



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 7, 2024
6:10 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other’s right to speak, tolerant of different points of view, and mindful of everyone’s time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

- I. ROLL CALL**
- II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**
- III. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
6:10	Joyce Hooley Bartlett	250 th Commission
6:20	Mark Carnevale	Tree Preservation & Protection

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Not items at this time.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) No items at this time.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) Homeland Security Grant awards received
 - 2) Sustainability Coordinator position update
 - 3) New Town website
 - 4) Short-Term Rental Update

VIII. UNFINISHED BUSINESS

- A) No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of President Beye, direct staff to conduct a survey on the impacts of Short-Term Rentals in Jamestown.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Jamestown 250th Commission, Five to Seven (5-7) member vacancy, for a term ending December 1, 2027, duly advertised in the February 15th and 22nd editions of the Jamestown Press:

- a) Interested Applicant(s)

- i) Joyce Hooley Bartlett

- Application received June 12, 2024.
- Interview scheduled for October 7, 2024.

- 2) Tree Preservation and Protection Committee, One (1) member vacancy with an unexpired term ending December 31, 2024:
 - a) Interested Applicant(s)
 - i) Richard Steinbach
 - Re-applied on August 30, 2024
 - Previously Interviewed on August 7, 2023
 - ii) Mark Carnevale
 - Application received, August 29, 2024
 - Interview scheduled for October 7, 2024.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) September 16, 2024 (Regular Meeting and Executive Session)

- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers (May 13, 2024)
 - 2) Board of Canvassers (May 20, 2024)
 - 3) Board of Canvassers (July 10, 2024)
 - 4) Board of Canvassers (July 17, 2024)
 - 5) Board of Canvassers (August 15, 2024)
 - 6) Board of Canvassers (August 22, 2024)
 - 7) Board of Canvassers (September 10, 2024)
 - 8) Elections Training and Advisory Ad Hoc (June 25, 2024)
 - 9) Elections Training and Advisory Ad Hoc (July 17, 2024)
 - 10) Jamestown Housing Authority, (June 27, 2024)
 - 11) Library Board of Trustees (June 11, 2024)
 - 12) Library Board of Trustees (August 13, 2024)
 - 13) Planning Commission (August 21, 2024)

C) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
02-1135-00	2024	UPDATED PROPERTY INFORMATION	-\$ 479.94
13-0946-00	2024	CERT OF OCCUPANCY	\$ 1753.79
03-0594-80	2024	CERT OF OCCUPANCY	\$ 494.90
13-1640-00	2024	CERT OF OCCUPANCY	\$ 554.34
TOTAL ABATEMENTS TO TAX ROLL			-\$ 479.94
TOTAL ADDENDA TO TAX ROLL			\$ 2,803.09

- D) At the recommendation of Parks and Recreation Director DeFalco approval of the Jamestown Community Group Application submitted by Jamestown Ukraine Relief Project.
- E) Ratification of the Administratively approved Short-Term Rental application for the period of October 7, 2024, through December 31, 2024:
- 1) STR-87 Nicholas Neagoy, 59 Coronado Street
 - 2) STR-88 Nicholas Neagoy, 24 Cole Street
 - 3) STR-150 Matthew Thompson 120 Bay View Drive
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Save the Bay
Event: International Coastal Cleanup – Potter Cove (ENT-24-27)
Date: October 20, 2024
Location: Potter Cove
 - 2) Applicant: Save the Bay
Event: International Coastal Cleanup- Hull Cove (ENT-24-28)
Date: October 19, 2024
Location: Hull Cove
 - 3) Applicant: Jamestown Shores Association
Event: Fall Fest (ENT-24-29)
Date: October 20, 2024
Location: Head’s Beach
 - 4) Applicant: St. Mark Church
Event: Annual Christmas Bazaar (ENT-24-30)
Date: December 7, 2024
Location: St. Mark Church, 60 Narragansett Avenue

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of article to: Town Council
From: Marian Falla
Dated: September 19, 2024
Re: Newport Approves Short-Term Rental Ban, but Another Vote Needed.

- 2) Copy of public notice
From: CRMC
Dated: September 12, 2024
Re: Liberati, LLC, 40 Seaview Avenue, 122ft long hybrid shoreline protection facility. The toe of the existing failed non-structural shoreline protection facility is proposed to be fortified with riprap and the remainder of the bluff above 3.5ft is proposed to be vegetated. No variances are required.

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on October 4, 2024.

Town of Jamestown

Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: October 3, 2024
SUBJECT: Report for Town Council Meeting October 7, 2024

Homeland Security Grants: The Town has been awarded two grants totaling \$32,000. This was applied for through RI Emergency Management Agency by the police department. The funds will be used to deploy various applications related to cyber security.

Sustainability Coordinator: The Town has created a job description and has posted the sustainability coordinator position. This will be a project/task-based position. We have received a number of applications in the past week.

Website: We have begun the process to research options to replace our existing town website. This will likely take several months as we build a new site and convert useful and current data. We are focusing on products which are more user friendly and function on a mobile platform.

Short-term Rental Update- In 2024, one-hundred twenty (120) STRs were approved. The deadline to apply for the 2025 permit period was October 1, 2024. We have received one-hundred twenty-five (125), of which 70 have been administratively approved. These will be advertised including the property owner and property address for consideration at the October 21 Town Council meeting.

No other applications will be accepted at this point unless there is a change in property ownership.

TOWN COUNCIL MEETING MINUTES
Monday, September 16, 2024
6:30 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on September 16, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

See Board of Water and Sewer Commissioners Meeting Minutes.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Acknowledgements, Announcements Presentations, Resolutions, And Proclamations
 - 1) Presentations: Review, Discussion, and/or Action and/or Vote; Weston & Sampson to present their assessment and recommendations for Improvements to the Wastewater Treatment Facility and Sanitary Sewage Pump Stations.
- B) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address – None.
 - 2) Non-scheduled request to address.
- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Town Administrator's Report: Edward A. Mello
Following Items are Status Reports and Matters of Interest to the Commission and are for Informational Purposes unless Indicated Otherwise:
- 1) Water Extension Application Appeals
 - 2) Water Treatment Plant Operations Contract
- E) Letters and Communication:
- 1) No items at this time.
- F) New Business:
- 1) Review, Discussion, and/or Action and/or Vote: Wastewater Treatment Facility and Sanitary Sewage Pump Station evaluation, and final report dated September 2024.
 - 2) Resolution of the Board of Water and Sewer Commissioners, Encumbering the Reserve For Sewer Facilities And Services Funded By Sewer Service Charges For Payment Of Engineering Expenses And Award Of Contracts, No. 2024-17-20.
- G) Consent Agenda
- 1) Adoption of Minutes:
 - a) August 19, 2024 (regular meeting)
 - 2) Finance Director's Report: Water and Sewer Comparison Budget to Actuals as of June 30, 2024.
 - 3) At the recommendation of Public Works Director Michael Gray approval of the agreement for Engineering Services by and between the Town of Jamestown, Rhode Island, and Weston & Sampson Engineering, Inc. for the Wastewater Treatment Facility Improvements for an amount not to exceed \$525,000. Funding source is reserve funds being held from the collection of Sewer flat fee and usage fee Resolution No. 2023-13 and Resolution 2024-17.
 - 4) At the recommendation of Public Works Director Michael Gray approval of the agreement for Engineering Services by and between the Town of Jamestown, Rhode Island, and Weston & Sampson Engineering, Inc. for the Sanitary Sewage Pump Station Improvements for an amount not to exceed \$205,000. Funding source is reserve funds being held from the collection of Sewer flat fee and usage fee Resolution No. 2023-13 and Resolution 2024-17.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

IV. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address. None at this time.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentation: Jamestown Tick Task Force to provide a summary report, presentation, and recommendations to support a proactive community approach to Lyme and tick-borne disease prevention, education, and research.
 - 1) Letter and presentation from the Jamestown Tick Task Force Committee to the Town Council.

Jamestown Tick Task Force Committee member Laura Goldstein introduced fellow committee members Dr. Joseph England, Taryn Breneman, Cynthia Leonard, and Bernard Maceroni. Wayne Breneman was absent.

President Beye, Town Council liaison to the Jamestown Tick Task Force, praised and thanked the members for their invaluable and informative work. They developed educational resources to equip residents with the knowledge needed to protect themselves and their families. The workgroup's efforts are a model of how education and collaboration can have a lasting impact on public health; and have enhanced the well-being of the community.

The Tick Task Force presented a summary report, presentation, request, and recommendations to the Town Council:

1. Request to make the committee a permanent town committee with an annual budget.
2. Proposed Tick Habitat signage to be placed at the entrance to all town-owned walking and biking trails and designated hunting areas on Jamestown, with recommendations from the Jamestown Tick Task Force on the tick signage development, placement, and installation.

Jamestown Tick Task Force met weekly, working for three months (since June 11, 2024) to bring “Just in time” tick education to island residents and visitors.

See attached presentation.

No action taken.

Jamestown Tick Task Force



MEMBERS

- Dr. Joseph England
- Cynthia Leonard
- Wayne Breneman
- Nancy Beye, Town Council Liaison
- Laura Goldstein
- Bernard Maceroni
- Taryn Breneman

The Tick Task Force June – September 2024

- Our Charge:**
 To develop an education plan and a plan of action to address the increase in Lyme Disease and other tick borne disease cases with a focus on the importance of public awareness, personal protection and environmental measures.

Meet the Ticks



Black Legged Tick/Deer Tick



Lone Star Tick



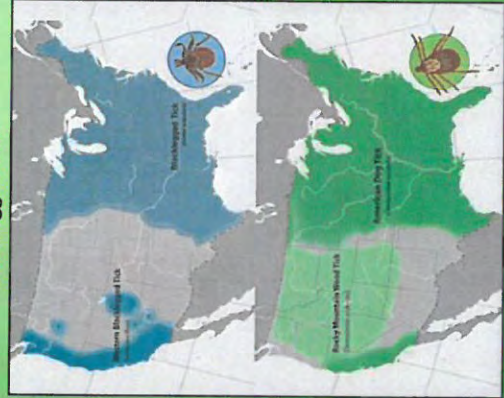
American Dog Tick



Asian Longhorn Tick

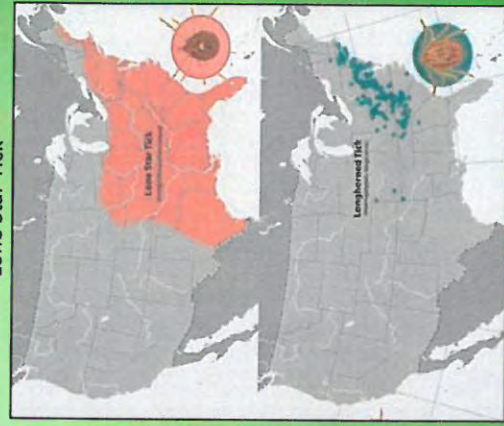
Ticks in New England

Blacklegged Tick



American Dog Tick

Lone Star Tick



Asian Longhorn Tick

Tick-Borne Diseases in Rhode Island

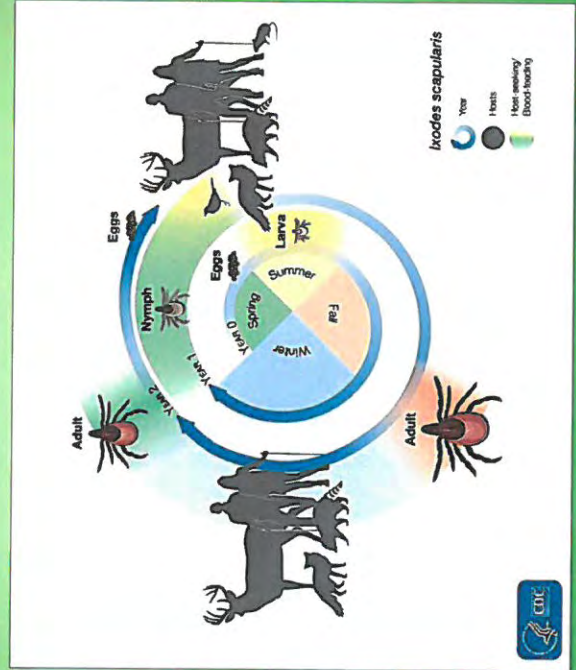
- Lyme Disease – Deer Tick/Blacklegged Tick
- Alpha-gal Syndrome (Meat Allergy) – Lone Star tick
- Anaplasmosis – Deer Tick/Blacklegged Tick
- Ehrlichiosis – Lone Star Tick/ Deer Tick/Blacklegged Tick
- Babesiosis - Deer Tick/Blacklegged Tick
- Powassan Disease – Deer Tick/Blacklegged Tick/ Asian Longhorn Tick
- Heartland Virus - Lone Star Tick
- Tularemia – Lone Star Tick



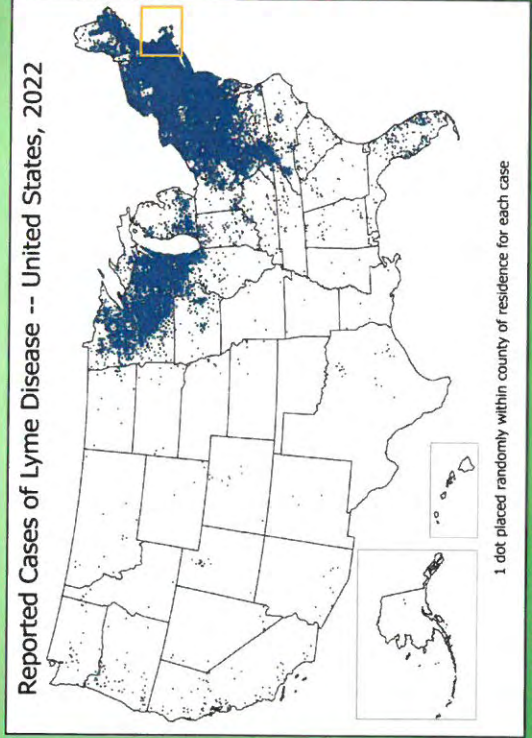
A Few Quick Facts

- Ticks can live up to 3 years and are not killed by cold.
- Ticks are most active between April and October.
- A female adult tick can lay between 2000 and 3000 eggs before she dies.
- Ticks have 4 stages of life: larvae, nymph, adolescent and adult.
- Ticks feed on the blood of large and small animals, birds and humans at each stage of life.
- Tick Habitats include wooded areas, tall grasses and back yards.
- New types of ticks and tick borne diseases are becoming common in Rhode Island.
- Climate change and precipitation patterns could make conditions more hospitable for ticks.

Tick Lifecycle



Incidence of Lyme Disease in the US



Centers for Disease Control

Lyme Disease In Rhode Island

- There are more than 2000 cases of Lyme Disease a year in Rhode Island.
- We have the highest rate of Lyme Disease cases in the country.
- Washington County has the highest rate of Lyme Disease in the state, nearly twice the rate of Newport and Bristol counties.

Identifying At Risk Groups

- Adults & Elderly
- Children (school, sports, play)
- Farm workers & horse riders
- Anyone playing outdoor sports
- Runners, Hikers & Bikers
- Hunters & Fishermen
- Gardeners, Landscapers & Arborists
- Campers
- Road workers
- Pets and more



Day One Problem Areas: Fort Getty



Beavertail State Park & Trails



Developing a Tick Education Plan

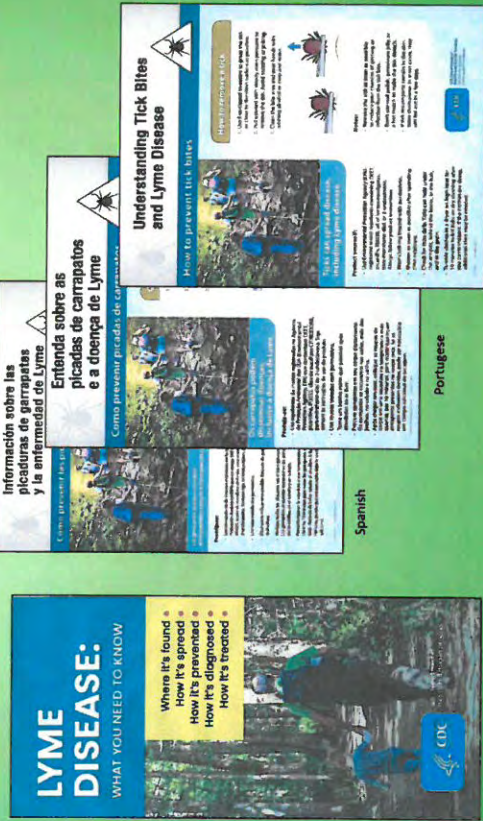
1. "Just in Time" education (what you need to know now)
 - Brochures and Tick ID cards for at risk groups
 - How to identify the ticks
 - Provide information on demand
2. Tick bite prevention/ Personal Protection
 - Use of permethrin tick sprays on shoes, clothes and gear
 - Spray exposed skin with DEET or Picardin
 - How to do Tick Checks on your body and pets
 - How to remove ticks safely
3. More in depth education
 - Tick expert to speak on ticks in Rhode Island
4. Environmental measures
 - Tick Habitat warning signs on trails and hunting areas
 - Awareness of tick infestation in yards, playgrounds and parks

The Rhode Island Department of Health



Updated Spanish edition available soon

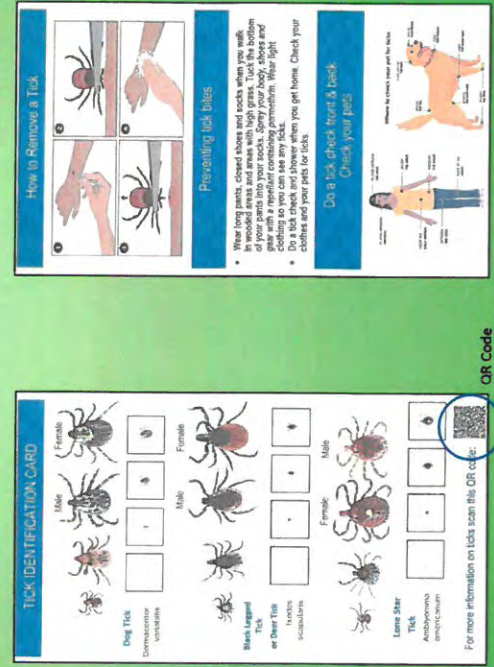
The Centers for Disease Control: Multilingual Brochures on Lyme Disease



English only

CDC has a limited supply of multilingual materials

The Tick Task Force developed the Tick ID Cards to provide a visual pocket reference on ticks. These cards are available to everyone.



