

TOWN COUNCIL MEETING MINUTES
Monday, September 16, 2024
6:30 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on September 16, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

See Board of Water and Sewer Commissioners Meeting Minutes.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Acknowledgements, Announcements Presentations, Resolutions, And Proclamations
 - 1) Presentations: Review, Discussion, and/or Action and/or Vote; Weston & Sampson to present their assessment and recommendations for Improvements to the Wastewater Treatment Facility and Sanitary Sewage Pump Stations.

- B) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address – None.
 - 2) Non-scheduled request to address.

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Town Administrator's Report: Edward A. Mello
Following Items are Status Reports and Matters of Interest to the Commission and are for Informational Purposes unless Indicated Otherwise:
- 1) Water Extension Application Appeals
 - 2) Water Treatment Plant Operations Contract
- E) Letters and Communication:
- 1) No items at this time.
- F) New Business:
- 1) Review, Discussion, and/or Action and/or Vote: Wastewater Treatment Facility and Sanitary Sewage Pump Station evaluation, and final report dated September 2024.
 - 2) Resolution of the Board of Water and Sewer Commissioners, Encumbering the Reserve For Sewer Facilities And Services Funded By Sewer Service Charges For Payment Of Engineering Expenses And Award Of Contracts, No. 2024-17-20.
- G) Consent Agenda
- 1) Adoption of Minutes:
 - a) August 19, 2024 (regular meeting)
 - 2) Finance Director's Report: Water and Sewer Comparison Budget to Actuals as of June 30, 2024.
 - 3) At the recommendation of Public Works Director Michael Gray approval of the agreement for Engineering Services by and between the Town of Jamestown, Rhode Island, and Weston & Sampson Engineering, Inc. for the Wastewater Treatment Facility Improvements for an amount not to exceed \$525,000. Funding source is reserve funds being held from the collection of Sewer flat fee and usage fee Resolution No. 2023-13 and Resolution 2024-17.
 - 4) At the recommendation of Public Works Director Michael Gray approval of the agreement for Engineering Services by and between the Town of Jamestown, Rhode Island, and Weston & Sampson Engineering, Inc. for the Sanitary Sewage Pump Station Improvements for an amount not to exceed \$205,000. Funding source is reserve funds being held from the collection of Sewer flat fee and usage fee Resolution No. 2023-13 and Resolution 2024-17.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

IV. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address. None at this time.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentation: Jamestown Tick Task Force to provide a summary report, presentation, and recommendations to support a proactive community approach to Lyme and tick-borne disease prevention, education, and research.
 - 1) Letter and presentation from the Jamestown Tick Task Force Committee to the Town Council.

Jamestown Tick Task Force Committee member Laura Goldstein introduced fellow committee members Dr. Joseph England, Taryn Breneman, Cynthia Leonard, and Bernard Maceroni. Wayne Breneman was absent.

President Beye, Town Council liaison to the Jamestown Tick Task Force, praised and thanked the members for their invaluable and informative work. They developed educational resources to equip residents with the knowledge needed to protect themselves and their families. The workgroup's efforts are a model of how education and collaboration can have a lasting impact on public health; and have enhanced the well-being of the community.

The Tick Task Force presented a summary report, presentation, request, and recommendations to the Town Council:

1. Request to make the committee a permanent town committee with an annual budget.
2. Proposed Tick Habitat signage to be placed at the entrance to all town-owned walking and biking trails and designated hunting areas on Jamestown, with recommendations from the Jamestown Tick Task Force on the tick signage development, placement, and installation.

Jamestown Tick Task Force met weekly, working for three months (since June 11, 2024) to bring "Just in time" tick education to island residents and visitors.

See attached presentation.

No action taken.

Jamestown Tick Task Force



MEMBERS

Dr. Joseph England
 Cynthia Leonard
 Wayne Breneman
 Nancy Beye, Town Council Liaison

Laura Goldstein
 Bernard Maceroni
 Taryn Breneman

The Tick Task Force June – September 2024

- **Our Charge:**
 To develop an education plan and a plan of action to address the increase in Lyme Disease and other tick borne disease cases with a focus on the importance of public awareness, personal protection and environmental measures.

