



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, January 16, 2024
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

*Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>*

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
5:30	Jean Burditt	Library Board of Trustees
5:40	Janet Baker	Library Board of Trustees
5:50	Laura Goldstein	Elections Training and Advisory Committee
6:00	Daphne Meredith	Elections Training and Advisory Committee
6:10	Taryn Breneman	Tick Task Force
6:20	Wayne Breneman	Tick Task Force

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
- 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
- 1) Letter dated January 4, 2024, Chris Powell, 38 Mt. Hope Avenue, regarding water conservation and connections outside the Urban Water District.
- D) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
- 1) Review, Discussion and/or Action and/or Vote on the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from November 20, 2023.
 - 2) Review, Discussion and/or Action and/or Vote: Approval of proposal submitted by PARE Corporation to update the Rules and Regulations of the Board of Water and Sewer Commissioners, for an amount not to exceed \$24,000, as detailed in their proposal dated December 13, 2023.
- E) New Business: Review, Discussion, and/or Action and/or Vote: Permission to schedule workshops to review of the Water Supply System Management Plan and Regulations.

F) Consent Agenda

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.

- 1) Adoption of Minutes:
 - a) December 18, 2023 (regular meeting)
 - b) January 2, 2024 (special meeting)
- 2) Finance Director's Report: Comparison Budget to Actuals as of December 31, 2023.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: none
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations
 - 1) Review, Discussion and/or Action and/or Vote: Lauren Fogarty, Program Coordinator for the RI Semiquincentennial "250th" Commission promoting the creation of local 250th committees at the municipal level.
 - 2) Review, Discussion and/or Action and/or Vote: Rhode Island Department of Transportation preliminary plans for the North Road improvements.
 - 3) Review, Discussion and/or Action and/or Vote: Tree Protection and Preservation Committee proposal and request to plant trees along the bike path:
 - a) Memorandum and presentation to the Town Council from Tree Preservation and Protection Committee.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Public Hearings

- 1) Public Hearing Continued from the December 18, 2023, Town Council Meeting: A public hearing shall be available to any person so requesting to make comment or contest any short-term rental unit application pending before the licensing authority. Two requests were received regarding the Short-Term Rental license applications listed below. Review, Discussion, and/or Action and/or Vote on the following Short-Term Rental license applications:

- a) Pamela Storey, STR-65, 87 Bow Street
- b) Casey Duva, STR-4, 128 Garboard Street

B) Town Council Sitting as the Alcohol Beverage Licensing Board.

- 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on January 18, 2024:

CLASS F (NON-PROFIT)

Out of the Box Gallery & Studio
11 Clinton Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

- 2) Pursuant to RIGL §3-7-14, the following license application(s) have been received under said Act for a one-day license on January 19, 2024, and February 10, 2024:

CLASS F (NON-PROFIT)

Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE(s).

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board**C) Licenses and Permits**

- 3) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

- b) Applicant: Lt. Col Jeff Cameron
Event: Air Force Welcome Party
Date: July 25, 2024
Location: Fort Getty Pavilion

- i) Letter from Lt. Col Jeff Cameron requesting a waiver of the Fort Getty Pavilion rental fee, as historically granted.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Beavertail Lighthouse property transfer to RI Department of Environmental Management.
 - 2) FY2024/2025 Budget Update.
 - 3) January 10, 2024, Storm Event report.
 - 4) Equipment Purchase for Department of Public Works (Consent Agenda).
 - 5) Meeting invitation to Senator Euer and Representative Finkelman.
 - 6) Library project update.
 - 7) Tax Abatements (Credits) Resolution (Consent Agenda)

IX. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: No items at this time.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Affordable Housing Committee, consideration of the Budget Request and suggested Funding Mechanisms for Affordable Housing:
 - 1) Memorandum to the Town Council from the Affordable Housing Committee with recommendations to increase funding to the Affordable Housing Trust Fund

- B) Review, Discussion, and/or Action and/or Vote: Approval of the Conanicut Island Sailing Foundation (CISF) proposed concept plan for the Sailing and Marine Education Center to be located at Ft. Getty; and authorization to submit the proposed concept plan to the Jamestown Planning Commission for approval through its Development Plan Review process and requirements:
 - 1) Memorandum and presentation from CISF/Union Studio to the Town Council on the proposed Concept Plan for a Sailing and Marine Education Center at Ft. Getty.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on February 5, 2024, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
- 1) December 18, 2023 (Regular meeting)
 - 2) January 2, 2024 (Regular meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Affordable Housing (November 28, 2023)
 - 2) Planning Commission (December 6, 2023)
 - 3) Housing Authority (September 13, 2023)
 - 4) Housing Authority (October 11, 2023)
 - 5) Housing Authority (November 9, 2023)
- C) Tax Assessor's Abatements and Addenda of Taxes

ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
18-0864-20M	2010	REGISTERED IN DIFFERENT STATE	-\$ 164.98
18-0864-20M	2011	REGISTERED IN DIFFERENT STATE	-\$ 150.13
08-0020-00	2023	REMOVED EXEMPTION-SOLD	\$ 250.00
01-0002-20	2023	TOWN SOLD- NOW TAXABLE	\$ 753.49
01-0002-21	2023	TOWN SOLD – NOW TAXABLE	\$ 756.63
		TOTAL ABATEMENTS TO TAX ROLL	-\$ 315.11
		TOTAL ADDENDA TO TAX ROLL	\$1,760.12
		GRAND TOTAL TO THE TAX ROLL	\$1,445.01

- D) At the recommendation of Town Administrator Mello authorization for the Town of Jamestown to purchase a 2018 Kubota Tractor from the Rhode Island Bridge and Transit Authority for an amount not to exceed \$43,000.
- E) At the recommendation of Town Planner Lisa Bryer authorization to approve awarding the Jamestown Hazard Mitigation Plan Update bid and contract to Weston & Samson Engineers, Inc., Foxboro, MA, in an amount not to exceed \$26,740.
- F) Resolution 2024-04 In Support of Amendments to Tax Abatements For Gold Star Parents And Visually Impaired Persons.
- G) Finance Director's Report: Comparison Budget to Actuals as of December 31, 2023.
- H) Town Clerk's Office 2023 Annual Report.
- I) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Jill Hubbard, STR-53, 88 Columbia
 - 2) Richard Foote, STR-103, 143 Hamilton Avenue

- J) Public Notice of CRMC and RIDEM of application for Assent filed by Wickford Seafood, Co., c/o Spencer Bode, 20 Prospect Avenue, North Kingstown, RI, to construct and maintain: a 9.7 seasonal aquaculture lease (from November 1st to May 1st annually) for the cultivation of sugar kelp in Dutch Island Harbor. The proposed gear includes two parallel 1500' suspended longlines spaced 225' apart. Working hours during the months of December and January will be restricted to after 11:00 am and each year all gear and equipment will be removed by May 1st. Written comments/objections are due by February 2, 2024, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov
- K) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Gallery & Studio
Event: Anything Goes
Date: January 18, 2024
Location: 11 Clinton Avenue
 - 2) Applicant: Jamestown Arts Center
Event: Baronas + Centering Clay Exhibition Opening
Date: January 19, 2024
Location: 18 Valley Street
 - 3) Applicant: Jamestown Arts Center
Event: Newport String Quartet
Date: February 3, 2024
Location: 18 Valley Street
 - 4) Applicant: Jamestown Arts Center
Event: Newport Live Presents: Reverend Robert Jones Sr.
Date: February 10, 2024
Location: 18 Valley Street

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Council
From: Joan Marie Caley
Dated: January 4, 2024
Re: Zoning Regulations 82-1207 Keeping of Hen Chickens
- 2) Copy of letter to: Town Council
From: Damiano & Company, LLP
Dated: December 28, 2023
Re: Post-audit communication letter
- 3) Copy of report to: Town Council
From: Jamestown Historical Society
Dated: January 3, 2024
Re: Conanicut Battery Support in 2023 and Plans for 2024
- 4) Copy of report(s) to: Town Administrator Edward Mello
From: Marla Romash, Jamestown Representative to Discover Newport
Dated: January 2, 2024
Re: State of Rhode Island October 2023 hospitality revenue reports

B) Resolutions from other Rhode Island Cities and Towns:

- 1) Resolution of the Town Council, Town of Warren, to the Honorable General Assembly, requesting an amendment to RIGL§ 44-18-18.1, to include Class A Liquor Licensee Sales in the Levy and Imposition of One Percent Tax on the Gross Receipts of the Licensee.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Police Department. Notice is also posted on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on January 11, 2024.

Project Update January 2024

WELLS

JR-1, JR-3

- JR-1 is in service.

TREATMENT PLANT

- A licensed operator from Veolia continues to train with our staff at the water treatment plant.
- Lisa and I met with the staff from Pare to review our comments on the water district build-out analysis. Pare has completed a GIS analysis of all of the lots within the rural and urban districts for this report. They determined developable vacant lots; potential new lots by subdivision for both vacant and existing developed; potential new accessory dwelling units; and a projection of water service population based upon this analysis. A revised draft was completed and received on January 8th and we are reviewing the document for completeness. I would like to request that we schedule workshops for review of the management plan and regulations.
- Pare Corporation has provided a proposal to assist me with revisions to the Water and Sewer Regulations. I am recommending approval of this proposal.
- We received an invitation from the RI Department of Health and URI to participate in the Rhode Island Coastal Hazards Analysis Modeling and Predictions (RI_CHAMP) program to identify vulnerabilities to extreme storms and improve water system resiliency. We have a kick-off meeting scheduled for January 26th to review the water treatment facility property.

TRANSFER PUMPING/RESERVOIR

- The water department is not transferring water from south pond to north pond.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

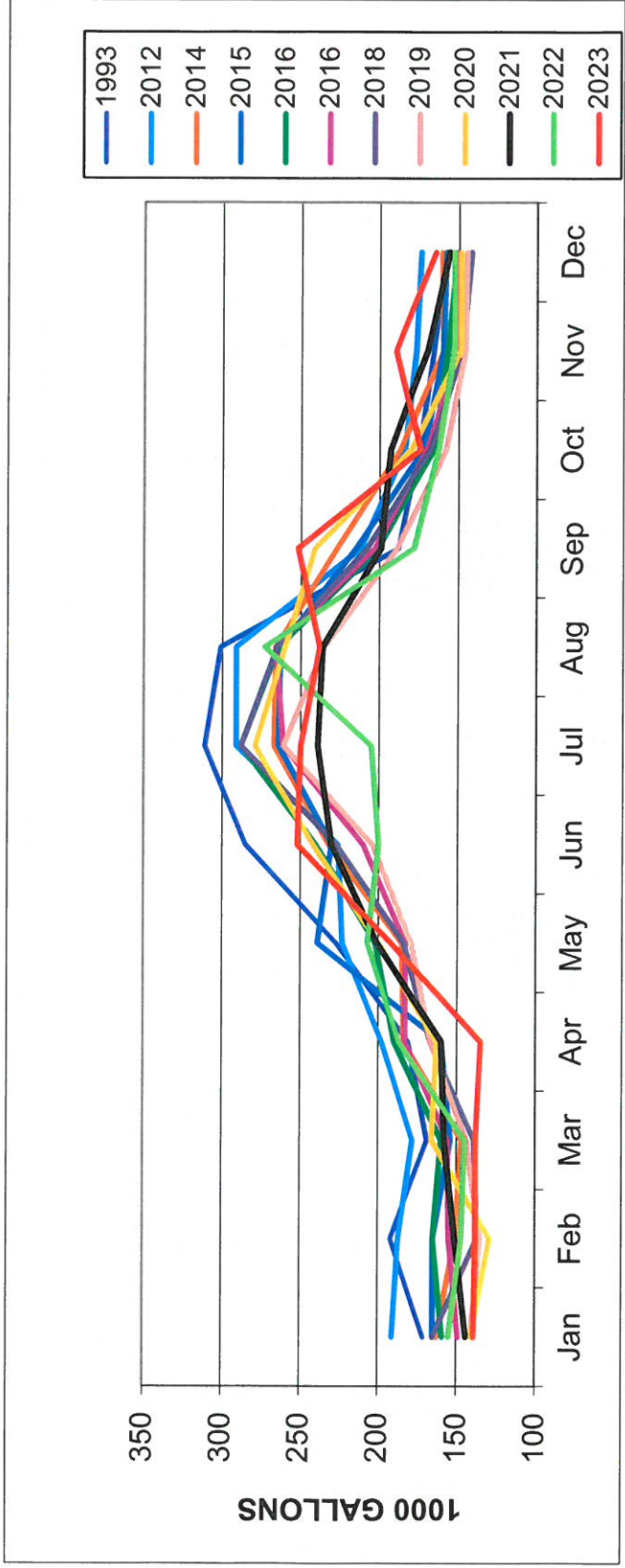
- I have approved the engineered drawings and specifications for the proposed watermain extension to 68 East Shore Road prepared by Diprete Engineering. They are preparing the permit application to RIDOT.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for December was 0.402 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.722 million gallons.
- I provided comments to the RIDEM regarding our draft Discharge Permit for the wastewater facility and we have a meeting scheduled for January 11th to review our comments and the draft permit.

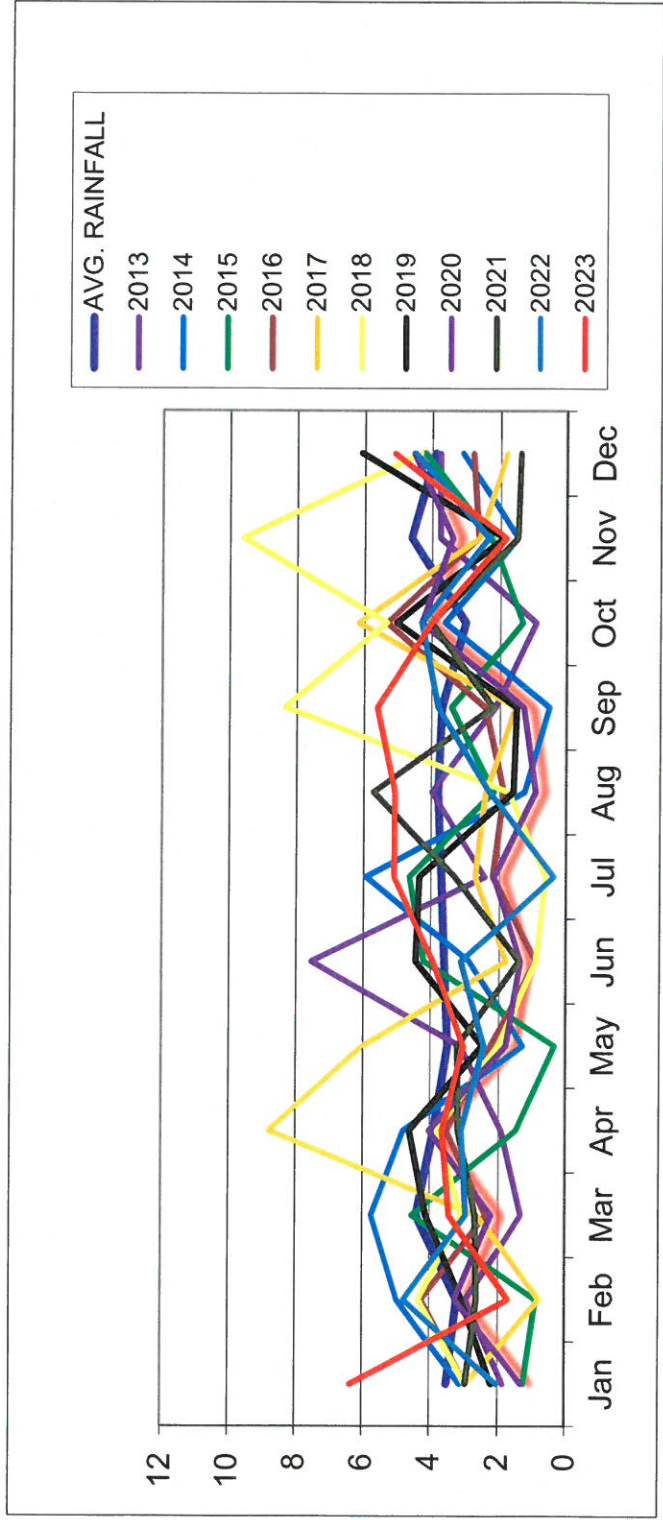
	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	171	239	172	155	191	163	165	159	149	165	141	141	144	155	139
Feb	192	210	158	156	187	151	165	165	155	137	135	129	151	147	138
Mar	169	198	157	155	178	147	154	160	156	139	144	166	158	145	138
Apr	181	210	180	170	198	184	160	190	183	167	167	163	160	187	135
May	227	180	212	190	223	185	239	202	183	184	179	200	201	207	192
Jun	285	218	226	221	226	232	230	240	210	227	204	242	230	200	252
Jul	311	274	279	278	291	267	264	288	261	288	261	279	239	205	250
Aug	301	251	254	242	291	266	263	264	266	265	235	260	236	273	238
Sep	188	193	205	210	212	227	215	201	203	208	189	241	199	178	252
Oct	175	182	175	175	184	187	172	166	170	168	158	180	193	163	174
Nov	166	160	164	167	177	160	160	157	151	148	146	149	170	153	190
Dec	158	167	158	180	174	161	158	151	151	142	145	149	156	153	165

PUMPING REPORT



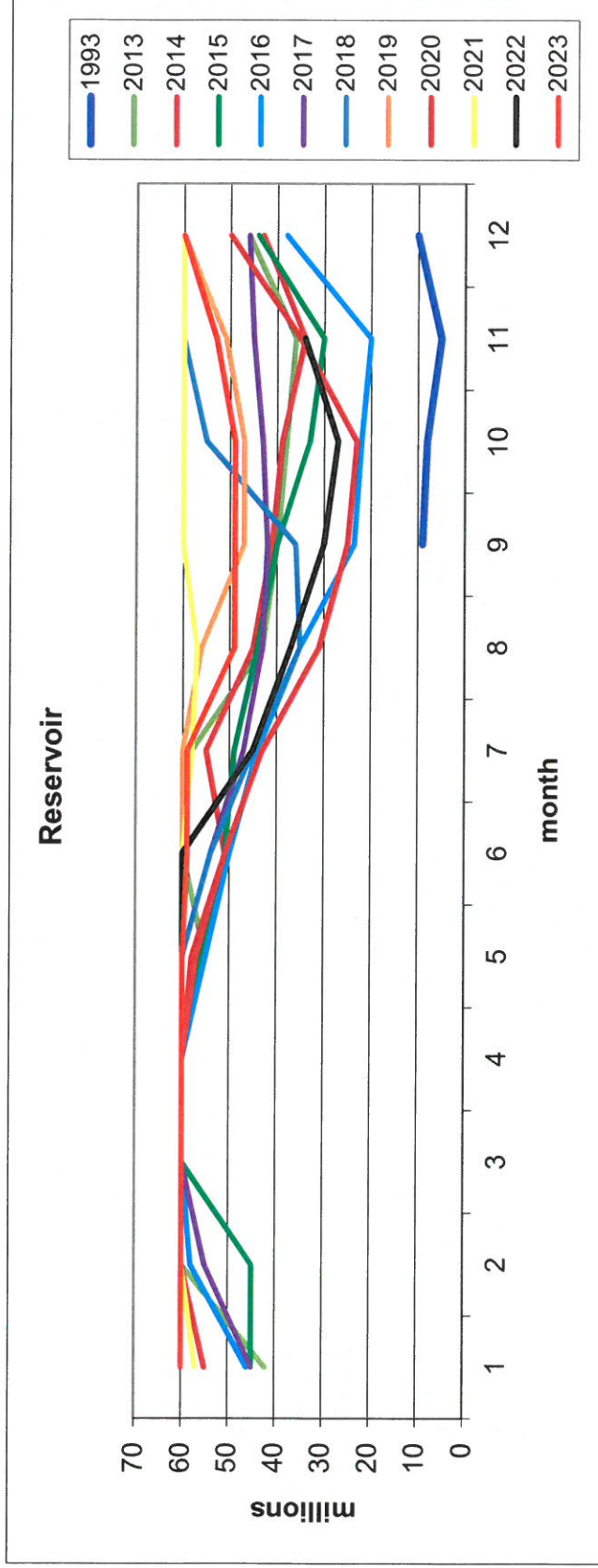
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	3.5	1.85	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36
Feb	3.2	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7
Mar	4.4	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44
Apr	3.9	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65
May	3.5	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03
Jun	3.6	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93
Jul	3.7	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1
Aug	3.8	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08
Sep	3.7	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62
Oct	3	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4
Nov	4.6	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83
Dec	3.9	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12
Total	44.8	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	48.86

RAINFALL

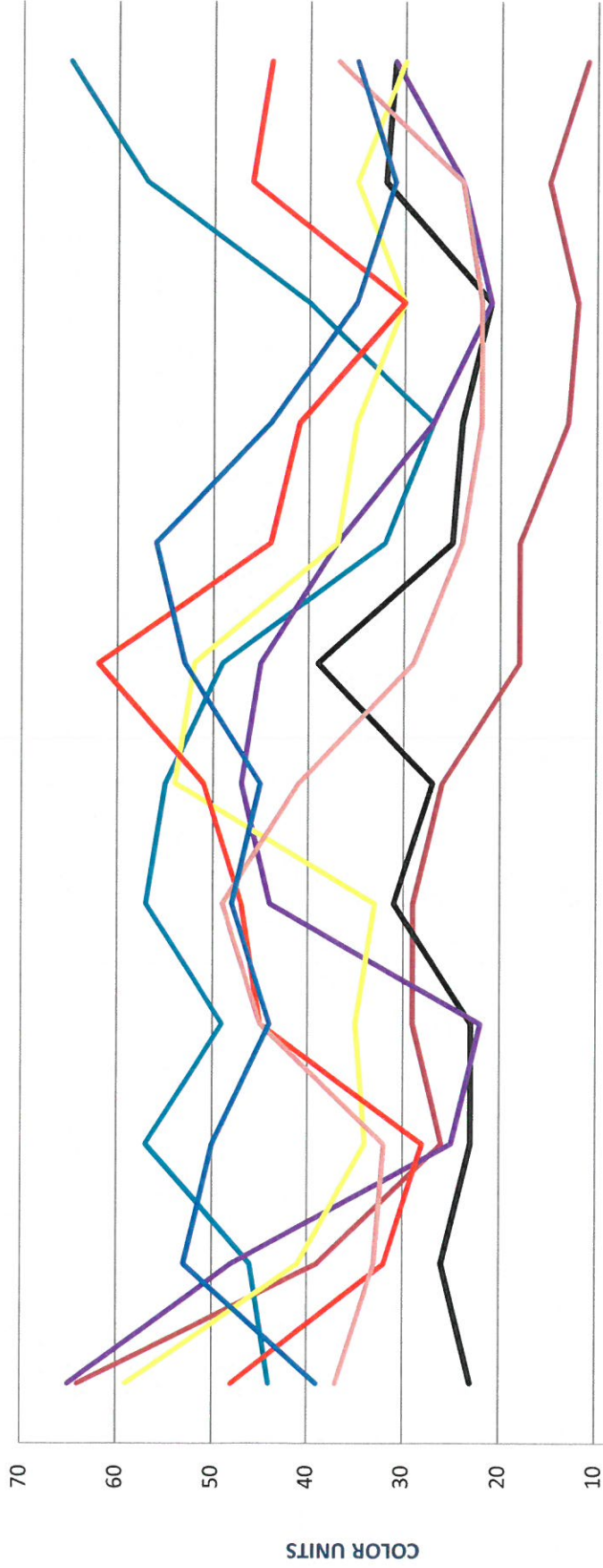


RESERVOIR LEVEL

	1993	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan		42	55	45	46	45	60	60	60	57	60	60
Feb		60	60	45	58	55	60	60	60	60	60	60
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		55	58	56	55	60	60	60	57	60	60	60
Jun		60	51	51	50	54	54	60	51	60	60	59
Jul		58	55	49	44	47	45	60	43	58	45	59
Aug		43	45	44	35	43	35	56	31	57	37	49
Sep	9	40	41	40	23.5	42	36	47	25	60	30	49
Oct	8	38	39	33	22	43	55	47	23	60	27	49
Nov	5	36	34	30	20	45	60	51	35	60	34	53
Dec	10	46	43	44	38	46	60	60	50	60	48	60



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	35



TOWN Of JAMESTOWN WWTF
MONTHLY REPORT
DECEMBER 2023

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.4017 MGD	.73 MGD	
Daily Max	.7220 MGD		
BOD Removal	99.8%	85%	% Removed
TSS Removal	96.4%	85%	% Removed
Fecal Coliform	1.09	No limit, report only	
Enterococci	1.28	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 0 violations to report for the month of December.

Complaints

There are two complaints to report for the month of December. Both were related sewer backups, one was at 6 Swinburne St and the other was at 3 Plymouth Rd. Both were determined to be problems in the service lines and not the town mains.

Alarms

The facility had no alarms in December.

Septage

The facility received no septage for the month of December.

Sludge Production

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Facility staff repaired the 4-20 Wiring for the aerator do probes, installed the new YSI controller on aerator #3. Placed new influent sampler fridge in service.

Chemical Use

The facility used 445.6 gallons of Sodium hypochlorite and 300 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for the month of December was: 20,556 KWH

Precipitation

Precipitation for December 2023 was 3.46"

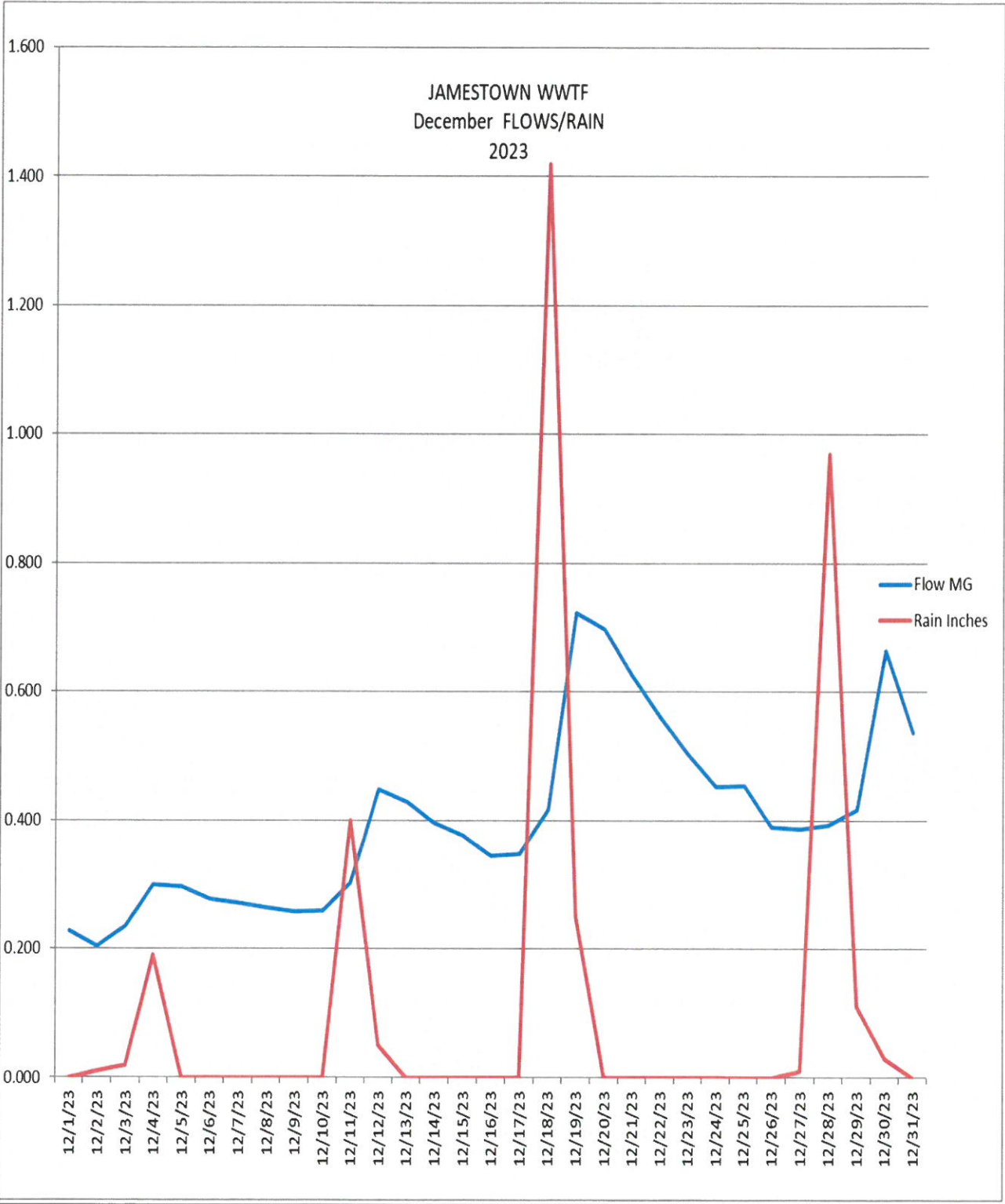
Golf Course

Pumping to the golf course has stopped for the season.

Work Orders

64 work orders were completed.

Graph



J. Christopher Powell
[REDACTED]
Jamestown, Rhode Island 02835

4 January 2024

Jamestown Town Council
93 Narragansett Ave.
Jamestown, RI 02835

Dear Town Councilors<

The following was submitted to the *Jamestown Press* on December 3rd, 2023 as a Letter to the Editor or Opinion piece. For some reason they chose not to publish it and would not provide me with a reason when asked. Considering the recent waterline extension up East Shore Road, my history with the town and the history of water related issues on the island I felt compelled to "remind" readers of what the Town has done in the past and how we ended up where we are today.

Here is the text of my letter to the *Jamestown Press*:

I was very dismayed to see the front page headline of the November 27th Newport Daily News: "Town, homeowner settle water dispute" and the front page headline in last week's Jamestown Press "Settlement lets E. Shore home hook into water." These headlines should have read "Water Conservation Loses, Money Wins!"

As the first Chair of the Jamestown Conservation Commission from 1984 to 2010, we spent many years working with the Town Council, Town staff and Town residents to conserve Jamestown's limited water resources. Granting a 640 foot extension of Town water to a resident north of, and outside, the Municipal water district where others have been denied an extension does not bode well for the future of Jamestown's limited water supply.

Sadly, many in Jamestown did not experience the summer of 1993 when our Town reservoirs were so dangerously low that then Governor Sundlun declared a state of emergency in Jamestown and mobilized the Rhode Island National Guard to truck water from off the Island to "try" and fill our North Reservoir, a failure! In the fall of that year, with emergency federal funding, the National Guard laid a 6" pipeline from a hydrant on the North Kingstown side of the Jamestown Bridge, across the bridge to a town hydrant at the corner of North Road and Weeden Lane, almost 4 miles! This water was fed directly into the town water system. This too was not a permanent solution, as North Kingstown was also growing, and needed to conserve their water resources for their residents.

A provision of the federal funding for the pipeline required the Town to develop a long-term solution to our water supply problem. In 1994 the Town Council appointed a Water Study Committee to look at alternatives to augment existing water supplies and charged the Jamestown Conservation Commission with addressing alternatives for conserving existing resources.

The Jamestown Conservation Commission conducted an island-wide Water Conservation Survey in 1994 to gather information about the current water use patterns of businesses and residents on the island. Analysis of the survey data indicated that approximately 66% of the households had 5 or 7 GPF (gallons per flush) toilets and that retrofitting these to 1.6 GPF toilets would save an estimated 6.1 million gallons of potable water annually. A complete retrofitting of all plumbing devices would save an estimated 9.8 million gallons annually! Results of this survey lead the Town Council to implement a series of water conservation initiatives that ultimately prevented another water supply crisis. A critical step to insure an adequate future water supply for current and future residents using Town water was the establishment of an Urban Water District within which additional water hook-ups would be allowed for future residential and business development. Hookup to Town water outside this district, in the Rural Water District would not be allowed. Conservation and land preservation efforts followed to protect and conserve water resources in the Rural Water District. Strong efforts were made to enforce the required distances of septic systems from drinking water wells and wetlands to protect water quality. In several instances where water quantity or quality was not adequate, residential desalinization was implemented.

The granting of an extension of Town water outside the Urban Water District has set a dangerous precedent for the future of our limited drinking water supply. Hopefully the Town Council, in their role as the Town Board of Water and Sewer, can now insure adequate water quantity and quality for the current and future residents of the Urban Water District, and prohibit additional Town water extension into the Rural Water District. Our future is in their hands!

I was pleased to see the article in today's *Jamestown Press* where you have put a temporary moratorium on additional water connections. Thank you! However, this should become a permanent moratorium on any water connection outside the Urban Water District. We certainly do not want to repeat our water supply problems of the past.

Thank you for your time and consideration,

Chris Powell





November 22, 2023
Revised December 13, 2023

Mr. Michael Gray, P.E., Director
Department of Public Works
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

**Re: Contract Addendum to WSSMP Update
Water Department Rules and Regulations Document Development
Jamestown Department of Public Works
Jamestown, Rhode Island
Pare Project No.: 17103.04**

Dear Mr. Gray:

Pare Corporation (Pare) is pleased to have the opportunity to submit this Contract Addendum for Professional Services to the Jamestown Department of Public Works (Jamestown) for the above-referenced project. Outlined herein is the Description of your Project, our Scope of Services, and the Method and Basis of Compensation for our services.

The Terms and Conditions of the engagement shall be in accordance with the State of Rhode Island's Master Price Agreement 584.

PROJECT DESCRIPTION

This project shall consist of developing a new Rules and Regulations document for the Jamestown Water Department. Jamestown's current Rules and Regulations were last updated by Jamestown in 2013. The new document will replace the existing Rules and Regulations in their entirety.

SCOPE OF SERVICES

This section provides a detailed description of the services that Pare proposes for the completion of this project (Basic Services) and services to be provided by others under contract to Pare (Outside Services).

Basic Services

Task 8 – Review of Existing Rules and Regulations

Pare shall review the existing Jamestown Water Department Rules and Regulations document and evaluate the regulations for completeness, clarity, ease of use, and potential areas of weakness (i.e., areas where the regulations might contradict themselves, might lack specificity, might not address updates in local ordinances, etc.). Pare's review will also include a review of the regulation's strengths that will need to be carried into the new regulations. Finally, Pare shall review the regulations relative to the RI Department of Health's requirements for certain aspects of the regulations, such as the Town's Cross-Connection Control Program.



Mr. Michael Gray, P.E.-DPW

(3)

November 22, 2023
Revised December 13, 2023

SERVICES PROVIDED BY JAMESTOWN

Jamestown shall be responsible for furnishing and making available to Pare the required information to develop the Jamestown Water Department Rules and Regulations document, including a copy of the existing regulations and a list of materials preferred by the Town.

PERIOD OF SERVICE

The time period for performance of the services as set forth in the Scope of Services for Tasks 8 through 10 shall be **one hundred twenty (120) days** from receipt of a written authorization to proceed.

Additional Services may materially add to the time required to complete the work of the Project. Pare Corporation will be entitled to an equitable adjustment in the Period of Service as a result of services added.

BASIS OF COMPENSATION AND METHOD OF PAYMENT

Jamestown shall pay Pare Corporation for **Basic Services** rendered, as described above, a Not to Exceed Fee of **Twenty-Four Thousand Dollars and Zero Cents (\$24,000.00)**. A breakdown of Pare's fee is provided below.

Task 8 – Review of Existing Rules and Regulations	\$ 6,500.00
Task 9 – Develop New Rules and Regulations	\$ 15,000.00
Task 10 – Meetings	\$ 2,500.00
<u>TOTAL FEE</u>	<u>\$ 24,000.00</u>

Pare Corporation reserves the right to renegotiate or adjust our fee accordingly if our Contract Addendum for Service is not accepted within a sixty (60) day period.

This represents our best judgement at this time as to the effort required to achieve the stated objectives. It should be recognized that should the Scope of Services or corresponding level of effort upon which this Contract Addendum is based change, an increase or decrease in charges may result. You will be notified of any change regarding an increase in charges and we will not exceed the recommended budget without your approval, nor will be required to work beyond the approved budget.

ADDITIONAL SERVICES

Services required by Jamestown which are not part of the Scope of Services, as described above, shall be considered Additional Services. Additional Services shall be furnished by Pare or obtained from others by Pare if requested in writing by Jamestown. Jamestown shall pay Pare for Additional Services in accordance with rates and charges agreed to in writing prior to authorization by Jamestown.

Oral directives by Jamestown authorizing Additional Services will be confirmed in writing by Pare. Jamestown shall pay Pare for orally directed Additional Services furnished by Pare in accordance with Pare's current Schedule of Fees unless other rates and charges for compensation are agreed to subsequent to completion of authorized Additional Services.

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, December 18, 2023

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President
Michael G. White
Randall White

Also, present were:

Edward Mello, Town Administrator
Roberta J. Fagan, Town Clerk
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

Absent:

Erik G. Brine, Commissioner

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

1) **Presentation by Attorney Kensley Barrett of Marin, Barrett, and Murphy re: PFAS litigation**
Attorney Kensley Barrett of Marin, Barrett, and Murphy introduced himself and described his background and experience. Attorney Barrett gave a brief presentation on the history of the PFAS Litigation. Attorney Barrett then asked the Commission/Town of Jamestown to join this litigation to become part of the settlement. He stated the Town would only be required to supply data and that there would be no cost to the Town to join.

Following clarification on a few items, Administrator Mello reported that he wanted the Commission to be aware of this litigation and to offer some information regarding this matter. Administrator Mello stated that he would have more information pertaining to opting in/out of this litigation and that he would report back to the Commission at a later date. Commission President Beye thanked Attorney Barrett for his presentation.

2) **Resolution 2024-01 of the Water and Sewer Commission Relative to Request Certain Amendments to Chapter 15 of Title 46 of the General Laws.**

Commissioner Michael White read Resolution 2024-01 aloud to the public. Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to approve the Resolution 2024-01 of the Water and Sewer Commission Relative to Request Certain Amendments to Chapter 15 of Title 46 of the General Laws and to ask the clerk to forward the resolution to Representative Finkelman and Senator Euer. Vote: President

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) **Approval of Agreement for Engineering Services** by and between the Town of Jamestown and **Weston & Sampson Inc.:**

a) Scope of Engineering Services for Wastewater Facilities Improvements (the bid was awarded on November 20, 2023, as recommended by the Public Works Director Mike Gray).

Motion was made by Commission Vice-President, seconded by Commissioner White to approve the Agreement for Engineering Services by and between the Town of Jamestown and Weston & Sampson Inc., as presented.

Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye.

2) Updating the **Rules and Regulations of the Board of Water and Sewer Commissioners**

The Public Works Director reported that he specifically gave the Commission a copy of the Rules and Regulations prior to 2009 for their review, for the reason that at that time an applicant's approval was held to a standard and limit on a certain amount of gallons/consumption. The Public Works Director referred to the application of Jamestown Place Associates on Knowles Court who received approval for a certain number of gallons and were required to obtain the remainder of their water from a well. Following brief discussion, it was the consensus of the Commission to continue this matter to the next meeting.

NEW BUSINESS

(None)

ADJOURNMENT

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 7:16 PM.

Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye.

Attest:

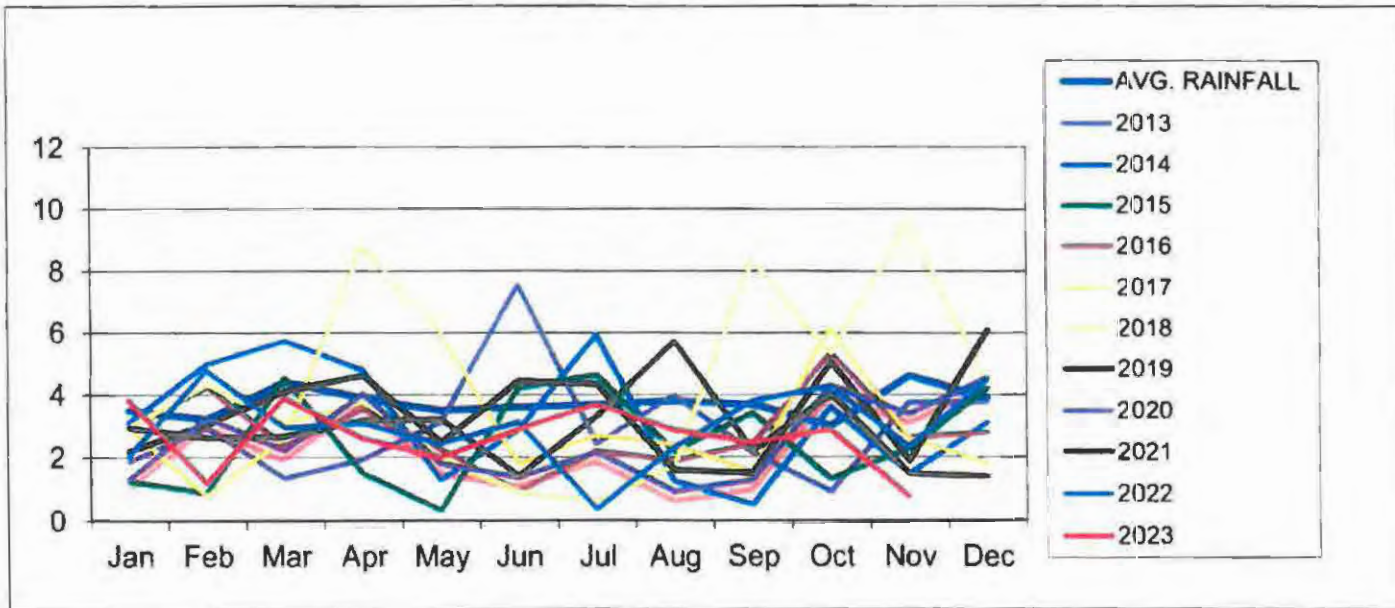
Denise Jennings
Water and Sewer Clerk

Notable Changes to the permit

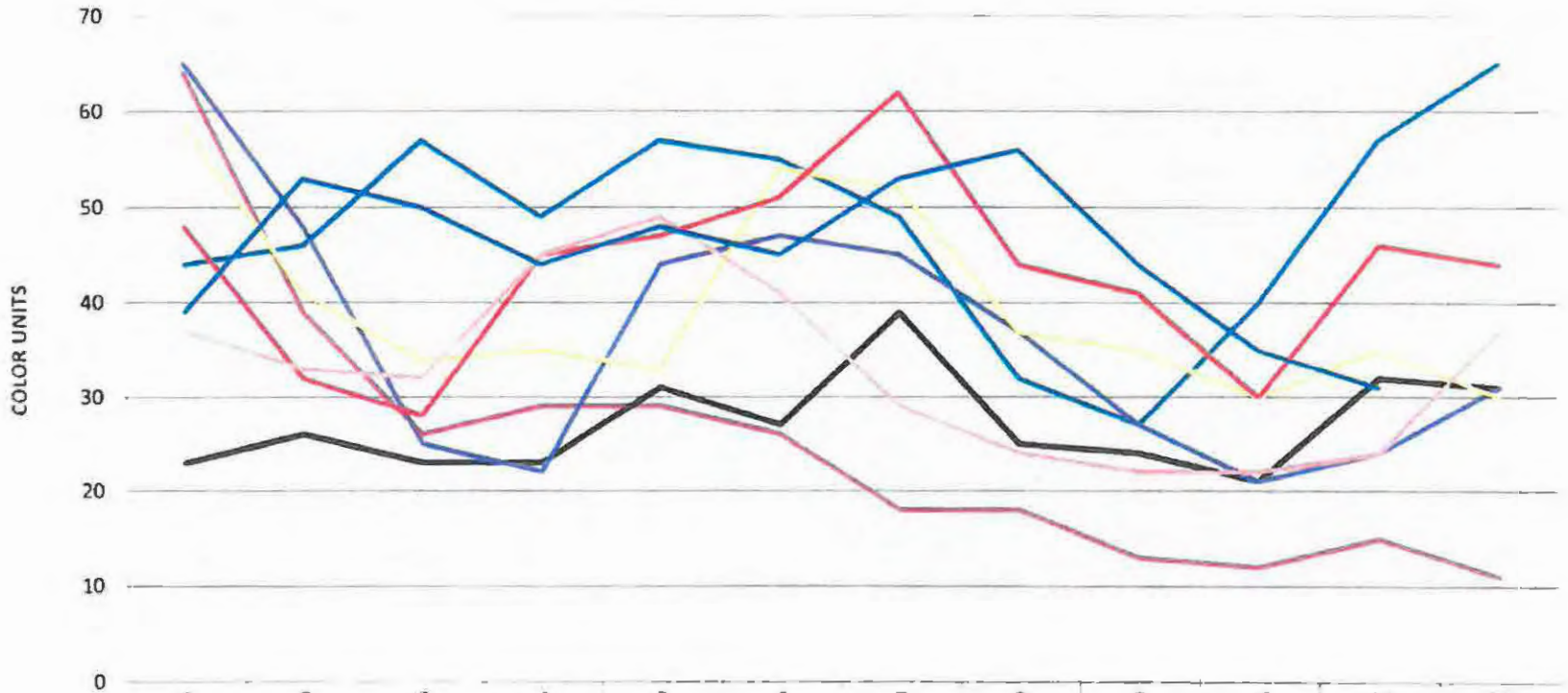
- There is a new requirement for quarterly influent and effluent monitoring for PFAS contaminants. The lab analytical will cost an additional \$8,000 annually for this requirement.
- Whole Effluent Toxicity testing requirements have changed for the annual bioassay testing. Under the old permit Jamestown bioassay was performed with 50% dilution of a sample of our wastewater. The new requirements are for the test to be performed with 100% concentration of our wastewater with no dilution. Tests are performed on Mysids (aquatic organisms). Under the new requirement there cannot be more than 50% acute toxicity for Mysids using 100% concentration of the wastewater. We have consistently met the 50% requirement at 50% dilution.
- Submission of an Outfall Inspection Report within one year of the effective date of the permit.
- Development and submission of a Resiliency Plan and schedule of short- and long term actions to be taken to maintain, operate and protect key collection and treatment system assets.

