

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

Monday, August 7, 2023

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:19 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President
Erik G. Brine (via Zoom)
Michael G. White

Also, present were:

Edward Mello, Town Administrator
Roberta J. Fagan, Town Clerk
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

Absent:

Commissioner Randall White

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

(None)

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(None)

2) Non-scheduled request to address:

(None)

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 well is in service.
- Pumping was down for the month of July, compared to previous years.
- Rainfall was up, compared to June.
- North Reservoir is @ 59 MG, usable storage-60 MG.
- South Pond is @ capacity, usable storage- 6 MG

2) **Town project reports:** *(See attached Project Update Report dated August 2023)*

Treatment Plant-

The Public Works Director reported the following regarding water staffing:

- Mark Robertson the Assistant Superintendent, has been doing a great job operating the water treatment facility and the distribution system over the past two months.
- Jim Gwiazdzinski is making progress in his training as water operator.

Distribution system-

The Public Works Director reported the following:

- Over the past week, highway and water staff have been working on High Street to complete the watermain replacement project. Nine water services will be connected to the new watermain and once complete, the old watermain will be disconnected and taken out of service.
- Atlas Painting will return at the end of August to begin erecting staging around the south tower.

It was the consensus of the Commission, to accept the Public Works Director’s report, as submitted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) Review, Discussion, and/or Take Action and/or Vote: At the recommendation of Public Works Director Michael Gray permission to Authorize Town Administrator Mello to sign the **Interim Operations Assistance Agreement** between the Town of Jamestown and Veolia Water North America-Northeast LLC
- a) Memorandum from Public Works Director Michael Gray re: Recommendation for Interim Contract Operations, Water Treatment Facility *(See attached Memorandum dated August 2, 2023)*

The Public Works Director reported the following:

- The Water Department normally operates with three licensed staff members, which includes the Superintendent, Assist Superintendent and the Water Operator.
- In March 2023, the Water Operator resigned to accept another position, and in June our Superintendent went out on leave.
- Our new Water Operator is in training and is enrolled in classes and will be taking his exam in October 2023.
- The Water Treatment Facility is a 24/7 operation and we need a licensed operator to fill all shifts and to assist in the event of an emergency.
- He and the Town Administrator have met with representatives from Veolia Water North America-Northeast to discuss assistance on an interim basis. Veolia Water provides contracted operations to other RI

communities.

- He recommends that the Board authorize the Town Administrator to sign the Interim Operations and Assistance Agreement with Veolia Water North America-Northeast, LLC.

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to authorize the Town Administrator to sign the Interim Operations and Assistance Agreement with Veolia Water North America-Northeast, LLC. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye.

2) Review, Discussion, and /or Take Action and/or Vote: **Municipal Water Use Restrictions**

The Public Works Director reported that we are past our peak summer consumption/usage period, rainfall is up and the North Reservoir is at capacity.

Following brief discussion, motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to suspend all municipal water use restrictions currently in affect. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye.

3) Review, Discussion, and /or Take Action and/or Vote: **Proposed Water Budget FY2023-2024** in the amount of \$1,558,711.00. (*see attached*)

The Finance Director briefly outlined the changes in the proposed FY2023/2024 Water Budget.

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to approve the Proposed Water Budget FY2023-2024 in the amount of \$1,558,711.00, as recommended. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye.

4) Review, Discussion, and /or Take Action and/or Vote: **Proposed Sewer Budget FY2023-2024** in the amount of \$920,401.00 (*see attached*)

The Finance Director briefly outlined the changes in the proposed FY2023/2024 Sewer Budget.

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to approve the Proposed Sewer Budget FY2023-2024 in the amount of \$920,401.00, as recommended. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye.

ADJOURNMENT

Motion was made by Commissioner Vice-President Meagher, seconded by Commissioner Michael White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 6:39 PM. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye.

Attest:

Denise Jennings
Water and Sewer Clerk

Project Update August 2023

WELLS

JR-1, JR-3

- JR-1 is in service.

TREATMENT PLANT

- Mark Robertson, the assistant water superintendent, has done a great job operating the water treatment facility and distribution system over the past two months. Jim Gwiazdzinski is making progress in his training and development in his new position as water operator.
- Staff has been working with our consultant Harbor Controls in integrating new chemical feed pump systems at the facility. Our pumps were original to the plant construction in 2008 and the company no longer supports the equipment for parts and service.

TRANSFER PUMPING/RESERVOIR

- The water department suspended transferring water from south pond to north pond. North pond was spilling over during the recent rains received. This past week levels just dropped below the spillway.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 59 MG

Usable Storage 60 Million Gallons

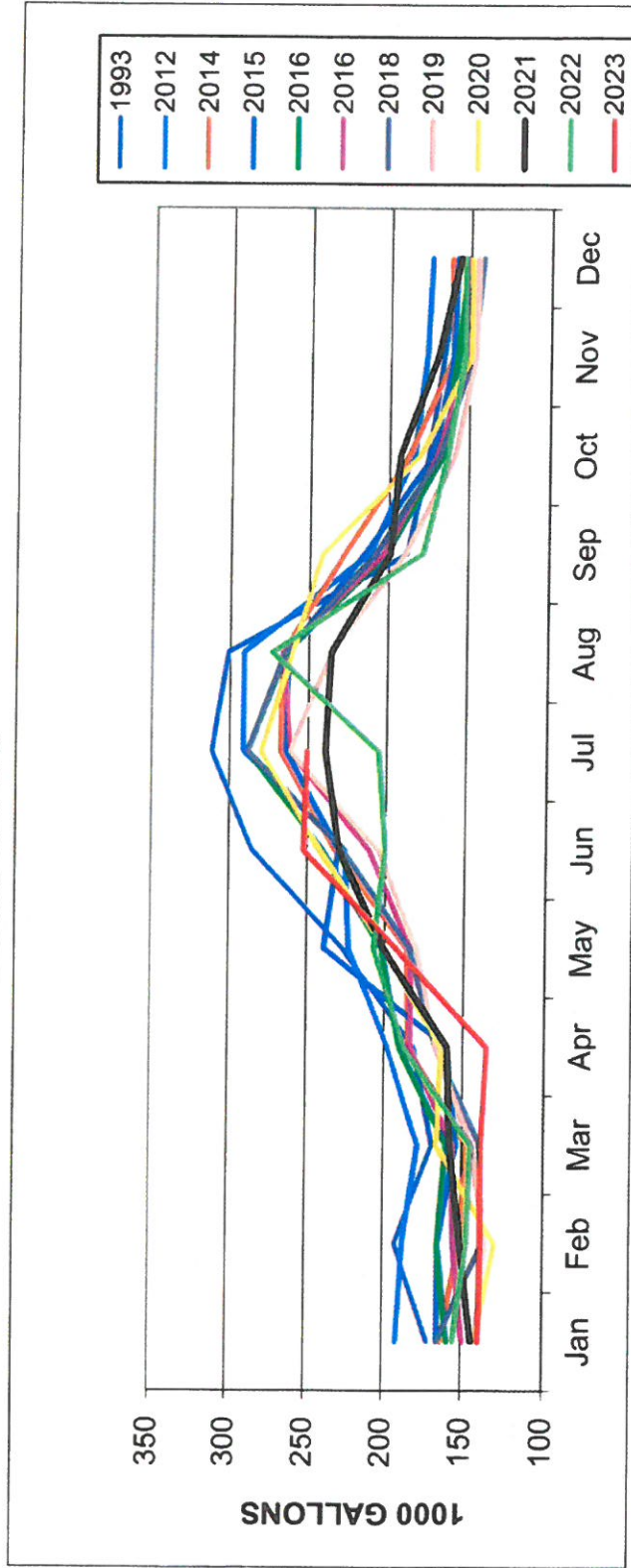
- This past week we began work within High Street between Green Lane and Howland Avenue to complete the watermain replacement project. New services will be installed from the new main to nine residential properties. Once complete the old watermain pipe can be disconnected and taken out of service.
- Later this month Atlas Painting will return to the Howland Avenue site to begin erecting staging around the south tower.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for July was 0.26 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.45 million gallons.
- Wastewater staff responded to a sanitary sewer issue on Clarke Street. Crews jetted the line and cleared the blockage. This segment of pipe is in need of replacement
- A request for qualifications has been advertised for engineering services for our wastewater facilities. Qualification statements must be submitted by August 11th. A consultant will be selected to assess and provide recommendations for improvements at all of our wastewater facilities including collection system, pump stations, and wastewater treatment plant.

