



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 2, 2023
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

- I. ROLL CALL
- II. CALL TO ORDER, PLEDGE OF ALLEGIANCE
- III. PUBLIC HEARINGS
 - A) Public Hearings
 - 1) Review, Discussion, and/or Action and/or Vote Pursuant to the relevant provision of the Jamestown Code of Ordinances, Section 22-91, Tree Preservation and Protection, regarding an appeal by Joseph Rosati of a decision rendered on August 16, 2023 of the Tree Preservation and Protection Committee for the removal of a tree at the Steamboat Street Right of Way, duly advertised in the September 21st edition of the Jamestown Press.

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- 1) No items at this time.

VI. LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Town Council Sitting as the Alcohol Beverage Licensing Board
 - 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on November 2, 2023:
 - CLASS F (NON-PROFIT)
 - Out of the Box Studio & Gallery
 - 11 Clinton Avenue
 - Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Edward A. Mello
 - 1) Harbor Management Commission kayak/dinghy/paddleboard rack permit recommendation to be implemented in 2024 (New Business).
 - 2) North Road/Sloop Street intersection 3-way stop recommendation.
 - 3) Code Enforcement Officer update.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher consideration of the Charter Review Committee recommendations as presented at the July 11, 2023, Town Council meeting:
- 1) 2022-2023 Jamestown Charter Review Committee Final Report.
 - 2) Letter from Vice President Meagher to the Town Council.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the request by Harbor Division Executive Director Steven Bois and recommendation by the Harbor Management Commission to (1) revise the Kayak/Dinghy/Paddleboard rack permits limiting the number of permits per family to two commencing in 2024; “grandfathering” those kayak rack permits that exceed two permits per family, (2) and approval of the request to send communication to current Kayak Rack permit holders and waitlist members regarding the new proposed Kayak/Dinghy/Paddleboard rack permit procedure.
- 1) Memorandum from Harbor Division Executive Director Steven Bois, copies of the proposed new and old Kayak/Dinghy/Paddle procedure; and copy of draft communication to current Kayak Rack permit holders and waitlist members regarding the new proposed Kayak/Dinghy/Paddleboard rack permit procedure.
- B) Review, Discussion, and/or Action and/or Vote: At the request of President Beye Discussion regarding the increased number of Tick-Borne Disease cases in the State of Rhode Island; possible Action and or Vote to create a new Tick Task Force Working Group, and approval of Order to advertise vacancies for the Tick Task Force Working Group:
- 1) State of Rhode Island, Department of Health Tickborne Disease Data
 - 2) Review of the 2013 Tick Task Force objectives

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss, and/or Take Action and/or Vote on the following items:

- A) Ordinances: Discussion and Possible Action to **Order to Advertise** in the Jamestown Press; Notice of a Public Hearing to take place on October 16, 2023, at 6:30 p.m. for Proposed Amendments to the Code of Ordinances, regarding Chapter 70 Section 52 – Traffic and Vehicles. These Amendments are proposed to update and modernize the existing Traffic and Vehicle Ordinance in conformance with 70-51 Stop and Yield Intersections.

- B) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Board of Canvassers – One unexpired six-year term Republican Alternate Member vacancy (March 2023- March 2029), pursuant to RIGL § 17-8-1 and RIGL § 17-8-2, request from Board of Canvassers Clerk Keith Ford to the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy:
 - b) Jamestown Republican Town Committee recommendation received September 18, 2023:
 - i) Jennifer Thran
 - 2) Discover Newport, One (1) member vacancy, with a three-year term ending 12/31/2023 and shall be associated with the hospitality industry, duly advertised in the September 14th & 21st edition(s) of the Jamestown Press with a request to submit applications prior to September 26, 2023:
 - c) Interested Applicant(s):
 - i) Marla Romash
 - Application received September 19, 2023
 - ii) Mark D’Arezzo
 - Application received September 26, 2023

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) September 8, 2023(Executive Session)
 - 2) September 14, 2023(Executive Session)
 - 3) September 18, 2023(Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Conservation Committee (July 11, 2023)
 - 2) Jamestown Harbor Management Commission (August 9, 2023)
 - 3) Jamestown Housing Authority Board of Commissioners (July 6, 2023)
 - 4) Jamestown Tree Preservation and Protection (May 17, 2023)
 - 5) Jamestown Tree Preservation and Protection (July 19, 2023)
 - 6) Jamestown Tree Preservation and Protection (August 16, 2023)

C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2020, 2021, and 2023 TAX ROLL		
02-1259-05	TAXPAYER DECEASED	-\$ 31.06
02-1259-05	TAXPAYER DECEASED	-\$ 15.53
02-1259-05	TAXPAYER DECEASED	-\$ 11.06
08-0063-70	UPDATED PROPERTY INFORMATION	-\$ 36.60
16-0771-00	RIGL 44-5-71-DEMO REMOVAL	-\$1,917.95
ADDENDA TO 2023 TAX ROLL		
04-0957-38	REMOVED EXEMPTION-SOLD	\$ 187.50
19-0573-31	SW/ISDS CHANGE	\$ 20.00
16-0771-00	C/O ISSUED 9/5/2023	\$1,285.21
TOTAL ABATEMENTS TO 2020,2021 & 2023 TAX ROLL		-\$2,011.90
TOTAL ADDENDA TO 2023 TAX ROLL		\$1,492.71
GRAND TOTAL		-\$ 519.19

D) At the recommendation of Public Works Director Michael Gray authorization to approve awarding the paving bid to the lowest responsive and responsible bidder J.H. Lynch & Son in the amount of \$268,780.00, based upon the estimated quantities for the roadways listed on the advertised bid:

Item 1: Bituminous Surface Course	\$150 per Ton
Item 2: Bituminous Binder Course	\$140 per Ton
Item 3: Reclamation	\$10 per Square Yard
Item 4: Fine Grading and Compaction	\$2 per Square Yard
Item 5: Bituminous Surface Course (Path)	\$205 per Ton
Item 6: Bituminous Binder Course (Path)	\$195 per Ton

E) One-Day Event/Entertainment Applications

- 1) Applicant: Jamestown Art Center (JAC)
Event: JAC Autumn Arts Open House
Date: October 15, 2023
Location: 18 Valley Street
- 2) Applicant: Out of the Box Studio & Gallery
Event: Living On the Edge
Date: November 2, 2023
Location: 11 Clinton Avenue

F) Public Notice of CRMC and RIDEM of application for Assent filed by Joshua & Deborah Fredberg, 864 East Shore Road, Plat 2, Lot 222, to construct and maintain: a 1,200 lbs. boat lift on an existing residential pier. Written comments/objections are due by October 13, 2023, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov.

XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Zoning Ordinance Update and Rewrite review and Public Workshop schedule.
- B) At the request of Vice President Meagher to review town-wide water restrictions policy(s).
- C) Review of Committee/Board/Commission Appointment Process/Policy with recommendations made by the Town Council and Town staff.
- D) Interviews are to be scheduled for applicants for the committee vacancies on **October 16, 2023**, from 5:30 p.m. to 6:30 p.m.
- E) Review of and scheduling of the Veteran and Fire Department tax exemption Code of Ordinance Public Hearing

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Resolutions from other Rhode Island Cities and Towns:
 - 1) Town of New Shoreham, Resolution Expressing Thanks to the Town of Jamestown, R-09-2023

XIV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (5) Real Estate (acquisition of property).

XV. ADJOURNMENT OF EXECUTIVE SESSION**XVI. ADJOURNMENT**

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on September 28, 2023.



Public Hearing Announcement

October 2, 2023, 6:00 P.M., Town Hall

Pursuant to the relevant provision of the Jamestown Code of Ordinances, Section 22-91, Tree Preservation and Protection, a public hearing will take place on October 2, 2023, at the Jamestown Town Hall, 93 Narragansett Avenue, at 6:00 p.m. regarding an appeal by Joseph Rosati of a decision rendered on August 16, 2023 of the Tree Preservation and Protection Committee for the removal of a tree at the Steamboat Street Right of Way.



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805

Mr. Joseph and Judith Rosati

[REDACTED]
Jamestown RI 02835

May 30, 2023

Dear Mr. Rosati;

As you know, the Town of Jamestown through its tree warden, Steven Saracino, deemed the red maple located on the Town Right of Way at Steamboat Street to be a hazard and as such issued a notice that the tree would be removed.

You appealed this notice to the Jamestown Tree Preservation and Protection Committee. The Committee heard your position and that of an arborist hired by you and granted your appeal with the condition that the tree be made secure through cabling by a licensed arborist at your expense.

With that, I ask that you acknowledge the following by signing below and returning:

- Cabling plan to be submitted to Steve Saracino and Mike Gray for review and approval by June 15.
- Cabling to be installed by licensed arborist at your expense by July 1 and notice of confirmation to be sent to the address below.
- You release the Town from all liability as the result of the cabling system failing or any part of the tree causing damage or injury to your property or anyone located there on.
- You notify your insurance company of the above and request confirmation be sent to the below address.

I thank you in advance for your response.

Respectfully,

James Simmons

Chair Jamestown Tree Preservation and Protection Committee

Please sign to acknowledge receipt and conditions by June 9: _____

Joseph and Judith Rosati

Return one copy to: Mr. Michael Gray
Town of Jamestown
93 Narragansett Avenue
Jamestown RI 02835

Roberta Fagan

From: Christina Collins
it: Monday, June 26, 2023 4:27 PM
To: Edward Mello
Subject: FW: Hazardous tree

CHRISTINA D. COLLINS
 FINANCE DIRECTOR
 TOWN OF JAMESTOWN
 93 NARRAGANSETT AVE.
 JAMESTOWN, RI 02835
ccollins@jamestownri.net
 P)401-423-9809
 F)401-423-7229

From: Russell Godin [REDACTED]
Sent: Monday, June 26, 2023 11:26 AM
To: Christina Collins <ccollins@jamestownri.net>
Cc: Andy Murray [REDACTED] Aimee Reiner [REDACTED]
Subject: RE: Hazardous tree

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Tina:

Thanks for forwarding this to The Trust for a Risk Management opinion. We have also had Andrew Murray, Trust's General Counsel, look at this since it involves a written agreement, already executed, between the Town and Mr. & Mrs. Rosati.

In review of the attachments, a red maple tree in the Steamboat Street R-O-W was deemed to be a hazard by Town's Tree Warden and recommended for removal. This tree appears to be a Town-owned tree, on Town property that happens to be a R-O-W near a shoreline. To eliminate all risk of loss against the Town, the only proper risk management decision would be for the complete removal of the tree.

Based on the agreement already executed, the Town is allowing Mr. & Mrs. Rosati to "secure" the tree by method of cabling, through the services of a licensed arborists at their expense. While we understand the third bullet point cited in the May 30th agreement, The Town must understand that the Rosatis cannot release a third party's claim against the Town, whether or not that third party is on their property. The Rosatis can only release claims that they would have for property damage or bodily injury. The only proper way of securing that the Rosatis will remain responsible for third party actions contemplated by this bullet point, is for them to agree to defend and hold harmless the Town from those actions. A Hold Harmless & Indemnification Agreement should be drafted by the Town's solicitor memorializing this arrangement and the Rosatis should execute the same. The Trust would recommend that this agreement include all claims for this tree's liability brought by third parties regardless of where they are (on the Rosati's property or in the R-O-W). If they are not willing to go into the R-O-W, The Town remains responsible for all claims brought by a third party in the R-O-W.

Also, it is worth noting that the agreement is silent with respect to the Town's right of inspection of the cable installation by the licensed arborist and that it meets the Town's satisfaction. Even though the Town is the owner of this tree, given this arrangement, the Town should preserve its rights for this inspection as well as the rights to remove said tree, in the event the

Town is not satisfied with the installation/workmanship/integrity of the cabling by the arborist. The agreement is also silent about future cabling inspections, future costs to repair/adjust cables, etc.

Further, based on the agreement, The Town remains responsible for a tree it owns and has deemed hazardous. The Town will need to have regular inspections of the tree for maintenance and care including cable inspections. The documents exchanged do not transfer the Town's liability for injury or property damage caused by this tree to a third party who may use the R-O-W as shoreline access. While the 'cabling' of the tree can be assumed by Mr. & Mrs. Rosati, the agreement doesn't absolve the Town against claims by third parties at all.

Finally, The Town may also want to require that the Rosatis submit a Certificate of Insurance, on an annual basis, naming the Town as an additional insured to satisfy the fourth bullet point of this agreement.

If you or anyone at the Town have any questions, please do not hesitate to let us know.

Thanks,

Russ Godin
Director of Claims



501 WAMPANOAG TRAIL, SUITE 301
EAST PROVIDENCE, RI 02915
Tel: (401) 438-6511 ext. 519
: (401) [REDACTED]
E-mail: [REDACTED]
Web Site: www.ritrust.com

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From: Christina Collins <ccollins@jamestownri.net>
Sent: Thursday, June 22, 2023 3:16 PM
To: Aimee Reiner [REDACTED] Russell Godin [REDACTED]
Subject: Hazardous tree

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Aimee-

Per my conversation with Russ, I am asking for review of the attached correspondence. There is a tree in the Town's right of way which has been deemed hazardous. An appeal was made to the Tree Committee and was granted. I do not think that the letter from Wolpert removes all liability and I would like to make sure we are acting in the best interest for the Town. Would the Trust please kindly opine on the matter.

Thank you,
Tina

CHRISTINA D. COLLINS
FINANCE DIRECTOR

Sec. 22-91. - Appeals and adjustments.

Any adjustment of the standards required by this article or an appeal of a decision of the tree warden shall be heard by the tree preservation and protection committee. All appeals shall be in writing to the tree preservation and protection committee. The tree preservation and protection committee shall hold a public hearing at some suitable time and place after giving notice to all persons known to be interested therein and posting the hearing in the town hall and also at the location the hearing is to be held seven days (including the day of the hearing) prior to the hearing. Within three days after the hearing, the tree preservation and protection committee shall render the decision granting or denying the appeal. Any appeal of a decision of the tree preservation and protection committee shall be heard by the town council.

(Code 2003, § 22-91; Ord. of 3-15-2002, § 08; Ord. of 12-10-2007)

Sec. 22-143. - Clearance of public rights-of-way.

- (a) Every person who is the owner of land abutting a public walkway shall keep such walkway free of all vegetation from ground level up to a height of at least eight feet above the walkway. This shall include any tree under public or private control, which overhangs a public walkway. A public walkway shall mean any walkway that is improved by gravel, asphalt or concrete. A public walkway shall also include established dirt paths in public rights-of-way.
- (b) Planting of trees along highways, rights-of-way, and on town land will take into consideration General Tree Planting Rules and Guidelines and Rules and Regulations for Subdivisions of Land, Town of Jamestown, Rhode Island. A notice to any abutter to a planting of a new tree, but not replacement of trees, that potentially would obstruct a property owner's view of Narragansett Bay shall be sent not less than 30 days in advance of the planting to the address on record in the tax assessor's office and shall advise the abutter of the appeal process outlined in section 22-143.

(Code 2003, § 22-143; Ord. of 3-13-2000, § .06(C); Ord. of 12-10-2007)

September 20, 2023

Dear Property Owner:

You are receiving this notice as an abutting property owner to the Steamboat Street Right of Way, Jamestown, RI 02835.

Pursuant to the relevant provision of the Jamestown Code of Ordinances, Section 22-91, Tree Preservation and Protection, a public hearing will take place on October 2, 2023, at 6 p.m., at a meeting of the Town Council at the Jamestown Town Hall Rosamond A. Tefft Council Chambers, 93 Narragansett Avenue in said Jamestown, at which time and place all those who wish to be heard may speak for or against. regarding an appeal by Joseph Rosati of a decision rendered on August 16, 2023, of the Tree Preservation and Protection Committee for the removal of a tree at the Steamboat Street Right of Way.

Please contact this office at (401)-423-9800 if you have any questions. Thank you.

Attest:

Roberta Fagan, Town Clerk

Town of Jamestown

Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: September 27, 2023
SUBJECT: Report for Town Council Meeting October 2, 2023

Harbor Commission: Request approval of rules for the management of kayak and dinghy racks (beach permits) as recommended by the Harbor Commission to become effective for the 2024 season. (new business)

North Road/Sloop 3-way stop: The next phase of the shared pathway is expected to link the reservoir section north to a point at the intersection of Sloop Street. In anticipation of this work being completed, a 3-way stop is recommended for the intersection. This will allow for a crosswalk to be installed which will link the pathway to the west. (request order to advertise)

Code Enforcement Officer: Currently conducting interviews for a part-time code enforcement officer. Expect to make a final offer within the next two weeks.

Mary E. Meagher
23 Melrose Avenue
Jamestown, Rhode Island
02835

July 6, 2023

To my fellow Town Councilors and Members of the Charter Review Committee,

I had the good fortune of serving on the current Charter Review Committee, whom I believe will be coming before you on July 11, 2023 to present the product of their research, discussions, and review. Unfortunately, I will not be at this meeting, so I wanted to introduce the committee to you as I might if I was present. I would ask that someone please ensure that this goes into the record or, at the very least, provide a means for the Committee to hear it.

Because it was a great committee!!! It performed its work efficiently, thoroughly, and clearly. There was plenty of discussion (I fear I contributed to that) and the group was not shy about entertaining varied opinions. I realized after a couple of meetings that we had a group that represented a cross-section of involvement in and familiarity with town government. I had requested to serve on the committee because having served on the Council, I knew of some dilemmas that the current charter poses. Moreover, I had watched other committees grow fractious with differences of opinion and in these fractious times, I feared that could happen. I need not have worried. This committee was a model of decorum and indeed very pleasant.

