



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, December 2, 2024
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY ELECTED TOWN COUNCIL MEMBERS, SCHOOL COMMITTEE MEMBERS, AND TOWN MODERATOR: Honorable Francis J. Darigan, Jr.

- A) Town Council:
 - 1) Nancy Ann Beye
 - 2) Mary E. Meagher
 - 3) Erik G. Brine
 - 4) Mary G. Glackin
 - 5) Ernest Edward Ross

- B) School Committee:
 - 1) Andrew Allsopp
 - 2) Lisa Tuttle
 - 3) Joshua D. Furtado

- C) Town Moderator
 - 1) Dennis H. Webster

IV. NOMINATION AND SELECTION OF TOWN COUNCIL PRESIDENT AND VICE PRESIDENT

V. INTRODUCTION OF DISTINGUISHED GUESTS

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Erin Donovan-Boyle, Executive Director & CEO of the Greater Newport Chamber of Commerce, will present the benefits for Jamestown residents and businesses. This organization is an independent, non-profit, and business advocacy organization.

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearing: Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following has been received: for a RENEWAL CLASS BV LIQUOR LICENSE for the period December 2, 2024, to November 30, 2025, as advertised in the November 7th and 14th editions of the Jamestown Press and noticed to abutters as follows:

CLASS BV

The Whitebread Company, LLC
dba: Standards
40 Narragansett Avenue
Jamestown, RI 02835

- 1) Approval of the of the CLASS BV Liquor License, upon resolution of debts, taxes, State approval, and appropriate signatures for the period of November December 2, 2024, to November 30, 2025; Review, Discussion, and or Action and or Vote.

- B) Public Hearing: Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following has been received: for a NEW CLASS BV LIQUOR LICENSE for the period December 2, 2024, to November 30, 2025, as advertised in the November 7th and 14th editions of the Jamestown Press and noticed to abutters as follows:

FROM: CLASS BV- Limited
Our Table LLC.
dba: Our Table
53 Narragansett Avenue
Jamestown, RI 02835

TO: CLASS BV
Our Table LLC.
dba: Our Table
53 Narragansett Avenue
Jamestown, RI 02835

- 1) Approval of the of the CLASS BV Liquor License, upon resolution of debts, taxes, State approval, and appropriate signatures for the period of November December 2, 2024, to November 30, 2025; Review, Discussion, and or Action and or Vote.

- C) Set the Class B Victualer Liquor License Cap at Eight.

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board.

- D) Licenses and Permits: Approval of Application that has been received by the Town Council for a VICTUALING license, upon resolution of debts, taxes, State approval, and appropriate signatures for the year December 2, 2024-November 30, 2025; Review, Discussion, and/or Action and/or Vote:
- 1) The Whitebread Company, LLC dba: Standards, 40 Narragansett Avenue.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) Town Departments and Staffing Overview
- 2) 2025 Legislative Matters
- 3) Town email accounts and Office 365

X. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

XI. NEW BUSINESS

- A) Review of the Open Meetings Act, Access to Public Records Act, and Code of Ethics by Town Solicitor Peter D. Ruggiero
- B) Review, Discussion, and/or Action and/or Vote: Upcoming meetings, work sessions, budget work sessions, workshops, and other sessions; review and discussion and/or potential action and/or vote
 - 1) Town Council Meeting/Board of Water and Sewer Commissioner(s) setting of Annual Meeting Schedule (see attached).
 - 2) Jamestown Town Council Budget Process review and meeting date(s) preview.
 - 3) Annual Budget Work Session with Jamestown School Committee and School Department, pursuant to RIGL §16-2-21, to be scheduled on Thursday, December 12, 2024 or Monday, December 16, 2024.
 - 4) Rhode Island Ethics Commission Staff Attorney/Education Coordinator Lynne M. Radiches will conduct Ethics training for Elected and Appointed Municipal Officials on Wednesday, January 26, 2025, at 6:00 p.m. in the Town Council Chambers.
- C) Review, Discussion, and/or Action and/or Vote: Town Council Rules and Procedures.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) No items at this time.

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) November 18, 2024 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Harbor Management Commission October 9, 2024.
- C) Certification of the November 5, 2024 General Election.

D) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
01-0571-00	2024	REMOVED EXEMPTION – SOLD	\$ 125.00
03-1125-00	2024	REMOVED EXEMPTION – SECOND HOME	\$ 250.00
19-0546-30	2024	TOWN COUNCIL AGREEMENT 11/4/2024	-\$ 2,054.62
04-0082-85	2024	CERT. OF OCCUPANCY	\$ 3,790.50
10-0053-01	2024	CERT OF OCCUPANCY	\$1,695.38
TOTAL ABATEMENTS TO TAX ROLL			-\$2,054.62
TOTAL ADDENDA TO TAX ROLL			\$5,860.88

E) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on *December 17, 2024*, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:

- 1) Application of Susan S. Gorelick, Trustee, whose property is located at 20 Bark Avenue, and further identified as Tax Assessor’s Plat 16, Lot 38 for a special use permit to construct a 12x16 foot garden-high tunnel in the backyard. The property is in R-40 zone with 30,720 sq ft and falls under sub-district A requirements of the High Groundwater Table and Impervious Overlay District.

F) Ratification of the Administratively approved One-Day Event/Entertainment License Applications: Jamestown Art Center, (ENT-24-38) 18 Valley Street, November 22, 2024.

G) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:

- 1) Applicant: Jamestown Arts Center (JAC)
Event: RIPBS (ENT-24-36)
Date: December 3, 2024
Location: JAC, 18 Valley Street
- 2) Applicant: Jamestown Arts Center (JAC)
Event: Holiday Arts Market (ENT-24-37)
Date: December 13-14, 2024
Location: JAC, 18 Valley Street
- 3) Applicant: Central Baptist Church
Event: Christmas Fair (ENT-24-39)
Date: December 7, 2024
Location: JAC, 18 Valley Street
- 4) Applicant: Rhode Races & Events, Inc.
Event: Jamestown Rhode Races (ENT-24-34)
Date: September 27, 2025
Location: Fort Getty & various roads in Jamestown

H) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the November 14th and 21st editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:

- | | | | |
|----|---------|------------------|-------------------------|
| 1) | STR-98 | Greg Vanasse | 41 Top O The Mark Drive |
| 2) | STR-122 | Merrill Allen | 46 Steamboat Street |
| 3) | STR-156 | Andrea Colognese | 78 Frigate Street |

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

I) Communications Received:

- | | | |
|----|--------------------|--|
| 1) | Copy of letter to: | Town Council |
| | From: | Connie Slick |
| | Dated: | October 30, 2024 |
| | Re: | How many liquor licenses should a small island distribute? |
| 2) | Copy of letter to: | Town Council |
| | From: | John and Quaker Case |
| | Dated: | October 3, 2024 |
| | Re: | In support of Our Table liquor license request |
| 3) | Copy of letter to: | Town Council |
| | From: | Nancy Sall |
| | Dated: | October 3, 2024 |
| | Re: | In support of Our Table liquor license request |
| 4) | Copy of email to: | Town Council |
| | From: | Mary Jo Roberts-Braisted |
| | Dated: | October 2, 2024 |
| | Re: | In support of Our Table liquor license request |
| 5) | Copy of email to: | Town Council |
| | From: | Christine Heenan |
| | Dated: | October 3, 2024 |
| | Re: | In support of Our Table liquor license request |
| 6) | Copy of email to: | Town Council |
| | From: | Ross Harris |
| | Dated: | October 2, 2024 |
| | Re: | In support of Our Table liquor license request |

- 7) Copy of email to: Town Council
From: Tara Villanova
Dated: October 3, 2024
Re: In support of Our Table liquor license request
- 8) Copy of email to: Town Council
From: Sandy Sorlien
Dated: October 4, 2024
Re: In support of Our Table liquor license request
- 9) Copy of email to: Town Council
From: Paul Morse
Dated: October 6, 2024
Re: In support of Our Table liquor license request
- 10) Copy of email to: Town Council
From: Michelle Estaphan Owen
Dated: October 6, 2024
Re: In support of Our Table liquor license request
- 11) Copy of email to: Town Council
From: Win Reed
Dated: October 7, 2024
Re: In support of Our Table liquor license request
- 12) Copy of letter to: Town Council
From: Mark Baker
Dated: November 3, 2024
Re: Environmental Study Group/Gould Island Restoration
- 13) Copy of email/letter: Town Council
From: Jill Harrison
Dated: November 12, 2024
Re: Correspondence with Clarke Moody regarding boat lift and deck.

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on November 27, 2024.