

JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
FRIDAY, SEPTEMBER 13, 2024
9:30 A.M.

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 9:35 A.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Ms. Carol Nelson-Lee, Mr. Kenneth Newman, and Mr. Hugh Murphy. Absent from the meeting were as follows: Ms. Katherine Wineberg, and Ms. Jennifer Thran.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. MINUTES

A) Review, Discussion, and/or Action and/or Vote:

1) Board of Canvassers meeting of August 22, 2024

The members of the Board reviewed the minutes from this meeting. Mr. Murphy made a motion to approve the minutes from the August 22, 2024 meeting with a second from Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

2) Board of Canvassers meeting of September 10, 2024

The members of the Board reviewed the minutes from this meeting. Mr. Newman made a motion to approve the minutes from the September 10, 2024 meeting with a second from Mr. Murphy. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

III. NEW BUSINESS

A) Review, Discussion, and/or Action and/or Vote: Selection of polling locations for the November 5th, 2024 General Election.

Ms. Nelson-Lee opened the agenda item for the selection of polling locations for the November 5, 2024 General Election. Mr. Murphy expressed his concern with the limited space available for candidates, parties, and their signs with the 50-foot limit around the library entrance. He also commented that in the afternoon the parking lot did get crowded and had limited free space. Mr. Newman mirrored Mr. Murphy's concerns with parking and available space. A discussion ensued. Mr. Newman made a motion to have the Recreation Center as the 1501 precinct and the Lawn Ave School as the 1502 precinct with a second by Mr. Murphy. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously. Mr. Ford commented that we may have to send out a second mass mailing to the 1501 district voters. There will also be an advertisement in the Jamestown Press.

B) Review, Discussion, and/or Action and/or Vote: Secretary of State's Office (SOS) physical security grant award.

Ms. Nelson-Lee opened the agenda item of the Secretary of State's Office physical security grant award. Mr. Ford commented that a couple months ago the SOS had a grant for funds available to improve physical security of elections and elections equipment. He submitted the grant proposal for three security cameras to be utilized during elections. These cameras would be to record the elections equipment while it was in storage. This would allow for the Board to know if someone tampered with the equipment while awaiting the election. A camera would also be placed in the vault at Town Hall to record the equipment and supplies as the vault is open to the public. This would allow for an extra layer of protection. A discussion ensued. Mr. Murphy thanked Mr. Ford for his efforts. Mr. Murphy made a motion to accept the grant money with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

C) Review, Discussion, and/or Action and/or Vote: Summary of the 2024 State Primary held on September 10th, 2024.

Ms. Nelson-Lee opened the agenda item of the summary of the 2024 state primary. Mr. Newman commented that even though we did not have access to the space the day prior to setup the setup went well. The supplies that we receive from the Board of Elections were almost perfect. We were missing pens, a precinct specific layout plan and the ballot box inspection form. The layout diagram we received was generic, the Board of Elections if very specific regarding the layouts and the generic diagram was not possible at this location. A discussion ensued.

Mr. Murphy made a motion to have Mr. Ford draft a letter to the Board of Elections to recommend polling place specific diagrams for each location with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

D) Review, Discussion, and/or Action and/or Vote: Certification of the Mail Ballot Applications received for the November 5th, 2024 General Election.

Ms. Nelson-Lee opened the agenda item for the Certification of the Mail Ballot Application received. Mr. Ford presented the Board with the mail ballot applications received. The Board reviewed each mail ballot. Mr. Murphy made a motion to approve and certify the mail ballots received with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

V. ADJOURNMENT

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously. Meeting was adjourned at 10:29 A.M.

Attest:



Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

CC: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk