



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, January 6, 2025
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

- I. ROLL CALL**
- II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**
- III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**
 - A) Acknowledgements:
 - 1) Jamestown Police Department formal swearing-in of Patrol Officer Ryan Sutherland.
 - 2) Jamestown Police Life Saving Medal Awards presentation:
 - a) Lieutenant Karen A. Catlow
 - b) Officer Robert Winsor
- IV. JOINT TOWN COUNCIL AND SCHOOL COMMITTEE WORK SESSION**
 - A) Roll Call- School Committee
 - B) Review, Discussion, and/or Action and/or Vote of budget issues for the remainder of the current fiscal year (July 1, 2024, to June 30, 2025) and pre-budget review and discussion of issues for the next fiscal year (July 1, 2025, to June 30, 2026) pursuant to RIGL §16-2-21

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) No items at this time.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) NAGE 69 and NAGE 68 Contract Negotiations
 - 2) Hazard Mitigation Assistance Program (HMAP) letter of intent request.
 - 3) Fort Getty Use Permit for Sunset Oyster Farms floating upweller system (Consent).
 - 4) RI Infrastructure Bank Grant public drinking water feasibility study.
 - 5) Senior Center Project Update.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on February 5, 2025, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances, as approved by the Jamestown Planning Commission on October 16, 2024:
 - 1) Memo from Town Planner dated December 3, 2024
 - 2) Proposed Zoning Ordinance Amendments dated October 16, 2024

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Parks and Recreation Department Overview.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco approval of the proposed 2025 Season Dates and Rates: (1) Fort Getty Season dates; (2) Fort Getty Pavilion rate(s), (3) Mackerel Cove Beach day pass rate(s).
 - a) Memorandum from Parks and Recreation Director DeFalco to the Town Council re: Parks and Recreation 2025 Season Rates and Dates

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
 - a) Letter of interest for reappointment: Steve Saracino
 - b) Letters of support from Tree Preservation and Protection Committee members James Simmons, Michele S. Foster, Richard Kingsley, Tom Waddington and Beth Herman.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) December 2, 2024 (Regular Meeting)
 - 2) December 16, 2024 (Regular and Executive Session)
 - 3) December 26, 2024 (Special Meeting)

- B) Minutes of the Jamestown Boards/Commissions/Committees
 - 1) 250th Commission, October 30, 2024
 - 2) 250th Commission, November 14, 2024
 - 3) Affordable Housing Committee 2024 Attendance
 - 4) Affordable Housing Committee, September 18, 2024
 - 5) Affordable Housing Committee, October 16, 2024
 - 6) Affordable Housing Committee, November 20, 2024
 - 7) Board of Canvassers, November 26, 2024
 - 8) Housing Authority, October 16, 2024
 - 9) Housing Authority, November 13, 2024
 - 10) Housing Authority 2025 Schedule of Regular Meetings
 - 11) Planning Commission, 2024 Attendance
 - 12) Planning Commission, November 20, 2024
 - 13) Tree Preservation and Protection, July 17, 2024
 - 14) Tree Preservation and Protection, August 21, 2024
 - 15) Tree Preservation and Protection, September 17, 2024
 - 16) Tree Preservation and Protection, October 16, 2024

- C) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
01-0002-40	2024	NO LONGER TAX EXEMPT	\$3,094.91
01-007-52	2024	CERT OF OCCUPANCY	\$ 895.56
TOTAL ABATEMENTS TO TAX ROLL			-\$ 0.00
TOTAL ADDENDA TO TAX ROLL			\$3,990.47

- D) Approval of the Reappointment of Probate Judge Mark Liberati; Letter of request from Mark Liberati, for reappointment as the Town of Jamestown Probate Judge for the period January 2025-December 2027.
- E) At the recommendation of the Harbor Management Commission, approval of the Sunset Oyster Farms request for a one-year lease for a floating upweller vessel to be operated at Fort Getty Pier.
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Conanicut Island Sailing Foundation (CISF)
Event: CISF's Bay Day (ENT-24-42)
Date: June 14, 2025 (rain date June 15th)
Location: Fort Getty- CISF location, marsh, boat ramp.
- G) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the December 19th and December 26th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
 - 1) STR-43, Jonathan Hough, 143 Longfellow Road
 - 2) STR-163, Susan Finn, 26 Ocean Avenue
 - 3) STR-60, Robert Settipane, 311 Seaside Drive

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Memo to: Town Council
From: Affordable Housing Committee
Dated: December 20, 2024
Re: FY25/26 Budget Request- Affordable Housing
 - 2) Copy of email to: Town Council
From: Christian Infantolino
Dated: December 13, 2024
Re: Proposed revision to the Jamestown Zoning Ordinance.
 - 3) Copy of letter(s) to: Town of Jamestown
From: Coastal Resources Management Council (CRMC)
Dated: December 2, 2024
Re: Public Notice: Robert Jiao, 59 Seaside Drive

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL 42-46-5(a) Subsection (2) Pending or Potential Litigation.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on December 31, 2024.*