



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 15, 2024
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None.
- 2) Non-scheduled request to address.

- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: No items at this time.
- D) Unfinished Business:
- 1) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Memorandum dated February 16, 2024, from Robert F. Ferrari, PE to the Town of Jamestown.
 - d) Application for water line extension received March 29, 2024.
 - 2) Review, Discussion, and/or Action and/or Vote: on the Letter dated 01/02/24 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension:
 - a) Letter dated January 2, 2024, from Attorney Joelle C. Rocha and the application for water line extension received on January 2, 2024.
 - b) Memorandum dated February 13, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Letter dated February 19, 2024, from Attorney Joelle C. Rocha and an exhibit showing existing OWTS & Well.

- 3) Review, Discussion and/or Action and/or Vote: On the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Addendum (3 pages) submitted February 20, 2024 re: well.
 - d) Addendum with note (5 pages) submitted March 21, 2024, re: well.
 - e) Application for water line extension received April 1, 2024.

- 4) Review, Discussion, and/or Action and/or Vote: on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for water line extension:
 - a) Application for water line extension received January 2, 2024.
 - b) Memorandum dated February 13, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.

- E) New Business:
 - 1) No items at this time.

- F) Consent Agenda

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.

 - 1) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. OPEN FORUM

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- A) Scheduled request to address: Mary Elizabeth Titmas, request to consider naming the Jamestown Bike Path in honor of her father, Retired Police Chief James G. Pemantell.

- B) Non-scheduled request to address

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Resolutions and Proclamations

- 1) Review, Discussion, and/or Action and/or Vote: Proclamation 2024-11, Jamestown Teacher Appreciation Week, May 6-10, 2024.
- 2) Review, Discussion, and/or Action and/or Vote: Resolution 2024-12, Keep Rhody Litter Free.
- 3) Review, Discussion, and/or Action and/or Vote: Resolution 2024-13, In Support of Fully Funding State Aid to Libraries to the Full Twenty-Five (25) Percent.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, the following has been received: for a NEW BV-VICTUALER LIQUOR LICENSE under said Act, for the period April 15, 2024, to November 30, 2024:

- 1) Application for a New Class BV-Victualer Liquor License as advertised in the *Jamestown Press* editions of March 21st and April 4th and noticed to abutters as follows:

FROM: CLASS BV-Victualer Limited Liquor License
VHBC, LLC

dba: Village Hearth Bakery & Cafe
2 Watson Avenue
Jamestown, RI 02835

TO: CLASS BV- Victualer Liquor License
VHBC, LLC

dba: Village Hearth Bakery & Cafe
2 Watson Avenue
Jamestown, RI 02835

- a) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the New Class BV – Victualer Liquor License
- b) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the Class BV – Victualer Liquor License Cap at Eight (8)

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Pole 164 – North Main Road, request to install a street light. (Consent Agenda).
 - 2) Job Fair on May 11th at the Recreation Center.
 - 3) Open Meetings Act (OMA) Training Scheduled for April 24th at 1 pm.
 - 4) Fort Getty Pier storm damage assessment and repair update.
 - 5) 6 West Street/Union Studios cost proposal update.
 - 6) ARPA Funds reallocation recommendation.
 - 7) Low-Speed Vehicles New Law Effective July 1, 2024.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the Final Charter Amendment Questions for submission to the voters at the Next Regular Election as follows:
 - 1) Question 1- Amendment to the Jamestown Charter (Amends Preamble): Shall the Charter be amended to list the official name of the state of Rhode Island?
 - 2) Question 2 – Amendment to the Jamestown Charter (Amends Article II – The Town Council - §212- Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the Town Council by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?
 - 3) Question 3 - Amendment to the Jamestown Charter (Amends Article II – The Town Council § 216-Procedure For Adopting All Ordinance): Shall the Charter be amended to provide that only a digest or description of a proposed ordinance or amendment of an ordinance need be published in a newspaper of general circulation?
 - 4) Question 4 - Amendment to the Jamestown Charter (Amends Article III - The Town Administrator - § 301 -Appointment and Qualifications): Shall the Charter be amended to allow a person appointed as Town Administrator up to twelve (12) months to become a resident of the Town?
 - 5) Question 5 - Amendment to the Jamestown Charter (Amends Article IV - Administrative Departments - § 409 - Building Official): Shall the Charter be revised to allow the building official to also serve as the zoning enforcement officer?

- 6) Question 6 - Amendment to the Jamestown Town Charter (Amends Article V - The School Committee - § 503 - Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the School Committee by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?
- 7) Question 7 Amendment to the Jamestown Charter (Amends Article XI- Financial Provisions - § 1104- Public Notice): Shall the Charter be amended to revise internal section references for consistency?
- 8) Question 8 Amendment to the Jamestown Charter (Amends Article XII- Amendment of Charter - § 1201 - Charter Revision Committee): Shall the Charter be amended to require a full review of the Charter at no less than six (6) year intervals and that special reviews can take place as needed?

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) No items at this time.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) March 4, 2024 (Regular meeting)
 - 2) March 6, 2024 (Special meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers (March 11, 2024)
 - 2) Board of Canvassers (March 14, 2024)
 - 3) Elections Training & Advisory (March 7, 2024)
 - 4) Elections Training & Advisory (March 27, 2024)
 - 5) Elections Training & Advisory (April 3, 2024)
 - 6) Harbor Management Commission (February 14, 2024)
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on April 23, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
 - 1) Application of OUR TABLE, LLC (Marc Alexander and Marla Romash), (Gino DiFante, property owner) operating a restaurant on the first floor of 53 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 207, for a Special Use Permit from Article 3 Section 82-301, Table 3-1, VI, C-1. to obtain the right to sell alcoholic beverages, currently limited to beer and wine, with amendment requested as follows: Monday through Sunday, Noon – 10 pm, with beer and wine served during that time, with no other changes in already permitted operation. The property is located in a CD zone and includes 16,632 square feet.

- D) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2024.
- E) Authorization of the Warrant and Resolutions for the June 3, 2024, Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
- 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per linear foot, included on the tax bill for homes in the Sewer district)
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)
- F) Approval of the recommendation by Town Administrator Mello to install a street light on Pole 164- North Main Road.
- G) Approval of the recommendation by Parks and Recreation Director DeFalco to award the Utility Task Vehicle (UTV) bid to New England Fire Equipment & Apparatus for an amount not to exceed \$24,260 for a 2024 Polaris Ranger 1000 ESP with Plow Option.
- H) Approval of the recommendation by Town Clerk Roberta Fagan, of the Board/Committee/Commission Appointment Policy.
- I) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Raymond Bazzano,, STR-36, 10 Narragansett Avenue, Apt #4
 - 2) Raymond Bazzano,, STR-117, 10 Narragansett Avenue, Apt #5
 - 3) Raymond Bazzano,, STR-118, 10 Narragansett Avenue, Apt #6
 - 4) Frederic Presbrey, STR-76, 17 Avenue B
 - 5) John Slyman, STR-108, 25 Bay Street
 - 6) Genevieve Dupre, STR-73, 75 North Road (and 73)
 - 7) Mary and John Brittain, STR-125, 14 Clinton Avenue
 - 8) Noreen Drexel, STR-128, 953 Fort Getty Road
- J) Ratification of the Administratively approved Jamestown Yacht Club, One-Day Event/Entertainment License Application: JYC Focus: Newport-Bermuda Race talk and slide presentation, Jamestown Golf Course Clubhouse, on Friday, April 12, 2024.

- K) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: RITB Foundation & Gray Matter Marketing
Event: Pell Bridge Run
Date: Saturday, October 20, 2024
Location: RITBA Lawn and Bridge
 - 2) Applicant: Conanicut Island Sailing Foundation (CISF)
Event: Great Getty Hunt
Date: Saturday, May 4, 2024
Location: Fort Getty, CISF tent & outside
 - 3) Public Notice of CRMC and RIDEM of application for Assent filed by Salvatore Savastano, 6 Fairview Street, to construct and maintain an additional two jet-ski lifts with one attached to the north side and one attached to the south side of the pilings label number 15 in the plans near the terminus. Written comments/objections are due by April 29, 2024, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of memo: Town Council
From: Deputy Town Clerk/Canvassers Clerk Keith Ford
Dated: April 4, 2024
Re: Financial Town Meeting
 - 2) Copy of email to: Town Council and Town Staff
From: Steve Munger
Dated: April 10, 2024
Re: Golf course plan modifications
 - 3) Copy of letter to: Town Council
From: Thomas LaFazia
Dated: April 4, 2024
Re: Ensuring the Safety of Our Children- Request change the parking ordinance in the shores to Prohibit Street Parking.
 - 4) Copy of letter to: Town Council
From: Quaker Case
Dated: March 31, 2024
Re: Affordable Housing Bond and budget

- 5) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: April 10, 2024
Re: Grants for RI Shoreline projects
 - 6) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: April 4, 2024
Re: Middletown Tax System is Broken
 - 7) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: March 21, 2024
Re: Newport Mansion Tax discussed with Newport TC.
 - 8) Copy of email to: Town Council
From: Denise Panichas, Samaritans RI
Dated: April 3, 2024
Re: Request for Resolution in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay.
- B) Communications and Resolutions from other Rhode Island Cities and Towns:
- 1) Town of Richmond, Proclamation 2024-5, National Small Business Week.
 - 2) Town of Richmond, Proclamation 2024-6, In Opposition to any Revival of the Old Saybrook to Kenyon Bypass.
 - 3) Town of Richmond, Proclamation 2024-7, Funding Formula

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on April 12, 2024.

Project Update April 2024

WELLS

JR-1, JR-3

- JR-1 is in service

TREATMENT PLANT

- A licensed operator from Veolia has been assisting the staff at the water treatment plant two days a week.
- Staff from Pare Corporation has finalized the WSSSMP and submitted to the RI Water Resources Board for review and approval. I will be attending a future meeting with staff from Pare to present the plan to the Board at a regular scheduled meeting. Pare will now focus on completing a draft of the rules and regulations for the Commission.
- Informational Notices have been sent with the quarterly billing to all of the water customers with PFAS sampling results and information. To date I have received one call from a resident with questions about the notice.

TRANSFER PUMPING/RESERVOIR

- The water department is not transferring water from south pond to north pond.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage. 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

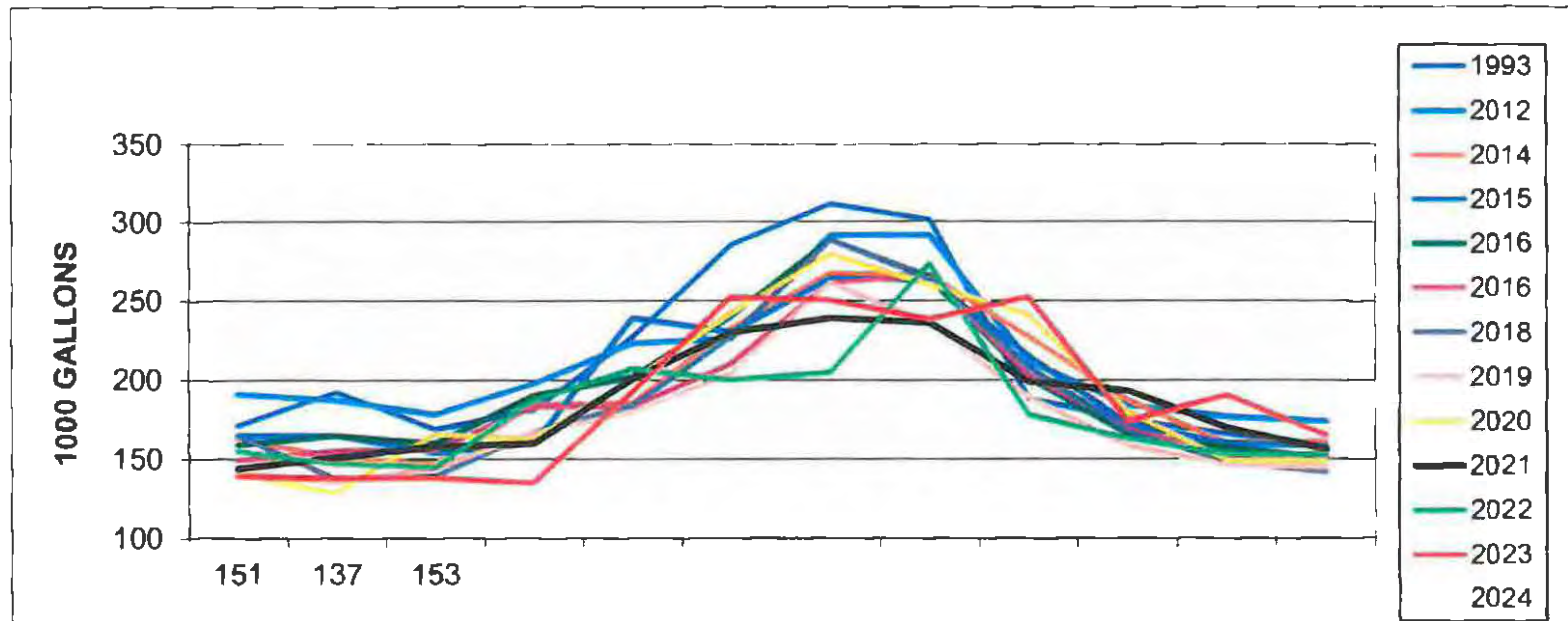
- Water department staff has been conducted annual hydrant flushing throughout the system. Presently we are about 40% complete.
- Staff will be preparing the water distribution system at Fort Getty with annual flushing and testing for the May opening of the park.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for March was 0.95 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 2.03 million gallons.
- Weston and Sampson has been working on the assessment of the wastewater facility and pump stations. We had a meeting on March 15th with the team regarding the wastewater collection system. They completed an updated map of our collection system showing pipe sizes and materials including segments that have been lined. Our wastewater staff is completing a mark-up of the new plan showing segments that we know need replacing or lining and manholes that require maintenance or replacement. We will then determine a plan for closed circuit TV inspection and flow monitoring of the system. Inflow and infiltration continues to be an issue for our system. As you can see in the wastewater report we have exceeded our average flow of 0.73 mgd for the month due to excessive rainfall. An auxiliary pump must be deployed to Pump station #3 at west ferry to handle peak flow conditions during the heavy rainfall.

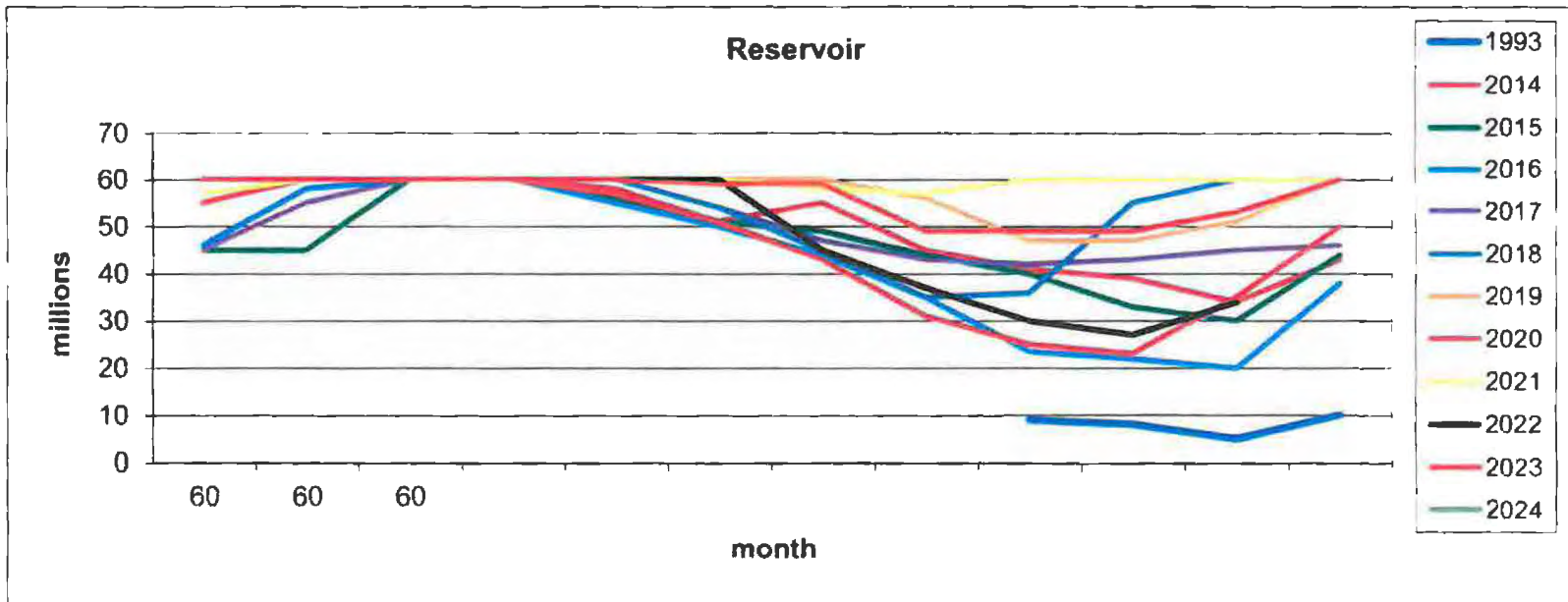
	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	171	172	155	191	163	165	159	149	165	141	141	144	155	139	151
Feb	192	158	156	187	151	165	165	155	137	135	129	151	147	138	137
Mar	169	157	155	178	147	154	160	156	139	144	166	158	145	138	153
Apr	181	180	170	198	184	160	190	183	167	167	163	160	187	135	
May	227	212	190	223	185	239	202	183	184	179	200	201	207	192	
Jun	285	226	221	226	232	230	240	210	227	204	242	230	200	252	
Jul	311	279	278	291	267	264	288	261	288	261	279	239	205	250	
Aug	301	254	242	291	266	263	264	266	265	235	260	236	273	238	
Sep	188	205	210	212	227	215	201	203	208	189	241	199	178	252	
Oct	175	175	175	184	187	172	166	170	168	158	180	193	163	174	
Nov	166	164	167	177	160	160	157	151	148	146	149	170	153	190	
Dec	158	158	180	174	161	158	151	151	142	145	149	156	153	165	

PUMPING REPORT



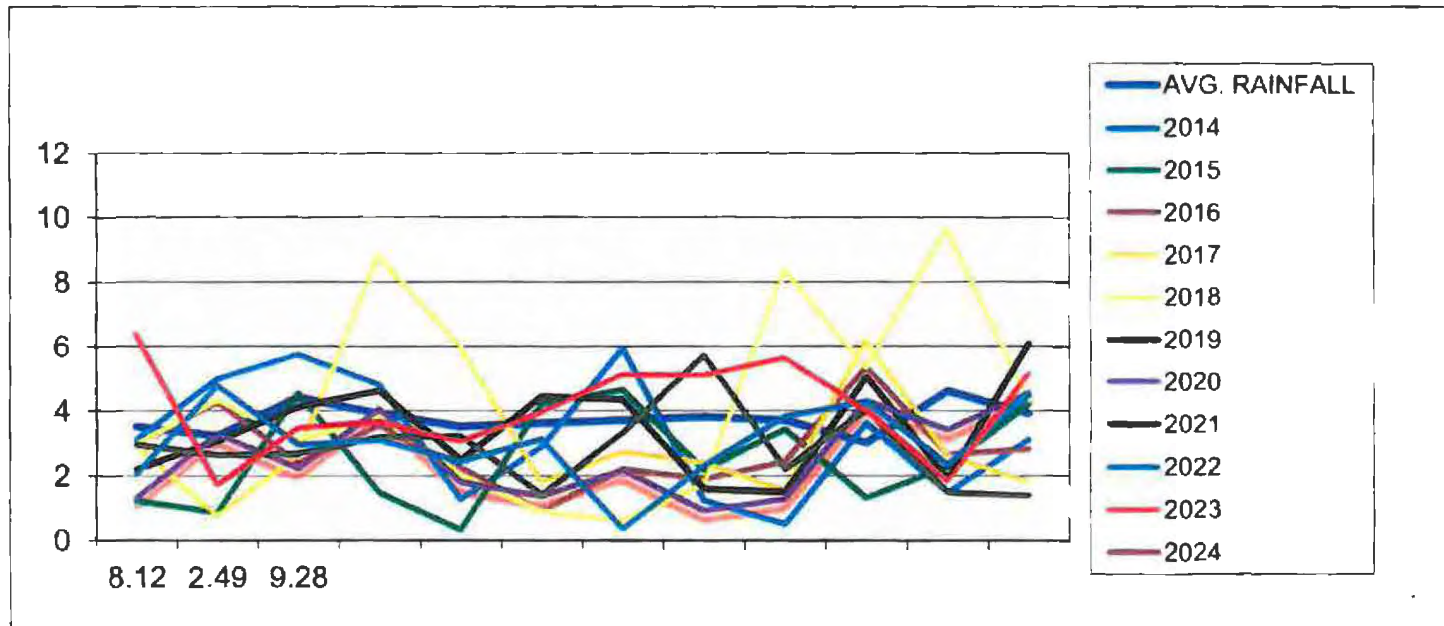
RESERVOIR LEVEL

	1993	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan		55	45	46	45	60	60	60	57	60	60	60
Feb		60	45	58	55	60	60	60	60	60	60	60
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		58	56	55	60	60	60	57	60	60	60	60
Jun		51	51	50	54	54	60	51	60	60	59	59
Jul		55	49	44	47	45	60	43	58	45	59	59
Aug		45	44	35	43	35	56	31	57	37	49	49
Sep	9	41	40	23.5	42	36	47	25	60	30	49	49
Oct	8	39	33	22	43	55	47	23	60	27	49	49
Nov	5	34	30	20	45	60	51	35	60	34	53	53
Dec	10	43	44	38	46	60	60	50	60	48	60	60

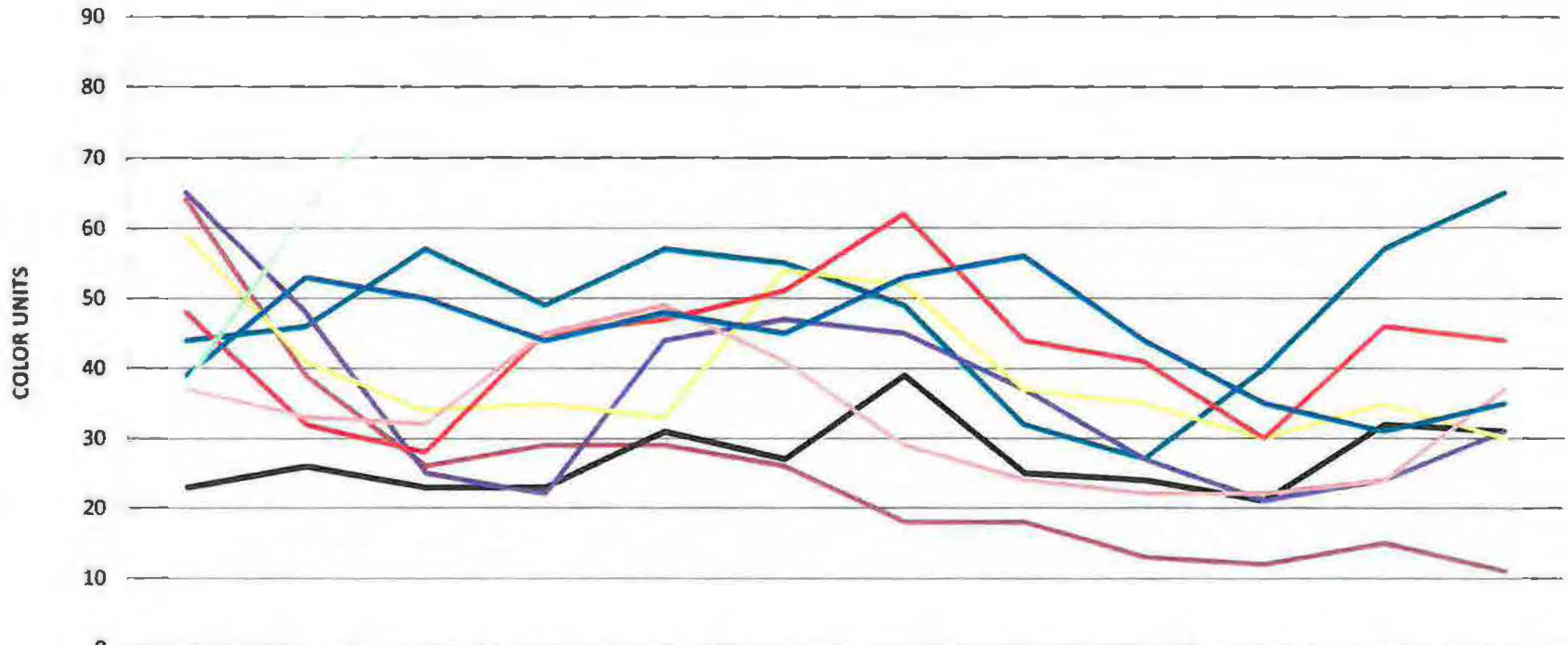


	AVG. RAINFALL	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	3.5	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12
Feb	3.2	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7	2.49
Mar	4.4	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44	9.28
Apr	3.9	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65	
May	3.5	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03	
Jun	3.6	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93	
Jul	3.7	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1	
Aug	3.8	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08	
Sep	3.7	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62	
Oct	3	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4	
Nov	4.6	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83	
Dec	3.9	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12	
Total	44.8	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	48.86	

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



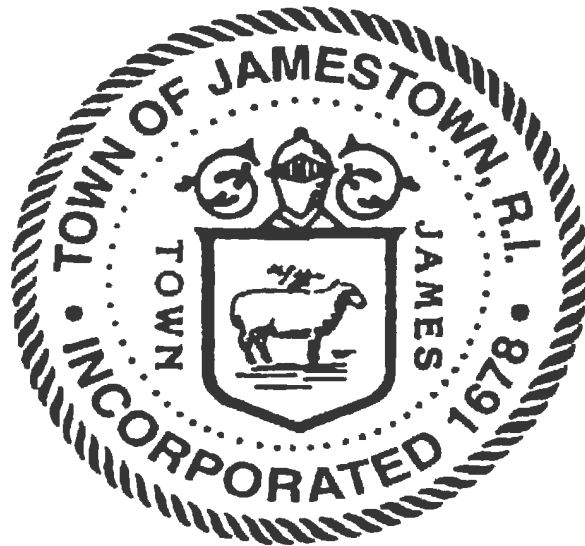
	1	2	3	4	5	6	7	8	9	10	11	12
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	35
2024	38	62	85									

JAMESTOWN WASTEWATER TREATMENT FACILITY

1 Freebody Drive, Jamestown RI 02835

Phone: 401-423-7295 Fax: 401-423-7195 Email: douellette@jamestownri.net

Superintendent: Douglas Ouellette



**OPERATIONS & MAINTENANCE MONTHLY REPORT MARCH
2024**

Environmental Compliance (Violations)

There is one violation to report for the month of March. Monthly Avg Flow, this violation was the direct result of I&I from the 9.28" of rain that fell for the month.

Complaints

There is one complaint to report for March. A customer called and reported that MH# 2-22 on Hamilton Ave was weeping sewage. Facility staff responded and cleared the blockage and normal flow was restored.

Alarms

There five alarms to report for the month of March, all are noted in the events log.

Septage

The facility received no septage for the month.

Sludge Production

The facility did not need to process any sludge in March.

Maintenance Management

71 work orders were completed for the month not including the added wet weather operational tasks.

Influent Totals Lbs.

TSS	
Total	6,723.42
High	909.11
Low	295.28
Average	517.19

BOD	
Total	4,743.49
High	554.92
Low	284.28
Average	364.88

Effluent Totals

LOADING Lbs.

TSS		Permit Limits
Daily Max	151.99	304
Low	11.69	
Average	57.41	183

BOD		Permit Limits
Daily Max	126.21	304
Low	6.09	
Average	31.92	183

CONCENTRATION

Percent TSS Removal		Permit Limits
Percent Removed	90.4%	85%
Percent BOD Removal		
Percent Removed	97.0%	85%

BOD Concentration mg/L		Permit Limits
Monthly Average	1.7	30 mg/L
Weekly Average	4.1	45 mg/L
Daily Max	9.2	50 mg/L

TSS Concentration mg/L		Permit Limits
Monthly Average	6.4	30 mg/L
Weekly Average	4.1	45 mg/L
Daily Max	9.5	50 mg/L

Collection System

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

Energy Use

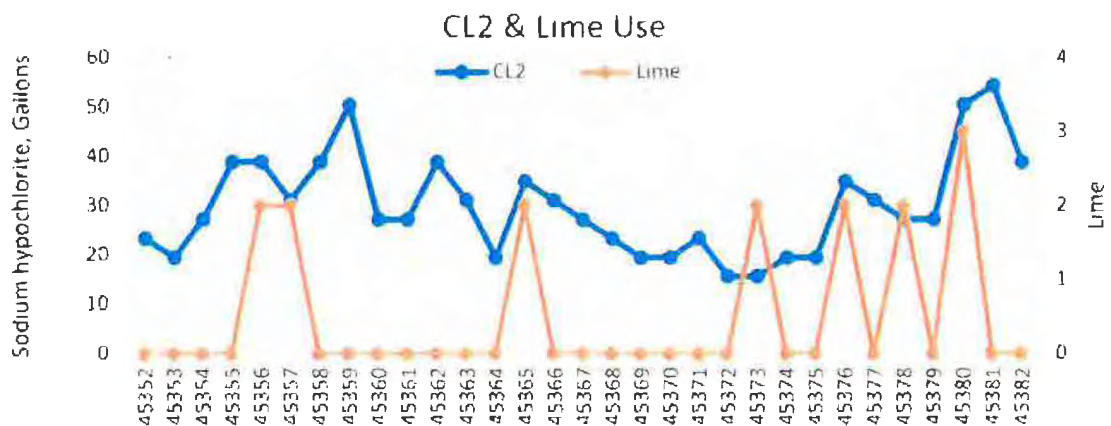
Energy use at the plant for the month was: 22,907 KWH

Precipitation

Precipitation measured in at 9.28"

Chemical Use

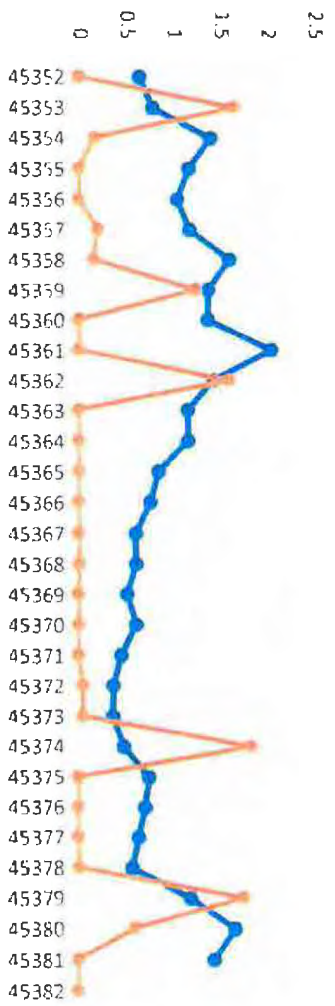
The facility used 923 gallons of Sodium hypochlorite and 750 pounds of lime for process



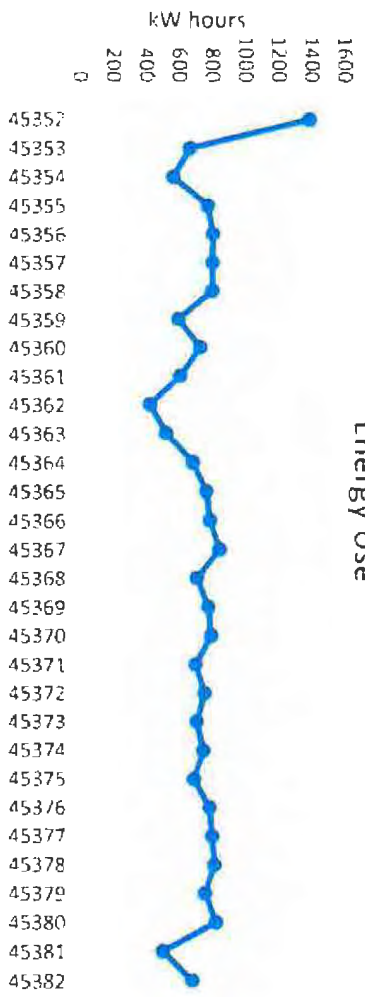
Flow

FLOW MGD		Permit Limits
Maximum	2.034	/
Minimum	0.361	/
Monthly Average	0.9463	0.73
Total	29.34	/

Flow & Rain



Energy Use



Notable Events:

Alarm #1 took place on 3/5 at PS#3, the main breaker failed and the station ran on the genset until the breaker was replaced on 3/7. Alarms #2&3, took place on 3/9, a power failure at the plant and at PS#1. Power was restored, pumps and equipment were restarted. Alarm #4, happened on 3/10 at PS#3, another power failure that was the result of the power company doing repairs due to the stormy conditions. A highwater alarm also came in from that station around the same time. This alarm was directly related to I&I as a result of excessive rain on top of an already high water table. Alarm #5, 3/29 PS#3, highwater. Again this alarm is due to I&I resulting from heavy rains and the extremely high water table. Thankfully none of these event resulted in any SSO.s.

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: February 13, 2024
Revised April 11, 2024

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Water Extension Application
East Shore Road

We have received four applications for water services that will require an extension of the 8” watermain within East Shore Road in the Rural Water District. The following applications have been received:

1. Jeffrey and Deborah Saletin, 14 Seaview Avenue
2. Glenn and Marjorie Andreoni, 10 Seaview Avenue
3. Stephen Zimmiski & Suzanne Gagnon, 7 Seaview Avenue
4. Paul Frechette, 19 Seaview Avenue

Applications for water service were previously received for 10 Seaview Avenue and 14 Seaview Avenue and were denied by the Commission in 2021. Applications for 7 Seaview Avenue and 19 Seaview Avenue are new requests for water service.

I have attached a figure indicating where the existing 8” water line terminates in East Shore Road and the extension that will be installed as part of the agreement with the property owner of 68 East Shore Road. The four properties requesting water service are located to the north of 68 East Shore Road and are outlined in red. A watermain extension will be required if any of the applications received are approved.

Applications

The following is a summary of each of the four applications that have been received. The four lots are neighboring each other but they should be reviewed individually. Each owner will be required to present their application with supporting information to the Commission.

Jeffrey and Deborah Saletin, 14 Seaview Avenue

The Owners are requesting water service to their property due to poor water quality and yield from their existing well. Northeast Water Solutions evaluated the well and water supply on the property which is summarized in a report dated February 16, 2024. Total Dissolved solids (TDS) in the well water were found at concentrations of 2,200 mg/l in 2018 and 3,460 mg/l in 2024. In 2018 a reverse osmosis treatment system was installed to improve water quality from the well but the well yield cannot produce the required volume necessary for the treatment system and the well runs dry.

Northeast evaluated alternatives for new onsite water supply. Options for drilling a new well were disqualified due to the proximity of onsite wastewater treatment system, road offset requirements, and that the property is located in a flood zone due to the elevation relative to the bay.

Glenn and Marjorie Andreoni, 10 Seaview Avenue

The Owners are requesting water service to their property due to poor water quality and yield from their existing well. They have provided a report from North East Water Solutions, Inc. regarding an inspection of the existing well conducted in December 2023. Conclusions of the testing indicate the existing well had a yield of 0.6 gpm. Analytical results from a water sample collected from the well indicate the presence of TDS at 2220 mg/L indicating the well is impacted with salt water.

North East Water Solutions evaluated two alternatives for water supply on the subject property. Increasing the yield from the well through hydro-fracking and drilling of a new well. Hydro-fracking was not implemented due to limited fracturing of the bedrock within the well and the risk of degrading the water quality due to salt water intrusion. Drilling a new well was disqualified due to onsite wastewater system locations, road offset requirements, and that the property is located in a flood zone due to the elevation relative to the bay.

North East Water Solutions also investigated options for onsite treatment of the existing well. They concluded that there is insufficient well yield to support a treatment system.

Paul Frechette, 19 Seaview Avenue

The Owner is requesting water service to their property based upon limited well yield and water quality impacts from salt water. In 2017 the owners installed a new well on the property at a depth of 300 feet with the pump installed at 250 feet below grade. The owners have stated that this new well does not provide sufficient yield and that well fracking may impact water quality from salt water intrusion.

Stephen Zimniski & Suzanne Gagnon, 7 Seaview Avenue

The Owners are requesting water service to their property based upon the operation of the well. A report was provided from Wellworks LLC indicating that the water flow (yield) does not meet state requirements and that a 500 gallon storage tank be installed.

I have provide the following information to assist the Commissioners with their review.

The Rules and Regulations for the Board of Water and Sewer Commissioners, May 2009

Section 14 B Rural Water Districts. All service connections in the Rural Water District shall be subject to the following conditions:

- a. Shall be subject to the requirements described for connections in the urban district
- b. The applicants shall show to the satisfaction of the Commission that the proposed service connection requested:
 1. Is Consistent with the Comprehensive Community Plan
 2. Will not impair the available resources of the Urban Water District;
 3. Will not reduce the level of fire protection of the community; the property shall not be part of a major subdivision.
 4. Extensions to and within the rural district shall be prohibited.

The regulations allow the Board of Water and Sewer Commissioners to make such improvements, including extensions, which shall, in the opinion of the Board, improve the quality or quantity of water furnished to existing water uses.

R.I.G.L 46-15-2 Approval of public water supply facilities

I have attached a copy of the RI General Law 46-15-2 relating to the approval of water supply facilities. This law was amended in June 15, 2022 as highlighted in blue. The law requires that commission review applications for extension mains with the standards as listed in 1 through 7.

RIDOH – Reading your Water Analysis Report

I have attached information from the RI DOH regarding private well water lab reports. This information was made available to the public to educate homeowners about well testing and the standards for water quality. Tables are included that provide the maximum contaminant levels and standards for each parameter that may be tested by the lab.

RIDEM – Appendix C - Rules and Regulations Governing the Enforcement of Chapter 46-13.2 Relating to the Drilling of Drinking Water Wells.

I have attached Appendix C from the rules that provides the minimum criteria for yield based upon the minimum depth of a bedrock well.