Jay Sisson and Lucia Marshall had not served on a town committee before, though each brought a commitment to this community that was deeply felt. They also brought fresh perspectives and insight to a document with which the rest of us had perhaps too much familiarity. Jay's work with the Recreation Department and Jamestown Soccer Association gave him a practical bent toward what issues might be addressed. Lucia's fresh approach to the charter ensured that anything might be given consideration. She particularly should be commended for improving the grammar and syntax of not just our proposals, but also some parts of the current charter.

George Souza and Job Toll are veterans of previous committees. George served for many years on the Conservation Committee and I think as its liaison to Harbor. Job has served on the Beavertail Committee and currently serves on the Affordable Housing Committee. (I think he has served on one other committee but I apologize that I cannot name it.) George's experience with the Harbor Commission proved very helpful in our consideration of that part of the charter. And Job's experience showed when he volunteered to be that person every committee needs: the guy who will do the grunt work and take minutes. They brought to our efforts not just experience but also a wisdom that, in some cases, suggested "If it ain't broke, don't fix it" or "maybe we don't want to open that can of worms."

Our chair and vice chair each had a lot of experience with Charter Review and it showed. Sav Rebecchi, our Vice Chair, was indefatigable in his research. He provided us with the history of the Charter and its changes and with what other cities and towns had done in similar situations. He was a terrific resource. Sav prompted much of our discussion by offering ideas and possible changes, some of which are included in our proposals. But I was equally impressed by his equanimity when some of his ideas were not included. That kind of patient contribution and cooperation makes for a great committee member.

And our chair, Jim Rugh, was equally indefatigable in keeping us on track, in organizing our responses, and in producing this final document. He did so with an even-handedness that I admire greatly. Jim was well

suiting to this role. He presented the questions clearly, listened, reflected, would sometimes respond with his opinion but just as often not, and kept the process moving. At the same time, he allowed us to circle back to issues we had discussed earlier, which I think is very important to do with such an important document. Consequences were considered and our language became clearer and the product much better.

I thank all of the members for their efforts. Jamestown is a very lucky place to have such capable people who are willing to serve their community and do so with such skill.

All the best,

Mary Meagher

Town of Jamestown
2022-2023 Jamestown Charter Review Committee

Final Report to the Town Council

The 2022-2023 Town Charter Review Committee consisting of seven (7) voting member: James Rugh, Chairman; Sav Rebecchi, Vice Chairman; Job Toll, Secretary; Lucia Marshall; Mary E. Meagher; James (Jay) Sisson; and George Souza was charged with reviewing the Charter to determine if there are any changes needed. The Committee met bi-weekly and researched and discussed various possible Charter changes. Our eleven recommended changes are presented to the Council for consideration.

In this report recommended text changes are highlighted, additions are underlined, and deletions are struck through. Identical changes to multiple sections are presented together.

RECOMMENDATION 1

In November 2020 voters in Rhode Island passed a ballot measure to drop the words "Providence Plantations" from the official state name. We recommend that the preamble be changed to conform to the current official state name.

PREAMBLE

The people of the Town of Jamestown, in order to secure the right of self-government in all local matters, pursuant to the provisions of the constitution of the State of Rhode Island ~~and Providence Plantations~~, do adopt and establish this Charter.

RECOMMENDATION 2

After considerable research and discussion, the committee recommends the Town move to non-partisan elections for the Town Council, School Committee and Town Moderator. Several other Rhode Island cities and towns have moved to non-partisan local elections (the Town has no control over state and Federal elections) including Newport and Middletown, to name just two.

Sec. 201. - Number, selection, term

The town council shall consist of five members elected from the town at large, each to serve for a term of two years or until a successor is elected and qualified. The regular election of council members shall be held on the first Monday of November

in even-numbered years, beginning November 2012. The names of all candidates for town council who shall have qualified to appear on the ballot shall be listed ~~under their respective~~ without party designations (in the order determined by the board of canvassers by the drawing of lots). Each elector shall vote for no more than five candidates for town council, and the five receiving the greatest number of votes shall be declared elected.

PLEASE NOTE: Under the Jamestown Town Charter, sections 601 and 602, primary, general, and special elections and the authority granted the canvassing authority are governed by Rhode Island General Law 1956, §§ 17-1-1 et seq, 17-8-1 et seq., and 45-4-1 et seq. The Committee suggests that the Town Solicitor be consulted to determine if further additions to the Charter may be needed to move to local non-partisan elections. For this reason, we suggest the 2022-2023 Town Charter Review Committee not be discharged until the Town Solicitor makes his report, in case additional changes to the Charter are needed.

RECOMMENDATION 3

This recommendation mirrors recommendation 2 and would make local school board elections non-partisan.

Sec. 501 – School committee membership.

There shall be a school committee of five members, each of whom shall be elected at large from the town by the electors of the town of Jamestown at the regular town election to serve for a term of four years and until the successor is elected and qualified. The names of all candidates for the school committee who shall have qualified to appear on the ballot shall be listed ~~under their respective~~ without party designation (in the order determined by the board of canvassers by the drawing of lots). Those persons receiving the greatest number of votes for an office, not exceeding the number of persons to be chosen for the office, shall be declared elected to office. All members of the school committee in office at the time this Charter is adopted shall continue to hold office until their normal terms have expired.

RECOMMENDATION 4

We are recommending two changes to section. 406. The change in the first paragraph would mirror recommendations 2 and 3 and would make the Town Moderator election non-partisan.

Currently, at the Town Financial Meeting the Town Moderator can call for a ballot vote on any issue. Voters at the meeting can make a motion from the floor to vote by ballot. We believe many voters are reluctant to take a public position or to speak publicly at this meeting. Our recommendation is to require a ballot vote on the expenditure of money or the incurring of liability in excess of \$1 million. This limit would exempt most bond issues. Had this been in effect at the 2023 Town Financial Meeting it would only have required a ballot on the Town and School budgets. Other cities and towns have a similar provision and we believe many registered voters will support this change.

Sec. 406. - Town moderator.

There shall be a town moderator, who shall be elected at the regular town election without party designation and shall have those powers and perform those duties prescribed now or in the future by the constitution and laws of the state not inconsistent with this Charter. In the event that the office of the town moderator becomes vacant during the term of office, the town council will appoint a replacement until the next regularly scheduled election.

The moderator of the Town Financial Meeting shall upon a motion being made and seconded, relative to any business before such meeting, after having heard all the registered voters thereon who shall be desirous of being heard, cause the votes of the registered voters present to be taken thereon. Whenever any question involves an expenditure of money, or the incurring of liability in excess of \$1 million by the Town, or the disposition of Town property in excess of \$1 million, that vote shall be taken by ballot.

RECOMMENDATION 5

Under section 212, when a member of the Town Council leaves the council because they cease “to meet the qualifications established in section 202” (must be a qualified elector, a residents of the Town, and hold no other public office or employment in the service of the town) the Council appoints the next higher vote getter. However, there may be no next higher vote getter or that person could have only received a few votes. In addition, section 212 does not address when a Council members resigns for other reasons. We recommend eliminating the current wording and replacing with wording allowing the Town Council to fill an open position with a “qualified person.”

Sec. 212. - Vacancies.

~~Vacancies shall be said to exist when any member ceases to meet the qualifications established in section 202. If such a vacancy occurs in the membership of the town~~

~~council, the remaining members of the town council shall appoint the next highest vote getter to fill the vacancy until the next regularly scheduled biennial election.~~

If a vacancy occurs in the membership of the council, for whatever reason, the remaining members of the council shall select a qualified person to fill the vacancy until the next regularly scheduled state or town election, at which time the electors shall elect a qualified person to complete any unexpired portion of the term.

RECOMMENDATION 6

Section 503 outlines the process to follow when a member of the School Board leaves the Board. The process is similar to that now followed when a vacancy occurs on the Town Council. The same concerns apply and we recommend mirroring changes recommended to section 212.

Sec 503 – Vacancies.

~~Any vacancy in the membership of the school committee shall be filled by the town council by the next highest vote getter from the most recent election and so on until someone fills the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. Should there be no next higher vote getter or if none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.~~

If a vacancy occurs in the membership of the school committee, for other than the expiration of the member's term, the town council shall select a qualified person to fill the vacancy to serve until the next regularly scheduled state or town election, at which time the electors shall select a qualified person to complete the unexpired portion of the term.

RECOMMENDATION 7

We are recommending changes to section 216 that would allow a "digest or description which substantially expresses the purpose or identifies the subject matter" of a proposed ordinance or amendment to be published in a general circulation newspaper rather than the full text. This is permitted by state law and would result in significant savings to the Town. Many of today's ordinances/amendments are complex, for example the short-term rental ordinance. These can run multiple newspaper pages and cost thousands of dollars per insertion. If this recommendation is adopted a more concise digest of the ordinance or amendment could be published. So that Jamestown voters can read and understand the ordinance/amendment we recommend making it

clear that the full text must be posted on the Town web site and available for public inspection at the Town Clerk's Office.

Sec. 216. - Procedure for adopting ordinance.

An ordinance or amendment to an existing ordinance may be introduced by any member at any regular or special meetings of the town council. Upon introduction of any ordinance or amendment to an existing ordinance, the town clerk shall distribute a copy to each town council member and to the town administrator; shall file a reasonable number of copies in the office of the town clerk and shall publish the ordinance or amendment. It shall not be necessary for the full text of an ordinance or amendment to an ordinance to be published. The Council may approve a digest or description which substantially expresses the purpose or identifies the subject matter. Following the publication by at least seven days, the town council may adopt the ordinance with or without amendment or reject it, but if it is amended as to any matter of substance, the town council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the town clerk shall have sufficient printed copies of the ordinance or amendment available at the town hall.

As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the town. The full ordinance or amendment shall be posted and to post on the town's website: (1) the complete ordinance or amendment and (2) the places where copies of it have been filed and the times when they are and shall be made available at the Town Clerk's office for public inspection.

RECOMMENDATION 8

Section 301 deals with the appointment of the town administrator. Candidates are permitted six months to become a resident of the state of Rhode Island. Finding suitable housing in Rhode Island is becoming more challenging. In light of current housing conditions, we recommend expanding this time to twelve months.

Sec. 301. - Appointment and qualifications.

The town council shall appoint a town administrator for an indefinite period of time, based solely upon the executive and administrative qualifications of the applicant, as outlined by generally accepted professional standards. The town administrator need not be a resident of the town or state at the time of appointment, but must

become and remain a qualified elector and resident of the state within ~~six~~ twelve months after appointment, unless an extension is approved by town council. The relationship between the town and the town administrator shall be contractual and not that between a municipality and a civil officer.

RECOMMENDATION 9

Currently the building official may serve as the minimum housing inspector, a position mandated by state law. The building official is also responsible for supervision and enforcement of ordinances relating to buildings, zoning, trailer parks and other matters. We feel that zoning enforcement is a critical function and should be more prominent. We recommend that "zoning" be deleted from the list of supervision and enforcement duties and that wording be added that states he may also serve as the zoning enforcement official.

Sec. 409. - Building.

There shall be a building official who shall be nominated by the town administrator with the approval of the town council and shall be responsible for the supervision and enforcement of ordinances relating to buildings, ~~zoning~~, trailer parks and other matters assigned to the building official pursuant to law. The building official may also serve as the zoning enforcement officer and the minimum housing inspector. In the absence of a town engineer, the building official shall be responsible for the custody and proper maintenance of engineering records including surveys, plans, maps and the like, pertaining to town property and projects.

RECOMMENDATION 10

We are recommending two housekeeping changes to section 1104 which requires that the Town budget and capital budget be printed and available 14 days in advance of the financial town meeting. In 2002 sections 223 and 224 we deleted and replace with section 1102 and 1103. At the time section 1104 was not corrected to indicate the proper sections. For the sake of accuracy, we recommend these changes be made to section 1104.

Sec. 1104. Public notice.

The recommended budget (section ~~223~~ 1102) and capital budget as provided in section ~~224~~ 1103 shall be printed and available to the public at least 14 days preceding the annual financial town meeting-

RECOMMENDATION 11

Our final recommendation is to clarify in section 1201 that there are two types of charter reviews. A full review which by the current charter occurs every six years, and a special review that can take place as needed (the most recent special review took place in 2020 to update section 219 – Initiative Petition). The committee felt that there could be confusion regarding the date of full review since it could be a year or more from the call for a committee to the submission of a final report. To eliminate any question, our recommendation is to make the appointment of the next full charter review committee September 1, 2029 and full reviews every six years from that date. (September 1 was selected as it would allow the committee to meet during the fall/winter/spring and avoid the summer with it can be a challenging getting a quorum).

Sec. 1201. - Charter revision committee.

~~The town council shall appoint a charter review committee to review this Charter whenever it is deemed necessary but not longer than six years from the previous review.~~ The town council shall appoint a special charter review committee whenever it is deemed necessary. The council shall appoint a full charter review committee beginning September 1, 2029, and every six years from that date. The Town Clerk shall inform the Council no less than six months before the next Full Review to begin the process of review committee selection. Said full review committee shall within nine months of its appointment submit to the town council a report with its recommendations for amendments, additions or deletions.

Submitted by the 2022-2023 Jamestown Charter Review Committee:

James Rugh, Chairman
Sav Rebecchi, Vice Chairman
Job Toll, Secretary
Lucia Marshall
Mary E. Meagher
James (Jay) Sisson
George Souza

July 11, 2023

Date: 26 September

From: Jamestown Harbor Director
To: Jamestown Town Administrator

Subject; Request for Town Council approval to Harbor Commission Vote 13 September 2023 regarding the New Kayak/Dinghy/Paddle Board management procedure.

1. I am writing to request the Town Council approve the revised Kayak/Dinghy/Paddleboard rack procedure attached as Enclosure 1. This procedure was discussed, voted on and approved by the Harbor Commission on 13 Sept 2023. I provided a large volume of information prior to the HC meeting, that showed kayak rack population throughout the summer and that data is available to any TC member who is interested in seeing it. That information was discussed at length during the HC meeting.
2. I am also requesting approval for the communication included here as Enclosure 2. This communication would go out to all current Kayak Rack permit holders and wait list members with the purpose of providing supporting information about the new procedure.

Please let me know if you would like to discuss this further or would like additional information

Respectfully
Steven G. Bois
Harbor Executive Director

Enclosure 1: New and Old Kayak/Dinghy/Paddleboard procedures presented to Harbor Commission on 13 September 2023.

Enclosure 2: Communication to Kayak/Dinghy/Paddle Board permit holders and wait list members.

Enclosure 1: New and Old Kayak/Dinghy/Paddleboard procedures presented to Harbor Commission on 13 September 2023.

Goal: Provide Water Access to all and improve the use of town owned kayak/dinghy/paddleboard racks and areas

Goal; Reduce the wait list time from current 2-3 years to 1 year or less

Goal; 95% occupancy or better by early July 2024

Goal: Work load reduction for Harbor Masters and Harbor Administrator

Data: 50% occupancy during mid-July, started oversell program,

70-75% occupancy late August

45 open spaces mid-august, 196 on wait list,

Old Beach Pass Process 2023 and Prior

1. Send renewal notice by email on 1 Dec, notify that they have until 31 Jan to renew on website, notify that emails, phone numbers must be current

May apply for all 4 areas with racks

May apply for as many spots as wanted in each area, but must pay for each

2. 1 Feb, send certified mail letter if not renewed or communicated that they will, indicating that they are relinquishing permit, if want to appeal, they must notify by end Feb so appeal can be on harbor agenda.

4. March, all non-paying and non-responding will be relinquished

5. March, Joan phone calls to offer/re-assign relinquished spots to wait list persons

5. Mid-March: Joan mails stickers to paying members during March

6. 1 April; season begins, runs to 31 October, racks are open to population

8. May-August, HMs monitor kayak/dinghy rack population ensuring current stickers attached, red tagging offenders with 7-day warnings, confiscating offenders after 7-day period expired, charge 50 dollars storage for each confiscated

9. 31 October; season ends, (no one has ever been around at the end of October to remove kayaks, etc.)

