 1100 7001 70302 00 Fees And Supplies | 500.00 | 203.36 | 474.04 | 25.96 | 94.81 |
| 1100 7001 70305 00 Advertising | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 |
| Town Council Expenses | 15,050.00 | 203.36 | 6,924.04 | 8,125.96 | 46.01 |
| 1100 7002 70101 00 Salary, Town Administrator | 134,183.00 | 10,141.54 | 85,677.33 | 48,505.67 | 63.85 |
| 1100 7002 70102 00 Salary, Clerical | 72,820.00 | 5,600.00 | 41,959.61 | 30,860.39 | 57.62 |
| 1100 7002 70302 00 Fees And Supplies | 2,500.00 | 601.88 | 5,207.30 | (2,707.30) | 208.29 |
| 1100 7002 70303 00 Travel Expenses | 5,000.00 | 350.00 | 2,450.00 | 2,550.00 | 49.00 |
| Town Administrator Expenses | 214,503.00 | 16,693.42 | 135,294.24 | 79,208.76 | 63.07 |
| 1100 7003 70101 00 Salaries | 5,636.00 | 433.48 | 3,251.10 | 2,384.90 | 57.68 |
| 1100 7003 70302 00 Fees And Supplies | 1,200.00 | 260.09 | (1,137.32) | 2,337.32 | (94.78) |
| Probate Court Expenses | 6,836.00 | 693.57 | 2,113.78 | 4,722.22 | 30.92 |
| 1100 7004 70101 00 Salaries | 5,234.00 | 0.00 | 2,941.68 | 2,292.32 | 56.20 |
| 1100 7004 70102 00 Salary, Clerical | 1,878.00 | 0.00 | 0.00 | 1,878.00 | 0.00 |
| 1100 7004 70103 00 Salaries, Moderator & Sergeant | 1,450.00 | 0.00 | 323.68 | 1,126.32 | 22.32 |
| 1100 7004 70104 00 Election Supervisors | 9,508.00 | 0.00 | 7,557.00 | 1,951.00 | 79.48 |
| 1100 7004 70112 00 Election - OT | 1,440.00 | 0.00 | 1,147.72 | 292.28 | 79.70 |
| 1100 7004 70302 00 Fees And Supplies | 3,800.00 | 83.30 | 3,254.38 | 545.62 | 85.64 |
| 1100 7004 70305 00 Advertising And Printing | 1,140.00 | 0.00 | 797.50 | 342.50 | 69.96 |
| Election and Town Meeting Expenses | 24,450.00 | 83.30 | 16,021.96 | 8,428.04 | 65.53 |
| 1100 7005 70201 00 Professional Services - Legal | 175,000.00 | 13,044.00 | 61,669.25 | 113,330.75 | 35.24 |
| Legal Expenses | 175,000.00 | 13,044.00 | 61,669.25 | 113,330.75 | 35.24 |
| 1100 7006 70101 00 Salaries | 78,291.00 | 6,018.40 | 45,138.00 | 33,153.00 | 57.65 |
| 1100 7006 70102 00 Salary, Clerical | 116,015.00 | 8,314.52 | 67,310.98 | 48,704.02 | 58.02 |
| 1100 7006 70104 00 Clerk - OT | 550.00 | 0.00 | 0.00 | 550.00 | 0.00 |
| 1100 7006 70302 00 Fees, Supplies & Dues | 37,000.00 | 4,963.37 | 20,510.24 | 16,489.76 | 55.43 |
| 1100 7006 70305 00 Advertising | 3,800.00 | 0.00 | 157.00 | 3,643.00 | 4.13 |
| Clerks And Records Expenses | 235,656.00 | 19,296.29 | 133,116.22 | 102,539.78 | 56.49 |
| 1100 7007 70101 00 Salaries | 99,350.00 | 7,014.22 | 60,771.94 | 38,578.06 | 61.17 |
| 1100 7007 70102 00 Salary, Clerical | 51,714.00 | 3,978.00 | 30,963.00 | 20,751.00 | 59.87 |
| 1100 7007 70105 00 Salary, Planning Commission | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 |
| 1100 7007 70201 00 Sustainability Consultant | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 1100 7007 70302 00 Fees, Supplies & Dues | 4,500.00 | 282.21 | 1,349.46 | 3,150.54 | 29.99 |
| Planning Expenses | 187,564.00 | 11,274.43 | 93,084.40 | 94,479.60 | 49.63 |
| 1100 7008 70201 00 Salaries, Zoning Board | 8,000.00 | 325.00 | 1,300.00 | 6,700.00 | 16.25 |
| 1100 7008 70302 00 Fees, Supplies & Dues | 2,500.00 | 154.36 | 2,552.94 | (52.94) | 102.12 |
| Zoning Expenses | 10,500.00 | 479.36 | 3,852.94 | 6,647.06 | 36.69 |
| 1100 7009 70900 00 Social Security Tax | 372,500.00 | 26,522.84 | 235,287.14 | 137,212.86 | 63.16 |
| 1100 7009 70901 00 Blue Cross/Delta Dental | 743,715.00 | 5,025.11 | 319,042.90 | 424,672.10 | 42.90 |
| 1100 7009 70902 00 Worker's Compensation | 85,000.00 | 0.00 | 0.00 | 85,000.00 | 0.00 |
| 1100 7009 70903 00 Retirement System | 350,000.00 | 22,837.50 | 179,088.82 | 170,911.18 | 51.17 |
| 1100 7009 70906 00 Life Insurance | 13,000.00 | 0.00 | 6,517.16 | 6,482.84 | 50.13 |
| 1100 7009 70907 00 General Liability Insurance | 120,000.00 | 0.00 | (369.00) | 120,369.00 | (0.31) |
| 1100 7009 70910 00 Salary Adjustment | 31,227.00 | 0.00 | 0.00 | 31,227.00 | 0.00 |
| 1100 7009 70911 00 FICA CLEARING ACCT | 0.00 | 0.00 | (0.05) | 0.05 | 0.00 |
| 1100 7009 70912 00 OPEB | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 1100 7009 70920 00 Police Retiree Health | 115,005.00 | 470.00 | 62,779.92 | 52,225.08 | 54.59 |
| Personnel Expenses | 1,855,447.00 | 54,855.45 | 802,346.89 | 1,053,100.11 | 43.24 |
| 1100 7010 70100 00 Salary, Finance Director | 123,153.00 | 8,651.44 | 86,490.33 | 36,662.67 | 70.23 |
| 1100 7010 70101 00 Salaries- Dep. Tax Collector | 85,677.00 | 5,986.51 | 55,024.23 | 30,652.77 | 64.22 |
| 1100 7010 70201 00 Professional Services | 21,000.00 | 2,916.31 | 13,112.29 | 7,887.71 | 62.44 |
| 1100 7010 70302 00 Fees, Supplies & Dues | 22,000.00 | 263.65 | 2,737.94 | 19,262.06 | 12.45 |
| Finance Expenses | 251,830.00 | 17,817.91 | 157,364.79 | 94,465.21 | 62.49 |
| 1100 7011 70101 00 Salaries | 88,808.00 | 6,600.36 | 52,505.87 | 36,302.13 | 59.12 |
| 1100 7011 70302 00 Fees, Supplies, Dues | 13,501.00 | 121.98 | 11,292.91 | 2,208.09 | 83.64 |
| 1100 7011 70305 00 Advertising | 900.00 | 0.00 | 225.00 | 675.00 | 25.00 |
| Tax Assessor Expenses | 103,209.00 | 6,722.34 | 64,023.78 | 39,185.22 | 62.03 |
| 1100 7012 70201 00 Professional Services | 25,000.00 | 0.00 | 26,500.00 | (1,500.00) | 106.00 |
| Audit of Accounts Expenses | 25,000.00 | 0.00 | 26,500.00 | (1,500.00) | 106.00 |
| 1100 7013 70201 00 IT- Consultant | 65,000.00 | 6,435.00 | 37,425.00 | 27,575.00 | 57.58 |