Summary

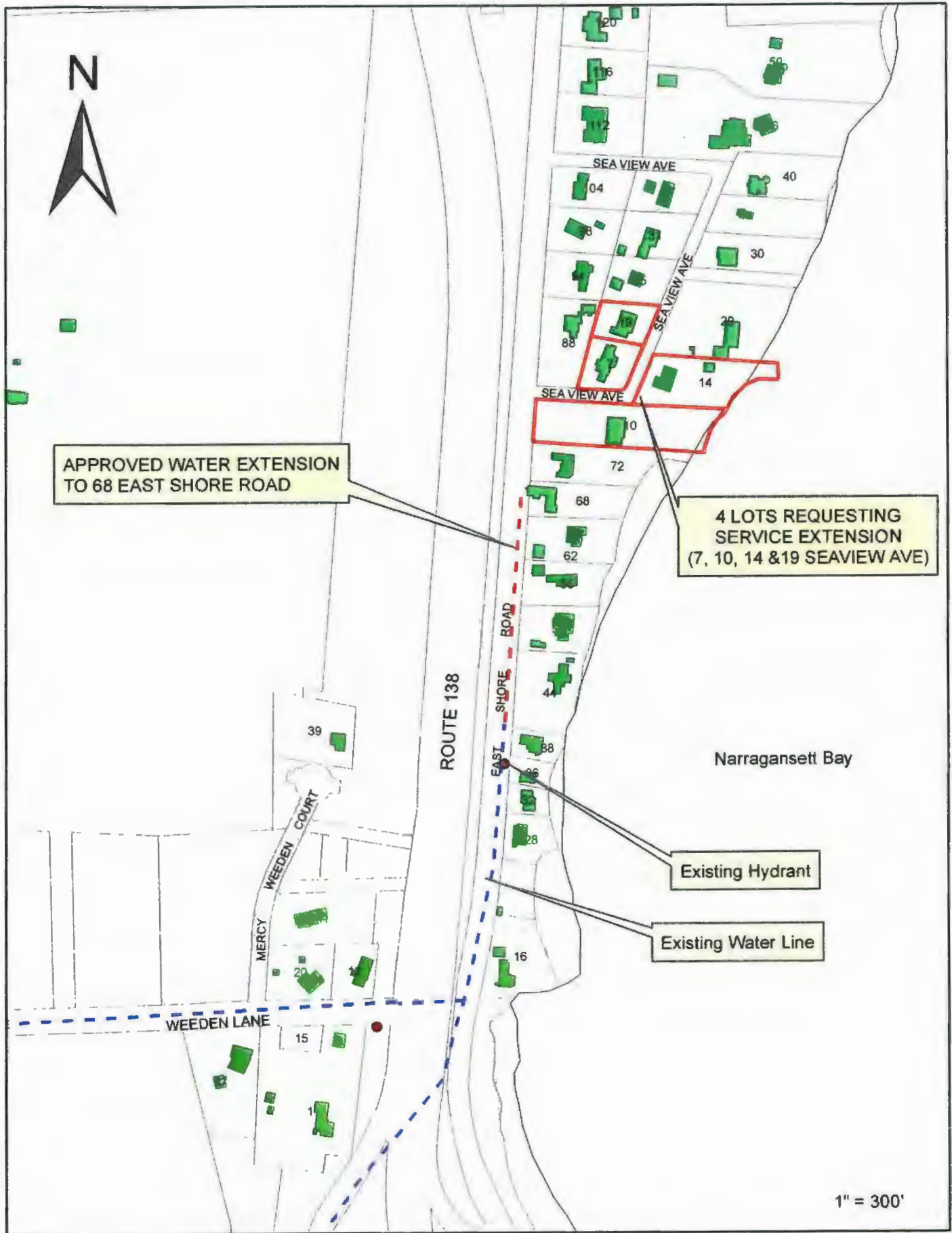
The four applications before the board have applied for a connection based upon inadequate well yield. Laboratory Reports that have been submitted indicate that ground water conditions are impacted by salt water intrusion. Options to resolve the water quantity and quality issues that involve hydro-fracking, well drilling, and onsite water treatment systems may not be feasible as the reports indicate for 10 and 14 Seaview Avenue. The owner for 19 Seaview Avenue has installed a new well but they continue to experience the same water quality and quantity issues. The well inspection and pumping report for 10 Seaview Avenue shows bedrock/geologic conditions produce limited yield to meet well industry standards. Low well yield also impacts the ability for onsite water treatment to improve water quality as indicated in the report for 14 Seaview Avenue where they have installed a reverse osmosis system.

The four properties are located in the Rural Water District and do not front on an existing watermain therefore an extension will be required. Section 14 b of the Rules and Regulations of the Board of Water and Sewer Commissioners prohibit extensions in the rural water district. The Regulations allow the Commissioners the ability to approve an extension if it is found that there is capacity in the system for the new connections and if the extension improves the quality or quantity of water to existing users. The recent changes to the Rhode Island General Law 46-15-2 requires that applications be accepted by water suppliers and that each be reviewed in accordance with standards 1-7 listed in the law (see attached pages 2 and 3).

We have been involved over the past several months in updating the Water System Supply Management Plan including an updated water district build-out analysis. This update includes an analysis of current and projected water demands within the water district and a review of available water supply in the system. Watermain extensions outside of the current water district limit was not part of this analysis when determining future demand on the available water supply. The current supply does not produce enough water to meet maximum day demands presently. Forecasted data indicate that average day demand at build-out within the existing district exceeds the available capacity of our reservoir and well. Extensions of watermains outside of the district boundaries will place additional demand stress on the limited supply not factored into the build-out analysis. Our engineering consultant does not believe that expansion of the water district would be prudent due to the limited capacity of the water supply. An extension of a watermain to the north on East Shore Road will be an expansion of our district.

The attorney states in the application for 10 Seaview Avenue that their application is for one house and no other. Presently the Commission has three applications from neighboring properties claiming similar conditions with their well. The Commission may not be able to make a decision in a vacuum for one property owner. Watermain extensions must not be completed incrementally on the same street in the same neighborhood. Extensions if approved must be planned and limits must be set.

The four applications have provided information relative to conditions on their property and for each individual well. Following presentation and testimony from each of the applicants it will be important to define the extent and duration of the groundwater issues for each of the properties. The Commission can then focus on if there is an obligation to expand the water service area as they are requesting. The rules and regulation require that there is available capacity and that there be a benefit to existing users with the extension.



APPROVED WATER EXTENSION TO 68 EAST SHORE ROAD

4 LOTS REQUESTING SERVICE EXTENSION (7, 10, 14 & 19 SEAVIEW AVE)

Existing Hydrant

Existing Water Line

1" = 300'

2022 -- H 7782

LC005284

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2022

A N A C T

RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

Introduced By: Representative Joseph J. Solomon

Date Introduced: March 03, 2022

Referred To: House Corporations

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 46-15-2 of the General Laws in Chapter 46-15 entitled "Water
2 Resources Management" is hereby amended to read as follows:

3 **46-15-2. Approval of public water supply facilities.**

4 (a) No municipal water department or agency, public water system, including special water
5 districts or private water company, engaged in the distribution of water for potable purposes shall
6 have any power:

7 (1) To acquire or take a water supply or an additional water supply from an existing
8 approved source;

9 (2) To take or condemn lands for any new or additional sources of water supply or for the
10 utilization of supplies;

11 (3) To extend its supply or distribution mains into a municipality or special water district
12 wherein it has not heretofore legally supplied water;

13 (4) To construct any extension of its transmission mains;

14 (5) To extend the boundaries of a special water district; or

15 (6) To supply water in or for use in any other municipality or civil division of the state
16 which owns and operates a water supply system therein, or in any duly organized special water
17 district supplied with water by another municipal water department or agency, special water district,
18 or private water company, until the municipal water department or agency, special water district,
19 or private water company has first submitted the maps and plans therefor to the director of the

1 department of health, the state planning council and the board, as hereinafter provided, and until
2 the water resources board, after receiving the recommendations of the director of the department
3 of health and the division of statewide planning, shall have approved the recommendations or
4 approved the recommendation with modifications as it may determine to be necessary; provided,
5 however, this subsection shall not apply to any area presently served by any municipal water
6 department or agency, or special water district.

7 (b) Approval shall not be necessary of any plan or work for the extension of supply or
8 distributing mains or pipes of a municipal water supply plant or special district or private water
9 company into and for the purpose of supplying water in any territory within the limits of the
10 municipality or special district or within the franchise area of the private water company, owning
11 the plant, including territory within the municipal special district or franchise limits which has not
12 been heretofore supplied with the water by the plant, nor for the reconstruction or replacement of
13 existing facilities in connection with an existing plant, wherein the capacity of the plant is in no
14 way increased, nor for the construction of filtration or other treatment facilities which will not in
15 any way increase the amount of water which can be made available from the present sources of
16 supply. Notwithstanding any provision of this section to the contrary, a municipal water
17 department, agency, public water system governed under this section shall review applications for
18 plans or work for the extension of supply or distribution mains or pipes in accordance with the
19 following standards:

20 (1) Such application must not be prohibited by the specific language of the latest water
21 supply system management plan ("WSSMP") of the public water supply system;

22 (2) Such applications must comply with the design and construction standards and
23 specifications established by the public water supply system for the sizing and location for the
24 infrastructure;

25 (3) Such extensions shall not reduce the necessary level of fire protection for the
26 community;

27 (4) All water main and service connection materials, construction and inspection required
28 hereunder shall be at the sole cost and expense of the applicant;

29 (5) The public water supply system shall be granted an easement in a form acceptable to
30 them which shall permit the maintenance, repair or replacement of water lines and all other related
31 activities;

32 (6) For applications for single-family residential lots, the applicant must show that:

33 (i) The existing or proposed well for the property does not meet the well industry standard
34 as described in the department of environmental management regulations for "yield per depth of

1 well chart” which is required by the department of health for a dwelling unit; and

2 (ii) Due to the unique characteristics of the property that the drilling of a new well is not
3 feasible;

4 (7) For applications located within a public water supply system with limited capacity,
5 applicants for commercial uses/properties shall be governed by the rules established for such
6 connections by the public water supply system, which shall be in accordance with the system's
7 approved WSSMP.

8 A public water supply system governed under this section may provide for lower standards
9 for approval for residential property if such standards meet the requirements of the agency's state-
10 approved WSSMP, and such WSSMP is not expired.

11 (c) The water resources board shall enforce the provisions of this section, and the superior
12 court by injunction may, upon application of the water resources board, prevent any action to be
13 taken by any municipal water agency or department, special district, or private water company
14 without the approval of the water resources board as required by this section.

15 SECTION 2. Chapter 46-15 of the General Laws entitled "Water Resources Management"
16 is hereby amended by adding thereto the following section:

17 **46-15-2.1. Appeals.**

18 An applicant may appeal a denial by a public water supply facility made under § 46-15-
19 2(b) which shall be reviewable by the state agency or commission having jurisdiction over the
20 public water supply facility and thereafter by superior court pursuant to the standards and
21 timeframes set forth in § 42-35-15 ("administrative procedures").

22 SECTION 3. This act shall take effect upon passage.

LC005284

EXPLANATION
BY THE LEGISLATIVE COUNCIL.

OF

A N A C T

RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

1 This act would provide the standards for reviewing applications for plans or work for the
2 extension of supply or distribution mains or pipes. This act would also add an appeal of a denial by
3 a public water supply facility pursuant to the administrative procedures act § 42-35-15.

4 This act would take effect upon passage.

=====
LC005284
=====

Reading Your Water Analysis Report



Lab reports are the lists of codes and numbers that show the results of your water testing. Here's a quick guide to understanding the different numbers and labels you may see on yours.

IMPORTANT:

This sheet is for only for educational purposes, and there are many other factors around your well and water that aren't covered here. You should talk to a qualified water professional (such as your laboratory's licensed interpreter) before making any decisions or changes to your well or home water system.

All private well water lab reports from certified laboratories will generally have the same information, though sometimes in a different order or under slightly different names.

The example here is from the Rhode Island State Health Laboratories.

1 Analytical Method	2 Test	3 Test Code	4 Flag	5 Result	Units	Reporting Limit	Analysis Date	Approved By
300.0	CHLORIDE	WL20		10.5	mg/L	0.20	01/03/2019	RW
4500F-C	FLUORIDE	WL21		1.66	mg/L	0.20	12/28/2018	RW
353.2	NITRITE	WL56		< 0.02	mg/L	0.02	12/21/2018	RW
200.8	LEAD	WL63		< 0.001	mg/L	0.001	12/26/2018	RW

- 1 The **Method** column shows which EPA-approved steps the lab used for each test. Some labs will put these codes on a separate page.

NOTE:

Certified labs *must* use EPA-approved methods. If your report doesn't have these codes on it, the report may not be from a certified water testing lab.

- 2 The **Test** (or sometimes **Parameter**) column lists each specific thing you tested for.
- 3 The **Test Code** column is that laboratory's own code system, if they have one.
- 4 The **Flag** (or sometimes **High**) column may have a marker show up if your result for that test is over the EPA's health limit or recommended amount.
- 5 The **Result** column shows how much was in your water sample. Be sure to look at the units when comparing them to the health limits - 1 milligram (mg/L) equals 1,000 micrograms (ug/L) and that makes a big difference!

Sometimes you might see the letters 'ND' for 'Not Detected' or a number with a 'less than' sign in front (like in the example). This means that the amount was too small to be seen by the equipment, or possibly not there at all.

Some tests, like Total Coliform Bacteria and E.coli, will only show up as Present/Positive or Absent/Negative. Others might have special unit labels on them, like pH. If you don't know what they are, the laboratory can explain them to you.

- 6 The Reporting Limit column tells you the smallest amount of something that the lab equipment can see. This is *not* your result or the health limit.

Other pages in the report

There are often other pieces of paper that come with your results. Some examples you might see:

- The Chain of Custody form shows exactly who handled your sample and when. This makes sure that there were no handling mistakes and all holding time limits were followed.
- If a licensed sampler from the lab came to take your water, they may also include the sample collection sheet for your records.
- Some labs will have a separate page that explains what their labels and symbols mean. This is good to read, since all labs' reports will look at least a little different.
- If you tested for Volatile Organic Compounds (VOCs), you may also get a page that has a few chemicals labeled 'surrogates' on it. These aren't results from your water sample. They just look and act like the real VOCs, so the labs use them for comparison during analysis.

What it all means

One way to read your report is by comparing your numbers to the health limits and recommended levels (which are set by the EPA and State, provided on the next few pages). Every well and system is unique, however, so what's 'normal' for your water might not always fit the ranges for some tests.

There are many tests that look for *clues* instead - things like pH, hardness, or chloride. There are no health limits for these, but they can help you do things like find the source of a problem or choose the right treatment system.

Also, certified laboratories will have someone on staff called an Interpreter whose job it is to talk to you about your results. If you have questions, call your lab and ask to speak to them.

Next steps

If you have talked to the lab's Interpreter about your results and are thinking about treatment, the Center for Drinking Water Quality can provide resources and talk with you about options.

401-222-6867 | DOH.RIDWQ@health.ri.gov | health.ri.gov/water/for/privatewellowners/

Primary Standards

There are two sets of water quality standards. Primary Standards are for things associated with health risks, and Maximum Contaminant Levels (MCLs) are the amount where there may be health effects. RIDOH recommends looking into treatment when your results are more than half of that amount.

MICROBIOLOGICAL

Total Coliform Bacteria	'ABSENT' or 0
Fecal Coliform Bacteria (<i>E.coli</i>)	'ABSENT' or 0

INORGANIC CHEMICALS, mg/L

Antimony	0.006	Cadmium	0.005	Mercury	0.002
Arsenic	0.01	Chromium (Total)	0.1	Nitrate	10
Asbestos	7 MFL	Cyanide	0.2	Nitrite	1
Barium	2.0	Fluoride	4.0	Selenium	0.05
Beryllium	0.004	Lead	0.015	Thallium	0.002

ORGANIC CHEMICALS, mg/L

Alachlor	0.002	1,2-Dichlorobenzene	0.6	Dioxin (2,3,7,8-TCDD)	3 PPQ*
Atrazine	0.003	1,4-Dichlorobenzene	0.075	Diquat	0.02
Benzene	0.005	1,2-Dichloroethane	0.005	Endothall	0.1
Benzo(a)pyrene	0.0002	1,1-Dichloroethene	0.007	Endrin	0.002
Carbofuran	0.04	cis-1,2-Dichloroethene	0.07	Ethylbenzene	0.7
Carbon Tetrachloride	0.005	trans-1,2-Dichloroethene	0.1	Ethylene Dibromide (EDB)	0.00005
Chlordane	0.002	1,2-Dichloropropane	0.005	Glyphosate	0.7
Chlorobenzene	0.1	Di(2-ethylhexyl) adipate	0.4	Heptachlor	0.004
2,4-D	0.07	Di(2-ethylhexyl) phthalate	0.006	Heptachlor Epoxide	0.002
Dalapon	0.2	Dichloromethane	0.005	Hexachlorobenzene	0.001
1,2-Dibromo-3-chloropropane	0.0002	Dinoseb	0.007	Hexachlorocyclopentadiene	0.05

TABLE CONTINUED ON NEXT PAGE ▼

ORGANIC CHEMICALS, mg/L (continued)

Lindane	0.0002	Simazine	0.004	1,2,4-Trichlorobenzene	0.07
Methoxychlor	0.04	Styrene	0.1	1,1,1-Trichloroethane	0.2
MTBE	0.04	Tetrachloroethene	0.005	1,1,2-Trichloroethane	0.005
Oxamyl (Vydate)	0.2	Toluene	1	Trichloroethene	0.005
Polychlorinated Biphenyls (PCBs)	0.0005	Toxaphene	0.003	Vinyl Chloride	0.002
Pentachlorophenol	0.001	2,4,5-TP (Silvex)	0.5	Xylenes (Total)	10
Picloram	0.5				

RADIOCHEMISTRY

Alpha Particles	15 pCi/L	Combined Radium 226/228	5 pCi/L
Beta Particles & Photon Emitters	4 millirem/yr	Uranium	30ug/L

Secondary Standards

The Secondary Standards are also called 'Nuisance Standards.' These are things that do not typically cause major health effects (unless advised by your doctor) but may do damage to your plumbing or affect the taste and color of your water.

SECONDARY REGULATIONS

Aluminum	0.2 mg/L	Iron	0.3 mg/L	Conductivity*	1,500
Chloride	250 mg/L	Manganese	0.05 mg/L	Sulfate	250 mg/L
Color	15 CU	Odor	3 TON	Total Dissolved Solids	500 mg/L
Copper	1.0 mg/L	pH	6.5 - 8.5	Turbidity	2.0
Fluoride	2.0 mg/L	Silver	0.1 mg/L	Zinc	5.0 mg/L
Foaming Agents	0.5 mg/L	Sodium	250 mg/L		

COMMON RANGES, OTHER

Alkalinity	100 - 200
Hardness**	60 - 120

* Also sometimes listed as 'Specific Conductance.'

** Hardness is tied to calcium levels, so this might be Calcium Hardness or Hardness with calcium separately.

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RULES AND REGULATIONS GOVERNING THE ENFORCEMENT
OF CHAPTER 46-13.2 RELATING TO THE DRILLING
OF DRINKING WATER WELLS

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

DIVISION OF GROUNDWATER AND FRESHWATER WETLANDS
291 PROMENADE STREET
PROVIDENCE, RHODE ISLAND 02908
December 1989

APPENDIX C

For the use of an individual household, a bedrock well of 6 inches in diameter shall be satisfactory when it meets the following minimum criteria:

with a yield of 5 gallons per minute a minimum depth of 100' is required.

with a yield of 3 1/2 gpma minimum depth of 150' is required.

with a yield of 2 gpma minimum depth of 200' is required.

with a yield of 1 gpm.....a minimum depth of 300' is required.

with a yield of 1/2 gpm.....a minimum depth of 450' is required.

This is assumed that the static level is between 25 to 35 feet and the pump has been appropriately set to insure maximum productivity. The above is intended as a construction standard and does not imply or guarantee actual yield.

Special caution should be exercised in coastal areas because of potential saltwater intrusion.

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: February 13, 2023

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Water Extension Application
East Shore Road

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Applications

The following is a summary of each of the four applications that have been received. The four lots are neighboring each other and they should be reviewed individually. Each owner will be required to present their application with supporting information to the Commission.

Jeffrey and Deborah Saletin, 14 Seaview Avenue

The Owners have stated in the application that the existing well on the property has an existing yield of 1.5 gallons per minute with poor water quality due to total dissolved solids (TDS) between 1200 and 2100 mg/l. Last year the existing well ran dry on two occasions and J Lemme Wells and Water Systems were called to service the well. A copy of the invoice from J Lemme for the two service calls was provided by the applicant. A note on the invoice indicates that the well was found to be dry and that the recovery rate was insufficient to run reverse osmosis treatment.

Glenn and Marjorie Andreoni, 10 Seaview Avenue

The Owners are requesting water service to their property due to poor water quality and yield from their existing well. They have provided a report from North East Water Solutions, Inc. regarding an inspection of the existing well conducted in December 2023. Conclusions of the testing indicate the existing well had a yield of 0.6 gpm. Analytical results from a water sample collected from the well indicate the presence of TDS at 2220 mg/L indicating the well is impacted with salt water.

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North East Water Solutions also investigated options for onsite treatment of the existing well. They concluded that there is insufficient well yield to support a treatment system.

Paul Frechette, 19 Seaview Avenue

The Owner is requesting water service to their property based upon the existing well capacity. He has indicated that the well runs dry when washing clothes and outdoor water use. There is no supporting information provided with the application.

Stephen Zimmiski & Suzanne Gagnon, 7 Seaview Avenue

The Owners are requesting water service to their property based upon the operation of the well. A report was provided from Wellworks LLC indicating that the water flow (yield) does not meet state requirements and that a 500 gallon storage tank be installed.

I have provide the following information to assist the Commissioners with their review.

The Rules and Regulations for the Board of Water and Sewer Commissioners, May 2009

Section 14 B Rural Water Districts. All service connections in the Rural Water District shall be subject to the following conditions:

- a. Shall be subject to the requirements described for connections in the urban district
- b. The applicants shall show to the satisfaction of the Commission that the proposed service connection requested:
 1. Is Consistent with the Comprehensive Community Plan
 2. Will not impair the available resources of the Urban Water District;
 3. Will not reduce the level of fire protection of the community; the property shall not be part of a major subdivision.
 4. Extensions to and within the rural district shall be prohibited.

The regulations allow the Board of Water and Sewer Commissioners from making such improvements, including extensions, which shall, in the opinion of the Board, improve the quality or quantity of water furnished to existing water uses.

R.I.G.L 46-15-2 Approval of public water supply facilities

I have attached a copy of the RI General Law 46-15-2 relating to the approval of water supply facilities. This law was amended in June 15, 2022 as highlighted in blue. The law requires that commission review applications for extension mains with the standards as listed in 1 through 7.

RIDOH – Reading your Water Analysis Report

I have attached information from the RI DOH regarding private well water lab reports. This information was made available to the public to educate homeowners about well testing and the standards for water quality. Tables are included that provide the maximum contaminant levels and standards for each parameter that may be tested by the lab.

RIDEM – Appendix C - Rules and Regulations Governing the Enforcement of Chapter 46-13.2 Relating to the Drilling of Drinking Water Wells.

I have attached Appendix C from the rules that provides the minimum criteria for yield based upon the minimum depth of a bedrock well.

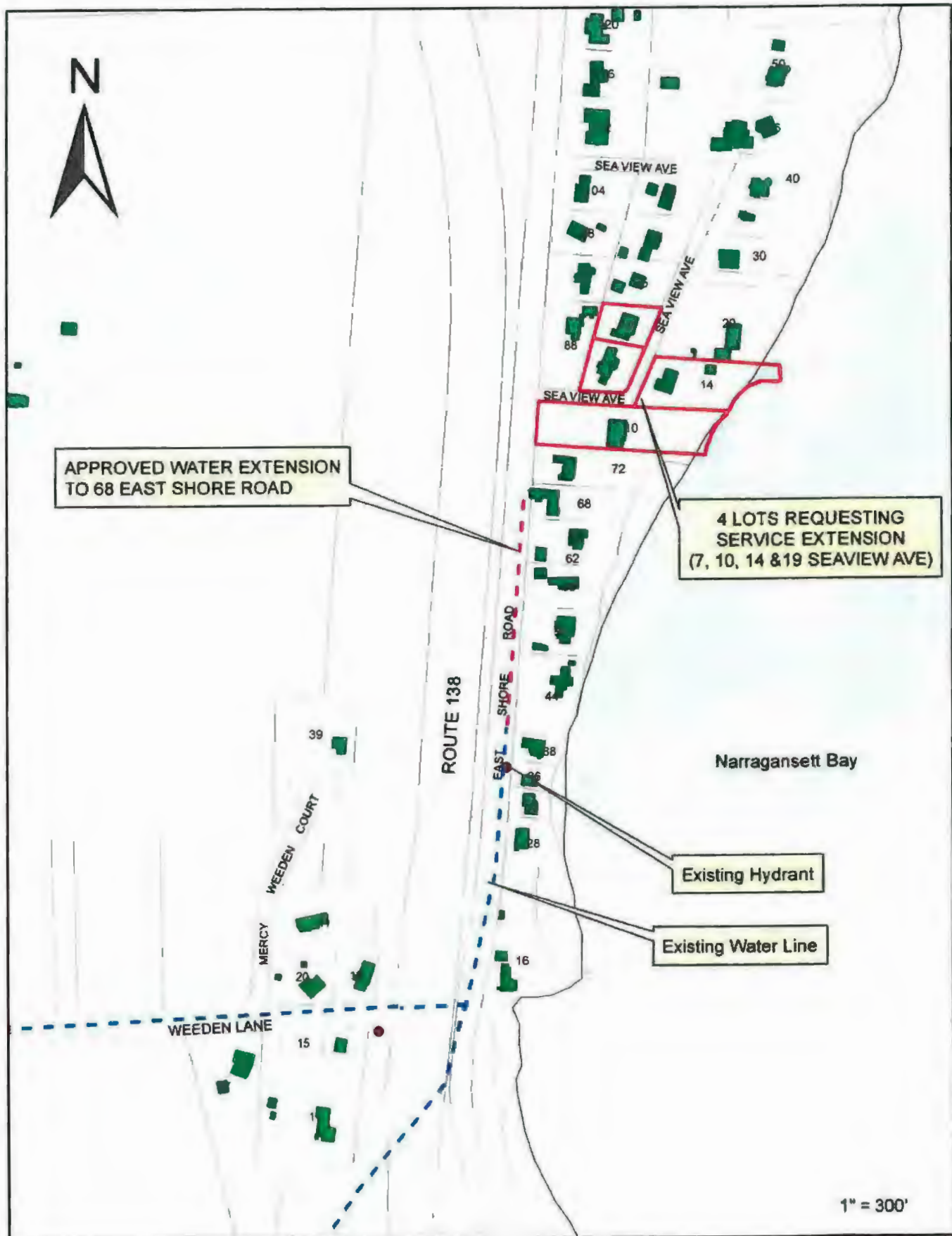
The four properties are located in the Rural Water District and do not front an existing watermain therefore an extension will be required. Section 14 b of the Rules and Regulations of the Board of Water and Sewer Commissioners prohibit extensions in the rural water district. The Regulations allow the Commissioners the ability to approve an extension if it is found to improve the quality or quantity of water to existing users. RIGL 46-15-2 includes standards for which applications must be reviewed by a water supplier.

The application for 10 Seaview Avenue includes background information prepared by a professional engineer in the field including well water testing data. The owner at 14 Seaview Avenue has hired the same professionals but a report has not been provided to support the application at this time. Applications for 7 and 19 Seaview did not include supporting information but both owners have stated they experience similar conditions with their well having low yield.

The four applications before the board have applied for a connection based upon inadequate well yield. Two applicants have also provided water testing information indicating that well water quality is poor. Options to resolve the water quantity and quality issues that involve hydro-fracking, well drilling, and onsite water treatment systems may not be feasible as the report indicates for 10 Seaview Avenue. The well inspection and pumping report for that property shows bedrock/geologic conditions produce limited yield to meet well industry standards. Laboratory reports that have been submitted show total dissolved solids detected in wells indicating salt water is impacting groundwater conditions. But low well yield impacts the ability for onsite water treatment to improve water quality.

We have been involved over the past several months in updating the Water System Supply Management Plan including a Build-Out analysis for submission to the Water Resources Board. This update includes an analysis of current and projected water demands within the water district and a review of available water supply in the system. Watermain extensions outside of the current water district limit was not part of this analysis when determining future demand on the available water supply. The current supply does not produce enough water to meet maximum day demands presently. Forecasted data indicate that average day demand at build-out within the existing district exceeds the available capacity of our reservoir and well. Extensions of watermains outside of the district boundaries will place additional demand stress on the limited supply not factored into the build-out analysis.

The attorney states in the application for 10 Seaview Avenue that their application is for one house and no other. Presently the Commission has three applications from neighboring properties claiming similar conditions with their well. The Commission may not be able to make a decision in a vacuum for one property owner. Watermain extensions must not be completed incrementally on the same street in the same neighborhood. Extensions if approved must be planned and limits must be set.



APPROVED WATER EXTENSION
TO 68 EAST SHORE ROAD

4 LOTS REQUESTING
SERVICE EXTENSION
(7, 10, 14 & 19 SEAVIEW AVE)

Existing Hydrant

Existing Water Line

1" = 300'

2022 -- H 7782

LC005284

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2022

A N A C T

RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

Introduced By: Representative Joseph J. Solomon

Date Introduced: March 03, 2022

Referred To: House Corporations

It is enacted by the General Assembly as follows:

1 SECTION 1 Section 46-15-2 of the General Laws in Chapter 46-15 entitled "Water
2 Resources Management" is hereby amended to read as follows:

3 **46-15-2. Approval of public water supply facilities.**

4 (a) No municipal water department or agency, public water system, including special water
5 districts or private water company, engaged in the distribution of water for potable purposes shall
6 have any power:

7 (1) To acquire or take a water supply or an additional water supply from an existing
8 approved source;

9 (2) To take or condemn lands for any new or additional sources of water supply or for the
10 utilization of supplies;

11 (3) To extend its supply or distribution mains into a municipality or special water district
12 wherein it has not heretofore legally supplied water;

13 (4) To construct any extension of its transmission mains;

14 (5) To extend the boundaries of a special water district; or

15 (6) To supply water in or for use in any other municipality or civil division of the state
16 which owns and operates a water supply system therein, or in any duly organized special water
17 district supplied with water by another municipal water department or agency, special water district,
18 or private water company, until the municipal water department or agency, special water district,
19 or private water company has first submitted the maps and plans therefor to the director of the

1 department of health, the state planning council and the board, as hereinafter provided, and until
2 the water resources board, after receiving the recommendations of the director of the department
3 of health and the division of statewide planning, shall have approved the recommendations or
4 approved the recommendation with modifications as it may determine to be necessary; provided,
5 however, this subsection shall not apply to any area presently served by any municipal water
6 department or agency, or special water district.

7 (b) Approval shall not be necessary of any plan or work for the extension of supply or
8 distributing mains or pipes of a municipal water supply plant or special district or private water
9 company into and for the purpose of supplying water in any territory within the limits of the
10 municipality or special district or within the franchise area of the private water company, owning
11 the plant, including territory within the municipal special district or franchise limits which has not
12 been heretofore supplied with the water by the plant, nor for the reconstruction or replacement of
13 existing facilities in connection with an existing plant, wherein the capacity of the plant is in no
14 way increased, nor for the construction of filtration or other treatment facilities which will not in
15 any way increase the amount of water which can be made available from the present sources of
16 supply. Notwithstanding any provision of this section to the contrary, a municipal water
17 department, agency, public water system governed under this section shall review applications for
18 plans or work for the extension of supply or distribution mains or pipes in accordance with the
19 following standards.

20 (1) Such application must not be prohibited by the specific language of the latest water
21 supply system management plan ("WSSMP") of the public water supply system.

22 (2) Such applications must comply with the design and construction standards and
23 specifications established by the public water supply system for the sizing and location for the
24 infrastructure.

25 (3) Such extensions shall not reduce the necessary level of fire protection for the
26 community.

27 (4) All water main and service connection materials, construction and inspection required
28 hereunder shall be at the sole cost and expense of the applicant.

29 (5) The public water supply system shall be granted an easement in a form acceptable to
30 them which shall permit the maintenance, repair or replacement of water lines and all other related
31 activities.

32 (6) For applications for single-family residential lots, the applicant must show that

33 (i) The existing or proposed well for the property does not meet the well industry standard
34 as described in the department of environmental management regulations for yield per depth of

1 well chart" which is required by the department of health for a dwelling unit, and

2 (ii) Due to the unique characteristics of the property that the drilling of a new well is not
3 feasible;

4 (7) For applications located within a public water supply system with limited capacity,
5 applicants for commercial uses/properties shall be governed by the rules established for such
6 connections by the public water supply system, which shall be in accordance with the system's
7 approved WSSMP.

8 A public water supply system governed under this section may provide for lower standards
9 for approval for residential property if such standards meet the requirements of the agency's state-
10 approved WSSMP, and such WSSMP is not expired.

11 (c) The water resources board shall enforce the provisions of this section, and the superior
12 court by injunction may, upon application of the water resources board, prevent any action to be
13 taken by any municipal water agency or department, special district, or private water company
14 without the approval of the water resources board as required by this section.

15 SECTION 2. Chapter 46-15 of the General Laws entitled "Water Resources Management"
16 is hereby amended by adding thereto the following section:

17 **46-15-2.1. Appeals.**

18 An applicant may appeal a denial by a public water supply facility made under § 46-15-
19 2(b) which shall be reviewable by the state agency or commission having jurisdiction over the
20 public water supply facility and thereafter by superior court pursuant to the standards and
21 timeframes set forth in § 42-35-15 ("administrative procedures").

22 SECTION 3. This act shall take effect upon passage.

LC005284

EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

...

- 1 This act would provide the standards for reviewing applications for plans or work for the
2 extension of supply or distribution mains or pipes. This act would also add an appeal of a denial by
3 a public water supply facility pursuant to the administrative procedures act § 42-35-15.
4 This act would take effect upon passage.

LC005284

Reading Your Water Analysis Report



Lab reports are the lists of codes and numbers that show the results of your water testing.

Here's a quick guide to understanding the different numbers and labels you may see on yours.

IMPORTANT:

This sheet is for only for educational purposes, and there are many other factors around your well and water that aren't covered here. You should talk to a qualified water professional (such as your laboratory's licensed interpreter) before making any decisions or changes to your well or home water system.

All private well water lab reports from certified laboratories will generally have the same information, though sometimes in a different order or under slightly different names.

The example here is from the Rhode Island State Health Laboratories.

1 Analytical Method	2 Test	3 Test Code	4 Flag	5 Result	Units	6 Reporting Limit	Analysis Date	Approved By
300.0	CHLORIDE	WL20		10.5	mg/L	0.20	01/03/2019	RW
4500F-C	FLUORIDE	WL21		1.66	mg/L	0.20	12/26/2018	RW
353.2	NITRITE	WL56		< 0.02	mg/L	0.02	12/21/2018	RW
200.8	LEAD	WL63		< 0.001	mg/L	0.001	12/26/2018	RW

- 1 The **Method** column shows which EPA-approved steps the lab used for each test. Some labs will put these codes on a separate page.

NOTE:

Certified labs *must* use EPA-approved methods. If your report doesn't have these codes on it, the report may not be from a certified water testing lab.

- 2 The **Test** (or sometimes **Parameter**) column lists each specific thing you tested for.
- 3 The **Test Code** column is that laboratory's own code system, if they have one.
- 4 The **Flag** (or sometimes **High**) column may have a marker show up if your result for that test is over the EPA's health limit or recommended amount.
- 5 The **Result** column shows how much was in your water sample. Be sure to look at the units when comparing them to the health limits - 1 milligram (mg/L) equals 1,000 micrograms (ug/L) and that makes a big difference!

Sometimes you might see the letters 'ND' for 'Not Detected' or a number with a 'less than' sign in front (like in the example). This means that the amount was too small to be seen by the equipment, or possibly not there at all.

Some tests, like Total Coliform Bacteria and E.coli, will only show up as Present/Positive or Absent/Negative. Others might have special unit labels on them, like pH. If you don't know what they are, the laboratory can explain them to you.

- ⑥ The Reporting Limit column tells you the smallest amount of something that the lab equipment can see. This is *not* your result or the health limit.

Other pages in the report

There are often other pieces of paper that come with your results. Some examples you might see:

- The Chain of Custody form shows exactly who handled your sample and when. This makes sure that there were no handling mistakes and all holding time limits were followed.
- If a licensed sampler from the lab came to take your water, they may also include the sample collection sheet for your records.
- Some labs will have a separate page that explains what their labels and symbols mean. This is good to read, since all labs' reports will look at least a little different.
- If you tested for Volatile Organic Compounds (VOCs), you may also get a page that has a few chemicals labeled 'surrogates' on it. These aren't results from your water sample. They just look and act like the real VOCs, so the labs use them for comparison during analysis.

What it all means

One way to read your report is by comparing your numbers to the health limits and recommended levels (which are set by the EPA and State, provided on the next few pages). Every well and system is unique, however, so what's 'normal' for your water might not always fit the ranges for some tests.

There are many tests that look for *clues* instead - things like pH, hardness, or chloride. There are no health limits for these, but they can help you do things like find the source of a problem or choose the right treatment system.

Also, certified laboratories will have someone on staff called an Interpreter whose job it is to talk to you about your results. If you have questions, call your lab and ask to speak to them.

Next steps

If you have talked to the lab's Interpreter about your results and are thinking about treatment, the Center for Drinking Water Quality can provide resources and talk with you about options.

401-222-6867 | DOH.RIDWQ@health.ri.gov | health.ri.gov/water/for/privatewellowners/

Primary Standards

There are two sets of water quality standards. Primary Standards are for things associated with health risks, and Maximum Contaminant Levels (MCLs) are the amount where there may be health effects. RIDOH recommends looking into treatment when your results are more than half of that amount.

MICROBIOLOGICAL

Total Coliform Bacteria	'ABSENT' or 0
Fecal Coliform Bacteria (<i>E.coli</i>)	'ABSENT' or 0

INORGANIC CHEMICALS, mg/L

Antimony	0.006	Cadmium	0.005	Mercury	0.002
Arsenic	0.01	Chromium (Total)	0.1	Nitrate	10
Asbestos	7 MFL	Cyanide	0.2	Nitrite	1
Barium	2.0	Fluoride	4.0	Selenium	0.05
Beryllium	0.004	Lead	0.015	Thallium	0.002

ORGANIC CHEMICALS, mg/L

Alachlor	0.002	1,2-Dichlorobenzene	0.6	Dioxin (2,3,7,8-TCDD)	3 PPQ*
Atrazine	0.003	1,4-Dichlorobenzene	0.075	Diquat	0.02
Benzene	0.005	1,2-Dichloroethane	0.005	Endothall	0.1
Benzo(a)pyrene	0.0002	1,1-Dichloroethene	0.007	Endrin	0.002
Carbofuran	0.04	cis-1,2-Dichloroethene	0.07	Ethylbenzene	0.7
Carbon Tetrachloride	0.005	trans-1,2-Dichloroethene	0.1	Ethylene Dibromide (EDB)	0.00005
Chlordane	0.002	1,2-Dichloropropane	0.005	Glyphosate	0.7
Chlorobenzene	0.1	Di(2-ethylhexyl) adipate	0.4	Heptachlor	0.004
2,4-D	0.07	Di(2-ethylhexyl) phthalate	0.006	Heptachlor Epoxide	0.002
Dalapon	0.2	Dichloromethane	0.005	Hexachlorobenzene	0.001
1,2-Dibromo-3-chloropropane	0.0002	Dinoseb	0.007	Hexachlorocyclopentadiene	0.05

TABLE CONTINUED ON NEXT PAGE ▼

* 1 PPQ (part per quadrillion) equals 0.000000001 mg/L

ORGANIC CHEMICALS, mg/L (continued)

Lindane	0.0002	Simazine	0.004	1,2,4-Trichlorobenzene	0.07
Methoxychlor	0.04	Styrene	0.1	1,1,1-Trichloroethane	0.2
MTBE	0.04	Tetrachloroethene	0.005	1,1,2-Trichloroethane	0.005
Oxamyl (Vydate)	0.2	Toluene	1	Trichloroethene	0.005
Polychlorinated Biphenyls (PCBs)	0.0005	Toxaphene	0.003	Vinyl Chloride	0.002
Pentachlorophenol	0.001	2,4,5-TP (Silvex)	0.5	Xylenes (Total)	10
Picloram	0.5				

RADIOCHEMISTRY

Alpha Particles	15 pCi/L	Combined Radium 226/228	5 pCi/L
Beta Particles & Photon Emitters	4 millirem/yr	Uranium	30ug/L

Secondary Standards

The Secondary Standards are also called 'Nuisance Standards.' These are things that do not typically cause major health effects (unless advised by your doctor) but may do damage to your plumbing or affect the taste and color of your water.