	AVG. RAINFALL	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	3.84
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.18
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.9
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	2.6
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	1.99
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	2.88
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	3.71
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	2.87
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	2.47
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	2.88
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	0.75
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	29.07

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	

Parameters

	<u>Monthly Avg.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2557 MGD	73 MGD	
Daily Max	.3570 MGD		
BOD Removal	99.8 %	85%	% Removed
TSS Removal	97.0 %	85%	% Removed
Fecal Coliform	1.17	No limit, report only	
Enterococci	1.1	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 0 violations to report for the month of November.

Complaints

There were 0 complaints reported for the month of November.

Alarms

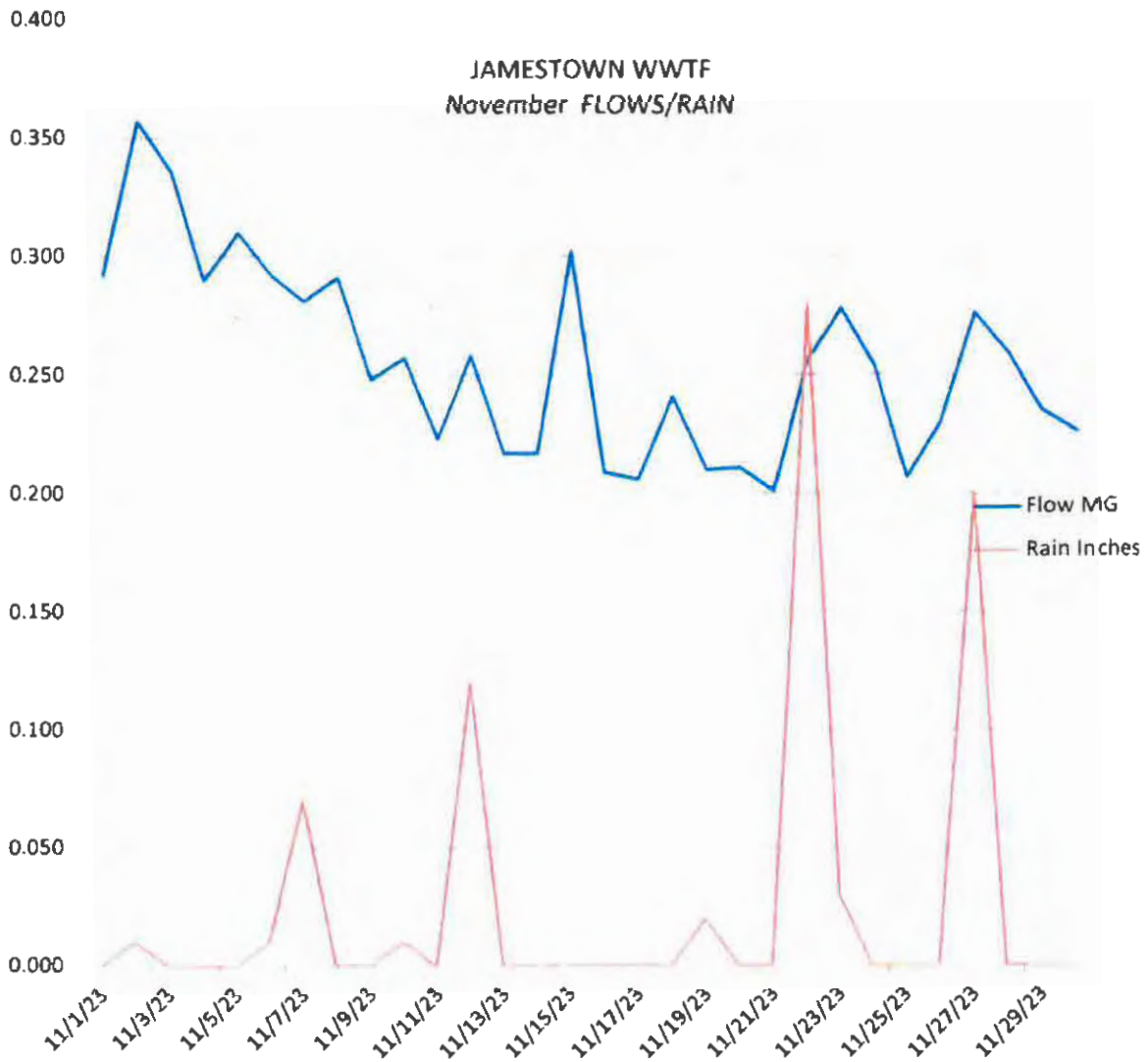
The facility had 0 alarms.

Septage

The facility did not receive any septage for the month of November.

Sludge Production

Graphs



Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: January 12, 2024

SUBJECT: Budget to Actual- Water & Sewer Budget

A handwritten signature in blue ink, appearing to be "C. Collins", is written over the end of the subject line.

Attached is Budget to Actual report for the Fiscal Year 2024. The report contains the expenses that have been paid through December 31, 2023.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Water TOWN OF JAMESTOWN, RI For 12/31/2023

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	29,158.00	3,364.35	14,782.96	14,375.04	50.70
2102 7000 70102 00 Salary- Accounting	49,750.00	5,191.60	24,787.29	24,962.71	49.82
2102 7000 70103 00 Salary - Treatment Plant Operator	87,537.00	0.00	26,853.78	60,683.22	30.68
2102 7000 70104 00 Ass't Plant Operator w/longevity	80,243.00	9,619.20	47,724.49	32,518.51	59.47
2102 7000 70105 00 Salary - Plant Operator	69,742.00	7,663.20	33,254.99	36,487.01	47.68
2102 7000 70339 00 License Yrly	1,800.00	0.00	0.00	1,800.00	0.00
2102 7000 70513 00 Treatment Plant Operator - OT	15,000.00	0.00	0.00	15,000.00	0.00
2102 7000 70514 00 Ass't Treatment Plant Operator OT	15,000.00	5,071.10	21,800.70	(6,800.70)	145.34
2102 7000 70515 00 Plant Operator- OT	10,000.00	443.04	4,022.51	5,977.49	40.23
7000 Salaries	358,230.00	31,352.49	173,226.72	185,003.28	48.36
2102 7001 70900 00 SOCIAL SECURITY TAX	27,405.00	2,094.04	8,586.65	18,818.35	31.33
2102 7001 70901 00 Blue Cross/Delta Dental	50,340.00	1,407.05	11,500.37	38,839.63	22.85
2102 7001 70902 00 Worker's Compensation	20,000.00	0.00	0.00	20,000.00	0.00
2102 7001 70903 00 Retirement System	40,793.00	1,461.54	10,463.60	30,329.40	25.65
2102 7001 70906 00 Life Insurance	670.00	38.70	270.90	399.10	40.43
2102 7001 70910 00 Clothing	1,500.00	321.60	1,215.60	284.40	81.04
7001 Benefits	140,708.00	5,322.93	32,037.12	108,670.88	22.77
7000/7001 Salaries & Benefits	498,938.00	36,675.42	205,263.84	293,674.16	41.14
2102 7005 70601 00 Maintenance	6,000.00	0.00	0.00	6,000.00	0.00
2102 7005 70606 00 ALARM LINES	4,000.00	478.78	2,149.94	1,850.06	53.75
7005 Reservoirs/Rights of Way	10,000.00	478.78	2,149.94	7,850.06	21.50
2102 7006 70601 00 Maintenance	1,000.00	0.00	900.00	100.00	90.00
2102 7006 70636 00 Wells- Electricity	12,000.00	1,293.44	5,356.26	6,643.74	44.64
7006 Wells	13,000.00	1,293.44	6,256.26	6,743.74	48.13
2102 7010 70008 00 Lab Supplies - Water	15,000.00	780.30	6,372.14	8,627.86	42.48
2102 7010 70201 00 Consultant	100,000.00	0.00	0.00	100,000.00	0.00
2102 7010 70631 00 Chemicals	65,000.00	6,501.49	31,547.03	33,452.97	48.53
2102 7010 70632 00 Heat	18,000.00	1,469.63	3,578.87	14,421.13	19.88
2102 7010 70633 00 Equip. Maintenance	45,000.00	4,612.54	33,449.20	11,550.80	74.33
2102 7010 70634 00 Professional Services	5,000.00	4,448.50	31,925.16	(26,925.16)	638.50
2102 7010 70635 00 Telephone	3,500.00	210.66	728.69	2,771.31	20.82
2102 7010 70636 00 Pumpout- Electricity	55,000.00	4,616.29	22,659.53	32,340.47	41.20
2102 7010 70637 00 Bldg Maint	8,000.00	110.68	4,543.54	3,456.46	56.79
2102 7010 70638 00 State Testing	12,000.00	523.00	2,489.95	9,510.05	20.75
2102 7010 70639 00 License Fees	6,000.00	0.00	600.00	5,400.00	10.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	3,500.00	0.00	1,000.00	2,500.00	28.57
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,500.00	0.00	10,880.00	5,620.00	65.94
7010 Pump Station & Treatment Plant	352,500.00	23,273.09	149,774.11	202,725.89	42.49
2102 7011 70636 00 South Pond- Electricity	5,000.00	1,889.15	2,176.83	2,823.17	43.54
2102 7011 70637 00 South Pond Transfer Pump	4,000.00	0.00	0.00	4,000.00	0.00
7011 South Pond Pre-Treatment Bldg	9,000.00	1,889.15	2,176.83	6,823.17	24.19
2102 7012 70636 00 Water Tower- Electricity	3,000.00	108.29	635.19	2,364.81	21.17
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	108.29	635.19	2,864.81	18.15
2102 7013 70644 00 Vehicles Gas & Oil	2,000.00	134.16	979.21	1,020.79	48.96
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	905.89	3,094.11	22.65
7013 Vehicles	6,000.00	134.16	1,885.10	4,114.90	31.42
2102 7020 70651 00 Clamps	2,000.00	0.00	0.00	2,000.00	0.00
2102 7020 70652 00 Pipe	6,000.00	0.00	779.86	5,220.14	13.00
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	10,000.00	0.00	779.86	9,220.14	7.80
2102 7030 70661 00 Service Repairs	10,000.00	0.00	1,745.36	8,254.64	17.45
2102 7030 70663 00 New Services	6,000.00	0.00	0.00	6,000.00	0.00
7030 Water Division Services	16,000.00	0.00	1,745.36	14,254.64	10.91
2102 7040 70672 00 Supplies/Expenses	16,000.00	1,280.00	10,001.47	5,998.53	62.51
7040 Meters	16,000.00	1,280.00	10,001.47	5,998.53	62.51
2102 7050 70681 00 Hydrants- Maintenance	8,500.00	0.00	0.00	8,500.00	0.00
7050 Hydrants	8,500.00	0.00	0.00	8,500.00	0.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 12/31/2023

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70923 00 Billing	6,500.00	1,533.06	2,846.59	3,653.41	43.79
2102 7060 70924 00 Insurance	9,000.00	0.00	0.00	9,000.00	0.00
2102 7060 70925 00 Audit	3,000.00	0.00	0.00	3,000.00	0.00
2102 7060 70926 00 Supplies	7,000.00	580.49	2,642.35	4,357.65	37.75
7060 Administration	25,500.00	2,113.55	5,488.94	20,011.06	21.53
2102 7070 70300 00 Water Debt	367,000.00	0.00	0.00	367,000.00	0.00
2102 7070 70940 00 Interest	122,773.00	0.00	39,972.05	82,800.95	32.56
7070 Debt Service	489,773.00	0.00	39,972.05	449,800.95	8.16
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	0.00	19,964.08	(19,964.08)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	12,563.77	(12,563.77)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	7,821.00	13,107.00	(13,107.00)	0.00
Total Expenses	0.00	7,821.00	45,634.85	(45,634.85)	0.00
Total Expenses	1,558,711.00	75,066.88	471,763.80	1,086,947.20	30.27

**Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 12/31/2023**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	29,158.00	3,364.32	14,782.84	14,375.16	50.70
2103 7000 70101 00 Salary- Superintendent	90,038.00	9,619.20	41,636.40	48,401.60	46.24
2103 7000 70102 00 Salary, Clerical	49,750.00	5,191.60	24,787.29	24,962.71	49.82
2103 7000 70103 00 Salaries, Ass't Superintendent	80,243.00	8,572.80	48,183.73	32,059.27	60.05
2103 7000 70104 00 Salaries- Plant Operator	70,738.00	7,663.20	37,503.90	33,234.10	53.02
2103 7000 70335 00 License- Contractual	1,800.00	0.00	1,800.00	0.00	100.00
2103 7000 70336 00 Clothing	1,500.00	0.00	380.00	1,120.00	25.33
2103 7000 70511 00 Wastewater Superintendent - OT	13,000.00	2,077.92	6,753.24	6,246.76	51.95
2103 7000 70513 00 Ass't Superintendent - OT	13,000.00	462.96	4,861.08	8,138.92	37.39
2103 7000 70514 00 Plant Operator - OT	13,000.00	1,224.36	3,673.08	9,326.92	28.25
2103 7000 70900 00 Social Security Tax	27,462.00	2,569.36	10,130.61	17,331.39	36.89
2103 7000 70901 00 Blue Cross/Delta Dental	51,602.00	3,219.07	20,007.44	31,594.56	38.77
2103 7000 70902 00 Worker'S Compensation	8,000.00	0.00	0.00	8,000.00	0.00
2103 7000 70903 00 Retirement System	42,180.00	2,024.50	14,155.25	28,024.75	33.56
2103 7000 70906 00 Life Insurance	695.00	58.05	348.30	346.70	50.12
7000 Salaries	492,166.00	46,047.34	229,003.16	263,162.84	46.53
7000/7001 Salaries & Benefits	492,166.00	46,047.34	229,003.16	263,162.84	46.53
2103 7002 70001 00 Power- Electricity	55,000.00	4,373.45	19,267.71	35,732.29	35.03
2103 7002 70002 00 Chemicals	3,000.00	0.00	2,275.14	724.86	75.84
2103 7002 70003 00 Heat	15,000.00	762.32	1,782.54	13,217.46	11.88
2103 7002 70004 00 Water	2,000.00	0.00	2,122.22	(122.22)	106.11
2103 7002 70005 00 Chlorine	10,000.00	2,195.63	2,195.63	7,804.37	21.96
2103 7002 70006 00 Equipment Maintenance	35,000.00	6,370.87	27,811.84	7,188.16	79.46
2103 7002 70007 00 Misc. Supplies, Office, Cleani	10,000.00	600.82	3,210.81	6,789.19	32.11
2103 7002 70008 00 Lab Supplies	4,000.00	22.64	22.64	3,977.36	0.57
2103 7002 70009 00 Telephone	1,000.00	38.64	191.25	808.75	19.13
2103 7002 70010 00 Alarm Line- N.E.T.	7,500.00	601.64	3,254.47	4,245.53	43.39
2103 7002 70011 00 Sludge Composting	50,000.00	3,819.83	21,445.86	28,554.14	42.89
2103 7002 70012 00 Truck Operation & Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
2103 7002 70013 00 Gas- Truck	3,500.00	172.40	1,201.57	2,298.43	34.33
2103 7002 70014 00 State Mandated Testing	30,000.00	4,103.76	16,567.75	13,432.25	55.23
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	215.00	785.00	21.50
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
7002 Wastewater Treatment Facility	233,500.00	23,062.00	101,564.43	131,935.57	43.50
2103 7003 70017 00 Pumping Station #3	6,000.00	0.00	0.00	6,000.00	0.00
2103 7003 70018 00 Pumping Station #1	30,000.00	2,654.27	13,329.68	16,670.32	44.43
2103 7003 70019 00 Pumping Station #2	12,000.00	876.31	5,567.50	6,432.50	46.40
2103 7003 70020 00 Pumping Station #4	1,000.00	72.03	350.14	649.86	35.01
7003 Pumping Stations	49,000.00	3,602.61	19,247.32	29,752.68	39.28
2103 7004 70598 00 Equipment Insurance	7,000.00	0.00	0.00	7,000.00	0.00
7004 Insurance	7,000.00	0.00	0.00	7,000.00	0.00
2103 7005 70021 00 Maintenance Sewer Mains	12,000.00	0.00	0.00	12,000.00	0.00
2103 7005 70504 00 Payment Of Principal - Town	8,110.00	0.00	0.00	8,110.00	0.00
2103 7005 70505 00 Payment Of Interest - Town	0.00	157.83	157.83	(157.83)	0.00
2103 7005 70605 00 Interest Payments	38,625.00	0.00	36,448.04	2,176.96	94.36
7005 Sanitary Sewers, Laterials & Mains	58,735.00	157.83	36,605.87	22,129.13	62.32
2103 7081 70801 00 Sewer Capital	80,000.00	0.00	41,505.32	38,494.68	51.88
7081 Capital Improvements	80,000.00	0.00	41,505.32	38,494.68	51.88
Total Expenses	920,401.00	72,869.78	427,926.10	492,474.90	46.49

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From: Edward Mello <emello@jamestownri.net>
Sent: Wednesday, December 13, 2023 3:59 PM
To: Roberta Fagan <rfagan@jamestownri.net>
Subject: RE: Council Presentation - 250th Commission

Either date would great.

Thank you

From: Roberta Fagan <rfagan@jamestownri.net>
Sent: Wednesday, December 13, 2023 3:51 PM
To: Edward Mello <emello@jamestownri.net>
Subject: FW: Council Presentation - 250th Commission

Ed,
Please see Rob Rock's email and request below. Could we put this on the January 2nd or January 16th Town Council meeting agenda?

Sincerely,
Roberta

Roberta J. Fagan - Town Clerk



Roberta J. Fagan
Town of Jamestown
Town Clerk

401-423-9800 Work
rfagan@jamestownri.net
93 Narragansett Avenue
Jamestown, RI 02835
www.jamestownri.net

Business Hours: Monday-Friday 8:00 AM – 4:30 PM – last recording 4:00 PM

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From: Rob Rock <rrock@sos.ri.gov>
Sent: Wednesday, December 13, 2023 2:43 PM
To: Rob Rock <rrock@sos.ri.gov>
Cc: Lauren Fogarty <lfogarty@sos.ri.gov>
Subject: Council Presentation - 250th Commission

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Good afternoon,

I hope all is well. We have a big year ahead and I look forward to continuing to work with you on Election matters. Today however, I am reaching out about a different topic.

Lauren Fogarty, Program Coordinator for the RI 250th Commission, and I would love to come before your Council to promote the formation of local 250th committees ahead of the 250th anniversary of the founding of our country.

The mission of the RI250 Commission, which is chaired by Secretary Amore, is to commemorate the 250th anniversary of events throughout history which influenced the ideals of freedom, equality, and independence in our country. One of the duties of the Commission is to collaborate with local organizations to promote the pivotal role that Rhode Island played in the founding of our country. Therefore, we would like to invite all municipalities to organize local 250th committees to encourage a more comprehensive and inclusive commemoration.

Attached is a letter from the Secretary Amore regarding the formation of local 250th committees and other resources to begin this process. We are excited to help facilitate a statewide, years-long multifaceted commemoration of this milestone. For more information, here is the Commission's website: <https://rhodeisland250.org/>.

So far, each city/town council we've reached out to (26) have expressed their desire to participate. We'd love to get 5-10 minutes at a future council meeting to discuss this topic. If this is possible, please let me know.

Thanks.

Rob



Rob Rock

Deputy Secretary of State / Director of Administration

RI Department of State | Secretary of State Gregg M. Amore

Email: rrock@sos.ri.gov | Website: www.sos.ri.gov | Twitter: [@RISecState](https://twitter.com/RISecState)

State House - 82 Smith St. Room 218, Providence, RI 02903 | (401) 222-7979



TREE PLANTING AT BIKE PATH

Prepared by the Jamestown Tree Preservation and Protection
Committee

Jim Simmons, Chair

Richard Kingsley, Vice Chair

Beth Herman, Secretary

Darcy Magratten

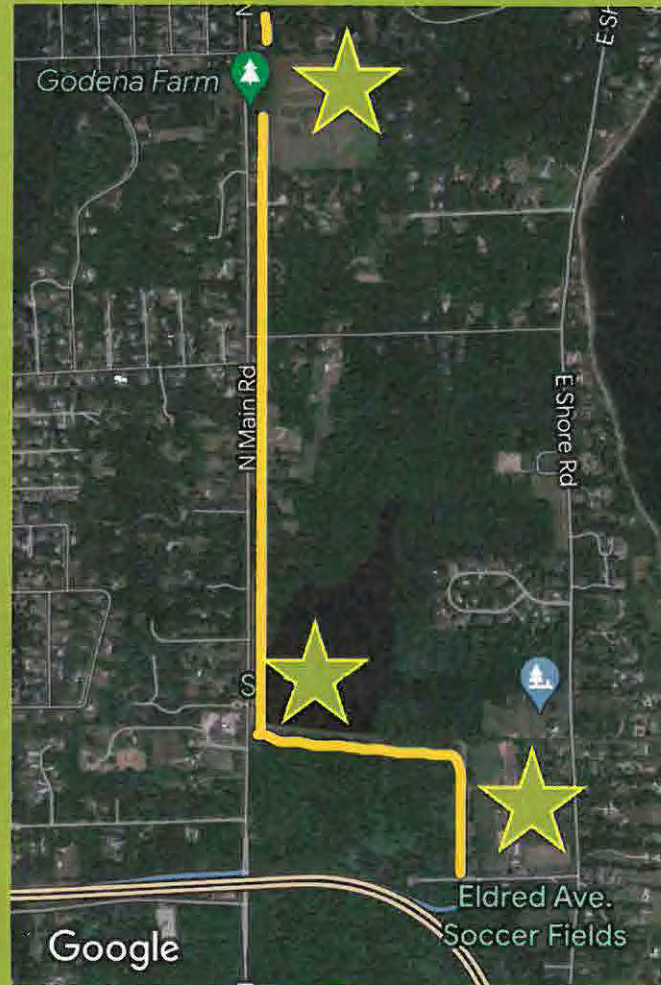
Michele Foster

Tom Waddington

Donna Repko

Steve Saracino, Jamestown Tree Warden

Barbara Lundy, Conservation Commission Liaison



3 Areas Included:

- Godena Farm
- Reservoir
- Eldred Avenue Entrance



PHOTO 1: EXAMPLE OF SPACING - LINDEN TREES AT ENTRANCE TO GODENA FARM SPACED 8' TO 15' APART

PLANTING CONCEPT: GROUPINGS OF NATIVE TREES



PHOTO 2: ADD LARGE SHADE TREES BETWEEN BIKE PATH AND STONE WALL

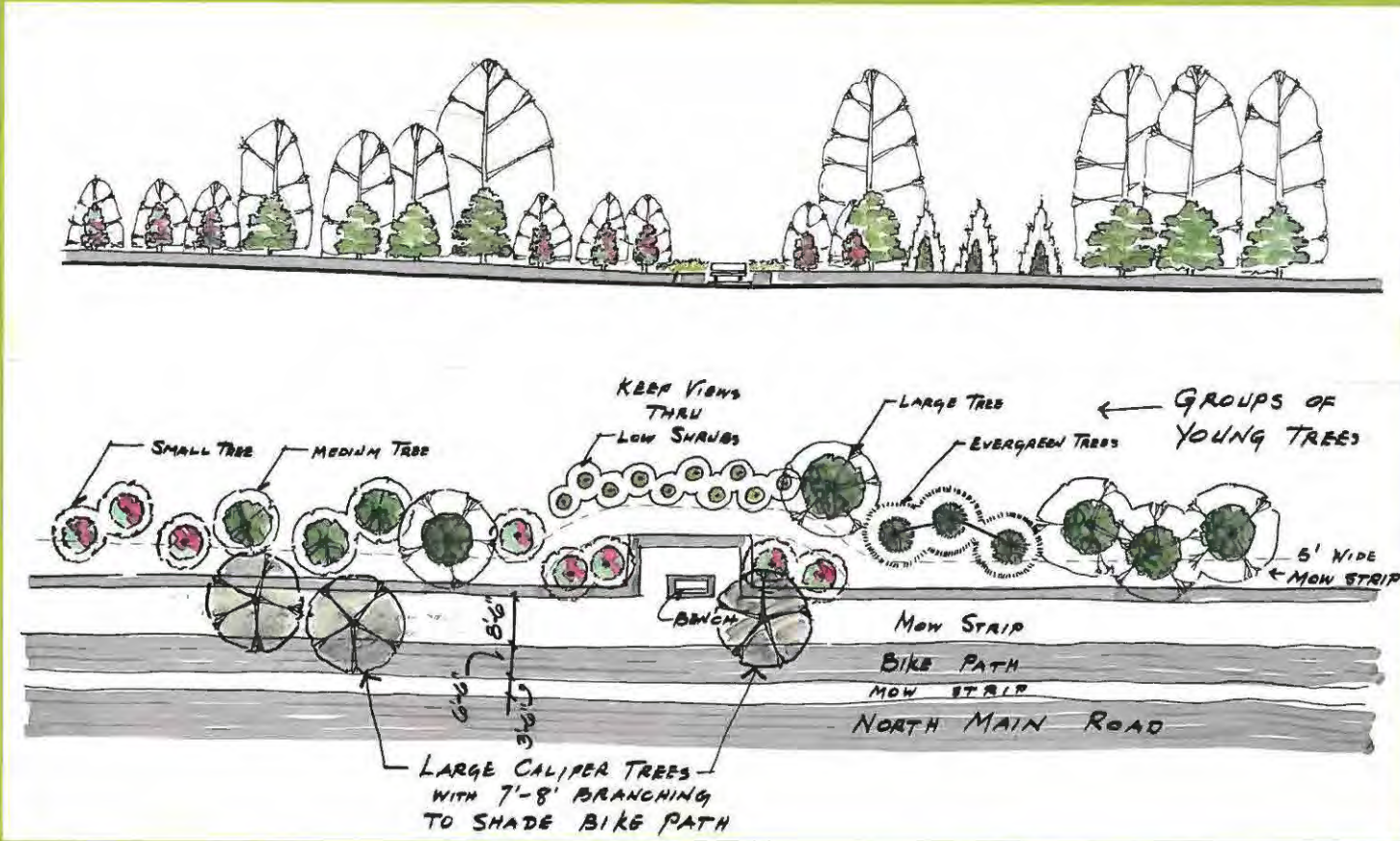


PLANTING AT GODENA FARM

1 INCH = 50 FEET

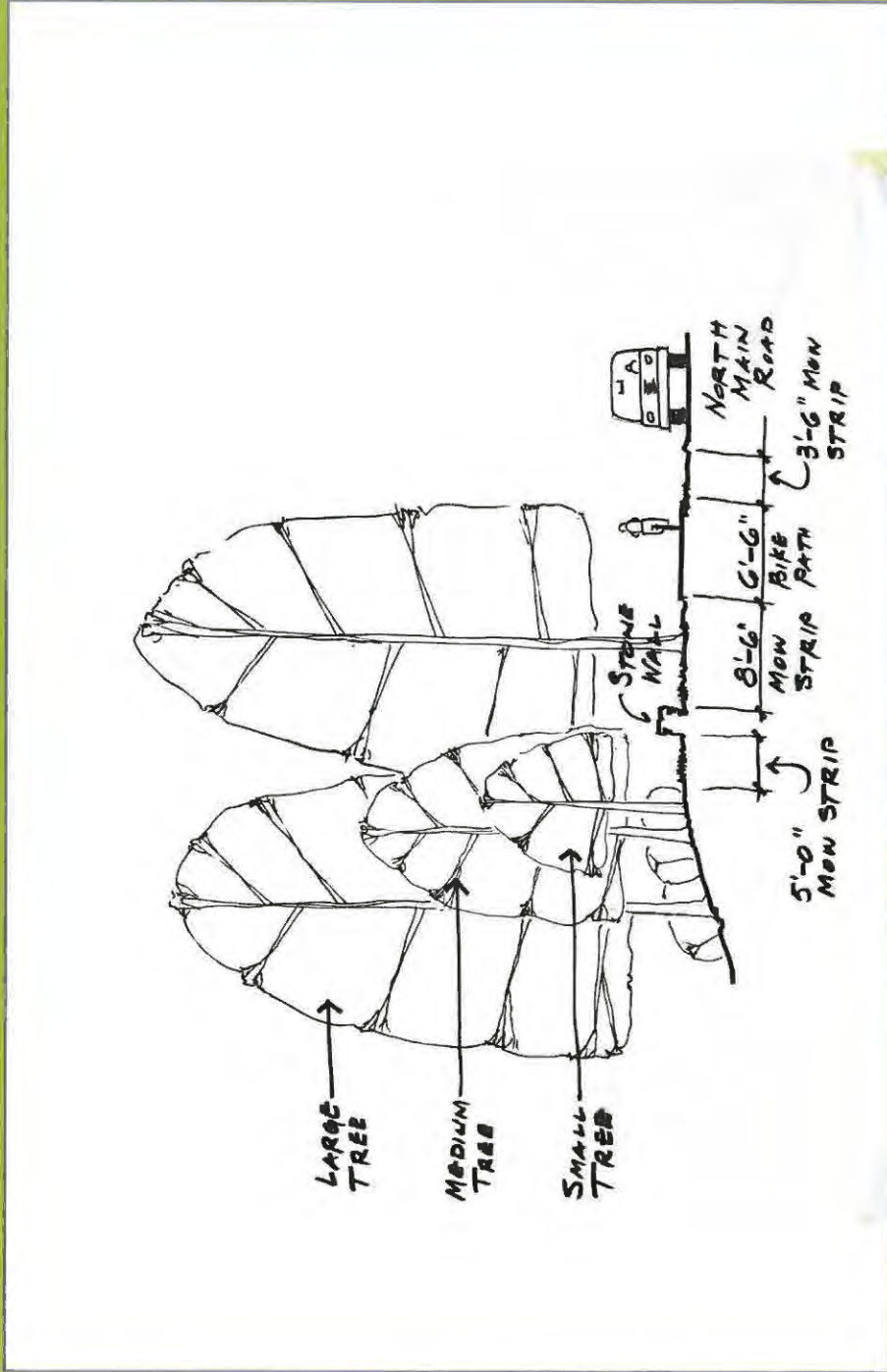


BENCH ALCOVES ALONG NORTH MAIN ROAD



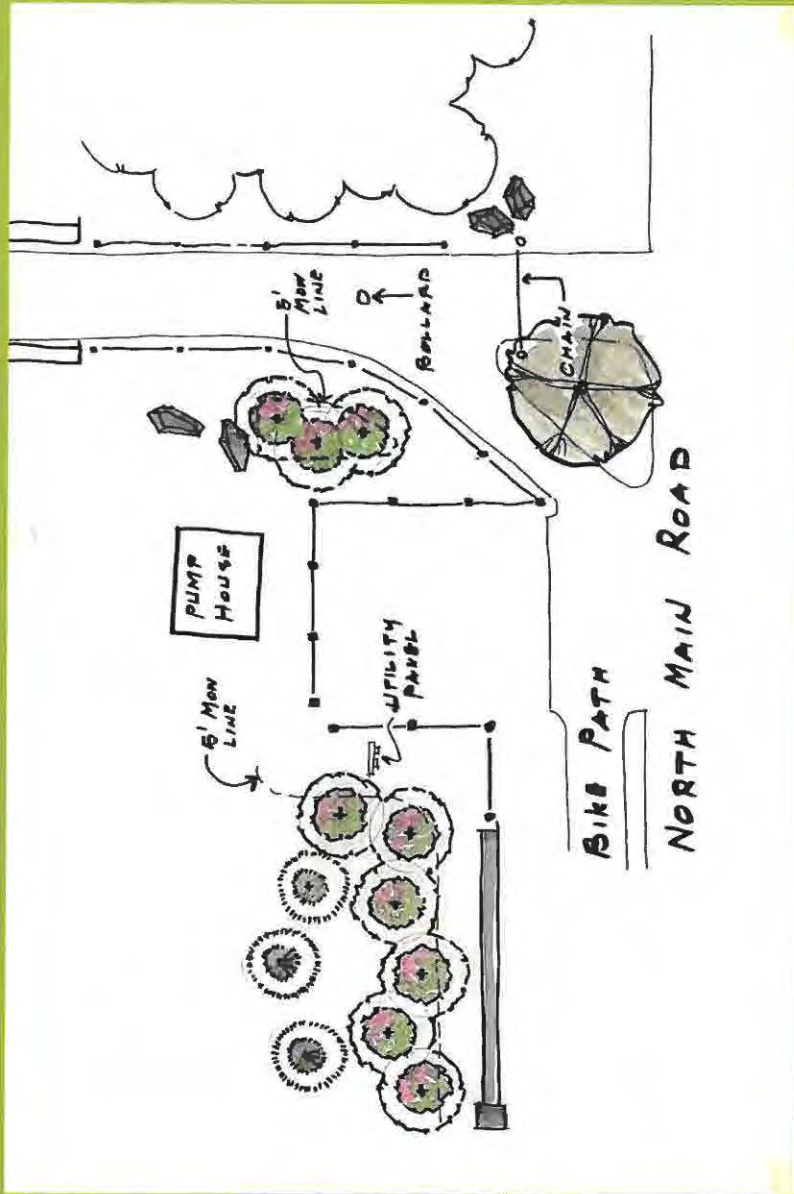
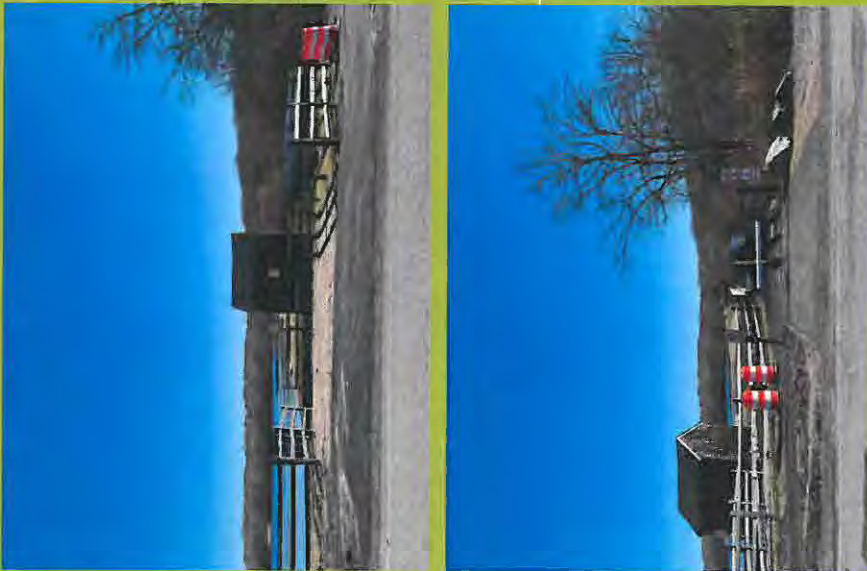
PLANTING AT BENCH ALCOVE – ENLARGEMENT

1 INCH = 8 FEET



PLANTING AT THE RESERVOIR - SECTION

1 INCH = 4 FEET

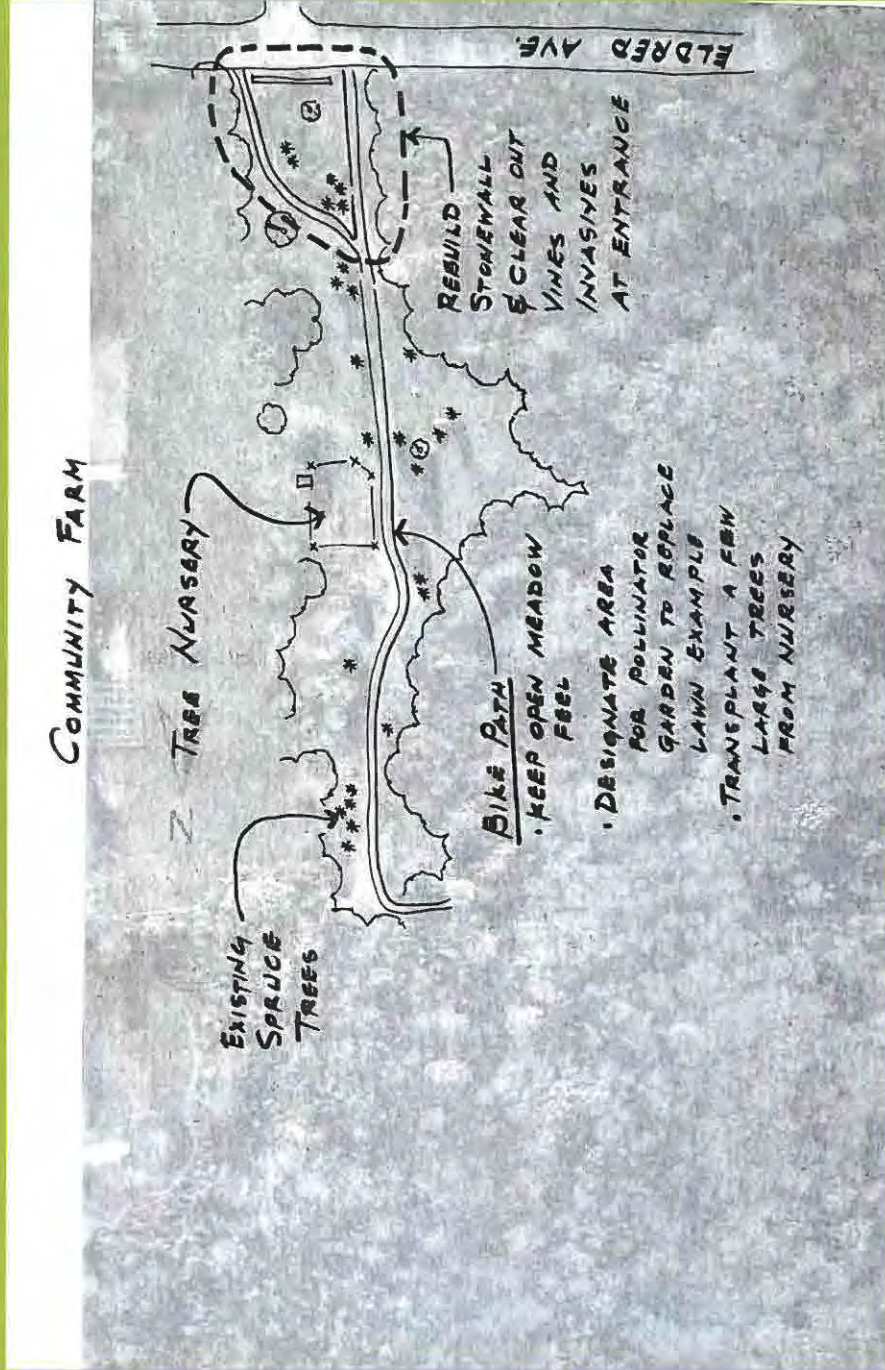


PLANTING AT PUMP HOUSE – ENLARGEMENT

1 INCH = 8 FEET



15 GALLON NATIVE TREES AT NURSERY FOR MAJORITY OF PLANTING



BIKE PATH AT ELDRD AVENUE

1 INCH = 80 FEET

Roberta Fagan

From: Jean Lambert
Date: Thursday, January 4, 2024 11:55 AM
To: Edward Mello
Cc: Lisa Bryer; Carrie Kolb; Roberta Fagan
Subject: RE: 87 Bow Street
Attachments: 87Bow_STRmemo_12_2023.doc; 87 bow st_Seelig info.pdf

Ed,
 Here is the summary that I sent to Roberta – see attached.

My understanding of the ordinance is that even without proof of owts permit, the property would be permitted for a two bedroom rental. (Section 14-87)

The second attachment was sent to me by Karl Seelig. He has this information only because he had looked at the property for potential purchase. I do not have access to this information from the State records or from GIS. However, based on the information he supplied, variances from the RIDEM OWTS regulations would likely be required to obtain a new owts permit for the property (because of the existing well location). But it is also important to note that RIDEM *would* issue a permit for a replacement owts based on the fact that there is an existing house on the property.

Let me know if you have additional questions.

Jean

From: Edward Mello <emello@jamestownri.net>
Sent: Thursday, January 4, 2024 11:27 AM
To: Jean Lambert <jlambert@jamestownri.net>
Cc: Lisa Bryer <lbryer@jamestownri.net>; Carrie Kolb <ckolb@jamestownri.net>; Roberta Fagan <rfagan@jamestownri.net>
Subject: 87 Bow Street

Good morning Jean;

As you know, the STR application for 87 Bow Street is set for a hearing with the Town Council on January 16. A neighbor raised a concern about the septic system. I know we chatted about the system and the history.

Can you please put together a very brief summary of your findings related to the property and the septic or cesspool.

I believe that if the property owner cannot provide proof of a septic system (not a cesspool) the application would be denied.

Thank you.

Ed

- b) The maximum occupancy for the dwelling and Short-term Rental unit shall be two persons per bedroom, excluding children under 12 years of age, and in cases where dwelling units use an On-site Wastewater Treatment System ("OWTS") maximum occupancy shall not exceed the number of bedrooms supported by the design load of the property's OWTS. The record owner shall provide records and or information that the Building Official or his/her designee deems reasonably sufficient to determine the number of bedrooms for which the OWTS is rated. If OWTS information is unavailable for the dwelling unit, it shall be deemed a two-bedroom dwelling unit. The owner has the ability to submit valid System Suitability Determination ("SSD") to determine the bedroom count. Dwelling units serviced by cesspools are not eligible for Short-term Rental. The maximum occupancy may be further limited by the requirements of Subsection b, herein.

Edward A. Mello
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown RI 02835
401-423-9805



Town of Jamestown, Rhode Island

Engineering and GIS Office

93 Narragansett Ave ♦ Jamestown, RI 02835 – 1509

Phone: (401) 423-7193
 Fax: (401) 423-7226
 jlambert@jamestownri.net

Date: December 22, 2023

To: Roberta Fagan, Town Clerk

From: Jean Lambert, P.E.

RE: **Review Procedure for Short Term Rentals with OWTS
 87 Bow Street**

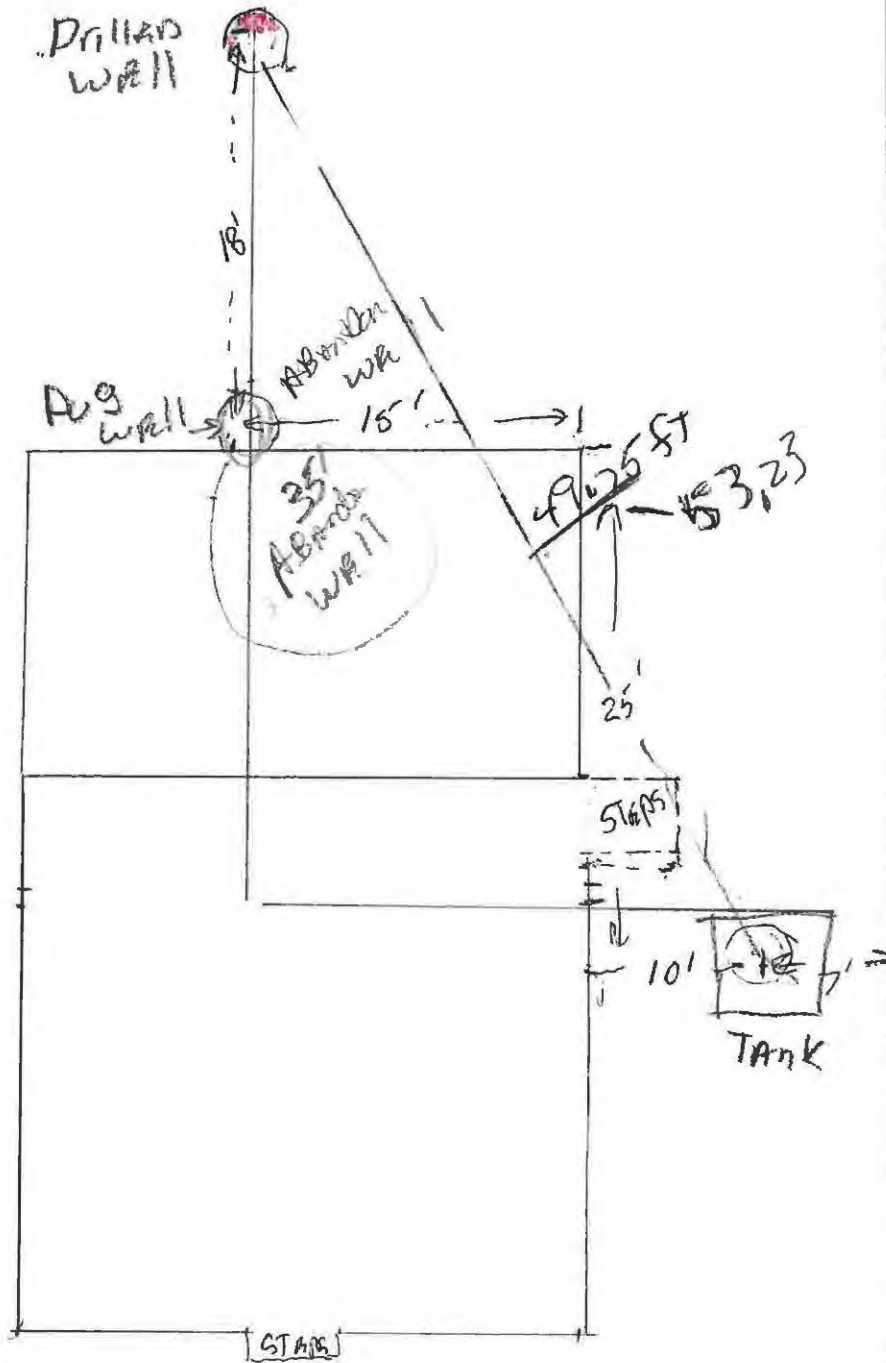
When a property serviced by an owts applies for a short-term rental, I am notified as part of the review process. These are the steps of my review.

