



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, August 7, 2023
6:05 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:

<https://jamestownri.gov/watch-live-Town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:

<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:05	Richard Steinback	Tree Committee
6:15	Thomas Waddington	Tree Committee

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- B) Report of Town Officials: Review, Discussion, and/or Take Action and/or Vote:
- 1) Pumping Report
 - 1) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: Review, Discussion, and/or Take Action and/or Vote:
- 1) No items at this time.
- D) Unfinished Business: Review, Discussion, and/or Take Action and/or Vote:
- 1) No items at this time.
- E) New Business:
- 1) Review, Discussion, and/or Take Action and/or Vote: At the recommendation of Public Works Director Michael Gray permission to Authorize Town Administrator Mello to sign the Interim Operations Assistance Agreement between the Town of Jamestown and Veolia Water North America-Northeast LLC
 - a) Memorandum from Public Works Director Michael Gray re: Recommendation for Interim Contract Operations, Water Treatment Facility
 - 2) Review, Discussion, and/or Take Action and/or Vote: Municipal Water Use Restrictions
 - 3) Review, Discussion, and/or Take Action and/or Vote: Proposed Water Budget FY2023-2024 in the amount of \$1,558,711.00
 - 4) Review, Discussion, and/or Take Action and/or Vote: Proposed Sewer Budget FY2023-2024 in the amount of \$920,401.00

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

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- A) Scheduled request to address
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Acknowledgements:
 - 1) Formal Swearing in of new Deputy Town Clerk/ Clerk to the Board of Canvassers Keith Ford

VII. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss, and/or Take Action and/or Vote on the following items:

- A) Public Hearings
 - 1) Public Hearing Continued from the July 11, 2023, Town Council Meeting: Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Code of Ordinances, Chapter 14 – Buildings and Buildings Regulation, Article V., Short Term Rentals, Sec. 14-80 thru 14-94-100. These Amendments are proposed based on comments received during Short-Term Rental Working Group sessions.
- B) Town Council Sitting as the Alcohol Beverage Licensing Board.
 - 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on August 8, 2023:
 - CLASS F (NON-PROFIT)
 - Jamestown Arts Center
 - 18 Valley Street
 - Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

C) Licenses and Permits

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Jamestown Arts Center (JAC)
Event: Gallery Night with La Mechante el la Connard
Date(s): August 8, 2023, 6:00 p.m.-8:00 p.m.
Location: JAC, 18 Valley Street
 - b) Applicant: Jamestown Arts Center (JAC)
Event: JAC Talk: Kate Lence, Tim O'Connell & Liz Newton
Date(s): August 23, 2023, 6:00 p.m.-7:00 p.m.
Location: JAC, 18 Valley Street
 - c) Applicant: Jamestown Striper Club
Event: Jamestown Striper Club Kids Fishing Derby
Date(s): August 12, 2023, 8:00 a.m.-11:00 a.m.
Location: North Reservoir, North Road
- 2) One-Day Vendor/Peddler License: All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: The Jamestown Rotary Club
(sub-applicant of the Jamestown Yacht Club)
Event: Fools Rules Regatta
Date(s): August 19, 2023, 8:00 a.m.-1:00 p.m.
Location: East Ferry
 - b) Applicant: Mumsy's Ice Cream Delights (sub-applicant of Jamestown Ukraine Relief Project)
Event: Sunflower Family Festival
Date(s): August 26, 2023, 10:00 a.m.-3:00 p.m.
Location: Lawn Avenue School
 - c) Applicant: The Ish, LLC (sub-applicant of Jamestown Ukraine Relief Project)
Event: Sunflower Family Festival
Date(s): August 26, 2023, 11:00 a.m.-2:00 p.m.
Location: Lawn Avenue School
 - d) Applicant: Kona Ice of Washington County (sub-applicant of Jamestown Ukraine Relief Project)
Event: Sunflower Family Festival
Date(s): August 26, 2023, 11:00 a.m.-2:00 p.m.
Location: Lawn Avenue School

- 3) Bingo License Application: All bingo license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion and/or Action, and/or Vote on the following:
- a) Applicant: Friends of the Jamestown Seniors, Inc.
 - Event: Weekly Bingo Games
 - Date: September 1, 2023, to August 31, 2024
 - Location: 6 West Street, Jamestown (Senior Center)

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Edward A. Mello
 - 1) Senior Center Facility update and community workshop announcement.
 - 2) 90 Carr Lane cell town project update.
 - 3) Police Chief search process update.
 - 4) Town of Jamestown favorable Moody's Rating.
 - 5) Ft. Getty Bathroom plans update (Consent Agenda).
 - 6) Beavertail Lighthouse ownership transfer update.
 - 7) Broadband Fiber Network buildout.
 - 8) Cybersecurity Assessment completed by the US Department of Homeland Security.
 - 9) Municipal Road Paving budget update.

IX. UNFINISHED BUSINESS

- A) No items at this time.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request from Parks and Recreation Director Ray DeFalco Town Council support of the Pickleball Court Project Proposal at Lawn Avenue Middle School Courtyard:
 - 1) Memorandum from Parks and Recreation Director DeFalco regarding a Proposal for Pickleball Court Project at Lawn Ave Middle School Courtyard.

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss, and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Affordable Housing Committee, One (1) member vacancy, with an unexpired three-year term ending May 3, 2025
 - a) Letter of Resignation
 - i) Joseph Cannon Jr.
 - b) Permission to advertise the vacancy

- 2) Discover Newport, One (1) member vacancy, with a three-year term expiring September 1, 2026
 - a) Permission to advertise the vacancy
- 3) Harbor Management Commission, One (1) member vacancy, with a three-year term unexpired term ending 12/31/2026
 - a) Letter of interest:
 - i) Paul Sprague (previously interviewed)
- 4) Tree Preservation and Protection Committee, One (1) member vacancy with an unexpired term ending December 31, 2023:
 - b) Application of Interest for appointment:
 - i) Thomas Waddington
 - ii) Richard Steinbach
- 5) Zoning Board of Review, designation of First, Second, and Third Alternate for a one-year term(s) ending December 31, 2023
 - a) Current alternates:
 - i) John Shekarchi
 - ii) James Sission
 - iii) Robert Maccini