SECONDARY REGULATIONS

Aluminum	0.2 mg/L	Iron	0.3 mg/L	Conductivity*	1,500
Chloride	250 mg/L	Manganese	0.05 mg/L	Sulfate	250 mg/L
Color	15 CU	Odor	3 TON	Total Dissolved Solids	500 mg/L
Copper	1.0 mg/L	pH	6.5 - 8.5	Turbidity	2.0
Fluoride	2.0 mg/L	Silver	0.1 mg/L	Zinc	5.0 mg/L
Foaming Agents	0.5 mg/L	Sodium	250 mg/L		

COMMON RANGES, OTHER

Alkalinity	100 - 200
Hardness**	60 - 120

* Also sometimes listed as 'Specific Conductance.'

** Hardness is tied to calcium levels, so this might be Calcium Hardness or Hardness with calcium separately.

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RULES AND REGULATIONS GOVERNING THE ENFORCEMENT
OF CHAPTER 46-13.2 RELATING TO THE DRILLING
OF DRINKING WATER WELLS

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

DIVISION OF GROUNDWATER AND FRESHWATER WETLANDS
291 PROMENADE STREET
PROVIDENCE, RHODE ISLAND 02908
December 1989

APPENDIX C

For the use of an individual household, a bedrock well of 6 inches in diameter shall be satisfactory when it meets the following minimum criteria:

with a yield of 5 gallons per minute a minimum depth of 100' is required.

with a yield of 3 1/2 gpma minimum depth of 150' is required.

with a yield of 2 gpma minimum depth of 200' is required.

with a yield of 1 gpm.....a minimum depth of 300' is required.

with a yield of 1/2 gpm.....a minimum depth of 450' is required.

This is assumed that the static level is between 25 to 35 feet and the pump has been appropriately set to insure maximum productivity. The above is intended as a construction standard and does not imply or guarantee actual yield.

Special caution should be exercised in coastal areas because of potential saltwater intrusion.

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: April 12, 2024

SUBJECT: Budget to Actual- Water and Sewer Funds

A handwritten signature in black ink, appearing to be "C. Collins", is written to the right of the subject line.

Attached is the Budget to Actual report for the Fiscal Year 2024. The report contains the expenses that have been paid through March 31, 2024.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
 For 3/31/2024

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	%
					of Budget
2103 7000 70100 00 Salary, Public Works Director	29,158.00	2,242.88	21,511.48	7,646.52	73.78
2103 7000 70101 00 Salary- Superintendent	90,038.00	6,412.80	60,874.80	29,163.20	67.61
2103 7000 70102 00 Salary, Clerical	49,750.00	3,533.45	36,997.09	12,752.91	74.37
2103 7000 70103 00 Salaries, Ass't Superintendent	80,243.00	5,715.20	65,329.33	14,913.67	81.41
2103 7000 70104 00 Salaries- Plant Operator	70,738.00	5,108.81	52,830.33	17,907.67	74.68
2103 7000 70335 00 License- Contractual	1,800.00	0.00	1,800.00	0.00	100.00
2103 7000 70336 00 Clothing	1,500.00	0.00	380.00	1,120.00	25.33
2103 7000 70511 00 Wastewater Superintendent - OT	13,000.00	2,987.01	10,616.87	2,383.13	81.67
2103 7000 70513 00 Ass't Superintendent - OT	13,000.00	2,546.28	9,490.68	3,509.32	73.01
2103 7000 70514 00 Plant Operator - OT	13,000.00	1,275.20	7,397.00	5,603.00	56.90
2103 7000 70900 00 Social Security Tax	27,462.00	1,799.95	15,520.26	11,941.74	56.52
2103 7000 70901 00 Blue Cross/Delta Dental	51,602.00	3,219.07	29,848.40	21,753.60	57.84
2103 7000 70902 00 Worker'S Compensation	8,000.00	0.00	8,000.00	0.00	100.00
2103 7000 70903 00 Retirement System	42,180.00	2,024.50	20,425.59	21,754.41	48.42
2103 7000 70906 00 Life Insurance	695.00	59.94	528.12	166.88	75.99
7000 Salaries	492,166.00	36,925.09	341,549.95	150,616.05	69.40
7000/7001 Salaries & Benefits	492,166.00	36,925.09	341,549.95	150,616.05	69.40
2103 7002 70001 00 Power- Electricity	55,000.00	4,850.28	33,785.03	21,214.97	61.43
2103 7002 70002 00 Chemicals	3,000.00	0.00	5,697.22	(2,697.22)	189.91
2103 7002 70003 00 Heat	15,000.00	1,762.13	7,320.66	7,679.34	48.80
2103 7002 70004 00 Water	2,000.00	0.00	2,640.94	(640.94)	132.05
2103 7002 70005 00 Chlorine	10,000.00	0.00	2,195.63	7,804.37	21.96
2103 7002 70006 00 Equipment Maintenance	35,000.00	5,073.89	36,617.80	(1,617.80)	104.62
2103 7002 70007 00 Misc. Supplies, Office. Cleani	10,000.00	137.24	4,263.25	5,736.75	42.63
2103 7002 70008 00 Lab Supplies	4,000.00	143.12	165.76	3,834.24	4.14
2103 7002 70009 00 Telephone	1,000.00	46.80	292.34	707.66	29.23
2103 7002 70010 00 Alarm Line- N.E.T.	7,500.00	599.55	5,057.19	2,442.81	67.43
2103 7002 70011 00 Sludge Composting	50,000.00	5,045.28	31,554.27	18,445.73	63.11
2103 7002 70012 00 Truck Operation & Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
2103 7002 70013 00 Gas- Truck	3,500.00	0.00	1,485.74	2,014.26	42.45
2103 7002 70014 00 State Mandated Testing	30,000.00	4,250.50	25,458.74	4,541.26	84.86
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	215.00	785.00	21.50
2103 7002 70600 00 Professional Services	2,000.00	1,282.50	1,282.50	717.50	64.13
7002 Wastewater Treatment Facility	233,500.00	23,191.29	158,032.07	75,467.93	67.68
2103 7003 70017 00 Pumping Station #3	6,000.00	450.91	450.91	5,549.09	7.52
2103 7003 70018 00 Pumping Station #1	30,000.00	3,450.23	24,184.98	5,815.02	80.62
2103 7003 70019 00 Pumping Station #2	12,000.00	1,534.64	10,396.06	1,603.94	86.63
2103 7003 70020 00 Pumping Station #4	1,000.00	84.34	607.38	392.62	60.74
7003 Pumping Stations	49,000.00	5,520.12	35,639.33	13,360.67	72.73
2103 7004 70598 00 Equipment Insurance	7,000.00	0.00	7,000.00	0.00	100.00
7004 Insurance	7,000.00	0.00	7,000.00	0.00	100.00
2103 7005 70021 00 Maintenance Sewer Mains	12,000.00	3,570.00	3,960.50	8,039.50	33.00
2103 7005 70504 00 Payment Of Principal - Town	8,110.00	0.00	0.00	8,110.00	0.00
2103 7005 70605 00 Interest Payments	38,625.00	4,162.50	41,525.22	(2,900.22)	107.51
7005 Sanitary Sewers, Laterials & Mains	58,735.00	7,732.50	45,485.72	13,249.28	77.44
2103 7081 70801 00 Waste Water Improvment FY24	80,000.00	0.00	43,630.32	36,369.68	54.54
7081 Capital Improvements	80,000.00	0.00	43,630.32	36,369.68	54.54
2103 7082 71000 00 Sewer Capital	0.00	13,900.00	13,900.00	(13,900.00)	0.00
Total Expenses	0.00	13,900.00	13,900.00	(13,900.00)	0.00
Total Expenses	920,401.00	87,269.00	645,237.39	275,163.61	70.10

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 3/31/2024

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	%
					of Budget
2102 7000 70100 00 Salary- Public Works Director	29,158.00	2,242.90	21,511.66	7,646.34	73.78
2102 7000 70102 00 Salary- Accounting	49,750.00	3,533.45	36,997.10	12,752.90	74.37
2102 7000 70103 00 Salary - Treatment Plant Operator	87,537.00	0.00	26,853.78	60,683.22	30.68
2102 7000 70104 00 Ass't Plant Operator w/longevity	80,243.00	6,412.80	66,962.89	13,280.11	83.45
2102 7000 70105 00 Salary - Plant Operator	69,742.00	5,108.80	49,068.32	20,673.68	70.36
2102 7000 70339 00 License Yrly	1,800.00	0.00	0.00	1,800.00	0.00
2102 7000 70513 00 Treatment Plant Operator - OT	15,000.00	0.00	0.00	15,000.00	0.00
2102 7000 70514 00 Ass't Treatment Plant Operator OT	15,000.00	2,704.59	33,246.92	(18,246.92)	221.65
2102 7000 70515 00 Plant Operator- OT	10,000.00	23.95	4,601.25	5,398.75	46.01
7000 Salaries	358,230.00	20,026.49	239,241.92	118,988.08	66.78
2102 7001 70900 00 SOCIAL SECURITY TAX	27,405.00	1,576.41	13,506.05	13,898.95	49.28
2102 7001 70901 00 Blue Cross/Delta Dental	50,340.00	1,407.05	15,794.02	34,545.98	31.37
2102 7001 70902 00 Worker's Compensation	20,000.00	0.00	10,000.00	10,000.00	50.00
2102 7001 70903 00 Retirement System	40,793.00	1,461.54	15,045.06	25,747.94	36.88
2102 7001 70906 00 Life Insurance	670.00	39.96	160.04	509.96	23.89
2102 7001 70910 00 Clothing	1,500.00	0.00	1,682.60	(182.60)	112.17
7001 Benefits	140,708.00	4,484.96	56,187.77	84,520.23	39.93
7000/7001 Salaries & Benefits	498,938.00	24,511.45	295,429.69	203,508.31	59.21
2102 7005 70601 00 Maintenance	6,000.00	1,600.00	1,600.00	4,400.00	26.67
2102 7005 70606 00 ALARM LINES	4,000.00	459.44	3,525.58	474.42	88.14
7005 Reservoirs/Rights of Way	10,000.00	2,059.44	5,125.58	4,874.42	51.26
2102 7006 70601 00 Maintenance	1,000.00	0.00	900.00	100.00	90.00
2102 7006 70636 00 Wells- Electricity	12,000.00	1,207.43	7,802.35	4,197.65	65.02
7006 Wells	13,000.00	1,207.43	8,702.35	4,297.65	66.94
2102 7010 70008 00 Lab Supplies - Water	15,000.00	394.00	10,299.16	4,700.84	68.66
2102 7010 70201 00 Consultant	100,000.00	12,535.00	60,460.00	39,540.00	60.46
2102 7010 70631 00 Chemicals	65,000.00	1,549.61	38,314.14	26,685.86	58.94
2102 7010 70632 00 Heat	18,000.00	1,810.88	10,860.75	7,139.25	60.34
2102 7010 70633 00 Equip. Maintenance	45,000.00	4,504.43	44,016.33	983.67	97.81
2102 7010 70634 00 Professional Services	5,000.00	270.00	32,640.66	(27,640.66)	652.81
2102 7010 70635 00 Telephone	3,500.00	282.38	1,149.68	2,350.32	32.85
2102 7010 70636 00 Pumpout- Electricity	55,000.00	4,598.64	35,377.90	19,622.10	64.32
2102 7010 70637 00 Bldg Maint	8,000.00	1,446.88	6,378.17	1,621.83	79.73
2102 7010 70638 00 State Testing	12,000.00	811.00	4,644.90	7,355.10	38.71
2102 7010 70639 00 License Fees	6,000.00	0.00	600.00	5,400.00	10.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	3,500.00	500.00	2,000.00	1,500.00	57.14
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,500.00	2,907.17	19,408.39	(2,908.39)	117.63
7010 Pump Station & Treatment Plant	352,500.00	31,609.99	266,150.08	86,349.92	75.50
2102 7011 70636 00 South Pond- Electricity	5,000.00	371.06	5,127.87	(127.87)	102.56
2102 7011 70637 00 South Pond Transfer Pump	4,000.00	0.00	0.00	4,000.00	0.00
7011 South Pond Pre-Treatment Bldg	9,000.00	371.06	5,127.87	3,872.13	56.98
2102 7012 70636 00 Water Tower- Electricity	3,000.00	254.14	1,174.61	1,825.39	39.15
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	254.14	1,174.61	2,325.39	33.56
2102 7013 70644 00 Vehicles Gas & Oil	2,000.00	0.00	1,206.24	793.76	60.31
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	905.89	3,094.11	22.65
7013 Vehicles	6,000.00	0.00	2,112.13	3,887.87	35.20
2102 7020 70651 00 Clamps	2,000.00	0.00	516.69	1,483.31	25.83
2102 7020 70652 00 Pipe	6,000.00	0.00	779.86	5,220.14	13.00
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	10,000.00	0.00	1,296.55	8,703.45	12.97
2102 7030 70661 00 Service Repairs	10,000.00	982.34	2,727.70	7,272.30	27.28
2102 7030 70663 00 New Services	6,000.00	0.00	0.00	6,000.00	0.00
7030 Water Division Services	16,000.00	982.34	2,727.70	13,272.30	17.05
2102 7040 70672 00 Supplies/Expenses	16,000.00	2,085.12	16,771.55	(771.55)	104.82
7040 Meters	16,000.00	2,085.12	16,771.55	(771.55)	104.82
2102 7050 70681 00 Hydrants- Maintenance	8,500.00	0.00	0.00	8,500.00	0.00
7050 Hydrants	8,500.00	0.00	0.00	8,500.00	0.00

**Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 3/31/2024**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70923 00 Billing	6,500.00	1,350.39	4,228.09	2,271.91	65.05
2102 7060 70924 00 Insurance	9,000.00	0.00	15,000.00	(6,000.00)	166.67
2102 7060 70925 00 Audit	3,000.00	0.00	0.00	3,000.00	0.00
2102 7060 70926 00 Supplies	7,000.00	837.18	4,754.61	2,245.39	67.92
7060 Administration	25,500.00	2,187.57	23,982.70	1,517.30	94.05
2102 7070 70300 00 Water Debt	367,000.00	0.00	0.00	367,000.00	0.00
2102 7070 70940 00 Interest	122,773.00	0.00	101,204.48	21,568.52	82.43
7070 Debt Service	489,773.00	0.00	101,204.48	388,568.52	20.66
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	0.00	22,975.75	(22,975.75)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	12,563.77	(12,563.77)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	5,353.00	28,579.00	(28,579.00)	0.00
Total Expenses	0.00	5,353.00	64,118.52	(64,118.52)	0.00
Total Expenses	1,558,711.00	70,621.54	793,923.81	764,787.19	50.93

TOWN OF JAMESTOWN



PROCLAMATION OF THE TOWN COUNCIL

No. 2024-11

JAMESTOWN TEACHER APPRECIATION WEEK MAY 6-10, 2024

WHEREAS: The Town of Jamestown supports our teachers in their mission to educate the children of our community; and

WHEREAS: Jamestown teachers motivate and encourage our student's academic, artistic, athletic, and social development, providing a rigorous and relevant curriculum that prepares them to be lifelong learners, problem solvers, and decision-makers; and

WHEREAS: Jamestown teachers are committed to high standards of personal performance and continually seek to improve their own skills for the benefit of our students; and

WHEREAS: Jamestown teachers strive daily to provide a healthy, stable learning environment for our children; and

WHEREAS: Jamestown teachers should be accorded high public esteem reflecting the value our community places on public education.

NOW, THEREFORE, We, the Town Council of the Town of Jamestown, Rhode Island, hereby proclaim May 6th through May 10th **TEACHER APPRECIATION WEEK** in Jamestown and urge all citizens to pay tribute to our teachers.

By Order of the Jamestown Town Council,

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the
Official seal of the Town of Jamestown this 15th day of April, 2024.

Roberta J. Fagan, Town Clerk



**Town of Jamestown
Resolution of the Town Council
No. 2024-12**

Keep Rhody Litter Free

The Town Council of the Town of Jamestown hereby resolves as follows:

WHEREAS Rhode Island is known for its natural beauty, including its pristine beaches, vibrant cities, and rural towns. Specifically, the Town of Jamestown enjoys its clean beaches, public parks, scenic bike paths and

WHEREAS Rhode Islanders in all thirty-nine cities and towns should be able to live in clean, litter-free and healthy communities; and

WHEREAS Rhode Islanders in all thirty-nine cities and towns should be able to live in clean, litter-free and healthy communities; and

WHEREAS as municipal officials, we are the stewards of such; and

WHEREAS we must make a commitment to investing in environmental protection and educating residents on its importance and connection to improving our state's overall health; and

WHEREAS we will work with our state partners to advance these goals, such as hosting community cleanups, passing local litter-related ordinances, or working on shifting community culture around littering.

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Jamestown:

- (1) Formally pledges to Keep Rhody Litter Free by supporting Governor Daniel J. McKee's Litter Free Rhode Island campaign; and
- (2) Encourages each of the residents of the Town of Jamestown to join us in taking this pledge by visiting litterfree.ri.gov; and
- (3) Commits to fulfill our pledge through coordinating various events such as community cleanups.

BE IT FURTHER RESOLVED, that upon passage of this Resolution, it be sent to His Excellency, the Honorable Governor of the State of Rhode Island, Daniel J. McKee.

This resolution shall take effect immediately upon passage.

By Order of the Jamestown Town Council,

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the
Official seal of the Town of Jamestown this 15th day of April, 2024.

Roberta J. Fagan, Town Clerk



**Town of Jamestown
Resolution of the Town Council**

**In Support of Fully Funding State Aid to Libraries
to the Full Twenty-Five (25) Percent**

No. 2024-13

WHEREAS, for many people, public libraries are their only means of access to computer services and all forms of media essential for fulfilling and productive lives; and

WHEREAS, free public libraries are essential to the general enlightenment of citizens in a democracy and provide for the cultural, educational, informational, and research needs for all citizens; and

WHEREAS, the Constitution of the State of Rhode Island in Article XII, Section 1, states that it "shall be the duty of the General Assembly to promote public schools and public libraries, and to adopt all means which it deems necessary and proper to secure to the people the advantages and opportunities of education and public library services"; and

WHEREAS, in recognition of the importance of libraries in our society, the State of Rhode Island passed legislation setting the level of state aid for library services at a minimum of twenty-five (25%) of the amount spent from local tax funds and the library's private endowment; and

WHEREAS, between FY 2009 and FY 2022 the State of Rhode Island did not fund state aid to libraries at the twenty-five (25%) level as required by RI General Laws 29-6-2; and

WHEREAS, in FY 2023 and FY 2024, state aid to libraries was funded at the twenty-five (25%) level; and

WHEREAS, the Governor's proposed FY 2025 budget funds state aid to libraries at 24.18%, which is \$3,882 less than the Town of Jamestown would receive at the required 25% level; and

WHEREAS, the Town of Jamestown recognizes the importance of fully funding our public libraries and supports funding state aid to libraries at the 25% level in FY 2025;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Jamestown, Rhode Island, as follows, that the Jamestown Town Council, at the request of the Jamestown Philomenian Library Board of Trustees, does hereby support legislation which would restore funding for State Aid to Libraries to the full 25% level required in RI General Laws Section 29-6-2 (a) and urges the General Assembly to work diligently for its passage.

Be it resolved, that the Jamestown Town Clerk transmit forthwith a copy of this Resolution to the Governor and to the members of Jamestown's legislative delegation to the Rhode Island General Assembly.

This resolution shall take effect immediately upon passage.

By Order of the Jamestown Town Council,

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the
Official seal of the Town of Jamestown this 15th day of April, 2024.

Roberta J. Fagan, Town Clerk

ZONING BOARD OF REVIEW
Town of Jamestown



93 Narragansett Avenue
 401-423-7200

Jamestown, Rhode Island
 02835-1199

February 27, 2024

DOC: 20240000065594
 Bk: 1047 Ps: 174

VHBC, LLC
 Lindsay & Stephanie Haigh
 2 Watson Avenue
 Jamestown, RI 02835

Dear Lindsay & Stephanie,

The following is the decision on your Petition heard by the Town of Jamestown Zoning Board of Review.

A motion was made by John Shekarchi and seconded by Jane Bentley to grant the request of VHBC, LLC (Lindsay & Stephanie Haigh) whose property is located at 2 Watson Ave. and further identified as Assessor's Plat 8, Lot 774 for a special use permit from Article 6, Section 82-601(Special Use Permits) and Article 3, VI. Commercial Retail C. Eating & Drinking Places, 3. Lunchroom or restaurant (alcoholic beverages), to obtain the right to sell alcoholic beverages (currently limited to beer and wine), with amendment requested as follows: Monday through Sunday, with no other changes in already permitted operation.

This Board has determined that this application does satisfy the requirements of Article 6, Sections 600 and 602.

This Special Use Permit is granted with the following conditions:

1. There will be no alcoholic service and consumption on the patio.
2. There will be signage installed on any exits from the deck and that no alcoholic beverages off the deck and beyond that point be allowed.

This motion is based on the following findings of fact:

1. Said property is located in a CL zone and contains 7000 sq. ft.
2. That all the standard requirements for a special use permit have been satisfied and that the approval will have no

DOC: 20240000065594
Bk: 1047 Pg: 175

negative effect on the public health, safety, morals, and welfare of the community.

The motion carried by a vote of 5 - 0.

Richard Boren, Dean Wagner, James King, Jane Bentley and John Shekarchi voted in favor of the motion.

James Sisson and Robert Maccini were not seated and Terence Livingston was absent.

Very truly yours,



Richard Boren, Chairman
Jamestown Zoning Board of Review
RB/pw

Received for Record
Roberta J. Fasan
TOWN CLERK
JAMESTOWN, R.I.
MAR 27, 2024 10:10 AM
Vol: 1047 PG: 174

Town of Jamestown
 Town Administrator
 93 Narragansett Avenue
 Jamestown, Rhode Island 02835-1199
 401-423-9805



Edward A. Mello
 Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: April 10, 2024
SUBJECT: Report for Town Council Meeting April 15, 2024

Pole 164-North Main Road- This pole sits at the “driveway” to seven (7) homes. The residents have requested a street light to be installed. The cost of the installation is \$780. The annual cost would be added to our street light expense through RI Energy. I recommend approval of the installation. (consent agenda)

Job Fair-Ray DeFalco and his staff are planning a Town job fair which will include Chamber Members. The event is scheduled for May 11. Any business may request a table through the Rec Department.

OMA training- David Petrarca and Roberta have worked to develop a training program to cover the Open Meetings Act and meeting agenda management. This is scheduled for April 24 at 2 PM. This will be offered via Zoom and will be recorded. We will share this with all committee members and encourage participation and/or viewing.

Ft Getty Pier-Foth engineering has not completed their damage assessment report. We have asked them to further examine the condition of the vertical piles. As previously indicated the condition of those piles is unknown. This report is not complete and as such the condition of the vertical piles is not yet determined. I previously reported that FEMA would not declare Newport County as a federal disaster and offer public (property) assistance for response or repair. I misunderstood that position and have since learned that they are still assessing the total damages to public properties within Newport County.

6 West Street- I have requested Union Studios to provide a proposal to further develop the conceptual plans for the Senior Center project. This process will include further public input. This next step will allow to further refine the budget level estimates to a more definitive cost. The cost for this next step is \$65,000. We are not asking for approval until we determine a funding source.

As I previously reported, the Federal FY 24 budget did not include funding as requested for this project. I have re-applied for funding of this project under the Federal Appropriation FY25.

ARPA Funds-As you recall, the Town was awarded APRA funds in the amount of \$1,643,390. The Town Council previously authorized three projects: 1) purchase of a new rescue ambulance,

2) renovation and purchase of public safety dispatch center equipment and 3) fund a portion of the water main replacement project on Narragansett Avenue between North Road and West Ferry. The first two projects are completed. The water line project has moved through the majority of design work. Staff has become increasingly concerned about the probability of continuing the water main project due to expected significant delays involving the historical review process. Staff is working to develop a reallocation recommendation.

Low Speed Vehicles-Chief Campbell has prepared a memo advising you of an expected change in the law that will allow registered low-speed vehicles to be operated on the roadways.



MEMORANDUM

From the desk of Chief James P. Campbell

DATE: APRIL 5, 2024

TO: Town Council

FROM: Chief James P. Campbell

SUBJECT: Low Speed Vehicles New Law Effective July 1, 2024

Recent regulatory changes regarding Low-Speed Vehicles (LSVs) in accordance with Rhode Island General Laws (RIGL) § 31-19.6-1, will soon be in effect. Starting July 1, 2024, LSVs may be registered for use on public roads with posted speed limits up to 35 mph. It is of particular importance to highlight that ***golf carts do not meet LSV standards and therefore may not be registered as Low-Speed Vehicles.***

Qualifications for Low-Speed Vehicles (LSVs):

A Low-Speed Vehicle is defined as any 4-wheeled motor vehicle that is exclusively electric powered, has a gross vehicle weight rating (GVWR) of less than 3,000 pounds, a top speed greater than 20 mph but not greater than 25 mph, and is National Highway Traffic Safety Administration (NHTSA)-certified to the standards established in 49 C.F.R. § 571.500.

Registration Process:

To register an LSV, owners must complete and sign the application for registration and title certificate (TR-1). Various documents, including the manufacturer's certificate of origin, the previous owner's certificate of title, or the previous registration and bill of sale, must accompany the application. Additionally, as of January 1, 2024, all vehicles registered or titled in another state require a VIN check from a local municipal police department before registration in Rhode Island.

Operating Requirements:

LSVs must be registered, titled, insured, and inspected to operate on public roads. They are prohibited from limited access highways, state highways, or any public highway or roadway with a speed limit exceeding 35 mph. **Operator Licensing:** A valid driver's license is required to operate an LSV.

Inspection Requirements:

LSVs must undergo inspections in accordance with the law and display a valid unexpired Rhode Island certificate of inspection. New LSVs are exempt from inspection for two years or 24,000 miles from the date of purchase, whichever occurs first. Conveniently, reservations for new title and registration transactions can be made at <https://ridmvreservations.ri.gov/>.

Per the enabling legislation, local cities and towns may enact their own ordinances regarding LSVs, including the prohibition of their use on certain laned roadways or local highways based on particular conditions which may be found in R.I.G.L. § 31-19.6-1

**FINAL CHARTER AMENDMENT QUESTIONS
APPROVED BY
THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN**

The Following Charter Amendment Questions Are Submitted by the Jamestown Town Council
For Submission to the Voters at the Next Regular Election
Duly Adopted by the Jamestown Town Council on the 18th day of March 2024.

**Question 1
AMENDMENT TO THE JAMESTOWN TOWN CHARTER
(Amends Preamble)**

Shall the Charter be amended to list the official name of the state to Rhode Island?

Explanation: This amendment complies with the current relevant state law on the official name of state.

**Question 2
AMENDMENT TO THE JAMESTOWN TOWN CHARTER
(Amends Article II - The Town Council - § 212 – Vacancies)**

Shall the Charter be amended to modify the procedure to fill a vacancy on the Town Council by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?

Explanation: This amendment removes the provision that the next highest vote getter is automatically appointed to fill a vacant position on the Town Council.

**Question 3
AMENDMENT TO THE JAMESTOWN TOWN CHARTER
(Amends Article II - The Town Council - § 216 – Procedure For Adopting An Ordinance)**

Shall the Charter be amended to provide that only a digest or description of a proposed ordinance or amendment of an ordinance need be published in a newspaper of general circulation?

Explanation: This amendment removes the requirement that the full text of an ordinance or amendment to an ordinance be published in a newspaper of general circulation. Full text versions will still be available on the Town's website and in print at the Town Clerk's office.

Question 4

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article III - The Town Administrator - § 301 – Appointment and Qualifications)

Shall the Charter be amended to allow a person appointed as Town Administrator up to twelve (12) months to become a resident of the Town?

Explanation: This amendment extends the Town Administrator’s residency requirement from six (6) months to twelve (12) months.

Question 5

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article IV – Administrative Departments - § 409 – Building Official)

Shall the Charter be revised to allow the building official to also serve as the zoning enforcement officer?

Explanation: This amendment expands the authorized duties of the building official to include the role of zoning enforcement officer.

Question 6

AMENDMENT TO JAMESTOWN TOWN CHARTER

(Amends Article V – The School Committee - § 503 – Vacancies)

Shall the Charter be amended to modify the procedure to fill a vacancy on the School Committee by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?

Explanation: This amendment removes the provision that the next highest vote getter is automatically appointed to fill a vacant position on the School Committee.

Question 7

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article XI – Financial Provisions - § 1104 – Public Notice)

Shall the Charter be amended to revise internal section references for consistency?

Explanation: This amendment would update internal section references for consistency.

Question 8

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article XII – Amendment of Charter - § 1201 – Charter Revision Committee)

Shall the Charter be amended to require a full review of the Charter at no less than six (6) year intervals and that special reviews can take place as needed?

Explanation: This amendment would provide for two types of Charter reviews: a full review no less than every six (6) years and provision for special reviews on an as needed basis.

**FINAL CHARTER AMENDMENT QUESTIONS
APPROVED BY
THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN**

The Following Charter Amendment Questions Are Submitted by the Jamestown Town Council
For Submission to the Voters at the Next Regular Election
Duly Adopted by the Jamestown Town Council on the 18th day of March 2024.

Question 1

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(Amends Preamble)**

Shall the Charter be amended to list the official name of the state to Rhode Island?

Explanation: This amendment complies with the current relevant state law on the official name of state.

Question 2

**AMENDMENT TO THE JAMESTOWN TOWN CHARTER
(Amends Article II - The Town Council - § 212 - Vacancies)**

Shall the Charter be amended to modify the procedure to fill a vacancy on the Town Council by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?

Explanation: This amendment removes the provision that the next highest vote getter is automatically appointed to fill a vacant position on the Town Council.

Sec. 212. - Vacancies.

Vacancies shall be said to exist when any member ceases to meet the qualifications established in section 202. If such a vacancy occurs in the membership of the town council, the remaining members of the town council shall ~~appoint the next highest vote getter~~ select a qualified person to fill the vacancy until the next regularly scheduled biennial election.

Question 3

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article II - The Town Council - § 216 – Procedure For Adopting An Ordinance)

Shall the Charter be amended to provide that only a digest or description of a proposed ordinance or amendment of an ordinance need be published in a newspaper of general circulation?

Explanation: This amendment removes the requirement that the full text of an ordinance or amendment to an ordinance be published in a newspaper of general circulation. Full text versions will still be available on the Town's website and in print at the Town Clerk's office.

Sec. 216. - Procedure for adopting ordinance.

An ordinance or amendment to [an] existing ordinance may be introduced by any member at any regular or special meeting of the town council. Upon introduction of any ordinance or amendment to an existing ordinance, the town clerk shall distribute a copy to each town council member and to the town administrator; shall file a reasonable number of copies in the office of the town clerk and shall publish the ordinance. Following the publication by at least seven days, the town council may adopt the ordinance with or without amendment or reject it, but if it is amended as to any matter of substance, the town council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the town clerk shall have sufficient printed copies of the ordinance available at the town hall.

As used in this section, the term "publish" means to print a digest or sufficient description which substantially expresses the purpose and subject matter of the proposed ordinance or amendment to an ordinance in one or more newspapers of general circulation in the town and to post on the town's website: (1) the complete ordinance and (2) the places where copies of it have been filed and the times when they are available for public inspection.

Question 4

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article III - The Town Administrator - § 301 – Appointment and Qualifications)

Shall the Charter be amended to allow a person appointed as Town Administrator up to twelve (12) months to become a resident of the Town?

Explanation: This amendment extends the Town Administrator’s residency requirement from six (6) months to twelve (12) months.

Sec. 301. - Appointment and qualifications.

The town council shall appoint a town administrator for an indefinite period of time, based solely upon the executive and administrative qualifications of the applicant, as outlined by generally accepted professional standards. The town administrator need not be a resident of the town or state at the time of appointment, but must become and remain a qualified elector and resident of the state within ~~six~~ twelve months after appointment, unless an extension is approved by town council. The relationship between the town and the town administrator shall be contractual and not that between a municipality and a civil officer.

Question 5

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article IV – Administrative Departments - § 409 – Building Official)

Shall the Charter be revised to allow the building official to also serve as the zoning enforcement officer?

Explanation: This amendment expands the authorized duties of the building official to include the role of zoning enforcement officer.

Sec. 409. - Building official.

There shall be a building official who shall be nominated by the town administrator with the approval of the town council and shall be responsible for the supervision and enforcement of ordinances relating to buildings, ~~zoning~~, trailer parks and other matters assigned to the building official pursuant to law. The building official may also serve as the zoning enforcement officer, minimum housing inspector. In the absence of a town engineer, the building official shall be responsible for the custody and proper maintenance of engineering records including surveys, plans, maps and the like, pertaining to town property and projects.

Question 6

AMENDMENT TO JAMESTOWN TOWN CHARTER
(Amends Article V – The School Committee - § 503 – Vacancies)

Shall the Charter be amended to modify the procedure to fill a vacancy on the School Committee by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?

Explanation: This amendment removes the provision that the next highest vote getter is automatically appointed to fill a vacant position on the School Committee.

Sec. 503. - Vacancies.

Any vacancy in the membership of the school committee shall be filled by the town council by ~~the next highest vote getter from the most recent election and so on until someone fills the vacancy~~ selecting a qualified person to fill the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. ~~Should there be no next higher vote getter or if none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.~~

Question 7

AMENDMENT TO THE JAMESTOWN TOWN CHARTER
(Amends Article XI – Financial Provisions - § 1104 – Public Notice)

Shall the Charter be amended to revise internal section references for consistency?

Explanation: This amendment would update internal section references for consistency.

Sec. 1104. - Public notice.

The recommended budget (section ~~223~~ 1102) and capital budget as provided in section ~~224~~ 1103 shall be printed and available to the public at least 14 days preceding the annual financial town meeting.

Question 8

AMENDMENT TO THE JAMESTOWN TOWN CHARTER

(Amends Article XII – Amendment of Charter - § 1201 – Charter Revision Committee)

Shall the Charter be amended to require a full review of the Charter at no less than six (6) year intervals and that special reviews can take place as needed?

Explanation: This amendment would provide for two types of Charter reviews; a full review no less than every six (6) years and provision for special reviews on an as needed basis.

Sec. 1201. - Charter revision committee.

The town council shall appoint a special charter review committee to review this Charter whenever it is deemed necessary, ~~but not longer than six years from the previous review.~~ The town council shall appoint a full charter review committee beginning on September 1, 2029 and every six years from that date. The Town Clerk shall inform the town council no less than six months before the next full review to begin the process of revision committee selection. Said full review committee shall within nine months of its appointment submit to the town council a report with its recommendations for amendments, additions or deletions.

TOWN COUNCIL MEETING MINUTES
Monday, March 4, 2024
6:30 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on March 4, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review of the FY2023 Financial Statements with Paul Dansereau, representing Damiano & Company, LLP.

Paul Dansereau, representing Damiano & Company, LLP presented a review of the Town of Jamestown FY2023 Financial Statements. (attached)

- B) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2024-07 declaring April 26, 2024, as Arbor Day in the Town of Jamestown.

Councilor M. White read Proclamation 2024-07, declaring April 26, 2024, as Arbor Day in the Town of Jamestown.

A motion was made by Councilor M. White with a second by Vice President Meagher to approve Proclamation 2024-07 declaring April 26, 2024, as Arbor Day in the Town of Jamestown. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- C) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2024-08, in honor of Robert W. "Bob" Sutton, and his lifetime of public service and dedication to the Town of Jamestown and the community.

Vice President Meagher read Proclamation 2024-08, in honor of Robert W. "Bob" Sutton, and his lifetime of public service and dedication to the Town of Jamestown and the community.

A motion was made by Councilor M. White with a second by Vice President Meagher to approve Proclamation 2024-08, in honor of Robert W. "Bob" Sutton, and his lifetime of public service and dedication to the Town of Jamestown and the community. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- D) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2024-09, thank you to Peter Ceppi, Bob Sutton, Mark Liberati, Jamestown Community Farm Board Members, and all contributors to the “One Chance” fundraising campaign.

Vice President Meagher read Proclamation 2024-09, thank you to Peter Ceppi, Bob Sutton, Mark Liberati, Jamestown Community Farm Board Members, and all contributors to the “One Chance” fundraising campaign.

A motion was made by Councilor M. White with a second by Vice President Meagher to approve Proclamation 2024-09, thank you to Peter Ceppi, Bob Sutton, Mark Liberati, Jamestown Community Farm Board Members, and all contributors to the “One Chance” fundraising campaign. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

IV. OPEN FORUM

- A) Scheduled request to address: None.
B) Non-scheduled request to address.

Bowdyn Mooney, 135 Cedar Hill Drive, a Jamestown resident and North Kingston High School Senior made a request to the Town Council to make a presentation at the March 18th Town Council meeting, on a proposed mural at the Jamestown Skate Park.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Town Council Sitting as the Alcohol Beverage Licensing Board.
1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on May 23, 2024:

CLASS F (NON-PROFIT)
Jamestown Historical Society
92 Narragansett Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Jamestown Historical Society One-Day Class F (Non-Profit) Liquor License scheduled for May 23, 2024, taking place at 92 Narragansett Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

A) Town Administrator's Report: Edward A. Mello

1) Short-Term Rental Application and Licensing update.

As of March 4th Town staff have processed sixty-six (66) STR permits. There are approximately fifty-two (52) additional properties that are "in process", with deficiencies that the applicants will attempt to resolve. There are approximately thirty (30) other known properties that have made no effort to become licensed. Town Clerk Roberta Fagan has notified these property owners by email and/or regular mail of the need to register. The ordinance requires that all properties be permitted before January 1st of each year. As previously reported, Town staff have allowed for a "grace period" during the start of the program. However, unless otherwise indicated, the staff would consider any property operating after May 15 without a permit issued by the Town Council to be in violation

2) Ft. Getty Pier storm damage assessment and repair update.