Meet the Ticks



Black Legged Tick/Deer Tick



Lone Star Tick

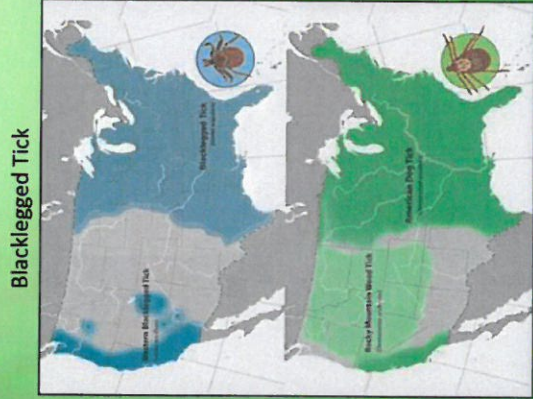


American Dog Tick



Asian Longhorn Tick

Ticks in New England



Blacklegged Tick

Lone Star Tick

American Dog Tick

Asian Longhorn Tick

Tick-Borne Diseases in Rhode Island

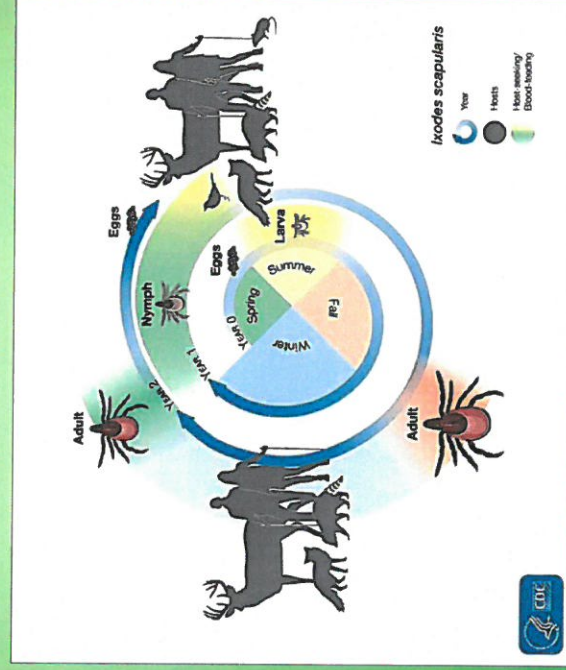
- Lyme Disease – Deer Tick/Blacklegged Tick
- Alpha-gal Syndrome (Meat Allergy) – Lone Star tick
- Anaplasmosis – Deer Tick/Blacklegged Tick
- Ehrlichiosis – Lone Star Tick/ Deer Tick/Blacklegged Tick
- Babesiosis - Deer Tick/Blacklegged Tick
- Powassan Disease – Deer Tick/Blacklegged Tick/ Asian Longhorn Tick
- Heartland Virus - Lone Star Tick
- Tularemia – Lone Star Tick



