

FINAL PLAT CHECKLIST #4
MINOR LAND DEVELOPMENTS AND MINOR SUBDIVISIONS

The applicant shall submit to the Administrative Officer copies of final site plans and supporting materials as indicated below:

1. Plat Plans to be Recorded - One copy of the final plat plan drawn on mylar to a scale of 1 inch to 40 feet. The scale may be modified with the permission of the Administrative Officer. In addition, five (5) blue-line or photocopies shall also be submitted. Each sheet shall be no larger than 24 inches by 36 inches, and a sufficient number of sheets shall be included to clearly show all of the information required. Sheets shall be numbered sequentially (e.g., sheet 1 of 3, 2 of 3, etc.). The following information shall be shown on the plans:

1. ___ Name of the proposed subdivision
2. ___ Notation that the subdivision is located in the Town of Jamestown, RI
3. ___ Name(s) and address(s) of property owner and applicant
4. ___ Name, address and telephone number of engineer, or land surveyor, architect or landscape architect
5. ___ Date of plan preparation, with revision date(s) (if any)
6. ___ Graphic scale and true north arrow
7. ___ Plat and lot number(s) of the parcel being subdivided
8. ___ Zoning district(s) of the parcel being subdivided. If more than one district, zoning boundary lines must be shown
9. ___ Perimeter boundary lines of the subdivision, drawn so as to distinguish them from other property lines
10. ___ Location and dimensions of existing property lines, easements and rights-of-way within or immediately adjacent to the parcel being subdivided
11. ___ Location, width and names of proposed and existing streets within and immediately adjacent to the parcel being subdivided
12. ___ Names of abutting property owners and property owners immediately across any adjacent streets
13. ___ Location of proposed permanent bounds
14. ___ Location of all interior lot lines and street lines with accurate dimensions indicated
15. ___ Location and number of all proposed lots, with accurate areas indicated

16. ___ Location and notation of type of proposed easement(s) or existing easement(s) to remain (if any) with accurate dimensions and areas indicated
17. ___ Notation of special conditions of approval imposed by the Planning Commission (if any)
18. ___ Notation of any permits and agreements with state and federal reviewing agencies (if any)
19. ___ Certification by a Registered Land Surveyor that all interior and perimeter lot lines and street lines of the land being subdivided have been designed to conform to Procedural and Technical Standards For the Practice of Land Surveying In the State of Rhode Island and Providence Plantations as Prepared by the Rhode Island Society of Professional Land Surveyors, Inc., May 1992, as amended

2. Construction Drawings - Five blue-line or photocopies of construction plans drawn to a scale of 1 inch to 40 feet. The scale may be modified with the permission of the Administrative Officer. Each sheet shall be no larger than 24 inches by 36 inches, and a sufficient number of sheets shall be included to clearly show all of the information required. Sheets shall be numbered sequentially (e.g., sheet 1 of 3, 2 of 3, etc.).

1. ___ Final construction plans as listed in the preliminary plat checklist, including plans of any additional improvements as required by the Planning Commission as a condition of approval.
2. ___ Certification (stamp) of a Registered Professional Engineer that the construction drawings are correct
3. ___ Proposed street plan and profiles drawn at a scale of 1"=40' horizontal and 1"=4' vertical if required by the Planning Commission
4. ___ Street cross-sections, if required by the Planning Commission
5. ___ Proposed landscaping plan, if required by the Planning Commission
6. ___ Soil erosion and sediment control plan (if required)

3. Supporting Materials

1. ___ Filing Fee - \$300 + \$50 per acre
2. ___ Two original signed copies of all legal documents describing the property, including proposed easements and rights-of-way, dedications, restrictions, or other required legal documents.

Specify: _____

3. ___ Written confirmation from the RI Department of Environmental Management pursuant to the RIDEM Rules and Regulations Governing the Enforcement of the Freshwater Wetlands Act, and any subsequent amendments thereto, that plans of the proposed subdivision, including any required off-site construction, have been reviewed and indicating that the Wetlands Act either does not apply to the proposed site alteration or that approval has been granted for the proposed site alteration.
4. ___ In lieu of item 3 above, an affidavit signed by a qualified professional (a wetlands biologist, a Registered Professional Engineer or a Registered Landscape Architect) stating that there are no freshwater wetlands present on or within 200 feet of the property being subdivided
5. ___ Written approval of the proposed subdivision, including any required off-site construction, from the RI Coastal Resources Management Council in the form of an Assent as provided in the Rhode Island Coastal Resources Management Program, or any subsequent amendments thereto.
6. ___ In lieu of item 5 above, an affidavit signed by a qualified professional or a letter from the Coastal Resources Management Council indicating that the provisions of the Coastal Resources Management Program do not apply.
7. ___ A Physical Alteration Permit (PAP) issued by the State Department of Transportation for any connection to or construction work within a State highway or other right-of-way (if necessary)

4. Payment of Required Fees - Payment of the following fees or posting of financial guarantees, if required, to be prior to endorsement by the Planning Commission and recording of final plans:

1. ___ Final plat recording fee - Amount _____

2. ___ Performance bond or other financial guarantees

Initial amount _____

Date set by Planning Commission _____

3. ___ Fees in-lieu-of land dedication - Amount _____

4. ___ Inspection fee - Amount _____

5. Maintenance bond for acceptance of public improvements (if applicable)

Amount _____

Date of Council Acceptance _____

Description _____

Date of Expiration of Maintenance Bond _____