



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, November 6, 2023
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

*Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>*

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Nothing items at this time.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

- 1) NOTICE is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended. The following Applications for RENEWAL have been received by the Town Council for licenses under said Act, for the year December 1, 2023, to November 30, 2024 (duly advertised in the Jamestown Press on October 12th and 19th), upon resolution of debts, taxes, State approval and appropriate signatures. **Review, Discussion, and/or Action and/or Vote:**
- 1) Approval of Applications for Renewal of Class A (Package Store) Retail Liquor License:
 - a) Tunstall, LLC, dba: Grapes & Gourmet, 9 Ferry Wharf
 - b) Varsha, Inc. dba: Jamestown Wine & Spirits, 30 Southwest Ave
- 2) Set the Class A (Package Store) Retail Liquor License Cap at Two
- 3) Approval of application for Renewal of Class B Victualer Limited Liquor License:
 - a) Our Table, LLC, dba: Our Table, 53 Narragansett Avenue
 - b) VHBC, LLC, dba: Village Hearth Bakery & Café, 2 Watson Avenue
- 4) Set the Class B Victualer Limited Liquor License Cap at Two
- 5) Approval of Application for Renewal of Class B Victualer Liquor Licenses:
 - a) Conanicut Restaurant Group II, LLC, dba: Beech, 13 Narragansett Avenue
 - b) Epic Decade, LLC, dba: Curiosity & Co., 14 Narragansett Avenue
 - c) Jamestown Locos, LLC, dba: Narragansett Café, 25 Narragansett Avenue
 - d) Jamestown Marina Beverage Operations, LLC, dba: One Ferry Wharf, 3 East Ferry Wharf
 - e) New England Golf Course Management, Inc., dba: Jamestown Golf and Country Club, aka The Caddy Shack, 245 Conanicus Avenue
 - f) Slice of Heaven, Inc., dba: Slice of Heaven, 32 Narragansett Avenue
 - g) Tallulah's Taqueria, LLC, dba: Tallulah's Tacos, 35 Narragansett Avenue
- 6) Set the Class B Victualer Liquor License Cap at Seven

- 7) Approval of Application for Renewal of Class BT Tavern Liquor License:
 - a) JB's On the Water, LLC, dba: JB's On the Water, 150 Conanicus Avenue
- 8) Set the Class BT Tavern Liquor License Cap at One
- 9) Approval of Application for Renewal of Class D Full Club Liquor License:
 - a) Conanicut Yacht Club, 40 Bay View Drive
- 10) Set the Class D Full Club Liquor License Cap at One

The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board

- B) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing, Holiday & Entertainment License for the year December 1, 2023- November 30, 2024, upon resolution of debts, taxes, State approval, and appropriate signatures:
 - 1) Conanicut Restaurant Group II, LLC, dba: Beech
 - 2) Conanicut Yacht Club
 - 3) Epic Decade LLC, dba: Curiosity & Co.
 - 4) Jamestown Locos LLC, dba: Narragansett Café
 - 5) Jamestown Marina Beverage Operations, LLC, dba: One Ferry Wharf
 - 6) JB's On the Water LLC, dba: JB's On the Water
 - 7) Tallulah's Taqueria LLC, dba: Tallulah's Tacos
- C) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing and Holiday License with Extended Hours for the year December 1, 2023- November 30, 2024, upon resolution of debts, taxes, State approval, and appropriate signatures:
 - 1) Cumberland Farms #1108

- E) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing & Holiday License for the year December 1, 2023- November 30, 2024, upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) A and J LLC, dba: East Ferry Deli
 - 2) Ace's Pizza, Inc.
 - 3) Dutch Harbor Beverage, LLC, dba: Scuttlebutt
 - 4) McQuade's Market
 - 5) New England Golf Course Management Inc., dba: Jamestown Golf and Country Club aka The Caddy Shack
 - 6) Our Table LLC dba: Our Table
 - 7) Slice of Heaven, Inc., dba: Slice of Heaven
 - 8) The Wicked Whisk
 - 9) Tunstall LLC, dba: Grapes & Gourmet
 - 10) Varsha, Inc., dba: Jamestown Wine & Spirits
 - 11) VHBC LLC, dba: Village Hearth Bakery & Cafe
- F) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Holiday License for the year December 1, 2023- November 30, 2024, upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) Conanicut Marine Services, Inc., dba: Conanicut Gift Shop
 - 2) Hodgkiss Farm, 305 North Road
 - 3) Jamestown Hardware
 - 4) Milos Nails Spa, 23 Narragansett Avenue
 - 5) TPG Marinas Conanicut LLC, dba: Conanicut Marina
 - 6) Urban Flowers LLC, dba: The Secret Garden
- G) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing License for the year December 1, 2023- November 30, 2024, upon resolution of debts, taxes, State approval, and appropriate signatures.:
- 1) Live & Learn, Inc., 123 B Narragansett Avenue

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) Short-Term Rental Registration update.
 - 2) Ferry Dock/Operations 2023 status report.
 - 3) RIDOT Paving Grant request.
 - 4) Town Policy approval request.
 - 5) Municipal Resilience Program Grant application.
 - 6) North Road Easement approval request.
 - 7) Holiday Lighting on East Ferry and Narragansett Avenue.

VII. UNFINISHED BUSINESS

- 1) No items at this time.

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request from Parks and Recreation Director Ray DeFalco, Town Council support of the RIDEM Green Space Grant for Community Playground Enhancement Project:
 - 1) Memorandum from Parks and Recreation Director DeFalco regarding a Proposal and RI Department of Environmental Management (RIDEM) Green Space Grant Opportunity for additions and enhancements to the Community Playground.