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 1/31/2025

Run: 2/20/2025 at 3:11 PM

| | Annual Budget | P-T-D Actual | Y-T-D Actual | Remaining \$ | % of Budget |
|---|---------------------|------------------|-------------------|-------------------|----------------|
| 1100 7034 70103 00 Salary - Zoning Enforcement | 15,450.00 | (2,316.00) | 0.00 | 15,450.00 | 0.00 |
| 1100 7034 70117 00 Salary, Electrical Inspector | 11,500.00 | 958.33 | 6,708.31 | 4,791.69 | 58.33 |
| 1100 7034 70118 00 Salary, Plumbing Inspector | 5,750.00 | 479.16 | 3,354.12 | 2,395.88 | 58.33 |
| 1100 7034 70119 00 Salary, Mechanical Inspector | 5,750.00 | 479.16 | 3,354.12 | 2,395.88 | 58.33 |
| 1100 7034 70302 00 Supplies And Expenses | 5,250.00 | 71.61 | 11,336.59 | (6,086.59) | 215.94 |
| 1100 7034 70303 00 E-PERMITTING | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 1100 7034 70328 00 Hydrant Rental | 170,000.00 | 0.00 | 0.00 | 170,000.00 | 0.00 |
| Protection Services Expenses | 343,031.00 | 8,481.15 | 121,516.08 | 221,514.92 | 35.42 |
| 1100 7041 70101 00 Salaries | 71,477.00 | 4,620.36 | 38,105.64 | 33,371.36 | 53.31 |
| 1100 7041 70302 00 Fees And Supplies | 1,000.00 | 184.78 | 524.44 | 475.56 | 52.44 |
| Public Works Administration Expenses | 72,477.00 | 4,805.14 | 38,630.08 | 33,846.92 | 53.30 |
| 1100 7042 70101 00 Salaries | 51,904.00 | 3,820.80 | 28,628.16 | 23,275.84 | 55.16 |
| 1100 7042 70103 00 Intern | 3,200.00 | 0.00 | 0.00 | 3,200.00 | 0.00 |
| 1100 7042 70302 00 Fees And Supplies | 1,200.00 | 30.87 | 100.43 | 1,099.57 | 8.37 |
| Engineering Expenses | 56,304.00 | 3,851.67 | 28,728.59 | 27,575.41 | 51.02 |
| 1100 7043 70100 00 Salary, Highway Supervisor | 85,100.00 | 6,022.60 | 47,942.33 | 37,157.67 | 56.34 |
| 1100 7043 70101 00 Salaries - Public Works | 774,291.00 | 56,502.42 | 462,703.92 | 311,587.08 | 59.76 |
| 1100 7043 70104 00 Highway -OT | 45,000.00 | 1,407.24 | 10,157.85 | 34,842.15 | 22.57 |
| 1100 7043 70308 00 Vehicle Insurance | 19,300.00 | 0.00 | 0.00 | 19,300.00 | 0.00 |
| 1100 7043 70313 00 Upkeep Of Equipment | 100,000.00 | 13,768.02 | 66,203.64 | 33,796.36 | 66.20 |
| 1100 7043 70314 00 Oil And Gas | 75,000.00 | 0.00 | 28,059.10 | 46,940.90 | 37.41 |
| 1100 7043 70330 00 Sand And Gravel | 17,000.00 | 0.00 | 12,131.32 | 4,868.68 | 71.36 |
| 1100 7043 70331 00 Cold Patch | 13,500.00 | 4,751.10 | 10,656.70 | 2,843.30 | 78.94 |
| 1100 7043 70333 00 Other Road Supplies | 14,000.00 | 1,849.49 | 7,643.05 | 6,356.95 | 54.59 |
| 1100 7043 70334 00 Equipment Rental | 2,500.00 | 0.00 | 2,425.00 | 75.00 | 97.00 |
| 1100 7043 70335 00 License - Contractual | 6,000.00 | 0.00 | 6,300.00 | (300.00) | 105.00 |
| 1100 7043 70336 00 Clothing | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 1100 7043 70399 00 Safety And Licensing | 5,500.00 | 226.25 | 2,032.73 | 3,467.27 | 36.96 |
| Highway Expenses | 1,163,191.00 | 84,527.12 | 656,255.64 | 506,935.36 | 56.42 |