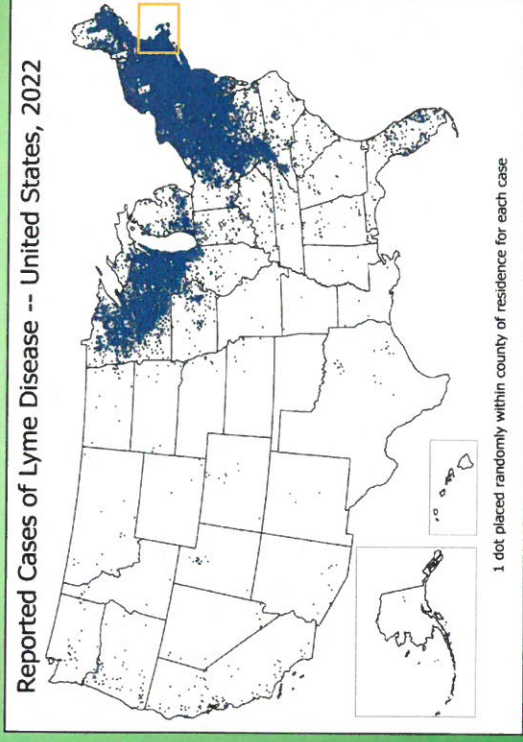
A Few Quick Facts

- Ticks can live up to 3 years and are not killed by cold.
- Ticks are most active between April and October.
- A female adult tick can lay between 2000 and 3000 eggs before she dies.
- Ticks have 4 stages of life: larvae, nymph, adolescent and adult.
- Ticks feed on the blood of large and small animals, birds and humans at each stage of life.
- Tick Habitats include wooded areas, tall grasses and back yards.
- New types of ticks and tick borne diseases are becoming common in Rhode Island.
- Climate change and precipitation patterns could make conditions more hospitable for ticks.

Tick Lifecycle



Incidence of Lyme Disease in the US



Lyme Disease In Rhode Island

- There are more than 2000 cases of Lyme Disease a year in Rhode Island.
- We have the highest rate of Lyme Disease cases in the country.
- Washington County has the highest rate of Lyme Disease in the state, nearly twice the rate of Newport and Bristol counties.

Identifying At Risk Groups

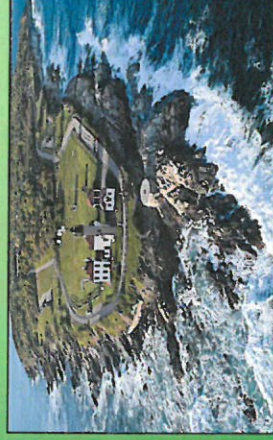
- Adults & Elderly
- Children (school, sports, play)
- Farm workers & horse riders
- Anyone playing outdoor sports
- Runners, Hikers & Bikers
- Hunters & Fishermen
- Gardeners, Landscapers & Arborists
- Campers
- Road workers
- Pets and more



Day One Problem Areas: Fort Getty



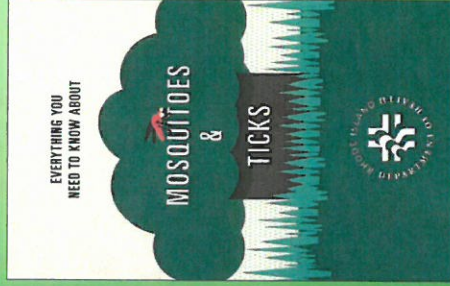
Beavertail State Park & Trails



Developing a Tick Education Plan

1. "Just in Time" education (what you need to know now)
 - Brochures and Tick ID cards for at risk groups
 - How to identify the ticks
 - Provide information on demand
 - Use of permethrin tick sprays on shoes, clothes and gear
 - Spray exposed skin with DEET or Picardin
 - How to do Tick Checks on your body and pets
 - How to remove ticks safely
2. Tick bite prevention/ Personal Protection
 - Use of permethrin tick sprays on shoes, clothes and gear
 - Spray exposed skin with DEET or Picardin
 - How to do Tick Checks on your body and pets
 - How to remove ticks safely
3. More in depth education
 - Tick expert to speak on ticks in Rhode Island
4. Environmental measures
 - Tick Habitat warning signs on trails and hunting areas
 - Awareness of tick infestation in yards, playgrounds and parks

The Rhode Island Department of Health



Updated Spanish edition available soon



The Centers for Disease Control: Multilingual Brochures on Lyme Disease



English only



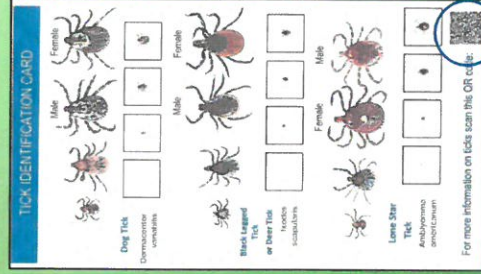
Spanish



Portuguese

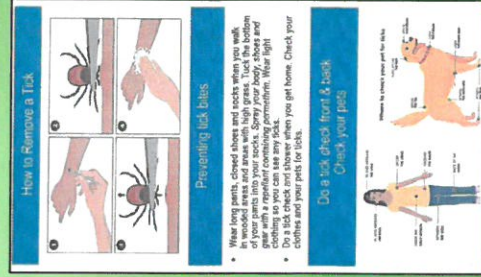
CDC has a limited supply of multilingual materials

The Tick Task Force developed the Tick ID Cards to provide a visual pocket reference on ticks. These cards are available to everyone.

