



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Tuesday, January 21, 2025**  
**5:30 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

**I. ROLL CALL**

**II. TOWN COUNCIL WORK SESSION**

- A) Review and Discussion:
  - 1) Town Council Rules and Procedures
  - 2) Town Council Agenda Preamble
  - 3) Town Council Goals and Objectives

**III. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
6:10	Ourida Mosefai	Library Board of Trustees
6:20	Bob Laman	Harbor Management Commission

**IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Presentations:
  - 1) Senator Dawn Euer and Representative Alex Finkelman: 2025 General Assembly Legislative Priorities.

**VI. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Resolutions and Proclamations:
  - 1) Review, Discussion, and/or Action and/or Vote: Review, Discussion, and/or Action and/or Vote: Resolution 2025-01 of the Water and Sewer Commission Relative to Request Certain Amendments to Chapter 15 of Title 46 of the General Laws.
  
- A) Open Forum – Water & Sewer Matters  
*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*
  - 1) Scheduled request to address – None.
  - 2) Non-scheduled request to address.
  
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
  - 1) Town Administrator Report
    - a) Update on staffing at the Water Treatment Plant
    - b) Update on the status of the RI Infrastructure Bank Grant
  
- C) Letters and Communication:
  - 1) Email from Marian Falla, regarding the 1999 Reverse Osmosis System evaluation.
  
- D) Unfinished/New Business:
  - 1) No items at this time.
  
- E) Consent Agenda  
*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.*
  - 1) Adoption of Minutes:
    - a) December 16, 2024 (regular meeting)
  - 2) Finance Director’s Report: Water and Sewer Comparison Budget to Actuals as of December 31, 2024.

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

## VII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

## VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

### A) **Town Council Sitting as the Alcohol Beverage Licensing Board**

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Pursuant to RIGL §3-7-14, the following license application (F-24-12) has been received under said Act for a one-day license on January 31, 2025:

#### CLASS F (NON-PROFIT)

Jamestown Arts Center

18 Valley Street

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14)

- 2) Pursuant to RIGL §3-7-14, the following license application (F1-25-1) has been received under said Act for a one-day license on January 25, 2025:

#### CLASS F (NON-PROFIT)

Jamestown Arts Center

18 Valley Street

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F1 (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14)

**The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board**

## IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator's Report: Edward A. Mello
  - 1) Town Council Chambers Listening Device(s)
  - 2) Senior Center update
  - 3) Town Projects Update
  - 4) Tax Abatement Program impact report
  - 5) Legislative Priorities 2025
  - 6) Newport Mental Health programs for Jamestown residents

## **X. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Town Staff recommendations on the future development of 6 West Street/Jamestown Senior Center:
  - 1) Option #1 – Major renovation of the existing building, cost an estimated \$4.7 million.
  - 2) Option #2- The complete demolition and rebuild at 6 West Street, cost an estimated \$6.1 million.
  - 3) Option #3- The proposed project involves major repairs, including addressing structural flooring issues, and updating lighting, electrical systems, fire alarms, kitchen appliances, and HVAC. Additionally, the plan includes the creation of office space and private meeting areas. If approved and funded, this project would be managed by Town staff. The Senior Advisory Committee recently discussed this option and has indicated that it is their preferred choice. The estimated cost for this project is \$995,000, while we currently have \$110,000 available in capital funds.
  
- B) Review, Discussion, and/or Action and/or Vote: Town Staff Tax Abatement Program recommendations.
  - 1) Proposed increase to the veteran-related categories
  - 2) Proposed increase to the income-eligible senior category
  - 3) Proposed new resident-owned residential property abatement
  
- C) Review, Discussion, and/or Action and/or Vote: At the recommendation of Parks and Recreation Director DeFalco:
  - 1) Approval of the proposed 2025 Fort Getty Pavilion Rental Rates.
  - 2) Approval of the proposed 2025 Fort Getty Park fees.
  - 3) Approval of the proposed 2025 Mackerel Cove Day Pass Rate increase.
  