| 1100 7044 70101 00 Snow Removal - OT | 34,000.00 | 2,357.37 | 3,766.29 | 30,233.71 | 11.08 |
| 1100 7044 70337 00 Equipment And Supplies | 54,000.00 | 17,425.26 | 19,636.99 | 34,363.01 | 36.36 |
| Snow Removal Expenses | 88,000.00 | 19,782.63 | 23,403.28 | 64,596.72 | 26.59 |
| 1100 7045 70101 00 Salaries | 71,677.00 | 5,743.80 | 43,782.89 | 27,894.11 | 61.08 |
| 1100 7045 70104 00 Transfer Station -Sunday OT | 8,228.00 | 632.96 | 4,584.24 | 3,643.76 | 55.72 |
| 1100 7045 70309 00 Telephone | 800.00 | 142.79 | 427.56 | 372.44 | 53.45 |
| 1100 7045 70321 00 Electricity | 1,400.00 | 262.58 | 668.56 | 731.44 | 47.75 |
| 1100 7045 70340 00 Maintenance And Testing | 44,000.00 | 1,514.91 | 10,798.85 | 33,201.15 | 24.54 |
| 1100 7045 70341 00 Transfer And Trucking | 420,000.00 | 34,142.74 | 222,458.54 | 197,541.46 | 52.97 |
| 1100 7045 70350 00 Hazardous Waste Recycling | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| Waste Removal Expenses | 546,405.00 | 42,439.78 | 282,720.64 | 263,684.36 | 51.74 |
| 1100 7046 70321 00 Electricity | 64,000.00 | 1,568.96 | 9,333.01 | 54,666.99 | 14.58 |
| Street Lighting Expenses | 64,000.00 | 1,568.96 | 9,333.01 | 54,666.99 | 14.58 |
| 1100 7047 70101 00 Salaries | 10,000.00 | 0.00 | 4,900.00 | 5,100.00 | 49.00 |
| 1100 7047 70302 00 Fees And Supplies | 1,800.00 | 0.00 | 1,167.10 | 632.90 | 64.84 |
| 1100 7047 70360 00 Tree Pruning | 18,000.00 | 0.00 | 4,354.49 | 13,645.51 | 24.19 |
| 1100 7047 70370 00 Purchase Of Trees | 5,000.00 | 2,425.00 | 2,425.00 | 2,575.00 | 48.50 |
| Tree Warden Expenses | 34,800.00 | 2,425.00 | 12,846.59 | 21,953.41 | 36.92 |
| 1100 7048 70342 00 Town Cemetery And Parade | 35,000.00 | 0.00 | 1,269.50 | 33,730.50 | 3.63 |
| Other Public Works Expenses | 35,000.00 | 0.00 | 1,269.50 | 33,730.50 | 3.63 |
| 1100 7049 70101 00 Cleaning Contracts | 60,000.00 | 7,896.96 | 34,721.94 | 25,278.06 | 57.87 |
| 1100 7049 70302 00 Supplies | 8,000.00 | 265.18 | 2,444.18 | 5,555.82 | 30.55 |
| 1100 7049 70309 00 Telephone | 16,000.00 | 1,872.86 | 4,748.69 | 11,251.31 | 29.68 |
| 1100 7049 70321 00 Electricity | 70,000.00 | 7,785.35 | 47,298.35 | 22,701.65 | 67.57 |
| 1100 7049 70324 00 Water | 11,000.00 | 1,657.06 | 4,273.55 | 6,726.45 | 38.85 |
| 1100 7049 70343 00 Heating | 50,000.00 | 7,764.37 | 20,456.83 | 29,543.17 | 40.91 |
| 1100 7049 70344 00 Repairs And Maintenance | 70,000.00 | 4,113.67 | 32,748.11 | 37,251.89 | 46.78 |
| 1100 7049 70375 00 Landscape | 12,000.00 | 0.00 | 4,228.59 | 7,771.41 | 35.24 |
| Public Buildings Expenses | 297,000.00 | 31,355.45 | 150,920.24 | 146,079.76 | 50.81 |
| 1100 7060 70456 00 Visiting Nurse/Mental Health | 35,000.00 | 0.00 | 26,000.00 | 9,000.00 | 74.29 |
| General Expenses | 35,000.00 | 0.00 | 26,000.00 | 9,000.00 | 74.29 |
| 1100 7061 70302 00 Fees And Supplies | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 1100 7061 70306 00 Tick Tack Force | 2,500.00 | 0.00 | 580.00 | 1,920.00 | 23.20 |