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) July 11, 2023 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Affordable Housing Committee (May 17, 2023)
 - 2) Jamestown Affordable Housing Committee (June 21, 2023)
 - 3) Jamestown Planning Commission (July 5, 2023)
 - 4) Jamestown Zoning Board of Review (June 27, 2023)
- C) Abutter Notification: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on August 22, 2023, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
 - 1) Application of Alexander Revocable Living Trust whose property is located at 959 East Shore Road, and further identified as Tax Assessor's Plat 1, Lot 90 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for the RR80 Zoning District of the zoning ordinance. The Applicant seeks Corner yard setback relief of 14.7 feet where 40 feet is required and the existing structure is located 14.7 feet from the corner yard line. Out of an abundance of caution, his application also seeks a Special Use Permit

granted under Article 6 Section 82-600 and 602, pursuant to Article 14. Accessory Family Dwelling Units, Section 82-1403 and 82-1404. General Requirements and Standards and Application Procedures, to obtain a permit for an accessory family dwelling unit to be located within the proposed addition. Said property is located in a RR-80 zone and contains 29,533 square feet.

- D) National Opioid Settlement update (Big Three Distributors and Johnson & Johnson (“2021 Settlements”) and Teva, Allergan, CVS, Walmart, Walgreens (“2022 Settlement”).
- E) Ratification of Administrative Event Approvals:
 - 1) Jamestown Senior Services Department, Annual Senior Picnic, August 2, 2023 at Fort Getty.
- F) Memorandum from Finance Director Christina Collins to the Town Council regarding Moody’s Investor Service rating (full report attached).
- G) Deb Haaland, Secretary of the U.S. Department of the Interior, Recommendation for the selection of the Rhode Island Department of Environmental Management as the recipient of the Beavertail Lighthouse.
- H) Tax Assessor’s Abatements and Addenda of Taxes

ADDENDA TO 2023 TAX ROLL		
07-0734-00	REMOVED EXEMPTION-SOLD	\$ 250.00
TOTAL ABATEMENTS TO 2023 TAX ROLL		\$ 0.00
TOTAL ADDENDA TO 2023 TAX ROLL		\$ 250.00
GRAND TOTAL		\$ 250.00

- I) Public Notice of CRMC and RIDEM of application for Assent filed by Richard and Susan Steinback, 85 Melrose Avenue, to construct and maintain: a 4’x143’ residential pier with a 150 sf float terminating at 75’ beyond MLW, which requires a variance under 650-RICR-20-00-1§1.3.1.D.11.1, and a variance request to be located inside the required 50’ setback from a town mooring field under §1.3.1.d 11.m, with written comments/objections due by August 27, 2023, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879 or cstaff1@crmc.ri.gov.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of the citizen's request form to the Town of Jamestown
From: Robert Rogers
Dated: July 26, 2023
Re: Ban the use of motorized leaf blowers.
 - 2) Copy of the Memorandum to Municipal Clients
From: Peter D. Ruggiero, Esq., Ruggiero, Brochu & Petrarca
Dated: July 5, 2023
Re: 2023 Land Use Public Laws Digest

XIV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Adverse Possession/Easement/Quiet Title), Cary v. Jamestown, NC File No. 2020-0375

XV. ADJOURNMENT OF EXECUTIVE SESSION

XVI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on August 3, 2023.

Project Update August 2023

WELLS

JR-1, JR-3

- JR-1 is in service.

TREATMENT PLANT

- Mark Robertson, the assistant water superintendent, has done a great job operating the water treatment facility and distribution system over the past two months. Jim Gwiazdzinski is making progress in his training and development in his new position as water operator.
- Staff has been working with our consultant Harbor Controls in integrating new chemical feed pump systems at the facility. Our pumps were original to the plant construction in 2008 and the company no longer supports the equipment for parts and service.

TRANSFER PUMPING/RESERVOIR

- The water department suspended transferring water from south pond to north pond. North pond was spilling over during the recent rains received. This past week levels just dropped below the spillway.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 59 MG

Usable Storage 60 Million Gallons

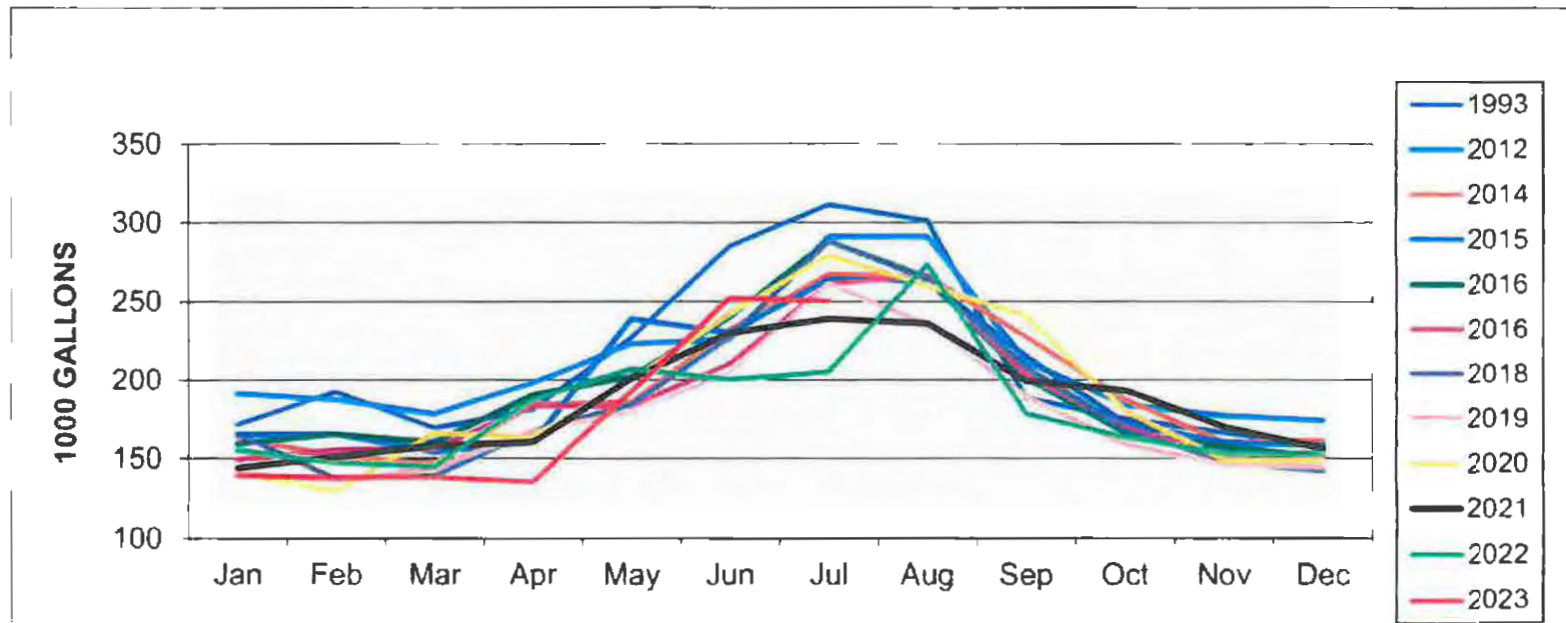
- This past week we began work within High Street between Green Lane and Howland Avenue to complete the watermain replacement project. New services will be installed from the new main to nine residential properties. Once complete the old watermain pipe can be disconnected and taken out of service.
- Later this month Atlas Painting will return to the Howland Avenue site to begin erecting staging around the south tower

