



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 18, 2021
6:15 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER

III. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:

| Applicants | Appointments |
|-------------------|---------------------|
| Robert Plain | Housing Authority |

IV. ADJOURNMENT OF SPECIAL SESSION

The Town Council's Open Meeting will begin at 6:30 pm

V. ROLL CALL

VI. CALL TO ORDER, PLEDGE OF ALLEGIANCE

VII. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote to authorize Chair Nancy Beye to sign the June 21, 2021 decisions by the Water and Sewer Commission for applications by Christina Paolino-DiMelgio, Glenn & Marjorie Andreoni, John & June Shekarchi, Sandra Nardolillo and Jeffrey & Debby Saletin
 - 1) Water line extension decision letters

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

VIII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTION AND PROCLAMATIONS

- A) Acknowledgements:
 - 1) Jamestown Police Department formal swearing in probationary officer Robert Winsor
 - 2) Jamestown Police Life Saving Medal awards presentation
 - a) FBI Special Agent Juan “Carlos” Razon
 - b) Jamestown Police Officer Nate Schaffer
 - c) Jamestown Police Officer Chad Specht
 - d) Jamestown Police Sgt Karen Catlow
- B) Review, Discussion and/or Action and/or Vote regarding the July 19, 2021 Presentation by Sharon Gold on idling vehicles and request to post signs in Town, and approval of Resolution No. 2021-07 Anti- Vehicle Idling Resolution for the Town of Jamestown, Rhode Island
 - 1) Resolution 2021-08 Anti-Vehicle Idling
- C) Review, Discussion and/or Action and/or Vote regarding Gould Island Committee, request for proclamation and letter asking for support of cleanup of Gould Island from our Federal Congressional Delegation
 - 1) Proposed Resolution Requesting Federal Assistance in the Restoration of South Gould Island for Public Access and Recreation
 - 2) Letter from David P. Sommers

IX. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV-L – Victualer Liquor License:**

CLASS BV-L – VICTUALER

Our Table LLC
dba: Our Table

53 Narragansett Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote of approval **to proceed to re-advertise** for Public Hearing on November 1, 2021 by the Town Council, due to cancellation of Town Council meeting scheduled for October 4, 2021.

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV – Victualer Liquor License**:

CLASS BV- VICTUALER

Epic Decade, LLC
dba: Curiosity & Co.
14 Narragansett Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval **Class BV- Victualer Liquor License**

- C) Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following **Transfer application** has been received for a **Class BV- Victualer Liquor License**

TRANSFER: **CLASS BV- VICTUALER**

ESJ, Inc.
dba: Simpatico Jamestown
13 Narragansett Avenue
Jamestown, RI 02835

TO: **CLASS BV- VICTUALER**
Conanicut Restaurant Group II, LLC

dba: Beech
13 Narragansett Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval to transfer of **Class BV- Victualer Liquor License granted but not issued pending full compliance with conditions and criteria necessary**: Copy of menu; Department of Health Certificate; RI Sales Tax Permit; evidence of Commercial Liability, Liquor Liability and Property Damage coverage; list of employees and a copy of all TIPs Certification for each employee; current seating/site plan(noting where liquor is stored); signed BCI waiver form, transfer of Deed; and surrendering of the ESJ, Inc. dba Simpatico Jamestown Class BV-Victualer

Liquor License.

The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board

- D) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Epic Decade LLC, dba Curiosity & Co.
Location: 14 Narragansett Avenue
Hours: 10:00 a.m. to 10:00 p.m. Sunday - Saturday
- E) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Restaurant Group II, LLC dba Beech
Location: 13 Narragansett Avenue
Hours: 11:00 a.m. to 11:00 p.m. Sunday - Saturday
- F) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Epic Decade LLC, dba Curiosity & Co
Location: 14 Narragansett Avenue
- G) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Restaurant Group II, LLC, dba Beech
Location: 13 Narragansett Avenue
- H) Holiday License Application (New): All Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: The Wickford Collection, dba TWC Home
Location: 17 Narragansett Avenue
Hours: 10:00 a.m. to 5:00 p.m. Monday – Saturday
11:00 a.m. to 4:00 p.m. Sunday
- I) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Jamestown Parks and Recreation Department
Event: Fright Night at Fort Getty
Date: October 23, 2021, 4:00 p.m.-9:00 p.m.
Location: Fort Getty Pavilion and RV Park

- J) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Island Art Association (CIAA)
 - Event: CIAA Holiday Arts & Crafts Fair
 - Date: December 4, 2021, 9:00 a.m. to 4:00 p.m.
 - Location: Lawn Avenue School

