



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 20, 2024
4:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (5) East Ferry Use: Potential Ferry Landing Use Agreement with Conanicut Marine Services, Inc.

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Unfinished Business:

- 1) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Memorandum dated February 16, 2024, from Robert F. Ferrari, PE to the Town of Jamestown.
 - d) Application for water line extension received March 29, 2024.

- 2) Review, Discussion, and/or Action and/or Vote: on the Letter dated 01/02/24 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension:
 - a) Letter dated January 2, 2024, from Attorney Joelle C. Rocha and the application for water line extension received on January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Letter dated February 19, 2024, from Attorney Joelle C. Rocha and an exhibit showing existing OWTS & Well.

- 3) Review, Discussion, and/or Action and/or Vote: On the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Addendum (3 pages) submitted February 20, 2024 re: well.
 - d) Addendum with note (5 pages) submitted March 21, 2024, re: well.
 - e) Application for water line extension received April 1, 2024.

- 4) Review, Discussion, and/or Action and/or Vote: on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for water line extension:
 - a) Application for water line extension received January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Wellworks LLC report and estimate dated October 1, 2018.
 - d) Letter dated May 1, 2024, from applicants Stephen Zimmiski and Suzanne Gagnon to Public Works Director Michael Gray requesting a continuance of the original application if no decision can be rendered on May 6 by the Board of Water & Sewer Commissioners.

- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

 - 1) Scheduled request to address – None.
 - 2) Non-scheduled request to address.

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Letters and Communication:
 - 1) Review, Discussion, and/or Action and/or Vote: On the letter from Paul O’Reilly, of 13 Ocean Avenue regarding the request for relief from his April 2024 Water and Sewer bill.

- E) New Business:
 - 1) Review, Discussion, and/or Action and/or Vote: At the request of Commissioner Vice President Meagher notice to customers and issuing fines and/or violations with in-ground or underground irrigation or sprinkler systems connected to the Municipal Water System.

 - 2) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administration Mello, approval of the request to develop and advertise a request for qualifications (RFQ) and/or request for a proposal (RFP) for vendor services to operate and manage the water treatment facility.

- F) Consent Agenda
An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.
- 1) Adoption of Minutes:
 - a) March 6, 2024 (special meeting)
 - b) March 18, 2024 (regular meeting)
 - c) April 1, 2024 (special meeting)
 - d) April 10, 2024 (special meeting)
 - 2) Finance Director's Report- Water & Sewer Funds - Comparison Budget to Actuals as of April 30, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations:
 - 1) Review, Discussion and/or Action, and/or Vote regarding a Proclamation declaring June 16th through June 22th Jamestown Graduates Week, No. 2024-14
 - 2) Review, Discussion and/or Action, and/or Vote regarding a Resolution dedicating the Jamestown Bike Path to Retired Police Chief James G. Pemantell, No. 2024-15

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Request for a motion that the application listed below will be in order for hearing at a meeting of the Town Council sitting as the Alcohol Beverage Licensing Board on Monday, June 17, 2024, at 6:30 p.m. and advertised in the Jamestown Press, as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, for EXPANSION OF HOURS for the CLASS B Victualer Limited Liquor License under said Act, for the period June 17, 2024, to November 30, 2024:

CLASS B Victualer Limited Liquor License

Our Table, LLC., dba: Our Table Jamestown
53 Narragansett Avenue
Jamestown, RI 02835

Current hours: Thursday – Monday, 4:00 p.m. – 10:00 p.m.

New hours: Monday – Sunday, Noon – 10:00 p.m.

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for a Public Hearing to take place on June 17, 2024, at 6:30 p.m. by the Town Council, with advertisements in the May 30th and June 6th editions of the *Jamestown Press*

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) Steamboat Street Right of Way (ROW) Tree Update (Unfinished Business).
 - 2) Ft. Getty Pier analysis and repair update. (Consent Agenda)
 - 3) Harbor Executive Director.
 - 4) OpenGov on-line permitting now available.
 - 5) Eldred Avenue Study recommendation. (Consent Agenda)

IX. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Approval of the Jamestown Art Center request to display art at East Ferry.
- B) Review, Discussion and/or Action and/or Vote: At the recommendation of the Jamestown Tree Committee and Tree Warden Steve Saracino approval to proceed with the removal of the tree in the Steamboat Street Right of Way (ROW).

- C) Review, Discussion and/or Action and/or Vote: Review of parking issues and potential parking restrictions on Reservoir Circle.

X. NEW BUSINESS

- A) No items at this time.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Affordable Housing Committee, Three (3) member vacancy(s), with a three-year term ending May 31, 2027; duly advertised in the May 2nd and May 9th editions of the Jamestown Press with a request to submit applications prior to May 15, 2024:

- a) Interested Applicant(s):

- i) Wayne D. Moore, request for reappointment, April 6, 2024
- ii) David Pritchard, request for reappointment, April 7, 2024.
- iii) Bob Plain, request for reappointment, April 8, 2024.

- 2) Fire Department Compensation Committee, Two (2) Fire Department Representative(s) vacancy(s) with a three-year term ending date of May 31, 2027; duly advertised in the May 2nd and May 9th editions of the Jamestown Press with a request to submit applications prior to May 15, 2024:

- a) Interested Applicant(s):

- i) Patricia Perry, request for reappointment, April 11, 2024
- ii) John Preece request for reappointment, April 9, 2024.

- 3) Harbor Management Commission, One (1) member, unexpired three-year term ending 12/31/2024, duly advertised in the May 2nd and 9th editions of the Jamestown Press with a request to submit applications prior to May 15, 2024:

- a) Letter of resignation

- i) Dan Wurzbacher, letter of resignation, April 5, 2024.

