



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 16, 2023
5:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

*Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>*

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
5:00 PM	Jim Archibald	Harbor Management Commission
5:10 PM	Tom Alexander	Harbor Management Commission
5:20 PM	Karl Seelig	Harbor Management Commission
5:30 PM	Jennifer Thran	Board of Canvassers- Republican Alternate
5:40 PM	Marla Romash	Discover Newport
5:50 PM	Mark D'Arrezzo	Discover Newport

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

V. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: CLP TRUST – 2016, by and through its Trustee, Joseph R. Paolino, Jr., vs. Town of Jamestown, C.A. No. 1:22-cv-00339.

VI. ADJOURNMENT OF EXECUTIVE SESSION OF THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENE THE TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS REGULAR MEETING

- A) Awards, Presentations and Acknowledgments:
 - 1) Presentation by Pare Corporation re: Water Supply System Management Plan-5 Year Update (October 2023)
- B) Approval of Minutes; Review, Discussion, and/or Take Action and/or Vote:
 - 1) September 18, 2023 (regular meeting)
- C) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- D) Report of Town Officials: Review, Discussion, and/or Take Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- E) Letters and Communication: Review, Discussion, and/or Take Action and/or Vote:
 - 1) No items at this time.
- F) Unfinished Business: Review, Discussion, and/or Take Action and/or Vote:
 - 1) No items at this time.

- G) New Business: Review, Discussion, and/or Take Action and/or Vote:
 - 1) No items at this time.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

VII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VIII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Tick Task Force Resolution: **Place holder.**

IX. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Town Council Sitting as the Alcohol Beverage Licensing Board.
 - 2) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on October 26th, October 27th, October 28th, November 9th, November 15th, and December 9th, 2023:
CLASS F (NON-PROFIT)
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Place holder
 - 2) Place holder
 - 3) Place holder
 - 4) Place holder
 - 5) place holder (agenda item)

XI. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Review, Discussion, and/or Action and/or Vote: Recommendation from the Jamestown Planning Commission on the final draft of the 2023 Zoning Ordinance Update and Rewrite. *Permission to schedule Public Workshops to review recommended updates and amendments.*
 - 1) Memorandum from Town Planner regarding the Zoning Ordinance Update/Rewrite and copy of the final draft prepared by Horsley Witten Group.

XII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Request for an exemption from Jamestown property taxes from the Jamestown Arts Center:
 - 1) Letter to Jamestown Tax Assessor Christine Brochu from the Jamestown Arts Center

XIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Board of Canvassers – One unexpired six-year term Republican Alternate Member vacancy (March 2023- March 2029), pursuant to RIGL § 17-8-1 and RIGL § 17-8-2, request from Board of Canvassers Clerk Keith Ford to the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy:
 - a) Jamestown Republican Town Committee recommendation received September 18, 2023:
 - i) Jennifer Thran
 - 2) Discover Newport, One (1) member vacancy, with a three-year term ending 12/31/2023 and shall be associated with the hospitality industry, duly advertised in the September 14th & 21st edition(s) of the Jamestown Press with a request to submit applications prior to September 26, 2023:
 - a) Interested Applicant(s):
 - i) Marla Romash
 - i. Application received September 19, 2023
 - ii. Interview scheduled for October 16, 2023
 - ii) Mark D’Arezzo
 - i. Application received September 26, 2023
 - ii. Interview scheduled for October 16, 2023

- 3) Harbor Management Commission, One (1) member, unexpired three-year term ending 12/31/2025, permission to re-advertise the vacancy in the September 21st and 28th editions of the Jamestown Press with a deadline to submit applications no later than October 12, 2023.)
 - a) Interested Applicant(s):
 - i) Paul Sprague:
 - i. Initial application November 29, 2021
 - ii. Interviewed on January 10, 2022
 - iii. Received a voicemail expressing interest on July 10, 2023 and resubmitted application on
 - ii) Stephen Santoro
 - i. Initial application April 3, 2023
 - ii. Interviewed on May 1, 2023
 - iii. Confirmed via email continued interest August 9, 2023
 - iii) Kristopher Matthews
 - i. Initial application March 30, 2023
 - ii. Interviewed on May 15, 2023
 - iii. Confirmed via email continued interest August 7, 2023
 - iv) Tom Alexander
 - i. Received an email of interest on August 10, 2023
 - ii. Interview scheduled for October 16, 2023
 - v) James (Jim) Archibal
 - i. Received an application on September 15, 2023
 - ii. Interview scheduled for October 16, 2023
 - vi) Karl Seelig
 - i. Received an application on September 27, 2023
 - ii. Interview scheduled for October 16, 2023

XIV. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) October 6, 2023
- B) Minutes of Jamestown Boards/Commissions/Committees
 - 1) Affordable Housing Committee (July 19, 2023)
 - 2) Affordable Housing Committee (August 16, 2023)
 - 3) Planning Commission (September 6, 2023)

- C) One-Day Event/Entertainment Applications
- 1) Applicant: Jamestown Arts Center (JAC)
Event: JAC Talk: Afrofuturism
Date: October 24, 2023
Location: 18 Valley Street
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: “The Moment Before”
Date: October 28, 2023
Location: 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: Member’s Show/Exhibition Opening
Date: November 9, 2023
Location: 18 Valley Street
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: Holiday Arts Market
Date: December 8, 2023
Location: 18 Valley Street
 - 5) Applicant: Town of Jamestown Police Department
Event: Halloween Parade/Clinton Ave & Green Lane closure
Date: October 31
Location: Downtown Jamestown
 - 6) Applicant: Jamestown Parks & Rec Department
Event: Christmas Tree Lighting Ceremony
Date: December 2, 2023
Location: East Ferry
- D) One-Day Vendor Peddler
- 1) Applicant: Little B’s BBQ
Event: Halloween Block Party (sub-applicant)
Date: October 31, 2023
Location: 20 Clinton Avenue

XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- E) Communications Received:
- 1) Copy of letter to: Town Council
From: Christopher Powell
Dated: October 2, 2023
Re: Open Space and Pickleball Courts

XVI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on October 12, 2023.