



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, January 23, 2023
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://www.record-server.net/Jtown/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. SPECIAL AGENDA ITEM

- A) Town Administrator Search
 - 1) Review of applications received for Town Administrator

IV. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Michelle Foster	Tree Preservation and Protection

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- B) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 - 1) November 21, 2022 (regular meeting)

- C) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address - none
 - 2) Non-scheduled request to address

- D) Report of Town Officials; Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- E) Letters and Communication; Review, Discussion, and/or Action and/or Vote:
 - 1) None

- F) Unfinished Business; Review, Discussion, and/or Action and/or Vote:
 - 1) None

- G) New Business; Review, Discussion, and/or Action and/or Vote:
 - 1) Request for the approval to Award the Bid to Atlas Painting and Sheeting Corp. for the base bid amount of \$365,000.00 (overcoat the exterior of the North Tank) and Add Alternate 1A for an amount of \$640,000.00 (blast and paint the exterior of the South Tank) for a Total Project Bid Award of \$1,005,000.00.
 - a) Memorandum from Public Works Director Michael Gray regarding Bid Recommendation, Howland Avenue Tank Rehabilitation
 - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of December 31, 2022.
 - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of December 31, 2022.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) None

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Licenses and Permits

- 1) **One-Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - b) Applicant: Jamestown Arts Center (JAC)
Event: Exhibition Opening: Harnessing Color
Date(s): January 27, 2023, 5:30 p.m.- 7:30 p.m.
Location: JAC, 18 Valley Street
 - c) Applicant: Jamestown Arts Center (JAC)
Event: JAC Talk with Conor Moynihan
Date(s): February 9, 2023, 6:00 p.m.- 7:00 p.m.
Location: JAC, 18 Valley Street
 - d) Applicant: Jamestown Arts Center (JAC)
Event: Harnessing Color: Weaving and Printmaking Days
Date(s): February 11 & March 4, 2023, Noon. - 3:00 p.m.
Location: JAC, 18 Valley Street
 - e) Applicant: Jamestown Arts Center (JAC)
Event: Newport String Quartet/
Newport County Concert Series III
Date(s): February 12, 2023, 2:00 p.m.- 3:30 p.m.
Location: JAC, 18 Valley Street

- 2) **Trash Collector License Renewal Application:** Review, Discussion, and/or Action and/or Vote:
 - a) Applicant: Island Rubbish Service, Inc. dba: Island Rubbish
Address: 8 Swinburne Street, Jamestown, RI 02835
 - b) Applicant: Allied Waste Services, LLC. dba: Republic Services
Address: 2080 Airport Road, Fall River, MA 02720
- 3) **Peddler and Holiday License Application:** Review, Discussion, and/or Action and/or Vote:
 - a) Applicant: A.B. Munroe Dairy, Inc. dba: A.B. Munroe Dairy
Address: 151 N. Brow Street, East Providence, RI 02914

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Congressional Funding Appropriation
 - 2) Budget Process FY 2023-2024
 - 3) Rhode Island Resource Recovery (RIRR) Update
- B) Parks and Recreation Director's Report: Ray DeFalco
 - 1) Memorandum from Director DeFalco regarding Jamestown Historical Society – Conanicut Battery 2022 Review:
 - a) Jamestown Historical Society Report on Conanicut Battery support in 2022 and Plans for 2023.
 - 2) Memorandum from Director DeFalco regarding 2022 Summer Review, and 2023 Fort Getty Park Rates with recommendations.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Recommendation of Parks & Recreation Director DeFalco to increase rates.
- B) Review, Discussion, and/or Action and/or Vote: Recommendation of Chief Mello to increase Town Ordinance Parking Fines and approval to draft amendments for consideration:
 - 1) Memorandum from Chief Mello to Town Administrator Hainsworth.
- C) Review, Discussion, and/or Action and/or Vote: Jamestown Bike Path Committee-6 Month Progress Report and request for funding:
 - 1) Memorandum from Town Planner Lisa Bryer to the Town Council and Town Administrator Hainsworth

- D) Review, Discussion, and/or Action and/or Vote: Recommendation of Town Planner Lisa Bryer for review and approval of the Jamestown Energy Plan:
 - 1) Memorandum from Town Planner Lisa Bryer to the Town Council and Town Administrator Hainsworth.
 - 2) Jamestown, RI 2022 Energy Plan.
- E) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher consider and vote to support budget funding of two Community Housing Land Trust prototypes.
- F) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher upgrading and expanding recycling efforts to include town location(s) for composting and the recycling of hard-to-dispose items such as single-use plastic bags, reusable plastic containers (i.e. prepared food containers), batteries, and other materials.
- G) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher for the Council to consider creating two new positions in the Town administration to support (1) Natural Resource/Environmental Protection/Energy Conservation and (2) Zoning Officer
 - 1) Memorandum from Vice President Meagher

XI. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher summary of the December 2022 Short-Term Rental Ordinance Working Group meeting and proposed next steps

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Full Member, for the One (1) Six-year term expiring March 2029, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote:
 - 1) Memorandum of the request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy.
 - a) RIGL § 17-8-1 and RIGL § 17-8-2
- B) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Republican Alternate Member, for the One (1) Six-year term expiring March 2029, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote:
 - 1) Memorandum of the request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy.
 - a) RIGL § 17-8-1 and RIGL § 17-8-2