Town of Jamestown Resolution of the Town Council

No. 2025-02

A RESOLUTION IN SUPPORT OF
RHODE ISLAND LEAGUE OF CITIES AND TOWNS
2025 LEGISLATIVE PRIORITIES

WHEREAS, all 39 cities and towns are members of the Rhode Island League of Cities and Towns; and

WHEREAS, the Rhode Island League of Cities and Towns serves as a convener and advocates to the Governor and General Assembly to support the needs of municipalities throughout the state; and

WHEREAS, the Rhode Island League of Cities and Towns believes in:

- Supporting robust local government funding through municipal aid programs, education aid and grants.
- Increasing opportunities, through various methods, to raise local revenues.
- Fully funded policy proposals and programs, particularly related to workforce management and personnel costs.
- Adopting policies that support 39 distinct communities, avoiding one-size-fits-all solutions, especially regarding land use, business licensing and other important policy areas.
- Maintaining local control and decision-making that reflects community needs, including land use, business operations, licensing, etc.
- Supporting greater flexibility for local government to innovate, improve efficiency and save tax dollars.

WHEREAS, the Rhode Island League of Cities and Towns surveyed all 39 members to develop legislative priorities for the 2025 session of the Rhode Island General Assembly; and

WHEREAS, stable local and education aid from the state will ensure that cities and towns can maintain municipal operations while investing one-time funds toward necessary capital improvements and economic recovery; and

WHEREAS, property taxes represent approximately two-thirds of revenue for municipal budgets statewide, and Rhode Island has the eighth-highest property tax burden in the nation; and

WHEREAS, any reduction in state funding would exacerbate a dependence on property taxes, ultimately leading to service reductions, layoffs and property tax increases; and

WHEREAS, Rhode Island's municipalities are an important piece of Rhode Island's economic success

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Jamestown supports the priorities identified by the Rhode Island League of Cities and Towns on behalf of the 39 cities and towns in Rhode Island.

Passed as a resolution of the Town of Jamestown, Jamestown Town Council this 24th day of February, 2025.

By Order of the Jamestown Town Council

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official Seal of the Town of Jamestown this 24th day of February 2025.

