



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 21, 2024
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

I. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None.
- 1) Non-scheduled request to address.

A) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:

- 1) Pumping Report
- 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- B) Town Administrator’s Report: Edward A. Mello
Please Note the Following Items are Status Reports and Matters of Interest to the Commission and are for Informational Purposes unless Indicated Otherwise:
 - 1) Status Update: Staffing at the Water Treatment Plant.
- C) Letters and Communication:
 - 1) Review, Discussion, and/or Action and/or Vote: on the letter from Jane Bentley of 70 Mount Hope Avenue regarding the request for sewer relief from her 10/2024 Water and Sewer bill and possibly her 01/2025 Water and Sewer Bill.
- D) New Business:
 - 1) No items at this time.
- E) Consent Agenda
An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.
 - 1) Adoption of Minutes:
 - a) September 16, 2024 (regular meeting)
 - 2) Finance Director’s Report: Water and Sewer Comparison Budget to Actuals as of October 16, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

II. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations:
 - 1) Review, Discussion, and/or Action and/or Vote: regarding a Proclamation in Recognition of the 75th Anniversary of the Jamestown Community Chorus, 2024-21

IV. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings
 - 1) Review, Discussion, and/or Action and/or Vote: Proposed Amendment of the Jamestown Code of Ordinances, **Chapter 34 – Article II Parking**; duly advertised in the Jamestown Press October 3rd and 10th editions.

- B) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, the following has been received:

 - 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on November 14, 2024 (F-24-11)

CLASS F (NON-PROFIT)
 Out of the Box Studio & Gallery (OBSG)
 11 Clinton Avenue
 Jamestown, RI 02835

 - a) Review, Discussion, and/or Action and/or Vote for Approval of the OBSG CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 5 of 12 licenses per calendar year issued RIGL§3-7-14).

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

V. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) RI Infrastructure Bank Grant Application request.
 - 2) FY25/25 Harbor Operating Budget and 2025 Harbor Permit Rates.
 - 3) Expansion of Broadband in Jamestown.
 - 4) RIDOT Paving Grant request.
 - 5) Right-of-Way Adoption Program suspension recommendation.
 - 6) Senior Center update.
 - 7) Tax Assessment Settlement Agreement.
 - 8) Building/Zoning Personnel.

VI. UNFINISHED BUSINESS

- A) No items at this time.

VII. NEW BUSINESS

- A) No items at this time.

VIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) No items at this time.

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) October 7, 2024 (Regular Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Harbor Management Commission (July 10, 2024)
 - 2) Harbor Management Commission (September 11, 2024)
 - 3) Planning Commission (September 18, 2024)

- C) Finance Director's Report: Comparison Budget to Actuals as of October 16, 2024.

- D) Public Hearing Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on October 22, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
 - 1) Application of Zachary, Hunter, and Jake Guerin whose property is located at 40 Narragansett Avenue, and further identified as Assessor's Plat 8, Lot 471 in application for a special use permit from Article 3 of Sections 82-300, 82-303, & 82-304 expiration and extension of a special use permit to grant a liquor license for a new restaurant with the same seating and parking. In accordance with A-K and no changes shall be made. Said property is located in a CD zone and contains 1,920 sq. ft.

- E) At the request of Town Administrator Mello authorization to submit a RI Infrastructure Bank Grant Application in the amount of \$150,000 to conduct a public drinking water feasibility study.

- F) At the recommendation of the Harbor Management Commission approval of the proposed FY 25/26 Operating Budget and 2025 Harbor Permit Rates.

- G) At the request of Town Administrator Mello authorization to submit a RIDOT Municipal Road and Bridge Program Grant application of \$184,211 for Jamestown road paving projects.

- H) At the recommendation of the Jamestown Conservation Commission, suspension of the previously approved Jamestown Right-of-Way Adoption Program (Jamestown 550.10).

- D) At the recommendation of Town Administrator Mello, approval of a request to Union Studios to provide an additional proposal for an amount not to exceed \$22,500, for design work of the Jamestown Senior Center, 6 West Street. The proposal would include the option to raze and rebuild the senior on the same site; a conceptual design for a new facility; a formalized hardline schematic building floor plans; exterior elevations, abbreviated outline specifications, and a professional construction cost estimate.
- J) At the request of Town Administrator Mello authorization to execute the RI Superior Court settlement agreement between the Town of Jamestown and Mark & Cornelia Sertl, 34 Dumpling Drive, LLC, related to the tax assessment of the property located at 34 Dumpling Drive, Jamestown, RI.
- K) Ratification of Administratively approved Jamestown Yacht Club One-Day Class F Liquor License application (F-24-9) taking place on October 18, 2024, in the Jamestown Golf Course Function Room.
- L) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Studio & Gallery (OBSG)
 - Event: Fort Territory (ENT-24-31)
 - Date: November 14, 2024
 - Location: OBSG, 11 Clinton Avenue
- M) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the October 3rd and 10th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-1 Melissa Petrillo 2 Stern Street
 - 2) STR-2 Ross Williams 35 Longfellow Road
 - 3) STR-4 Casey Duva 28 Garboard Street
 - 4) STR-6 John Lawless 14 Pemberton Avenue
 - 5) STR-11 Steve Munger 230 Conanicus Avenue, Unit 1
 - 6) STR-12 Janet Gargaro-Larson 15 Melrose Avenue
 - 7) STR-14 Robert Zimmermann 23 Conanicus Avenue
 - 8) STR-15 Jonathan Whitney 195 Seaside Drive
 - 9) STR-18 Jonathan Whitney 143 Frigate Street
 - 10) STR-19 Jonathan Whitney 15 Starboard Avenue
 - 11) STR-20 Jonathan Whitney 14 Mizzen Avenue
 - 12) STR-22 Denise Rounds 14 Harbor Street
 - 13) STR-23 James Clark 120 Racquet Road
 - 14) STR-26 Connie Slick 49 Narragansett Avenue, 3rd Floor
 - 15) STR-27 Andrea Wassel 16 Emerson Road
 - 16) STR-28 Adam Wright 46 Carr Lane
 - 17) STR-29 Marguerite Crocker 14 Buoy Street
 - 18) STR-30 William Fortenberry 29 Arnold Avenue
 - 19) STR-31 Katie Young 16 Southwest Avenue