- C) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Affordable Housing Committee, Two (2) member vacancies with unexpired terms ending May 31, 2024:
 - a) Letter of Interest for appointment
 - i) Wayne D. Moore
 - ii) Antonia Baum*
 - 2) Charter Review Committee (Ad hoc) Seven (7) members:
 - a) Letter of Interest for appointment
 - i) Sav Rebecchi
 - ii) Bill Harsch
 - iii) Lucia Marshall
 - iv) James Rugh
 - v) Job Toll
 - vi) James (Jay) Sisson
 - 3) Planning Commission, One (1) member vacancy with a four-year term ending December 31, 2026
 - a) Letter of Interest for appointment
 - i) Dana Prestigiacommo (seeking reappointment)
 - 4) Quonset Development, One (1) member vacancy with a three-year term ending December 31, 2025:
 - a) Letter of Interest
 - i) Jim Rugh
 - ii) Bill Harsch
 - iii) Joseph Cannon
 - 5) Tree Preservation and Protection Committee, Two (2) member vacancies with unexpired terms ending December 31, 2025:
 - a) Letter of Interest for appointment
 - i) Donna Repko
 - ii) Michelle Foster
 - iii) Job Toll
 - iv) Gary Post
 - 6) Zoning Board of Review, One (1) Alternate Member vacancy with a one-year term ending December 31, 2023
 - a) Letter of interest:
 - i) James (Jay) Sisson

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) January 3, 2023 (regular meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing Committee (December 13, 2022)
 - 2) Harbor Commission (June 8, 2022)
 - 3) Harbor Commission (July 13, 2022)
 - 4) Harbor Commission (September 14, 2022)
 - 5) Harbor Commission (October 12, 2022)
 - 6) Harbor Commission (November 9, 2022)
 - 7) Harbor Commission (November 28, 2022)
 - 8) Harbor Commission (December 14, 2022)
 - 9) Jamestown Library Board of Trustees (January 5, 2022)
 - 10) Jamestown Library Board of Trustees (January 11, 2022)
 - 11) Jamestown Library Board of Trustees (February 8, 2022)
 - 12) Jamestown Library Board of Trustees (March 8, 2022)
 - 13) Jamestown Library Board of Trustees (April 12, 2022)
 - 14) Jamestown Library Board of Trustees (May 17, 2022)
 - 15) Jamestown Library Board of Trustees (June 14, 2022)
 - 16) Jamestown Library Board of Trustees (July 12, 2022)
 - 17) Jamestown Library Board of Trustees (August 9, 2022)
 - 18) Jamestown Library Board of Trustees (September 13, 2022)
 - 19) Jamestown Library Board of Trustees (October 11, 2022)
 - 20) Jamestown Library Board of Trustees (November 1, 2022)

- C) Tax Assessor’s Abatements and Addenda of Taxes

ADDENDA TO 2022 TAX ROLL		
08-0459-00	C/O ISSUED 09/21/22	\$ 366.93
04-0231-09	C/O ISSUED 12/22/22	\$ 192.05
01-0005-37	C/O ISSUED 12/23/22	\$ 153.40
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$ 0.00
TOTAL ADDENDA TO 2022 TAX ROLL		\$ 712.38
GRAND TOTAL		\$7,682.63

- D) Town of Jamestown as an abutter. Notice is hereby given that the Jamestown zoning board of review will hold a public hearing January 24, 2023, at the Jamestown town hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
Application of Sanderson H. Carney, Trustee of the Sanderson H. Carney Indenture of Trust, whose property is located at 3 Spirketing Street, and further identified as Tax Assessor's Plat 5, Lot 404 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for the R40 Zoning District of the zoning ordinance. The Applicant seeks Side Yard setback relief for an accessory structure of 3 feet where 15 feet is required in order to construct a 12 x 28 Carport with concrete pad. Said property is located in a R-40 zone and contains 17, 575 square feet.
- E) Approval of the Jamestown Town Council Rules and Procedures
- F) Finance Director's Report: Comparison Budget to Actuals as of December 31, 2022

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Press Release to: Town Council members
From: Town Administrator Hainsworth
Date: January 9, 2023
Re: Reed/Bipartisan Leaders Ready \$1.7 Trillion Omnibus Appropriations Package
 - 2) Copy of Press Release to: Town Administrator Hainsworth
From: Captain Ron Barber
Date: January 9, 2023
Re: CPR/AED Demonstration
 - 3) Copy of Letter to: Chief Mello
From: Brittan K. Bates-Manni, Medical Countermeasures Program Director
Date: January 3, 2023
Re: Jamestown's COVID-19 Response and Vaccine Campaign
 - 4) Copy of Email and attachments to: Town Council
From: Marian Falla
Date: January 7, 2023
Re: Boston Globe Article STRs in Rhode Island
 - 5) Copy of letter and report to: Town Council
From: Alyson Adkins, Discover Newport
Date: January 11, 2023
Re: Discover Newport Consolidated Annual Audit Report

XV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session: Pursuant to RIGL §42-46-5(a) Subsection (2) Collective Bargaining (IBPO Union Contract discussion of issues regarding upcoming negotiations set to expire 6/30/2023).

XVI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on January 19, 2023.