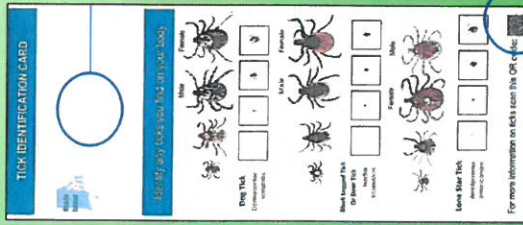


For more information on ticks scan this QR code

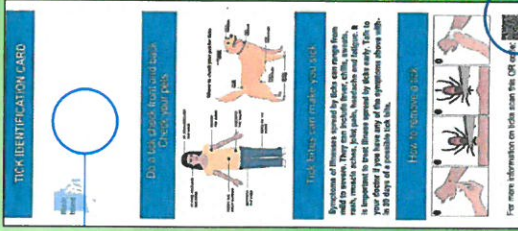
OR Code



Tick Shower Cards were made for campers to have in their tents as a reference



QR Code



QR Code

Preventing Tick Bites

A brochure that explains about Insect Repellants and how to use them appropriately.



English only

CHOOSING A REPELLENT THAT'S RIGHT FOR YOU

DEET	Permethrin	Oil of Lemon eucalyptus	Picaridin	IR3535	Permethrin
<p>How long it stays on your clothes:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your clothes:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your clothes:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your clothes:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your clothes:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your clothes:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks.
<p>How long it stays on your skin:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your skin:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your skin:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your skin:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your skin:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your skin:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks.
<p>How long it stays on your gear:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your gear:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your gear:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your gear:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your gear:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks. 	<p>How long it stays on your gear:</p> <ul style="list-style-type: none"> Washes out with laundry. Can last 1-2 weeks.

QR Code

Insect Repellants to Prevent Tick Bites

Jamestown Hardware has both DEET & Permethrin sprays as well as Tick ID Cards and Tick Brochures



Using the Internet:

Jamestown Parks & Recreation Tick Information Page

For more information on tick prevention and safety, visit the CDC's Tickborne Diseases webpage. Stay safe and enjoy your time outdoors!

See links below for more resources:

- CDC Lyme Disease Brochure Adult
- CDC Lyme-disease-for-adult-for-parents-English
- CDC Lyme-disease-prevention-for-adult-Adult-English
- CDC TickBite-WhatToDo
- RIDDH1 Updated 2024 070824 Mississippi Tick Toolkit
- CDC-Centers for Disease Control and Prevention Tick Information

Tick Information

Jamestown, RI
Tick Exposure Prevention Partner

Dangers of Ticks

Ticks are a significant health risk to both humans and pets. These pests, which suck blood from their hosts, transmit various diseases, including Lyme disease, anaplasmosis, and babesiosis. When a tick bites, it injects saliva into your skin, which can contain these pathogens. It's essential to take precautions to avoid tick bites.

Health Risks

- Lyme Disease:** A bacterial infection that can cause fever, joint pain, neurological issues, and heart problems if left untreated.
- Anaplasmosis:** A tick-borne illness that causes fever, headache, muscle aches, and fatigue.
- Babesiosis:** A tick-borne illness that can lead to hemolytic anemia and other serious health issues.
- Alpha-gal Syndrome:** A potentially life-threatening allergy to red meat and dairy.
- Relapsing Fever:** A tick-borne illness that causes periodic fever, headache, and joint pain.
- Ehrlichiosis:** A group of diseases caused by bacteria transmitted by the bite of an infected tick.
- Other Tick-borne Diseases:** Such as Rocky Mountain spotted fever, tularemia, and Powassan virus.