1. Enter property in the Town owts database (Carmody). I check that the property is up to date for the required maintenance and inspection. The Town requires a maintenance inspection every three years for conventional systems and annually for high-tech systems.
2. The property is entered into the RIDEM owts database to check for a valid permit and the design parameters of the system (number of bedrooms). If no permit is found in the State database, the next step is to check the Town files.
3. The Town often has copies of owts permits for Jamestown properties that are not found in the State database. The Town copies may be found in one of three places: Town owts files in the Building Office, individual property files in the Building Officials files, or electronically in my owts permit files.
4. The Town tax assessor database is checked for the number of bedrooms on file for the property and compared to the number of bedrooms permitted by the RIDEM permit (if available).
5. In no case will the property be allowed to have more bedrooms than the number approved by the State for the owts permit.
6. Results of the searches are entered into the STR review form.
 - If a valid permit is located, the number of bedrooms in the permit and the Town database are equal, and the maintenance is current: the STR form is updated with the permit number, the number of bedrooms allowed, and the date of the last maintenance.
 - If a valid permit is located, the number of bedrooms in the permit and the Town database are equal, and the maintenance is overdue: a note is placed in the STR form regarding the maintenance. A separate email is sent to the applicant. Once the maintenance is completed, the STR form is updated and the owts review is completed.
 - If a valid permit is located but the number of bedrooms between the permit and the Town database are different: the Tax Assessor is notified of the discrepancy and the tax card is updated. The STR form is updated with the permit number, the number of bedrooms allowed, and the date of the last maintenance.
 - If no permit is located, the property can be approved for a maximum of two bedrooms as outlined under Section 14-87 of the Short Term Rental Ordinance. The property must comply with the maintenance requirements. The STR form is updated to note that no State permit exists, that only 2 bedrooms are allowed, and the date of the last maintenance.

With respect to **87 Bow Street:**

- The Carmody search shows that the property is up to date for maintenance (the date of the most recent inspection was 11/2023)
- A search in the RIDEM database results “No owts applications were found matching your search criteria”
- No information was found in the Town owts physical files, the Building Official property files or the electronic owts files.
- The Tax Assessor records show that the property has 4 bedrooms.
- Since there is no valid record of an owts permit for the property, the fact that the system is current for maintenance, and the language of the STR Ordinance, the property is approved for use as a 2-bedroom rental.
- This information is entered into the owts comment section of the STR application.

Please let me know if you have any questions.



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: January 10, 2024
SUBJECT: Report for Town Council Meeting January 16, 2024

Beavertail Lighthouse: RI Department of Environmental Management recorded the property transfer of the Beavertail Lighthouse. We will work to develop and present a lease agreement with the Beavertail Lighthouse Museum Association and the Town.

Budget Update: We are working toward developing a proposed budget with a goal to present that the Town Council in early March. At that time, we can work to schedule a number of workshops.

January 10, 2024 Storm Event: The storm surge caused road closures at North Road, Conanicus Avenue and Mackerel Cove for an extended period and in some through 10:30 AM Wednesday morning. The storm caused significant damage to Mackerel Cove Beach. This will require a significant investment to restore the dunes and parking lot material.

Ft. Getty Pier suffered additional significant damage with approximately 10-15% of additional decking material breaking free.

Equipment Purchase for DPW: Requesting Council approval to purchase a used 2018 Kubota tractor from the RIBTA for the amount of \$43,000. Memo attached (consent agenda)

Meeting invitation of Senator Euer and Representative Finkleman: Tentative dates of February 5 or February 20.

Library: As reported in the Jamestown Press, the Library project is reaching a close. Library staff and DPW staff are in the process of relocating from the Golf Course back the library building. The expected completion and opening is early February.

Tax Abatement (Credits): A request to authorize a resolution to the General Assembly which request a revision to the General Law that updates the exemptions for Gold Star Parents and Visually Impairs Persons. Subject to Council approval. See draft resolution and memo from Christine Brochu. (consent agenda)

Town of Jamestown

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: January 5, 2024
SUBJECT: DPW Equipment Purchase

The Public Works Department recently sold off three pieces of surplus equipment through a public bid process. A total of \$29,350 was received.

The Rhode Island Bridge and Turnpike Authority has offered the Town the opportunity to purchase a surplus tractor which they no longer use. The 2018 Kubota Tractor with 318 hours and two mowing attachments has an estimated value of \$75,000. The RIBTA has offered the equipment to us for \$43,000. Essentially buying out the lease.

This piece of equipment would be used to mow large areas of Town property such as the transfer station.

I am seeking approval to purchase the equipment using the proceeds of the recent of surplus equipment and \$13,650 of operating funds from various public works accounts.



Affordable Housing Committee MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator
FROM: Bob Plain, Chair, Jamestown Affordable Housing Committee
RE: Budget Request – Funding Mechanisms for Affordable Housing
DATE: January 3, 2024

The lack of local affordable housing and fast-evaporating economic diversity in Jamestown is an emergency situation for our community.

As an island, affordable housing and economic diversity are critical resiliency and sustainability issues for Jamestown. Our ability to maintain volunteer fire and EMS services is in danger because of our lack of housing diversity and affordability. If something were to happen to the bridges, we would not be able to educate our children, police our streets, or even plow our snow. Our dearth of diverse housing options has the very real potential of putting Jamestowners in jeopardy.

As such, the Affordable Housing Committee strongly believes the time is right to make an important investment in preserving economic diversity in Jamestown. This Town Council and others have helped by making annual investments of \$100,000, on average, into our Affordable Housing Trust Fund each year. The need has become so severe that Jamestown must now take bold action. We urge the Town Council to take the following immediate actions to begin to address this issue:

- 1) Propose and pass a \$3 million bond earmarked for affordable housing in FY 24-25.
- 2) Increase the yearly allocation to the Affordable Housing Trust Fund to \$225,000.

This investment is necessary in many important ways. It would serve as seed money for the newly-created Affordable Housing Preservation Program, which will help existing Jamestowners of modest means resist the market forces enticing them to sell their property to the highest bidder. It could be used to help build workforce housing for town employees. It could be used to create a housing component to a new senior center, as other communities such as Portsmouth, are doing. The options and needs are myriad, but without financial resources we can't move forward on any of them.

Because of Jamestown's strong bond rating and strong state real estate transfer tax, we think this is a very cost-effective long-term strategy. Jamestown has borrowed more than twice as much to preserve open space. Both open space and housing diversity are critical pieces of the puzzle that will make Jamestown special. It is time for Jamestown to make the same kind of investment in economic diversity that we have made in open space. This combination will ensure that we are able to keep our longtime residents, ensuring generational continuity and guarantee that Jamestown remains the best place to live in Rhode Island long into the future.

Most sincerely,
The Jamestown Affordable Housing Committee

Jamestown's Affordable Housing Preservation Program**1/11/24**

This program seeks to transform existing homes in Jamestown into affordable properties by enabling the town of Jamestown to purchase the land upon which existing homes in Jamestown are located. Payments for the land will be made over time, not to exceed 20 years. Existing residents are encouraged to stay in their homes as they age or raise families. They will continue to pay taxes on the home itself and will maintain their use of the land through a ground lease with the town or its designee. The land remains owned by the town in perpetuity, guaranteeing these properties to remain affordable. Among the features of this program:

- The purchase amount for the land will be determined by agreement with the owner of an amount that considers the fair market appraisal for the land (land only) and the assessed value as determined by the Tax Assessor.
- The purchase amount will be paid by the town to the seller over a term of no more than 20 years at no more than \$25000 per year. It will be paid to the seller or their heirs over the full term regardless of whether the owner remains in the house, leaves it to their heirs or sells the property.
- Upon the closing, the land will be owned by the Town of Jamestown or a Community Housing Land Trust for perpetuity. This is similar to the methodology of Church Community Housing in Newport.
- The existing homeowners may remain in the home and will engage in a ground lease with the town, land trust or its representative, for the continued use and maintenance of the land. This is similar to the methodology of Church Community Housing in Newport.
- The homeowners may leave the house (with its relationship to the town) to their heirs. The ground lease will continue. Neither the current homeowners with whom the town has made this relationship nor their heirs must fulfill the criteria of "affordable" as determined by RI Housing. (see chart below)
- The current homeowners or their heirs who live in the house may sell the house/improvements but such a sale must comply with the following terms: the house and the right to a ground lease is to be sold for the lesser of an appraised fair market value or the assessed value (as determined by Jamestown's Tax Assessor) of the house/improvements only. The town's ownership of the land will continue into perpetuity. Buyers of an Affordable Housing Preservation program property must have an income less than or equal to 100% of the median income as determined by Rhode Island Housing. The ground lease will continue as will the town's ownership of the land.

Applicants can pick up applications at Jamestown's Planning Office. Applicants should provide the address and proof of ownership of a residential property in Jamestown. The program will be administered by Church Community Housing under the auspices of the Town Planner, the Affordable Housing Committee and the Town Council.

Approved applications will be limited to a maximum of four per year, unless, due to the interest in and support of the program by the community, the town council votes to increase the financial support dedicated to this effort.

Criteria for Acceptance into Jamestown's Affordable Housing Preservation Program

Preference will be given to applicants who themselves satisfy RI Income limits for Low and Moderate Income Households. Preference will first be given to applicants at 80% or below, then 100%, then 120%, then on a sliding scale upward to those whose income is greater than 120% of median income as described in the chart by RI Housing below.

Providence--Fall River, RI-MA HMFA 2023 MUNICIPALITIES: Barrington, Bristol, Burrillville, Central Falls, Charlestown, Coventry, Cranston, Cumberland, East Greenwich, East Providence, Exeter, Foster, Glocester, Jamestown, Johnston, Lincoln, Little Compton, Narragansett, North Kingstown, North Providence, North Smithfield, Pawtucket, Providence, Richmond, Scituate, Smithfield, South Kingstown, Tiverton, Warren, Warwick, West Greenwich, West Warwick, Woonsocket								
	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
30%	\$21,500	\$24,600	\$27,650	\$30,700	\$35,140	\$40,280	\$45,420	\$50,560
50%	\$35,850	\$41,000	\$46,100	\$51,200	\$55,300	\$59,400	\$63,500	\$67,600
60%	\$43,020	\$49,200	\$55,320	\$61,440	\$66,360	\$71,280	\$76,200	\$81,120
80%	\$57,350	\$65,550	\$73,750	\$81,900	\$88,500	\$95,050	\$101,600	\$108,150
100%	\$74,200	\$84,800	\$95,400	\$106,000	\$114,500	\$122,950	\$131,450	\$139,900
115%	\$82,460	\$94,300	\$106,030	\$117,760	\$127,190	\$136,620	\$146,050	\$155,480
120%	\$86,040	\$98,400	\$110,640	\$122,880	\$132,720	\$142,560	\$152,400	\$162,240

- Preference may be given to less expensive properties.
- Preference may be given to properties near services and amenities such as the market, library, post office, a bus line.
- Preference may be given to properties that are mortgage free or if still under a mortgage, where that mortgage is sufficiently small that it may be absorbed in the agreement or where the house exhibits sufficient equity that the mortgage can be renegotiated or maintained.
- Preference may be given to properties in which the lot is potentially subdividable for additional affordable housing

Application Process Applicants should submit a preliminary application by October 15. This will include

- a signed application form
- a provision that allows access to the property by the town or its designee
- documentation of the property and its ownership including the deed, mortgage(s), a registered survey, if available.

Since preference will be given to those applicants who satisfy RI income limits for low and moderate housing, applicants are encouraged to provide information regarding their income. Such information would include:

- Three years of Federal tax returns including W2 and attached schedules
- Verification of sources of income including (as relevant) Most recent pay stub (if income varies please submit last three months,) Social Security, Social Security Disability, pension
- A copy of Savings account statement for all accounts
- A copy of most recent statement from all other assets (IRA,)

(This financial information will remain confidential and is not part of the public record. The address of the property and confirmation that the applicant satisfies the income limits will be part of the public record.)

Applications will be reviewed by the town official entrusted with this task or its designee for completeness and prioritized as per the criteria above and assessed for approval. If the assessed applications number more than four, they will be anonymized (names and addresses removed) and submitted to the Town's Affordable Housing Committee by January 10 or in time to be on that Committee's agenda for its January meeting for review. After review, the Affordable Housing Committee will then submit four finalists to the Town Council for funding. The Affordable Housing Committee reserves the right to not recommend a project or any projects based on the information about the properties and income.



January 5, 2024

The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator
93 Narragansett Avenue
Jamestown, RI 02835

RE: Conanicut Island Sailing Foundation (CISF) proposed Sailing and Marine Education Center Proposal, Ft. Getty, Jamestown RI

Dear Honorable Town Council Members and Administrator Mello,

The CISF is pleased to present the concept plan for the proposed Sailing and Marine Education Center at Ft. Getty. This center will be a year-round boating and marine education center, which includes marine recreation and educational programming, but is not be limited to offering classes, boat rentals, regattas, sailing lessons, and community sailing programs. CISF has been working diligently, since the signing of our lease with the Town last September, in developing the best and most appropriate plan for CISF's use of the space at Ft. Getty. CISF has engaged Union Studio, Don Powers, Partner and Elliot Richmond, Architects and Jamestown residents, to assist with the site and building design.

In completing our due diligence, our team, including Union Studio and CISF Board Members, have held meetings with the Town Recreation, Planning, and Public Works Departments, including the Town Administrator Ed Mello. We have been following the direction of our lease in terms of process that states "*Prior to Lessee's construction of permanent or semi-permanent facilities or any intervention that alters the landscape of Area A, A1 or A2 described above Lessee shall submit a concept plan (the "Plan"), including site plan and preliminary building and or landscape elevations and description of the uses of these interventions for approval by the Town Council.*" The building is planned for Area A and we are investigating the most appropriate area for the new septic system (Site Use Plan attached) which may include Areas approved in the Lease.

As owner of the property, the Town has been a partner in our due diligence including Coastal Resource Management Council (CRMC) Preliminary Determination to identify the coastal feature, submitted by the Town Engineer, Discussions with RI Historic Preservation and Heritage Commission (HPHC) by the Town Planner, and subsurface investigation discussions with the Public Works Director to determine existing septic system location and new septic system feasibility.

Elements of our building and site plan are shown on the attached plans and include:

- 1) Main building: 2,200 sf conditioned space

- 2) Workshop and storage: 1,200 sf semi-conditioned space
- 3) Impervious roof coverage: $2,850 + 1,440 = 4,290$ sf
- 4) Impervious terrace/ steps: $4,000 + 660 = 4,660$ sf
- 5) Semi pervious parking area: $720 + 820 + 1,600 = 3,140$ sf

After Town Council approval, per the lease, CISF “shall submit to the Jamestown Planning Commission detailed plans and elevations, including exterior lighting and landscape plans for approval by the Jamestown Planning Commission through its Development Plan Review process and requirements as stipulated by the town planner as relevant to this project.”

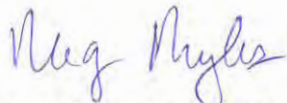
The lease also states that: “Any part of the Plan by the Planning Commission that requires that the Town contribute to the construction or maintenance of these improvements, such as but not limited to the reorganization or reconstruction of pathways or roadways, bathrooms, septic services or drainage systems, must be approved by the Town Council if not expressly approved in the review of the Plan.” CISF is requesting the Town of Jamestown coordinate with CISF on following elements as part of our project:

- 1) Submit the CRMC Preliminary Determination (completed in December 2023).
- 2) Coordinate with HPHC on any historic issues related to Ft. Getty.
- 3) Re-installation of the waterline to a lower, frost-free, depth from the new lower bathrooms to the proposed building location. The current water line is only 1 foot below the ground and subject to freezing after October. CISF has discussed this with the Public Works Director for the last few years due to CISF’s need for water and their lengthening education season.
- 4) Assistance with location of the Town’s existing septic system, which will require careful subsurface investigation.

The lease then states, that “Upon approval by the Jamestown Planning Commission and Town Council (if required) the Plans shall be subject to the approval of and respective state agencies (including but not limited to RIDEM and RICRMC) and local building officials.” It is our intention to coordinate with the Town, as the owner, in receiving any and all approvals necessary.

We sincerely appreciate the Town’s support for this project and will be at the Town Council for a presentation on January 16, 2024.

Sincerely,



Hannah Swett, CISF Board President
Meg Myles, Executive Director, CISF

Copy: Roberta Fagan, Town Clerk

Enclosures: Preliminary building and site plans for CISF Marine Education Facility

PUBLIC HEARING NOTICE
NEW HEARING DATE NOTICE
TOWN OF JAMESTOWN
CHAPTER 82 – ZONING ORDINANCE
JAMESTOWN CODE OF ORDINANCES

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on February 5, 2024, at 6:30 p.m. at the Town of Jamestown’s Town Hall, 93 Narragansett Avenue, Jamestown, R.I. on the following proposed amendment to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance. This amendment includes a repeal of the existing Chapter 82 – Zoning Ordinance; and replacement by the proposed ordinance being considered for adoption, Chapter 82 – Zoning Ordinance. An opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing.

The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays. A copy of the entire amendment as proposed was printed as an insert in the December 28, 2023 edition of the Jamestown Press and is available for review at the Jamestown Town Hall, 93 Narragansett Avenue; Jamestown Police Department, 250 Conanicus Avenue; and online at: www.jamestownri.gov under LATEST NEWS

This insert incorrectly indicated the hearing day as “Monday” January 16, 2024 (the hearing date was actually Tuesday, January 16, 2024.) The contents of the proposed ordinance in the insert are correct and remain unchanged. The new hearing date is set for February 5, 2024 at 6:30 p.m.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code of Ordinances, Chapter 82, Zoning Ordinance, as the same may have been heretofore amended is hereby amended by changing the text of the Chapter.

This amendment includes a repeal of the existing Chapter 82 – Zoning Ordinance; being replaced by the proposed ordinance for adoption, Chapter 82 – Zoning Ordinance, set forth herein in full.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 82 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): January 18th (without insert), January 25th (without insert), and February 1st (without insert)

1 Publication Source: Jamestown Press
2 Hearing Date: February 5, 2024
3 Action: _____
4 Certified: _____

TOWN COUNCIL MEETING MINUTES
Monday, December 18, 2023
5:30 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on December 18, 2023. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Randy White. Erik Brine was absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor M. White to move Acknowledgements up on the agenda before Interviews. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Acknowledgements:

- 1) Jamestown Police Department formal swearing-in probationary officer Liam Robberson
- 2) Jamestown Police Department Promotions presentation:
 - a) Lt. Angela Deneault promoted from the rank of Lieutenant to the rank of Captain.
 - b) Sgt. Karen Catlow promoted from the rank of Sergeant to the rank of Lieutenant
 - c) Ptlm. Jeffrey Petrarca promoted from Patrol Officer to the rank of Detective.

Chief Jamie Campbell gave opening remarks and thanked all present for attending the swearing-in and historic promotion presentation. The ceremony also marked the significant milestone of the first-ever female officer, Angela Deneault, advancing to the rank of Captain.

President Beye performed the swearing-in of probationary officer Liam Robberson. Applause.

President Beye then performed the swearing-in of the newly promoted Captain Angela Deneault, Lieutenant Karen Catlow, and Detective Jeffrey Petrarca.

IV. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council conducted interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
5:30	Jeffrey Boal	Conservation Commission
5:40	Nicholas Godena	Conservation Commission

V.

Roll call of the School Committee was taken at 6:02 p.m. Members in attendance: Kristine LaPierre, Christian Cowan, Andrew C. Allsopp, Agnes Filkins and Sally Schott. Also in attendance: Interim Superintendent Katherine Sipala and Finance Director Jane Littlefield.

VI. JOINT TOWN COUNCIL AND SCHOOL COMMITTEE WORK SESSION 6:00 P.M.

- A) Review, Discussion, and/or Action and/or Vote of budget issues for the remainder of the current fiscal year (July 1, 2023 to June 30, 2024) and pre-budget review and discussion of issues for the next fiscal year (July 1, 2024 to June 30, 2025) pursuant to RIGL §16-2-21

Interim Superintendent Sipala made a presentation to the Town Council. (attached), highlighting what is needed to continue to provide a school of excellence. Budget planning includes contractual obligations and transportation costs; fiscal challenges related to reduced or unknown Federal and State Aid; curricula and professional development needs for implementation of quality programming; capital improvement as required by RIDE, and utilizing existing financial resources.

Committee member Christian Cowan praised and expressed his gratitude to Interim Superintendent Sipala for her due diligence and leadership.

Interim Superintendent Sipala acknowledged the Jamestown Education Foundation and the Jamestown PTA; and thanked the groups for their support of the Jamestown School District.

A motion was made by Andrew C. Allsop with a second by Christian Cowan to adjourn the School Committee from the Joint Work Session at 6:30 p.m.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VII. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations:
- 1) Review, Discussion, and/or Action and/or Vote: Presentation by Attorney Kensley Barrett of Marin, Barrett, and Murphy re: PFAS Litigation
 - 2) Review, Discussion, and/or Action and/or Vote: Resolution 2024-01 of the Water and Sewer Commission Relative to Request Certain Amendments to Chapter 15 of Title 46 of the General Laws.

- B) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 - 1) November 20, 2023 (regular meeting)
- C) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- D) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- E) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
 - 1) No items at this time.
- F) Unfinished Business:
 - 1) Review, Discussion, and/or Action and/or Vote: Approval of Agreement for Engineering Services by and between the Town of Jamestown and Weston & Sampson Inc.:
 - a) Scope of Engineering Services for Wastewater Facilities Improvements (the Bid was awarded on November 20, 2023, as recommended by Public Works Director Mike Gray).
 - 2) Review, Discussion, and/or Action and/or Vote: Continued from November 20th, updating the Rules and Regulations of the Board of Water and Sewer Commissioners
- G) New Business:
 - 1) No items at this time.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VIII. OPEN FORUM

- A) Scheduled request to address: None.
- B) Non-scheduled request to address: None.

Erin Escher, 252 Seaside Drive, addressed the Town Council with his concerns regarding Short-Term Rentals in Jamestown and its impairment to the quiet enjoyment of his residence and the neighborhood. Specifically, the application of Casey Duva, STR-4, 128 Garboard Street.

Karl Selig, 11 Deck Street, expressed concerns regarding well and septic requirements for potential

Short-Term Rental properties. He questioned if Town staff verify septic systems, especially in the Shores. He referenced the STR-65 application, 87 Bow Street. Mr. Selig had considered purchasing the property in the past. The property has an assumed cesspool with an unknown 1000-gallon tank. The Town and the RIDEM have no record of the assumed cesspool. There should be enforcement, especially for STR properties, to adhere to the septic system/cesspool regulations requiring a specific distance from the well(s).

IX. PUBLIC HEARINGS, LICENSES, AND PERMITS

- A) Licenses: Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Holiday License for the year December 1, 2023- November 30, 2024, upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) Zeek's Creek Bait & Tackle, Inc.
 - 2) Clark Boat Yard & Marine Works, LLC.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Annual Holiday License Renewal license application for Zeek's Creek Bait & Tackle, Inc. Vote: President Beye, Aye; Vice President Meagher, Aye; M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Annual Holiday License Renewal license application for Clark Boat Yard & Marine Works, LLC. Vote: President Beye, Aye; Vice President Meagher, Aye; M. White, Aye; and Councilor R. White, Aye.

X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Edward A. Mello
- 1) Short-Term Rental Regulations and Registration update.

The RI General Assembly appointed a "Special Commission" to develop recommendations for policies regarding short-term rentals. Town Administrator Mello was invited to testify on December 6 on behalf of Jamestown. He provided testimony regarding the Town's current ordinance and the status of the 2024 STR registration process. Comments focused on quality-of-life issues, impacts on the housing market, inspections, and potential impacts on water usage and strain on septic systems. Town Administrator Mello suggested in his testimony that every municipality should be allowed to regulate STRs individually as the impacts to each community are not the same.

- 2) 91 Carr Lane update. (Consent Agenda)

Town Administrator Mello gave a brief summary regarding the sale of 91 Carr Lane to Church Community Housing for the amount of \$150,000. A request for authorization to finalize the sale (close) on the 91 Carr Lane property is part of the Consent Agenda.

- 3) Senior Center update.

Town Administrator Mello has spoken with legal counsel for the State Grange and requested a meeting to further discuss the 6 West Street property. Contact has been made with the property owners of the adjacent lot to 6 West Street to begin discussions. Further details have been requested from Union Study regarding the Knowles Court property about the existing structure, the cost to replace it and the viability of adding a second floor. An update will be provided in January

4) North Kingston Water Agreement update.

Town Administrator Mello reported he has met with North Kingstown Officials and requested an update on the expired emergency water use agreement. A draft agreement for Town Council consideration will be presented in January.

5) Ft. Getty Lower Bathroom Project (Unfinished Business).

Construction documents for the lower Ft. Getty Bathroom project were provided to the Town Council for consideration. If approved, Town staff will move forward with developing a site plan focused on the designated area.

6) Tax Abatements (Credits) Ordinance updates.

Three items were presented for Town Council consideration related to tax abatements.

- A revision to the ordinance would update the tax credit offered to Gold Star parents and veterans; as well as a plan to develop one tax-exempt schedule. Subject to Council approval, this can be prepared as an ordinance to advertise. See the memo from Christine Brochu.
- A request for a resolution to the General Assembly to request a revision to the General Law that updates the exemptions for Gold Star Parents and the Visually Impaired Persons. Subject to Council approval, this can be prepared as a formal resolution. See the memo from Christine Brochu.
- A request for the Town Council to consider a revised ordinance to support the increase of the tax abatement currently offered to members of the fire department. This would also include a transition plan. Subject to Council approval, this can be prepared as an ordinance to advertise. Memo attached.

7) Solar Project update.

As an update to the potential solar project at the landfill; Town staff have partnered with the RI Infrastructure Bank to further investigate the potential project. They are providing technical assistance to assess the project and develop any necessary request for proposal (RFP).

8) Facility Tour postponed until January.

An attempt to schedule a facilities tour during the month of December was unsuccessful. A new date in January will be explored.

XI. UNFINISHED BUSINESS

A) Review, Discussion, and/or Action and/or Vote: Approval of the proposed Ft. Getty Lower Bathroom project draft plans:

1) Union Studio Arch Ft. Getty Lower Bathroom Project Plans.

Town Administrator Mello reviewed the Union Studio Arch Ft. Getty Lower Bathroom Project Plans. The new bathroom includes four indoor showers, two in the men's and two in the women's; an increased number of outdoor showers; cedar shake siding, and a metal roof.

A motion was made by Vice President Meagher with a second by Councilor R. White to approve the proposed Ft. Getty Lower Bathroom project draft plans. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Review of the proposed Jamestown Senior Services Committee Timeline, Goals and Objectives:
- 1) Memorandum from Senior Services Chairperson Joseph Cannon and copy of the proposed Jamestown Senior Services Committee Timeline, Goals and Objectives.

Senior Services Committee Chairperson Joseph Cannon addressed the Town Council and thanked them for their time. The timeline, goals, and objectives document(attached) is a guiding document. There are challenges with the prospect of renovating while still providing senior services. The first three goals were outlined: 1.) Submit a proposal for funding/hiring Support Staff Position, under the direction of the Senior Service Director; 2.) Develop a Job Description for a Support Staff Position under the direction of the Senior Service Director and 3.) Identify needs and potential resources to extend the current useful life of the Grange as a Senior Center site, to include associated costs. The Senior Services Committee is committed to providing regular and timely reports to the Town Council.

XIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on January 16, 2024, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances.

A motion was made by Vice President Meagher with a second by Councilor M. White to Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on January 16, 2024, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Conservation Commission, One (1) member vacancy, with an unexpired three-year term ending December 31, 2024, duly advertised in the November 30th and December 7th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Jeffrey Boal
 - Application Received November 27, 2023.
 - Interview scheduled for December 18, 2023.
 - ii) Nicholas Godena
 - Application Received December 12, 2023.
 - Interview scheduled for December 18, 2023.

Vice President Meagher expressed appreciation to both applicants for their willingness and enthusiasm.

A motion was made by Vice President Meagher with a second by Councilor R. White to appoint Jeffrey Boal to the Conservation Commission for the unexpired three-year term ending December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XIV. CONSENT AGENDA

- A) Adoption of Town Council Minutes
 1) December 4, 2023 (Regular Meeting & Workshop)
- B) Minutes of Boards/Commissions/Committees
 1) Conservation Commission (September 12, 2023)
 2) Conservation Commission (October 10, 2023)
 3) Conservation Commission (November 14, 2023)
 4) Conservation Commission (Biennial Report December 2023)
 5) Harbor Management Commission (November 8, 2023)
 6) Planning Commission (November 15, 2023)
 7) Planning Commission Attendance (2023)

- C) Tax Assessor's Abatements and Addenda of Taxes

ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
06-0033-00	2021	TAXPAYER DECEASED – REMOVE EXEMPTION	\$ 250.00
06-0033-00	2022	TAXPAYER DECEASED – REMOVED EXEMPTION	\$ 250.00
06-0033-00	2023	TAXPAYER DECEASED – REMOVED EXEMPTION	\$ 250.00
23-0209-00	2023	REMOVED EXEMPTION- SOLD	\$ 375.00
12-0868-50	2023	REMOVED EXEMPTION – SOLD	\$ 125.00
28-0210-00	2023	REMOVED EXEMPTION – SOLD	\$ 183.57
01-0002-25	2023	NEW BUSINESS	\$ 349.00
TOTAL ADDENDA/GRAND TOTAL TO TAX ROLL			\$1,782.57

- D) Approval of the request to authorize Town Administrator Mello to sign the HUD-1 Settlement Statement for the property transfer of 91 Carr Lane, Jamestown, Rhode, 02835 from the Town of Jamestown to Church Community Housing Corp.
- E) Ratification of the Administratively approved One-Day Event/Entertainment License Applications: All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 1) Applicant: Jamestown Arts Center
 Event: Newport Live Presents: The Sweetback Sisters
 Date: December 16, 2023
 Location: 18 Valley Street

- F) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Nancy Hendry, STR-47, 14 Fairview Street
 - 2) Casey Duva, STR-4, 128 Garboard Street
 - 3) Lawrence Goss, STR-21, 15 Buloid Avenue
 - 4) Peter Muckell, STR-69, 61 Narragansett Avenue
 - 5) Cynthia Long-Raterron, STR-44, 164 Capstan Street
 - 6) Huyen Doan, STR-54, 125 Circuit Avenue
 - 7) Christine Sierra, STR-52, 73 Conanicus Avenue, Unit 4
 - 8) Susan Zwick, STR-45, 73 Standish Avenue
 - 9) Despina Prassas, STR-74, 83 Mast Street
 - 10) Katie Young, STR-31, 16 Southwest Avenue
 - 11) Sarah Dittelman, STR-40, 173 East Shore Road
 - 12) Marguerite Crocker, STR-29, 14 Buoy Street
 - 13) Elizabeth Gooding, STR-32, 83 Clarke Street
 - 14) Ray Conover, STR-68, 52 Lawn Avenue
 - 15) Lauren Frankenbach, STR-70, 47 Clinton Avenue
 - 16) Darcy Magratten, STR-8, 100 Clinton Avenue
 - 17) Dana Paskalis, STR-37, 7 Grey Gull Lane
 - 18) Pamela Storey, STR-65, 87 Bow Street
 - 19) Melissa Petrillo, STR-1, 2 Stern Street
 - 20) William Fortenberry, STR-30, 29 Arnold Avenue
 - 21) Andrew Hancock, STR-84, 76 Howland Avenue
 - 22) Janet Gargaro-Larson, STR-12, 15 Melrose Avenue
 - 23) Katherine Maxwell, STR-59, 170 Narragansett Avenue
 - 24) James Clark, STR-23, 120 Racquet Road
 - 25) Mark Ozer, STR-93, 2 Harbor Street
 - 26) Jonathan Whitney, STR-15, 195 Seaside Drive
 - 27) Jonathan Whitney, STR-18, 143 Frigate Street
 - 28) Jonathan Whitney, STR-19, 15 Starboard Street
 - 29) Jonathan Whitney, STR-20, 14 Mizzen Avenue

Discussion ensued.

Vice President Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

The application of Casey Duva, STR-4, 128 Garboard Street was objected to by Erin Escher, 252 Seaside Drive.

The application of Pamela Storey, STR-65, 87 Bow Street was objected to by Karl Seelig, 12 Deck Street.

A motion was made by Vice President Meagher with a second by Councilor M. White to remove the Short-Term Rental application(s) of Casey Duva, STR-4, 128 Garboard Street, and of Pamela Storey, STR-65, 87 Bow Street from the Consent Agenda.

A motion was made by Vice President Meagher with a second by Councilor M. White to schedule a Public Hearing on Tuesday, January 16th which will include the Short-Term Rental application(s) of Casey Duva, STR-4, 128 Garboard Street and of Pamela Storey, STR-65, 87 Bow Street.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Short-Term Rental applications for licensing as modified on the Consent Agenda.

A motion was made by Councilor M. White with a second to accept the Consent Agenda as modified. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Communications were acknowledged.

Vice President Meagher requested to place the Jamestown Conservation Commission recommendations regarding Oversight Responsibility for Public Rights of Way(s) and Town-Wide Outreach Education Forum for Sustainability in Jamestown, on the next agenda.

Vice President Meagher also made note of the State of Rhode Island's September hospitality revenue reports provided by Marla Romash, Jamestown Representative to Discover Newport.

XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Email to: Town Administrator Mello
From: Meg Myles, CISF Executive Director
Dated: December 8, 2023
Re: 2023 CISF Annual Report(s)
- 2) Copy of Letter to: Town Administrator Ed Mello, Town Council and Finance Director Tina Collins
From: Jamestown Conservation Commission
Dated: December 5, 2023
Re: Letter of Thanks 2023 Conanicut Island Trail Guide
- 3) Copy of Letter to: Town Administrator Ed Mello
From: Jamestown Conservation Commission
Dated: December 13, 2023
Re: Oversight Responsibility for Public Right of Way(s)
- 4) Copy of Letter to: Town Administrator Ed Mello
From: Jamestown Conservation Commission
Dated: December 14, 2023
Re: Town-Wide Outreach Education Forum for Sustainability in Jamestown

5) Copy of Email: Town Administrator Ed Mello
From: Marla Romash, Jamestown Representative to
Discover Newport
Dated: December 4, 2023
Re: State of Rhode Island September hospitality
revenue reports

XVI. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 7:54 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; ad Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

JAMESTOWN SCHOOLS FISCAL '25 PREVIEW

- **Budget “Drivers” (Non Negotiables)**

Contractual Obligations	
Jamestown Teachers Association	+ 2%
Jamestown Educational Support Professionals Association	+ 3%
Jamestown Facilities Support Professionals Association	Negotiating
Transportation Costs	
“Local” Contract	+ 4%
Statewide Transportation	\$\$\$\$\$\$\$\$

- **Fiscal Challenges**

Loss of ESSER Funds	\$300,000
Reduction in Federal Aid	\$ 85,000
Unknown State Aid	\$\$\$\$\$\$\$\$

- **Educational “Drivers”**

Staffing adequate to provide the quality educational programming which will continue to support high student achievement and the Jamestown Strategic Plan

Year	Total Students	Melrose/Lawn	HS	Out of District
22/23	606	415	194	8
23/24	593	405	180	8
24/25	579	397	174	8

Curricula and Professional Development needed for the implementation of quality programming

RICAS 2022/23

ELA	62.7% proficient or above
Math	64.9% proficient or above (Highest district in the state)
Science	62.1% proficient or above

JAMESTOWN SENIOR SERVICES COMMITTEE

TIMELINE GOALS AND OBJECTIVES

SUBMITTED TO: Jamestown Town Council

SUBMITTED BY: Joseph Cannon, Chair
BJ Whitehouse, Vice Chair
Karen Montoya, Secretary
Emile Tamboe, Member
Joyce Watson-O'Neil, Member
Molly Rose, Ex Officio, Senior Service Director

DATE: December 5, 2023

SHORT TERM GOALS: to be achieved from one year – 18 months

1. Submit proposal for funding/hiring Support Staff Position, under the direction of the Senior Service Director, to Town Council for consideration during the budget process.
2. Develop Job Description for a Support Staff Position under direction of the Senior Service Director
3. Identify needs and potential resources to extend the current useful life of the Grange as a Senior Center site, to include associated cost.
4. Research / Identify all potential sites and town owned properties as an alternative to current Senior Center site.
5. Develop a formal recommendation to the Town Council regarding the physical needs and potential alternate site acquisition for the Center.
6. Collaborate with Friends of the Jamestown Seniors regarding fiscal and functional needs of the Center.
7. Explore interest in pursuing The Village Concept for Jamestown, to include discussion regarding potentially joining other local communities.
8. Work closely with the Senior Service Director in supporting the overall mission of the center

INTERIM GOALS: to be achieved from 18 months – to two years

9. Once a Senior Center site has been identified, work closely with the architect to ensure the plan meets the long term needs of the Jamestown Community.
10. Maintain communication and transparency with the public regarding the work of the Senior Service Committee.
11. Collaborate with Friends of the Jamestown Seniors regarding ongoing needs of the Center.
12. Continue work on The Village application if interest is present.

LONG TERM GOALS: to be achieved from 24 months to three – five years

13. Assuming a site has been identified and funded, continue working closely with Friends of Jamestown Seniors, Senior Service Director and all interested parties in ensuring a smooth transition, continuation and development of on-site programming, advocacy and outreach within the community.

TOWN COUNCIL MEETING MINUTES
Tuesday, January 2, 2024
6:30 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on January 2, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Erik Brine. Randy White was absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:33 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Acknowledgements:

1) Proclamation 2024-02, in honor of Lt. Lewis "Lew" W. Kitts.

President Beye read Proclamation 2024-02 honoring Lt. Lewis "Lew" W. Kitts.

A moment of silence was observed in Lew's honor.

After, President Beye shared personal reflections on Lew and expressed her gratitude for having known him. (attached)

2) Jamestown Police Department formal swearing-in probationary officer Kevin Kidd.

Chief Jamie Campbell gave opening remarks and thanked all present for attending the swearing-in of Kevin Kidd. Officer Kidd's appointment brings the Jamestown Police Department to full strength with 14 sworn personnel.

President Beye performed the swearing-in of probationary officer Kevin Kidd. Several members of Officer Kidd's family were in attendance including his father Thomas, mother Lynn, sister Kerri Hayes and daughter Nina. Applause.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White.

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations:

- 1) Review, Discussion, and/or Action and/or Vote: Resolution 2024-03 of the Water and Sewer Commission Relative to a Temporary Moratorium on Applications and Permitting for Water Service Extensions.

Town Administrator Mello reviewed the events leading to the introduction of the Temporary Moratorium on Applications and Permitting for Water Service Extensions. The Town has limited water resources, and the Resolution 2024-03 would pause any new connections; enable Town staff to revise the Town Water Management Plan, and develop a clear set of rules and regulations relating to service areas, connections, and extensions. Resolution 2024-01 was approved at the December 18, 2023 meeting and sent to our local delegation for support.

Vice President Meagher thanked Town Administrator Mello and Town staff for their efforts and development of the moratorium.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve Resolution 2024-03 of the Water and Sewer Commission Relative to a Temporary Moratorium on Applications and Permitting for Water Service Extensions. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

V. OPEN FORUM

- A) Scheduled request to address: None.
- B) Non-scheduled request to address: None.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) No items at this time.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Fort Wetherill Boat Owner's Association Rental Agreement request. (Consent Agenda)

The Fort Wetherill Boat Owners' Association has requested to rent a portion (approximately 1800 sf) of the Ft Wetherill building to be used only for the construction of floating docks and storage of associated materials for the period of January 15 through June 30, 2024. Rent in the amount of

\$5,000 or the exchange of in-kind construction services. Town Administrator Mello requested approval of the lease agreement subject to review by the solicitor. (Consent agenda)

2) Short-Term Rental Application update.

Town Staff are currently processing a total of 105 short-term rental applications.

3) December 17, 2023 Storm Event Summary

The storm caused significant damage to Mackerel Cove Beach and Ft Getty Pier. Town staff continue “clean up” work at Mackerel Cove, which will continue through the spring of 2024.

Ft. Getty Pier suffered significant damage with approximately 10-15% of the decking material breaking free. An effort by the DPW staff to reattach the decking boards to the stringers revealed a significant number of rotten stringers, and unfortunately, the boards cannot be reattached. The pier was closed to public access. This includes the two active tenants using the site. The Harbor Director has worked to accommodate the two tenants.

On December 20, the RI Trust visited the site and determined the pier presents a hazard and liability. Town staff are developing a deck repair plan and will work to file an insurance claim.

4) Mission Broadband Inc. Grant Project (Consent Agenda)

A request to for Town Council approval to partner with the Greater Newport Chamber of Commerce to consult with Mission Broadband Inc. The grant-funded project will research and report on internet speeds and pricing models available to Jamestown residents and businesses. (Consent agenda)

Town Administrator Mello had two additional items to share with the Town Council. The Building online permitting has gone live on OpenGov. The rollout has gone very smoothly.

Additionally, the Zoning Ordinance Public Hearing will need to be rescheduled out an abundance of caution. The Zoning Ordinance booklet incorrectly indicated the hearing day as “Monday” January 16, 2024 (the hearing date was actually Tuesday, January 16, 2024.) The contents of the proposed ordinance in the insert are correct and remain unchanged. At the January 16th Town Council meeting a request to order to advertise the new hearing date for February 5, 2024, at 6:30 p.m.

VIII. UNFINISHED BUSINESS

- A) No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Conservation Commission (JCC) recommendations:
- 1) At the request and recommendation of the Jamestown Conservation Commission to the Town Council, a formal dedication of the Public Right of Way(s) Oversight Responsibility to the Jamestown Conservation Commission.

Town Administrator Mello reported meeting with Jamestown Conservation Commission (JCC) Chair Bob Laman. The JCC is close to completing the updated Public Right of Way(s) report and map; and plans to present the report at a future Town Council meeting. Town Administrator Mello suggested the oversight responsibility could be a combination of a Town staff member working with the JCC and would like the Town Council to consider when the report is complete.

- 2) At the request of the Jamestown Conservation Commission permission to develop a Town-Wide Outreach Education Forum for Sustainability in Jamestown.

Vice President Meagher stated last year an Environmental/Conservation support staff was budgeted. Staff support would assist the JCC and the Town Planner.

The updated Harbor Management Plan and Harbor Ordinance will come before the Town Council for consideration in late February, or early March. Staff Members of the Harbor division could be designated responsible for the Public Right of Way(s) Oversight Responsibility in conjunction with the JCC and can be incorporated in the updated Harbor Management Plan.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
 - a) Letter of interest for reappointment
 - i) Steve Saracino

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint licensed arborist Steve Saracino as the 2024 Town of Jamestown Tree Warden. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

- 2) Beavertail State Park Advisory Committee, One (1) member vacancy; with a three-year term ending December 31, 2026, duly advertised in the December 14th and 21st editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Gordon Rapkin
 - Application received November 6, 2023
 - Interviewed on December 4, 2023
 - b) Request to Order to re-advertise the vacancy

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Gordon Rapkin to the Beavertail State Park Advisory Committee, with a three-year term ending December 31, 2026. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

- 3) Elections Training and Advisory Ad hoc Committee, One (1) Jamestown Board of Canvassers Member; Four to Six (4-6) Jamestown Citizen-at-

Large Members; and One (1) Jamestown Town Council Ex-Officio Member with a term not to exceed 6 months:

- a) Interested Citizens-at-Large Applicants:
 - i) Daphne G. Meredith
 - Application received December 19, 2023
 - Interview to be scheduled
 - ii) Laura Goldstein
 - Application received December 26, 2023
 - Interview to be scheduled
 - iii) Linda Jamison
 - Application received December 28, 2023*
- b) Interested Board of Canvasser Applicants:
 - i) Carol Nelson-Lee
 - Application received December 27, 2023
 - ii) Kenneth Newman
 - Email expressing interest received December 28, 2023*
- c) Request to Order to re-advertise the vacancy(s)

**These applications were received after the December 27th advertised deadline.*

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to order to advertise Committee vacancy(s). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

- 4) Juvenile Hearing Board, One (1) alternate member vacancy, with a two-year term ending December 31, 2025; duly advertised in the December 14th and 21st editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Nicole Fuoco
 - Application received December 15, 2023
 - Interview to be scheduled

It was noted that Nicole Fuoco became a resident of Jamestown in September 2022. As such she is not eligible to serve on the Juvenile Hearing Board per Sec 2-59 Juvenile Hearing Board: Composition: "The membership of the juvenile hearing board shall consist of seven persons, five of whom shall be regular members and two of whom shall be alternate members, over the age of 18 years, to be appointed by the town council, all of whom shall have been a resident for at least three years within the town and none of whom shall be attorneys admitted to practice before the state supreme court."

