



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, February 3, 2025
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations: Senator Dawn Euer and Representative Alex Finkelman: 2025 General Assembly Legislative Priorities

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
 B) Non-scheduled request to address.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearing: Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance, duly advertised in the *January 16th, 23rd and 30th* editions of the Jamestown Press:
- 1) Memo from Town Planner dated December 3, 2024
 - 2) Proposed Zoning Ordinance Amendments dated October 16, 2024.
- B) Town Council Sitting as the Alcohol Beverage Licensing Board
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:
- 1) Pursuant to RIGL §3-7-14, the following license application (F-25-2) has been received under said Act for a one-day license on February 20, 2025:
CLASS F (NON-PROFIT)
Out of the Box Studio & Gallery
11 Clinton Avenue
Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14)

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) OSCAR Grant- Ocean State Adaptation and Resilience Grant program award to the Town of Jamestown in the amount of \$199,400 for the Mackerel Cove Dune Restoration & Resiliency project.
 - 2) 2025 Recreation Services Agreement between the Town of Jamestown and Jamestown Outdoors to provide "Surf and Paddle" (consent agenda).
 - 3) FY 2025/2026 Budget Timeline and budget workshop schedule (new business).
 - 4) Bond Options package for Town Council information and discussion (new business).

VII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of President Beye to reinstate the Elections Training and Advisory Ad Hoc Committee (ETAC):
- 1) Letter from the former ETAC Ad Hoc Committee member Laura Goldstein regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 2) Letter from the former ETAC Ad Hoc Committee member Daphne G. Meredith requesting to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 3) Letter from the former ETAC Ad Hoc Committee member Marlene B. Murphy requesting to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 4) Letter from the former ETAC Ad Hoc Committee member Kenneth Newman requesting to be reappointed to the ETAC. (Jamestown Board of Canvass Member)
 - 5) Permission to advertise 1-3Jamestown Citizen-at-Large member vacancy(s).
- B) Review, Discussion, and/or Action and/or Vote: At the request of President Beye to reinstate the Jamestown Tick Task Force Ad Hoc Committee (JTTF):
- 1) Letter from the former JTTF Ad Hoc Committee member Laura Goldstein regarding reinstating the Ad Hoc committee as a standing committee and, request to be reappointed to the JTTF.
 - 2) Letter from the former JTTF Ad Hoc Committee member Cynthia Leonard regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the JTTF.
 - 3) Letter from the former JTTF Ad Hoc Committee member Joseph England regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the JTTF.
 - 4) Permission to advertise 2-4-member vacancy(s).

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Discussion and consideration of staff proposed projects requiring potential bond initiatives:
- 1) Memorandum from Town Administrator Mello to the Town Council regarding Bond Options.

- B) Review, Discussion, and/or Action and/or Vote: Proposed dates for the (3) three Budget Work Sessions and eventual vote to adopt the budget for Fiscal Year (FY) 2025-2026 (July 1, 2025- June 30, 2026) at the Financial Town Meeting:
- 1) Town Council Budget Work Session: Operating Budget for FY 2025-2026, March 3rd or 4th at 5:00 p.m. or an alternate date/time.
 - 2) Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2025-2026, March 10th at 5:00 p.m.; or 6:00 p.m., or an alternate date/time.
 - 3) Joint Town Council and School Department Budget Work Session and Hearing for FY 2025-2026, March 17th, at 5:30 p.m. or 6:00 p.m., or an alternate date/time.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Full Member; and for One (1) Alternate Member, with a Six-year term(s) ending March 2031, and pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review, discussion and/or potential action and/or vote.
- 1) Memorandum of the request of Board of Canvassers Clerk Keith Ford to contact the Jamestown Democratic Town Committee(s) to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Member vacancy(s).
 - 2) RIGL § 17-8-1 and § 17-8-2
 - 3) Permission to schedule interviews with potential candidates on February 24, 2025 and/or March 3, 2025.
- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote, duly advertised in the October 3rd and 10th editions of the Jamestown Press:
- 1) Conservation Commission, One (1) member vacancy(s); with a three year-term ending 12/31/2027:
 - a) Interested Applicant(s):
 - i) Richard Smith, interviewed on January 13, 2025.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- C) Adoption of Town Council Meeting Minutes
- 1) January 6, 2025 (Regular Meeting)
 - 1) January 21, 2025 (Regular Meeting)
 - 2) January 22, 2025 (Special Meeting)
- D) Minutes of the Jamestown Boards/Commissions/Committees
- 1) 250th Commission, January 8, 2025
 - 2) Zoning Board of Review, November 26, 2024
 - 3) Zoning Board of Review, December 17, 2024

- E) At the recommendation of Parks and Recreation Director DeFalco approval of the Memorandum of Understanding (MOU) Service Agreement between the Town of Jamestown and Jamestown Outdoors for the 2025 “Surf and Paddle” recreation program
- F) Trash Collector License 2025 Renewal Application(s):
- 1) Allied Waste Services of MA, LLC, dba: Republic Services, 1080 Airport Road, Fall River, MA 02720
 - 2) Waste Management, dba: Waste Management of RI, 65 Halsey Street, Newport, RI 02840
- G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Yacht Club
Event: Fools Rules Regatta (ENT-25-1)
Date: August 16, 2025
Location: East Ferry Beach
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: Sound Bath: Community Program (ENT-25-2)
Date: February 22, 2025
Location: JAC, 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: Newport String (ENT-25-3)
Date: February 8, 2025
Location: JAC, 18 Valley Street
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: Film: “Best Judgement: Ladd School Lessons” (ENT-25-4)
Date: February 13, 2025
Location: JAC, 18 Valley Street
 - 5) Applicant: Out of the Box Studio & Gallery (OBSG)
Event: Oddity Box (ENT-25-5)
Date: February 20, 2025
Location: OBSG, 11 Clinton Avenue
- H) One-Day Vendor/Peddler/MFE License Applications: All One-Day Vendor/Peddler/MFE license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 6) Applicant: Jamestown Yacht Club
Event: Fools Rules Regatta (ODVP-25-1)
Date: August 16, 2025
Location: East Ferry Beach

- I) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the January 16th & 23rd editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-61, Laura Edelstein, 7 Pleasant View
 - 2) STR-168, Alyce Robinson, 21 Buloid Avenue

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Town Clerk Roberta Fagan
From: James B. King, Jr.
Dated: January 30, 2025
Re: Review of the overall process and authority of the Planning Commission and Technical Review Committee (TRC).
 - 2) Copy of email to: Town Clerk Roberta Fagan
From: Andrew Williams
Dated: January 29, 2025
Re: Thank you for consideration to the Harbor Commission.
 - 3) Copy of letter(s) to: Town Council
From: Beth Smith
Dated: January 21, 2025
Re: 1/21 Town Council Agenda
 - 4) Copy of letter(s) to: Town Council
From: Taxpayers Association of Jamestown
Dated: January 20, 2025
Re: Tax Concerns
 - 5) Copy of letter(s) to: Town Council
From: American Civil Liberties Union
Dated: January 24, 2025
Re: Immigration Model Ordinance
 - 6) Copy of letter(s) to: Town Council
From: United State Department of the Interior
Dated: January 14, 2025
Re: Bolstering Ecosystems Against Coastal Harm Act (BEACH Act; Pbul. L. 118-117)

XII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Continued (If necessary)

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68 and NAGE 69).

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on January 31, 2025.*



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator
FROM: Lisa W. Bryer, AICP, Town Planner
RE: Zoning Ordinance Update/Rewrite
DATE: December 3, 2024

At a meeting of the Jamestown Planning Commission held Wednesday, October 16, 2024 the Planning Commission unanimously voted to approve the Final Draft of the 2024 Update/Rewrite, as amended, and also to recommend the Town Council approve the 2024 Amendments to the Zoning Ordinance.

Please accept this Final Draft for review and to schedule the required public hearing at a subsequent Town Council meeting after proper advertising. The Town Council must hold a public hearing on these changes prior to adoption of this Zoning Ordinance for the Town of Jamestown.

The majority of changes in this amendment are mandatory due to the state law changes enacted in the 2023 and 2024 legislative sessions. The sections listed below with these mandatory changes are labeled with an *.

A comprehensive presentation will be provided for the Town Council Public Hearing when scheduled. Please contact me if you need any clarification on any of the proposed changes. The changes proposed to *Multifamily Dwellings*, Section 82-1200, once adopted, will satisfy the existing “moratorium” that was adopted by the Town Council. This moratorium will be lifted upon the adoption of these new multifamily dwelling regulations.

These amendments are consistent with the Jamestown Comprehensive Plan, including the goals and policies stated, the implementation program, and all other applicable elements of the comprehensive plan; and demonstrates a recognition and consideration of each of the applicable purposes of zoning, as presented in R.I. General Laws § 45-24-30. The Planning Commission approval is based on the following Findings of Fact, Consistency with the Comprehensive Plan and Consistency with the Rhode Island Zoning Enabling Act:

A. FINDINGS OF FACT

The Planning Commission hereby finds the following evidence in support of amendments to the Jamestown Zoning Ordinance (the “Zoning Ordinance”) related to the maintenance of the rural character of Jamestown as its number one goal in the Comprehensive Community Plan.

Memo to Jamestown Town Council
2024 Final Draft-Zoning Ordinance Update/Rewrite
December 3, 2024

1. The Rhode Island State Legislature implemented changes to state Zoning Act - Chapter 45-24 in both the 2023 and 2024 sessions which must be implemented on a local level to be consistent with state law.
2. The Planning Commission held 5 meetings on the Zoning Changes, since the last Zoning Ordinance adoption on March 12, 2024, and accepted public participation and input on all changes.
3. On October 16, 2024, the Planning Commission approved the Amendments to the Zoning Ordinance in the draft dated October 2024 and voted to forward the proposed amendments to the Town Council for hearing and adoption.
4. The amendments include amendment to the following Zoning Ordinance sections:
 - a. New initiatives:
 - i. * Sec. 82-1212. Adaptive reuse projects
 - ii. Sec. 82-708. Basements
 - iii. *Article 12. Use Performance Standards (Special Use Permit standards for all uses permitted by special use are now required by state law)
 - a) Sec. 82-1209. Underground storage tanks
 - b) Sec. 82-1213. Standards for Non-Residential Uses in Residential Zoning Districts
 - c) Sec. 82-1214. Motel or Hotel
 - d) Sec. 82-1215. School or College
 - e) Sec. 82-1216. Religious Institution; Library, museum, etc.
 - f) Sec. 82-1217. Hospital or clinic; Emergency counseling service
 - g) Sec. 82-1218. Nursing or convalescent home; Assisted living facility
 - h) Sec. 82-1219. Government-owned penal, garage or utility facility
 - i) Sec. 82-1220. Charitable or fraternal organization
 - j) Sec. 82-1221. Recreational ballfields
 - k) Sec. 82-1222. Park and recreation use, including skateboard or ice rinks and playgrounds together with buildings, ancillary to the park use, such as bathrooms, educational space, and storage
 - l) Sec. 82-1223. Seasonal off-site marina parking
 - m) Sec. 82-1224. Public and semipublic structure
 - n) Sec. 82-1225. Radio and TV studios
 - o) Sec. 82-1226. Satellite dish
 - p) Sec. 82-1227. Sale of produce raised on premise
 - q) Sec. 82-1228. Lunchroom or restaurant (no alcoholic beverages)
 - r) Sec. 82-1229. Tavern, bar or nightclub (alcoholic beverages)
 - s) Sec. 82-1230. Motor vehicle dealers, including repairs conducted in a building; Autobody or paint shop; General auto repair; Vehicle rental agency
 - t) Sec. 82-1231. Commercial recreation facilities
 - u) Sec. 82-1232. Theater or concert hall
 - v) Sec. 82-1233. Golf course
 - w) Sec. 82-1234. Tent or recreational vehicle camps
 - x) Sec. 82-1235. Riding academies

- y) Sec. 82-1236. Marina; Yacht clubs and beach clubs; Boat and ship storage, and repair
 - z) Sec. 82-1237. Temporary real estate office or model home
 - aa) Sec. 82-1238. Boarding of animals (excluding dogs)
 - bb) Sec. 82-1239. Ship and boat building including sales
- b. Amended regulations:
- i. Definitions
 - ii. *Article 3. Special Use Permits and Variances
 - a) * Sec. 82-308. Modifications granted by Building Official
 - iii. *Sec. 82-309. Unified Development Review
 - iv. Sec. 82-601. Uses and districts
 - v. Sec. 82-602. District dimensional regulations
 - vi. Sec. 82-602.1 Exceptions to height regulations
 - vii. Sec. 82-800. High groundwater table and impervious layer overlay district
 - viii. Article 9. Nonconforming Uses Buildings and Structures
 - ix. * Sec. 82-908. Single nonconforming lots of record (Substandard lots of record)
 - x. * Sec. 82-909. Merger of contiguous nonconforming lots of record (Substandard lots of record)
 - xi. * Article 10. Development Plan Review (moved to Subdivision and Land Development Regulations per state law)
 - xii. *Sec. 82-1005. Project review fees
 - xiii. Article 11. Jamestown Village Special Development District
 - xiv. *Article 12. Use Performance Standards (Special Use Permit standards for all uses permitted by special use are now required by state law)
 - a) Sec. 82-1200. Multifamily Dwellings
 - b) *Sec. 82-1201. Accessory Dwelling Units
 - c) Sec. 82-1204. Solar Energy Systems and Facilities
 - d) Sec. 82-1205. Wind Energy Systems
 - xv. Article 15. Conservation Developments
 - xvi. *Article 16. Low- and Moderate-Income Housing
 - xvii. *Sec. 82-1703. Notice and hearing requirements
- c. No zoning district boundaries are proposed for amendment.

B. CONSISTENCY WITH THE COMPREHENSIVE PLAN

The Planning Commission finds that the proposed amendments are consistent with the 2015 Comprehensive Community Plan. The Comprehensive Community Plan finds the following Goals, Policies and Actions to be in support of this Zoning Ordinance Amendment:

Land Use Element

Policy #1: Maintain and Update Jamestown’s Land Use Regulations to be consistent with the Comprehensive Community Plan.

Cultural and Historical Resources Element

Policy #4: Continue to focus on Narragansett Avenue streetscape to protect village character.

Open Space, Agriculture and Recreation Element

Open Space Policy #1:

d. Consider Conservation Development as a means of preserving significant open space areas as part of the subdivision development process.

Economic Development Element

Policy #1: Continue to direct commercial development into existing commercial zones.

a. Review and consider amending the Zoning Ordinance for permitted uses in non-commercial zones and the conditions for granting special use permits and variances to prevent commercialization of these zones.

Policy #4: Ensure that new or expanded development within the commercial zones is compatible with existing character of the community.

d. Review and amend zoning ordinance to ensure permitted uses, requirements, etc. are compatible with community character and will foster desired results.

e. Be alert to changes in technology that require updating Zoning Ordinance.

Circulation Element

Policy #4: Provide an acceptable level of service for parking in the village commercial area.

c. Consider amending Zoning Ordinance to ensure commercial parking is located within commercial zones.

Housing Element

Goal # 1: Create a Diversity of Housing Types (such as homeownership, rental, employee preference, etc.) to meet the needs of Jamestown’s low-moderate income residents, employees, and special populations while maintaining Jamestown’s unique mixture of village and rural character.

Goal # 2: Attain the 10% low and moderate housing goal set by the state.

Goal # 3: Ensure the Long-Term Affordability of Jamestown’s Housing Stock.

Policy #2: Revise the zoning ordinance to promote affordable housing.

e. Consider Zoning Ordinance Provisions that encourage a diversity of housing types that are affordable.

C. CONSISTENCY WITH ZONING

The Planning Commission finds that the proposed Zoning amendments recognize and take into account the following applicable purposes of zoning as stated in the Rhode Island Zoning Enabling Act of 1991, as amended:

- (1) Promoting the public health, safety, and general welfare.
- (2) Providing for a range of uses and intensities of use appropriate to the character of the city or town and reflecting current and expected future needs.
- (3) Providing for orderly growth and development that recognizes:
 - (i) The goals and patterns of land use contained in the comprehensive plan of the city or town adopted pursuant to chapter 22.2 of this title;
 - (ii) The natural characteristics of the land, including its suitability for use based on soil characteristics, topography, and susceptibility to surface or groundwater pollution;
 - (iii) The values and dynamic nature of coastal and freshwater ponds, the shoreline, and freshwater and coastal wetlands;
 - (iv) The values of unique or valuable natural resources and features;
 - (v) The availability and capacity of existing and planned public and/or private services and facilities;
 - (vi) The need to shape and balance urban and rural development; and
 - (vii) The use of innovative development regulations and techniques.
- (4) Providing for the control, protection, and/or abatement of air, water, groundwater, and noise pollution, and soil erosion and sedimentation.
- (5) Providing for the protection of the natural, historic, cultural, and scenic character of the city or town or areas in the municipality.
- (6) Providing for the preservation and promotion of agricultural production, forest, silviculture, aquaculture, timber resources, and open space.
- (7) Providing for the protection of public investment in transportation, water, stormwater management systems, sewage treatment and disposal, solid waste treatment and disposal, schools, recreation, public facilities, open space, and other public requirements.
- (8) Promoting a balance of housing choices, for all income levels and groups, to assure the health, safety, and welfare of all citizens and their rights to affordable, accessible, safe, and sanitary housing.
- (9) Providing opportunities for the establishment of low- and moderate-income housing.
- (10) Promoting safety from fire, flood, and other natural or unnatural disasters.
- (11) Promoting a high level of quality in design in the development of private and public facilities.

Memo to Jamestown Town Council
2024 Final Draft-Zoning Ordinance Update/Rewrite
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- (12) Promoting implementation of the comprehensive plan of the city or town adopted pursuant to chapter 22.2 of this title.
- (13) Providing for coordination of land uses with contiguous municipalities, other municipalities, the state, and other agencies, as appropriate, especially with regard to resources and facilities that extend beyond municipal boundaries or have a direct impact on that municipality.
- (14) Providing for efficient review of development proposals, to clarify and expedite the zoning approval process.
- (15) Providing for procedures for the administration of the zoning ordinance, including, but not limited to, variances, special-use permits, and, where adopted, procedures for modifications.
- (16) Providing opportunities for reasonable accommodations in order to comply with the Rhode Island Fair Housing Practices Act, chapter 37 of title 34; the United States Fair Housing Amendments Act of 1988 (FHAA); the Rhode Island Civil Rights of Persons with Disabilities Act, chapter 87 of title 42; and the Americans with Disabilities Act of 1990 (ADA), 42 U.S.C. § 12101 et seq.



PUBLIC HEARING NOTICE

TOWN OF JAMESTOWN

CHAPTER 82 – ZONING ORDINANCE

JAMESTOWN CODE OF ORDINANCES

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on February 3, 2025, at 6:00 p.m. at the Town of Jamestown's Town Hall, 93 Narragansett Avenue, Jamestown, R.I. on the following proposed amendment to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance. This amendment includes a repeal of the existing Chapter 82 – Zoning Ordinance; and replacement by the proposed ordinance being considered for adoption, Chapter 82 – Zoning Ordinance. An opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays. A copy of the entire amendment as proposed is available for review at the Jamestown Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at: www.jamestownri.gov under LATEST NEWS

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code of Ordinances, Chapter 82, Zoning Ordinance, as the same may have been heretofore amended is hereby amended by changing the text of the Chapter.

See Exhibit A for a description of the proposed amendments, this amendment includes a repeal of the existing Chapter 82 – Zoning Ordinance; being replaced by the proposed ordinance for adoption, Chapter 82 – Zoning Ordinance.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 82 of the Town of Jamestown's Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Zoning Ordinance Amendments Description:

The majority of changes in this amendment are mandatory due to the state law changes enacted in the 2023 and 2024 legislative sessions. The sections listed below with these mandatory changes are labeled with an *.