20)	STR-32 Elizabeth Gooding	83 Clarke Street
21)	STR-33 Susan Maffei Plowden	45 Calvert Place
22)	STR-35 Michael Abbood	391 Sampan Avenue
23)	STR-36 Raymond Bazzano	10 Narragansett Avenue, Apt 4
24)	STR-37 Dana Paskalis	7 Grey Gull Lane
25)	STR-38 Marianne Kirby	83 Bay View Drive
26)	STR-39 Anne Livingston	51 Howland Avenue
27)	STR-44 Cynthia Long-Raterron	164 Capstan Street
28)	STR-45 Susan Zwick	73 Standish Road
29)	STR-47 Nancy Hendry	14 Fairview Street
30)	STR-48 Paul Sylvia	59 North Road, Unit A&B
31)	STR-50 Lisa Musco	6 Knowles Court
32)	STR-52 Christine Sierra	73 Conanicus Avenue, Unit 4
33)	STR-53 Jill Hubbard	88 Columbia Avenue
34)	STR-54 Huyen Doan	125 Circuit Avenue
35)	STR-56 Frederic Liss	44 Columbia Avenue
36)	STR-58 Stephen Bernath	67 North Road
37)	STR-59 Katherine Maxwell	170 Narragansett Avenue
38)	STR-62 Christopher Sorlien	189 Beavertail Road
39)	STR-63 Pamela Storey	32 Pemberton Avenue, Unit 1
40)	STR-64 Pamela Storey	32 Pemberton Avenue, Unit 2
41)	STR-65 Pamela Storey	87 Bow Street
42)	STR-66 Caroline Boden	71 Howland Avenue
43)	STR-67 Caroline Boden	36 Newport Street
44)	STR-69 Peter Muckell	61 Narragansett Avenue
45)	STR-71 Numi Mitchell	70 Southwest Avenue
46)	STR-72 Joanne Calore	97 Spindrift Street
47)	STR-74 Despina Prassas	83 Mast Street
48)	STR-77 Reva & Bruce Digennaro	49 Hamilton Avenue
49)	STR-80 Marcia Sallum	7 High Street
50)	STR-84 Andrew Hancock	76 Howland Avenue
51)	STR-86 Charles Higgins	24 Pierce Avenue
52)	STR-89 Lia Miller & Johnnie Spicer	76 Reservoir Circle
53)	STR-92 Sarah Baines	59 Intrepid Lane
54)	STR-93 Mark Ozer	2 Harbor Street
55)	STR-95 Lise Santamour	20 Union Street
56)	STR-103 Richard Foote	143 Hamilton Avenue
57)	STR-104 Debra Bjorklund	43 Helm Street
58)	STR-106 Amy Barclay	85 Westwind Drive
59)	STR-107 Cheryl Levesque	6 Coronado Street
60)	STR-111 Shawn Wagner	107 Steamboat Street
61)	STR-117 Raymond Bazzano	10 Narragansett Avenue, Apt. 5
62)	STR-118 Raymond Bazzano	10 Narragansett Avenue, Apt 6
63)	STR-119 Josephine Brak	27 Brook Street
64)	STR-124 Richard Boschen	67 Dumpling Drive
65)	STR-125 Mary And John Brittain	14 Clinton Avenue, Unit 4, 2nd Floor
66)	STR-128 Noreen Drexel	953 Fort Getty Road

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| 67) | STR-136 Tor Holtan | 61 Bay View Drive |
| 68) | STR-143 Michaela Turnquist | 44 Southwest Avenue |
| 69) | STR-144 Robert Roach | 170 Conanicus Avenue |
| 70) | STR-150 Matthew Thompson | 120 Bay View Drive |

X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of email to: Town Council
From: Sav Rebecchi
Dated: October 6, 2024
Re: Website changes

- 2) Copy of letter to: Town Council
From: Janice B. Bell
Dated: October 3, 2024
Re: Parking restrictions Lawn Avenue/Watson Avenue

- 3) Copy of letter(s) to: Town Council
From: Robert Sutton
Dated: October 10, 2024
Re: Jamestown Community Farm/
New President Richard Steinbach

- 4) Copy of letter(s) to: Town of Jamestown
From: RIDEM
Dated: October 8, 2024
Re: 20 Bark Avenue, Application for a Freshwater
Wetlands Permit

XI. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation, Bruno vs. Town of Jamestown C.A. No.: NC-2019-0433.

XII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on October 17, 2024.*