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to order to advertise Committee vacancy(s). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

- 5) Library Board of Trustees, One (1) member vacancy, with a three-year term ending December 31, 2026, duly advertised in the December 14th and 21st editions of the Jamestown Press:

- a) Interested Applicant(s):
- i) Gordon Rapkin
 - Application received November 6, 2023
 - Interview on December 4, 2023
 - ii) Janet Schachtel Baker
 - Application received December 4, 2023
 - Interview to be scheduled
 - iii) Jean Burditt
 - Application received December 22, 2023
 - Interview to be scheduled

A motion was made by Vice President Meagher with a second by Councilor M. White to set up interviews with the interested applicants. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

- 6) Tick Task Force Ad hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the December 14th and 21st editions of the Jamestown Press:

- a) Interested Applicant(s):
- i) Taryn Breneman
 - Application received December 22, 2023
 - Interview to be scheduled
 - ii) Wayne C. Breneman
 - Application received December 22, 2023
 - Interview to be scheduled

- b) Request to Order to re-advertise the vacancy(s)

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to order to advertise Committee vacancy(s). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

XI. CONSENT AGENDA

- A) Minutes of Boards/Commissions/Committees
- 1) Jamestown Library Board of Trustees (December 13, 2022)
 - 2) Jamestown Library Board of Trustees, (January 10, 2023)
 - 3) Jamestown Library Board of Trustees, (February 14, 2023)
 - 4) Jamestown Library Board of Trustees, (March 14, 2023)
 - 5) Jamestown Library Board of Trustees, (April 4, 2023)
 - 6) Jamestown Library Board of Trustees, (May 2, 2023)
 - 7) Jamestown Library Board of Trustees, (June 13, 2023)
 - 8) Jamestown Library Board of Trustees, (August 8, 2023)
 - 9) Jamestown Library Board of Trustees, (September 12, 2023)
 - 10) Jamestown Library Board of Trustees, (October 17, 2023)
 - 11) Jamestown Library Board of Trustees, (November 16, 2023)
 - 12) Newport & Bristol County Convention and Visitor's Bureau and Subsidiary, Annual Comprehensive Financial Report, June 30, 2023
- B) At the recommendation of Town Administrator Mello approval of the lease agreement between the Fort Wetherill Boat Owner's Association and the Town of Jamestown for use of the town-owned building at Fort Wetherill to be used only for the construction of floating docks and storage of associated materials for the period of January 15 through June 30, 2024, in the amount of \$5000 or the exchange of in-kind construction services.
- C) At the request of Town Administrator Mello grant approval for the Town of Jamestown to partner with the Greater Newport Chamber of Commerce to consult with Mission Broadband Inc. on the grant-funded project to research and report on internet speeds and pricing models available to Jamestown residents and businesses.
- D) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Jeffrey Gravidahl, STR-91, 28 Newport Street
 - 2) Marianne Kirby, STR-28, 83 Bay View Drive
 - 3) Lisa Musco, STR-50, 6 Knowles Court
 - 4) Reva & Bruce DiGennaro, STR-77, 49 Hamilton Avenue
 - 5) Charles Higgins, STR-86, 24 Pierce Avenue
 - 6) Marie Broadley, STR-75, 30 Seaview Avenue
 - 7) Ratsamy Keointhisone, STR-55, 33 Clinton Avenue
 - 8) Sarah Baines, STR-92, 59 Intrepid Lane

Discussion ensued.

Vice President Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

A motion was made by Councilor M. White with a second to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor Brine.

Communications were acknowledged.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Council
- From: Dorianna Carella and Andrea Colognese
- Dated: December 20, 2023
- Re: Short-Term Rentals in ADUs.

XIII. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 7:12 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

I would like to say a few words about my experience with Lew...

I had the pleasure of volunteering with Lew the last twenty-five years on the Jamestown fire Department but my association with him began many years before that at the Jamestown Schools.

My children attended Melrose and Lawn schools when Lew was Superintendent of building and grounds. I thought of him as someone who "looked after" all the students, faculty, and facilities. I once asked him how he met all the expectations of everyone there. He replied "I don't know Nance, but it feels sometimes like I have 45 wives!

The list of things that Lew contributed to the safety and well being of our children are too long to list but I personally know the range of his duties as one morning when one of my sons was in second grade and felt like he no longer needed to attend school it was Lew who came to my rescue and helped remove him from my car and provided him with a personal escort to his classroom.

Lew will never be forgotten, there is no chance of that. We will never forget the help he gave to others and when the unthinkable happened and he lost his son Will, he dedicated the rest of his time here on earth to make sure no one forgot him.... Thank you Lew...

Jamestown Affordable Housing Committee Minutes

November 28, 2023 at 9:00am

Small Conference Room

93 Narragansett Avenue, Jamestown, RI 02835

I. Call to Order

The meeting was called to order at 9:00am and the following members were present: Job Toll, Wayne Moore, Susan Gorelick, Bob Plain, Quaker Case, Mary Meagher, Fred Pease, and Lisa Bryer. Also present: Carrie Kolb
Not Present: Dave Pritchard

II. Approval of Minutes

1. October 18, 2023 - review, discussion and/or action and/or vote. Amended with Susan Gorelick present.
A motion was moved by Pease and seconded by Moore to accept the minutes as amended. All in favor

III. Accessory Dwelling Units (ADUs) Review, discussion, and/or action and/or vote

a. Review of Joint Workshop between Town Council and Planning Commission, Planning Commission meeting and next steps

Since we last met, there have been two meetings discussing ADUs. The Joint Workshop between the Town Council and Planning Commission and a Planning Commission Meeting. The Planning Commission accepted the three changes that were proposed in a letter sent to both Planning Commission and Town Council from the Jamestown Affordable Housing Committee.

Meagher said that there is concern with having a Public Hearing in December and the Zoning Ordinance Public Hearing will be in January. Kolb will email the committee once the date has been determined.

Discussion of Short-Term Rentals (STR) in ADUs ensued. STR are not allowed in ADUs. ADUs can be rented for long term. Owners are allowed to move into ADU and rent the main dwelling unit.

Further discussion will be had on JAHC to work on property tax rebate. Case said we need to make sure people don't lose their homes and this may be the way that people can afford to do this.

Bryer said that the newly formed tax committee will be asking other committee chairs to attend meetings to foster committees working together.

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 November 28, 2023
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IV. Funding Mechanisms of Affordable Housing - review, discussion and/or action and/or vote (5 min)

- a. Letter to Town Council asking for funding source from impact fees, real estate transfer tax, and bond

The Town needs to address housing as it is getting to an emergency level. The Town has preserved 40% of the land in Jamestown. The bond payments made for preserving the farms will be paid for by 2027 and that cost about \$225,000 per year. Now is the time to invest in the community for the economic diversity of the community and a case needs to be made for that. Case asked if the Town Council would agree to this? Meagher said that language would need to be written so it could not be cancelled.

Meagher asked about maybe adding to the Affordable Housing Preservation program to the letter?

Plain asked what would be the reasons for asking for a \$2 million bond? Bryer said that there are pieces of property to but that we can't do anything without land and we need money first.

Gorelick asked if we can do both, the bond and preservation program? Case said yes. Discussion ensued on strategies and amounts to ask for.

Plain will bring a draft letter to the December meeting.

V. Carr Lane – Update on lawsuit and next steps. Review, discussion, and/or action and/or vote.

Plain recuses himself from discussion.

Bryer informed the committee that the Town prevailed in the Carr Lane lawsuit. Church Community Housing Corporation (CCHC) is buying the land from the Town, selling the existing house and using the proceeds to build the two affordable units. There is not a schedule or timeline for all this happening. Case asked if the ruling can be appealed? Bryer said that there isn't a time period that an appeal has to be filed by. However the planning decision was solidly written and the court recognized that.

Meagher said that Looking Upwards got the approval for water for their 12 units. The 2 units at Carr Lane bring the total affordable housing projects in the works up to 14.

VI. Jamestown Affordable Housing Preservation Program – Update on the community land trust proposal. Review, discussion, and/or action and/or vote

Meagher gave a handout, which will be discussed at the next meeting.

Gorelick asked if questions that will be discussed at the next meeting can be emailed out in advance so committee members have time to think about them? Meagher said yes.

VII. Tools and Techniques for Creating Affordable Housing in Jamestown - review, discussion and/or action and/or vote (5 min) – discussed with Funding Mechanisms

VIII. Member Reports (5 min) – Susan – sustainability is environmental, social and economic facets intersected and inter-connected. Gorelick would like to see a town-wide multi-

Affordable Housing Committee
November 28, 2023
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committee platform where committees work together to discuss: water, shore line resilience, affordable housing, conservation, bike path, harbor, etc. A sustainability coordinator can help with this. Plain said that he thinks it would be a dis-service to JAHC and handicap economic diversity because he felt that Conservation Commission was not interested in the goal of this committee. Meagher said that they objected to Carr Lane.

IX. Future Meetings and agenda items of Affordable housing Committee - review, discussion and/or action and/or vote (5 min)

The next meeting will be on December 13, 2023 at 5:15pm.

Future agenda items in January, talk about Long Term Rentals.

X. Adjournment

A motion to adjourn at 10:00am was moved by Pease and seconded by Case. All in favor.

Attest:

Carrie Kolb

JAMESTOWN HOUSING AUTHORITY
Board of Commissioners
Wednesday, September 13, 2023, Meeting Minutes

The Commissioners of the Jamestown Housing Authority met in session at 9:00 a.m. on September 13, 2023. The members were able to declare a quorum.

CALL TO ORDER 9:03a.m.; ROLL CALL by Executive Director Nikki Vazquez

Chairwoman: Lisa Rafferty – Present

Vice-Chair: Joe Cannon – Present

Commissioner: Susan Romano - Absent

Commissioner: Bob Plain – Present

Commissioner: Gerald Precious- Present

Also in Attendance: Nikki Vazquez- Executive Director, Bethany Hashway, and Louise Marcus Esq.

Public Present: Joanie Shaffer, Jo-Ann Koehler, Coffee Bell, Sam Baugh III, Jim Anderson, Lynne Donabedian and Diona McGrath

Approval of Minutes

Motion made by Vice Chair Cannon to approve the minutes of the meeting held on July 6, 2023. This motion was seconded by Commissioner Precious and unanimously passed.

Communications

A motion was made by Commissioner Precious to approve the Communications. This motion was seconded by Vice Chair Cannon and unanimously passed.

Friends of Jamestown Housing

A motion was made by Commissioner Plain to approve the Friends of Jamestown Housing report. This motion was seconded by Commissioner Precious and unanimously passed.

November Board Meeting

A motion was made by Commissioner Plain to Reschedule the November Board Meeting to Thursday, November 9, 2023, at 5:00 p.m. This motion was seconded by Vice Chair Cannon and unanimously passed.

Emergency Grant, Heating & Electrical Upgrades

Motion made by Commissioner Precious to approve the Letter from Verdantas regarding project status. This motion was seconded by Commissioner Plain and unanimously passed.

Emergency Grant, Town of Jamestown

A motion was made by Commissioner Plain to approve the Close-out of grant expenditures provided by Director of Finance. This motion was seconded by Commissioner Precious and unanimously passed.

Emergency Fire Panel Replacement Bids

Motion was made by Commissioner Plain to approve the Emergency Fire Panel Replacement bids. This motion was seconded by Commissioner Precious.

Motion made by Vice Chair Cannon to approve the bid from Superior Fire & Electrical Services for the Emergency Fire Panel Repair. This motion was seconded by Commissioner Plain and unanimously passed.

Executive Director Report

Motion made by Vice Chair Cannon to approve the Executive Directors Report. This motion was seconded by Commissioner Plain and passed 3-1. Commissioner Plain recused himself from the vote.

Action Item

Motion made by Commissioner Precious to approve the July 2023 bills and the August 2023 bills. This motion was seconded by Vice Chair Cannon and unanimously passed.

FY2024 Fair Market Rent

Motion made by Commissioner Plain to approve the approval of the FY 2024 HUD approved FMR. This motion was seconded by Commissioner Precious and unanimously passed.

Commissioner Reports and Requests – none

Public Comment:

Coffee Bell- Thanked Executive Director Vazquez for all her help with the Emergency situation and for providing food when the power knocked out due to the accident.

Sam Baugh III- Thanked Executive Director for her help with getting him situated when his bathroom was getting renovated.

A motion to adjourn the meeting was made by Vice Chair Cannon, this motion was seconded by Commissioner Precious and unanimously carried. The meeting was adjourned at 9:50 a.m.

JAMESTOWN HOUSING AUTHORITY
Board of Commissioners
Wednesday, October 11, 2023, Meeting Minutes

The Commissioners of the Jamestown Housing Authority met in session at 9:00 a.m. on October 11, 2023. The members were able to declare a quorum.

CALL TO ORDER 9:03a.m.; ROLL CALL by Executive Director Nikki Vazquez

Chairwoman: Lisa Rafferty – Present

Vice-Chair: Joe Cannon – Present

Commissioner: Susan Romano - Present

Commissioner: Bob Plain – Present

Commissioner: Gerald Precious- Absent/Excused

Also in Attendance: Nikki Vazquez- Executive Director, Louise Marcus Esq.

Public Present: Coffee Bell, Lynne Donabedian

Approval of Minutes

Motion made by Vice Chair Cannon to approve the minutes of the meeting held on September 13, 2023. This motion was seconded by Commissioner Plain and unanimously passed.

Communications

A motion was made by Commissioner Romano to approve the Communications. This motion was seconded by Vice Chair Cannon and unanimously passed.

Friends of Jamestown Housing

A motion was made by Commissioner Romano to approve the Friends of Jamestown Housing report. This motion was seconded by Commissioner Plain and unanimously passed. FOJHA has scheduled a Fundraiser at Beech for April 10, 2024.

Executive Director Report

Motion made by Vice Chair Cannon to approve the Executive Directors Report. This motion was seconded by Commissioner Plain and passed unanimously.

Action Item

Motion made by Commissioner Romano to approve the September 2023 bills. This motion was seconded by Vice Chair Cannon and unanimously passed.

Commissioner Reports and Requests

Commissioner Romano informed the Board of a 30-member safety-focused team she is on: Community Outreach and Support Team (COAST). Since 40% of the JFD's calls are from the Pemberton Community, it is a priority to engage. Commissioner Romano also showed the

Board a badge from File of Life that residents can have on their refrigerator that contains their vital medical information, if needed.

Commissioner Cannon commented on the high number of Bids in Town with shared connections.

ED Vazquez talked about smart phone health apps that could work in concert with Commissioner Romano's group's stated purpose.

Public Comment:

Coffee Bell- thanked Matt from Matt's Pharmacy for helpful prescription services. Ms. Bell asked that the Trick or Treat door decorations event only be open to residents, so residents are not competing against Town organizations. ED Vazquez stated there are two such competitions, one for residents and one for organizations, so residents will not be competing against organizations. Ms. Bell stated that a Jazz Orchestra will be leading the Town's parade.

A motion to adjourn the meeting was made by Commissioner Romano, this motion was seconded by Vice Chair Cannon and unanimously carried. The meeting was adjourned at 9:55 a.m.

JAMESTOWN HOUSING AUTHORITY
Board of Commissioners
Thursday, November 9, 2023, Meeting Minutes

The Commissioners of the Jamestown Housing Authority met in session at 5:00 p.m. on November 9, 2023. The members were able to declare a quorum.

CALL TO ORDER 5:01p.m.; ROLL CALL by Executive Director Nikki Vazquez
Chairwoman: Lisa Rafferty – Present
Vice-Chair: Joe Cannon – Present
Commissioner: Susan Romano - Present
Commissioner: Bob Plain – Present
Commissioner: Gerald Precious- Present

Also in Attendance: Nikki Vazquez- Executive Director, Louise Marcus Esq. and Bethany Hashway

Public Present: Doreen Dell, Lynne Donabedian and Bernie Courtney

Approval of Minutes

Motion made by Vice Chair Cannon to approve the minutes of the meeting held on October 11, 2023. This motion was seconded by Commissioner Precious and unanimously passed.

Communications

A motion was made by Commissioner Precious to approve the Communications. This motion was seconded by Commissioner Romano and unanimously passed.

Friends of Jamestown Housing

A motion was made by Commissioner Romano to approve the Friends of Jamestown Housing report. This motion was seconded by Commissioner Precious and unanimously passed. FOJHA has scheduled a Fundraiser at Beech for April 10, 2024.

Disposition of Assets

A motion was made by Commissioner Romano to approve the Disposition of Assets for the disposal of mowers. This motion was seconded by Commissioner Plain and unanimously passed.

Executive Director Report

Motion made by Commissioner Romano to approve the Executive Directors Report. This motion was seconded by Vice Chair Cannon and passed unanimously.

Action Item

Motion made by Commissioner Romano to approve the October 2023 bills. This motion was seconded by Vice Chair Cannon and unanimously passed.

Commissioner Reports and Requests – No Reports

Public Comment:

Bernie Courtney- Ms. Courtney asked the board if they would be interested in putting together a petition regarding the parking on Watson Avenue. Ms. Courtney commented that she can't park on Watson Avenue and that inconvenience to her is something the Board should address.

A motion to adjourn the meeting was made by Commissioner Romano, this motion was seconded by Vice Chair Cannon and unanimously carried. The meeting was adjourned at 5:33 p.m.



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITIONS AND ABATEMENTS OF TAXES FOR THE **JANUARY 16, 2024** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED.

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

BAA/COC Listing Report TYPE: All JAMESTOWN YEAR: TO 2023 Page 1
 Conditions: District: Reported Type: All DATE: 1/8/2024

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD GROSS CHANGE GROSS NEW	EXEMPT OLD EXEMPT CHANGE EXEMPT NEW	NET OLD NET CHANGE NET NEW	TAX OLD TAX CHANGE TAX NEW	SEWER OLD SEWER CHANGE SEWER NEW
2010	[REDACTED]	18759M	18-0864-20M	20,400	4,980	14,400	207.65	0.00
	[REDACTED]	01/05/2024	18-0864-20M	-16,208	-3,747	-11,441	-164.98	0.00
Accept	JAMESTOWN, RI 02835	REG IN DIFF STATE	5617B	4,192	1,233	2,959	42.67	0.00
Totals For -2010 M						-11,441	-164.98	
						Total Inc's:	0.00	
						Total Dec's:	-164.98	
2011	[REDACTED]	18760M	18-0864-20M	15,408	3,148	10,411	150.13	0.00
	[REDACTED]	01/05/2024	18-0864-20M	-15,408	-3,148	-10,411	-150.13	0.00
Accept	JAMESTOWN, RI 02835	REGISTERED IN DIFF. STATE	5622B	0	0	0	0.00	0.00
Totals For -2011 M						-10,411	-150.13	
						Total Inc's:	0.00	
						Total Dec's:	-150.13	
2023	[REDACTED]	18755R	08-0020-00	663,200	0	663,200	4,129.14	0.00
	[REDACTED]	01/03/2024	8/322	0	0	0	250.00	0.00
Accept	JAMESTOWN, RI 02835	REMOVED EXEMPTION- SOLD	1373	663,200	0	663,200	4,379.14	0.00
2023	[REDACTED]	18756R	01-0002-20	0	0	0	0.00	0.00
	[REDACTED]	01/03/2024	4/149	107,950	0	107,950	753.48	0.00
Accept	NEWPORT, RI 02840	TOWN SOLD-NOW TAXABLE	3770	107,950	0	107,950	753.48	0.00
2023	[REDACTED]	18758R	01-0002-21	0	0	0	0.00	0.00
	[REDACTED]	01/03/2024	4/150	108,400	0	108,400	756.63	0.00
Accept	NEWPORT, RI 02840	TOWN SOLD-NOW TAXABLE	3771	108,400	0	108,400	756.63	0.00
Totals For -2023 R						216,350	1,760.12	
						Total Inc's:	1,760.12	
						Total Dec's:	0.00	
TOTAL	# Of Accts 5					194,498	1,445.01	
						Grand Total Inc's:	1,760.12	
						Grand Total Dec's:	-315.11	



Office of the Town Planner

MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Request for Award of Bid and Contract - Jamestown Hazard Mitigation Plan Update

DATE: January 8, 2024

The Natural Hazard Mitigation Plan was adopted by the Town Council on February 2, 2017 and approved by the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) on March 24, 2017. This document was prepared with the assistance of the Jamestown Natural Hazard Mitigation Planning Committee, comprised of the Town Administrator, Fire Chief, Town Planner, Finance Director, Director of Public Works, Police Chief and Town Council President (or designee).

The Town received a grant from FEMA, to be managed by RIEMA, for \$35,000 to update the plan from the Hazard Mitigation Grant Program (HMGP) that includes \$31,500 federal share and \$3,500 non-federal share.

This plan update was advertised/published for bid on November 9, 2023, where bids were due on December 5, 2023. Two consultants presented bids for the project and both bids were responsive. The following Companies presented bids:

- Weston and Sampson Engineers, Inc., Foxboro, MA - \$26,740
- Tidal Basin Government Consulting, LLC, Utica, NY - \$30,488.22

Based on the submitted bids and cost proposals, I am recommending award of the bid and contract for the Hazard Mitigation Plan Update to Weston and Sampson Engineers, Inc., Foxboro, MA in an amount not to exceed \$26,740.

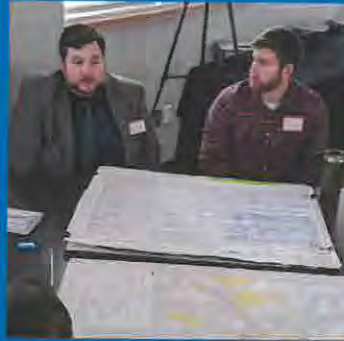
C: Roberta Fagan, Town Clerk
Christina Collins, Finance Director

Enclosure: Contract (including scope)



Town of Jamestown

RHODE ISLAND



Planning Consultant Services for Hazard Mitigation Plan Update

PROPOSAL

December 2023

Weston & SampsonSM

westonandsampson.com

100 Foxborough Boulevard, Suite 250, Foxborough, MA 02035

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT the day and year first above written.

ACCEPTED FOR: TOWN

OF JAMESTOWN, RI

WESTON & SAMPSON ENGINEERS, INC.

By Its _____

By:

Blake A. Martin

Blake A. Martin, Vice President

January 7, 2024

DATE

DATE

CERTIFICATION OF AVAILABLE FUNDS

Certification is herewith given that funds are available for payments required by the terms of this AGREEMENT.

By: _____

Date: _____

OWNER Accountant

APPROVED AS TO FORM:

By: _____

Date: _____

OWNER Counsel

A TRUE COPY, ATTEST:

By: _____

Date: _____

OWNER Clerk

OWNER'S Rhode Island Sales and Use Tax Certificate Exemption Number _____

\\wse03.local\WSInc\Marketing\MarketingResources\Proposals\2023\RI\Jamestown, RI - Hazard Mitigation Plan Update\Contract\STANDARD CONTRACT FORM- Jamestown HMP.docx



100 Foxborough Blvd., Suite 250, Foxborough, MA 02035
Tel: 508.698.3034

December 5, 2023

Finance Office
Town Hall
93 Narragansett Avenue
Jamestown, RI 02809

Re: **Planning Consultant Services for Hazard Mitigation Plan Update**

Weston & Sampson is pleased to submit this proposal to provide Planning Consultant Services for Hazard Mitigation Plan Update for the Town of Jamestown, Rhode Island. We bring to this project Municipal Vulnerability Preparedness Planning and HMP experience with other New England communities, multi-discipline resources, and prior experience in Jamestown. Through prior projects, we have gained familiarity with the Jamestown community and have established productive working relationships with town staff. Our qualifications and capabilities also include:

- **Over a century of experience serving New England municipalities.** Established in 1899, Weston & Sampson has been providing municipalities in Rhode Island and throughout the Northeast with multi-disciplined support for their infrastructure. Weston & Sampson has extensive knowledge and experience with all applicable state and federal regulations pertaining to infrastructure planning, design, and construction, and our staff is well acquainted with Rhode Island construction laws through our consulting work advising municipalities on various infrastructure design and rehabilitation projects, including recent projects in Coventry, Warwick, South Kingstown, and Woonsocket, among others. **We routinely incorporate hazardous mitigation planning in all of our municipal infrastructure planning and design projects.**
- **Successful experience working with local governments on climate change, hazard mitigation, and long-range planning.** Given the challenges our clients face due to climate change, Weston & Sampson has made a professional commitment to planning and designing resilient, sustainable communities. Our resiliency workgroup has been actively designing resilient and low-impact components for our infrastructure and building projects. Our team brings to this project considerable experience assisting local municipalities with climate change adaptation planning. Most recently, we have been working on the development of resiliency design standards for the City of Boston; a Statewide Resilience Master Plan for the Massachusetts Division of Capital Asset Management and Maintenance (DCAMM); and climate change vulnerability assessments and adaptation plans for several coastal communities. We are currently assisting multiple communities with their HMP updates.
- **Specialized, multi-disciplinary project team.** Our planning team has direct experience working with all 39 cities and towns in Rhode Island. This highly competent team will be led by **Jim Riordan, AICP, LEED®AP**, with support from technical experts who have years of experience in planning, low impact design, and climate resilience. In addition, several of our team members are certified as **trainers in hazardous mitigation planning**, by the Massachusetts Executive Office of Energy and Environmental Affairs. This comprehensive training program is designed to support municipal vulnerability plans and their HMP counterparts. Many of the tasks required by FEMA for HMP certification are covered under the MVP program. Team member, **Anna Kimelblatt**, also brings experience with the FEMA Community Rating System from her experience at a previous employer.
- **Public engagement and community planning experience.** Our professional staff has extensive experience conducting community engagement programs, including those for climate change resilience and preparedness, master planning, and open space and recreation plans. We have developed a wide range of public outreach approaches that allow us to interact with residents and individuals in meaningful ways to gather input and defuse potentially controversial issues. These include project web sites, local access television, PowerPoint/Prezi presentations to communities, on-line surveys, CDs of presentations/workshops, radio station question-and-answer programs, mailings, and other literature.

- **GIS analyses to synthesize and convey complex information.** Weston & Sampson's in-house GIS group offers a full range of GIS and mobile application development services. As an Esri-certified ArcGIS Online specialist and an early adopter of mobile technology, Weston & Sampson is the vanguard of this field. With Esri's introduction of ArcGIS Online and the ArcGIS Portal Platform concept, our team is uniquely positioned to develop and update GIS systems to meet current and future needs.

The extensive experience of our talented professionals on similar HMP and climate resilience projects makes Weston & Sampson a valuable, collaborative, and devoted partner. Please contact Project Manager Jim Riordan by phone at 401-497-6705 or by email at riordanj@wseinc.com | if you have any questions or need additional information.

Sincerely,



Blake A. Martin
Vice President



M. James Riordan
Team Leader

Blake Martin is authorized to bind the firm, as demonstrated by our Certificate of Vote included on the following page.

FIRM BACKGROUND

A. COMPANY OWNERSHIP

Weston & Sampson was incorporated in Massachusetts in 1976 and is a privately held, employee-owned company.

B. OFFICE LOCATIONS

Headquartered in Reading, Massachusetts, Weston & Sampson maintains regional offices throughout the Northeast and along the East Coast. **We will manage your project from our office in Foxborough, Massachusetts.** Below is a list of all our office locations.

OFFICE LOCATIONS		
Headquarters		Primary Office
55 Walkers Brook Drive, Suite 100 Reading, MA 01867 427 Main Street, Suite 400 Worcester, MA 01608 98 South Main Street, Suite 2 Waterbury, VT 05676 21 E Market St # 3 Rhinebeck, NY 12572 1806 Summit Avenue Suite 300 Richmond, VA 23230 3453 Pelham Road, Suite 204 Greenville, SC 29615 11555 Central Parkway, Suite 1003/1004 Jacksonville, FL 32224	85 Devonshire Street, 3rd Floor Boston, MA 02109 100 International Drive, Suite 152 Portsmouth, NH 03801 712 Brook Street Suite 103 Rocky Hill, CT 06067 74 Lafayette Avenue Suite 501 Suffern, NY 10901 11837 Rock Landing Drive, Suite 300 Newport News, VA 23606 3955 Faber Place Drive, Suite 300 North Charleston, SC 29405 1520 Royal Palm Square Boulevard, Suite 260 Fort Myers, FL 33919	100 Foxborough Boulevard, Suite 250 Foxborough, MA 02035 150 Dow Street Tower 4, Suite 350 Manchester, NH 03101 2052 Energy Drive Apex, NC 27502 1 Winners Circle, Suite 130 Albany, NY 12205 4525 South Boulevard, Suite 204 Virginia Beach, VA 23452 1201 Main Street, Suite 930 Columbia, SC 29201

C. NUMBER OF EMPLOYEES

To meet the diverse needs of our clients, Weston & Sampson's staff of more than 800 personnel offers full-service capabilities to address the complex challenges of today's projects.

NUMBER OF EMPLOYEES BY STATE	
OFFICE STATE LOCATION	NUMBER OF STAFF
Massachusetts	491
New Hampshire	94
Connecticut	92
Vermont	14
Additional States	142
Total	833

D. LOCATION FROM WHICH EMPLOYEES WILL BE ASSIGNED:

As previously stated, we will manage your project from our office in Foxborough, Massachusetts:

Weston & Sampson
100 Foxborough Boulevard, Suite 250
Foxborough, MA 02035

E. POINT OF CONTACT

Contact information for our proposed Project Manager is provided below:



James Riordan, LEED® AP | Team Leader

Weston & Sampson
100 Foxborough Boulevard, Suite 250
Foxborough, MA 02035
Direct: 508- 698-3034
Cell: 401-497-6705
riordanj@wseinc.com

F. COMPANY BACKGROUND & HISTORY

Robert Spurr Weston began his consulting practice in 1899. In 1916, he was joined by George Sampson, which formed the Weston & Sampson partnership. Incorporated in Massachusetts in 1976, Weston & Sampson Engineers, Inc. (Weston & Sampson) is a privately held, employee-owned company that offers a wealth of knowledge and technical expertise in stormwater management with capabilities ranging from project development, assessment, and planning through permitting, design, construction, and long-term operation and maintenance.

Nationally ranked among the top 135 design firms and top 105 environmental firms in the United States, according to the *Engineering News Record*, Weston & Sampson is proud of our steady record of growth and the ability of our project management staff to understand our clients' needs, develop appropriate solutions, and provide comprehensive engineering services on time and on budget. Weston & Sampson has also been widely recognized for our excellence in engineering by the American Public Works Association (APWA) and the American Council of Engineering Companies (ACEC), in further testimony of our creativity and performance. All of this has contributed to a consistent company-wide client return rate exceeding 85%.

Philosophy Statement

Weston & Sampson maintains a business philosophy that dictates the delivery of conscientious consulting services with professionalism and accountability. We tailor our scope of services to meet the needs and expectations of our clients in accordance with the established industry standards of care. We perform these services at a fair price while upholding the highest ethical values of the profession. Adherence to these principles has served us well since Weston & Sampson's inception in 1899.

Since our inception, the company's prime business focus has been client satisfaction. Listening to and understanding client concerns, goals, and expectations for the project, and then converting these ideas into a buildable and sustainable solution are the keys to achieving complete client satisfaction. We focus on developing quality planning and design products, and dependable, thorough services that provide and retain value for our clients, while promoting our reputation within the marketplace as a leader and innovator in our field.

Our design practice is founded on a horizontal, fully collaborative team structure, conceived to derive maximum benefit from synergies that exist between our design and engineering disciplines, and to yield a result that is truly greater than the sum of its parts. Weston & Sampson welcomes the challenges provided by the ever-changing landscape of the built and to-be-built environment.

Areas of Expertise

To meet the diverse needs of our clients, Weston & Sampson's staff offers full-service capabilities to address the complex challenges of today's projects. Our areas of expertise include:

- Climate Change & Sustainable Design
- Vulnerability Assessments & Resiliency Planning
- Infrastructure Design & Construction
- Landscape Architecture, Architecture & Master Planning
- Watershed & Stormwater Management
- Landscape Planning & Restoration
- Geotechnical & Structural Engineering
- Transportation & Traffic Engineering
- Wastewater Collection & Treatment
- Wetlands Replication & Restoration
- Peer Review
- GIS & Digital Mapping
- Stormwater Management & Green Infrastructure
- Renewable Energy
- Hydrology & Hydraulics
- Environmental Compliance/Permitting
- Public Facilities Planning & Design
- Aquatics Design & Engineering
- Recreational Facility & Athletic Field / Complex Design
- Site/Civil Development
- Environmental Site Assessment/ Demolition/Remediation
- Regulatory & Enforcement Assistance
- Solid Waste Planning, Design & Management
- Water Supply Development, Treatment, Pumping, Distribution
- Construction Inspection, Oversight & Management
- Operation, Maintenance, Repair of Water & Wastewater Systems

Why Choose Weston & Sampson

Over the past 20 years, Weston & Sampson has been among the most active planning and design firms throughout the Northeast. We have completed more than 20 hazard mitigation and climate resilience plans for numerous communities, including Johnston, North Providence, Scituate, Rhode Island, among others.

Weston & Sampson's professionals work closely with our municipal clients, state agencies, and project stakeholders; they operate as a cohesive unit focused on addressing project challenges including resiliency and green infrastructure; pivoting when necessary; and achieving planning, design, and construction results that reflect the thoughtful efforts of the project team. We engage a diverse array of voices to guide our approach and ensure that the final resulting plan serves as a valuable, inclusive guide that is tailored to community needs and meets your short- and long-term goals.

G. YEARS OF SERVICE

Established in 1899, Weston & Sampson has been providing municipalities, public agencies, and private sector clients with cost-effective and innovative solutions to their infrastructure and environmental challenges for more than 120 years.

Experience in Hazard Mitigation Planning: We first began working on HMPs approximately two decades ago. In the last few years, we have grown this service and have provided HMP development for dozens of communities. For example, we assisted the Town of Narragansett, RI with its Hazard Mitigation Plan (HMP) update, which recommended actions and policies for the town to minimize the social and economic losses and hardships resulting from natural hazards, such as severe weather, hurricanes, floods, earthquakes, tornadoes, heat wave, and drought. More information regarding our HMP experience and additional qualifications is included in Section 4.



We have also assisted Rhode Island communities with updates to their Comprehensive Plans including Johnston, North Providence, Portsmouth, and Scituate. Our expertise in resiliency planning, including the development of Resilient Master Plans for cities and towns in Rhode Island and Massachusetts, allow us to include planning for future climate hazards as part of this planning process.

DISCLOSURE STATEMENT

As with all firms of our size, Weston & Sampson has occasionally been involved with litigation and/or arbitration; most of these claims have been filed by third parties and have not resulted in payments by Weston & Sampson. Our firm, however, has not been involved in any litigation that would adversely affect our performance on your project. We provide further details in the following table. For all claims, our attorney, Donovan Hatem 53 State Street, Boston, Massachusetts 02109, has assisted us, except where noted below.

CLAIMS & LITIGATION HISTORY – PAST 5 YEARS

Date of Incident: N/A | **Date of Claim:** August 2022

Type of Incident: Small Claim | **Who Took Action:** Connecticut Carpentry

Initial Circumstance: Weston & Sampson was retained by the Town of Bloomfield, Connecticut to design and provide construction services for a facility. Connecticut Carpentry was a subcontractor to the general contractor and performed work they believed was outside their scope and requested a change order. The town denied the change order, and Connecticut Carpentry filed a claim for payment.

Original Demand: \$8,000

Final outcome: The claim was mediated outside of court, and the settlement is confidential.

Date of Incident: July 27, 2022 | **Date of Claim:** February 2022

Type of Incident: Property Damage | **Who Took Action:** Leeann Lally

Initial Circumstance: A sewer backup occurred to a private residence while a subcontractor to Weston & Sampson was working in the vicinity. The homeowner filed for the reimbursement of damages in small claims court.

Original Demand: \$7,000

Final outcome: The claim was mediated outside of court, and the settlement is confidential.

Date of Incident: N/A | **Date of Claim:** February 2022

Type of Incident: Alleged Negligence | **Who Took Action:** Paul McManus

Initial Circumstance: Weston & Sampson was retained by Vermont Department of Environmental Conservation to design and construct a groundwater remediation system under the McManus's house. The project involved demolition of a portion of the basement/crawl space for the remediation system and addition to replicate the lost square footage of the basement. The homeowner is not satisfied with the work and has made an unspecified demand for restitution.

Original Demand: Not specified

Final outcome: Pending

Date of Incident: N/A | **Date of Claim:** December 2021

Type of Incident: Alleged Negligence | **Who Took Action:** 3rd Party Claim

Initial Circumstance: Weston & Sampson was retained by Arquitectonica International Corp. to provide pool, spa, and water feature engineering consulting services for the Brickell City Centre in Miami. A notice of claim was issued in December by the Brickell City Centre owners against the joint venture developers of the project, who in turn, brought designers and constructors of the project in as 3rd party plaintiffs without specifying what part of our work was deficient.

Original Demand: Not specified

Final outcome: Claim was dismissed.

Date of Incident: N/A | **Date of Claim:** February 2021

Type of Incident: Alleged Negligence | **Who Took Action:** City of Rutland, VT

Initial Circumstance: The City of Rutland alleges negligence on the part of Weston & Sampson related to the design of a sewer force main replacement via horizontal directional drilling. The contractor encountered differing site conditions and was forced to abandon the installation. Weston & Sampson denies any responsibility.

Original Demand: \$100,000

Name and address of adverse party representative: City of Rutland, VT (attorney: Matthew Bloomer, Town Counsel; Robert Fletcher, Stitzel, Page & Fletcher, Esq., 171 Battery Street, Burlington, VT 05401)

Final outcome: This matter has been settled privately with the settlement terms confidential. (Closed 03/21)

Note: This incident was not litigated or arbitrated but is considered a formal claim as it relates to our professional liability insurance.

CLAIMS & LITIGATION HISTORY – PAST 5 YEARS

Date of Incident: December 2020 | **Date of Claim:** February 2021

Type of Incident: Alleged Negligence | **Who Took Action:** Town of Walpole, MA (no attorney involved)

Initial Circumstance: Weston & Sampson was the designer of athletic field improvements in the Town of Walpole. During construction, a large storm damaged part of the site while it was under construction and led to property damage downstream. The Town alleges the stormwater management design was not sufficient. Weston & Sampson denies any responsibility.

Original Demand: Not specified

Name and address of adverse party representative: Town of Walpole, 135 School Street, Walpole, MA

Final outcome: This matter has been settled with the settlement terms confidential (Closed 03/21)

Note: *This incident was not litigated or arbitrated but is considered a formal claim as it relates to our professional liability insurance.*

Date of Incident: July 2018 | **Date of Claim:** February 2020

Type of Incident: Alleged Negligence

Who Took Action: Suzanne M. MacDonald

Initial Circumstance: Suzanne MacDonald filed a lawsuit against the Town of Bourne, Massachusetts; Weston & Sampson (playground designer); Green Acres Landscape & Construction (playground equipment installer); and Kompan (slide manufacturer) stemming from a playground accident that resulted in personal injury. Weston & Sampson denies any responsibility.

Original Demand: \$944,519

Name and address of adverse party representative: Attorney Scott C. Holmes of Charlestown

Final outcome: Claim was dismissed.

Date of Incident: October 13, 2016 | **Date of Claim:** October 2019

Type of Incident: Alleged Private Property Damage | **Who Took Action:** Nancy Kistner

Initial Circumstance: A Hopkinton resident claimed damage to her property by "blasting" performed by a local developer and their contractor. Weston & Sampson had been retained by the town to perform limited construction services for the project. The claim was also filed against Mill Creek, LLC, AD Paolini, LLC, and MDM Transportation Consultants.

Original Demand: \$5,000

Name and address of adverse party representative: Zachary Wallack, Tucker, Dyer & O'Connell, LLP, 199 Wells Avenue, Newton, MA 02459

Final outcome: The three defendants made a combined settlement, and this matter has been settled.



*State of Rhode Island
Board of Registration for Professional Engineers*



BE IT KNOWN THAT

WESTON & SAMPSON ENGINEERS INC.

*having given satisfactory evidence of having the
qualifications required by law is hereby authorized to practice
Engineering as a
Corporation*

IN THE STATE OF RHODE ISLAND

Certificate of Authorization No.: PE.0005159-COA

Issued: 7/1/2022

Expires: 6/30/2024

Patricia K. Walker

Chairperson

Patricia D. Steere

Secretary



*State of Rhode Island
Board of Examiners of Landscape Architects*



BE IT KNOWN THAT

WESTON & SAMPSON ENGINEERS INC.

*having given satisfactory evidence of having the
qualifications required by law is hereby authorized to practice
Landscape Architecture as a
Corporation*

IN THE STATE OF RHODE ISLAND

Certificate of Authorization No.: 23084

Issued: 07/01/2022

Expires: 06/30/2024

Chairperson

Secretary



State of Rhode Island
Department of State | Office of the Secretary of State
Gregg M. Amore, Secretary of State

CERTIFICATE OF GOOD STANDING

I, Gregg M. Amore, Secretary of State and custodian of the seal and corporate records of the State of Rhode Island, hereby certify that:

Weston & Sampson Engineers, Inc.

is a Business Corporation formed under the laws of **MASSACHUSETTS**

that qualified to conduct business in this state on **June 05, 1989.**

I further certify

that revocation proceedings are not pending; a certificate of withdrawal has not been filed; all annual reports are of record and the corporation is active and in good standing with this office.

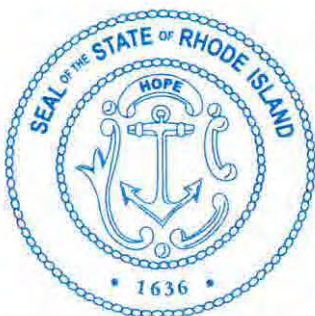
This certificate is not to be considered as a notice of the corporation's tax status, financial condition or business practices; such information is not available from this office.

SIGNED and SEALED on

September 21, 2023

A handwritten signature in blue ink that reads "Gregg M. Amore".

Secretary of State



Certificate Number: 23090083980

Verify this Certificate at: <http://business.sos.ri.gov/CorpWeb/Certificates/Verify.aspx>

Processed by: dantonelli

PROJECT APPROACH & ANTICIPATED PROJECT TIMELINE

Project Understanding

Weston & Sampson understands that the Town of Jamestown seeks professional services to update the current local hazard mitigation plan (HMP) in accordance with the latest RIEMA and FEMA guidelines. This updated HMP will identify potential hazards and local vulnerabilities, and proposed actions to mitigate threats. The planning process will incorporate the 10 Community Rating System (CRS) steps for floodplain management and identify areas where additional CRS points can be earned.

We understand that the purpose of this process is to meet the requirements of the Mitigation Planning regulations under the Stafford Act and 44 CFR Part 201. We will work with the designated staff from the Town to notify the Rhode Island Emergency Management Agency (RIEMA) of the Town's progress and will consult them for technical assistance.

Project Approach

Weston & Sampson recognizes that the Town's end goal for this project is to update the local HMP. As such, we will review the current HMP, focusing on the information outlined below that approved HMPs generally include. This initial review will inform the HMP update process.

GENERAL HMP ELEMENTS

Introduction

- Purpose of an HMP, planning area/jurisdictions, HMP team structure, and participants (for each participating municipality), roles and responsibilities, Federal requirements, description of previous disasters, National Flood Insurance Program status, plan update chronology

Regional and Community Profiles

- Existing land uses, economic factors, natural/cultural/historic resources, development trends, potential development, critical facilities, and infrastructure (in hazard areas)

Planning Process and Methods for Public Participation

- Planning process summary, including identification of stakeholders, description of all public meetings and outreach, specific municipal participation, media outreach, neighboring community participation

Risk Assessment

- Overview of hazards and impacts, review of past hazards and potential hazards, anticipated climate change impacts (communities with unique risks should be noted here), NFIP repetitive losses/severe losses for each community

Capability Assessment

- Review of jurisdictional and municipal capabilities and capabilities for implementation in terms of legal/regulatory capability, administrative and technical capability, fiscal capability, and capacity/resources at the state and federal levels

Status/Accomplishments of Measures from Previous Plan(s)

- Progress review of the actions from the previous plan, what impediments prevented the accomplishment of actions and adjustments/additions that will be required

GENERAL HMP ELEMENTS

Hazard Mitigation Strategy

- A detailed discussion of the purpose of the plan, its goals, and the role it plays in the regional partnership, the impact it will have on planning for new development, infrastructure, and facilities
- Sets up mitigation measures and prioritization

Plan Adoption and Maintenance Procedures

- An explanation of the review process for adoption, the process to ensure that the plan remains updated, an implementation and evaluation schedule, where the plan should be integrated into other plans, policies, and regulations

Appendices

- References, maps, and supporting data tables, examples of public participation media, public outreach results (surveys, etc.)

The HMP structure illustrated above can be adapted based on information, specific needs, and feedback from the Planning Development Team, RIEMA, and FEMA. A detailed Scope of Work, based on the RFP, is included below.

Scope of Work

The Weston & Sampson team recognizes that the Town has provided a detailed scope of services. We are committed to following the scope of work in the request for proposals. As such, we will accomplish the following: gather public input; review the existing HMP; provide an analysis of existing conditions and determine what changes, updates and additions are necessary to include the most current information regarding recent natural hazard occurrences; inventory of areas vulnerable to natural hazards and any revisions necessary to the multijurisdictional risk assessment matrix and recommended mitigation measures outlined in the present HMP.

TASK 1. REVIEW OF CURRENT PLAN & UPDATE REQUIREMENTS

(From the RFP: Bullets 1, 2, & 4)

Weston & Sampson will review FEMA HMP update requirements with references specifically to the updated *Local Mitigation Planning Policy Guide*. Working closely with the Local Planning Team, we will review and assess lessons learned from the current local plan, changes in development in the town, new hazard or risk information (including climate change data and SLR, as well as the Mitigation Action Tracker), progress on local mitigation efforts, and changes in priorities. Based on this review, we will identify any deficiencies or areas outdated or otherwise in need of improvement in the 2017 HMP, and present findings to the working group to solicit feedback.



Figure 1: FEMA Local Hazard Mitigation Process

TASK 2. WORK WITH LOCAL PLANNING TEAM, TOWN DEPARTMENTS, EMA DIRECTOR, & PUBLIC

(From the RFP: Bullets 3, 4, 5, 6, 8)

Throughout the project, Weston & Sampson will work closely with the Local Planning Team, Town Departments, the EMA Director, and public (including neighboring communities Newport and North Kingstown). Weston & Sampson will assist in data collection and will attend, present, and facilitate Local Planning Team meetings. Weston & Sampson will provide monthly written reports by email, to be sent with the invoice to the Local Planning Team. We will work with the Team to develop an appropriate schedule for providing updates. A proposed project schedule is included in below. This includes an assumed project initiation in January 2024 and completed preparation of a submission draft for initial review by RIEMA and FEMA May 31, 2024. During the initial kickoff meeting, we will identify tasks that can be completed by Town staff. Our team will work with the Planning Team to:

- Develop a mission statement as well as review goals and roles for the planning process.
- Develop a detailed schedule and set of milestones to achieve the HMP.
- Facilitate four Local Planning Team¹ meetings:
 - One a kickoff meeting,
 - Second, focused on Critical Facilities, Hazards, and Vulnerability, and,
 - Third, focused on action planning,
 - Fourth, to review the draft HMP
- Facilitate two public community meetings, during the planning process, including:
 - One early public meeting to inform and involve the public as part of the kickoff.
 - One will be a meeting held during the review of the draft HMP plan.
- We are prepared to hold additional meetings if needed, at time and materials.
- Present a public Town Council hearing.
- Prepare meeting materials and meeting notes that document discussions and decisions.
- Establish and implement a local outreach communication strategy to gather input from the community and stakeholders. Specifically, the outreach strategy will target groups in the community including businesses, non-profit organizations, local or regional institutions, schools, residents, and neighboring communities. We propose that the outreach plan include:
 - News releases for the Town's website, social media, and cable access to be issued by the Town to announce formation of the HMP Team, at draft publication of the HMP, at posting of online surveys, and to announce the public meetings.
 - Development of an online survey to encourage input from the public on critical facilities/community lifelines, risks/vulnerabilities, mitigation goals, and appropriate actions for the HMP.
- Identify and provide input/recommendations regarding the feasibility and prioritization of mitigation measures.
- Prepare a draft HMP update that is structured to clearly communicate the plan's goals and elements with meeting-derived and committee-provided information.
- Be responsible for sharing the draft plan for comments including implementation, maintenance, and revision of the plan as it is reviewed.