Roberta Fagan, CMC, Town Clerk

ENT-24-34

One-Day Special Event/Entertainment License

Status: Active

Submitted On: 10/29/2024

Primary Location


1050 FORT GETTY ROAD
Jamestown RI 02835

Owner

TOWN OF JAMESTOWN | FORT GETTY PARK
93 NARRAGANSETT AVENUE JAMESTOWN . RI 02835

Applicant

 Cameron Rancourt

 401-427-1482

 cam@rhoderaces.us

 3 Mayo dr

401-427-7764

Warren, RI 02885

Event Information

Please select your Event Type(s) from the options below:

Seasonal Event

Art/Craft Show

Parade/Event

Theatre/Film Production

Race

Concert

Miscellaneous Function

Please select the type of race(s) you will have at your event:

Bicycle/Wheelchair

Run/Jog/Walk/Wheelchair

Name of Event* 

Jamestown Rhode Races

Location of Event*

Fort Getty and other various roads in Jamestown

Date(s) of Event* 

9/27/2025

Number of Days for Event*

1

Hours of Event*

6 am to 11 am

Will the event be held on town property?*

Yes

Number of People Attending*

425

Will there be tent(s) at the event?* 

Yes, over 120 square fee (requires Fire Marshal inspection)

Name of Applicant/Business*

Rhode Races & Events Inc.

Mailing Address*

3 Mayo, Dr Warren RI 02885

Business Phone #*

401-427-7764

Email Address*

cam@rhoderaces.us

Contact Person*

Cameron Rancourt

Contact Phone Number*

401-427-1482

List the types of entertainment being requested, if applicable 

Race announcer

Who will the event benefit?*

N/A

Applicant Signature*

Cameron Rancourt
Oct 29, 2024

Date*

10/29/2024

ENT-25-6
One-Day Special Event/Entertainment License
Status: Active
Submitted On: 1/26/2025

Primary Location
18 VALLEY STREET
Jamestown , RI 02835
Owner
JAMESTOWN ARTS CENTER INC
P O BOX 97 JAMESTOWN , RI 02835

Applicant
Charles Tregenza
203-246-5015
charlie@jamestownartcenter.org
18 Valley Street
Jamestown, RI 02835

Event Information

Please select your Event Type(s) from the options below:

Seasonal Event

Art/Craft Show

Parade/Event

Theatre/Film Production

Race

Concert

Miscellaneous Function

Name of Event*
Newport Live Presents: Melanie Scholtz

Location of Event*
Jamestown Arts Center

Date(s) of Event*
02/28/25

Number of Days for Event*
1

Hours of Event*
6:30 - 9:30 PM

Will the event be held on town property?*

Number of People Attending*
120

Will there be tent(s) at the event?*

Name of Applicant/Business*
Jamestown Arts Center

Mailing Address*
18 Valley St.

Business Phone #*
401-560-0979

Email Address*
charlie@jamestownartcenter.org

Contact Person*
Charlie Tregenza

Contact Phone Number*
203-246-5015

List the types of entertainment being requested, if applicable
Jazz Band

Who will the event benefit?*

Type of Operation*
Non-Profit

R.I. Show Promoter's Permit Number, per RIQL Sec. 44-19-1
N/A

If the applicant is a Non-Profit organization, is it registered with the State?*

Non-Profit ID #*
30-0507266

Number of Vendors/Peddlers*
0

ENT-25-7

One-Day Special Event/Entertainment License
Status: Active
Submitted On: 2/2/2025

Primary Location

55 LAWN AVENUE
Jamestown, RI 02835

Owner

TOWN OF JAMESTOWN | MELROSE SCHOOL FIELD
93 NARRAGANSETT AVENUE JAMESTOWN, RI 02835

Applicant

KAREN BUETENS
781-929-9434
karen.buetens@gmail.com
164 COLUMBIA LANE
JAMESTOWN, RI 02835

Event Information

Please select your Event Type(s) from the options below.

Seasonal Event

checkbox

Art/Craft Show

checkbox

Parade/Event

checkbox

Theatre/Film Production

checkbox

Race

checkbox

Concert

checkbox

Miscellaneous Function

checkbox checked

Please explain miscellaneous function

Family centered event to honor and support the culture and people of Ukraine. Since sunflowers are the national flower of Ukraine, sunflowers are a major theme of this event. This year we are planning to invite and incorporate more groups in town that focus on enhancing and protecting the environment. Please note I submitted last years insurance etc, and once approved we will get updated forms as we always do.