1. The amendments include amendment to the following Zoning Ordinance sections:

a. New Sections/initiatives:

- i. Sec. 82-708. Basements (Basements and/or the bottom of any structure's slab, not including pilings/footings for any proposed new construction, or fifty percent or greater reconstruction or renovation of a structure, shall be located 12" above the seasonal high groundwater table)
- ii. *Article 12. Use Performance Standards (Special Use Permit standards for all uses permitted by "special use" are now required by state law. Standards have been added for the following uses:
 - a) * Sec. 82-1212. Adaptive reuse projects
 - b) Sec. 82-1213. Standards for Non-Residential Uses in Residential Zoning Districts
 - c) Sec. 82-1214. Motel or Hotel
 - d) Sec. 82-1215. School or College
 - e) Sec. 82-1216. Religious Institution; Library, museum, etc.
 - f) Sec. 82-1217. Hospital or clinic; Emergency counseling service
 - g) Sec. 82-1218. Nursing or convalescent home; Assisted living facility
 - h) Sec. 82-1219. Government-owned penal, garage or utility facility
 - i) Sec. 82-1220. Charitable or fraternal organization
 - j) Sec. 82-1221. Recreational ballfields
 - k) Sec. 82-1222. Park and recreation use, including skateboard or ice rinks and playgrounds together with buildings, ancillary to the park use, such as bathrooms, educational space, and storage
 - l) Sec. 82-1223. Seasonal off-site marina parking
 - m) Sec. 82-1224. Public and semipublic structure
 - n) Sec. 82-1225. Radio and TV studios
 - o) Sec. 82-1226. Satellite dish
 - p) Sec. 82-1227. Sale of produce raised on premise
 - q) Sec. 82-1228. Lunchroom or restaurant (no alcoholic beverages)
 - r) Sec. 82-1229. Tavern, bar or nightclub (alcoholic beverages)
 - s) Sec. 82-1230. Motor vehicle dealers, including repairs conducted in a building; Autobody or paint shop; General auto repair; Vehicle rental agency
 - t) Sec. 82-1231. Commercial recreation facilities
 - u) Sec. 82-1232. Theater or concert hall
 - v) Sec. 82-1233. Golf course
 - w) Sec. 82-1234. Tent or recreational vehicle camps
 - x) Sec. 82-1235. Riding academies
 - y) Sec. 82-1236. Marina; Yacht clubs and beach clubs; Boat and ship storage, and repair
 - z) Sec. 82-1237. Temporary real estate office or model home
 - aa) Sec. 82-1238. Boarding of animals (excluding dogs)
 - bb) Sec. 82-1239. Ship and boat building including sales
 - cc) Sec. 82-1240. Environmental Criteria for Industrial Uses

b. Amended regulations:

- i. Definitions
- ii. *Article 3. Special Use Permits and Variances (amendments to proposed use determinations, expiration and extensions, hearing requirements, unified development, dimensional variance hardship clarification)
 - a) * Sec. 82-308. Modifications granted by Building Official (application of such)
 - iii. *Sec. 82-309. Unified Development Review (Establishment, hearing requirements, appeals)
 - iv. Sec. 82-601. Uses and districts (changes to the Table of Uses)
 - v. Sec. 82-602. District dimensional regulations (Multi-family and Duplex requirements, and CD District setbacks)
 - vi. Sec. 82-800. High groundwater table and impervious layer overlay district (clarification on Planning Commission recommendation, *200 sq.ft. one-time exemption, prohibition clarification, procedure clarification)
 - vii. Article 9. Nonconforming Uses Buildings and Structures
 - a) Sec. 82-904. Alteration of a nonconforming use (Village Special Development Overlay District)
 - b) * Sec. 82-908. Single nonconforming lots of record (Substandard Lots of Record) (building setbacks and lot coverage requirements)
 - c) * Sec. 82-909. Merger of contiguous nonconforming lots of record (Substandard Lots of Record) (standards for merger)
 - viii. * Article 10. Development Plan Review (moved to Subdivision and Land Development Regulations per state law)
 - ix. *Sec. 82-1005. Project review fees (include Unified Development Review)
 - x. Article 11. Jamestown Village Special Development District (clarify Development Plan Review Procedure, landscape design requirements)
 - xi. *Article 12. Use Performance Standards (Special Use Permit standards for all uses permitted by special use are now required by state law)
 - a) Sec. 82-1200. Multifamily Dwellings (clarify procedure, dimensional requirements, density requirements, and site design)
 - b) *Sec. 82-1201. Accessory Dwelling Units (size and siting requirements)
 - c) Sec. 82-1204. Solar Energy Systems and Facilities (regulations for Major Solar Energy Systems)
 - d) *Sec. 82-1205. Wind Energy Systems (clarify procedure)
 - e) Sec. 82-1209. Underground storage tanks (Underground tanks must be placed at least 12 inches above the high groundwater table)
 - xii. Article 15. Conservation Developments (clarify applicability based on new State law definition of Major and Minor, number of multi-family units per structure)
 - xiii. *Article 16. Low- and Moderate-Income Housing (application fee, municipal subsidy, incentives, In-lieu fee option)
 - xiv. *Article 17. Amendment. Sec. 82-1703. Notice and hearing requirements
- c. No zoning district boundaries are proposed for amendment.



PUBLIC HEARING NOTICE

TOWN OF JAMESTOWN

CHAPTER 82 – ZONING ORDINANCE

JAMESTOWN CODE OF ORDINANCES

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on February 3, 2025, at 6:00 p.m. at the Town of Jamestown's Town Hall, 93 Narragansett Avenue, Jamestown, R.I. on the following proposed amendment to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance. This amendment includes a repeal of the existing Chapter 82 – Zoning Ordinance; and replacement by the proposed ordinance being considered for adoption, Chapter 82 – Zoning Ordinance. An opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays. A copy of the entire amendment as proposed is available for review at the Jamestown Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at: www.jamestownri.gov under LATEST NEWS

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code of Ordinances, Chapter 82, Zoning Ordinance, as the same may have been heretofore amended is hereby amended by changing the text of the Chapter.

See Exhibit A for a description of the proposed amendments, this amendment includes a repeal of the existing Chapter 82 – Zoning Ordinance; being replaced by the proposed ordinance for adoption, Chapter 82 – Zoning Ordinance.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 82 of the Town of Jamestown's Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

F-25-2**One-Day Class F/F1 Liquor License**

Status: Active

Submitted On: 1/22/2025

Primary Location11 CLINTON AVENUE - A
Jamestown, RI 02835**Owner**RAFFERTY JAMEST T TRUSTEE | RAFFERTY LISA M TRUSTEE
PO BOX 138 JAMESTOWN, RI 02835**Applicant**
 Casey Weibust
 401-328-5066
 outoftheboxstudiogallery@gmail.com
 PO Box 283
 Jamestown, RI 02835
Application Details**Retailer Class***

Class F (Beer/Wine)

Date of Event*

02/20/2025

Hours of Event*

530-730

Event Name/Type*

Oddity Box

Organization/Corporate Name*

Out of the Box Studio & Gallery

DBA Name**Business Address***

11 Clinton Ave. Jamestown RI 02835

Business Phone*

401-328-5066

Alternate Phone*

401-533-4336

Business Email Address*

outoftheboxstudiogallery@gmail.com

Will Entertainment be provided?*

No

Has an Event/Entertainment License been requested and/or applied for?*

Yes

Is Property Town Owned?*


No

Address of Event*

11 Clinton Ave. Jamestown RI 02835

Acknowledgement

I hereby certify that the statements held within this application are true to the best of my knowledge and belief.

Applicant Signature*
 Casey Weibust
 Jan 22, 2025
Date*

01/22/2025

Town of Jamestown

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: January 29, 2025
SUBJECT: Report for Town Council Meeting February 3, 2025

OSCAR Grant- Ocean State Climate Adaptation and Resilience (OSCAR) Grant program managed through the Rhode Island Infrastructure Bank has awarded the Town, \$199,400 for the *Mackerel Cove Dune Restoration & Resiliency* project. The project includes an Engineering Study to conduct topographic, coastal resource, and bathymetric surveys to guide restoration efforts, develop several conceptual plans (including nature-based solutions) and perform a cost/benefit analysis to help strengthen and restore sand dunes with the intent to mitigate impacts from sea level rise and extreme weather events (storms, hurricanes, Nor'easters). And in partnership with the Jamestown Conservation Commission, Dune Grass Planting at the Jamestown Community Farm which could then later be transferred to the dune at Mackerel Cove.

Recreation Services Agreement- For your consideration is a recreational service agreement between the Town and Jamestown Outdoors to provide "Surf and Paddle" for the 2025 season. (consent agenda)

FY 2026 Budget- The charter requires that I present the FY 2026 budget to the Town Council on March 3. The Council may wish to consider developing a schedule for budget review and discussion with a final adopted budget by April 7th. (new business)

Bond Options- The staff has produced a bond option package for Council information and discussion. (new business)

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: January 29, 2025
SUBJECT: Bond Options

As we work toward the development of the proposed FY 26 budget to be presented to the Town Council on March 3, we have also worked to produce a number of projects for discussion and consideration by the Town Council. All would require variety of bond initiatives. The projects are those which are forecasted to be completed within 24 months of approval.

Project 1: Senior Repair Project

Amount: \$885,000

This would include the major repair of essential components of the building including structural flooring issues, lighting, electrical, fire alarm, kitchen appliances, and HVAC. This option also includes creating office space and private meeting space.

Project 2: Fort Getty Improvements

Amount: \$930,000

This project would include the replacement of the lower bathroom, the installation of a maintenance building, the installation of a clevis toilet near the lower tent sites, the installation of the water main necessary for the CISF facility and the upgrade of the water/electrical pedestals. This project assumes that 73 sites would remain. (67 campers & 6 cabins or campers. See draft map layout and revenue/expense report.

Project 3: Town Buildings/Facilities Maintenance

Amount: \$1,618,000

This would be a combination of multiple projects to include the major maintenance of three Town owned buildings including the recreation center, fire station and Town Hall. In addition, it would fund the replacement of the office storage space at the transfer station and provide funding for the replacement of the self-contained breathing apparatus equipment for the fire department.

Project 4: DPW Equipment

Amount: \$950,000

This project includes the replacement of highway department equipment that are at or beyond the schedule for replacement and would be phased in over two-years. 2011 Ford F350 pickup; 2015 Ford F350 pickup; 2015 Ford F550 dump; 2015 Ford F550 dump; 2007 Sterling dump (replace with smaller F550); 2015 wood chipper; 2006 John Deere Backhoe; 2013 Bobcat Skid Steer. In addition, this would the fund the purchase of a sign machine to allow the in-house production of all Town signs.

PROJECT 1

Senior Center Repair

| | |
|-----------------------------|-------------------|
| HVAC Replacement | \$ 250,000 |
| Bathroom Renovations (2) | \$ 40,000 |
| Interior Plumbing | \$ 150,000 |
| Interior Framing/drywall | \$ 35,000 |
| Demo-basement floor | \$ 20,000 |
| Waterproofing | \$ 15,000 |
| Relace Frame/Floor Basement | \$ 75,000 |
| Demo stage area | \$ 20,000 |
| Electrical | \$ 50,000 |
| Lighting | \$ 50,000 |
| Fire Alarm | \$ 50,000 |
| Low Voltage | \$ 7,500 |
| 2nd story over utility | \$ 50,000 |
| Painting | \$ 40,000 |
| Flooring | \$ 10,000 |
| Insulation | \$ 20,000 |
| Roofing | \$ 75,000 |
| Audio/Visual | \$ 12,500 |
| Furniture | \$ 25,000 |
| Less Available Capital | \$ (110,000) |
| BOND TOTAL | \$ 885,000 |

PROJECT 2

Ft Getty Improvements

| | |
|------------------------------------|--------------|
| Lower Bathroom Replacement | \$ 400,000 |
| Maintenance Building/Clevis Toilet | \$ 250,000 |
| Water Main | \$ 50,000 |
| Electrical Repairs | \$ 500,000 |
| Other | \$ 50,000 |
| Less Available Capital | \$ (320,000) |

BOND TOTAL \$ 930,000

PROJECT 3

Town Hall Repair

| | |
|---------------------------|-------------------|
| Roof Replacement | \$ 200,000 |
| HVAC Replacement | \$ 150,000 |
| Siding Repair/Replacement | \$ 75,000 |
| Exterior Painting | \$ 65,000 |
| Interior Painting | \$ 10,000 |
| Window Replacement (6) | \$ 35,000 |
| SUB TOTAL | \$ 535,000 |

Rec Center Repair

| | |
|------------------------|-------------------|
| Siding, doors, windows | \$ 400,000 |
| Exterior Painting | \$ 75,000 |
| HVAC Upgrade | \$ 175,000 |
| Storage Solution | \$ 35,000 |
| Parking Lot | \$ 65,000 |
| Less Available Capital | \$ (100,000) |
| SUB TOTAL | \$ 650,000 |

Transfer Station Building

| | |
|----------------------|-------------------|
| Demolition | \$ 10,000 |
| Site Work/Foundation | \$ 20,000 |
| Construction | \$ 75,000 |
| Electrical | \$ 20,000 |
| HVAC | \$ 15,000 |
| Rental Office | \$ 10,000 |
| SUB TOTAL | \$ 150,000 |

Fire Department

| | |
|------------------------|-------------------|
| SCBA | \$ 300,000 |
| Station Repairs | \$ 100,000 |
| Dispatch Repairs | \$ 75,000 |
| Less Available Capital | \$ (110,000) |
| Bond Balance | \$ (82,000) |
| SUB TOTAL | \$ 283,000 |

BOND TOTAL \$ **1,618,000**

PROJECT 4**DPW Equipment**

| | |
|---------------------------------|------------|
| Replace 2011 Ford F350 pickup | \$ 85,000 |
| Replace 2015 Ford F350 pickup | \$ 85,000 |
| Replace 2015 Ford F550 dump | \$ 110,000 |
| Replace 2015 Ford F550 dump | \$ 110,000 |
| Replace 2007 Sterling dump | \$ 110,000 |
| Replace 2015 wood chipper | \$ 80,000 |
| Replace 2006 John Deere Backhoe | \$ 250,000 |
| Replace 2013 Bobcat Skid Steer | \$ 90,000 |
| Sign machine | \$ 30,000 |

BOND TOTAL \$ **950,000**



LEGEND

- Community Fire Pit
- Boat Ramp
- Bathroom
- RV Site Overflow & Guest Parking
- Seasonal Boat Parking

RV Site Overflow & Guest Parking

Seasonal Boat Parking

UPPER TENT SITES



1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32

| | | | | | | | | | | | | | | |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 |
| 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | | | | |
| 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | | | | | | |

CISF Parking

Transient Boat Parking

Daily Boat Parking

Covered Pavilion

Sailing school

20 YEAR FORECAST

| | | | |
|------------|---------------------|-----------------|----------------------|
| RV REVENUE | Fees | YEAR 1 | \$ 499,415 |
| | 3% | 20 YEARS | \$ 13,419,468 |
| RV BOND | | 20 YEARS | \$ 775,468 |
| | 4.75% \$ 500,000.00 | | |
| RV EXPENSE | ALL | YEAR 1 | \$ 90,173 |
| | Utilities Tenants | YEAR 1 | \$ (40,000) |
| | Sub-Total | YEAR 1 | \$ 50,173 |
| | 3% | 20 YEARS | \$ 1,356,389 |
| NET | | 20 YEARS | \$ 11,287,611 |

20 YEARLY AVERAGE \$ 564,380

FT GETTY RV AND TENT

Based on 2024 revenues/expenses

REVENUES

| CAMPING | | | | | RV ONLY |
|-----------------------|--|--|--|------------|-------------------|
| RV Rental | | | | \$ 480,640 | \$ 480,640 |
| Tent Rental | | | | \$ 51,735 | |
| Boat Storage | | | | \$ 17,675 | \$ 17,675 |
| Wait List | | | | \$ 900 | \$ 900 |
| Dump | | | | \$ 200 | \$ 200 |
| Sub Total | | | | \$ 551,150 | \$ 499,415 |
| RV Camping Expense | | | | | \$ (90,173) |
| NET RV CAMPING | | | | | \$ 409,242 |

| | | | | | |
|--------------|--|--|--|-----------|--|
| PARK | | | | | |
| Day Pass | | | | \$ 27,640 | |
| Non-resident | | | | \$ 8,125 | |
| Sub-Total | | | | \$ 35,765 | |

TOTAL \$ 586,915

EXPENSES

| | | | | | |
|--------------------|--|--|--|-----------|--|
| CAMPING | | | | | |
| Propane | | | | \$ 1,566 | |
| Staff Maintenance | | | | \$ 18,200 | |
| Staff Clerical | | | | \$ 12,000 | |
| Septic | | | | \$ 7,775 | |
| Trash | | | | \$ 7,600 | |
| Electrical Repairs | | | | \$ 3,900 | |
| Water RV | | | | \$ 9,478 | |
| Electricity RV | | | | \$ 29,654 | |
| Sub-Total | | | | \$ 90,173 | |

GATE HOUSE

| | | | | | |
|-----------|--|--|--|-----------|--|
| Staff | | | | \$ 62,655 | |
| Sub-Total | | | | \$ 62,655 | |

TOTAL EXPENSES \$ 152,828

Town-of Jamestown

Memo

To: Roberta Fagan, CMC, Town Clerk
From: Keith Ford Deputy Town Clerk/Clerk to the Board of Canvassers *KF*
cc:
Date: January 27, 2025
Re: Board of Canvassers- Democrat Member Vacancy

Could you please add a request for permission to contact the Democratic Town Committee for a list of five (5) candidates per RI Law 17-8-1 to fill the Democratic Full Member vacancy on the Board of Canvassers ending in March for a 6-year term.

Could you also add a request for permission to contact the Democratic Town Committee for a list of five (5) candidates per RI Law 17-8-1 to fill the Democratic Alternate Member vacancy on the Board of Canvassers ending in March for a 6-year term.

Thank you,

TOWN COUNCIL MEETING MINUTES
Monday, January 6, 2025
5:30 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on January 6, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Acknowledgements:

- 1) Jamestown Police Department formal swearing-in of Patrol Officer Ryan Sutherland.

Chief Campbell introduced and delivered a brief speech on Ptlm. Ryan Sutherland's background and achievements:

Good evening and Happy New Year to members of the Town Council, Town Administrator Mello, and members of the public, Tonight the Jamestown Police Department will be participating in 2 separate ceremonies. The first ceremony will be a swearing-in ceremony followed by an Awards Recognition Ceremony. Tonight marks a moment of immense pride, not only for the Jamestown Police Department but for our entire community. Among us this evening stands the dedicated men and women of our police force, uniting as we prepare to welcome our newest officer, as part of a swearing-in ceremony.

Shortly I will commence this ceremony by asking Town Council President Nancy Beye to administer the Oath of Office to our newest patrol officer, Ryan Sutherland, who just recently graduated from the RI Municipal Police Academy on December 20, 2024.

Ryan Sutherland, a graduate of Saint Raphael Academy and a resident of the city of Pawtucket, has always wanted to be a police officer. Upon graduating High School, Ryan attended the University of Rhode Island where he majored in Criminal Justice. He is also a brother of the Phi Kappa Psi Fraternity. He worked different jobs at local restaurants, and enjoyed his time working at McCoy Stadium during the Pawtucket Red Sox games, but mostly helped his dad with the family business every summer. Becoming a police officer has always been his goal. On December 20, 2024, Ryan graduated from the Rhode Island Municipal Police Training Academy 143. In attendance are his Mother Jackie and his Father Chris. Pinning Ryan will be both of his parents.

Ptlm. Ryan Sutherland read the oath of office and was sworn into the rank of Sergeant by President Beye.

- 2) Jamestown Police Life Saving Medal Awards presentation:
 - a) Lieutenant Karen A. Catlow
 - b) Officer Robert Winsor

Excerpts from Jamestown Police Chief Jamie Campbell's Life Saving Medal Awards presentation:

This evening, we will recognize Lt. Catlow and Officer Winsor. Lt Catlow is joined by her Husband Smithfield Police Captain Greg Catlow, her son Ethan as well as her parents Roger & Edith Moulay.

Officer Winsor is joined this evening by his wife Andi.

A few months ago, we honored several members of our department for their heroic life-saving actions and once again tonight it brings me great honor to return before all of you as we once again recognize two members of the Jamestown Police Department for their heroic actions during a medical assist call in late October of this past year.

I want to first take a moment to publicly recognize and thank Jamestown Fire Chief Howie Tighe and all members of the Jamestown Fire Department and Jamestown Emergency Medical Services as their actions and professionalism on that day were truly instrumental in helping revive the victim who was found unresponsive and not breathing. It is without a doubt a true testament to the teamwork displayed not only on this particular day but every day between our police and fire department here in Jamestown.

*On October 29, 2024, at 7:11AM Officer Winsor, who actually took the initial 911 call while in the dispatch center responded along with LT. Catlow to 150 Bay View Drive, The Club Wyndham Bay Voyage Condominiums` for a report of a 66-year-old male who was on the ground unresponsive in the parking lot as the caller was unsure if he was breathing. Officer Winsor arrived first on scene and began accessing the patient and quickly determined that the victim was not breathing and did not have a pulse. Lt. Catlow arrived on scene seconds later and together they placed an automated external defibrillator (AED) on the victim, delivering a shock to the victim. Officer Winsor began CPR during which time Officer Winsor began calling out to the victim and trying to coach him along as he valiantly attempted to save the victim's life. Within minutes of the call, members from the Jamestown Fire Department arrived on scene and worked tirelessly to save the victim by administering CPR to him. After more than 30 minutes of life-saving measures and while en route to the hospital, the victim regained a pulse and began breathing on his own. The patient was eventually transported to Rhode Island Hospital for further treatment. The patient has since fully recovered and is live-streaming this ceremony tonight alongside his wife from their home in Texas. As a direct result of your immediate lifesaving actions, the life of this individual was saved along with the endless efforts of the FIRE and EMS members of the Jamestown Fire Department. Officer Winsor, for your perseverance and willpower towards the victim as you repeatedly coached him, as you shouted out loud encouraging him to pull through and begin breathing on his own. It is without a doubt that your efforts carried him through this ordeal and is just one of the many reasons why he is still here with us today. Your actions as you performed CPR speak volumes of the type of human being and Police Officer that you are. Lt Catlow, for not only your life-saving actions and assistance to the victim that day, but for your honest and true compassion that you expressed towards the victim's wife who you consoled as she pleaded with you to save her husband of 40 years exemplifies the meaning, tradition and fundamental mission of the Jamestown Police Department. Lt. Catlow **could not** have said it more perfectly in her letter of commendation to Ofc. Winsor shortly after the incident, where she wrote, "I would like to commend Ofc. Winsor for his exemplary efforts; saving a life is the greatest honor we can achieve in our profession. And*

with that it is my profound honor to present two great officers and two great leaders, Lt. Karen Catlow and Officer Robert Winsor with the Jamestown Police Department Life Saving Medal Award... Congratulations to you both!

Applause.

IV. JOINT TOWN COUNCIL AND SCHOOL COMMITTEE WORK SESSION

A) Roll Call- School Committee

Roll call of the School Committee was taken at 5:46 p.m. Members in attendance: Kristine Lapierre, Christian Cowan, Andrew C. Allsopp, Lisa Tuttle and Joshua Furtado. Also, in attendance: Superintendent David Raleigh and Finance Director Jane Littlefield.