- D) Review, Discussion, and/or Action and/or Vote: Proposed revision of Town Council Agenda preamble and Town Council rules.
  
- E) Review, Discussion, and/or Action and/or Vote: Town Council Liaison positions; review, discussion, and/or potential action and/or vote
  - 1) Affordable Housing Liaison
  - 2) Conservation Commission Liaison
  - 3) Housing Authority Liaison
  - 4) Library Board of Trustees Liaison
  - 5) Jamestown School Committee Liaison
  - 6) Jamestown Harbor Management Commission Liaison

## **XI. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Affordable Housing Committee, consideration of the Budget Request and suggested Funding Mechanisms for Affordable Housing:
  - 1) Memorandum to the Town Council from the Affordable Housing Committee with recommendations to increase funding to the Affordable Housing Trust Fund
  
- B) Review, Discussion, and/or Action and/or Vote: Legislative Priorities 2025 draft resolution.

## **XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote, duly advertised in the October 3<sup>rd</sup> and 10<sup>th</sup> editions of the Jamestown Press:
  - 1) Beavertail State Park Advisory Committee, One (1) member vacancy; with a three-year term ending 12/31/2027:
    - a) Interested Applicant(s):
      - i) Linda Warner- 2 terms and seeking reappointment
        - i. Interviewed on January 13, 2025.
      - ii) Richard J. Smith, Jr.
        - i. Application received October 24, 2024.
        - ii. Interviewed on January 13, 2025
      - iii) Andrew Wade
        - i. Application received October 11, 2024.
        - ii. Interviewed on January 13, 2025.
  
  - 2) Juvenile Hearing Board, Two (2) full-member vacancy(s); with a three-year term ending 12/31/2027; and Two (2) alternate member vacancy(s) with a two-year unexpired term ending 12/21/2026:
    - a) Interested Applicant(s):
      - i) Nancy Ventrone, alternate seeking full member appointment.
      - ii) Marianne Kirby
        - i. Application received November 25, 2024.
        - ii. Interviewed on January 13, 2025.
      - iii) Laura Clarke
        - i. Application received November 26, 2024.
        - ii. Interviewed on January 13, 2025.
      - iv) Sandra Reynolds
        - i. Application received December 3, 2024.
        - iii. Interviewed on January 13, 2025.

- 3) Harbor Management Commission, Three (3) member vacancy(s); with a three-year term ending 12/31/2027:
- a) Interested Applicant(s):
- i) Wayne Banks, 3 terms, seeking reappointment.
    - i. Interviewed on January 13, 2025.
  - ii) Jim Archibald, completed unexpired term, seeking reappointment.
    - i. Letter of recommendation for reappointment from Chair Wayne Banks.
    - ii. Interviewed on January 13, 2025.
  - iii) Robert Laman, completed unexpired term, seeking reappointment.
    - i. Letter of recommendation for reappointment from Chair Wayne Banks.
    - ii. Interview scheduled for January 21, 2025.
  - iv) Andrew Williams
    - i. Application received October 11, 2024.
    - ii. Interviewed on January 13, 2025.
  - v) Paul Sprague
    - i. Applications received November 29, 2021, and October 2, 2023.
    - ii. Interviewed on January 10, 2022.
    - iii. Confirmed continued interest on November 26, 2024.
    - iv. Interviewed on January 13, 2025.
  - vi) Nicholas Insana
    - i. Application received October 11, 2024.
    - ii. Interviewed on January 13, 2025.
- 4) Library Board of Trustees, Two (2) member vacancy, with a three-year term ending 12/31/2027:
- a) Interested Applicant(s):
- i) Eugene Mihaly, 2 term(s), seeking reappointment.
    - i. Interviewed on January 13, 2025.
  - ii) Marla Romash, 1 term, seeking reappointment.
    - i. Interviewed on January 13, 2025.
  - iii) Ourida Mostefai
    - i. Application received October 11, 2024.
    - ii. Interview scheduled for January 21, 2025.

