



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, December 4, 2023
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

- I. ROLL CALL OF THE TOWN COUNCIL**
- II. ROLL CALL OF THE SENIOR SERVICE COMMITTEE**
- III. JOINT TOWN COUNCIL AND SENIOR SERVICES COMMITTEE WORK SESSION- 5:30 P.M.**
 - A) Review, Discussion, and/or Action and/or Vote: Jamestown Senior Center feasibility report and presentation by Union Studio Arch Senior Associate Kevin Beaulieu.
- IV. ADJOURNMENT OF THE JOINT TOWN COUNCIL AND SENIOR SERVICES COMMITTEE WORK SESSION**
- V. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
6:10	Holly Turton	Library Board of Trustees
6:20	Gordon Rapkin	Beavertail State Park Advisory, Library Board of Trustees, and Zoning Board Alternate

VII. CALL TO ORDER, PLEDGE OF ALLEGIANCE

VIII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address- none at this time.
- B) Non-scheduled request to address

IX. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) No items at this time.

X. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Licenses and Permits
 - 1) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Quononoquott Garden Club
 - Event: Quononoquott Garden Club Plant Sale
 - Date: June 1, 2023
 - Location: Fort Getty Pavilion
 - i) Letter from Quononoquott Garden Club Co-Chair Mary Ann Williamson requesting a waiver of the Fort Getty Pavilion rental fee, as historically granted.

XI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) North Road Bike Path update.
 - 2) Recreation Center Bathroom improvements report.
 - 3) 91 Carr Lane update.
 - 4) Steamboat ROW Tree update.

XII. UNFINISHED BUSINESS

- 1) No items at this time.

XIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Board of Canvassers, to approve the draft Elections Training and Advisory Ad Hoc Committee Charge:
 - 1) The Board of Canvassers has determined it is necessary to develop an action plan for developing and advising on election-related policies, procedures, and training programs to guarantee the integrity of the electoral process.

XIV. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Beavertail State Park Advisory Committee, One (1) member vacancy; with a three-year term ending 12/31/2026, duly advertised in the October 5th and 12th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Gordon Rapkin
 - i. Application received November 6, 2023
 - ii. Interview scheduled for December 4, 2023
 - 2) Library Board of Trustees, One (1) member vacancy, with a three-year term ending 12/31/2026; duly advertised in the October 5th and 12th editions of the Jamestown Press
 - a) Interested Applicant(s):
 - i) Gordon Rapkin
 - i. Application received November 6, 2023
 - ii. Interview scheduled for December 4, 2023
 - ii) Holly Turton
 - i. Application received November 15, 2023
 - ii. Interview scheduled for December 4, 2023
 - 3) Planning Commission, Three (3) member vacancy(s), with a one-year term ending December 31, 2024; a three-year term expiring December 31, 2025; and a four-year term expiring December 31, 2027*; duly advertised in the November 9th and 16th editions of the Jamestown Press:
 - a) Request for reappointment
 - i) Rosemary Enright
 - ii) Duncan Pendlebury
 - iii) Michael Swistak

*staggered terms in compliance with RIGL 45-22-3(a)

XV. FUTURE MEETINGS AND CALENDAR

- A) December 18, 2023 Town Council Meeting:
 - 1) Joint School Committee/Town Council meeting at 5:45-6:15 p.m.
 - 2) Interview Session at 6:20 p.m.

- B) Review, Discussion, and/or Action and/or Vote: Setting of the 2024 Town Council of Jamestown meeting calendar:
 - 1) The Town Council of Jamestown proposed 2024 calendar.

XVI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) October 16, 2023 (Regular meeting)
 - 2) October 17, 2023 (Special Meeting)
 - 3) November 1, 2023 (Special Meeting)
 - 4) November 6, 2023 (Regular Meeting)
 - 5) November 14, 2023 (Special Meeting)
 - 6) November 20, 2023 (Regular Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing (September 20, 2023)
 - 2) Affordable Housing (October 18, 2023)
 - 3) Planning Commission Minutes (October 18, 2023)
 - 4) Planning Commission/Town Council (November 1, 2023)
 - 5) Zoning Board of Review (October 24, 2023)

- C) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024-December 31, 2024.
 - 1) Elaine Buchanan, STR-3, 12 Friendship Street
 - 2) Martin Casey, STR-16 , 77 East Shore Road
 - 3) Leigh MacDonald, STR-7, 26 Starboard Avenue
 - 4) Connie Slick, STR-10, 49 Narragansett Avenue, first floor
 - 5) Connie Slick, STR-26, 49 Narragansett Avenue, third floor
 - 6) Denise Rounds, STR-22, 14 Harbor Street
 - 7) Freebody LLC, STR-11, 230 Conanicus Avenue, Unit 1
 - 8) Andrea Wassel, STR-27, 16 Emerson Road
 - 9) Ross Williams, STR-2, 135 Longfellow Road
 - 10) Robert Zimmermann, STR-14, 23 Conanicus Avenue
 - 11) John Deresky, STR-9, 318 Seaside Drive
 - 12) John Lawless, STR-6, 14 Pemberton Avenue

- D) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Rhode Races & Events, Inc.
Event: Jamestown Road Race
Date: September 28, 2024
Location: see attached

XVII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of letter to: Town Council
From: Michael Dupre and Don Ocasso
Dated: November 20, 2023
Re: Proposed Zoning Amendment – Section 82-1207
 - 2) Copy of letter to: Town Council
From: Valerie Southern and Judy Grisevich
Dated: November 24, 2023
Re: Intersection of Clinton Avenue and Narragansett Avenue.
 - 3) Copy of email to: Town Council
From: Carol Crafts
Dated: November 20, 2023
Re: Bike Path & Stop Signs
 - 4) Copy of email to: Town Council
From: Carl Bednarczyk
Dated: November 19, 2023
Re: 3 Way Stop at Sloop- Nov 20

XVIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on November 30, 2023.