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for July was 0.26 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.45 million gallons.
- Wastewater staff responded to a sanitary sewer issue on Clarke Street. Crews jetted the line and cleared the blockage. This segment of pipe is in need of replacement
- A request for qualifications has been advertised for engineering services for our wastewater facilities. Qualification statements must be submitted by August 11th. A consultant will be selected to assess and provide recommendations for improvements at all of our wastewater facilities including collection system, pump stations, and wastewater treatment plant.

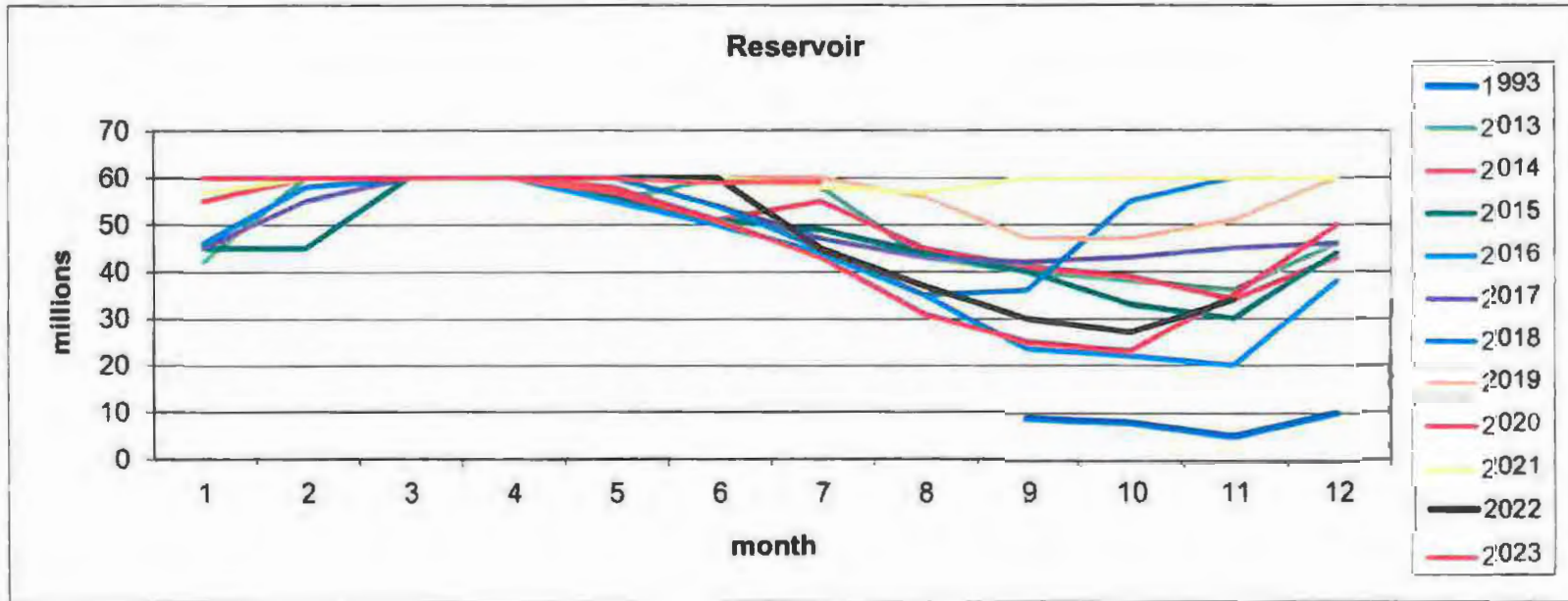
	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	171	239	172	155	191	163	165	159	149	165	141	141	144	155	139
Feb	192	210	158	156	187	151	165	165	155	137	135	129	151	147	138
Mar	169	198	157	155	178	147	154	160	156	139	144	166	158	145	138
Apr	181	210	180	170	198	184	160	190	183	167	167	163	160	187	135
May	227	180	212	190	223	185	239	202	183	184	179	200	201	207	192
Jun	285	218	226	221	226	232	230	240	210	227	204	242	230	200	252
Jul	311	274	279	278	291	267	264	288	261	288	261	279	239	205	250
Aug	301	251	254	242	291	266	263	264	266	265	235	260	236	273	
Sep	188	193	205	210	212	227	215	201	203	208	189	241	199	178	
Oct	175	182	175	175	184	187	172	166	170	168	158	180	193	163	
Nov	166	160	164	167	177	160	160	157	151	148	146	149	170	153	
Dec	158	167	158	180	174	161	158	151	151	142	145	149	156	153	