School Committee Chair Lapierre called the joint meeting of the Jamestown Town Council and School Committee to order at 5:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

- B) Review, Discussion, and/or Action and/or Vote of budget issues for the remainder of the current fiscal year (July 1, 2024, to June 30, 2025) and pre-budget review and discussion of issues for the next fiscal year (July 1, 2025, to June 30, 2026) pursuant to RIGL §16-2-21**

Superintendent Raleigh made a presentation to the Town Council. (attached), highlighting what is needed to continue to provide a school of excellence. Budget planning includes contractual obligations and transportation costs; fiscal challenges related to reduced or unknown Federal and State Aid as well as student population; Education drivers which include: providing quality programming to support high student achievement and the Jamestown Strategic Plan, 2) anticipated student enrollment over the next three years, 3) Capital Improvement Plan as recommended by RIDE, 4) Furniture/Equipment Replacement, and utilizing existing financial resources.

Vice President Brine commented the Town Council has 11 students between them attending the Jamestown Schools. He would like to see improvements to 1) Lawn school gym bleachers for safety and preservation and 2) generational investment in infrastructure, giving the students a 21st-century learning experience in a 21st-century learning environment.

Superintendent Raleigh stated he attended the (Town of Jamestown) Comprehensive Plan Public Workshop and has been reflecting on how the School can align with the Town's 10-year plan/strategic plan.

School Committee/Facilities Chair Andrew Allsopp reported a potential grant from the Van Buren Charitable Foundation, applying for a grant to improve the school facilities and using professional and community input, in concert with the Town Council strategic plan.

Councilor Meagher commented the Town is feeling the financial effects of Covid 19, and ongoing challenges related to the State of RI's 4% levy cap with 8% inflation. Galvanize actions toward working together with Town-owned and shared facilities.

Committee member Christian Cowan believes this is an ideal moment for the School Committee and Town Council to collaborate on a long-term, data-driven plan.

School Committee Chair Lapierre stated that the focus over the past two years, with a part-time superintendent, has been on maintaining Jamestown's academic standing. The necessary measures

are in place to ensure that teaching and learning remain a priority, with high expectations for excellence. Concerns were raised about sustaining the same level of vigor and excellence with a part-time superintendent; however, with Superintendent Raleigh in place, there is a strong sense of confidence.

Further discussion on the number of out-of-district students, home-schooled students, tuition vouchers, and students with individual learning needs. Decreased student enrollment does not equate to a lower quality of education. School Chair Lapierre emphasized.

Strategic planning will require mindfulness in maintaining learning expectations, investing in facilities, and balancing the budget.

Superintendent Raleigh, some data is readily available; however, additional information on why families choose to send their children out of district or homeschool is needed.

In conclusion, School Committee Chair Lapierre invited everyone present to the next School Committee meeting scheduled for Thursday, January 9th at 6:00 p.m. in the Town Council Chambers.

A motion was made by Andrew C. Allsopp with a second by Christian Cowan to adjourn the School Committee from the Joint Work Session at 6:30 p.m.

V. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

Antonio Pinheiro of Beacon Avenue reported a near-accident on Tashtassuc Road. He suggested contacting the RIDOT and suggest installing a blinking light for vehicle safety.

Bob Plain, chair of the Affordable Housing Committee from Calvert Place, addressed the Town Council regarding the need for continued and potentially increased funding for the Affordable Housing Trust Fund (see attached memorandum). He requested that this topic be placed on a future agenda for discussion.

The topic will be included on the next agenda at the request of Councilor Meagher.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

- A) No items at this time.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) NAGE 69 and NAGE 68 Contract Negotiations

In the upcoming weeks, contract negotiations with both NAGE 69 and NAGE 68 will begin. These unions represent all municipal employees, except for police officers.

- 2) Hazard Mitigation Assistance Program (HMAP) letter of intent request.

RIEMA and FEMA have announced an opportunity through a notice of intent requesting applications for the HMAP. Town Administrator Mello has submitted a letter of intent for two projects, which include both planning and construction. The projects are: 1) drainage improvements on Hull Cove Street, Clark's Village Road, and Grey Gull Road, and 2) erosion

mitigation on the north face of Taylor Point at Freebody Road. If the Town's letter of intent is accepted, further development of the scope, budget, and priorities for the formal applications will be necessary.

3) Fort Getty Use Permit for Sunset Oyster Farms floating upweller system (Consent).

The Jamestown Harbor Commission has made a recommendation for the approval of a one-year extension that would allow Sunset Oyster Farms, (aka Tony and Joe Pinheiro), to continue using one permitted slip for their floating upweller system (consent agenda).

4) RI Infrastructure Bank Grant public drinking water feasibility study.

The Town has received a grant award of \$112,500,000 from the Rhode Island Infrastructure Bank (RIIB) to conduct a feasibility study related to public drinking water. This study will include research on the feasibility of connecting to the North Kingstown Water system and other necessary systems to the north. It will also assess the viability of previously drilled wells in terms of flow rate, quantity, permitting, and treatment options, including the feasibility of reverse osmosis. Additionally, Town staff will evaluate the current physical and engineering limitations of the existing distribution system and address any legal challenges related to regulating private well water usage. Given the reduction in the award from the original application of \$150,000, it may be necessary to modify the scope of work.

5) Senior Center Project Update.

As authorized by the Town Council, Town staff have requested and received professional cost estimates for the West Street property.

Option one involves a major renovation of the existing building, with a cost estimate of \$4.7 million.

Option two entails complete demolition and rebuilding on essentially the same footprint, with a cost estimate of \$6.1 million.

Town Administrator Mello recommended Town staff develop a third budget option that focuses on major repairs to essential components of the building. This would include addressing structural flooring issues, updating lighting and electrical systems, upgrading the fire alarm, replacing kitchen appliances, and improving the HVAC system.

This third option could be presented for consideration at your next meeting.

Vice President Brine expressed concern about short-term fixes and would prefer a comprehensive overhaul.

Senior Service Committee Chair BJ Whitehouse stated that 6 West Street came to the Town for free. He reminded the Town Council that the most recent census shows 42% of Jamestown residents are 65 years old or older, and he believes that number will increase. The Senior Services Committee will be meeting on Thursday and will discuss how to determine what the senior population wants and needs for the future.

Town Administrator Mello stated in August 2023, hosted a forum/workshop attended by 75-80 senior center users. They indicated that although the current building and programs meet their needs, they are seeking improvements to the existing facility.

Paul Sprague from Mast Street suggested carving out a spot at Lawn Avenue School and using 6 West Street for affordable housing.

Bob Plain from Calvert Street encouraged everyone to look at the Portsmouth Senior Center project, which includes a housing component and has received accolades.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on February 5, 2025, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances, as approved by the Jamestown Planning Commission on October 16, 2024:
- 1) Memo from Town Planner dated December 3, 2024
 - 2) Proposed Zoning Ordinance Amendments dated October 16, 2024

Town Planner Lisa Bryer explained that a comprehensive review was conducted in March. This version includes more housekeeping components. Town Council members discussed the expected time required to review the proposed amendments and suggested distinguishing between amendments mandated by regulations and those recommended by the Planning Commission.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the order to advertise in the Jamestown Press; Notice of a Public Hearing to take place on February 3, 2025, at 6:00 p.m. for Proposed Amendments to the Zoning Code of Ordinances, as approved by the Jamestown Planning Commission on October 16, 2024

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Parks and Recreation Department Overview.

Parks and Recreation Director DeFalco gave an overview of the Parks and Recreation Department. (see attached).

President Beye asked how the T2 Mobile Pay worked at Mackerel Cove.

Parks and Recreation Director DeFalco responded very well overall, with only minor glitches.

Vice President Brine asked if there was an update on the Eldred Field challenges.

Town Administrator Mello noted that challenges from deed restrictions on Eldred Field necessitate ongoing communication with the Narragansett Tribe.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco approval of the proposed 2025 Season Dates and Rates: (1) Fort Getty Season dates; (2) Fort Getty Pavilion rate(s), (3) Mackerel Cove Beach day pass rate(s).
- a) Memorandum from Parks and Recreation Director DeFalco to the Town Council re: Parks and Recreation 2025 Season Rates and Dates

The Town Council discussed the Fort Getty Seasonal rates at length. Parks and Recreation Director DeFalco's recommendation to not increase rates was based on comparable municipal camp grounds, and services offered. 2024 Fort Getty camping rates were increased in addition to a reduction of campsites.

Town Administrator Mello added Town staff are preparing to present the Fort Getty 20 master plan at a future meeting.

President Beye stated for the record, that she has faith and confidence in Town staff and their recommendations.

The Town Council continued the agenda item to the January 21st meeting and asked Parks and Recreation Director DeFalco to provide revenue and expense data to better inform their decision.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
 - a) Letter of interest for reappointment: Steve Saracino
 - b) Letters of support from Tree Preservation and Protection Committee members James Simmons, Michele S. Foster, Richard Kingsley, Tom Waddington and Beth Herman.

A motion was made by Councilor Meagher with a second by Vice President Brine to reappoint Steve Saracino as the Town of Jamestown tree warden for the 2025 calendar year. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

Councilor Meagher and Councilor Ross recused from Consent agenda item G) Short-Term Rental application(s) and left the dais at 7:35 p.m.

A motion was made by Vice President Brine with a second by Councilor Glackin to move Consent Agenda item G) Short-Term Rental application(s) up on the agenda. Vote: President Beye, Aye; Vice President Brine, Aye; and Councilor M. Glackin, Aye.

Vice President Brine read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Vice President Brine with a second by Councilor Glackin to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; and Councilor M. Glackin, Aye.

Councilor Meagher and Vice President Brine rejoined the meeting and returned to the dais at 7:38 p.m.

A motion was made by Vice President Brine with a second by Councilor E. Ross to accept the Consent Agenda items A) through F). Vote: President Beye, Aye; Vice President Brine, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye; and Councilor Meagher, Aye.

XI. CONSENT AGENDA

- A) Adoption of Town Council Meeting Minutes
 - 1) December 2, 2024 (Regular Meeting)
 - 2) December 16, 2024 (Regular and Executive Session)
 - 3) December 26, 2024 (Special Meeting)
- B) Minutes of the Jamestown Boards/Commissions/Committees
 - 1) 250th Commission, October 30, 2024

- 2) 250th Commission, November 14, 2024
- 3) Affordable Housing Committee 2024 Attendance
- 4) Affordable Housing Committee, September 18, 2024
- 5) Affordable Housing Committee, October 16, 2024
- 6) Affordable Housing Committee, November 20, 2024
- 7) Board of Canvassers, November 26, 2024
- 8) Housing Authority, October 16, 2024
- 9) Housing Authority, November 13, 2024
- 10) Housing Authority 2025 Schedule of Regular Meetings
- 11) Planning Commission, 2024 Attendance
- 12) Planning Commission, November 20, 2024
- 13) Tree Preservation and Protection, July 17, 2024
- 14) Tree Preservation and Protection, August 21, 2024
- 15) Tree Preservation and Protection, September 17, 2024
- 16) Tree Preservation and Protection, October 16, 2024

C) Tax Assessor's Abatements and Addenda of Taxes

| ABATEMENT/ADDENDA TO THE TAX ROLL | | | |
|--|-----------------|----------------------------|-------------------|
| ACCT | TAX YEAR | ACCOUNT INFORMATION | AMOUNT |
| 01-0002-40 | 2024 | NO LONGER TAX EXEMPT | \$3,094.91 |
| 01-007-52 | 2024 | CERT OF OCCUPANCY | \$ 895.56 |
| TOTAL ABATEMENTS TO TAX ROLL | | | -\$ 0.00 |
| TOTAL ADDENDA TO TAX ROLL | | | \$3,990.47 |

- D) Approval of the Reappointment of Probate Judge Mark Liberati; Letter of request from Mark Liberati, for reappointment as the Town of Jamestown Probate Judge for the period January 2025-December 2027.
- E) At the recommendation of the Harbor Management Commission, approval of the Sunset Oyster Farms request for a one-year lease for a floating upweller vessel to be operated at Fort Getty Pier.
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Conanicut Island Sailing Foundation (CISF)
Event: CISF's Bay Day (ENT-24-42)
Date: June 14, 2025 (rain date June 15th)
Location: Fort Getty- CISF location, marsh, boat ramp.
- G) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the December 19th and December 26th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-43, Jonathan Hough, 143 Longfellow Road
 - 2) STR-163, Susan Finn, 26 Ocean Avenue
 - 3) STR-60, Robert Settipane, 311 Seaside Drive

Communications were acknowledged.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Memo to: Town Council
From: Affordable Housing Committee
Dated: December 20, 2024
Re: FY25/26 Budget Request- Affordable Housing
- 2) Copy of email to: Town Council
From: Christian Infantolino
Dated: December 13, 2024
Re: Proposed revision to the Jamestown Zoning Ordinance.
- 3) Copy of letter(s) to: Town of Jamestown
From: Coastal Resources Management Council (CRMC)
Dated: December 2, 2024
Re: Public Notice: Robert Jiao, 59 Seaside Drive

A motion was made by Vice President Brine to move into Executive Session with a second by Councilor E. Ross. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL 42-46-5(a) Subsection (2) Pending or Potential Litigation.

A motion was made by Councilor Meagher to seal the minutes and adjourn from Executive Session with a second by Vice President Brine. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

It was announced that no votes were taken.

XIV. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 8:14 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk

Jamestown Schools Fiscal '26 Preview

Discussion Points for
 Joint Town Council/School Committee Meeting
 January 6, 2025 @ 5:30pm

Budget "Drivers"

Contractual Obligations

| | |
|----------------------------|---|
| JTA - Teachers | + 3% |
| JESPA - Teacher Assistants | Starting Negotiations |
| JFSPA - Facilities Staff | + 2.5% |
| Health Insurance | + 5% (estimate) |
| Transportation Costs | + 4% local Cost of Statewide Transportation - Unknown |

Fiscal Challenges

| | |
|--------------------|--------------------------------|
| State Aid | Unknown until end of June |
| Student Population | Unknown until August/September |

Educational "Drivers"

1. Providing quality programming to support high student achievement and the Jamestown Strategic Plan

RICAS 2023/24

| | |
|---------|---|
| ELA | 61.2 % proficient or above (3rd in state) |
| Math | 64.3 % proficient or above (2nd in state) |
| Science | 67 % proficient or above (2nd in state) |

Strategic Plan calls for even higher performance levels in next 2 years as well as unique programming including Social Emotional Curriculum, Steam and Coding experiences, Twenty First Century Learning Expectations, and Portrait of a Graduate Showcases

Educational "Drivers" continued

2.

| Year | Total students | Melrose/Lawn | High School | Out of District |
|------------------------|----------------|--------------|-------------|-----------------|
| 23/24 | 593 | 405 | 180 | 8 |
| 24/25 | 566 | 399 | 160 | 7 |
| 25/26 (anticipated) | 554 | 390 | 157 | 7 |

Educational "Drivers" continued

3. Capital Improvements as recommended by RIDE (Maintenance of Effort) and our Stage II 5 year plan

| | |
|----------------|--|
| \$420,000 for: | Window project at Lawn (Northwest Wing), Phase 2 of 2 |
| | Ventilation Units at Melrose School, Phase 2 of 3 |
| | Interior/Exterior Basic Maintenance/Refurbishments |

4. Furniture/Equipment Replacement: \$57,000

Financial Resources

| | |
|------------------------|-------------|
| Fund Balance 6/30/2024 | \$1,182,641 |
|------------------------|-------------|

Budget Workshops

Please attend!

| | |
|--|---|
| February 6 | Presentation of Full Budget to School Committee |
| February 13 | Budget Workshop |
| February 27 | Vote on Budget |
| Budget sent to Town Administrator following vote | |



DEPARTMENT
OVERVIEW

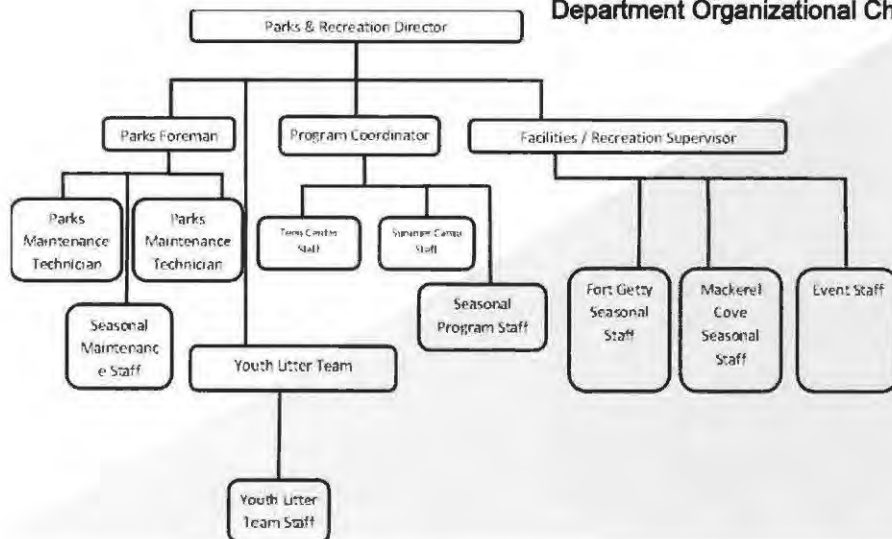
PARKS AND RECREATION



OUR MISSION

"It is the mission of the Jamestown Parks and Recreation Department to provide residents and visitors of Jamestown with safe and accessible recreational opportunities. Our goal is to enhance the quality of life in Jamestown by offering active and passive recreation programs in a clean, safe and appealing environment. This is accomplished through cooperation between the Parks & Recreation Department and various local community groups and individual volunteers."

Department Organizational Chart



KEY PEOPLE



Ray DeFalco, CPRP
Director



Lealah O'Neill, CPSI
Facility / Recreation
Supervisor



Ronnie Parfitt
Parks Foreman



Cody Clarkin
Program Coordinator



Adisa Samuel
Matt Swistak
Parks Maintenance
Technicians

Fort Getty Park

Managed By - Leelah O'Neill, Facilities / Recreation Supervisor

Tent & RV Campground

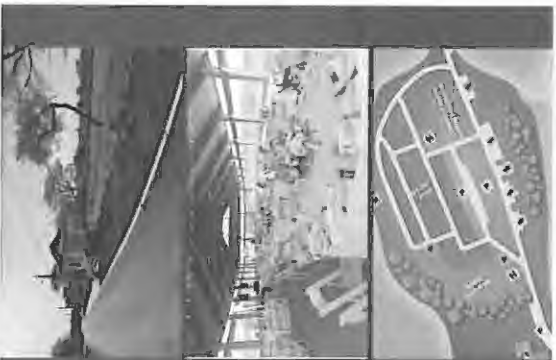
- 26 Tent Sites
- 75 RV Sites
- 26 Boat Sites
- Rambijas Pavilion
- Hosted 60 private and special events in 2024

Staffing

- 14 Part and full time seasonal staff
- Collaboration with the Jamestown Police to have Community Service Officers as security on busy weekend nights (6:00 pm - 2:00 am)

Grounds Maintenance

- Maintained by 3 full time Parks Maintenance Crew
 - Landscaping
 - Cleaning of bathrooms
 - Other maintenance and repairs



Mackerel Cove Beach

Managed by Facilities/ Recreation Supervisor Leelah O'Neill

- Staff
- 12 Lifeguards
 - 2 Beach Managers

Open 3rd week in June - Labor day
9am - 5pm daily

Parking Fees collected by T2
Mobile Play using automated parking signs via smart phones



Recreation Center

Home to

- Recreation Office
- Gym
- Teen Center
- Community Theatre

Hosts

- Recreation Programs
- 2-3 Theatre Productions per year
- Community Band Concerts
- Community Chorus Concerts
- Blood Drives
- Serves as a Polling Location
- Public / Private Events



Other Properties

Maintained by Parks Crew

- Potters Cove / Taylor Point
- Heads Beach
- Lawn Ave Athletic Complex
- Ryan J Bourque Community Playground
- Park Dock
- Eldred Soccer Field
- Hulls Cove
- East Ferry Memorial Park
- Watson Park
- Golf Course Clubhouse 2nd Floor
- Various other smaller properties



Community Support

Community Groups Supported

- Jamestown Ukraine Relief Project
- VFW / American Legion
- Community Chorus
- Rotary Club
- Jamestown Chamber of Commerce
- PTO
- Jamestown Little League
- Jamestown Youth Soccer
- Garden Club
- Jamestown Yacht Club
- Striper Club
- Coast
- Historical Society
- C/AA
- Women's Club
- Boy Scouts
- CISF
- Shores Association
- Beaverhill Lighthouse Association
- Jamestown Farmers Market
- Community Farm
- JAC



Department Run Events

- Fright Night at Fort Gety
- Summer Concert Series at East Ferry
- Tree Lighting
- Fort Gety Movie Night
- Job Fair
- Jamestown Educational Summit
- Teen Center Movie Nights



Department Supported Events

- 4th of July Fireworks
- Halloween Parade
- Striper Club Fishing Fair
- Sunflower Festival
- Shores Association Picnic
- Senior Picnic
- Senior Resource Fair
- Garden Club Plant Sale
- Veterans Day
- Memorial Day
- Jamestown Chamber of Commerce Weenie Roast
- Fools Rules Regatta
- Windmill Day
- Battery Day

YOUTH PROGRAMS

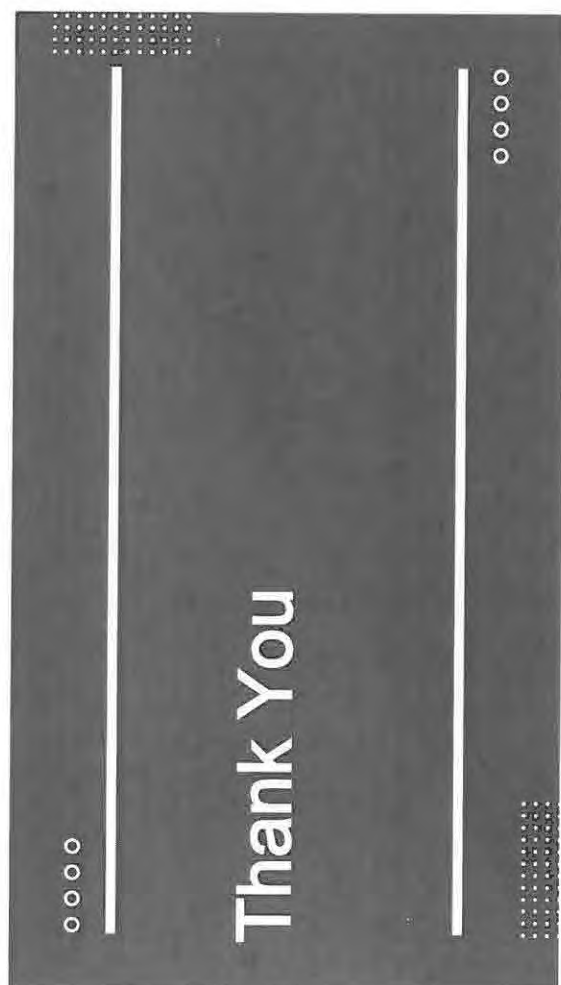
- Summer Camp
- Instructional Basketball
- Teen Center
- Dungeons and Dragons
- Crochet
- Film Making
- Futsal
- Pickup Basketball
- Pickleball
- TOG Soccer Camp
- Surf and Paddle Camp
- Tennis
- Ukulele Club
- Magic the Gathering Club
- Flag Football Camp
- Multisport Camp
- Book Club



ADULT PROGRAMS

- Pickup Basketball
- Tennis
- Boot Camp
- Yoga
- Pickleball
- Tai Chi
- Walking Club
- Indoor Soccer
- Guitar Circle
- Floorball
- Boxfit Workout





TOWN COUNCIL MEETING MINUTES
Jamestown Town Hall
Tuesday, January 21, 2025
5:30 P.M.