X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Municipal Parking lot, best use (agenda item)
 - 2) Community Development Block Grant (CDBG) for Jamestown Housing Authority (agenda item)
 - 3) Gould Island Committee (agenda item)
 - 4) Review of Draft RFP for Broadband utility (agenda item)
 - 5) Covid-19 update/ Jamestown School Covid-19 communications page

XI. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding Walcott Avenue, Traffic Safety request in an effort to reduce speeding cars
- 1) Chief Mello to review 2019 recommendation by the Jamestown Traffic Committee to request the RI State Traffic Committee to install a four-way stop at Walcott Avenue and High Street and direct Town Administrator to send the proposed letter to the State Traffic Committee
 - a) Memorandum from Chief Mello to Town Administrator Hainsworth with attachments
- B) Review, Discussion and/or Action and/or Vote regarding request by the Jamestown Rotary to waive the police detail fee for the Annual Jamestown Classic Bike Race on October 11, 2021.
- 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding the police detail request by the Jamestown Rotary for the October 11, 2021 Annual Jamestown Classic Bike Race
 - 2) Mark Holland to address the Town Council
 - a) Email from Mark Holland/Jamestown Rotary club (non-profit) requesting waiver/and or payment for police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 11, 2021
- C) Review, Discussion and/or Action and/or Vote regarding Fort Getty Gatehouse
- 1) Gatehouse renovation project presentation by Public Works Director

Michael Gray and Parks & Recreation Director Ray DeFalco

- a) Memorandum from Parks & Recreation Director Ray DeFalco
 - b) Fort Getty Gate House (Construction Documents 1/30/2019) approval of design
- D) Review, Discussion and/or Action and/or Vote regarding best use of the Narragansett Avenue Municipal Parking
- 1) Town Administrator Jamie Hainsworth to present recommendations and decision for best use of Narragansett Avenue Municipal Parking Lot
 - 2) Nick Robertson request to address Town Council
- E) Review, Discussion and/or Action and/or Vote regarding Jamestown Housing Authority (JHA) Board
- 1) Councilor Randy White to update Council on the October 4, 2021 and October 13, 2021 JHA Board meetings; and potential vote to request JHA Commissioners resignations
- F) Review, Discussion and/or Action and/or Vote regarding RFP Broadband Utility for all residents
- 1) Review internal draft RFP to hire a consultant to conduct a Broadband Utility feasibility study
- G) Review, Discussion and/or Action and/or Vote regarding scheduling Special Meeting
- 1) Town Council Special Meeting – request to schedule a Special Meeting on **November 18th or November 22nd (time to be decided)** to approve Our Table LLC BV – L Victualer **renewal application**
- H) Upcoming Meetings and Session – dates and times
- 1) Town Council Regular Meeting – Monday, November 1, 2021 @ 6:30 p.m.
 - 2) Town Council/Water and Sewer Regular Meeting – Monday, November 15, 2021 @ 6:30 p.m.
 - 3) Town Council Regular Meeting – Monday, December 6, 2021 @ 6:30 p.m.
 - 4) Town Council/Water and Sewer Regular Meeting – Monday, December 20, 2021 @ 6:30 p.m.

XII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding the proposed 2022 Harbor Rates and 2022/2023 Budget
 - 1) Memorandum from Police Chief Mello to Town Administrator Jamie Hainsworth
 - 2) Proposed 2022 Harbor Rates and 2022/2023 Marine Development Fund Operating Budget approved by the Harbor Commission on October 13, 2021

- B) Review, Discussion and/or Action and/or Vote regarding request from Conanicut Island Sailing Foundation (CISF) to work with Town staff on a land lease at Ft.

Getty to allow CISF to make improvements and grow their programming in Jamestown at Ft. Getty

- 1) Letter from Meg Myles, CISF Executive Director dated October 7, 2021
- C) Review, Discussion and/or Action and/or Vote regarding proposed pickle-ball court installation at Fort Getty
- 1) Memorandum from Parks & Recreation Director Ray DeFalco

XIII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-67, Section 10-70, 10-72 through Section 10-75. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance
- B) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed amendment to the Code of Ordinances, Chapter 14- Buildings and Building Regulation, Article V. Short Term Rentals Section 14-80 thru 14-92; and Section 14-93-100. Reserved. These Amendments are proposed to regulate and supervise rental dwellings to protect the public health, safety and welfare.
- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Library Board of Trustees (One [1] Member vacancy with a three-year term ending date of December 31, 2023)
 - a) Letter of application
 - i) Mackenzie Richards (* Previously Interviewed)
 - ii) Joseph Cannon
 - iii) Robert Flath
 - 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024)
 - a) Letter of application
 - i) Mary Ellen Coleman
 - 3) Jamestown Housing Authority (Two [2] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2024 and an unexpired five-year term ending date of December 31, 2025)