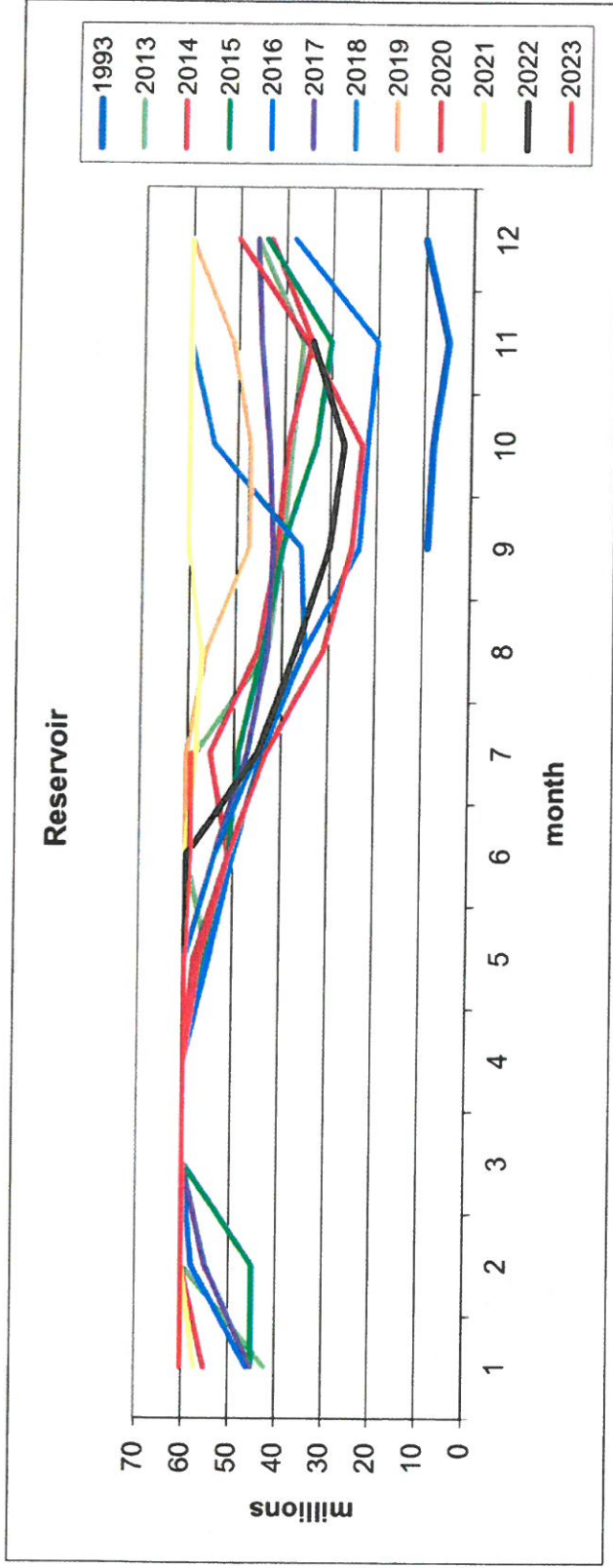
	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	171	239	172	155	191	163	165	159	149	165	141	141	144	155	139
Feb	192	210	158	156	187	151	165	165	155	137	135	129	151	147	138
Mar	169	198	157	155	178	147	154	160	156	139	144	166	158	145	138
Apr	181	210	180	170	198	184	160	190	183	167	167	163	160	187	135
May	227	180	212	190	223	185	239	202	183	184	179	200	201	207	192
Jun	285	218	226	221	226	232	230	240	210	227	204	242	230	200	252
Jul	311	274	279	278	291	267	264	288	261	288	261	279	239	205	250
Aug	301	251	254	242	291	266	263	264	266	265	235	260	236	205	
Sep	188	193	205	210	212	227	215	201	203	208	189	241	199	273	
Oct	175	182	175	175	184	187	172	166	170	168	158	180	193	163	
Nov	166	160	164	167	177	160	160	157	151	148	146	149	170	153	
Dec	158	167	158	180	174	161	158	151	151	142	145	149	156	153	

PUMPING REPORT



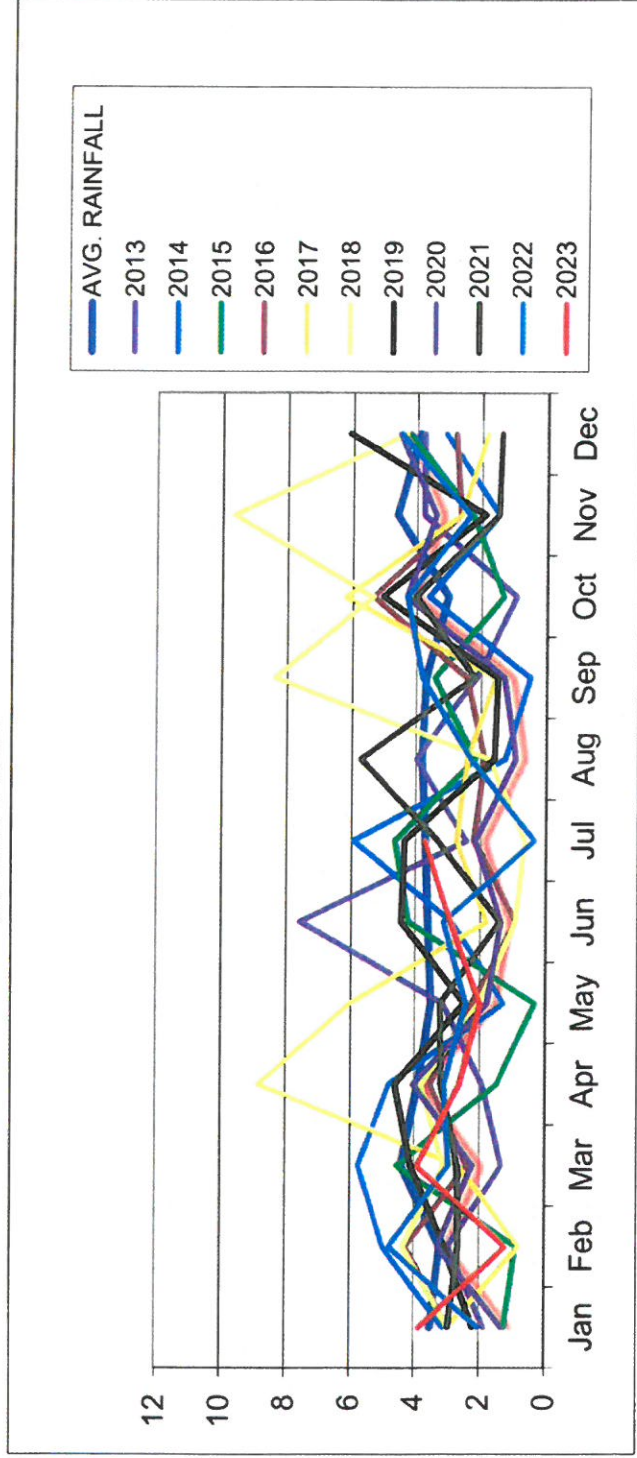
RESERVOIR LEVEL

	1993	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan		42	55	45	46	45	60	60	60	57	60	60
Feb		60	60	45	58	55	60	60	60	60	60	60
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		55	58	56	55	60	60	60	57	60	60	60
Jun		60	51	51	50	54	54	60	51	60	60	59
Jul		58	55	49	44	47	45	60	43	58	45	59
Aug		43	45	44	35	43	35	56	31	57	37	59
Sep	9	40	41	40	23.5	42	36	47	25	30	30	
Oct	8	38	39	33	22	43	55	47	23	60	27	
Nov	5	36	34	30	20	45	60	51	35	60	34	
Dec	10	46	43	44	38	46	60	60	50	60	48	