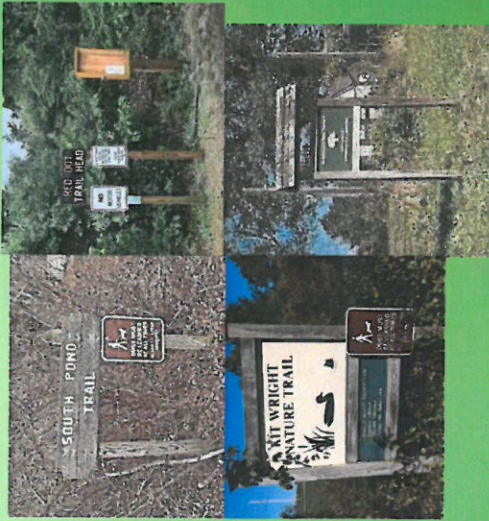
Prevention Tips

- Use Insect Repellents: Apply repellents that contain DEET, picaridin, or permethrin. Reapply frequently on skin, clothes and gear. Permethrin and insect repellents with 97% DEET can be used together.
- Wear Protective Clothing: Long sleeves, pants, and light-colored clothing can help keep ticks at bay and make them easier to spot.
- Check for Ticks: After spending time outdoors, thoroughly check yourself, your children, and your pets for ticks.

Tick Removal

If you find a tick attached to your skin, use fine-tipped tweezers to grasp it as close to the skin's surface as possible. Pull slowly with steady, even pressure. Clean the bite area and your hands with rubbing alcohol, a hand sanitizer, or soap and water.

Tick Habitat Signage: Collaboration Needed



JTTF Goals for 2025

1. Tick Habitat signage in place by Spring 2025
 - Identify who manages the trails and obtain cooperation
 - Determine cost
 - Sign Approval
 - Installation
2. Article in the Jamestown Press Summer Guide 2025
 - Information on Ticks for residents and seasonal visitors
3. Provide tick information to Jamestown Parks and Recreation summer recreational programs on Jamestown
4. Continue to provide tick information to Jamestown Parks & Recreation Department, Beavertail Lighthouse Association, Town Hall, Library, Police Station, island businesses and online.
5. Develop an annual educational program/update on ticks at the library.

Thank you for your time



Conanicut Island Sanctuary Nature Walk

A motion was made by Vice President Meagher with a second by Councilor M. White to open the Public Hearing. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) **Public Hearings:** Review, Discussion, and/or Action and/or Vote: The Jamestown Housing Authority, 45 Pemberton Avenue, Jamestown, was awarded Emergency HUD funds to replace the existing oil-fired burner and federal pacific breakers with energy-efficient mini-splits, solar assisted water heaters and updated electrical. This site is within the West Ferry Archaeological District and known features have been located on this site. Some or all of the proposed activities will require review through Section 106 of the National Historic Preservation Act. The Jamestown Housing Authority is entering into an agreement with the Narragansett Indian Tribal Historic Preservation Office (The Tribe) to monitor the work, which is acceptable to the RI Historical Preservation and Heritage Commission, which will also be on site. A public hearing will be held on September 16, 2024, at 6:30 pm at the Town Council meeting to accept comments on issuance of a permit to “allow excavation or construction within twenty-five (25) feet of a historic cemetery.” The permit in question is a variance being issued in accordance with RIGL 23-18 et seq. for the excavation of the utility trenches. This variance would not constitute permission to alter or remove burials, should any be encountered.

1) Memorandum from Town Administrator Mello and Town Planner Lisa Bryer to the Town Council regarding the Notice of Public Hearing.

Town Planner Lisa Bryer, Jamestown Housing Authority (JHA) Executive Director Nikki Vazquez, JHA Board Chair Lisa Rafferty, Roy Messier, PE, Verdantis, JHA Attorney Louise Marcus, and several JHA residents were present for the Public Hearing.

Town Planner Lisa Bryer explained the Town Council must hold a public hearing for the purpose of accepting comments on the issuance of a permit to “allow excavation or construction within twenty-five (25) feet of a historic cemetery.” The permit in question is a variance being issued in accordance with RIGL 23-18 et seq. for the excavation of the utility trenches. This variance would not constitute permission to alter or remove burials, should any be encountered.