Name of Event*

Sunflower Family Festival

Location of Event*

Lawn School Field

Date(s) of Event*

8/23/25

Number of Days for Event*

1

Hours of Event*

11-2

Will the event be held on town property?*

Yes

Number of People Attending*

400

Will there be tent(s) at the event?*

Yes, under 120 square feet

Name of Applicant/Business*

Jamestown Ukraine Relief Project

Mailing Address*

PO box 36 Jamestown RI

Business Phone #*

781 929 9434

Email Address*

jtn4ukr@gmail.com

Contact Person*

Karen Buetens/John Andrews

Contact Phone Number*

781 929 9434

List the types of entertainment being requested, if applicable

folk music, crafts, activities for children, food

Who will the event benefit?*

Jamestown Ukraine Relief Project

Type of Operation*

R.I. Show Promoter's Permit Number, per RIGL Sec. 44-19-1 @

Non-Profit

If the applicant is a Non-Profit organization, is it registered with the State?*

Non-Profit ID #*

Yes

851544756

Number of Vendors/Peddlers*

0

Any fields below that are not applicable, please enter "N/A" or "Not Applicable" in the text box.

Will you be selling any items at the event?*

RI Tax ID #*

Yes

061738140

What types of items will be sold at the event?*

items will be available with suggested donation

Will alcohol be provided and/or served at this event?*

Will traffic control be needed?*

No

Yes

IF TRAFFIC CONTROL NEEDED, PLEASE CONTACT THE JAMESTOWN POLICE DEPARTMENT AT 401-423-1212 OR VISIT THE POLICE DETAIL REQUEST PAGE.

Acknowledgement

The One-Day Event/Entertainment License is for special events that (1) are not part of the ordinary use of commercial or residential properties; (2) may use public roads or town property; (3) provide entertainment or amplification; or (4) warrant special attention by the police department or other town offices because of their size or extraordinary nature.

All applications must be received in the Town Clerk's office thirty (30) days prior to the event/entertainment.

Please acknowledge that you have read the below statements:

Special events: special events shall include parades, dances, concerts, fairs, shows or exhibits, road races, firework displays, or other such events that will attract a significant number of people.*

Vendors: when an individual or organization hosts an event where sales will occur, a vendor/peddler application must be submitted along with a \$5.00 fee per vendor/peddler. The only exception is if the sub applicant is a licensed MFE, in which case a separate One-Day Event/Entertainment License application must be submitted with a \$5.00 fee.*

Application for license: a person or organization shall sponsor, promote, or hold a special event within the Town of Jamestown only by first obtaining an application for a One-Day Event/Entertainment License at least 30 days prior to the event in the office of the Town Clerk.*

Insurance: no person shall hold a public event in Jamestown and/or on town property without first obtaining a two million (\$2,000,000) dollar limit of liability insurance policy, naming the Town of Jamestown as Certificate Holder.*

Alcoholic beverages: cannot be brought on premises unless served by a caterer with a P liquor license or, if a caterer is not being used, applicant must apply for a Class F one-day liquor license through the town clerk's office and obtain a two million (\$2,000,000) liquor liability insurance policy, naming the town of Jamestown as "additional insured". If alcoholic beverages are found on the premises and no liquor license has been obtained, the event/entertainment license will be revoked.*

Issuing of a one-day event/entertainment license: all license applications must be approved by department directors and forwarded to the town council for their consideration. If accepted and approved by the Town Council the license will be issued by the Town Clerk and forwarded to the applicant.*

NOTE: All public event applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars), naming the Town of Jamestown as an additional Certificate Holder.

If there is additional information for the Town Council that you would like to add please attach correspondence to the attachments section of this application.

I certify that all information within this application is true and accurate to the best of my knowledge.

Applicant Signature*

karen buetens
Feb 2, 2025

Date*

02/02/2025

ENT-25-8

One-Day Special Event/Entertainment License

Status: Active

Submitted On: 2/6/2025

Primary Location

6 WEST STREET
Jamestown, RI 02835

Owner

TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE JAMESTOWN, RI 02835

Applicant

Molly Rose
401-423-9804
mconlon@jamestownri.net
6 West Street
Jamestown, RI 02835

Event Information

Please select your Event Type(s) from the options below:

Seasonal Event

Art/Craft Show

Parade/Event

Theatre/Film Production

Race

Concert

Miscellaneous Function

Name of Event* @

The 2nd Annual Senior (Center) Prom

Location of Event*

Jamestown Recreation Center

Date(s) of Event* @

04/25/2025

Number of Days for Event*

1

Hours of Event*

6:30 PM-9:00 PM

Will the event be held on town property?*

Yes

Number of People Attending*

150

Will there be tent(s) at the event?* @

No tent(s).