I. ROLL CALL

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine (arrived at 5:42 p.m.)

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. TOWN COUNCIL WORK SESSION

A) Review and Discussion:

Town Administrator Mello gave a brief overview of the ongoing/future Town projects with an anticipated timeline for completion.

Vice President Brine asked for clarification of the completion dates.

1) Town Council Rules and Procedures

Councilor Meagher stated she appreciated the red-line amendments to the Rules and Procedures.

The Town Council discussed whether the sign-in sheet procedure for the Open Forum needed to be added to the Rules and Procedures.

No additional amendments to the Town Council Rules and Procedures.

2) Town Council Agenda Preamble

No additional amendments to the Town Council Agenda Preamble.

3) Town Council Goals and Objectives

Vice President Brine reviewed each Town Council member's goals and objectives from the January 2nd Special meeting.

President Beye's goals/priorities

- Addressing water sustainability- prioritize initiatives to safeguard critical water resources, staffing the water treatment plant, and mitigating coastal erosion.
- Housing solutions: balance the needs of the growing population with thoughtful policies on STRs, ADUs, and workforce housing.
- Community engagement: strengthen communications between council and residents ensuring transparency, inclusivity, and trust in the Town Council decision-making process
- Senior Resident needs: advocating for enhanced services resources and support systems for our senior population recognizing their vital contributions and unique challenges. Over half of the Jamestown population is considered a senior citizen.

Vice President Brine's goals/priorities

- Infrastructure investment – awesome assets such as Mackerel Cove and Fort Getty that the Town should prioritize.

- Find a path to generational investment in Jamestown. How can Jamestown make the appropriate investments and maintain assets such as Bike Path, Eldred Field, Parks & Recreation Center, Fort Getty, Jamestown Schools, and Mackerel Cove?
- Organization infrastructure: Right-sizing Town staff departments
- Communications: utilizing social media, a better website and better ways to respond to residents' needs.
- Opportunities for financial resources outside of taxes such as parking revenue.

Councilor Glackin's goals/priorities

- Harbor/Boating: Completing the Harbor Management Plan, boat ramp(s) improvements, consider a public dinghy dock, and dinghy entrance at Mackerel Cove.
- Water issues: alternate water source strategies such as a rain barrel program; better communication on island-wide water ban and enforcement.
- Green Plan: windmill on the water tower, high efficiency in Town buildings, compost service, wildflower/pollinator project along the bike path and/or in open spaces
- Tax issues: Homestead exemption definition and understanding of a tax exemption.
- Heads Beach improvements: More shade options such, improved boat ramp, swim platform
- Bike Path completed: ensure improvements at Great Creek and Mackerel Cove (state roadways) include a safe route included in the plans.
- East Ferry Landing improvements such as a gazebo/bandstand, and/or covered seating at the ferry landing.
- Town Council community engagement events such as a civics project with the School.
- Golf Course: feedback has been received on the management of the golf course.

A discussion ensued regarding the Jamestown Golf Course. The history, existing lease, and options for both the tenant and the Town were discussed.

Councilor Meagher's goals/priorities:

- Water Resources feasibility study, sustainable solutions
- Generational investment: COVID inflation impacts and State 4% levy cap
- Town Staffing
- Facilities/Infrastructure
- Senior Services, Senior Center, Senior Housing/Assisted Living Facility
- Affordable Housing
- School Facilities
- Reorganizing tax structure
- Fort Getty improvements
- Zoning legislation- potential effects on the Town of Jamestown
- Short-Term Rental Ordinance- the need for amendments
- Coastal resiliency/Emergency preparedness

Councilor Ross's goals/priorities

- Water resource issues and solutions for sustainability
- Investment: Town staff and resources relate to how we interact with the State.
- Normalize the dialogue with the Narragansetts and the American Indians, and figure out a pathway forward
- Suicide prevention/support services

- Fort Getty improvements: great asset with deferred maintenance that needs to be addressed.
- Bike Path
- Fort Getty
- Solar Array
- Senior Center
- Safe Route to Schools (path between the two Jamestown Schools)
- Energy efficiency improvements to all Town building
- South Pond dam
- Hull Cove Trail Project
- Old Ferry Landing/East Ferry
- Hazard Mitigation Plan
- Water line improvements on North Road/Narragansett Avenue
- Water meter replacement project
- Comprehensive Plan
- Emergency Operations Plan
- Employee Handbook
- West Ferry bulkhead repair project
- Drinking Water Grant study
- Waste Water Resource Plan project
- Road Paving
- Harbor Management Plan
- Drainage issues on Town roads

Discussion about the state levy rules and requirements to qualify for an emergency.

The top 3-5 priorities:

1. Water sustainability and resiliency
2. Facility(s) investment (Eldred Field, Senior Center, dinghy dock, bike path)
3. Ft. Getty improvements/master plan
4. Town Staff and services offered
5. Housing (ADU/STR/Affordable Housing)

Councilor Ross recused from Town Council Interviews regarding applicant Ourida Mosefai/Library Board of Trustees.

III. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council met to conduct interviews of applicants for the committee vacancies as follows:

| TIME | NAME | COMMITTEE |
|------|----------------|------------------------------|
| 6:10 | Ourida Mosefai | Library Board of Trustees |
| 6:20 | Bob Laman | Harbor Management Commission |

IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE

A regular meeting of the Jamestown Town Council was held on January 21, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:27 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

V. ~~ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS~~

A) Presentations:

- 1) ~~Senator Dawn Euer and Representative Alex Finkelman: 2025 General Assembly Legislative Priorities.~~

Postponed to a future meeting.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

See Board of Water and Sewer Commissioners Meeting Minutes.

VI. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Resolutions and Proclamations:

- 1) Review, Discussion, and/or Action and/or Vote: Review, Discussion, and/or Action and/or Vote: Resolution 2025-01 of the Water and Sewer Commission Relative to Request Certain Amendments to Chapter 15 of Title 46 of the General Laws.

A) Open Forum – Water & Sewer Matters

- 1) Scheduled request to address – None.
- 2) Non-scheduled request to address.

B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:

- 1) Town Administrator Report
 - a) Update on staffing at the Water Treatment Plant
 - b) Update on the status of the RI Infrastructure Bank Grant

C) Letters and Communication:

- 1) Email from Marian Falla, regarding the 1999 Reverse Osmosis System evaluation.

D) Unfinished/New Business:

- 1) No items at this time.

E) Consent Agenda

- 1) Adoption of Minutes:
 - a) December 16, 2024 (regular meeting)
- 2) Finance Director's Report: Water and Sewer Comparison Budget to Actuals as of December 31, 2024.

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

VII. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

Bob Plain, Calvert Place, expressed his gratitude to the Town Public Works Department for their hard work, in repairing a water main break that occurred in his neighborhood, in freezing conditions. By morning the water service was restored and he is grateful for their incredible skills and professionalism.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council sitting as the Alcohol Beverage Licensing Board and to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

- A) **Town Council Sitting as the Alcohol Beverage Licensing Board**
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:
 - 1) Pursuant to RIGL §3-7-14, the following license application (F-24-12) has been received under said Act for a one-day license on January 31, 2025:
CLASS F (NON-PROFIT)
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14)

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Jamestown Arts Center One-Day Class F Liquor License (F-24-12) scheduled for January 31, 2025, taking place at 18 Valley Street. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Pursuant to RIGL §3-7-14, the following license application (F1-25-1) has been received under said Act for a one-day license on January 25, 2025:
CLASS F (NON-PROFIT)
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F1 (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14)

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Jamestown Arts Center One-Day Class F1 Liquor License (F1-25-1) scheduled for January 25,

2025, taking place at 18 Valley Street. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

A) Town Administrator's Report: Edward A. Mello

1) Town Council Chambers Listening Device(s)

The Town Clerk, through the posting of all meetings, notifies the public that accommodations for hearing assistance are available upon request. The Council Chambers is equipped with hearing devices that can be provided to the public. We have recently upgraded this equipment to utilize Bluetooth technology. These devices remain available to the public upon notice and request to the Town Clerk.

2) Senior Center update

The staff has worked to develop a third budget option to include a major repair of essential components of the building including structural flooring issues, lighting, electrical, fire alarm, kitchen appliances, and HVAC. This option also includes creating office space and private meeting space.

3) Town Projects Update

Town Administrator Mello prepared a project status report as a basic oversight of current projects under the responsibility of the Town Staff.

4) Tax Abatement Program impact report

At the direction of the Town Council, the staff has developed a report showing the impacts of three potential tax abatement initiatives: an increase to the current credits offered to the veteran-related categories; an increase to the credit offered to the income-based senior category, and a new abatement applied to resident-owned (homestead) residential properties. (unfinished business).

5) Legislative Priorities 2025

Town Administrator Mello has been working with the Rhode Island League of Cities and Towns to develop a defined list of priorities that all 39 cities and towns support. For the Town Council consideration, a template resolution is provided in support of the group priorities. (new business)

6) Newport Mental Health programs for Jamestown residents

Chief Campbell and Town Administrator Mello met with the leadership of Newport Mental Health (NMH) to discuss the services that could be made available to Jamestown residents. NMH, located in Middletown, is responsible for providing community mental health services to Jamestown. Areas discussed:

Availability of services- Through a recently established 24/7 service (one of only ten in the United States to be recently funded through grant programs) provides mobile mental health professionals to be available by phone or in person (at home available) for individuals and families in Jamestown. These initial services are the beginning place of wrap-around follow-up services. The expected response time of the "team" is less than one hour.

Staff Training- Town staff are working to develop a training program in partnership with Newport Mental Health, focusing on recognizing needs and outlining resources and referral options. The training will include Town employees from all departments, including police, fire personnel, senior services, the recreation department, public works, and members of the Coast Team.

*Marketing-*Newport Mental Health is reaffirming its commitment to further promote its services to Jamestown residents. Town staff have requested a particular focus on young adults, children, and their families.

Town staff will continue working to develop these strategies in collaboration with partners such as the Jamestown Fire Department Coast Team and Newport Mental Health.

X. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Town Staff recommendations on the future development of 6 West Street/Jamestown Senior Center:
- 1) Option #1 – Major renovation of the existing building, cost an estimated \$4.7 million.
 - 2) Option #2- The complete demolition and rebuild at 6 West Street, cost an estimated \$6.1 million.
 - 3) Option #3- The proposed project involves major repairs, including addressing structural flooring issues, and updating lighting, electrical systems, fire alarms, kitchen appliances, and HVAC. Additionally, the plan includes the creation of office space and private meeting areas. If approved and funded, this project would be managed by Town staff. The Senior Advisory Committee recently discussed this option and has indicated that it is their preferred choice. The estimated cost for this project is \$995,000, while we currently have \$110,000 available in capital funds.

Town Administrator Mello provided a brief overview and timeline of the Town's acquisition of 6 West Street. Public Works Director Michael Gray developed a draft budget for Option #3, which includes minimum improvements to make the service and staffing areas more hospitable.

Since late summer 2023, a small working group of staff members and representatives from the Friends of Jamestown Seniors and the Senior Advisory Committee have been meeting to discuss options for an improved senior center facility. This group included BJ Whitehouse (Senior Advisory Committee), Fred Pease, and now Fernando Pereira (Friends of Jamestown Seniors), Public Works Director Mike Gray, Senior Services Director Molly Rose, Town Planner Lisa Bryer, and Town Administrator Mello.

The Town has worked with Union Studios to conduct a special needs assessment, as well as assessments of the 11 Knowles Court and 6 West Street properties. The Town Council has previously been presented with these findings and reports.

The group met on February 13, 2024, to discuss the two properties to make a recommendation to the Town Council.

Examining the report prepared by Union Studios revealed that either property would meet the spatial needs and that either property would require a substantial investment in order to meet the current needs of a well-programmed and functional space for senior services.

After much discussion, the group reached a unanimous consensus to recommend the 6 West Street property. Considerations included:

- Additional square footage in the existing footprint of the building
- Parking-although this site offered no off-street parking; it offers parking on nearby streets and parking lots which are not impacted seasonally.
- This site is established and known as the Senior Center.

As authorized by the Town Council, Town staff requested and have now received professional cost estimates for the West Street property. Option one: the major renovation of the existing building. The cost estimate for this option is reported to be \$4.7 million. Option two: complete demolition and rebuild on the essentially the same footprint. The cost estimate is reported to \$6.1 million.

Town staff have developed a third budget option that includes major repairs to essential components of the building, such as structural flooring, lighting, electrical systems, fire alarms, kitchen appliances, and HVAC. This option also proposes the creation of office space and private meeting rooms. If approved and funded, the project would be managed by Town staff. This option was recently discussed by the Senior Advisory Committee, who indicated that it is their preferred choice. The estimated cost of this option is \$995,000, with the Town currently having \$110,000 in available capital funds.

Councilor Meagher stated she would like to see a floor plan of the proposed improvements.

Vice President Brine would rather see more investment in 6 West Street rather than a \$1 million band aide.

The Town Council discussed other potential town-owned assets for the future location of the Senior Center.

Senior Service Director Molly Rose explained the pros and cons of 6 West Street and the Golf Course function room.

Town Administrator Mello stated the golf course would meet the senior service center needs but would it be worth disrupting services? Molly would need to be consulted on that.

Joy Watson O'Neill, member of the Senior-Service Advisory Committee, asked if the Town Council chose Option #3, would Union Studios need to develop another plan?

Paul Sprague, 11 Mast Street, stated the Lawn Avenue School option should be explored. 6 West Street could potentially be used for Affordable Housing. He urged the Town Council to look at the big picture.

Bob Plain, Calvert Street, stated it would be irresponsible to invest more money into 6 West Street. He referenced the Portsmouth Senior Center as a model to follow.

- B) Review, Discussion, and/or Action and/or Vote: Town Staff Tax Abatement Program recommendations.
- 1) Proposed increase to the veteran-related categories
 - 2) Proposed increase to the income-eligible senior category
 - 3) Proposed new resident-owned residential property abatement

Town Administrator Mello made a presentation on the potential impacts of the proposed tax abatements. (see attached).

At the direction of the Town Council, the staff developed a report showing the impacts of three potential tax abatement initiatives: an increase to the current credits offered to the veteran related categories; an increase to the credit offered to the income based senior category and a new abatement applied to resident-owned residential properties (homestead).

The findings of each category are attached. I have also included the impact of the credits issued to the various categories of fire department members which is scheduled to increase for the 2025 Tax bill.

Based upon our findings, if all abatements were instituted, the current tax rate of \$7.1741/per thousand would increase to \$8.1614/per thousand. Using the 2021 property values, the owner of a home at the median value of \$718,600 would realize a net savings of \$837.53. The “break-even” home value is \$1,566,000.

In addition to the impact of the abatement/credits that would increase the tax rate if so instituted, the staff has recommendations in a variety of areas related to the homestead abatement:

Automatic adjustments related to the CPI: Staff has concerns about an automatic adjustment attached to an undetermined and potentially volatile rate that could ultimately lead to a frequent fluctuation in the property tax rate beyond other factors such as those related to budget increases and property revaluation.

Automatic adjustments related to the median home value: Staff has concerns about an automatic adjustment attached to an undetermined and potentially volatile value that could ultimately lead to a frequent fluctuation in the property tax rate beyond other factors such as those related to budget increases and property revaluation. In 2108, there was an increased value of 16% and in 2021 the increase was 26% in value.

Instead, the staff recommends that any homestead abatement be determined following a revaluation year (occurs every three years) and be set to be effective for the following tax year and the next two years. i.e. We are currently in a revaluation process for the property values as of December 31, 2024. This process will not be complete until April of 2025. Use this data to develop a median residential-type home value to set any abatement to be applied for the 2026 tax bill and the following two years.

Residency and occupancy requirements: The attached report used the simple threshold of residential property types which are owned by a registered voter. Any proposed ordinance would need to define the criteria including occupancy to receive resident status along with the required documentation. Other uses of the property i.e. short-term rental should be considered. Properties in a trust, estate or LLC would need to be addressed. The ordinance would need to specify the frequency at which residents must certify.

Prorated properties: A number of properties are mixed use; i.e. commercial and residential or multi-family. The ordinance would need clarification on any prorated formula to be applied to these properties.

Software cost: Current tax credits/abatements are performed by a manual paper process and remain relatively manageable. Any proposed changes as suggested would likely require additional software that would allow the applicants to submit electronically. This would also allow the staff to review the application more efficiently. Based upon recent expansion to electronically filing in other areas of the Town permitting, I would estimate the initial software cost to be \$65,000-75,000. There would be an expected annual cost of the software in the range of \$15,000-20,000.

Staffing cost: The currently offered tax credits/abatements applications are managed and reviewed by the staff along with their other related responsibilities. Any such expansion of credits/abatement and the review process will result in the need of additional staffing.

Paul Sprague, 11 Mast Street, how does a senior qualify? Is it based on income and/or assets? On paper, a Homestead exemption looks good, but someone else will have to pay higher taxes to fill in the gap. And how much is it going to cost to implement the abatements?

Richard Smith, 1258 North Main Road, asked clarifying questions about the proposed Homestead exemption, specifically for qualifying property owners who 1) offer long-term rentals and 2) senior age qualification. Would the Town be opening itself up to potential lawsuits? Is the proposed Homestead exemption what the Town of Jamestown needs?

Councilor Glackin stated long-term rentals and affordable housing should be incentivized. Residency requirements still need to be defined.

Vice President Brine suggested removing the proposed Homestead Exemption from consideration.

Currently, abatements are stacked, allowing for a resident to qualify for multiple abatements.

Solicitor David Petrarca explained the process: 1) Enabling Town Ordinance would need to be drafted 2) Public Hearing and Town Council Approval, and then 4) sending to the Rhode Island General Assembly for approval.

A motion was made by Councilor Meagher with a second by Vice President Brine to draft an enabling ordinance for the proposed veterans, disabled persons, and elderly exemptions. Vote:

President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

The Town Council agreed to schedule a work session to further consider a Homestead exemption.

- C) Review, Discussion, and/or Action and/or Vote: At the recommendation of Parks and Recreation Director DeFalco:
- 1) Approval of the proposed 2025 Fort Getty Pavilion Rental Rates.
 - 2) Approval of the proposed 2025 Fort Getty Park fees.
 - 3) Approval of the proposed 2025 Mackerel Cove Day Pass Rate increase.

Parks and Recreation Director DeFalco made a presentation to the Town Council on the proposed 2025 Fort Getty Pavilion Rental Rates, Fort Getty Park Fees and Mackerel Cove Day Pass Rate increase.

Fort Getty Pavilion's current fee structure includes 19 separate rental rates. After a review of comparable facilities, Parks and Recreation Director DeFalco recommend streamlining the pavilion's pricing by consolidating off-peak rates with peak rates, combining non-profit rates with resident rates, and making rate increases that would go into effect for new events in the 2026 season.

Proposed Changes

Eliminating Off-Peak Rental Rates

- The pavilion is used primarily in the summer, with only a few weeks in spring and fall. Despite labeling some rentals as "off-peak,". Consolidating to a single rate for the entire rental season will make the fee schedule clearer and reduce administrative overhead.

Combining Non-Profit and Resident Rates

Of the 6 existing non-profit rates only the 2 mentioned differ from the current resident rate.