As part of the project kickoff meeting, we will review the existing Hazard Mitigation Plan and will work with the Team to determine appropriate sources for data needs for Task 4, which include but are not limited to the town's histories, demographics, and past storm events. If practicable, we request that data be provided to us at or before the kickoff meeting to expedite project work and development of the HMP.

Task 2 Deliverables: Mission Statement, Detailed Schedule with Milestones, Meeting Facilitation with Minutes, Local Outreach Communication Strategy with news releases and online survey.

¹ The Town's RFP uses both the terms Hazard Mitigation Plan Committee and working group. We assume these are meant to be synonymous and refer to these as the Local Planning Team.

TASK 3. COMMUNITY ENGAGEMENT

(From the RFP: Bullets 3, 8, 9 & 11)

Weston & Sampson has a strong commitment to equitable community engagement. We have conducted dozens of community engagement programs with a specialization in HMP projects. We have developed a wide range of in-person and virtual public outreach approaches. We are prepared to conduct public engagement for the Town through a combination of in-person approaches and virtual public outreach. As part of our community engagement approach, we will coordinate opportunity for input from the Local Planning Team, town departments, the Town Councils, stakeholders, and the public. More specifically, we will:

- Assist the Local Planning Team during the public comment solicitation period.
- Present findings and facilitate at least 4 virtual meetings with the Local Planning Team.
- Meet with the Town (and any other invited stakeholders) during working hours (2 virtual meetings).
- Provide relevant data to the Planning Boards and Town Councils.
- Present to the Town Council for final approval (1 in-person meeting).
- Prepare materials for and present at community outreach meetings in the evening to receive input from the public (assume 2 in person meetings).

Task 3 Deliverables: Local Outreach Communication Strategy, including social media outreach and online survey; four meetings, including 2 community meetings.

TASK 4. COMMUNITY PROFILE AND DRAFT PLAN

(From the RFP: Bullets 2, 6, 7)

Community Profile

We understand that the updated plan must include a community profile. We will review the previous Hazard Mitigation Plan (2017) to develop an updated community profile.

Review and Modification of Existing Risk Assessment

Weston & Sampson will review the existing Risk Assessment and will update it to meet RIEMA and FEMA standards. This will include description, location, extent, previous occurrences, and probability of future occurrences.

Review and Modification of Existing Vulnerability Assessment

Similarly, we will review the existing Vulnerability Assessment, assessing where it should be expanded. We will also develop mitigation actions including, but not limited to:

- Flooding projections: we will evaluate impacts of 100- and 500-year storm events on critical assets, including the wastewater infrastructure, storm water outfalls, transportation system, and town and school buildings.
- Identifying the types and numbers of repetitive loss properties in hazard areas.
- Identifying the types and numbers of existing and future buildings, infrastructure, and critical facilities located in hazard areas.

Review of Relevant Mitigation Strategies and Actions

We will research and provide a comprehensive list of mitigation strategies and actions put in place by similar communities. We will

CRITICAL FACILITIES

- Government Center/Municipal Offices
- Fire Stations
- Police Stations
- Emergency Operations Centers
- Schools (Public and Private, Including Universities/Colleges)
- Senior Center
- Water Treatment Plant
- Wastewater Treatment Plant
- Sewage Pumping Stations
- Satellite Municipal Buildings
- Hospitals
- Day-Care Facilities
- Public Works Highway Yard / Satellite Facilities
- Nursing Homes/Elderly Housing
- Emergency Shelters

ECONOMIC DRIVERS

- Large Businesses
- Large Employers
- Historical or Cultural Sites

Identify types of actions (such as zoning ordinance amendments, capital budget items, etc.), costs and benefits, and implementation responsibilities.

Development of New Mitigation Strategies and Actions

The Weston & Sampson team will examine the recommendations contained in the 2017 HMP and develop recommendations for new mitigation strategies and actions to reduce the effects of each hazard. These will be based on updated research, input from the Local Planning Team, and community, and requirements from RIEMA and FEMA. The Weston & Sampson team will also identify opportunities to incorporate floodplain management and

Development of Maps and Other Materials to Support HMP

As part of the Scope, Weston & Sampson will create maps and other materials to incorporate into the HMP update. We anticipate creating up to 10 maps, which will update the existing maps in the 2017 HMP. These will be developed throughout the process and used both in town and community engagement, as well as incorporated into the final HMP. All maps shall be formatted so that they may be over-laid and all layers may be easily and accurately depicted. All maps and data will be computer-accessible and prepared in a compatible computer format.

Development of Recommendations to Include HMP into Plans, Policies, and Procedures

Weston & Sampson will provide short- and long-term recommendations to the Local Planning Team and Town Councils as part of the plan to ensure it remains a 'living document' and becomes embedded into Town procedure/processes, policies, and other planning mechanisms like capital improvement plans. The updated HMP will include:

- An implementation schedule with procedures for ensuring the plan's implementation.
- Updating and revision every five years.
- A process for continued community outreach.

If desired by the Local Planning Team, we will also provide an adaptive management approach to ensure the town's ability to make strategic course corrections as needed.

Integration of the Local Mitigation Planning Policy Guide into the HMP

Weston & Sampson is very familiar with FEMA's recently released *Local Mitigation Planning Policy Guide*, including the updated guidelines on implementing equitable outcomes. The Guide will inform both the process and final updates for the Town's HMP. We are also very familiar with the *Recommended Rhode Island Local Hazard Mitigation Plan Template*, which will also inform our process and the final updated Plan for Jamestown.

Task 4 Deliverables: Hazard Profile Write-ups and Map(s), GIS shapefile(s); Spreadsheet of updated critical assets, land-use maps, and a GIS shapefile with geolocated assets; Risk assessments provided in draft HMP for review and comment; updated Mitigation Strategies and Capabilities Assessment; Prioritized Actions in draft HMP for review and comment; Draft short-term and long-term maintenance recommendations for comment from the HMP Team.

TASK 5. DEVELOP FIRST DRAFT/REVIEW BY LOCAL PLANNING TEAM

(From the RFP: Bullets 2, 6, 7, 10)

Based on the findings and review from the previous Tasks, Weston & Sampson will develop a first draft of the Hazard Mitigation Plan. A completed draft of the updated plan will be submitted to RIEMA and FEMA for review and comment. The draft plan update will be made available to the public through the town's website, and public comment will be solicited through electronic means and at a Planning Board public meeting. We propose to present the draft plan update, including revisions from this process to a Town Council Meeting. Discussion will occur through a workshop format.

Task 5 Deliverables: Draft Plan for public comment

TASK 6. FACILITATE RIEMA AND FEMA APPROVAL PROCESS/FINAL HMP APPROVAL

(From the RFP: *Bullet 9 & 10*)

The Weston & Sampson team will work continuously and assiduously with the Town to facilitate the approval process with RIEMA and FEMA. Following submittal of the completed draft plan, we will revise the plan based on RIEMA/FEMA comments and submit revised plan for approval pending adoption (APA). Once APA is received, we will work with the HMP Local Planning Team to present the plan for adoption to the Town Council. Following Town adoption, we will work with you to submit the plan to FEMA for final approval.

Task 6 Deliverables: HMP for RIEMA/FEMA review (2 printed copies and 2 digital copies by the agreed-upon deadline; Finalized HMP (10 printed copies and 1 digital copy) to the Town of Jamestown.

TASK 7. PROVIDE TOWN WITH FINAL DELIVERABLES

(From the RFP: *Bullet 10, 12*)

We will prepare and submit all deliverables as stated in the deliverables section of this RFP. We understand that deliverables include (in order of delivery):

- A locally adopted and RIEMA/FEMA approved local HMP which meets all RIEMA/FEMA requirements and is in conformance with 44 CFR Part 201.
- All cartographic, geographic, graphical, tabular, or other compilations or representations of data assembled in support of the project.
- Digital geographic data produced in connection with the project.
- All products, including reports and studies, furnished in both hard copy and electronic format.
- Three (3) bound color copies, and one (1) electronic version of the final HMP plan update in Microsoft Word, Adobe Acrobat and Arc View. Additional copies can be provided on a time and materials basis.
- All GIS mapping data contained in the plan document.
- Documents shall be provided to the Town of Jamestown a minimum of ten (10) working days prior to public release.
- Electronic copies will include editable files of reports and studies in Microsoft Word.
- All GIS products will be submitted as topologically correct ArcGIS geo-data bases or shape files with metadata meeting all Federal Geographic Data Committee metadata standards and shall be made available to the RIGIS.
- Electronic copies of presentation material (power point presentation, display boards, etc.)
- All interim and final products (reports, maps, data, etc.) supported by this agreement shall be public documents pursuant to RIGL.

As noted above, we will submit all deliverables electronically and, in a manner, suitable for posting to the Town website. All digital files will be compatible with Microsoft Windows, ESRI, Arc GIS, the Town's GIS and web application capabilities. Deliverables shall be the property of the Town of Jamestown.

Anticipated Project Timeline

PROJECT SCHEDULE (Assumes a January 2024 Start)							
Task	January 2024	February	March	April	May	June	July
1. Review Current Plans/Update Requirements							
2. Work with Local Planning Team							
3. Community Engagement	Working Group Meeting—Kickoff	Working Group Meeting—Critical Facilities, Hazards, and Vulnerability Public Workshop	Working Group Meeting—Action Planning	Working Group Meeting—Review Draft HMP	Public Listening Session	Public Town Council Hearing	
4. Community Profile and Draft Plan							
5. First Draft/Review by Local Planning Team							
6. Facilitate RIEMA/FEMA Approval Process							
Planning Meetings	1	2	1	1	1	1	

TOWN OF JAMESTOWN RI
REQUEST FOR PROPOSALS (RFP)
2023 HAZARD MITIGATION PLAN UPDATE

ATTACHMENT A

Request For Proposals (RFP) FORM

Lump Sum Cost Proposal for all work required within this RFP

\$ 26,740 (in figures)

Cost written out Twenty-six thousand, seven hundred and forty dollars

The applicant shall submit a breakdown of staff compensation rates that will be applied to any tasks/meetings that exceed those identified in the scope of work. Any tasks to be compensated on an hourly basis shall be approved in advance by the Town.

See attached


NAME AND ADDRESS OF RESPONDING FIRM:

Weston & Sampson Engineers, Inc.

100 Foxborough Blvd., Suite 250

Foxborough, MA 02035

I herein agree to abide by all requirements as detailed in the "Request for Proposals".

Signature: 

Printed Name & Title: Blake Martin, Vice President

Date: 12/5/23

PROPOSED HOURLY RATES

As noted in our proposal, Weston & Sampson has selected a team of professionals with exceptional knowledge and experience with similar projects. Below, we provide the proposed hourly rates for each member identified on our team chart included in Section 4,

As always, we are amenable to discussing or refining our approach to the scope of work and pricing in a way that is mutually beneficial and agreeable. With this opportunity, we seek to achieve outstanding results and exceed expectations.

Name	Project Role	Rate
Blake Martin	Principal-in-Charge	\$250
James Riordan, LEED AP	Project Manager	\$210
Elizabeth Haney	Assistant Project Manager	\$155
Jennie Moonan, PE	Approval Process	\$200
Joanna Nadeau, AICP	Community Engagement	\$150
Casia Martens	Prepare HMP	\$130
Anna Kimelblatt, CFM	Vulnerability & Risk Analysis/Prepare HMP	\$115
Adria Boynton, AICP	Community Engagement	\$130
Rupsa Roy	Vulnerability & Risk Analysis/Prepare HMP	\$130
Indrani Ghosh, PhD	Vulnerability & Risk Analysis	\$210
Bella Purdy Tisel, AICP	Technical Review	\$150
Ashley Sweet	Technical Review	\$170
Admin support	Administration	\$99

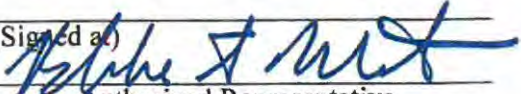
TOWN OF JAMESTOWN RI
REQUEST FOR PROPOSALS (RFP)
2023 HAZARD MITIGATION PLAN UPDATE

ATTACHMENT B
Non-COLLUSION AFFIDAVIT
To Be Completed, Notarized, and Submitted With RFP

State of Rhode Island
County of Newport,
Town of Jamestown

“ Blake Martin, Vice President, Respondent, being first duly sworn, deposes and says that he or she is Owner of the party making the foregoing RFP that the RFP is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the RFP is genuine and not collusive or sham; that the Respondent has not directly or indirectly induced or solicited any other Respondent to put in a false or sham RFP, and has not directly or indirectly colluded, conspired, connived, or agreed with any Respondent or anyone else to put in a sham RFP, or that anyone shall refrain from replying; that the Respondent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the RFP price of the Respondent or any other Respondent, or to fix any overhead, profit, or cost element of the RFP price, or of that of any other Respondent, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the RFP are true; and further, that the Respondent has not, directly or indirectly, submitted his or her RFP price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham RFP.”

12/5/23
Date
Weston & Sampson Engineers, Inc.
Respondent name
(Person, Firm, Corp.)
100 Foxborough Blvd, Suite 250
Address
Foxborough, MA 02035
City, State, Zip

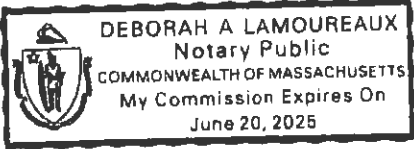
(Signed at)

Authorized Representative

Blake Martin
Representative's Name
Vice President
Representative's Title

Subscribed and sworn to before me, this 5th of December, 2023.

Notary Signature: 

Notary Stamp:



TOWN OF JAMESTOWN RI
REQUEST FOR PROPOSALS (RFP)
2023 HAZARD MITIGATION PLAN UPDATE

ATTACHMENT C

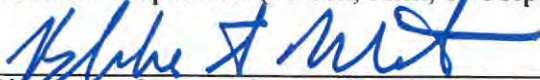
RESPONDENT'S STATEMENT
REGARDING INSURANCE COVERAGE

RESPONDENT HEREBY CERTIFIES that the Respondent has reviewed and understands the insurance coverage requirements specified in the Invitation for RFP No. 975 Consultant Services for Hazard Mitigation Plan Update. Should the Respondent be awarded the contract for the work, Respondent further certifies that the Respondent can meet the specified requirements for insurance and agrees to provide the Town with a certificate of insurance which names the Town of Jamestown as an Additional Insured for the work specified.

Insurance Required:

- Workman’s Compensation in compliance with statutory limits
- Comprehensive General Liability Insurance of at least \$5,000,000.

Weston & Sampson Engineers, Inc.
Name of Respondent (Person, Firm, or Corporation)


Signature of Respondent's Authorized Representative

Blake Martin, Vice President
Name & Title of Authorized Representative

12/5/23
Date of Signing


TOWN OF JAMESTOWN RI
REQUEST FOR PROPOSALS (RFP)
2023 HAZARD MITIGATION PLAN UPDATE

ATTACHMENT D

RESPONDENT STATEMENT OF RELEVANT EXPERIENCE

List three (3) references for which your firm provided service within the last five years.

I hereby certify that I have performed the work listed below.

Blake Martin, Vice President 
Signature of Respondent

DESCRIPTION	DATES	CONTRACT AMOUNT	CUSTOMER CONTACT	CUSTOMER TELEPHONE
Narragansett Local Hazard Mitigation Plan Update	2018 to 2021	\$10,000	Michael DeLuca, AICP	401-782-0602
Joint Hazard Mitigation and Municipal Vulnerability Preparedness Plan	2020 to 2021	\$77,500	Katherine Moses	978-674-1438
Boston Hazard Mitigation Plan Update	2021 to 2021	\$150,000	Sarah Eig	617-343-2425



WESTAND-01

CMURPHY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 859 Willard Street Suite 320 Quincy, MA 02169	CONTACT NAME: _____ PHONE (A/C, No, Ext): (617) 328-6555 E-MAIL ADDRESS: boston@amesgough.com	FAX (A/C, No): (617) 328-6888
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Valley Forge Insurance Company A(XV)	NAIC #: 20508
	INSURER B: National Fire Insurance Company of Hartford A(XV)	NAIC #: 20478
	INSURER C: Nautilus Insurance Company A+, XV	NAIC #: 17370
	INSURER D: Endurance American Specialty A+, XV	NAIC #: 41718
INSURED Weston & Sampson Engineers, Inc. 55 Walkers Brook Drive, Suite 100 Reading, MA 01867		
INSURER E: _____ INSURER F: _____		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			6056861029	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Fa occurrence) \$ 500,000
							MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6056860561	1/1/2023	1/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			FFX2027937-14	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 10,000,000
							AGGREGATE \$ 10,000,000
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below			6056861015	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liab & Pollution Liab			DPL30021630001	7/3/2023	7/3/2024	Per Clm/Agg \$ 5,000,000
				DPL30021630001	7/3/2023	7/3/2024	Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured GL Endorsement Form #CNA75079XX 10/16. All Coverages are in accordance with the policy terms and conditions.

Evidence of Insurance.

CERTIFICATE HOLDER **CANCELLATION**

Evidence of Insurance WSE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Jared Maxwell</i>

AGREEMENT FOR ENGINEERING SERVICES
BY AND BETWEEN THE
TOWN OF JAMESTOWN, RI
AND
WESTON & SAMPSON ENGINEERS, INC.

THIS AGREEMENT is made this _____ 7th _____ day of January 2024, by and between the Town of Jamestown, RI, acting herein by and through its _____, hereinafter called the OWNER and WESTON & SAMPSON ENGINEERS, INC., with offices at 55 Walkers Brook Drive, Suite 100, Reading, Massachusetts 01867, hereinafter called the ENGINEER.

WITNESSETH, for the consideration hereinafter set forth, the parties hereto agree as follows:

ARTICLE 1 - ENGAGEMENT OF THE ENGINEER AND STANDARD OF CARE

- 1.1 THE OWNER hereby engages the ENGINEER, and the ENGINEER hereby accepts the engagement to perform certain professional engineering services for the Jamestown Hazard Mitigation Plan Update hereinafter called the PROJECT.
- 1.2 The ENGINEER's services shall be performed in a manner consistent with that degree of skill and care ordinarily exercised by practicing design professionals performing similar services in the same locality, at the same site and under the same or similar circumstances and conditions. The ENGINEER makes no other representations or warranties, whether expressed or implied, with respect to the services rendered hereunder.

ARTICLE 2 - SCOPE OF SERVICES

See Attachment A, which is the scope of work provided to the OWNER by the ENGINEER on December 5, 2023.

ARTICLE 3 - RESPONSIBILITIES OF THE OWNER

The OWNER, without cost to the ENGINEER, shall do the following in a timely manner so as not to delay the services of the ENGINEER:

- 3.1 Designate in writing a person to act as the OWNER 's representative with respect to work to be performed under this AGREEMENT, such person to have complete authority to transmit instructions, receive information, interpret and define the OWNER's policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this AGREEMENT.
- 3.2 Through its officials and other employees who have knowledge of pertinent conditions, confer with the ENGINEER regarding both general and special considerations relating to the PROJECT.

- 3.3 Assist the ENGINEER by placing at the disposal of the ENGINEER, all available information pertinent to the PROJECT including previous reports and any other data relative to design or construction of the PROJECT.
- 3.5 Arrange for access to and make all provisions for the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform its work under this AGREEMENT.
- 3.6 Furnish the ENGINEER all needed property, boundary and right-of-way maps.
- 3.7 Cooperate with and assist the ENGINEER in all additional work that is mutually agreed upon.
- 3.8 Pay the ENGINEER for work performed in accordance with the terms specified herein.
- 3.9 Select a Public Participation Coordinator (PPC) to develop, organize and implement the public information and participation efforts.
- 3.10 Provide all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards, which OWNER will require to be included in the Drawings and Specifications.
- 3.11 Examine all studies, reports, sketches, Drawings, specifications, proposals and other documents presented by ENGINEER, obtain advice of an attorney, insurance counselor and other consultants, as OWNER deems appropriate for such examination, and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the ENGINEER.
- 3.12 Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services or any defect or non-conformance of the work of any Contractor(s).
- 3.13 Submit to ENGINEER the proposed language of certifications, affidavits and/or assignments requested of ENGINEER or ENGINEER's independent contractors and consultants for review and approval at least 14 days prior to execution. OWNER shall not request certifications and/or affidavits that would require expertise, knowledge or services beyond the scope of this AGREEMENT.

ARTICLE 4 - TIME OF PROJECT

- 4.1 The ENGINEER will initiate work under this AGREEMENT following formal acceptance of this AGREEMENT by the OWNER. The ENGINEER agrees to provide services for the estimated duration of work, starting on or before January 31, 2024 and concluding by July 31, 2024.

- 4.2 If the specific periods of time for services provided under this AGREEMENT are changed through no fault of the ENGINEER, the rates and compensation provided for herein shall be subject to equitable adjustment.
- 4.3 If ENGINEER's services are delayed or suspended in whole or in part by the OWNER for more than three months through no fault of the ENGINEER, ENGINEER shall be entitled to an equitable adjustment of the rates and compensation to be paid herein.

ARTICLE 5 - PAYMENTS TO THE ENGINEER

- 5.1 For services performed under this AGREEMENT, the OWNER agrees to pay the ENGINEER the lump sum fee of \$26,740 for the scope of services described in Article 2 of this AGREEMENT. Fees for this PROJECT shall be billed monthly as they accrue based upon the services performed as a percent of the total lump sum fee. The OWNER agrees to make payment to the ENGINEER within thirty (30) days of the invoice date.
- 5.2 If the OWNER fails to make any payment due the ENGINEER for services and expenses within thirty (30) days after receipt of the ENGINEER'S statement therefore, the ENGINEER may, after giving seven (7) days' written notice to the OWNER, suspend services under this AGREEMENT. Unless the ENGINEER receives payment within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the ENGINEER shall have no liability to the OWNER for delay or damage caused the OWNER because of such suspension of services.

ARTICLE 5A – CREDIT CARD PAYMENTS

- 5A.1 Credit cards shall not be allowed as a payment method.

ARTICLE 6 - INSURANCE

6.1 General Liability Insurance

The ENGINEER shall secure and maintain, for the duration of this PROJECT, the following General Liability Insurance policy or policies at no cost to the OWNER. With respect to the operations the ENGINEER performs, the ENGINEER shall carry Commercial General Liability Insurance for bodily injury, death, and property damage in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

6.2 Automobile Liability Insurance

The ENGINEER shall secure and maintain, for the duration of this PROJECT, Automobile Liability Insurance covering the operation of all motor vehicles, including those hired or borrowed, used by the ENGINEER in connection with this AGREEMENT, in the amount of \$1,000,000 combined single limit per accident.

6.3 Umbrella Liability Insurance

In addition to the above-mentioned coverage, the ENGINEER shall carry a **minimum of Ten Million Dollar (\$10,000,000)** umbrella liability policy for the duration of the PROJECT.

6.4 Professional Services Liability Insurance

The ENGINEER shall secure, at its own expense, a Professional Services Liability Insurance policy with a limit of \$5,000,000 per claim and in the aggregate, and maintain such policy for the duration of the PROJECT.

6.5 Workers Compensation Coverage

6.5.1 The ENGINEER shall maintain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT as required by the State of Rhode Island.

6.5.2 The OWNER shall maintain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT as required by the State of Rhode Island.

6.6 Additional Insured

OWNER shall be named an additional insured for insurance coverage included in Articles 6.1, 6.2 and 6.3 only.

ARTICLE 7 - LIMITATION OF LIABILITY AND INDEMNIFICATION

7.1 To the fullest extent permitted by law, the total liability in the aggregate, of ENGINEER and its officers, directors, employees, agents, and independent professional associates, and any of them, to the OWNER and any one claiming by, through or under OWNER, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to ENGINEER'S services, the project, or this AGREEMENT, from any cause or causes whatsoever, including but not limited to, the negligence, errors, omissions, strict liability, breach of contract, misrepresentation, or breach of warranty of ENGINEER or its officers, directors, employees, agents or independent professional associates, or any of them, and any causes arising from or related to the COVID-19 pandemic, ***shall not exceed the total compensation received by ENGINEER under this AGREEMENT, or \$50,000, whichever is greater.*** ENGINEER shall have no upfront duty to defend the OWNER but shall reimburse defense costs of the OWNER to the same extent of its indemnity obligation herein.

7.2 To the fullest extent permitted by law, and subject to the limitation of liability set forth in 7.1, the ENGINEER agrees to indemnify and hold harmless the OWNER and its officers, directors, employees, agents, and independent professional associates, and any of them, from any claims, losses, damages or expense (including reasonable attorneys' fees) arising out of the death of, injuries, or damages to any person, or damage or destruction of any property, in connection with the ENGINEER'S services under this AGREEMENT to the extent caused by the negligent acts, errors, or omissions of the ENGINEER or its officers, directors, employees, agents or independent professional associates, or any of them.

7.3 Hazardous Waste Indemnifications

- 7.3.1 The ENGINEER and its consultants shall have no responsibility for the **discovery**, presence, handling, removal or disposal of, **or exposure of persons to**, hazardous waste or viruses, including COVID-19, in any form at the PROJECT site. Accordingly, the OWNER hereby agrees to bring no claim for negligence, breach of contract, strict liability, indemnity, contribution or otherwise against the ENGINEER, its principals, employees, agents or consultants if such claim in any way arises from such services. The OWNER further agrees to defend, indemnify and hold the ENGINEER and its consultants and their principals, employees and agents harmless from and against any claims, demands, loss or damage (including reasonable attorneys' fees) sustained by any person or entity arising from such services or circumstances. **The ENGINEER shall not be liable for any damages or injuries, of any nature whatsoever, due to any delay or suspension in the performance of its services caused by or arising out of the discovery of hazardous substances or pollutants at the PROJECT site or exposure of any parties to the COVID-19 virus.**
- 7.3.2 The OWNER hereby warrants that, if it knows or has any reason to assume or suspect that hazardous materials, including materials or persons with viral contamination, may exist at the PROJECT site, it has so informed the ENGINEER. The OWNER also warrants that it has done its best to inform the ENGINEER of such known or suspected hazardous materials' type, quantity and location.
- 7.3.3 If, in the performance of the work, hazardous materials are encountered and are judged by the ENGINEER to be an imminent threat to on-site personnel and/or the general public, the ENGINEER shall take all steps immediately available which are, in its judgment, prudent and necessary to mitigate the existing threat. The OWNER agrees to compensate the ENGINEER for any time spent or expenses incurred by the ENGINEER to mitigate the threat, in accordance with the ENGINEER'S prevailing fee schedule and expense reimbursement policy.
- 7.3.4 The OWNER recognizes that special risks occur whenever engineering or related disciplines are applied to identify subsurface conditions. Even a comprehensive sampling and testing program, implemented with appropriate equipment and experience with personnel under the direction of a trained professional who functions in accordance with the prevailing standard of care may fail to detect certain hidden conditions. For similar reasons, actual environmental, geological, and technical conditions that the ENGINEER properly inferred to exist between sampling points may differ significantly from those that actually exist. The passage of time also must be considered, and the OWNER recognizes that due to natural occurrences or direct or indirect human intervention at the Site or distance from it, actual conditions may quickly change.

ARTICLE 8 - EXTENSION OF SERVICES

8.1 Additional Work

In the event the ENGINEER, as requested by the OWNER, is to make investigations or reports on matters not covered by this AGREEMENT, or is to perform other services not included herein, additional compensation shall be paid the ENGINEER as is mutually agreed upon by and between the OWNER and the ENGINEER. Such services shall be incorporated into written amendments to this AGREEMENT, or into a new written AGREEMENT.

8.2 Changes in Work

The OWNER, from time to time, may require changes or extensions in the Scope of Services to be performed hereunder. Such changes or extensions, including any increase or decrease in the amount of compensation, to be mutually agreed upon by and between the OWNER and the ENGINEER, shall be incorporated into written amendments to this AGREEMENT.

8.3 Litigation Support Services

In the event the ENGINEER is to prepare for or appear in any litigation on behalf of the OWNER, additional compensation shall be paid to the ENGINEER.

The OWNER agrees to compensate the ENGINEER for time spent and expenses incurred in preparation for and attendance at meetings and appearances, including depositions. This shall include appearances before the OWNER'S attorney and before the attorney of any other party to the litigation, in addition to all other support services as requested by the OWNER. Additional compensation shall be paid the ENGINEER as is mutually agreed upon by and between the OWNER and the ENGINEER. Such services shall be incorporated into written amendments to this AGREEMENT, or into a new written AGREEMENT.

ARTICLE 9 - OWNERSHIP AND USE OF DOCUMENTS

9.1 Use of Documents

9.1.1 All Documents are instruments of service in respect to this Project, and the ENGINEER shall retain an ownership and property interest therein (including the right of reuse at the discretion of the ENGINEER) whether or not the Project is completed.

9.1.2 Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any

conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

- 9.1.3 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. The party delivering the electronic files will correct any errors detected within the 60-day acceptance period. ENGINEER shall not be responsible to maintain documents stored in electronic media format after acceptance by OWNER.
- 9.1.4 When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of this Project.
- 9.1.5 OWNER may make and retain copies of Documents for information and reference in connection with use on the Project by OWNER. Such Documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by ENGINEER, as appropriate for the specific purpose intended, will be at OWNER's sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's Consultants. OWNER shall indemnify and hold harmless ENGINEER and ENGINEER's Consultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting therefrom.
- 9.1.6 If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.
- 9.1.7 Any verification or adaptation of the Documents for extensions of the Project or for any other project will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER

ARTICLE 10 – TERMINATION

- 10.1 The obligation to provide further services under this AGREEMENT may be terminated by either party upon thirty (30) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
- 10.2 If the PROJECT is suspended or abandoned in whole or in part for more than three (3) months, the ENGINEER shall be compensated for all services performed prior to receipt of written notice from the OWNER of such suspension or abandonment, together with other direct costs then due and all Termination Expenses as defined in Article 10.4. If the

PROJECT is resumed after being suspended for more than three (3) months, the ENGINEER'S compensation shall be equitably adjusted.

- 10.3 In the event of termination by the OWNER under Article 10.1, the ENGINEER will be paid a percentage of the lump sum fee based on work completed on the PROJECT through the completion of services necessary to affect termination, in accordance with the provisions of Article 5 of this AGREEMENT.
- 10.4 In the event of termination by the ENGINEER under Article 10.1, or termination by the OWNER for the OWNER'S convenience, the ENGINEER will be paid a percentage of the lump sum fee based on work completed on the PROJECT through the completion of services necessary to affect termination, plus termination expenses. Payment for services will be in accordance with the provisions of Article 5 of this AGREEMENT. Termination expenses means additional costs of services and other direct costs directly attributable to termination, which shall be an additional amount computed as the costs the ENGINEER reasonably incurs relating to commitments, which had become firm before the termination.

ARTICLE 11 - GENERAL PROVISIONS

11.1 Precedence

The terms and conditions in this AGREEMENT shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding the ENGINEER'S services.

11.2 Severability

If any of the terms and conditions in this AGREEMENT shall be finally determined to be invalid or unenforceable in whole or part, the remaining provisions hereof shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform this AGREEMENT to replace any such invalid or unenforceable provision with a valid enforceable provision that comes as close as possible to the intention of the stricken provision.

11.3 Mediation

All claims, disputes or controversies arising between the OWNER and the ENGINEER shall be submitted to non-binding mediation prior to and as a condition precedent to the commencement of any litigation between those parties. The American Arbitration Association, or such other person or mediation service shall conduct the non-binding mediation as the parties mutually agree upon. The party seeking to initiate mediation shall do so by submitting a formal written request to the other party to this AGREEMENT and the American Arbitration Association or such other person or mediation service as the parties mutually agree upon. The costs of mediation shall be borne equally by the parties. All statements of any nature made in connection with the non-binding mediation shall be privileged and will be inadmissible in any subsequent court or other proceeding involving

or relating to the same claim. The parties may engage in remote mediation if in-person mediation is not possible or practicable due to the COVID-19 pandemic, or if mutually agreed upon between the parties.

11.4 Subrogation

The OWNER and the ENGINEER waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the extent covered by any property or other insurance in effect whether during or after the PROJECT. The OWNER and the ENGINEER shall each require similar waivers from their contractors, consultants and agents.

11.5 Consequential Damages

Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty, including costs arising from the COVID-19 pandemic. Both the OWNER and ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in the Project.

11.6 Sole Remedy

Notwithstanding anything to the contrary contained herein, OWNER and ENGINEER agree that their sole and exclusive claim, demand, suit, judgment or remedy against each other shall be asserted against each other's corporate entity and not against each other's shareholders, A/E's, directors, officers or employees.

11.7 Third Party Obligations

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER.

11.8 Statute of Limitations

Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of completion of services performed for acts or failures to act occurring prior to the date of completion of services performed or the completion date contained in this AGREEMENT for acts or failures to acts occurring after the date of completion of services performed. In no event shall such statutes of limitations commence

to run any later than the date when the ENGINEER's services are substantially completed.

11.12 Limitation of Engineer's Responsibilities During Construction

The ENGINEER shall not be responsible for the acts or omissions of any Contractor(s), or of any subcontractor(s) or supplier(s), or any of Contractor(s)' or subcontractor(s)' or supplier(s)' agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing Contractor(s)' work.

11.13 Engineer Not Responsible for Accuracy of Contractor-Supplied Information Used in Record Drawings

The ENGINEER shall not be responsible for any errors in or omissions in the information provided by Contractor that is incorporated in the record drawings or other record documents. ENGINEER shall not check the Contractor's record drawings information unless included in the scope of the ENGINEER's services contained in Article 2, and then ENGINEER will only be responsible for checking what is not hidden behind walls, in the floor or roof slabs, etc.

11.14 Opinions of Probable Construction Cost

The ENGINEER makes opinions of probable costs using its best judgement as an experienced and qualified professional engineer generally familiar with the construction industry. ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or the Contractor's methods of determining prices, or competitive bidding or market conditions or when the Project will be constructed. ENGINEER cannot and does not guarantee that Contractor's bids or actual construction costs will not vary from opinions of probable construction cost prepared by ENGINEER. If OWNER desires greater assurance as to probable construction cost, OWNER shall employ an independent cost estimator.

11.15 Changed Conditions

If concealed or unknown conditions that affect the performances of the services are encountered, that are not ordinarily found to exist or that differ materially from those generally recognized as inherent in the services of the character provided for under this AGREEMENT or which could not have reasonably been anticipated, notice by the observing party shall be promptly given to the other party and, if possible before the conditions are disturbed. If the ENGINEER makes the claim, ENGINEER's schedule and compensation shall be equitably adjusted to reflect additions that result from such changed conditions.

11.16 Force Majeure

If delays or failures of performance of the ENGINEER are caused by occurrences beyond the reasonable control of the ENGINEER, the ENGINEER shall not be in default of this

AGREEMENT. Said occurrences shall include Acts of God or the public enemy; expropriation or confiscation; compliance with any quarantine or other order of any governmental authority; pandemic; epidemic; public health crisis; labor or materials shortage; changes in law; act of war, rebellion, terrorism or sabotage or damage resulting therefrom; fires, floods, explosions, accidents, riots, strikes or other concerted acts of workmen, whether direct or indirect; delays in permitting; OWNER’s failure to provide data in OWNER’s possession or provide necessary comments in connection with any required reports prepared by the ENGINEER, or any other causes which are beyond the reasonable control of the ENGINEER. ENGINEER’s scheduled completion date shall be adjusted to account for any force majeure delay and ENGINEER shall be compensated for all costs incurred in connection with or arising from a force majeure event or in the exercise of reasonable diligence to avoid or mitigate a force majeure event.

ARTICLE 12 – DISCLOSURE RIGHTS

12.1 OWNER agrees the ENGINEER has the authority to use its name as a client and a general description of the project as a reference for other prospective clients.

ARTICLE 13 – NOTICES

Any notice required under this Agreement will be in writing, addressed to the appropriate party at the address that appears below, and given personally, by registered or certified mail, return receipt requested, by facsimile, or by a nationally recognized overnight courier service. All notices shall be effective upon the date of receipt.

Notices shall be provided to:

Owner:
Name _____
Title _____
Address _____

Engineer:
Name James Riordan
Title Team Leader
Address Weston & Sampson
100 Foxborough Boulevard, Suite 250
Foxborough, MA 02035

ARTICLE 14 – CONTROLLING LAW

This Agreement is to be governed by the law of the principal place of business of the ENGINEER.



Town of Jamestown

Tax Assessor

93 Narragansett Ave ♦ Jamestown, RI 02835 – 1509

Phone: (401) 423-9802

Fax: (401) 423-7230

cbrochu@jamestownri.net

To: Edward Mello, Town Administrator
 From: Christine Brochu, Tax Assessor
 Subject: Rhode Island General Law updates regarding exemptions
 Date: November 27, 2023

While reviewing the Veteran's Exemption and the taxation chapter in the Jamestown Ordinance Book, I found two Rhode Island General Laws that need updating.

- 1) The Gold Star Parents' Exemption RIGL 44-3-5 (copy attached) allows Jamestown to offer an exemption not to exceed \$5,000 (or \$34.90 credit) on real or personal property. Jamestown has historically allotted this exemption to be a tax credit of \$300.00. We currently do not have any qualified Gold Star Parents utilizing this section, but we would like the Rhode Island law to be updated to Replace 44-3-5(a) (8) with the following: The town of Jamestown may provide, by ordinance, a tax dollar credit reduction for persons receiving a gold star exemption.
- 2) Visually impaired persons – Exemption, RIGL 44-3-12 (copy attached) allows for all Cities and Towns to give a \$6,000 exemption (or \$41.88 credit) on property of each person who is legally blind.

The Jamestown Ordinance states the following:

Sec. 66-48. - Exemption of persons visually impaired.

- (a) The property of every person who has permanent impairment of both eyes of the following status: central visual acuity of 20/200 or less in the better eye, with corrective glasses, or central visual acuity of more than 20/200 if there is a field defect in which the peripheral field has contracted to the extent that the widest diameter of visual field subtends an angular distance no greater than 20 degrees in the better eye, shall be exempted from taxation to the amount of \$15,000.00.
- (b) The exemption shall be applied in accordance with the provisions of applicable state law.

(Code 2003, § 66-48; Ord. of 12-9-2002)

The \$15,000 exemption is equivalent to a \$104.70 tax credit. We currently have five taxpayers who qualify for the Visually Impaired Exemption and recommend the Rhode Island law to be updated to Replace 44-3-12 with the following: **The town of Jamestown may provide, by ordinance, a tax dollar credit reduction on real property.**

State law edits are as follows:

Title 44

Taxation

Chapter 3

Property Subject to Taxation

R.I. Gen. Laws § 44-3-5

§ 44-3-5. Gold star parents' exemption.

(a) The property of every person whose son or daughter has served with the armed forces of the United States of America and has lost his or her life as a result of his or her service with the armed forces of the United States of America, providing the death was determined to be in the line of duty, shall be exempted from taxation to the amount of three thousand dollars (\$3,000) in accordance with similar provisions of § 44-3-4 applying to honorably discharged veterans of the armed forces; provided, that there shall be but one exemption granted where both parents of the deceased son or daughter are living; provided:

(1) **Cranston.** The city of Cranston may provide, by ordinance, an exemption from taxation not to exceed forty-five hundred dollars (\$4,500);

(2) **Warren.** The town of Warren may provide, by ordinance, an exemption from taxation not to exceed nine thousand seven hundred eighty-three dollars (\$9,783);

(3) **Cumberland.** The town of Cumberland may provide, by ordinance, an exemption not to exceed twenty-three thousand seven hundred seventy-two dollars (\$23,772) for persons receiving a gold star exemption;

(4) **North Providence.** The town of North Providence may provide, by ordinance, an exemption not to exceed five thousand dollars (\$5,000) for persons receiving a gold star exemption;

(5) **Smithfield.** The town of Smithfield may provide, by ordinance, an exemption not to exceed six thousand dollars (\$6,000) for persons receiving a gold star exemption;

(6) **Westerly.** The town of Westerly may provide, by ordinance, an exemption on the total value of real and personal property not to exceed forty-six thousand five hundred dollars (\$46,500);

(7) **Barrington.** The town of Barrington may provide, by ordinance, an exemption not to exceed six thousand dollars (\$6,000) for real property for persons receiving a gold star exemption;

(8) **Jamestown.** The town of Jamestown may provide, by ordinance, a tax dollar credit reduction for persons receiving a gold star exemption. exemption on the total value of real and personal property not to exceed five thousand dollars (\$5,000);

(9) **Lincoln.** The town of Lincoln may provide, by ordinance, an exemption not to exceed five thousand dollars (\$5,000) for persons receiving a gold star exemption;

(10) **West Warwick.** The town of West Warwick may provide, by ordinance, an exemption not to exceed two hundred twenty-five dollars (\$225) for persons receiving a gold star exemption;

(11) **Narragansett.** The town of Narragansett may provide, by ordinance, an exemption not to exceed twenty thousand dollars (\$20,000) from the assessed value of real property, or twelve thousand dollars (\$12,000) from the assessed value of a motor vehicle, for persons receiving a gold star exemption;

(12) **Tiverton.** The town of Tiverton may provide, by ordinance, a tax credit of one hundred twenty dollars (\$120) or greater for persons receiving a gold star exemption;

(13) **Charlestown.** The town of Charlestown may provide, by ordinance, a tax dollar credit reduction for persons receiving a gold star exemption; and

(14) **North Smithfield.** The town council may, by ordinance, as may be amended from time to time, provide for a tax dollar credit reduction of three hundred and fifty dollars (\$350) or greater for persons receiving a gold star exemption.

(b) The adjustment shall be made to reflect the same monetary savings that appeared on the property tax bill that existed for the year prior to reevaluation of the real property. If any provision of this section is held invalid, the remainder of this section and the application of its provisions shall not be affected by that invalidity.

§ 44-3-12. Visually impaired persons — Exemption.

(a) The property of each person who is legally blind according to federal standards as certified by a licensed physician or as certified by the Rhode Island services for the blind and visually impaired shall be exempted from taxation to the amount of six thousand dollars (\$6,000), except for the towns of:

Tiverton. Which exemption shall be provided by town ordinance as a tax credit of three hundred dollars (\$300) or greater; and

Warren. Which exemption shall be up to forty thousand eight hundred ninety-five dollars (\$40,895); and

Barrington. Which exemption shall be sixteen thousand dollars (\$16,000) for real property. The exemption shall apply to the property in the municipality where the person resides, and if there is not sufficient property to exhaust the exemption, the person may proclaim the balance in any city or town where he or she may own property; except for the town of Cumberland, which exemption shall be up to forty-seven thousand five hundred forty-four dollars (\$47,544); and

Westerly. Which may provide, by ordinance, an exemption on the total value of real and personal property not to exceed twenty-nine thousand dollars (\$29,000). The city or town council of any city or town may, by ordinance, increase the exemption within the city or town to an amount not to exceed twenty-two thousand five hundred dollars (\$22,500). The exemption shall not be allowed in favor of any person who is not a legal resident of the state, or unless the person entitled to the exemption shall have presented to the assessors, on or before the last day on which sworn statements may be filed with the assessors for the year for which exemption is claimed, due evidence that he or she is so entitled, which evidence shall stand so long as his or her legal residence remains unchanged. The exemption provided for in this section, to the extent that it shall apply to any city or town, shall be applied in full to the total value of the person's real and tangible personal property located in the city or town and shall be applied to intangible personal property only to the extent that there is not sufficient real property or tangible personal property to exhaust the exemption. This exemption shall be in addition to any other exemption provided by law except as provided in § 44-3-25.

West Warwick. Which exemption shall be equal to three hundred thirty-five dollars (\$335).

(b) In each city or town that has not increased the exemption provided by subsection (a) above the minimum of six thousand dollars (\$6,000), except for the town of:

Barrington. Which exemption shall be sixteen thousand dollars (\$16,000) for real property. The exemption shall increase automatically each year by the same percentage as the percentage increase in the total amount of taxes levied by the city or town. The automatic increase shall not apply to cities or towns that have increased the exemption provided by subsection (a) above the minimum of six thousand dollars (\$6,000), except for the town of:

Barrington. Which exemption shall be sixteen thousand dollars (\$16,000) for real property. If the application of the automatic increase to an exemption of six thousand dollars (\$6,000) on a continuous basis from December 31, 1987, to any subsequent assessment date would result in a higher exemption than the exemption enacted by the city or town council, then the amount provided by the automatic increase applies.

(c) The town of Charlestown may, by ordinance, provide a tax dollar credit reduction for such legally blind person.

(d) The Town of Jamestown may provide, by ordinance, a tax dollar credit reduction on real property.