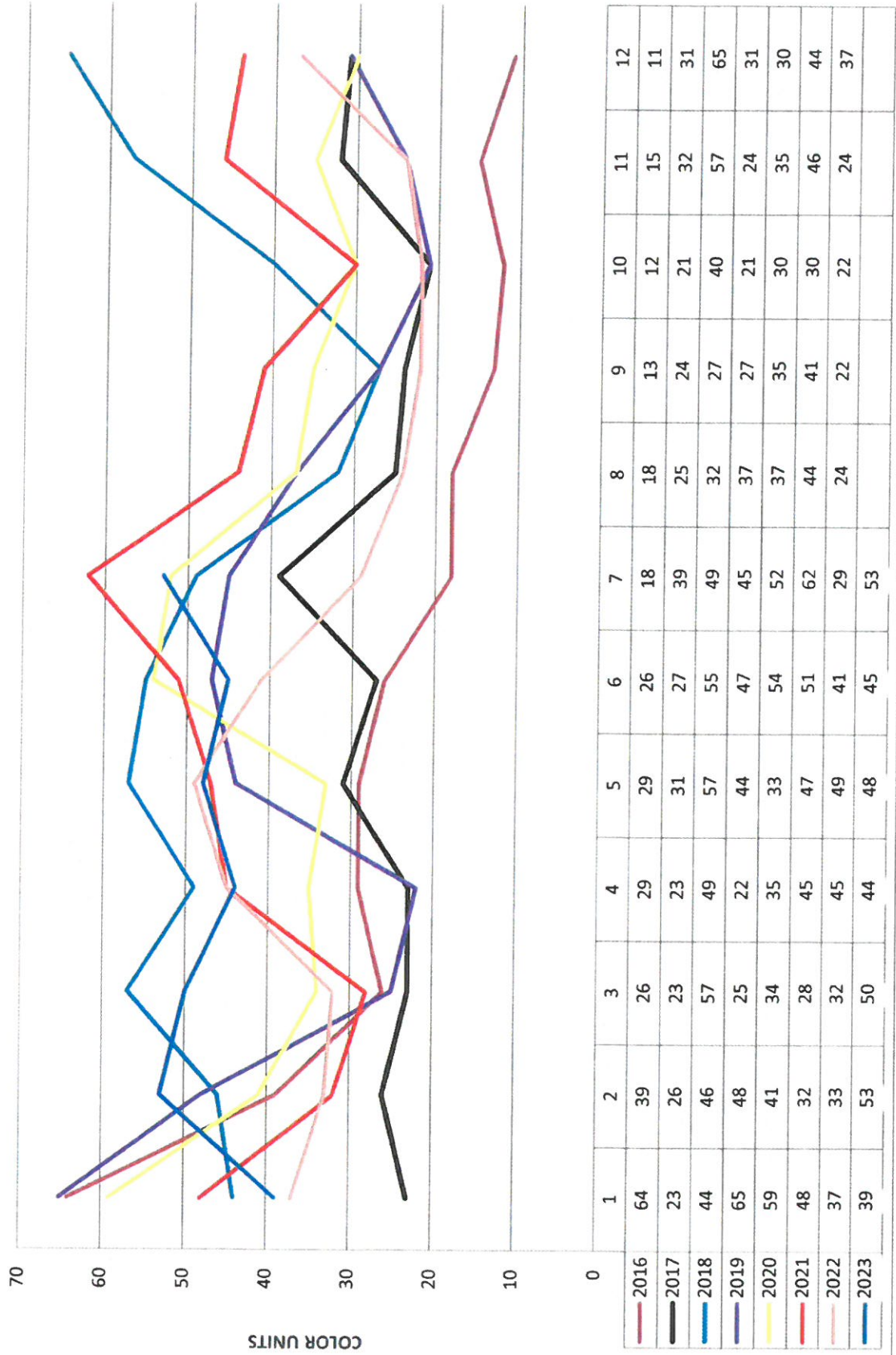


	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	3.5	1.85	3.1	2.94	2.94	2.94	2.19	1.3	2.94	2.04	3.84
Feb	3.2	2.94	4.98	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.18
Mar	4.4	1.32	5.74	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.9
Apr	3.9	1.92	4.8	3.53	8.8	3.79	4.61	4.03	3.18	3.08	2.6
May	3.5	3.11	1.27	2.24	6.03	2.03	2.46	1.79	3.2	2.43	1.99
Jun	3.6	7.55	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	2.88
Jul	3.7	2.42	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	3.71
Aug	3.8	3.98	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	
Sep	3.7	2.13	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	
Oct	3	0.9	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	
Nov	4.6	3.76	1.47	2.63	2.61	9.61	1.89	3.39	1.47	2.33	
Dec	3.9	3.76	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	
Total	44.8	35.64	38.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	20.1

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
JULY 2023

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2617	MGD .73 MGD	
Daily Max	.4520	MGD	
BOD Removal	99.3%	85%	% Removed
TSS Removal	98.3%	85%	% Removed
Fecal Coliform	1.07	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly)	(<276 cfu/100ml Daily)

Environmental Compliance (Violations)

There are 0 violations to report for the month of July 2023

Complaints

There was one complaint reported for July, 28 Clarke St reported its sewer was backing up. Staff responded to that address and jetted 300' up the line clearing the blockage. This line is a continuing problem due to its size 6", age and poor condition. Replacement of this line should be seriously considered as soon as possible.

Alarms

No alarms to report at the facility or pumping stations for the month of July.

Septage

The facility received 2000 gallons for July.

Sludge Production

The facility processed 72,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Harbor Controls performed work on the PLC restoring the alarm system back to full working order. Lightship Group tied the new genset alarm back into the PLC as well.

Chemical Use

The facility used 552 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for July was: 18,152 KWH

Precipitation

Precipitation for July was 3.71"

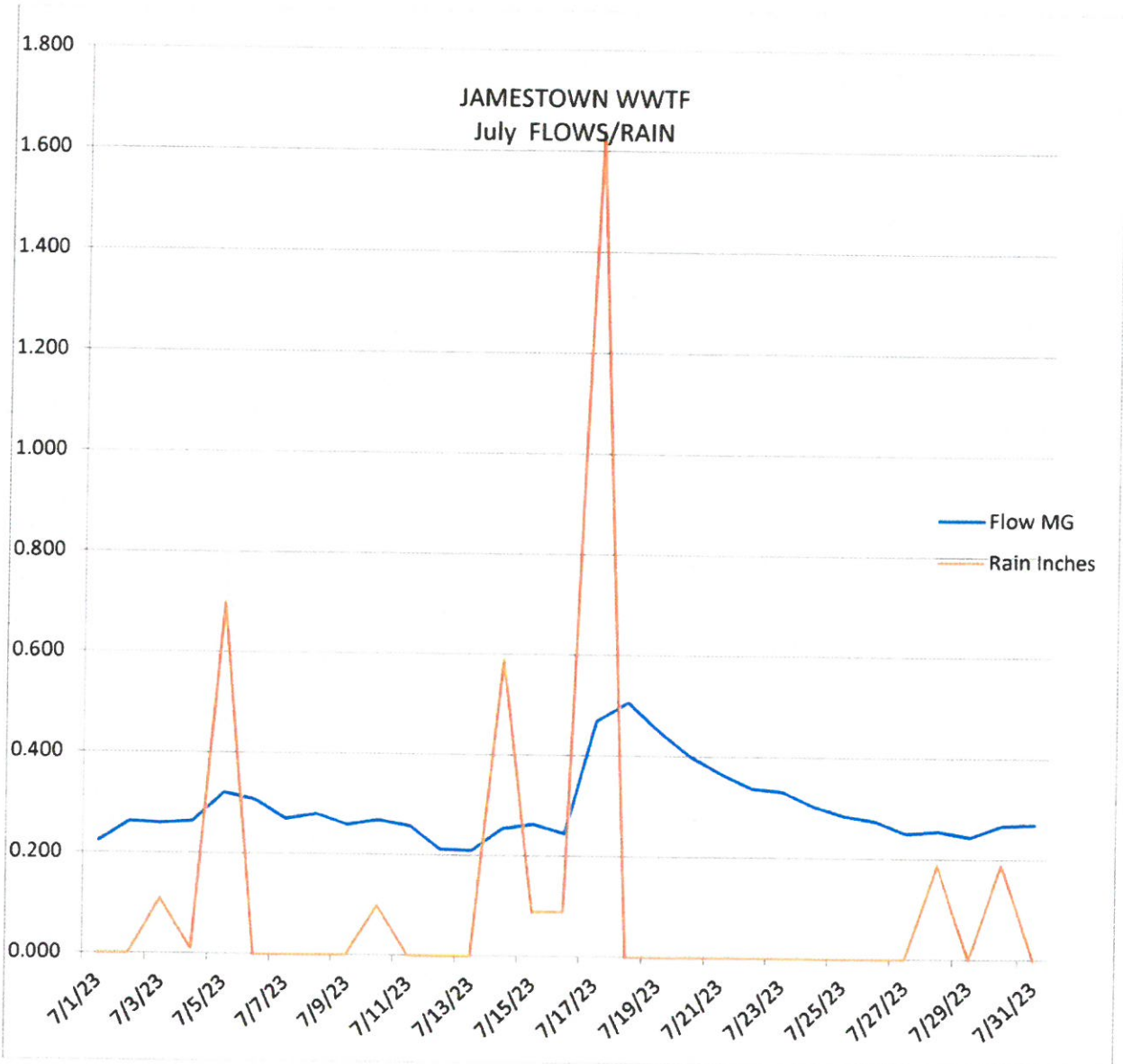
Golf Course

1,047,000 gallons of effluent was pumped to the pond in July.