An engineering firm was on-site at Ft. Getty Pier on Friday. A damage assessment and repair report will be provided in the coming weeks. Based upon that report, Town staff will work to develop a cost proposal to repair the pier. The cost proposal plan will be presented to both the Harbor Commission and Town Council to expedite the repair process.

3) 6 West Street Property status update and Friends of Jamestown Seniors use agreement.

Numerous meetings have taken place with the Union Studios team since the February 20 Town Council meeting. They will prepare a report on the existing conditions, as well as developing a conceptual floor plan and elevations. The analysis and conceptual plan will inform a solid construction cost budget to be presented to the Town Council on April 1. If the Town Council and voters elect to move the project forward along with a bond, there will be an opportunity to refine the plan and include public input.

Town staff will continue to work with the Friends of Jamestown Seniors and the solicitor to develop a use agreement for the property.

4) Summer Employment Posting, Recruitment, and Application Process.

All departments that typically employ seasonal staff have collaborated in one effort to more effectively advertise and recruit staff. This includes one public advertisement through both print and social media, a streamlined application, and a hiring process. Parks and Recreation Director DeFalco will be in discussion with the Chamber of Commerce to plan a job fair for Town departments as well as other businesses seeking summer employment.

5) Jamestown Conservation Commission (JCC)-Grant Application (Consent).

Grant Application-Seeking consent for the JCC to apply to the RI Wild Plant Society Grant in the amount \$2475. See attached (consent agenda)

6) Right of Way Program Policy Proposal (New Business).

Town staff and Jamestown Conservation Commission (JCC) member, Bob Laman have met with Coastal Resource Management Council (CRMC) regarding rights of way (ROW). CRMC has an established "Adopt A ROW" program which allows for the adoption of CRMC-designated ROWs. The program and the involvement of the respective communities vary. The JCC has drafted a policy defining the Jamestown program. Pending the Town Council's approval, Town staff will continue to work with the JCC on developing the program and report back at a later date. See attached (new business).

VII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Affordable Housing Committee (JAH) recommendations:
- 1) At the request and recommendation of the Jamestown Affordable Housing Committee, Town Council support of the Jamestown Sustainable Resident Program and permission to develop an enabling ordinance by the Town staff with final review by the Town Solicitor.
 - a) Jamestown Sustainable Resident program fact sheet and criteria, prepared by Jamestown's Affordable Housing Committee.

Vice President Meagher gave opening remarks on the proposed Jamestown Sustainable Resident Program (description attached). The Town Council discussed eligibility requirements, legacy scenarios, management of the program (Town staff or an outside vendor), and the number of units needed to meet the 10% affordable housing stock state mandate.

A motion was made by Vice President Meagher with a second by Councilor Brine to support the Jamestown Sustainable Resident Program concept and the development of an enabling ordinance by the Town staff with final review by the Town Solicitor. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) At the request of the Jamestown Affordable Housing Committee Town Council support for the authorization to prepare a warrant for the Financial Town Meeting (FTM) for a bond in the amount of \$3 million to support the Jamestown Sustainable Resident Program, the Affordable Conforming Lot Program and the production of workforce and/or affordable housing.
 - a) Why we need a bond for Affordable Housing prepared by Jamestown's Affordable Housing Committee and Planning Department
 - b) Article about Telluride, Colorado seeking \$31.8 million bond for affordable housing

Town Planner Lisa Bryer provided a data sheet on affordable housing in Rhode Island. Jamestown currently has 116 units or 4.4% of affordable housing. An additional 140+/- units are needed to meet the 10% requirement. The Affordable Housing Trust Fund coupled with a potential Community Development Block Grant funds could enable the development of 4-6 units in 2024.

Bob Plain, 18 Calvert Place, referred to the Telluride, CO Affordable Housing Bond. Investment in affordable housing now will save Jamestown money in the future.

Mike Swistak, 143 Narragansett Avenue, questioned why the bond questions would be considered at the Financial Town Meeting, rather than on the November ballot. He asked for clarification on the following: the process to prioritize affordable housing units for existing residents, how this would be done legally; the \$3 million proposed bond for affordable housing has no defined plan; what is the Town's bond capacity with new bonding projects including the senior center, solar project, firefighting equipment, resiliency needs. What is the Town's total bond capacity? The proposed affordable housing bond should be on the November ballot.

President Beye asked if the Town Bond Council had been consulted.

Bond Councilor David Ferrara was consulted and had reservations concerning whether the proposed Bond would be permissible.

The Town Administrator's proposed budget does not include funds for the proposed bond debt. The 4% tax levy restriction does not allow the Town to take on any additional initiatives Town Administrator Mello explained.

No action taken.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Brine and the Tax Relief Ad Hoc Working Group schedule workshop(s) to further review potential tax relief concept(s) recommendations.

- 1) Tax Relief Ad Hoc Committee Report to the Town Council

Councilor Brine reviewed the goal and priorities of the Tax Relief Ad Hoc Working Group:

- Make Jamestown more affordable for primary residents
- Create opportunities to meet town budgetary objectives while minimizing impact on Jamestown residents
- Protect and/or support Jamestown businesses
- Keep taxes low for elderly and need-based populations on fixed budgets
- Make Jamestown more affordable for town employees whose salaries have not risen commensurate with property values and who the community depends on
- Incentivize long-term rentals

A lengthy discussion ensued. A special meeting was scheduled for March 19th at 5:30 p.m. to fully vet the Tax Relief Ad Hoc Committee recommendations

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Proposed dates for the (3) three Budget Work Sessions and eventual vote to adopt the budget for Fiscal Year (FY) 2024-2025 (July 1, 2024- June 30, 2025) at the Financial Town Meeting:

- 1) Town Council Budget Work Session: Operating Budget for FY 2024-2025, March 11th at 5:00 p.m. (before the 6:30 p.m. Zoning Ordinance Public Hearing) or an alternate date/time.
- 2) Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2024-2025, March 12th at 5:00 p.m.; or 6:00 p.m., or an alternate date/time.
- 3) Joint Town Council and School Department Budget Work Session and Hearing for FY 2024-2025, March 18th, March 19th or 20th at 5:00 p.m. or

6:00 p.m., or an alternate date/time.

The following dates and times were decided:

Town Council Budget Work Session: Operating Budget for FY 2024-2025, March 11th at 5:00 p.m.

Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2024-2025, March 12th at 6:00 p.m.

Joint Town Council and School Department Budget Work Session and Hearing for FY 2024-2025, at 6:00 p.m.

- B) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion: At the recommendation of the Jamestown Conservation Commission development of the Jamestown Adopt-A-ROW (Right of Way) Program:
- 1) Draft Jamestown Adopt-A-ROW Program guideline, application, 2024 Shoreline Access Existing and Potential Rights-of Way map, and supplemental documents.

Town Administrator Mello gave a brief overview of the proposed draft Jamestown Adopt-A-ROW program. Town staff and Conservation Commission members have started updating the ROW map. The Town recommends only the designated Coastal Resource Management Council (CRMC) ROWs to be included in the initial program offering. A qualified person(s) and/or entity would apply to adopt a ROW, with clearly defined requirements to maintain the ROW.

Jamestown Conservation Commissioner Robert Laman, 224 Conanicus Avenue, stated the draft proposed program policy would give more control and clear expectations for both the Town and “adopting parties”. He explained this is a first draft and would require further review with Town staff and the Town Solicitor.

No action taken.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown 250th Commission, Five to Seven (5-7) member vacancy, for a term ending December 1, 2027, duly advertised in the February 15th and 22nd editions of the Jamestown Press:
 - a) Interested Applicant(s)
 - i) Dennis Webster
 - Application received February 27, 2024.
 - Interview to be scheduled.
 - b) Request to Order to re-advertise the vacancy(s)

A motion was made by Vice President Meagher with a second by Councilor Brine to appoint Dennis Webster to the Jamestown 250th Commission for a term ending December 1, 2027. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye; and Councilor Brine, Aye.

- 2) Juvenile Hearing Board, One (1) alternate member vacancy, with a two-year term ending December 31, 2025, duly advertised in the February 15th and 22nd editions of the Jamestown Press:
 - a) Request to Order to re-advertise the vacancy(s)

- 3) Tick Task Force Ad hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, February 15th and 22nd editions of the Jamestown Press:
 - a) Request to Order to re-advertise the vacancy(s)

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to re-advertise the Committee/Board/Commission vacancy(s). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye; and Councilor Brine, Aye.

X. CONSENT AGENDA

- A) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing Committee, January 10, 2024
 - 2) Bike Path Committee, January 19, 2024
 - 3) Harbor Commission Mooring Sub-Committee, February 6, 2024
 - 4) Harbor Management Commission, January 10, 2024
 - 5) Planning Commission, January 17, 2024
 - 6) Planning Commission, February 7, 2024
 - 7) Zoning Board of Review, November 28, 2023

B) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
11-0404-30	2022	COURT SETTLEMENT	-\$ 604.31
11-0404-30	2023	COURT SETTLEMENT	-\$ 621.22
		TOTAL ABATEMENTS TO TAX ROLL	-\$ 1,225.53
		TOTAL ADDENDA TO TAX ROLL	\$ 0.00
		GRAND TOTAL TO THE TAX ROLL	-\$ 1,225.53

- C) At the recommendation of Public Works Director Michael Gray, granting an Electrical Easement, Coulter Street, AP 7 Lot 117, to SREG Residential LLC, to install underground electric service to the subject property.
- D) At the request of the Jamestown Conservation Commission approval to apply for the Rhode Island Wild Plant Society grant in the amount of \$2475.
- E) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
 - 1) Charles Beal, STR-96, 53 Standish Road
- F) Trash Collector License 2024 Renewal Application(s):
 - 1) Waste Management of RI, Inc., 1610 Pontiac Avenue, Cranston, RI 02920
- G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Senior Services Department
Event: Aging Disgracefully
Date: March 28, 2024
Location: 6 West Street
 - 2) Applicant: St. Matthew's Church
Event: Sunrise Easter Service
Date: March 31, 2024
Location: East Ferry Green
 - 3) Applicant: Jamestown Conservation Commission
Event: Earth Day Fair
Date: April 20, 2024
Location: Jamestown Recreation Center
 - 4) Applicant: Jamestown Historical Society
Event: Jamestown Museum Exhibit Opening
Date: May 23, 2024
Location: 92 Narragansett Avenue

Vice President Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor R. White, Aye; and Councilor M. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye; and Councilor Brine, Aye.

Communications were acknowledged

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A) Communications Received:

- 1) Copy of article to: Town Council
From: Marian Falla
Dated: February 15, 2024
Re: Regulating Short-Term Rentals
- 2) Copy of letter to: Town Council
From: Sav Rebecchi
Dated: February 15, 2024
Re: New Tax Formula Info

B) Proclamations and Resolutions from other Cities and Towns:

- 1) Burrillville Town Council Resolution Supporting House Bill – H7462, Relating to Amendments to the Energy Facility Siting Act.
- 2) Resolution of the Town of Middletown, Increasing the Allowance for Reimbursement for New Library Construction, 2024-10.
- 3) Resolution of the Town of Middletown, In Support of Fully Funding State Aid to Libraries to the Full Twenty-five (25) Percent, 2024-11.
- 4) Resolution of the Town of Hopkinton in Opposition to H7062 Related to “Accessory Dwelling Units”.
- 5) Town of Narragansett, Resolution in Opposition of House Bill 7382 That Redefines “Household” in the State Enabling Legislation, 2024-03
- 6) Town of Narragansett, Resolution in Opposition of House Bill 7324 and Requesting the Rhode Island General Assembly Sustain Local Authority to Regulate Land Use, 2024-04

XII. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 8:56 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

TOWN COUNCIL SPECIAL MEETING MINUTES
Wednesday, March 6, 2024
4:00 P.M.

I. ROLL CALL

A Special meeting of the Jamestown Town Council was held on March 6, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Public Works Director Mike Gray, Finance Director Christina Collins, Town Planner Lisa Bryer, Water & Sewer Clerk Denise Jennings and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 4:07 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address: None.
 - 2) Non-scheduled request to address: None.

- B) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
 - 1) Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from January 16, 2024.
 - a) Review of the draft Water District Build-out Analysis dated February 2024 prepared by Pare Corporation Inc.

Public Works Director Michael Gray gave a brief overview of the preliminary results of the Water District Build-Out Analysis (attached) which included an Introduction, Build-Out Analysis, Water System Impacts and a Conclusion.

Peter Gorgette, Pare Corporation, presented a summary of the Water District Build-out Analysis, with a high-level review of the methodology used to develop the numbers and calculations.

Vice President Meagher questioned assumption #8, all dwelling units are year-round and not seasonal. The population increases significantly in the summer months, which would skew the numbers. The maximum could be true all year.

The assumptions factored 25-27% of the population are not year-round residents (based on the tax bill mailing address). Calculations could potentially be based on water use but were not used for these models.

Six (6) figures were analyzed for the build-out analysis: rural vs urban, vacant vs non-vacant: and commercial vs. resident.

The current average daily demand is 148,000 gallons per day. Full buildout projects an average daily demand of 294,000 gallons per day, which exceeds the 233,000 gallons per day yield (safe supply).

If all the known bedrooms are on the existing water system that would equate to 8500 people (2 persons per bedroom). As an illustration, the projected average day demand would be 234,000 gallons which would exceed the current yield limit.

Councilor R. White stated in anticipation of the Rules and Regulations of the Board of Water and Sewer Commissioners update, there should be an attempt to establish reasonable, rational, and equitable objectives. The Town does not have enough water for all residents in the rural, urban, and those outside of the water district.

Vice President Meagher suggested adding language acknowledging that the Town of Jamestown could not supply water to the current residents based on the Build-Out Analysis.

Solicitor Peter Ruggiero questioned what the professional practical standard is for a Build-Out Analysis. Does peak demand factor or compare to average daily use? Could those figures be included for illustrative purposes?

Average daily demand over the course of the year, maximum daily demand, and peak hour demand are factors in water system(s) design. Demand is not spread out evenly over the course of the year due to seasonal demands.

Key to the calculations include maximum daily storage and maximum water treatment plant production (500,000 gallons per day).

Councilor R. White, referencing the title of the Water District Build-Out Analysis, what is the definition of "Water District"; does it include urban and rural? It should be clearly defined and understood by the reader.

Public Works Director Michael Gray stated there will be one more presentation before the deadline to complete the Water Supply System Management Plan 5-year update..

- 2) Update of the Rules and Regulations of the Board of Water and Sewer Commissioners, prepared by PARE Corporation, continued from January 16, 2024.

Public Works Director Michael Gray reviewed the timeline and process for the update of the Rules and Regulations of the Board of Water and Sewer Commissioners. The water district boundaries were discussed. The Town of Jamestown obtained the privately owned water supply company in the 1970s. The updated Rules and Regulations would have a clearly defined boundary of the water district.

The Town Council agreed to combine the urban and rural districts, to be referred to as the "water district".

Goals and objectives for the Rules and Regulations rewrite were reviewed. The discussion included updates to water district connections, the development of standards for applications and fees; as well as ADUs, and Affordable Housing considerations.

A motion was made by Councilor M. White with a second by Councilor R. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

IV. ADJOURNMENT

A motion was made by Councilor M. White with a second by Councilor R. White to adjourn at 5:59 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

TOWN OF JAMESTOWN RHODE ISLAND
DEPARTMENT OF PUBLIC WORKS

WATER DISTRICT
BUILD-OUT ANALYSIS

Prepared for:

Town of Jamestown
Department of Public Works
93 Narragansett Avenue
Jamestown, RI 02835

Prepared by:



Pare Corporation
8 Blackstone Valley Place
Lincoln, RI 02865

DRAFT

FEBRUARY 2024

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Appendix A – GIS Mapping and Data Tables

Section 1 – Introduction

1.1 Project Purpose and Scope

This build-out analysis report has been prepared to reflect the most recent residential and commercial geographic information system (GIS) data that was used to determine the maximum potential future population growth over time under the current rules and regulations for the Town of Jamestown water district community.

The objective of this build-out analysis report is to get a sense of what the maximum potential future calculated population will be so that the Town of Jamestown can plan long-range goals for the water district community.

The last build-out analysis was conducted by the Town of Jamestown in the summer of 2010.

1.2 Assumptions and Considerations

The Town of Jamestown’s build-out analysis was conducted with the following assumptions and considerations:

1. Current zoning regulations are intact.
2. The accessory dwelling units (ADUs) were determined based on any residential lot size in the water district greater than or equal to 20,000 square feet.
3. Average household size is 2.34 persons per household for 2017 through 2021 (based on 2022 U.S. Census Bureau Data - American Community Survey (ACS)).
4. An average of 15% of the land will be used for roads and infrastructure in subdivided residential area (this percentage was average for Jamestown subdivisions).
5. Wetland property protected under the Wetlands Protection Act, enforced by regulations administered by the Rhode Island Department of Environmental Management (RIDEM), and shown on the Rhode Island Geographic Information Systems (RIGIS), will not be built upon.
6. Extensions and connections into the Town of Jamestown’s water system are consistent with current regulations of the Board of Water and Sewer Commissioners.
7. New residential development from urban and rural vacant lots were based on single family homes and ADUs throughout the entire water district. Developable sub-divided lots were calculated based on the minimum lot size for each vacant lot.
8. All dwelling units are year-round and not seasonal.
9. Governmental demand will remain unchanged through build-out.
10. The assessors data used in this analysis is from October 2022.

1.3 Definitions

The following definitions may be useful in interpreting the build-out analysis:

Vacant - All land, urban or rural, that does not have any structures valued over \$10,000 and includes but is not limited to undeveloped residential and commercial lands, water bodies, agricultural land, recreation land, and open space lands.

Developable Land – All land that is currently not protected from development through deed restrictions, easements, or open space zoning and does not contain natural characteristics which would prohibit development (the presence of wetlands or constraints due to soil type).

Non-Vacant Developable Sub-Dividable Properties – Properties that have structures worth more than \$10,000 and have lot in excess of two-times that required by zoning for the minimum lot size.

Accessory Dwelling Units – In January 2023, Rhode Island General Law 45-24, as amended and titled, “An Act Relating to Towns and Cities – Zoning Ordinances”, allows the owner to build an ADU on any lot with a total area of 20,000 square feet or more for which the primary use is residential and where the proposed ADU is located within the existing footprint of the primary structure or existing secondary attached or detached structure and does not expand the footprint of the structure.

Persons Per Household (PPH) – Equals the total 2022 population of Jamestown divided by the total occupied housing units (statistics from the 2022 U.S. Census Bureau-ACS).

Commercial – All commercial property and property which is partly commercial and partly residential. The commercial zones include commercial downtown (CD), commercial limited (CL), and commercial waterfront (CW). CD is Jamestown’s central business district. CL is the zone of Jamestown that transitions from strictly residential to commercial use areas. CW is the district that is intended to encourage water-dependent land uses.

Section 2 – Build-Out Analysis

The tables that follow show the results of residential and commercial build-out analysis, including projected future population growth within the service area, projected numbers of units, and total potential connections to the Town's water service for water use projections. A build-out analysis reflects the greatest potential growth under the current regulatory framework (zoning and subdivision regulations). Other factors such as environmental and economic conditions influence land development and will ultimately influence the rate of population growth.

The build-out analysis is shown in detail on the spreadsheets and GIS figures provided in Appendix A. The tables presented below are a summary of the data and calculations provided in Appendix A.

2.1 Residential

The current minimum lot size for residential urban and rural single family property development are as follows:

Zone	Minimum Lot size (Square Feet)
R-8	8,000
R-20	20,000
R-40	40,000
RR-80	80,000

2.1.1 Vacant Property

The vacant developable properties were determined by creating a subset of the assessors' data which met the following criteria:

1. Were within the Rural or Urban water districts; and
2. Were zoned residential; and
3. Were vacant and developable;

Existing conforming and non-conforming lots are included in the totals for "Developable Vacant Lots"

New Lots that could be created from existing conforming vacant lots (i.e., lots that were at least 2 times the size of the minimum lot size allowed by zoning), are included under "Potential New Lots by Subdivision".

Table 1 – Residential Vacant Developable Properties (Single Family Lot Sizes)

Property Type	Developable Vacant Lots	Potential New Lots by Subdivision	Total Vacant and New Lots
Rural Vacant Residential	16	36	72
Urban Vacant Residential	23	4	27
Totals	59	40	99

2.1.2 Non-Vacant Property

The non-vacant subdividable properties were determined by creating a subset of the assessors' data which met the following criteria:

1. Were within the Rural or Urban water districts; and
2. Were zoned residential; and
3. Had an existing structure; and
4. Were at least 2 times the size of the minimum lot size allowed by zoning.

The analysis also takes into consideration the estimated 15% of land required for each lot needed for roads and infrastructure.

Table 2 – Residential Non-Vacant Developable Properties (Single Family Lot Sizes)

Property Type	Potential New Lots by Subdivision
Rural Non-Vacant Residential	188
Urban Non-Vacant Residential	99
Totals	287

2.1.3 Accessory Dwelling Units (ADUs)

The number of possible existing accessory dwelling units (ADUs) were determined by creating a subset of the assessors' data which met the following criteria and are included under "ADUs from Existing Lots":

1. Were within the Rural or Urban water districts; and
2. Were zoned residential; and
3. Had a lot size greater than or equal to 20,000 square feet

Vacant and Non-Vacant Lots that could be subdivided (as summarized above) and met the above criteria, are included below under "New ADUs from New Lots"

Table 3 – Existing and Potential ADUs

Property Type	ADUs from Existing Lots	New ADUs from New Lots	Total ADUs
Rural ADU Residential	275	224	499
Urban ADU Residential	283	40	323
Total ADUs	558	264	822

It should be noted that the total ADUs in this analysis includes the ADUs as a result of this build-out analysis, but also includes the ADUs that are possible from existing lots.

2.1.4 Summary of Residential Property Build-Out

The following table summarizes the total potential residential build-out in the rural and urban districts

Table 4 – Residential Property Build-Out Summary

Property Type	Lots
Developable Vacant Lots	59
Potential New Lots by Subdivision - From Vacant Lots	40
Potential New Lots by Subdivision of Non-Vacant Lots	287
Potential New ADUs from New Lots	264
ADUs from Existing Lots	558
Total Vacant Lots, Potential New Lots + ADUs	1,208

2.2 Commercial

The current minimum lot size for commercial urban and rural single family property development are as follows:

Zone	Minimum Lot size (Square Feet)
CL	8,000
CD	5,000
CW	8,000*

* The CW zone lot size represents Multi-Family Use (Minimum) Lot Size.

2.2.1 Vacant

The vacant developable properties were determined by creating a subset of the assessors' data which met the following criteria:

1. Were within the Rural or Urban water districts; and
2. Were zoned commercial; and
3. Were vacant and developable;

Existing conforming and non-conforming lots are included in the totals for "Developable Vacant Lots"

New Lots that could be created from existing conforming vacant lots (i.e., lots that were at least 2 times the size of the minimum lot size allowed by zoning), are included under "Potential New Lots by Subdivision"

Vacant lots that could be subdivided (i.e., were at least 2 times the size of the minimum lot size allowed by zoning) are also included below.

Table 5 – Commercial Vacant Developable Properties

Property Type	Developable Vacant Lots	Potential New Lots by Subdivision	Total Vacant and New Lots
Urban Vacant Commercial	0	0	0
Totals	0	0	0

2.2.2 Non-Vacant Property

The non-vacant subdividable commercial properties were determined by creating a subset of the assessors' data which met the following criteria:

1. Were zoned commercial; and
2. Had an existing structure; and
3. Were at least 2 times the size of the minimum lot size allowed by zoning.

The analysis also takes into consideration the estimated 15% of land required for each lot needed for roads and infrastructure.

Table 6 – Commercial Non-Vacant Developable Properties

Property Type	Potential New Lots by Subdivision
Urban Non-Vacant Commercial	78
Totals	78

2.2.3 Summary of Commercial Property Build-Out

The following table summarizes the total potential commercial build-out in the rural and urban districts

Table 7 – Commercial Property Build-Out Summary

Property Type	Lots
Developable Vacant Lots	0
Potential New Lots by Subdivision	78
Total Vacant Lots, Potential New Lots + ADUs	78

Section 3 – Water System Impacts

3.1 Water Service Connections

Based on the analysis in Section 2, below is a summary of the potential number of new units at full build-out. For this analysis, it is assumed that each new lot or ADU will result in 1 new water service connection.

Table 8 – Residential and Commercial Property Build-Out Summary

Property Type	Lots
Total Residential Vacant Lots, Potential New Lots + ADUs	1,208
Total Commercial Vacant Lots, Potential New Lots	78
Total Additional Residential and Commercial Lots at Build-Out	1,286

The increase in the number of new residential and commercial lots will have a corresponding increase in the number of new water service connections.

Table 9 – Potential New Residential and Commercial Connections

Property Type	Connections
Current Residential Connections	1,420
Potential New Residential Connections	1,208
Potential Total Residential Connections at Build-Out	2,628
Current Commercial Connections	96
Potential New Commercial Lots	78
Potential New Commercial Connections ¹	156
Potential Total Commercial Connections at Build-Out	252
Total Residential and Commercial Connections at Build-Out	2,880

¹ Commercial zoning allows 2 units per lot by right. As such, the number of connections is calculated by multiplying the number of new lots by 2 connections per lot.

3.2 Water Service Population

3.2.1 Residential Service Area Population

The increase in the number of connections will result in an increase in residential service area population over the course of the entire build-out timeframe, as shown in the following table:

Table 10 – Residential Service Area Population Build-Out Summary

Current Residential Service Area Population	3,323
Potential New Residential Connections from Vacant and New Lots	386
Potential New Residential Connections from ADUs	822
Potential New Residential Population at Build-Out *	3,369
Potential Total Residential Service Area Population at Build-Out	6,692
Percentage Increase at Build-Out	101%

* Average household size is 2.12 persons per household (based on 2021 US Census Bureau Data, ACS). ADUs are assumed to be 1 person per ADU.

3.3 Current and Projected Water Demand

3.3.1 Residential Demand

Table 12 – Residential Current and Projected Residential Demand

Demand	Gallons/Day	Gallons/Year
Average Daily Demand (FY 2022)	130,987	47,810,255
Additional Daily Demand at Build-Out *	132,748 [†]	48,453,040
Average Daily Demand at Build-Out *	263,735	96,263,295
Maximum Daily Demand (FY 2022) **	261,974	
Maximum Daily Demand at Build-Out **	527,470	

[†] FY 2022 range of 1 to 4 gallons per capita per day.
** Estimated Maximum Daily Demand = Average Daily Demand x 2.0 gpcd/gallons per day

3.3.2 Commercial Demand

Table 13 – Commercial Current and Projected Demand

Number of Commercial Users		
Current Commercial Users (FY 2022)	96	
Potential New Commercial Connections	156	
Commercial Connections at Build-Out	252	
Commercial Demand		
Demand	Gallons/Day	Gallons/Year
Commercial Demand (FY 2022)	11,536	4,210,786
Average Commercial Demand Per Existing User	120	43,862
Average Commercial Demand Per New User *	92	33,652
Additional Commercial Demand at Build-Out	14,383	5,249,640
Total Commercial Demand at Build-Out	25,919	9,460,426

* New commercial demand assumes residential units constructed in the Commercial zone, with 2 units per lot. As such a residential demand of 92 gpcd/connection is used instead of the commercial demand of 120 gpcd/connection.

3.3.3 Governmental Demand

Table 14 – Governmental Current and Projected Demand

Commercial Demand		
Demand	Gallons/Day	Gallons/Year
Governmental Demand (FY 2022)	5,109	1,864,804
Additional Governmental Demand at Build-Out	0	0
Total Governmental Demand at Build-Out	5,109	1,864,804

3.4 Comparison of Capacity and Demand

Table 15 – Comparison of Capacity and Demand (gallons per day)

Total Demands (gallons per day)		
Demand Type	Current Demand	Demand at Build-Out
Residential Average Daily Demand	130,987	264,735
Commercial Daily Demand	11,536	25,919
Governmental Daily Demand	5,109	5,109
Total Average Daily Demand	147,632	295,763
Maximum Daily Demand *	295,265	589,526
Capacity (gallons per day)		
North Pond Capacity	185,000	
Well JR-1 Capacity **	24,000 to 48,000	
JWD System Capacity (North Pond & Well JR-1)	209,000 to 233,000	
Water Treatment Facility Capacity	500,000	

* Estimated Maximum Daily Demand = Average Daily Demand x 2.0

** Well JR-1 is only used when the JWD treatment plant is operating and has a daily permitted max flow of 50,000 GPD.

3.5 Build-Out Over Time

The information below outlines the current annual population growth as projected by the Town of Jamestown that was used by Pare for future water use projections. These projections were also the basis for use in the 5-year and 20-year water use planning projections in the latest 5-year update to the Jamestown Water Supply System Management Plan (WSSMP).

Annual estimates include that each year there will be approximately 4.0 vacant lots and 5.5 sub-dividable lots are used for new home construction which includes condominiums. As a result, yearly estimates suggest that the Jamestown population will grow by 23 people (2.34 persons per household) with the development of vacant and non-vacant developable sub-dividable properties.

Annual ADUs are estimated based on 12 new dwelling units will be constructed with half of the dwelling units being one-bedroom and the other half of the dwelling units being two-bedroom. Each year estimates that the Jamestown population will grow by 36 people (two people per bedroom) with the construction of ADUs alone. In total, each year there is an estimated population growth of 59 people in Jamestown. The table below depicts the build-out over time based on this information.

Table 16 – Projected Residential Population Growth from New Development

Year	Vacant Lots	Subdividable Lots	ADUs	Total
1-Year	4.0 (9)	5.5 (13)	12 (36)	21.5 (58)
5-Year	20 (47)	28 (64)	60 (180)	108 (291)
20-Year	80 (187)	110 (257)	240 (720)	430 (1,165)
Full Build-Out	99 (232)	287 (672)	822 (2,466)	1,208 (3,369)
Time to Full Build-Out	25 years	52 years	69 years	--

* Values in parentheses estimate the population growth for each housing category.

3.6 Bedroom Count Analysis

As an alternate analysis, Pare has calculated the potential build-out of population based on the number of bedrooms in the service area. It is understood that there are currently 4,271 bedrooms in the service area. At 2 persons per bedroom, this would equate to a population of 8,542 from the existing housing alone. This is a theoretical upper limit of population based on the number of existing bedrooms and does not account for the feasibility or likelihood of such an increase.

Table 17 – Residential Service Area Population – Existing Housing

Current Residential Service Area Population	3,323
Potential New Residential Population	5,219
Potential Total Residential Service Area Population from Existing Housing	8,542
Percentage Increase in Population	157%

Section 4 – Conclusions

Currently, water from the Jamestown production sources (North Pond and Well JR-1) can produce a maximum of approximately 233,000 gallons per day. As a result, the current water system can meet the average daily demand (ADD) of 147,632 GPD of flow.

However, the current system does not produce enough water to meet the maximum daily demand (MDD) of 295,265 GPD of flow. There are currently seasonal flows during the summer months where population is at its peak and those flows can be as high as 350,000 GPD, which far exceeds the current system capacity.

Using the data forecasted in the tables above, the average daily demand at final build-out (294,763 GPD) suggests that the JWD system capacity will not have enough water to support the average daily demand at full build-out.

JWD should continue their efforts to increase supply and reduce waste in the system to address the projected deficits noted in this analysis.

APPENDICES

APPENDIX A
GIS MAPPING AND DATA TABLES



1

Rural Vacant Residential Properties

OBJEC TID	MSPARCELID	MSAREA CFT	ZONE	Min Lot Size	Develop able	Develop able Vacant Lots	Excess Develop able Area (SF)	Excess Develop able Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
200	10-108	34570	RR-80	80000	no	0	0	0	0	0
212	10-121	139745	RR-80	80000	yes	1	99745	80783	0	0
213	10-122	60814	RR-80	80000	yes	1	0	0	0	0
231	10-151	5744	RR-80	80000	yes	1	0	0	0	0
233	10-154	73542	RR-80	80000	yes	1	0	0	0	0
235	10-156	90901	RR-80	80000	yes	1	10901	9285	0	0
236	10-157	1141431	RR-80	80000	no	0	0	0	0	0
237	10-16	188601	RR-80	80000	yes	1	10801	90781	1	1
238	10-16	11547	RR-80	80000	no	0	0	0	0	0
246	10-26	52183	RR-80	80000	no	0	0	0	0	0
254	10-35	81378	RR-80	80000	yes	1	0	0	0	0
268	10-63	80373	RR-80	80000	yes	1	373	317	0	0
272	10-67	8145	RR-80	80000	no	0	0	0	0	0
292	10-83	151362	RR-80	80000	yes	1	71362	60657	0	0
296	10-88	7585	RR-80	80000	no	0	0	0	0	0
299	10-92	82705	RR-80	80000	yes	1	2705	2299	0	0
300	10-94	465371	RR-80	80000	yes	1	415371	353088	4	4
311	11-22	240915	RR-80	80000	no	0	0	0	0	0
313	11-24	3776	RR-80	80000	no	0	0	0	0	0
327	11-37	90190	RR-80	80000	yes	1	10190	8653	0	0
331	11-41	147028	RR-80	80000	no	0	0	0	0	0
336	11-46	835619	RR-80	80000	no	0	0	0	0	0
340	11-5	645370	RR-80	80000	no	0	0	0	0	0
344	11-57	710463	RR-80	80000	no	0	0	0	0	0
345	11-58	508330	RR-80	80000	yes	1	0	0	0	0
348	11-59	828418	RR-80	80000	no	0	0	0	0	0
348	11-7	243185	RR-80	80000	no	0	0	0	0	0
362	12-111	13107	R-40	40000	yes	1	0	0	0	0
363	12-112	7653	R-40	40000	yes	1	0	0	0	0
370	12-120	9345	R-40	40000	yes	1	0	0	0	0
375	12-137	238761	RR-80	80000	no	0	0	0	0	0
276	12-138	113837	RR-80	80000	no	0	0	0	0	0
377	12-138	230390	RR-80	80000	no	0	0	0	0	0
378	12-140	14186	R-40	40000	yes	1	0	0	0	0
386	12-155	8727	R-40	40000	yes	1	0	0	0	0
401	12-180	12101	R-40	40000	yes	1	0	0	0	0
410	12-190	48353	R-40	40000	yes	1	6353	5400	0	0
418	12-201	300711	RR-80	80000	yes	1	310711	264104	3	3
425	12-208	497838	RR-80	80000	yes	1	417838	354993	4	4
426	12-211	83733	R-40	40000	yes	1	6373	5417	0	0
430	12-212	848030	RR-80	80000	no	0	0	0	0	0
430	12-213	516216	RR-80	80000	yes	1	436216	370783	4	4
432	12-215	263577	RR-80	80000	yes	1	173577	147540	1	1
434	12-217	159089	RR-80	80000	no	0	0	0	0	0
435	12-218	150636	RR-80	80000	no	0	0	0	0	0
436	12-23	899	RR-80	80000	no	0	0	0	0	0
443	12-3	46347	R-40	40000	yes	1	8447	5160	0	0
444	12-31	571937	RR-80	80000	yes	1	491937	418198	5	5
445	12-37	893460	RR-80	80000	yes	1	553460	470441	5	5
448	12-38	487075	RR-80	80000	yes	1	407075	346014	4	4
447	12-39	509801	RR-80	80000	yes	1	429801	365161	4	4
448	12-4	62837	R-40	40000	yes	1	22837	19411	0	0
456	12-5	212190	RR-80	80000	no	0	0	0	0	0
470	12-68	39142	R-40	40000	yes	1	0	0	0	0
476	12-82	15863	R-40	40000	no	0	0	0	0	0

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OBJEC TID	MSPARCELID	MSAREA CFT	ZONE	Min Lot Size	Develop able	Develop able Vacant Lots	Excess Develop able Area (SF)	Excess Develop able Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
481	12-84	90711	RR-80	80000	yes	1	10711	9105	0	0
487	13-32	890038	RR-80	80000	no	0	0	0	0	0
3344	9-526	210514	R-40	40000	no	0	0	0	0	0
3420	9-630	39562	R-40	40000	no	0	0	0	0	0
3498	9-797	33467	R-40	40000	yes	1	0	0	0	0
3523	9-773	31752	R-40	40000	no	0	0	0	0	0
3558	9-816	42365	R-40	40000	yes	1	2355	2002	0	0
3598	9-860	117136	R-40	40000	yes	1	77136	65685	1	1
3632	9-743	4064	RR-80	80000	no	0	0	0	0	0
3635		11378	RR-80	80000	yes	1	0	0	0	0
3871	Median	1368	RR-80	80000	no	0	0	0	0	0
3878	Paper Street	64778	RR-80	80000	no	0	0	0	0	0
3878	Paper Street	41485	RR-80	80000	no	0	0	0	0	0
3890	Paper Street	18883	RR-80	80000	no	0	0	0	0	0
3898	Paper Street	18977	RR-80	80000	no	0	0	0	0	0
3707	Paper Street	49250	RR-80	80000	no	0	0	0	0	0
3720	ROW	6211	RR-80	80000	no	0	0	0	0	0
3722	ROW	929	R-40	40000	no	0	0	0	0	0
3728	ROW	1265	R-40	40000	no	0	0	0	0	0
						36			36	36

Summary	
Developable Vacant Lots	36
Potential New Lots by Subdivision	36
Potential New ADUs from New Lots	36
TOTAL	108