- b) Interested Applicant(s):

- i) Paul Sprague

- i. Applications received November 29, 2021, and October 2, 2023.
- ii. Interviewed on January 10, 2022
- iii. Confirmed continued interest on May 8, 2024.

- ii) Antonio DaRosa Pinheiro

- i. Initial application received on April 11, 2024.

- iii) Daniel Lilly

- i. Initial application received on May 9, 2024.

- iv) Robert Laman

- i. Initial application received on May 13, 2024.

- 4) Senior Services Ad Hoc Committee, One (1) member vacancy(s), with a three-year term ending May 31, 2027; review discussion and/or potential action and/or vote:
 - a) Interested applicant(s):
 - i) Emilie Tamboe, request for reappointment, April 4, 2024.

- 5) Tax Assessment Board of Review, One (1) Full member vacancy with a three-year term ending date of May 31, 2027:
 - a) Letter of resignation (term limit):
 - i) Bill Dawson, letter of appreciation, April 3, 2024.
 - b) Interested applicant(s):
 - i) Beth Smith, request to become a full member, April 12, 2024

- 6) Tick Task Force Ad hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the May 2nd and 9th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Bernard Maceroni
 - i. Application received on March 22, 2024.
 - ii. Interviewed on May 6, 2024.
 - ii) Joseph England
 - i. Application received on May 10, 2024.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) April 1, 2024 (Regular meeting)
 - 2) April 15, 2024 (Regular meeting)
 - 3) May 6, 2024 (Regular meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing (February 21, 2024)
 - 2) Affordable Housing (March 20, 2024)
 - 3) Board of Canvassers (April 2, 2024)
 - 4) Board of Canvassers (April 3, 2024)
 - 5) Elections Training and Advisory (April 9, 2024)
 - 6) Elections Training and Advisory (April 17, 2024)
 - 7) Elections Training and Advisory (April 24, 2024)
 - 8) Elections Training and Advisory (May 1, 2024)
 - 9) Harbor Management Commission (April 10, 2024)
 - 10) Police Pension Plan (October 18, 2023)

C) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
18-0120-41M	2014	SOLDIER & SAILOR EXEMPT	-\$ 4.46
18-0120-41M	2014	SOLDIER & SAILOR EXEMPT	-\$ 72.22
18-0120-41M	2015	SOLDIER & SAILOR EXEMPT	-\$ 119.33
18-0120-41M	2015	SOLDIER & SAILOR EXEMPT	-\$ 80.48
TOTAL ABATEMENTS TO TAX ROLL			-\$ 276.49
TOTAL ADDENDA TO TAX ROLL			\$ 0.00
GRAND TOTAL TO THE TAX ROLL			-\$ 276.49

D) Approval of the recommendation by Town Administrator Mello to authorize the Jamestown Public Works Department to perform the necessary repairs to the Ft. Getty Pier.

E) Approval of the recommendation by Town Administrator Mello to execute the contract with Public Archaeology Laboratory (PAL) for Scope of Services, Eldred Avenue Recreational Complex Expansion, for an amount not to exceed \$18,774.

F) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:

- 1) STR-100, Maureen Gladding, 21 North Road
- 2) STR -61, Laura Edelstein, 7 Pleasant View

G) Finance Director’s Report: Comparison Budget to Actuals as of April 30, 2024.

H) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:

- 1) Applicant: Jamestown Parks & Recreation
Event: Super Striper Fishing Fair
Date: June 18, 2024
Location: Ft. Getty, Rembijas Pavilion
- 2) Applicant: Jamestown Senior Center
Event: 2nd Annual Res. Fair: Demystifying In-Home Care Options
Date: June 26, 2024 (rain date June 27, 2024)
Location: Ft. Getty, Rembijas Pavilion
- 3) Applicant: Friends of Rights of Way
Event: Beach Cleanup
Date: June 9, 2024
Location: Taylor Point
 - a) Request for insurance waiver

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of email: Town Council
From: Chris Powell
Dated: May 2, 2024
Re: Gould Island and Recreation
- 2) Copy of email: Town Council
From: Marian Falla
Dated: May 2, 2024
Re: STR article for Town Council and stakeholders
- 3) Copy of email: Town Council
From: Patrick Gaynes
Dated: May 3, 2024
Re: Fort Getty Pier
- 4) Copy of email: Town Council
From: Sav Rebecchi
Dated: May 7, 2024
Re: Let's be fair to everyone and solve a bigger problem.
- 5) Copy of email: Town Council
From: Katherine Maxwell
Dated: May 13, 2024
Re: West Ferry Water Main

B) Communications and Resolutions from other Rhode Island Cities and Towns:

- 1) Town of Barrington, Resolution Urging the RI State Legislature to support Allocating funding for permanent safety barriers on Rhode Island's bridges over Narragansett Bay.
- 2) Town of Hopkinton, Resolution Urging the RI State Legislature to support Allocating funding for permanent safety barriers on Rhode Island's bridges over Narragansett Bay
- 3) Town of Exeter:
 - a) Resolution No. 2024-05, In Opposition to H7983, Office of State Building Commissioner
 - b) Resolution No. 2024-06, In Opposition to Any Revival of the Old Saybrook to Kenyon Bypass
 - c) Resolution No. 2024-07, In Support of Fully Funding State Aid to Libraries to the Full Twenty-Five (25%) Percent Level.
 - d) Resolution No. 2024-08, In Opposition to H7763 and S2679, Relating to Public Records – Access to Public Records Act

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on May 16, 2024.