PUMPING REPORT



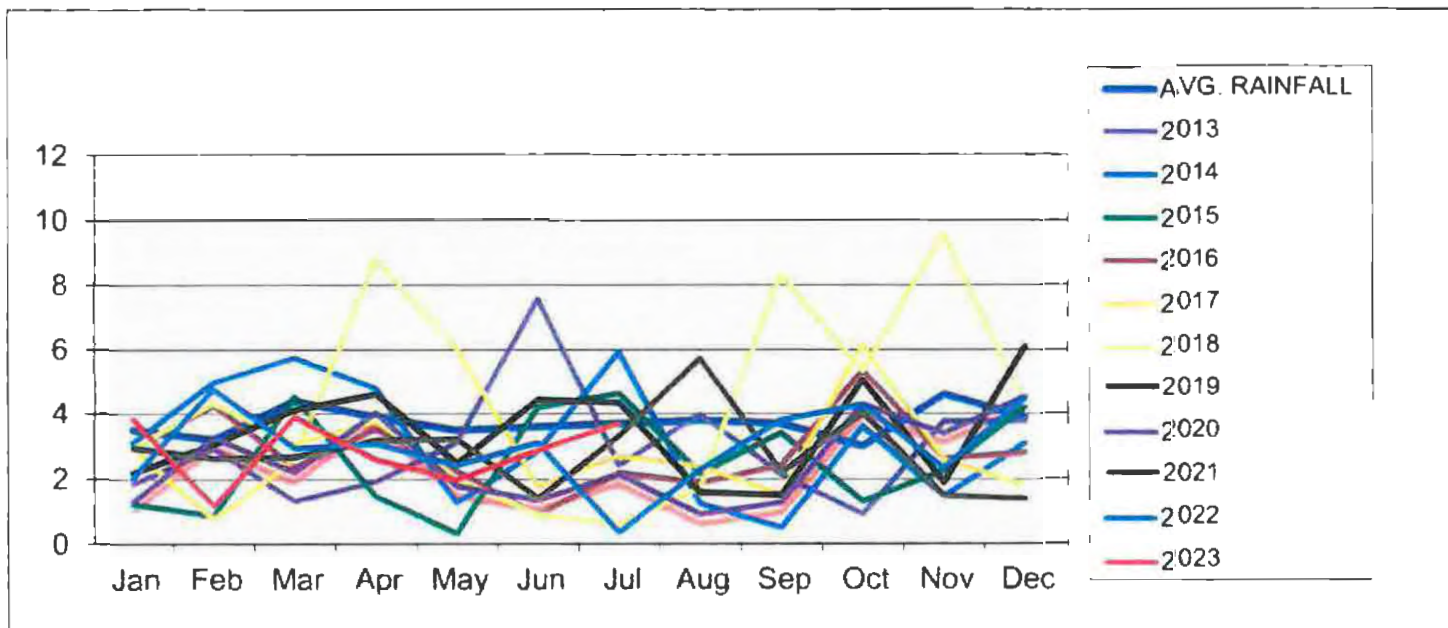
RESERVOIR LEVEL

	1993	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan		42	55	45	46	45	60	60	60	57	60	60
Feb		60	60	45	58	55	60	60	60	60	60	60
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		55	58	56	55	60	60	60	57	60	60	60
Jun		60	51	51	50	54	54	60	51	60	60	59
Jul		58	55	49	44	47	45	60	43	58	45	59
Aug		43	45	44	35	43	35	56	31	57	37	
Sep	9	40	41	40	23.5	42	36	47	25	60	30	
Oct	8	38	39	33	22	43	55	47	23	60	27	
Nov	5	36	34	30	20	45	60	51	35	60	34	
Dec	10	46	43	44	38	46	60	60	50	60	48	

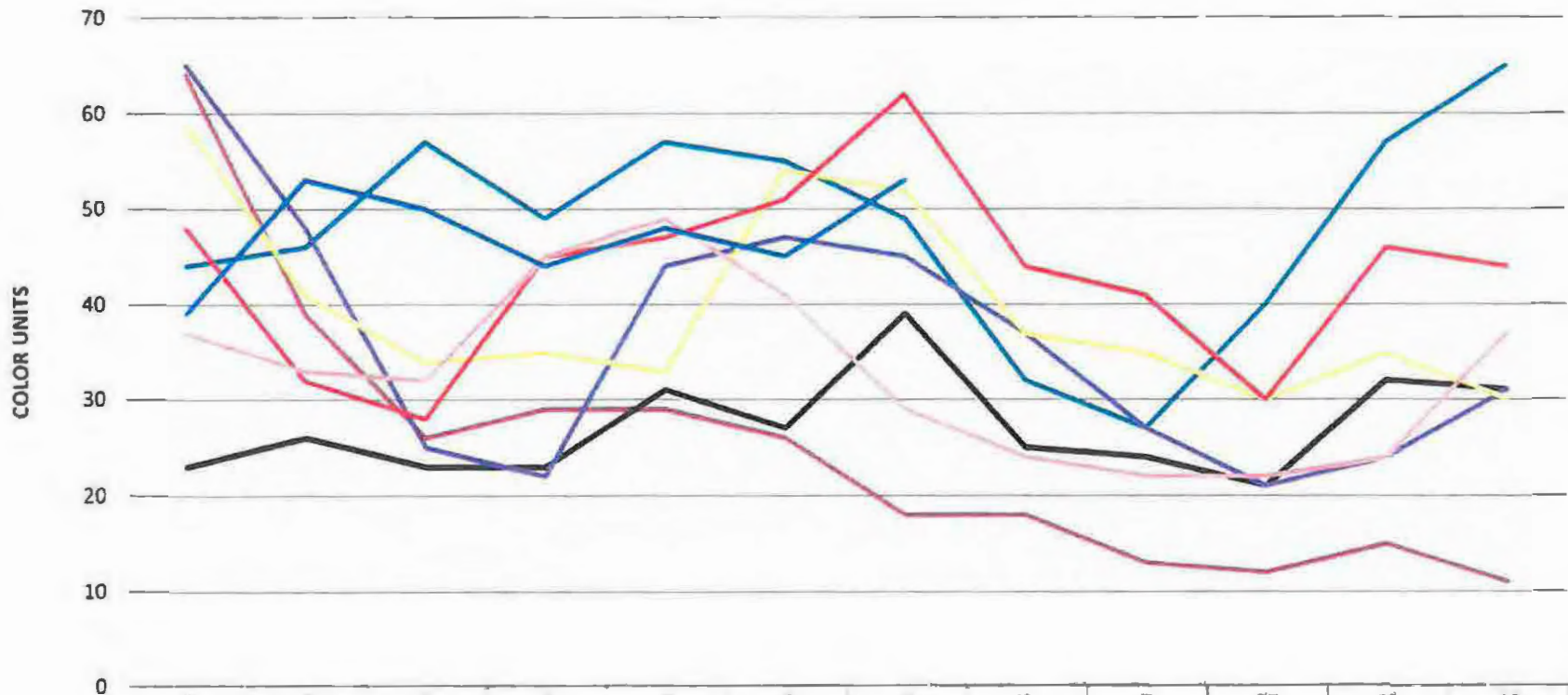


	AVG. RAINFALL	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	3.84
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.18
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.9
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	2.6
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	1.99
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	2.88
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	3.71
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	20.1