New Beach Pass Process Recommended For 2024, by Harbor Director to Jamestown Harbor Commission, Approved by HC on 13 Sept 23

1. Send renewal notification on 1 Dec by email, notify they have until 31 Jan to renew on website. Ensure email states the below information clearly
 - a. If returning Must renew online with your email, phone, (will not accept paper copies, phone calls, emails requests)
 - b. If new, must apply wait list on line with your email, phone (will not accept paper, phone, emails)
 - c. Must ensure contact info, emails and phones stay current. Town not responsible

New; May apply for only two locations, must pay for each wait list spot individually

New: Limited to only two spots per household, until wait list is exhausted, then will be offered other

New; will be charged yearly wait list fee to remain following year
2. 1 Feb, send certified letter if not renewed or communicated that they will, indicating that they are relinquishing permit or their spot on wait list. if want to appeal, they must notify by end Feb so appeal can be on March harbor agenda.
3. 1-15 March, Joan mails beach pass stickers out to all who renewed, or who have paid for season. Email correspondence will state:
 - a. Kayak Racks open and Beach permit starts 1 April and ends 31 October, boats must be removed by 31 October or will be confiscated during November, a storage fee of 100 will be charged per boat
 - b. Beach Stickers must be current, clearly visible when boat is stored and placed on the outer edge of the boat on outer edge of rack
 - c. Kayak, Dinghy, paddleboard must be on rack by 1 June or will forfeit permit, no refunds will be offered.
 - d. Failure to occupy by 1 June will forfeit position and cancel sticker, waivers granted by HM case by case. No refunds to be offered.
 - e. After 5 June, any kayaks with expired stickers will be removed and storage fee will be charged
 - f. Sticker will be offered to wait list person by email, who must respond within 48 hours or will be removed from wait list. Failure to respond results in offer to next person on wait list
4. 1 May; HM emails all current sticker owners reminding them of above rules

- a. Beach pass permit started 1 April and will end 31 October, boats must be removed by 31 October or will be confiscated during November, a storage fee of 100 will be charged per boat
 - b. Kayak, Dinghy, paddleboard must be on rack by 1 June or will forfeit permit, no refunds will be offered
 - c. Beach Stickers must be current, clearly visible when boat is stored and placed on the outer edge of the boat on outer edge of rack
 - d. Failure to occupy by 1 June will forfeit position and cancel sticker, waivers granted by HM case by case. Any kayaks with expired stickers will be removed and 100 storage fees will be charged
5. First week June; HMs review kayak rack occupancy, noting stickers there, compare to list of stickers sold, email to those with no kayak on racks warning that they will forfeit sticker with 48 hours unless justification received by HM within 48 hours.
 6. 5 June, vacant spots offered to wait listed members, must occupy rack spot within 7 days or forfeit wait list position.
 7. June-August, HMs monitor kayak/dinghy rack population ensuring current stickers attached, red tagging offenders with 5-day warnings, confiscating after 5-day period expired. Storage fee after confiscation is 100 per boat.
 8. 15 October; HM sends group email notice asking all permit holders to remove boats by 31 October.
 - a. Warning that Boats left abandoned with no storage payment after 30 days will be disposed in a manner approved by Harbor Director
 9. 31 October; season ends
 10. 15 November; HM begins kayak/dinghy removal/confiscation, charges 100 storage fee, disposes boats with Harbor Director approval

Key Changes and Data as of 22 August; Requesting Vote to approve new process and below changes

Key Changes	Current	New	Reference
Communication	Phone/email	Email only	Newport, Bristol,
Response time	varies	72 hours	Newport, Bristol,
Areas can apply	all	2	Newport, Bristol, Warren
Spots can have	unlimited	2, more after wait list exhausted	N =1, Bristol = 1, Warren = 1

Failure to respond	Non	Dropped	Newport, Bristol, Warren
Occupancy Date	None	1-Jun	Newport, Bristol, Warren changing
Occupancy consequence	None	lose sticker	Newport, Bristol, Warren changing
Wait list fee	None	15	Newport, Bristol
Pre-season email	None	April	Newport, Bristol, Warren
Post-season reminder	None	October	none
Confiscate/Storage fee	\$50	\$100	Newport, Bristol, Warren stays yearly
Warning period confiscate	varies	5 days	varies
Failure to accept spot	None	dropped, must reapply next year	Newport, Bristol, Warren

Enclosure 2: Communication to Kayak/Dinghy/Paddle Board permit holders and wait list members.

Dear Kayak/Paddleboard/Dinghy Permit Holder:

The Jamestown Harbor Commission, at its meeting on September 13, 2023, voted on the following changes to the kayak/paddleboard/dinghy permit process:

- Permit offers will be made via email only
- Permit offers must be responded to within 72 hours. Failure to respond to an offer will result in your name being removed from the wait list;
- Only two areas may be applied for. If you currently have two or more permits, and are on the wait list for another area, your name will be removed from that wait list; You may email us to be sure we retain your 2 preferred locations.
- No more than 2 permits per household. Those who currently have 3 or more permits will be allowed to keep them and be grandfathered into our database;
- If you fail to respond to a permit offer, or if you decline a permit offer, you will be removed from the wait list and must reapply to get back on;
- All kayaks/paddleboards/dinghies must be on a rack by June 1; if a vessel is not on the rack by June 1 the permit is revoked;
- An annual wait list fee will now be charged; Failure to pay the fee online will result in removal of that application
- Vessels may be on the racks from April 1 through October 31. Any vessel left on a rack after October 31 will be given a 5-day warning period, then it will be confiscated and a \$100.00 confiscation/storage fee will be assessed;

Permit and wait list renewals will be sent out on or about December 1 and are due January 31. Any renewals not received by January 31 will be sent a certified letter informing you that your permit or spot on the wait list may be removed. If payment is not received by February 28, your permit or wait list spot will be revoked.

The renewal is sent out in an email blast via Online Mooring. Please log in to your Online Mooring Account at onlinemooring.com and make sure your contact information is complete and updated to your current address. Harbor personnel will not be responsible for updating contact information

The purpose behind these process changes include;

1. Improving water access for all
2. Reducing the wait list time for Kayak, Dinghy, paddleboards
3. Reducing vacancies and increasing occupancy

If you have any questions, please do not hesitate to contact me.

Roberta Fagan

From: Edward Mello
it: Tuesday, September 26, 2023 11:47 AM
To: Roberta Fagan
Subject: FW: HD to TA for Kayak Rack Procedures_Memo 25 Sept 23_V2.docx
Attachments: HD to TA for Kayak Rack Procedures_Memo 25 Sept 23_V2.docx

Good morning Roberta

I ask that this be placed on the TC agenda-new business. Steven will attend to present and ask for approval.

Thank you

From: Steven G. Bois <sbois@jamestownri.net>
Sent: Tuesday, September 26, 2023 11:00 AM
To: Edward Mello <emello@jamestownri.net>
Cc: Joan Rich <jrich@jamestownri.net>
Subject: HD to TA for Kayak Rack Procedures_Memo 25 Sept 23_V2.docx

Ed

Joan and I both discussed Wayne's feedback and clarified the Vote content from the 13 Sept HC meeting.

Added the word "your" to items 1a and 1b to clarify that the phone number comes from the person who applies for a permit. It Does not refer to how we will no longer accept or make phone calls Covering permitting.

Wayne agrees that the vote taken was to approve the limit of future Kayak rack permits to two per family starting 2024 but grandfathers in Those with 3, 4, and 5 now.

Please let me know if you need additional information to gain TC Approval for both enclosures 1 and 2.

Thank you
Steven

Tickborne Disease Data

Purpose

To monitor the epidemiology, incidence and geographic distribution of tickborne diseases.

Collection Period

2017-2022

Key Points

- This data represents cases of [anaplasmosis](#), [babesiosis](#), [ehrlichiosis](#), and [Lyme disease](#). Other [tickborne diseases](#) are not displayed here due to the [Rhode Island Small Numbers Reporting Policy](#).

About Lyme disease

- Lyme disease is a tickborne bacterial disease, causing symptoms such as fever, headache, fatigue, and a characteristic bullseye rash. Late symptoms can include arthritis, neurological problems, and heart disease. Lyme disease can be successfully treated with a course of antibiotics. Lyme disease is transmitted by the blacklegged (“deer”) tick, mostly in upper Midwest and Northeast states, in wooded or grassy areas, and during warm months. [MORE INFORMATION ABOUT LYME DISEASE](#)

• Data Overview

- Reported cases of Lyme remained stable from 2017-2021, however reported cases increased by over 230% in 2022 with much of this significant increase attributed to the Council of State and Territorial Epidemiologists (CSTE) [case definition change](#) for Lyme disease.
- In 2022, Rhode Island had 2,326 cases of Lyme disease, with an incidence rate of 212 cases per 100,000 people. The 5-year mean rate for Lyme disease for 2017-2021, reporting years before the CSTE case definition change, was 92 per 100,000 people.
- Washington County consistently has the highest rate of Lyme disease in Rhode Island with a rate of 608 cases per 100,000 people in 2018. The five-year mean rate for Lyme disease in Washington County for 2017-2021, reporting years before the CSTE case definition change, was 204 per 100,000 people.
- Most Lyme disease cases are reported during the summer months, with a peak observed during July.

About Anaplasmosis and Ehrlichiosis

- Anaplasmosis and ehrlichiosis are tickborne, bacterial diseases that typically cause fever, headache, fatigue, and muscle aches one-two weeks following a tick bite. Anaplasmosis is most common in the upper Midwest and Northeast states, corresponding with the geographical distribution of Lyme disease. Co-infections are possible as the blacklegged (“deer”) tick that carries the bacteria can also transmit Lyme disease and babesiosis. Ehrlichiosis is most common in the Southeast and Southcentral US, corresponding with the geographical distribution of the Lone Star tick which transmits the disease. However, the range of the Lone Star tick has been expanding and these ticks have been found in Rhode Island and other Northeast states. [MORE INFORMATION ABOUT EHRLICHIOSIS](#)

• Data Overview

- In 2022, Rhode Island had 63 cases of anaplasmosis, with a rate of 5.7 cases per 100,000 people, and 16 cases of ehrlichiosis with a rate of 1.5 cases per 100,000 people. This calculates to a combined 79 cases, with a combined rate of 7.2 cases per 100,000 people.
- The five-year mean for combined anaplasmosis and ehrlichiosis cases for 2017-2021, reporting years before the CSTE case definition change, was 182.6 cases, with a five-year mean rate of 16.6 cases per 100,000 people.
- In 2022, RIDOH implemented the CDC case report form for Tickborne Rickettsial Diseases deployed for use in 2020, which isolates the patient clinical evidence of disease used for identifying case status in accordance with the CSTE case definition.
- Anaplasmosis and ehrlichiosis occur consistently at the highest rate in Washington County.
- The majority of anaplasmosis and ehrlichiosis cases are reported during the summer months, with a peak observed during June and July.

About Babesiosis

- Babesiosis is a tickborne, parasitic disease caused by protozoa. Symptoms range from subclinical to life-threatening and mimic malaria, appearing one to nine weeks after the bite of an infected blacklegged (“deer”) tick. Many infected people have no symptoms; others experience flu-like symptoms such as fever, chills, sweats, headache, body aches, loss of appetite, nausea, or fatigue. Ticks that carry babesia are the most commonly found and cause disease in the Northeast and upper Midwest states, in wooded or grassy areas, and during warm months when they are in their nymphal life stage. [MORE INFORMATION ABOUT BABESIOSIS](#)

• Data Overview

- In 2018, there were 118 cases of babesiosis in Rhode Island, with an incidence rate of 10.81 cases per 100,000 people.
- Babesiosis is most commonly reported in older male adults, and Washington County has the highest case rate.
- Babesiosis in Rhode Island peaks in the summer months, with 77% of cases occurring between June and August in 2022.
- Babesiosis became nationally reportable in 2011. With more years of surveillance, an overall trend in disease distribution may become clearer. However, in recent years case counts have remained fairly consistent.

Data Source

Extracted from Rhode Island National Electronic Disease Surveillance System in April 2023. Probable and confirmed cases are based on lab work reported to the Rhode Island Department of Health.

Data Notes

- The 2022 Lyme disease case count increase is a direct result of the [Council of State and Territorial Epidemiologists \(CSTE\) Lyme disease case definition change](#) for 2022. Rhode Island

is a Lyme disease high incidence state and is reporting cases based on laboratory results per the new [case definition guidance](#).

- Data are reported based on MMWR year, which differs slightly from calendar year.
- Counts are only displayed if 5 or greater. Rates are only displayed if numerator is greater than 20 and denominator is greater than 100. Read [RIDOH's Small Numbers Policy](#) for additional information.



- Case counts
- Case rates
- Age data
- County data
- Municipality data

Use the control key to select multiple diseases and/or measures. Click the eraser icon to deselect all. Hover over the graph to see numbers.

Disease

-
- Anaplasmosis
- Babesiosis
- Ehrlichiosis, chaffeensis
- Lyme disease

Measure

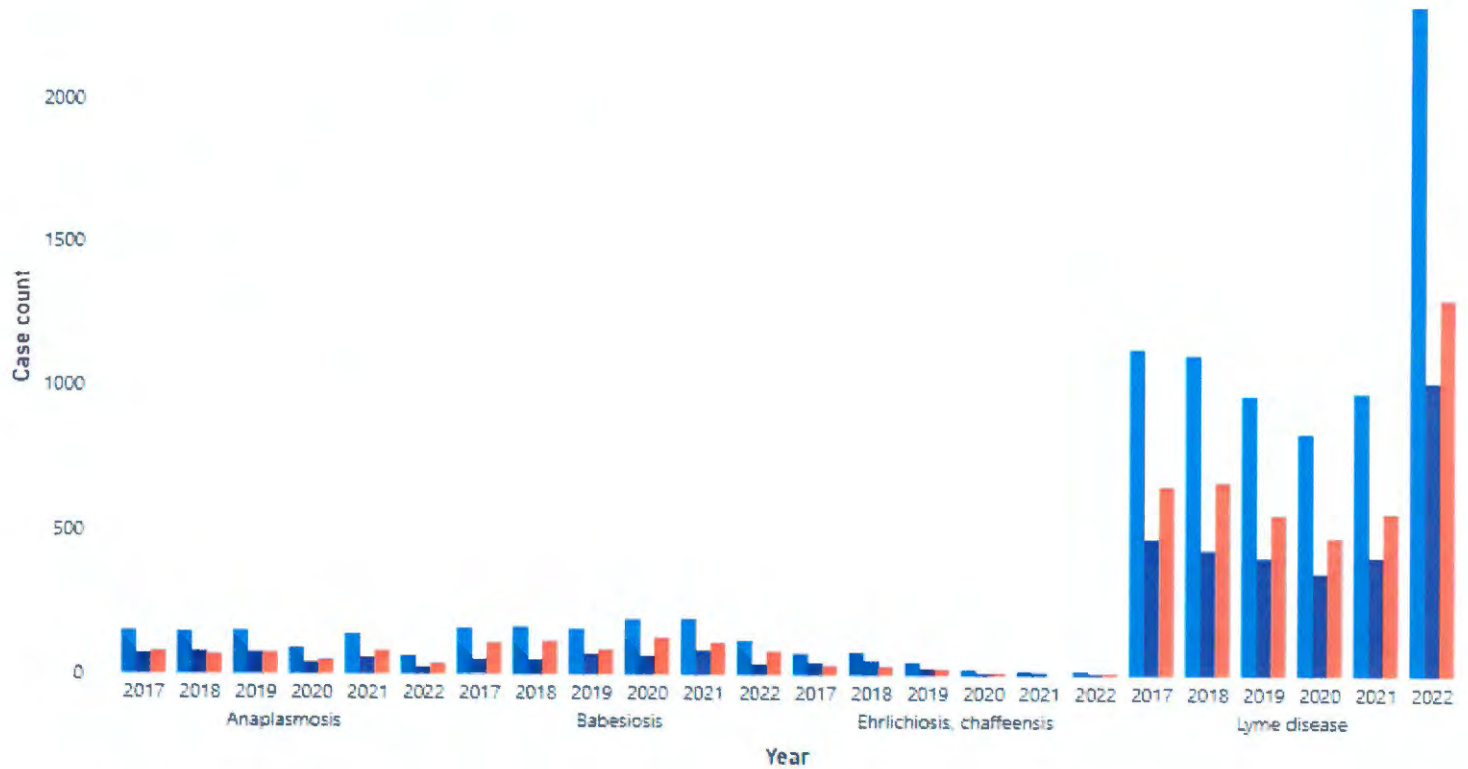
- Total case count
- Female cases
- Male cases

Year

2017
 2022

Case Counts by Disease and Year, 2017-2022

Measure ● Total case count ● Female cases ● Male cases



Data notes & sources: 2022 Lyme disease case count/rate increase is a direct result of the CSTE Lyme disease case definition change for 2022. RI is a Lyme disease high incidence state and is reporting cases based on laboratory results per the



August 26, 2013

To: Task Force Members
From: Gene Mihaly
Subject: Summary of Aims and a Suggested Campaign

I. Task Force Objective

The Jamestown Tick Task Force has one over arching objective. That is to reduce the incidence of Lyme and other tick borne diseases on Conanicut Island.

II. Summary of Action Steps

1. To shape and conduct a campaign to inform the Jamestown public of the extent of the public health crisis engendered by infected ticks.
2. And to inform the public on the nature of the disease and on ways to identify it early
3. And to inform the public on steps that individuals and families can take to protect themselves and their property.
4. Then, to identify means to reduce the presence of infected ticks by means other than deer herd management.
5. And, after ensuring that an island wide consensus has developed, and if deemed appropriate, to conduct a program of deer herd reduction.

III. Proposed Education Campaign Steps

- A yearlong campaign in the Jamestown Press that profiles individuals impacted by the disease, practitioners in the field who have treated hundreds/thousands of impacted patients, experts in the spread and control of Lyme disease.
- Weekly ½ page ad, ideally in the same position in the publication. Since this would be public service advertising, endeavor for free or reduced fees.

- The ads would be simple – close up photos, testimonial, hotline #, website address; finding 52 people will require a process of discovery.
- A continuously updated website and social media feed (Facebook, Twitter) are essential and serve to keep a continual focus on the concern.
- A package of information should be made available for free at outlets throughout the island such as the bank, the hardware store, drugstore, Cathryn Jameson, etc. The package should be a folder with information on how to prevent oneself from getting Lyme, treatment, websites and phone #s for more information, a visual on how to recognize the ticks, and broader issues such as how other locales have successfully eradicated/reduced the problem (if one of the options is to cull the herd and info unequivocally shows this has a positive outcome, here is where it would be introduced).
- The package should also be made available online and could be sent to anyone who requests it.
- A series of 4 panel discussions should take place at the library at strategic points throughout the year. The panelists should all be experts in the field and the focus is not the debilitating impact of the disease on humans nor treatment options for humans but should squarely be focused on what an island like Jamestown can do to bring the problem under control.