- Off-peak weekday rental: \$600 (non-profit) vs. \$500 (resident). \$100 difference
- Friday & Sunday peak rental: \$800 (non-profit) vs. \$750 (resident) a \$50 difference.

Rate Increases

After reviewing several other similar venues in the area, I found a few differences in the provided amenities that impacted the proposed rate changes. (See list of amenity comparison chart below)

- The pavilion is an outdoor venue, enclosed partially by canvas and vinyl curtains.
- There is no dedicated catering prep area.
- Seating consists of picnic tables, unlike other venues that supply tables and chairs (or rent them).

These limitations affect renters' experiences but also lower our operating overhead relative to an indoor facility. While we cannot precisely assign a dollar amount to each amenity difference, these factors justify an overall lower rate for rental than facilities that offer these additional conveniences.

Most 2025 events are already confirmed with 2024 rates. To honor those commitments, Parks and Recreation Director DeFalco proposed the changes take effect starting in the 2026 season.

Proposed New Rates (Effective for 2026 Season)

| Facility | Type | Description | 2024 Rate | 2025 - Proposed Rate | Increase |
|----------|-----------------------|-------------------------------------|------------|----------------------|----------|
| Pavilion | Resident / Non-Profit | Weekday Rental M-Th | \$500.00 | \$600.00 | \$100.00 |
| Pavilion | Resident / Non-Profit | Friday & Sunday Rental | \$750.00 | \$900.00 | \$150.00 |
| Pavilion | Resident / Non-Profit | Saturday | \$1,000.00 | \$1,200.00 | \$200.00 |
| Pavilion | Non-Resident | Weekday Rental M-Th | \$1,000.00 | \$1,200.00 | \$200.00 |
| Pavilion | Non-Resident | Friday & Sunday Rental | \$1,500.00 | \$1,800.00 | \$300.00 |
| Pavilion | Non-Resident | Saturday | \$2,000.00 | \$2,500.00 | \$500.00 |
| Pavilion | Private Org. | Large Scale Public Event for Profit | \$2,500.00 | \$3,000.00 | \$500.00 |

Below is the price comparison breakdown for other similar event venues

| Location | Town/City | Resident / Non-Resident | Mon - Thurs | Friday & Sunday | Saturday | Capacity |
|------------------------|------------------|-------------------------|-------------|-----------------|------------|----------|
| Kinney Bungalow | Narragansett | Non-Resident | \$1,500.00 | \$2,850.00 | \$3,500.00 | 150 |
| Kinney Bungalow | Narragansett | Resident | \$950.00 | \$1,950.00 | \$2,400.00 | 150 |
| The Towers | Narragansett | Non-resident | \$1,900.00 | \$3,040.00 | \$4,350.00 | 160 |
| The Towers | Narragansett | resident | \$1,520.00 | \$2,432.00 | \$3,480.00 | 160 |
| The Overlook at Meehan | North Providence | Non-Resident | \$900.00 | \$1,500.00 | \$1,800.00 | 120 |
| The Overlook at Meehan | North Providence | Resident | \$800.00 | \$1,200.00 | \$1,600.00 | 120 |
| Pavilion | Jamestown | Non-Resident | \$1,000.00 | \$1,500.00 | \$2,000.00 | 250 |
| Pavilion | Jamestown | Resident / Non-Profit | \$500.00 | \$750.00 | \$1,000.00 | 250 |

| | |
|--|--|
| <p>Amenities (Included in rental fee) Kinney Bungalow - Narragansett</p> <ul style="list-style-type: none"> • On site parking • Tables and chairs • Staff attendant • Setup support • Indoor • Bathrooms • Catering prep areas • Electrical / Water | <p>The Towers - Narragansett</p> <ul style="list-style-type: none"> • Water View • Casino Courtyard use • Bathrooms • Indoors • Catering prep areas • Bride dressing room • Electrical / Water |
| <p>Overlook at Meehan – North Providence</p> <ul style="list-style-type: none"> • Tables and chairs • Fireplace • Indoors • Bathrooms • Water view • On site parking • Electrical / Water | <p>Rembijas Pavilion - Jamestown</p> <ul style="list-style-type: none"> • Water view • Picnic tables • Bathrooms • On site parking • Outdoors with curtains • Electrical / Water |

| CY24 Pavilion - Operating Expenses | | |
|------------------------------------|--------------|--------------|
| Total operating expenses | | \$ 18,770.00 |
| Expenses | Revenue | |
| Staff | | \$ 8,700.00 |
| Water | | \$ 870.00 |
| Septic Removal | | \$ 4,000.00 |
| Electric | | \$ 2,000.00 |
| Off Season Maintenance | | \$ 500.00 |
| Parks Maintenance - Bathrooms | | \$ 1,300.00 |
| Trash Removal | | \$ 1,400.00 |
| Rental Fees | \$ 47,150.00 | |
| Balance (income minus expenses) | \$ 28,380.00 | |

2024 Events:

61 events were scheduled

4 cancellations

5 events where fees were waived by the town

24 resident events

21 non-resident events

7 town department events

Below is the current Pavilion fee schedule

| | | | | | |
|----------|--------------|-------------------------------------|------------|------------|--------|
| Pavilion | Resident | Off-Peak Weekday Rental M-Th | \$325.00 | \$325.00 | \$0.00 |
| Pavilion | Resident | Peak Weekday Rental M-Th | \$500.00 | \$500.00 | \$0.00 |
| Pavilion | Resident | Friday & Sunday Rental Off Peak | \$500.00 | \$500.00 | \$0.00 |
| Pavilion | Resident | Friday & Sunday Rental Peak | \$750.00 | \$750.00 | \$0.00 |
| Pavilion | Resident | Saturday Off Peak | \$500.00 | \$500.00 | \$0.00 |
| Pavilion | Resident | Saturday Peak | \$1,000.00 | \$1,000.00 | \$0.00 |
| Pavilion | Non-Resident | Off-Peak Weekday Rental M-Th | \$800.00 | \$800.00 | \$0.00 |
| Pavilion | Non-Resident | Peak Weekday Rental M-Th | \$1,000.00 | \$1,000.00 | \$0.00 |
| Pavilion | Non-Resident | Friday & Sunday Rental Off Peak | \$1,000.00 | \$1,000.00 | \$0.00 |
| Pavilion | Non-Resident | Friday & Sunday Rental Peak | \$1,500.00 | \$1,500.00 | \$0.00 |
| Pavilion | Non-Resident | Saturday Off Peak | \$1,000.00 | \$1,000.00 | \$0.00 |
| Pavilion | Non-Resident | Saturday Peak | \$2,000.00 | \$2,000.00 | \$0.00 |
| Pavilion | Non-Profit | Off-Peak Weekday Rental M-Th | \$325.00 | \$325.00 | \$0.00 |
| Pavilion | Non-Profit | Peak Weekday Rental M-Th | \$600.00 | \$600.00 | \$0.00 |
| Pavilion | Non-Profit | Friday & Sunday Rental Off Peak | \$500.00 | \$500.00 | \$0.00 |
| Pavilion | Non-Profit | Friday & Sunday Rental Peak | \$800.00 | \$800.00 | \$0.00 |
| Pavilion | Non-Profit | Saturday Off Peak | \$500.00 | \$500.00 | \$0.00 |
| Pavilion | Non-Profit | Saturday Peak | \$1,000.00 | \$1,000.00 | \$0.00 |
| Pavilion | Private Org. | Large Scale Public Event for Profit | \$2,500.00 | \$2,500.00 | \$0.00 |

| <i>Calendar Year 2024 YTD Expenses</i> | | <i>Calendar Year 2023 YTD Expenses</i> | |
|--|---------------------|--|---------------------|
| Payroll | \$62,655.00 | Payroll | \$63,495.00 |
| Gas | \$1,566.00 | Gas | \$1,274.73 |
| Electricity | \$23,955.00 | Electricity | \$25,403.00 |
| Clerical Staff | \$12,000.00 | Clerical Staff | \$12,000.00 |
| Parks Maintenance Staff | \$18,200.00 | Parks Maintenance Staff | \$18,200.00 |
| Water | \$13,085.00 | Water | \$13,949.00 |
| Electric Repairs | \$3,900.00 | Electric Repairs | \$2,291.00 |
| Trash Removal | \$7,600.00 | Trash Removal | \$8,380.00 |
| Hallman Septic | \$9,710.00 | Hallman Septic | \$11,575.00 |
| Ice | \$3,557.40 | Ice | \$4,276.00 |
| Total Expenses | \$156,228.40 | Total Expenses | \$160,843.73 |
| <i>Calendar Year 2024 Revenue</i> | | <i>Calendar Year 2023 Revenue</i> | |
| RV Reservations | \$480,640.00 | RV Reservations | \$451,380.00 |
| Tent Reservations | \$51,735.00 | Tent Reservations | \$59,435.00 |
| Fort Getty Seasonal Boat | \$17,675.00 | Fort Getty Seasonal Boat | \$17,950.00 |
| Waitlist | \$900.00 | Waitlist | \$1,525.00 |
| Daily Parking | \$27,640.00 | Daily Parking | \$26,460.00 |
| Non-Resident Pass | \$8,125.00 | Non-Resident Pass | \$9,500.00 |
| Fort Getty Dump Station | \$200.00 | Fort Getty Dump Station | \$300.00 |
| Ice | \$5,807.00 | Ice | \$6,361.00 |
| Total Revenue | \$592,722.00 | Total Revenue | \$572,911.00 |
| Net Revenue | \$436,493.60 | Net Revenue | \$412,067.27 |

Fort Getty**Season Dates****Start Date:**

- Friday, May 16th, 2025

End Date:

- Tent Sites, Transient RV and Park Closing Date – Monday, September 8th, 2025 (115 Days)
- Seasonal RV Season close - Monday, September 22rd, 2025 (129 Days)

Proposed Seasonal RV Rates:**Non-Residents:** \$6250.00**Jamestown Residents:** \$5,750.00**Proposed Transient RV Rates:** \$70.00 per night**Proposed Tent Site Rates:** \$35.00 per night

Parks and Recreation Director DeFalco proposed no changes to the Fort Getty Park fees for 2025 due to the following considerations:

1. **Recent Increase:** In 2024, the park experienced a 13% fee increase. Without introducing extra amenities or making facility improvements.
2. **Upcoming Construction:** This summer, the park will undergo construction projects, including the development of a new bathroom building and a new sailing school (to break ground in September). These projects are likely to affect the overall experience for park patrons.

Policy Change: We have moved away from providing picnic tables for seasonal and transient RV campers, which also impacts the park's offerings.

Parks and Recreation Director DeFalco proposed a change to the Mackerel Cove day pass rate from \$15.00 to \$20.00. This is an increase of \$5.00 per day over the 2024 rate. Parks and Recreation Director DeFalco stated an anticipated additional \$12,000 in revenue next season.

| Revenue | # 2024 - sold | Cost | 2024 |
|-------------|---------------|---------|--------------|
| Day Parking | 2,297 | \$15.00 | \$ 34,455.00 |

Sav Rebecchi asked if there has been any consideration of reinstating the 7 campsites that were eliminated in 2024.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the recommended 2025 Fort Getty Pavilion Rental Rates, Fort Getty Park Fees and Mackerel Cove Day Pass Rate increase. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- D) Review, Discussion, and/or Action and/or Vote: Proposed revision of Town Council Agenda preamble and Town Council rules.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Town Council Agenda preamble and Town Council rules as amended. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- E) Review, Discussion, and/or Action and/or Vote: Town Council Liaison positions; review, discussion, and/or potential action and/or vote
 - 1) Affordable Housing Liaison

A motion was made by Vice President Brine with a second by Councilor Ross to appoint Councilor Meagher as the Affordable Housing Liaison. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Conservation Commission Liaison

A motion was made by Councilor Meagher with a second by Councilor Ross to appoint Councilor Glackin as the Conservation Commission Liaison. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

3) Housing Authority Liaison

A motion was made by Councilor Meagher with a second by Vice President Brine to appoint Councilor Ross as the Housing Authority Liaison. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye

4) Library Board of Trustees Liaison

A motion was made by Vice President Brine with a second by Councilor Ross to appoint Councilor Meagher as the Library Board of Trustees Liaison. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

5) Jamestown School Committee Liaison

A motion was made by Councilor Meagher with a second by President Beye to appoint Councilor Ross as the Jamestown School Committee Liaison. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye

6) Jamestown Harbor Management Commission Liaison

A motion was made by President Beye with a second by Vice President Brine to appoint Councilor Glackin as the Jamestown Harbor Management Commission Liaison. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye

XI. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Affordable Housing Committee, consideration of the Budget Request and suggested Funding Mechanisms for Affordable Housing:
- 1) Memorandum to the Town Council from the Affordable Housing Committee with recommendations to increase funding to the Affordable Housing Trust Fund

Affordable Housing Committee Chair Bob Plain addressed the Town Council regarding the recommendations to increase funding to the Affordable Housing Trust Fund.

Excerpts from the memorandum:

“The lack of local affordable housing and fast-evaporating economic diversity in Jamestown is an emergency situation for our community.

As an island, affordable housing and economic diversity are critical resiliency and sustainability issues for Jamestown. Our ability to maintain volunteer fire and EMS services is in danger because of our lack of housing diversity and affordability. If something were to happen to the bridges, we would not be able to educate our children, police our streets, or even plow our snow. Lack of economic diversity threatens our sense of community and generational connectedness. Our dearth of diverse housing options particularly impacts young families including fire department volunteers, elderly, and local service workers.

As such, the Affordable Housing Committee strongly believes the time is right to make an important investment in preserving economic diversity in Jamestown. This Town Council and others have helped by making annual investments of \$100,000, on average, into our Affordable

Housing Trust Fund each year. This started in 2005 with \$10,000 and has been as high as \$100,000 recently. The need has become so severe that Jamestown must now take bold action. We urge the Town Council to increase the annual investment to not less than \$225,000. The median “sold” price for a market rate home in Jamestown over the last year is \$890,000 (Realtor.com), or almost four times the requested amount, while the median listing price over the last year is 2 million. \$225,000 is not enough to build even one unit of affordable housing, even if we already own the land. The Affordable Housing Committee believes this is the bare minimum funding if Jamestown is to make progress on its efforts to staunch the loss of economic diversity in the community and to make progress toward the state mandate of 10% of its housing stock being affordable, both of which are goals listed in the town Comprehensive Plan, supported by the residents of Jamestown. The Trust Funding is used to leverage state and federal grants, for pre-development and closing costs, and other related housing acquisition costs. It could also be used to help build workforce housing for town employees or to create a housing component for a new senior center, as other communities such as Portsmouth, are doing.

We offer the following as justification for the annual budget request to the Affordable Housing Trust Fund. This yearly allocation should be relative to the amount the Town keeps from its share of the state Real Estate Conveyance Tax. This establishes a logical relationship between the activity that is driving the loss of economic diversity, escalating real estate prices, and the public policy solution; affordable housing. The average of the last three years real estate transfer tax revenue to the Town of Jamestown is \$340,953. \$225,000 equals 65% of the three-year average. We think this is a sustainable and reasonable policy model to follow.

For years, the state of Rhode Island has invested approximately 40% of its share of the Conveyance Tax towards affordable housing programs through Rhode Island Housing. As of 2022 there is a new, overlapping real estate transfer tax on properties selling for more than \$800,000. All of this money goes to the state, and will directly fund new affordable housing projects on a statewide competitive grant basis. Unfortunately, given Jamestown’s affluence, the town has not been competitive with other more urban and in-need communities with lower average incomes for grant state funds. For this reason, Jamestown needs to make more of a commitment to our own community. The Housing Land Trust funds provide readily available seed money to make future projects happen.

Because Jamestown has a strong state real estate market and therefore transfer tax, we think this is a very cost-effective long-term strategy. This funding will ensure that we are able to keep our longtime residents, ensuring generational continuity and guarantee that Jamestown remains the best place to live in Rhode Island long into the future.

No action taken.

- B) Review, Discussion, and/or Action and/or Vote: Legislative Priorities 2025 draft resolution.

A motion was made by Councilor Meagher with a second by Vice President Brine to draft the 2025 Legislative Priorities Resolution. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye recused from agenda XII) A) 1) Beavertail State Park Advisory Committee appointment and left the dais at 8:54 p.m.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote, duly advertised in the October 3rd and 10th editions of the Jamestown Press:

- 1) Beavertail State Park Advisory Committee, One (1) member vacancy; with a three-year term ending 12/31/2027:
 - a) Interested Applicant(s):
 - i) Linda Warner- 2 terms and seeking reappointment
 - i. Interviewed on January 13, 2025.
 - ii) Richard J. Smith, Jr.
 - i. Application received October 24, 2024.
 - ii. Interviewed on January 13, 2025
 - iii) Andrew Wade
 - i. Application received October 11, 2024.
 - ii. Interviewed on January 13, 2025.

A motion was made by Councilor Meagher with a second by Councilor Glackin to appoint Linda Warner to the Beavertail State Park Advisory Committee with a three-year term ending 12/31/2027. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye rejoined the meeting and returned to the dais at 8:56 p.m.

- 2) Juvenile Hearing Board, Two (2) full-member vacancy(s); with a three-year term ending 12/31/2027; and Two (2) alternate member vacancy(s) with a two-year unexpired term ending 12/21/2026:
 - a) Interested Applicant(s):
 - i) Nancy Ventrone, alternate seeking full member appointment.
 - ii) Marianne Kirby
 - i. Application received November 25, 2024.
 - ii. Interviewed on January 13, 2025.
 - iii) Laura Clarke
 - i. Application received November 26, 2024.
 - ii. Interviewed on January 13, 2025.
 - iv) Sandra Reynolds
 - i. Application received December 3, 2024.
 - iii. Interviewed on January 13, 2025.

A motion was made by Councilor Meagher with a second by Councilor Glackin to appoint Marianne Kirby and Laura Clarke as full member(s) to the Juvenile Hearing Board with a three-year term ending December 31, 2027; and to appoint Nancy Ventrone and Sandra Reynolds as alternate members to the Juvenile Hearing Board with a two-year unexpired term ending 12/21/2026. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

Councilor Glackin recused from agenda item 3) Harbor Management Commission appointment and left the dais at 8:58 p.m.

- 3) Harbor Management Commission, Three (3) member vacancy(s); with a three-year term ending 12/31/2027:
 - a) Interested Applicant(s):
 - i) Wayne Banks, 3 terms, seeking reappointment.
 - i. Interviewed on January 13, 2025.
 - ii) Jim Archibald, completed unexpired term, seeking reappointment.
 - i. Letter of recommendation for reappointment from Chair Wayne Banks.
 - ii. Interviewed on January 13, 2025.
 - iii) Robert Laman, completed unexpired term, seeking reappointment.
 - i. Letter of recommendation for reappointment from Chair Wayne Banks.
 - ii. Interview scheduled for January 21, 2025.
 - iv) Andrew Williams
 - i. Application received October 11, 2024.
 - ii. Interviewed on January 13, 2025.
 - v) Paul Sprague
 - i. Applications received November 29, 2021, and October 2, 2023.
 - ii. Interviewed on January 10, 2022.
 - iii. Confirmed continued interest on November 26, 2024.
 - iv. Interviewed on January 13, 2025.
 - vi) Nicholas Insana
 - i. Application received October 11, 2024.
 - ii. Interviewed on January 13, 2025.

A motion was made by Councilor Meagher with a second by Vice President Brine to appoint Robert Laman, Jim Archibald and Paul Sprague to the Harbor Management Commission for a three-year term ending December 31, 2027. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor Ross, Aye.

Councilor Glackin rejoined the meeting and returned to dais at 9:09 p.m.

Councilor Ross recused from agenda item 4) Library Board of Trustees appointment and left the dais at 9:09 p.m.

- 4) Library Board of Trustees, Two (2) member vacancy, with a three-year term ending 12/31/2027:
 - a) Interested Applicant(s):
 - i) Eugene Mihaly, 2 term(s), seeking reappointment.
 - i. Interviewed on January 13, 2025.

- ii) Marla Romash, 1 term, seeking reappointment.
 - i. Interviewed on January 13, 2025.
- iii) Ourida Mostefai
 - i. Application received October 11, 2024.
 - ii. Interview scheduled for January 21, 2025.

A motion was made by Councilor Meagher with a second by Vice President Brine to appoint Eugene Mihaly and Marla Romash to the Library Board of Trustees for a three-year term ending December 31, 2027. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

Councilor Ross rejoined the meeting and returned to the dais at 9:11 p.m.

- 5) Planning Commission, One (1) member vacancy, with a four-year term ending December 31, 2028;(***staggered terms in compliance with RIGL 45-22-3(a)**):
 - b) Letter of Interest
 - i) Nicholas Insana
 - i. Application received October 11, 2024.
 - ii. Interviewed on January 13, 2025.

A motion was made by Councilor Meagher with a second by Vice President Brine to appoint Nicholas Insana to the Planning Commission with a four-year term ending December 31, 2028. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 6) Zoning Board of Review, One (1) alternate member*, one year-term ending 12/31/2025:
 - c) Letter of Interest
 - i) Nicholas Insana
 - i. Application received October 11, 2024
 - ii. Interviewed on January 13, 2025.

No action was taken.

A motion was made by Councilor Meagher with a second by Vice President Brine to accept the Consent Agenda, as amended. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye.