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53					



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
JULY 2023

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2617	MGD .73 MGD	
Daily Max	.4520	MGD	
BOD Removal	99.3%	85%	% Removed
TSS Removal	98.3%	85%	% Removed
Fecal Coliform	1.07	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 0 violations to report for the month of July 2023

Complaints

There was one complaint reported for July, 28 Clarke St reported its sewer was backing up. Staff responded to that address and jetted 300' up the line clearing the blockage. This line is a continuing problem due to its size 6", age and poor condition. Replacement of this line should be seriously considered as soon as possible.

Alarms

No alarms to report at the facility or pumping stations for the month of July.

Septage

The facility received 2000 gallons for July.

Sludge Production

The facility processed 72,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Harbor Controls performed work on the PLC restoring the alarm system back to full working order. Lightship Group tied the new genset alarm back into the PLC as well.

Chemical Use

The facility used 552 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for July was: 18,152 KWH

Precipitation

Precipitation for July was 3.71"

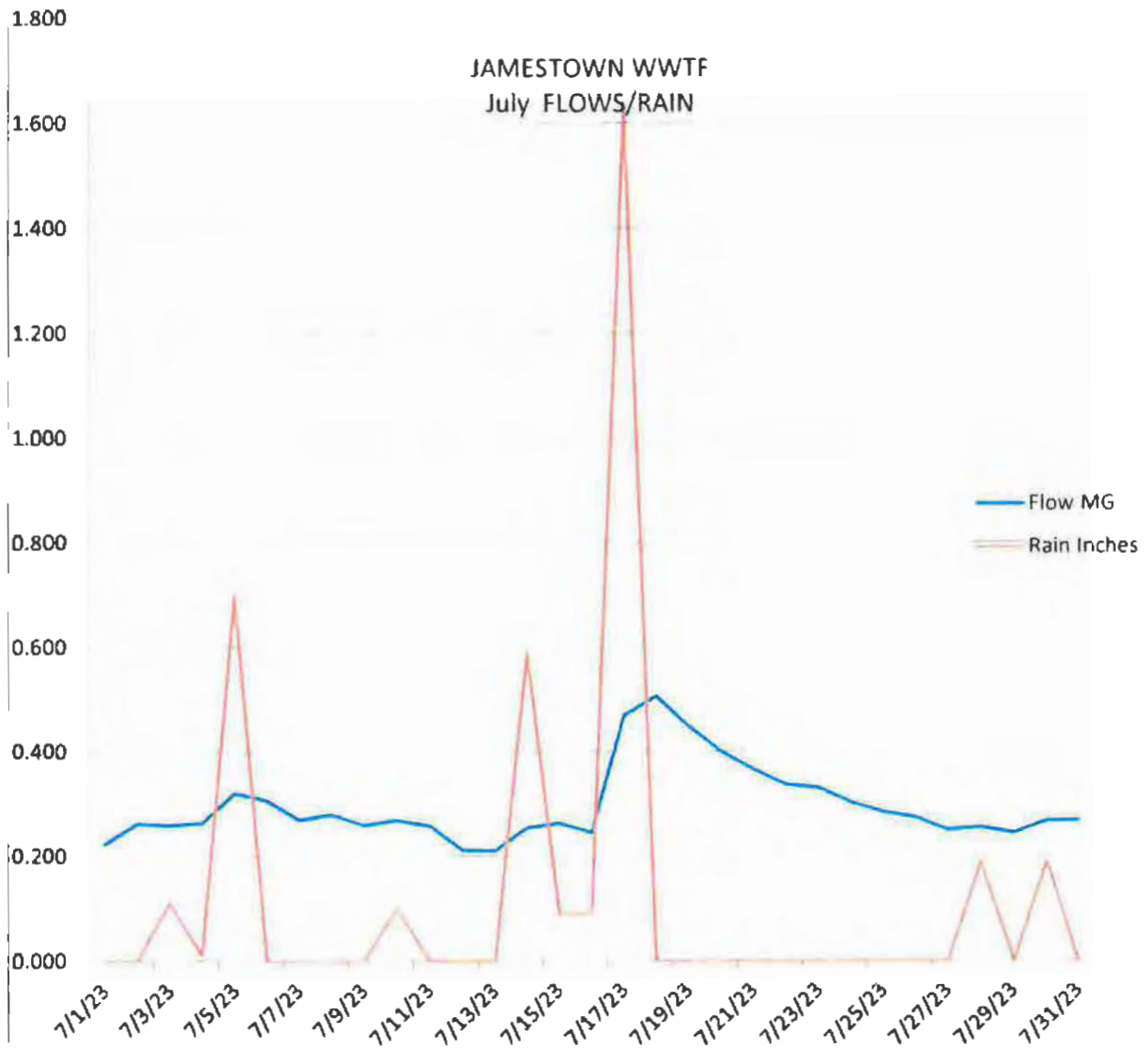
Golf Course

1,047,000 gallons of effluent was pumped to the pond in July.

Work Orders

70 work orders were completed.

Graphs



**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835-1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: August 2, 2023
To: Board of Water and Sewer Commissioners
From: Michael Gray
Public Works Director
RE: Recommendation for Interim Contract Operations
Water Treatment Facility

The water division normally operates with three licensed staff including the Superintendent, Assistant Superintendent, and a Water Operator. In March, our Water Operator resigned his position with the Town and a search for his replacement began. In June, our staff situation worsened with the superintendent out on leave. Until this time, our staff held Class 3 Water Treatment Operators licenses and Class 2 Water Distribution licenses issued by the RIDOH and were capable to work independently and fill all the responsibilities for the division. Now one licensed staff person is providing coverage and all responsibilities for managing and operating the department, which includes water treatment, distribution, and on-call services for alarms and emergencies.