**A RESOLUTION IN SUPPORT OF
AMENDMENTS TO TAX ABATEMENTS
FOR GOLD STAR PARENTS AND VISUALLY IMPAIRED PERSONS**

WHEREAS the Town Council of the Town of Jamestown at the regular meeting held Monday, January 16, 2024, addressed the current tax abatements provided to eligible Gold Star Parents and visually impaired persons; and

WHEREAS the Town Council considered several alternative tax abatements provisions recommended by the Town administrative staff and Town Administrator to amend the present tax abatement levels for eligible Gold Star Parents and visually impaired persons; and

WHEREAS after consideration of the proposed tax abatements options, the Town Council voted to request the R.I. General Assembly to support and authorize the following amendments to the local tax abatements provided to eligible Gold Star Parents and visually impaired persons as set forth in the attached memorandum from the Jamestown Tax Assessor, dated November 27, 2023, incorporated herein by reference as Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Jamestown hereby resolves, approves, and authorizes the Town Clerk to forward this resolution to the local delegation to the RI General Assembly for their support and passage to enable the Town Council of the Town of Jamestown to adopt such tax abatement amendments to the Jamestown Code of Ordinances.

By Order of the Jamestown Town Council

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official
Seal of the Town of Jamestown this ____ day of January 2024.

Roberta Fagan, Town Clerk

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: January 12, 2024

SUBJECT: Budget to Actual- General Fund

A handwritten signature in blue ink, appearing to be "C. Collins", is written over the subject line.

Attached is Budget to Actual report for the Fiscal Year 2024. The report contains the expenses that have been paid through December 31, 2023.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2023

Run: 1/12/2024 at 9:55 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	3,450.00	6,900.00	6,900.00	50.00
1100 7001 70302 00 Fees And Supplies	500.00	0.00	1,231.62	(731.62)	246.32
1100 7001 70305 00 Advertising	750.00	414.00	666.00	84.00	88.80
Town Council Expenses	15,050.00	3,864.00	8,797.62	6,252.38	58.46
1100 7002 70101 00 Salary, Town Administrator	123,000.00	14,769.24	70,183.24	52,816.76	57.06
1100 7002 70102 00 Salary, Clerical	70,700.00	8,157.61	33,990.02	36,709.98	48.08
1100 7002 70302 00 Fees And Supplies	2,500.00	313.90	1,393.09	1,106.91	55.72
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	2,100.00	2,900.00	42.00
Town Administrator Expenses	201,200.00	23,590.75	107,666.35	93,533.65	53.51
1100 7003 70101 00 Salaries	5,636.00	650.22	2,817.62	2,818.38	49.99
1100 7003 70302 00 Fees And Supplies	1,200.00	530.18	(248.51)	1,448.51	(20.71)
Probate Court Expenses	6,836.00	1,180.40	2,569.11	4,266.89	37.58
1100 7004 70101 00 Salaries	5,234.00	1,282.75	2,434.25	2,799.75	46.51
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	323.68	647.36	802.64	44.65
1100 7004 70104 00 Election Supervisors	7,922.00	0.00	5,650.50	2,271.50	71.33
1100 7004 70112 00 Election - OT	1,326.00	0.00	295.62	1,030.38	22.29
1100 7004 70302 00 Fees And Supplies	3,250.00	155.37	2,984.69	265.31	91.84
1100 7004 70305 00 Advertising And Printing	700.00	0.00	607.50	92.50	86.79
Election and Town Meeting Expenses	19,882.00	1,761.80	12,619.92	7,262.08	63.47
1100 7005 70201 00 Professional Services - Legal	125,000.00	8,201.00	50,012.00	74,988.00	40.01
Legal Expenses	125,000.00	8,201.00	50,012.00	74,988.00	40.01
1100 7006 70101 00 Salaries	76,011.00	8,764.65	37,980.15	38,030.85	49.97
1100 7006 70102 00 Salary, Clerical	114,173.00	12,199.51	85,951.26	28,221.74	75.28
1100 7006 70104 00 Clerk - OT	540.00	35.25	707.22	(167.22)	130.97
1100 7006 70302 00 Fees, Supplies & Dues	29,000.00	1,900.67	16,928.76	12,071.24	58.38
1100 7006 70305 00 Advertising	3,800.00	342.00	(12.00)	3,812.00	(0.32)
Clerks And Records Expenses	223,524.00	23,242.08	141,555.39	81,968.61	63.33
1100 7007 70101 00 Salaries	96,694.00	10,214.88	52,429.77	44,264.23	54.22
1100 7007 70102 00 Salary, Clerical	40,170.00	4,635.00	19,312.54	20,857.46	48.08
1100 7007 70201 00 Planning Commission	7,000.00	0.00	0.00	7,000.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	4,500.00	(171.34)	1,451.14	3,048.86	32.25
Planning Expenses	148,364.00	14,678.54	73,193.45	75,170.55	49.33
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	325.00	1,300.00	6,700.00	16.25
1100 7008 70302 00 Fees, Supplies & Dues	2,500.00	899.20	2,351.92	148.08	94.08
Zoning Expenses	10,500.00	1,224.20	3,651.92	6,848.08	34.78
1100 7009 70900 00 Social Security Tax	361,550.00	43,476.37	170,229.39	191,320.61	47.08
1100 7009 70901 00 Blue Cross/Delta Dental	702,712.00	46,173.33	294,856.22	407,855.78	41.96
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	0.00	85,000.00	0.00
1100 7009 70903 00 Retirement System	350,000.00	19,960.50	135,745.08	214,254.92	38.78
1100 7009 70906 00 Life Insurance	12,320.00	970.92	5,799.72	6,520.28	47.08
1100 7009 70907 00 General Liability Insurance	110,000.00	0.00	0.00	110,000.00	0.00
1100 7009 70910 00 Salary Adjustment	53,500.00	0.00	0.00	53,500.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.00	(0.02)	0.02	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	104,550.00	10,110.90	57,571.40	46,978.60	55.07
Personnel Expenses	1,804,632.00	120,692.02	664,201.79	1,140,430.21	36.81
1100 7010 70100 00 Salary, Finance Director	119,566.00	12,599.19	64,969.83	54,596.17	54.34
1100 7010 70101 00 Salaries- Dep. Tax Collector	83,181.00	8,716.51	36,318.77	46,862.23	43.66
1100 7010 70201 00 Professional Services	21,000.00	1,818.15	10,197.48	10,802.52	48.56
1100 7010 70302 00 Fees, Supplies & Dues	22,000.00	(971.96)	1,310.64	20,689.36	5.96
Finance Expenses	245,747.00	22,161.89	112,796.72	132,950.28	45.90
1100 7011 70101 00 Salaries	85,327.00	9,612.18	43,674.76	41,652.24	51.19
1100 7011 70302 00 Fees, Supplies, Dues	13,880.00	364.46	8,632.01	5,247.99	62.19
1100 7011 70305 00 Advertising	900.00	0.00	225.00	675.00	25.00
Tax Assessor Expenses	100,107.00	9,976.64	52,531.77	47,575.23	52.48
1100 7012 70201 00 Professional Services	25,000.00	3,577.00	25,550.00	(550.00)	102.20
Audit of Accounts Expenses	25,000.00	3,577.00	25,550.00	(550.00)	102.20
1100 7013 70201 00 IT- Consultant	60,000.00	12,120.00	42,555.00	17,445.00	70.93
1100 7013 70303 00 Software	50,000.00	2,940.03	43,798.98	6,201.02	87.60
Total Expenses	110,000.00	15,060.03	86,353.98	23,646.02	78.50

Budget vs Actual - Expenditures

TOWN OF JAMESTOWN, RI

For 12/31/2023

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	550.00	1,225.00	6,275.00	16.33
EMA Expenses	7,500.00	550.00	1,225.00	6,275.00	16.33
1100 7031 70100 00 Salary, Police Chief	116,402.00	12,000.00	28,000.00	88,402.00	24.05
1100 7031 70101 00 Salaries - Police	939,003.00	189,956.90	558,781.81	380,221.19	59.51
1100 7031 70102 00 Police Longevity	68,680.00	12,821.59	31,908.75	36,771.25	46.46
1100 7031 70103 00 Police Benefits	57,396.00	8,708.74	30,358.35	27,037.65	52.89
1100 7031 70104 00 Police - OT	185,000.00	26,848.69	105,745.84	79,254.16	57.16
1100 7031 70105 00 Police Retirement	300,000.00	0.00	0.00	300,000.00	0.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	228,364.00	22,892.24	97,309.89	131,054.11	42.61
1100 7031 70112 00 Dispatch, Longevity	12,432.00	0.00	5,083.52	7,348.48	40.89
1100 7031 70113 00 Dispatch - Benefits	13,148.00	1,746.80	5,632.84	7,515.16	42.84
1100 7031 70114 00 Dispatch - OT	25,000.00	5,091.84	29,338.60	(4,338.60)	117.35
1100 7031 70302 00 Fees & Supplies	21,000.00	791.40	8,171.76	12,828.24	38.91
1100 7031 70303 00 Computer Maintenance	24,200.00	1,212.00	24,135.69	64.31	99.73
1100 7031 70307 00 Building Maintenance	5,000.00	218.99	2,930.21	2,069.79	58.60
1100 7031 70308 00 Vehicle Insurance	9,017.00	0.00	0.00	9,017.00	0.00
1100 7031 70309 00 Telephone	12,500.00	1,044.71	5,100.82	7,399.18	40.81
1100 7031 70310 00 Personal Equipment	2,500.00	2,821.35	3,993.59	(1,493.59)	159.74
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	445.99	1,958.51	28,191.49	6.50
1100 7031 70312 00 Ammunition And Supplies	3,500.00	0.00	2,256.00	1,244.00	64.46
1100 7031 70313 00 Maintenance Of Police Cars	15,000.00	341.00	8,207.79	6,792.21	54.72
1100 7031 70314 00 Gas & Tires	23,000.00	2,397.54	15,019.76	7,980.24	65.30
1100 7031 70315 00 Training Of Members	15,000.00	1,668.00	4,699.20	10,300.80	31.33
1100 7031 70317 00 Maintenance Of Radio System	3,500.00	1,800.00	2,020.48	1,479.52	57.73
1100 7031 70318 00 Equipment	5,000.00	330.00	330.00	4,670.00	6.60
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	1,500.00	500.00	75.00
Police Protection Expenses	2,116,792.00	293,137.78	972,483.41	1,144,308.59	45.94
1100 7032 70100 00 Fire Chief/Fire Inspector	71,490.00	8,308.20	36,002.20	35,487.80	50.36
1100 7032 70102 00 Stipend, Deputy Fire Chief	6,000.00	0.00	0.00	6,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	31,200.00	2,160.00	9,360.00	21,840.00	30.00
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	22,672.45	22,672.45	52,327.55	30.23
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	26,000.00	6,600.00	28,387.60	(2,387.60)	109.18
1100 7032 70201 00 Service Cleaning Contract	6,720.00	0.00	3,354.00	3,366.00	49.91
1100 7032 70302 00 Fees And Supplies	9,200.00	4,124.50	12,783.38	(3,583.38)	138.95
1100 7032 70308 00 Vehicle Insurance	68,000.00	0.00	5,164.00	62,836.00	7.59
1100 7032 70309 00 Telephone	10,000.00	1,105.16	4,416.74	5,583.26	44.17
1100 7032 70313 00 Maintenance Of Fire Apparatus	35,000.00	24,399.58	28,903.08	6,096.92	82.58
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	970.97	6,724.13	6,275.87	51.72
1100 7032 70315 00 Training Of Members	7,000.00	0.00	977.80	6,022.20	13.97
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	1,041.00	4,459.00	18.93
1100 7032 70321 00 Electricity	18,000.00	1,824.91	8,974.02	9,025.98	49.86
1100 7032 70323 00 Oxygen & Air Packs	4,500.00	2,097.00	3,690.27	809.73	82.01
1100 7032 70324 00 Water	1,600.00	0.00	348.72	1,251.28	21.80
1100 7032 70325 00 Fire Equipment	17,000.00	1,867.55	15,679.98	1,320.02	92.24
1100 7032 70326 00 Fire Ext. Agent	2,500.00	0.00	142.92	2,357.08	5.72
1100 7032 70343 00 Heating	14,000.00	1,402.47	2,580.37	11,419.63	18.43
1100 7032 70344 00 Repairs And Maintenance	13,500.00	2,174.44	9,933.76	3,566.24	73.58
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	0.00	425.00	0.00
1100 7032 70900 00 Social Security Tax	11,277.00	0.00	0.00	11,277.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	7,149.00	0.00	0.00	7,149.00	0.00
Fire Protection Expenses	454,061.00	79,707.23	201,136.42	252,924.58	44.30
1100 7033 70103 00 Stipend - Medical Director	12,000.00	3,000.00	6,000.00	6,000.00	50.00
1100 7033 70104 00 ALS - Per Diem	397,200.00	43,990.00	177,748.00	219,452.00	44.75
1100 7033 70105 00 EMS Incentive Program	77,800.00	15,022.50	15,022.50	62,777.50	19.31
1100 7033 70302 00 Fees And Supplies	6,800.00	778.15	7,370.99	(570.99)	108.40
1100 7033 70308 00 Vehicle Insurance	31,460.00	0.00	0.00	31,460.00	0.00
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	656.00	7,344.00	8.20
1100 7033 70313 00 Maintenance Of Vehicles	9,000.00	1,436.57	4,175.91	4,824.09	46.40
1100 7033 70315 00 Training Of Members	14,500.00	6,674.57	12,475.42	2,024.58	86.04
1100 7033 70330 00 EMS Building	6,000.00	152.85	665.23	5,334.77	11.09
1100 7033 70333 00 Ambulance Medical	20,000.00	2,912.50	14,245.87	5,754.13	71.23
1100 7033 70900 00 Social Security Tax	32,802.00	4,749.77	19,417.87	13,384.13	59.20
EMS Expenses	615,562.00	78,716.91	257,777.79	357,784.21	41.88
1100 7034 70101 00 Salary - Building Inspector	88,580.00	10,220.76	44,289.96	44,290.04	50.00
1100 7034 70102 00 Salary, Clerical	31,159.00	3,355.21	16,913.38	14,245.62	54.28
1100 7034 70103 00 Salary - Zoning Enforcement	0.00	280.00	280.00	(280.00)	0.00
1100 7034 70117 00 Salary, Electrical Inspector	11,500.00	1,158.33	5,949.98	5,550.02	51.74
1100 7034 70118 00 Salary, Plumbing Inspector	5,750.00	479.16	3,125.38	2,624.62	54.35
1100 7034 70119 00 Salary, Mechanical Inspector	5,750.00	479.16	2,635.38	3,114.62	45.83

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2023

Run: 1/12/2024 at 9:55 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70302 00 Supplies And Expenses	5,250.00	110.75	1,563.76	3,686.24	29.79
1100 7034 70303 00 E-PERMITTING	10,000.00	0.00	0.00	10,000.00	0.00
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
1100 7034 70340 00 Maintenance And Testing	0.00	0.00	95.00	(95.00)	0.00
Protection Services Expenses	327,989.00	16,083.37	74,852.84	253,136.16	22.82
1100 7041 70101 00 Salaries	69,395.00	6,728.69	29,565.91	39,829.09	42.61
1100 7041 70302 00 Fees And Supplies	1,000.00	92.90	92.90	907.10	9.29
Public Works Administration Expenses	70,395.00	6,821.59	29,658.81	40,736.19	42.13
1100 7042 70101 00 Salaries	49,861.00	5,564.16	23,184.00	26,677.00	46.50
1100 7042 70103 00 Intern	15,000.00	0.00	2,881.00	12,119.00	19.21
1100 7042 70302 00 Fees And Supplies	1,200.00	0.09	262.73	937.27	21.89
Engineering Expenses	66,061.00	5,564.25	26,327.73	39,733.27	39.85
1100 7043 70100 00 Salary, Highway Supervisor	82,820.00	8,770.77	38,481.69	44,338.31	46.46
1100 7043 70101 00 Salaries - Public Works	754,559.00	80,894.09	329,328.99	425,230.01	43.65
1100 7043 70104 00 Highway -OT	45,000.00	1,555.71	10,823.30	34,176.70	24.05
1100 7043 70308 00 Vehicle Insurance	19,300.00	0.00	0.00	19,300.00	0.00
1100 7043 70313 00 Upkeep Of Equipment	100,000.00	12,261.43	51,382.39	48,617.61	51.38
1100 7043 70314 00 Oil And Gas	75,000.00	1,673.76	27,511.17	47,488.83	36.68
1100 7043 70330 00 Sand And Gravel	17,000.00	0.00	5,046.70	11,953.30	29.69
1100 7043 70331 00 Cold Patch	13,500.00	0.00	963.20	12,536.80	7.13
1100 7043 70333 00 Other Road Supplies	14,000.00	1,702.31	3,484.08	10,515.92	24.89
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	3,272.66	(772.66)	130.91
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,000.00	0.00	100.00
1100 7043 70336 00 Clothing	6,000.00	0.00	0.00	6,000.00	0.00
1100 7043 70399 00 Safety And Licensing	5,500.00	594.91	2,735.15	2,764.85	49.73
Highway Expenses	1,141,179.00	107,452.98	479,029.33	662,149.67	41.98
1100 7044 70101 00 Snow Removal - OT	34,000.00	0.00	0.00	34,000.00	0.00
1100 7044 70337 00 Equipment And Supplies	54,000.00	1,947.48	1,947.48	52,052.52	3.61
Snow Removal Expenses	88,000.00	1,947.48	1,947.48	86,052.52	2.21
1100 7045 70101 00 Salaries	69,589.00	8,906.94	35,362.73	34,226.27	50.82
1100 7045 70104 00 Transfer Station -Sunday OT	7,983.00	0.00	0.00	7,983.00	0.00
1100 7045 70309 00 Telephone	800.00	69.76	343.99	456.01	43.00
1100 7045 70321 00 Electricity	1,400.00	427.69	1,080.54	319.46	77.18
1100 7045 70340 00 Maintenance And Testing	44,000.00	2,592.66	33,431.41	10,568.59	75.98
1100 7045 70341 00 Transfer And Trucking	410,000.00	29,842.51	180,135.11	229,864.89	43.94
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	534,072.00	41,839.56	250,353.78	283,718.22	46.88
1100 7046 70321 00 Electricity	64,000.00	2,082.46	5,234.86	58,765.14	8.18
Street Lighting Expenses	64,000.00	2,082.46	5,234.86	58,765.14	8.18
1100 7047 70101 00 Salaries	10,000.00	5,075.00	5,075.00	4,925.00	50.75
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	186.00	1,614.00	10.33
1100 7047 70360 00 Tree Pruning	18,250.00	1,353.99	8,834.96	9,415.04	48.41
1100 7047 70370 00 Purchase Of Trees	5,000.00	0.00	2,743.50	2,256.50	54.87
Tree Warden Expenses	35,050.00	6,428.99	16,839.46	18,210.54	48.04
1100 7048 70342 00 Town Cemetery And Parade	2,500.00	191.68	1,191.68	1,308.32	47.67
Other Public Works Expenses	2,500.00	191.68	1,191.68	1,308.32	47.67
1100 7049 70101 00 Cleaning Contracts	60,000.00	6,436.14	23,614.58	36,385.42	39.36
1100 7049 70302 00 Supplies	8,000.00	412.42	2,146.24	5,853.76	26.83
1100 7049 70309 00 Telephone	16,000.00	625.69	3,459.06	12,540.94	21.62
1100 7049 70321 00 Electricity	65,000.00	6,639.12	35,281.86	29,718.14	54.28
1100 7049 70324 00 Water	11,000.00	73.96	2,817.01	8,182.99	25.61
1100 7049 70343 00 Heating	50,000.00	8,098.65	11,884.41	38,115.59	23.77
1100 7049 70344 00 Repairs And Maintenance	65,000.00	5,322.06	26,307.92	38,692.08	40.47
1100 7049 70375 00 Landscape	9,000.00	2,757.25	5,124.75	3,875.25	56.94
Public Buildings Expenses	284,000.00	30,365.29	110,635.83	173,364.17	38.96
1100 7060 70456 00 Visiting Nurse/Mental Health	35,000.00	0.00	14,000.00	21,000.00	40.00
General Expenses	35,000.00	0.00	14,000.00	21,000.00	40.00
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	0.00	5,000.00	0.00
1100 7061 70306 00 Tick Tack Force	2,500.00	0.00	0.00	2,500.00	0.00
Animal Control Expenses	7,500.00	0.00	0.00	7,500.00	0.00
1100 7065 70101 00 Salaries	66,867.00	10,799.15	35,176.45	31,690.55	52.61

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2023

Run: 1/12/2024 at 9:55 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70102 00 Meal Site Aid	28,000.00	3,423.74	14,598.78	13,401.22	52.14
1100 7065 70201 00 Cleaning Contract	9,096.00	1,551.00	4,618.00	4,478.00	50.77
1100 7065 70202 00 Wellness Coord.	0.00	1,450.00	6,400.00	(6,400.00)	0.00
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	219.88	2,177.80	1,822.20	54.45
1100 7065 70305 00 Advertising	2,500.00	0.00	266.00	2,234.00	10.64
1100 7065 70309 00 Telephones	500.00	9.15	45.52	454.48	9.10
1100 7065 70321 00 Electricity	4,500.00	0.00	0.00	4,500.00	0.00
1100 7065 70324 00 Water	1,345.00	0.00	299.48	1,045.52	22.27
1100 7065 70341 00 Trash Removal	466.00	43.00	228.00	238.00	48.93
1100 7065 70343 00 Heat	5,000.00	1,215.99	1,348.62	3,651.38	26.97
1100 7065 70344 00 Repairs & Maintenance	6,720.00	695.56	2,765.00	3,955.00	41.15
1100 7065 70380 00 Program	10,000.00	950.88	2,526.81	7,473.19	25.27
Total Expenses	138,994.00	20,358.35	70,450.46	68,543.54	50.69
1100 7070 70100 00 Salary, Library Director	87,182.00	9,462.39	41,003.69	46,178.31	47.03
1100 7070 70101 00 Salaries	186,552.00	22,026.36	88,565.12	97,986.88	47.47
1100 7070 70104 00 Library-OT	600.00	0.00	114.84	485.16	19.14
1100 7070 70302 00 Fees And Supplies	8,500.00	338.48	3,977.90	4,522.10	46.80
1100 7070 70308 00 Insurance	20,694.00	0.00	0.00	20,694.00	0.00
1100 7070 70309 00 Telephone	750.00	33.54	166.88	583.12	22.25
1100 7070 70310 00 Equipment	1,000.00	0.00	0.00	1,000.00	0.00
1100 7070 70321 00 Electricity	10,500.00	0.00	8,391.91	2,108.09	79.92
1100 7070 70343 00 Heating	7,000.00	1,676.31	5,319.67	1,680.33	76.00
1100 7070 70344 00 Repairs And Maintenance	15,000.00	379.50	2,780.56	12,219.44	18.54
1100 7070 70345 00 Computer Repairs And Maintenance	10,000.00	2,500.00	4,947.49	5,052.51	49.47
1100 7070 70351 00 Books And Periodicals	19,000.00	1,213.84	7,962.27	11,037.73	41.91
1100 7070 70352 00 Books - State Aid	120,781.00	10,092.88	52,396.76	68,384.24	43.38
1100 7070 70354 00 Construction move	0.00	228.15	1,623.24	(1,623.24)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	(2,518.50)	(6,612.68)	6,612.68	0.00
1100 7070 70356 00 Library Renovation	0.00	0.00	776.97	(776.97)	0.00
Library Expenses	487,559.00	45,432.95	211,414.62	276,144.38	43.36
1100 7080 70101 00 Salary- Recreation Director	78,294.00	9,033.96	39,147.16	39,146.84	50.00
1100 7080 70102 00 Salaries- Recreation Staff	255,447.00	21,553.42	117,003.48	138,443.52	45.80
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	2,561.25	6,469.63	10,250.37	38.69
1100 7080 70105 00 Seasonal Support Staff	134,103.00	0.00	107,900.62	26,202.38	80.46
1100 7080 70112 00 Recreation - OT	3,000.00	491.11	1,922.80	1,077.20	64.09
1100 7080 70302 00 Supplies	6,200.00	466.54	1,397.28	4,802.72	22.54
1100 7080 70305 00 Advertising	3,000.00	0.00	2,770.00	230.00	92.33
1100 7080 70308 00 Vehicle Insurance	10,000.00	0.00	0.00	10,000.00	0.00
1100 7080 70309 00 Telephone	1,900.00	280.94	884.25	1,015.75	46.54
1100 7080 70310 00 Equipment	4,500.00	914.69	2,242.54	2,257.46	49.83
1100 7080 70314 00 Gas And Oil	11,000.00	795.24	6,310.47	4,689.53	57.37
1100 7080 70321 00 Electricity	31,000.00	194.02	23,081.44	7,918.56	74.46
1100 7080 70322 00 Fort Getty Water Removal	10,500.00	0.00	7,325.00	3,175.00	69.76
1100 7080 70323 00 Shores Beach/Sanitary Facilities	5,000.00	0.00	430.00	4,570.00	8.60
1100 7080 70324 00 Water	13,000.00	2.99	127.44	12,872.56	0.98
1100 7080 70341 00 Trash Removal	12,000.00	362.00	6,702.00	5,298.00	55.85
1100 7080 70344 00 Repairs, Maintenance And Impro	24,000.00	2,085.90	14,132.28	9,867.72	58.88
1100 7080 70345 00 Eldred Ave. Field Improvements	25,611.00	0.00	13,753.00	11,858.00	53.70
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,350.00	(850.00)	124.29
1100 7080 70383 00 Winter Program	1,200.00	0.00	402.59	797.41	33.55
Parks, Beaches & Recreation Expenses	649,975.00	38,742.06	356,351.98	293,623.02	54.83
1100 7090 70504 00 Payment Of Principal - Town	1,107,206.00	100,000.00	560,000.00	547,206.00	50.58
1100 7090 70505 00 Payment Of Interest - Town	414,343.00	4,075.95	96,833.45	317,509.55	23.37
1100 7090 70506 00 School- Principal	0.00	0.00	68,394.29	(68,394.29)	0.00
1100 7090 70526 00 Exp. for Lease Equipment	0.00	0.00	249,800.00	(249,800.00)	0.00
Debt Service Expenses	1,521,549.00	104,075.95	975,027.74	546,521.26	64.08
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	2,690.00	47,310.00	5.38
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	4,970.00	(2,770.00)	225.91
1100 7092 70533 00 Eastern RI Conservation District	2,000.00	0.00	2,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	3,008.89	991.11	75.22
Other Expenses	58,200.00	0.00	12,668.89	45,531.11	21.77
Total Department Expenses	11,741,780.00	1,128,709.23	5,410,108.13	6,331,671.87	46.08

TOWN CLERK'S OFFICE 1/2023-12/2023

Land Evidence

- 1,175 documents were recorded in land evidence – total revenue collected \$974,976.84
- Recording Fees \$56,885.30
- Historical Record fees to the Town \$1,093.00
- Historical Record fees to the State \$3,279.00
- Tax Stamps to the Town \$298,535.20
- Tax Stamps to the State \$609,028.64
- Technology Upgrades \$6,155.70

Vital Records

- Issued 56 Marriage Licenses
 - Marriage license fees to the Town \$440.00
 - Marriage license fees to the State \$880.00
- Issued 162 certified vital records – total revenue collected \$5,802.
 - Vital fees to the Town \$3,357.
 - Vital fees to the State \$2,445.
- There were 52 deaths

Probate Court

- 48 petitions filed for probate – revenue in the amount of \$14,727.92

Business Licensing

- 46 business licenses issued
- 13 liquor licenses issued
- 19 Class F liquor licenses issued
- 97 miscellaneous one-day event licenses were issued
- Revenue collected from licenses \$8,595.00
-

Other Licenses & Permits

- 659 Dog Licenses issued – revenue in the amount of \$4,585.
- 21 Yard Sale permits issued – revenue in the amount of \$120.

- 5 Business Trade Name Certificates issued – revenue in the amount of \$50.

Board of Canvassers

- BoC meetings held 16 meetings, 2 of those being the Congressional District 1 Special Primary and Special Election
- Financial Town Meeting – June 5, 2023
 - Total Eligible Voters 4,797
 - Total Voting 104
- Congressional District 1 Primary – September 5, 2023
 - Total Eligible Voters 4,922
 - Total Voting 1,176
 - Early Voting 581
 - Election Day 522
 - Total Mail Ballots 73
 - Total Provisional Ballots 6
 - Turnout Percentage 23.89 %
- Congressional District 1 Election – November 7, 2023
 - Total Eligible Voters 4,937
 - Total Voting 1,922
 - Early Voting 770
 - Election Day 1,053
 - Total Mail Ballots 99
 - Total Provisional Ballots 3
 - Turnout Percentage 38.93 %
- Voter Registrations 2023
 - Registered 112 new voters
 - Removed 246 voters
 - 3 voters were made inactive
 - Held 3 Poll Worker Training Classes: 1 Supervisor, 1 Clerk, 1 moderator in-conjunction with the Board of Elections
 - I attended 2 conferences/trainings put on by the Secretary of States' office, 7 trainings put on by the Board of Elections, and 2 Board of Elections meetings.
 - We have 32 Poll Workers with 25 working during 2023.



State of Rhode Island
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2023-10-067 Date: January 2, 2024

This office has under consideration the application of:

**Wickford Seafood Co.
 c/o Spencer Bode
 20 Prospect Avenue
 North Kingstown, RI 02852**

for a State of Rhode Island Assent to construct and maintain: a 9.7-acre seasonal aquaculture lease (from November 1st to May 1st annually) for the cultivation of sugar kelp in Dutch Island Harbor. The proposed gear includes two parallel 1500' suspended longlines spaced 225' apart. Working hours during the months of December and January will be restricted to after 11:00am and each year all gear and equipment will be removed by May 1st. Please see attached plans for further details.

Project Location:	West Middle Bay
Nearest Town:	Jamestown
Waterway:	Dutch Island Harbor, East of Dutch Island
Related file#(s)	2023-02-080 (PD)

Plans of the proposed work are attached and can be requested at Cstaffl@crmc.ri.gov.

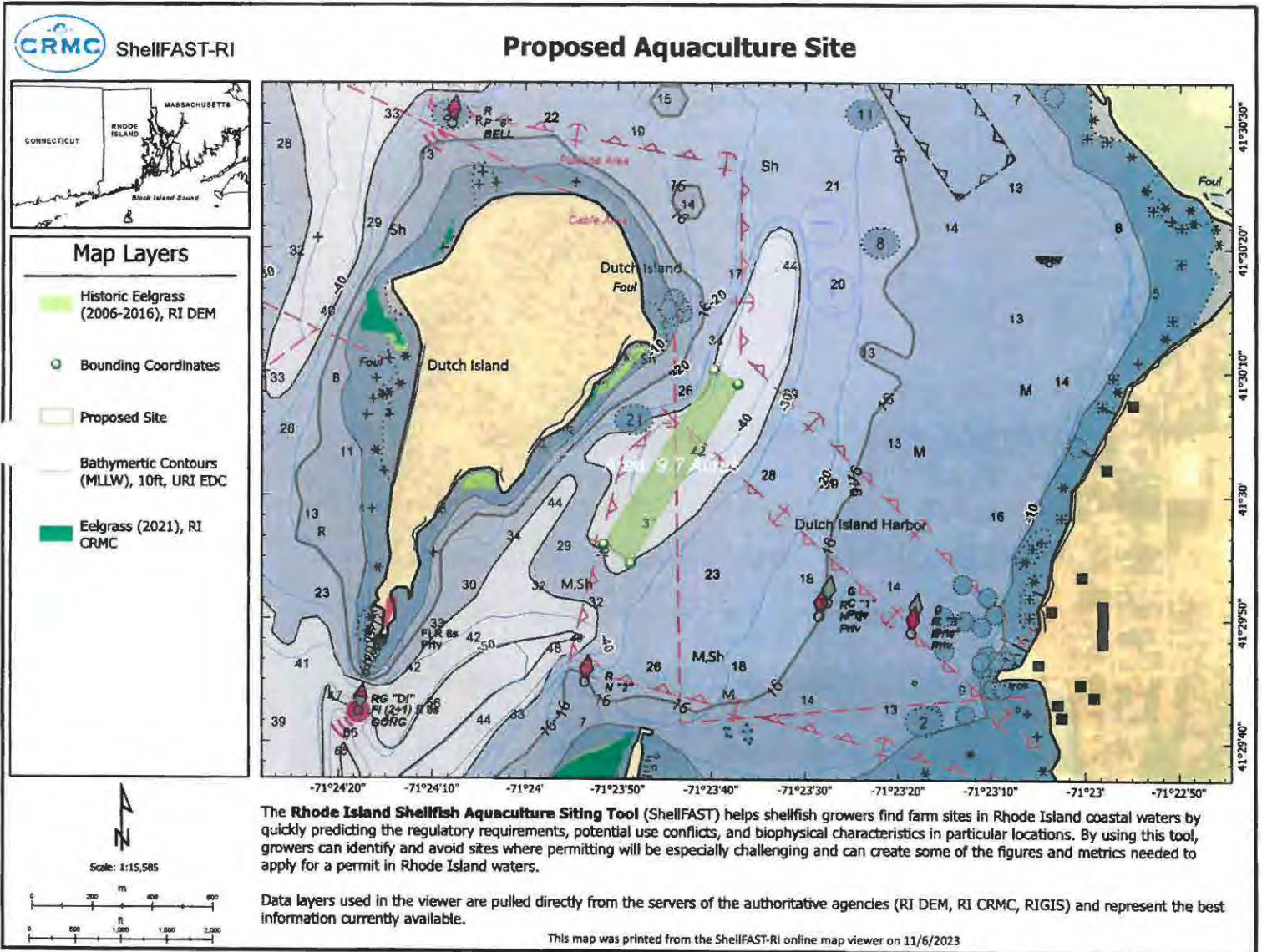
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before February 02, 2024.

Please email your comments/hearing requests to: cstaffl@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat



Photos of the project site and adjacent area

Figure A: East Side of Dutch Island

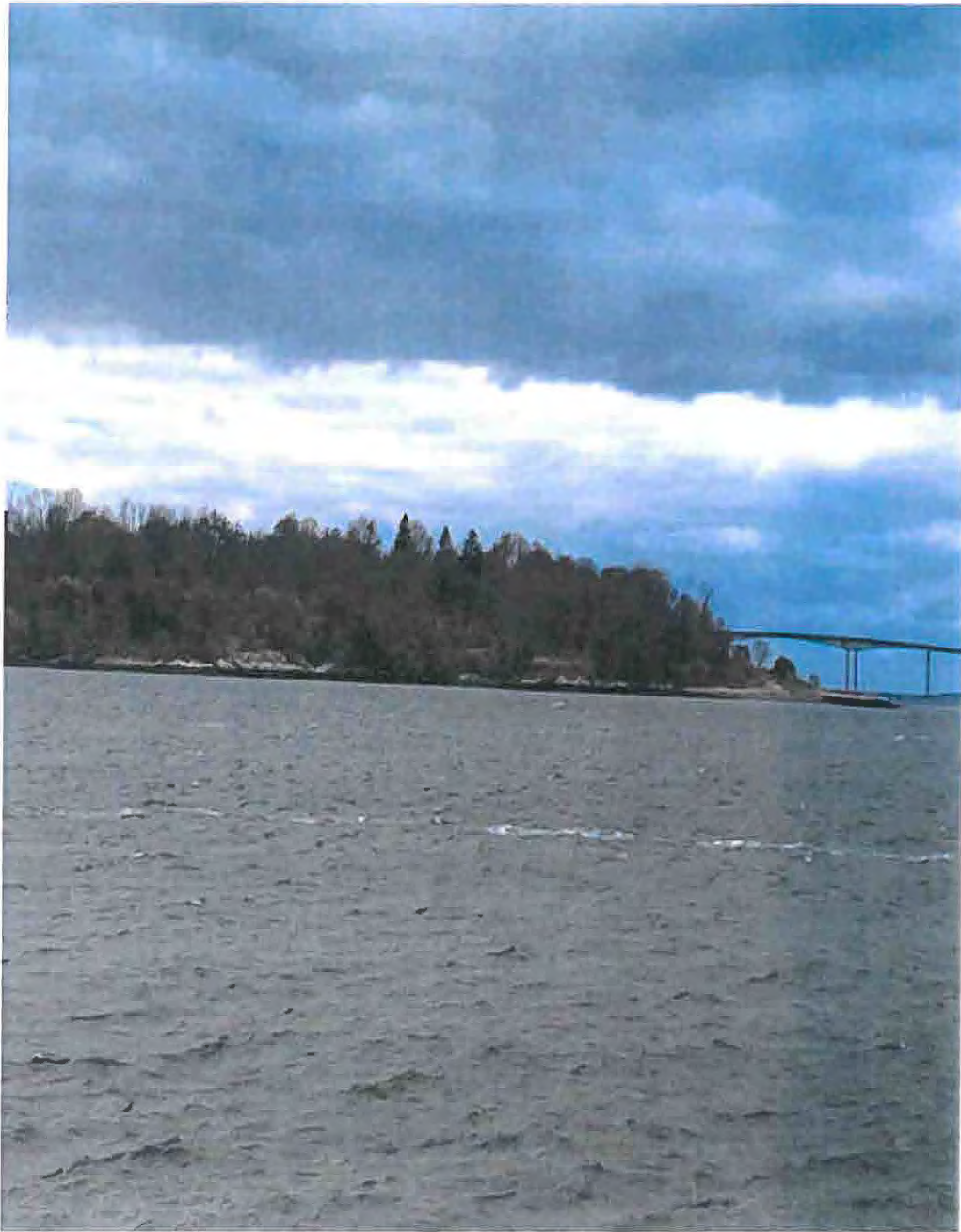


Figure B: Photo of Lease Area



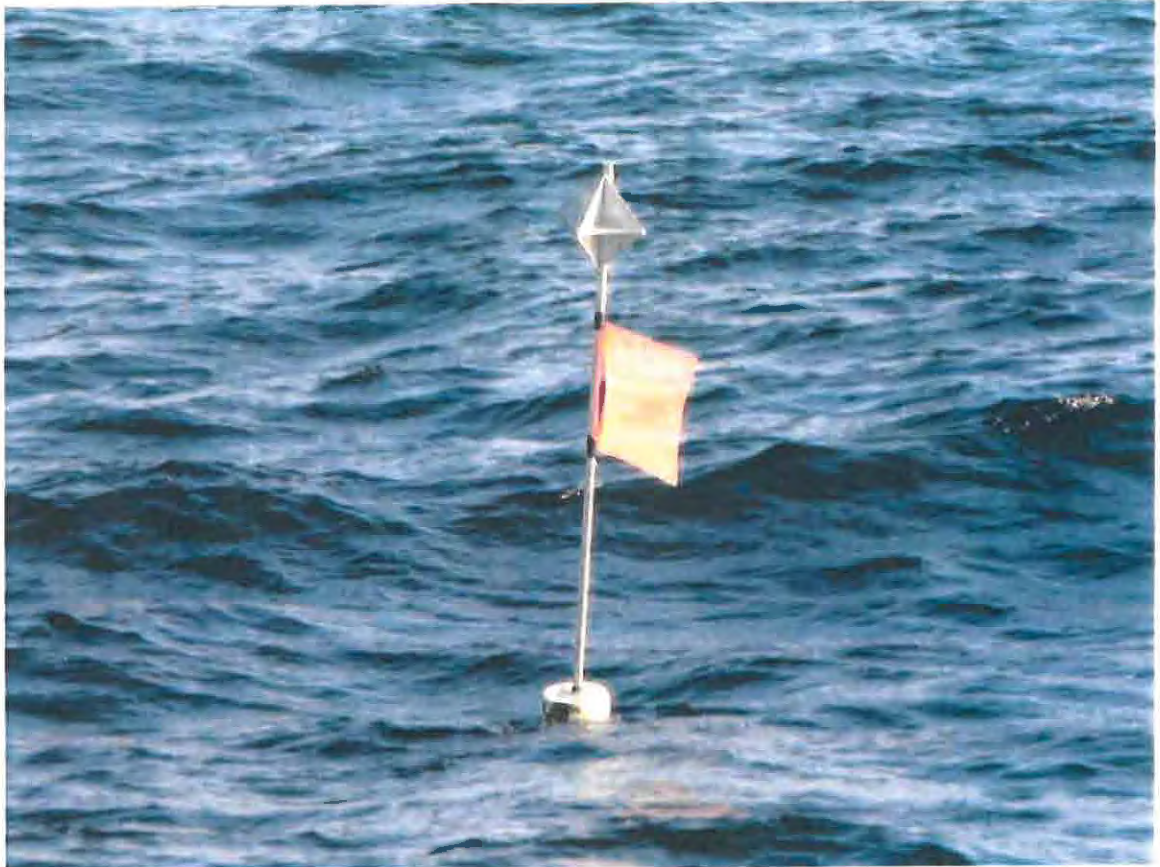
Figure C: Polyball



Example of a single polyball that will mark the location of each mooring attached to the mainlines.

DIMENSIONS: Circumference=66", Height=27", Diameter=21"

Figure D: Reflective Radar Pole



Example of the reflective radar poles that, with the polyballs, make the location of the endpoint of cement anchors.

DIMENSIONS: Height= 6ft

Figure E: Go Deep Lobster Buoy



Example of buoy placed in between polyballs to support the Kelp line.
Dimensions: Height = 21.1", Width = 9.9"

Description of work at proposed site

Sea vegetable production represents an exciting opportunity for Rhode Island at the nexus of environmental and economic stewardship. Sugar Kelp, a native Rhode Island ocean plant, removes excess carbon from the water as it grows, aiding in water quality restoration efforts. Kelp has long been a crucial ingredient in everyday products such as foods, medicines, textiles, and personal care products. Recent advancements in green energy seek to use seaweed in bioremediation and even biofuel. In order to meet rising demand for this versatile crop, Wickford Seafood Company is applying for the proposed lease site in order to grow Sugar Kelp at a commercial capacity in a viable marine space. The Rhode Island Kelp Industry is in its infancy, this proposal is taking on this issue by developing practices that will create a bountiful harvest on an annual basis. Sugar Kelp has endless positives for the marine environments centering around oxygen creation and carbon reductions. With four generations of seafood harvesting in the Ocean State, Wickford Seafood Co. will strive to grow the highest quality of sugar kelp adding to Rhode Island's resources. The natural life cycle of kelp plants produces one harvestable sporophyte (adult) population per year, to be harvested at the end of April well before summer activity in the bay ramps up.

Further development in seaweed production will secure the state's status as a leader in green jobs while demonstrating a commitment to the watermen who built this state's robust ocean economy.

Farm gear and description

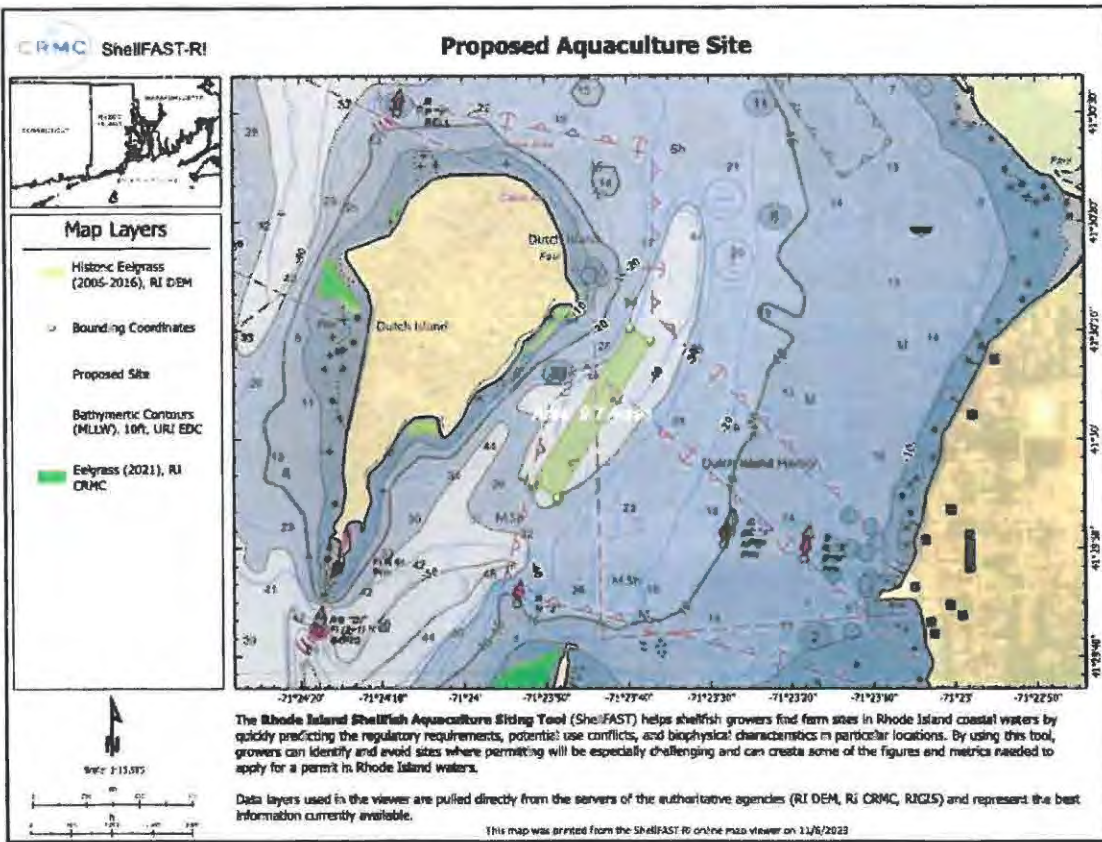
Kelp farming operations will begin after November 1st, when the seed acquired from Point Judith Kelp Company in Narragansett, Rhode Island is ready to be planted. Working hours during December and January will begin after 11 am. On the selected start date of the season (pending weather conditions), the applicant will deploy the 2 parallel anchor systems, which will each include two 250lb mushroom moorings 1700 ft apart on the North and South ends of the proposed lease. There will be two strings of sugar kelp grown in the lease, each string having their own anchor and float system. In the space between these two tension anchors there will be 7 250lb cement moorings apart in 250ft intervals. Each anchor and mooring will be attached to a half-inch sinking line, going to the surface with poly-balls. Additionally, both endpoint anchors will be accompanied by radar reflectors. The two anchor systems will be placed 225 ft apart, the closest system to adjacent land will be 500ft from the shore.