Name of Applicant/Business*

Jamestown Senior Center, Town of Jamestown

Mailing Address*

6 West Street, Jamestown RI 02835

Business Phone #*

401-423-9804

Email Address*

mconlon@jamestownri.net

Contact Person*

Molly Rose

Contact Phone Number*

401-423-9804

List the types of entertainment being requested, if applicable @

Who will the event benefit?*

Jamestown Senior Services Department

Type of Operation*

Town Sponsored

R.I. Show Promoter's Permit Number, per RIGL Sec. 44-19-1 @

Number of Vendors/Peddlers*

0

Any fields below that are not applicable, please enter "N/A" or "Not Applicable" in the text box.

Will you be selling any items at the event?*

No

What types of items will be sold at the event?*

n/a

Will alcohol be provided and/or served at this event?*

No

Will traffic control be needed?*

Yes

IF TRAFFIC CONTROL NEEDED, PLEASE CONTACT THE JAMESTOWN POLICE DEPARTMENT AT 401-423-1212 OR VISIT THE POLICE DETAIL REQUEST PAGE.

Acknowledgement

The One-Day Event/Entertainment License is for special events that (1) are not part of the ordinary use of commercial or residential properties; (2) may use public roads or town property; (3) provide entertainment or amplification; or (4) warrant special attention by the police department or other town offices because of their size or extraordinary nature.

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Insurance: no person shall hold a public event in Jamestown and/or on town property without first obtaining a two million (\$2,000,000) dollar limit of liability insurance policy, naming the Town of Jamestown as Certificate Holder. *



Alcoholic beverages: cannot be brought on premises unless served by a caterer with a P liquor license or, if a caterer is not being used, applicant must apply for a Class F one-day liquor license through the town clerk's office and obtain a two million (\$2,000,000) liquor liability insurance policy, naming the town of Jamestown as "additional insured". If alcoholic beverages are found on the premises and no liquor license has been obtained, the event/entertainment license will be revoked.*



Issuing of a one-day event/entertainment license: all license applications must be approved by department directors and forwarded to the town council for their consideration. If accepted and approved by the Town Council the license will be issued by the Town Clerk and forwarded to the applicant.*



NOTE: All public event applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars), naming the Town of Jamestown as an additional Certificate Holder.

If there is additional information for the Town Council that you would like to add please attach correspondence to the attachments section of this application.

I certify that all information within this application is true and accurate to the best of my knowledge.

Applicant Signature*

Molly Rose
Feb 6, 2025

Date*

02/06/2025



PUBLIC NOTICE TOWN OF JAMESTOWN

Notice is hereby given that completed Short-Term Rental Applications will be considered for approval by the Town Council of the Town of Jamestown (Licensing Authority) at the February 24, 2025, Town Council meeting as part of the Consent Agenda and/or in a Public Hearing, taking place at the Jamestown Town Hall, 93 Narragansett Avenue. The following applications are available for review at the Town Clerk's Office between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday, excluding Holidays and at www.Jamestownri.gov.

| <u>Record#</u> | <u>Applicant Name</u> | <u>Address</u> |
|----------------|-----------------------|------------------|
| STR-170 | MARGARET PARILLO | 33 CLINTON AVE. |
| STR-109 | LAURA CARLSON | 20 BROOK ST. |
| STR-161 | PAULA SHEVLIN | 24 HAMILTON AVE. |

Roberta Fagan

From: Naturetours - Mark <[REDACTED]>
It: Tuesday, February 18, 2025 1:58 PM
To: Roberta Fagan
Subject: Questions about Town Council Agenda - Feb 24

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Dear Ms. Fagan:

May I ask you a few questions about Town Council procedures?

On the 11th of February the Jamestown Conservation Commission voted to request of the Jamestown Town Council that they authorize a study group to carefully examine the environmental consequences of the conversion of Gould Island to an overnight recreational site. This vote was on their agenda at my request and prior to the vote I gave a brief presentation on the issue at hand.

My questions are:

1) Is there a possibility that this question could appear on the February 24th agenda of the Town Council? Unfortunately, I will be on obligated business travel for the council scheduled meetings in the month of March.

2) If so, would it be possible for me to speak at the Town Council Meeting in favor of the creation of this study group? As a former Conservation Commission member, I have a particular interest in nature conservation and have researched the issue and made contact with a number of stakeholders. I do believe that I may be able to make an informational contribution to consideration of question. A number of credentialed specialists in the field with data and specific knowledge of the Narragansett Bay have said that they would be willing to participate in the study group. If I may include myself, three of the volunteered participants are former members of the Jamestown Conservation Commission.

3) If it would be possible form me to speak to Town Council, would it be possible for me to provide background information in the form of a letter to outline the purposes and objectives of this study group?

I appreciate your consideration. If I may answer any questions or be of assistance, please send me a message or give me a call at the phone number below.