In June, we hired a new employee to fill the water operator position but it will take up to 12 months to receive proper licensing and training. He is working hard in his training and we are pleased with his progress. Unfortunately, without a license and operator training he is unable to work independently and the assistant superintendent must be available at all times. For the past two months the assistant superintendent has been working 7 days a week and responding to all after hours calls. This is not sustainable. We need to get a licensed operator in to fill shifts and provide back up in the event of an emergency

The Town Administrator and I have met with representatives from Veolia Water North America-Northeast who is providing contract operations of water and wastewater facilities in Wakefield, Newport, Smithfield, Pawtucket, and Cranston. Veolia has resources available to provide assistance on an interim basis to fill our immediate need. Veolia representatives have visited our water facilities and reviewed our operations with the assistant superintendent and me to determine a scope of services.

Attached is an Interim Operations Assistance Agreement between Veolia and the Town of Jamestown. This agreement is to provide a licensed water treatment plant operator for 1-2 days per week for a period of 6 months. Veolia will also develop standard operating procedures and a health and safety audit of our facilities. Both documents are required for their staff to be in our facilities. The cost for the services will be a time and materials basis. The hourly billing rates are typical of standard consultant personnel costs.

I recommend that the Board of Water and Sewer Commissioners authorize the Town Administrator to sign the Interim Operations and Assistance Agreement with Veolia Water North America-Northeast, LLC (Veolia).

INTERIM OPERATIONS ASSISTANCE AGREEMENT

THIS INTERIM OPERATIONS ASSISTANCE AGREEMENT (this "Agreement") is made as of this _____ day of _____, 2023, by and between Veolia Water North America-Northeast, LLC (hereinafter "Veolia" or the "Company"), having an address of 461 From Road, Suite 400, Paramus, New Jersey 07652, and the Town of Jamestown, Rhode Island, a municipal corporation (hereinafter "Town" or "Owner"), having an address of 93 Narragansett Avenue, 2nd Floor, Jamestown, RI 02835.

WITNESSETH

WHEREAS, the Owner owns and operates a water supply and distribution system (the "System"), which provides water supply to the residents and businesses in the Town of Jamestown.

WHEREAS, Owner and Company have agreed to enter into this Agreement pursuant to which Company shall provide Owner with certain support and operations assistance services on an interim basis, upon and subject to the terms and conditions hereof.

NOW, THEREFORE, in consideration of the mutual agreements and covenants hereinafter set forth, the parties hereby agree as follows:

1. **TERM, SERVICES.** Company shall perform the Services (as hereinafter defined) to and for the benefit of Owner for a period of six (6) months, commencing on _____, 2023, and expiring on _____, 2023 (the "Initial Term"); provided, however, that the term hereof can be extended upon mutual agreement of the Parties for up to six (6) additional periods of one (1) month each (each an "Extension Term," and the Initial Term and each applicable Extension Term shall be referred to collectively as the "Term"). Each extension shall be on the terms and conditions hereof, or such other terms and conditions as the Parties may agree. During the Term, Company shall perform the Services described in **Exhibit A** attached hereto.

2. **COORDINATION OF EFFORT.** The parties shall cooperate with each other in all matters relating to the provision and receipt of Services. Each party shall designate a representative to coordinate the Services herein and until further notice. John Oatley, or in his absence Kyle Sundberg, shall be the designee for Company, and Michael Gray shall be the designee for Owner ("Owner Representative"). Owner shall provide Company reasonable access to applicable System sites and books and records in order for Company to perform the Services.

3. **COMPENSATION.** Owner shall pay Company a fee as described in **Exhibit B** ("Pricing"). Owner shall also reimburse the Company at cost plus 20% mark-up for Company's reasonable out-of-pocket expenses that are incurred in the performance of the Services. Such compensation shall be payable monthly in United States dollars, sent via regular mail to Company's address provided above, within thirty (30) days after receipt by Owner of an invoice for Services.

4. BILLING. During the Term, Company shall submit to the Owner Representative within 10 days after the end of each calendar month, an invoice for services rendered during the prior month.

5. TERMINATION. Either party may terminate this Agreement for material breach, if such breach is not cured within fourteen (14) days after written notice.

6. STANDARD OF CARE. Company will perform the Services in a professional, efficient, and economical manner, in accordance with this Agreement and in compliance with all applicable federal, state, and local laws, regulations and requirements.

7. CONFIDENTIALITY. Owner and Company recognize and agree to maintain in strict confidence all information and documents received from the other party under this Agreement.

8. RELATIONSHIP BETWEEN THE PARTIES. The parties understand and agree that this Agreement does not make either party an agent or legal representative of the other for any purpose whatsoever. Company is an independent contractor, and, except as expressly provided in this Agreement, Owner shall have no obligation to provide any services or assistance of any kind or character to Company in connection with Company's conduct of its business or affairs or otherwise; provided, however, Owner shall indemnify Company for the following claims brought against by employees of the Owner: (a) claims for injuries suffered in the performance of services described herein; (b) claims related to wrongful termination or discharge by the Owner; and (c) to the extent caused by the negligence of the Owner, other claims for personal injury or property damage.

9. COMPLIANCE WITH LAW. Company shall at all times conduct all Services hereunder in compliance with all applicable national, state, and municipal laws and regulations within the scope of its authority under this Agreement.

10. THIRD PARTY DAMAGES. Company shall not be responsible to Owner for damages to municipal or private property caused by third parties except to the extent such damage is caused by the negligence or willful misconduct of Company.

13. INDEMNIFICATION. Each party shall indemnify and hold the other harmless from and against any claims, damages, losses, causes of action, costs, or expenses (including reasonable attorneys' fees) of third parties, to the extent resulting from and arising out of the party's negligence or willful misconduct. With the exception of third-party damages otherwise subject to indemnification hereunder and which themselves constitute consequential, incidental or punitive damages, neither party shall be liable to the other for any consequential, incidental or punitive damages.

14. LIMITATION OF LIABILITY. Company's liability to Owner shall be limited to the aggregate fees paid to Company under this Agreement; provided, however, that such limitation shall not apply to liability arising from Company's gross negligence or willful misconduct. Additionally, Company will not be liable for any fines, damages, assessments, levies, impositions, penalties, or other charges that may be assessed by any governmental agency.

of competent jurisdiction except for those assessed as a result of Company negligence or other wrongful conduct.