QR Code

Tick Shower Cards were made for campers to have in their tents as a reference

TICK IDENTIFICATION CARD

Identify any ticks you find on your body.

TICK IDENTIFICATION CARD

Do you tick bites look like these? Check your ticks.

Tick bites can make you sick.

Prevention of diseases spread by ticks can range from wearing protective clothing to using repellents. Repellents can be used on clothing, gear, and skin. Repellents can also be used on your tent. Repellents can also be used on your dog. Repellents can also be used on your horse. Repellents can also be used on your pet.

For more information on ticks scan the QR code.

Preventing Tick Bites

A brochure that explains about Insect Repellants and how to use them appropriately.

Insect Repellent Essentials: A Brief Guide

Insect repellents are substances that, when used as directed, can reduce tick, mosquito, and other vector-borne diseases. They will help you avoid disease-causing pathogens carried by these animals.

CHOOSING A REPELLENT THAT'S RIGHT FOR YOU

DEET	Permethrin	Oil of Lemon Eucalyptus	Picaridin	IR3535
<ul style="list-style-type: none"> Follow label mix ratios for product application and re-application. Apply directly to skin or clothing. Do not apply under clothing. Do not use on children under 2 years of age. Do not use on children under 6 years of age. Do not use on children under 12 years of age. Do not use on children under 18 years of age. Do not use on children under 21 years of age. Do not use on children under 24 years of age. Do not use on children under 27 years of age. Do not use on children under 30 years of age. Do not use on children under 33 years of age. Do not use on children under 36 years of age. Do not use on children under 39 years of age. Do not use on children under 42 years of age. Do not use on children under 45 years of age. Do not use on children under 48 years of age. Do not use on children under 51 years of age. Do not use on children under 54 years of age. Do not use on children under 57 years of age. Do not use on children under 60 years of age. Do not use on children under 63 years of age. Do not use on children under 66 years of age. Do not use on children under 69 years of age. Do not use on children under 72 years of age. Do not use on children under 75 years of age. Do not use on children under 78 years of age. Do not use on children under 81 years of age. Do not use on children under 84 years of age. Do not use on children under 87 years of age. Do not use on children under 90 years of age. Do not use on children under 93 years of age. Do not use on children under 96 years of age. Do not use on children under 99 years of age. Do not use on children under 102 years of age. Do not use on children under 105 years of age. Do not use on children under 108 years of age. Do not use on children under 111 years of age. Do not use on children under 114 years of age. Do not use on children under 117 years of age. Do not use on children under 120 years of age. 	<ul style="list-style-type: none"> Apply to clothing, gear, and outdoor gear. Do not use on skin. Do not use on children under 2 years of age. Do not use on children under 6 years of age. Do not use on children under 12 years of age. Do not use on children under 18 years of age. Do not use on children under 21 years of age. Do not use on children under 24 years of age. Do not use on children under 27 years of age. Do not use on children under 30 years of age. Do not use on children under 33 years of age. Do not use on children under 36 years of age. Do not use on children under 39 years of age. Do not use on children under 42 years of age. Do not use on children under 45 years of age. Do not use on children under 48 years of age. Do not use on children under 51 years of age. Do not use on children under 54 years of age. Do not use on children under 57 years of age. Do not use on children under 60 years of age. Do not use on children under 63 years of age. Do not use on children under 66 years of age. Do not use on children under 69 years of age. Do not use on children under 72 years of age. Do not use on children under 75 years of age. Do not use on children under 78 years of age. Do not use on children under 81 years of age. Do not use on children under 84 years of age. Do not use on children under 87 years of age. Do not use on children under 90 years of age. Do not use on children under 93 years of age. Do not use on children under 96 years of age. Do not use on children under 99 years of age. Do not use on children under 102 years of age. Do not use on children under 105 years of age. Do not use on children under 108 years of age. Do not use on children under 111 years of age. Do not use on children under 114 years of age. Do not use on children under 117 years of age. Do not use on children under 120 years of age. 	<ul style="list-style-type: none"> Apply to clothing, gear, and outdoor gear. Do not use on skin. Do not use on children under 2 years of age. Do not use on children under 6 years of age. Do not use on children under 12 years of age. Do not use on children under 18 years of age. Do not use on children under 21 years of age. Do not use on children under 24 years of age. Do not use on children under 27 years of age. Do not use on children under 30 years of age. Do not use on children under 33 years of age. Do not use on children under 36 years of age. Do not use on children under 39 years of age. Do not use on children under 42 years of age. Do not use on children under 45 years of age. Do not use on children under 48 years of age. Do not use on children under 51 years of age. Do not use on children under 54 years of age. Do not use on children under 57 years of age. Do not use on children under 60 years of age. Do not use on children under 63 years of age. Do not use on children under 66 years of age. Do not use on children under 69 years of age. Do not use on children under 72 years of age. Do not use on children under 75 years of age. Do not use on children under 78 years of age. Do not use on children under 81 years of age. Do not use on children under 84 years of age. Do not use on children under 87 years of age. Do not use on children under 90 years of age. Do not use on children under 93 years of age. Do not use on children under 96 years of age. Do not use on children under 99 years of age. Do not use on children under 102 years of age. Do not use on children under 105 years of age. Do not use on children under 108 years of age. Do not use on children under 111 years of age. Do not use on children under 114 years of age. Do not use on children under 117 years of age. Do not use on children under 120 years of age. 	<ul style="list-style-type: none"> Apply to clothing, gear, and outdoor gear. Do not use on skin. Do not use on children under 2 years of age. Do not use on children under 6 years of age. Do not use on children under 12 years of age. Do not use on children under 18 years of age. Do not use on children under 21 years of age. Do not use on children under 24 years of age. Do not use on children under 27 years of age. Do not use on children under 30 years of age. Do not use on children under 33 years of age. Do not use on children under 36 years of age. Do not use on children under 39 years of age. Do not use on children under 42 years of age. Do not use on children under 45 years of age. Do not use on children under 48 years of age. Do not use on children under 51 years of age. Do not use on children under 54 years of age. Do not use on children under 57 years of age. Do not use on children under 60 years of age. Do not use on children under 63 years of age. Do not use on children under 66 years of age. Do not use on children under 69 years of age. Do not use on children under 72 years of age. Do not use on children under 75 years of age. Do not use on children under 78 years of age. Do not use on children under 81 years of age. Do not use on children under 84 years of age. Do not use on children under 87 years of age. Do not use on children under 90 years of age. Do not use on children under 93 years of age. Do not use on children under 96 years of age. Do not use on children under 99 years of age. Do not use on children under 102 years of age. Do not use on children under 105 years of age. Do not use on children under 108 years of age. Do not use on children under 111 years of age. Do not use on children under 114 years of age. Do not use on children under 117 years of age. Do not use on children under 120 years of age. 	

For more information on ticks scan the QR code.

Insect Repellants to Prevent Tick Bites

Jamestown Hardware has both DEET & Permethrin sprays as well as Tick ID Cards and Tick Brochures

DEET

Permethrin Sprays for Clothing and gear

Jamestown Hardware

Using the Internet: Jamestown Parks & Recreation Tick Information Page

For more information on tick prevention and safety, visit the CDC Tickborne Diseases webpage.

Stay safe and enjoy your time outdoors!

See links below for more resources:

- CDC Lyme Disease Brochure Adult
- CDC Lyme Disease fact sheet for parents-English
- CDC Lyme disease fact sheet for parents-Spanish
- CDC Lyme-disease-prevention-fact-sheet-Adult-English
- CDC TickBite-WhatToDo
- RIDDH Updated 2014 (7/2014) Mosquito-Tick Brochure
- CDC Current Insect Repellent Executive A Brief Guide

Dangers of Ticks

Ticks pose a significant health risk to both humans and pets. They can bite, bleed, and transmit various tick-borne diseases, including Lyme disease, anaplasmosis, and babesiosis. When enjoying outdoor recreation, especially in grassy or wooded areas, it's essential to take precautions to avoid tick bites.

Health Risks

- Lyme Disease: A bacterial infection that can cause severe joint pain, neurological issues, and heart problems if left untreated.
- Anaplasmosis: A tick-borne illness that causes fever, headache, muscle pain, and fatigue.
- Babesiosis: A tick-borne illness that can lead to hemolytic anemia and other serious health issues.
- Alpha-gal Syndrome: A life-threatening allergic reaction to red meat and dairy.
- Other Tick-borne Diseases: Such as ehrlichiosis, Rocky Mountain spotted fever, and Powassan virus.

Prevention Tips

- Use Insect Repellent: Apply repellents that contain DEET, picaridin, or permethrin. Reapply frequently on clothes and gear. Permethrin and insect repellents with 50% DEET can be used on clothing and gear.
- Wear Protective Clothing: Long sleeves, pants, and light-colored clothing can help keep ticks at bay and make them easier to spot.
- Check for Ticks: After spending time outdoors, thoroughly check yourself, your children, and your pets for ticks.

Tick Removal

If you find a tick attached to your skin, use fine-tipped tweezers to grasp it, as close to the skin's surface as possible, as below, and pull straight out. Do not twist the tick. Clean the bite area and your hands with rubbing alcohol, an iodine scrub, or soap and water.

Publicity: Getting the Word Out

Task force seeks to boost tick awareness

including a call of the day had...
 including a call of the day had...
 including a call of the day had...

including a call of the day had...
 including a call of the day had...
 including a call of the day had...

including a call of the day had...
 including a call of the day had...
 including a call of the day had...

including a call of the day had...
 including a call of the day had...
 including a call of the day had...

including a call of the day had...
 including a call of the day had...
 including a call of the day had...

including a call of the day had...
 including a call of the day had...
 including a call of the day had...



Environmental Measures: Defining Tick Habitats

- Hiking and Biking Trails
 - *Fort Getty Trail
 - *Kit Wright Nature Trail
 - *Beavertail State Park
 - *Fort Wetherill State Park
 - *Taylor Point
 - *Reservoir Bike Trail
 - *South Pond Trail
 - *Conanicut Battery Trails
 - Godena Farm
 - Parker Farm Conservation Area
 - *Conanicut Island Sanctuary
- *Indicates either Town owned or DEM managed



Jamestown Conservation Commission

Discussing Ticks in Depth: Dr. Thomas Mather's Program

The Jamestown Tick Task Force presents:



Dr. Thomas Mather
Ticks in Rhode Island: A Public Health Crisis
 Wednesday October 2, 2024
 7:00 pm - 8:30 pm
 Jamestown Performance Library
 20 Newman Street
 Jamestown, RI 02833

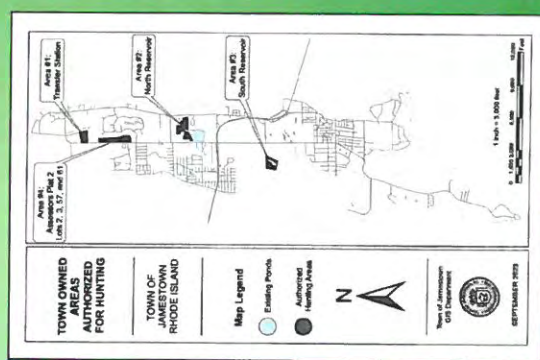
The Jamestown Tick Task Force is pleased to present Dr. Thomas Mather, worldwide known tick expert and author of Lyme Disease. Dr. Mather is a professor of Public Health Entomology at the University of Rhode Island and the Director of the Tick Encounter Resource Center. He will discuss the spread of ticks in Rhode Island and the threat of the tick borne disease Lyme disease. He will also discuss the current research on tick ecology, tick control strategies, tick bite prevention, and the importance of recognizing tick bites. Tick Encounter has received local, national and international recognition for their tick control "Just in Time" information on tick recognition, tick testing and tick bite prevention in humans and pets. You won't want to miss this important and informative program.

The program is free and open to all.
 Funding for this program is provided by the Jamestown Early Learning Center

Jamestown Hunting Areas



Hunters pick up their hunting information at the police station. Now they will get tick ID cards and tick information when they come in.
 Fishermen get their fishing licenses on line via DEM so there is no way to give them tick information directly.



Tick Habitat Signage: Collaboration Needed



JTTF Goals for 2025

1. Tick Habitat signage in place by Spring 2025
 - Identify who manages the trails and obtain cooperation
 - Determine cost
 - Sign Approval
 - Installation
2. Article in the Jamestown Press Summer Guide 2025
 - Information on Ticks for residents and seasonal visitors
3. Provide tick information to Jamestown Parks and Recreation summer recreational programs on Jamestown
4. Continue to provide tick information to Jamestown Parks & Recreation Department, Beavertail Lighthouse Association, Town Hall, Library, Police Station, island businesses and online.
5. Develop an annual educational program/update on ticks at the library.

Thank you for your time



Conanicut Island Sanctuary Nature Walk

A motion was made by Vice President Meagher with a second by Councilor M. White to open the Public Hearing. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) **Public Hearings:** Review, Discussion, and/or Action and/or Vote: The Jamestown Housing Authority, 45 Pemberton Avenue, Jamestown, was awarded Emergency HUD funds to replace the existing oil-fired burner and federal pacific breakers with energy-efficient mini-splits, solar assisted water heaters and updated electrical. This site is within the West Ferry Archaeological District and known features have been located on this site. Some or all of the proposed activities will require review through Section 106 of the National Historic Preservation Act. The Jamestown Housing Authority is entering into an agreement with the Narragansett Indian Tribal Historic Preservation Office (The Tribe) to monitor the work, which is acceptable to the RI Historical Preservation and Heritage Commission, which will also be on site. A public hearing will be held on September 16, 2024, at 6:30 pm at the Town Council meeting to accept comments on issuance of a permit to “allow excavation or construction within twenty-five (25) feet of a historic cemetery.” The permit in question is a variance being issued in accordance with RIGL 23-18 et seq. for the excavation of the utility trenches. This variance would not constitute permission to alter or remove burials, should any be encountered.

1) Memorandum from Town Administrator Mello and Town Planner Lisa Bryer to the Town Council regarding the Notice of Public Hearing.

Town Planner Lisa Bryer, Jamestown Housing Authority (JHA) Executive Director Nikki Vazquez, JHA Board Chair Lisa Rafferty, Roy Messier, PE, Verdantis, JHA Attorney Louise Marcus, and several JHA residents were present for the Public Hearing.

Town Planner Lisa Bryer explained the Town Council must hold a public hearing for the purpose of accepting comments on the issuance of a permit to “allow excavation or construction within twenty-five (25) feet of a historic cemetery.” The permit in question is a variance being issued in accordance with RIGL 23-18 et seq. for the excavation of the utility trenches. This variance would not constitute permission to alter or remove burials, should any be encountered.

There were no public comments.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the issuance of a permit, which is a variance being issued, in accordance with RIGL 23-18 et seq. for the excavation of the utility trenches. This variance would not constitute permission to alter or remove burials, should any be encountered. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

B) **Town Council Sitting as the Alcohol Beverage Licensing Board**

- 1) **REQUEST** that the applications listed below will be in order for hearing at a meeting of said Licensing Board on Monday, November 18, 2024, at 6:30 p.m. and advertised in the October 17th and October 24th editions of the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year December 1, 2023, to November 30, 2024; review, discussion and/or potential action and/or vote:

CLASS A (PACKAGE STORE) – RETAIL

Tunstall, Inc.

dba: Grapes & Gourmet

9 Ferry Wharf

Varsha, Inc.

dba: Jamestown Wine & Spirits

30 Southwest Avenue

CLASS B – TAVERN

JB's On the Water, LLC

dba: JB's On the Water

150 Conanicus Avenue

CLASS B – VICTUALER

Conanicut Restaurant Group II, LLC

dba: Beech

13 Narragansett Avenue

Epic Decade, LLC

dba: Curiosity & Co.

14 Narragansett Avenue

Jamestown Locos LLC

dba: Narragansett Café

25 Narragansett Avenue

Jamestown Marina Beverage Operations LLC

dba: One Ferry Wharf

3 East Ferry Wharf

New England Golf Course Management, Inc.

dba: Jamestown Golf and Country Club

aka: The Caddy Shack

245 Conanicus Avenue

Slice of Heaven, Inc.
dba: Slice of Heaven
32 Narragansett Avenue

Tallulah's Taqueria, LLC
dba: Tallulah's Tacos
35 Narragansett Avenue, Unit D

VHBC, LLC
dba: Village Hearth Bakery & Café
2 Watson Avenue

CLASS B – VICTUALER - LIMITED

Our Table, LLC
dba: Our Table
53 Narragansett Avenue

CLASS D – FULL (CLUB)

Conanicut Yacht Club
dba: Conanicut Yacht Club
40 Bay View Drive.