XIII. CONSENT AGENDA

- A) Town Council
 - 1) January 2, 2025 (Special Meeting)
 - 2) ~~January 6, 2025 (Regular Meeting)~~
 - 3) January 13, 2025 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) 250th Commission (December 11, 2024)
 - 2) 250th Commission (January 8, 2025)
 - 3) Harbor Management Commission (November 13, 2024)
 - 4) Harbor Management Commission (December 11, 2024)

- 5) Tree Preservation and Protection Commission (November 20, 2024)
- 6) Tree Preservation and Protection Commission (2025 Meeting Dates)
- C) Finance Director’s Report: Comparison Budget to Actuals as of December 31, 2024.

D) Tax Assessor’s Abatements and Addenda of Taxes

| ABATEMENT/ADDENDA TO THE TAX ROLL | | | |
|-----------------------------------|----------|-------------------------|------------|
| ACCT | TAX YEAR | ACCOUNT INFORMATION | AMOUNT |
| 16-0494-02 | 2024 | REMOVED EXEMPTION- SOLD | \$ 125.00 |
| 01-0008-34 | 2024 | NOW TAX EXEMPT | -\$ 566.71 |
| TOTAL ABATEMENTS TO TAX ROLL | | | -\$ 566.71 |
| TOTAL ADDENDA TO TAX ROLL | | | \$ 125.00 |

- E) At the recommendation of Town Planner Lisa Bryer approval of the Final Plan-2025 Jamestown Hazard Mitigation Plan.
- F) Trash Collector License 2025 Renewal Application(s):
 - 1) Island Rubbish Service, Inc. dba: Island Rubbish, 8 Swinburne Street, Jamestown, RI 02835
- G) Approval of the Peddler and Holiday 2024 Renewal License Application:
 - 1) A.B. Munroe Dairy Inc., 151 Brow Street, East Providence, RI 02914.
- H) Ratification of the Administratively approved One-Day Event/Entertainment License Applications: All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Jamestown Arts Center (JAC) (ENT-24-44)
 Event: JAC Jack Frost Winter Fundraiser
 Date: January 25, 2025
 Location: 18 Valley Street
 - 2) Applicant: Jamestown Arts Center (JAC) (ENT-24-43)
 Event: The Sun Opening Reception
 Date: January 31, 2025
 Location: 18 Valley Street

Communications were acknowledged.

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of letter to: Town Council
 From: Joan C. Goldstein, Executive Director
 Jamestown Chamber of Commerce.
 Dated: January 5, 2025
 Re: 2025-26 Request for continued funding

- 2) Copy of reports to: Town Council and Town Administrator
From: Meg Myles/Conanicut Island Sailing Foundation
Dated: January 7, 2025
Re: 2024 CISF Annual Report(s)
 - 3) Copy of reports to: Town Council and Town Administrator
From: Ross Williams/Jamestown Historical Society
Dated: January 1, 2025
Re: 2024/2025 Conanicut Battery Report(s)
 - 4) Copy of email to: Town Council and Town Administrator
From: Jamestown School Committee
Dated: January 15, 2025
Re: Invitation to School Committee Budget Workshops
- B) Proclamations And Resolutions From Other Rhode Island Cities And Towns
- 1) Resolution of the Charlestown Town Council: In Support of Full Funding of Categorical Transportation Aid as Outline in RIGL §16-7.2-6

A motion was made by Councilor Meagher to move into Executive Session with a second by Councilor Ross. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

XV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL 42-46-5(a) Subsection (2) Pending or Potential Litigation. (Potential litigation regarding AP 8-210).
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property AP 9-152).

A motion was made by Vice President Brine to seal the minutes and adjourn from Executive Session with a second by Councilor E. Ross. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

It was announced that one vote was taken.

A motion was made by Councilor Meagher with a second by Vice President Brine to direct the Town Solicitor and Town staff to appeal the recent decision of the Rhode Island Building Codes Standards Committee which overturned the Building Officials Stop Work Order which was issued to the property located at 121 Conanicus Avenue, and to engage the services of Desisto Law to assist in the appeal. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

It was announced no other votes were taken in Executive Session.

The Town Council reconvenes the regular meeting.

XVI. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 9:54 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk

| Category | Ordinance | # of properties | Cur Credit | Total Credit | Proposed Credit | Total Credit | |
|--|-----------|-------------------------------------|------------|--------------|-----------------|--------------|--------------|
| Gold Star Parent | 66-46 | 0 | \$ 300 | \$ - | \$ 5,000 | \$ - | |
| Veteran | 66-47 | 242 | \$ 250 | \$ 60,500 | \$ 500 | \$ 121,000 | |
| Widow/widower of veteran | 66-47 | 64 | \$ 250 | \$ 16,000 | \$ 500 | \$ 32,000 | |
| 100% Disabled Veteran | 66-47 | 14 | \$ 500 | \$ 7,000 | \$ 1,000 | \$ 14,000 | |
| Widow/widower of 100% disabled veteran | 66-47 | 2 | \$ 500 | \$ 1,000 | \$ 500 | \$ 1,000 | |
| Veteran specially adapted housing | 66-47 | 0 | \$ 500 | \$ - | \$ 2,500 | \$ - | |
| Prisoner of War | 66-47 | 0 | \$ 500 | \$ - | \$ 2,500 | \$ - | |
| Visually Impaired | 66-48 | 5 | \$ 125 | \$ 625 | \$ 125 | \$ 625 | |
| SUB-TOTAL | | | | \$ 85,125 | | \$ 168,625 | |
| SUB-TOTAL IMPACT ON TAX RATE | | decrease in tax revenue of \$83,500 | | | \$ 7.1987 | | |
| Totally Disabled Persons | | 0 | | | | | |
| income based max \$10,000 | | | | | | | |
| SUB-TOTAL | | | | | | \$ - | |
| SUB-TOTAL IMPACT ON TAX RATE | \$ - | | | | | | |
| Elderly/Variable | | 17 | | \$ 30,102.0 | 25% estimated | \$ 37,627 | |
| SUB-TOTAL | | | | \$ 30,102.0 | | \$ 37,627 | |
| SUB-TOTAL IMPACT ON TAX RATE | | decrease in tax revenue of \$7,525 | | | \$ 7.1763 | | |
| Fire Department 1-9 years | 66-88 | 18 | \$ 500 | \$ 9,000 | \$ 1,000 | \$ 18,000 | |
| Fire Department 10-19 years | 66-88 | 18 | \$ 750 | \$ 13,500 | \$ 1,500 | \$ 27,000 | |
| Fire Department 20 years or more | 66-88 | 8 | \$ 1,000 | \$ 8,000 | \$ 2,000 | \$ 16,000 | |
| Fire Department Life Member 7/1/23 or later | 66-88 | 5 | \$ 1,000 | \$ 5,000 | \$ 2,000 | \$ 10,000 | |
| Fire Department Life Member 6/30/23 or earlier | 66-88 | 15 | \$ 850 | \$ 12,750 | \$ 1,000 | \$ 15,000 | |
| SUB-TOTAL | | 64 | | \$ 48,250 | | \$ 86,000 | |
| SUB-TOTAL IMPACT ON TAX RATE | | decrease in tax revenue \$37,750 | | | \$ 7.1852 | | |
| Non-commercial properties | | 2928 | | | | | |
| Resident owned non-commercial properties | | 1831 | n/a | | \$ 1,547 | \$ 2,832,557 | |
| SUB-TOTAL | | | | | | | |
| SUB-TOTAL IMPACT ON TAX RATE | | decrease in tax revenue of \$ | | | \$ 2,832,557 | \$ 8.1128 | \$ 2,832,557 |
| TOTAL | | | | \$ 2,961,332 | | \$ 3,124,809 | |
| TOTAL IMPACT ON TAX RATE | | | | | \$ 8.1614 | | |

* current tax rate \$7.1741

** median assessed home value \$718,600

as of 12/31/2021

Tax Rate Comparison

| | <u>Homestead</u> | <u>Actual Reduction/Inc. in Tax Bill</u> |
|----------------|------------------|--|
| \$718,600.00 | \$718,600.00 | |
| \$7.17 | \$8.16 | |
| \$5,155.31 | \$5,864.79 | |
| \$0.00 | \$1,547.00 | |
| \$5,155.31 | \$4,317.78 | -\$837.53 |
| \$850,000.00 | \$850,000.00 | |
| \$7.17 | \$8.16 | |
| \$6,097.99 | \$6,937.19 | |
| \$0.00 | \$1,547.00 | |
| \$6,097.99 | \$5,390.19 | -\$707.80 |
| \$1,000,000.00 | \$1,000,000.00 | |
| \$7.17 | \$8.16 | |
| \$7,174.10 | \$8,161.40 | |
| \$0.00 | \$1,547.00 | |
| \$7,174.10 | \$6,614.40 | -\$559.70 |
| \$1,250,000.00 | \$1,250,000.00 | |
| \$7.17 | \$8.16 | |
| \$8,967.63 | \$10,201.75 | |
| \$0.00 | \$1,547.00 | |
| \$8,967.63 | \$8,654.75 | -\$312.88 |
| \$1,566,000.00 | \$1,566,000.00 | |
| \$7.17 | \$8.16 | |
| \$11,234.64 | \$12,780.75 | - |
| \$0.00 | \$1,547.00 | |
| \$11,234.64 | \$11,233.75 | -\$0.89 |
| \$2,000,000.00 | \$2,000,000.00 | |
| \$7.17 | \$8.16 | |
| \$14,348.20 | \$16,322.80 | |
| \$0.00 | \$1,547.00 | |
| \$14,348.20 | \$14,775.80 | \$427.60 |
| \$3,000,000.00 | \$3,000,000.00 | |
| \$7.17 | \$8.16 | |
| \$21,522.30 | \$24,484.20 | |
| \$0.00 | \$1,547.00 | |
| \$21,522.30 | \$22,937.20 | \$1,414.90 |

Loss of revenue/assessment

| | |
|--------------------------|------------------|
| | <u>Veterans</u> |
| Loss of revenue | \$83,500.00 |
| Assessment | \$11,639,090.62 |
| | <u>FD 50%</u> |
| Loss of revenue | \$37,750.00 |
| Assessment | \$5,261,984.08 |
| | <u>Elderly</u> |
| Loss of revenue | \$7,525.00 |
| Assessment | \$1,048,912.06 |
| | <u>Homestead</u> |
| Loss of revenue | \$2,832,557.00 |
| Assessment | \$394,830,989.25 |
| | |
| Total Loss of Assessment | \$412,780,976.01 |
| Total Loss of Revenue | \$2,961,332.00 |

Richard J Smith Jr.

40 Capstan St. - Jamestown, RI 02835
(401) 207-1042, rip.smith@gmail.com

Experience

Deloitte Manager (May 2009 – Present)

Provided management support to teams developing custom back office applications. Progressed to product management, leading technical teams in the development and maintenance of various back office systems.

BearingPoint Senior Consultant (May 2005 – May 2009)

Started as intern assisting with project proposal by researching capabilities of firm and possible teammates/competitors. Moved on to full time position assisting with audits, business operations, and financial analysis of government contracts.

Conanicut Marine Services Dockmaster/Launch driver- Jamestown, RI (1994 – Jan. 2004)

Started as a dockhand and advanced to Dockmaster managing all day-to-day aspects of the marina. Scheduled resources and managed team, maintained bookkeeping records, and prepared guest billings. Obtained a commercial launch license and utilized skills to tow vessels for service and rescue. (Summers)

Performed general boat maintenance and repair. Assisted with wooden boat rebuilding and dock fabrication (Winter breaks).

Education

Masters of International Economics and Finance, University of Queensland, June 2004

BS Mechanical Engineering (M.E.), University of Rhode Island, May 2002

E-Mail rip.smith@gmail.com

Home: 40 Capstan St. • Jamestown, RI 02835 • Phone (401) 207-1042

**TOWN COUNCIL SPECIAL MEETING MINUTES
TOWN OF JAMESTOWN FACILITIES TOUR
Wednesday, January 22, 2025
8:15 A.M.**

I. ROLL CALL

Town Council Members present were as follows: Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Public Works Director Michael Gray and Town Clerk Roberta Fagan.

II. CALL TO ORDER

The Town Council met at Town Hall at 8:15 and started the facilities tour.

III. TOWN COUNCIL TOUR/SITE VISIT OF TOWN OF JAMESTOWN FACILITIES

- A) Tour/Site Visit the following Town of Jamestown Facilities:
- 1) Town Hall, 93 Narragansett Avenue
 - 2) Senior Center, 6 West Street
 - 3) Fire Station, 50 Narragansett Avenue
 - 4) Old ambulance barn, 11 Knowles Court
 - 5) Parks & Recreation Center, 41 Conanicus Avenue
 - 6) Ft. Wetherill building, 1 Fort Wetherill Road
 - 7) Police Station, 250 Conanicus Avenue
 - 8) Public Works, 1-5 Freebody Drive
 - 9) ~~Water Treatment Plant, 235-237 North Road~~

IV. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 11:30 a.m. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk

Minutes

Jamestown 250th Commission Meeting
Jamestown Town Hall Conference Room
93 Narragansett Avenue
Wednesday, January 8, 2025, 4:45 pm

1. The meeting was called to order by Chairman Dennis Webster at 4:55 pm.
2. Members present: Dennis Webster, Linda Warner, and Laura Goldstein.

Members Absent: Kevin McLaughlin, Joyce Hooley Bartlett

Also present was Lauren Fogarty, Program Coordinator for the RI 250th Commission.

3. Approval of minutes: Dennis pointed out that, under New Business, third paragraph, “markets” should be “markers.” Linda moved approval of the December 11 minutes as corrected, Laura seconded, and approval was unanimous.

4. Old Business:

- a. The draft 250th Commission mission statement was discussed. Laura expressed concern that the wording “Revolutionary War” was too limiting, it was agreed to change that to “Revolutionary War era.” It was agreed to continue final approval until the full committee is present. The current working draft of the mission statement reads:

Provide Town-wide leadership to involve as many Jamestown organizations and individuals as possible in commemorating the 250th anniversary of the establishment of the United States of America as an independent country, centered on the Revolutionary War era and the Declaration of Independence as they involved Jamestown.

Words in blue indicate changes from original December 11 wording.

- b. Dennis reported on coordination with other organizations. He spoke to Robert Berczuk, Jamestown Press publisher, about adding “250 years ago in Jamestown” to the “Island History” column. He is reluctant to do that unless we can provide content for many weeks in advance, demonstrating that this will be a continuing part of the column. Even then, he did not commit. Dennis also spoke to Rosemary Enright of the Historical Society. She does

not know of any map showing locations of houses burned by the British on December 10, 1775. We may have to research the Land Evidence Records. We discussed markers at these locations and at the Four Corners skirmish location

Dennis talked to the Town Clerk about a possible 250th page on the Town website and an town email address for the 250th Committee. Both are possible, no action to be taken until the 250th Commission determines a need for them.

5. New Business: It was agreed to continue discussion of *Making History at 250* and *250th Anniversary Program Handbook* recommendations until the next meeting.

Laura suggested a promotional brochure and watercolor of what the Island looked like in 1776.

A possible Facebook page was mentioned.

6. Other Business:

- a. Open floor for questions: None.
- b. Next meetings: January 22, February 12 and 26.
- c. Items for next agenda: Liberty Tree; coordination with schools; Open Meeting act presentation on January 29.

6. At 6:18 Laura moved to adjourn, Linda seconded, and unanimous approval.

JAMESTOWN ZONING BOARD OF REVIEW
Minutes of the November 26, 2024 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The chair called the roll and noted the following members present:

Richard Boren, Chair
Dean Wagner, Vice-chair
Terence Livingston, Member
James King, Member
Jane Bentley, Member
John Shekarchi, 1st Alternate
James Sisson, 2nd Alternate
Robert Maccini, 3rd Alternate

Also present:
Wyatt Brochu, Counsel
Dennis Begin, Zoning Officer
Brenda Hanna, Stenographer
Keith Ford, Clerk

MINUTES

Minutes of October 22 , 2024

A motion was made by Jane Bentley and seconded by Dean Wagner to accept the minutes of the October 22, 2024 meeting as presented.

The motion carried by a vote of 5 – 0.

Richard Boren, Dean Wagner, Terence Livingston, James King, and Jane Bentley voted in favor of the motion.

John Shekarchi, James Sisson and Robert Maccini were not seated.

CORRESPONDENCE

- A. An email from Daniel & Nadine Mendelsohn requesting a one extension of a previously granted variance granted Nov. 28, 2023.

A motion was made by Dean Wagner and seconded by Jane Bentley to grant the request of DANIEL & NADINE MENDELSON, for a one-year extension of a previously granted variance granted November 28, 2023, whose property is located at 29 Marine Avenue, and further identified as Tax Assessor's Plat 9, Lot 442 for a dimensional variance from Article 3, Section 82-302 and Table 3-2. The property is located in the R-20 zoning district and contains approximately 9,000s.f. of area. Applicants propose to construct an accessory building 198s.f. in size, within the side-yard setback proposing 5.7' wherein 10' is required. An Accessory Structure (588s.f.) is also proposed within the front yard along Pierce Ave proposing a front yard setback of 16.7' wherein the building official determined 50' is required due to the lot having two front yards and no rear yard. Relief is also sought to allow accessory structures in the front yard to the extent deemed necessary.

The motion carried by a vote of 5 – 0. Richard Boren, Dean Wagner, Terence Livingston, James King, and Jane Bentley voted in favor of the motion.

John Shekarchi, James Sisson and Robert Maccini were not seated.

All other correspondence was in reference to items on the agenda.

NEW BUSINESS

Our Table

A motion was made by Terence Livingston and seconded by Dean Wagner to grant the request of Our Table, LLC whose property is owned by Gino Difante and located at 53 Narragansett Avenue, and further identified as Tax Assessor's Plat 9, Lot 207 for a Special Use Permit granted under Article 3, Special Use Permits and Variances, Section 82-300, 82-301, and 82-302. This application is made pursuant to the provisions of Article 6, Section 82-601, Table 6-1, Section VI (c) (3), Lunchroom or Restaurant (Alcoholic Beverages). The Applicant seeks to expand its current beer and wine liquor license to a full BV license allowing them to sell spirits as well as beer and wine.

This Board has determined that this application does satisfy the requirements of Article 3, Sections 300 and 302.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a CD zone and contains 16,632 square feet.
2. The applicant has owned the business entering their third year.
3. The applicant has beer and wine license currently.
4. The Business is open from noon to 10:00 PM, Monday through Sunday.
5. This is the only restaurant business in Jamestown without a full liquor license.
6. By offering a full liquor license the applicant can offer their guests a full restaurant experience.
7. The applicant will still need Town Council Approval.
8. The expansion will not negatively impact public health, safety, morals, and welfare non substantially on permanently harm the appropriate use of the property in the surrounding areas.

The motion carried by a vote of 5 – 0. Richard Boren, Dean Wagner, Terence Livingston, James King, and Jane Bentley voted in favor of the motion.

John Shekarchi, James Sisson and Robert Maccini were not seated.

Duva

A motion was made by Dean Wagner and seconded by Terence Livingston to grant the request of Christopher and Maria Duva whose property is located at 509 Seaside Drive, and is further identified as Tax Assessor's Plat 3A, Lot 14 for a Variance pursuant to Sec. 82-305 entitled "Variances authorized by this ordinance[chapter], Special Use Permit pursuant to Sec. 82-301 entitled "Special use permits authorized by this ordinance [chapter]" and Sec. 82-800 entitled "High groundwater table and impervious layer overlay district" to raze the existing house and to construct a new single-family home. The property falls under Sub-District "A". The depth to high groundwater is 10" (18" required) and the depth to impervious soil is 68" (42" required). Also, impervious coverage of 24.96% exceeds the code requirement of 9%.

Regarding this request, this Board has determined that this application does satisfy the requirements of Article 3, Section 300

Regarding the request for a Variance, this Board has determined that this application does satisfy the requirements of Article 3, Section 306, Paragraphs A through D, and Section 307, Paragraph B.

Regarding the request for a Special Use Permit, this Board has determined that this application does satisfy the requirements of Article 3, Section 302.

This Variance and Special Use Permit is granted with the following restriction(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion incorporates the conditions of approval set forth in the memorandum of Office of the Town Planner dated October 7, 2024.

This motion is based on the following findings of fact:

1. Said property is located in an R-40 zone and contains 6706 square feet.
2. The new home will be superior to the existing house regarding environmental impacts.
3. Existing impervious coverage is 24.96%.
4. A new advanced treatment OWTS will be installed.
5. Extensive stormwater runoff mitigation and treatment will be provided.
6. The property slopes from east to west and into the bay, so there will be no impact from runoff to neighboring properties
7. The new home will be constructed in compliance with FEMA regulations governing the height of the structure from base flood elevation.

The motion carried by a vote of 4 – 1. Richard Boren, Dean Wagner, Terence Livingston, and James King voted in favor of the motion and Jane Bentley voted against of the motion.

John Shekarchi, James Sisson and Robert Maccini were not seated.

ADJOURNMENT

A motion was made Terence Livingston and seconded Dean Wagner to adjourn at 7:56 p.m.

The motion carried unanimously.

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the December 17, 2024 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair

Dean Wagner, Vice-chair

Terence Livingston, Member

Jane Bentley, Member

James Sisson, 2nd Alternate

Also present:

David Petrarca, Counsel

Brenda Hanna, Stenographer

Carrie Kolb, Town Staff

Not present:

James King, Member

John Shekarchi, 1st Alternate

Robert Maccini, 3rd Alternate

Dennis Begin, Zoning Officer

MINUTES

Minutes of November 26, 2024

A motion was made by Jane Bentley and seconded by Dean Wagner to accept the minutes of the November 26, 2024 meeting as presented.

The motion carried by a vote of 5 – 0.

Richard Boren, Dean Wagner, Terence Livingston, Jane Bentley and James Sisson voted in favor of the motion.