15. **INSURANCE.** Owner shall provide insurance as set forth in **Exhibit C**, including general liability insurance, workers' compensation and employer's liability for its employees. Owner shall include Company as an additional insured under all such policies (including alternate employer endorsement or equivalent on workers' compensation and employer's liability). Company shall provide insurance as set forth in **Exhibit C** including general liability insurance with respect to the Services, as well as workers' compensation and employer's liability insurance for Company's employees. All policies of liability insurance required to be maintained pursuant to this Agreement shall be issued by insurers with an A.M. Best rating of not less than "A-, VII" and shall provide that coverage shall not be canceled or non-renewed until at least thirty (30) days prior notice has been given, except only ten (10) days' notice shall be provided for non-payment of premium. Each party shall provide an original of the certificate of insurance prior to the commencement of any Services pursuant to this Agreement.

16. **DISPUTE RESOLUTION.** In the event a dispute arises under this Agreement, the parties agree to use good faith efforts to resolve such dispute. Specifically, the disputing party shall provide the other party with written notice of such dispute and within twenty (20) days after receipt of said notice, the receiving party shall submit to the other a written response. The notice and response shall include a statement providing the other party with the party's position and a summary of the evidence and arguments supporting its position. Each party shall designate an executive officer with the authority to resolve such dispute to work with the other party in good faith to resolve the dispute and shall provide the name and title of such executive in its notice or response, as applicable. The executives shall meet at a mutually acceptable time and place within twenty (20) days of the date of the disputing party's receipt of the other party's response and thereafter as they deem reasonably necessary to resolve the dispute. If the executives have not resolved the dispute within thirty (30) days, then the parties shall try in good faith to resolve the dispute by non-binding mediation administered by the American Arbitration Association ("AAA") under its Commercial Mediation Rules before availing themselves of their rights to seek legal recourse in a court of competent jurisdiction. All costs attributed to mediation shall be borne equally by both parties. Absent mutual consent by both parties, in the event that one of the parties brings a dispute immediately to court without first following the aforementioned dispute resolution process, then the opposing party shall be entitled to recover reasonable attorney's fees and costs from the party initiating the litigation if either (a) the case is remanded and the parties are ordered to follow the dispute resolution outlined herein, or (b) the dispute is heard and judgment is awarded in favor of the opposing party.

17. **NON-SOLICITATION.** During the term of this Agreement and for a period of one year after its termination or expiration, neither Company nor Owner will make an offer of employment to the other's Personnel without the prior written consent of the other party. For purposes of this paragraph, "Personnel" means any officers, partners, employees, permitted subcontractors or agents of the other who are directly involved with the efforts under this Agreement and with whom Company or Owner came into contact as a result of the activities under this Agreement. This restriction will not apply to individuals who independently respond to indirect solicitations (such as general newspaper advertisements, employment agency referrals and internet postings) not targeting such individual

18. **FORCE MAJEURE.** Except for the obligation to pay for Services already provided, neither party shall be liable for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to causes beyond its reasonable control, including, but not limited to, acts of God, public enemy or government, riots, fires, natural catastrophe or epidemics. In the event of any such uncontrollable event, the party claiming relief from performance shall promptly notify the other party of the existence of same, shall perform those Services under this Agreement that are not affected, and shall be required to resume performance of its obligations under this Agreement upon the termination of the uncontrollable event. The compensation to Company shall be equitably adjusted for any increase or decrease in the cost to perform the Services due to force majeure.

19. **GOVERNING LAW.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Rhode Island, without regard to the principles of law or conflicts of law of any jurisdiction.

20. **ENTIRE AGREEMENT** This Agreement is intended by the parties to be a final, exclusive, and complete expression of their agreement and its terms. This Agreement may not be modified except by a written document signed by both parties and executed as an Amendment to this Agreement and/or a Task Order, as described in Exhibit A. A blank Task Order is included as Exhibit D.

21. **NO WAIVER.** A waiver of any term, condition or covenant by any party shall not constitute a waiver of any other term, condition or covenant. In the event that any provision of this Agreement shall be deemed unenforceable, the remaining terms and conditions shall remain in full force and effect.

22. **SUCCESSORS AND ASSIGNS.** This Agreement shall inure to the benefit of and shall be binding upon the parties hereto, and their respective executors, administrators, successors and assigns.

23. **ASSIGNMENT.** Neither party shall assign its rights, nor secure the assumption of its obligations under this Agreement, in whole or in part, without the prior written consent of the other party, which shall not be unreasonably withheld.

24. **ENFORCEABILITY.** The invalidity or enforceability of any provision of this Agreement as applied to a particular occurrence or circumstance shall not affect the validity or enforceability of any of the other provisions of this Agreement or the other applicability of such provision, as the case may be.

25. **SURVIVAL.** The provisions of this Agreement concerning payment, indemnification, confidentiality, and dispute resolution shall survive the expiration or termination of this Agreement.

26. **NOTICES.** All notices, requests, claims, demands and other communications hereunder will be in writing and will be given or made (and will be deemed to have been duly given or made upon receipt) by delivery in person, by courier service, by confirmed telecopy (with a copy sent by another means specified herein), or by registered or certified mail (postage

prepaid, return receipt requested) to the parties at the addresses set forth first above (or at such other address for a party as will be specified by like notice):

If to Company a duplicate notice shall be sent to:

Veolia Water North America-Northeast, LLC
461 From Road, Suite 400
Paramus, NJ 07652
Attention: Legal Department

27. EXHIBITS AND APPENDICES. The following exhibits, appendices and addenda are attached to and expressly made a part of this Agreement.

Exhibit A - Scope of Services

Exhibit B - Pricing

Exhibit C - Insurance

Exhibit D - Task Order

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

VEOLIA Water North America-Northeast
LLC

Town of Jamestown, Rhode Island

By: _____
Kendra Morris, President

By: _____

EXHIBIT A

SERVICES

The Company will provide operations assistance to the Owner for its water treatment plant as requested. The Services include the solely following:

Management:

- Development of standard operating procedures consistent with best management practices for the operation and maintenance of the water treatment plant.
- Development of a worksheet for memorializing routine rounds and similar activities
- Online access for Owner's employees to Veolia Academy using Owner's computer system and network

Operations:

- Provide appropriately licensed operational coverage/assistance as needed but not more than 1-2 days a week.
- For operational coverage, 24 hours notice is required to ensure available staff. Company will use commercially reasonable efforts to provide coverage for requests made with lesser notice.