A motion was made by Vice President Meagher with a second by Councilor M. White to grant the request that the applications listed will be in order for hearing at a meeting of said Licensing Board on Monday, November 18, 2024, at 6:30 p.m. and advertised in the October 17th and October 24th editions of the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) RIDOT Bike Design Grant

Town Administrator Mello stated town staff is seeking consent to execute a grant agreement with RIDOT for \$100,000 to further develop the study and design work that began in 2021. The design will focus on a multi-phase approach to create a safe pathway from Eldred Avenue to Conanicus Avenue along East Shore Road. This will likely include adding three-way stops and crosswalks at the intersections of Eldred Avenue and East Shore Road, as well as East Shore Road and Conanicus Avenue. Additionally, safe designated parking will be developed on the east side of East Shore Road, Potter's Cove. The current "slip" lanes at the Eldred and Conanicus Avenue intersections will be repurposed for recreational and green space use. Options for the RT 138 East off-ramp will also be included to help reduce highway speeds as vehicles enter recreational and residential areas

2) Jamestown Housing HVAC replacement project

The Jamestown Housing Authority is currently working on replacing its current heating system with electric heat pump and HVAC systems in each unit. This project also involves a significant upgrade to the electrical system for the complex, which is federally funded.

However, the project now requires a moderate amount of excavation on the site to install conduits. Consequently, this would necessitate monitoring by the Narragansett Indian Tribal Historic Preservation Office. I am seeking consent to approve \$6,000 of Town funding for this portion of the monitoring.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 34- Article II Parking. These Amendments are proposed to update and to the existing Parking ordinance regarding trailers.

A motion was made by Vice President Meagher with a second by Councilor M. White to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 34- Article II Parking. These Amendments are proposed to update and to the existing Parking ordinance regarding trailers. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XI. CONSENT AGENDA

- A) Adoption of Town Council Meeting Minutes
 1) September 3, 2024 (Regular Meeting)
- B) Finance Director's Report: Comparison Budget to Actuals as of June 30, 2024.
- C) At the request of Town Administrator Mello authorization to execute the Bike Design Grant agreement between the Town of Jamestown and the Rhode Island Department of Transportation in the amount of \$100,000.
- D) Approval of request to the Town of Jamestown by the Jamestown Housing Authority to grant funding in the amount of \$6,000 for the Narragansett Indian Tribal Historic Preservation Office monitoring of site excavation for the installation of conduits for the HVAC replacement at the Jamestown Housing Authority, Pemberton Avenue, Jamestown, RI.
- E) Approval of request by the Jamestown Housing Authority, 45 Pemberton Avenue, Plat 8 Lot 775, for a permit/variance per RIGL 23-18 (Cemeteries) et seq. and the Rules and Regulations pertaining to Registration and Protection of Historic Cemeteries by RIHPHC, Adopted May 9, 2012, for ground disturbance within 25

feet of a cemetery for the purpose of excavation of the utility trenches for the installation of conduits for the HVAC replacement.

- F) Ratification of the Administratively approved Short-Term Rental application for the period of September 16, 2024, through December 31, 2024:
- 1) STR-63, Pamela Storey, 32 Pemberton Avenue (Unit 1, 1st Floor/Rt)
- G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Arts Center (JAC)
Event: Multiple Film Screenings (ENT-24-24)
Date: September 27th & 28th, October 4th & 5th
Location: JAC, 18 Valley Street
 - 2) Applicant: Jamestown Police Department
Event: Halloween Parade (ENT-24-25)
Date: October 31, 2024
Location: 93 Narragansett Avenue
 - 3) Applicant: Jamestown Recreation Department
Event: Jamestown Educational Summit (ENT-24-26)
Date: September 20, 2024
Location: Fort Getty Pavilion

Vice President Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor R. White, Aye; and Councilor M. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye; and Councilor Brine, Aye

Communications were acknowledged.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications Received:
- 1) Copy of public notice
 - From: Coastal Resource Management Council
 - Dated: September 5, 2024
 - Re: Riven Rock, Inc. 113 Melrose Avenue, for a State of Rhode Island Modification of Assent to construct and maintain a 16,000lb boat lift to an approved residential boating facility. This design is a modification from a previously approved 7,500lb boat lift.
 - 2) Copy of letter to: Town Council
 - From: Jamestown Ukraine Relief Project
 - Dated: August 29, 2024
 - Re: Letter of thanks to the Town of Jamestown

A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) The Town Council may convene into Executive Session to discuss, take possible action, and/or vote pursuant to the relevant requirements of R.I.G.L. § 42-46-5(a) Subsection (1) Personnel (job performance, character, or physical or mental health of Town Administrator Edward Mello; Performance Review; provided that such person affected shall have been notified in advance in writing and advised that he may require that the discussion be held at an open meeting). Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session concerning Town Administrator Performance Review; with terms and conditions of employment to be discussed and voted upon by the Town Council at the meeting.
- B) The Town Council may convene into Executive Session pursuant to the relevant requirements of R.I.G.L. § 42-46-5 (a)(5) to review, discuss, and possibly vote or take other action regarding the possible disposition of publicly held property, the preliminary disclosure of which would be detrimental to the public interest. Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session concerning the possible disposition of publicly held property.

A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that one vote was taken.

The Town Council gave Town Administrator Mello an outstanding performance review and voted to grant a retroactive 3% pay raise.

A motion was made by Vice President Meagher with a second by Councilor M. White to grant Town Administrator Mello a 3% pay raise, retroactive to July 1, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

The Town Council reconvenes the regular meeting.

XIV. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 8:51 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk

**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
MONDAY, MAY 13, 2024
4:00 P.M.**

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 4:05 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Mr. Hugh Murphy, Ms. Katherine Wineberg and Ms. Jennifer Thran. Absent from the meeting were as follows: Ms. Carol Nelson-Lee and Mr. Kenneth Newman.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. MINUTES

A) Review, Discussion, and/or Action and/or Vote:

1) Board of Canvassers meeting of April 2, 2024

The members of the Board reviewed the minutes from this meeting. Ms. Thran made a motion to approve the minutes from the April 2, 2024 meeting with a second from Ms. Wineberg. Vote: Mr. Murphy, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

B) Review, Discussion, and/or Action and/or Vote:

2) Board of Canvassers meeting of April 3, 2024

The members of the Board reviewed the minutes from this meeting. Ms. Wineberg made a motion to approve the minutes from the April 3, 2024 meeting with a second from Ms. Thran. Vote: Mr. Murphy, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

III. NEW BUSINESS

Mr. Murphy made a motion to move agenda item B) Review, Discussion, and/or Action and/or Vote: Permission for non-registered staff to attend the Financial Town Meeting to be held on June 3, 2024 to be moved prior to the Final Canvass with a second by Ms. Thran. Vote: Mr. Murphy, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

B) Review, Discussion, and/or Action and/or Vote: Permission for non-registered staff to attend the Town Financial Meeting to be held on June 3, 2024.

Mr. Murphy commented that we have two letters, one from the Jamestown School Department and one from the Town of Jamestown with names of staff that will be attending the Financial Town Meeting who are not registered voters within the Town. Ms. Wineberg made a motion to accept the two letters regarding names of school and town staff members who are not registered voters that will be attending the Financial Town Meeting with a second by Ms. Thran. Mr. Ford commented that one name, Ms. Samira Hakki, can be stricken from the list as she is an active Jamestown voter. Ms. Wineberg amended her motion to include the removal of Ms. Hakki's name, seconded by Ms. Thran. Vote: Mr. Murphy, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

A) Review, Discussion, and/or Action and/or Vote: The Town Final Canvass, to correct the voting list for the Financial Town Meeting to be held on June 3, 2024.

Mr. Murphy opened the review, discussion, and/or action and/or Vote on the Final Canvass for the Financial Town Meeting. Ms. Thran made a motion to accept the May 13th. 2024 Final Canvass, with a few items for Mr. Ford to review, with a second by Ms. Wineberg. Vote: Mr. Murphy, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

IV. ADJOURNMENT

Ms. Thran made a motion to adjourn with a second by Ms. Wineberg. Vote: Mr. Murphy, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously. Meeting was adjourned at 6:05 P.M.

Attest:

A handwritten signature in black ink, appearing to read 'Keith Ford', written in a cursive style.

Keith Ford
Deputy Town Clerk/Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk

JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
MONDAY, MAY 20, 2024
4:00 P.M.

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 2:40 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Ms. Carol Nelson-Lee, Mr. Kenneth Newman, and Ms. Jennifer Thran (joined meeting at 3:14 p.m.). Absent from the meeting were as follows: Mr. Hugh Murphy and Ms. Katherine Wineberg.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers, as well as the following members from the Jamestown Elections Training and Advisory Committee: Ms. Linda Jamison, Ms. Laura Goldstein, Ms. Marlene Murphy, and Town Council President, Nancy Beye.

Mr. Newman made a motion to move the New Business Agenda Item C) Review, Discussion, and/or Action and/or Vote: Updates to the Elections Training and Advisory Committee and presentation of the voter information pamphlet they have created to the top of the agenda with a second by Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

- C) Review, Discussion, and/or Action and/or Vote: Updates to the Elections Training and Advisory Committee and presentation of the voter information pamphlet they have created.

Ms. Nelson-Lee opened the discussion of: Updates to the Elections Training and Advisory Committee and presentation of the voter information pamphlet. Ms. Goldstein, committee member, commented that they have been meeting for the last several months on a weekly basis. The committee has created a pamphlet of voter information to help answer any questions by voters. The Jamestown Press was consulted regarding assistance with distribution of the pamphlet as well as an insert with candidate profiles prior to the General Election. Mr. Newman commented that the pamphlet does have feedback from both the Board of Elections (BoE) and the Secretary of State's Office (SOS). The SOS Office has also expressed interest in using the pamphlet as a template for a statewide pamphlet. Ms. Goldstein spoke on some of the items on the committee's problem list and action plan. *A Discussion Ensued.* Mr. Newman commented how the committee has many issues they are looking at which he also hopes to bring to the statewide board of canvassing group, which is in the process of forming. This group would consist of board of canvassing members from around the state and direct their findings and requests to the BoE and the SOS offices. Mr. Newman commented about the trainings that are available that candidates may not know about, such as the guide/training on the federal level that Ms. Jamison presented to the committee. Ms. Goldstein commented that there are resources that not every candidate knows about and items like this should be publicized. Ms. Nelson-Lee thanked the committee for their excellent work. Town Council President Beye praised the committee for the amount of work that they have completed and the wonderful job they have done. No Action Taken.

II. MINUTES

- A) Review, Discussion, and/or Action and/or Vote:
 1) Board of Canvassers meeting of May 13, 2024

The members of the Board reviewed the minutes from this meeting. Mr. Newman made a motion to approve the minutes from the May 13, 2024 meeting with a second from Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

III. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Permission for using the Jamestown Philomenian Library, 26 North Road, as a possible polling location.

Mr. Ford commented that he spoke with Ms. Lisa Sheley, Library Director, who spoke with the Library Board of Trustee's regarding the use of the library as a polling place. The Board of Trustee's has approved the use. Mr. Ford commented he received the minimum room requirements from the Board of Elections. This room is slightly larger than the minimum requirements. It may be tight in the room during a large election. With the recent renovations to the library, Mr. Ford believes it to be fully ADA complaint according the ADA polling place checklist. This will have to be inspected

by the BoE and meet any of their requirements. *Ms. Thran joined the meeting at 3:14.* Mr. Newman made a motion to designate the library as at least one of the polling places for the September Primary with a second by Ms. Thran. Mr. Newman asked Mr. Ford for clarification on where voters would enter the library. Mr. Ford commented that it would be the main entrance as that has automatic doors so it would be easily accessible for anyone. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye, and Ms. Thran, Aye. Vote Passed unanimously. Mr. Ford did advise that we will have to contact the BoE as to their requirements for a change in polling place. The Town may be required to send out a mass mailing regarding the change, which could be a large cost.

- B) Review, Discussion, and/or Action and/or Vote: Updates on fraudulent nomination paper signature investigation (Matos's campaign) during CD1 election.

Mr. Ford commented that the Rhode Island State Police has arrested one individual in connection with the fraudulent signatures. The male party was charged with two felonies and two misdemeanors. He has future court dates scheduled. The investigation is still on-going currently. No Action Taken.

- C) Review, Discussion, and/or Action and/or Vote: Updates on the "No Labels, Rhode Island" petition papers investigation.

Mr. Ford commented that we have not further information for this investigation. The Attorney General's Office is still currently investigating and the Jamestown Police have no further information currently. No Action Taken.

- D) Review, Discussion, and/or Action and/or Vote: Re-districting voting districts into three (3) districts.

Ms. Nelson-Lee opened the discussion of re-districting the voting districts from two to three districts. Ms. Nelson-Lee asked Mr. Newman to ask the statewide board of canvassers association to see if anyone else is having similar issues to Jamestown. He will report back. Ms. Nelson-Lee would also like Mr. Ford to ask Ms. Jean Lambert, Town Engineer, to attend our next meeting to speak on the town's flood plan and hazard mitigation plans. Mr. Ford will extend the invite. Mr. Newman asked if there is a written plan for the placement of certain apparatus during storms. Mr. Ford advised this is a case-by-case basis, each major storm will usually have an incident action plan outlining where apparatus and personnel are located and how emergency situations will be handled. *A Discussion ensued.* No Action Taken.

IV. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: A Review of the 2024 Presidential Preference Primary (PPP).

Mr. Newman commented that during the PPP we had a lot of confusion regarding the ballots and the difficulty poll workers had trying to explain the ballots. Mr. Newman also commented that we did not have any information on what a delegate does, what that different delegate categories mean, and who each of the delegates were. Posted material should be available for voters and poll workers to be able to fully understand what they are voting for. Mr. Newman made a motion to write a letter to the BoE and the SOS to request that their training material be consistent and clear as well as the posted material at the polling location are all the same with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye, and Ms. Thran, Aye. Vote Passed unanimously.

Ms. Nelson-Lee commented that material need to be posted so that voters understand the ballot. She would like a letter be written to the town requesting good, educational material be available for voters available on election day and during early voting. Mr. Newman would like to see the town follow what the Board is asking the BoE to do, to have clear educational material available, targeted to a reader with an eighth-grade education. Mr. Newman made a motion to send a letter to the town requesting that all the explanatory material that will be publicly put forward having to do with election/ballot language be in clear/uniform language whether it be in a newspaper, handout or posted in a public place with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye, and Ms. Thran, Aye. Vote Passed unanimously.

- B) Review, Discussion, and/or Action and/or Vote: Details and information for the Financial Town Meeting to be held on June 3, 2024

Ms. Nelson-Lee commented that all Board Members should all be in attendance to the Financial Town Meeting. Mr. Ford commented that the FTM will be June 3rd at 7:00 PM and hopes to have all the Board of Canvassers arrive at 5:30 to assist with setting up equipment. We will have two DS-200's, four to six poll pads and other election related supplies which will be delivered Friday May 31st. With the last 5 FTMs being under an hour, with most under 30 minutes and a little over 100 people we will have the Board to check people in, along with several other town employees. Jamestown

Police and Fire will be there to assist with anything that may go wrong. Town Sergeant, Fred Pease will be in attendance.
No Action Taken.

V. ADJOURNMENT

Mr. Newman made a motion to adjourn with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed unanimously. Meeting was adjourned at 4:00 P.M.

Attest:

A handwritten signature in black ink, appearing to read 'Keith Ford', written in a cursive style.

Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk

**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
WEDNESDAY, JULY 10, 2024
3:00 P.M.**

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 3:07 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Ms. Carol Nelson-Lee, Mr. Kenneth Newman, Mr. Hugh Murphy and Ms. Jennifer Thran. Absent from the meeting were as follows: Ms. Katherine Wineberg.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. MINUTES

- A) Review, Discussion, and/or Action and/or Vote:
1) Board of Canvassers meeting of May 20, 2024

The members of the Board reviewed the minutes from this meeting. Mr. Newman made a motion to approve the minutes as amended from the May 20, 2024 meeting with a second from Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

III. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Polling Place location(s) and/or combination for the September 10, 2024 Statewide Primary.

Mr. Ford commented two weeks ago the Board of Elections (BoE) inspected the Jamestown Philomenian Library as a possible polling location. They checked for ADA compliance, room size and parking. The inspection passed with the exception that an accessible van sign is required to be posted to the handicap parking signs already up. Within the next few weeks Jacob Gansert, from the BoE, will be sending a letter of approval as well as a diagram for how it should be setup. The main entrance will be used to allow for indoor waiting in the event of a line. Ms. Nelson-Lee commented that this is more handicap accessible than the recreation center. The library is a newer building and has air conditioning. Mr. Newman made a motion to use the library as a polling location instead of the recreation center with a second by Mr. Murphy. Mr. Murphy asked which district this would be. Mr. Ford commented that it will be district 1501, will be replacing the recreation center and the library is located within the 1501 district. Mr. Murphy commented about the lack of parking at that library. Mr. Newman commented that there is enough parking in the lot and the surrounding areas and explained that the Art Center has used the area for parking and noted that they put up cones in the areas of no parking to warn people. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

Ms. Nelson-Lee asked for a motion to combine the polling locations as the primary seems like it will have a lower turnout. Mr. Newman made a motion to have one polling location for the Primary and to have the polling location at the library with a second by Mr. Murphy. Mr. Newman commented that that he did like the idea of using the library as a polling location for this primary as a trial run to see how well it works for elections. Mr. Ford commented that every residence in district 1501 will get a mailing about the new polling location. There will also be advertising in the Jamestown Press for both the new district and for the combination of polling locations. New maps will be available for all voters. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

IV. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Confirm candidates' names on the ballot.

Ms. Nelson-Lee opened the agenda item with reviewing and confirming candidates' names as they will appear on the ballot. Mr. Ford presented the Board with the Declaration of Candidacy Form's from all candidates as well as the list of Candidates' names provided by the Secretary of State's Office (SOS). Mr. Newman made a motion to confirm and accept the candidates' names as listed to be on the ballot. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

- B) Review, Discussion, and/or Action and/or Vote: The Certification of Local Questions to be on the ballot.