Work Orders

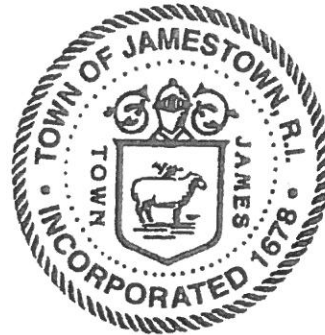
70 work orders were completed.

Graphs



**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: August 2, 2023

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Recommendation for Interim Contract Operations
Water Treatment Facility

The water division normally operates with three licensed staff including the Superintendent, Assistant Superintendent, and a Water Operator. In March, our Water Operator resigned his position with the Town and a search for his replacement began. In June, our staff situation worsened with the superintendent out on leave. Until this time, our staff held Class 3 Water Treatment Operators licenses and Class 2 Water Distribution licenses issued by the RIDOH and were capable to work independently and fill all the responsibilities for the division. Now one licensed staff person is providing coverage and all responsibilities for managing and operating the department, which includes water treatment, distribution, and on-call services for alarms and emergencies.

In June, we hired a new employee to fill the water operator position but it will take up to 12 months to receive proper licensing and training. He is working hard in his training and we are pleased with his progress. Unfortunately, without a license and operator training he is unable to work independently and the assistant superintendent must be available at all times. For the past two months the assistant superintendent has been working 7 days a week and responding to all after hours calls. This is not sustainable. We need to get a licensed operator in to fill shifts and provide back up in the event of an emergency.

The Town Administrator and I have met with representatives from Veolia Water North America-Northeast who is providing contract operations of water and wastewater facilities in Wakefield, Newport, Smithfield, Pawtucket, and Cranston. Veolia has resources available to provide assistance on an interim basis to fill our immediate need. Veolia representatives have visited our water facilities and reviewed our operations with the assistant superintendent and me to determine a scope of services.

Attached is an Interim Operations Assistance Agreement between Veolia and the Town of Jamestown. This agreement is to provide a licensed water treatment plant operator for 1-2 days per week for a period of 6 months. Veolia will also develop standard operating procedures and a health and safety audit of our facilities. Both documents are required for their staff to be in our facilities. The cost for the services will be a time and materials basis. The hourly billing rates are typical of standard consultant personnel costs.

I recommend that the Board of Water and Sewer Commissioners authorize the Town Administrator to sign the Interim Operations and Assistance Agreement with Veolia Water North America-Northeast, LLC (Veolia).

INTERIM OPERATIONS ASSISTANCE AGREEMENT

THIS INTERIM OPERATIONS ASSISTANCE AGREEMENT (this "Agreement") is made as of this ____ day of _____ 2023, by and between Veolia Water North America-Northeast, LLC (hereinafter "Veolia" or the "Company"), having an address of 461 From Road, Suite 400, Paramus, New Jersey 07652, and the Town of Jamestown, Rhode Island, a municipal corporation (hereinafter "Town" or "Owner"), having an address of 93 Narragansett Avenue, 2nd Floor, Jamestown, RI 02835.

WITNESSETH

WHEREAS, the Owner owns and operates a water supply and distribution system (the "System"), which provides water supply to the residents and businesses in the Town of Jamestown.

WHEREAS, Owner and Company have agreed to enter into this Agreement pursuant to which Company shall provide Owner with certain support and operations assistance services on an interim basis, upon and subject to the terms and conditions hereof.

NOW, THEREFORE, in consideration of the mutual agreements and covenants hereinafter set forth, the parties hereby agree as follows:

1. **TERM; SERVICES.** Company shall perform the Services (as hereinafter defined) to and for the benefit of Owner for a period of six (6) months, commencing on _____, 2023, and expiring on _____, 2023 (the "Initial Term"); provided, however, that the term hereof can be extended upon mutual agreement of the Parties for up to six (6) additional periods of one (1) month each (each an "Extension Term," and the Initial Term and each applicable Extension Term shall be referred to collectively as the "Term"). Each extension shall be on the terms and conditions hereof, or such other terms and conditions as the Parties may agree. During the Term, Company shall perform the Services described in **Exhibit A** attached hereto.

2. **COORDINATION OF EFFORT.** The parties shall cooperate with each other in all matters relating to the provision and receipt of Services. Each party shall designate a representative to coordinate the Services herein and until further notice, John Oatley, or in his absence Kyle Sundberg, shall be the designee for Company, and Michael Gray shall be the designee for Owner ("Owner Representative"). Owner shall provide Company reasonable access to applicable System sites and books and records in order for Company to perform the Services.

3. **COMPENSATION.** Owner shall pay Company a fee as described in **Exhibit B** ("Pricing"). Owner shall also reimburse the Company at cost plus 20% mark-up for Company's reasonable out-of-pocket expenses that are incurred in the performance of the Services. Such compensation shall be payable monthly in United States dollars, sent via regular mail to Company's address provided above, within thirty (30) days after receipt by Owner of an invoice for Services.

4. BILLING. During the Term, Company shall submit to the Owner Representative within 10 days after the end of each calendar month, an invoice for services rendered during the prior month.
5. TERMINATION. Either party may terminate this Agreement for material breach, if such breach is not cured within fourteen (14) days after written notice.
6. STANDARD OF CARE. Company will perform the Services in a professional, efficient, and economical manner, in accordance with this Agreement and in compliance with all applicable federal, state, and local laws, regulations and requirements.
7. CONFIDENTIALITY. Owner and Company recognize and agree to maintain in strict confidence all information and documents received from the other party under this Agreement.
8. RELATIONSHIP BETWEEN THE PARTIES. The parties understand and agree that this Agreement does not make either party an agent or legal representative of the other for any purpose whatsoever. Company is an independent contractor, and, except as expressly provided in this Agreement, Owner shall have no obligation to provide any services or assistance of any kind or character to Company in connection with Company's conduct of its business or affairs or otherwise; provided, however, Owner shall indemnify Company for the following claims brought against by employees of the Owner: (a) claims for injuries suffered in the performance of services described herein; (b) claims related to wrongful termination or discharge by the Owner; and (c) to the extent caused by the negligence of the Owner, other claims for personal injury or property damage.
9. COMPLIANCE WITH LAW. Company shall at all times conduct all Services hereunder in compliance with all applicable national, state, and municipal laws and regulations within the scope of its authority under this Agreement.
10. THIRD PARTY DAMAGES. Company shall not be responsible to Owner for damages to municipal or private property caused by third parties except to the extent such damage is caused by the negligence or willful misconduct of Company.
13. INDEMNIFICATION. Each party shall indemnify and hold the other harmless from and against any claims, damages, losses, causes of action, costs, or expenses (including reasonable attorneys' fees) of third parties, to the extent resulting from and arising out of the party's negligence or willful misconduct. With the exception of third-party damages otherwise subject to indemnification hereunder and which themselves constitute consequential, incidental or punitive damages, neither party shall be liable to the other for any consequential, incidental or punitive damages.
14. LIMITATION OF LIABILITY. Company's liability to Owner shall be limited to the aggregate fees paid to Company under this Agreement; provided, however, that such limitation shall not apply to liability arising from Company's gross negligence or willful misconduct. Additionally, Company will not be liable for any fines, damages, assessments, levies, impositions, penalties, or other charges that may be assessed by any governmental agency

of competent jurisdiction except for those assessed as a result of Company negligence or other wrongful conduct.

15. **INSURANCE.** Owner shall provide insurance as set forth in **Exhibit C**, including general liability insurance, workers' compensation and employer's liability for its employees. Owner shall include Company as an additional insured under all such policies (including alternate employer endorsement or equivalent on workers' compensation and employer's liability). Company shall provide insurance as set forth in **Exhibit C** including general liability insurance with respect to the Services, as well as workers' compensation and employer's liability insurance for Company's employees. All policies of liability insurance required to be maintained pursuant to this Agreement shall be issued by insurers with an A.M. Best rating of not less than "A-, VII" and shall provide that coverage shall not be canceled or non-renewed until at least thirty (30) days prior notice has been given, except only ten (10) days' notice shall be provided for non-payment of premium. Each party shall provide an original of the certificate of insurance prior to the commencement of any Services pursuant to this Agreement.

