

**TOWN OF JAMESTOWN**  
**TOWN COUNCIL MEETING**  
for  
**TOWN, WATER AND SEWER MATTERS**

Wednesday, March 6, 2024

A special meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 4:06 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President  
Erik G. Brine  
Michael G. White  
Randall White

Also present were:

Edward Mello, Town Administrator  
Roberta J. Fagan, Town Clerk  
Michael Gray PE, Public Works Director  
Peter D. Ruggiero Esq., Town Solicitor  
Lisa Bryer, Town Planner  
Denise Jennings, Water and Sewer Clerk

**OPEN FORUM**

Commission President Beye noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:  
(None)
- 2) Non-scheduled request to address:  
(None)

**UNFINISHED BUSINESS**

The Public Works Director reported that he and the Town Planner have been working with PARE Corporation on the completion of the water district build-out analysis. The Public Works Director stated that PARE Corporation representatives Peter Georgetti and Jason Anderson from PARE Corporation were present this evening to make presentation.

- 1) **Water Supply System Management Plan-5 Year Update** prepared by PARE Corporation, continued from January 16, 2024.
  - a) Review of the draft Water District Build-out Analysis dated February 2024 prepared by PARE Corporation. Peter Georgetti, Project Manager/PARE Corporation briefly outlined the draft of the Water District Build-out Analysis dated February 2024. Mr. Georgetti stated that his staff worked with the 2012 Comprehensive Plan as a guide and other statistical data to create the Water District Build-out Analysis. Commission Vice-President Meagher asked for clarification, specifically number 8 under "1.2 Assumptions and Considerations" which states

as follows: 8. All dwelling units are year-round and not seasonal. Commission Vice-President Meagher stated that peak usage is in July and seasonal dwellings should be taken into consideration and she stated that the winter usage is not our maximum usage period. The Town Planner stated that it is hard to filter out seasonal usage, as it is spread out over several quarters. Commission Vice-President Meagher suggested that the water usage for July and August be included in the Build-out Analysis. Mr. Georgetti stated that data for usage is usually taken over a year.

Mr. Georgetti continued with his presentation and brief discussion and clarification followed regarding urban and rural districts and the new 2021 RIGL pertaining to water suppliers. Commissioner Randall White stated that the Build-out Analysis will help the Town plan and make argument to those at the state level that the Town is not able to supply water to the whole island. The Public Works Director stated that this exercise/build-out analysis is to strictly identify what the vacant lots and where the water supply pipes are actually located at this current time.

Discussion ensued regarding Jamestown being a seasonal community. Commission Vice-President Meagher stated that somewhere in the documents we should acknowledge that this is a seasonal community. The Public Works Director expressed his concerns about the upcoming deadline for the WSSMP 5-year update and the merging of the Build-out Analysis with the WSSMP.

Commission consensus: To continue discussion on the **Water Supply System Management Plan-5 Year Update** and the **Build-out Analysis** to a later date to be determined.

2) Update of the **Rules and Regulations of the Board of Water and Sewer Commissioners**, prepared by PARE Corporation, continued from January 16, 2024. The Public Works Director stated that he is working with Peter and Jason at PARE on the rewrite of the Rules and Regulations of the Board of Water and Sewer Commissioners. The Public Works Director briefly outlined the Urban and Rural district map, as it exists today.

Brief discussion followed regarding the possible changes to the map. Mr. Georgetti stated that PARE has provided a list of items for the Commissions review with the Public Works Director. The Public Works Director distributed the list to the Commission and stated that this list should be included with the rewrite of the rules and regulations. Discussion ensued regarding changing district lines, subdivisions, extensions, affordable housing, ADU's and limited water supply.

The Town Administrator updated the Commission on the status of the Town request for an exemption from the 2021 RIGL and stated that it was on hold for further study.

Commission consensus: To continue discussion on the Update of the **Rules and Regulations of the Board of Water and Sewer Commissioners** to a later date to be determined.

#### **ADJOURNMENT**

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Brine to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 5:56 PM. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye.

Attest:

Denise Jennings  
Water and Sewer Clerk