After the two anchor systems are set, in ideal weather conditions, the applicant will deploy the seed onto the mainlines, which will be 6ft under the surface, for optimal kelp growth. The seed will be strung along a line denoted the "seed line" which will subsequently wrap around the mainline of each system. Once all the kelp seed is deployed, the applicant will ensure the healthy growth of the crop by checking the site once every week throughout the season, barring severe weather conditions. The crew will perform these routine checkups and maintenance up until the last two weeks of April, at which time the sugar kelp will be harvested. When the harvesting process begins, the crew will untie the mainline for the first anchor system

from the selected anchor point (either the North or South anchor, depending on weather and tide), then begin the process of going down the length of the mainline, pulling the mainline into the boat. They will trim all the sugar kelp off the mainline into food grade containers, which will be prepared for processing and shipment upon returning to the dock. All of the product as of now will be shipped to the sole buyer, Point Judith Kelp Company

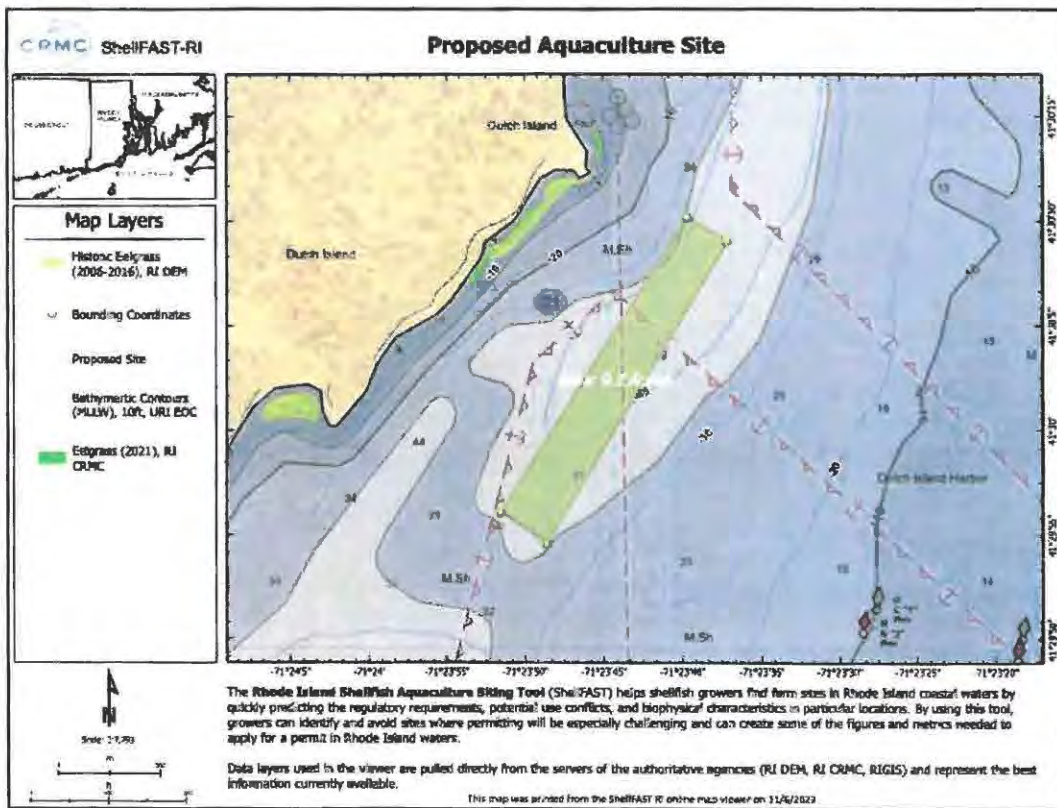
Operational parameters

Cultivation schedule for Saccharine Latissima typically runs from November 1 to May. The winter schedule minimizes interference with other Bay user groups, who are more active in the summer. Barring inclement weather, the applicant will deploy its anchor systems, grow lines, moorings, and buoys to the site after November 1. Seed obtained from Point Judith Kelp Company will be strung along the grow lines. Harvest will occur in late April and finish May 1, at which time all equipment will be hauled from the site and stored properly onshore for the summer. Between November 1 and May 1, the applicants will visit the site every two weeks to perform routine checkups and maintenance. This routine activity can be conducted from a small vessel to minimize the visual impact of the operation. No power washing or processing activity will take place at the site. All operations will be conducted in compliance with state and local laws. All vessels will conform to the U.S. Coast Guard regulations for fishing vessels operating in state waters. Where applicable OSHA and NIOSH guidelines will be followed. **NO WORK WILL BE CONDUCTED ON FARM SITE BEFORE THE HOURS OF 10:30 AM.**

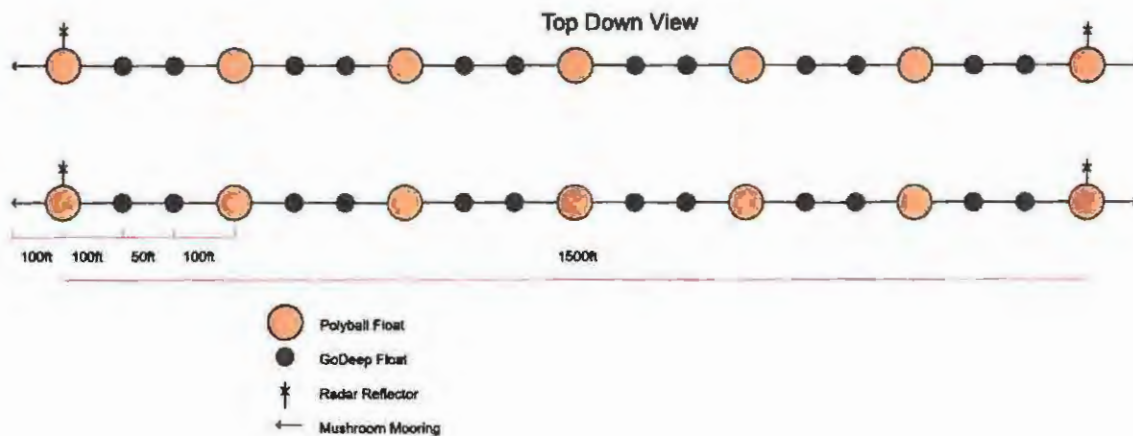
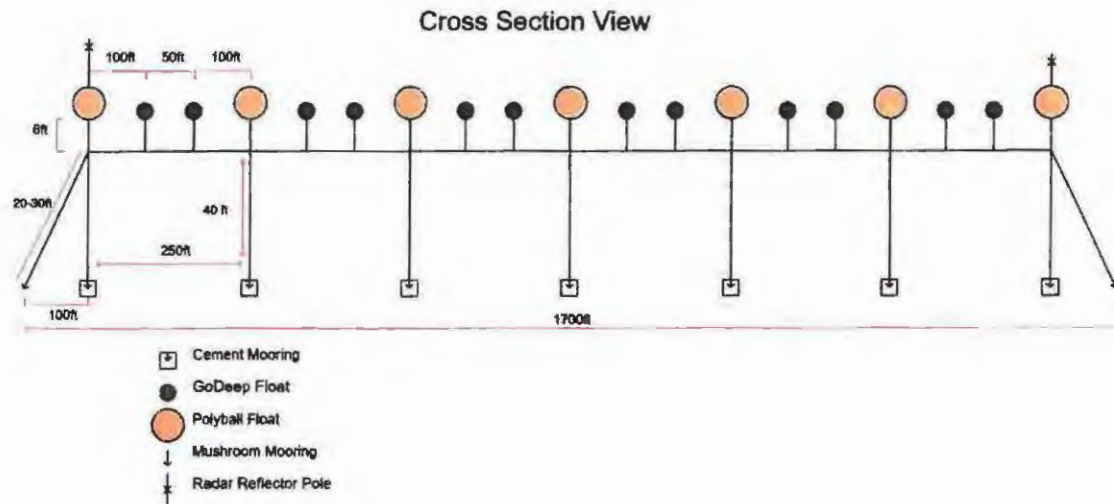


Location map

Site map



Cross section view drawing of site



Operational plans

1. Name and mailing address of individual, firm, partnership, association, academic institution, municipality or corporation who is principally responsible for the aquaculture operation or activity, if corporation, specify and include names of all owners/partners:

Wickford Seafood Company
Spencer Bode, Sole Owner
508-264-276
spencerbode17@gmail.com
20 Prospect Ave.
North Kingstown, RI 02852

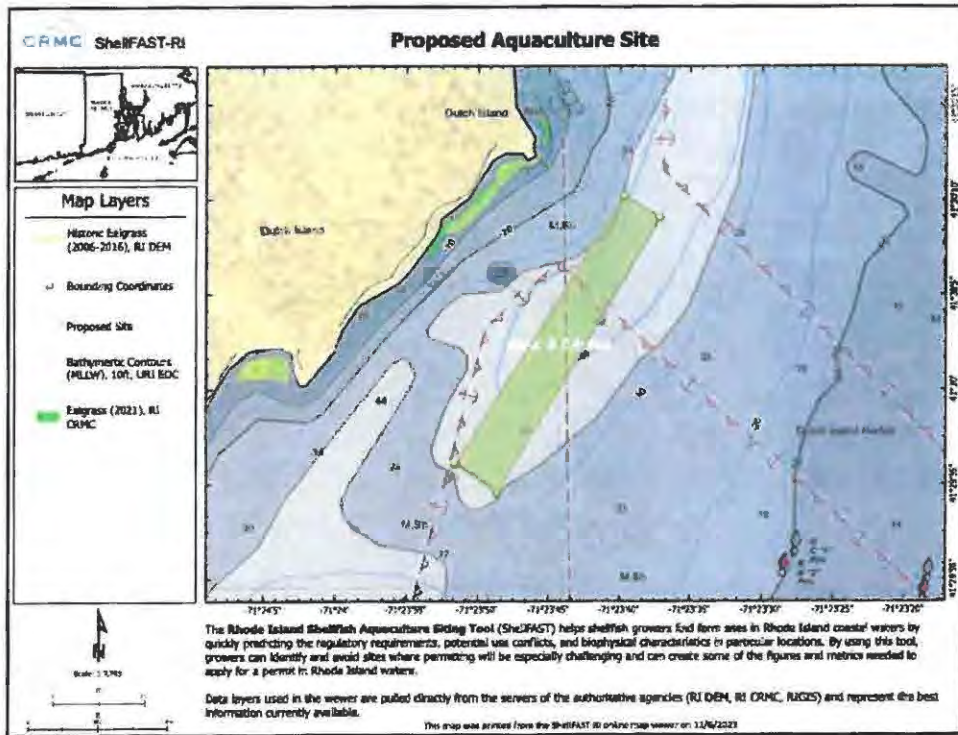
2. CRMC file number for the facility, new applications will be assigned a file number by CRMC:
This number is to be determined at a later date
3. DEM aquaculture license number (applicable if products are offered for sale) new applicants will need to obtain the DEM aquaculture license:
This number is to be determined at a later date.

4. Type of facility (e.g., commercial lease site, upweller, the experimental site, restoration site, experimental site) and nature of operations (i.e. methodology used).

The type of facility for which the proposed lease site will be used for is a commercial sugar kelp farming operation. The methodology used in the operation will entail two independent anchor systems running parallel, set 225 ft apart from one another and spread across a 1700 ft stretch of water. Each system will support a mainline, upon which the kelp seed will be planted and grow through the season.

5. Location of facility(include aerial or chart depicting exact location):
Town: Adjacent to Jamestown and Dutch Island, RI
Water Body: West Passage Narragansett Bay

Lat/Long coordinates	41.50285402	-71.39437203
	41.50252458	-71.39364247
	41.4985069	-71.39683966
	41.49893278	-71.39765506



6. Identification of all species of shellfish grown at the facility. Acknowledgement that the applicant will follow Biosecurity Board see protocols should be included.

No species of shellfish will be grown at this facility. The sole species the applicant intended to grow at the proposed sea site is *Saccharina Latissima*, Sugar Kelp. The applicant will follow all biosecurity board see protocols.

7. Description of types of structures, gear and methods used at the facility(e.g., rafts, pens, cages, tanks, up-wellers, docks) and their locations on the site. (include a sketch/site plan that details a cross section of structures as they appear in the water column including proximity to surface and bottom).

The primary structures that will be used to grow sugar kelp at the proposed lease site are two independent anchor systems, which will be set parallel along the East and West edges of the farm. Each anchor system will include two 250 lb mushroom anchors placed 1700 ft apart, with one marking the North end, and the other marking the South. In the space between these two anchors will be 6 250 pound moorings spaced apart in 250 ft intervals. Each anchor and mooring will be attached to a half inch sinking line, going to the surface with polyballs, and attached to a main line that stretches from one endpoint anchor to the other endpoint anchor. Additionally, both endpoint anchors will be accompanied by ft tall radar reflectors. Two go deep lobster floats will be attached to the mainline in the space between each mooring, to aid in buoyancy for successful kelp growth. The two anchor systems will be placed at a 200 ft width apart and the closest system to adjacent land will be over 500 ft from shore.

8. Description of the methods and equipment used to identify and mark site.

The endpoint anchors will be placed on the four corners of the proposed lease site. In order to mark the site on the surface, the applicant will utilize 6ft tall reflective rader poles adjacent to 66' polyballs, both attached to the ends of the mainline with a half inch sinking buoy line. The standard 11 inch buoys on the rade radar poles will be branded with the assigned lease number to provide visual identification for the proposed lease site.

9. DEM shellfish harvesting classification at site.

The proposed lease site is in growing area 7 - west passage as classified on the DEM RI Shellfish Harvest restrictions map.

10. Description of practices and procedures used during the growth, harvest, storage, transportation and sale of the cultured species.

The applicant will plant Sugar Kelp seed in ideal weather conditions after Nov1. Once the two independent anchor systems are set, the applicant will deploy the seed onto the mainlines, which will be 6 feet under the surface, for optimal kelp growth. The seed will be strung along a line denoted the "seed line" which will subsequently wrap around the mainline of each system. Once all the kelp seed is deployed, the applicant will ensure the healthy growth of the crop by checking the site once every week through the season, barring severe weather conditions. The crew will perform these routine checkups and maintenance up until the last two weeks of April, at which time they will harvest all the Sugar Kelp. At the time of the harvest, they will untie the mainline of the first anchor system from the selected anchor point (either north or south anchor, weather and tide dependent), then pull the mainline into the boat. They will trim all the sugar kelp off of the mainline into totes, where the product will be cleaned and prepared for shipment. Upon returning to the dock, the crew will transfer the kelp to shipping containers and send the product off with the buyer. They will then repeat the same process with the second anchor system, harvesting all of the kelp grown throughout the season. All of the product will be shipped to the sole buyer, Point Judith Kelp Company.

11. Procedures for maintaining records: for operations using seed acquired from out of state: description of notification, disease certification, and labeling/tagging procedures:

We will follow all health regulatory procedures for processing sugar kelp.

12. Procedures for maintaining records: for upwellers/seed growing facilities in prohibited waters water: description of procedures, including frequency of grading (with particular reference to requirements that seed must be removed before it exceeds maximum "seed" size threshold, ie, <32mm for oysters, <25mm for quahogs.

Not applicable for this operation.

13. Procedures for maintaining records: for operations using seed from prohibited waters, or operations using shellfish obtained from a third party that originated as seed from prohibited water:

Not applicable for this operation.

Detailed description of demarcation methods and record keeping practices used at the lease site to ensure that have been cultured at least 12 month in approved waters, prior to sale, including:

- a. Detailed record keeping practices specifying date, source, average size, and amount of seed and

- b. Protocols and associated record keeping for tracking product, e.g., use of tagged/numbered cages and/or bags, use of marked trawls, and/or use of marked segregated portions of lease sites.

Not applicable for this operation.

Descriptions of the process for notifying the third party that a seed came from prohibited waters, the date of that transfer, and the remaining time needed to maintain the animals in approved waters prior to sale.

Not applicable for this operation.

Written responses to Section 1.3

Coastal Resources Management Program - Section 1.3.1 (A) - Category B requirements

All persons applying for a category B assent are required to.

1. Demonstrate the need for the proposed activity or alteration.

The applicant's need to apply for the proposed lease site is to obtain a commercially viable space in which they can farm *Saccharina latissima*, sugar Kelp at a profitable capacity. The applicant is a fourth generation offshore fisherman who is seeking to diversify and provide a more sustainable product for Rhode Island's ocean based economy.

2. Demonstrate that all applicable local zoning ordinances, building codes, flood hazard standards, and all safety codes, and environmental requirements have or will be met, local approvals are required for activities as specifically prescribed for non tidal portions of a project in sections 1.3.1 B,C,F,H,I,K,M,O,Q.

Not applicable for this operation.

3. Describe the boundaries of the coastal water and land areas that are anticipated to be effected

The applicant does not anticipate that any coastal waters or land areas will be affected by operations at the proposed 9.7 acre lease site, as the closest gear to adjacent land will always be at least 500 ft from shore.

4. Demonstrate that the alteration or activity will not result in significant impacts on erosion and/or deposition process along the shore and tidal water,

All kelp farming operations at the proposed lease site will take place 500 ft from shore, thus, erosion and deposition along the shore should not occur.

5. Demonstrate that the alteration or activity will not result in significant impacts on the abundance and diversity of plant and animal life

The farming of Sugar Kelp should not pose any negative impact on the diversity of plant and animal life in the water body. Rather, the applicant anticipates that the kelp operations will benefit surrounding habitats and should increase the diversity of animal and plant life. The updated site has been selected to avoid overlap with historical mussel beds. Thus, the updated lease site will not pose any negative impact to local plant and animal life.

6. Demonstrate that the alteration will not unreasonably interfere with, impair, or significantly impact existing public access to, or use of , tidal water and or the shore.

Given that the updated lease site is over 500 ft from shore, there should be no interference with public access and use of the adjacent shoreline. Additionally, the applicant does not anticipate any negative impact to existing public access to the water area, they are aware of commercial fishing and lobstering that occurs in the area, and will take the necessary precautions to avoid interference. The seasonal nature of Kelp aquaculture should prevent major impairments to summer time public access to the waters, as the season only lasts from November to April. During December and January, work at the site will not begin prior to 11 AM, thereby preventing conflict with recreational duck hunters.

7. Demonstrate the the alteration will not result in significant impacts to water circulation, flushing, turbidity, and sedimentation<

Kelp aquaculture operations at the proposed lease site will not pose any impact to water circulation, flushing, turbidity nor sedimentation in the surrounding waters.

- 8.demonstrate that there will be no significant deterioration in the quality of he water in the immediate vicinity as defined by DEM,

Kelp aquaculture is a proven practice that has a positive impact on surrounding water quality. The applicant does not anticipate any deterioration of the water quality in the immediate vicinity.

9. Demonstrate that there will not result in significant impacts to water circulation, flushing, turbidity and sedimentation.

The adjacent land is Dutch Island, a former military base that is now owned and operated by the State of Rhode Island. The applicant deems that the proposed

kelp operations should pose no threats to the purity of the surrounding waters nor the adjacent land. However, the applicant shall defer to the Rhode Island Historic Preservation to ensure that there are no negative impacts towards any area of historic/archaeological significance.

10. Demonstrate that the alteration or activity will not result in significant conflicts with water dependent uses and activities such as recreational boating, fishing, swimming, navigation, and commerce:

The seasonal nature of this Sugar Kelp will minimize any conflict or interference with recreational water, considering the season only lasts from November to April. Additionally, site work during December and January will not begin before 11 AM, thereby preventing conflict with recreational duck hunting.

11. Demonstrate that measures have been taken to minimize any adverse scenic impacts

The proposed kelp operation will employ a minimum number of surface floats, all of which are unrecognizable from the shoreline. These floats are the only part of the operation that are visible above the surface. Thus, the proposed lease site will effectively prevent any adverse scenic impact of the surrounding areas.

Review of Sections 1.1.10 and 1.3.1(K) of the RICRMP

The applicant will acquire a RI Aquaculture license as the approval of this preliminary determination document is pending. The applicant has reviewed these sections for the completion of this application.

Information regarding provisions for pedestrian access to the shore and availability of lease area for other uses, including but limited to boating, swimming, fishing etc.

The proposed lease area shall not limit pedestrian access to the adjacent shore. The only portion of the kelp operation visible above the surface are the floats that are equivalent to lobster/conch gear that is commonly used in this area. The applicant deems that this

will not inhibit any recreational use of the surrounding waters such as boating, swimming, fishing etc.

Additional Category B Requirements

1. Describe the location and size of the area proposed.

The proposed site is 9.7 acres off the eastern side of Dutch Island. The nearest site boundary to shore is around 500 feet away from shore.

2. Identify the species to be managed or cultivated within the permitted area and over which the applicant shall have exclusive right.

The applicant will cultivate *Saccharina Latissima*, aka sugar kelp.

3. Describe the method or manner of management or cultivation to be utilized, including whether the activities proposed are experimental, commercial, or for personal use.

The applicant will grow sugar kelp commercially with intent to sell to Point Judith Kelp Company.

4. Provide such other information as may be necessary for the Council to determine

a. The compatibility of the proposal with other existing and potential uses of the area and areas contiguous to it, including navigation, recreation, and fisheries. (In addition, please provide the following necessary information as required in the 1000' Contiguous Area Map:

- list of all **property owners within 1000'**;
- list of all approved aquaculture leases within 1000';
- list of CRMC designated ROW(s) within 1000';
- CRMC water use types within 1000'; and
- any shoreline(s) within 1000' which have been preserved for conservation, recreation and/or public access through easements, purchased by the state or municipality, or are owned by a land trust or state-recognized conservation organization.)

There are no approved aquaculture leases within 1000' according to the latest version of the ShelfAST-RI viewer.

Dutch Island is owned by the state and designated as a wildlife refuge. The proposed lease site is over 500 feet away from the shore, and will not interfere with state conservation activities there. The site is firmly located within CRMC-classified multi-use waters. Off its western border, the site sits next to CRMC-classified conservation waters. However, the proposed site does not overlap with CRMC conservation use waters and will not interfere with conservation efforts.

B. The degree of exclusivity required for aquacultural activities on the proposed site. (In support of this requirement and in accordance with 1.3.1(K)(b), the applicant must include a plan demonstrating reasonable public ingress and egress to and from the proposed site for traditional water activities such as boating, swimming, and fishing. The ingress/egress plan may be notated on a copy of the site plan or other map.)

As Kelp grows throughout the winter, the applicant does not foresee much potential for interference with public recreational activities such as boating, swimming, and fishing. The applicant has placed the site in multi-use waters, and has taken care to avoid interfering with NOAA navigational channels.

c. The safety and security of equipment, including appropriate marking of the equipment and/or lease area.

All equipment, including the red polyballs, go deep lobster buoys, and reflective radar poles, will be labeled and installed according to US Coast Guard Safety regulations.

d. The projected per unit area yield of harvestable product.

The projected per unit area yield of harvestable product is 10,000 lbs of kelp.

e. The cumulative impact of a particular aquaculture proposal in an area, in addition to other aquaculture operations already in place. (At minimum, applicants should consider the impact of any other aquaculture operation within 1000' of the proposed site.)

As there are no other aquaculture proposals within 1000 feet, the projected impact of the project will be minimal. If anything, the applicant expects the cultivation of kelp to have a positive impact on water quality and overall ecosystem health in the bay.

f. The capability of the applicant to carry out the proposed activities.

The applicant has successfully contributed to Rhode Island's fishing industry for over a decade. The applicant will implement and adhere to all safety protocols as outlined by the US coast guard. The applicant will implement and adhere to all CRMC conservation protocols.

g. The impact of the proposed activities on the scenic qualities of the area.

Kelp grows underneath the surface of the water, therefore the proposed activities should have almost no impact on the scenic qualities of the area.

Sugar Kelp Aquaculture Lease Proposal

that there are no negative impacts towards any area of historic/archaeological significance.

10. Demonstrate that the alteration or activity will not result in significant conflicts with water dependent uses and activities such as recreational boating, fishing, swimming, navigation, and commerce:

The seasonal nature of this Sugar Kelp will minimize any conflict or interference with recreational water, considering the season only lasts from November to April. Additionally, site work during December and January will not begin before 11 AM, thereby preventing conflict with recreational duck hunting.

11. Demonstrate that measures have been taken to minimize any adverse scenic impacts

The proposed kelp operation will employ a minimum number of surface floats, all of which are unrecognizable from the shoreline. These floats are the only part of the operation that are visible above the surface. Thus, the proposed lease site will effectively prevent any adverse scenic impact of the surrounding areas.

9. Review of Sections 1.1.10 and 1.3.1(K) of the RICRMP

The applicant will acquire a RI Aquaculture license as the approval of this preliminary determination document is pending. The applicant has reviewed these sections for the completion of this application.

10. Information regarding provisions for pedestrian access to the shore and availability of lease area for other uses, including but limited to boating, swimming, fishing etc.

The proposed lease area shall not limit pedestrian access to the adjacent shore. The only portion of the kelp operation visible above the surface are the floats that are equivalent to lobster/conch gear that is commonly used in this area. The applicant deems that this will not inhibit any recreational use of the surrounding waters such as boating, swimming, fishing etc.



To: Jamestown Town Council

Town Clerk

Zoning Official

From: Joan Caley 57 Standish Road Jamestown R.I.

Re: Zoning Regulations Section 82 – 1207 Keeping of Chicken Hens

Thank you for including this topic in the new zoning regulations. I would like to comment on two issues:

1) 82-1207 A. – General (population of chicken hens allowed

As it is based on the zoning regulations of Barrington, which has a zoning map similar to Jamestown's, it should adhere to the standing regulations of Barrington: No more than 6 chicken hens unless the property is zoned as a farm.

REASONING:

There are too many 1-2 acre lots adjacent to less-than ½ acre lots in Jamestown. If the coop is located at a minimum distance from property lines allowed by zoning, 20 chickens can be a nuisance for the neighbor living on the smaller lot.

2) 82-1207 B. – Roosters

Under no circumstances should roosters be allowed unless the property is zoned as a farm. They are a noise nuisance.

Thank you for this opportunity to express my opinions. I am sorry I cannot attend the public hearing.

Sincerely,



Joan Marie Caley



RECEIVED:
JAN 04, 2024 09:15
Roberta J. Fagan
TOWN OF JAMESTOWN



Jamestown Historical Society Report on

Conanicut Battery Support in 2023 and Plans for 2024

The JHS oversees and maintains the historic features within the Town of Jamestown's Conanicut Battery Historic Park at the end of Battery Lane on the Beavertail peninsula.

Fire Control Stations:

In April of 2023, a proposed agreement to stabilize six Fire Control Stations was presented to Town Administrator Ed Mello, Town Planner Lisa Bryer and Town Parks & Recreation Director Ray DeFalco. JHS received approval to proceed with the work as well as a financial commitment of \$4,000 from the Town.

The Joseph Gnazzo Company was engaged to perform the work, which entailed replacing structural supports under the concrete caps to prevent collapse as the existing supports were significantly deteriorated or in some places completely missing. The selected contractor has undertaken similar restoration work for the Fort Adams Trust as well as other forts, lighthouses, monuments and historic structures throughout the east coast.

Work performed included:

- removing deteriorated wooden and metal framing that was originally in the view openings
- removing deteriorated loose concrete and debris within and surrounding the view openings
- installing temporary pressure-treated supports while steel stanchions were fabricated
- installing 24 galvanized steel stanchions measuring approximately 4"x4"x18"
- anchoring steel stanchions into openings with hardware and cement
- removing interior debris that existed prior to the commencement of work.
- Installation of metal netting to prevent access to inside of structures.



Boundary Markings:

On April 4, 2023 JHS volunteers met with Lisa Bryer and Darveau Land Surveying at the Battery property. DLS surveyed the southern boundary of the Battery property placing iron pins, wooden stakes and ribbons at various points along the border with the abutting neighbor. In November of 2023, Ross Williams met with the southern abutter of the Battery to review the results of a survey they had performed.

Both Surveys Concluded:

- That the decorative stone wall running along the driveway easement (north to south) at the entrance to 134 Battery Lane extends across and onto the Battery property.
- That the western most driveway pillar of the southern abutter is located on Battery property
- That no portion of the Battery pathway to the water is located on the abutting property.

An email was sent to the abutting neighbor confirming results of the two surveys with copies being sent to town officials.

Trail Maintenance:

During the year JHS volunteers monitored trails within the Battery on a weekly basis. Several large storms resulted in tree limbs encroaching onto the trails, which were subsequently cleared. JHS volunteers continue to remove large trash items from the park whenever encountered. One such item was a very large abandoned tractor tire.

Mowing and Pathway Maintenance:

Atlantic Landscaping continues to mow the fields, earthworks and certain pathways of the Battery, the cost of which is born by the Town. In 2024 we plan to ask Atlantic to take over bi-weekly maintenance of the trail leading to the water as it has proven to be too difficult for volunteers to maintain.

Trees:

During the year two large dead trees were cut down by the Parks department with logs later being cut up and moved by JHS volunteers.

Upcoming Plans for 2024:

Normally the JHS would plan to host "Battery Day" in 2024 enlisting volunteers from various historical military regiments to perform reenactments of Revolutionary War battlefield activity. Because we expect numerous celebrations of the anniversary of the U.S. in 2026, many reenactors will be hard to reserve for a small venue like ours. So a decision was made by JHS to hold Battery Day in 2025 instead of 2024.

Endowment:

In December 2021, the endowment for the park was transferred to the Rhode Island Foundation. The endowment has been under the society's care since it was instituted in 2002 with the town's help. The transfer ensures long-term external oversight of the funds and a steady stream of income for Battery maintenance. During 2023 a total of \$4,168.00 was received from the endowment.

Submitted by Ross Williams

On Behalf of the Jamestown Historical Society

January 3, 2024

DAMIANO & COMPANY, LLP

200 Centerville Road, Suite 1, Warwick, RI 02886
 401.942.4000
 www.damianocpa.com



December 28, 2023

To the Honorable President and
 Members of the Town Council
 Town of Jamestown
 Jamestown, Rhode Island

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Jamestown, Rhode Island for the fiscal year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 26, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Jamestown are described in Note 1 to the financial statements. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant accounting estimates as of June 30, 2023.

The financial statements disclosures are neutral, consistent, and clear.

Recently Issued Accounting Standards

- GASB Statement No. 91 – "*Conduit Debt Obligations*", effective for the Town's fiscal year ending June 30, 2023.
- GASB Statement No. 94 - "*Public-Private and Public-Public Partnerships and Availability Payment Arrangements*" effective for the Town's fiscal year ending June 30, 2023.

- GASB Statement No. 96, “Omnibus 2022”. The requirements related to leases, PPPs, and SBITAs will take effect for financial statements starting with the fiscal year that ends June 30, 2023. The requirements related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement 53 will take effect for financial statements starting with the fiscal year that ends June 30, 2024.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit’s financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 28, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the governmental unit’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Town's Management Discussion & Analysis, and budgetary comparison information, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining non-major fund financial statements, combining fiduciary fund financial statements and other supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information, and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Town Council and management of the Town of Jamestown, Rhode Island, and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

DAMIANO & COMPANY, LLP

Damiano & Company, LLP
Warwick, Rhode Island

STATE OF RHODE ISLAND
Governor Daniel J. McKee



Office of Revenue Analysis

State of Rhode Island Monthly State Hotel Tax Report
FY 2024 State 5% Hotel Tax Allocation October 2023

The report provides information on the fiscal year-to-date over fiscal year-to-date and year-over-year allocation of the revenues collected for the state 5% hotel tax. The state 5% hotel tax is levied on the rental of rooms in traditional hotels/motels as well as the rental of rooms as transient lodging by room resellers and via hosting platforms. The report is meant to be descriptive and does not purport to project or assess the collection of the state 5% hotel tax.

State hotel tax collections are received by the Division of Taxation and the City of Newport in the month following the rental activity and distributed the subsequent month. For example, state hotel tax collected from a room rental in July is received in August and distributed in September. Changes in state law that affect the distribution of state hotel tax revenues typically specify a date after which the state hotel tax collections are allocated based on the newly mandated legislative formula. It should be noted that early payments, late payments, and adjustments may be included in this report.

Hotel Situs and Regional Tourism Districts

According to Rhode Island General Laws § 42-63.1-5, Rhode Island is divided into seven regional tourism districts, which are administered by (i) a regional council, (ii) a municipal government entity, or, (iii) in the case of the Statewide Tourism District, the Rhode Island Commerce Corporation. The tourism districts and member municipalities are as follows:

- Aquidneck Island: Barrington, Bristol, Jamestown, Little Compton, Middletown, Newport, Portsmouth, Tiverton, and Warren
- Block Island: New Shoreham
- Convention Authority of the City of Providence: Providence
- Northern Rhode Island: Burrillville, Central Falls, Cumberland, East Providence, Glocester, Lincoln, North Smithfield, Pawtucket, Smithfield, and Woonsocket

- South County: Charlestown, Coventry, East Greenwich, Exeter, Hopkinton, Narragansett, North Kingstown, Richmond, South Kingstown, West Greenwich, and Westerly
- Statewide Tourism District: Cranston, Foster, Johnston, North Providence, Scituate, and West Warwick
- Warwick Department of Economic Development: Warwick

Summary of the State 5% Hotel Tax Allocation

Fiscal Year-to-Date over Fiscal Year-to-Date through October:

The following table is a summary of the year-over-year allocation of revenues generated from the state 5% hotel tax.

State Hotel Tax Recipient	FY 2024	FY 2023	Percent Change	Nominal Difference
<i>Regional Tourism Districts</i>				
Traditional Hotels	\$5,531,810	\$5,742,165	-3.7%	\$(210,355)
Hosting Platforms and Room Resellers	292,559	280,568	4.3%	11,990
<i>Subtotal: Regional Tourism Districts</i>	<i>\$5,824,368</i>	<i>\$6,022,733</i>	<i>-3.3%</i>	<i>\$(198,365)</i>
<i>Municipalities</i>				
Traditional Hotels	\$3,315,049	\$3,424,085	-3.2%	\$(109,036)
Hosting Platforms and Room Resellers	178,071	170,509	4.4%	7,562
<i>Subtotal: Municipalities</i>	<i>\$3,493,120</i>	<i>\$3,594,594</i>	<i>-2.8%</i>	<i>\$(101,475)</i>
<i>Rhode Island Commerce Corporation</i>				
Traditional Hotels	\$3,495,109	\$3,636,591	-3.9%	\$(141,483)
Hosting Platforms and Room Resellers	178,165	170,107	4.7%	8,058
<i>Subtotal: RI Commerce Corporation</i>	<i>\$3,673,274</i>	<i>\$3,806,699</i>	<i>-3.5%</i>	<i>\$(133,425)</i>
<i>Providence Warwick Convention & Visitors Bureau</i>				
Traditional Hotels	\$1,363,586	\$1,390,115	-1.9%	\$(26,529)
Hosting Platforms and Room Resellers	63,489	60,852	4.3%	2,637
<i>Subtotal: PWCVB</i>	<i>\$1,427,076</i>	<i>\$1,450,967</i>	<i>-1.6%</i>	<i>\$(23,891)</i>
TOTAL STATE 5% HOTEL TAX	\$14,417,837	\$14,874,993	-3.1%	\$(457,156)

Year-over-Year Allocation for October:

State Hotel Tax Recipient	October 2023	October 2022	Percent Change	Nominal Difference
<i>Regional Tourism Districts</i>				
Traditional Hotels	\$972,797	\$944,591	3.0%	\$28,207
Hosting Platforms and Room Resellers	39,403	34,321	14.8%	5,082
<i>Subtotal: Regional Tourism Districts</i>	<i>\$1,012,201</i>	<i>\$978,912</i>	<i>3.4%</i>	<i>\$33,289</i>
<i>Municipalities</i>				
Traditional Hotels	\$598,459	\$572,170	4.6%	\$26,290
Hosting Platforms and Room Resellers	25,331	22,232	13.9%	3,099
<i>Subtotal: Municipalities</i>	<i>\$623,790</i>	<i>\$594,402</i>	<i>4.9%</i>	<i>\$29,388</i>

State Hotel Tax Recipient	October 2023	October 2022	Percent Change	Nominal Difference
<i>Rhode Island Commerce Corporation</i>				
Traditional Hotels	\$647,608	\$629,509	2.9%	\$18,098
Hosting Platforms and Room Resellers	25,468	22,145	15.0%	3,323
Subtotal: RI Commerce Corporation	\$673,075	\$651,654	3.3%	\$21,421
<i>Providence Warwick Convention & Visitors Bureau</i>				
Traditional Hotels	\$300,101	\$275,064	9.1%	\$25,037
Hosting Platforms and Room Resellers	11,121	10,230	8.7%	891
Subtotal: PWCVB	\$311,221	\$285,294	9.1%	\$25,928
TOTAL STATE 5% HOTEL TAX	\$2,620,287	\$2,510,262	4.4%	\$110,026

Detail of the State 5% Hotel Tax Allocation

The tables *Detail of Rhode Island State 5% Hotel Tax Allocation* provides a breakdown of state hotel tax receipts by regional tourism district and the sources of state hotel tax receipts for the Rhode Island Commerce Corporation and the Providence Warwick Convention & Visitors Bureau. The detail provided includes both year-over-year and fiscal year-to-date over fiscal year-to-date receipts. Information on the state hotel tax receipts generated by room resellers and via hosting platforms, on a year-over-year and a fiscal year-to-date over fiscal year-to-date basis, is included in the *Collections by Component* tables.

Municipalities

The tables *Rhode Island State 5% Hotel Tax Allocation to Municipalities* provides data by municipality on the year-over-year and fiscal year-to-date over fiscal year-to-date collections for the state hotel tax. A color-coding scheme is used to indicate the municipalities with the largest percentage and nominal increases and decreases. The largest five percentage and nominal increases are shaded in green with the darkest green shade representing the largest value and the lightest green shade representing the fifth largest value. An analogous shading scheme is used for the largest five percentage and nominal decreases with red being used in place of green. Information on the state hotel tax receipts generated by room resellers and via hosting platforms, on a year-over-year and a fiscal year-to-date over fiscal year-to-date basis, is included in the *Collections by Component* tables.

The report can be found on the Department of Revenue's web site at <https://dor.ri.gov/revenue-analysis/fy-2024>.

Questions or comments on the report should be directed to Paul Grimaldi, Chief/Program Development, by e-mail at paul.grimaldi@revenue.ri.gov or by phone at (401) 378-1080.

DETAIL OF RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION 4
Fiscal Year-to-Date Collections

Allocation	Share	FY 2024 YTD	FY 2023 YTD	Percent Change	Difference
Regional Tourism Districts					
Aquidneck Island	45%	\$ 2,773,129	\$ 2,967,685	-6.6%	\$ (194,556)
Block Island	45%	409,560	403,512	1.5%	6,048
Convention Authority of Providence	30%	782,830	766,617	2.1%	16,214
Northern Rhode Island	45%	278,516	288,907	-3.6%	(10,391)
South County	45%	1,220,008	1,214,604	0.4%	5,404
Warwick Dept. of Economic Development	30%	360,325	381,408	-5.5%	(21,083)
Subtotal - Tourism Districts		\$ 5,824,368	\$ 6,022,733	-3.3%	\$ (198,365)
Municipalities					
All Municipalities ^	25%	3,493,120	\$ 3,594,594	-2.8%	\$ (101,475)
Subtotal - Municipalities		\$ 3,493,120	\$ 3,594,594	-2.8%	\$ (101,475)
Rhode Island Commerce Corporation					
Providence and Warwick Hotels	21%	\$ 706,683	\$ 699,328	1.1%	\$ 7,355
Omni Providence Hotel	50%	222,680	248,308	-10.3%	(25,628)
Statewide Tourism District	70%	143,237	150,891	-5.1%	(7,654)
All Other Hotels in the State	25%	2,600,674	2,708,172	-4.0%	(107,497)
Subtotal - CommerceRI		\$ 3,673,274	\$ 3,806,699	-3.5%	\$ (133,425)
Providence Warwick Convention & Visitors Bureau					
Providence and Warwick Hotels	24%	\$ 807,638	\$ 799,232	1.1%	\$ 8,406
Omni Providence Hotel	20%	89,072	99,323	-10.3%	(10,251)
All Other Hotels in the State	5%	530,366	552,412	-4.0%	(22,046)
Subtotal - PWCVB		\$ 1,427,076	\$ 1,450,967	-1.6%	\$ (23,891)
TOTAL 5% STATE HOTEL TAX		\$ 14,417,837	\$ 14,874,993	-3.1%	\$ (457,156)
^ The City of Providence does not receive any share of the state 5% hotel tax revenues generated from the Omni Providence Hotel.					

DETAIL OF RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION
FY 2024 Year-to-Date Collections by Component

5

Allocation	Share	Hotels	Hosting Platforms and Room Resellers *	Grand Total
Regional Tourism Districts				
Aquidneck Island	45%	\$ 2,644,523	\$ 128,606	\$ 2,773,129
Block Island	45%	395,139	14,421	409,560
Convention Authority of Providence	30%	748,046	34,785	782,830
Northern Rhode Island	45%	268,965	9,551	278,516
South County	45%	1,124,041	95,967	1,220,008
Warwick Dept. of Economic Development	30%	351,096	9,229	360,325
Subtotal - Tourism Districts		\$ 5,531,810	\$ 292,559	\$ 5,824,368
Municipalities				
All Municipalities ^	25%	\$ 3,315,049	\$ 178,071	\$ 3,493,120
Subtotal - Municipalities		\$ 3,315,049	\$ 178,071	\$ 3,493,120
Rhode Island Commerce Corporation				
Providence and Warwick Hotels	21%	\$ 675,874	\$ 30,809	\$ 706,683
Omni Providence Hotel	50%	222,680	-	222,680
Statewide Tourism District	70%	133,962	9,275	143,237
All Other Hotels in the State	25%	2,462,593	138,081	2,600,674
Subtotal - CommerceRI		\$ 3,495,109	\$ 178,165	\$ 3,673,274
Providence Warwick Convention & Visitors Bureau				
Providence and Warwick Hotels	24%	\$ 772,427	\$ 35,211	\$ 807,638
Omni Providence Hotel	20%	89,072	-	89,072
All Other Hotels in the State	5%	502,087	28,279	530,366
Subtotal - PWCVB		\$ 1,363,586	\$ 63,489	\$ 1,427,076
TOTAL 5% STATE HOTEL TAX		\$ 13,705,553	\$ 712,284	\$ 14,417,837

^ The City of Providence does not receive any share of the state 5% hotel tax revenues generated from the Omni Providence Hotel.

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to November 2023.

DETAIL OF RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION
FY 2023 Year-to-Date Collections by Component

6

Allocation	Share	Hotels	Hosting Platforms and Room Resellers *	Grand Total
Regional Tourism Districts				
Aquidneck Island	45%	\$ 2,836,182	\$ 131,503	\$ 2,967,685
Block Island	45%	393,859	9,654	403,512
Convention Authority of Providence	30%	735,148	31,469	766,617
Northern Rhode Island	45%	282,445	6,462	288,907
South County	45%	1,123,891	90,713	1,214,604
Warwick Dept. of Economic Development	30%	370,639	10,768	381,408
Subtotal - Tourism Districts		\$ 5,742,165	\$ 280,568	\$ 6,022,733
Municipalities				
All Municipalities ^	25%	\$ 3,424,085	\$ 170,509	\$ 3,594,594
Subtotal - Municipalities		\$ 3,424,085	\$ 170,509	\$ 3,594,594
Rhode Island Commerce Corporation				
Providence and Warwick Hotels	21%	\$ 669,762	\$ 29,566	\$ 699,328
Omni Providence Hotel	50%	248,308	-	248,308
Statewide Tourism District	70%	142,756	8,135	150,891
All Other Hotels in the State	25%	2,575,765	132,407	2,708,172
Subtotal - CommerceRI		\$ 3,636,591	\$ 170,107	\$ 3,806,699
Providence Warwick Convention & Visitors Bureau				
Providence and Warwick Hotels	24%	\$ 765,442	\$ 33,789	\$ 799,232
Omni Providence Hotel	20%	99,323	-	99,323
All Other Hotels in the State	5%	525,350	27,062	552,412
Subtotal - PWCVB		\$ 1,390,115	\$ 60,852	\$ 1,450,967
TOTAL 5% STATE HOTEL TAX		\$ 14,192,956	\$ 682,037	\$ 14,874,993

^ The City of Providence does not receive any share of the state 5% hotel tax revenues generated from the Omni Providence Hotel.

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, \$(0.02) amount was carried forward to November 2022.

RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION TO MUNICIPALITIES

Fiscal Year-to-Date Collections

7

Municipality	FY 2024	FY 2023	Percent Change ^	Difference ^
BARRINGTON	\$ 976	\$ 434	124.9%	\$ 542
BRISTOL	24,903	25,676	-3.0%	(773)
BURRILLVILLE	91	19	387.7%	72
CENTRAL FALLS	224	181	23.9%	43
CHARLESTOWN	9,208	8,423	9.3%	786
COVENTRY	30,027	27,962	7.4%	2,065
CRANSTON	6,913	7,674	-9.9%	(760)
CUMBERLAND	189	178	6.2%	11
EAST GREENWICH	955	527	81.3%	428
EAST PROVIDENCE	14,851	11,337	31.0%	3,514
EXETER	271	92	195.3%	179
FOSTER	119	106	12.1%	13
GLOCESTER	407	626	-35.0%	(219)
HOPKINTON	343	502	-31.7%	(159)
JAMESTOWN	4,845	10,247	-52.7%	(5,402)
JOHNSTON	3,569	3,292	8.4%	277
LINCOLN	53,945	54,670	-1.3%	(725)
LITTLE COMPTON	8,336	8,821	-5.5%	(485)
MIDDLETOWN	449,651	445,630	0.9%	4,021
NARRAGANSETT	83,111	73,793	12.6%	9,317
NEWPORT	1,039,494	1,144,721	-9.2%	(105,227)
NEW SHOREHAM	227,533	224,174	1.5%	3,360
NORTH KINGSTOWN	30,274	26,586	13.9%	3,688
NORTH PROVIDENCE	667	724	-7.8%	(56)
NORTH SMITHFIELD	999	1,117	-10.5%	(118)
PAWTUCKET	22,710	21,495	5.7%	1,215
PORTSMOUTH	10,084	10,627	-5.1%	(543)
PROVIDENCE	541,019	514,693	5.1%	26,326
RICHMOND	7,529	15,389	-51.1%	(7,860)
SCITUATE	2,021	4,546	-55.5%	(2,525)
SMITHFIELD	50,203	57,097	-12.1%	(6,894)
SOUTH KINGSTOWN	100,650	93,358	7.8%	7,292
TIVERTON	1,270	1,803	-29.6%	(534)
WARREN	1,068	755	41.5%	313
WARWICK	300,270	317,840	-5.5%	(17,569)
WESTERLY	388,982	399,002	-2.5%	(10,020)
WEST GREENWICH	26,433	29,147	-9.3%	(2,714)
WEST WARWICK	37,866	37,548	0.8%	318
WOONSOCKET	11,112	13,784	-19.4%	(2,672)
TOTAL	\$ 3,493,120	\$ 3,594,594	-2.8%	\$ (101,475)

^ Cells highlighted in green show the five municipalities with the largest percentage and nominal increases year-over-year and fiscal year-to-date over fiscal year-to-date, and cells highlighted in red show the five municipalities with the largest percentage nominal decreases year-over-year and fiscal year-to-date over fiscal year-to-date.

**RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION TO MUNICIPALITIES
FY 2024 Year-to-Date Collections by Component**

Municipality	Hotels	Hosting Platforms and Room Resellers *	Grand Total
BARRINGTON	\$ -	\$ 976	\$ 976
BRISTOL	21,849	3,054	24,903
BURRILLVILLE	-	91	91
CENTRAL FALLS	-	224	224
CHARLESTOWN	6,345	2,863	9,208
COVENTRY	29,126	901	30,027
CRANSTON	5,542	1,372	6,913
CUMBERLAND	-	189	189
EAST GREENWICH	118	838	955
EAST PROVIDENCE	13,683	1,168	14,851
EXETER	-	271	271
FOSTER	59	60	119
GLOCESTER	388	19	407
HOPKINTON	-	343	343
JAMESTOWN	1,878	2,968	4,845
JOHNSTON	3,397	172	3,569
LINCOLN	53,474	470	53,945
LITTLE COMPTON	5,920	2,416	8,336
MIDDLETOWN	421,334	28,317	449,651
NARRAGANSETT	58,124	24,987	83,111
NEWPORT	1,012,937	26,557	1,039,494
NEW SHOREHAM	219,522	8,012	227,533
NORTH KINGSTOWN	27,328	2,946	30,274
NORTH PROVIDENCE	-	667	667
NORTH SMITHFIELD	954	45	999
PAWTUCKET	21,136	1,575	22,710
PORTSMOUTH	5,262	4,821	10,084
PROVIDENCE	512,032	28,987	541,019
RICHMOND	7,071	459	7,529
SCITUATE	1,940	81	2,021
SMITHFIELD	49,132	1,071	50,203
SOUTH KINGSTOWN	90,397	10,253	100,650
TIVERTON	-	1,270	1,270
WARREN	-	1,068	1,068
WARWICK	292,580	7,690	300,270
WESTERLY	379,865	9,117	388,982
WEST GREENWICH	26,094	339	26,433
WEST WARWICK	36,906	960	37,866
WOONSOCKET	10,658	454	11,112
TOTAL	\$ 3,315,049	\$ 178,071	\$ 3,493,120

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to November 2023.

**RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION TO MUNICIPALITIES
FY 2023 Year-to-Date Collections by Component**

Municipality	Hotels	Hosting Platforms and Room Resellers *	Grand Total
BARRINGTON	\$ -	\$ 434	\$ 434
BRISTOL	22,814	2,862	25,676
BURRILLVILLE	-	19	19
CENTRAL FALLS	-	181	181
CHARLESTOWN	5,877	2,546	8,423
COVENTRY	27,702	260	27,962
CRANSTON	6,200	1,474	7,674
CUMBERLAND	-	178	178
EAST GREENWICH	16	511	527
EAST PROVIDENCE	10,188	1,149	11,337
EXETER	-	92	92
FOSTER	106	-	106
GLOCESTER	605	22	626
HOPKINTON	50	452	502
JAMESTOWN	1,627	8,620	10,247
JOHNSTON	3,153	138	3,292
LINCOLN	54,571	99	54,670
LITTLE COMPTON	5,971	2,850	8,821
MIDDLETOWN	424,099	21,532	445,630
NARRAGANSETT	54,464	19,330	73,793
NEWPORT	1,115,581	29,140	1,144,721
NEW SHOREHAM	218,810	5,363	224,174
NORTH KINGSTOWN	20,303	6,282	26,586
NORTH PROVIDENCE	-	724	724
NORTH SMITHFIELD	1,054	63	1,117
PAWTUCKET	20,627	868	21,495
PORTSMOUTH	5,565	5,061	10,627
PROVIDENCE	488,469	26,224	514,693
RICHMOND	9,841	5,548	15,389
SCITUATE	4,499	47	4,546
SMITHFIELD	56,622	475	57,097
SOUTH KINGSTOWN	86,201	7,157	93,358
TIVERTON	-	1,803	1,803
WARREN	-	755	755
WARWICK	308,866	8,973	317,840
WESTERLY	390,927	8,074	399,002
WEST GREENWICH	29,003	143	29,147
WEST WARWICK	37,026	522	37,548
WOONSOCKET	13,248	536	13,784
TOTAL	\$ 3,424,085	\$ 170,509	\$ 3,594,594

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, \$(0.02) amount was carried forward to November 2022.

DETAIL OF RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION 10
Year-over-Year Collections

Allocation	Share	October 2023	October 2022	Percent Change	Difference
<u>Regional Tourism Districts</u>					
Aquidneck Island	45%	\$ 480,919	\$ 489,065	-1.7%	\$ (8,146)
Block Island	45%	16,766	12,500	34.1%	4,266
Convention Authority of Providence	30%	207,627	180,149	15.3%	27,477
Northern Rhode Island	45%	70,567	71,884	-1.8%	(1,317)
South County	45%	151,508	144,800	4.6%	6,708
Warwick Dept. of Economic Development	30%	84,814	80,514	5.3%	4,300
Subtotal - Tourism Districts		\$ 1,012,201	\$ 978,912	3.4%	\$ 33,289
<u>Municipalities</u>					
All Municipalities ^	25%	623,790	\$ 594,402	4.9%	\$ 29,388
Subtotal - Municipalities		\$ 623,790	\$ 594,402	4.9%	\$ 29,388
<u>Rhode Island Commerce Corporation</u>					
Providence and Warwick Hotels	21%	\$ 178,431	\$ 154,607	15.4%	\$ 23,825
Omni Providence Hotel	50%	62,564	66,327	-5.7%	(3,764)
Statewide Tourism District	70%	32,213	31,693	1.6%	520
All Other Hotels in the State	25%	399,867	399,027	0.2%	840
Subtotal - CommerceRI		\$ 673,075	\$ 651,654	3.3%	\$ 21,421
<u>Providence Warwick Convention & Visitors Bureau</u>					
Providence and Warwick Hotels	24%	\$ 203,922	\$ 176,693	15.4%	\$ 27,228
Omni Providence Hotel	20%	25,025	26,531	-5.7%	(1,505)
All Other Hotels in the State	5%	82,274	82,069	0.2%	205
Subtotal - PWCVB		\$ 311,221	\$ 285,294	9.1%	\$ 25,928
TOTAL 5% STATE HOTEL TAX		\$ 2,620,287	\$ 2,510,262	4.4%	\$ 110,026
^ The City of Providence does not receive any share of the state 5% hotel tax revenues generated from the Omni Providence Hotel.					

DETAIL OF RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION 11

October 2023 Collections by Component

Allocation	Share	Hotels	Hosting Platforms and Room Resellers *	Grand Total
Regional Tourism Districts				
Aquidneck Island	45%	\$ 462,431	\$ 18,488	\$ 480,919
Block Island	45%	15,836	931	16,766
Convention Authority of Providence	30%	200,270	7,356	207,627
Northern Rhode Island	45%	68,430	2,137	70,567
South County	45%	143,221	8,288	151,508
Warwick Dept. of Economic Development	30%	82,610	2,203	84,814
Subtotal - Tourism Districts		\$ 972,797	\$ 39,403	\$ 1,012,201
Municipalities				
All Municipalities ^	25%	\$ 598,459	\$ 25,331	\$ 623,790
Subtotal - Municipalities		\$ 598,459	\$ 25,331	\$ 623,790
Rhode Island Commerce Corporation				
Providence and Warwick Hotels	21%	\$ 171,739	\$ 6,692	\$ 178,431
Omni Providence Hotel	50%	62,564	-	62,564
Statewide Tourism District	70%	30,017	2,196	32,213
All Other Hotels in the State	25%	383,287	16,580	399,867
Subtotal - CommerceRI		\$ 647,608	\$ 25,468	\$ 673,075
Providence Warwick Convention & Visitors Bureau				
Providence and Warwick Hotels	24%	\$ 196,274	\$ 7,648	\$ 203,922
Omni Providence Hotel	20%	25,025	-	25,025
All Other Hotels in the State	5%	78,802	3,473	82,274
Subtotal - PWCVB		\$ 300,101	\$ 11,121	\$ 311,221
TOTAL 5% STATE HOTEL TAX		\$ 2,518,965	\$ 101,323	\$ 2,620,287
^ The City of Providence does not receive any share of the state 5% hotel tax revenues generated from the Omni Providence Hotel. * Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount carried forward to the next month. For all municipalities, no amount was carried forward to November 2023.				

DETAIL OF RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION 12
October 2022 Collections by Component

Allocation	Share	Hotels	Hosting Platforms and Room Resellers *	Grand Total
<u>Regional Tourism Districts</u>				
Aquidneck Island	45%	\$ 473,188	\$ 15,877	\$ 489,065
Block Island	45%	11,659	842	12,500
Convention Authority of Providence	30%	173,263	6,887	180,149
Northern Rhode Island	45%	70,395	1,489	71,884
South County	45%	137,818	6,982	144,800
Warwick Dept. of Economic Development	30%	78,268	2,245	80,514
Subtotal - Tourism Districts		\$ 944,591	\$ 34,321	\$ 978,912
<u>Municipalities</u>				
All Municipalities ^	25%	\$ 572,170	\$ 22,232	\$ 594,402
Subtotal - Municipalities		\$ 572,170	\$ 22,232	\$ 594,402
<u>Rhode Island Commerce Corporation</u>				
Providence and Warwick Hotels	21%	\$ 148,214	\$ 6,392	\$ 154,607
Omni Providence Hotel	50%	66,327	-	66,327
Statewide Tourism District	70%	29,935	1,759	31,693
All Other Hotels in the State	25%	385,033	13,994	399,027
Subtotal - CommerceRI		\$ 629,509	\$ 22,145	\$ 651,654
<u>Providence Warwick Convention & Visitors Bureau</u>				
Providence and Warwick Hotels	24%	\$ 169,388	\$ 7,306	\$ 176,693
Omni Providence Hotel	20%	26,531	-	26,531
All Other Hotels in the State	5%	79,145	2,924	82,069
Subtotal - PWCVB		\$ 275,064	\$ 10,230	\$ 285,294
TOTAL 5% STATE HOTEL TAX		\$ 2,421,333	\$ 88,928	\$ 2,510,262

^ The City of Providence does not receive any share of the state 5% hotel tax revenues generated from the Omni Providence Hotel.

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, \$(0.02) amount was carried forward to November 2022.

RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION TO MUNICIPALITIES

Year-over-Year Collections

Municipality	October 2023	October 2022	Percent Change ^	Difference ^
BARRINGTON	\$ 176	\$ 45	292.4%	\$ 131
BRISTOL	4,780	5,174	-7.6%	(395)
BURRILLVILLE	45	12	275.7%	33
CENTRAL FALLS	75	46	61.7%	29
CHARLESTOWN	612	578	5.9%	34
COVENTRY	5,996	5,997	0.0%	(0)
CRANSTON	1,745	1,789	-2.4%	(44)
CUMBERLAND	73	54	35.7%	19
EAST GREENWICH	228	88	160.7%	141
EAST PROVIDENCE	3,573	2,913	22.7%	660
EXETER	17	26	-34.5%	(9)
FOSTER	59	-	n/a	59
GLOCESTER	98	80	23.6%	19
HOPKINTON	23	75	-69.5%	(52)
JAMESTOWN	403	1,215	-66.8%	(812)
JOHNSTON	570	840	-32.1%	(269)
LINCOLN	14,489	12,947	11.9%	1,542
LITTLE COMPTON	1,050	578	81.5%	471
MIDDLETOWN	81,233	77,540	4.8%	3,694
NARRAGANSETT	9,855	8,184	20.4%	1,671
NEWPORT	177,816	185,366	-4.1%	(7,550)
NEW SHOREHAM	9,315	6,945	34.1%	2,370
NORTH KINGSTOWN	6,015	5,108	17.8%	907
NORTH PROVIDENCE	258	148	74.5%	110
NORTH SMITHFIELD	239	317	-24.4%	(77)
PAWTUCKET	5,388	5,137	4.9%	251
PORTSMOUTH	1,331	1,460	-8.9%	(130)
PROVIDENCE	141,740	116,961	21.2%	24,779
RICHMOND	2,329	3,176	-26.7%	(847)
SCITUATE	871	510	70.7%	361
SMITHFIELD	12,179	14,409	-15.5%	(2,230)
SOUTH KINGSTOWN	16,146	11,817	36.6%	4,329
TIVERTON	154	193	-20.0%	(39)
WARREN	234	131	79.1%	103
WARWICK	70,678	67,095	5.3%	3,583
WESTERLY	36,579	39,139	-6.5%	(2,559)
WEST GREENWICH	6,371	6,258	1.8%	113
WEST WARWICK	8,002	8,033	-0.4%	(31)
WOONSOCKET	3,044	4,022	-24.3%	(978)
TOTAL	\$ 623,790	\$ 594,402	4.9%	\$ 29,388

^ Cells highlighted in green show the five municipalities with the largest percentage and nominal increases year-over-year and fiscal year-to-date over fiscal year-to-date, and cells highlighted in red show the five municipalities with the largest percentage nominal decreases year-over-year and fiscal year-to-date over fiscal year-to-date.

RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION TO MUNICIPALITIES
October 2023 Collections by Component

Municipality	Hotels	Hosting Platforms and Room Resellers *	Grand Total
BARRINGTON	\$ -	\$ 176	\$ 176
BRISTOL	4,372	408	4,780
BURRILLVILLE	-	45	45
CENTRAL FALLS	-	75	75
CHARLESTOWN	385	227	612
COVENTRY	5,786	210	5,996
CRANSTON	1,489	257	1,745
CUMBERLAND	-	73	73
EAST GREENWICH	45	183	228
EAST PROVIDENCE	3,344	230	3,573
EXETER	-	17	17
FOSTER	59	-	59
GLOCESTER	97	2	98
HOPKINTON	-	23	23
JAMESTOWN	90	313	403
JOHNSTON	525	45	570
LINCOLN	14,413	76	14,489
LITTLE COMPTON	852	197	1,050
MIDDLETOWN	77,010	4,223	81,233
NARRAGANSETT	8,187	1,667	9,855
NEWPORT	173,782	4,034	177,816
NEW SHOREHAM	8,798	517	9,315
NORTH KINGSTOWN	5,607	408	6,015
NORTH PROVIDENCE	-	258	258
NORTH SMITHFIELD	232	8	239
PAWTUCKET	5,102	287	5,388
PORTSMOUTH	801	530	1,331
PROVIDENCE	135,610	6,130	141,740
RICHMOND	2,262	67	2,329
SCITUATE	857	14	871
SMITHFIELD	11,923	256	12,179
SOUTH KINGSTOWN	15,158	988	16,146
TIVERTON	-	154	154
WARREN	-	234	234
WARWICK	68,842	1,836	70,678
WESTERLY	35,869	710	36,579
WEST GREENWICH	6,268	104	6,371
WEST WARWICK	7,791	211	8,002
WOONSOCKET	2,907	137	3,044
TOTAL	\$ 598,459	\$ 25,331	\$ 623,790

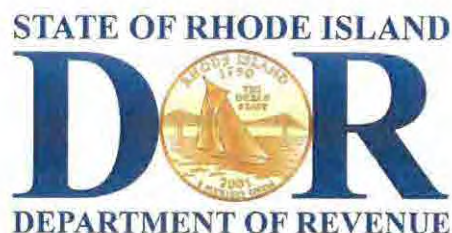
* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to November 2023.

RHODE ISLAND STATE 5% HOTEL TAX ALLOCATION TO MUNICIPALITIES
October 2022 Collections by Component

Municipality	Hotels	Hosting Platforms and Room Resellers *	Grand Total
BARRINGTON	\$ -	\$ 45	\$ 45
BRISTOL	4,861	313	5,174
BURRILLVILLE	-	12	12
CENTRAL FALLS	-	46	46
CHARLESTOWN	380	198	578
COVENTRY	5,936	60	5,997
CRANSTON	1,511	278	1,789
CUMBERLAND	-	54	54
EAST GREENWICH	15	73	88
EAST PROVIDENCE	2,659	254	2,913
EXETER	-	26	26
FOSTER	-	-	-
GLOCESTER	73	7	80
HOPKINTON	50	24	75
JAMESTOWN	187	1,028	1,215
JOHNSTON	792	48	840
LINCOLN	12,919	28	12,947
LITTLE COMPTON	298	281	578
MIDDLETOWN	74,362	3,178	77,540
NARRAGANSETT	6,757	1,427	8,184
NEWPORT	182,345	3,021	185,366
NEW SHOREHAM	6,477	468	6,945
NORTH KINGSTOWN	4,907	201	5,108
NORTH PROVIDENCE	-	148	148
NORTH SMITHFIELD	306	11	317
PAWTUCKET	4,914	223	5,137
PORTSMOUTH	830	631	1,460
PROVIDENCE	111,222	5,739	116,961
RICHMOND	2,547	629	3,176
SCITUATE	476	34	510
SMITHFIELD	14,328	81	14,409
SOUTH KINGSTOWN	11,112	704	11,817
TIVERTON	-	193	193
WARREN	-	131	131
WARWICK	65,224	1,871	67,095
WESTERLY	38,629	510	39,139
WEST GREENWICH	6,231	27	6,258
WEST WARWICK	7,912	121	8,033
WOONSOCKET	3,910	111	4,022
TOTAL	\$ 572,170	\$ 22,232	\$ 594,402

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, \$(0.02) amount was carried forward to November 2022.

STATE OF RHODE ISLAND
Governor Daniel J. McKee



Office of Revenue Analysis

State of Rhode Island Monthly Local Hotel Tax Report
FY 2024 Local 1% Collections October 2023

The data contained in the *Local 1% Hotel Tax Report* is for the month in which the lodging rental activity occurred. The receipts generated from this activity were paid to the Division of Taxation or the City of Newport the month following the lodging rental activity and distributed to the municipalities the month after receipt by the Division of Taxation. The City of Newport retains the local 1% hotel tax it receives.

Information on both lodging rentals by hotels, room resellers and hosting platforms, and by realtors and homeowners is included in the report. Traditional hotels and room resellers and hosting platforms rent lodging by the room whereas realtors and homeowners rent lodging by the dwelling unit (i.e. an entire house, apartment, or condominium).

The report provides data by municipality on fiscal year-to-date-over-fiscal year-to-date collections. Given that July is the first month of the fiscal year there are no differences between fiscal year-to-date and monthly cash collections. A color-coding scheme is used to indicate the municipalities with the largest percentage and nominal increases and decreases. The largest five percentage and nominal increases are shaded in green with the darkest green shade representing the largest value and the lightest green shade representing the fifth largest value. An analogous shading scheme is used for the largest five percentage and nominal decreases with red being used in place of green.

The findings of the October 2023 Local 1% Hotel Tax Collections Report on a statewide basis are summarized in the table below:

Fiscal YTD-over-Fiscal YTD	FY 2024	FY 2023	\$ Difference	% Difference
Hotels	\$2,741,111	\$2,838,591	\$(97,481)	-3.4%
Room Resellers and Hosting Platforms	142,456	136,407	6,049	4.4%
Realtors and Homeowners	481,796	428,288	53,508	12.5%
Total	\$3,365,363	\$3,403,286	\$(37,924)	-1.1%

Year-over-Year	October 2023	October 2022	\$ Difference	% Difference
Hotels	\$503,793	\$484,267	\$19,526	4.0%
Room Resellers and Hosting Platforms	20,265	17,786	2,479	13.9%
Realtors and Homeowners	28,718	40,879	(12,161)	-29.7%
Total	\$552,776	\$542,931	\$9,844	1.8%

The report can be found on the Department of Revenue's web site at <https://dor.ri.gov/revenue-analysis/fy-2024>.

Questions or comments on the report should be directed to Paul Grimaldi, Chief/Program Development, by e-mail at paul.grimaldi@revenue.ri.gov or by phone at (401) 378-1080.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

Fiscal Year-to-Date Over Fiscal Year-to-Date Collections

MUNICIPALITY	FY 2024 YTD	FY 2023 YTD	Percent Change *	Difference *
BARRINGTON	\$ 957	\$ 602	59.0%	\$ 355
BRISTOL	20,488	20,756	-1.3%	(268)
BURRILLVILLE	73	15	387.7%	58
CENTRAL FALLS	179	225	-20.1%	(45)
CHARLESTOWN	56,912	50,911	11.8%	6,001
COVENTRY	24,281	22,408	8.4%	1,874
CRANSTON	5,861	6,564	-10.7%	(703)
CUMBERLAND	518	257	102.0%	262
EAST GREENWICH	785	428	83.3%	357
EAST PROVIDENCE	12,031	9,153	31.4%	2,878
EXETER	217	73	195.2%	143
FOSTER	95	85	12.1%	10
GLOCESTER	325	501	-35.0%	(175)
HOPKINTON	274	402	-31.7%	(127)
JAMESTOWN	16,771	25,229	-33.5%	(8,457)
JOHNSTON	2,855	2,633	8.4%	222
LINCOLN	43,480	43,920	-1.0%	(440)
LITTLE COMPTON	16,343	15,300	6.8%	1,043
MIDDLETOWN	379,784	368,504	3.1%	11,281
NARRAGANSETT	156,572	151,682	3.2%	4,890
NEWPORT	925,595	999,576	-7.4%	(73,981)
NEW SHOREHAM	292,211	273,964	6.7%	18,246
NORTH KINGSTOWN	38,681	22,154	74.6%	16,527
NORTH PROVIDENCE	534	579	-7.8%	(45)
NORTH SMITHFIELD	799	894	-10.5%	(94)
PAWTUCKET	18,323	17,296	5.9%	1,027
PORTSMOUTH	9,105	9,557	-4.7%	(452)
PROVIDENCE	529,791	513,154	3.2%	16,637
RICHMOND	11,621	19,107	-39.2%	(7,486)
SCITUATE	1,626	3,653	-55.5%	(2,027)
SMITHFIELD	40,304	45,738	-11.9%	(5,433)
SOUTH KINGSTOWN	96,357	93,826	2.7%	2,531
TIVERTON	1,322	2,166	-39.0%	(844)
WARREN	921	604	52.5%	317
WARWICK	242,334	256,083	-5.4%	(13,749)
WESTERLY	356,480	360,723	-1.2%	(4,243)
WEST GREENWICH	21,177	23,367	-9.4%	(2,191)
WEST WARWICK	30,457	30,131	1.1%	327
WOONSOCKET	8,921	11,068	-19.4%	(2,147)
Total	\$ 3,365,363	\$ 3,403,286	-1.1%	\$ (37,924)

* Cells highlighted in green show the five municipalities with the largest percentage and nominal increases fiscal year-to-date over fiscal year-to-date, and cells highlighted in red show the five municipalities with the largest percentage and nominal decreases fiscal year-to-date over fiscal year-to-date.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

FY 2024 Year-to-Date Collections by Component

4

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 781	176	\$ 957
BRISTOL	17,479	2,443	567	20,488
BURRILLVILLE	-	73	-	73
CENTRAL FALLS	-	179	-	179
CHARLESTOWN	5,076	2,290	49,546	56,912
COVENTRY	23,301	721	260	24,281
CRANSTON	4,433	1,097	330	5,861
CUMBERLAND	-	151	367	518
EAST GREENWICH	94	670	21	785
EAST PROVIDENCE	10,947	934	150	12,031
EXETER	-	217	-	217
FOSTER	47	48	-	95
GLOCESTER	310	15	-	325
HOPKINTON	-	274	-	274
JAMESTOWN	1,502	2,374	12,895	16,771
JOHNSTON	2,718	138	-	2,855
LINCOLN	42,779	376	324	43,480
LITTLE COMPTON	4,736	1,933	9,674	16,343
MIDDLETOWN	337,067	22,654	20,064	379,784
NARRAGANSETT	46,499	19,990	90,084	156,572
NEWPORT	810,350	21,246	94,000	925,595
NEW SHOREHAM	175,618	6,409	110,184	292,211
NORTH KINGSTOWN	21,862	2,356	14,462	38,681
NORTH PROVIDENCE	-	534	-	534
NORTH SMITHFIELD	763	36	-	799
PAWTUCKET	16,909	1,260	155	18,323
PORTSMOUTH	4,210	3,857	1,038	9,105
PROVIDENCE	498,697	23,190	7,904	529,791
RICHMOND	5,657	367	5,597	11,621
SCITUATE	1,552	65	9	1,626
SMITHFIELD	39,305	857	142	40,304
SOUTH KINGSTOWN	72,318	8,202	15,837	96,357
TIVERTON	-	1,016	306	1,322
WARREN	-	855	66	921
WARWICK	234,064	6,152	2,118	242,334
WESTERLY	303,892	7,293	45,295	356,480
WEST GREENWICH	20,875	271	30	21,177
WEST WARWICK	29,525	768	164	30,457
WOONSOCKET	8,526	363	31	8,921
Total	\$ 2,741,111	\$ 142,456	\$ 481,796	\$ 3,365,363

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to November 2023.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT
FY 2023 Year-to-Date Collections by Component

5

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 347	255	\$ 602
BRISTOL	18,251	2,290	216	20,756
BURRILLVILLE	-	15	-	15
CENTRAL FALLS	-	145	80	225
CHARLESTOWN	4,701	2,037	44,173	50,911
COVENTRY	22,161	208	38	22,408
CRANSTON	4,960	1,180	425	6,564
CUMBERLAND	-	142	114	257
EAST GREENWICH	13	409	7	428
EAST PROVIDENCE	8,150	920	84	9,153
EXETER	-	73	-	73
FOSTER	85	-	-	85
GLOCESTER	484	17	-	501
HOPKINTON	40	361	-	402
JAMESTOWN	1,302	6,896	17,031	25,229
JOHNSTON	2,523	111	-	2,633
LINCOLN	43,657	79	184	43,920
LITTLE COMPTON	4,777	2,280	8,243	15,300
MIDDLETOWN	339,279	17,225	12,000	368,504
NARRAGANSETT	43,571	15,464	92,647	151,682
NEWPORT	892,465	23,312	83,800	999,576
NEW SHOREHAM	175,048	4,291	94,626	273,964
NORTH KINGSTOWN	16,243	5,026	885	22,154
NORTH PROVIDENCE	-	579	-	579
NORTH SMITHFIELD	843	51	-	894
PAWTUCKET	16,502	694	100	17,296
PORTSMOUTH	4,452	4,049	1,056	9,557
PROVIDENCE	490,099	20,979	2,076	513,154
RICHMOND	7,873	4,439	6,796	19,107
SCITUATE	3,599	38	16	3,653
SMITHFIELD	45,297	380	60	45,738
SOUTH KINGSTOWN	68,961	5,726	19,139	93,826
TIVERTON	-	1,443	724	2,166
WARREN	-	604	-	604
WARWICK	247,093	7,179	1,811	256,083
WESTERLY	312,742	6,459	41,522	360,723
WEST GREENWICH	23,203	115	50	23,367
WEST WARWICK	29,621	417	92	30,131
WOONSOCKET	10,598	429	41	11,068
Total	\$ 2,838,591	\$ 136,407	\$ 428,288	\$ 3,403,286

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, \$(0.02) was carried forward to November 2022.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

Year-over-Year Collections

MUNICIPALITY	October 2023	October 2022	Percent Change *	Difference *
BARRINGTON	\$ 218	\$ 61	255.5%	\$ 157
BRISTOL	3,967	4,193	-5.4%	(226)
BURRILLVILLE	36	10	275.7%	27
CENTRAL FALLS	60	37	61.7%	23
CHARLESTOWN	5,424	3,350	61.9%	2,074
COVENTRY	4,839	4,808	0.7%	32
CRANSTON	1,411	1,432	-1.5%	(21)
CUMBERLAND	58	43	35.7%	15
EAST GREENWICH	182	77	138.0%	106
EAST PROVIDENCE	2,910	2,352	23.7%	558
EXETER	13	21	-34.5%	(7)
FOSTER	47	-	n/a	47
GLOCESTER	79	64	23.6%	15
HOPKINTON	18	60	-69.5%	(42)
JAMESTOWN	1,644	2,462	-33.2%	(817)
JOHNSTON	456	672	-32.1%	(216)
LINCOLN	11,600	10,387	11.7%	1,213
LITTLE COMPTON	906	684	32.5%	222
MIDDLETOWN	68,193	62,641	8.9%	5,552
NARRAGANSETT	8,485	8,786	-3.4%	(300)
NEWPORT	153,512	160,692	-4.5%	(7,179)
NEW SHOREHAM	8,349	20,738	-59.7%	(12,388)
NORTH KINGSTOWN	6,634	4,181	58.7%	2,453
NORTH PROVIDENCE	206	118	74.5%	88
NORTH SMITHFIELD	191	253	-24.4%	(62)
PAWTUCKET	4,341	4,166	4.2%	175
PORTSMOUTH	1,289	1,185	8.8%	105
PROVIDENCE	139,852	120,422	16.1%	19,430
RICHMOND	2,877	3,749	-23.3%	(872)
SCITUATE	699	409	71.1%	290
SMITHFIELD	9,770	11,536	-15.3%	(1,766)
SOUTH KINGSTOWN	12,983	10,305	26.0%	2,678
TIVERTON	133	344	-61.5%	(212)
WARREN	187	105	79.1%	83
WARWICK	57,073	54,018	5.7%	3,055
WESTERLY	30,128	33,885	-11.1%	(3,756)
WEST GREENWICH	5,115	5,022	1.8%	93
WEST WARWICK	6,450	6,438	0.2%	12
WOONSOCKET	2,436	3,229	-24.6%	(793)
Total	\$ 552,776	\$ 542,931	1.8%	\$ 9,844

* Cells highlighted in green show the five municipalities with the largest percentage and nominal increases year-over-year, and cells highlighted in red show the five municipalities with the largest percentage and nominal decreases year-over-year.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

October 2023 Collections by Component

7

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 141	\$ 77	\$ 218
BRISTOL	3,497	326	144	3,967
BURRILLVILLE	-	36	-	36
CENTRAL FALLS	-	60	-	60
CHARLESTOWN	308	182	4,935	5,424
COVENTRY	4,629	168	42	4,839
CRANSTON	1,191	205	15	1,411
CUMBERLAND	-	58	-	58
EAST GREENWICH	36	146	-	182
EAST PROVIDENCE	2,675	184	51	2,910
EXETER	-	13	-	13
FOSTER	47	-	-	47
GLOCESTER	77	1	-	79
HOPKINTON	-	18	-	18
JAMESTOWN	72	251	1,322	1,644
JOHNSTON	420	36	-	456
LINCOLN	11,531	60	9	11,600
LITTLE COMPTON	682	158	66	906
MIDDLETOWN	61,608	3,379	3,207	68,193
NARRAGANSETT	6,550	1,334	602	8,485
NEWPORT	139,026	3,227	11,259	153,512
NEW SHOREHAM	7,038	414	898	8,349
NORTH KINGSTOWN	4,486	326	1,822	6,634
NORTH PROVIDENCE	-	206	-	206
NORTH SMITHFIELD	185	6	-	191
PAWTUCKET	4,081	229	30	4,341
PORTSMOUTH	641	424	225	1,289
PROVIDENCE	133,513	4,904	1,435	139,852
RICHMOND	1,809	54	1,013	2,877
SCITUATE	686	11	2	699
SMITHFIELD	9,538	205	27	9,770
SOUTH KINGSTOWN	12,126	790	66	12,983
TIVERTON	-	124	9	133
WARREN	-	187	-	187
WARWICK	55,073	1,469	530	57,073
WESTERLY	28,695	568	865	30,128
WEST GREENWICH	5,014	83	18	5,115
WEST WARWICK	6,232	169	48	6,450
WOONSOCKET	2,325	110	1	2,436
Total	\$ 503,793	\$ 20,265	\$ 28,718	\$ 552,776

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to November 2023.

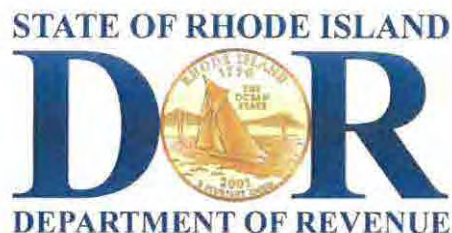
RHODE ISLAND 1% LOCAL HOTEL TAX REPORT
October 2022 Collections by Component

8

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 36	\$ 25	\$ 61
BRISTOL	3,889	251	54	4,193
BURRILLVILLE	-	10	-	10
CENTRAL FALLS	-	37	-	37
CHARLESTOWN	304	158	2,888	3,350
COVENTRY	4,749	48	11	4,808
CRANSTON	1,209	222	1	1,432
CUMBERLAND	-	43	-	43
EAST GREENWICH	12	58	7	77
EAST PROVIDENCE	2,127	203	22	2,352
EXETER	-	21	-	21
FOSTER	-	-	-	-
GLOCESTER	58	5	-	64
HOPKINTON	40	20	-	60
JAMESTOWN	150	823	1,489	2,462
JOHNSTON	633	38	-	672
LINCOLN	10,335	23	30	10,387
LITTLE COMPTON	238	224	221	684
MIDDLETOWN	59,489	2,542	610	62,641
NARRAGANSETT	5,406	1,141	2,238	8,786
NEWPORT	145,876	2,417	12,399	160,692
NEW SHOREHAM	5,182	374	15,182	20,738
NORTH KINGSTOWN	3,925	161	94	4,181
NORTH PROVIDENCE	-	118	-	118
NORTH SMITHFIELD	245	9	-	253
PAWTUCKET	3,931	178	56	4,166
PORTSMOUTH	664	505	16	1,185
PROVIDENCE	115,509	4,591	322	120,422
RICHMOND	2,038	503	1,208	3,749
SCITUATE	381	27	1	409
SMITHFIELD	11,463	65	9	11,536
SOUTH KINGSTOWN	8,890	563	852	10,305
TIVERTON	-	154	190	344
WARREN	-	105	-	105
WARWICK	52,179	1,497	342	54,018
WESTERLY	30,903	408	2,574	33,885
WEST GREENWICH	4,985	22	16	5,022
WEST WARWICK	6,330	96	11	6,438
WOONSOCKET	3,128	89	12	3,229
Total	\$ 484,267	\$ 17,786	\$ 40,879	\$ 542,931

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, \$(0.02) was carried forward to November 2022.

STATE OF RHODE ISLAND
Governor Daniel J. McKee



Office of Revenue Analysis

State of Rhode Island Monthly Meal and Beverage Report
FY 2024 Local 1% Collections October 2023

The data contained in the *Local 1% Meal and Beverage Report* is for the month in which the meal and beverage sales activity occurred. The receipts generated from this activity were paid to the Division of Taxation the month following the sales activity and distributed to the municipalities the month after receipt by the Division of Taxation.

The report provides data by municipality on the year-over-year and fiscal year-to-date-over-fiscal year-to-date collections. A color-coding scheme is used to indicate the municipalities with the largest percentage and nominal increases and decreases. The largest five percentage and nominal increases are shaded in green with the darkest green shade representing the largest value and the lightest green shade representing the fifth largest value. An analogous shading scheme is used for the largest five percentage and nominal decreases with red being used in place of green.

The findings of the October 2023 Local 1% Meal and Beverage Tax Collections Report on a statewide basis are summarized in the table below:

Period of Comparison	October 2023	October 2022	\$ Difference	% Difference
Fiscal YTD-over-Fiscal YTD	\$14,741,077	\$14,887,796	\$(146,719)	-1.0%
Year-over-Year	\$3,306,022	\$3,698,567	\$(392,545)	-10.6%

The report can be found on the Department of Revenue's website at <https://dor.ri.gov/revenue-analysis/fy-2024>.

Questions or comments on the report should be directed to Paul Grimaldi, Chief/Program Development, by e-mail at paul.grimaldi@revenue.ri.gov or by phone at (401) 378-1080.

STATE OF RHODE ISLAND MONTHLY MEAL AND BEVERAGE REPORT
Fiscal Year-to-Date over Fiscal Year-to-Date Collections

	FY 2024 YTD	FY 2023 YTD	Percent Change *	Difference *
BARRINGTON	\$ 88,289	\$ 84,958	3.9%	\$ 3,331
BRISTOL	274,718	307,386	-10.6%	(32,669)
BURRILLVILLE	92,860	83,146	11.7%	9,714
CENTRAL FALLS	97,072	89,573	8.4%	7,499
CHARLESTOWN	112,339	104,918	7.1%	7,421
COVENTRY	185,857	186,488	-0.3%	(631)
CRANSTON	920,318	938,986	-2.0%	(18,668)
CUMBERLAND	233,039	218,981	6.4%	14,058
EAST GREENWICH	411,787	411,848	0.0%	(61)
EAST PROVIDENCE	497,425	468,575	6.2%	28,850
EXETER	60,102	71,645	-16.1%	(11,543)
FOSTER	10,785	12,973	-16.9%	(2,187)
GLOCESTER	35,337	37,360	-5.4%	(2,023)
HOPKINTON	20,111	22,216	-9.5%	(2,105)
JAMESTOWN	80,459	77,859	3.3%	2,601
JOHNSTON	340,112	340,179	0.0%	(66)
LINCOLN	318,884	338,715	-5.9%	(19,831)
LITTLE COMPTON	27,414	24,694	11.0%	2,720
MIDDLETOWN	468,960	479,741	-2.2%	(10,781)
NARRAGANSETT	476,447	475,227	0.3%	1,220
NEWPORT	1,682,539	1,788,221	-5.9%	(105,682)
NEW SHOREHAM	397,302	447,044	-11.1%	(49,742)
NORTH KINGSTOWN	328,530	307,636	6.8%	20,894
NORTH PROVIDENCE	264,856	226,600	16.9%	38,256
NORTH SMITHFIELD	168,066	133,882	25.5%	34,184
PAWTUCKET	417,874	425,478	-1.8%	(7,604)
PORTSMOUTH	185,399	194,718	-4.8%	(9,319)
PROVIDENCE	2,655,164	2,777,393	-4.4%	(122,229)
RICHMOND	78,714	69,194	13.8%	9,520
SCITUATE	41,846	36,309	15.2%	5,537
SMITHFIELD	421,839	360,494	17.0%	61,345
SOUTH KINGSTOWN	497,645	490,334	1.5%	7,311
TIVERTON	163,390	162,270	0.7%	1,119
WARREN	188,115	196,750	-4.4%	(8,635)
WARWICK	1,357,945	1,386,156	-2.0%	(28,211)
WESTERLY	643,744	602,324	6.9%	41,420
WEST GREENWICH	59,222	58,526	1.2%	696
WEST WARWICK	179,186	182,035	-1.6%	(2,849)
WOONSOCKET	257,387	266,963	-3.6%	(9,576)
Total	\$ 14,741,077	\$ 14,887,796	-1.0%	\$ (146,719)

* Cells highlighted in green show the five municipalities with the largest percentage and nominal increases fiscal year-to-date over fiscal year-to-date, and cells highlighted in red show the five municipalities with the largest percentage and nominal decreases fiscal year-to-date over fiscal year-to-date.

STATE OF RHODE ISLAND MONTHLY MEAL AND BEVERAGE REPORT

Year-over-Year Collections

	October 2023	October 2022	Percent Change *	Difference *
BARRINGTON	\$ 20,987	\$ 22,467	-6.6%	\$ (1,480)
BRISTOL	50,251	73,758	-31.9%	(23,507)
BURRILLVILLE	24,437	22,919	6.6%	1,518
CENTRAL FALLS	24,603	25,484	-3.5%	(881)
CHARLESTOWN	17,269	19,978	-13.6%	(2,709)
COVENTRY	53,089	49,523	7.2%	3,566
CRANSTON	256,949	277,734	-7.5%	(20,784)
CUMBERLAND	61,846	58,785	5.2%	3,061
EAST GREENWICH	77,487	96,198	-19.5%	(18,712)
EAST PROVIDENCE	154,372	134,851	14.5%	19,521
EXETER	12,971	13,701	-5.3%	(730)
FOSTER	980	3,339	-70.7%	(2,359)
GLOCESTER	10,602	10,889	-2.6%	(287)
HOPKINTON	6,269	4,653	34.7%	1,616
JAMESTOWN	9,006	12,894	-30.2%	(3,888)
JOHNSTON	86,563	105,819	-18.2%	(19,255)
LINCOLN	87,414	125,423	-30.3%	(38,010)
LITTLE COMPTON	3,736	5,592	-33.2%	(1,856)
MIDDLETOWN	100,058	102,507	-2.4%	(2,449)
NARRAGANSETT	69,144	54,999	25.7%	14,145
NEWPORT	304,129	341,230	-10.9%	(37,100)
NEW SHOREHAM	3,732	18,008	-79.3%	(14,275)
NORTH KINGSTOWN	70,132	74,151	-5.4%	(4,019)
NORTH PROVIDENCE	73,636	64,478	14.2%	9,158
NORTH SMITHFIELD	58,991	33,532	75.9%	25,458
PAWTUCKET	98,576	141,690	-30.4%	(43,114)
PORTSMOUTH	44,185	59,460	-25.7%	(15,275)
PROVIDENCE	676,566	847,757	-20.2%	(171,191)
RICHMOND	17,108	16,779	2.0%	329
SCITUATE	10,464	7,669	36.4%	2,795
SMITHFIELD	106,799	95,566	11.8%	11,233
SOUTH KINGSTOWN	98,960	100,930	-2.0%	(1,970)
TIVERTON	34,215	31,987	7.0%	2,228
WARREN	38,012	44,681	-14.9%	(6,668)
WARWICK	305,607	353,677	-13.6%	(48,071)
WESTERLY	117,600	101,421	16.0%	16,179
WEST GREENWICH	14,261	13,904	2.6%	358
WEST WARWICK	45,548	55,626	-18.1%	(10,078)
WOONSOCKET	59,467	74,511	-20.2%	(15,043)
Total	\$ 3,306,022	\$ 3,698,567	-10.6%	\$ (392,545)

* Cells highlighted in green show the five municipalities with the largest percentage and nominal increases year-over-year, and cells highlighted in red show the five municipalities with the largest percentage and nominal decreases year-over-year.



TOWN CLERK'S OFFICE

514 Main Street
Warren, Rhode Island 02885

Office (401) 245-7340 Ext. 4 • Fax (401) 245-7421

Sandrea J. Speroni, CMC
Town Clerk

Jessica A. Capaldi
Deputy Clerk

January 3, 2024

Good afternoon everyone,

On December 12, 2023 at our Regular Scheduled Town Council Meeting, the Warren Town Council approved a Resolution in Support of an amendment to the RIGL§ 44-18-18.1 to include Class Liquor Licenses Sales in the Levy and Imposition of a One Percent Tax on the Gross Receipts of the Licensee. The Warren Town Council has requested that this Resolution be forwarded to all Rhode Island Town Council Presidents.

Sincerely,

A handwritten signature in cursive script that reads "Sandra J. Speroni".

Sandra J. Speroni, CMC
Town Clerk

Sandrea J. Speroni, CMC
Town Clerk/Probate Clerk
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**TOWN OF WARREN
STATE OF RHODE ISLAND**

RESOLUTION OF THE TOWN COUNCIL

**TO THE HONORABLE RI GENERAL ASSEMBLY REQUESTING
AN AMENDMENT TO RIGL § 44-18-18.1
TO INCLUDE CLASS A LIQUOR LICENSEE SALES
IN THE LEVY AND IMPOSITION OF A ONE PERCENT TAX
ON THE GROSS RECEIPTS OF THE LICENSEE**

BE IT RESOLVED BY THE TOWN COUNCIL OF WARREN AS FOLLOWS:

WHEREAS: RIGL § 44-18-18.1 levies and imposes a local one (1%) percent tax on the gross receipts of eating and/or drinking establishments; and

WHEREAS: The sale of alcoholic beverages at retail by Class A liquor license stores are not included in this tax; and

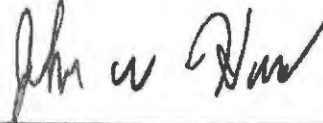
WHEREAS: The sale of alcoholic beverages by Class A liquor license stores have a similar impact on local communities as the sales that occur at eating/and or drinking establishments.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WARREN, RHODE ISLAND AS FOLLOWS:

SECTION 1: That the Town Council of the Town of Warren requests that the Honorable General Assembly amend RIGL § 44-18-18.1 to include the sales tax on Beer and Malt Beverages at one (1%) percent tax on gross receipts, on the 7% collected.


SECTION 2: That this resolution shall be forwarded to the members of the Town of Warren's General Assembly delegation, as well as the Speaker of the House of Representatives and the Senate President upon passage.

SECTION 3: THAT THIS RESOLUTION SHALL BECOME EFFECTIVE IMMEDIATELY UPON ITS PASSAGE BY THE WARREN TOWN COUNCIL.



John Hanley,
TOWN COUNCIL PRESIDENT
TOWN OF WARREN

Attest:



Sandra J. Speroni, CMC
Town Clerk

Dated: 1-3-2024