- B) Review, Discussion, and/or Action and/or Vote: Approval of Parks & Recreation Director DeFalco recommendation for the 2024 Fort Getty Season Rates and Season Dates.
 - 1) Memorandum from Parks and Recreation Director DeFalco regarding the proposed 2024 Fort Getty Season Rates and Season Dates.

- C) Review, Discussion, and/or Action and/or Vote regarding scheduling Special Meeting:
 - 1) Request to schedule a Joint Meeting on December 18, 2023, at 6:00 p.m. between Jamestown Town Council and the Jamestown School Department as per RIGL §16-2-21.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- D) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Harbor Management Commission, One (1) member, unexpired three-year term ending 12/31/2024:
 - a) Letter of resignation
 - i) Eric Lexow

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) October 2, 2023 (Regular meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Bike Path Committee (September 13, 2023)
 - 2) Bike Path Committee/Town Council (October 10, 2023)
 - 3) Harbor Commission (September 13, 2023)
 - 4) Planning Commission (September 20, 2023)
 - 5) Police Pension Administration Committee (May 26, 2021)
 - 6) Police Pension Administration Committee (June 9, 2022)
 - 7) Police Pension Administration Committee (October 12, 2023)
 - 8) Zoning Board of Review (August 22, 2023)

C) Tax Assessor’s Abatements and Addenda of Taxes

REAL ESTATE ABATEMENTS/ ADDENDA TO THE 2023 TAX ROLL		
02-0017-00	C/O ISSUED 7/19/2023	\$2260.40
12-0934-75	C/O ISSUED 5/18/2023	\$1,369.11
19-0220-75	HOUSE COMPLETE 10/31/2023	\$ 366.35
TOTAL ADDENDA TO TAX ROLL		\$3,995.86
GRAND TOTAL		\$3,995.86

- D) Approval of recommendation from Town Planner Lisa Bryer to award the Community Development Block Grant (CDBG) Administrative Services contract to Church Community Housing Corporation for the period of July 1, 2023, through June 30, 2028; and permission to authorize Town Administrator Mello to sign on behalf of the Town of Jamestown the contractual Agreement between the Town of Jamestown and Church Community Housing Corporation, pending full review by Solicitor Ruggiero.
- 1) Memorandum from Town Planner Lisa Bryer regarding awarding of bid for CDBG Administrative Services.
- E) Approval of recommendation from the Jamestown Bike Path Committee and Town Planner Lisa Bryer to award the bid for the Jamestown Bicycle and Pedestrian Master Plan (BPMP) to Beta Group, in an amount not to exceed \$33,500.
- 1) Memorandum from Town Planner Lisa Bryer regarding the request for Award of Bid for the Jamestown Bicycle and Pedestrian Master Plan; and Jamestown Bicycle and Pedestrian Master Plan Consultant Matrix.
- F) Approval of the Town of Jamestown Policies: 100.02 Community Bulletin Boards and 200.02 I-9 Verification.
- G) Approval of request to authorize Town Administrator Mello to fully execute the RIDOT Grant Agreement which will provide \$294,792 in state funding to local road paving projects; and approval of the request to utilize Town of Jamestown capital funds in the amount of \$598,520 (current FY23/24 \$348,520 and future FY25 \$250,000).
- H) Approval of request to authorize Town Administrator Mello to execute a Temporary Construction and Use Easement Agreement between the Town of Jamestown and Laurie J. Casey for the construction of a portion of the shared use path.
- I) Coastal Resource Management Council Public Notice of Proposed Rulemaking to amend its Management Procedures. The public hearing will be held on Tuesday, November 14, 2023, at 6:00 p.m. at the Department of Administration in Conference Room A; One Capitol Hill, Providence, RI.
- J) Ratification of Administrative Approvals:
- 1) One-Day Event/Entertainment: Jamestown Arts Center, November, American Symphony, November 2, 2023.
 - 2) One-Day Vendor Peddler/Sub-applicant: Supa Dupa Food Truck, October 31, 2023, at 20 Clinton Avenue.

- K) One-Day Event/Entertainment Applications
- 1) Applicant: Conanicut Island Art Association
Event: 48th Annual Holiday Art Fair
Date: December 2, 2023
Location: Lawn Avenue School
 - 2) Applicant: Conanicut Marine Services, Inc
Event: Santa & Mrs. Claus Visit Jamestown Children
Date: December 2, 2023(Rain Dates Dec. 3rd, 9th, 10th, 16th, 17th)
Location: 1 Ferry Wharf/20 Narragansett Avenue
 - 3) Applicant: St. Mark Church Christmas Bazaar
Event: Christmas Bazaar
Date: December 2, 2023
Location: 60 Narragansett Avenue
 - 4) Applicant: Central Baptist Church
Event: Christmas Fair
Date: December 2, 2023
Location: 99 Narragansett Avenue
 - 5) Applicant: Jessica McCarthy
Event: Storm Girls Ice Hockey Fundraiser
Date: December 14, 2023
Location: Jamestown Recreation Center

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Email to: Town Council
From: Marian Falla
Dated: September 3, 2023
Re: Newport This Week article dated October 12, 2023: Short-Term Rental Owners, Neighbors, Face Off at Council Meeting
 - 2) Copy of letter to: Town Council
From: Alma Davenport
Dated: October 26, 2023
Re: Amendment to Zoning Ordinance, Section 82-1207

XII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on November 2, 2023.