Best Regards,
Mark Baker

[REDACTED]



JAMESTOWN CONSERVATION COMMISSION**MEMO**

To: Jamestown Town Council

From: Anne Kuhn-Hines, Chair Jamestown Conservation Commission (JCC) *Anne Kuhn-Hines*

cc: Ed Mello, Town Administrator

Date: February 19, 2025

Subject: Environmental Study Group

At our most recent Conservation Commission meeting on February 11, 2025, Jamestown town resident, Mark Baker, presented his concerns about the potential impacts to wildlife, particularly migratory birds, with the revised Gould Island restoration and recreation plans (which are still under development).

CC members have attended most of the Gould Island Restoration Advisory Board (RAB) meetings over the years and have had discussions with members of the Gould Island RAB, specifically, David Sommers, who chairs the local advisory board that acts as the liaison to the U.S. Army Corp of Engineers (ACOE) on the restoration of Gould Island, and Bill Keogh also a member on the Gould Island RAB. At our June 11, 2024, JCC meeting the JCC members discussed the various options that RI DEM were considering and agreed that it would be beneficial for wildlife and potentially humans if the ACOE cleans up Gould Island to a higher human health standard with federal funding and that this could be an opportunity for a better outcome for all (including wildlife).

Given that RI DEM has not yet developed a master plan for potential future recreational use on the southernmost 17 acres of Gould Island, the Jamestown Conservation Commission respectfully requests the Town Council's support in establishing an Environmental Study Group of qualified volunteers to examine the questions of recreational use of Gould Island. This seems like an opportune time to form this environmental study group to examine the potential impacts on wildlife related to recreational use on Gould Island. The results of this study group could provide useful, relevant information to the Town of Jamestown and to RI DEM as they begin developing a master plan for Gould Island.



TOWN OF EXETER, RI

TOWN COUNCIL

Daniel W. Patterson, President
Raymond A. Morrissey, Jr., Vice President
Diane Bampton Allen
Olivia DeFrancesco
Calvin A. Ellis

675 Ten Rod Road
Exeter, R.I. 02822
Ph: (401) 294-3891
Fax: (401) 295-1248
clerk@exeterri.gov

**STATE OF RHODE ISLAND
TOWN OF EXETER**

**RESOLUTION
NO. 2025-01**

**A RESOLUTION IN SUPPORT OF FULL FUNDING OF CATEGORICAL
TRANSPORTATION AID AS OUTLINED IN RIGL 16-7.2-6**

WHEREAS: The Exeter-West Greenwich Regional School District (hereinafter referred to as "EWG"), serving the Towns of Exeter and West Greenwich, each of which contribute tax payments to EWG; and

WHEREAS: State funding obligations for regional school districts have been reduced, including fund payments to EWG, which has left the communities' taxpayers to make up for the shortfalls; and

WHEREAS: EWG is faced with the horrible choices of whether to fully absorb the funding shortfalls, request more taxpayer contributions from member communities, and/or reduce student programming; and


WHEREAS: It is vital that students at EWG be provided with high-quality public education without overburdening community taxpayers.

NOW, THEREFORE, be it RESOLVED: That the Town of Exeter Town Council hereby requests that the General Assembly fully fund the Transportation Categorical Funds between the State and regional school districts pursuant to the relevant requirements of RIGL 16-7.2-6 (e); and


BE IT FURTHER RESOLVED: That the Exeter Town Clerk is hereby authorized to provide a copy of this resolution to the Town of Exeter's representatives in the Rhode Island General Assembly, all regional school districts, and the 38 cities and towns.

The RESOLUTION shall take effect on passage.

Approved by vote of the Exeter Town Council on this 3 day of February, 2025.



Daniel W. Patterson
Town Council President



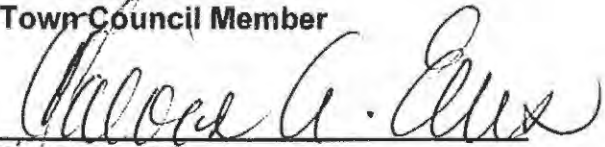
Raymond A. Morrissey
Town Council Vice President



Diane Bampton Allen
Town Council Member

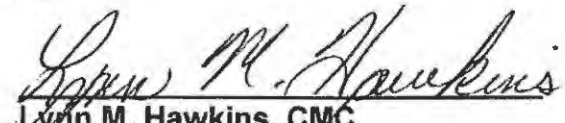
OLIVIA DE FRANCESCO

Olivia DeFrancesco
Town Council Member



Calvin A. Ellis
Town Council Member

IN WITNESS HEREOF, I hereby set my hand and the Official Seal of The Town of Exeter this 3 day of February, 2025.



Lynn M. Hawkins, CMC
Town Clerk

Introduced by: DANIEL W PATTERSON
COUNCIL PRESIDENT

Introduced on: 2/3/2025

Passed on: 2/3/2025