The campaign materials need to be hard hitting, as do the ads. Regardless of the approach the island ultimately takes (pesticides, culling, combination), if we don't have a shock value in the messaging people won't pay attention.

Think about the evolution of warnings on the side of cigarette packages. From "smoking may be harmful" to "smoking causes low birth weight" to basically "smoking will kill you". Only when the end game was ratcheted up did the smoking rate begin to come down in an appreciable way.

Same with texting. It kills if you're driving. And now that message is everywhere, in very powerful ways.

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on _____, 2023 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 Section 52 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

Section 1. The Jamestown Code of Ordinances Chapter 70, Traffic and Vehicles, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strike through~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): _____
Publication Source: Jamestown Press
Hearing Date: _____
Action: _____
Certified: _____

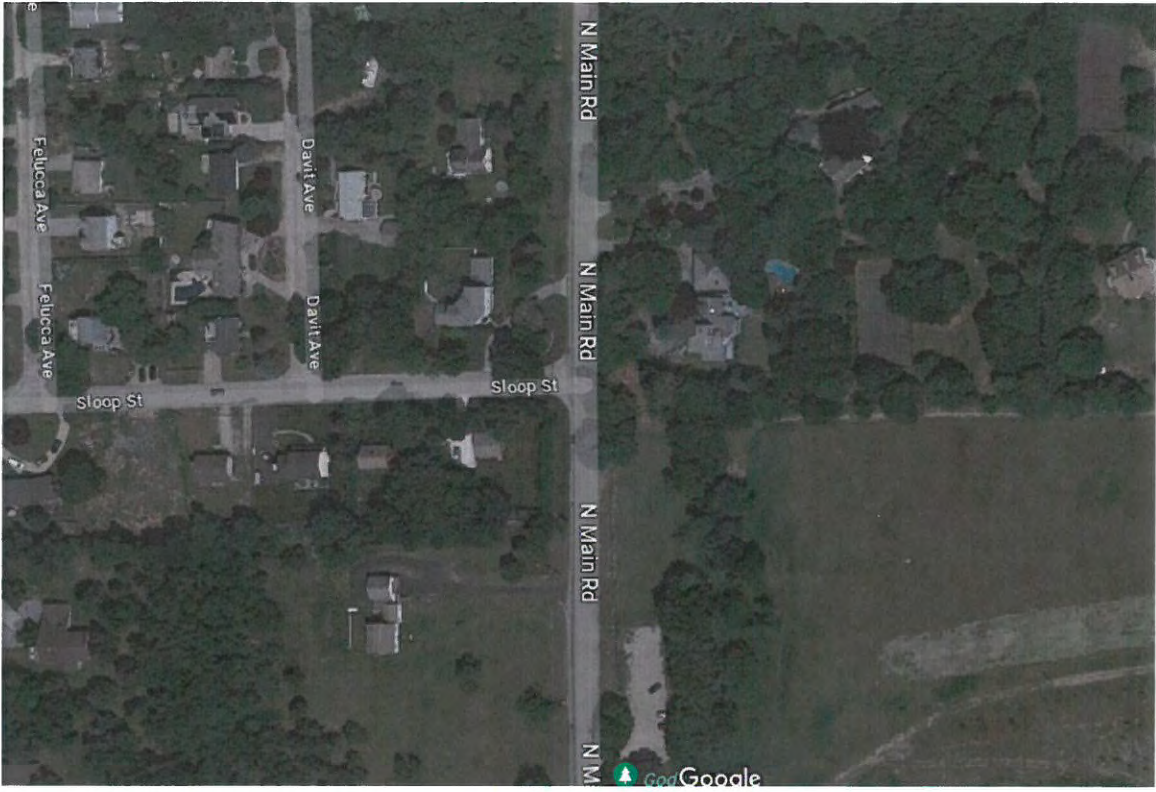
Exhibit A

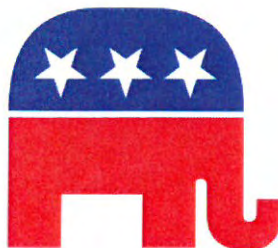
Sec. 70-52. - Stop intersections.

Stop signs shall be erected and traffic controlled in conformance with section 70-51 on the following streets and highways within the town:

(Amend the existing table as follows:)

<u>Intersection:</u>	<u>Location of Sign/Street STOPPED:</u>
North Main Road and Sloop Street	Sloop Street <u>3-Way Stop</u>





Jamestown Republican Town Committee
P.O. Box 224
Jamestown, Rhode Island 02835
"Balanced with Common Sense"

September 18, 2023

Mr. Keith Ford
Clerk to the Board of Canvassers
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Dear Keith:

The Jamestown Republican Town Committee is submitting the following name for consideration as alternate to the JBOC:

Jennifer Thran
[REDACTED]
Jamestown, RI 02835
[REDACTED]

Please let me know if you have any questions.

Thank you

Mary Lou Sanborn
JRTC Chair

cc: Roberta Fagan, Town Clerk
Jennifer Thran

TOWN COUNCIL MEETING MINUTES

Friday, September 8, 2023

ROLL CALL

A special meeting of the Jamestown Town Council was held on September 8, 2023. Town Council Members present were as follows: Vice President Mary Meagher, Councilor Micheal G. White, Councilor Randy White and Councilor Erik Brine (via zoom). Nancy Beye was absent (recused).

Also in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Deputy Town Clerk Keith Ford, Susan Romano, Chief Anthony Pesare, Jamie Hainsworth and Frank Rosa.

I. EXECUTIVE SESSION

- A. Review, Discussion, and/or Potential Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel; discussion of the job performance, character, or physical or mental health of a person, James P. Campbell as a prospective finalist for Chief of Police.
- B. Review, Discussion, and/or Potential Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel; discussion of the job performance, character, or physical or mental health of a person, Frank Rosa as a prospective finalist for Chief of Police.
- C. Discussion and/or Potential Action(s), Announcement(s), and/or Vote(s) from Executive Session and/or Open Session concerning the matter of Personnel-prospective finalist for Chief of Police.

Councilor Brine Left the meeting (via Zoom) at approximately 10:49 a.m.

II. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Councilor R. White to seal the minutes of the Executive Session with a second by Councilor M. White. Vote: Vice President Meagher, Aye; Councilor R. White Aye; and Councilor M. White, Aye.

It was announced that no votes were taken.

III. ADJOURNMENT

A motion was made by Councilor M. White with a second by Councilor R. White to adjourn at 11:06 a.m. Vote: Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

Keith Ford, Deputy Town Clerk

TOWN COUNCIL MEETING
September 14, 2023
10:00 A.M.

ROLL CALL

A special meeting of the Jamestown Town Council was held on September 14, 2023. Town Council Members present were as follows: Vice President Mary Meagher, Councilor Michael G. White, and Councilor Erik Brine. Randy White and Nancy Beye were absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, and Town Clerk Roberta J. Fagan.

A motion was made by Vice President Meagher to move into Executive Session at 10:14 a.m. with a second by Councilor Brine. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

I. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Potential Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel; discussion of the job performance, character, or physical or mental health of a person, James P. Campbell as a prospective finalist for Chief of Police.
- B) Review, Discussion, and/or Potential Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel; discussion of the job performance, character, or physical or mental health of a person, Frank Rosa as a prospective finalist for Chief of Police.
- C) Discussion and/or Potential Action(s), Announcement(s), and/or Vote(s) from Executive Session and/or Open Session concerning the matter of Personnel-prospective finalist for Chief of Police.

II. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

III. ADJOURNMENT

A motion was made by Councilor M. White with a second by Vice President Meagher to adjourn at 10:26 a.m.

Attest:

Roberta J. Fagan, Town Clerk

TOWN COUNCIL MEETING MINUTES September 18, 2023

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on September 18, 2023. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Randy White. Erik Brine was absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director Ray DeFalco, Fire Chief Howie Tighe, Town Sergeant Fred Pease, Water and Sewer Clerk Denise Jennings, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 - 1) July 11, 2023 (regular meeting)
 - 2) August 7, 2023 (regular meeting)

- B) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address - none
 - 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Take Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Letters and Communication: Review, Discussion, and/or Take Action and/or Vote:
 - 1) Copy of email to: Town Council sitting as the Board of Water and Sewer Commissioners
From: Chuck Masso, Chopmist Charlies, 40 Narragansett Avenue
Dated: September 6, 2023

Re: Request for a partial discount on the July 2023 Water and Sewer bill, specifically the sewer discharge fee.

- E) Unfinished Business: Review, Discussion, and/or Take Action and/or Vote:
 - 1) No items at this time.
- F) New Business: Review, Discussion, and/or Take Action and/or Vote:
 - 1) No items at this time.

IV. THE BOARD OF WATER AND SEWER COMMISSIONERS RECESS AND THE TOWN COUNCIL CONTINUES THE OPEN SESSION

A motion was made by Vice President Meagher with a second by Councilor R. White to recess from sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

V. OPEN FORUM

- A) Scheduled request to address
- B) Non-scheduled request to address

Bob Plain, 18 Calvert Place, asked if it was the appropriate time to make statements regarding the Zoning Ordinance updates. President Beye advised holding comments until New Business to enable the Town Council to have a more robust discussion.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) No items at this time.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

- A) **Town Council Sitting as the Alcohol Beverage Licensing Board**
 - 1) **REQUEST** that the applications listed below will be in order for hearing at a meeting of said Licensing Board on Monday, November 6, 2023, at 6:30 p.m. and advertised in the October 12th and October 19th editions of the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year December 1, 2023, to November 30, 2024; review, discussion and/or potential action and/or vote:

CLASS A (PACKAGE STORE) – RETAIL

Tunstall, Inc.
 dba: Grapes & Gourmet
 9 Ferry Wharf

Varsha, Inc.
dba: Jamestown Wine & Spirits
30 Southwest Avenue

CLASS B – TAVERN

JB's On the Water, LLC
dba: JB's On the Water
150 Conanicus Avenue

CLASS B – VICTUALER

Conanicut Restaurant Group II, LLC
dba: Beech
13 Narragansett Avenue

Epic Decade, LLC
dba: Curiosity & Co.
14 Narragansett Avenue

Jamestown Locos LLC
dba: Narragansett Café
25 Narragansett Avenue

Jamestown Marina Beverage Operations LLC
dba: One Ferry Wharf
3 East Ferry Wharf

KALI, LLC
dba: J22 Tap & Table
22 Narragansett Avenue

New England Golf Course Management, Inc.
dba: Jamestown Golf and Country Club
aka: The Caddy Shack
245 Conanicus Avenue

Slice of Heaven, Inc.
dba: Slice of Heaven
32 Narragansett Avenue

Tallulah's Taqueria, LLC
dba: Tallulah's Tacos
35 Narragansett Avenue, Unit D

CLASS B – VICTUALER - LIMITED

Our Table LLC
dba: Our Table

53 Narragansett Avenue

Village Hearth Bakery, Inc.
 dba: Village Hearth Bakery
 2 Watson Avenue
 Jamestown, RI 02835

CLASS D – FULL (CLUB)

Conanicut Yacht Club
 dba: Conanicut Yacht Club
 40 Bay View Drive

A motion was made by Vice President Meagher with a second by Councilor M. White to grant permission to order to advertise a Public Hearing of the Town Council Sitting as the Alcohol Beverage License Board on November 6, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor R. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

**VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE
 COMMENTS & REPORTS**

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) Renewable Energy Options update: Staff has continued its assessment for renewable energy options and is requesting approval to pursue the former landfill property as a potential solar project owned by the Town. (New Business). The Town has renewable energy options such as purchasing renewable energy or investing in Town-owned renewable energy infrastructure. Currently, the Town facilities consume approximately 1.4 million kilowatts per year. Consultants have looked at two models. One model would involve installation of solar panels on available/appropriate Town-owned rooftops which is estimated to offset 22% of the Town's energy consumption per year. The second model involved the installation of a single solar array at the transfer station, which is estimated to offset approximately 98% of energy use based on current use. The Town would have the ability to expand the solar array to offset the anticipated increase in energy consumption related to the installation of heat pumps at both the police station and the library buildings. There are several anticipated benefits to a single (landfill solar array) sight related to the permitting process for the one-time purchase, maintenance, and current available incentives that could be utilized for installation, connection, etc.. Staff consider the transfer station solar array model as the most viable option to examine.
 - 2) North Road Development Plan/ RI Department of Transportation (RIDOT): The development of the plan for the replacement of the viaduct crossing the

Creek on North Road has begun by RIDOT Officials. They have developed a number of options for the project that remain several years out. They have requested the opportunity to attend a Town Council meeting in October in order to present those options for discussion.

- 3) Town of Jamestown Recycling and Trash Contract (New Business): Town Administrator Mello recommended the approval of trash and recycling contract to Island Rubbish for a period of five (5) years. (new business)
- 4) Jamestown Chief of Police: Town Administrator Mello recommended the appointment of James P. Campbell as chief of police effective September 25, 2023 (New Business), with a swearing-in ceremony planned for the afternoon of the 25th.
- 5) Beavertail State Park and Lighthouse transfer update: The US General Services Administration is finalizing the transfer of the Beavertail Lighthouse property to RIDEM. They are working on scheduling a ceremony in the coming weeks. The Date to be determined. RIDEM has restarted its efforts to develop a master plan for the park. They have scheduled a public workshop for September 27 to be held at the Jamestown Recreation Center. A request to waive fees and insurance requirements appears on the consent agenda.

IX. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the request(s) to the Town Council to grant an extension for a Temporary Trailer Permit as provided by the Town of Jamestown Code of Ordinances Section 34-42:
 - 1) Request from Anastasia Frankart, for temporary trailer permit extension from September 19, 2023, to November 1, 2023, and copy of correspondence received from Anastasia Frankart.

A lengthy discussion ensued.

Town Administrator Mello briefed the Town Council on the status of the Anastasia Frankart Temporary Trailer Permit extension request. He confirmed with the Town Engineer Jean Lambert that the septic needs to be inspected every year and is due for an inspection by November 2023. It has been determined that there is one trailer on the property. The disposal of the gray water can be drained into the existing system in the house. The black tank most likely will not need to be emptied during the time period; if so the trailer will be moved off-site to dispose of waste properly.

Anastasia Frankart made a clarifying statement. There currently is a camper and a hauling trailer on the property. Mitigation should be complete by the end of the week. The subfloor and drywall will then be replaced. The request for the extension is precautionary in the event of contractor delays or issues.

Robert Zimmerman, 86 Reservoir Circle, questioned whether the camper will be gone by November 1st.

Jean Hickox, 84 Reservoir Circle, asked several questions: (1) what are the repercussions if the camper is not removed by November 1st; (2) is it required that both the camper and trailer have visible valid registrations; (3) does an applicant need to show evidence of mold or the remedies

that are needed? (4) have any of the Town Council members viewed the property in question; (5) and lastly does an abutter still have the right to object to an extension at a later date?

Town Administrator Mello stated he would verify with the Building/Zoning official what is permissible as far as storage of both a camper (RV) and/or utility trailer and registration requirements of the vehicles.

Robert Zimmerman, quoted from Code of Ordinance Sec 82-315 C. Temporary/portable storage containers: Size. There shall be no more than one container allowed per dwelling unit and/or property. The maximum size of said container shall not be larger than eight feet wide, 20 feet long and eight feet high. Mr. Zimmerman suggested the storage container exceeds the maximum size permissible.

President Beye asked if there is a home-owner's association for Reservoir Circle.

Mr. Zimmerman stated no, just concerned neighbors.

A motion was made by Vice President Meagher with a second by Councilor M. White to conditionally approve the request(s) to the Town Council to grant an extension for a Temporary Trailer Permit as provided by the Town of Jamestown Code of Ordinances Section 34-42 for Anastasia Frankart, 77 Reservoir Circle, for the period September 19, 2023 to November 1, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; and Councilor R. White, Aye.

- B) Review, Discussion, and/or Action and/or Vote: At the request of President Beye continue the discussion to approve re-opening a portion of the land on the North side of the North Reservoir for bowhunting only with consideration of a request from local hunters who participant in the Jamestown Cooperative Hunting Program.

President Beye gave opening statements regarding the re-opening of a portion of land for bowhunting and would like to allow Jamestown Cooperative Hunting Program members to speak.

Mike Pinksaw, 951 East Shore Road, a local hunter and co-op member. He gave thanks to the Town for the opportunity to hunt in designated areas to assist with mitigating the deer population. Mr. Pinksaw presented diagrams of the proposed expansion based on the September 5th Town Council vote which would restrict hunting within 200 feet of a property line. He made the request to the Town Council to reconsider the restriction and allow for hunting in the designated area not to exceed 200 feet from an occupied dwelling; in line with state regulations.