Ms. Nelson-Lee opened the agenda item regarding the certification of local questions to be on the ballot. Ms. Nelson-Lee commented that these questions have been proofread by town staff and voted on by the Town Council. A

discussion ensued regarding the formatting of the questions. Mr. Ford commented that the formatting will be done by the SOS, we are certifying the wording. Mr. Murphy made a motion to approve the wording of all eight charter questions with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

V. ADJOURNMENT

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously. Meeting was adjourned at 3:47 P.M.

Attest:



Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk

**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
WEDNESDAY, JULY 17, 2024
3:00 P.M.**

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 3:18 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Ms. Carol Nelson-Lee, Mr. Kenneth Newman, and Ms. Jennifer Thran. Absent from the meeting were as follows: Mr. Hugh Murphy, and Ms. Katherine Wineberg.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. MINUTES

- A) Review, Discussion, and/or Action and/or Vote:
1) Board of Canvassers meeting of July 10, 2024

The members of the Board reviewed the minutes from this meeting. Mr. Newman made a motion to approve the minutes from the July 10, 2024 meeting with a second from Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

III. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Regarding the audio/video recording and livestreaming of meetings.

Ms. Nelson-Lee commented that during our meeting last week the livestreaming was not working due to technical issues. Ms. Nelson-Lee expressed concerns of the lack of recording and livestreaming. Mr. Newman commented that he is concerned about this as well as many people livestream our meetings. He commented that this is not a requirement and that any technical issues that arise the Board should be apprised of prior to the start of the meeting. The Board should then call the meeting to order and make a vote to continue the meeting or reschedule for a later date/time. A discussion ensued. Mr. Ford commented that last week's outage was due to a network software problem that originated on the Jamestown Police Department network during a scheduled network switch upgrade. The error then propagated to the towns core network switches, which caused them to crash. The switch software crash made certain network resources unavailable for a short time, unfortunately it was during our meeting. The network was back up and running for the 5pm Harbor Commission meeting. The meeting was audio recorded and will be uploaded to the town website.

IV. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: To hear and make decisions on any/all Objections to Candidates.

Ms. Nelson-Lee opened the agenda item to hear and make decisions on any/all objections to candidates. Mr. Ford commented that we no objections to candidates were submitted to our office. No Action Taken at this time.

- B) Review, Discussion, and/or Action and/or Vote: The Certification of Nomination Papers for the 2024 Primary and General Election Candidates.

Ms. Nelson-Lee opened the agenda item for the certification of Nomination Papers for the 2024 Primary and General Election Candidates. All Nomination Papers were reviewed by the Board. Mr. Newman made a motion to certify the Nomination Papers for local, state, and federal candidates as presented with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

- C) Review, Discussion, and/or Action and/or Vote: Lottery for placement of the names on ballots.

Ms. Nelson-Lee opened the agenda item lottery for placement of the names on ballots. Mr. Ford commented that all the names of the local candidates have been placed on individual pieces of paper. Each Board member removed names for positions on ballot.

Lottery for placement of the democratic candidates for town council:

- #1) Ernest Edward Ross
- #2) Erik G. Brine
- #3) Nancy Ann Beye
- #4) Mary G Glackin
- #5) Mary E Meagher

Lottery for placement of the independent candidates for town council:

- #6) Nicola Kouttab
- #7) Richard J Smith
- #8) Michael T DiMeglio Jr

Lottery for placement of the democrat candidates for school committee:

- #1) Joshua D Furtado
- #2) Lisa Tuttle
- #3) Andrew Allsopp

Mr. Newman made a motion to accept the placement of names by lottery to be used for the ballot with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

- C) Review, Discussion, and/or Action and/or Vote: Discuss/vote on the need of the holding of a Primary for Local Candidates.

Ms. Nelson-Lee opened the agenda item to discuss/vote for the need of holding a Primary for local candidates.

Mr. Newman made a motion to not hold a primary for local candidates with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

- D) Review, Discussion, and/or Action and/or Vote: Concerning updates to the September 10, 2024 Statewide Primary.

Ms. Nelson-Lee opened the agenda item regarding updates to the September 10, 2024 Statewide Primary. Mr. Ford commented that the last day to register to vote or disaffiliate for the Primary is August 11. Town Hall will be open from 1:00 P.M. – 4:00 P.M. which will be advertised in the local paper. The Final Canvass must be done prior to August 20. Early Voting will begin on August 21st. The library has been approved by the Board of Elections (BOE). A postcard mailing to all residences in the 1501 District will be mailed out prior to the Primary to help inform voters. Mr. Ford commented that supervisor poll worker training will be held by the BOE on August 7th or 8th depending on room availability. Moderator and Clerks training will be in August 15th at CCRI in Newport. These dates will be forwarded to all poll workers.

V. ADJOURNMENT

Mr. Newman made a motion to adjourn with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously. Meeting was adjourned at 4:22 P.M.

Attest:



Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

- CC: Town Council Members (5)
- Board of Canvassers (5)
- Roberta Fagan, Town Clerk

JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
THURSDAY, AUGUST 15, 2024
2:00 P.M.

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 2:07 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Mr. Kenneth Newman, and Ms. Katherine Wineberg. Absent from the meeting were as follows: Ms. Carol Nelson-Lee, Mr. Hugh Murphy, and Ms. Jennifer Thran.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. MINUTES

- A) Review, Discussion, and/or Action and/or Vote:
 1) Board of Canvassers meeting of July 17, 2024

The members of the Board reviewed the minutes from this meeting. Ms. Wineberg made a motion to approve the minutes from the July 17, 2024 meeting with a second from Mr. Newman. Vote: Mr. Newman, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously.

III. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Concerning updates to the September 10, 2024 Statewide Primary.

Mr. Newman opened the agenda item updates to the September 10th Primary. Mr. Ford commented that early voting starts on August 21st going through September 9th and the Primary will be on September 10. Early Voting equipment was dropped off at the Town Hall this morning. Mr. Ford also commented that tonight there is training for Moderators and Clerks tonight at 5:00 P.M. and 6:30 P.M. respectfully. A discussion ensued. *Ms. Jennifer Thran entered the meeting at 2:13 P.M.* No Vote/Action Taken.

IV. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Concerning the Certification of the Mail Ballot Applications received.

Mr. Newman opened the agenda item for the Certification of the Mail Ballot Application received. Mr. Ford presented the Board with the mail ballot applications received. The Board reviewed each mail ballot. Ms. Wineberg made a motion to approve and certify the mail ballots received with a second by Ms. Thran. Vote: Mr. Newman, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

- B) Review, Discussion, and/or Action and/or Vote: Concerning the Town Final Canvass and to correct the voting list for the Statewide Primary on September 10, 2024.

Mr. Newman opened the agenda item for the Town Final Canvass and to correct the voting list for the Statewide Primary. Mr. Ford presented the Board with the Final Canvass List for the Boards review. Ms. Thran made a motion to approve and certify the Final Canvass List with a second by Ms. Wineberg. Vote: Mr. Newman, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

V. ADJOURNMENT

Ms. Wineberg made a motion to adjourn with a second by Ms. Thran. Vote: Mr. Newman, Aye; Ms. Wineberg, Aye; and Ms. Thran, Aye. Vote Passed unanimously. Meeting was adjourned at 4:42 P.M.

Attest:

A handwritten signature in black ink, appearing to read 'KF', written over a faint circular stamp.

Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

CC: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk

JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
THURSDAY, AUGUST 22, 2024
9:30 A.M.

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 9:43 A.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Mr. Hugh Murphy, and Ms. Katherine Wineberg. Absent from the meeting were as follows: Ms. Carol Nelson-Lee, Mr. Kenneth Newman, and Ms. Jennifer Thran.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. MINUTES

- A) Review, Discussion, and/or Action and/or Vote:
 1) Board of Canvassers meeting of August 15, 2024

The members of the Board reviewed the minutes from this meeting. Ms. Wineberg made a motion to approve the minutes from the August 15, 2024 meeting with a second from Mr. Murphy. Vote: Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously.

III. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Concerning updates to the September 10, 2024 Statewide Primary.

Mr. Murphy opened the agenda item updates to the September 10th Primary. Mr. Ford commented that early voting started yesterday and as of 9:00 A.M. this morning we had a total of 12 voters. Trainings for the upcoming Primary are completed. Mr. Ford commented that he has ordered extra signage for the Primary to place on North Rd in front of the library to help notify and direct voters. The Town Sergeant will be posting the primary notice today at 5 locations. No Vote/Action Taken.

IV. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Concerning the Certification of the Mail Ballot Applications received.

Mr. Murphy opened the agenda item for the Certification of the Mail Ballot Application received. Mr. Ford presented the Board with the mail ballot applications received. The Board reviewed each mail ballot. Ms. Wineberg made a motion to approve and certify the mail ballots received with a second by Mr. Murphy. Vote: Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously.

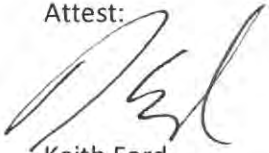
- B) Review, Discussion, and/or Action and/or Vote: Woonsocket Nomination Paper issue.

Mr. Murphy opened the agenda item for the Woonsocket Nomination Paper issue. Mr. Ford commented that the Woonsocket Board of Canvassers had found irregularities including name and signatures of at least two deceased individuals. Their Board met in executive session and voted to refer the nomination papers to the appropriate law enforcement agency for investigation. They also voted to have their solicitors and the Board of Canvassers Manager to cooperate and assist the appropriate law enforcement agency in their investigation. Lastly, they voted to authorize the solicitor's office to handle all public and media inquiries related to this matter. Mr. Ford commented that this was for information purposes and to let our Board understand the step this Board took in a similar instance. No Vote/Action Taken.

V. ADJOURNMENT

Ms. Wineberg made a motion to adjourn with a second by Mr. Murphy. Vote: Mr. Murphy, Aye; and Ms. Wineberg, Aye. Vote Passed unanimously. Meeting was adjourned at 9:53 A.M.

Attest:

A handwritten signature in black ink, appearing to read 'Keith Ford', written in a cursive style.

Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

CC: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk

JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
TUESDAY, September 10, 2024
7:00 A.M.

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 7:00 A.M. at 26 North Road, the Jamestown Philomenian Library. Board of Canvassers Members present were as follows: Ms. Carol Nelson-Lee, Mr. Kenneth Newman, Mr. Hugh Murphy, and Ms. Jennifer Thran. Absent from the meeting were as follows: Ms. Katherine Wineberg.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. NEW BUSINESS

- A) Board of Canvassers in session for the 2024 State Primary to oversee and monitor operations of the electoral process.

No meeting minutes were taken during this time.

At 10:13 A.M. Ms. Nelson-Lee convened the Board to tend to business related agenda items before the Board.

- B) Review, Discussion, and/or Action and/or Vote: The Certification of Nomination papers for 2024 Presidential Electors for independent presidential candidates.

Ms. Nelson-Lee opened the agenda item for the certification of Nomination papers. Mr. Ford presented the Board with six nomination papers submitted to the Board. The Board reviewed each nomination paper. Mr. Murphy made a motion to accept and certify all the nomination papers with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

- C) Review, Discussion, and/or Action and/or Vote: Certification of the Mail Ballot Applications received.

Ms. Nelson-Lee opened the agenda item for the Certification of the Mail Ballot Application received. Mr. Ford presented the Board with the mail ballot applications received. The Board reviewed each mail ballot. Mr. Murphy made a motion to accept and certify the mail ballots received with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

Ms. Nelson-Lee concluded the business part of this meeting at 10:30 P.M.

The Board returned to overseeing and monitor operations of the electoral process. No further minutes were taken.

III. ADJOURNMENT

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye. Vote Passed Unanimously. Meeting was adjourned at 8:01 P.M.

Attest:



Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk

**JAMESTOWN ELECTIONS TRAINING AND ADVISORY AD HOC COMMITTEE
MINUTES
TUESDAY, JUNE 25, 2024
11:08 a.m.**

I. CALL TO ORDER

Linda Jamison, Chair of the Committee, called the meeting of the Jamestown Elections Training and Advisory Ad hoc Committee to order at 11:08 a.m. in the Jamestown Town Hall small conference room at 93 Narragansett Avenue.

II. ROLL CALL

A scheduled meeting of the Jamestown Elections Training and Advisory Ad hoc Committee was held on Tuesday, June 25, 2024. Committee members present were as follows: MS. Laura Goldstein, Ms. Linda Jamison, Ms. Marlene Murphy. Also present, Mr. Keith Ford, Canvassing Clerk.

III. MINUTES

A) Review, Discussion, and/or Action and/ or Vote:

1.) Minutes of the Elections Training and Advisory Ad hoc Committee meeting of June 13, 2024

Ms. Murphy moved to waive the reading of the minutes. Ms. Goldstein seconded the motion and it was approved as follows: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Murphy, Aye. The vote passed unanimously.

Ms. Goldstein made a motion to approve the minutes from the June 13 meeting. Ms. Murphy seconded the motion. Voting was as follows: Ms. Jamison, Aye; Ms. Murphy, Aye; Ms. Goldstein, Aye. Motion passed unanimously.

IV. PUBLIC COMMENTS / OPEN FORUM

No public comment was given

V. UNFINISHED BUSINESS

A) Review, Discussion, and/or Action and/or Vote:

1.) Review previous discussions on draft of Elections Training and Advisory Ad hoc Committee Problem/ Action plan (the "List")

Mr. Ford informed the committee that a law has just recently passed that will change the procedure for disaffiliation. No paperwork is now required. If an unaffiliated voter votes in a

primary they will remain as an unaffiliated voter without having to fill out a form, as was the previous procedure.

The Committee continued reviewing the List, item by item, reading aloud and editing the draft collaboratively for clarity and to correct mistakes and redundancies. Due to the changes and corrections suggested at the last meeting, the Committee began with a brief reading of the List from Item 1. It was noted that due to the changes, some of the numbers had changed. The Committee reviewed and suggested changes to all of the numbered items to 13 (the last item). The Committee also reviewed the **Conclusion** found on page 13. The Committee will continue this work in its subsequent meetings and Ms. Goldstein will amend the draft accordingly to reflect the agreed-upon changes.

At 12:00, Mr. Ford left the meeting.

VI. NEW BUSINESS

- A) Review, Discussion, and/or Action and/ or Vote:
 - 1.) Next Meeting Date

Ms. Jamison will email the committee members to set a date for the next meeting.

VII. ADJOURNMENT

Ms. Goldstein made a motion to adjourn with a second by Ms. Murphy. Vote: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Murphy, Aye. The vote passed unanimously. Meeting was adjourned at 12:20 p.m.

Attest:

Marlene Murphy
Substituting for Daphne Meridith

Cc: Town Council Members(5); Roberta Fagan, Town Clerk

**JAMESTOWN ELECTIONS TRAINING AND ADVISORY AD HOC COMMITTEE
MINUTES
WEDNESDAY, JULY 17, 2024
10:00 a.m.**

I. CALL TO ORDER

Linda Jamison, Chair of the Committee, called the meeting of the Jamestown Elections Training and Advisory Ad hoc Committee to order at 10:11 a.m. in the Jamestown Town Hall small conference room at 93 Narragansett Avenue.

II. ROLL CALL

A scheduled meeting of the Jamestown Elections Training and Advisory Ad hoc Committee was held on Wednesday, July 17, 2024. Committee members present were as follows: Ms. Nancy Beye, Ms. Laura Goldstein, Ms. Linda Jamison, Ms. Daphne Meredith, Ms. Marlene Murphy, and Mr. Kenneth Newman.

III. MINUTES

A) Review, Discussion, and/or Action and/or Vote:

1.) Minutes of the Elections Training and Advisory Ad hoc Committee meeting of June 25, 2024

Ms. Meredith moved to waive the reading of the minutes. Mr. Newman seconded the motion and it was approved as follows: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously.

Ms. Goldstein moved to approve the minutes; Ms. Murphy seconded the motion and it was approved as follows: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously.

IV. PUBLIC COMMENTS / OPEN FORUM

No public comment was given

V. UNFINISHED BUSINESS

A) Review, Discussion, and/or Action and/or Vote:

1.) Review previous discussions on draft of Elections Training and Advisory Ad hoc Committee Problem/ Action plan (the "List")

The Committee continued revising the draft of its report to the Town Council and state entities (the "Report"). The Report has evolved from our previous discussions during which we have identified problems pertinent to elections and the electoral process and brainstormed solutions to those issues. That working document was previously characterized as the "List." The Committee has been editing the draft Report collaboratively, item by item. After general discussion concerning the Report, the Committee agreed to work on the present draft individually and present edits and corrections for discussion when we next meet.

(Ms. Goldstein has continued to make corrections to the Report and to the voter brochure as necessary based on our discussions).

Mr. Newman reported that he will be previewing/presenting our working draft of the Report to the Association of Boards of Canvassers as well as to the Democratic delegation to the Democratic National Committee. The Committee discussed next steps, including the presentation of the report to the Town Council, hopefully at its next meeting on August 19. The Committee also indicated a desire to convene a group of state officials to whom to present the report.

Ongoing concerns/solutions noted or touched upon by the Committee included: the quality and accessibility of materials for prospective candidates; the lack of responsiveness generally on the part of state officials regarding items in our Report; the urgency to produce voter information materials and publicize same prior to early voting; and, possible solutions to the composition/coloration of "I Voted" stickers (a contest in the schools to produce new designs as has been done elsewhere).

VI. NEW BUSINESS

A) Review, Discussion, and/or Action and/ or Vote:

- 1.) Committee Charge from Town Council is set to expire on 9/7/2024 discussion and vote on whether to reach out to Town Council to allot more time or move toward a full committee.

Ms Goldstein moved to request full committee status from the Town Council. Mr Newman seconded the motion. The motion was approved as follows: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously.

2.) Next Meeting Date

Ms Jamison moved to set the next meeting for Thursday, July 25 at 1:00 p.m.

Ms. Meredith seconded the motion and the vote was as follows: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye. The vote passed unanimously.

