



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 1, 2024
5:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Unfinished Business:

- 1) Review, Discussion and/or Action and/or Vote on the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from February 20, 2024 and March 6, 2024.**
 - a) Review of the draft Water District Build-out Analysis prepared by Pare Corporation.**

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: none
- B) Non-scheduled request to address

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations
 - 1) The Village Common of Rhode Island, a community-based nonprofit that provides practical assistance and social/cultural activities, to present to the Town Council, communities of mutual support program benefits.
 - 2) Union Studios 6 West Street conceptual plan and construction estimate(s) presentation to the Town Council.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) **Public Hearing:** Review, Discussion, and/or Action and/or Vote: Proposed Amendments to Chapter 66- Taxation and Finance., duly advertised in the Jamestown Press.
- B) **Town Council Sitting as the Alcohol Beverage Licensing Board**
 - 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on September 8, 2024:
CLASS F (NON-PROFIT)
Jamestown Community Farm
231 East Short Road
Jamestown, RI 02835
 - b) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE
 - 2) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on April 20, 2024:
CLASS F (NON-PROFIT)
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835
 - c) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) December/January Storm Event update
 - 2) Ft. Getty Pier additional inspections by Foth Infrastructure & Environment, LLC (Consent Agenda)
 - 3) Eldred Avenue Phase I Site Identification Archaeological Survey (Consent Agenda)
 - 4) 6 West Street Union Studios conceptual plan and construction estimates presentation
 - 5) Golf Course Rental and Parking Proposal (Consent Agenda)

VIII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: No additional items.

IX. NEW BUSINESS

- A) Review, Discussion and possible action on the FY2024-2025: Town Administrator’s Proposed Budget; Possible action to adopt and recommend proposed FY2024-2025 Town Budget of \$29,610,711 for consideration at the Annual Financial Town Meeting on June 3, 2024:
 - 1) Town Administrator’s Proposed Town General Fund Budget of \$13,108,257 and the Town Administrator’s Proposed School Budget of \$16,502,454

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Review, Discussion, and/or Action and/or Vote: Appointment of President Beye as the Town of Jamestown liaison to the Elections Training and Advisory Committee.
 - 2) Jamestown 250th Commission, Five to Seven (5-7) member vacancy, for a term ending December 1, 2027, duly advertised in the February 15th and 22nd editions of the Jamestown Press:
 - a) Interested Applicant(s)
 - i) Kevin McLaughlin
 - Application received March 25, 2024.
 - Interview to be scheduled and/or vote.

- 3) Tick Task Force Ad hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, March 14th and 21st editions of the Jamestown Press:
 - a) Interested Applicant(s)
 - ii) Laura Goldstein
 - Application received March 7, 2024.
 - Interview to be scheduled and/or vote.
 - iii) Bernard Maceroni
 - Application received March 22, 2024.
 - Interview to be scheduled and/or vote.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing (December 13, 2023)
 - 2) Affordable Housing (February 26, 2024)
 - 3) Planning Commission (March 6, 2024)
 - 4) Zoning Board of Review (February 27, 2024)

- B) At the recommendation of Town Administrator Mello approval of the addendum agreement between the Town of Jamestown and Foth Infrastructure & Environment, LLC for Scope of Services as described in Phase 2- Additional Inspections at Ft. Getty Pier in an amount not to exceed \$25,000.

- C) At the recommendation of Town Administrator Mello approval of the agreement between the Town of Jamestown and Public Archeological Laboratory to conduct a Phase I Site Identification Archaeological Survey of Eldred Avenue site for an amount not to exceed \$10,000.

- D) At the recommendation of Parks and Recreation Director DeFalco approval of the amended Jamestown Golf Course Clubhouse Function Room agreement.
 - 1) Memorandum from Parks and Recreation Director DeFalco to the Town Council regarding the Golf Course Clubhouse Parking Proposal and updated Function Room agreement.

- E) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Andrew Huntley-Robertson, STR-25, 74 Green Lane
 - 2) Josephine Brak, STR-119, 27 Brook Street
 - 3) Gina Fagan, STR-79, 59 Buoy Street
 - 4) Greg Vanasse, STR-98, 41 Top O’The Mark Drive
 - 5) Marcia Sallum, STR-80, 7 High Street
 - 6) Numi Mitchell, STR-71, 70 Southwest Avenue
 - 7) Daniel Rubino, STR-112, 32 Prudence Road
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Community Farm (JCF)
Event: JCF Farm-To-Table Dinner
Date: September 8, 2024
Location: 231 East Shore Road
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: JAC Talk: Second Time Around & Fabric of Art History
Date: April 11, 2024
Location: 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: JAC OutLoud: Poetry Reading
Date: April 20, 2024
Location: 18 Valley Street
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: JAC Talk: Second Time Around & Fabric of Art History
Date: April 11, 2024
Location: 18 Valley Street

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of letter to: Town Council
From: Tyrone C. Sutton
Dated: February 20, 2024
Re: Village Hearth Letter of Endorsement
 - 2) Copy of letter to: Town Council
From: Doriana Carella and Andrea Colognese
Dated: March 7, 2024
Re: 35 Gondola Avenue Short-Term Rental Application

- B) Communications and Resolutions from other Rhode Island Cities and Towns:
- 1) Town of Tiverton, Resolution 2024-0004, In Support of Fully Funding State Aid To Libraries To The Full Twenty-Five (25%) Percent Level.
 - 2) Town of Warren, A Resolution in Opposition H7983 – An Act To Create An Office of the State Building Commissioners
 - 3) Town of Charlestown, A Resolution Supporting House Bill 2024-H74562, Relating to Amendments To the Energy Facility Siting Act.
 - 4) Town of Charlestown, A Resolution in Support of House Bill 2024-H7688, An Act Relating to State Affairs and Government Tourism and Development.
 - 5) North Smithfield School Committee Resolution, Funding Formula.
 - 6) North Smithfield School Committee Resolution, Healthy School Meals for All/Universal Free School Meals.

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on March 28, 2024.