Ron Jacobson, Jamestown Police, gave a brief presentation on the safety, benefits, and success of the Jamestown Cooperative Hunting Program historically and the request to reopen. Eastbayri.com There have been no bowhunting/archery hunting incidents in 25+ years. Bowhunting for deer has a benefit to motorists. There have been 24 car/dear collisions in the 2022 season. Regarding the 200-foot state rule, RI is considered an urban state, similar states in size and culture such as Delaware have reduced the buffer from 200 to 50 feet. Mr. Jacobson stressed this data point is just informational and not aspirational for Rhode Island.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve re-opening a portion of the land on the North side of the North Reservoir for bowhunting only,

amending the buffer zone to 200 feet from an occupied dwelling, and to make consistent with state regulations relating to bowhunting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- C) Review, Discussion, and/or Action and/or Vote: At the request from Parks and Recreation Director Ray DeFalco, Town Council support of the Pickleball Court Project Proposal at two locations on Eldred Avenue:
- 1) Memorandum from Parks and Recreation Director DeFalco regarding a Proposal and RI Department of Environmental Management (RIDEM) Grant Opportunity for a Pickleball Court Project at two potential locations on Eldred Avenue, Plat 4 Lot 86 and/or Plat 4 Lot 98

Parks and Recreation Director DeFalco addressed the Town Council regarding the two potential pickleball court sites on the Town-owned property on the north side of Eldred Avenue. The previously proposed area on the south side of Eldred Avenue near the soccer fields has deed restrictions. He also explained there are grants available that could help to offset the cost of the Pickleball Court projects. This preliminary plan aims to vet all potential locations. Parks and Recreation Director DeFalco explained his request is grant permission to continue researching the best location for the new pickleball court.

Frank Meyer, 141 Southwest Avenue, stated Jamestown owns 20 acres at Beavertail State Park and would be the perfect location for pickleball courts. The contract between the Town of Jamestown and the RI Department of Environmental Management stated the only restriction is no overnight camping and the park is to be used as a public park and recreational use only.

A motion was made by Vice President Meagher with a second by Councilor M. White to grant support for the Pickleball Court Project Proposal at all Eldred Avenue potential locations including the two new proposed sites, as well as all other potential locations. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

At 7:32 President Beye recused her from X)New Business A) Approval of recommendation of the Chief of Police Search Committee to appoint James P. Campbell as the Jamestown Chief of Police; and left the dais.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of recommendation of the Chief of Police Search Committee to appoint James P. Campbell as the Jamestown Chief of Police.

Vice President Meagher welcomed and gave thanks to the Chief of Police Search Committee members which included Peter Gainor, Susan Romano, Jamie Hainsworth, and Chiefs of Police from Middletown and West Greenwich. On behalf of the Town Council, she extended gratitude to the Committee for the thoughtful and thorough work in the process of selecting the new Police Chief. Councilor R. White concurred with Vice President Meagher's sentiments and remarked on the Committee's deep consideration of the process.

Town Administrator Mello also thanked the search committee for their efforts and recommendation to appoint James P. "Jamie" Campbell. He gave a brief overview of Mr. Campbell's qualifications, career, mentoring, and family background. Town Administrator Mello concurred with the

committee's recommendation and made the request to the Town Council to appoint James P. Campbell as the Jamestown Chief of Police.

A motion was made by Councilor M. White with a second by Councilor R. White to approve the recommendation of the Chief of Police Search Committee to appoint James P. Campbell as the new Jamestown Chief of Police. Vote: Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Jamie Campbell gave thanks to the Town Council for their support and stated he is humbled and excited about the opportunity. He also thanked Town Administrator Mello and the search committee for believing in him and their time during the search process. Mr. Campbell stated he looks forward to working with and for the citizens of Jamestown.

Town Administrator Mello also commented that a formal swearing-in ceremony is planned for Monday, September 25th. More details to follow.

President Beye returned to the meeting and dais at 7:43 p.m.

- B) Review, Discussion, and/or Action and/or Vote: Approval to contract a consultant to pursue installation of solar equipment at Town-owned facilities utilizing all available renewable energy incentives:
 - 1) Memorandum to the Town Council from Town Administrator Mello seeking approval to pursue the installation of solar equipment at the Jamestown landfill site; authorization to contract a consultant to further develop the project, and permission to apply for all renewable energy incentives available.

Town Administrator Mello gave additional remarks regarding the proposed solar array at the Landfill location capitalizing on any renewable energy incentives. The capacity and opportunity at the proposed location are very promising.

A motion was made by Vice President Meagher with a second by Councilor M. White to grant approval to pursue the installation of solar equipment at the Jamestown landfill site; authorization to contract a consultant to further develop the project, and permission to apply for all renewable energy incentives available. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- C) Review, Discussion, and/or Action and/or Vote: Recommendation from the Jamestown Planning Commission on the final draft of the 2023 Zoning Ordinance Update and Rewrite. Permission to schedule Public Workshops to review recommended updates and amendments.
 - 1) Memorandum from Town Planner regarding the Zoning Ordinance Update/Rewrite and copy of the final draft prepared by Horsley Witten Group.

Town Planner Lisa Bryer explained it has been a long, thorough process to update/rewrite the Zoning Ordinance. The standards and conditions for uses will be very useful to the Planning Board.

Vice President Meagher thanked Town Planner Lisa Bryer for the guidance document. She recommends the Town Council take the time to review and digest the recommended updates to the Zoning Ordinance and schedule workshops in the future.

Bob Plain, Calvert Place, addressed the Town Council. He expressed support of the amendments to the Zoning Ordinance. Mr. Plain would recommend making the Zoning Ordinance even stronger, for increasing and preserving economic diversity as it relates to Accessory Dwelling Units.

- D) Review, Discussion, and/or Action and/or Vote: Approval of request from the Jamestown Conservation Commission to produce and update the 2013 inventory of shoreline access points (Public Right of Way) with current images and descriptions.
- 1) Memorandum from the Jamestown Conservation Commission, Robert Laman, regarding the review of Public Right(s) of Way.

Town Administrator Mello stated the Conservation Commission and the Harbor Division Executive Director have been collaborating on some of the Rights of Way issues. He suggested to allow the Harbor Management Executive Director to commit time to work with the Conservation Commission on the proposed update.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request from the Jamestown Conservation Commission to produce and update the 2013 inventory of shoreline access points (Public Right of Way) with current images and descriptions with the assistance of the Harbor Management Executive Director Bois. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- E) Review, Discussion, and/or Action and/or Vote: Approval of request to ***Order to Advertise*** a Public Hearing to take place on October 2, 2023, regarding an appeal by Joseph Rosati of a decision of the Tree Preservation and Protection Committee for the removal of a tree at the Steamboat Street Right of Way.

Discussion ensued. Solicitor Peter Ruggiero explained the current ordinance is ambiguous on the process. He recommended notifying contiguous property owners to the sight. Councilor R. White asked for clarification on liability for the Town. Town Administrator Mello explained the Trust has concerns regarding Town liability.

A motion was made by Vice President Meagher with a second by Councilor R. White to approve the request to ***Order to Advertise*** a Public Hearing to take place on October 2, 2023, regarding an appeal by Joseph Rosati of a decision of the Tree Preservation and Protection Committee for the removal of a tree at the Steamboat Street Right of Way. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Harbor Management Commission, One (1) member, unexpired three-year term ending 12/31/2025, permission to re-advertise the vacancy in the September 21st and 28th editions of the Jamestown Press with a deadline to submit applications no later than October 12, 2023.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to re-advertise the Harbor Commission vacancy in the September 21st and 28th editions of the Jamestown Press with a deadline to submit applications no later than October 12, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XII. CONSENT AGENDA

- A) Adoption of Town Council Meeting Minutes
 - 1) August 7, 2023 (Regular meeting)
 - 2) September 5, 2023 (Regular meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers (July 6, 2023)
 - 2) Board of Canvassers (August 11, 2023)
 - 3) Board of Canvassers (August 15, 2023)
 - 4) Board of Canvassers (August 17, 2023)
 - 5) Planning Commission (July 19, 2023)
- C) Tax Assessor’s Abatements and Addenda of Taxes

TANGIBLE PERSONAL PROPERTY ABATEMENTS TO THE 2023 TAX		
11-0003-20	CLOSED BUSINESS	-\$ 69.80
REAL ESTATE ABATEMENTS/ADDENDA TO THE 2023 TAX ROLL		
10-0410-10	REMOVED EXEMPTION- SOLD	\$ 187.50
18-0176-00	REMOVED EXEMPTION- SOLD	\$ 525.00
01-0005-38	SW/ISDS CHANGE	\$ 20.00
02-0394-04	UPDATED PROP INFORMATION	-\$ 13.96
23-0720-00	UPDATED PROP INFORMATION	-\$ 257.56
06-0214-07	C/O ISSUED 4/27/2023	\$3,654.41
13-1474-00	C/O ISSUED 2/2/2023	\$1,182.19
19-0463-70	C/O ISSUED 5/23/2023	\$ 669.90
01-0005-38	C/O ISSUED 8/30/2023	\$ 850.58
TOTAL ABATEMENTS TO TAX ROLL		-\$ 341.32
TOTAL ADDENDA TO TAX ROLL		\$7,089.58
GRAND TOTAL		\$6,748.26

- D) At the recommendation of Public Works Director Michael Gray authorization to approve awarding the Recyclables Collection bid to Island Rubbish Inc. for the period November 1, 2023, through October 31, 2028, in the amount of \$1,030,890; and the Trash Collection Services to Municipal Buildings and Recreation Facilities bid to Island Rubbish Inc. for the period November 1, 2023, through October 31, 2028, in the amount of \$160,000.
- E) At the recommendation of Town Planner Lisa Bryer utilize funding through the Safe Routes To School grant program, approval (1) to award the bid for Jamestown School Grounds and Safe Routes to School Improvements Project to New England Building & Bridge in the amount of \$620,892.60; and (2) to award the first change order for the Jamestown School Grounds and Safe Routes to School Improvements

Project to New England Building & Bridge to correct the incorrect engineer estimate in the bid in the amount of \$27,353.10.; for a total amount of \$648,245.70.

- F) Approval of James P. Campbell as Chief of Police and approval of the compensation as follows: Salary of \$104,000 annually; clothing allowance of \$2,100 annually payable March 1 of each year; Technology/remote access stipend of \$575 annually payable on June 30 of each year; assignment of a department-owned vehicle for business use only; and all other benefits as defined in the Policies & Procedures Manual for Department Directors and Non-Union Staff as adopted July 1, 2022.
- G) At the request of Town Administrator Mello approval of the request by the RIDEM to hold a Public Workshop on September 27, 2023 at the Jamestown Recreation Center regarding the Beavertail State Park master plan; permission to waive fees and insurance requirements.
- H) One-Day Event/Entertainment Applications
- 1) Applicant: Jamestown Parks and Recreation
Event: Movie Night at Fort Getty
Date: September 30, 2023
Location: Fort Getty Park, Pavilion
 - 2) Applicant: Jamestown Parks and Recreation
Event: Fright Night at Fort Getty
Date: October 21, 2023 (Rain Date October 22, 2023)
Location: Fort Getty Park, Pavilion
 - 3) Applicant: Out of the Box Studio and Gallery
Event: Ghostly Gallery
Date: October 5, 2023
Location: 11 Clinton Avenue

Communications were acknowledged.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of letter to: Inman & Tourgee
From: Robert Sutton
Dated: September 3, 2023
Re: Conanicut Grange 21

- 2) Copy of Email to: Town Clerk Roberta Fagan
From: Nancy Hendry
Dated: September 11, 2023
Re: Short-Term Rental Ordinance

A motion was made by Vice President Meagher with a second by Councilor M. White to reconvene as the Board of Water And Sewer Commissioners pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel and (2) Pending or Potential Litigation. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XIV. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: CLP TRUST – 2016, by and through its Trustee, Joseph R. Paolino, Jr., vs. Town of Jamestown, C.A. No. 1:22-cv-00339.

- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel, Employment Separation Agreement, and General Release, by and among the Town of Jamestown, NAGE, Local 69, and Paul White.

XV. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.

A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session- Board of Water And Sewer Commissioners with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

XVI. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 9:16 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; ad Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk



JAMESTOWN CONSERVATION COMMISSION

Tuesday, July 11, 2023, 6:30 p.m.

Meeting Minutes

In attendance: R. Laman, B. Lundy, A. Kuhn-Hines, S. Shim-Gorelick, L. Orsi

Absent: R. Shein, J. Antonello

Others in Attendance: Carol Nelson-Lee (JTN Friends of ROWs), Dianne Churchill Nieboer (28 East Shore Road)

I. Roll Call and Call to Order: 6:35 pm

II. **Approval of Minutes:** Regular Meeting Minutes: June 13, 2023, **Motion to approve Meeting minutes 1st Barbara Lundy 2nd Susan Shim-Gorelick, all in favor - motion passed.**

III. OPEN FORUM:

- A) Scheduled Requests to Address: Eagle Scout Candidate, Nick Bridges; Environmental Senior Project Student, Kate Bridges re: Educational Signage Project at Conanicut Sanctuary Trail.

Kate Bridges presented a very well organized, thoroughly researched project involving 8 QR code stations that will be located along the Conanicut Island Sanctuary Trail. The 8 QR code stations along the trail include: 1) History; 2) Animals; 3) Plants; 4) Salt Marsh; 5) Perc Pipe; 6) Trees; 7) Stone wall; 8) Succession. Each QR code links to a Google site welcoming the user to the Conanicut Island Sanctuary, with a wealth of in-depth, yet accessible and interesting information about each of the 8 topics. This impressive well-researched and comprehensive project is Kate's Senior Environmental Project for North Kingstown High School. Kate answered questions about how to access the QR codes and demonstrated to the JCC the easy-to-use process, accessed using a smart phone (compatible with android or iOS smart phones). Kate also answered questions about the maintenance of the QR code sites over time- the sites can be maintained and updated as needed by Kate and members of the JCC, and the Conanicut Island Sanctuary Trail steward.

Nick Bridges then presented his portion of the project which is part of his Eagle Scout project. Nick will be building the low profile-small footprint signage posts for the 8 QR codes and numbers along the trail. Nick will be using pressure treated 4 x 4 posts for the signage. Additionally, Nick will be doing some trail maintenance and trail improvements along the trail, including, ramp boardwalk replacements, mulch work, etc. The timeline for both these projects is end of July-through August 2023. The JCC members were very impressed, enthusiastic, and grateful for these environmental educational projects.

- B) Diane Churchill Nieboer, property owner at 28 East Shore Road, which is the lot to the north abutting the Plot listed as ROW # 20, updated the JCC on the title search being conducted by her lawyer. Diane reports that her lawyer did not find any title listing the town as the property owner.

Diane's lawyer is submitting his findings to the Town Administrator and Town Solicitor. The JCC expects to learn more about the ownership of this property soon.

IV. CORRESPONDENCE AND BILLS

A) None

V. CRMC, RIDEM AND TOWN OF JAMESTOWN ORDINANCE REVIEW

VI. Old Business & Committee Reports:

A) Rights of Way/Parks/Greenways & Public Access: No updates on Trail Grant applications for upgrading and adapting the Kit Wright trail, as there has been no new announcements from RI DEM or other state granting sources with funding available. The JCC will keep searching for trail grant funding opportunities. Bob Laman (liaison to the HMC) provided feedback from the most recent HMC meeting (June 14, 2023) that the HMC is supportive of the JCC updating the Jamestown island-wide inventory of shoreline access points and the inventory map which were last updated in 2013. Bob described how the Conservation Commission with input from other stakeholders such as the Harbor Commission and Friends of Jamestown ROWs & Roads, will propose to the Town Council for approval to produce an update to the 2013 report with current images and descriptions. An updated list of recommendations will also be provided for Town Council review and discussion. Bob reported that the ROW #20 (East Shore Road Park) has been cleaned up and all trash, abandoned boats have been removed. Carol Nelson-Lee informed the JCC that Kate Smith will take over as the lead-point person for the monitoring and surveying of the ROWs across the island for the Friends of ROWs. The JCC continued discussing long-term plans for planting American beach grass (*Ammophila breviligulata*) at the JTN Community Farm for sustainable annual dune replenishment at Mackerel Cove and other sites across the island. Susan Shim-Gorelick is continuing to explore this option with the JTN Community farm, and researching cultivation methods (e.g., Rhode Island Wild Plant Society and others) for the establishment of American beach grass (and possibly other dune plants in the future) at the JTN Community farm.

B) Land Protection and Stewardship: Barbara Lundy reported that a final draft of the revised Conanicut Island Trails Guide has been finalized. The JCC will explore printing costs and quotes from a few printing companies-and the JCC (A. Kuhn-Hines) will then discuss with the Town how many to order and explore financing from the Town for production and printing costs.

C) Cross-Jamestown Collaboration: The JCC will continue to explore community-wide collaborations with the other JTN environmental groups and try to coordinate a meeting with town council members and the other environmental groups working across Jamestown as soon as possible to discuss setting up a website supported by the Town. Education outreach initiatives could include water conservation, eco-friendly yard care, feeding wildlife, invasive plant control, dog waste/watershed protection; stormwater protection; coastal resiliency; community composting, etc.

D) Harbor Management Commission- Bob Laman discussed how the Harbor Management Commission is updating and renewing their 5-year Harbor Management plan that will be reviewed by and submitted to CRMC. Bob Laman will review drafts of the updated Harbor Management Plan and report back to JCC with summary/overview of changes and the draft HMC management plan for JCC review before submittal to CRMC.

E) Tree Committee- The tree committee is applying for grants to continue expanding their mission and work across the island.

G) Gould Island Restoration- No updates since the last Gould Island Restoration meeting.

I) Jamestown Affordable Housing Committee- no new updates Susan Shim-Gorelick is in touch with Bob Plain and Quaker Case and they will provide updates on any future meetings.

J) Jamestown Bike Path Committee-no new updates

A) NEW BUSINESS

A) The next JCC meeting will be Tuesday, September 12, 2023, at 6:30 pm.