VII. ADJOURNMENT

Ms. Meredith made a motion to adjourn with a second by Mr. Murphy. Vote: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye. The vote passed unanimously. Meeting was adjourned at 11:03 a.m.

Attest:



Daphne Meredith
Secretary

Cc: Town Council Members(5); Roberta Fagan, Town Clerk

**JAMESTOWN HOUSING AUTHORITY
Board of Commissioners
Wednesday, June 27, 2024, Meeting Minutes**

The Commissioners of the Jamestown Housing Authority met in session at 9:00 a.m. on June 27, 2024. The members were able to declare a quorum.

CALL TO ORDER 9:16 a.m.; ROLL CALL by Executive Director Nikki Vazquez

Chairwoman: Lisa Rafferty – Present

Vice-Chair: Joe Cannon – Present

Commissioner: Susan Romano –Excused

Commissioner: Bob Plain – Present

Commissioner: Gerald Precious- Present

Also in Attendance: Nikki Vazquez- Executive Director, Louise Marcus Esq., and Bethany Hashway.

Public Present: No members of the public were present at this meeting.

Approval of Minutes

Motion made by Vice Chair Cannon to approve the minutes of the meeting held on May 8, 2024. This motion was seconded by Commissioner Precious and unanimously passed.

Friends of Jamestown Housing

A motion was made by Commissioner Plain to approve the Friends of Jamestown Housing report regarding the Rhode Island Foundation Award Letter. This motion was seconded by Vice Chair Cannon and unanimously passed.

Communications

Motion made by Commissioner Precious to approve the Communications. Motion seconded by Vice Chair Cannon and unanimously passed.

JHA Budget

A motion was made by Vice Chair Cannon to approve the JHA FY Operating Budget. This motion was seconded by Commissioner Precious and unanimously passed.

Capital Fund Budget

A motion was made by Commissioner Precious to approve the Budget approval from June 27, 2024 (9a.m.) CFP hearing. This motion was seconded by Vice Chair Cannon and unanimously passed.

Executive Director Report

Motion made by Commissioner Precious to approve the Executive Directors Report. This motion was seconded by Vice Chair Cannon and unanimously passed.

Action Item

Motion made by Commissioner Plain to approve the May 2024 bills. This motion was seconded by Vice Chair Cannon and unanimously passed.

Commissioner Reports and Requests

Public Comment – No public comment

A motion to adjourn the meeting was made by Commissioner Plain, this motion was seconded by Commissioner Precious and unanimously carried. The meeting was adjourned at 10:17 a.m.

MEETING MINUTES
JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES
Jamestown Philomenian Library, 26 North Road, Jamestown, RI 02835
June 11, 2024, 5:00 p.m.

A. Call to order: roll call of members – Gene Mihaly

Gene Mihaly called meeting to order at 5:00 p.m.

Board member attendees: Gene Mihaly, Ted Baldwin, Devi Ross, and Chris Walsh.

Board members not in attendance: Marla Romash, Mac Richards, and Jean Burditt

Public attendee: Mary Meagher

In Jean Burditt's absence, Ted volunteered to take the minutes.

B. Report of the Chair – Gene Mihaly

1. Review, discussion, and potential action and/or vote regarding the Grand Reopening

Gene, with assistance from Lisa and Devi, reviewed the reopening celebration plans. No votes were proposed or taken. General consensus was reached on several details, including: Devi and Chris will hold the ribbon across the North Road side "front door" at the end of the 4:00 p.m. outdoor ceremonies. Lisa will cut the ribbon.

Ted offered to request Friends' approval to pay for and staff the popcorn machine.

Crudities order will be increased to 100 with meat and 100 without meat.

2. Review, discussion, and potential action and/or vote regarding the donor plaque

The donor plaques will be installed on the three glass panels across from the art exhibit area in the lobby, with the major donors/benefactors/patrons in the center, sponsors/partners on the left, and supporters on the right.

C. Director's Report – Lisa Sheley

Lisa reviewed her written report that was provided in advance of the meeting., including:

1. Update on management and staffing matters
2. Recent and upcoming programming
3. Facility updates

Lisa unrolled a very preliminary schematic of the landscaping plan under development with the landscape designer and the DPW director. No votes were proposed or taken. General consensus was reached supporting continued development of the concepts depicted.

D. Consent Agenda – Gene Mihaly

1. Approval of Minutes: 5/14/24
2. Approval of Financial Reports: April 2024
 - a. Library Board of Trustees
 - b. Jamestown Philomenian Library
 - c. Treasurer's report
3. Progress and Service Report of the Director

Devi Ross moved to approve the Consent Agenda as presented. Chris Walsh seconded the motion. The motion passed unanimously.

E. Public Input – Gene Mihaly

There was no public input

F. Date of next meeting and adjournment – Gene Mihaly

The next meeting will be on Tuesday, July 9, 2024 at 5:00 p.m.

Chris Walsh moved to adjourn. Devi Ross seconded the motion. The motion passed unanimously.

Meeting ended at 6:00 p.m.

JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES MEETING MINUTES

DATE: 5:00 pm, Tuesday, August 13, 2024

LOCATION: 26 North Road, Jamestown, RI 02835

CALL TO ORDER: ROLL CALL OF MEMBERS

PRESENT: Eugene Mihaly, Chris Walsh, Devi Ross, Jean Burditt, Mackenzie Richards, Lisa Sheley

ABSENT: Ted Baldwin and Marla Romash

PUBLIC ATTENDEES: Lynda Sutton, Judy Knight, Pat Ustick

CONSENT AGENDA ACCEPTANCE:

Devi Ross moved to accept the consent agenda

Jean Burditt seconded the motion.

The motion was unanimously approved

REPORT OF THE CHAIR

1. The status of the millennium quilts was discussed with public attendees, Lynda Sutton, Judy Knight and Pat Ustick, some of the original quilters. A consensus was reached by the Board to reinstall the quilts in the library if they can be adequately restored. Judy, Lynda and Pat will take the quilts, consult with quilt experts and handle all necessary cleaning and restoration.
2. The Friends of the Jamestown Public Library have proposed using RI Foundation grant money for the purchase of tables for the Wright Room.
3. Gene Mihaly informed the Board that there are additional funds available to complete unfinished construction projects. Possible proposed uses of the funds included purchasing doors, a new patio and paying for hardscaping.

DIRECTOR'S REPORT

1. The story of Bank of Newport's donation and our renovation will be profiled in the next issue of the Providence Business News.
2. The questionable feasibility of continuing the Ezone due to the exorbitant cost was explained by Lisa Sheley.
3. An in depth discussion was held concerning the construction of storage units for tables and chairs in the Wright Room. Several scenarios were proposed but it was decided to table the discussion until the delivery of the actual tables.

NEXT MEETING AND ADJOURNMENT;

Mackenzie Richards moved to adjourn and Chris Walsh seconded it.

The meeting was adjourned at 6:10 pm.

The next meeting will be held on Tuesday, September 10th at 5:00 pm.

Minutes submitted by Jean Burditt, Board Secretary



TOWN OF JAMESTOWN
P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 423-7210

Approved as written
PLANNING COMMISSION MINUTES
August 21, 2024
6:30 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 6:30pm. The following members were present:
Michael Swistak – Chair
Mick Cochran
Bernie Pfeiffer
Not present: Diane Harrison
Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary
Dana Prestigiacomo

Also present:

Lisa Bryer, AICP - Town Planner
Carrie Kolb – Planning Assistant
Wyatt Brochu, Esq. – Ruggiero, Brochu & Petrarca
Brenda Hanna – Stenographer
Ed Mello – Town Administrator
Ray DeFalco – Director of Parks and Recreation
Mike Gray – Director of Public Works
Hali Beckman, Landscape Architect owner of Hali Beckman Ltd.
Mark Liberati, Esq. – Mark Liberati Attorney at Law
Christian Infantolino, Esq. - Murphy Prior & Infantolino

II. Citizen’s Non-Agenda Item - none

III. Correspondence

1. No items at this time

**IV. Public Hearing: review, discussion and/or action and/or vote
Under Unified Development Review per RIGL§ 45-23-50.1.**

1. Application of the Town of Jamestown regarding property located at 245 Conanicus Avenue (Jamestown Golf Course), and further identified as Tax Assessor’s Plat 8, Lot 283 to create 20 additional parking spaces, erect/relocate a fence and provide vegetative buffering as shown on a plan by Hali Beckman Landscape Architect and available for viewing at Town Hall. Said property is located in an OS-II zoning district and contains 74.36 acres. The Application seeks a Special Use Permit under Sec. 82-303 entitled “Expiration and extension of special use permits”, 82-601 Uses and Districts, Table 6-1

Planning Commission Minutes
 August 21, 2024
 Page 2 of 8

VI E.6. "Golf course, including clubhouse, outdoor lawn tennis courts (unlighted), maintenance facility, all accessory to operation of a golf course", and Development Plan Review under 82-1004.1 entitled "Planning Commission as DPR Approving Authority" of the Zoning Code.

Applicant also seeks unified development review under RI Gen. Laws 45-23-50.1 Special provisions - unified development review - effective January 1, 2024 which provides that Development Plan Review may include a request for issuance of special use permits by the Planning Commission.

Commissioner Swistak recused himself for the application and Commissioner Pendlebury assumed chair for the application. Commissioner Pendlebury opened the public hearing.

Mark Liberati, Attorney for Town of Jamestown. Liberati explained where the town has been and where it is going in terms of the golf course.

Feb 21, 2019, the Town of Jamestown filed an application for a Special Use Permit to raze exiting building and build a new building. The application stated that present use of the golf course and clubhouse facility would remain in effect and there was no change of use proposed. Under the code then in effect, a golf course was allowed under a Special Use Permit, which is OS-II. The golf course was a

March 27, 2019, the Zoning Board granted the Special Use Permit. The Zoning Board found that the buildings met the requirements and there were no variances.

The Town now requests Development Plan Review to create additional parking spaces. There are no changes to the use or configurations of the buildings. Under the Zoning Code enacted on 3/11/24 the Golf Course remains in OS-II. The table 6.1 section 6 subsection e "recreation" shows that a golf course and club house are allowed under a Special Use Permit.

The 2019 application to the Zoning Board contained a plan with required parking requirements that are calculated as follows: indoor seating capacity 206 seats with 1 parking space per 5 seats which totals 42 parking spaces. This requirement did not change with the 2024 code. The golf course capacity is 72 players with 1 parking space per 4 persons which totals 18 parking spaces. This also did not change in 2024. The total parking spaces, then and now, are 60. The total provided are 103. He noted that golfers seem to all arrive in separate cars.

In Sections 82-1303 and 82-1304 provide the parking aisle width at 23 feet. The minimum width and length is 9x18 feet. The plan presented provides parking spaces that satisfies the requirements. No variances are required with this application.

The enlargement of a plan that had been approved requires a new Special Use Permit. Under Unified Development plan approval, the planning commission is authorized to approve it.

In sections 82-104.1 A, the planning commission acts as Development Plan authority if there is a substantial modification of a municipal property. In 82-104.1 D, any application that is

Planning Commission Minutes
August 21, 2024
Page 3 of 8

referred to the planning commission by the administrative officer or the TRC. This board has the authority to issue plan approval.

The proposed changes are substantial because 82-104.1 defines a substantial modification in subsection 8 as an expansion of use which requires more than 15 net parking spaces. There is no expansion of use but we are asking for 20 so this is characterized as a substantial modification.

One of the requirements for approval is the plan be consistent with the comprehensive plan.

Lisa Bryer, Town Planner, was sworn in.

Liberati asked Bryer if the design of parking lot is consistent with comp plan?

Bryer said yes. The comp plan does not mention sizes of parking lots but the plan has supporting citations throughout. She read them.

Liberati asked if this plan should receive development plan approval?

Bryer said that development plan review and approval is to ensure that the proposed plan is consistent with comp plan and zoning regulations. This plan is consistent with comp plan and zoning regulations.

Michael Gray, Director of Public Works was sworn in.

Gray explained that the Town is seeking approval to expand over flow parking into the grass area. There is an existing split rail fence that will be moved back to accommodate 9x18 foot parking spaces. The aisles will be 23-feet along the length of pavement. The overflow parking will be in the grass area and it will be maintained as grass. The town is not asking to change the grass area or increase the impervious cover. There will be a pathway in the grass for golfers who are walking to exit the golf course off the 9th hole onto the grass area.

Commissioner Enright asked about moving the fence back? Gray said that the fence will be moved back so it is 22 feet off the edge of the pavement. Currently the fence is at 17 feet. He added that they are not looking to disturb existing trees that are there today.

Hali Beckman was sworn in. Beckman presented her credentials as a licensed landscape architect for over 30 years. A motion was moved Cochran and seconded by Enright to accept Hali Beckman as an expert witness. All in favor.

Liberati asked Beckman what she was charged with? Beckman explained that she was charged with adding 20 parking spaces on the grass and providing a buffer with trees and shrubs. There will be the addition of 7 trees and a 3 foot high evergreen hedge along the fence line to block headlights for the neighbors. Also the plantings have been beefed up to minimize headlights.

Liberati asked Beckman if there were certain changes to the plan that came as a result of the TRC meeting?

Beckman said yes, that she added the pedestrian walk way at 9th hole and fencing along Conanicus Avenue, which will be the same split rail fencing. Gray explained that all of the plantings at the entrance from the original plan have been planted. However, some have not survived. The intent is to fill in what has not survived and to comply with what is approved.

Planning Commission Minutes
 August 21, 2024
 Page 4 of 8

Liberati asked that the plan dated 8/20/24 be entered into the record. Kolb said that this plan is marked Exhibit A. Liberati clarified that a parking space was added on the east end due to parking space being taken away by the pedestrian pathway at the 9th hole. It is not drawn in. Commissioner Pendlebury asked if the application is based on 20 parking spaces and Liberati said yes.

Bryer discussed the TRC meeting and outcome of a recommendation of approval of the plan, including the special use permit, to the Planning Commission. This is a new application and a new TRC was held. An email from Christian Infantolino, attorney for an abutter, with 5 issues and the TRC minutes reflect the Town's position on the 5 issues.

1. Continue the fence and vegetation around the asphalt of the parking lot to prevent parking on the grass on the Conanicus side:

The town does not object to that.

2. Propose a mechanism to prevent parking in the area when not in use for special events- If this is left open people with park there haphazardly and it will prevent emergency vehicles from accessing the property.

The town does not want a condition of approval that it not be used except for special events but the town will manage it in that fashion.

3. Preserve the existing golfer walkways (1) about 120 feet from Conanicus and (2) about 80 feet from the first one. This can be simply done by extending the fence to create the pedestrian passage.

The Town has no issue with retaining the walkway in the middle of the fence. Town can add fencing to demarcate the path so it is not parked in front of. The town can add on site signage to direct golfers to the path if needed.

4. Preserve all existing vegetation- Based on the plans as presented the Town is going to need to relocate the fence again and this could impact the existing vegetation. AS an example, there is only 18 feet of aisle on the Western side of the parking lot where the fence will likely need to be moved another 5 feet to make the numbers on the proposed plan work.

The spaces will be used as they are used, as they are not striped, so the town is not requesting expansion of the space.

5. They propose that the area by the dumpsters can be used as either parking for the spots lost by protecting the golfer walkways or by catering box trucks.

It will be used for overflow parking. The operator will have to ask the town to open up the space for parking.

The public hearing was opened to the public.

Christian Infantolino, Esq represents Steve and Jamie Munger, of 230 Conanicus Avenue who are direct abutters to the property. Infantolino said that he is taken aback by overflow parking not being used as event only parking. He enters 3 photos to be entered as exhibits.

Kolb gives a brief description of each photo along with exhibit lettering:

Exhibit B – light blue car in front

Exhibit C – sandwich board up front

Exhibit D – white car at an angle

Planning Commission Minutes
 August 21, 2024
 Page 5 of 8

Discussion of how overflow parking area will be managed ensued. Infantolino questioned how the overflow parking area will be managed? Commissioner Pendlebury said that a town management issue is not a neighbor's issue. Commissioner Enright said that Planning Commission can require that the Town have a management plan but we do not need to know the plan.

Discussion of emergency vehicle access ensued. Infantolino said that there will be public health and safety issues if the overflow parking area isn't managed and emergency vehicles can not get through. Commissioner Cochran said that Deputy Fire Chief Kyle Tiexiera was at the TRC meeting and approved the plans with the figures of 23 feet in the aisles.

Discussion of signage in overflow parking area ensued. Liberati said that the town has no interest in having the overflow parking used all the time. Commissioner Pendlebury suggested that some "no parking" signage protect the area, otherwise people will park there.

Discussion of parking space not marked on plan, which is to the east, was discussed. Infantolino is not happy with and objects to the 20th parking space to the east being added. He said that the town testified that there is more than enough parking.

Discussion of the walk ways being preserved ensued. Infantolino said that he was under the impression that both walk ways would be preserved.

Michael Swistak of 143 Narragansett Avenue was sworn in by Brenda Hanna. Swistak spoke as an interested party. He asked about the draft motion with the grass/pavers. He said that a condition of approval could be that grass stays grass and is continuously replaced.

Gray said that the intent is to maintain the grass area. On rainy days, there will be less golfers and parking on the grass should not be an issue. It's peak days when the golf course is full and there is an event at the clubhouse when overflow parking is necessary.

Ray DeFalco, Parks and Recreation Director, sworn in.

A question was asked if clubhouse facility is rented for special event who manages the area? DeFalco said that Parks and Recreation manages the area and the parking during special events.

Commissioner Cochran asked about the demand for special events? DeFalco said that there have been 5 rentals since the beginning of golf season this year. DeFalco has only seen 2 or 3 times when parking overflows up the hill on Conanicus Avenue.