16. **DISPUTE RESOLUTION.** In the event a dispute arises under this Agreement, the parties agree to use good faith efforts to resolve such dispute. Specifically, the disputing party shall provide the other party with written notice of such dispute and within twenty (20) days after receipt of said notice, the receiving party shall submit to the other a written response. The notice and response shall include a statement providing the other party with the party's position and a summary of the evidence and arguments supporting its position. Each party shall designate an executive officer with the authority to resolve such dispute to work with the other party in good faith to resolve the dispute and shall provide the name and title of such executive in its notice or response, as applicable. The executives shall meet at a mutually acceptable time and place within twenty (20) days of the date of the disputing party's receipt of the other party's response and thereafter as they deem reasonably necessary to resolve the dispute. If the executives have not resolved the dispute within thirty (30) days, then the parties shall try in good faith to resolve the dispute by non-binding mediation administered by the American Arbitration Association ("AAA") under its Commercial Mediation Rules before availing themselves of their rights to seek legal recourse in a court of competent jurisdiction. All costs attributed to mediation shall be borne equally by both parties. Absent mutual consent by both parties, in the event that one of the parties brings a dispute immediately to court without first following the aforementioned dispute resolution process, then the opposing party shall be entitled to recover reasonable attorney's fees and costs from the party initiating the litigation if either (a) the case is remanded and the parties are ordered to follow the dispute resolution outlined herein, or (b) the dispute is heard and judgment is awarded in favor of the opposing party.

17. **NON-SOLICITATION.** During the term of this Agreement and for a period of one year after its termination or expiration, neither Company nor Owner will make an offer of employment to the other's Personnel without the prior written consent of the other party. For purposes of this paragraph, "Personnel" means any officers, partners, employees, permitted subcontractors or agents of the other who are directly involved with the efforts under this Agreement and with whom Company or Owner came into contact as a result of the activities under this Agreement. This restriction will not apply to individuals who independently respond to indirect solicitations (such as general newspaper advertisements, employment agency referrals and internet postings) not targeting such individual.

18. **FORCE MAJEURE.** Except for the obligation to pay for Services already provided, neither party shall be liable for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to causes beyond its reasonable control, including, but not limited to, acts of God, public enemy or government, riots, fires, natural catastrophe or epidemics. In the event of any such uncontrollable event, the party claiming relief from performance shall promptly notify the other party of the existence of same, shall perform those Services under this Agreement that are not affected, and shall be required to resume performance of its obligations under this Agreement upon the termination of the uncontrollable event. The compensation to Company shall be equitably adjusted for any increase or decrease in the cost to perform the Services due to force majeure.

19. **GOVERNING LAW.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Rhode Island, without regard to the principles of law or conflicts of law of any jurisdiction.

20. **ENTIRE AGREEMENT.** This Agreement is intended by the parties to be a final, exclusive, and complete expression of their agreement and its terms. This Agreement may not be modified except by a written document signed by both parties and executed as an Amendment to this Agreement and/or a Task Order, as described in Exhibit A. A blank Task Order is included as **Exhibit D**.

21. **NO WAIVER.** A waiver of any term, condition or covenant by any party shall not constitute a waiver of any other term, condition or covenant. In the event that any provision of this Agreement shall be deemed unenforceable, the remaining terms and conditions shall remain in full force and effect.

22. **SUCCESSORS AND ASSIGNS.** This Agreement shall inure to the benefit of and shall be binding upon the parties hereto, and their respective executors, administrators, successors and assigns.

23. **ASSIGNMENT.** Neither party shall assign its rights, nor secure the assumption of its obligations under this Agreement, in whole or in part, without the prior written consent of the other party, which shall not be unreasonably withheld.

24. **ENFORCEABILITY.** The invalidity or enforceability of any provision of this Agreement as applied to a particular occurrence or circumstance shall not affect the validity or enforceability of any of the other provisions of this Agreement or the other applicability of such provision, as the case may be.

25. **SURVIVAL.** The provisions of this Agreement concerning payment, indemnification, confidentiality, and dispute resolution shall survive the expiration or termination of this Agreement.

26. **NOTICES.** All notices, requests, claims, demands and other communications hereunder will be in writing and will be given or made (and will be deemed to have been duly given or made upon receipt) by delivery in person, by courier service, by confirmed telecopy (with a copy sent by another means specified herein), or by registered or certified mail (postage

prepaid, return receipt requested) to the parties at the addresses set forth first above (or at such other address for a party as will be specified by like notice):

If to Company a duplicate notice shall be sent to:

Veolia Water North America-Northeast, LLC
461 From Road, Suite 400
Paramus, NJ 07652
Attention: Legal Department

27. EXHIBITS AND APPENDICES. The following exhibits, appendices and addenda are attached to and expressly made a part of this Agreement:

Exhibit A - Scope of Services

Exhibit B - Pricing

Exhibit C - Insurance

Exhibit D - Task Order

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

VEOLIA Water North America-North
LLC

Town of Jamestown, Rhode Island

By: _____
Kendra Morris, President

By: _____

EXHIBIT A

SERVICES

The Company will provide operations assistance to the Owner for its water treatment plant as requested. The Services include the solely following:

Management:

- Development of standard operating procedures consistent with best management practices for the operation and maintenance of the water treatment plant.
- Development of a worksheet for memorializing routine rounds and similar activities
- Online access for Owner's employees to Veolia Academy using Owner's computer system and network

Operations:

- Provide appropriately licensed operational coverage/assistance as needed but not more than 1-2 days a week.
- For operational coverage, 24 hours notice is required to ensure available staff. Company will use commercially reasonable efforts to provide coverage for requests made with lesser notice.

Safety:

- Perform a safety audit of the facility in accordance with standard industry practices, with the understanding that the Company is not responsible for latent defects.
- Recommend basic site safety practices in accordance with standard industry practices.

Additional assistance may be performed based on mutual agreement between the parties. Additional Services shall be authorized using a Task Order (attached as **Exhibit D**), which documents the additional scope of work, schedule, deliverables and pricing.

Notwithstanding anything to the contrary contained herein, the Services do not include the following:

- Provide operations and maintenance staff
- Make water quality process changes
- Perform laboratory testing
- Complete required regulatory reporting
- Provide equipment, materials, supplies and other consumables.
- Undertake capital improvements.
- Prepare the annual budget
- Undertake the replacement of equipment.
- Perform maintenance and repairs
- Attend Town council meetings

EXHIBIT B

PRICING

Owner shall pay Company a fee for the Services on a time and materials basis based on the rates below.

At the end of week, Company will provide the Owner with a schedule of the Services performed during the prior week and the number of hours for each. Owner shall have 14 days from receipt to question or dispute any Service performed by Company. If Owner does not raise any issues during such period, the schedule will be deemed to have been accepted. Invoices will be issued monthly.

Company shall compute the charge for Company's services for each employee or personnel who performs Services by multiplying the number of hours each employee performs Services by the hourly billing rate applicable to that personnel's or employee's job category.

PROJECT MANAGER or other Veolia manager-level employee \$150 /hour

LEAD OPERATOR or other Veolia employee of the same level \$110 /hour

EXHIBIT C

INSURANCE LIMITS

Owner Insurance:

Commercial General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage; Blanket Contractual Liability, Personal Injury with Employment Exclusion deleted). Limits shall be: (a) Bodily Injury and Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate

Workers' Compensation:

- (a) State: Statutory
- (b) Applicable Federal (e.g., Longshoremen's): Statutory
- (c) Employer's Liability: \$1,000,000

Umbrella Liability: \$5,000,000

Environmental Impairment/ Contractor's Pollution Liability: \$5,000,000

Company Insurance:

Commercial General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage; Blanket Contractual Liability, Personal Injury with Employment Exclusion deleted). Limits shall be: (a) Bodily Injury and Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate

Comprehensive Automobile Liability: Bodily Injury and Property Damage: \$1,000,000

Workers' Compensation:

- (a) State: Statutory
- (b) Applicable Federal (e.g., Longshoremen's): Statutory
- (c) Employer's Liability: \$1,000,000

EXHIBIT D
TASK ORDER

Date:

Town Name:

Project Name:

Scope of Services and Deliverables:

Deliverable Due Date Schedule:

Staff and Hourly Rates:

Company Representative for this Task Order shall be:

Town Representative for this Task Order shall be:

IN WITNESS WHEREOF, the parties hereto have executed this Task Order as of the date above written.