- 5) Planning Commission, One (1) member vacancy, with a four-year term ending December 31, 2028;(\***staggered terms in compliance with RIGL 45-22-3(a)**):
  - b) Letter of Interest
    - i) Nicholas Insana
      - i. Application received October 11, 2024.
      - ii. Interviewed on January 13, 2025.
- 6) Zoning Board of Review, One (1) alternate member\*, one year-term ending 12/31/2025:
  - c) Letter of Interest
    - i) Nicholas Insana
      - i. Application received October 11, 2024
      - ii. Interviewed on January 13, 2025.

**\*Must designate the applicant as 3<sup>rd</sup> alternate.**

**XIII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Town Council
  - 1) January 2, 2025 (Special Meeting)
  - 2) January 6, 2025 (Regular Meeting)
  - 3) January 13, 2025 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) 250<sup>th</sup> Commission (December 11, 2024)
  - 2) 250<sup>th</sup> Commission (January 8, 2025)
  - 3) Harbor Management Commission (November 13, 2024)
  - 4) Harbor Management Commission (December 11, 2024)
  - 5) Tree Preservation and Protection Commission (November 20, 2024)
  - 6) Tree Preservation and Protection Commission (2025 Meeting Dates)
- C) Finance Director’s Report: Comparison Budget to Actuals as of December 31, 2024.
- D) Tax Assessor’s Abatements and Addenda of Taxes
 

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
16-0494-02	2024	REMOVED EXEMPTION- SOLD	\$ 125.00
01-0008-34	2024	NOW TAX EXEMPT	-\$ 566.71
<b>TOTAL ABATEMENTS TO TAX ROLL</b>			<b>-\$ 566.71</b>
<b>TOTAL ADDENDA TO TAX ROLL</b>			<b>\$ 125.00</b>
- E) At the recommendation of Town Planner Lisa Bryer approval of the Final Plan-2025 Jamestown Hazard Mitigation Plan.

- F) Trash Collector License 2025 Renewal Application(s):
  - 1) Island Rubbish Service, Inc. dba: Island Rubbish, 8 Swinburne Street, Jamestown, RI 02835
  
- G) Approval of the Peddler and Holiday 2024 Renewal License Application:
  - 1) A.B. Munroe Dairy Inc., 151 Brow Street, East Providence, RI 02914.
  
- H) Ratification of the Administratively approved One-Day Event/Entertainment License Applications: All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
  - 1) Applicant: Jamestown Arts Center (JAC) (ENT-24-44)  
 Event: JAC Jack Frost Winter Fundraiser  
 Date: January 25, 2025  
 Location: 18 Valley Street
  
  - 2) Applicant: Jamestown Arts Center (JAC) (ENT-24-43)  
 Event: The Sun Opening Reception  
 Date: January 31, 2025  
 Location: 18 Valley Street

**XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of letter to: Town Council  
 From: Joan C. Goldstein, Executive Director  
 Jamestown Chamber of Commerce.  
 Dated: January 5, 2025  
 Re: 2025-26 Request for continued funding
  
  - 2) Copy of reports to: Town Council and Town Administrator  
 From: Meg Myles/Conanicut Island Sailing Foundation  
 Dated: January 7, 2025  
 Re: 2024 CISF Annual Report(s)
  
  - 3) Copy of reports to: Town Council and Town Administrator  
 From: Ross Williams/Jamestown Historical Society  
 Dated: January 1, 2025  
 Re: 2024/2025 Conanicut Battery Report(s)
  
  - 4) Copy of email to: Town Council and Town Administrator  
 From: Jamestown School Committee  
 Dated: January 15, 2025  
 Re: Invitation to School Committee Budget Workshops
  
- B) Proclamations And Resolutions From Other Rhode Island Cities And Towns
  - 1) Resolution of the Charlestown Town Council: In Support of Full Funding of Categorical Transportation Aid as Outline in RIGL §16-7.2-6



## **XV. EXECUTIVE SESSION**

***The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:***

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL 42-46-5(a) Subsection (2) Pending or Potential Litigation. (Potential litigation regarding AP 8-210).
  
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property AP 9-152).

## **XVI. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on January 16, 2025.*