A motion moved by Commissioner Cochran and seconded by Commissioner Enright as follows:

The following is the decision on your Petition heard by the Town of Jamestown Planning Commission under Unified Development Review per RIGL § 45-23-50.1. whose property located at 245 Conanicus Avenue (Jamestown Golf Course), and further identified as Tax Assessor's Plat 8, Lot 283, to create 20 additional parking spaces, erect/relocate a fence and

Planning Commission Minutes
 August 21, 2024
 Page 6 of 8

provide vegetative buffering as shown on a plan by Hali Beckman Landscape Architect, dated Sept. 10, 2021 revised 8/21/24. Said property is located in an OS-II zoning district and contains 74.36 acres.

The Jamestown Planning Commission has determined that this application has been reviewed under RI Gen. Laws 45-23-50.1 Special provisions - unified development review - effective January 1, 2024 which provides that Development Plan Review may include a request for issuance of special use permits by the Planning Commission. In addition, this application does satisfy the requirements of a Special Use Permit under Sec. 82-303 entitled "Expiration and extension of special use permits", 82-601 Uses and Districts, Table 6-1 VI E.6. "Golf course, including clubhouse, outdoor lawn tennis courts (unlighted), maintenance facility, all accessory to operation of a golf course", and Development Plan Review under 82-1004.1 entitled "Planning Commission as DPR Approving Authority" of the Zoning Ordinance.

This motion is based on the following findings of fact:

1. Said property is located in an OS-II zone and contains 74.5 acres.
2. On March 26, 2019, the Zoning Board granted this property Special Use Permit from Article 3, Section 82-301, Uses & Districts, Table 3-1 VI Commercial Retail, F.I. Golf Course, including Clubhouse. Also, Article 6, Section 82- 600, 601 & 602 - Relating to Special Use Permit to raze existing and construct a new Golf Course Clubhouse Facility.
3. The previous findings have been met or will be met with this approval:
 - a. Ingress and egress to the parking lot will be through one-curb cut with parking configured to an east-west orientation.
 - b. Cape Cod berming added to the north & south sides of the parking lot to further direct storm water flow to the catch basins.
 - c. The scenic view shed to be maintained with low shrubs and planting to provide definition to the parking lot. In all cases Rhode Island native plants should be used wherever possible.
 - d. The proposed buildings meet all required zoning setbacks and requires no variances.
 - e. The existing sign will be relocated to better fit the curb cut.
 - f. The new golf facility must be compatible with the existing environment where that environment is paramount to its success.
 - g. The new golf course will not generate any unwanted electrical, electronic or noise interference.
 - h. The new facility will be outfitted with all new water saving devices required by building code and town regulations.
4. The granting of the special use permit will not result in conditions inimical to the public health, safety, morals and welfare.
5. That the granting of such special use permit will not substantially or permanently injure the appropriate use of the property in the surrounding area or district.
6. After testimony was completed at the public hearing for which due notice was given and a record kept, the Town of Jamestown Planning Commission, after taking into consideration all of the testimony and exhibits at the public hearing, makes the following determination:

Planning Commission Minutes
August 21, 2024
Page 7 of 8

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to grant the request of The Town of Jamestown with the following conditions:

In granting a special use permit the Planning Commission imposes the following special conditions as are deemed necessary to maintain harmony with other lots in the same or abutting zoning districts and to promote the objectives of this Ordinance.

1. The landscaping as shown on the plan from Hali Beckman, Ltd as dated 9/10/21 and as revised 8/21/24 shall be constructed within the time period of this special use permit.
2. The parking area shall be grassed and shall not be asphalt.
3. The Town will be responsible for the maintenance and management of the extra parking spaces which shall be considered overflow parking and used for that purpose.
4. The Town shall manage and maintain the plantings as proposed after the 2 year warranty period, as stated on the drawings, expires.
5. Per 82-303, this special use permit shall expire one year from the date of granting unless the applicant exercises the permission granted.

The motion carried by a vote of 5-0.

Commissioner Cochran, Commissioner Enright, Commissioner Pfeiffer, Commissioner Prestigiacommo and Commissioner Pendlebury voted in favor of the motion. Commissioner Swistak was recused. Commissioner Harrison was absent.

The public hearing adjourns. Commissioner Swistak returns as chair.

V. New Business

1. No items at this time

VI. Old Business

1. No items at this time

VII. Reports

1. Planner's Report
 - A. Future meetings – topics and applications

There will be one meeting in September on 18th. There will be one meeting in October on 16th. There will be public hearing for subdivision regulations on October 16th. No meetings will be held on September 4 and on October 2.

VIII. Approval of Minutes – review, discussion and/or action and/or vote

1. July 17, 2024

A motion was moved by Commissioner Enright and seconded by Commissioner Cochran to approved the minutes of July 17, 2024 meeting as written. All in favor.

2. August 7, 2024

A motion was moved by Commissioner Enright and seconded by Commissioner Cochran to approved the minutes of August 7, 2024 meeting as amended. All in favor.

Planning Commission Minutes

August 21, 2024

Page 8 of 8

Page 1 – New Business – paragraph 1: “options” changed to “optional”

Page 2 – paragraph 1: sentence 3: add “meaning of the” to read “meaning of the added phrase...”

Page 2 – paragraph 1: sentence 4: delete “of a dimensional variance”

Page 4 – item 2: sentence 3: change “asl” to “as”

Page 4 – item 2: sentence 4: add “is located” before “on the public works page on the website.”

IX. Adjournment

A motion to adjourn at 8:27pm was moved by Commissioner Enright and seconded by Commissioner Swistak. All in favor.

Attest:

Carrie Kolb



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITIONS AND ABATEMENT OF TAXES FOR THE **OCTOBER 7, 2024** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

BAA/COC Listing Report TYPE: All JAMESTOWN YEAR: 2014 TO 2024 Page 1
 Conditions: District: Reported Type: All DATE: 10/2/2024

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD	EXEMPT OLD	NET OLD	TAX OLD	SEWER OLD
				GROSS CHANGE	EXEMPT CHANGE	NET CHANGE	TAX CHANGE	SEWER CHANGE
				GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW
2024	[REDACTED]	18773R	02-1135-00	1,250,800	0	1,250,800	8,973.36	0.00
Accept	[REDACTED]	10/02/2024 UPDATED PROP. INFORMATION	8/122 360	-66,900 1,183,900	0 0	-66,900 1,183,900	-479.94 8,493.42	0.00 0.00
2024	[REDACTED]	18774R	13-0946-00	0	0	0	0.00	0.00
Accept	[REDACTED]	10/02/2024 CERT. OF OCCUPANCY 8/26/2024	9/650 3760	244,462 244,462	0 0	244,462 244,462	1,753.79 1,753.79	0.00 0.00
2024	[REDACTED]	18775R	03-0594-80	0	0	0	0.00	0.00
Accept	JAMESTOWN, RI 02835	10/02/2024 CERT. OF OCCUPANCY 8/26/2024	6/25 3761	68,984 68,984	0 0	68,984 68,984	494.90 494.90	0.00 0.00
2024	[REDACTED]	18776R	13-1640-00	0	0	0	0.00	0.00
Accept	[REDACTED]	10/02/2024 CERT. OF OCCUPANCY 8/30/2024	3/469 3762	77,269 77,269	0 0	77,269 77,269	554.34 554.34	0.00 0.00
Totals For - 2024 R						323,815	2,323.09	
						Total Inc's:	2,803.03	
						Total Dec's:	-479.94	
TOTAL	# Of Accts 4					323,815	2,323.09	
						Grand Total Inc's:	2,803.03	
						Grand Total Dec's:	-479.94	

Jamestown Community Group Application

Name of Community Group: Jamestown Ukraine Relief Project

Name of Representative: John Andraos

Contact Phone: [REDACTED] Contact Email: [REDACTED]

Approximate Number of Participants: variable - ~50

How many of the group are Jamestown Residents? about 80%

How long has your group been in operation? since 3/27/2022

Please describe your community group

SOIC3 organization ~~is~~ raising funds and awareness locally for Ukraine, Ukrainian culture, and those impacted by the Russo-Ukrainian war

Does your group hold Non-Profit 501-3C status? yes

If your group is a non-profit 501-3c please provide documentation

All community groups must provide All organizations and/or residents leasing the function room/s within the Clubhouse building shall secure and maintain, at no expense to the Town of Jamestown, a comprehensive general liability policy with policy limits not less than \$2,000,000 per occurrence. The Town of Jamestown shall be named as additionally insured and the insurance must be maintained throughout the period of use of the permit. A copy of proof of insurance must be submitted to the Parks and Recreation Department no less than 7 days prior to the event date.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

JAMESTOWN UKRAINE RELIEF PROJECT
PO BOX 36
JAMESTOWN, RI 02835-0036

Date:
04/29/2022
Employer ID number:
88-1544756
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
March 28, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053511001342

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Short-term Rental Registration

STR-87

Applicant

Charlie Neagoy
860-916-5555
cneagoy@gmail.com

Primary Location

58 CORONADO STREET
Jamestown, RI 02835

Confirmation of Primary Property Owner Information

Owner First Name

Nicholas

Owner Last Name

Neagoy

Business/Trust Name

NA

Owner Street Address

4 Summerwood Road

Owner City

West Simsbury

Owner State - 2 letters - i.e. RI

CT

Owner Zip Code

06092

Owner Phone Number - xxx-xxx-xxxx

860-916-5555

Owner Email Address

cneagoy@gmail.com

Are there additional Property Owners?

No

Local Representative Contact Information

Authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises. Said local representative shall:

- Provide contact information that is monitored twenty-four (24)-hours a day.
- In the case of a complaint regarding use of the Short-term Rental, response shall be within four (4) hours to the Jamestown Police Department or Town Official inquiries. The failure of the record owner or local representative to respond in person or via telephone shall be considered a violation per town ordinance, chapter 14-90.

Per town ordinance, chapter 14-90, The record owner shall designate on the registration form, if different from themselves, an individual who permanently resides in Rhode Island, or a property manager with a physically staffed office within Rhode Island, as the record owner's local representative, who shall be authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises. The record owner may be designated as the local representative, only if he or she resides in Rhode Island.

Representative Company Name - If applicable

--

Representative First Name

Robin

Representative E-mail Address

robin@islandrealtori.com

Representative Street Address

4 East Ferry Wharf

Representative State 2 letters - i.e. RI

RI

Representative Last Name

Tregenza

Representative Phone Number xxx-xxx-xxxx

203-246-6899

Representative City

Jamestown

Representative Zip Code

02835

Property Details

- Rental Unit within CD (Commercial Downtown District)
- Owner Occupied Unit – Jamestown resident where the Owner of the Property is residing on the property and it serves as their primary residence.
- Resident Owned-Not Occupied – Jamestown resident where Short-term rental is not primary residence.
- Non-Owner-Occupied Properties - owned by non-Jamestown Resident

Please note: Jamestown Resident means the record owner of a parcel of real estate who (1) physically resides in the town for no less than 183 days per year; and (2) has designated a property in the town as their legal residence.

Maximum Occupancy

6

What evening of the week should the recycle bin be placed curbside?

Monday

Does this unit allow dogs?

does allow

Property Type

Non-Owner Occupied - owned by non-Jamestown Resident

Please select rental type

Full Dwelling

YOU WILL BE REQUIRED AS A NON-OWNER OCCUPIED PROPERTY TO SELECT THE "FULL DWELLING" OPTION ABOVE.

Number of Bedrooms Rented

3

State of Rhode Island Department of Business Regulation Registration Number

RE.03663-STR

What evening of the week should the trash receptacle be placed curbside?

Monday

Select your Rental Unit utility connection(s) from the options below:

Town Water

true

On-Site Wastewater Treatment System (OWTS)

—

When do you plan on Renting?

June 1 through September 30

15-29

true

3-7

—

Will tenants have access to any of the following:

Porch Access

—

Grill Access

true

Outdoor Shower Access

true

Hose Access

true

Hot Tub

—

Town Sewer

true

Number of On-Site Available Parking Spaces

3

Typical Leased/Rental period per nights (check all that apply):

8-14

true

Less than 3

—

Deck Access

—

Screened Porch Access

—

Fire Pit Access

—

Sprinkler Access

—

Pool

—

Other Access

—

Fees Calculation

Inspection Fees

Fire Inspection Fee \$

30

Application Fee \$

125

Total Fees

Fee Total is subject to Administrative Review and may change.

Scheduling Inspections

Inspections will be available on Fridays during the the following timeframe. Please select your preference. An email confirmation will be sent to confirm the date and time.

Friday AM (8:30 AM-12:00 PM)

false

Friday PM (1:00 PM-4:00 PM)

true

Certification

I HEREBY CERTIFY that the above information is true and correct. I understand that it is my responsibility as the property owner, to ensure that the residential rental registered above meets all applicable residential codes and ordinances per RIGL §34-18-22. I understand that any false statements made herein are subject to penalties of law. I further understand that, in accordance with Chapter 14, Article V Section 14.89 of the Town of Jamestown Code of Ordinances, a notice of compiled town ordinances will be maintained in a conspicuous place in said Short-term rental. The Notice contains ordinances of the Town of Jamestown with regard to Noise, Leashing of Dogs, Trash Disposal, Recycling, Parking, Dwelling Occupancy Limits, Water Restrictions, and any other pertinent ordinances or law the Town Council may deem appropriate from time to time.

Applicant Signature

true

Date

12/06/2023

Building Inspection Fee \$

30

Registration Fees

NOTE: Bedrooms over 4, maximum charge is \$800 for Bedroom Fee

Bedroom Fee \$

600

Total Non-Owner Occupied Non-Jamestown Resident Fees

785

Short-term Rental Registration

STR-88

Applicant

 Charlie Neagoy
 860-916-5555
 cneagoy@gmail.com

Primary Location

24 COLE STREET
 Jamestown , RI 02835

Confirmation of Primary Property Owner Information

Owner First Name	Nicholas	Owner Last Name	Neagoy
Business/Trust Name	NA	Owner Street Address	4 Summerwood Road
Owner City	West Simsbury	Owner State - 2 letters - i.e. RI	CT
Owner Zip Code	06092	Owner Phone Number - xxx-xxx-xxxx	860-916-5555
Owner Email Address	cneagoy@gmail.com	Are there additional Property Owners?	No

Local Representative Contact Information

Authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises. Said local representative shall:

1. Provide contact information that is monitored twenty-four (24)-hours a day.
2. In the case of a complaint regarding use of the Short-term Rental, response shall be within four (4) hours to the Jamestown Police Department or Town Official inquiries. The failure of the record owner or local representative to respond in person or via telephone shall be considered a violation per town ordinance, chapter 14-90.

Representative Last Name

Tregenza

Representative Phone Number xxx-xxx-xxxx

203-246-6899

Representative City

Jamestown

Representative Zip Code

02835

Property Details

- Rental Unit within CD (Commercial Downtown District)
- Owner Occupied Unit – Jamestown resident where the Owner of the Property is residing on the property and it serves as their primary residence.
- Resident Owned-Not Occupied - Jamestown resident where Short-term rental is not primary residence.
- Non-Owner-Occupied Properties - owned by non-Jamestown Resident

Please note: Jamestown Resident means the record owner of a parcel of real estate who (1) physically resides in the town for no less than 183 days per year; and (2) has designated a property in the town as their legal residence.

Maximum Occupancy

6

What evening of the week should the recycle bin be placed curbside?

Tuesday

Does this unit allow dogs?

does allow

Per town ordinance, chapter 14-90, The record owner shall designate on the registration form, if different from themselves, an individual who permanently resides in Rhode Island, or a property manager with a physically staffed office within Rhode Island, as the record owner's local representative, who shall be authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises. The record owner may be designated as the local representative, only if he or she resides in Rhode Island.

Representative Company Name - if applicable

-

Representative First Name

Robin

Representative E-mail Address

Robin@islandrealtyn.com

Representative Street Address

4 East Ferry Wharf

Representative State 2 letters - i.e. RI

RI

Property Type

Non-Owner Occupied - owned by non-Jamestown Resident

Please select rental type

Full Dwelling

YOU WILL BE REQUIRED AS A NON-OWNER OCCUPIED PROPERTY TO SELECT THE "FULL DWELLING" OPTION ABOVE.

Number of Bedrooms Rented

3

State of Rhode Island Department of Business Regulation Registration Number

RE.04523-STR

What evening of the week should the trash receptacle be placed curbside?

Tuesday

Select your Rental Unit utility connection(s) from the options below:

Town Water	Town Sewer
true	true
On-Site Wastewater Treatment System (OWTS)	Number of On-Site Available Parking Spaces
--	4
When do you plan on Renting?	Typical Leased/Rental period per nights (check all that apply):
June 1 through September 30	8-14
15-29	true
true	Less than 3
3-7	--
--	Deck Access
Will tenants have access to any of the following:	true
Porch Access	Screened Porch Access
true	--
Grill Access	Fire Pit Access
true	--
Outdoor Shower Access	Sprinkler Access
--	--
Hose Access	Pool
true	--
Hot Tub	Other Access
--	--

Fees Calculation

Inspection Fees

Fire Inspection Fee \$
30

Application Fee \$
125

Total Fees

Fee Total is subject to Administrative Review and may change.

Building Inspection Fee \$
30

Registration Fees

NOTE: Bedrooms over 4, maximum charge is \$800 for Bedroom Fee

Bedroom Fee \$
600

Total Non-Owner Occupied Non-Jamestown Resident Fees
785

Scheduling Inspections

Inspections will be available on Fridays during the the following timeframe. Please select your preference. An email confirmation will be sent to confirm the date and time.