James King, John Shekarchi and Robert Maccini were absent.

CORRESPONDENCE

A letter dated December 2, 2024 from Charlotte & Felix Zarlengo in objection to the Gorelick greenhouse proposed at 20 Bark Avenue. All correspondence was in reference to items on the agenda.

NEW BUSINESS

Small

A motion was made by Terence Livingston and seconded by Jane Bentley to grant the request of Robert and Rebecca Small whose property is located at 130 Seaside Dr. Jamestown, RI 02835, and further identified as Tax Assessor's Plat 2, Lot 270 for a Special Use Permit granted under Article 3. Special Use Permits and Variances, Section 82-300, 82-301, and 82-302 pursuant to Article 8. Special Regulations, Section 82-800 for properties located in Subdistrict A. The Applicant seeks said Special Use Permit to construct a small detached garage.

This Board has determined that this application does satisfy the requirements of Article 3, Sections 300 and 302.

The restrictions/conditions and/or findings of fact will be read into the record at the next meeting.

The motion carried by a vote of 5-0. Richard Boren, Dean Wagner, Terence Livingston, Jane Bentley and James Sisson voted in favor of the motion.

James King, John Shekarchi and Robert Maccini were absent.

Gorelick

A motion was made by Dean Wagner and seconded by Terence Livingston to grant the request of Susan S. Gorelick, Trustee, whose property is located at 20 Bark Avenue, and further identified as Tax Assessor's Plat 16, Lot 38 for a special use permit to construct a 12x16 foot garden high tunnel in the backyard. The property is in R-40 zone with 30,720 sq ft and falls under sub-district A requirements of the High Groundwater Table and Impervious Overlay District.

This Board has determined that this application does satisfy the requirements of Article 3, Sections 300 and 302.

The restrictions/conditions and/or findings of fact will be read into the record at the next meeting.

The motion carried by a vote of 4-1. Richard Boren, Dean Wagner, Terence Livingston, and James Sisson voted in favor of the motion and Jane Bentley voted against the motion.

James King, John Shekarchi and Robert Maccini were absent.

Levesque (shed)

A motion was made by Jane Bentley and seconded by Dean Wagner to grant the request of Stephen and Cheryl Levesque whose property is located at 37 Coronado Street, and further identified as Tax Assessor's Plat 8 Lot 326, for a variance from Article 6, Section 82-600, and Article 3, Section 82.302 District Dimensional Regulations to construct a 10'x10' storage shed 3.5' from the south easterly and south westerly side yard lot lines where 7' is required for side yard set back.

This Board has determined that this application does satisfy the requirements of Article 3, Section 300, Section 306, and Section 307, Paragraph B.

The restrictions/conditions and/or findings of fact will be read into the record at the next meeting.

The motion carried by a vote of 5-0. Richard Boren, Dean Wagner, Terence Livingston, Jane Bentley and James Sisson voted in favor of the motion.

James King, John Shekarchi and Robert Maccini were absent.

Levesque (addition)

A motion was made by James Sisson and seconded by Terence Livingston to grant the request of Stephen and Cheryl Levesque whose property is located at 37 Coronado Street, and further identified as Tax Assessor's Plat 8 Lot 326, for a variance from Article 6, Section 82-600, and Article 3, Section 82.302 and 82-307 District Dimensional Regulations to construct 2nd floor addition to build a home office and exercise space above the existing garage within the garage footprint of 24'x18' from front yard setback of outbuilding where 20' is required and 1.6' is existing; and, from side yard setback where 7' is required and 4.7' is existing.

This Board has determined that this application does satisfy the requirements of Article 3, Section 300, Section 306, and Section 307, Paragraph B.

The restrictions/conditions and/or findings of fact will be read into the record at the next meeting.

The motion carried by a vote of 5-0. Richard Boren, Dean Wagner, Terence Livingston, Jane Bentley and James Sisson voted in favor of the motion.

James King, John Shekarchi and Robert Maccini were absent.

ADJOURNMENT

A motion was made by Richard Boren and seconded by Terence Livingston to adjourn at 8:46 p.m.

The motion carried unanimously.



TOWN OF JAMESTOWN
Parks & Recreation Office
P.O. Box 377
41 Conanicus Ave.
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260
Teen Center (401) 423-7261
Fort Getty (401) 423-7211
Fax (401) 423-7229

To: Town Council
From: Ray DeFalco; Parks and Recreation Director
cc: Ed Mello; Town Administrator
Date: 1/29/2025
Re: Request for Approval of MOU with Jamestown Outdoors for the 2025 Surf and Paddle Camp

The parks and recreation department seeks the Town Council's approval of a Memorandum of Understanding (MOU) between the Town of Jamestown and Jamestown Outdoors for the 2025 Surf and Paddle Camp season.

Jamestown Outdoors has partnered with the Town of Jamestown for previous Surf and Paddle Camp programs that run during the summer months at Mackerel Cove Beach providing campers with a safe, educational, and engaging program of a combination of surf, paddleboard and kayak instruction.

Jamestown Outdoors will conduct Surf and Paddle Camps, offering instruction and equipment for participants of varying skill levels.

Jamestown Outdoors will be responsible for staffing, safety protocols, and program administration. The Town will provide necessary access to Mackerel Cove, facilitate registrations and support for program logistics.

The proposed MOU will cover the 2025 season.



2025 MEMORANDUM OF AGREEMENT SERVICE AGREEMENT

This Agreement is entered into between Jamestown Outdoors (Provider) and the Town of Jamestown Rhode Island, (hereinafter referred to as the Town) for the 2025 calendar year.

WHEREAS: The Town desires the professional services of the Provider in order to deliver high-quality recreation and training programs, and

WHEREAS: The Provider has the knowledge and skill so necessary to provide such service(s) for a recreation program known and “Surf and Paddle”, and

WHEREAS: Jason and Beth Hatch are the sole proprietors and owners of Jamestown Outdoors, and

WHEREAS the Town and the Provider are desirous of continuing its current professional relationship, the Town and the Provider agree to the following:

1. The Town has the sole discretion as to scheduling of such programs and setting rates for participants, whereas,
2. The Town shall collect all fees during its registration process and retains the sole discretion of any cancellation or refund policies, whereas,
3. The Town shall pay the Provider at a rate of \$290 per registered participant. Said payment shall be made on an invoice basis as submitted by the Provider weekly at the start of each program week and the Town shall process said invoices as expeditiously as possible, The Town shall pay the Provider a prorated amount for any daily “drop-in” participants, based on a daily rate of \$65 per day, whereas,
4. The Provider shall provide the appropriate staff and required equipment necessary in order to deliver a high-quality recreation program as determined by the Town for the hours and days as prescribed in the program offering, whereas,
5. The Provider shall provide evidence of insurance with a \$2,000,000 per occurrence and \$5,000,000 aggregate with the Town of Jamestown listed as additionally insured. The Provider must also provide proof of auto insurance and workers’ compensation insurance as may be required by the State of Rhode Island.
6. The Town shall make a deposit in the amount of \$24,000 to the provider, no later than March 7, 2025. This deposit amount will be charged backed as a prorated credit through invoicing over a five-week billing cycle during the programming, whereas,
7. In the event that the program is cancelled for any and all reasons, the Provider shall be collectively and independently responsible for repayment of any outstanding balance due to the Town previously received as a deposit, whereas,

8. Either party may terminate this agreement upon 30-days written notice with or without cause and upon full payment due to either party.

Signed on this, the _____ day of _____, 2025

For the Provider:

Jason and Beth Hatch
Jamestown Outdoors

For the Town:

Edward A. Mello
Town Administrator
Jamestown Rhode Island
As approved by the Jamestown Town
Council on: _____

TOWN OF JAMESTOWN

Town Clerk's Office
93 Narragansett Avenue
Jamestown, RI 02835
423-7200 ~ fax: 423-7230

March 1, 2025 – February 28, 2026

Renewal Trash Collector License Application

Please provide the Town Clerk's office with the following:

License Fee \$100.00

Corporate Name: ALLIED WASTE SERVICES of MA, LLC

DBA: REPUBLIC SERVICES

Business Address: 1080 AIRPORT RD, FALL RIVER MA 02720

Business Phone #: (774) 488-3523

Hours of Operation: M-F 7am - 5:30 pm

Mailing Address (if different from above)

Partnerships & Corporations: Please list names, addresses & dates of birth for all partners and principal officers/stockholders:

| Name | Address | Date of Birth |
|------------------------------|--|---------------|
| <u>JOHN VANDER ARK (CEO)</u> | <u>18500 N ALLIED WAY, PHOENIX, AZ 85054</u> | <u></u> |
| <u>GREGG BRUNNER (COO)</u> | <u></u> | <u></u> |

Signature of Applicant: Jessica R. Vellula

Print Name: JESSICA VELLULA, OPERATIONS CLERK

TOWN OF JAMESTOWN

Town Clerk's Office
93 Narragansett Avenue
Jamestown, RI 02835
423-7200 fax: 423-7230

RECEIVED
JAN 22 2025 5:02 AM
Page 22 of 2 Town
TOWN OF JAMESTOWN Town Clerk

March 1, 2025 – February 28, 2026

Renewal Trash Collector License Application

Please provide the Town Clerk's office with the following:

License Fee \$100.00

Corporate Name: Waste Management
DBA: Waste Management of Rhode Island
Business Address: 65 Halsey St, Newport RI
02840

Business Phone #: 401 847 0951
Hours of Operation: M-F 6AM 4pm
Mailing Address (if different from above)

Partnerships & Corporations: Please list names, addresses & dates of birth for all partners and principal officers/stockholders:

| Name | Address | Date of Birth |
|------|---------|---------------|
| | | |
| | | |
| | | |

Signature of Applicant: [Signature]
Print Name: Jeremy Rowe

RECEIVED:
JAN 30 2025 09:45 AM
Roberta A. Fagan
TOWN OF JAMESTOWN Town Clerk

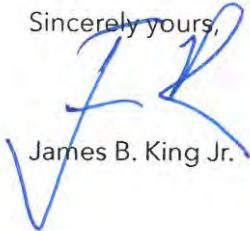
January 30, 2025

Ms. Roberta Fagen
Town Clerk
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Dear Ms. Fagen,

Please accept this letter to the Town Councilors on my behalf. I will not be able to attend Monday's night Town Council meeting, but respectfully ask that this letter be read and recorded in to the meeting minutes.

Sincerely yours,



James B. King Jr.

January 29, 2025

Jamestown Town Council
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

To the Members of The Jamestown Town Council,

My name is James King and I have been a town resident for almost 10 years. I am a member of both the Jamestown Fire Department and the Jamestown Zoning Board. The views expressed herein are my own, and don't reflect the positions of either the Jamestown Fire Department or the Jamestown Zoning Board. Please forgive me for not appearing in person for this matter, however, it conflicted with my daughters previously scheduled 12th Birthday party.

As many of you may know, I am the owner of a General Contracting company. I have also served on the South Kingstown Zoning Board prior to moving to Jamestown. As a result, I have had extensive experience with zoning and planning boards as well as HDC (Historic District Committee) Committees all over the state. I am writing to you today because I have recently had the opportunity of sitting before the TRC (Technical Review Committee) in the Town of Jamestown. To say that it was a difficult and disappointing meeting would be an understatement.

In its current form the TRC is a non judicial body acting in a judicial manner with no recourse. It has no checks and balances or criteria for an applicant to meet, is contrary to the democratic process, biased against people without attorneys and could possibly subject the town to litigation.

As the council may or may not know, certain zoning regulations in the new zoning ordinances require the approval, not just a recommendation, of the TRC before an applicant can proceed to the zoning board for a hearing about relief (variance) from the towns laws. This committee is comprised of the Zoning Officer, Town Planner, Town Engineer, Public Works Director and a member of the Planning Board without representation from the Zoning Board. The town's legal council is not present, the meeting is not advertised and there is no transcript of the proceedings. This group has the ability to prevent any matter before it from proceeding to a zoning hearing. This means any persons application/project can be completely disqualified before they are entitled to due process.

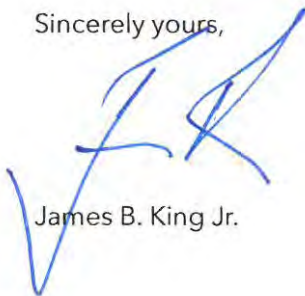
This is not to say that TRC does not perform an important task, quite the contrary. It should, however, be limited in its power to writing opinions of recommendation to the Zoning Board rather than deciding whether a matter is approved to proceed to the Zoning Board. Once the TRC has vetted an application and written an opinion, it should be up to the Zoning Board, as a quasi judicial body, to hear the case and render an appealable decision as the law dictates.

Should the council not agree with limiting the reach of the TRC's scope of influence, I would strongly urge them re-organize the TRC so that meetings are public, transparent, fair and have legal oversight.

It is my hope that the Jamestown Town Council will review the overall process and authority of the Planning Board and the TRC. It should recognize their respectful place in the process as offering recommendations to the Zoning Board, and not be allowed to be judge and jury with no specific criteria and or guidelines.

Thank you for taking the time to review this practice for the sake of our town and its property owners.

Sincerely yours,

A handwritten signature in blue ink, appearing to be 'J.B.K.', written over the typed name 'James B. King Jr.'.

James B. King Jr.

Roberta Fagan

From: Denise Gamon
t: Wednesday, January 29, 2025 8:25 AM
To: Roberta Fagan
Subject: FW: Harbor Commission

From: Andrew Williams [REDACTED]
Sent: Tuesday, January 28, 2025 6:48 PM
To: Denise Gamon <dgamon@jamestownri.net>
Subject: Harbor Commission

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Denise

If you can forward this on to Mrs. Roberta Fagan, CMC

Dear Mrs. Roberta,

Thank you for the opportunity to be considered for the Jamestown Harbor Commission.

As mentioned during the interview, would bring fresh eyes and a deep love for Jamestown to the role.

With nearly 50 years in the marine industry, began my journey in the USA as a sailmaker for Lionheart in 1980, working out of a rented building at Fort Wetherill.

As a licensed boat captain, I've traveled to over 30 countries and many harbors, witnessing both thriving harbors and overdevelopment.

In 1992, founded Marine Measurement and have had the privilege of serving as a measurer at several Olympic Games and America's Cup events.

I hold roles as both a US Sailing Measurer and an International Measurer.

In my international capacity, I've served as the chief measurer for the Mumm30, Farr40, Corel45, and TP52 classes, leading me to oversee measurements for 30 World Championships.

Marine Measurement works with a wide variety of marine clients, from small half-hull decorative models to sailboats, powerboats, tugs, US Coast Guard, Navy, and the Army Corps of Engineers.

Though the interview was brief, find it better to listen first before speaking.

At some stage I look forward to bringing my experience to the Harbor commission.

Warm regards,

Andrew Williams

[REDACTED]
[REDACTED]
[REDACTED]

Roberta Fagan

From: Smith, 401 [REDACTED]
To: Tuesday, January 21, 2025 4:39 PM
Subject: Roberta Fagan
 1/21 Town Council Agenda

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Dear Council Members,

I am writing with some feedback for this evening's council agenda, since I am unable to attend. Thank you for your consideration.

Section D: Review, Discussion, and/or Action and/or Vote - Proposed Revision of Town Council Agenda Preamble and Town Council Rules

Topic 1: Town Council Meeting Structure

I believe the previous approach to administering meetings, which allowed residents to speak throughout, was highly effective in fostering engagement within our small community. The new meeting structure feels unnecessary and risks disrupting the positive, open dialogue we've maintained.

There is a perception that these changes stem directly from the dialogue during the meeting held on November 4th, the night before the new council was elected. Many residents attended that meeting to voice concerns about the proposed Tax Abatement recommendations. While numerous concerns were raised, two stood out:

1. The vote on the recommendations was being rushed before the new council would take office the following day.
2. No financial analysis had been provided to assess the potential impact of the recommendations.

Fortunately, after receiving substantial feedback from residents, the council decided to delay the vote. I left that meeting feeling confident that the council genuinely cared about engaging with residents and making thoughtful, informed decisions.

However, at the next regular Town Council Meeting, Council Member Brine proposed changes to how meetings would be managed. This decision appears to be a direct reaction to the council's inability to secure the necessary votes for the tax abatement recommendations in November. To my knowledge, there were no prior concerns raised about the structure of Town Council meetings.

I've heard several residents express that they are hesitant to attend future meetings, even when they feel strongly about an issue, because they believe their feedback may be limited or disregarded.

Recommendation:

Don't change what isn't broken. Restore the previous meeting format and continue to allow residents their voice.

Topic 2: Open Meeting Laws and Transparency

Since the agenda item addresses Town Council rules, can we discuss open meeting laws for both the council and the committees formed by the council. Specifically, I recommend that the council engage in a discussion about how to ensure all town committees are in compliance with open meeting laws.

A suggestion would be to require each committee to confirm compliance with basic procedures before presenting updates at a Town Council meeting. (the basics: Posting agendas within the required timeframe, Properly calling meetings to order and taking attendance, Adhering to the posted agenda, Recording votes, ensuring votes are recorded by name, Posting meeting minutes within timelines required, not discussing topics with members outside of open meetings).

By reinforcing these rules, the council would not only ensure that committees operate to a high standard but also demonstrate to residents a strong commitment to transparency and accountability.

As a member of the Tax Abatement Committee, we did not follow many of these procedures. I have also heard similar concerns from others involved in various committees. When I raised this issue with the Town Clerk, I was impressed with her prompt action to organize training to ensure compliance moving forward. Having been part of the problem, I present this recommendation in the spirit of contributing to a solution.

Recommendations for the New Council:

1. **Maintain what works:** The current Town Council meeting structure has served our community well and should remain unchanged.
2. **Address areas for improvement:** Take steps to ensure all town committees fully comply with transparency rules, holding them to the high standards our residents deserve.

C. Review, Discussion, and/or Action and/or Vote: Town Staff Tax Abatement Program recommendations.

Given the extensive discussion on tax abatements during the November 4th meeting, I recommend that any new recommendations with financial impacts be presented but not voted on until residents have had sufficient time to review them in detail.

This meeting will mark the first time the recommendations are paired with financial impacts, making it especially important for residents to have an opportunity to thoroughly understand the information before a vote is taken. Allowing time for review would foster transparency and demonstrate the council's commitment to informed decision-making.

Respectfully,

Beth Smith
Jamestown RI Resident

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

**Taxpayers Association of Jamestown
Jamestown, RI**

January 20, 2025

Jamestown Town Council
93 Narragansett Avenue
Jamestown, RI 02835

Ed Mello
Town Administrator
93 Narragansett Avenue
Jamestown, RI 02835

RE: Taxpayer Concerns

Dear Town Council Members and Ed:

The Taxpayers Association of Jamestown recently met and discussed several issues being addressed and before the Town Council and Town Administrator.

Our concerns are as follows:

Water and Sewer: the Town Council recently approved a \$1.8M- 3-year contract that would employ the appropriate number of people required to run the water treatment plant. The cost of this contract exceeds any savings and therefore will increase the water bills for consumers. The only way to reduce costs for the user is to sell more water. More consumers need to be included in the town water distribution. One suggestion of the ways to do this may be to "bank" the north reservoir such as is done at the West Main Road reservoir between Middletown and Portsmouth. More water, more consumers.

Tax Relief: the Homestead Tax Relief as it has been presented to the Town Council should not be voted on until it is estimated as to how many households it will affect. The proposed tax relief creates a budget deficit that will need to be driven by revenue elsewhere. Currently, there are approximately 4,000 households in Jamestown with approximately 50% being year-round residents. Will all year-round households receive tax relief or only those whose properties are values are of a certain amount and less? It would not be a fair tax relief for year-round resident households over a certain market value amount to make up for the deficit.

Senior Center: the recent amount of \$6M to build a new Senior Center is outrageous based on the number of seniors using the center on a daily and/or monthly basis. It also adds to the town's already growing debt. A review of information (feasibility study) provided by the Senior Center Director does not warrant this excessive cost. Also, with any renovation project at the current location, no additional parking would be available.

School Budget/School Building: the student population in the Jamestown district is decreasing by a minimum of 5% annually, yet the school budget continues to increase by almost the same amount. While every child should have a fair and decent education, there comes a point where the cost of educating a child in Jamestown becomes excessive. Lawn Avenue School currently has approximately 200 students in 4 grades. While we know many costs are driven by contracts, the administrative costs for this school are excessive. Current costs for Lawn Avenue School are approximately \$4.5-5M. It would be more cost effective for taxpayers and students to close Lawn Avenue School, increase the student capacity at Melrose School and offer school choice vouchers for either grades 7-8, or 6-8. The student learning opportunities for each student in those grades would be more beneficial in an educational institute off-island. Based on current information, the number of year-round households will not increase the student population therefore increasing the per pupil spending.

The Lawn Avenue School can then be repurposed as a multi-use Town building where the Park and Rec Center could be housed as well as the Senior Center.

(NOTE: This same information will be sent to the School Committee)

All of the above mentioned have long term impacts for Jamestown property owners. We hope you will provide a long-range plan for solutions to these issues that will benefit each population sector.