VEOLIA Water North America-Northeast,
LLC

Town of Jamestown, Rhode Island

By: _____
Kendra Morris, President

By: _____

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



To: Honorable Council Members

From: Christina D. Collins, Finance Director 

Date: July 28, 2023

Subject: 2023/2024 Water & Sewer Budget

Attached please find the proposed Water & Sewer budgets for fiscal year 2023/2024. Major drivers of the proposed increases are directly related to the cost of effectively running the Plants. Also, in FY2023 we saw a dramatic decrease in both usage and pumping that we have continued to see in the last 2 years. We believe this is due to residents returning to a more normal routine, continual conservation and an increase in precipitation this Spring which decreases water usage.

The Water budget as presented includes additional expenses of \$104,318 or a 7.17% increase in the operating costs for the Water department. Proposed increases include costs for personnel (\$21,242 or 4.45%). The major driver for the rate increase is a new line item for a Water Consultant (\$100,000), to assist with the coverage at the Treatment Plant. Material, equipment maintenance, electricity, heating oil and chemical line are adjusted for trending. This budget requires an increase of 15% for metered excess water and a 10% increase on minimum in advance, for the next fiscal year (see attached schedule).

The Sewer budget as presented includes additional expenses of \$14,468 or a 1.60% increase in the operating cost for the Sewer department. As with the Water budget many line items were adjusted to trending and are beyond the control of staff. The Treatment Plant is monitored 24/7 with mandatory coverage required on the weekend as well as call outs for alarms and storms. The proposed budget will require an increase of 5.00% in the rate for customers for the next fiscal year.

Attached is a summary of billing rates for water and sewer for the existing fiscal year and the proposed FY2023/2024 year. The annual increase per household/user is between 5.54% and 9.77% based on the tiered structure for gallons used and the increase for Sewer usage.

With operating costs continuing to increase, the rates as presented are required to operate the Facilities in accordance with State and Federal guidelines.

TOWN OF JAMESTOWN - WATER DIVISION

Proposed Budget

July 1, 2023 - June 30, 2024

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY21.22 6/30/2022</u>	<u>BUDGET FY22.23</u>	<u>PROPOSED FY23.24</u>	<u>FY22.23 YTD 6.27.23</u>	<u>\$ Change Prev. Yr.</u>	<u>% Change Prev. Yr.</u>
OPERATING REVENUES						
2102 0000 40101 Metered Excess Water	432,595.15	438,730.00	499,991.00	394,078.31	61,261.00	13.96%
2102 0000 40402 Minimum Charge	590,188.73	628,300.00	688,033.00	625,485.80	59,733.00	9.51%
2102 0000 40403 Fire Protection Charges	170,000.00	170,000.00	170,000.00	170,000.00	0.00	0.00%
2102 0000 40408 Income From New Services	18,240.72	18,500.00	18,500.00	22,850.00	0.00	0.00%
2102 0000 40409 Miscellaneous Income	10,745.60	17,000.00	17,000.00	11,408.38	0.00	0.00%
2102 0000 40415 Interest Income	3,849.16	3,600.00	3,600.00	5,336.96	0.00	0.00%
2102 0000 40420 Rental Water Tower	170,695.11	178,263.00	161,587.00	146,055.31	-16,676.00	-9.35%
40100 TOTAL REVENUES	1,396,314.47	1,454,393.00	1,558,711.00	1,375,214.76	104,318.00	7.17%
OPERATING SALARIES						
2102 7000 70100 Public Works Director	27,682.08	26,806.00	29,158.00	19,650.22	2,352.00	8.77%
2102 7000 70102 Accounting	46,878.05	48,536.00	49,750.00	45,449.14	1,214.00	2.50%
2102 7000 70103 Treatment Plant Oper w/long	83,230.30	84,987.00	87,537.00	78,895.42	2,550.00	3.00%
2102 7000 70104 Ass't Treat Plant Oper w/long	76,641.17	77,905.00	80,243.00	77,907.54	2,338.00	3.00%
2102 7000 70105 Plant Operator	5,963.90	64,486.00	69,742.00	49,418.68	5,256.00	8.15%
2102 7000 70513 Treatment Plant Oper - OT	10,532.41	15,000.00	15,000.00	9,877.67	0.00	0.00%
2102 7000 70514 Ass't Treatment Plant - OT	18,090.62	15,000.00	15,000.00	16,638.90	0.00	0.00%
2102 7000 70515 Plant Operator OT	11,750.33	10,000.00	10,000.00	7,282.95	0.00	0.00%
2102 7000 70339 License Yrly	0.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
2102 7000 70501 Water Charge Backs	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7000 Salaries	280,768.86	344,520.00	358,230.00	302,220.52	13,710.00	3.98%
2102 7001 70900 Social Security	24,900.95	26,356.00	27,405.00	21,488.02	1,049.00	3.98%
2102 7001 70901 Blue Cross/Delta Dental	47,606.03	47,900.00	50,340.00	38,339.18	2,440.00	5.09%
2102 7001 70902 Worker's Compensation	20,000.00	20,000.00	20,000.00	15,000.00	0.00	0.00%
2102 7001 70903 Retirement Fund	30,363.30	36,750.00	40,793.00	25,626.82	4,043.00	11.00%
2102 7001 70906 Life Insurance	685.35	670.00	670.00	601.11	0.00	0.00%
2102 7001 70910 Clothing Allowance	1,780.47	1,500.00	1,500.00	288.50	0.00	0.00%
Salary Adjustment	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7001 Benefits	125,336.10	133,176.00	140,708.00	101,343.63	7,532.00	5.66%
7000/7001/7002 SALARIES/BENEFITS	406,104.96	477,696.00	498,938.00	403,564.15	21,242.00	4.45%
2102 7005 70601 Maintenance	5,470.00	6,000.00	6,000.00	420.00	0.00	0.00%
2102 7005 70606 Alarm Lines	3,899.73	3,000.00	4,000.00	4,607.29	1,000.00	33.33%
7005 Reservoirs/Rights of Way	9,369.73	9,000.00	10,000.00	5,027.29	1,000.00	11.11%
2102 7006 70601 Maintenance	250.10	1,000.00	1,000.00	0.00	0.00	0.00%
2102 7006 70636 Electricity	9,898.02	15,000.00	12,000.00	9,690.38	-3,000.00	-20.00%
2102 7006 70934 Depreciation Expense	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7006 Wells	10,148.12	16,000.00	13,000.00	9,690.38	-3,000.00	-18.75%
2102 7010 70008 Lab Supplies	13,162.31	15,000.00	15,000.00	14,315.06	0.00	0.00%
2102 7010 70631 Chemicals	50,570.80	70,000.00	65,000.00	48,599.80	-5,000.00	-7.14%
2102 7010 70632 Heat	16,245.90	18,000.00	18,000.00	13,200.35	0.00	0.00%
2102 7010 70633 Equipment Maintenance	21,656.10	45,000.00	45,000.00	39,655.36	0.00	0.00%
2102 7010 70634 Professional Services	1,700.00	5,000.00	5,000.00	36,776.60	0.00	0.00%
2102 7010 xxxxx Consultant	0.00	0.00	100,000.00	0.00	100,000.00	#DIV/0!
2102 7010 70635 Telephone	3,676.73	3,500.00	3,500.00	3,268.04	0.00	0.00%
2102 7010 70636 Electricity	41,878.78	60,000.00	55,000.00	41,956.29	-5,000.00	-8.33%
2102 7010 70637 Building Maintenance	7,065.67	8,000.00	8,000.00	6,932.64	0.00	0.00%
2102 7010 70638 State Testing	14,199.95	12,000.00	12,000.00	9,368.44	0.00	0.00%
2102 7010 70639 License Fees	4,117.50	6,000.00	6,000.00	2,325.00	0.00	0.00%
2102 7010 70643 Pump Out Treatment Plant	2,760.00	3,500.00	3,500.00	2,380.00	0.00	0.00%
2102 7010 70645 Sludge Disposal	19,439.62	16,500.00	16,500.00	18,777.18	0.00	0.00%
7010 Pump Station & Treatment Plant	196,473.36	262,500.00	352,500.00	237,554.76	90,000.00	34.29%
2102 7011 70636 South Pond - Electricity	1,293.86	3,000.00	5,000.00	8,320.56	2,000.00	66.67%
2102 7011 70637 South Pond - Transfer Pump	0.00	4,000.00	4,000.00	35.77	0.00	0.00%
7011 South Pond Pre-Treatment Bldg	1,293.86	7,000.00	9,000.00	8,356.33	2,000.00	28.57%
2102 7012 70636 Water Tower - Electricity	1,483.93	3,000.00	3,000.00	1,317.91	0.00	0.00%
2102 7012 70643 Water Tower - Maintenance	1,628.19	500.00	500.00	0.00	0.00	0.00%
7012 Water Tower	3,112.12	3,500.00	3,500.00	1,317.91	0.00	0.00%
2102 7013 70644 Gasoline/Oil	1,574.00	2,000.00	2,000.00	1,328.79	0.00	0.00%
2102 7013 70645 Repairs/Maintenance	932.09	4,000.00	4,000.00	78.02	0.00	0.00%
7013 Vehicles	2,506.09	6,000.00	6,000.00	1,406.81	0.00	0.00%
2102 7020 70651 Clamps	8,146.72	1,500.00	2,000.00	2,344.32	500.00	33.33%