Urban Vacant Residential Properties

OBJECT ID	MSPARCELID	MSAREA CFT	ZONE	Min Lot Size	Developable	Developable Vacant	Excess Developable Area	Excess Developable Area %	Potential New Lots by Subdivision	Potential New ADUs
4	8-183	15810	R-20	20000	no	0	0	0	0	0
5	8-198	34282	R-20	20000	no	0	0	0	0	0
6	8-20	8763	R-20	20000	no	0	0	0	0	0
7	8-248	28123	R-20	20000	yes	1	8123	6904	0	0
8	8-28	22676	R-20	20000	no	0	0	0	0	0
9	8-282	20513	R-20	20000	no	0	0	0	0	0
10	8-301	51194	R-20	20000	no	0	0	0	0	0
11	8-338	45054	R-20	20000	no	0	0	0	0	0
12	8-340	20446	R-20	20000	yes	1	466	379	0	0
13	8-367	38711	R-20	20000	no	0	0	0	0	0
14	8-376	23756	R-20	20000	no	0	0	0	0	0
15	8-377	18784	R-20	20000	no	0	0	0	0	0
16	8-379	390	R-20	20000	no	0	0	0	0	0
17	8-389	43555	R-20	20000	no	0	0	0	0	0
18	8-429	9762	R-20	20000	yes	1	0	0	0	0
19	8-520	29314	R-20	20000	no	0	0	0	0	0
23	8-611	6195	R-20	20000	yes	1	0	0	0	0
25	8-637	7858	R-20	20000	yes	1	0	0	0	0
27	8-778	18286	R-20	20000	yes	1	0	0	0	0
28	8-788	29386	R-20	20000	yes	1	6358	7670	0	0
29	8-803	8308	R-20	20000	yes	1	0	0	0	0
30	8-825	6578	R-20	20000	no	0	0	0	0	0
31	8-829	19995	R-20	20000	yes	1	0	0	0	0
32	8-872	28207	R-20	20000	yes	1	8507	7081	0	0
33	8-881	19995	R-20	20000	yes	1	0	0	0	0
34	8-883	18955	R-20	20000	yes	1	0	0	0	0
35	8-887	15293	R-20	20000	yes	1	0	0	0	0
40	9-316	36129	R-20	20000	yes	1	10129	8610	0	0
41	9-318	82051	R-20	20000	no	0	0	0	0	0
47	9-371	18640	R-20	20000	no	0	0	0	0	0
48	9-372	5061	R-20	20000	no	0	0	0	0	0
49	9-377	9874	R-20	20000	no	0	0	0	0	0
50	9-384	18003	R-20	20000	no	0	0	0	0	0
51	9-385	48438	R-20	20000	no	0	0	0	0	0
52	9-388	18248	R-20	20000	no	0	0	0	0	0
53	9-389	5866	R-20	20000	no	0	0	0	0	0
55	9-393	5265	R-20	20000	no	0	0	0	0	0
56	9-395	26505	R-20	20000	no	0	0	0	0	0
57	9-399	5269	R-20	20000	no	0	0	0	0	0
58	9-404	27788	R-20	20000	no	0	0	0	0	0
59	9-411	15428	R-20	20000	no	0	0	0	0	0
62	9-435	9379	R-20	20000	yes	1	0	0	0	0
66	9-477	9350	R-20	20000	no	0	0	0	0	0
88	9-8	52723	R-20	20000	no	0	0	0	0	0
69	9-818	48854	R-20	20000	no	0	0	0	0	0
70	9-818	24612	R-20	20000	no	0	0	0	0	0
71	9-820	28470	R-20	20000	no	0	0	0	0	0
75	9-888	20033	R-20	20000	yes	1	59	43	0	0
78	Paper Street	28743	R-20	20000	no	0	0	0	0	0
79	Paper Street	7948	R-20	20000	no	0	0	0	0	0
80	Paper Street	5407	R-20	20000	no	0	0	0	0	0
81	Paper Street	6879	R-20	20000	no	0	0	0	0	0
82	Paper Street	18796	R-20	20000	no	0	0	0	0	0
83	Paper Street	38294	R-20	20000	no	0	0	0	0	0
84	Paper Street	5256	R-20	20000	no	0	0	0	0	0
85	Paper Street	18938	R-20	20000	no	0	0	0	0	0

Urban vs Preliminary 8/24/24
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88	Paper Street	6026	R-20	20000	no	0	0	0	0	0
39	Paper Street	40405	R-20	20000	no	0	0	0	0	0
42	8-289	28254	R-40	20000	no	0	0	0	0	0
87	9-133	31542	R-40	20000	no	0	0	0	0	0
2	8-155	11702	R-8	8000	yes	1	3702	3147	0	0
20	8-526	9182	R-8	8000	yes	1	1182	988	0	0
21	8-560	10291	R-8	8000	yes	1	2291	1848	0	0
26	8-763	47673	R-8	8000	yes	1	39673	33722	4	0
38	9-103	5759	R-8	8000	yes	1	0	0	0	0
37	9-120	5823	R-8	8000	yes	1	0	0	0	0
36	9-184	11171	R-8	8000	yes	1	3171	2485	0	0
43	9-353	9532	R-8	8000	no	0	0	0	0	0
46	9-361	2105	R-8	8000	no	0	0	0	0	0
61	9-421	8376	R-8	8000	no	0	0	0	0	0
64	9-538	21358	R-8	8000	no	0	0	0	0	0
72	9-623	8886	R-8	8000	no	0	0	0	0	0
73	9-628	13077	R-8	8000	no	0	0	0	0	0
74	9-865	6394	R-8	8000	yes	1	394	335	0	0
76	Paper Street	19730	R-8	8000	no	0	0	0	0	0
87	Paper Street	7765	R-8	8000	no	0	0	0	0	0
89	ROW	2466	R-8	8000	no	0	0	0	0	0
Summary										
Developable Vacant Lots										
23										
Potential New Lots by Subdivision										
4										
Potential New ADUs from New Lots										
0										
TOTAL										
27										

Summary	
Developable Vacant Lots	23
Potential New Lots by Subdivision	4
Potential New ADUs from New Lots	0
TOTAL	27

Urban vs Preliminary 8/24/24
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Preliminary
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Rural Non-Vacant Subdividable Residential Properties

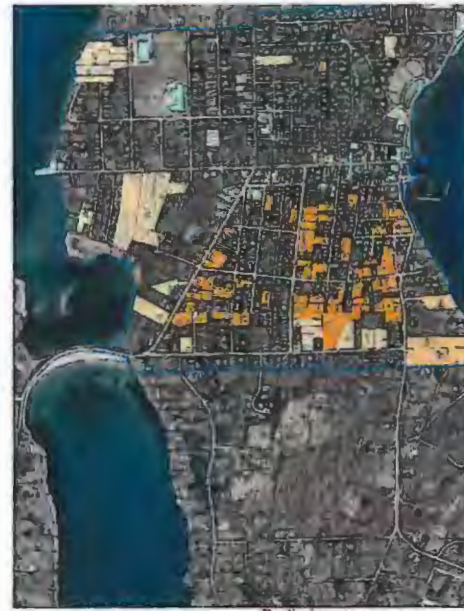
OBJECT ID	MSPARCEL ID	MSAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area % (EF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
1173	10-10	172314	RR-80	80000	92314	75467	0	0
1203	10-14	179392	RR-80	80000	99392	84483	1	1
1210	10-15	538649	RR-80	80000	458649	389652	4	4
1232	10-33	165246	RR-80	80000	85246	72460	0	0
1253	10-59	1183042	RR-80	80000	1083042	920586	11	11
1262	10-70	194898	RR-80	80000	114898	97664	1	1
1270	10-82	177543	RR-80	80000	97543	82912	1	1
1272	10-84	524449	RR-80	80000	444449	377782	4	4
1283	11-10	212952	RR-80	80000	132952	113009	1	1
1285	11-12	322310	RR-80	80000	242310	205963	2	2
1286	11-15	284316	RR-80	80000	204316	173669	2	2
1287	11-18	299677	RR-80	80000	219677	186726	2	2
1288	11-2	205824	RR-80	80000	125824	106950	1	1
1289	11-21	400080	RR-80	80000	320080	272088	3	3
1293	11-25	282383	RR-80	80000	182383	155026	1	1
1294	11-28	381887	RR-80	80000	301887	259604	2	2
1300	11-31	240103	RR-80	80000	160103	136088	1	1
1313	11-60	400510	RR-80	80000	320510	272433	3	3
1314	11-45	1801391	RR-80	80000	1521391	1293182	18	18
1318	11-49	257142	RR-80	80000	177142	150571	1	1
1320	11-51	299672	RR-80	80000	219672	186721	2	2
1321	11-55	473742	RR-80	80000	393742	334681	4	4
1322	11-56	624442	RR-80	80000	544442	462776	5	5
1366	12-202	788249	RR-80	80000	688249	585011	7	7
1399	12-203	702476	RR-80	80000	622476	529104	6	6
1400	12-204	572477	RR-80	80000	492477	418806	5	5
1402	12-206	225600	RR-80	80000	145600	124015	1	1
1403	12-207	240050	RR-80	80000	160050	136043	1	1
1405	12-209	610609	RR-80	80000	530609	451018	5	5
1408	12-210	249072	RR-80	80000	169072	143711	1	1
1421	12-29	3280565	RR-80	80000	3170565	2694980	33	33
1428	12-41	854641	RR-80	80000	774641	658445	8	8
1429	12-42	1486492	RR-80	80000	1406492	1195518	14	14
1432	12-47	848288	RR-80	80000	768288	650345	8	8
1433	12-48	313977	RR-80	80000	233977	198860	2	2
1437	12-52	173627	R-40	40000	133627	113563	2	2
1456	12-78	172002	RR-80	80000	92002	78202	0	0
1478	13-37	374888	RR-80	80000	294888	250653	3	3
1479	13-38	406742	RR-80	80000	326742	277730	3	3
1480	13-39	354842	RR-80	80000	274842	233816	2	2
1482	13-40	294334	RR-80	80000	214334	182184	2	2
1483	13-41	389660	RR-80	80000	309660	263218	3	3
1484	13-42	250966	RR-80	80000	170966	145321	1	1
1487	9-340	88501	R-40	40000	48501	41228	1	1
1498	9-341	128143	R-40	40000	88143	74921	1	1

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OBJECTID	MPARCEL ID	MSAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area % (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
1409	0-340	84242	R-40	40000	44242	37806	0	0
1506	9-531	158530	R-40	40000	118530	100750	2	2
1507	9-534	572822	RR-80	80000	492822	418909	5	5
1509	9-582	81565	R-40	40000	41565	35330	0	0
1510	9-596	165584	RR-80	80000	85584	72730	0	0
1529	9-829	83930	R-40	40000	43930	37340	0	0
1538	9-859	737931	RR-80	80000	657931	559241	8	8
							168	188

Summary	
Potential New Lots by Subdivision	188
Potential New ADUs from New Lots	188
TOTAL	376

Rural Subdivision Preliminary 010424.xlsx
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Preliminary 010424.xlsx
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OBJECTID	MPARCEL ID	MPAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area % (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots	Revised New Lots by Subdivision	Revised New ADUs from New Lots
9	8-115	61891	R-20	20000	43861	37207	1	1	1	1
99	8-205	51779	R-8	8000	43279	30787	4	0	4	0
149	8-258	48404	R-20	20000	28404	24144	1	1	0	0
171	8-29	109182	R-20	20000	89182	75572	3	0	0	1
146	8-185	46757	R-20	20000	26757	22103	1	1	0	0
154	8-398	54818	R-20	20000	34818	29565	1	1	0	0
441	8-655	43134	R-20	20000	23134	19694	0	0	0	0
499	8-748	77811	R-20	20000	57811	49136	2	2	0	0
529	8-828	69915	R-20	20000	49915	42420	2	2	1	1
531	8-830	102933	R-20	20000	82933	70465	3	3	2	2
549	8-879	82541	R-20	20000	62541	51950	0	0	0	0
711	9-317	42479	R-20	20000	22479	18236	0	0	0	0
813	9-4	279290	R-20	20000	259290	217008	0	0	0	0
829	9-408	52582	R-20	20000	32582	27804	1	1	0	0
832	9-409	41816	R-20	20000	21816	18110	0	0	0	0
845	9-426	43275	R-20	20000	23275	19794	0	0	0	0
890	9-5	54057	R-20	20000	34057	28488	1	1	1	1
978	9-623	67443	R-20	20000	47443	39977	1	1	0	0
979	9-626	40171	R-20	20000	20171	17145	0	0	0	0
1018	9-674	108912	R-20	20000	88912	75063	3	3	0	0
1040	9-701	40386	R-20	20000	20386	17326	0	0	0	0
1059	9-753	50780	R-20	20000	30780	26103	1	1	1	1
1099	9-806	57147	R-20	20000	37147	31525	3	3	2	2
1100	9-810	124522	R-20	20000	104522	88443	4	4	4	4
1107	9-821	44255	R-20	20000	24255	20617	1	1	1	1
1108	9-822	50127	R-20	20000	30127	25618	1	1	1	1
1118	9-832	71796	R-20	20000	51796	43292	2	2	1	1
125	8-368	87460	R-40	40000	47460	40241	1	1	1	1
157	8-270	50732	R-40	40000	10732	9122	1	1	0	0
158	8-271	108416	R-40	40000	68416	58154	1	1	1	1
159	8-272	183229	R-40	40000	143229	120208	1	1	1	1
341	8-492	316297	R-40	40000	276297	234852	1	1	1	1
450	8-645	122340	R-40	40000	82340	69698	1	1	1	1
755	9-390	56976	R-40	40000	16976	14430	1	1	1	1
778	9-424	134199	R-40	40000	94199	80008	2	2	0	0
886	9-619	166734	R-40	40000	126734	107073	2	2	1	1
1113	9-827	157811	R-40	40000	117811	101302	2	2	2	2
43	8-147	16188	R-8	8000	8188	6880	0	0	0	0
57	8-161	16433	R-8	8000	10433	8803	1	0	0	0
579	9-113	22964	R-8	8000	14964	12720	1	0	2	0
608	9-143	23162	R-8	8000	15162	12868	1	0	1	0
641	9-176	15872	R-8	8000	8072	6848	1	0	1	0
651	9-186	20830	R-8	8000	12830	10800	1	0	1	0
652	9-187	22190	R-8	8000	14190	12082	1	0	1	0
653	9-188	22779	R-8	8000	14779	12503	1	0	1	0
654	9-189	20379	R-8	8000	12379	10302	1	0	1	0
657	9-191	19583	R-8	8000	11583	9840	1	0	1	0
694	9-233	29486	R-8	8000	21486	18285	2	0	2	0
701	9-241	21348	R-8	8000	13348	11348	1	0	1	0
735	9-279	20217	R-8	8000	12217	10216	1	0	1	0
737	9-281	20320	R-8	8000	12320	10472	1	0	1	0
741	9-285	16060	R-8	8000	8060	6851	0	0	0	0
742	9-287	34102	R-8	8000	26102	22187	2	0	2	0
747	9-292	16180	R-8	8000	8180	6950	0	0	0	0
757	9-303	20922	R-8	8000	12922	10984	1	0	1	0
758	9-304	21438	R-8	8000	13438	11422	1	0	1	0
759	9-305	22814	R-8	8000	14814	12582	1	0	1	0

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OBJECTID	MPARCEL ID	MPAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area % (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots	Revised New Lots by Subdivision	Revised New ADUs from New Lots
761	9-306	16135	R-8	8000	8135	6888	0	0	0	0
761	9-307	31879	R-8	8000	23879	20207	2	0	0	0
762	9-308	23448	R-8	8000	15448	13131	1	0	1	0
763	9-309	20312	R-8	8000	12312	10295	1	0	0	0
765	9-311	17920	R-8	8000	9920	8474	1	0	1	0
768	9-314	23888	R-8	8000	15888	13500	1	0	1	0
769	9-315	24661	R-8	8000	16661	14182	1	0	0	0
773	9-319	24754	R-8	8000	16754	14261	0	0	0	0
827	9-418	19639	R-8	8000	11639	9960	1	0	1	0
839	9-420	21155	R-8	8000	13155	11181	1	0	1	0
865	9-458	37713	R-8	8000	29713	25258	1	0	1	0
873	9-47	18958	R-8	8000	10958	9249	1	0	1	0
887	9-490	18226	R-8	8000	10226	8662	1	0	1	0
884	9-491	16481	R-8	8000	8481	7217	0	0	0	0
887	9-495	21508	R-8	8000	13508	11528	1	0	1	0
885	9-505	30000	R-8	8000	22000	18700	2	0	0	0
920	9-545	18154	R-8	8000	10154	8621	1	0	1	0
931	9-562	24391	R-8	8000	16391	13932	1	0	1	0
950	9-59	43627	R-8	8000	35627	30283	3	0	2	0
951	9-990	29812	R-8	8000	21812	18540	2	0	1	0
959	9-60	19525	R-8	8000	11525	9788	1	0	1	0
941	9-65	17947	R-8	8000	9947	8422	0	0	0	0
997	9-654	20523	R-8	8000	12523	10644	1	0	0	0
998	9-655	24542	R-8	8000	16542	14001	1	0	1	0
999	9-656	16178	R-8	8000	8178	6961	1	0	1	0
1003	9-66	21701	R-8	8000	13701	11686	1	0	1	0
1005	9-661	32457	R-20	20000	24457	20457	0	0	0	0
1013	9-68	19487	R-8	8000	11487	9764	1	0	0	0
1028	9-699	25330	R-8	8000	17330	14781	1	0	1	0
1030	9-691	24777	R-8	8000	16777	14281	1	0	1	0
1031	9-692	18332	R-8	8000	10332	8783	1	0	1	0
1044	9-706	30909	R-8	8000	22909	19570	0	0	0	0
1050	9-72	17182	R-8	8000	9182	7806	0	0	0	0
1051	9-730	39393	R-8	8000	31393	26914	3	0	3	0
1054	9-732	25021	R-8	8000	17021	14488	1	0	1	0
1056	9-736	26455	R-8	8000	18455	15687	1	0	1	0
1065	9-748	21957	R-8	8000	13957	11864	1	0	1	0
1072	9-778	24813	R-8	8000	16813	14351	1	0	1	0
1074	9-779	22180	R-8	8000	14180	12000	1	0	1	0
1081	9-786	20049	R-8	8000	12049	10246	1	0	1	0
1090	9-795	25924	R-8	8000	17924	15236	1	0	1	0
1096	9-801	26317	R-8	8000	18317	15688	1	0	1	0
1097	9-805	23727	R-8	8000	15727	13368	1	0	1	0
1101	9-82	19944	R-8	8000	11944	10150	1	0	1	0
1111	9-825	21845	R-8	8000	13845	11643	1	0	1	0
1127	9-851	18632	R-8	8000	10632	9037	1	0	1	0
1124	9-856	18272	R-8	8000	10272	8701	1	0	1	0
1125	9-857	16032	R-8	8000	8032	6827	0	0	0	0
1129	9-862	21026	R-8	8000	13026	11114	1	0	1	0
TOTAL							127	57	99	40

Summary	
Revised New Lots by Subdivision	99
Revised New ADUs from New Lots	40
TOTAL	139

Urban Subdivision Preliminary 010424.xlsx
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OBJECT ID	MPARCELID	MSAREA (SQ)	ZONE	Min Lot Area	Developable	Developable Vacant Lots	Excess Developable Area (SF)	Excess Developable Area (% of 5%)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
2370	8-122	5510	CD	5000	no	0	0	0	0	0
2772	8-373	5486	CD	5000	no	0	0	0	0	0
3217	8-356	12440	CD	5000	no	0	0	0	0	0
3584	8-595	5746	CD	5000	no	0	0	0	0	0
2803	8-314	2853	CL	8000	no	0	0	0	0	0
3677	Paper Street	1436	CL	6000	no	0	0	0	0	0
2428	8-171	24080	CW	6000	no	0	0	0	0	0
3215	8-364	18135	CW	8000	no	0	0	0	0	0

Developable Vacant Lots	0
Potential New Lots by Subdivision	0
Potential New ADUs from New Lots	0
TOTAL	0

Preliminary
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OBJECT ID	MPARCELID	MSAREA (SQ)	ZONE	Min Lot Area	Developable	Excess Developable Area (SF)	Excess Developable Area (% of 5%)	Potential New Lots by Subdivision	Potential New ADUs from New Lots	Revised New Lots by Subdivision	Revised New ADUs from New Lots
4	8-102	43707	CL	8000	35767	30351	3	0	3	0	
15	8-120	42802	CD	6000	37602	32316	6	0	6	0	
19	8-124	48174	CD	6000	44174	37548	7	0	7	0	
69	8-153	10612	CD	5000	5812	4840	0	0	1	0	
62	8-186	19297	CD	5000	14297	12153	2	0	1	0	
298	8-410	23012	CL	8000	15012	12721	1	0	1	0	
287	8-433	12982	CD	5000	7982	6785	1	0	1	0	
290	8-438	18780	CD	5000	13780	11715	2	0	2	0	
294	8-442	23546	CL	8000	15546	13247	1	0	1	0	
297	8-445	18780	CL	8000	10780	9171	1	0	1	0	
325	8-473	28640	CL	8000	20640	17714	2	0	2	0	
337	8-485	30347	CD	5000	33347	28345	6	0	6	0	
340	8-486	20683	CL	8000	12683	10783	1	0	1	0	
271	8-535	25022	CW	8000	14522	11556	1	0	0	0	
419	8-507	17825	CW	8000	9825	8332	1	0	1	0	
431	8-516	26241	CL	8000	16241	13405	0	0	0	1	
439	8-526	38296	CL	8000	31296	26525	3	0	0	0	
468	8-745	19022	CL	8000	11922	10134	1	0	1	0	
492	8-775	87254	CL	8000	79254	67365	8	0	0	0	
487	8-790	27544	CL	8000	19544	16812	2	0	0	0	
505	8-764	20644	CL	8000	12644	10740	1	0	0	0	
506	8-795	21936	CL	8000	13936	11845	1	0	0	0	
503	8-82	20164	CL	8000	12164	10259	1	0	1	0	
543	8-87	22594	CL	8000	14594	12745	1	0	1	0	
559	8-82	25024	CL	8000	17024	14221	1	0	1	0	
582	8-88	24534	CL	8000	16534	14064	1	0	1	0	
603	8-97	23206	CL	8000	15206	12925	1	0	1	0	
584	8-88	23836	CL	8000	15836	13480	1	0	1	0	
571	8-105	30868	CD	5000	34868	29493	5	0	0	0	
578	8-11	102027	CL	8000	94027	76620	8	0	1	0	
595	8-13	30327	CL	8000	22327	18878	2	0	0	0	
645	8-183	21288	CD	6000	19288	16278	2	0	2	0	
648	8-183	35186	CD	5000	30186	25670	4	0	12	0	
850	8-16	28049	CL	8000	18049	15107	2	0	0	0	
880	8-20	22580	CD	8000	14580	12376	1	0	1	0	
868	8-201	12329	CD	5000	7329	6238	1	0	0	0	
869	8-207	12545	CD	5000	7545	6362	2	0	2	0	
872	8-21	82808	CL	8000	74808	64000	7	0	8	0	
882	8-22	86751	CL	8000	78751	66898	5	0	6	0	
882	8-22	23147	CL	8000	15147	12875	1	0	1	0	
708	8-246	28947	CD	5000	23947	20416	3	0	3	0	
708	8-247	19034	CD	5000	14034	12129	0	0	0	0	
721	8-263	21207	CD	5000	16207	13876	3	0	0	0	
774	8-32	11987	CD	5000	6987	5847	1	0	0	0	
770	8-33	12618	CD	5000	7618	6325	1	0	0	0	
781	8-38	12612	CD	5000	7612	6325	1	0	0	0	
786	8-37	13406	CD	5000	8406	7145	1	0	1	0	
804	8-375	27221	CL	8000	19221	16336	2	0	1	0	
807	8-38	12947	CD	5000	7947	6645	1	0	1	0	
821	8-398	23649	CW	8000	15649	13302	1	0	1	0	
862	8-603	17055	CD	5000	12055	10246	2	0	2	0	
983	8-906	13890	CD	5000	8890	7484	1	0	1	0	
874	8-921	30804	CL	8000	22804	19480	2	0	2	0	
982	8-931	11033	CD	5000	6033	5129	1	0	0	0	
1101	8-816	25348	CL	8000	17348	14748	1	0	1	0	
1149	8-813	28827	CL	8000	21827	18553	2	0	2	0	

Revised New Lots by Subdivision	78
Revised New ADUs from New Lots	1
TOTAL	79

Preliminary
02/12/2024 4:30:14 PM

Urban ADU Residential Properties



Rural ADU Residential Properties



**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
THURSDAY, MARCH 14, 2024
9:30 A.M.**

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 9:30 A.M. at 93 Narragansett Ave in the conference room. Board of Canvassers Members present were as follows Ms. Carol Nelson-Lee, Mr. Kenneth Newman, and Mr. Hugh Murphy. Absent from the meeting were as follows: Ms. Katherine Wineberg (Alternate), Ms. Jennifer Thran (Alternate).

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote concerning the updates to the Presidential Preference Primary.

Mr. Ford commented that Early Voting started yesterday on Wednesday, March 13 and we have had a total of 8 voters yesterday and one today so far. Ms. Nelson-Lee asked why we have not put-up signage regarding candidates that have dropped out of the race. Mr. Ford commented we have had no direction by the Board of Elections to do so. Mr. Ford commented he has a meeting with McQuade's Market later today regarding catering for Primary Day. Ms. Nelson-Lee also commented regarding her and Mr. Ford having a meeting with Ms. Sheley from the Jamestown Library regarding using the library meeting room as a potential polling location later today.

- B) Review, Discussion, and/or Action and/or Vote concerning the Certification of Mail Ballot Applications.

Mr. Ford presented the Board with 3 mail ballots on 2 certification sheets. The Board reviewed each application. Mr. Murphy made a motion to approve the certification of the mail ballots with a second by Mr. Newman. Mr. Murphy questioned how many online mail ballot applications we have received. Mr. Ford was unsure of the exact number as he approves them and they go to the Secretary of State's Office for certification. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

- C) Review, Discussion, and/or Action and/or Vote concerning the Elections Training and Advisory Committee progress.

Mr. Newman commented that the committee recently had their first meeting and all members attended. They spoke about publicity about aspects of voting. A pamphlet has been created, by Laura Goldstein, to be used as an informational brochure for election time. Mr. Newman commented he is currently in talks with the Jamestown Press about adding it to the weekly paper free of charge. The committee has raised issues like to how to encourage voters to use their signature on file to vote or it may be invalidated. Another issue brought up was the polling locations and where to vote day of, as well as the location of early voting. Mr. Newman commented about the bills in front of the legislature now for same day registration for any election are among 5 other election related bills which if passed would go into effect in 2025.

Mr. Newman commented on the statewide board of canvassers group is still in the process of starting. It may be called the Association of Boards of Canvassers. Which he will report any of the discussions from our Elections Training and Advisory Committee to the Association of Boards of Canvassers. Mr. Newman commented that each town/city is structured differently throughout the state and each Board has different tasks asked of them. The discussion of police presence at the polls is also a big topic, some towns/cities have officers assigned to the polls. Some officers do random or regular check-ins. The issue of how officers on detail are compensated, and which town budget would it come from. Another issue is that of finding voters willing to be on Boards, some towns have issues finding members. A discussion ensued. No Action/Vote taken

III. ADJOURNMENT

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed Unanimously. Meeting was adjourned at 10:00 A.M.

Attest:

A handwritten signature in black ink, appearing to read 'Keith Ford', written over a horizontal line.

Keith Ford

Deputy Town Clerk/Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk

**BOARD OF CANVASSERS
JAMESTOWN, RHODE ISLAND
March 11, 2024**

A meeting of the Board of Canvassers was called to order at 9:44 AM by Carol Nelson- Lee at 93 Narragansett Ave. The following member(s) was present.

Ken Newman – Member
Kitty Wineberg – Alternate Member

Absent: Hugh Murphy – Member
Jennifer Thran – Alternate Member

Also present was: Keith Ford, Deputy Town Clerk / Clerk to the Board of Canvassers.

NEW BUSINESS

Ms. Nelson-Lee opened with the approval of minutes from February 26, 2024. All members reviewed the minutes. Mr. Newman made a motion to approve the minutes from the February 26, 2024 meeting as amended with a second by Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on updates concerning the Elections Training and Advisory Committee. Mr. Ford commented that the Jamestown Ad hoc Elections and Training Advisory Committee did meet on Thursday, March 7th. The committee has appointed Ms. Linda Jamison as Chair and Ms. Daphne Meredith as Secretary and have meetings scheduled out to the end of April. No Action/Vote Taken.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote concerning the use of the library as a possible polling location. Mr. Ford commented he has spoken with the Director of the Library Ms. Lisa Sheley and will be setting up a date to go in and speak with her regarding the issue. No date set at this time due to the library just re-opening and Ms. Sheley having a full schedule. No Action/Vote Taken.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote concerning the re-districting the voting districts into three (3). Ms. Nelson-Lee commented that the town already has a Natural Hazards Mitigation Plan and has had it for numerous years. The town has started the process to update it. Mr. Newman commented that he has drafted a letter to Mr. Nunes, Executive Director of the RI BoE regarding the requirements of redistricting as well as requirements for polling locations. A discussion ensued. Mr. Newman made a motion to accept the letter from the Board of Canvassers to the BoE with a second from Ms. Nelson-Lee. Mr. Ford commented that we should be more specific on requirements in the letter so the Board knows exactly what they require. The motion was amended to include the changes to the letter. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning updates on the 'No Label, Rhode Island.' Mr. Ford commented that he contacted the Attorney General's Office and the Rhode Island State Police with regards to the investigation with Sabina Matos fraudulent signatures. The Attorneys General Office responded back reporting that the matter is still under investigation and they have no information to release at this time. The investigation should be completed by the end of March 2024. The 'No Labels, Rhode Island' investigation is still under investigation as well, no updates. No Action/Vote Taken.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning updates to the Presidential Preference Primary. Mr. Ford commented that he will be looking into the catering for Election Day. Early Voting and Election Day schedule is completed and in the packets. The Voting District Map has been updated to include the Street List on the back of the map as Mr. Murphy requested. Ms. Nelson-Lee questioned if we can setup the Lawn Ave School gym early on April 1st, Mr. Newman commented he could help setup. Mr. Ford will send out an email to the Board asking for assistance. Ms. Nelson-Lee commented that she is happy to see new names on the schedule for early voting. No Action/Vote Taken.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning the Certification of Mail Ballot Applications. Mr. Ford presented the Board with the Mail Ballot Certification Sheets with a total of 15 mail ballots. Ms. Nelson-Lee commented that there was an individual on the list who has recently passed away. Mr. Ford commented to note that on the certification sheet as the individual passed after the sheet was printed and is listed as cancelled in the Central Voter Registration System (CVRS). Mr. Ford will contact the Secretary of State's Office (SOS) to confirm they have that information and the mail ballot is flagged if returned. Mr. Newman made a motion to accept the mail ballot certification with a second by Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning the presence of Jamestown Police at the polling place for the Presidential Preference Primary (PPP). Mr. Newman commented that given what we imagine the turnout for the PPP is do we want to go with more than once every two hours or more frequent. We will only have one polling place, as we have combined. Ms. Nelson-Lee advised that she is inclined to keep the once every two hours for no more than five minutes as we had prior. There were no reports of issues during Super Tuesday elections and that this election may be more sedate. Ms. Wineberg agrees an occasional presence should be fine. No Action/Vote taken.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning the Final Canvass. Mr. Ford presented the Board with the Final Canvass. The final canvass was conducted and Mr. Newman made a motion to approve the final canvass with a second by Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Mr. Newman made a motion to adjourn with a second by Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed Unanimously. Meeting was adjourned at 12:04 PM.

Attest:

A handwritten signature in black ink, appearing to read 'KF' or similar initials, written in a cursive style.

Keith Ford
Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (4)
Roberta Fagan, Town Clerk

**JAMESTOWN ELECTIONS TRAINING AND ADVISORY AD HOC COMMITTEE MINUTES
THURSDAY, MARCH 7, 2024
10:00 A.M.**

I. CALL TO ORDER

Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers, called the meeting of the Jamestown Elections Training and Advisory Ad hoc Committee to order at 10:01 A.M. in the Jamestown Town Hall Small Conference Room at 93 Narragansett Avenue.

II. ROLL CALL

A scheduled meeting of the Jamestown Elections Training and Advisory Ad hoc Committee was held on Thursday, March 7, 2024. Committee Members present were as follows: Mr. Kenneth Newman, Ms. Laura Goldstein, Ms. Linda Jamison, Ms. Daphne Meredith, and Ms. Marlene Murphy.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

III. NEW BUSINESS

A) Review, Discussion, and/or Action and/or Vote: Organizational meeting of new committee and charge.

1) Nomination and/or vote for position of Chair.

2) Nomination and/or vote for position of Secretary.

Mr. Ford opened the review, discussion, and/or action and/or vote on the organizational meeting of the new committee and charge. The committee charge was review, read out loud to the committee.

Mr. Ford called for any Nomination for the position of Chair with an explanation of what the Chair is tasked with. Mr. Newman nominated Ms. Jamison for chair as her tenure on the Board of Canvassers has shown her attention to detail, history, experience and knowledge of elections. A discussion ensued. Ms. Goldstein made a motion for the nomination of Ms. Jamison as Chair with a second by Mr. Newman. No other discussion. Vote: Mr. Newman, Aye; Ms. Goldstein, Aye; Ms. Linda Jamison, Aye; Ms. Daphne Meredith, Aye; and Ms. Marlene Murphy, Aye. Vote Passed Unanimously.

Mr. Ford called for a Nomination for the position Secretary with an explanation of what the Secretary is tasked with. No nominations on the table for Secretary. Ms. Meredith volunteered for the position. Ms. Goldstein made a motion for Ms. Meredith to be voted on as Secretary with a second by Mr. Newman. Vote: Mr. Newman, Aye; Ms. Goldstein, Aye; Ms. Linda Jamison, Aye; Ms. Daphne Meredith, Aye; and Ms. Marlene Murphy, Aye. Vote Passed Unanimously.

B) Review, Discussion, and/or Action and/or Vote: Open Meetings Act (OMA) and Roberts Rules requirements.

Mr. Ford commented that he has included in the packet is a guideline to OMA and Roberts Rules. OMA requires that the Committee has a quorum, agenda posted, and the secretary takes minutes. Agenda's must be posted with a minimum of 48 business hours. The meetings are open meetings, if someone wants to sit in, they can, they can record as well. Minutes for the meetings must contain votes and how everyone on the Committee voted. Roberts Rules which are the parliamentary procedure to running a meeting this ensures a smooth and gainful

**JAMESTOWN ELECTIONS TRAINING AND ADVISORY AD HOC COMMITTEE
MINUTES
TUESDAY, MARCH 27, 2024
10:00 a.m.**

I. CALL TO ORDER

Linda Jamison, Chair of the Committee called the meeting of the Jamestown Elections Training and Advisory Ad hoc Committee to order at 11:07 a.m. in the Jamestown Town Hall small conference room at 93 Narragansett Avenue.

II. ROLL CALL

A scheduled meeting of the Jamestown Elections Training and Advisory Ad hoc Committee was held on March 27., 2024. Committee members present were as follows: Ms. Nancy Beye, Ms. Laura Goldstein, Ms. Linda Jamison, Ms. Daphne Meredith, Ms. Marlene Murphy, and Mr. Kenneth Newman.

Also in attendance was Mr. Keith Ford, Deputy Town Clerk / Clerk to the Board of Canvassers.

III. MINUTES

A) Review, Discussion, and/or Action and/ or Vote:

1.) Minutes of the: Elections Training and Advisory Ad hoc Committee meeting of March 7, 2024

Ms. Murphy moved to waive the reading of the minutes. Mr. Newman seconded the motion and the motion was approved as follows: Ms. Beye, Aye; Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously.

IV. PUBLIC COMMENTS / OPEN FORUM

No public comment was given

V. NEW BUSINESS

A) Review, Discussion, and/or Action and/or Vote: Training Program and Development

1.) Jamestown voter brochure and how to disseminate

Ms. Goldstein opened the discussion of version 2, Jamestown Voter Information 2024 brochure (the " Brochure"). The purpose of the Brochure is to answer questions frequently asked by voters during elections, in advance of elections. Ms. Murphy raised a question regarding the section entitled "Change of Address" and Mr. Ford clarified that the Department of Motor Vehicles does not issue a new license for an address change; thus, a voter's license does not have to match the Board of Canvassers' records. However, a discrepancy between an address on a license and that in the Board of Canvassers' database necessitates the voter's completion of a "Voter Affirmation" form in order to update the address in the Board of Canvassers records. Language in the brochure was changed to clarify accordingly. The committee discussed the current rules and processes regarding disaffiliation and noted that the rules do not provide for detailed, written guidance to voters at this time.

The Committee then turned to a discussion of best practices for disseminating the Brochure. Initial ideas included: placement of the Brochure on the town's website under "Voter Registration" and perhaps the website's news feed, as well as inclusion of the Brochure as an insert to the Jamestown Press. In the past the Jamestown Press has printed voter materials as a courtesy to the town, at no cost to the town. A brief conversation followed regarding the printing cost of a paper Brochure. Other sources of funding were discussed, including the possibility of monies from the budget of the Board of Canvassers and/ or the Town Clerk's budget. The importance of timing was also noted as the Committee agreed it is important to have the Brochure in the hands of voters in advance of early voting. Mr. Newman volunteered to approach the Jamestown Press.

At this point in the Committee proceedings, Ms. Beye excused herself.

Other local town locations and private businesses were mentioned as places where the Brochure might be placed, such as the Philomenian Library, McQuade's Marketplace, BankNewport, and other public and private glassed vitrines. Ms. Meredith suggested adding QR code to the brochure and publicizing the code as well.

Mr. Newman suggested that a copy of version 3 of the Brochure, as updated during this meeting, be sent to Assistant Secretary for Elections Rob Rock for his review. Ms Goldstein moved that the Brochure, as amended per today's discussion, be sent for review to the following: Mr. Rock, the Assistant Secretary of State for Elections, the Jamestown Board of Canvassers, and the State Board of Elections. Ms. Murphy seconded the motion. Vote: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously.

B.) Review, Discussion, and/or Action and/or Vote: Advisory Role

- 1.) Compile list of issues / problems that arise during signature gathering, early voting, primaries and general elections.

The Committee proceeded to generate a list of issues that have arisen locally and/ or in other communities of which we are aware, relating to the aforementioned. The following issues were identified:

- General election safety and orderly voting, including maintaining and managing appropriate voter conduct at the polls and when to require/request the presence of law enforcement;
- The voting process, including, for example, how to accommodate both poll checkers and First Amendment auditors in accordance with the law
- How to address voter concerns raised at the polls, such as implicit partisanship (example: the color of signage)
- How best to administer the process of voting when there are long lines
- The education of prospective candidates to insure access for all

- The need for voter education concerning the consistency of signatures to avoid invalidation of signatures
- Future voter education/ outreach

VII. ADJOURNMENT

Ms. Jamison suggested discussing/exploring the Federal Election Commission's online training curriculum when the Committee elaborates solutions to the issues generated above at its next meeting. Future meeting dates were reviewed.

Ms. Meredith made a motion to adjourn with a second by Mr. Newman. Vote: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously. Meeting was adjourned at 11:29 a.m.

Attest:



Daphne Meredith
Secretary

Cc: Town Council Members(5)
Roberta Fagan, Town Clerk

**JAMESTOWN ELECTIONS TRAINING AND ADVISORY AD HOC COMMITTEE
MINUTES
TUESDAY APRIL 3, 2024
11:00 a.m.**

I. CALL TO ORDER

Linda Jamison, Chair of the Committee called the meeting of the Jamestown Elections Training and Advisory Ad hoc Committee to order at 11:07 a.m. in the Jamestown Town Hall Town Council chambers at 93 Narragansett Avenue.

II. ROLL CALL

A scheduled meeting of the Jamestown Elections Training and Advisory Ad hoc Committee was held on Tuesday, April 3, 2024. Committee members present were as follows: Ms. Laura Goldstein, Ms. Linda Jamison, Ms. Daphne Meredith, Ms. Marlene Murphy, and Mr. Kenneth Newman.

III. MINUTES

A) Review, Discussion, and/or Action and/ or Vote:

1.) Minutes of the: Elections Training and Advisory Ad hoc Committee meeting of March 27, 2024

Ms. Goldstein moved to waive the reading of the minutes. Ms. Murphy seconded the motion and the motion was approved as follows: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously.

Ms. Jamison requested corrections or additions to the minutes. There being none, Mr. Newman moved to approve the minutes as presented. Ms. Goldstein seconded the motion and it was approved as follows: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously.