Friday AM (8:30 AM-12:00 PM)
true

Friday PM (1:00 PM-4:00 PM)
true

Certification

I HEREBY CERTIFY that the above information is true and correct. I understand that it is my responsibility as the property owner, to ensure that the residential rental registered above meets all applicable residential codes and ordinances per RIGL §34-18-22. I understand that any false statements made herein are subject to penalties of law. I further understand that, in accordance with Chapter 14, Article V Section 14.89 of the Town of Jamestown Code of Ordinances, a notice of compiled town ordinances will be maintained in a conspicuous place in said Short-term rental. The Notice contains ordinances of the Town of Jamestown with regard to Noise, Leashing of Dogs, Trash Disposal, Recycling, Parking, Dwelling Occupancy Limits, Water Restrictions, and any other pertinent ordinances or law the Town Council may deem appropriate from time to time.

Applicant Signature
true

Date
12/06/2023

Short-term Rental Registration**STR-150**

Submitted On: Aug 23, 2024

Applicant

Matthew Thompson
 3392260547
 mlthom1616@yahoo.com

Primary Location

120 BAY VIEW DRIVE
 Jamestown, RI 02835

Confirmation of Primary Property Owner Information

Owner First Name	Matthew	Owner Last Name	Thompson
Business/Trust Name	Bay View Beach Villa LLC	Owner Street Address	120 Bay View Dr
Owner City	Jamestown	Owner State - 2 letters - i.e. RI	RI
Owner Zip Code	02835	Owner Phone Number - xxx-xxx-xxxx	3392260547
Owner Email Address	mlthom1616@yahoo.com	Are there additional Property Owners?	Yes

Property Owner(s) Contact Information

Owner First Name	Rebecca	Owner Last Name	Thompson
Business/Trust Name	Bay View Beach Villa LLC	Owner Street Address	120 Bay View Dr
Owner City	Jamestown	Owner State - 2 letters - i.e. RI	RI
Owner Zip Code	02835	Owner Phone Number - xxx-xxx-xxxx	339-226-0547
Owner Email Address	mlthom1616@yahoo.com		

Local Representative Contact Information

Authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises. Said local representative shall:

1. Provide contact information that is monitored twenty-four (24)-hours a day.
2. In the case of a complaint regarding use of the Short-term Rental, response shall be within four (4) hours to the Jamestown Police Department or Town Official inquiries. The failure of the record owner or local representative to respond in person or via telephone shall be considered a violation per town ordinance, chapter 14-90.

Representative Last Name
Thompson

Representative Phone Number xxx-xxx-xxxx
3392260547

Representative City
Jamestown

Representative Zip Code
02835

Per town ordinance, chapter 14-90, The record owner shall designate on the registration form, if different from themselves, an individual who permanently resides in Rhode Island, or a property manager with a physically staffed office within Rhode Island, as the record owner's local representative, who shall be authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises. The record owner may be designated as the local representative, only if he or she resides in Rhode Island.

Representative Company Name - if applicable

-

Representative First Name
Matt

Representative E-mail Address
mlthom1616@yahoo.com

Representative Street Address
120 Bay View Dr

Representative State 2 letters - i.e. RI
RI

Property Details

- Rental Unit within CD (Commercial Downtown District)
- Owner Occupied Unit – Jamestown resident where the Owner of the Property is residing on the property and it serves as their primary residence.
- Resident Owned-Not Occupied - Jamestown resident where Short-term rental is not primary residence.
- Non-Owner-Occupied Properties - owned by non-Jamestown Resident

Property Type
Non-Owner Occupied - owned by non-Jamestown Resident

Please select rental type
Full Dwelling

Please note: Jamestown Resident means the record owner of a parcel of real estate who (1) physically resides in the town for no less than 183 days per year; and (2) has designated a property in the town as their legal residence.

YOU WILL BE REQUIRED AS A NON-OWNER OCCUPIED PROPERTY TO SELECT THE "FULL DWELLING" OPTION ABOVE.

Number of Bedrooms Rented

4

State of Rhode Island Department of Business Regulation Registration Number

RE.04198-STR

What evening of the week should the trash receptacle be placed curbside?

Monday

Town Water

true

On-Site Wastewater Treatment System (OWTS)

-

When do you plan on Renting?

Throughout the year

15-29

true

3-7

true

Will tenants have access to any of the following:

Porch Access

-

Grill Access

true

Outdoor Shower Access

true

Hose Access

true

Hot Tub

-

Fees Calculation

Inspection Fees

Fire Inspection Fee \$

30

Application Fee \$

125

Total Fees

Fee Total is subject to Administrative Review and may change.

Scheduling Inspections - Inspections are required every two years.**

Inspections will be available on Fridays during the the following timeframe. Please select your preference. An email confirmation will be sent to confirm the date and time.

Not applicable

-

Maximum Occupancy

8

What evening of the week should the recycle bin be placed curbside?

Tuesday

Does this unit allow dogs?

does allow

Select your Rental Unit utility connection(s) from the options below:

Town Sewer

true

Number of On-Site Available Parking Spaces

10

Typical Leased/Rental period per nights (check all that apply):

8-14

true

Less than 3

-

Deck Access

true

Screened Porch Access

-

Fire Pit Access

true

Sprinkler Access

-

Pool

-

Other Access

-

Building Inspection Fee \$

30

Registration Fees

NOTE: If you are registering 4 or more bedrooms, the maximum Bedroom Fee you will be charged is \$800.

Bedroom Fee \$

800

Total Non-Owner Occupied Non-Jamestown Resident Fees

985

Friday AM (8:30 AM-12:00 PM)

true

Friday PM (1:00 PM-4:00 PM)

-

Date of last inspection(s)

-

One-Day Special Event/Entertainment License

ENT-24-27

Submitted On: Sep 13, 2024

Applicant

July Lewis
 401-477-4052
 @jlewis@savebay.org

Primary Location

1 & 5 FREEBODY DRIVE
 Jamestown, RI 02835

Event Information

Please select your Event Type(s) from the options below:

Art/Craft Show

—

Theatre/Film Production

—

Concert

—

Seasonal Event

—

Parade/Event

—

Race

—

Miscellaneous Function

true

Please explain miscellaneous function

Shoreline cleanup at Potter Cove. Address provided is the closest in the system, cleanup will meet at the Freebody Ave access to Potter Cove

Name of Event

International Coastal Cleanup - Potter Cove

Location of Event

Potter Cove

Date(s) of Event

10/20/24

Number of Days for Event

1

Hours of Event

3-5 PM

Will the event be held on town property?

Yes

Number of People Attending

20

Will there be tent(s) at the event?

No tent(s)

Name of Applicant/Business

Save The Bay

Mailing Address

100 Save The Bay Drive

Business Phone #

401-272-3540

Email Address

jlewis@savebay.org

Contact Person

July Lewis

Contact Phone Number

401-477-4052

List the types of entertainment being requested, if applicable

—

Who will the event benefit?

Narragansett Bay

Type of Operation

Non-Profit

R.I. Show Promoter's Permit Number, per RIGL Sec. 44-19-1

—

If the applicant is a Non-Profit organization, is it registered with the State?

Yes

Non-Profit ID #

05-0343046

Number of Vendors/Peddlers

0

Any fields below that are not applicable, please enter "N/A" or "Not Applicable" in the text box.

Will you be selling any items at the event?

No

What types of items will be sold at the event?

n/a

Will alcohol be provided and/or served at this event?

No

Will traffic control be needed?

No

Acknowledgement

The One-Day Event/Entertainment License is for special events that (1) are not part of the ordinary use of commercial or residential properties; (2) may use public roads or town property; (3) provide entertainment or amplification; or (4) warrant special attention by the police department or other town offices because of their size or extraordinary nature.

All applications must be received in the Town Clerk's office thirty (30) days prior to the event/entertainment.

Please acknowledge that you have read the below statements:

Special events: special events shall include parades, dances, concerts, fairs, shows or exhibits, road races, firework displays, or other such events that will attract a significant number of people.

true

Vendors: when an individual or organization hosts an event where sales will occur, a vendor/peddler application must be submitted along with a \$5.00 fee per vendor/peddler. The only exception is if the sub applicant is a licensed MFE, in which case a separate One-Day Event/Entertainment License application must be submitted with a \$5.00 fee.

true

Application for license: a person or organization shall sponsor, promote, or hold a special event within the Town of Jamestown only by first obtaining an application for a One-Day Event/Entertainment License at least 30 days prior to the event in the office of the Town Clerk.

true

Insurance: no person shall hold a public event in Jamestown and/or on town property without first obtaining a two million (\$2,000,000) dollar limit of liability insurance policy, naming the Town of Jamestown as Certificate Holder.

true

Alcoholic beverages: cannot be brought on premises unless served by a caterer with a P liquor license or, if a caterer is not being used, applicant must apply for a Class F one-day liquor license through the town clerk's office and obtain a two million (\$2,000,000) liquor liability insurance policy, naming the town of Jamestown as "additional insured". If alcoholic beverages are found on the premises and no liquor license has been obtained, the event/entertainment license will be revoked.

true

Issuing of a one-day event/entertainment license: all license applications must be approved by department directors and forwarded to the town council for their consideration. If accepted and approved by the Town Council the license will be issued by the Town Clerk and forwarded to the applicant.

true

NOTE: All public event applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars), naming the Town of Jamestown as an additional Certificate Holder.

If there is additional information for the Town Council that you would like to add please attach correspondence to the attachments section of this application.

Applicant Signature

true

Date

09/13/2024

I certify that all information within this application is true and accurate to the best of my knowledge.

One-Day Special Event/Entertainment License

ENT-24-28

Submitted On: Sep 13, 2024

Applicant

July Lewis
 401-477-4052
 @jlewis@savebay.org

Primary Location

0 HULL COVE FARM ROAD
 Jamestown, RI 02835

Event Information

Please select your Event Type(s) from the options below:

Art/Craft Show

-

Theatre/Film Production

-

Concert

-

Seasonal Event

-

Parade/Event

-

Race

-

Miscellaneous Function

true

Please explain miscellaneous function

Shoreline Cleanup at Hull Cove. Meet at access lot on Beavertail Rd near Hull Cove Farm Rd

Name of Event

International Coastal Cleanup - Hull Cove

Date(s) of Event

10/19/24

Hours of Event

2

Number of People Attending

15

Name of Applicant/Business

Save The Bay

Business Phone #

401-272-3540

Contact Person

July Lewis

List the types of entertainment being requested, if applicable

n/a

Type of Operation

Non-Profit

If the applicant is a Non-Profit organization, is it registered with the State?

Yes

Any fields below that are not applicable, please enter "N/A" or "Not Applicable" in the text box.

What types of items will be sold at the event?

n/a

Will alcohol be provided and/or served at this event?

No

Location of Event

Meet at access lot on Beavertail Rd near Hull Cove Farm Rd

Number of Days for Event

1

Will the event be held on town property?

Yes

Will there be tent(s) at the event?

No tent(s).

Mailing Address

100 Save The Bay Dr, Providence, RI 02905

Email Address

jlewis@savebay.org

Contact Phone Number

401-477-4052

Who will the event benefit?

Narragansett Bay

R.I. Show Promoter's Permit Number, per RIGL Sec. 44-19-1

n/a

Non-Profit ID #

050343046

Number of Vendors/Peddlers

0

Will you be selling any items at the event?

No

Will traffic control be needed?

No

Acknowledgement

The One-Day Event/Entertainment License is for special events that (1) are not part of the ordinary use of commercial or residential properties; (2) may use public roads or town property; (3) provide entertainment or amplification; or (4) warrant special attention by the police department or other town offices because of their size or extraordinary nature.

All applications must be received in the Town Clerk's office thirty (30) days prior to the event/entertainment.

Please acknowledge that you have read the below statements:

Special events: special events shall include parades, dances, concerts, fairs, shows or exhibits, road races, firework displays, or other such events that will attract a significant number of people.

true

Vendors: when an individual or organization hosts an event where sales will occur, a vendor/peddler application must be submitted along with a \$5.00 fee per vendor/peddler. The only exception is if the sub applicant is a licensed MFE, in which case a separate One-Day Event/Entertainment License application must be submitted with a \$5.00 fee.

true

Application for license: a person or organization shall sponsor, promote, or hold a special event within the Town of Jamestown only by first obtaining an application for a One-Day Event/Entertainment License at least 30 days prior to the event in the office of the Town Clerk.

true

Insurance: no person shall hold a public event in Jamestown and/or on town property without first obtaining a two million (\$2,000,000) dollar limit of liability insurance policy, naming the Town of Jamestown as Certificate Holder.

true

Alcoholic beverages: cannot be brought on premises unless served by a caterer with a P liquor license or, if a caterer is not being used, applicant must apply for a Class F one-day liquor license through the town clerk's office and obtain a two million (\$2,000,000) liquor liability insurance policy, naming the town of Jamestown as "additional insured". If alcoholic beverages are found on the premises and no liquor license has been obtained, the event/entertainment license will be revoked.

true

Issuing of a one-day event/entertainment license: all license applications must be approved by department directors and forwarded to the town council for their consideration. If accepted and approved by the Town Council the license will be issued by the Town Clerk and forwarded to the applicant.

true

NOTE: All public event applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars), naming the Town of Jamestown as an additional Certificate Holder.

If there is additional information for the Town Council that you would like to add please attach correspondence to the attachments section of this application.

Applicant Signature

true

Date

09/13/2024




I certify that all information within this application is true and accurate to the best of my knowledge.

One-Day Special Event/Entertainment License

ENT-24-29

Submitted On: Sep 18, 2024

Applicant

 Cynthia Long-Raterron
 4012396251
 @cynthialongraterron@gmail.com

Primary Location

0 SEASIDE DRIVE
 Jamestown , RI 02835

Event Information

Please select your Event Type(s) from the options below:

Art/Craft Show

—

Theatre/Film Production

—

Concert

—

Name of Event

Fall Fest

Date(s) of Event

October 20, 2024

Hours of Event

4

Number of People Attending

49

Name of Applicant/Business

Jamestown Shores Association

Business Phone #

4012396251

Contact Person

Cynthia Long-Raterron

List the types of entertainment being requested, if applicable

—

Type of Operation

Non-Profit

If the applicant is a Non-Profit organization, is it registered with the State?

Yes

Any fields below that are not applicable, please enter "N/A" or "Not Applicable" in the text box.

What types of items will be sold at the event?

none

Will alcohol be provided and/or served at this event?

No

Acknowledgement

The One-Day Event/Entertainment License is for special events that (1) are not part of the ordinary use of commercial or residential properties; (2) may use public roads or town property; (3) provide entertainment or amplification; or (4) warrant special attention by the police department or other town offices because of their size or extraordinary nature.

All applications must be received in the Town Clerk's office thirty (30) days prior to the event/entertainment.

Please acknowledge that you have read the below statements:

Application for license: a person or organization shall sponsor, promote, or hold a special event within the Town of Jamestown only by first obtaining an application for a One-Day Event/Entertainment License at least 30 days prior to the event in the office of the Town Clerk.

true

Seasonal Event
true

Parade/Event
false

Race
—

Miscellaneous Function
false

Location of Event

Head's Beach

Number of Days for Event

1

Will the event be held on town property?

Yes

Will there be tent(s) at the event?

Yes, under 120 square feet

Mailing Address

PO Box 46

Email Address

cynthia@jamestownshores.org

Contact Phone Number

4012396251

Who will the event benefit?

community

R.I. Show Promoter's Permit Number, per RIGL Sec. 44-19-1

—

Non-Profit ID #

27057

Number of Vendors/Peddlers

0

Will you be selling any items at the event?

No

Will traffic control be needed?

No

Special events: special events shall include parades, dances, concerts, fairs, shows or exhibits, road races, firework displays, or other such events that will attract a significant number of people.

true

Vendors: when an individual or organization hosts an event where sales will occur, a vendor/peddler application must be submitted along with a \$5.00 fee per vendor/peddler. The only exception is if the sub applicant is a licensed MFE, in which case a separate One-Day Event/Entertainment License application must be submitted with a \$5.00 fee.

true

Insurance: no person shall hold a public event in Jamestown and/or on town property without first obtaining a two million (\$2,000,000) dollar limit of liability insurance policy, naming the Town of Jamestown as Certificate Holder.

true

Alcoholic beverages: cannot be brought on premises unless served by a caterer with a P liquor license or, if a caterer is not being used, applicant must apply for a Class F one-day liquor license through the town clerk's office and obtain a two million (\$2,000,000) liquor liability insurance policy, naming the town of Jamestown as "additional insured". If alcoholic beverages are found on the premises and no liquor license has been obtained, the event/entertainment license will be revoked.

true

If there is additional information for the Town Council that you would like to add please attach correspondence to the attachments section of this application.

Date

09/18/2024

Issuing of a one-day event/entertainment license: all license applications must be approved by department directors and forwarded to the town council for their consideration. If accepted and approved by the Town Council the license will be issued by the Town Clerk and forwarded to the applicant.

true

NOTE: All public event applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars), naming the Town of Jamestown as an additional Certificate Holder.

I certify that all information within this application is true and accurate to the best of my knowledge.

Applicant Signature

true

**One-Day Special
Event/Entertainment License****ENT-24-30**

Submitted On: Sep 30, 2024

Applicant

 Marlene Murphy
 401-207-1331
 @greyzorro1@yahoo.com

Primary Location

60 NARRAGANSETT AVENUE
 Jamestown , RI 02835

Event Information**Please select your Event Type(s) from the options below:****Art/Craft Show**

-

Theatre/Film Production

-

Concert

-

Name of Event

Annual Christmas Bazaar

Date(s) of Event

December 7, 2024

Hours of Event

10 a.m. to 2 p.m.

Number of People Attending

500

Name of Applicant/Business

Marlene B Murphy

Business Phone #

401 423 1421

Contact Person

Marlene B Murphy

List the types of entertainment being requested, if applicable

N/A

Type of Operation

Non-Profit

If the applicant is a Non-Profit organization, is it registered with the State?

Yes

Any fields below that are not applicable, please enter "N/A" or "Not Applicable" in the text box.**What types of items will be sold at the event?**

Hand-made clothing, greenery arrangements, baked goods

Will alcohol be provided and/or served at this event?

