



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, September 3, 2024
6:15 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other’s right to speak, tolerant of different points of view, and mindful of everyone’s time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Joyce Hooley Bartlett	250 th Commission

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings: Review, Discussion, and/or Action and/or Vote: Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on September 3, 2024, at 6:30 P.M. at Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, to obtain citizens' views of the proposed Community Development Block Grant application for improved housing opportunities for low and moderate-income families and individuals. Duly advertised in the *August 15th edition of the Jamestown Press*. Written comments will also be accepted by mail to P.O. Box 377, Jamestown, RI 02835 prior to the hearing.
 - 1) Memorandum from Town Planner Lisa Bryer to the Town Council regarding the Program Year 2023 Community Development Block Grant Program

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion, and/or Action and/or Vote: Resolution 2024-19: PY 2023 Community Development Block Grant Town Council Authorizing Resolution

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Conanicut Island Sailing Foundation (CISF) Lease Amendment. (Consent).
 - 2) Road Paving update.
 - 3) Short-Term Rentals compliance and non-compliance update.
 - 4) Business License renewals on the OpenGov portal.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the request(s) to the Town Council to grant an extension for a Temporary Trailer Permit as provided by the Town of Jamestown Code of Ordinances Section 34-42:
 - 1) Request from Bennett and Debra Cinquegrana, for temporary trailer permit extension from August 19, 2024, to November 15, 2024, and copy of correspondence received.
- B) Review, Discussion, and/or Action and/or Vote: Jamestown Bike Path Committee recommendations, and/or adoption of the proposed Jamestown Bicycle and Pedestrian Master Plan (BPMP).

- C) Review, Discussion, and/or Action and/or Vote: Approval to extend the term(s) of the Jamestown Elections Training and Advisory Ad hoc Committee by six months, until March 8, 2025.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco approval of the proposed Fort Getty Off-Season Dry Boat Storage:
- 1) Memorandum from Parks and Recreation Director DeFalco regarding Fort Getty Off-Season Dry Boat Storage Proposal.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco approval to move forward with the Fireplace at the Fort Getty Rembijas Pavilion:
- 1) Memorandum from Parks and Recreation Director DeFalco regarding the installation of a fireplace at the west end of the Fort Getty Rembijas Pavilion.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown 250th Commission, Five to Seven (5-7) member vacancy, for a term ending December 1, 2027, duly advertised in the February 15th and 22nd editions of the Jamestown Press:
 - a) Interested Applicant(s)
 - i) Joyce Hooley Bartlett
 - Application received June 12, 2024.
 - Interview scheduled for September 3, 2024.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
- 1) August 19, 2024 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Planning Commission (July 17, 2024)
 - 2) Planning Commission (August 7, 2024)
 - 3) Zoning Board of Review (July 23, 2024)
- C) At the recommendation of Town Administrator Mello approval of the amended Lease Agreement between the Town of Jamestown and Conanicut Island Sailing Foundation (CISF) upon final review of the amended lease agreement by the Solicitor Peter Ruggiero.

- D) At the recommendation of Parks and Recreation Director DeFalco authorization to award the Recreation Software to the highest and only bidder Xplor Recreation for an amount not to exceed \$12,000 per year, upon final review of the contract by the Solicitor Peter Ruggiero.
- E) At the request of Town Planner Lisa Bryer and the Jamestown Planning Commission, approval of the request to the Town Council to extend the Multi-Family Moratorium for an additional 6 months, to expire on March 18, 2025.
- F) Ratification of the Administratively approved Short-Term Rental application for the period of August 19, 2024, through December 31, 2024:
 - 1) STR-130, Christina Ardente, 76 Battery Lane
- G) Ratification of the Administratively approved One-Day Vendor/Peddler/MFE License Application: Mumsy’s Ice Cream Delights, sub-applicant to Sunflower Festival (ODVP-24-7), August 24, 2024, Jamestown School/Lawn Avenue.
- H) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Jamestown Recreation Department
 Event: Fright Night IV (ENT-24-22)
 Date: October 18, 2024 (rain date October 20th)
 Location: Fort Getty Park
 - 2) Applicant: Jamestown Arts Center (JAC)
 Event: MATERIAl MATTERS(ENT-24-23)
 Date: September 20, 2024
 Location: JAC, 18 Valley Street

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of article to: Town Council
 From: Marian Falla
 Dated: August 15, 2024
 Re: Taxes Forcing Out Middletown Families
 - 2) Copy of notice to: Town Council
 From: Coastal Resource Management Council
 Dated: August 23, 2024
 Re: Meeting Notice
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Town of Charlestown in Support of Funding for Emergency Temporary Repair of the Charlestown Breachway West Wall.

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) The Town Council may convene into Executive Session to discuss, take possible action, and/or vote pursuant to the relevant requirements of R.I.G.L. § 42-46-5(a) Subsection (1) Personnel (job performance, character, or physical or mental health of Town Administrator Edward Mello; Performance Review; provided that such person affected shall have been notified in advance in writing and advised that he may require that the discussion be held at an open meeting). Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session concerning Town Administrator Performance Review; with terms and conditions of employment to be discussed and voted upon by the Town Council at the meeting.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on August 29, 2024.