IV. PUBLIC COMMENTS / OPEN FORUM

No public comment was given

V. UNFINISHED BUSINESS

A) Review, Discussion, and/or Action and/or Vote: Training Program and Development

1.) Update on Jamestown voter brochure and dissemination

Ms. Goldstein presented version 3, Jamestown Voter Information 2024 brochure (the " Brochure"), incorporating the changes approved at the meeting of March 27. The purpose of the Brochure is to answer questions frequently asked by voters during elections, in advance of elections.

The Committee then turned to a discussion of Brochure dissemination. Mr. Newman informed the Committee that the Jamestown Press has agreed to pay for the printing of the Brochure and to insert it in an issue of the Jamestown Press prior to the election cycle at no cost to the

Town of Jamestown. Committee members emphasized the importance of timing and stressed that it is crucial to have the Brochure in the hands of voters in advance of early voting.

A discussion followed about additional voter materials that have been produced by the Jamestown Press in the past, specifically the multi-page voter information supplement (the "Supplement"), identifying candidates and their positions, and describing referendum issues, among other things. There was agreement among the Committee that the Supplement was useful and that a similar supplement for the 2024 election cycle would be meaningful and desirable. In addition, a propos of the Jamestown Press, it was noted that a recent article on changes to the Jamestown Charter pertinent to candidates, ballots, and the electoral process may have confused and/or failed to adequately inform voters. To further the receipt of accurate and timely information by voters, the Committee agreed to add to the category of "Issues" and "New Business" (below), steps/ provisions toward collaboration with the Jamestown Press.

B) Review, Discussion, and/or Action and/or Vote: Advisory Role

1.) Continue to work on list of issues/problems and next steps

The Committee continued to generate the list of issues that have arisen locally and/ or in other communities of which we are aware, relating to elections and voting procedures. It is our understanding that this list will be shared with our local Board of Canvassers, the statewide Association of Boards of Canvassers, the State Board of Elections, and the Secretary of State. The following issues/problems/areas for improvement have been identified to date, with new items appearing ***bolded and in italics***:

- General election safety and orderly voting, including maintaining and managing appropriate voter conduct at the polls and when to require/request the presence of law enforcement;
- The voting process, including, for example, how to accommodate both poll checkers and First Amendment auditors in accordance with the law
- How to address voter concerns raised at the polls, such as implicit partisanship (example: the color of signage, ***the color of the "I Voted" stickers***)
- How best to administer the process of voting when there are long lines
- The education of prospective candidates to insure access for all
- The need for voter education concerning the consistency of signatures to avoid invalidation of signatures
- Future voter education/outreach
- ***Education of poll workers re: legality of photos/videos in polling place***
- ***Track status of pending "Disaffiliation" bill in State Legislature to address voter confusion/lack of clarity on the topic***
- ***Collaboration with local press/news outlets to insure factual accuracy and timeliness of voter education and informational materials/articles***
- ***Mail-in ballots, general issues***
- ***Improve appearance of ballots, especially primary ballots, to reduce voter confusion***
- ***How best to manage, and give voters notice of, changes in polling location***
- ***Accountability and accessibility of State Board of Elections and its members***

- ***Problems with State Board of Elections- required documentation, record-keeping, and follow-up; examples:***
 - ***“Affidavit of Ballot Box Inspection”--no signature line***
 - ***“Discrepancy Reports”--no follow-up***

VI. NEW BUSINESS

A) Review, Discussion, and/or Action and/ or Vote:

1.) Develop a Committee checklist

To best follow through on proposed actions, the Committee agreed to create a list of action items, as appropriate, following each meeting’s discussion. Today’s list is as follows:

The Brochure:

- Mr. Newman to deliver to Secretary of State’s office for review
- Mr. Newman to deliver to Jamestown Board of Canvassers for review
- Mr. Ford, Deputy Town Clerk / Clerk to the Board of Canvassers, to deliver to the State Board of Elections for review

Collaboration with the Jamestown Press:

- Mr. Newman to invite Mr. Tim Riel, editor of the Jamestown Press to attend this committee’s meeting on April 17, 2024 at 10:00 a.m.
- Ms. Goldstein to generate a list of questions for Mr. Riel

General poll worker information:

- The Committee to generate a list of helpful tips for poll workers for use on election days

B) Review, Discussion, and/or Action and/ or Vote:

1.) Provide overview of FEC (Federal Election Commission) training available for new Federal candidates

Ms. Jamison provided sample materials from the FEC website for the Committee’s review and noted that, in her experience, the FEC is exceptional at training. She explained that for a modest fee, information and training webinars are available to, among others, candidates, campaign committees, and campaign treasurers on a variety of topics, including campaign finance laws. In addition, the FEC provides one-on-one mentorship by assigning “analysts.” The FEC also provides weekly tips and alerts about relevant new court decisions. Legal resources are also provided as necessary: there is an attorney on staff to answer questions. The Committee discussed the possibility of generating something similar at the state level- an undertaking which would be under the auspices of the State Board of Elections- and noted that this would enhance the process of candidacy for all who desire it, making standing for elected office more accessible to all.

VII. ADJOURNMENT

Mr. Newman made a motion to adjourn with a second by Ms. Goldstein. Vote: Ms. Goldstein, Aye; Ms. Jamison, Aye; Ms. Meredith Aye; Ms. Murphy, Aye; Mr. Newman, Aye. The vote passed unanimously. Meeting was adjourned at 12:29 a.m.

Attest:

A handwritten signature in black ink, appearing to be 'D Meredith', written in a cursive style.

Daphne Meredith
Secretary

Cc: Town Council Members(5)
Roberta Fagan, Town Clerk

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Approved: 3/13/24

A meeting of the Jamestown Harbor Commission (JHC) was held on Wednesday, February 14, 2024 at 5:00 p.m. in the Town Council Chambers of the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. Call to Order and Roll Call

Chairman Wayne Banks called the meeting to order at 5:00 p.m.

Present:

Wayne Banks, Chairman
Sue Romano, Commissioner
Mark Campbell, Commissioner
Tom Alexander, Commissioner

Absent:

Dan Wurzbacher, Vice-Chairman
Jessica McCarthy, Commissioner
Jim Archibald, Commissioner

Also in Attendance:

Steven Bois, Executive Director
Joan Rich, Harbor Clerk
Bob Laman, Conservation Commission Liaison

II. Approval of Meeting Minutes – Review, discussion, and/or action and/or vote;

A. January 10, 2024

Commissioner Romano moved to approve the minutes of the meeting held on Wednesday, January 10, 2024 and Commissioner Campbell seconded. So voted: 4 aye, 0 nay.

B. Mooring Sub-Committee – February 6, 2024

Chairman Banks moved to approve the minutes of the Mooring Sub-Committee meeting held on February 6, 2024 and Commissioner Romano seconded. So voted: 4 aye, 0 nay.

III. Open Form

A. Scheduled Requests to Address

There were no scheduled requests to address.

B. Non-Scheduled Requests to Address

There were no Non-Scheduled Requests to Address at this time.

IV. Executive Director/Harbormaster Report – S. Bois

Executive Director Bois stated that the Town is still waiting for a structural engineering report and cost estimate for the repairs to the Ft. Getty pier, there has been a delay due to weather. The Town is still in negotiations with the operators of the Jamestown-Newport Ferry regarding an agreement for using the concrete touch and go dock at East Ferry. Executive Director Bois gave a presentation about the status of Gould Island at the January 24th Newport City Council meeting. The City Councilors agreed to a resolution supporting the Town of Jamestown in its efforts to open Gould and Dutch Islands to the public. There is interest by the Town Administrator and the Town Council to regulate how charter boats are using Jamestown's public touch and go docks. Some charters have been loading and unloading passengers on the outer touch and go docks, which is not the intended purpose of those docks. Executive Director Bois has heard from some boaters that they do not get enough notice of the changes that have been taking place this year and plans on sending out notices via Online Mooring of major changes to boating regulations. The Town Council agreed to the sale of Freedom, and it is on the government auction website. Executive Director Bois is working on hiring another harbormaster along with a summer intern. Commissioner Roman stated the Housing Authority had just hired an intern and 75% of the salary will be funded through the Governor's office.

V. Year-to-Date Financial Report

The year-to-date financial report was not available.

VI. Sub-Committee Reports

A. Budget – S. Romano – Review, discussion, and/or action and/or vote;

Commissioner Romano had nothing to report.

B. Facilities – W. Banks and J. McCarthy – Review, discussion, and/or action and/or vote;

Chairman Banks stated facilities would be discussed later in New Business.

C. Mooring Implementation – D. Wurzbacher and M. Campbell – Review, discussion, and/or action and/or vote;

Commissioner Campbell stated the Mooring Sub-Committee met the prior week and the results of that meeting would be discussed later in New Business.

D. Gould Island Restoration – W. Banks and M. Campbell – Review, discussion, and/or action and/or vote;

Executive Director Bois stated the Army Corps of Engineers will have a meeting on May 16, 2024 in the Jamestown Town Council Chambers to provide a summary of the contamination of Gould Island and the mitigation plan.

VII. Liaison Reports

A. Conservation Commission – B. Laman – Review, discussion, and/or action and/or vote;

Commissioner Larman stated the Conservation Commission did not meet last night because of the storm so he had nothing to report.

B. Town Council – R. White – Review, discussion, and/or action and/or vote;

Councilor White was not in attendance.

VIII. Old Business

A. Comprehensive Harbor Management Plan – Review, discussion, and/or action and/or vote;

Executive Director Bois stated that he would ask the Harbor Commission for a vote to hold a public hearing on the Comprehensive Harbor Management Plan at the next Harbor Commission meeting on Wednesday, March 13, 2024 at 5:00 p.m. The draft plan is on the town's website as well as the Harbor page on the website. The notice of the public hearing will also be advertised in the Jamestown Press. Commissioner Romano made a motion to hold the public hearing on Wednesday, March 13, 2024 and Chairman Banks seconded. There was no discussion. So voted: 4 aye, 0 nay.

B. Harbor Management Ordinance – Review, discussion, and/or action and/or vote;

Executive Director Bois stated that he will be meeting with Town Administrator Mello and a Town Council member the last week of February to review the Harbor Management Ordinance. The draft ordinance is also on the Town website.

IX. Correspondence

A. Email from Josh Furtado

Chairman Banks made a motion to accept the email from Josh Furtado into correspondence and Commissioner Romano seconded. There was no discussion. So voted: 4 aye, 0 nay.

B. Letter from William and Mary Brennan

Chairman Banks made a motion to accept the letter from William and Mary Brennan into correspondence and Commissioner Romano seconded. There was no discussion. So voted: 4 aye, 0 nay.

X. New Business

A. Mooring Policy Changes – Review, discussion, and/or action and/or vote;

Executive Director Bois stated he is proposing the following mooring policy changes to improve the length of time people are on the wait list and increase public access to the water:

1. Enforce proof of vessel registration;
2. Enforce 20-day mooring occupancy rule;
3. Must have a registered boat when a wait list person comes in to the top 5 on the wait list. There was some discussion about this requirement due to the length of the wait list in East and West Ferry – a person could be on the wait list another ten years when they get to the top 5 on the wait list;
4. Allow only one 1-year grace period;
5. Promote temporary use system by a wait list person for a mooring in a grace period;
6. No new moorings to private businesses;
7. No new moorings to yacht clubs;
8. Limit number of moorings to 1 only in East Ferry and Dutch Harbor. Riparian property owners must go on the wait list for a second mooring;

9. A person on the wait list for East Ferry and Dutch Harbor can only reject a mooring offer once, then they are off the wait list;
10. A boat must be seaworthy, as determined by the harbormaster;
11. Harbor areas cannot have a kayak or a dinghy on a mooring;
12. Limit a person to two areas on the wait list;
13. A boat owner must notify the harbormaster via phone/text/Channel 16 that the boat is on the mooring for the season.

There was some discussion on these items. Commissioner Romano had a question on the insurance requirement for all vessels, but the Harbor Commission voted to only require insurance for the outhauls. Chairman Banks then opened discussion to those in the audience.

Richard Lawlor of Stanchion Street recommended the Harbor Commission require insurance for vessels on moorings, not just for those on outhauls. He also stated there must be a specific definition of seaworthiness of a vessel. Mr. Lawlor addressed the proposal of no new yacht club moorings by stating that he is a member of an area yacht club that uses the assigned Jamestown mooring, and that yacht club moorings are economic drivers to the town because users go to dinner and shop.

Donald Salisbury of Wickford, who has a mooring in Jamestown, commented about some of the proposed regulations and also questioned how far a mooring can be from shore.

Jeff Boal of Ft. Getty Road commented that the Harbor Commission to be very public with all the proposed rule changes.

Bruce Underhill of Priscilla Road commented he was having difficulty determining where he is on the wait list.

Brandon Sommers, the manager of Jamestown Boatyard, commented that the language regarding owning a boat when a person gets near the top of the wait list should be very specific because it is easy to get a boat when a person is looking in the smaller size range, but when a person is looking at a 60-foot boat it is much more difficult to find something in a short period of time. There are several private moorings located within the Jamestown Boatyard mooring field and feels there may be some pushback to the temporary use permit due to wear and tear on the chain and tackle. He also feels that requiring insurance is a good idea, as most of the boatyards/marinas require insurance. The seaworthiness clause should also address houseboats, and he feels yacht club moorings do bring business to Jamestown, so language should be very specific to address usage of the moorings. Mr. Sommers also addressed the abandoned mooring issue.

B. Public Meeting: Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Meeting to take place on March 13, 2024, at 5:00 p.m. for Proposed Amendments to the Harbor Management Plan;

This item was voted on when it was addressed in Old Business.

**C. Use of Town Pier in East Ferry by Charter Boats and Educational Institutions –
Review, discussion, and/or action and/or vote;**

Executive Director Bois stated that Town Administrator Mello is seeking input in developing a draft set of rules and seasonal fees for the management and use of the two outer touch and go docks and the inner ferry dock after observations last summer that the touch and go docks were used charter vessels and non-profit vessels. There was some discussion.

Steve Land, who is the Harbormaster for the City of Newport, spoke to the Harbor Commission regarding how Newport deals with charter and non-profit vessels. He also stated that Newport had the same issues with moorings and wait lists when he began working there. There was some discussion.

D. Ft. Getty Pier Repairs – Review, discussion, and/or action and/or vote;

Executive Director Bois stated that the estimates to repair the Ft. Getty pier right now are between \$350,000 and \$500,000 from three different vendors, to replace the deck and up to 20 stringers. The material and structural analysis will begin next Monday or Tuesday. There was some discussion about where the funding would come from, and would the repairs be such that it could withstand more storms. Chairman Banks made a motion to move forward with the repairs to the Ft. Getty Pier and Commissioner Romano seconded. So voted: 4 aye, 0 nay.

XI. Open Forum – Continued (If Necessary)

None.

XII. Adjournment

There being no further business, Chairman Banks made a motion to adjourn and it was seconded by Commissioner Romano. So voted: 4 aye, 0 nay. The meeting adjourned at 6:16 p.m.

Attest,



Joan Rich, Harbor Clerk

Town of Jamestown as an abutter.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING APRIL 23, 2024, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT 7:00 P.M. UPON THE FOLLOWING:

Application of OUR TABLE, LLC (Marc Alexander and Marla Romash), (Gino DiFante, property owner) operating a restaurant on the first floor of 53 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 207, for a Special Use Permit from Article 3 Section 82-301, Table 3-1, VI, C-1. to obtain the right to sell alcoholic beverages, currently limited to beer and wine, with amendment requested as follows: Monday through Sunday, Noon – 10 pm, with beer and wine served during that time, with no other changes in already permitted operation. Property is located in a CD zone and includes 16,632 square feet.

BY ORDER OF THE ZONING BOARD OF REVIEW

RICHARD BOREN, CHAIRMAN

PETER MEDEIROS, ZONING OFFICER

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

The public is invited to observe and participate in the deliberations of this meeting, in person @ Town Hall.

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

PLEASE NOTE: All Correspondence you wish the Board to consider on any of the above matters must be received by the Zoning Office no later than April 10, 2024. Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: April 12, 2024

SUBJECT: Budget to Actual- General Fund

A handwritten signature in black ink, appearing to be "CD", is written over the "FROM:" line of the memorandum.

Attached is the Budget to Actual report for the Fiscal Year 2024. The report contains the expenses that have been paid through March 31, 2024.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2024

Run: 4/12/2024 at 10.20 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	3,450.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	500.00	29.99	233.91	266.09	46.78
1100 7001 70305 00 Advertising	750.00	0.00	1,250.00	(500.00)	166.67
Town Council Expenses	15,050.00	3,479.99	11,833.91	3,216.09	78.63
1100 7002 70101 00 Salary, Town Administrator	134,183.00	9,846.16	99,721.72	34,461.28	74.32
1100 7002 70102 00 Salary, Clerical	70,700.00	5,438.40	50,305.22	20,394.78	71.15
1100 7002 70302 00 Fees And Supplies	2,500.00	109.30	3,232.43	(732.43)	129.30
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	3,150.00	1,850.00	63.00
Town Administrator Expenses	212,383.00	15,743.86	156,409.37	55,973.63	73.64
1100 7003 70101 00 Salaries	5,636.00	433.48	4,118.06	1,517.94	73.07
1100 7003 70302 00 Fees And Supplies	1,200.00	(114.60)	(303.98)	1,503.98	(25.33)
Probate Court Expenses	6,836.00	318.88	3,814.08	3,021.92	55.79
1100 7004 70101 00 Salaries	5,234.00	1,309.00	3,743.25	1,490.75	71.52
1100 7004 70102 00 Salary, Clerical	1,878.00	0.00	0.00	1,878.00	0.00
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	323.68	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	7,922.00	448.00	6,098.50	1,823.50	76.98
1100 7004 70112 00 Election - OT	1,326.00	0.00	295.62	1,030.38	22.29
1100 7004 70302 00 Fees And Supplies	3,250.00	33.15	3,235.99	14.01	99.57
1100 7004 70305 00 Advertising And Printing	700.00	0.00	607.50	92.50	86.79
Election and Town Meeting Expenses	21,760.00	2,113.83	14,951.90	6,808.10	68.71
1100 7005 70201 00 Professional Services - Legal	125,000.00	8,458.50	76,556.50	48,443.50	61.25
Legal Expenses	125,000.00	8,458.50	76,556.50	48,443.50	61.25
1100 7006 70101 00 Salaries	76,011.00	5,843.10	55,509.45	20,501.55	73.03
1100 7006 70102 00 Salary, Clerical	114,173.00	8,073.01	110,170.27	4,002.73	96.49
1100 7006 70104 00 Clerk - OT	540.00	250.14	957.36	(417.36)	177.29
1100 7006 70302 00 Fees, Supplies & Dues	29,000.00	1,011.44	24,694.43	4,305.57	85.15
1100 7006 70305 00 Advertising	3,800.00	0.00	4,629.50	(829.50)	121.83
Clerks And Records Expenses	223,524.00	15,177.69	195,961.01	27,562.99	87.67
1100 7007 70101 00 Salaries	96,694.00	6,809.92	72,859.53	23,834.47	75.35
1100 7007 70102 00 Salary, Clerical	40,170.00	3,180.14	28,672.69	11,497.31	71.38
1100 7007 70201 00 Planning Commission	7,000.00	0.00	0.00	7,000.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	4,500.00	2,291.71	3,959.92	540.08	88.00
Planning Expenses	148,364.00	12,281.77	105,492.14	42,871.86	71.10
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	325.00	1,625.00	6,375.00	20.31
1100 7008 70302 00 Fees, Supplies & Dues	2,500.00	(180.54)	1,384.80	1,115.20	55.39
Zoning Expenses	10,500.00	144.46	3,009.80	7,490.20	28.66
1100 7009 70900 00 Social Security Tax	361,550.00	30,122.44	259,042.43	102,507.57	71.65
1100 7009 70901 00 Blue Cross/Delta Dental	702,712.00	44,889.03	420,592.26	282,119.74	59.85
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	68,585.00	16,415.00	80.69
1100 7009 70903 00 Retirement System	350,000.00	21,238.76	197,395.59	152,604.41	56.40
1100 7009 70906 00 Life Insurance	12,320.00	1,044.86	8,702.10	3,617.90	70.63
1100 7009 70907 00 General Liability Insurance	110,000.00	(176.00)	118,526.69	(8,526.69)	107.75
1100 7009 70910 00 Salary Adjustment	28,649.00	0.00	0.00	28,649.00	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	104,550.00	9,251.60	86,238.20	18,311.80	82.49
Personnel Expenses	1,779,781.00	106,370.69	1,159,082.27	620,698.73	65.12
1100 7010 70100 00 Salary, Finance Director	119,566.00	8,399.46	90,168.21	29,397.79	75.41
1100 7010 70101 00 Salaries- Dep. Tax Collector	83,181.00	5,811.00	53,751.77	29,429.23	64.62
1100 7010 70201 00 Professional Services	21,000.00	1,364.35	15,931.06	5,068.94	75.86
1100 7010 70302 00 Fees, Supplies & Dues	22,000.00	3,850.00	11,101.11	10,898.89	50.46
Finance Expenses	245,747.00	19,424.81	170,952.15	74,794.85	69.56
1100 7011 70101 00 Salaries	85,327.00	6,408.12	62,899.12	22,427.88	73.72
1100 7011 70302 00 Fees, Supplies, Dues	13,880.00	3,670.00	12,949.98	930.02	93.30
1100 7011 70305 00 Advertising	900.00	0.00	225.00	675.00	25.00
Tax Assessor Expenses	100,107.00	10,078.12	76,074.10	24,032.90	75.99
1100 7012 70201 00 Professional Services	25,000.00	0.00	27,300.00	(2,300.00)	109.20
Audit of Accounts Expenses	25,000.00	0.00	27,300.00	(2,300.00)	109.20
1100 7013 70201 00 IT- Consultant	60,000.00	4,530.00	51,960.00	8,040.00	86.60
1100 7013 70303 00 Software	50,000.00	385.15	51,177.44	(1,177.44)	102.35
Total Expenses	110,000.00	4,915.15	103,137.44	6,862.56	93.76

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2024

Run: 4/12/2024 at 10:20 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	0.00	1,225.00	6,275.00	16.33
EMA Expenses	7,500.00	0.00	1,225.00	6,275.00	16.33
1100 7031 70100 00 Salary, Police Chief	116,402.00	8,000.00	52,000.00	64,402.00	44.67
1100 7031 70101 00 Salaries - Police	952,157.00	73,631.44	781,587.15	170,569.85	82.09
1100 7031 70102 00 Police Longevity	68,680.00	30,933.55	62,842.30	5,837.70	91.50
1100 7031 70103 00 Police Benefits	57,396.00	4,631.49	48,576.78	8,819.22	84.63
1100 7031 70104 00 Police - OT	185,000.00	11,527.25	147,699.99	37,300.01	79.84
1100 7031 70105 00 Police Retirement	300,000.00	0.00	0.00	300,000.00	0.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	228,364.00	12,238.57	135,900.60	92,463.40	59.51
1100 7031 70112 00 Dispatch, Longevity	12,432.00	0.00	8,657.08	3,774.92	69.64
1100 7031 70113 00 Dispatch - Benefits	13,148.00	660.23	8,700.10	4,447.90	66.17
1100 7031 70114 00 Dispatch - OT	25,000.00	5,562.60	46,084.06	(21,084.06)	184.34
1100 7031 70302 00 Fees & Supplies	21,000.00	1,088.86	11,111.55	9,888.45	52.91
1100 7031 70303 00 Computer Software	24,200.00	326.38	27,362.06	(3,162.06)	113.07
1100 7031 70307 00 Building Maintenance	5,000.00	0.00	2,638.21	2,361.79	52.76
1100 7031 70308 00 Vehicle Insurance	9,017.00	0.00	9,017.00	0.00	100.00
1100 7031 70309 00 Telephone	12,500.00	1,089.01	7,551.43	4,948.57	60.41
1100 7031 70310 00 Personal Equipment	2,500.00	1,919.00	7,032.45	(4,532.45)	281.30
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	25,891.36	27,849.87	2,300.13	92.37
1100 7031 70312 00 Ammunition And Supplies	3,500.00	0.00	3,168.00	332.00	90.51
1100 7031 70313 00 Maintenance Of Police Cars	15,000.00	1,321.91	10,646.60	4,353.40	70.98
1100 7031 70314 00 Gas & Tires	23,000.00	0.00	19,414.47	3,585.53	84.41
1100 7031 70315 00 Training Of Members	15,000.00	495.00	6,183.39	8,816.61	41.22
1100 7031 70317 00 Maintenance Of Radio System	3,500.00	0.00	2,020.48	1,479.52	57.73
1100 7031 70318 00 Equipment	5,000.00	364.67	1,505.83	3,494.17	30.12
1100 7031 70322 00 Dispatch Uniforms	2,000.00	577.97	2,167.18	(167.18)	108.36
Police Protection Expenses	2,129,946.00	180,259.29	1,429,716.58	700,229.42	67.12
1100 7032 70100 00 Fire Chief/Fire Inspector	72,004.00	0.00	41,541.00	30,463.00	57.69
1100 7032 70101 00 Fire Inspector/Clerk	18,720.00	0.00	0.00	18,720.00	0.00
1100 7032 70102 00 Stipend, Deputy Fire Chief	6,000.00	0.00	0.00	6,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	31,200.00	0.00	24,443.80	6,756.20	78.35
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	37,072.45	37,927.55	49.43
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	26,000.00	0.00	19,143.80	6,856.20	73.63
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	5,031.00	1,689.00	74.87
1100 7032 70302 00 Fees And Supplies	9,200.00	499.55	15,049.49	(5,849.49)	163.58
1100 7032 70308 00 Vehicle Insurance	68,000.00	8,680.12	62,227.42	5,772.58	91.51
1100 7032 70309 00 Telephone	10,000.00	988.32	6,757.75	3,242.25	67.58
1100 7032 70313 00 Maintenance Of Fire Apparatus	35,000.00	0.00	33,152.19	1,847.81	94.72
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	8,262.10	4,737.90	63.55
1100 7032 70315 00 Training Of Members	7,000.00	0.00	2,369.39	4,630.61	33.85
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	760.00	4,882.10	617.90	88.77
1100 7032 70321 00 Electricity	18,000.00	2,507.82	15,805.00	2,195.00	87.81
1100 7032 70323 00 Oxygen & Air Packs	4,500.00	0.00	3,690.27	809.73	82.01
1100 7032 70324 00 Water	1,600.00	0.00	700.04	899.96	43.75
1100 7032 70325 00 Fire Equipment	17,000.00	30.00	16,356.98	643.02	96.22
1100 7032 70326 00 Fire Ext. Agent	2,500.00	0.00	142.92	2,357.08	5.72
1100 7032 70343 00 Heating	14,000.00	1,635.57	9,864.46	4,135.54	70.46
1100 7032 70344 00 Repairs And Maintenance	13,500.00	1,285.59	13,271.35	228.65	98.31
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	175.00	250.00	41.18
1100 7032 70900 00 Social Security Tax	11,277.00	0.00	0.00	11,277.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	7,149.00	0.00	0.00	7,149.00	0.00
Fire Protection Expenses	473,295.00	16,945.97	319,938.51	153,356.49	67.60
1100 7033 70102 00 Salary, EMS Director	0.00	0.00	4,620.00	(4,620.00)	0.00
1100 7033 70103 00 Stipend - Medical Director	12,000.00	1,000.00	9,000.00	3,000.00	75.00
1100 7033 70104 00 ALS - Per Diem	397,200.00	0.00	203,123.00	194,077.00	51.14
1100 7033 70105 00 EMS Incentive Program	77,800.00	0.00	28,000.00	49,800.00	35.99
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	(15,383.18)	15,383.18	0.00
1100 7033 70302 00 Fees And Supplies	6,800.00	798.79	9,925.13	(3,125.13)	145.96
1100 7033 70303 00 Computer Software	0.00	2,820.00	2,820.00	(2,820.00)	0.00
1100 7033 70308 00 Vehicle Insurance	31,460.00	11,089.55	41,089.55	(9,629.55)	130.61
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	656.00	7,344.00	8.20
1100 7033 70313 00 Maintenance Of Vehicles	9,000.00	158.12	4,334.03	4,665.97	48.16
1100 7033 70315 00 Training Of Members	14,500.00	86.77	13,299.22	1,200.78	91.72
1100 7033 70330 00 EMS Building	6,000.00	759.01	2,890.00	3,110.00	48.17
1100 7033 70333 00 Ambulance Medical	20,000.00	683.54	16,867.35	3,132.65	84.34
1100 7033 70900 00 Social Security Tax	32,802.00	0.00	22,592.14	10,209.86	68.87
EMS Expenses	615,562.00	17,395.78	343,833.24	271,728.76	55.86
1100 7034 70101 00 Salary - Building Inspector	88,580.00	7,513.84	66,831.48	21,748.52	75.45
1100 7034 70102 00 Salary, Clerical	31,159.00	2,266.80	23,533.79	7,625.21	75.53

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2024

Run: 4/12/2024 at 10:20 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70103 00 Salary - Zoning Enforcement	15,000.00	0.00	840.00	14,160.00	5.60
1100 7034 70117 00 Salary, Electrical Inspector	11,500.00	479.17	8,345.81	3,154.19	72.57
1100 7034 70118 00 Salary, Plumbing Inspector	5,750.00	239.58	4,323.28	1,426.72	75.19
1100 7034 70119 00 Salary, Mechanical Inspector	5,750.00	239.58	3,833.28	1,916.72	66.67
1100 7034 70302 00 Supplies And Expenses	5,250.00	8.71	1,724.80	3,525.20	32.85
1100 7034 70303 00 E-PERMITTING	10,000.00	0.00	0.00	10,000.00	0.00
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
Protection Services Expenses	342,989.00	10,747.68	109,432.44	233,556.56	31.91
1100 7041 70101 00 Salaries	69,395.00	4,485.80	43,023.31	26,371.69	62.00
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	98.32	901.68	9.83
Public Works Administration Expenses	70,395.00	4,485.80	43,121.63	27,273.37	61.26
1100 7042 70101 00 Salaries	49,861.00	3,709.44	34,312.32	15,548.68	68.82
1100 7042 70103 00 Intern	15,000.00	0.00	2,881.00	12,119.00	19.21
1100 7042 70302 00 Fees And Supplies	1,200.00	0.00	381.86	818.14	31.82
Engineering Expenses	66,061.00	3,709.44	37,575.18	28,485.82	56.88
1100 7043 70100 00 Salary, Highway Supervisor	82,820.00	6,011.61	57,210.78	25,609.22	69.08
1100 7043 70101 00 Salaries - Public Works	754,559.00	60,395.63	498,079.66	256,479.34	66.01
1100 7043 70104 00 Highway -OT	45,000.00	1,534.69	18,129.81	26,870.19	40.29
1100 7043 70308 00 Vehicle Insurance	19,300.00	0.00	23,063.00	(3,763.00)	119.50
1100 7043 70313 00 Upkeep Of Equipment	100,000.00	4,912.48	69,651.66	30,348.34	69.65
1100 7043 70314 00 Oil And Gas	75,000.00	0.00	42,090.11	32,909.89	56.12
1100 7043 70330 00 Sand And Gravel	17,000.00	0.00	5,704.70	11,295.30	33.56
1100 7043 70331 00 Cold Patch	13,500.00	0.00	4,131.20	9,368.80	30.60
1100 7043 70333 00 Other Road Supplies	14,000.00	728.47	5,877.57	8,122.43	41.98
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	3,272.66	(772.66)	130.91
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,000.00	0.00	100.00
1100 7043 70336 00 Clothing	6,000.00	0.00	0.00	6,000.00	0.00
1100 7043 70399 00 Safety And Licensing	5,500.00	736.00	3,973.15	1,526.85	72.24
Highway Expenses	1,141,179.00	74,318.88	737,184.30	403,994.70	64.60
1100 7044 70101 00 Snow Removal - OT	34,000.00	0.00	16,639.06	17,360.94	48.94
1100 7044 70337 00 Equipment And Supplies	54,000.00	1,657.33	35,780.24	18,219.76	66.26
Snow Removal Expenses	88,000.00	1,657.33	52,419.30	35,580.70	59.57
1100 7045 70101 00 Salaries	69,589.00	5,590.04	51,988.23	17,600.77	74.71
1100 7045 70104 00 Transfer Station -Sunday OT	7,983.00	0.00	0.00	7,983.00	0.00
1100 7045 70309 00 Telephone	800.00	204.09	617.82	182.18	77.23
1100 7045 70321 00 Electricity	1,400.00	264.79	1,776.09	(376.09)	126.86
1100 7045 70340 00 Maintenance And Testing	44,000.00	83.91	34,466.09	9,533.91	78.33
1100 7045 70341 00 Transfer And Trucking	410,000.00	41,047.84	289,262.95	120,737.05	70.55
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	534,072.00	47,190.67	378,111.18	155,960.82	70.80
1100 7046 70321 00 Electricity	64,000.00	586.48	7,940.57	56,059.43	12.41
Street Lighting Expenses	64,000.00	586.48	7,940.57	56,059.43	12.41
1100 7047 70101 00 Salaries	10,000.00	0.00	5,075.00	4,925.00	50.75
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	765.51	1,034.49	42.53
1100 7047 70360 00 Tree Pruning	18,250.00	0.00	12,791.59	5,458.41	70.09
1100 7047 70370 00 Purchase Of Trees	5,000.00	0.00	2,743.50	2,256.50	54.87
Tree Warden Expenses	35,050.00	0.00	21,375.60	13,674.40	60.99
1100 7048 70342 00 Town Cemetery And Parade	2,500.00	0.00	1,336.68	1,163.32	53.47
Other Public Works Expenses	2,500.00	0.00	1,336.68	1,163.32	53.47
1100 7049 70101 00 Cleaning Contracts	60,000.00	3,133.71	32,395.61	27,604.39	53.99
1100 7049 70302 00 Supplies	8,000.00	119.99	3,008.74	4,991.26	37.61
1100 7049 70309 00 Telephone	16,000.00	496.86	4,519.08	11,480.92	28.24
1100 7049 70321 00 Electricity	65,000.00	7,611.04	55,403.42	9,596.58	85.24
1100 7049 70324 00 Water	11,000.00	74.97	5,230.14	5,769.86	47.55
1100 7049 70343 00 Heating	50,000.00	6,497.37	32,538.40	17,461.60	65.08
1100 7049 70344 00 Repairs And Maintenance	65,000.00	19,677.16	65,528.00	(528.00)	100.81
1100 7049 70375 00 Landscape	9,000.00	0.00	5,124.75	3,875.25	56.94
Public Buildings Expenses	284,000.00	37,611.10	203,748.14	80,251.86	71.74
1100 7060 70456 00 Visiting Nurse/Mental Health	35,000.00	0.00	22,000.00	13,000.00	62.86
General Expenses	35,000.00	0.00	22,000.00	13,000.00	62.86
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	0.00	5,000.00	0.00
1100 7061 70306 00 Tick Tack Force	2,500.00	0.00	0.00	2,500.00	0.00

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2024

Run: 4/12/2024 at 10:20 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
Animal Control Expenses	7,500.00	0.00	0.00	7,500.00	0.00
1100 7065 70101 00 Salaries	66,867.00	4,875.46	49,802.83	17,064.17	74.48
1100 7065 70102 00 Meal Site Aid	28,000.00	2,529.10	21,740.32	6,259.68	77.64
1100 7065 70201 00 Cleaning Contract	9,096.00	758.00	6,997.00	2,099.00	76.92
1100 7065 70202 00 Wellness Coord.	10,000.00	1,600.00	10,125.00	(125.00)	101.25
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	145.67	3,533.41	466.59	88.34
1100 7065 70305 00 Advertising	2,500.00	0.00	1,916.00	584.00	76.64
1100 7065 70309 00 Telephones	500.00	0.00	64.06	435.94	12.81
1100 7065 70321 00 Electricity	4,500.00	0.00	0.00	4,500.00	0.00
1100 7065 70324 00 Water	1,345.00	0.00	633.72	711.28	47.12
1100 7065 70341 00 Trash Removal	466.00	37.00	446.00	20.00	95.71
1100 7065 70343 00 Heat	5,000.00	575.09	3,168.96	1,831.04	63.38
1100 7065 70344 00 Repairs & Maintenance	6,720.00	399.03	4,108.75	2,611.25	61.14
1100 7065 70380 00 Program	10,000.00	1,300.29	3,986.41	6,013.59	39.86
Total Expenses	148,994.00	12,219.64	106,522.46	42,471.54	71.49
1100 7070 70100 00 Salary, Library Director	87,182.00	11,483.48	65,103.69	22,078.31	74.68
1100 7070 70101 00 Salaries	186,552.00	13,133.95	166,461.65	20,090.35	89.23
1100 7070 70104 00 Library-OT	600.00	0.00	114.84	485.16	19.14
1100 7070 70302 00 Fees And Supplies	8,500.00	2,526.04	8,722.37	(222.37)	102.62
1100 7070 70308 00 Insurance	20,694.00	0.00	20,694.00	0.00	100.00
1100 7070 70309 00 Telephone	750.00	139.02	479.64	270.36	63.95
1100 7070 70310 00 Equipment	1,000.00	0.00	579.00	421.00	57.90
1100 7070 70321 00 Electricity	10,500.00	6,773.90	15,803.65	(5,303.65)	150.51
1100 7070 70343 00 Heating	7,000.00	2,140.09	9,492.02	(2,492.02)	135.60
1100 7070 70344 00 Repairs And Maintenance	15,000.00	1,897.22	8,772.60	6,227.40	58.48
1100 7070 70345 00 Computer Repairs And Maintenance	10,000.00	0.00	13,570.38	(3,570.38)	135.70
1100 7070 70351 00 Books And Periodicals	19,000.00	3,404.46	13,879.65	5,120.35	73.05
1100 7070 70352 00 Books - State Aid	120,781.00	9,585.45	80,935.18	39,845.82	67.01
1100 7070 70354 00 Construction move	0.00	33.15	2,442.19	(2,442.19)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	0.00	(7,477.38)	7,477.38	0.00
1100 7070 70356 00 Library Renovation	0.00	0.00	776.97	(776.97)	0.00
1100 7070 70375 00 Landscaping	2,500.00	0.00	0.00	2,500.00	0.00
Library Expenses	490,059.00	51,116.76	400,350.45	89,708.55	81.69
1100 7080 70101 00 Salary- Recreation Director	78,294.00	6,022.64	57,215.08	21,078.92	73.08
1100 7080 70102 00 Salaries- Recreation Staff	255,447.00	15,656.99	161,233.03	94,213.97	63.12
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	1,708.13	11,819.76	4,900.24	70.69
1100 7080 70105 00 Seasonal Support Staff	134,103.00	0.00	107,900.62	26,202.38	80.46
1100 7080 70112 00 Recreation - OT	3,000.00	42.71	2,008.22	991.78	66.94
1100 7080 70302 00 Supplies	6,200.00	647.92	2,301.96	3,898.04	37.13
1100 7080 70305 00 Advertising	3,000.00	0.00	3,870.00	(870.00)	129.00
1100 7080 70308 00 Vehicle Insurance	10,000.00	0.00	10,000.00	0.00	100.00
1100 7080 70309 00 Telephone	1,900.00	129.80	1,187.10	712.90	62.48
1100 7080 70310 00 Equipment	4,500.00	0.00	2,264.02	2,235.98	50.31
1100 7080 70314 00 Gas And Oil	11,000.00	0.00	6,974.13	4,025.87	63.40
1100 7080 70321 00 Electricity	31,000.00	176.14	23,606.77	7,393.23	76.15
1100 7080 70322 00 Fort Getty Water Removal	10,500.00	0.00	9,525.00	975.00	90.71
1100 7080 70323 00 Shores Beach/Sanitary Facilities	5,000.00	0.00	5,000.00	0.00	100.00
1100 7080 70324 00 Water	13,000.00	27.35	16,185.00	(3,185.00)	124.50
1100 7080 70341 00 Trash Removal	12,000.00	272.00	7,938.00	4,062.00	66.15
1100 7080 70344 00 Repairs, Maintenance And Impro	24,000.00	1,650.61	19,881.26	4,118.74	82.84
1100 7080 70345 00 Eldred Ave. Field Improvements	25,611.00	0.00	13,753.00	11,858.00	53.70
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,350.00	(850.00)	124.29
1100 7080 70383 00 Winter Program	1,200.00	0.00	402.59	797.41	33.55
Parks, Beaches & Recreation Expenses	649,975.00	26,334.29	467,415.54	182,559.46	71.91
1100 7090 70504 00 Payment Of Principal - Town	1,107,206.00	420,000.00	1,145,000.00	(37,794.00)	103.41
1100 7090 70505 00 Payment Of Interest - Town	439,362.00	50,250.00	234,079.70	205,282.30	53.28
1100 7090 70506 00 School- Principal	0.00	255,000.00	323,394.29	(323,394.29)	0.00
1100 7090 70507 00 School - Interest	0.00	70,181.23	70,181.23	(70,181.23)	0.00
Debt Service Expenses	1,546,568.00	795,431.23	1,772,655.22	(226,087.22)	114.62
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	14,154.30	16,844.30	33,155.70	33.69
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	6,155.00	(3,955.00)	279.77
1100 7092 70533 00 Eastern RI Conservation District	2,000.00	0.00	2,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	4,138.89	(138.89)	103.47
Other Expenses	58,200.00	14,154.30	29,138.19	29,061.81	50.07
Total Department Expenses	11,814,897.00	1,492,672.39	8,589,614.88	3,225,282.12	72.70



WARNING FOR TOWN MEETING

**STATE OF RHODE ISLAND
NEWPORT, Sc.**

BY: Roberta J. Fagan, Town Clerk of the Town of Jamestown, Rhode Island

TO: Fred Pease, Town Sergeant of the Town of Jamestown, or any of the Constables of said Town

GREETING:

WHEREAS, the first Monday in June in each year is the day designated by law for the purpose of hearing the reports of its officers, ordering a tax, making appropriations and for the transaction of business required by law of the Town of Jamestown as a municipal corporation of this State;

NOW, THEREFORE, pursuant to Chapter 3 - Title 45 of the General Laws of the State of Rhode Island 1956, as amended, you are hereby required to post at least seven (7) days before the 3rd day of June A.D. 2024, written notification in three or more public places in said Town of Jamestown, Rhode Island, notifying and warning the Electors of the said Town of Jamestown qualified to vote upon any proposition to impose a tax or for the expenditure of money, to assemble in Town Meeting at the Jamestown School, 55 Lawn Avenue, in said Town of Jamestown, on the 3rd day of June A.D. 2024, at 7:00 P.M. for the purpose of ordering a tax to be levied and assessed on the ratable property of said Town and inhabitants thereof, for the payment of the Town Debt and Interest, for the payment of the Town's proportion of the State Tax, for the support of School, for the support and maintenance of the Poor, for the building, repairing and amending of Highways, for the building, repairing and amending of Bridges, for the improvement in any manner deemed fit of any property belonging to the Town, and for all necessary charges and expenses whatsoever arising within said Town, whether incidental or not to the above and for any and all other purposes authorized by law, and for the purpose of considering and voting upon the following propositions:

RESOLUTION NUMBER 1
SEWER LINE FRONTAGE TAX RATE

RESOLVED, That the Electors of the Town of Jamestown, Rhode Island, duly qualified hereunder, under an Act passed by the General Assembly authorizing the Town of Jamestown to construct and maintain common drains and sewers, and approved April 19, 1917 as amended by the January 1966 Session of the General Assembly, at a Town Meeting legally assembled on this 3rd day of June, A.D. 2024, do hereby order that the Tax Assessor of the said Town, as of December 31, 2023 assess at a rate not to exceed .68 cents per linear foot and said Tax Assessor shall determine what amount is properly chargeable against each of the estates in said Town of Jamestown, subject to the provisions of said Act, and that the said Assessor shall assess against such estate in said Town such sum as shall be found chargeable against the same.

