



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, May 21, 2018**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
  - 1) April 16, 2018 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
  - 3) Water Supply System Management Plan Five-Year Update, as revised March 2018 by Pare Engineering, continued from April 16, 2018
- D) Awards, Presentations and Acknowledgements
  - 1) Presentation by David Bebyn of B & E Consulting
    - a) General Rate Study 2018 for the Jamestown Water Division

- E) Communications
  - 1) Memorandum of Katherine Maxwell re: Initiative to Create or Modify a Line Item to Effect a Transfer of Funds from the General Fund to the Water and Sewer Fund
- F) New Business
  - 1) Proposed Water Budget for FY2018/2019 (July 1, 2018 to June 30, 2019); review, discussion and/or potential action and/or vote
  - 2) Proposed Sewer Budget for FY2018/2019 (July 1, 2018 to June 30, 2019); review, discussion and/or potential action and/or vote

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Resolutions and Proclamation
  - 1) No. 2018-15: “Joshua Neronha, Eagle Scout Court of Honor”
  - 2) No. 2018-16: “Graduates Week in the Town of Jamestown” June 17<sup>th</sup> to June 23<sup>rd</sup>

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A) TOWN COUNCIL SITTING AS THE ALCOHOLIC BEVERAGE LICENSING BOARD**

- 1) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for June 23, 2018:

**CLASS F (NON-PROFIT)**

Jamestown Historical Society  
 92 Narragansett Avenue  
 P. O. Box 156  
 Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review, discussion and/or potential action and/or vote
  - b) Request for waiver of Class F (Non-Profit) Liquor License Fee (\$15.00); review, discussion and/or potential action and/or vote
- B) Licenses and Permits**
- 1) One Day Event/Entertainment License Applications; review, discussion and/or potential action and/or vote
    - a) Applicant: Jamestown Historical Society
    - Event: Jamestown Historical Society Museum Opening Reception
    - Date: June 23, 2018
    - Location: Jamestown Historical Society Museum

- b) Applicant: Conanicut Island Sailing Foundation  
Event: CISF Summer Fundraiser  
Date: August 3, 2018  
Location: CISF Tent at Fort Getty

## **VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled request to address
  - 1) Helen O'Grady: Request of Conanicut Sanctuary
    - a) Municipal Immigrant Protection Ordinance
    - b) Petition of Jamestown residents
- B) Non-scheduled request to address

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
  - 1) Employee Recognition
  - 2) 2018 National League of Cities Risk Information Sharing Consortium
  - 3) Financial Report on the Fire Station Rehabilitation Project
  - 4) Summary of Grant Awards Received by the Town

## **VIII. UNFINISHED BUSINESS**

*For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

- A) Fort Getty Gatehouse and Restrooms Project Update and approval of Phase 1 Design: Parks and Recreation Director Andrew J. Wade and Don Powers of Union Studios; review, discussion and/or potential action and/or vote
- B) Resignation of School Committee Member Dorothy S. Strang and Town Council appointment of new Member to fill the Vacancy, pursuant to Jamestown Town Charter Article V. Schools, Sec. 503. Vacancies; review, discussion and/or potential action and/or vote, continued from May 7, 2018
- C) Request of the Friends of the Jamestown Rights-of-Way to install Kayak Racks at Potters Cove, Park Dock, Fort Wetherill and Buccaneer Way shore access points; review, discussion and/or potential action and/or vote
- D) Upcoming Meetings and Sessions – dates and times
  - 1) Financial Town Meeting - Monday, June 4, 2018, 7:00 pm
  - 2) Town Council Meeting - Monday, June 18, 2018, 6:30 pm
  - 3) Tentative Meeting dates:
    - a) Town Council Meeting - Monday, July 16, 2018, 6:30 pm
    - b) Town Council Meeting - Monday, August 20, 2018, 6:30 pm

## **IX. NEW BUSINESS**

- A) Award of Bid: Phase 1 Archaeological Identification for the Lawn Avenue Recreation Complex to Public Archaeological Lab for an amount not to exceed \$9,065, as recommended by Town Planner Lisa W. Bryer; review, discussion and/or potential action and/or vote