No

Acknowledgement

The One-Day Event/Entertainment License is for special events that (1) are not part of the ordinary use of commercial or residential properties; (2) may use public roads or town property; (3) provide entertainment or amplification; or (4) warrant special attention by the police department or other town offices because of their size or extraordinary nature.

Seasonal Event

true

Parade/Event

-

Race

-

Miscellaneous Function

-

Location of Event

St. Mark church basement

Number of Days for Event

1

Will the event be held on town property?

No

Will there be tent(s) at the event?

No tent(s).

Mailing Address

102 Hamilton Ave

Email Address

greyzorro1@yahoo.com

Contact Phone Number

401 207 1331

Who will the event benefit?

St. Mark Church

R.I. Show Promoter's Permit Number, per RIGL Sec. 44-19-1

N/A

Non-Profit ID #

332

Number of Vendors/Peddlers

0

Will you be selling any items at the event?

Yes

RI Tax ID #

05-0259032

Will traffic control be needed?

No

Special events: special events shall include parades, dances, concerts, fairs, shows or exhibits, road races, firework displays, or other such events that will attract a significant number of people.

true

All applications must be received in the Town Clerk's office thirty (30) days prior to the event/entertainment.

Please acknowledge that you have read the below statements:

Application for license: a person or organization shall sponsor, promote, or hold a special event within the Town of Jamestown only by first obtaining an application for a One-Day Event/Entertainment License at least 30 days prior to the event in the office of the Town Clerk.

true

Issuing of a one-day event/entertainment license: all license applications must be approved by department directors and forwarded to the town council for their consideration. If accepted and approved by the Town Council the license will be issued by the Town Clerk and forwarded to the applicant.

true

Applicant Signature

true

Vendors: when an individual or organization hosts an event where sales will occur, a vendor/peddler application must be submitted along with a \$5.00 fee per vendor/peddler. The only exception is if the sub applicant is a licensed MFE, in which case a separate One-Day Event/Entertainment License application must be submitted with a \$5.00 fee.

true

Insurance: no person shall hold a public event in Jamestown and/or on town property without first obtaining a two million (\$2,000,000) dollar limit of liability insurance policy, naming the Town of Jamestown as Certificate Holder.

true

Alcoholic beverages: cannot be brought on premises unless served by a caterer with a P liquor license or, if a caterer is not being used, applicant must apply for a Class F one-day liquor license through the town clerk's office and obtain a two million (\$2,000,000) liquor liability insurance policy, naming the town of Jamestown as "additional insured". If alcoholic beverages are found on the premises and no liquor license has been obtained, the event/entertainment license will be revoked.

true

If there is additional information for the Town Council that you would like to add please attach correspondence to the attachments section of this application.

I certify that all information within this application is true and accurate to the best of my knowledge.

Date

09/30/2024

Newport Approves Short-Term Rental Ban, but Another Vote Needed

*By Newport This Week Staff
on September 19, 2024*

[ewportthisweek.com/articles/newport-approves-short-term-rental-ban-but-another-vote-needed/](https://newportthisweek.com/articles/newport-approves-short-term-rental-ban-but-another-vote-needed/)
By Philip Cozzolino

The Newport City Council gave its initial approval of a virtual citywide short-term rental ban on Sept. 11, though another vote and reading of ordinance changes is required before it becomes law.

Specifically, the council, in a split vote, approved first readings of ordinance amendments that would ban new “guesthouse uses,” which are stays of 29 days or less, in the only three commercial zones where they are currently permitted, which are general business, limited business and waterfront business districts.

The previous council prohibited new, non-owner-occupied short-term rentals in all residential zones in 2022. Existing guesthouses in these zones would be allowed to remain if they are legally established and annually registered with the city.

“This city does not need more [short-term rentals],” said councilor Mark Aramli. “When a patient is bleeding, the first thing you do is stop the bleeding.”

Council Vice Chair Lynn Ceglie and councilor Charles Holder made up the opposition to the ban, with Holder objecting to the amendments in general business and waterfront districts, and Ceglie voting “no” for all three zones.

“These are business districts,” Ceglie said. “This is where business is done. I know we need more housing, but I don’t think this is the way to go.”

Holder said enforcement of the city’s existing guesthouse laws are what matter and that he “tries to be a realist.”

“The reality is that the more we try to control the short-term rentals, the more we allow the black-market use of the short-term rentals,” he said.

The Planning Board previously recommended against the proposed amendments, with only Vice Chair Adam Moore voting in favor of endorsing the changes.

Councilor Angela Lima motioned to continue the amendments due to concerns about the city creating an artificial market for “grandfathered-in” properties that received guesthouse use approval prior to the ban, if it is ultimately approved. Under state zoning law, permitted uses stay with properties and not property owners, therefore the use remains with the property in the event of its sale or transfer.

Lima fears that some properties maintaining a guesthouse use in these zones, while others do not, may create “another liquor license situation.” Ultimately, her motion to continue did not move forward. Despite her qualms, Lima approved the amendments, but cautioned that her vote may change for the second readings.

The council is likely to take up the second readings and vote at its Sept. 25 meeting. Pending potential approval then, guesthouse uses are allowed by right in the general business and waterfront business districts and require a special use permit in limited business districts.

Home occupations are a separate use, which allow the guest rental of up to two bedrooms in an owner-occupied home, and their status would not be affected by the change if it were to become law. Transient guest facilities, a separate use reserved for bed and breakfasts, inns and hotels, are not affected by the change. However, a separate first reading and vote on an ordinance change approved requiring a rental manager that can reside on or off-site for these properties.

In other matters:

- The council unanimously continued an amendment to the Newport Yacht Club’s lease agreement as the city solicitor is currently in talks with the club about the agreement;
- A resolution requiring the city to provide a report and recommendations around seasonal rentals (rentals of 30 days to 12 months) was unanimously approved;
- A workshop on traffic-calming measures for Admiral Kalbfus Road will be convened with city officials, Aquidneck Island-based bicycle organization Ride Island and the Rhode Island Department of Transportation after unanimous vote;
- A resolution to delay the hiring of a deputy city manager was withdrawn by its sponsors;
- The council voted 4-3 not to host a public meeting on offshore wind development.



State of Rhode Island
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2024-05-084

Date: September 12, 2024

This office has under consideration the application of:

Liberati, LLC
c/o Jeanine & Harry Schwartz
40 Seaview Avenue
Jamestown, RI 02835

for a State of Rhode Island Assent to construct and maintain: **a 122ft long hybrid shoreline protection facility. The toe of the existing failed non-structural shoreline protection facility is proposed to be fortified with riprap and the remainder of the bluff above 3.5ft is proposed to be vegetated. No variances are required.**

Project Location:	40 Seaview Avenue
City/Town:	Jamestown
Plat/Lot:	Plat 7, lot 139
Waterway:	Narragansett Bay

Plans of the proposed work can be requested at Cstaffl@crmc.ri.gov.

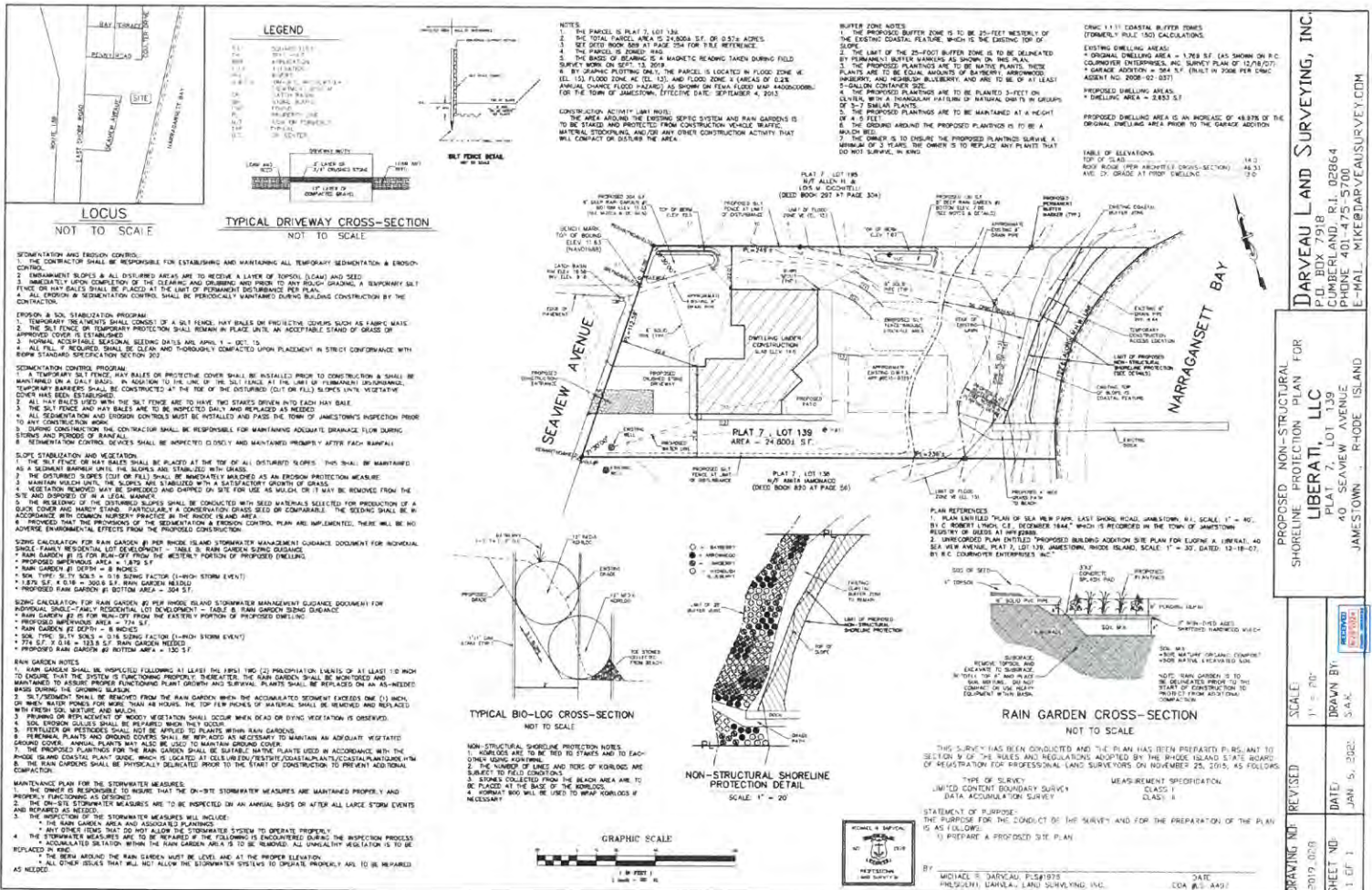
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished to you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **October 12, 2024**.

Please email your comments/hearing requests to: cstaffl@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat



DARVEAU LAND SURVEYING, INC.
 1015 ROUTE 108
 CLUMBERLAND, R.I. 02864
 PHONE 401-475-5700
 E-MAIL MIKE@DARVEAU.SURVEY.COM

LIBERTY, LLC
 PLAT 7, LOT 139
 40 SEAVIEW AVENUE
 JAMESTOWN, RHODE ISLAND

DRAWING NO.	2019-008	DATE	JAN 5, 2021
SHEET NO.	1 OF 1	DATE	JAN 5, 2021
SCALE	1" = 70'	DRAWN BY	S.A.C.
REVISIONS		CHECKED BY	

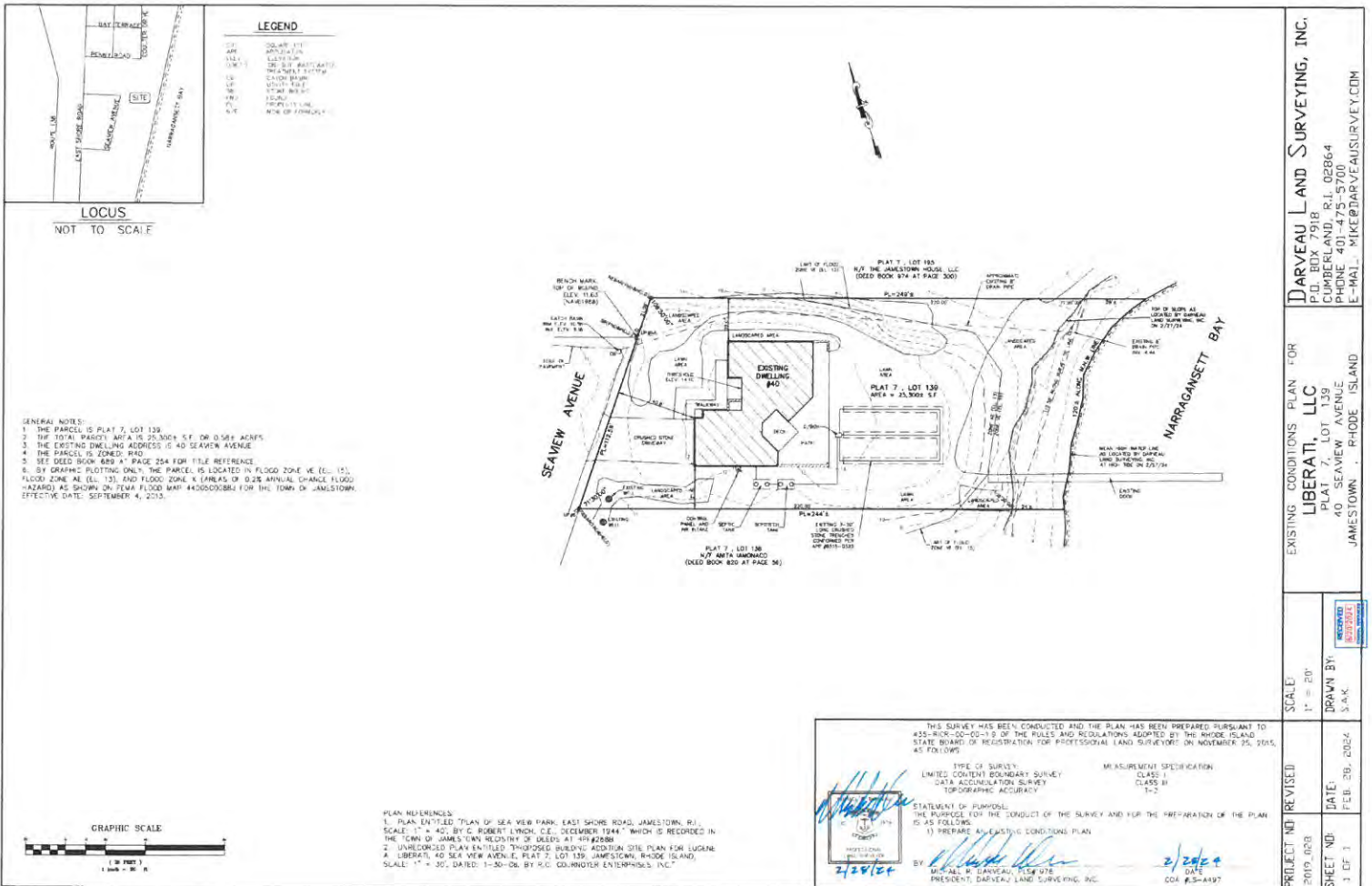
THIS SURVEY HAS BEEN CONDUCTED AND THE PLAN HAS BEEN PREPARED PURSUANT TO SECTION 9 OF THE RULES AND REGULATIONS ADOPTED BY THE RHODE ISLAND STATE BOARD OF REGULATION FOR PROFESSIONAL LAND SURVEYORS ON NOVEMBER 25, 2015, AS FOLLOWS:

TYPE OF SURVEY: LIMITED CONTENT BOUNDARY SURVEY
 DATA ACCUMULATION SURVEY

STATEMENT OF PURPOSE:
 THE PURPOSE FOR THE CONDUCT OF THE SURVEY AND FOR THE PREPARATION OF THE PLAN IS AS FOLLOWS:
 TO PREPARE A PROPOSED SITE PLAN.

MEASUREMENT SPECIFICATION:
 CLASS 1
 CLASS 2

BY: MICHAEL R. DARVEAU, PLS1978 (PROFESSIONAL LAND SURVEYOR, INC.) DATE: 01/05/2021
 CDA #31,449



DARVEAU LAND SURVEYING, INC.
P.O. BOX 7918
CUMBERLAND R.I. 02864
PHONE 401-475-5700
E-MAIL: MIKE@DARVEAUSURVEY.COM

EXISTING CONDITIONS PLAN FOR LIBERATI, LLC
PLAT 7, LOT 139
40 SEAVIEW AVENUE
JAMESTOWN, RHODE ISLAND

SCALE: 1" = 20'

DRAWN BY: S.A.C.

PROJECT NOT REVISIONS: 2019, 02/3

DATE: FEB. 29, 2024

SHEET NO.: 3 OF 1

THIS SURVEY HAS BEEN CONDUCTED AND THE PLAN HAS BEEN PREPARED PURSUANT TO §§5-80K-80K-80-1-9 OF THE RULES AND REGULATIONS ADOPTED BY THE RHODE ISLAND STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS ON NOVEMBER 25, 2015, AS FOLLOWS:

TYPE OF SURVEY: LIMITED CONTENT BOUNDARY SURVEY
CLASSIFICATION: DATA ACCUMULATION SURVEY
MEASUREMENT SPECIFICATION: CLASS 1
TOPOGRAPHIC ACCURACY

STATEMENT OF PURPOSE:
THE PURPOSE FOR THE CONDUCT OF THE SURVEY AND FOR THE PREPARATION OF THE PLAN IS AS FOLLOWS:
(1) PREPARE AN EXISTING CONDITIONS PLAN

BY: MICHAEL R. DARVEAU, PLS #076
PRESIDENT, DARVEAU LAND SURVEYING, INC.

DATE: 2/29/24
COA #3-8897