Each assessment shall become and be a lien upon the said real estate and the several owners thereof shall be liable for the payment, to be enforced according to the provisions of the law in such cases made and provided.

RESOLUTION NUMBER 2
BORROWING IN ANTICIPATION OF TAXES

RESOLVED, That the qualified Electors of the Town of Jamestown vote to authorize the Finance Director, with the consent and approval of the Town Council, to borrow in anticipation of taxes, such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the Town but not to exceed in the whole, the sum of One Million dollars (\$1,000,000.00) (or the limit provided by law, whichever is less) and to issue the negotiable promissory note or notes of the Town therefore. Sums so borrowed during the current fiscal year commencing July 1, 2024, and ending June 30, 2025, shall be borrowed in anticipation of taxes assessed as of December 31, 2023, and sums so borrowed during the subsequent fiscal year but prior to the next Annual Financial Town Meeting shall be borrowed in anticipation of taxes assessed as of December 31, 2023. Negotiable notes issued pursuant to the authority hereof shall be signed by the Finance Director and countersigned by the President of the Town Council, and such countersignature shall be conclusive evidence to all holders of such note or notes of the consent and approval of the Town Council to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by provisions of law may be fixed by the Town Council, and if not so fixed, then by the Finance Director. The Finance Director is hereby authorized and empowered, with the consent and approval of the Town Council, to renew said notes from time to time, but any such renewal note shall be due not later than one year from the date of the original note so renewed.

RESOLUTION NUMBER 3
DISPOSITION OF COLLECTED BACK TAXES

RESOLVED, That all back taxes collected during the fiscal year July 1, 2024 to June 30, 2025 and all other moneys received, be placed in the General Fund for the payment of current expenditures.

RESOLUTION NUMBER 4
SETTING THE TAX RATE

RESOLVED, That the Electors of the Town of Jamestown, Rhode Island qualified to vote on any proposition to impose a tax, in the Town Meeting legally assembled on this 3rd day of June A.D. 2024 hereby order the assessment and collection of a tax on the ratable real estate and tangible personal property in the sum not less than \$. , or not less than \$. , nor more than \$. , per thousand dollars of assessed valuation. The final levy shall be set based on the amount, if any, of State reimbursement for the motor vehicle excise tax, pursuant to RIGL §44-34.1-2. Said tax is for the ordinary expenses and charges, for the payment of interest and indebtedness in whole or in part of said Town, for the payment of the Town's proportion of the State tax and for other purposes authorized by law. The Tax Assessor shall assess and apportion said tax on the inhabitants and ratable property of said Town as of the 31st day of December A.D. 2023 at twelve o'clock midnight, according to law and shall on completion of said assessment, date, certify and sign the same, and deliver to and deposit the same in the office of the Town Clerk not later than the 15th day of August, 2024. Upon receipt of said assessment, the Town Clerk shall forthwith make a copy of the same and deliver it to the Finance Director, who shall forthwith issue and affix to said copy a warrant under her hand, directed to the Finance Director in said Town, commanding her to proceed and collect tax of the persons and estates liable thereof (unless by law otherwise provided). Said tax shall be due and payable on the 12th day of September A.D. 2024, and shall carry until collected a penalty at the rate of twelve per centum per annum upon said unpaid tax; said tax may be paid, however, in four installments; the first installment of 25 per centum on or before the 12th day of September A.D. 2024, and the remaining installments as follows: 25 per centum on the 12th day of December A.D. 2024; 25 per centum on the 12th day of March A.D. 2025; and 25 per centum on the 12th day of June A.D. 2025.

Each installment of taxes, if paid on or before the last day of each installment period successively and in order, shall be free from any charge of interest.

Nancy A. Beye, Town Council President

Edward A. Mello, Town Administrator

Christine Brochu, Tax Assessor

Christina D. Collins, Finance Director

GIVEN UNDER MY HAND and seal this 3rd day of June A.D. 2024

Roberta J. Fagan, Town Clerk

STATE OF RHODE ISLAND

NEWPORT, Sc.

**Jamestown, Rhode Island
May 20th, 2024**

**To: Roberta J. Fagan
Town Clerk
Town of Jamestown, Rhode Island**

In Jamestown, in said County and State on this 20th day of May, A.D., 2024, I have posted up notices, true copies of the within Warrant, at the following public places in said Town, to-wit:

**One at the Town Hall
93 Narragansett Avenue**

**One at the Jamestown Clubhouse Library
245 Conanicus Avenue**

**One at the Community Meal Site
6 West Street**

**One at the Recreation Center
41 Conanicus Avenue**

**One at the Police Station
250 Conanicus Avenue**

Fred Pease, Town Sergeant

TOWN OF JAMESTOWN BUDGET WARRANT FY 2024-2025

Pursuant to the Jamestown Town Charter, Sec. 1106, no motion which increases or reduces an appropriation recommended by the Town Council by \$10,000 or more, shall be in order at the Financial Town Meeting unless notice of intention to include such motion has been presented to the Town Clerk at least twenty (20) days prior to the date set for the meeting at which such motion is to be considered. The Warrant of the Financial Town Meeting shall include notice of any such motion.

TOWN MODERATOR'S PROCEDURE AND RULES FOR FINANCIAL TOWN MEETING

TIME OF MEETING:

The meeting will be called to order at 7:00 p.m. or as soon thereafter as a quorum shall be present, and/or the assembly of citizens seated in an orderly fashion.

AGENDA:

1. Pledge of Allegiance
2. Opening Comments by Moderator
3. Presentation by Town Council President or designee
4. Presentation by School Committee chairman or designee
5. Motion made on general town government budget
6. Motion made on the school budget
7. Opportunity for voters to ask questions, present motions
8. Votes taken on motions, and warrants
9. Adjournment following the conclusion of business

GENERAL PROCEDURE

Moderator acts to maintain an orderly presentation and discussion of agenda items, in accordance with state and municipal law. To be considered by the assembly, a motion must relate to the business of the meeting, and be duly seconded. The discussion of a motion shall be limited to the substance of that motion, and requests to amend which negate the motion, or which bear no relationship to it shall be ruled out of order. Non-voters shall be seated separately from voters.

VOTING

The Moderator determines the form of voting, by voice, by hand, or by standing. A motion for a paper ballot duly made and seconded shall, if supported by twenty percent of voters present, be granted.

CHARTER LIMITATION

Pursuant to the Jamestown Town Charter, a motion which increases or reduces an appropriation recommended by the Town Council by \$10,000 or more, **SHALL NOT BE IN ORDER AT THE FINANCIAL TOWN MEETING**, unless notice of intention to include such motion has been presented to the Town Clerk at least twenty days prior to the date set for the meeting at which said motion is to be considered. The warrant for the Financial Town Meeting shall include notice of any such timely filed motion.



TOWN OF JAMESTOWN
 Parks & Recreation Office
 P.O. Box 377
 41 Conanicus Ave.
 JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260
 Teen Center (401) 423-7261
 Fort Getty (401) 423-7211
 Fax (401) 423-7229

Date: April 10, 2024

To: Town Council, Ed Mello, Town Administrator

From: Ray DeFalco, Parks & Recreation Director

RE: Bid Award, Utility Task Vehicle (UTV)

Objective: To provide a vehicle for the Parks and Recreation Department staff to utilize for

1. Fort Getty Park Ranger – Patrols and various campground maintenance tasks
2. Parks Maintenance Staff – Park maintenance including trail maintenance, snow removal, and various other maintenance tasks
3. Other town department tasks as needed

Background: The current golf cart that is used at Fort Getty Campground has needed constant repair over the last 1-2 seasons. In addition, the golf cart is not well suited for driving on all terrain, in inclement weather, or for the various maintenance tasks the Park Rangers are responsible for. Also, the UTV will be great for situations where the Parks Maintenance crew cannot fit the F250 trucks or situations where the terrain is uneven or soft and cannot handle the weight of our compact tractor. During the winter months the UTV will be utilized to help with snow removal from areas that the Public Works department plows cannot access.

Bid Proposal: The Bid was advertised and six were received and opened on April 9th 2024. I have reviewed the specifications for the UTV and recommend that the **Bid for 2022 or newer model year Utility Task Vehicle go to New England Fire Equipment & Apparatus for an amount not to exceed \$24,260 for a 2024 Polaris Ranger 1000 ESP with Plow Option.**



Town of Jamestown

Town Clerk's Office

Town Hall, 93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9800 • Fax 423-7230
email: rfagan@jamestownri.net

Roberta J. Fagan
Town Clerk
Probate Clerk

To: Honorable Town Council

From: Town Clerk Roberta Fagan

DATE: January 9, 2024

SUBJECT: Board/Committee/Commission Appointment Policy Recommendation

To offer guidance and consistency in the matter of the Town Council considering Board/Committee/Commission appointments, the staff is recommending the following policy:

Vacancies due to resignation or other cause prior to end of term:

1. Upon being notified of a vacancy of any Board/Committee/Commission position, the Town Clerk:
 - Shall advertise for interested persons to apply by a date certain (deadline).
 - Advertisement shall run for two (2) consecutive weeks.
 - Before the deadline:
 - Shall contact any person who had previously applied to said Board/Committee/Commission within the past twelve (12) months and determine any continued interest.
 - Shall contact members of a sitting Board/Committee/Commission for recommendation(s).

2. At the next scheduled Town Council meeting:
 - List all applicants including
 - New Applicants
 - Include the initial application date
 - Previous applicants who have renewed their interest
 - Include the initial application date, renewed application date, and date the individual was interviewed previously
 - List dates of advertisement and deadline to apply by a date certain for consideration
 - Determine which applicants are to be interviewed/re-interviewed by the Town Council and schedule as soon as practical.

Vacancies due to expiring term

1. During the month(s) of **March**, the Town Clerk:

- Shall advertise any expiring positions (May 31) for interested persons to apply by a date certain (deadline).
 - Advertisement shall run for two (2) consecutive weeks
- Before the deadline:
 - Shall contact any person who had previously applied to said Board/Committee/Commission within the past twelve (12) months and determine any continued interest.
 - Shall contact members of a sitting Board/Committee/Commission for recommendation(s).

2. At the next scheduled Town Council meeting:

- List all applicants including:
 - New Applicants
 - Include the initial application date
 - Previous applicants who have renewed their interest
 - Include the initial application date and renewed application date
- List dates of advertisement and deadline to apply by a date certain for consideration
- Determine which applicants are to be interviewed/re-interviewed by the Town Council and schedule as soon as practical.

3. During the month of **September**, the Town Clerk:

- Shall advertise any expiring positions (December 31) for interested persons to apply by a date certain (deadline).
 - Advertisement shall run for two (2) consecutive weeks
- Before the deadline, shall contact any person who had previously applied to said committee/commission within the past twelve (12) months and determine any continued interest.

4. At the next scheduled Town Council meeting:

- List all applicants including
 - New Applicants
 - Include the initial application date
 - Previous applicants who have renewed their interest
 - Include the initial application date, renewed application date, and date the individual was interviewed previously
- List dates of advertisement and deadline to apply by a date certain for consideration
- Determine which applicants are to be interviewed/re-interviewed by the Town Council and schedule as soon as practical.

Appointments and Requirements

The Town Council has the power, discretion, and prerogative to accept or reject any application; and is not obligated to appoint an applicant when there is a vacancy. As part of the selection process, the Town Council will consider residency, qualifications, representation of the Town, and potential conflict of interest(s). The Town Council will continue the practice of appointing the best-qualified persons to Boards, Committees, and Commissions without regard to personal or political affiliations, except as may be otherwise required by State law. Once appointed to a Board, Commission and/or Committee, citizens shall conduct themselves in a manner respectful of fellow members and the public. Failure to do so may prompt the Council to remove the person who, by virtue of a majority vote of the other committee members, is alleged to have violated decorum and propriety appropriate for Boards, Committees, and Commissions in Jamestown. Meetings of Boards, Committees, and Commissions shall be conducted in accordance with the Open Meetings Act and all other relevant legal and procedural requirements.

The following are sections of the Jamestown Town Charter pertaining to Boards, Committees, and Commissions:

Sec. 105. Conflict of Interest and Ethics: All elected and appointed officials and employees of the Town of Jamestown, as the same are defined in State Law, shall be subject to and comply with the Code of Ethics legislation of the State as set forth in Title 36, Chapter 14 of the Rhode Island General Laws⁴⁶, and the regulations, rules and opinions promulgated by the Rhode Island Ethics Commission, as the same may be amended from time to time. (Amend. of 11-5-2002, § I)

Sec. 1001. Qualifications and Duties. All members of Boards, Commissions and Committees shall be qualified electors and residents of the town. It shall be the responsibility of the town council to develop and promulgate rules and procedures for all Boards, Commissions and Committees and to ensure their compliance with State Open Meeting Laws (Title 42, Chapter 46)⁴⁷ and Public Records (Title 38). (Amend. of 11-5-2002, § X)

Sec. 1002. Membership and Terms. All Town Boards, Commissions, and Committees shall not exceed seven (7) voting members, except during revisions of ordinances as described in Sec. 221 of this Charter. Terms of Board, Commission, and Committee members that are scheduled to expire during any year shall expire in the months of December or May. Unless otherwise mandated by state law or regulations, all terms of board, commission, and committee membership shall be limited to three years. With the exception of the zoning board of review alternate members, no person shall serve more than three consecutive terms on the same committee and that person shall not be reappointed to that body for one year thereafter, unless the person has special qualifications required by the board, or for other good reason, with a unanimous vote of the council concurring with the reappointment.

The Chair of any Board, Committee, and Commission shall be responsible for conducting and managing meetings and shall have neither fewer nor greater powers or authorities than any other member unless specified by ordinance. All persons appointed shall be subject to removal for good cause as determined by the Council. (Amend. of 11-5-2002, § X)

Sec. 1003. Conflict of Interest and Ethics. All boards and committees shall follow the guidelines for Conflict of Interest and Ethics as defined in Section 105 of the Town Charter. (Amend. of 11-5-2002, § X)

The following are required per the Code of Ethics under Section 36-14 of the Rhode Island General Laws:

- Statement of Conflict of Interest per R.I.G.L. Section 36-14-6. Included are instructions on "How to Give Notice and Recuse."
- Rhode Island Ethics Commission Yearly Financial Statement per R.I.G.L. Section 36-14-16 due on or before the last Friday in April of each year.



State of Rhode Island
 Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2021-04-096 Modification Date: March 29, 2024

This office has under consideration the application of:

Salvatore Savastano
6 Fairview Street
Jamestown, RI 02835

for a State of Rhode Island Assent to:

Construct and maintain an additional two jet-ski lifts with one attached to the north side and one attached to the south side of the pilings label number 15 in the plans near the terminus.

Project Location:	6 Fairview Street
City/Town:	Jamestown
Plat/Lot:	Plat 1, lot 381
Waterway:	Narragansett Bay

Plans of the proposed work can be requested at Cstaff1@crmc.ri.gov

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

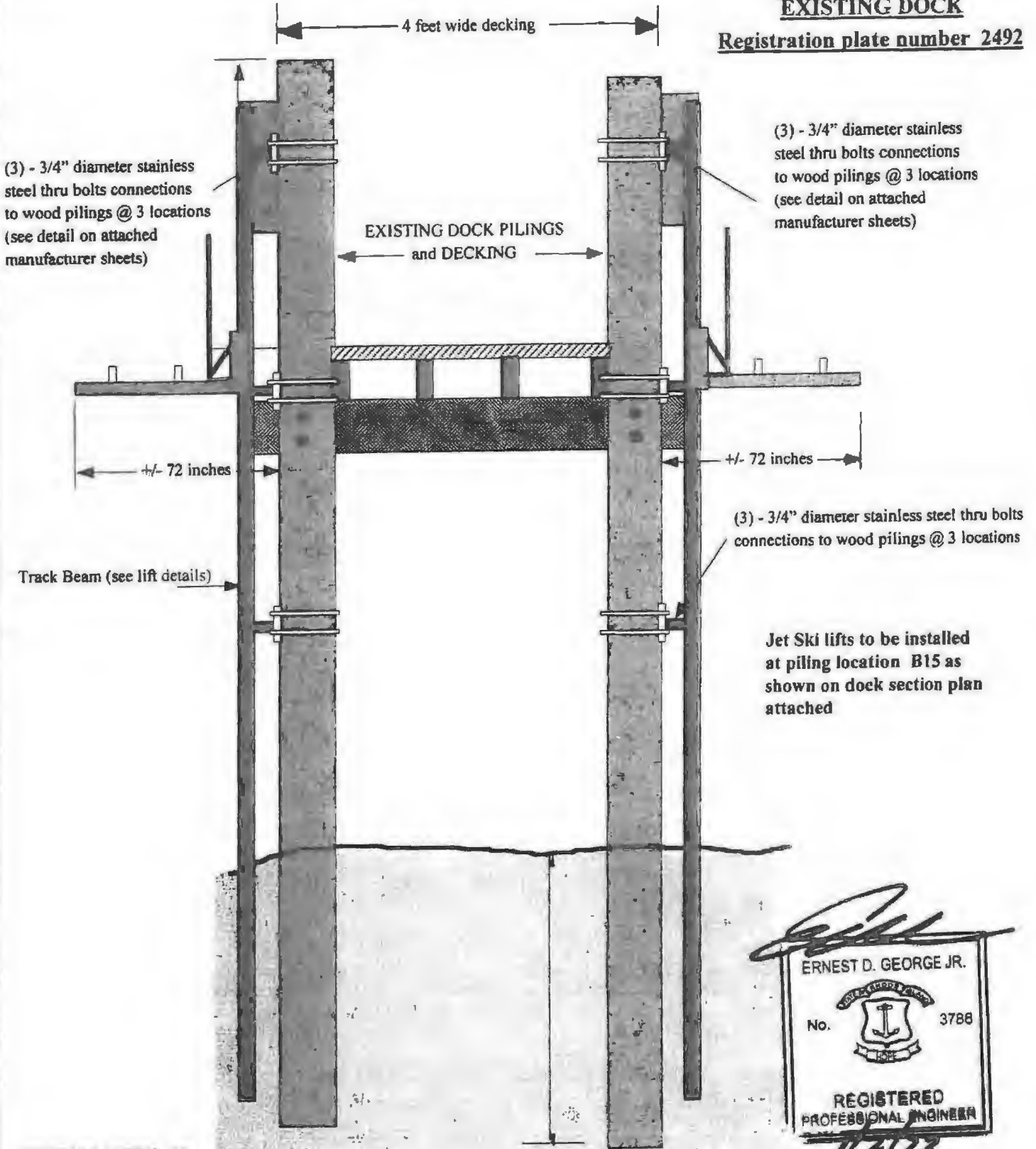
You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **April 29, 2024**.

Please email your comments/hearing requests to: cstaff1@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O S Government Center, 4807 Tower Hill Road, Wakefield, RI 02879.


/lat

EXISTING DOCK
Registration plate number 2492



INSTALLATION of 2
3K - SINGLE TRACK ELEVATOR
LIFT (for personal watercraft)

[Signature]

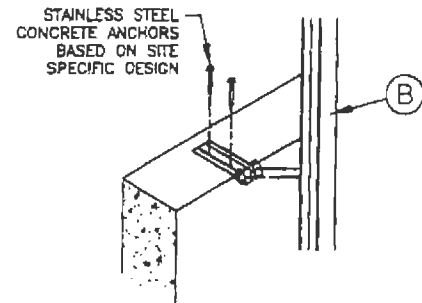
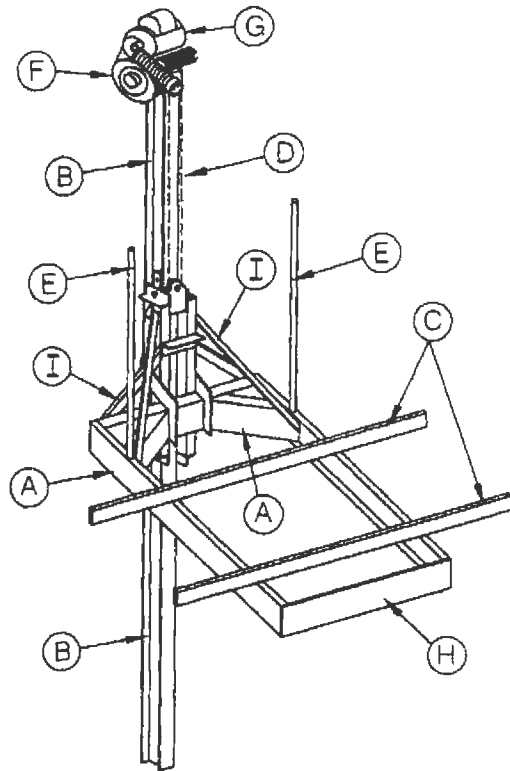
ERNEST D. GEORGE JR.
No.  3788
REGISTERED PROFESSIONAL ENGINEER
1/2/23

PROPERTY OF:
Coastal Engineering Group, Inc.
Ernest David George Jr., P.E.
P.O. Box 5245 Wakefield, Rhode Island

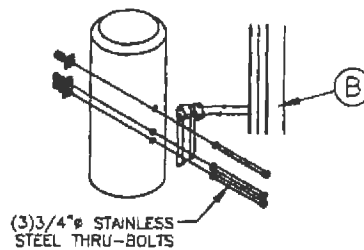
SCALE: 1" = 2'
DATE: 12/29/23
REVISIONS:
SHEET ___ of ___

SECTION Plan- LIFTS for:
SAVASTANO
6 Fairview Street
Jamestown, Rhode Island

GOLDEN ENGINEERED 3K SINGLE TRACK ELEVATOR LIFT



TYPICAL HORIZONTAL CONNECTION TO CONCRETE SEAWALL

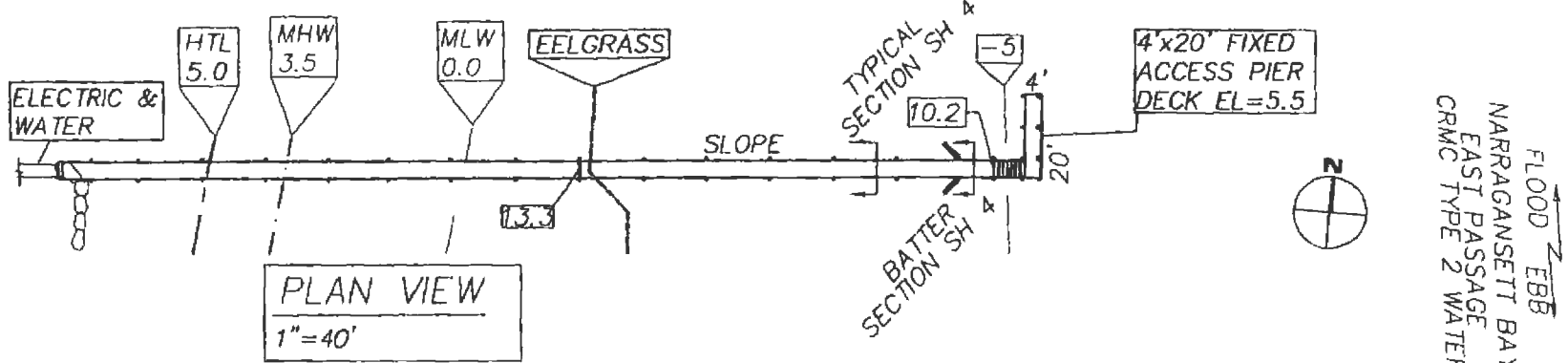


TYPICAL VERTICAL CONNECTION TO WOOD PILE OR HORIZONTAL WOOD DECK FRAMING

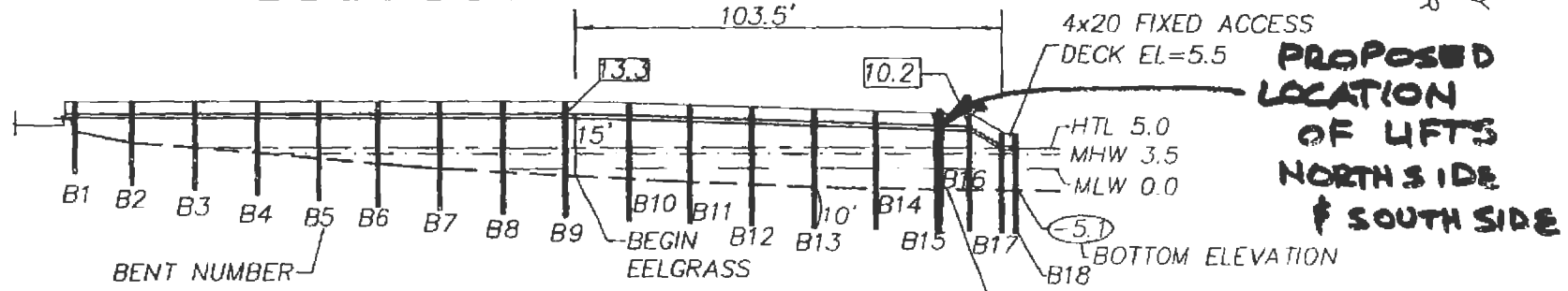
NOTE: THIS STRUCTURE HAS BEEN DESIGNED FOR LOADS ASSOCIATED WITH AN ULTIMATE WIND SPEED OF 180 MPH, EXPOSURE "D", RISK CATEGORY I, CALCULATED PER FLORIDA BUILDING CODE 2020, ASCE/SEI 7-18 AND ADM-2015. BOATS SHALL NOT BE STORED ON LIFTS DURING HIGH WIND EVENTS. SITE SPECIFIC INFORMATION IS REQUIRED TO DETERMINE IF ADDITIONAL BRACING IS REQUIRED. ALL MEMBERS 6061-T6 ALUMINUM.

SUMMARY OF DESIGN FEATURES

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	
LIFT CAPACITY	CRADLE BEAM	TRACK BEAM	BUNK BOARDS FEET	CABLE SIZE	GUIDE POST HEIGHT	DRIVE UNIT	MOTOR HP/VOLTAGE	END PLATE	DIAGONAL BRACES	INCHES OF LIFT PER MIN.
3,000#	(2) C7x2.75 TW = 17 TF = .29 78"	8" W x 6"D DOUBLE WEB TI = .35, 27 TW = 17 20"	(2) 2x6x84 ROUGH SAWN CARPETED	5/16" Ø (7X19) x 20' S.S 2 PART	48"	VENDOR-SUPPLIED DRIVE UNIT	3/4 HP 120V/20A	7H 25T 48"	3x2x3x8"	13-1/2"



PLAN VIEW
1"=40'



PROFILE VIEW
1"=40'

CONTRACTOR SHALL KEEP A RECORD OF ALL PILE LENGTHS, CUTOFF LENGTHS AND LOCATION, OWNER SHALL USE TO DETERMINE EMBEDMENT.

PILE DRIVING NOTE:
A "soft start" is required to allow animals an opportunity to leave the project vicinity before sound pressure levels increase. In addition to using a soft start at the beginning of the work day for pile driving, one must also be used at any time following cessation of pile driving for a period of 30 minutes or longer. For impact pile driving, pile driving will commence with an initial set of three strikes by the hammer at 40% energy, followed by a one minute wait period, then two subsequent 3-strike sets at 40% with one minute waiting periods, before initiating continuous impact driving.

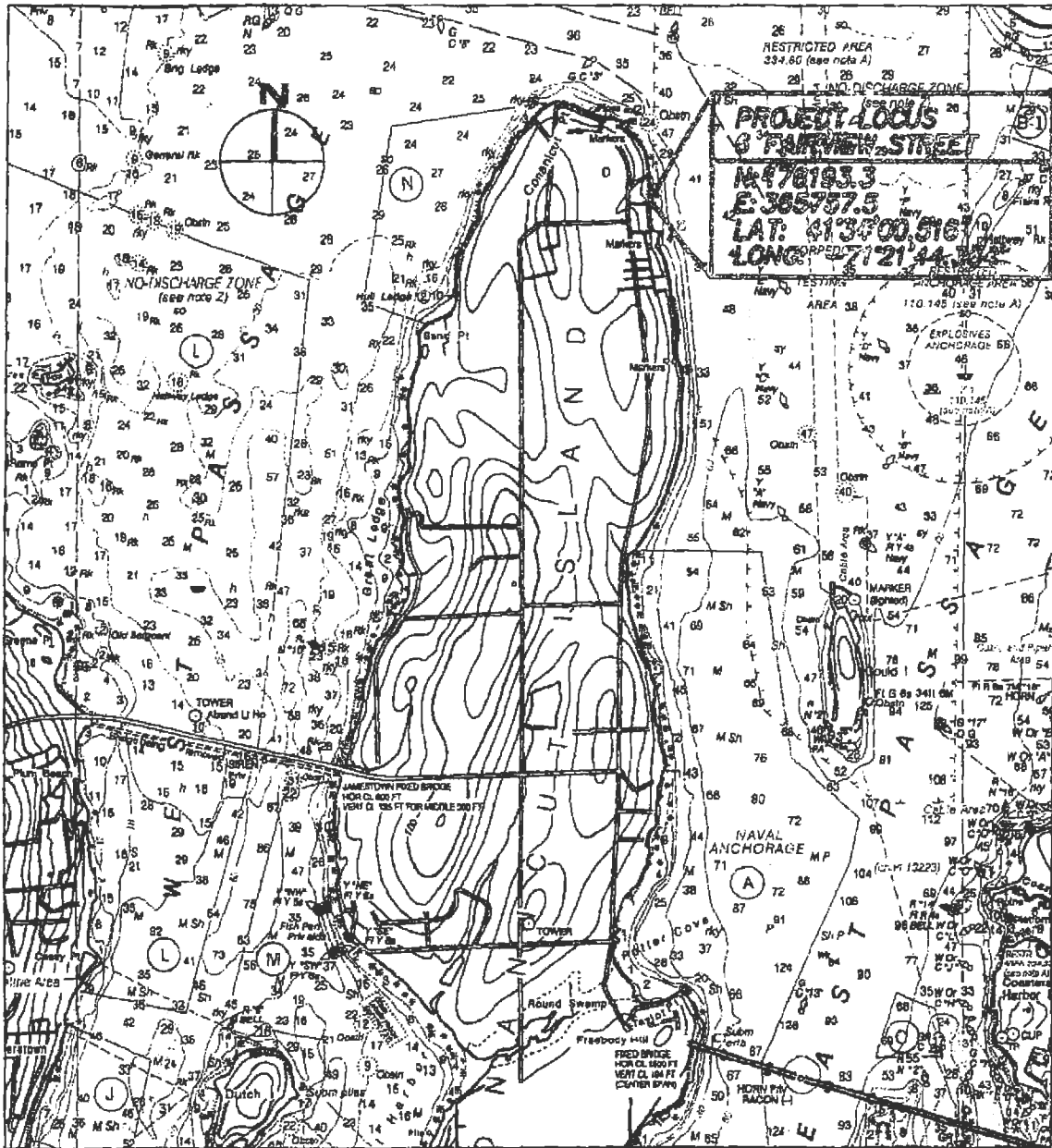
AREA OF PILES BELOW HTL=38*.785=30SF

AREA OF SAV SHADOW DECK & PILES= 123.5*4=493.6 SF
20*.785=16 SF
TOTAL SHADOW=510 SF

BURDICK + SHORT
 $H=3.08+.2(X)$, $X=7.5$
 $H=3.08+.2(7.5)=4.58M=15.0'$
 (4' WIDE PIER)



PROPOSED SAV RESIDENTIAL PIER
 SALVATORE SAVASTANO
 6 FAIRVIEW STREET
 AP 1, LOT 381
 BY: WARREN HALL, CIVIL ENGINEER
 2-25-21 SHEET 3 OF 4



LOCUS PLAN (PORTION OF NOAA 13221)

PROPOSED SAV RESIDENTIAL PIER
 SALVATORE SAVASTANO
 6 FAIRVIEW STREET
 AP 1, LOT 381
 BY: WARREN HALL, CIVIL ENGINEER
 2-25-21 SHEET 1 OF 4

Town of Jamestown

Memo

To: Roberta Fagan, Town Clerk
From: Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers
cc:
Date: 4/4/2024
Re: Financial Town Meeting -

Please advise me who from the Administration needs permission from the Board of Canvassers to attend the Town Financial Meeting to be held on June 3, 2024. I will need this by April 26, 2024.

Thank you,



Keith Ford

Roberta Fagan

From: Steve Munger [REDACTED]
Sent: Wednesday, April 10, 2024 7:16 AM
To: Edward Mello
Cc: Lisa Bryer; Peter Medeiros; Raymond DeFalco; Roberta Fagan; Nancy Beye; Mary Meagher; Erik Brine; Michael White; Randall White
Subject: Re: Golf course plan modifications

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Morning Ed and others,

Ed, thank you for the reply. I would kindly ask that any revisions to the existing site plan and landscape plan, which I was previously provided a copy of, be presented to the abutting property owners for comment prior to going to planning / zoning/ council for approval. A courtesy notification to all abutting property owners would also be a nice gesture. It appears to me when comparing the approved site plan/ landscape plan there have already been several changes made that have not been previously approved. Having a transparent process will help reduce any conflicts going forward. Making changes, like moving a fence where landscaping is shown in the plan, without going through the formal process causes tension and sometimes a mis-understanding. I can tell you that myself and other abutting property owners are against adding ANY additional parking of any kind. I, like most Jamestowners, enjoy the golf course , and having such a great multi use facility on the island but feel strongly that it should have "curb appeal" and not negatively impact the residential neighborhood which it was built in.

Some of the negative impacts of adding additional parking within the residential neighborhood are mentioned below.

- 1- Added traffic flow in an already busy parking lot and residential neighborhood. Safety concerns within the parking lot due to proximity the to 9th fareway. Prevailing SW wind directs golf balls into this exact area often. Cars and people are at higher risk for getting hit by a golf ball!
- 2- Automobile headlights shining into residential zones.
- 3-Additional solar glare from parked car windshields that is already a negative impact.
- 4-Taking away landscaping, and buffering from an existing approved plan.
- 5- Taking away approximately 200 x 15ft (3000 SQ/FT) of potential landscaping area to provide additional parking for automobiles, catering box trucks, and trailers , drastically impacts the open natural views that are supposed to be preserved under the comprehensive plan.

Some changes that appear to have been done without any input from others.

- 1- Dumpster re-location where it is now visible from Conanicus Ave.
- 2- Extension to the South beyond the "limit of disturbance" boundary shown in the original plan.

Question? When is any of the actual landscaping that was presented in the original plan going to be installed? What is the existing budget for any new landscaping and maintenance?

Thank you all for your consideration. I understand there are alot of moving parts and I am hopeful we can come to an amicable resolution.