- B) Award of Bid: Land Evidence Recording and Cashiering System for the Town Clerk's Office to Kofile Technologies, Inc. as follows:  
Per Instrument Cost: \$5.95  
Online Copies Reimbursement: \$1.50 per copy with \$50.00 Annual Subscription, with Revenue Split 50/50 between the Town and Kofile for both Copies and Subscription; \$2.50 per Copy without Annual Subscription, with Revenue split 50/50 between the Town and Kofile, as recommended by Town Clerk Cheryl A. Fernstrom; review, discussion and/or potential action and/or vote
- C) Osprey Nest at Mackerel Cove Beach; review, discussion and/or potential action and/or vote
- D) National Grid Street Lighting Program and consolidation of services with other neighboring communities; review, discussion and/or potential action and/or vote
- E) Playground Update and Dedication request for Jamestown Community Playground; review, discussion and/or potential action and/or vote
- F) Approval of Fort Wetherill Boat Owners Association lease extension and authorization for signing by the Town Administrator; review, discussion and/or potential action and/or vote

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Town Council Minutes
  - 1) May 7, 2018 (regular meeting)
  - 2) May 7, 2018 (executive session)
- B) Minutes of Town Boards/Commissions/Committees
  - 1) Jamestown Harbor Commission (10-11-2017)
  - 2) Jamestown Harbor Commission (11-07-2017)
  - 3) Jamestown Harbor Commission (12-13-2017)
  - 4) Jamestown Harbor Commission (01-10-2018)
  - 5) Jamestown Harbor Commission (02-14-2018)
  - 6) Jamestown Harbor Commission (03-14-2018)
  - 7) Jamestown Harbor Commission (04-11-2018)
  - 8) Jamestown Philomenian Library Board of Trustees (04-10-2018)
- C) Abatements/Addenda of Taxes
 

Total Abatements: \$5,682.89	Total Addenda: \$5,682.89
1) Real Estate Abatements to 2017 Tax Roll	
<b><u>Account/Abatement Amount</u></b>	
a) 02-1361-75	\$5,682.89
2) Addenda to 2017 Tax Roll	
<b><u>Account/Addenda Amount</u></b>	
a) 02-1035-80	\$5,682.89
- D) CRMC Notices
  - 1) May 2018 amended Calendar

- 2) Notice for rescheduled Public Hearing for Shoreline Change Special Area Management Plan (Beach SAMP) to June 12, 2018 at 6:00 pm, Conference A, Department of Administration, One Capitol Hill, Providence
- E) One Day/Event Entertainment License Application
  - 1) Applicant: Central Baptist Church  
Event: Annual June Festival  
Date: June 16, 2018  
Location: West Street Parking Lot
  - 2) Applicant: Jamestown Rocket Hogs  
Event: Annual Independence Day Fireworks  
Date: July 1, 2018  
Location: East Ferry/Veterans Square
- F) Finance Director's Report

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Invitation to the Lawn School Commencement Ceremony on Friday, June 22, 2018, 6:30 – 7:30 pm, Lawn School Gymnasium, 55 Lawn Avenue
- B) Petitions
  - 1) Pole Petition: National Grid and Verizon to locate and maintain new Joint Pole at Grey Gull Road; review, discussion and/or potential action and/or vote
    - a) Recommendation for approval by Public Works Director Michael C. Gray
- C) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Barrington Town Council Opposing School Construction Referendum in Article 9 of the Proposed RI State Budget for FY 2019
  - 2) Resolution of the Barrington Town Council Supporting School Construction Referendum in Article 5 of the Proposed RI State Budget for FY 2019
  - 3) Resolution of the Barrington Town Council Supporting Senate Bill 2464 Raising the Age for Purchase of Tobacco Products to 21
  - 4) Resolution of the Barrington Town Council Supporting Senate Bill 2331 Amending Section 39-2-15 of the RI General Laws Chapter 39-2 "Duties of Utilities Carriers"
  - 5) Resolution of the Barrington Town Council Urging Attorney General Peter Kilmartin to distribute Google Funds to Barrington Schools
  - 6) Resolution of the Foster Town Council in Opposition to the Governor's FY 2019 Budget Request, Article 1 Sections 15-16 and Article 10 Sections 5-9
  - 7) Resolution of the Charlestown Town Council in Opposition to the Governor's FY 2019 Budget Request, Article 1 Sections 15-16 and

- Article 10 Sections 5-9
- 8) Resolution of the Charlestown Town Council in Support of the Recommendations submitted by the Town of Gloucester to the Special Legislative Commission to study the Low and Moderate Income Housing Act

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Planning Department/Planning Commission/Affordable Housing Committee Reports (June)
- B) Cell Tower development in the north end (June)
- C) Cell phone use at Town Council meetings by Council, Staff, Public (June)
- D) Veterans' Exemptions

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website May 17, 2018*