Sincerely,

The Taxpayers Association of Jamestown Executive Committee: Linda Jamison, Ann Gagnon, Mary Lou Sanborn

cc: Roberta Fagan, Jamestown Town Clerk



Page 120 of 137
128 Dorrance Street, Suite 400
Providence, RI 02903
Phone: (401) 831-7171
Fax: (401) 831-7175
www.riaclu.org
info@riaclu.org

January 24, 2025

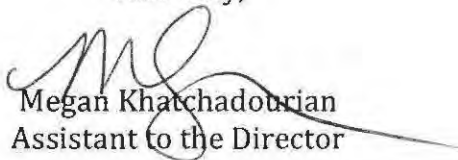
RECEIVED
JAN 27 2025 10:47 AM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

Roberta Jean Fagan
Town Clerk
Jamestown Town Hall
93 Narragansett Ave., 2nd Fl.
Jamestown, RI 02835

Dear Ms. Fagan:

Enclosed please find a packet of information relating to an immigration model ordinance that you should have also received via email today. We're asking that this information be distributed to all of the members of the town council for review and possible action. Any questions or concerns relating to this information please feel free to send them to immigrants@riaclu.org and we'll be more than happy to assist you further. Thank you in advance for your attention to this very important issue.

Sincerely,


Megan Khatchadourian
Assistant to the Director

Enclosures



RECEIVED
JAN 27 2025 10:07 AM
Robert L. ...
TOWN OF JAMESTOWN Town Clerk

January 24, 2025

Dear Members of the Jamestown Town Council:

Once again, the issue of immigration has taken center stage in the first days of the Trump Administration, just as it did eight years ago during his first term as President. Once again, our organization has seen an outpouring of concern from individuals about the planned federal efforts to encourage, if not compel, local jurisdictions to directly support federal immigration enforcement – against documented and undocumented immigrants alike, and even against U.S. citizens. In response, we are writing to urge you to take steps to mitigate the harm these xenophobic, and often unconstitutional, threats could have on members of your community.

In 2017, the ACLU of RI, with assistance from our National office, drafted a comprehensive ordinance that we urged municipalities to adopt to protect their residents from some of the more extreme efforts of the first Trump Administration. We are doing so again.

It is important to emphasize that local officials have no obligation under federal law to participate in the enforcement of federal immigration laws. Indeed, on at least one matter that the President has promoted – local enforcement of Immigration and Customs Enforcement (ICE) detainers⁷¹ – your municipality faces a clear prospect of legal liability in accepting his invitation.

In order to preserve the constitutional rights of all Rhode Islanders, our model ordinance includes such provisions as requiring judicial warrants before honoring ICE detainers; assisting victims of crime who may be eligible for special immigration status; rejecting participation in a program, known as 287(g), that essentially deputizes local police to serve as immigration agents; and avoiding other forms of engagement in federal immigration enforcement that can adversely affect public safety and undermine good police-community relations. Importantly, this model ordinance in no way bars your police officers from continuing to cooperate with ICE in enforcing immigration law *when backed by judicial authority or otherwise properly mandated by federal law*.

There are several reasons that an increasing number of states and localities across the nation have opted to leave the immigration enforcement business to the federal government, and to focus their resources on protecting the community from the negative impact that overzealous federal enforcement can have.

Perhaps most important of all, ordinances like this one promote public safety by maintaining and encouraging positive police-community relations. Residents of your municipality serve as witnesses, report crime, and otherwise assist law enforcement. The foundation for this cooperation can often be destroyed when local law enforcement officers are viewed as an extension of the immigration police. Survivors of domestic violence refrain from reporting

⁷¹ An “ICE detainer” is a written request that local law enforcement detain an individual for an additional 48 hours after he/she would otherwise be released. They have been used to provide ICE additional time to examine an individual’s immigration status, decide whether to take the individual into custody, and/or facilitate transfer into federal custody. These detainers are typically issued without a judicial warrant supported by probable cause. As a consequence, once the traditional basis for criminal detention has lapsed, continued detention of an individual violates the Fourth Amendment’s bar on unlawful seizures.

offenses; individuals with key information about other crimes fail to contact the police.⁷² These outcomes are not limited to the undocumented population, since many of them have U.S. citizen spouses and children who may also think twice about cooperating with police. And because citizens and immigrants with legal status often fall victim to mistakes by ICE, their views toward local officials can sour as well.

Local enforcement of immigration law can also lead to legal exposure, as it has in our state. In Rhode Island, we successfully sued on behalf of a Providence resident who was illegally held at the ACI by DOC officials as the result of an unlawful ICE detainer.⁷³ She was harassed and subjected to a humiliating strip-search while being detained overnight. To add insult to injury, she was a United States citizen, a victim of the type of civil detainer errors that are not infrequent in light of the minimal standards used by ICE bureaucrats in requesting detainer "holds."⁷⁴ Given the Trump Administration's pledge to expand ICE personnel for more immigration enforcement, these types of mistakes are sure to increase.

The President has also threatened to strip federal funds from so-called "sanctuary jurisdictions" that decline to direct their personnel and resources toward federal immigration priorities. However, prior court decisions indicate that the Administration will encounter substantial constitutional hurdles if it attempts to follow through on that pledge. In fact, in a lawsuit brought in 2019 by the cities of Providence and Central Falls, a federal appeals court barred the federal government from requiring them to collaborate with ICE.⁷⁵

The model ordinance and a one-page summary of its contents are enclosed. The ACLU remains a resource for any additional information you may need on immigration-related matters. Please feel free to either call or send an email to immigrants@riaclu.org with any questions. We are prepared to take action to assist your immigrant-supportive policies and practices, as needed.

In closing, we hope you find this model ordinance useful and will take favorable action upon it. We also encourage your police department to adopt substantive policies in accordance with the provisions in the model ordinance. By assuring your residents in this way that you are a welcoming community, you will be upholding some of this country's greatest values. To those municipalities that have already adopted protections for the immigrant community, we applaud your actions and urge you to determine if there is more you can do.

Thank you in advance for your consideration.

Sincerely,



Steven Brown
Executive Director

cc: Chief Edward A. Mello, Interim Town Manager
James P. Campbell, Chief of Police

Enclosures

⁷² Shortly after the first Trump Presidency began pushing this call for local collaboration, reports across the country quickly confirmed its deleterious impact. See, e.g., "L.A. police see drop in Latino reports of crime amid deportation fears," Steve Gorman, Reuters, March 21, 2017. <http://www.reuters.com/article/us-california-immigration-idUSKBN16T070>

⁷³ *Morales v. Chadbourne*, 996 F.Supp.2d 19 (D.R.I. 2014); 793 F.3d 208 (1st Cir. 2015); 2017 WL 354292 (D.R.I. 2017).

⁷⁴ In discovery conducted during the *Morales* case, the former field director of ICE's regional office acknowledged that an ICE agent does not have to make a determination that a person is in the country illegally before issuing a detainer.

⁷⁵ *City of Providence v. Barr*, 954 F.3d 23 (1st Cir. 2020).

**MUNICIPAL IMMIGRANT PROTECTION ORDINANCE
FOR RHODE ISLAND CITIES AND TOWNS**

PREAMBLE

WHEREAS, [Municipality] is dedicated to providing all of its residents fair and equal access to services, opportunities and protections; and

WHEREAS, [Municipality] respects, upholds, and values equal protection and equal treatment for all of our residents, regardless of immigration status; and

WHEREAS, Fostering a relationship of trust, respect, and open communication between municipal employees and municipal residents is essential to [Municipality's] core mission; and

WHEREAS, Public safety in [Municipality] is best promoted when victims and witnesses of crime feel safe in cooperating with law enforcement officials; and

WHEREAS, The purpose of this Ordinance is to foster respect and trust between law enforcement and residents, to protect limited resources, to encourage cooperation between residents and city officials, especially law enforcement, and to ensure community security and due process for all,

IT IS HEREBY ENACTED AS FOLLOWS:

1. Limitation on activities solely for the purpose of enforcing federal immigration laws.

(a) [The LEA] shall not stop, question, interrogate, investigate, or arrest an individual based solely on any of the following:

(1) Actual or suspected immigration or citizenship status; or

(2) A civil immigration warrant, administrative warrant, or an immigration detainer in the individual's name, including those identified in the National Crime Information Center (NCIC) database.

(b) [The LEA] shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police seeking assistance, unless necessary to investigate criminal activity that is unrelated to the enforcement of civil immigration law.

(c) Neither [the municipality] nor [the LEA] shall enter into any agreements to enforce, or otherwise voluntarily engage in the enforcement of, federal immigration law or to perform federal immigration functions pursuant to 8 U.S.C. § 1357g or any other federal law, regulation, or policy.

2. Conditions for honoring ICE or CBP detainer requests.

(a) Except as provided in subsection (b), [the LEA] may respond affirmatively to a civil immigration detainer from ICE or CBP to detain or transfer an individual

for immigration enforcement or investigation purposes for up to 48 hours only if the request is supported by a judicial warrant.

(b) Notwithstanding subsection (a), [the LEA] may detain a person for up to 48 hours on a civil immigration detainer in the absence of a judicial warrant if there are exigent circumstances preventing ICE or CBP from obtaining a warrant and there is probable cause to believe that the individual has or is engaged in terrorist activity as defined in 8 U.S.C. §1182(A)(3)(B).

3. Limitations on honoring ICE or CBP requests for certain non-public, sensitive information.

(a) Except as provided in subsection (b), [the LEA] may respond affirmatively to an ICE or CBP request for non-public information about an individual, including but not limited to non-public information about an individual's release, home address, or work address, only if the request is accompanied by a judicial warrant or a court order enforcing a subpoena.

(b) Notwithstanding subsection (a), nothing in this ordinance limits [the municipality or LEA] from:

(1) disclosing information about an individual's criminal arrests or convictions, where disclosure of such information about the individual is otherwise authorized by state law or required by court order; or

(2) disclosing information about an individual's juvenile arrests or

delinquency or youthful offender adjudications, where disclosure of such information about the individual is otherwise authorized by state law or required by court order.

(c) [The LEA] shall limit the information collected from individuals concerning immigration or citizenship status to that necessary to perform [the LEA's] agency duties.

4. Limitations on ICE or CBP access to individuals in custody for immigration enforcement questioning purposes.

[The LEA] shall not provide ICE or CBP with access to an individual in their custody or the use of agency facilities to question or interview such individual if ICE or CBP's sole purpose is enforcement of federal civil immigration law, unless such enforcement is pursuant to a federal judicial order.

5. Due process for persons about whom federal immigration enforcement requests have been made.

(a) [The LEA] shall not delay bail and/or release from custody upon posting of bail solely because of

- (1) an individual's immigration or citizenship status,
- (2) a civil immigration warrant, or
- (3) an ICE detainer request or any other ICE or CBP request for the purposes

of immigration enforcement, or for notification about, transfer of, detention of, or interview or interrogation of that individual.

(b) Upon receipt of an ICE or CBP detainer, transfer, notification, interview or interrogation request, [the LEA] shall provide a copy of that request to the individual named therein and inform the individual whether [the LEA] will comply with the request before communicating its response to the requesting agency.

(c) Individuals in the custody of [the LEA] shall be subject to the same booking, processing, release, and transfer procedures, policies, and practices of that agency, regardless of actual or suspected citizenship or immigration status.

6. Ban on use of resources to facilitate a federal registry based on race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.

[Municipality] shall not use agency or department monies, facilities, property, equipment, or personnel to investigate, enforce, or assist in the establishment, maintenance or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.

7. Limitation on the collection of immigration-related information; provision of nondiscriminatory access to benefits and services.

(a) [Municipality] personnel shall not inquire about or request proof of immigration status or citizenship when providing services or benefits, except where the receipt of such services or benefits is contingent by law upon verification of one's immigration or citizenship status or where inquiries are otherwise lawfully required by federal, state, or local laws.

(b) [Municipality and LEA] shall have a formal Language Assistance Policy for individuals with Limited English Proficiency and provide interpretation or translation services at no cost consistent with that policy.

8. Limits on Political Surveillance

[LEA] shall not collect or maintain information about the political, religious or social views, associations or activities of any individual, group, association, corporation, business or partnership or other entity unless such information directly relates to an investigation of criminal activities, and there are reasonable grounds to suspect that the particular subject of the information, whether an individual or other entity, is involved in criminal conduct.

9. Protecting Immigrant Victims of Crime

(a) On request from an individual whom a law enforcement officer or agent thereof reasonably believes is a victim who is or has been subjected to a qualifying criminal activity for a nonimmigrant T or U visa under 8 U.S.C. §1101(a)(15)(T) or 8 U.S.C. §1101(a)(15)(U), or for continued presence under 22 U.S.C. §7105(c)(3), the law enforcement officer, as soon as practicable after receiving the request, shall, subject to the presumption in subsection (b), provide to the individual a signed certification Form I-914B or Form I-918B.

(b) There shall be a rebuttable presumption that a victim is helpful, has been helpful, or is likely to be helpful to the detection, investigation, or prosecution of qualifying criminal activity if the victim has not unreasonably refused or failed to assist with the investigation as requested by [LEA].

(c) The [LEA] shall process the appropriate form under this section within 45 days of the request, unless the noncitizen is in removal proceedings, in which case the certification shall be processed within fourteen (14) days of the request.

(d) If [LEA] determines that an individual does not meet the requirements for the issuance of a certification under this section, the [LEA] shall inform the individual in writing of the specific reasons. The written denial shall also advise the individual that he or she may make another request under subsection (a) of this section by submitting additional evidence that he or she has been subjected to a qualifying criminal activity and/or that the presumption established by subsection (b) has

been satisfied or not properly rebutted. The denial shall also include a list of organizations that provide services to immigrants whom the individual may contact for additional assistance.

(e) [LEA] shall provide an annual report to the [Municipal Council] of how many requests were made to the [LEA] under subsection (a) and how many were denied.

10. Protecting the Rights of Students

In order to protect the rights of students, the school district shall, within 120 days of enactment of this ordinance, adopt a policy¹ establishing procedures for handling interactions with immigration officials seeking information about, or requesting to talk with any student about, their immigration status; providing for cooperating with such requests only to the extent required by law; and barring the collection and disclosure of students' citizenship status except to the extent required by federal law.

11. Collection of aggregate data regarding ICE and CBP requests

(a) [The LEA] shall record, solely to create the reports described in subsection (b) below, the following for each immigration detainer, notification, transfer, interview, or interrogation request received from ICE or CBP:

¹ In the alternative, if the Council does not have power over the school district, the first sentence can begin: "In order to protect the rights of students, the school district is requested to adopt..."

- (1) The subject individual's race, gender, and place of birth;
- (2) Date and time that the individual was taken into [LEA] custody, the location where the individual was held, and the arrest charges;
- (3) Date and time of [the LEA's] receipt of the request;
- (4) The requesting agency;
- (5) Immigration or criminal history indicated on the request form, if any;
- (6) Whether the request was accompanied by any documentation regarding immigration status or proceedings, e.g., a judicial warrant;
- (7) Whether a copy of the request was provided to the individual and, if yes, the date and time of notification;
- (8) Whether the individual consented to the request;
- (9) Whether the individual requested to confer with counsel regarding the request;
- (10) [The LEA's] response to the request, including a decision not to fulfill the request;
- (11) If applicable, the date and time that ICE or CBP took custody of, or was otherwise given access to, the individual; and
- (12) The date and time of the individual's release from [the LEA's] custody.

(b) [The LEA] shall provide semi-annual reports to the [Municipal Council]

regarding the information collected in subsection (a) above in an aggregated form that is stripped of all personal identifiers. The reports shall be a public record.

12. Enforcement.

An aggrieved individual or an organization that is chartered for the purpose of combating discrimination, promoting the rights of immigrants, or safeguarding civil rights shall be entitled to seek and obtain injunctive and declaratory relief, damages and attorneys' fees for any violation of this ordinance.

13. Affirmation of Compliance with Federal Law.

Pursuant to 8 U.S.C. §1373 or 8 U.S.C. §1644, nothing in this ordinance is intended, or shall be construed, to prohibit or restrict in any way the [LEA] or [Municipality] from maintaining, exchanging, sending, or receiving information regarding the citizenship or immigration status, lawful or unlawful, of any individual with any federal, State or local government entity.

14. Definitions.

(a) "CBP" means United States Customs and Border Protection.

(b) "Civil immigration detainer" or "civil immigration warrant" means a detainer issued pursuant to 8 C.F.R. § 287.7 or any similar request from ICE or CPB for

detention of a person suspected of violating federal immigration law.

(c) "ICE" means United States Immigration and Customs Enforcement.

(d) "Judicial warrant" means a warrant based on probable cause and issued by an Article III federal judge or a federal magistrate judge that authorizes federal immigration authorities to take into custody the person who is the subject of the warrant. A judicial warrant does not include a civil immigration warrant, administrative warrant, or other document signed only by ICE or CBP officials.

15. Severability.

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

1/23/2025

2025 SUMMARY OF MODEL IMMIGRATION PROTECTION ORDINANCE

The model ordinance consists of eleven key substantive sections, each of which can stand independently, an enforcement provision, a definitions section, and two procedural provisions.

1. LEAs cannot stop or interrogate people based solely on their suspected immigration status, and they cannot inquire about the immigration status of crime victims or witnesses unless necessary to investigate criminal activity unrelated to enforcing immigration laws.
2. Absent a judicial warrant, LEAs shall not honor U.S. Immigration and Customs Enforcement ("ICE") or Customs and Border Protection ("CBP") detainer requests except in limited, specified circumstances.
3. Absent a judicial warrant, LEAs generally will not honor ICE or CBP requests for certain non-public, sensitive information about an individual.
4. Absent a judicial warrant, LEAs will not provide ICE or CBP with access to individuals in their custody for questioning solely for civil immigration enforcement purposes.
5. LEAs will protect the due process rights of persons as to whom federal immigration enforcement requests have been made, including providing those persons with appropriate notice.
6. Local agency resources shall not be used to create a federal registry based on race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.
7. Municipalities will limit collection of immigration-related information and ensure nondiscriminatory access to benefits and services.
8. LEAs will adopt limits in participating in the surveillance of political or religious groups in the absence of specific criminal investigatory criteria.
9. LEAs will have procedures in place to help undocumented crime victims apply for nonimmigrant visas specifically designated for such victims.
10. Municipal school districts shall adopt formal policies on dealing with immigration agency requests for information about students' immigration status and cooperating with such requests only to the extent required by federal law.
11. LEAs will collect and report data to the public regarding detainer and notification requests from ICE or CBP in order to monitor their compliance with applicable laws.
12. Legal remedies are available for violations of the restrictions in the ordinance.
13. The ordinance shall not be construed to restrict certain information-sharing activity as designated by federal law.
14. Definitions and a routine severability clause are included.



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Washington DC, 20004



In Reply Refer To:
FWS/AES/DRR/BCMR/082080

January 14, 2025

RECEIVED
JAN 16 2025 10:08 AM
FISH & WILDLIFE SERVICE
TOWN OF JAMESTOWN

Ms. Nancy A. Beye
President, Town Council
Town of Jamestown
93 Narragansett Avenue
Jamestown, Rhode Island 02835

Dear Ms. Beye:

The Bolstering Ecosystems Against Coastal Harm Act (BEACH Act; Pub. L. 118-117) was enacted on November 25, 2024. This bipartisan law reauthorizes the Coastal Barrier Resources Act (CBRA) and adopts new or revised maps for 454 units of the John H. Chafee Coastal Barrier Resources System (CBRS) in New Hampshire, Massachusetts, Rhode Island, Connecticut, New York, New Jersey, Delaware, Maryland, Virginia, North Carolina, South Carolina, Florida, and Louisiana. The revised maps for these units became effective upon enactment of the BEACH Act.

Congress enacted CBRA (16 U.S.C. 3501 et seq.) in 1982 to save taxpayer money, keep people out of harm's way, and protect fish, wildlife, and other natural resources associated with coastal barriers. The law does not prohibit or regulate development; however, it removes incentives to build in these vulnerable and ecologically sensitive areas by prohibiting most new federal expenditures and financial assistance within the CBRS.

The BEACH Act removed about 1,400 acres (including about 955 structures) from the CBRS and added about 294,000 acres (including about 275 structures) to the CBRS. The structures removed from the CBRS are now eligible for federal flood insurance and other federal programs (provided they meet any other existing eligibility standards). For projects and activities in areas added to System Units by the BEACH Act, most new federal funding and financial assistance is prohibited on or after November 25, 2024. However, existing insurable structures that are built (i.e., walled and roofed) in the newly added areas before November 25, 2025, will remain eligible for federal flood insurance and other federal programs.

The BEACH Act also:

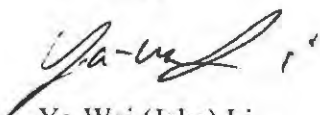
- Establishes new exceptions for certain coastal storm risk management projects and aquaculture operations;
- Requires the U.S. Fish and Wildlife Service (Service), in consultation with the Department of Housing and Urban Development, to establish regulations that require disclosure in real estate transactions for properties in communities affected by CBRA;

- Requires the Service, in consultation with the U.S. Army Corps of Engineers, to develop guidance to address emergency situations relating to projects immediately adjacent to the CBRS;
- Requires the Service and the U.S. Geological Survey to conduct a scientific evaluation and prepare a report to Congress on the dynamics of coastal barrier ecosystems and their hazard impacts; and
- Requires all affected Federal agencies to revise or issue regulations and guidance to ensure compliance with CBRA.

The maps, data, and other information related to this new law are available at <https://www.fws.gov/program/coastal-barrier-resources-act>. We encourage public officials to integrate the updated CBRS data into their GIS platforms and other materials (e.g., outreach documents, building permit forms, and planning documents) so that the data are readily available to project planners, property owners, and others. Questions on flood insurance eligibility should be directed to flood insurance providers. Questions on the availability of other forms of assistance for the affected areas should be directed to the federal agency providing the funding.

If you have any questions concerning the CBRS, please contact Ms. Katie Niemi, National Coastal Barriers Coordinator, at (703) 358-2171 or email CBRA@fws.gov.

Sincerely,



Ya-Wei (Jake) Li
Assistant Director for
Ecological Services