Steve

As of now, we have only moved a split rail fence in anticipation of continuing landscaping. We have worked on a tentative agreement with Joe Mistowski to better manage parking in the lot which will also allow the Town to offer the second-floor space for rent/use during the peak golfing time.

The plan would include allowing 20 vehicles to park diagonally on the south side of the lot, in a defined grass area contained by the split rail fence. This area would not be asphalt and would only be used when the Town rents out the second floor during times when it is expected that the parking lot would be in demand for golfers. The Town will staff the parking lot in order to manage the use of this area at these times. Parking in this area would otherwise be prohibited by signage. It is not intended to create more parking for golfers.

We plan bring the plan through the planning and zoning process for consideration.

The two plans from the file are attached. We will be creating a proposed plan and submitting to planning and zoning in the near future.

Thank you.

From: Steve Munger [REDACTED]
Sent: Monday, April 8, 2024 1:42 PM
To: Mary Meagher <meagherjamestowntc@gmail.com>; Nancy Beye <jtownelc@aol.com>; Michael Gray <mgray@jamestownri.net>; Edward Mello <emello@jamestownri.net>
Subject: Golf course plan modifications

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

All

Please confirm you received my last email along

With the landscape plan that was provided.

Thank you

Steve Munger

Black Watch llc

Property Management & Vessel Services

[REDACTED]

Jamestown RI 02835

[REDACTED]

[REDACTED]

—
Steve Munger

Black Watch LLC
Property Management & Vessel Services

[REDACTED]

Jamestown, RI 02835

Thomas LaFazia
[REDACTED]
Jamestown, RI 02835

April 4, 2024

Subject: Ensuring the Safety of Our Children – Request change the parking ordinance in the shores to Prohibit Street Parking

To the Jamestown Town Council ,

I hope this letter finds you well. I am writing to express my deep concern about the current parking situation in our neighborhood, specifically, the practice of allowing 2 cars per household to park on the odd side of the street. I strongly believe that it is in the best interest of our community, especially our children, to revoke the parking on the odd side of the street and have households use their own property for parking purposes.

Our neighborhood is a wonderful place to live, and it has always been a welcoming and safe environment for families. However, recent developments have raised concerns about the safety of our children. The residents of 30 Beach Ave. have parked their 3 vehicles, (even though the town rule is 2 parking tags per household) for numerous years. The residents of 30 Beach Ave. have their cars parked in the streets most of the day but always till 8 am in the morning. The increasing number of vehicles parked on the streets has created a hazardous situation. I would like to outline a few key reasons why I believe this needs to change and is essential to protect our children:

Safety: With cars parked on the street, for the majority of the day, it becomes especially difficult for children to navigate walking safely, especially when playing or riding their bicycles. This increases the risk of accidents. Children and families are forced to walk in the middle of the road when walking to and from the bus stop. Since there are usually 3 cars parked in a row, it leaves no room for escape when a car is coming. I have seen many close incidences.

Limited Visibility: Parked cars obstruct the line of sight for both drivers and pedestrians, making it challenging to spot children crossing the street. This poses a significant danger to their well-being. Many people are walking the streets in the early hours with their pets and I myself have had close calls with the milk delivery driver and early commuters . It is especially dangerous when there's bad weather conditions, poor visibility and snow.

Emergency Access: In the case of a medical emergency or fire, parked cars can impede quick access to homes, putting lives at risk. The safety of our children and families should be our top priority.

Property Values: Our property values are also affected by the abundance of parked cars, as it detracts from the aesthetic appeal of our neighborhood.

I understand that some residents may rely on street parking due to limited driveway space or the number of vehicles in their households. However this can not put the safety of children and adults at risk. To address this concern, the individual has more than enough space to form alternative parking on their property (they currently have a boat and trailer, large RV and another car parked on their/ town property). Proper storage of these extra curricular property would provide them with ample space to park their vehicles.

When the committee first came up with the odd side of the street parking rule it was thought that many people park on the road overnight, this was not the case and is definitely no longer the case. One can drive through the shores area on any given night and see that the residents at 30 Beach Ave. are the only cars on the odd side of the road. Before the said ordinance was put into place the residents parked their cars on their own front lawn, which did not distract drivers or create unsafe conditions for pedestrians.

I kindly request that you consider revoking the parking ban to the odd side of the streets to ensure the safety and well-being of our children. By doing so, we can maintain the charm and safety of our neighborhood and preserve it as an ideal place for families to reside.

I am more than willing to participate in any discussions or initiatives aimed at resolving this issue and ensuring a safer environment for our children. Please feel free to contact me at (401) 465-1586 or michelle.lafazia@gmail.com to discuss this matter further.

Thank you for your time and attention to this important matter. I eagerly anticipate positive developments in this regard.

Sincerely,

Thomas LaFazia


Jamestown RI 02835

Town Council, Town of Jamestown
Town Hall
93 Narragansett Ave
Jamestown, RI 02835

March 31, 2024

Dear Members of the Town Council,

No doubt you are disappointed, as I am, that Town Administrator Ed Mello has not included the bond for affordable housing—which you voted unanimously to support—in this year’s budget.

I am encouraged that he indicated a willingness to proceed with the \$3 million bond as other bonds are retired. Still, it is further disappointing that he has not recommended the larger yearly contribution of \$225,000 that we requested for affordable housing.

Our committee will proceed with the more limited initiatives we can afford and hope for increased resources soon. I thank you for your support.

Sincerely,

/s/ Quaker Case

Vice-chair, Affordable Housing Committee

Roberta Fagan

From: marian falla <[REDACTED]>
Sent: Wednesday, April 10, 2024 8:50 AM
To: Roberta Fagan
Subject: Grants for RI shoreline projects
Attachments: RI Grants for shoreline resiliency projects.pdf

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Hi Roberta, please distribute to TC and key stakeholders
Thanks in advance and thanks for your service
Marian Falla
[REDACTED]
Jamestown RI

[Nearly \\$4M in grants available for resilience projects that protect coastal habitat shoreline access on public lands - What's Up Newp \(whatsupnewp.com\)](#)

Nearly \$4M in grants available for resilience projects that protect coastal habitat shoreline access on public lands

The program provides financial assistance in the form of grants for adaptation and resilience projects that protect or enhance coastal or riverine habitats to address the impacts of climate change.

PROVIDENCE, RI – Governor Dan McKee, the Rhode Island Department of Environmental Management (DEM) and the [Rhode Island Coastal Resources Management Council](#) (CRMC) are jointly soliciting project proposals for the [Ocean State Climate Adaptation and Resilience](#) (OSCAR) Fund Program. In 2021, the Rhode Island General Assembly [adopted legislation](#) establishing the OSCAR Fund as a program to be administered jointly by DEM, CRMC, and the [Rhode Island Infrastructure Bank](#) (RIIB).

Funding was allocated to support the OSCAR program in June 2022 and rules governing the new program [were adopted in 2023](#). The program provides financial assistance in the form of grants for adaptation and resilience projects that protect or enhance coastal or riverine habitats to address the impacts of climate change. The program is limited to projects on public lands, including lands that provide public access to shorelines and riverbanks. Eligible adaptation and resilience projects include those on public lands that protect or enhance coastal or riverine habitats to address climate change impacts. The program also includes certain projects that protect public access to shorelines or riverbanks and repair of existing shoreline protection structures in public parks. The OSCAR program has nearly \$4 million in state funding available that will be awarded on a competitive basis. **The deadline for submittal of proposals is Friday, May 17, 2024, at 5 PM.** Instructions are detailed in the full [Request for Proposals \(RFP\) document](#).

“Rhode Island is a leader in climate change action through our work to increase clean energy and energy efficiency, grow the clean energy economy, increase the number of electric vehicles on our roadways, protect land, and support climate change resiliency projects in local communities which the

OSCAR grant program will help fund,” said Governor Dan McKee. “Together we are taking collective action to protect both our communities and environment from the negative impacts of climate change so that we have a resilient Ocean State for future generations.”

“We tend to think of infrastructure in terms of roads and bridges. But the next generation of infrastructure that we’re going to have to invest in are the places where our shorelines are at risk due to the effects of climate change,” said Senate Majority Leader Ryan W. Pearson (D-Dist. 19, Cumberland, Lincoln), who sponsored the Senate bill that created the fund. “The National Oceanic and Atmospheric Administration projects that in the next 15 years, sea levels could potentially rise an additional foot, two feet by 2050, and nine feet by 2100. I’m glad to see this fund is ready to go to give these communities the help they need to be ready for anything.”

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“As climate change begins to impact our infrastructure on a daily basis, it is gratifying to see the OSCAR Fund ready to help our communities to improve the climate resilience of not only our coast, but rivers and streams as well,” said Rep. Camille F.J. Vella-Wilkinson (D-Dist. 21, Warwick), who sponsored the House bill that created the fund. “I hope the communities that need it, utilize this resource to help secure our climate future.”

“Rhode Island faces consequential and diverse impacts from climate change, especially coastal hazards like sea level rise and storm surge given our over 400 miles of coastline,” said DEM Director Terry Gray. “The OSCAR Program will provide funding that will help protect and enhance the functions that coastal and riverine habitats play in mitigating the worst effects of projected climate change impacts in our communities.”

“The CRMC is pleased to be working with DEM and RIIB on this important program, which will serve as another valuable tool to increase the state’s resilience to climate change, as well as protect public access to the shore in Rhode Island,” said CRMC Executive Director Jeff Willis. “Rhode Island is

seeing, in real time, the impacts to our shoreline and threats to public access as sea levels rise. The OSCAR Program will hopefully have far-reaching positive impacts in the coming years.”

“The new OSCAR fund is another important tool available to our city and town partners to invest in green and resilient infrastructure solutions that increase resilience to the growing impacts of climate change,” said RIIB Executive Director William Fazioli. “We are pleased to partner with DEM and CRMC, and to help spread the word about the OSCAR Fund to our municipal partners.”

“Working together with our partners in CRMC and RIIB, the OSCAR Fund will support efforts to protect our state from climate change impacts with an emphasis on enhancing or restoring crucial coastal and riverine habitats,” said RI Chief Resilience Officer (CRO) Kim Koriath. “Rhode Island is taking action to minimize anticipated climate impacts, and I remain focused on helping our communities and environment adapt and adjust to the current and future effects of climate change.”

OSCAR Program Information Session

DEM is hosting a virtual information session via Zoom on Monday, April 15 at 3 PM to provide information on this funding opportunity and answer questions. To participate, [register here via Zoom](#). Registrants will be sent the link for the Zoom call.

For more information about the OSCAR Program, please contact Sue Kiernan, Administrator of DEM’s [Office of Water Resources](#) at Sue.kiernan@dem.ri.gov or 401-537-4246 OR Kimberly Koriath, RI Chief Resilience Officer at Kimberly.Koriath@dem.ri.gov or 401-633-4578.

For more information on DEM programs and initiatives, visit www.dem.ri.gov. Follow [DEM on Facebook](#), Twitter (@RhodeIslandDEM), or Instagram (@rhodeisland.dem) for timely updates.

Roberta Fagan

From: marian falla <[REDACTED]>
Sent: Thursday, April 4, 2024 1:31 PM
To: Roberta Fagan
Subject: Middletown Tax System is Broken
Attachments: Middletown Tax System is Broken.pdf

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Hi Roberta, good afternoon. Please share the attached with the Tax Committee and the TC

Thanks in advance

Marian Falla

[REDACTED]
Jamestown RI

Middletown's Tax Methodology is Outdated and Broken - Newport This Week

Middletown's Tax Methodology is Outdated and Broken

*By Newport This Week Staff
on April 04, 2024*

The current tax system in Middletown is broken and unpredictable. You should have predictability with your property taxes. In most cases, a resident's real estate is their number one asset and the primary roof over their heads where they live or work.

The current tax system affects the middle class and the senior population negatively. It can force people to make hard decisions and may force them out of their residence.

The current system is not fair to young families and the local workforce. There should be reasonable and fair taxes based on what the town needs (average 2 percent each year). Taxes should not be determined by who moves in next door and drives up property prices, increasing some residents' taxes by 30 to 50 percent in three years (not including the bond).

The current tax system fuels the need for more affordable housing and homelessness services. When you raise taxes on landlords, tenants' rents will go up and become more unaffordable for the middle class and seniors.

The current tax system has many holes in it. Its results are inconclusive and should not be used to determine how much money someone pays in taxes each year. The current tax system determines the amount someone is going to pay in taxes by the "perceived value" of their property. The residents whose taxes go up are "losers," and the residents whose taxes go down are "winners." Interesting. This system is used to pick winners and losers and which residents are more paper rich than other residents. We shift the tax burden to the residents whose properties increased in value more than others. The system assumes they should have enough money to pay the taxes. If we don't assume they can pay, we may have just forced them out of their residence.

Residents of Middletown should not have to worry about who moves in or builds next door and how it's going to affect their taxes. I feel most people want to pay their fair share and not worry about being forced out of their homes. Many residents are asking, "How much longer can I afford to live in Middletown?" Our tax system should support affordable living and predictable planning, where everyone pays their fair share. We need a better tax methodology that aligns with our community goals and comprehensive plan.

If you want a transitional population as a community, keep the current tax system. If you want a community of residents who can put down roots, plan and predict their future,

and raise a family in Middletown, you need to change the current outdated and broken tax system.

People need to recognize that the current tax system is broken before they do something to make it better. If you believe the current property tax system is broken, unfair, confusing, and not transparent or predictable, ask your local and state politicians to do something about tax reform. Unfortunately, the horse might be out of the barn and Middletown might be too far down the road to turn back.

Dennis Turano Middletown Town Council

Roberta Fagan

From: marian falla <[REDACTED]>
Sent: Tuesday, March 19, 2024 10:48 AM
To: Roberta Fagan
Subject: Newport Mansion Tax Discussion - Newport TC
Attachments: Newport Mnsion Tax discussed with Newport TC.pdf

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Hi Roberta, good morning. Last night at the TC meeting I mentioned the Mansion Tax being discussed at recent Newport TC meetings. Please share this with the TC and the Tax Committee.

Thanks in advance and thanks for your service
Marian Falla
[REDACTED]
Jamestown RI

[Newport 'mansion tax' proposal on hold with City Council \(newportri.com\)](#)

Tax on selling Newport homes over \$2 million fails to pass. Why the idea isn't going away.

Savana Dunning

Newport Daily News

NEWPORT – A plan to tax home sales above \$2 million was shelved on Wednesday, not necessarily because Newport City Councilors did not like the idea, but so that the proposal could be reworked to fare better in the General Assembly.

“There are four members [of the General Assembly] who represent this community,” Mayor Xay Khamsyvong said. “The east side of Providence has more representation than the entire city of Newport, and so when we ask them to do something, we need to be crystal clear with our intent.”

The City Council had continued the original mansion tax proposal from a previous meeting, where several residents and the president of the Newport County Board of Realtors pushed back against the idea. The resolution, recommended by the city administration, was to ask the city's state legislators to file a bill that would allow the city to impose a 3% tax on property sales over \$2 million to help fund the \$500 million in infrastructure improvements the city projects it needs to be completed over the course of the next five years.

On Wednesday, the council picked the discussion back up and ultimately decided there was a lack of consensus as to what they wanted to do with the resolution, especially as some councilors wanted to include possible exemptions for certain property owners.

Since the city requires permission from the state legislature to impose the tax, Khamsyvoravong said the city needs to be clearer about what they are proposing.

“The last thing I want is a bunch of legislators who are not from Newport, who don’t understand Newport, to be dictating what our tax policy should be at the local level. I don’t think we should give them that latitude.”

Councilors offer support for mansion tax

Despite tabling the discussion, many councilors expressed favorable opinions of the idea. Councilor Mark Aramli, who introduced the resolution at the prior meeting, said he was in favor of a progressive mansion tax. He said, however, that Newport’s recent property value reassessments made him realize that \$2 million may be too low a threshold, as he would not consider many homes in Newport that are now worth \$2 million to be “mansions.”

“In analyzing the math, I think a number of us have realized \$2 million is not a mansion anymore,” Aramli said. “It could be a 1,600- to 1,800-square-foot home in the right neighborhood in the city today. I’m still generally favorable of this mechanism as a way for the city to raise revenue, but for me to support it, it truly has to be a mansion tax.”

Aramli suggested amending the proposal to raise the threshold to \$2.5 million and adjust the language so that the tax only impacts sales above the threshold; however, the item was tabled before the amendment was voted on. He argued that increasing the threshold to \$2.5 million, which is the same number used by Connecticut for its real estate conveyance tax, would narrow the impact.

After the recent reassessment, 1,103 properties are now worth more than \$2 million, which is about 10% of the total properties in the city. Aramli’s amendment would cut the number of potentially affected properties by 269. Of the remaining 832, about 23% were previously assessed at less than \$2 million and 40% were previously worth less than \$2.5 million.

Aramli is also one of the only councilors that would be affected by this tax if he chose to sell one of his properties. Like many Newporters, his home on Beacon Hill Road and his property on Hammersmith Road doubled in value during the past reassessment, and are now both worth around \$2.8 million.

Councilors Jeanne Marie Napolitano and Angela McCalla also spoke up in support of the proposed tax. Councilor Lynn Underwood said she was in favor of the idea behind the resolution, but was the one to argue that the city needs to refine its request before submitting it to the state legislature. Part of her argument hinged on comments from Fire Chief Harp Donnelly, who, while in support of this tax and its use to fund infrastructure, suggested the council include exemptions that would lessen the impact on Newport residents.

Going up: Across Newport home values have increased dramatically. Here's where they've raised the most

“I think we need exemptions that target actual Newporters that want to stay in the community,” Ceglie said. “I just think this needs more work.”

Solicitor Christopher Behan noted there are some exemptions included in the resolution as they are tied to statewide exemptions, such as transfers from land trusts and nonprofits.

Councilor Charlie Holder said he was not generally in favor of conveyance taxes with price thresholds as they disproportionately impact commercial properties. Councilor David Carlin, who represents the Third Ward, was opposed to the idea entirely, saying the tax would further put the burden of paying for infrastructure costs on homeowners in Newport rather than tourists who visit.

“This is a tax on residents of Newport, there’s absolutely no question about that,” Carlin said. “You’re living in Newport, you’re selling your house, it’s a tax on you.”

Roberta Fagan

From: dpanichas@samaritansri.necoxmail.com
Sent: Wednesday, April 3, 2024 9:35 AM
To: Roberta Fagan; cwordell@littlecomptonri.org; wmarshall@middletownri.com; lswistak@cityofnewport.com; clerkoffice@portsmouthri.gov; jchabot@tiverton.ri.gov
Subject: Draft Resolution Attached - RE: Request for Resolution in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay
Attachments: Draft Bridge Resolution Newport County.docx; RIDOH Data_request_bridges_update_5_23_23.pdf; RIDOH Suicides_by_bridge_5_24_23.pdf

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Good morning,
 I've been asked to supply a draft resolution. See attached. In Word – can be edited.
 Hope it helps. In memory of those lost and those grieving, we can't stop now.
 Thanks
 Denise

From: dpanichas@samaritansri.necoxmail.com <dpanichas@samaritansri.necoxmail.com>
Sent: Tuesday, April 2, 2024 1:35 PM
To: 'rfagan@jamestownri.net' <rfagan@jamestownri.net>; 'cwordell@littlecomptonri.org' <cwordell@littlecomptonri.org>; 'wmarshall@middletownri.com' <wmarshall@middletownri.com>; 'lswistak@cityofnewport.com' <lswistak@cityofnewport.com>; 'clerkoffice@portsmouthri.gov' <clerkoffice@portsmouthri.gov>; 'jchabot@tiverton.ri.gov' <jchabot@tiverton.ri.gov>
Subject: Request for Resolution in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay

To: The Honorable Town Councils of Jamestown, Little Compton, Middletown, Newport, Portsmouth and Tiverton
From: Denise Panichas, Executive Director, The Samaritans of Rhode Island

Subject: Council Resolutions in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay

Dear Councilors:

On behalf of The Samaritans of RI, I am writing to request Town Council resolutions be approved and sent to the RI Legislature in support of the installation of suicide prevention barriers on the bridges over Narragansett Bay.

Every community in Bristol, Newport, Kent and Washington Counties has been touched by preventable suicides by falls from the unprotected Jamestown, Newport/Pell, Sakonnet and Mount Hope Bridges. As we all know, the loss of our fellow citizens and the impact on our family, friends, neighbors and co-workers is immeasurable and lasts a lifetime.

As you are aware, for the last several years, Senator Lou DiPalma and Representative Joseph Solomon, along with [The Samaritans of RI](#) and other local and statewide advocates, have been working toward the installation of suicide prevention barriers on the four bridges. While individual bills did not pass, funding was made available for engineering studies for the four bridges through the State Budget. The story does not end with studies. We are far from the final design, manufacturing and installation – and saving lives.

For far too long the problem of suicides from our bridges has been ignored. While many challenges face our state and in particular, the East Bay and Newport areas, collectively, we cannot stop advocating until installation is complete.

Negativity cannot be an option. Good design can solve any problem. Barriers can be both creative and cost effective.

For your information, I am attaching RIDOH fact sheets relating to suicides from our bridges. I am also linking a Providence Journal commentary – [about my personal experience with a potential bridge jumper from the Sakonnet.](#)

In the world of public opinion, our nonprofit advocacy is small compared to resolutions from your individual town councils, each representing thousands of citizens in our state. Your resolutions will honor those we have lost, be a voice for the loved ones left behind and speak to the future of hope in your communities.

Resolutions should be emailed as soon as possible but hopefully no later than the end of April 2024. Hearing dates have not been scheduled yet.

Subject line: (Town) Resolution in support of Suicide Prevention Barriers on Bridges over Narragansett Bay

Below are emails for the Senate and House Finance Committees and the legislative leadership.

HouseFinance@rilegislature.gov

SenateFinance@rilegislature.gov

rep-shekarchi@rilegislature.gov

sen-ruggerio@rilegislature.gov

Thank you.

Resolution No. _____
City _____, State _____

**Resolution urging the RI State Legislature to support
Allocating funding for permanent safety barriers
On Rhode Island’s bridges over Narragansett Bay.**

WHEREAS, the city/town of _____ recognizes that any and all suicides are devastating and extend our sympathies to our loved ones, family, friends, neighbors, co-workers and communities affected by the loss and;

WHEREAS, we thank our city/town _____ first responders for their heroic efforts to save lives including from our bridges over Narragansett Bay and;

WHEREAS, suicides from our state’s bridges over Narragansett Bay have affected our community since the time the bridges were built and;

WHEREAS, we seek ways to make our bridges safe from potential suicides and;

WHEREAS, the barriers erected by the Army Corps of Engineers on the Bourne and Sagamore Bridges have been shown to greatly reduce access to the bridge railings as means for suicide and;

WHEREAS, most recently safety netting installed on Florida’s Skyway Bridge is showing great promise for reducing suicides from said bridge and;

Whereas, we recognize the railings on the bridges over Narragansett Bay, including the Jamestown, Pell, Sakonnet and Mount Hope bridges do not exceed approximately 42 inches and are not tall enough or designed to keep the public from going over the bridge railing as a means to suicide and;

WHEREAS, according statistics from the RI Department of Health from 2012 – 2021 there were 1,199 suicides in Rhode Island of which 54 were bridge related suicides and of those 29 were bridge related suicides from bridges in Newport County and;

WHEREAS, in recent years the RI General Assembly appropriated funding to the RI Turnpike and Bridge Authority for engineering studies for the Jamestown and Mount Hope and the Pell and Sakonnet but we need to make the installation of safety barriers a reality on all four bridges;

NOW, THEREFORE, BE IT: RESOLVED, that the city/town of _____, (state) _____ urges the Rhode Island Senate and House Finance Committees and the Rhode Island General Assembly to support the legislative efforts to immediately and once and for all install suicide prevention safety barriers on Rhode Island’s bridges over Narragansett Bay and’

BE IT FURTHER RESOLVED, that the City Manager or City Clerk, no later than 30 days after passage of this Resolution, shall transmit copies of this resolution to the President and Vice President of the United States, to the Speaker of the House of Representatives, to the Majority Leader of the Senate, to each U.S. Senator and Representative from the State of _____ in the Congress of the United States, and to nearby city and county governments urging that they pass similar resolutions.

PASSED AND ADOPTED as a resolution of the City Council of the City of _____, State of _____ at its regularly scheduled meeting held on _____.



Rhode Island Violent Death Reporting System: Source for all violent death data in this report is Rhode Island Violent Death Reporting System (RIVDRS). Data reflect violent deaths (suicides, homicides, undetermined deaths) when an individual is pronounced dead *in Rhode Island*. The city or town where the death occurred can be different than the city or town where the individual was pronounced dead. If the location of the incident was not in Rhode Island or is unknown, the death is not usually included in a geographical count. Variations in unknown city of incident may impact trends. Rhode Island residents who died of a violent death outside of Rhode Island are not included.

Case Definitions: Data in this report reflect suicides that occurred in Rhode Island between 2012 and 2021 (10 most recent years of complete data). Bridge-related suicides were identified as suicides that occurred in Rhode Island from 2012-2021 where the injury location type was defined as 'bridge', or a bridge jump was referenced in the incident narrative.

Small numbers: Counts of less than five have been suppressed per [RIDOH's Small Numbers Policy](http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf) (<http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf>) due to privacy and reliability concerns. Any future use of counts to construct proportions, rates, and other statistics is subject to reliability and privacy verifications. Race and ethnicity data are not shown in this report due to small numbers.

Table 1. Suicides that occurred in Rhode Island, by year, 2012-2021.

Incident Year	Number of Suicides
2012	107
2013	136
2014	118
2015	124
2016	120
2017	132
2018	112
2019	130
2020	99
2021	121
Total	1,199

Table 2. Total suicides that occurred in Rhode Island, by weapon type, 2012-2021 combined.

Weapon Type	Total Suicides, 2012-2021	%
Firearm	304	25.4%
Sharp Instrument	40	3.3%
Poisoning	220	18.4%
Hanging, strangulation, suffocation	499	41.6%
Fall	70	5.8%
Drowning	38	3.2%
Other*	28	2.3%

*Other category includes deaths involving fire or burns, motor vehicles, and blunt instruments

Table 3. Total suicides that occurred in Rhode Island, where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, 2012-2021.

Incident Year	Bridge-Related Suicides
2012	6
2013	5
2014	8
2015	7
2016	5
2017	<5
2018	<5
2019	5
2020	<5
2021	8
Total	54

Table 4. Total number and percent of suicides occurring in Rhode Island, by county where the injury occurred, 2012-2021*.

Injury County	Total Suicides, 2012-2021	%
Bristol	64	5.4%
Kent	187	15.7%
Newport	120	10.1%
Providence	648	54.3%
Washington	175	14.7%

*Cases with missing injury county (n=5) not included in totals.

Questions? Contact Jonathan Barkley

Jonathan.Barkley@health.ri.gov

Table 5. Total suicides that occurred in Rhode Island where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, by county where injury occurred, 2012-2021.

Injury County	Total Bridge Suicides, 2012-2021
Bristol	12
Kent	<5
Newport	29
Providence	8
Washington	<5

Table 6. Total suicides that occurred in Rhode Island, by age group, 2012-2021.

Age Group	Total Suicides, 2012-2021	%
<35 years	306	25.5%
35-54 years	465	38.8%
55+ years	428	35.7%

Table 7. Total suicides that occurred in Rhode Island where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, by age group, 2012-2021.

Age Group	Total Bridge Suicides, 2012-2021	%
<35 years	13	24.1%
35-54 years	23	42.6%
55+ years	18	33.3%

Table 8. Total suicides that occurred in Rhode Island, by sex, 2012-2021.

Sex	Total Suicides, 2012-2021	%
Male	900	75.1%
Female	299	24.9%

Table 9. Total suicides that occurred in Rhode Island where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, by sex, 2012-2021.

Sex	Total Bridge Suicides, 2012-2021	%
Male	42	77.8%
Female	12	22.2%



Data Overview: The Rhode Island Violent Death Reporting System (RIVDRS) contains data on violent deaths (suicides, homicides, undetermined deaths) when an individual is pronounced dead in *Rhode Island*. Bridge-related suicides can have various mechanisms of death (fall, drowning) based on the manner of death determination that is made by the Medical Examiner. Bridge-related suicide deaths are identified where the injury location type was defined as 'bridge', or a bridge jump was referenced in the incident narrative. Bridge names are not reported in RIVDRS, however have been tracked since 2021 using data available from the Office of the State Medical Examiners (OSME). 2021 RIVDRS data were finalized in May 2023 and 2022-2023 data are considered preliminary and subject to change.

Small numbers: Counts of less than five have been suppressed per [RIDOH's Small Numbers Policy](http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf) (<http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf>) due to privacy and reliability concerns. Any future use of counts to construct proportions, rates, and other statistics is subject to reliability and privacy verifications. Race and ethnicity data are not shown in this report due to small numbers.

Table. Bridge-related suicide deaths occurring in Rhode Island, by bridge, 2021-2023 (as of May 23, 2023)*

Bridge Name	Number of Bridge-Related Suicide Deaths
<i>Jamestown Bridge</i>	<5
<i>Newport Pell Bridge</i>	5
<i>Mt. Hope Bridge</i>	5
<i>Sakannet River Bridge</i>	<5
<i>Other (non-Narragansett Bay bridges)</i>	<5
Total	17

*Data obtained from Rhode Island Violent Death Reporting system (RIVDRS) and the Office of the State Medical Examiners (OSME). Bridge-related suicides occurring in Rhode Island identified when injury location type was defined as 'bridge', or a bridge jump was referenced in the incident narrative. Counts <5 are suppressed per RIDOH's small number policy. A total of 8 bridge-related suicides were identified in 2021 with no single bridge being reported more than 5 times. 2022 and 2023 data are preliminary and subject to change. Less than 5 bridge-related deaths have identified during 2023 as of 5/23/2023.



RESOLUTIONS
Instr: 2024-5



**TOWN OF RICHMOND, RHODE ISLAND
RICHMOND TOWN COUNCIL
PROCLAMATION # 2024-5
National Small Business Week 2024**

WHEREAS the resilience of American small businesses continues to drive America's strongest economic growth in almost 40 years, fostering the competition and innovation that creates opportunities for families, workers, and neighborhoods; and

WHEREAS small businesses are the backbone of our communities and the American economy, employing more than half of our Nation's workers, enriching our Main Streets, making parts and products in America to fuel our supply chains, building our Nation's infrastructure, and innovating and inventing the products of tomorrow; and

WHEREAS the historic investments made through the President's American Rescue Plan, Infrastructure Investment and Jobs Act, CHIPS and Science Act, and Inflation Reduction Act are ensuring small businesses can access federal capital support, technical assistance, contracting opportunities, and other resources to help lead the way as we rebuild America's roads and bridges and build a clean energy economy for the future; and

WHEREAS when we support small businesses, jobs are created, and local communities preserve their unique culture and enjoy new opportunities to build generational wealth; and

WHEREAS entrepreneurship continues to be one of the best pathways to the American Dream, evidenced by the historic small business boom, with a record 16.5 million Americans applying to start a business since January 20, 2021, including 5.5 million last year; and

WHEREAS by renewing our commitment to supporting small businesses, we can maintain our global competitiveness and build a stronger Nation where everyone can succeed - from the bottom up and middle out; and

WHEREAS the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and

WHEREAS Richmond supports and joins in this national effort to recognize the contributions of small businesses to the American economy and their importance in ensuring that our local communities remain as vibrant tomorrow as they are today.

NOW, THEREFORE, I, Mark H. Trimmer, Council President, do hereby proclaim April 28 through May 4, 2024, as NATIONAL SMALL BUSINESS WEEK.

BE IT FURTHER RESOLVED that the following motion was made on March 19, 2024:

A motion was made by Councilor Colasante, seconded by Councilor Wilcox approving the Proclamation declaring April 28th through May 4th as National Small Business Week.

Vote: President Trimmer, Aye; Vice President Nassaney, Aye; Councilor Sheehan, Aye; Councilor Colasante, Aye; Councilor Wilcox, Aye

GIVEN UNDER THE SEAL OF THE TOWN COUNCIL OF THE TOWN OF RICHMOND THIS 19th Day of March 2024.



Mark H. Trimmer

**MARK H. TRIMMER,
Richmond Town Council President**

ATTEST:

Erin F. Liese

**ERIN F. LIESE, C.M.C.
Richmond Town Clerk**



RESOLUTIONS
Instr. 2024-6



**TOWN OF RICHMOND, RHODE ISLAND
RICHMOND TOWN COUNCIL
RESOLUTION # 2024-6**

IN OPPOSITION TO ANY REVIVAL OF THE OLD SAYBROOK TO KENYON BYPASS

The Town Council of the Town of Richmond hereby resolves as follows:

WHEREAS the Federal Railroad Administration had previously proposed an upgrade to the Northeast Corridor which included thirteen miles of new rail line in the State of Rhode Island affecting several towns, including Richmond, as part of the Old Saybrook to Kenyon Bypass; and

WHEREAS the residents of the Town of Richmond were caught off guard by this proposal in 2017; and

WHEREAS the residents of the Town of Richmond will not be caught off guard again; and

WHEREAS the scope of this project and the impact of the route on the Town of Richmond would have: Destroyed dozens of private homes; decimated the historic mill villages of Burdickville, Columbia Heights, and Kenyon; that are eligible for inclusion on the National Register of Historic Places; crossed land owned by the Narragansett, a federally recognized Indian Tribe; fragmented historic and active farmland; fragmented the Francis Carter Preserve, a major land holding of The Nature Conservancy; crossed the National Wild and Scenic Pawcatuck River; passed through and/or destroyed numerous publicly and privately owned open space otherwise protected in perpetuity; crossed through Burlingame and Great Swamp State Wildlife Management Areas; was proposed entirely within or directly adjacent to the acquisition area of the Great Thicket National Wildlife Refuge; and was proposed entirely within the EPA designated Wood-Pawcatuck Sole Source Aquifer; and

WHEREAS the Old Saybrook to Kenyon Bypass was laid to rest in the Federal Railroad Administration NEC Record of Decision and called for more research and alternatives; and

WHEREAS the current New Haven to Providence Capacity Planning Study is intended to develop and evaluate alternatives to grow rail capacity and improve rail performance between New Haven, CT and Providence, RI, with a goal of minimizing effects on both the natural and human built environments; and

WHEREAS the Capacity Planning Study is an alternative analysis to identify and evaluate; new potential rail alignment alternatives; improvements to existing rail lines; focused on the project planning phase; an opportunity to conduct a robust and inclusive public outreach effort and to understand the needs of local communities; and

WHEREAS the Capacity Planning Study is not a direct continuation of NEC FUTURE. It is not a return to previously proposed alignments; and

WHEREAS the Town of Richmond seeks to make it known to all that the Town is opposed to any revival of the Old Saybrook to Kenyon Bypass.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Richmond hereby opposes a revival of the Old Saybrook to Kenyon Bypass; and


BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized to send a copy of this resolution to U.S. Senator Jack Reed, U.S. Senator Sheldon Whitehouse, Congressman Seth Magaziner, Governor Dan McKee, Narragansett Indian Tribe Chief Sachem Anthony Dean Stanton, and all identifiable opponents of the bypass

BE IT FURTHER RESOLVED that the following motion was made on March 19, 2024:

A motion was made by Councilor Colasante, seconded by Councilor Wilcox approving the Proclamation declaring April 28th through May 4th as National Small Business Week.

Vote: President Trimmer, Aye; Vice President Nassaney, Aye; Councilor Shreehan, Aye; Councilor Colasante, Aye; Councilor Wilcox, Aye

GIVEN UNDER THE SEAL OF THE TOWN COUNCIL OF THE TOWN OF RICHMOND THIS 19th Day of March 2024.

ATTEST: 
ERIN F. LIESE, C.M.C.
Richmond Town Clerk




MARK H. TRIMMER,
Richmond Town Council President



RESOLUTIONS
Instr: 2024-7



**TOWN OF RICHMOND, RHODE ISLAND
RICHMOND TOWN COUNCIL
RESOLUTION # 2024-7
Funding Formula**

SECTION I

WHEREAS: In 2011, Rhode Island implemented a Foundation-based Funding Formula. The new Formula followed years of arbitrary education funding. A key element of the Formula is the Core Instructional Amount (CIA). The CIA funds essential education costs required by Rhode Island's Basic Education Program. The CIA is calculated using average expenditure and enrollment data from Rhode Island, Massachusetts, Connecticut, and New Hampshire. Under current law, the CIA will, in FY 2025, increase to \$12,617, a 6.2% increase. The Governor's proposed FY 2025 budget would index CIA funding to the Consumer Price Index and cap it to a 3.7% increase, or \$12,335. As a result, Local Education Agencies would realize a \$26 million reduction in formula aid and Rhode Island's per pupil expenditure average would fall further behind the other New England states.

NOW THEREFORE BE IT RESOLVED: That the Richmond Town Council urges the members of the General Assembly to maintain CIA funding at the existing level for FY 2025 and beyond.

SECTION II

WHEREAS: In FY2024, the Rhode Island General Assembly increased the categorical funding for Multi-Language Learners (MLL) from 10% of the CIA to 15%, increasing funding to \$20 million, and also directed the Rhode Island Department of Education (RIDE) to develop objective benchmarks consistent with the WIDA consortium for determining student English proficiency by October 1, 2023, and

WHEREAS: Heretofore, RIDE has yet to develop WIDA-compliant benchmarks.

NOW THEREFORE BE IT RESOLVED: That the Richmond Town Council urges the Council on Elementary and Secondary Education to direct RIDE staff to develop English proficiency benchmarks as soon as possible.

SECTION III

WHEREAS: The Rhode Island General Assembly increased the High-Cost Special Education categorical fund to \$15 million by lowering the reimbursement threshold from five times the CIA plus the student success factor to four times. And reducing it to three times (3X) would provide an additional \$25 million to LEAs to meet this critical need.

NOW THEREFORE BE IT RESOLVED: That the Richmond Town Council urges the members of the General Assembly to lower the High-Cost Special Education categorical fund to three times (3X) and provide full funding in the future.

BE IT FURTHER RESOLVED: That a copy of this Resolution be forwarded to the Honorable Daniel J. McKee, Governor of the State of Rhode Island, the Honorable K. Joseph Shekarchi, Speaker of the Rhode Island House of Representatives, the Honorable Dominick J. Ruggiero, President of the Rhode Island Senate, the Council on Elementary and Secondary Education, Local Senators, Representatives and Town Councils.

BE IT FURTHER RESOLVED that the following motion was made on March 19, 2024:

A motion was made by Councilor Wilcox, seconded by Councilor Sheehan approving the Resolution regarding the Education Funding Formula.

Vote: President Trimmer, Aye; Vice President Nassaney, Aye; Councilor Sheehan, Aye; Councilor Colasante, Aye; Councilor Wilcox, Aye

**GIVEN UNDER THE SEAL OF THE TOWN COUNCIL OF THE TOWN OF RICHMOND
THIS 19th Day of March 2024.**



MARK H. TRIMMER,
Richmond Town Council President

ATTEST:
ERIN F. LIESER, C.M.C.
Richmond Town Clerk