- a) Letter of application
 - i) Robert Plain
 - ii) Lisa Rafferty
 - iii) Joseph Cannon
 - iv) Susan Q. Romano

- 4) Jamestown Zoning Board of Review (One [1] Member vacancy with a five-year term ending December 31, 2021)
 - a) Letter of interest
 - i) John E. Shekarchi **alternate to full voting member**
 - b) Letter of application
 - i) Jane Bentley

XIV. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) September 20, 2021 (Regular Meeting)
 - 2) September 20, 2021 (Executive Session)
 - 3) September 7, 2021 (Executive Session)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Tree Preservation and Protection Committee (May 19, 2021)
 - 2) Jamestown Tree Preservation and Protection Committee (June 16, 2021)
 - 3) Jamestown Housing Authority Board of Commissioners (August 31, 2021)
 - 4) Jamestown Zoning Board of Review (August 24, 2021)

- C) Zoning Board of Review Notice of Administrative Decision – Town of Jamestown as the Abutter

D) Tax Assessor's Abatements and Addenda of Taxes

| MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL | | |
|---|-------------------------|----------|
| 02-1714-01M | REGISTERED IN FLORIDA | \$6.33 |
| 01-0004-65M | SOLDIER & SAILOR EXEMPT | \$205.83 |
| 01-0005-25M | SOLDIER & SAILOR EXEMPT | \$98.46 |
| 01-0005-25M | SOLDIER & SAILOR EXEMPT | \$104.04 |
| 02-1714-00M | REGISTERED IN FLORIDA | \$94.29 |
| 01-0004-57M | SOLDIER & SAILOR EXEMPT | \$27.10 |
| MOTOR VEHICLE ABATEMENTS | | \$536.05 |

| ABATEMENTS TO 2021 TAX ROLL | | |
|-----------------------------|-------------------------------------|----------|
| 13-2193-50 | LAND SIZE ADJUSTMENT PLAT 8 LOT 421 | \$231.01 |
| ABATEMENTS TO 2021 TAX ROLL | | \$231.01 |

| ADDENDA TO 2021 TAX ROLL | | |
|-----------------------------------|---|-----------|
| 03-1419-00 | PROPERTY SOLD – REMOVE EXEMPTION | \$2429.35 |
| 07-1009-50 | SOLD – UNUSED PORTION OF VET EXEMPTIONS | \$187.50 |
| ADDENDA TO 2021 TAX ROLL | | \$2616.85 |
| TOTAL ABATEMENTS TO 2021 TAX ROLL | | \$767.06 |
| TOTAL ADDENDA TO 2021 TAX ROLL | | \$2616.85 |

XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Letter to: Town Council
From: James Rugh
Dated: September 23, 2021
Re: Narragansett Avenue Municipal Parking Lot
- 2) Copy of Letter to: Town Council
From: Peter Converse
Dated: September 27, 2021
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
- 3) Copy of Email to: Councilor Erik Brine
From: Devi Ross
Dated: September 28, 2021
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
- 4) Copy of Letter to: Jamie Hainsworth
From: Sister Marjorie Mancini, RSM
Dated: October 13, 2021
Re: Narragansett Avenue Municipal Parking Lot

- 5) Copy of Email to: Town Council
From: B.J. Whitehouse
Dated: September 27, 2021
Re: Proposed Dog Ordinance
- 6) Copy of Email to: Town Council President Beye and Councilor R. White
From: Christine Ariel
Dated: September 27, 2021
Re: Proposed Dog Ordinance
- 7) Copy of Email to: Town Clerk
From: Delia Klingbeil
Dated: September 29, 2021
Re: Proposed revisions to Chapter 10 (Proposed Dog Ordinance)
- 8) Copy of letter to: Town Council
From: Wendy Shapiro
Dated: October 2, 2021
Re: Jamestown Housing Authority Board
- 9) Copy of letter to: Town Council
From: Wendy Shapiro
Dated: October 7, 2021
Re: Jamestown Housing Authority Town Council liaison
- 10) Copy of letter to: Town Administrator Jamie Hainsworth
From: East Passage Estates LOA
Received: October 1, 2021
Re: Letter of thanks East Passage Estates paving project
- 11) Copy of email to: Town Council
From: Connie Slick
Received: October 14, 2021
Re: Our Table liquor license
- 12) Copy of letter to Councilor Randy Whie
From: Coffee Bell
Received: October 14, 2021
Re: Code of Conduct on JHA Premises

XVI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
 - 1) Christine Ariel – Proposed amended Dog Ordinance
 - 2) Karen Morales Potter – Proposed Short Term Rental Ordinance

B) Non-scheduled request to address

XVII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on October 14, 2021