There were no public comments.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the issuance of a permit, which is a variance being issued, in accordance with RIGL 23-18 et seq. for the excavation of the utility trenches. This variance would not constitute permission to alter or remove burials, should any be encountered. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

B) **Town Council Sitting as the Alcohol Beverage Licensing Board**

- 1) **REQUEST** that the applications listed below will be in order for hearing at a meeting of said Licensing Board on Monday, November 18, 2024, at 6:30 p.m. and advertised in the October 17th and October 24th editions of the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year December 1, 2023, to November 30, 2024; review, discussion and/or potential action and/or vote:

CLASS A (PACKAGE STORE) – RETAIL

Tunstall, Inc.

dba: Grapes & Gourmet

9 Ferry Wharf

Varsha, Inc.

dba: Jamestown Wine & Spirits

30 Southwest Avenue

CLASS B – TAVERN

JB's On the Water, LLC

dba: JB's On the Water

150 Conanicus Avenue

CLASS B – VICTUALER

Conanicut Restaurant Group II, LLC

dba: Beech

13 Narragansett Avenue

Epic Decade, LLC

dba: Curiosity & Co.

14 Narragansett Avenue

Jamestown Locos LLC

dba: Narragansett Café

25 Narragansett Avenue

Jamestown Marina Beverage Operations LLC

dba: One Ferry Wharf

3 East Ferry Wharf

New England Golf Course Management, Inc.

dba: Jamestown Golf and Country Club

aka: The Caddy Shack

245 Conanicus Avenue

Slice of Heaven, Inc.
dba: Slice of Heaven
32 Narragansett Avenue

Tallulah's Taqueria, LLC
dba: Tallulah's Tacos
35 Narragansett Avenue, Unit D

VHBC, LLC
dba: Village Hearth Bakery & Café
2 Watson Avenue

CLASS B – VICTUALER - LIMITED

Our Table, LLC
dba: Our Table
53 Narragansett Avenue

CLASS D – FULL (CLUB)

Conanicut Yacht Club
dba: Conanicut Yacht Club
40 Bay View Drive.

A motion was made by Vice President Meagher with a second by Councilor M. White to grant the request that the applications listed will be in order for hearing at a meeting of said Licensing Board on Monday, November 18, 2024, at 6:30 p.m. and advertised in the October 17th and October 24th editions of the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) RIDOT Bike Design Grant

Town Administrator Mello stated town staff is seeking consent to execute a grant agreement with RIDOT for \$100,000 to further develop the study and design work that began in 2021. The design will focus on a multi-phase approach to create a safe pathway from Eldred Avenue to Conanicus Avenue along East Shore Road. This will likely include adding three-way stops and crosswalks at the intersections of Eldred Avenue and East Shore Road, as well as East Shore Road and Conanicus Avenue. Additionally, safe designated parking will be developed on the east side of East Shore Road, Potter's Cove. The current "slip" lanes at the Eldred and Conanicus Avenue intersections will be repurposed for recreational and green space use. Options for the RT 138 East off-ramp will also be included to help reduce highway speeds as vehicles enter recreational and residential areas

2) Jamestown Housing HVAC replacement project

The Jamestown Housing Authority is currently working on replacing its current heating system with electric heat pump and HVAC systems in each unit. This project also involves a significant upgrade to the electrical system for the complex, which is federally funded.

However, the project now requires a moderate amount of excavation on the site to install conduits. Consequently, this would necessitate monitoring by the Narragansett Indian Tribal Historic Preservation Office. I am seeking consent to approve \$6,000 of Town funding for this portion of the monitoring.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 34- Article II Parking. These Amendments are proposed to update and to the existing Parking ordinance regarding trailers.

