



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, March 4, 2024
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review of the FY2023 Financial Statements with Paul Dansereau, representing Damiano & Company, LLP.
- B) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2024-07 declaring April 26, 2024, as Arbor Day in the Town of Jamestown.
- C) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2024-08, in honor of Robert W. "Bob" Sutton, and his lifetime of public service and dedication to the Town of Jamestown and the community.
- D) Review, Discussion, and/or Action and/or Vote: regarding Proclamation 2024-09, thank you to Peter Ceppi, Bob Sutton, Mark Liberati, Jamestown Community Farm Board Members, and all contributors to the "One Chance" fundraising campaign.

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None.
- B) Non-scheduled request to address.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Town Council Sitting as the Alcohol Beverage Licensing Board.
 - 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on May 23, 2024:
CLASS F (NON-PROFIT)
Jamestown Historical Society
92 Narragansett Avenue
Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Short-Term Rental Application and Licensing update.
 - 2) Ft. Getty Pier storm damage assessment and repair update.
 - 3) 6 West Street Property status update and Friends of Jamestown Seniors use agreement.
 - 4) Summer Employment Posting, Recruitment, and Application Process.
 - 5) Jamestown Conservation Commission (JCC)-Grant Application (Consent).
 - 6) Right of Way Program Policy Proposal (New Business).

VII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Affordable Housing Committee (JAH) recommendations:
 - 1) At the request and recommendation of the Jamestown Affordable Housing Committee, Town Council support of the Jamestown Sustainable Resident Program and permission to develop an enabling ordinance by the Town staff with final review by the Town Solicitor.
 - a) Jamestown Sustainable Resident program fact sheet and criteria, prepared by Jamestown's Affordable Housing Committee.
 - 2) At the request of the Jamestown Affordable Housing Committee Town Council support for the authorization to prepare a warrant for the Financial Town Meeting (FTM) for a bond in the amount of \$3 million to support the Jamestown Sustainable Resident Program, the Affordable Conforming Lot Program and the production of workforce and/or affordable housing.
 - a) Why we need a bond for Affordable Housing prepared by Jamestown's Affordable Housing Committee and Planning Department
 - b) Article about Telluride, Colorado seeking \$31.8 million bond for affordable housing
- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Brine and the Tax Relief Ad Hoc Working Group schedule workshop(s) to further review potential tax relief concept(s) recommendations.
 - 1) Tax Relief Ad Hoc Committee Report to the Town Council

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Proposed dates for the (3) three Budget Work Sessions and eventual vote to adopt the budget for Fiscal Year (FY) 2024-2025 (July 1, 2024- June 30, 2025) at the Financial Town Meeting:
 - 1) Town Council Budget Work Session: Operating Budget for FY 2024-2025, March 11th at 5:00 p.m. (before the 6:30 p.m. Zoning Ordinance Public Hearing) or an alternate date/time.
 - 2) Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2024-2025, March 12th at 5:00 p.m.; or 6:00 p.m., or an alternate date/time.
 - 3) Joint Town Council and School Department Budget Work Session and Hearing for FY 2024-2025, March 18th, March 19th or 20th at 5:00 p.m. or 6:00 p.m., or an alternate date/time.
- B) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion: At the recommendation of the Jamestown Conservation Commission development of the Jamestown Adopt-A-ROW (Right of Way) Program:
 - 1) Draft Jamestown Adopt-A-ROW Program guideline, application, 2024 Shoreline Access Existing and Potential Rights-of Way map, and supplemental documents.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown 250th Commission, Five to Seven (5-7) member vacancy, for a term ending December 1, 2027, duly advertised in the February 15th and 22nd editions of the Jamestown Press:
 - a) Interested Applicant(s)
 - i) Dennis Webster
 - Application received February 27, 2024.
 - Interview to be scheduled.
 - b) Request to Order to re-advertise the vacancy(s)
 - 2) Juvenile Hearing Board, One (1) alternate member vacancy, with a two-year term ending December 31, 2025, duly advertised in the February 15th and 22nd editions of the Jamestown Press:
 - a) Request to Order to re-advertise the vacancy(s)
 - 3) Tick Task Force Ad hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, February 15th and 22nd editions of the Jamestown Press:
 - a) Request to Order to re-advertise the vacancy(s)

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Minutes of Boards/Commissions/Committees
- 1) Affordable Housing Committee, January 10, 2024
 - 2) Bike Path Committee, January 19, 2024
 - 3) Harbor Commission Mooring Sub-Committee, February 6, 2024
 - 4) Harbor Management Commission, January 10, 2024
 - 5) Planning Commission, January 17, 2024
 - 6) Planning Commission, February 7, 2024
 - 7) Zoning Board of Review, November 28, 2023
- B) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
11-0404-30	2022	COURT SETTLEMENT	-\$ 604.31
11-0404-30	2023	COURT SETTLEMENT	-\$ 621.22
TOTAL ABATEMENTS TO TAX ROLL			-\$ 1,225.53
TOTAL ADDENDA TO TAX ROLL			\$ 0.00
GRAND TOTAL TO THE TAX ROLL			-\$ 1,225.53

- C) At the recommendation of Public Works Director Michael Gray, granting an Electrical Easement, Coulter Street, AP7 Lot 117, to SREG Residential LLC, to install underground electric service to the subject property.
- D) At the request of the Jamestown Conservation Commission approval to apply for the Rhode Island Wild Plant Society grant in the amount of \$2475.
- E) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
 - 1) Charles Beal, STR-96, 53 Standish Road
- F) Trash Collector License 2024 Renewal Application(s):
 - 1) Waste Management of RI, Inc., 1610 Pontiac Avenue, Cranston, RI 02920
- G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Senior Services Department
Event: Aging Disgracefully
Date: March 28, 2024
Location: 6 West Street
 - 2) Applicant: St. Matthew's Church
Event: Sunrise Easter Service
Date: March 31, 2024
Location: East Ferry Green
 - 3) Applicant: Jamestown Conservation Commission
Event: Earth Day Fair
Date: April 20, 2024
Location: Jamestown Recreation Center
 - 4) Applicant: Jamestown Historical Society
Event: Jamestown Museum Exhibit Opening
Date: May 23, 2024
Location: 92 Narragansett Avenue

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of article to: Town Council
From: Marian Falla
Dated: February 15, 2024
Re: Regulating Short-Term Rentals

- 2) Copy of letter to: Town Council
From: Sav Rebecchi
Dated: February 15, 2024
Re: New Tax Formula Info
- B) Proclamations and Resolutions from other Cities and Towns:
 - 1) Burrillville Town Council Resolution Supporting House Bill – H7462, Relating to Amendments to the Energy Facility Siting Act.
 - 2) Resolution of the Town of Middletown, Increasing the Allowance for Reimbursement for New Library Construction, 2024-10.
 - 3) Resolution of the Town of Middletown, In Support of Fully Funding State Aid to Libraries to the Full Twenty-five (25) Percent, 2024-11.
 - 4) Resolution of the Town of Hopkinton in Opposition to H7062 Related to “Accessory Dwelling Units”.
 - 5) Town of Narragansett, Resolution in Opposition of House Bill 7382 That Redefines “Household” in the State Enabling Legislation, 2024-03
 - 6) Town of Narragansett, Resolution in Opposition of House Bill 7324 and Requesting the Rhode Island General Assembly Sustain Local Authority to Regulate Land Use, 2024-04

XII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on February 29, 2024.