B) ADJOURNMENT

Adjourn –7:40 PM –Motion to adjourn Bob Laman 1st, Susan Shim-Gorelick 2nd, all in favor-motion passed

Respectfully submitted by Anne Kuhn-Hines

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the August 9, 2023 meeting of the Jamestown Harbor Commission.

Approved: 9/13/23

A meeting of the Jamestown Harbor Commission (JHC) was held on Wednesday, August 9, 2023 at 5:00 p.m. in the Town Council Chambers of the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. Call to Order and Roll Call

Harbor Clerk Joan Rich called the meeting to order at 5:00 p.m.

Present:

Dan Wurzbacher, Commissioner
Eric Lexow, Commissioner
Jessica McCarthy, Commissioner
Sue Romano, Commissioner
Mark Campbell, Commissioner

Absent:

Wayne Banks, Chairman

Also in Attendance:

Steven Bois, Executive Director
Joan Rich, Harbor Clerk
Bob Laman, Conservation Commission Liaison

Wayne Banks was not in attendance to chair the meeting, so Harbor Clerk Rich asked for a nomination for a Chairperson Pro Tem. Commissioner McCarthy nominated Commissioner Wurzbacher, with Commissioner Romano seconding. So voted: 4 aye, 0 nay, with Commissioner Wurzbacher abstaining.

II. Approval of Meeting Minutes – Review, discussion, and/or action and/or vote;

A. Wednesday, May 10, 2023

Commissioner Romano moved to approve the amended minutes of the meeting of May 10, 2023 and Commissioner McCarthy seconded. So voted: 5 aye, 0 nay.

B. Wednesday, June 14, 2023

Commissioner Romano moved to approve the minutes of the meeting of June 14, 2023 and Commissioner McCarthy seconded. So voted: 5 aye, 0 nay.

III. Open Forum

A. Scheduled Requests to Address

There were no scheduled requests to address.

B. Non-Scheduled Requests to Address

Antonio and Joseph Pinheiro of Sunset Oyster Farms have submitted a request to DEM to expand their oyster farm, and they are asking for support from the Harbor Commission in their request. They will submit a letter, along with a copy of their application, to the Executive Director explaining their plan, and it will be placed on the agenda for the September meeting.

IV and V. Executive Director and Harbormaster Report – S. Bois

Executive Director Bois reported on the Harbormasters' activities – the motor on the Freedom boat is undergoing repairs again, and the trailer repairs have been completed. The Save the Bay Swim, and the Jazz and Folk festivals were incident-free. The harbormasters are currently conducting an audit of the occupancy rates of the mooring fields, kayak racks and outhauls.

For his report, Executive Director Bois stated that he is still looking for input from the Commission members as far as updates to the Harbor Ordinance, Management Plan, and Guidebook, along with the roles and responsibilities of the various members of the Harbor Commission/Department, and a long-range facilities plan.

Executive Director Bois gave an update on the Gould Island restoration. Shake-A-Leg and RAMP are two organizations that provide adaptive sailing programs for disabled people and are interested in building a small marina on Gould Island for their program(s). They are in the discussion stage and there is a meeting in Newport on August 16 for further updates.

Executive Director Bois also went over the mooring, kayak rack, dinghy dock, and outhaul occupancy rate. The average occupancy rate for the kayak racks and dinghy dock is about 80%. The kayak rack permits have been oversold by 25% and they are still not full. Executive Director Bois would like to ensure 100% occupancy and make changes to the way the Harbor Office has been offering permits in order to get to 100% occupancy. The harbormasters have been monitoring the water assets on a weekly basis, and Executive Director Bois would like to add a budget item next year to purchase a drone for easier monitoring. He is also gathering data from other towns around the bay to see what their occupancy rates are and how they ensure 100% occupancy. There was some discussion.

VI. Year-to-Date Financial Report – Review, discussion, and/or action and/or vote;

The final budget vs. actual numbers for FY 2023 are not available yet.

VII. Sub-Committee Reports

A. Budget – E. Lexow – Review, discussion, and/or action and/or vote;

Commissioner Lexow had nothing to report.

B. Facilities – W. Banks and D. Wurzbacher – Review, discussion, and/or action and/or vote;

Chairman Banks was absent and Commissioner Wurzbacher had nothing to report.

C. Mooring Implementation – W. Banks – Review, discussion, and/or action and/or vote;

Chairman Banks was absent.

D. Gould Island Restoration – W. Banks – Review, discussion, and/or action and/or vote;

Chairman Banks was absent, and Executive Director Bois had given an update on Gould Island in his report, but he added that he has asked Town Administrator Mello to set up a meeting with Terry Gray of DEM to discuss the status of the Gould Island restoration.

VIII. Liaison Reports

A. Conservation Commission – B. Laman – Review, discussion, and/or action and/or vote;

Mr. Laman stated the Conservation Commission did not meet this month, and he would discuss the Rights-of-Way letter under New Business.

B. Town Council Liaison – R. White – Review, discussion, and/or action and/or vote;
Councillor White was absent.

IX. Old Business

A. Ft. Getty Engineering Study-Proposals – Review, discussion, and/or action and/or vote;

Executive Director Bois stated that Mike Gray, the Public Works Director, is in the process of reporting on the condition of the Harbor facilities but it is not complete yet. This item will be continued to September.

B. East Ferry Area Potential Improvements-Adding a floating pier adjacent to wood pile pier – Review, discussion, and/or action and/or vote;

Commissioner Romano made a motion to continue to evaluate the possibility of adding a floating dock/pier adjacent to the wood pile pier in East Ferry, in particular the floating pier that has been offered to the town by the New York Yacht Club. Commissioner Wurzbacher seconded. So voted: 5 aye, 0 nay.

C. Committee Reassignments – Review, discussion, and/or action and/or vote;

There was discussion about current sub-committee assignments, if the current sub-committees are appropriate, and how commission members should be allocated among the sub-committees. The following members volunteered to be on sub-committees:

Budget – Sue Romano, primary member;

Facilities – Mark Campbell, alternate member; Jessica McCarthy, alternate member (if Wayne Banks gives up his seat on this sub-committee);

Mooring Implementation – Dan Wurzbacher, primary member;

Gould Island – Sue Romano, alternate member;

Voting on the sub-committee primary and alternate members will be put on the September meeting agenda.

D. Roles and Responsibilities of Harbor Commission Members – Review, discussion, and/or action and/or vote;

There was discussion about adding defined roles and responsibilities of the Harbor Commission members to the Harbor Management Ordinance and Plan. Executive Director Bois will provide commission members with a spreadsheet outlining the additions and it will be placed on the agenda for a vote at the September meeting.

E. One Year Lease of Approved Grace Period Moorings to Wait Listed Applicants – Review, discussion, and/or action and/or vote;

Executive Director Bois stated that he was still researching this item and asked that it be continued to the September meeting.

X. Correspondence

A. Letter from Attorney Richard D’Addario regarding East Shore Road Right of Way #20 – Review, discussion, and/or action and/or vote;

Commissioner Wurzbacher moved to accept the letter into correspondence and Commissioner Campbell seconded. So voted: 5 aye, 0 nay.

XI. New Business

A. Nomination of New Vice-Chair of the Harbor Commission – Review, discussion, and/or action and/or vote;

No vote was taken.

B. Adding a kayak rack to Park Dock – Review, discussion, and/or action and/or vote;

Executive Director Bois stated that the Friends of the Rights of Way organization had approached him and asked for some more kayak racks around town, with Park Dock being at the top of the list. It would cost approximately \$2,900.00 for materials and labor to build another rack. There was some discussion. Commissioner Wurzbacher made a motion to construct a kayak rack to be placed at Park Dock and it was seconded by Commissioner Romano. There was more discussion regarding who would use the use the kayak rack, and if mooring holders in Park Dock would get priority. Commissioner Wurzbacher withdrew his motion and Executive

Director Bois stated he would conduct further study about the size of the rack and how many kayaks/paddleboards/dinghies would fit on the rack, and report back at September's meeting.

C. Endorsement of Conservation Commission letter to the Town Council regarding Town Rights-of-Way – Review, discussion, and/or action and/or vote;

Bob Laman from the Conservation Commission is asking the Harbor Commission to endorse the Conservation Commission's request to the Town Council to update the 2013 Town Rights-of-Way report. There was some discussion. Commissioner McCarthy made a motion that the Harbor Commission agrees that the Rights-of-Way report needs to be updated, and it was seconded by Commissioner Romano. So voted: 5 aye, 0 nay.

XII. Open Form – Continued (if necessary) – Review, discussion, and/or action and/or vote;

Tony Pinheiro of Beacon Avenue had some comments on items discussed during the course of the meeting. He agreed that having vacant moorings is not a good idea, and he did not think getting a drone to fly over the mooring fields was a good idea because of privacy issues.

There being no further business, Commissioner Romano made a motion to adjourn and Commissioner McCarthy seconded it. So voted: 5 aye, 0 nay. The meeting was adjourned at 5:58 p.m.

Attest,



Joan Rich, Harbor Clerk

**JAMESTOWN HOUSING AUTHORITY
Board of Commissioners
Thursday, July 6, 2023, Meeting Minutes**

The Commissioners of the Jamestown Housing Authority met in session at 5:00 p.m. on July 6, 2023. The members were able to declare a quorum.

CALL TO ORDER 5:00 p.m.; ROLL CALL by Executive Director Nikki Vazquez
Chairwoman: Lisa Rafferty – Present
Vice-Chair: Joe Cannon – Present
Commissioner: Susan Romano - Present
Commissioner: Bob Plain – Excused
Commissioner: Gerald Precious- Present

Also in Attendance: Nikki Vazquez- Executive Director, Bethany Hashway

Public Present: Joanie Shaffer, Doreen Dell, Jo-Ann Koehler, Coffee Bell and Fisher K.C.

Approval of Minutes

Motion made by Commissioner Precious to approve the minutes of the regular monthly meeting held on June 14, 2023. This motion was seconded by Commissioner Romano and unanimously passed.

Action Item

Resolution 07062003

- a. Approval of bid recommendation from Verdantas regarding Emergency Grant expenditures for electrical/heat project.

Motion made by Commissioner Precious to approve the bid recommendation from Verdantas regarding the Emergency Grant expenditures for electrical/heat project. This motion was seconded by Commissioner Romano and unanimously passed.

Public Comment:

Fisher – Mentioned she didn't hear when the project was going to begin and asked if there is a back-up plan?

A motion to adjourn the meeting was made by Commissioner Romano, this motion was seconded by Commissioner Precious and unanimously carried. The meeting adjourned at 5:10 p.m.

**Jamestown Tree Preservation and Protection Committee
Jamestown Town Hall
Wednesday, May 17, 2023
Meeting Minutes**

Call to Order: The meeting was called to order at 6:30 pm.

Roll Call: Present - Jim Simmons, Richard Kingsley, Darcy Magratten, Donna Repko, Beth Herman, Michele Foster, Barbara Lundy. Absent - Steve Saracino
Citizen attendees - Tom Waddington, Dick Steinbach

Reading and Approval of Minutes: Michele noted one correction to the draft April 19th minutes. A motion was made and seconded to approve the revised minutes. The minutes were approved unanimously.

Communications: None

Tree Warden Correspondence and Report:

Steve S. was unable to attend the meeting due to a work conflict. He noted that there were no significant updates to report.

Unfinished Business:

Seaside Drive tree: Jim noted that since last month's minutes had now been approved, Mr. Russo could appeal if he so desired. The Rosatis will also work with the Town to do the agreed upon work. This could be done without CRMC as the tree is on town property. Beth asked about the Jamestown Friends of ROW. Jim noted that they are scheduling a meeting and he will keep us informed.

Bike path: No word yet from Samira. Jim will follow up with Mike Gray. Beth will speak to the Rhode Island Wild Plant Society (RIWPS) and the Quononoquott Garden club about plantings.

Town Tree Inventory: Richard plans to survey in the Fort Getty area next. He will need help. Jim noted that student volunteers are generally not available at this time of year. Several TC members volunteered to help. Darcy suggested speaking to Meg at CISF. Jim noted that his son works for them. Beth needs to get written approval from RIDEM for gift cards.

Tree Nursery: Jim spoke to Mike Gray, who said that the town will supply mulch for the nursery trees. A Princeton Elm was moved to the Kallfelz residence. Re the town tree program, Darcy noted that the town policy regarding supplying trees to homeowners to plant in the ROW should be clarified. It should be made clear that the \$100 charge only applies

to trees sourced from our nursery. If a homeowner wishes to purchase an outside tree they would be responsible for the cost, although the town would still plant it. Jim will discuss with Mike G. The committee also discussed clarifying the definition of a ROW. This should happen before the TC begins promotion of use of nursery trees. Jim noted that it would be helpful to do this prior to fall. Donna noted that 1,000 trees are being offered by the State of RI.

Darcy noted that a large number of trees have been cut down by the custodian in the Jamestown Forest adjacent to the Lawn and Melrose schools.

Tree Nursery Grant: Steve S. recently spoke to Lou Allard of RIDEM, who was encouraging. He noted that applications were still being reviewed.

Website: Has received 35 hits.

Earth Day: The event was a great success. Although there was no head count, it was well attended. The event also provided an opportunity for the various Jamestown organizations to interact with each other. The tree tour went well. The maple seedlings had only partial success. Ideas for next year included getting bigger seedlings and planting them in the tree nursery. Four native tree booklets were distributed via donations at the tree tour, and seven during Earth Day.

Tree Tour: Jim will pick up tree brochure donations at Jamestown Outdoor and bring to Tina Collins. One more tree tour will be scheduled for September.

Arbor Day: Also a success.

Lectures and activities: The TC will again participate in the Fourth of July parade. Giveaway items were suggested, including trading cards, small trees, tea bags and Beechnut gum.

Donna noted that at \$18 per person, tickets to Blythewold were too expensive to make this a TC activity. We should try to find some free local activities, such as a tour of Godena Farm's chestnuts and other prominent local trees. Darcy noted that David Frank from Atlantic might be able to conduct such a tour.

The Portsmouth old growth forest tour with Garry Plunkett will be scheduled for early fall, possibly September. Beth will follow up.

New Business: None

Liaison and Other Reports. Barbara reported that the Conservation Commission is trying to schedule dune grass planting at Mackerel Cove to restore the areas which were impacted by the recent cleanup work, possibly in the fall.

Open Forum. The two guests offered to help the TC in any way they could, possibly to work on the tree inventory. It was noted that there is one open position currently available on the TC.

Future Agenda Topics; Items of Interest. Further educating townspeople about the benefits of trees and the activities of the tree committee was proposed. Michele suggested that real estate agents and new homeowners would also benefit from more information about the existing trees on their property. Ideas were suggested as to how we could be more proactive.

Adjourn: There being no further business, Beth moved to adjourn, seconded by Darcy. The meeting was adjourned at 7:55 pm.

Next Meeting: The next Tree Committee meeting is scheduled for 6:30 pm on Wednesday, June 21st, 2023, in the Jamestown Town Hall small meeting room.

Respectfully submitted,
Beth Herman, Secretary

Roberta Fagan

From: Beth Herman <beth.m.herman@gmail.com>
nt: Tuesday, September 19, 2023 8:27 PM
o: Roberta Fagan
Subject: Re: Agenda for next Tree Committee Meeting 9/20/23
Attachments: TC Meeting Minutes 5.17.23.pdf; Tree Committee Meeting Minutes 7.19.23r.pdf

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Hi Roberta,

Here are May and July. We didn't meet in June.

Beth

On Sep 19, 2023, at 3:17 PM, Roberta Fagan <rfagan@jamestownri.net> wrote:

Thank you, Beth.

Looks like the last minutes you forwarded were the April 2023 minutes. Can you send any approved minutes after your meeting tomorrow, please?

Sincerely,

Roberta

Roberta J. Fagan - Town Clerk

<image001.jpg> **Roberta J. Fagan**
 Town of Jamestown
 Town Clerk

401-423-9800 Work
rfagan@jamestownri.net
 93 Narragansett Avenue
 Jamestown, RI 02835
www.jamestownri.net

Business Hours: Monday-Friday 8:00 AM - 4:30 PM - last recording 4:00 PM

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From: beth.m.herman@gmail.com <beth.m.herman@gmail.com>

Sent: Tuesday, September 19, 2023 3:08 PM

To: Roberta Fagan <rfagan@jamestownri.net>

Subject: Re: Agenda for next Tree Committee Meeting 9/20/23

**Jamestown Tree Preservation and Protection Committee
Jamestown Town Hall
93 Narragansett Avenue, Jamestown, RI
Wednesday, July 19, 2023
6:30 pm**

1. Call to Order. Darcy made a motion to begin the meeting, Michele seconded it. Confirmed that Darcy was recording the meeting. The meeting was also videotaped by Sal Rebecchi at an unnamed person's request.

2. Roll Call. Committee Members In attendance: Beth Herman by phone for part of the meeting, Michele Foster, Richard Kingsley, Jim Simmons, Donna Repko, Darcy Magratten, Steve Saracino. Not in attendance: Barbara Lundy. Potential committee members in attendance: Dick Steinbach and Tom Waddington. Others: BJ Whitehouse, Mr. & Mrs. Rosati, Sal Rebecchi.

3. Reading and Approval of 5/17/23 Meeting Minutes (No June Meeting). Jim made a motion to approve the minutes from May 17th. Michele and Darcy asked Beth if their corrections had been made in the final version and she assured the group that they were made and submitted to the Town and State. Richard seconded the motion and all voted to approve the minutes.

