



**TOWN COUNCIL MEETING**  
**Tuesday, January 19, 2021**  
**6:30 PM**

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:**

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press \*9 to raise your hand.

**JOIN VIA PHONE: 1-646-558-8656 or 1-301-715-8592**  
**WHEN PROMPTED, ENTER MEETING ID: 819 4427 9878**  
**PRESS # AGAIN TO JOIN THE MEETING**

**JOIN VIA COMPUTER OR MOBILE APP: Meeting ID:**  
<https://us02web.zoom.us/j/81944279878>

**TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:**  
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

*Attachments for items on this meeting agenda are available to the public on the Town website at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A) Approval of Minutes; review, discussion and/or potential action and/or vote October 19, 2020 (regular meeting)

B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- 1) Scheduled request to address – None
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
- 1) Pumping report
  - 2) Town project reports
    - Town Wells
      - a) Water Treatment Plant
      - b) Transfer Pumping/Reservoir
      - c) Distribution System
      - d) Wastewater Treatment Facility
- D) NEW BUSINESS:
- 1) Review, Discussion and Possible Action on the Request of Robert S. Powers, President of the Jamestown Estates Homeowner’s Association Regarding Ownership of Westwind Drive Sewer Line; with Possible Authorization for further Investigation on the Status and Condition of the Force Main
    - a) Town Administrator Hainsworth Report regarding Westwind Drive Sewer Line
  - 2) Review, Discussion and Possible Action on the Request of Henry Donaldson Regarding Sewer Charge Relief of \$753.48

**IV. Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Renewal of Event License Application
- 1) Applicant: Jamestown Chamber of Commerce
    - Event: Restaurant Outdoor Dining
    - Dates: Extending to February 17, 2021 unless revoked earlier
    - Location: Narragansett Avenue, Narragansett Avenue Municipal Parking Lot & East Ferry Parking Lot
- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
- Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to February 17, 2021 unless revoked earlier:

- a) KALI LLC dba J22 Tap & Table, 22 Narragansett Ave
  - b) Jamestown Beer Holdings LLC dba The Generals Crossing-  
34 Narragansett Ave.
  - c) Jamestown Restaurant Group LLC dba Narragansett Café-  
25 Narragansett Ave.
  - d) Johnny Angels Clam Shack LLC dba Angels Kitchen-  
23B Narragansett Ave.
- 2) Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. With proposed Extension to February 17, 2021 unless revoked earlier.
- C) Approval of One Day Event License Application
- 1) Applicant: Rhode Races & Events, Inc.  
Event: Jamestown Half Marathon  
Dates: September 18, 2021  
Location: Fort Getty & Roads in Town

## **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Town Administrator's Report: Jamie A. Hainsworth-
- 1) Jamestown Chamber of Commerce Request for Use of Town Municipal Parking Lot, Narragansett Avenue during the 2021 Season Due to Covid-19, as listed in Consent for Authorization of Town Administrator to Sign "Take it Outside" Grant Status Update
  - 2) "Take it Outside" Grant Status Update
  - 3) Budget Preparation for FY 2021-2022
  - 4) Jamestown Annual Financial Report for Fiscal Year Ended June 30, 2020
  - 5) Street Light Upgrades
  - 6) Bike Path Project Update
  - 7) Fiber Optic I.T. Capital Improvement Project Update
  - 8) Golf Course Building Project Update
  - 9) Building Official Vacancy
  - 10) Park and Recreation Director Vacancy
  - 11) Covid-19 Status Update

## **VII. UNFINISHED BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Upcoming Meetings and Sessions – dates and times
- 1) Town Council Meeting Schedule: February 1, 2021 & February 16, 2021
  - 2) Town Council Joint Workshop with School Committee to Review the FY 2020 Financial Statements with Paul Dansereau, representing Baxter Dansereau & Associates for February 1, 2021 at 6:00 P.M.
  - 3) Joint Town Council Meeting with Jamestown Housing Authority

- B) Review, Discussion and Possible Action to extend the March 16, 2020 Declaration of the Town of Jamestown State of Emergency to February 17, 2021 unless revoked earlier, to curtail the spread of the COVID 19 Virus.
- C) Review, Discussion and Possible Action to extend the Executive Order 2020-1, to February 17, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

## VIII. NEW BUSINESS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Review, Discussion and Possible Action to Authorize the Town Administrator to Sign the Application for 2021 Recreational Trails Grant for submittal to RIDEM by January 28, 2021
- B) Review, Discussion and Possible Action regarding Town of Jamestown comments on the Proposed Adoption of the Rules and Regulations Governing the Administration and Enforcement of the Freshwater Wetlands Act (250-RICR-150-15-2)
- C) Review, Discussion and Possible Action regarding Jamestown Support for Application of the 2021 Resilient Rhody: Municipal Resilience Program (MRP) to Provide Planning Services for submittal to the Rhode Island Infrastructure Bank by January 29, 2021
- D) Review, Discussion and Possible Action on Council Liaisons to Boards and Commissions. Including but not limited to: Affordable Housing, Conservation Commission, Harbor Management, Housing Authority, Library Board of Trustees, and School Committee
- E) Review, Discussion on Standing/Ad-Hoc Committee's with Possible Action for Reestablishment or Additions
- F) FY 2020 Recreation Season Review presented by Parks and Recreation Director Andrew J. Wade
  - a) Request of Parks and Recreation Director Andrew J. Wade; regarding the 2021 Fort Getty Seasonal Rates and Fee Schedule

## IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Beavertail State Park Advisory (one vacancy with term expiring 12/31/2023)
  - 1) Letter of interest for reappointment
    - a) Suzi Andrews
  - 2) Letter of interest for appointment
    - a) Stephen Bois
    - b) Kathleen Schweitzer

- c) Cynthia J. Butler
- B) Conservation Commission (one vacancy with an unexpired term expiring 12/31/2023)
  - 1) Letters of interest for reappointment
    - a) Barbara Lundy
  - 2) Letter of interest for appointment
    - a) Christine Ariel
- C) Jamestown Harbor Commission Member (one vacancy with a three-year term expiring December 31, 2023)
  - 1) Letter of Interest for appointment
    - a) Jennifer McCarthy
- D) Jamestown Housing Authority (one vacancy with a five-year term expiring December 31, 2025)
  - 1) Letter of Resignation
    - a) Ed Gromada
- E) Juvenile Hearing Board (four vacancies; two full members with terms expiring December 31, 2023 and two alternate members with terms expiring December 31, 2022)
  - 1) Letter of interest for reappointment
    - a) Gary Cournoyer\* seeks extension of term limits
    - b) Sydney Keen seeks reappointment as Alternate
    - c) Jill Harrison seeks reappointment as Full member
    - d) Joseph Cannon seeks reappointment from Alternate to Full Member
  - 2) Letter on interest for appointment
    - a) Nancy Kolman Ventrone
- F) Jamestown Library Board of Trustees (three vacancies with a three-year term expiring December 31, 2023)
  - 1) Letters of interest for reappointment
    - a) Chris Walsh
  - 2) Letter of Resignation
    - a) Jen Cloud
    - b) Christian Infantolino
  - 3) Letter on interest for appointment
    - a) Ed Gromada
    - b) Carol Welch
    - c) Polly Carr
    - d) Mackenzie Richards
    - e) Kathleen Schweitzer
    - f) Devi Ross

- G) Tree Preservation and Protection Committee (two vacancies with a three-year term expiring December 31, 2023)
  - 1) Letter of resignation
    - a) Lois Mignault
  - 2) Letter of interest for reappointment
    - a) Steve Heath
  
- H) Zoning Board of Review (six vacancies with one term expiring December 31, 2021; one term expiring December 31, 2025; three alternate member terms expiring December 31, 2021)
  - 1) Letters of interest for reappointment
    - a) Dean Wagner
    - b) James King
    - c) Judy Bell- Alternate Member
  - 2) Letter of interest for appointment
    - a) Christine Ariel
    - b) John Shekarchi
    - c) Alex Finkelman
    - d) Bill Harsch Alternate
  
- I) Fire Department Compensation Commission-(1) unexpired term with an ending date of 5/31/2021 and (1) full term with an ending date of 5/31/2023
  - 1) Letter of Resignation
    - a) Eric Lexow

**X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) December 15, 2020 (Board & Commission Interviews)
  - 2) December 21, 2020 (Regular Meeting)
  - 3) January 4, 2021 (Board & Commission Interviews)
  
- B) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

**MOTOR VEHICLE ABATEMENTS TO 2020 TAX ROLL**

02-1154-04M	Motor Vehicle	\$189.18
19-0990-14M	Motor Vehicle	\$245.46

**ADDENDA TO 2020 TAX ROLL**

02-0139-00	Plat 5, Lot 71	\$ 184.08
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<b>TOTAL ABATEMENTS</b>	<b>\$ 434.64</b>
<b>TOTAL ADDENDA</b>	<b>\$ 184.08</b>

- C) Approval of Uncollectable & Receivables for Motor Vehicle Bills from 1989 to 2005 in the amount of \$ 61,097.29; with supportive documentation found at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes>
- D) Authorization of Town Administrator to Sign the MOU with the Jamestown Chamber of Commerce for Use of Town Municipal Parking Lot, Narragansett Avenue during the 2021 Season Due to Covid-19
- E) Finance Director's Report on Comparison of Budget to Actuals as of December 31, 2020
- F) Conanicut Island Sailing Foundation Free Sailing Program 2020 Report
- G) Conanicut Island Sailing Foundation Jamestown 2020 Sea Adventure Summer Report
- H) Conanicut Island Sailing Foundation Leadership Program & Fall Programming
- I) Reconstitute the Traffic Committee with Approval of Committee Charge as approved June 19, 2017 with Reappointment of Current Members with terms due to expire November, 2022: Chief Thomas Tighe, Vincent Moretti, William Munger, Timothy Yentsch, Michael Junge, and Valerie Southern

**XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Public Notice Received:
  - 1) Zoning Board of Review: Jamestown as an Abutter Application of St. Marks Cemetery/ St. Mark Church  
Hearing Date: January 26, 2021
- B) Communications Received:
  - 1) Copy of Letter to: Town Administrator Hainsworth/ Town Council  
From: Mark Baker  
Re: Decree of New Mooring Policy

**XII. OPEN FORUM- To participate you will press \*9 to raise your hand.**

**The meeting moderator will coordinate your participation.**

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- A) Scheduled request to address- none
- B) Non-scheduled request to address

### **XIII. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [eliese@jamestownri.net](mailto:eliese@jamestownri.net) not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on January 14, 2021*