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2023 - June 30, 2024

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual</u> <u>FY21.22</u> <u>6/30/2022</u>	<u>BUDGET</u> <u>FY22.23</u>	<u>PROPOSED</u> <u>FY23.24</u>	<u>FY22.23 YTD</u> <u>6.27.23</u>	<u>\$ Change</u> <u>Prev. Yr.</u>	<u>% Change</u> <u>Prev. Yr.</u>
2102 7020 70652 Pipe	4,208.73	5,500.00	6,000.00	5,181.90	500.00	9.09%
7020 70653 Backfill & Excavation	0.00	2,000.00	2,000.00	1,390.80	0.00	0.00%
7020 Maintenance & Laterals	12,355.45	9,000.00	10,000.00	8,917.02	1,000.00	11.11%
2102 7030 70661 Service Repairs	6,725.95	10,000.00	10,000.00	10,304.85	0.00	0.00%
2102 7030 70663 New Services	5,074.18	5,000.00	6,000.00	6,356.68	1,000.00	20.00%
7030 Water Division Services	11,800.13	15,000.00	16,000.00	16,661.53	1,000.00	6.67%
2102 7040 70672 Supplies/Expenses	13,683.62	14,000.00	16,000.00	15,485.96	2,000.00	14.29%
7040 Meters	13,683.62	14,000.00	16,000.00	15,485.96	2,000.00	14.29%
2102 7050 70681 Maintenance	1,945.86	8,500.00	8,500.00	0.00	0.00	0.00%
7050 Hydrants	1,945.86	8,500.00	8,500.00	0.00	0.00	0.00%
2102 7060 70923 Billing	4,530.51	6,500.00	6,500.00	2,626.32	0.00	0.00%
2102 7060 70924 Insurance	7,200.00	7,920.00	9,000.00	8,920.00	1,080.00	13.64%
2102 7060 70925 Audit	0.00	3,000.00	3,000.00	0.00	0.00	0.00%
2102 7060 70926 Supplies & Training	7,828.30	6,000.00	7,000.00	9,453.58	1,000.00	16.67%
7030 Administration	19,558.81	23,420.00	25,500.00	20,999.90	2,080.00	8.88%
2102 7070 70350 Principal	3,850.00	434,247.00	367,000.00	3,710.00	-67,247.00	-15.49%
2102 7070 70940 Interest	91,417.33	68,530.00	66,106.00	79,247.35	-2,424.00	-3.54%
Dam Repair (\$550K) P & I	0.00	0.00	27,000.00	0.00	27,000.00	#DIV/0!
Water Tank Painting (\$1.5M) Interest only	0.00	0.00	29,667.00	0.00	29,667.00	#DIV/0!
Membrane Filter (\$265K)	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2102 7070 70300 Transfer to \$6.2 Water Debt	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7070 Debit Service	95,267.33	502,777.00	489,773.00	82,957.35	-13,004.00	-2.59%
7080 70800 Infrastructure Replacement Fund/Capital Improvements	0.00	100,000.00	100,000.00	65,987.08	0.00	0.00%
7080 Total	0.00	100,000.00	100,000.00	65,987.08	0.00	0.00%
TOTAL EXPENSES	783,619.44	1,454,393.00	1,558,711.00	877,926.47	104,318.00	7.17%
TOTAL REVENUES	1,396,314.47	1,454,393.00	1,558,711.00	1,375,214.76	104,318.00	7.17%
			0.00			

TOWN OF JAMESTOWN - SEWER DIVISION
Proposed Budget
July 1, 2023 - June 30, 2024

ACCOUNT NUMBER & DESCRIPTION	FY21.22		FY22.23		\$ Change	% Change
	YTD	BUDGET	PROPOSED	YTD		
	6/30/2022	FY 22.23	FY23.24	6/27/2023	Prev. Yr.	Prev. Yr.
OPERATING REVENUES						
2103 0000 40400 Sewer Line Frontage Assess.	81,199.48	81,389.00	81,389.00	81,225.56	0.00	0.00%
2103 0000 40405 Inspection Fees	150.00	300.00	300.00	225.00	0.00	0.00%
2103 0000 40406 Sewer Use Sales	746,816.72	796,244.00	810,712.00	747,729.64	14,468.00	1.82%
2103 0000 40408 New Service Connect Fees	15,000.00	15,000.00	15,000.00	18,000.00	0.00	0.00%
2103 0000 40414 Dumping Fees	3,465.00	5,000.00	5,000.00	2,300.00	0.00	0.00%
2103 0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	8,000.00	0.00	0.00%
40100 TOTAL REVENUES	854,631.20	905,933.00	920,401.00	857,480.20	14,468.00	1.60%
OPERATING EXPENSES						
2103 7000 70100 Public Works Director	27,681.87	26,806.00	29,158.00	19,650.22	2,352.00	8.77%
2103 7000 70101 Wastewater Super w/Long	78,884.66	87,415.00	90,038.00	81,055.92	2,623.00	3.00%
2103 7000 70102 Accounting w/Long	46,878.12	48,443.00	49,750.00	45,449.14	1,307.00	2.70%
2103 7000 70103 Asst. Super w/Long	75,914.09	77,905.00	80,243.00	72,251.67	2,338.00	3.00%
2103 7000 70104 Plant Operator w/Long	70,749.52	68,678.00	70,738.00	67,441.98	2,060.00	3.00%
2103 7000 70111 Sewer - Temp Labor	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2103 7000 70511 Wastewater Super OT	16,843.59	13,000.00	13,000.00	8,985.92	0.00	0.00%
2103 7000 70513 Asst. Superintendent OT	14,507.63	13,000.00	13,000.00	12,310.80	0.00	0.00%
2103 7000 70514 Plant Operator OT	3,542.79	10,000.00	13,000.00	6,779.85	3,000.00	30.00%
7000 Salaries	335,002.27	345,247.00	358,927.00	313,925.50	13,680.00	3.96%
2103 7000 70900 Social Security	22,304.91	26,550.00	27,462.00	21,316.22	912.00	3.44%
2103 7000 70901 Health & Dental	49,351.86	49,500.00	51,602.00	40,500.00	0.00	4.25%
2103 7000 70902 Worker's Compensation	8,000.00	8,000.00	8,000.00	8,000.00	0.00	0.00%
2103 7000 70904 Retirement	29,358.24	38,000.00	42,180.00	26,632.78	4,180.00	11.00%
2103 7000 70906 Life Insurance	685.35	695.00	695.00	640.44	0.00	0.00%
2103 7000 70336 Clothing Allowance	1,760.95	1,500.00	1,500.00	332.31	0.00	0.00%
2103 7000 70335 License Fees	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
7000 Benefits	113,261.31	126,045.00	133,239.00	99,221.75	7,194.00	5.71%
7000 TOTAL SALARY & BENEFITS	448,263.58	471,292.00	492,166.00	413,147.25	20,874.00	4.43%
2103 7002 70001 Power - Electricity	43,309.78	60,000.00	55,000.00	35,677.37	-5,000.00	-8.33%
2103 7002 70002 Chemicals	0.00	3,000.00	3,000.00	978.50	0.00	0.00%
2103 7002 70003 Heat	13,047.67	20,000.00	15,000.00	11,573.15	-5,000.00	-25.00%
2103 7002 70004 Water	2,121.28	2,000.00	2,000.00	956.92	0.00	0.00%
2103 7002 70005 Chlorine	8,832.29	10,000.00	10,000.00	6,914.11	0.00	0.00%
2103 7002 70006 Equipment Maintenance	41,255.77	30,000.00	35,000.00	27,536.06	5,000.00	16.67%
2103 7002 70007 Misc Supplies, Office Cleaning	4,365.77	10,000.00	10,000.00	7,975.83	0.00	0.00%
2103 7002 70008 Laboratory Supplies	2,820.77	5,500.00	4,000.00	1,770.91	-1,500.00	-27.27%
2103 7002 70009 Telephone	438.46	2,200.00	1,000.00	374.52	-1,200.00	-54.55%
2103 7002 70010 Alarm Lines	7,282.42	7,500.00	7,500.00	5,246.44	0.00	0.00%
2103 7002 70011 Sludge Composting	48,017.36	50,000.00	50,000.00	28,626.60	0.00	0.00%
2103 7002 70012 Truck Operation & Main.	1,181.38	2,000.00	2,000.00	1,762.66	0.00	0.00%
2103 7002 70013 Gas - Truck	1,879.10	3,500.00	3,500.00	1,447.85	0.00	0.00%
2103 7002 70014 State Mandated Testing	29,911.39	28,500.00	30,000.00	27,435.32	1,500.00	5.26%
2103 7002 70201 Professional Services - Legal	0.00	2,500.00	2,500.00	0.00	0.00	0.00%
2103 7002 70315 Training	479.95	1,000.00	1,000.00	70.00	0.00	0.00%
2103 7002 70600 Professional Services	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00%
7002 Wastewater Treatment Facility	206,943.39	239,700.00	233,500.00	158,346.24	-6,200.00	-2.59%
2103 7003 70017 Pumping Station #3 (W Ferry)	4,467.04	7,500.00	6,000.00	3,242.77	-1,500.00	-20.00%
2103 7003 70018 Pumping Station #1 (Bayview)	22,661.84	37,000.00	30,000.00	19,064.38	-7,000.00	-18.92%
2103 7003 70019 Pumping Station #2 (Hamilton)	10,606.49	16,000.00	12,000.00	8,437.06	-4,000.00	-25.00%
2103 7003 70020 Pumping Station #4 (Maple)	725.87	1,000.00	1,000.00	318.23	0.00	0.00%
7003 Pumping Stations	38,461.24	61,500.00	49,000.00	31,062.44	-12,500.00	-20.33%
2103 7004 70598 Equipment Insurance	4,000.00	4,000.00	7,000.00	7,000.00	3,000.00	75.00%
7004 Insurance	4,000.00	4,000.00	7,000.00	7,000.00	3,000.00	75.00%
2103 7005 70021 Maintenance Sewer Mains	8,367.20	12,000.00	12,000.00	4,100.00	0.00	0.00%
2103 7005 70xxx Jet Vac Truck Lease	40,401.20	39,225.00	0.00	0.00	-39,225.00	-100.00%
2103 7005 70xxx Sewer Truck	0.00	8,216.00	8,110.00	0.00	-106.00	-1.29%
2103 7005 70xxx Slip Lining	0.00	0.00	38,625.00	0.00	38,625.00	#DIV/0!
2103 7005 70xxx Pump Station	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2103 7005 70605 West Ferry Extension Notes	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7005 Sanitary Sewers, Laterals & Mains	48,768.40	59,441.00	58,735.00	4,100.00	-706.00	-1.19%
7081 70801 Capital Expense	0.00	70,000.00	80,000.00	218,629.89	10,000.00	14.29%
TOTAL EXPENSES	746,436.61	905,933.00	920,401.00	832,285.82	14,468.00	1.60%

