



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, February 3, 2025
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations: Senator Dawn Euer and Representative Alex Finkelman: 2025 General Assembly Legislative Priorities

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearing: Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance, duly advertised in the *January 16th, 23rd and 30th* editions of the Jamestown Press:
 - 1) Memo from Town Planner dated December 3, 2024
 - 2) Proposed Zoning Ordinance Amendments dated October 16, 2024.

- B) Town Council Sitting as the Alcohol Beverage Licensing Board
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:
 - 1) Pursuant to RIGL §3-7-14, the following license application (F-25-2) has been received under said Act for a one-day license on February 20, 2025:

CLASS F (NON-PROFIT)
Out of the Box Studio & Gallery
11 Clinton Avenue
Jamestown, RI 02835

 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14)

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) OSCAR Grant- Ocean State Adaptation and Resilience Grant program award to the Town of Jamestown in the amount of \$199,400 for the Mackerel Cove Dune Restoration & Resiliency project.

 - 2) 2025 Recreation Services Agreement between the Town of Jamestown and Jamestown Outdoors to provide “Surf and Paddle” (consent agenda).

 - 3) FY 2025/2026 Budget Timeline and budget workshop schedule (new business).

 - 4) Bond Options package for Town Council information and discussion (new business).

VII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of President Beye to reinstate the Elections Training and Advisory Ad Hoc Committee (ETAC):
- 1) Letter from the former ETAC Ad Hoc Committee member Laura Goldstein regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 2) Letter from the former ETAC Ad Hoc Committee member Daphne G. Meredith requesting to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 3) Letter from the former ETAC Ad Hoc Committee member Marlene B. Murphy requesting to be reappointed to the ETAC. (Jamestown Citizen-at-Large)
 - 4) Letter from the former ETAC Ad Hoc Committee member Kenneth Newman requesting to be reappointed to the ETAC. (Jamestown Board of Canvass Member)
 - 5) Permission to advertise 1-3Jamestown Citizen-at-Large member vacancy(s).
- B) Review, Discussion, and/or Action and/or Vote: At the request of President Beye to reinstate the Jamestown Tick Task Force Ad Hoc Committee (JTTF):
- 1) Letter from the former JTTF Ad Hoc Committee member Laura Goldstein regarding reinstating the Ad Hoc committee as a standing committee and, request to be reappointed to the JTTF.
 - 2) Letter from the former JTTF Ad Hoc Committee member Cynthia Leonard regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the JTTF.
 - 3) Letter from the former JTTF Ad Hoc Committee member Joseph England regarding reinstating the Ad Hoc committee as a standing committee and request to be reappointed to the JTTF.
 - 4) Permission to advertise 2-4-member vacancy(s).

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Discussion and consideration of staff proposed projects requiring potential bond initiatives:
- 1) Memorandum from Town Administrator Mello to the Town Council regarding Bond Options.

- B) Review, Discussion, and/or Action and/or Vote: Proposed dates for the (3) three Budget Work Sessions and eventual vote to adopt the budget for Fiscal Year (FY) 2025-2026 (July 1, 2025- June 30, 2026) at the Financial Town Meeting:
 - 1) Town Council Budget Work Session: Operating Budget for FY 2025-2026, March 3rd or 4th at 5:00 p.m. or an alternate date/time.
 - 2) Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2025-2026, March 10th at 5:00 p.m.; or 6:00 p.m., or an alternate date/time.
 - 3) Joint Town Council and School Department Budget Work Session and Hearing for FY 2025-2026, March 17th, at 5:30 p.m. or 6:00 p.m., or an alternate date/time.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Full Member; and for One (1) Alternate Member, with a Six-year term(s) ending March 2031, and pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review, discussion and/or potential action and/or vote.
 - 1) Memorandum of the request of Board of Canvassers Clerk Keith Ford to contact the Jamestown Democratic Town Committee(s) to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Member vacancy(s).
 - 2) RIGL § 17-8-1 and § 17-8-2
 - 3) Permission to schedule interviews with potential candidates on February 24, 2025 and/or March 3, 2025.

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote, duly advertised in the October 3rd and 10th editions of the Jamestown Press:
 - 1) Conservation Commission, One (1) member vacancy(s); with a three year-term ending 12/31/2027:
 - a) Interested Applicant(s):
 - i) Richard Smith, interviewed on January 13, 2025.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- C) Adoption of Town Council Meeting Minutes
 - 1) January 6, 2025 (Regular Meeting)
 - 1) January 21, 2025 (Regular Meeting)
 - 2) January 22, 2025 (Special Meeting)

- D) Minutes of the Jamestown Boards/Commissions/Committees
 - 1) 250th Commission, January 8, 2025
 - 2) Zoning Board of Review, November 26, 2024
 - 3) Zoning Board of Review, December 17, 2024

- E) At the recommendation of Parks and Recreation Director DeFalco approval of the Memorandum of Understanding (MOU) Service Agreement between the Town of Jamestown and Jamestown Outdoors for the 2025 “Surf and Paddle” recreation program

- F) Trash Collector License 2025 Renewal Application(s):
 - 1) Allied Waste Services of MA, LLC, dba: Republic Services, 1080 Airport Road, Fall River, MA 02720
 - 2) Waste Management, dba: Waste Management of RI, 65 Halsey Street, Newport, RI 02840

- G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Jamestown Yacht Club
Event: Fools Rules Regatta (ENT-25-1)
Date: August 16, 2025
Location: East Ferry Beach
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: Sound Bath: Community Program (ENT-25-2)
Date: February 22, 2025
Location: JAC, 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: Newport String (ENT-25-3)
Date: February 8, 2025
Location: JAC, 18 Valley Street
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: Film: “Best Judgement: Ladd School Lessons” (ENT-25-4)
Date: February 13, 2025
Location: JAC, 18 Valley Street
 - 5) Applicant: Out of the Box Studio & Gallery (OBSG)
Event: Oddity Box (ENT-25-5)
Date: February 20, 2025
Location: OBSG, 11 Clinton Avenue

- H) One-Day Vendor/Peddler/MFE License Applications: All One-Day Vendor/Peddler/MFE license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 6) Applicant: Jamestown Yacht Club
Event: Fools Rules Regatta (ODVP-25-1)
Date: August 16, 2025
Location: East Ferry Beach

- I) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the January 16th & 23rd editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-61, Laura Edelstein, 7 Pleasant View
 - 2) STR-168, Alyce Robinson, 21 Buloid Avenue

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Town Clerk Roberta Fagan
 From: James B. King, Jr.
 Dated: January 30, 2025
 Re: Review of the overall process and authority of the Planning Commission and Technical Review Committee (TRC).
 - 2) Copy of email to: Town Clerk Roberta Fagan
 From: Andrew Williams
 Dated: January 29, 2025
 Re: Thank you for consideration to the Harbor Commission.
 - 3) Copy of letter(s) to: Town Council
 From: Beth Smith
 Dated: January 21, 2025
 Re: 1/21 Town Council Agenda
 - 4) Copy of letter(s) to: Town Council
 From: Taxpayers Association of Jamestown
 Dated: January 20, 2025
 Re: Tax Concerns
 - 5) Copy of letter(s) to: Town Council
 From: American Civil Liberties Union
 Dated: January 24, 2025
 Re: Immigration Model Ordinance
 - 6) Copy of letter(s) to: Town Council
 From: United State Department of the Interior
 Dated: January 14, 2025
 Re: Bolstering Ecosystems Against Coastal Harm Act (BEACH Act; Pbul. L. 118-117)

XII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Continued (If necessary)

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68 and NAGE 69).

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on January 30, 2025.*