4. Communications. There were no new communications.

5. Tree Warden Report. Steve Saracino reported on his report adding that he's looking forward to adding more trees to the nursery. There are a few new tree requests and Steve will be meeting with the people at the nursery to select trees. Steve mentioned that there may be more trees going into the Green Lane property. Darcy asked if the previous nursery trees were planted within the 10' row. Steve said it was pushing it. Michele asked if there is a limit to how many trees someone can request and SS said that he's never had that problem. It was suggested that we should put a limit on it (3 was suggested) since once the Committee starts advertising the availability, there will be a lot more requests. SS mentioned to DM that there still is a form on the website that needs to change to reflect the \$100 cost. JS and SS reiterated that committee members should go up and look at the nursery which is looking very good now.

6. Unfinished Business

a. Update on the status of appeal of town tree warden recommendation to remove tree located in public right of way on Seaside Drive. JS reviewed where we stand on the ROW tree issue: M/M Rosati were able to accept liability if the tree did any damage to their

property, but their insurance agency pointed out that they can not assume liability for a tree not on their property. Based on that, the Town asked the Tree Committee to reevaluate its position. MF asked about CRMC jurisdiction. There was some discussion between MF, DS and JS about whether it was a Town owned ROW or CRMC's – and whether CRMS should be included in the decision. There was discussion about the role of the tree's massive root system in holding the bank together and about the Tupelo trees with tap roots that surround the tree in question. Various committee members noted that the Rosati's were willing to pay for a reputable arborist to remove the dead wood and cable the limb that is a concern. With that done, the tree may not be a danger or liability any more than any other tree. And that it is an underused ROW. And that this complaint will establish precedent – and how easy it might be for someone to complain about any tree with some rot. JS reigned in the discussion by pointing out the primary issue is liability. Ultimately it was decided that the Tree Committee needs to know where CRMC stands re: jurisdiction and who owns the ROW.

JS made a motion to table this discussion until the next meeting and address the questions and concerns the Tree Committee has that involve the relationship between the CRMC and the Town of Jamestown regarding the jurisdiction and liability of the tree in this right of way. And then whether or not, this tree should come down or stay; come down if it is too much of a liability or stay if it is vitally important to the area. The motion was seconded by DM and approved unanimously.

The Rosatis left the meeting.

Beth left the meeting.

Discussion continued concerning the rot at the base of the tree on the ROW and whether the rot would extend to breaking apart the whole tree, and if that tree went, would the tupelos (with tap roots) also be torn up. SS said he wasn't sure and hadn't taken a hard look at that.

JS said that we will be addressing the ROW again at the next meeting and his concern is that we proceed with making a decision on the tree based on sound, legal advice. DM suggested talking directly to CRMC to get a definitive answer about their jurisdiction. DM pointed out that if CRMC should be involved and they say that the tree is an asset to the ROW with the planned improvements, that is the ONLY way we can recommend the tree stay. DS said that he is dealing with the CRMC representative who deals with Jamestown and could be in touch with him. The committee discussed how to get a timely response from CRMC. DR reiterated that our Tree Warden feels that the tree is rotten at the base and should be cut down. He represents us and the Town. The other

arborist who wrote that the tree could be saved has no responsibility or liability should things go south. MF asked what is to prevent anyone from complaining about any tree that might be a nuisance to them? JS responded that SS investigates each complaint and that a frivolous or mistaken impression is dismissed, and the tree is left as is.

b. Bike path: review of status of plantings along new bike path installation. Started to discuss planting on the bike path. JS is not sure what our role is and whether we're just talking about the whole bike path or just the tree wells alongside the reservoir on North Road. Rolling Agenda has not sent any info. JS said there is a budget and Mike Gray has been encouraging. JS seemed to think we should just come up with a proposal to get it rolling. We have SS and enough other expertise on the Committee to make recommendations and perhaps use trees from the nursery. Discussed finding a time that committee members could meet at the site for the trees and then make a selection from the nursery with SS. No date was decided.

SS left the meeting.

c. Town tree inventory: status of final report for the RIDEM tree inventory grant. RK spoke about the inventory work to date and said that he'll be circulating a draft of the report or work and date collected which is required by the State funding source by the end of August. Richard discussed getting a map of the inventoried part of Jamestown. TW offered his assistance with GIS. RK asked that everyone get their edits back to him within a week.

d. Tree nursery grant: review of acceptance of grant proposal that will support the town tree nursery. JS said that the grant was approved to improve the shed and irrigation at the nursery. Discussed the nursery grant (\$3500) plans to connect roof-water collection to the existing 400-gallon tank and put solar panels on the shed to power the irrigation pump.

DM asked if testimonials from nursery tree recipients had ever been collected. DS said he is one and would be happy to give one and even put a sign on his tree saying that it came from the Town Nursery. JS recalled that there is also part of the Nursery grant earmarked for education. He suggested possibly hosting an open house at the Nursery with demonstrations or possibly giving away trees. Or sell the New England Tree guidebooks. DM mentioned running a few ads promoting the Nursery tree availability.

e. Website: latest offerings through the tree committee website. No new updates.

f. Lectures and activities: review of upcoming lectures, walks, etc. There was a little discussion about what fun the July 4th parade was. Discussed the tree potential dates

for a field trip to the Old Growth Forest in Portsmouth. MF mentioned that the beech trees are in pretty rough shape there. DM checked with the Rec Dept re: van and reported that it can hold 14 people (not including driver) and costs about \$15/hr. (plus fuel) and will have to be reserved at least a month in advance.

Discussion on beech tree disease and the trees that members noticed are suffering. Also, members pointed to Newport Tree Conservancy and the extensive activities they have planned this summer. And discussed if there might be another option for a field trip other than the Old Growth forest in Portsmouth. No decisions made.

g. Update on volunteers that assisted and may assist with grants supported by RIDEM. Members discussed gift cards and utilizing students or Eagle Scouts to help with the inventory or URI landscape or GIS students to help with the reporting. RK and TW discussed the GIS program.

7. New Business: There was discussion as to whether the two prospective members had submitted applications for the Tree Committee and when the Town Council would be making a decision. Confirmed that the committee can only have 7 members per Town Charter. Discussed all the work that needs to be done and being an official member is not necessary to be totally involved.

8. Liaison and Other Reports: Information from Conservation Commission.
None

9. Open Forum. None

10. Future Agenda Topics: Items of Interest for next meeting. None

11. Adjourn. JS made a motion to adjourn until August's meeting. All seconded and voted in favor.

Respectfully submitted
Darcy Magratten

Jamestown Tree Preservation and Protection Committee
Jamestown Town Hall
93 Narragansett Avenue, Jamestown, RI
Wednesday, August 16, 2023
Meeting Minutes

Call to Order. Jim called the meeting to order at 6:32 pm.

Roll Call. Committee Members In attendance: Beth Herman, Michele Foster, Richard Kingsley, Jim Simmons, Donna Repko, Darcy Magratten, Tom Waddington, Barbara Lundy. Absent: Steve Saracino.

Guests: Dick Steinbach, Mr. & Mrs. Rosati

Reading and Approval of Meeting Minutes. Michele made a motion to approve the minutes from the August 16, 2023 meeting. Jim seconded the motion and all voted to approve the minutes.

Communications. There were no new communications.

Tree Warden Report. There was no Tree Warden report this month.

Unfinished Business

a. Update on the status of appeal of town tree warden recommendation to remove tree located in public right of way on Seaside Drive.

Jim reported that he spoke to Mike Gray, and during their meeting, Mike spoke with Laura Miguel at CRMC. Laura, who was familiar with the ROW in question, stated that CRMC would agree to whatever the Town proposed via a Maintenance Assent report. She agreed that if the tree in question were removed, it would be replaced.

The Rosatis expressed disappointment. Darcy noted that the Rosatis might not be aware of all the work the TC has done to try to save the tree. Mr. Rosati asked why he couldn't fix the problem. Jim explained that this was because the tree was on Town property, which made the Town liable. The Town also made every effort to be accommodating prior to this conclusion. Mr. Rosati asked if CRMC had seen the tree. Mrs. Rosati asked if the Tree Committee would have control over the choice of the replacement tree. Jim said yes. Mrs. Rosati asked how big the replacement tree would be. Michele noted that it would thrive better if it were smaller. Darcy noted that there were some good sized trees in the nursery, but that a 3' tree could grow fast. Richard suggested that Michele send her comments and suggestions to Steve S. Michele noted that we have to make the best of a bad situation. She wondered about the root system. Mr. Rosati asked how the tree removal would affect

his water. There could be an environmental issue. Donna noted that she had full confidence in our Tree Warden and the Town DPW, and that they do a great job.

Mr. Rosati stated that this was a wrong call, and that the replacement tree could not be a little one. He asked if he could take full liability. Michele noted that his insurance company had stated that they would not insure for that. Mrs. Rosati asked if the next step would involve the Tree Committee. Jim said it would. Mr. Rosati asked if getting the tree inspected every year would be acceptable. Jim again noted that the insurance company won't accept this.

Michele asked if none of the nursery trees were acceptable, would the Town buy an outside tree? Donna suggested that a tree could be gifted, like at Fort Getty. Richard agreed. Mr. Rosati stated that he was still willing to do everything to save the tree. He is waiting for another expert to say the tree is safe. The tree is critical for the ground, the water table and his yard. He asked that if the tree is removed, could multiple trees be planted to replace it? Jim replied possibly. Donna noted that the Arbor Day tree planted in the playground last year was 25' tall already. Mr. Rosati stated that if the tree comes down, he would like to see multiple trees and will gift one.

Mrs. Rosati noted that the embankment is really being eroded. Richard noted that the tupelos there have great root systems. Donna explained what tupelos are. Michele noted that they were lucky to have them. Native trees absorb a lot of water. They are hard to find in nurseries.

Darcy suggested drafting a motion. The following motion was drafted:

"The Tree Committee accepts the Town Tree Warden's recommendation to remove the Seaside ROW tree in question. The Tree Committee further recommends that, subject to a CRMC Maintenance Assent, (a) the stump remains, (b) multiple trees are planted to replace the subject tree, with all tree recommendations to be made by the Town Tree Warden and the Tree Committee, and (c) one of the new trees will be gifted by the Rosatis, who have offered to do so."

It was noted that the replacement tree selection process should begin now in order to be ready for the fall planting season.

Mr. Rosati asked if he could appeal the decision to the Town Council. Jim noted that this was his right. Mr. Rosati noted that he did not want any damage done to existing trees. Jim noted that the work would be done carefully.

The Rosatis left the meeting.

The above Motion was proposed by Beth and seconded by Michele. It was approved unanimously.

b. Bike path: review of status of plantings along new bike path installation. Jim stated that he had no new information. It was suggested that the Tree Committee meet at the site to brainstorm ideas, particularly the North Road wall. Donna suggested that it would be a nice idea to fix up the Eldridge Avenue entrance. Darcy suggested meeting on Sunday. Barbara asked what the cutout areas were for. Jim noted that Mike G. said that there was a plan but we have not yet seen it. He noted that student volunteers had already cleared invasive vines along the path. We could add plantings and signage. Darcy proposed a meeting at 4:00.

c. Town tree inventory: Richard gave the data file to Tom who was able to produce a map of the locations of the inventoried trees. He will forward it to Beth to send to RIDEM to attach to the final grant report. Because the grant closed on August 31st, Beth reported that the Town has agreed to provide \$250 in gift cards for student volunteers working on completing the inventory in the future.

d. New Tree nursery grant: Awaiting final paperwork from RIDEM. JS asked if the new grant could pay for gift cards. Unfortunately, because the grant has already been approved without them, it will not be possible to have gift cards reimbursed from this grant.

e. Website: latest offerings through the tree committee website. No new updates.

f. Lectures and activities: review of upcoming lectures, walks, etc. Beth suggested a walk in Little Compton where the trees have been labeled by Eagle Scouts. Michele asked if all towns have tree committees. It might be interesting to network with them. She suggested a trip to the Newport Conservancy. She will follow up with the director, Natasha. Darcy suggested another tree tour, which was enthusiastically endorsed. Donna noted that she still had some booklets. Beth noted that any money received could be given to her or to Tina Collins directly.

g. Update on volunteers that may assist with grants supported by RIDEM. Jim noted that the new term will be starting shortly and that students may be available.

New Business: None

Liaison and Other Reports: Information from Conservation Commission. The Conservation Commission did not meet in August. In July, two Eagle Scouts worked on the Island Sanctuary path. They are in the process of adding QR codes. The seaweed aquafarm is going through the approval process. Richard asked about Gould Island. Barbara explained that it contained a great deal of hazardous waste. Also, the deed says it

must remain a bird sanctuary. Michele asked if there was a dock. Barbara noted that the Navy has been trying to clean it up. We won't know the results for a long time.

Open Forum. None

Future Agenda Topics: Items of Interest for next meeting.

Adjourn. Michele made a motion to adjourn. Jim seconded. All voted in favor. The meeting was adjourned at 8:00.

The next meeting is scheduled for Wednesday, September 20th.

Respectfully submitted
Beth Herman, Secretary



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITIONS AND ABATEMENTS OF TAXES FOR THE **OCTOBER 2, 2023** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

BAA/COC Listing Report

TYPE: All

JAMESTOWN

YEAR: 2013 TO 2023

Page 1

Conditions:

District:

Reported Type: All

DATE: 9/26/2023

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD	EXEMPT OLD	NET OLD	TAX OLD	SEWER OLD
				GROSS CHANGE	EXEMPT CHANGE	NET CHANGE	TAX CHANGE	SEWER CHANGE
				GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW
2020	[REDACTED]	18735M	02-1259-05M	3,173	1,018	2,154	31.06	0.00
Accept	JAMESTOWN, RI 02835	09/15/2023 TAXPAYER DEASED	02-1259-05M 50957	-3,173	-1,019	-2,154	-31.06	0.00
2020	[REDACTED]	18736M	02-1259-05M	1,587	510	1,077	15.53	0.00
Accept	JAMESTOWN, RI 02835	09/15/2023 TAXPAYER DECEASED	02-1259-05M-2 50958	-1,587	-510	-1,077	-15.53	0.00
Totals For -2020 M						-3,231	-46.59	
						Total Inc's:	0.00	
						Total Dec's:	-46.59	
2021	[REDACTED]	18737M	02-1259-05M	1,275	508	767	11.06	0.00
Accept	JAMESTOWN, RI 02835	09/15/2023 TAXPAYER DECEASED	02-1259-05M 50914	-1,275	-508	-767	-11.06	0.00
Totals For -2021 M						-767	-11.06	
						Total Inc's:	0.00	
						Total Dec's:	-11.06	
2023	[REDACTED]	18739R	04-0957-38	886,500	0	886,500	5,937.77	0.00
Accept	JAMESTOWN, RI 02835	09/25/2023 REMOVED EXEMPTION- SOLD	8/503 938	0 886,500	0 0	0 886,500	187.50 6,125.27	0.00 0.00
2023	[REDACTED]	18741R	19-0573-31	0	0	0	0.00	0.00
Accept	JAMESTOWN, RI 02835	09/26/2023 SW/ISDS CHANGE	16/73 3759	0 0	0 0	0 0	20.00 20.00	0.00 0.00
2023	[REDACTED]	18734R	08-0063-70	4,369,000	0	4,369,000	30,495.62	0.00
Accept	WESTPORT, CT 06880	09/14/2023 UPDATED PROP. INFORMATION	11/38 1388	-5,200 4,363,800	0 0	-5,200 4,363,800	-36.30 30,459.32	0.00 0.00
2023	[REDACTED]	18738R	16-0771-00	2,238,700	0	2,238,700	15,626.13	0.00
Accept	BRYN MAWR, PA 19010	09/18/2023 RIGL 44-5-71-DEMO REMOVAL	8/635 2479	-274,777 1,963,923	0 0	-274,777 1,963,923	-1,917.95 13,708.18	0.00 0.00
2023	[REDACTED]	18740R	19-0573-31	0	0	0	0.00	0.00
Accept	JAMESTOWN, RI 02835	09/26/2023 C/O ISSUED 9/5/2023	16/73 3759	184,127 184,127	0 0	184,127 184,127	1,285.21 1,285.21	0.00 0.00
Totals For -2023 R						-95,850	-461.54	
						Total Inc's:	1,492.71	
						Total Dec's:	-1,954.25	

BAA/COC Listing Report
 Conditions:

TYPE: All
 District:

JAMESTOWN
 Reported Type: All

YEAR: 2013 to 2013
 DATE: 9/10/2013

Page 1

YEAR	NAME/ADDRESS	LOC INFO	ACCOUNT # UNIQUE ID DIST NUMBER	GRASS CHG OR OF NEW	EXEMPT CHG EXEMPT NEW	NET CHG NET NEW	TAX CHG TAX NEW	SEWER CHG SEWER NEW
TOTAL	# of Acres					-99,948	-119.19	

Grand Total Incls: 1,499.00
 Grand Total Excls: -0,000.00

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: September 27, 2023

To: Edward Mello
Town Administrator

From: Michael Gray
Public Works Director

RE: Bids for Paving

A bid was advertised for paving of the following roadways in Jamestown:

- Bay Terrace
- Coulter Street
- Penny Road
- Marcello Drive
- Reise Road
- Path – North Main Road (Town reservoir to Sloop Street)

Bids were advertised and received on September 21, 2023 where they were opened and read in public. Bids were received from five contractors and reviewed for completeness and to determine the lowest responsive bidder. Six items are included in the bid solicitation and they include bituminous surface course, bituminous binder course, pavement reclamation, fine Grading and Compaction, and bituminous surface and binder for the path along North Main Road.