CURRENT WATER RATES 2022/2023

**PROPOSED WATER RATES
FY2023/2024**

Water - Minimum in Advance- 10% inc.
Water- Excess Water - 15% inc.
Sewer - 5.% inc.

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
4,000/12,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	0		\$0.00	\$0.00	0		\$0.00	\$0.00	\$0.00	
State Surcharge 1	4	\$0.11	\$0.42	\$1.69	4	\$0.11	\$0.42	\$1.69	\$0.00	
State Surcharge 2	4	\$0.17	\$0.67	\$2.66	4	\$0.17	\$0.67	\$2.66	\$0.00	
Sewer Charge- usage	4	\$18.18	\$72.73	\$290.92	4	\$19.09	\$76.37	\$305.47	\$14.55	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	4	\$6.49	\$25.96	\$103.84	4	\$6.49	\$25.96	\$103.84	\$0.00	
			\$227.61	\$910.46			\$240.23	\$960.93	\$50.47	5.54%
8,000/32,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	3	\$7.98	\$23.95	\$95.79	3	\$9.18	\$27.54	\$110.15	\$14.37	
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00	
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00	
Sewer Charge- Usage	8	\$18.18	\$145.46	\$581.85	8	\$19.09	\$152.73	\$610.94	\$29.09	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00	
			\$351.34	\$1,405.35			\$371.19	\$1,484.74	\$79.39	5.65%
13,000/52,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	8	\$8.58	\$68.65	\$274.60	8	\$9.87	\$78.95	\$315.80	\$41.19	
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00	
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00	
Sewer Charge- usage	13	\$18.18	\$236.38	\$945.50	13	\$19.09	\$248.19	\$992.78	\$47.28	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00	
			\$520.77	\$2,083.06			\$551.86	\$2,207.46	\$124.39	5.97%
16,000/64,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	11	\$10.87	\$119.58	\$478.33	11	\$12.50	\$137.52	\$550.08	\$71.75	
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00	
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00	
Sewer Charge- usage	16	\$18.18	\$290.92	\$1,163.69	16	\$19.09	\$305.47	\$1,221.88	\$58.18	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00	
			\$646.53	\$2,586.13			\$688.00	\$2,751.99	\$165.86	6.41%

JAMESTOWN WATER AND SEWER RATES
Proposed Rates for July 1, 2023 - June 30, 2024

Minimum in advance:						
Meter size	Quarterly		Seasonal		Quarterly Seasonal	
	Current Billing Rates			Proposed 10% inc.		
5/8"	\$89.82		\$359.26		\$98.80	\$395.19
3/4"	\$134.80		\$539.19		\$144.23	\$593.11
1"	\$167.42		\$669.69		\$179.14	\$736.66
1 1/2"	\$206.22		\$824.88		\$220.66	\$907.37
2"	\$268.63		\$1,074.54		\$287.44	\$1,181.99
3"	\$495.25		\$1,981.00		\$529.92	\$2,179.10
4"	\$745.46		\$2,981.83		\$797.64	\$3,280.02

Current Excess Water Rates: * per 1,000 gallons			Proposed
Minimum	Maximum	Rates	15% inc.
0	5,000	\$0.00	\$0.00
5,001	9,999	\$7.98	\$9.18
10,000	14,999	\$8.58	\$9.87
15,000	19,999	\$10.87	\$12.50
20,000	49,999	\$15.13	\$17.40
50,000	99,999	\$18.56	\$21.35
100,000	199,999	\$23.76	\$27.33
200,000	999,999,999	\$30.24	\$34.77

Excess Seasonal Water Rates: *per 1,000 gallons			Proposed
Minimum	Maximum	Rates	15% inc.
0	20,000	\$0.00	\$0.00
20,001	49,999	\$15.13	\$17.40
50,000	99,999	\$18.56	\$21.35
100,000	199,999	\$23.76	\$27.33
200,000	999,999,999	\$30.24	\$34.77

CURRENT SEWER RATES:		Proposed 5% inc.
Sewer use rate (per 1000 gallons):	\$18.18	\$19.09
Sewer flat rate for pump out: Flat B	\$210.40	\$220.92
Sewer flat rate for those without meters and without water: Flat A	\$84.24	\$88.45
Sewer metered rate for those without water (per 1000 gallons):	\$18.18	\$19.09
Sewer Debt Flat Fee:	\$38.02	
Sewer Debt Usage Fee (per 1000 gallons):	\$6.49	

Misc. Charges: No Change	Rates
Turn on/off (\$15. per service)	\$30.00
Install/Remove (\$50. per service)	\$100.00
Early Install/Remove (\$25. per service)	\$50.00
Sprinkler Charge (per unit)	\$0.18
Frozen Meter	\$125.00
Special Reading	\$20.00
Call out	\$150.00
Lien discharge recording fee	\$49.00

State Surcharge Rates - No Change	
SC 1	.010540 per 100 gals.
SC 2	.016644 per 100 gals.

**TOWN OF JAMESTOWN SEWER DIVISION
 PROPOSED OPERATING BUDGET
 July 1, 2023- June 30, 2024**

NUMBER	ACCOUNT	PROPOSED 2023/2024	
70070940	Principal Due	\$100,000.00	
	Interest Due	\$5,113.00	\$105,113.00
	Income to offset Debt	\$105,113.00	
	Reserve for future renovations/debt	\$364,285.00	