A motion was made by Vice President Meagher with a second by Councilor M. White to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 34- Article II Parking. These Amendments are proposed to update and to the existing Parking ordinance regarding trailers. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XI. CONSENT AGENDA

- A) Adoption of Town Council Meeting Minutes
1) September 3, 2024 (Regular Meeting)
- B) Finance Director's Report: Comparison Budget to Actuals as of June 30, 2024.
- C) At the request of Town Administrator Mello authorization to execute the Bike Design Grant agreement between the Town of Jamestown and the Rhode Island Department of Transportation in the amount of \$100,000.
- D) Approval of request to the Town of Jamestown by the Jamestown Housing Authority to grant funding in the amount of \$6,000 for the Narragansett Indian Tribal Historic Preservation Office monitoring of site excavation for the installation of conduits for the HVAC replacement at the Jamestown Housing Authority, Pemberton Avenue, Jamestown, RI.
- E) Approval of request by the Jamestown Housing Authority, 45 Pemberton Avenue, Plat 8 Lot 775, for a permit/variance per RIGL 23-18 (Cemeteries) et seq. and the Rules and Regulations pertaining to Registration and Protection of Historic Cemeteries by RIHPHC, Adopted May 9, 2012, for ground disturbance within 25

feet of a cemetery for the purpose of excavation of the utility trenches for the installation of conduits for the HVAC replacement.

- F) Ratification of the Administratively approved Short-Term Rental application for the period of September 16, 2024, through December 31, 2024:
 - 1) STR-63, Pamela Storey, 32 Pemberton Avenue (Unit 1, 1st Floor/Rt)

- G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Jamestown Arts Center (JAC)
Event: Multiple Film Screenings (ENT-24-24)
Date: September 27th & 28th, October 4th & 5th
Location: JAC, 18 Valley Street
 - 2) Applicant: Jamestown Police Department
Event: Halloween Parade (ENT-24-25)
Date: October 31, 2024
Location: 93 Narragansett Avenue
 - 3) Applicant: Jamestown Recreation Department
Event: Jamestown Educational Summit (ENT-24-26)
Date: September 20, 2024
Location: Fort Getty Pavilion

Vice President Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor R. White, Aye; and Councilor M. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye; and Councilor Brine, Aye

Communications were acknowledged.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications Received:
- 1) Copy of public notice
From: Coastal Resource Management Council
Dated: September 5, 2024
Re: Riven Rock, Inc. 113 Melrose Avenue, for a State of Rhode Island Modification of Assent to construct and maintain a 16,000lb boat lift to an approved residential boating facility. This design is a modification from a previously approved 7,500lb boat lift.

 - 2) Copy of letter to: Town Council
From: Jamestown Ukraine Relief Project
Dated: August 29, 2024
Re: Letter of thanks to the Town of Jamestown

A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) The Town Council may convene into Executive Session to discuss, take possible action, and/or vote pursuant to the relevant requirements of R.I.G.L. § 42-46-5(a) Subsection (1) Personnel (job performance, character, or physical or mental health of Town Administrator Edward Mello; Performance Review; provided that such person affected shall have been notified in advance in writing and advised that he may require that the discussion be held at an open meeting). Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session concerning Town Administrator Performance Review; with terms and conditions of employment to be discussed and voted upon by the Town Council at the meeting.

- B) The Town Council may convene into Executive Session pursuant to the relevant requirements of R.I.G.L. § 42-46-5 (a)(5) to review, discuss, and possibly vote or take other action regarding the possible disposition of publicly held property, the preliminary disclosure of which would be detrimental to the public interest. Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session concerning the possible disposition of publicly held property.

A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that one vote was taken.

The Town Council gave Town Administrator Mello an outstanding performance review and voted to grant a retroactive 3% pay raise.

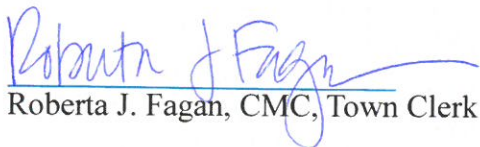
A motion was made by Vice President Meagher with a second by Councilor M. White to grant Town Administrator Mello a 3% pay raise, retroactive to July 1, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

The Town Council reconvenes the regular meeting.

XIV. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 8:51 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:


Roberta J. Fagan, CMC, Town Clerk