Based upon the unit cost for each bid item and the estimated quantities for the project the following is a summary of the total cost for the five bids received:

Hatch Group	\$233,372.50
JH Lynch & Sons	\$268,780.00
Narragansett Improvement Co.	\$272,087.55
Pawtucket Hot Mix Asphalt	\$285,400.00
D'ambr	\$303,260.00

I have reviewed the bids received and I am recommending the 2nd lowest bid as the lowest responsive, responsible bidder. The low bidder has not performed municipal road paving work in Rhode Island and I could not verify their work or reference. The Hatch Group representative provided me the source of the asphalt that they propose to use for our project. I then contacted the Supervisor of the RIDOT Materials Section regarding this asphalt plant. The RIDOT

supervisor stated that they do not use asphalt from this plant for any RIDOT projects. The required materials for our roadway projects must meet RIDOT specifications.

I have reviewed the bids received and recommend the bid be awarded to the lowest responsive and responsible bidder, JH Lynch & Son for the following:

Item 1: Bituminous Surface Course	\$150 per Ton
Item 2: Bituminous Binder Course	\$140 per Ton
Item 3: Reclamation	\$10 per Square Yard
Item 4: Fine Grading and Compaction	\$2 per Square Yard
Item 5: Bituminous Surface Course (Path)	\$205 per Ton
Item 6: Bituminous Binder Course (Path)	\$195 per Ton

Based upon the estimated quantities for the roadways listed the total project cost is \$268,780.

Town of Jamestown

One Day

Event/Entertainment Application

\$5.00 Application Fee

RECEIVED:
SEP 25, 2023 03:41 PM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
 - Open House

Name of Event: (if applicable) JAC Autumn Arts Open House

Date of Event: Sunday, October 15, 2023 Hours of Event: 1:00 pm - 4:00 pm

Location of Event: 18 Valley Street, Jamestown, RI 02835 Number of people attending: 100

Name of Applicant/ Business: Jamestown Arts Center

Mailing Address: 18 Valley Street, Jamestown, RI 02835 Business Phone #: (401)560-0979

Email Address: charlie@jamestownartcenter.org

Contact Person: Charlie Tregenza Phone Number: (401)560-0979

List the type of entertainment being requested, if applicable (Band, DJ, etc.): N/A

Who will the event benefit? Jamestown Arts Center

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes

RI Tax ID #: 000307630 Non-Profit ID #: 30-0507266

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided No: N/A

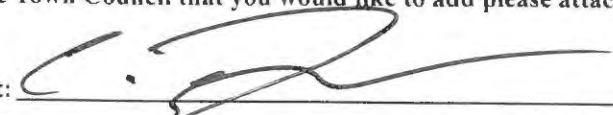
Will traffic control be needed? No

If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: 

Please attend the Town Council meeting on the _____ day of _____, 20__ for Council review.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

RECEIVED:
SEP 19 2023 11:37 AM
TOWN OF JAMESTOWN Town Clerk

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) LIVING ON THE EDGE

Date of Event: Nov / 2 / 23 Hours of Event: 5:30 - 7:30

Location of Event: 11 Clinton Ave Number of people attending: 30 to 50 ?

Name of Applicant/ Business: Out of the Box Studio & Gallery

Mailing Address: PO Box 263 Business Phone #: 401-328-5066

Jamestown RI 02835 Email Address: CWEibust@lookingupwards.org

Contact Person: Careyweibust Phone Number: 401-533-4336

List the type of entertainment being requested, if applicable (Band, DJ, etc.)

Who will the event benefit? Members of community / 0078 artists

Type of Operation: (Private, State Sponsored, Non-Profit): Non-profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable):

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 05-037-6075 Non-Profit ID #: 7232

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event?

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No
If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of Insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Careyweibust

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



State of Rhode Island
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2023-05-085 Date: September 13, 2023

This office has under consideration the application of:

Joshua & Deborah Fredberg
864 East Shore Road
Jamestown, RI 02835

for a State of Rhode Island Assent to construct and maintain: a 1,200 lb boat lift on an existing residential pier.

Project Location:	864 East Shore Road
City/Town:	Jamestown
Plat/Lot:	Plat 2, lot 222
Waterway:	Narragansett Bay

Plans of the proposed work can be requested at Cstaff1@crmc.ri.gov.

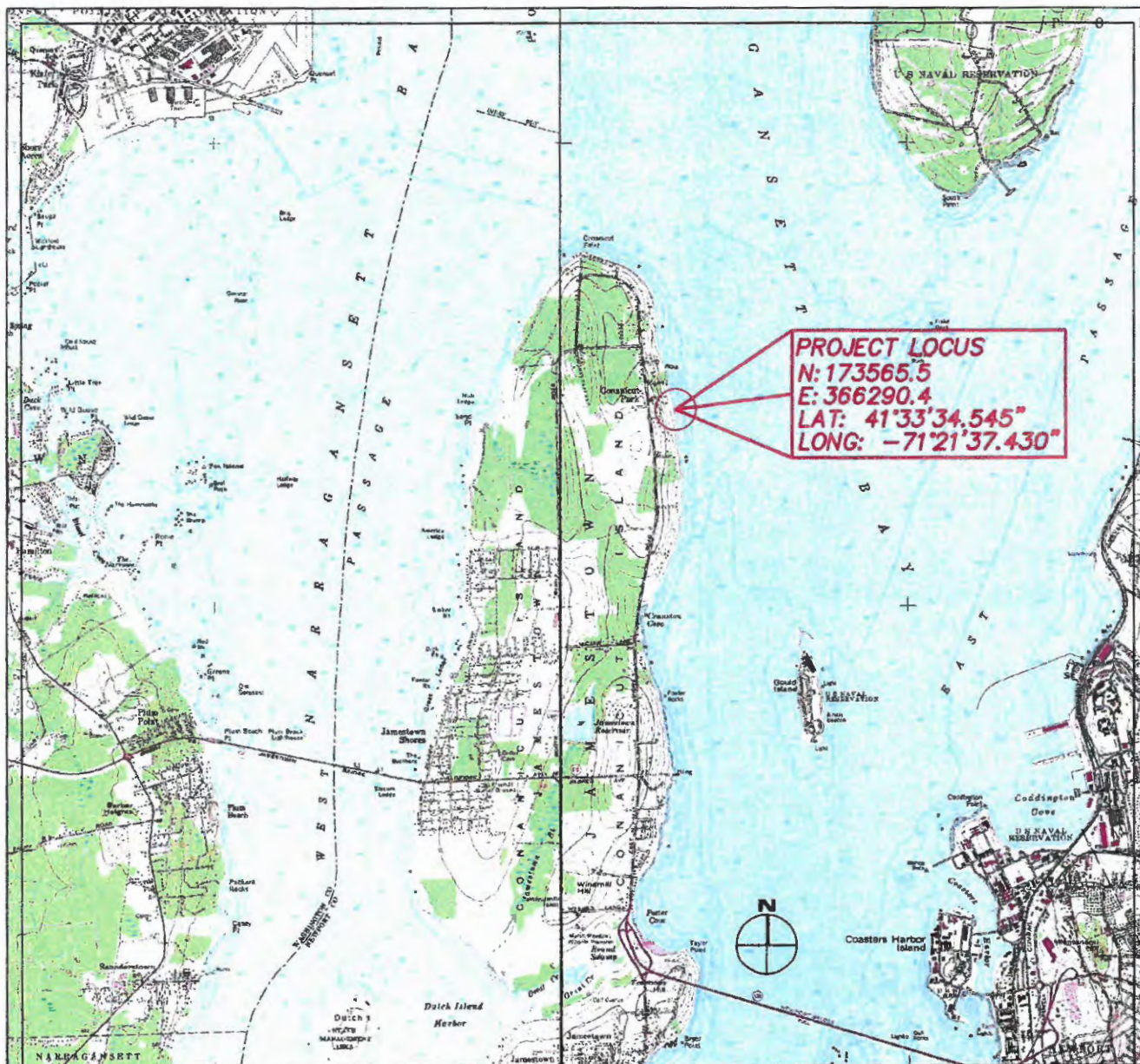
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before October 13, 2023.

Please email your comments/hearing requests to: cstaff1@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat



PROJECT LOCUS

PROPOSED 1200 POUND BOAT LIFT
 JOSHUA & DEBORAH FREDBERG
 864 EAST SHORE RD
 AP 2, LOT 222
 JAMESTOWN, RI 02835
 BY: WARREN HALL, CIVIL ENGINEER
 APRIL 29, 2023 SHEET 1 OF 3

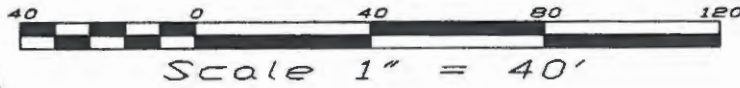
WARREN F HALL

No. 5114

REGISTERED PROFESSIONAL ENGINEER CIVIL

RECEIVED
5/12/2023

COASTAL RESOURCES MANAGEMENT COUNCIL



AP 2, LOT 29
FRANK STASIOSKI

FOUND
GRANITE
BOUND

EXISTING CONCRETE BOAT RAMP

REF 2021-07-053

EXISTING PIER

PROPOSED 1200#
BOAT LIFT, FASTEN TO
EXISTING PILE, ATTACH
IN ACCORDANCE WITH
MANUFACTURER'S RECO.

EXTENSION OF PROPERTY LINE

4'x20' FIXED ACCESS
PIER EL=6.5

EXISTING SAV PIER
REF. 2004-10-111

NARRAGANSETT BAY
EST PASSAGE
CRMC
TYPE 2 WATER
EBB
FLOOD

STEPS TO BEACH

HIL

MHW = 3.5

TR=9

MLW = 0.0

TR=1.5

TR=6

50'±
UG ELECTRIC

CENTERLINE STONEWALL = PROPERTY LINE

STABILIZE TRENCH
WITH JUTE NETTING
RESTORE GRADE
AND GROUND COVER

AP 2, LOT 87
KARL, BARBARA,
& KATHERINE KIRK

LEGEND

- MLW MEAN LOW WATER (0.00)
- MHW MEAN HIGH WATER (3.52)
- HTL HIGH TIDE LINE (5.0)
- SAV SUBMERGED AQUATIC VEGETATION
- TR TOP ROCK

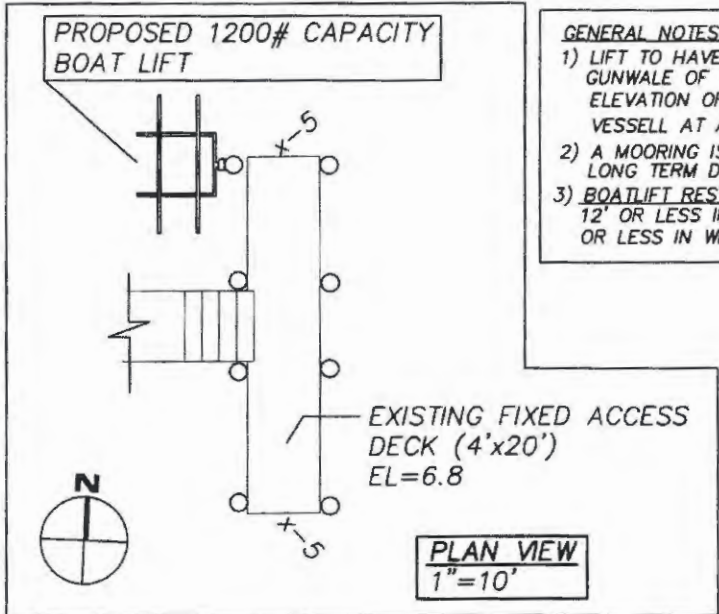
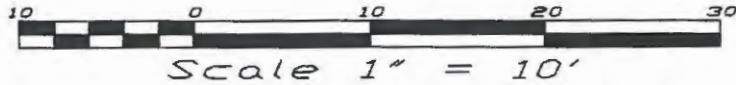
WARREN F HALL

No. 5114

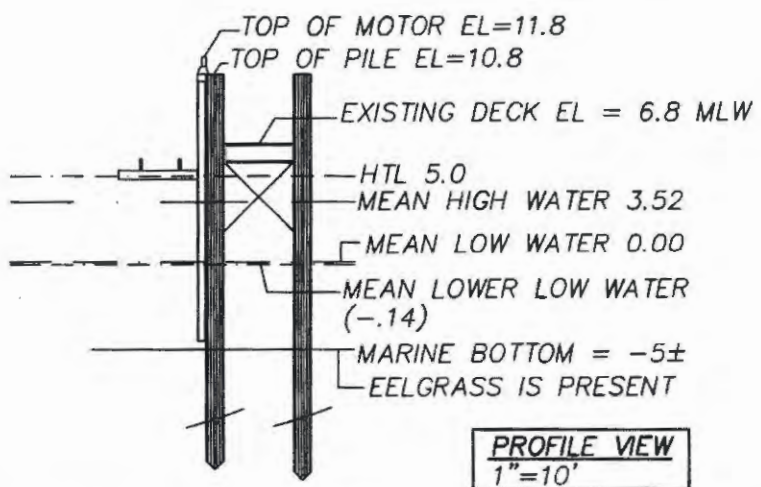
REGISTERED
PROFESSIONAL ENGINEER
CIVIL

PROPOSED 1200 POUND BOAT LIFT
JOSHUA & DEBORAH FREDBERG
864 EAST SHORE RD
AP 2, LOT 222
JAMESTOWN, RI 02835
BY: WARREN HALL, CIVIL ENGINEER
APRIL 29, 2023 SHEET 2 OF 3

RECEIVED
5/12/2023
COASTAL RESOURCES
MANAGEMENT COUNCIL



- GENERAL NOTES ON BOAT LIFT**
- 1) LIFT TO HAVE STOPS INSTALLED TO PREVENT GUNWALE OF VESSELL FROM BEING ABOVE FIXED DECK ELEVATION OF 6.8 MLW, PROVIDE TIE DOWN STRAPS FOR VESSELL AT ALL TIMES
 - 2) A MOORING IS PROVIDED AND IS AVAILABLE FOR LONG TERM DOCKING.
 - 3) BOATLIFT RESTRICTED TO VESSELS 12' OR LESS IN LENGTH & 1200 POUNDS OR LESS IN WEIGHT



PROPOSED 1200 POUND BOAT LIFT
 JOSHUA & DEBORAH FREDBERG
 864 EAST SHORE RD
 AP 2, LOT 222
 JAMESTOWN, RI 02835
 BY: WARREN HALL, CIVIL ENGINEER
 APRIL 29, 2023 SHEET 3 OF 3

WARREN F HALL

No. 5114

REGISTERED PROFESSIONAL ENGINEER CIVIL

RECEIVED
5/12/2023

COASTAL RESOURCES MANAGEMENT COUNCIL

TOWN OF NEW SHOREHAM, RHODE ISLAND
RESOLUTION

September 5, 2023
R-09-2023

Resolution Expressing Thanks to the Town of Jamestown

Whereas, on the night of Friday, August 18 a major fire broke out at the Harborside Inn on Water Street, the main street in the Town of New Shoreham, and;

Whereas, the Block Island Volunteer Fire and Rescue Department quickly recognized that the blaze had the potential to overwhelm our island's resources and put out the call for mutual aid, and;

Whereas, in the very early hours of Saturday, August 19, 2023, Fire Departments from Kingston, Bristol, Charlestown, Middletown, Narragansett, Newport, North Kingstown, Portsmouth, Richmond- Carolina, Westerly, Union Fire District, Dunns Corner, Misquamicut, Hope Valley and Jamestown heard and selflessly answered the call, and;

Whereas, the rapid and professional response from Jamestown saved the Town of New Shoreham from what could have been a catastrophic fire that had the potential to destroy portions of our historic downtown, and;

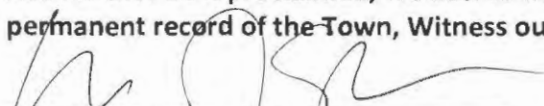
Whereas, as devastating as the Harborside Inn fire was, thanks to the contribution of firefighters, equipment, logistical support and the solidarity of so many Rhode Island towns, the fire was managed and extinguished without serious injury to firefighters, residents or guests, and;

Whereas, the assistance from mainland Departments was not a simple effort, and its execution the result of many months of planning by local Departments, State Government, the U.S. Coast Guard, the Rhode Island National Guard and Interstate Navigation, all of whom gave time and expertise to foreseeing and drilling the challenge of providing mutual aid to an island 13 miles off the coast.

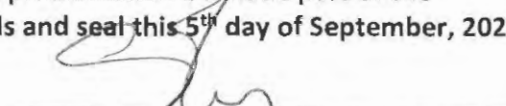
Now, Therefore, be it Resolved, that the Town Council of the Town of New Shoreham expresses its deepest thanks and heartfelt gratitude to the people of Jamestown for their friendship, willingness to help a town in need of assistance, and the investment of resources made over the years to build a well-equipped and extraordinarily professional Fire Department.

Be it Further Resolved that copies of this Resolution be forwarded by the Town of New Shoreham Town Clerk to the Town Council of Jamestown with a request that it be shared with the citizens of Jamestown as an expression of gratitude from the people of the Town of New Shoreham.

And Further Be It proclaimed, we decree that this proclamation be made part of the permanent record of the Town, Witness our hands and seal this 5th day of September, 2023.



First Warden Keith Stover



Second Warden Sven Risom