Safety:

- Perform a safety audit of the facility in accordance with standard industry practices, with the understanding that the Company is not responsible for latent defects.
- Recommend basic site safety practices in accordance with standard industry practices.

Additional assistance may be performed based on mutual agreement between the parties. Additional Services shall be authorized using a Task Order (attached as **Exhibit D**), which documents the additional scope of work, schedule, deliverables and pricing.

Notwithstanding anything to the contrary contained herein, the Services do not include the following:

- Provide operations and maintenance staff
- Make water quality process changes
- Perform laboratory testing
- Complete required regulatory reporting
- Provide equipment, materials, supplies and other consumables.
- Undertake capital improvements.
- Prepare the annual budget
- Undertake the replacement of equipment.
- Perform maintenance and repairs
- Attend Town council meetings

EXHIBIT B

PRICING

Owner shall pay Company a fee for the Services on a time and materials basis based on the rates below.

At the end of week, Company will provide the Owner with a schedule of the Services performed during the prior week and the number of hours for each. Owner shall have 14 days from receipt to question or dispute any Service performed by Company. If Owner does not raise any issues during such period, the schedule will be deemed to have been accepted. Invoices will be issued monthly.

Company shall compute the charge for Company's services for each employee or personnel who performs Services by multiplying the number of hours each employee performs Services by the hourly billing rate applicable to that personnel's or employee's job category.

PROJECT MANAGER or other Veolia manager-level employee \$150 /hour

LEAD OPERATOR or other Veolia employee of the same level \$110 /hour

EXHIBIT C
INSURANCE LIMITS

Owner Insurance:

Commercial General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage; Blanket Contractual Liability, Personal Injury with Employment Exclusion deleted). Limits shall be: (a) Bodily Injury and Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate

Workers' Compensation:

- (a) State: Statutory
- (b) Applicable Federal (e.g., Longshoremen's): Statutory
- (c) Employer's Liability: \$1,000,000

Umbrella Liability: \$5,000,000

Environmental Impairment/ Contractor's Pollution Liability: \$5,000,000

Company Insurance:

Commercial General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage; Blanket Contractual Liability, Personal Injury with Employment Exclusion deleted). Limits shall be: (a) Bodily Injury and Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate

Comprehensive Automobile Liability: Bodily Injury and Property Damage: \$1,000,000

Workers' Compensation:

- (a) State: Statutory
- (b) Applicable Federal (e.g., Longshoremen's): Statutory
- (c) Employer's Liability: \$1,000,000

EXHIBIT D
TASK ORDER

Date:

Town Name:

Project Name:

Scope of Services and Deliverables:

Deliverable Due Date Schedule:

Staff and Hourly Rates:

Company Representative for this Task Order shall be:

Town Representative for this Task Order shall be:

IN WITNESS WHEREOF, the parties hereto have executed this Task Order as of the date above written.

VEOLIA Water North America-Northeast,
LLC

Town of Jamestown, Rhode Island

By: _____
Kendra Morris, President

By: _____

Town of Jamestown

Finance Department


Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net

To: Honorable Council Members
 From: Christina D. Collins, Finance Director 
 Date: July 28, 2023

Subject: 2023/2024 Water & Sewer Budget

Attached please find the proposed Water & Sewer budgets for fiscal year 2023/2024. Major drivers of the proposed increases are directly related to the cost of effectively running the Plants. Also, in FY2023 we saw a dramatic decrease in both usage and pumping that we have continued to see in the last 2 years. We believe this is due to residents returning to a more normal routine, continual conservation and an increase in precipitation this Spring which decreases water usage.

The Water budget as presented includes additional expenses of \$104,318 or a 7.17% increase in the operating costs for the Water department. Proposed increases include costs for personnel (\$21,242 or 4.45%). The major driver for the rate increase is a new line item for a Water Consultant (\$100,000), to assist with the coverage at the Treatment Plant. Material, equipment maintenance, electricity, heating oil and chemical line are adjusted for trending. This budget requires an increase of 15% for metered excess water and a 10% increase on minimum in advance, for the next fiscal year (see attached schedule).

The Sewer budget as presented includes additional expenses of \$14,468 or a 1.60% increase in the operating cost for the Sewer department. As with the Water budget many line items were adjusted to trending and are beyond the control of staff. The Treatment Plant is monitored 24/7 with mandatory coverage required on the weekend as well as call outs for alarms and storms. The proposed budget will require an increase of 5.00% in the rate for customers for the next fiscal year.

Attached is a summary of billing rates for water and sewer for the existing fiscal year and the proposed FY2023/2024 year. The annual increase per household/user is between 5.54% and 9.77% based on the tiered structure for gallons used and the increase for Sewer usage.

With operating costs continuing to increase, the rates as presented are required to operate the Facilities in accordance with State and Federal guidelines.

TOWN OF JAMESTOWN - WATER DIVISION

Proposed Budget

July 1, 2023 - June 30, 2024

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY21.22 6/30/2022</u>	<u>BUDGET FY22.23</u>	<u>PROPOSED FY23.24</u>	<u>FY22.23 YTD 6.27.23</u>	<u>\$ Change Prev. Yr.</u>	<u>% Change Prev. Yr.</u>
OPERATING REVENUES						
2102 0000 40101 Metered Excess Water	432,595.15	438,730.00	499,991.00	394,078.31	61,261.00	13.96%
2102 0000 40402 Minimum Charge	590,188.73	628,300.00	688,033.00	625,485.80	59,733.00	9.51%
2102 0000 40403 Fire Protection Charges	170,000.00	170,000.00	170,000.00	170,000.00	0.00	0.00%
2102 0000 40408 Income From New Services	18,240.72	18,500.00	18,500.00	22,850.00	0.00	0.00%
2102 0000 40409 Miscellaneous Income	10,745.60	17,000.00	17,000.00	11,408.38	0.00	0.00%
2102 0000 40415 Interest Income	3,849.16	3,600.00	3,600.00	5,336.96	0.00	0.00%
2102 0000 40420 Rental Water Tower	170,695.11	178,263.00	161,587.00	146,055.31	-16,676.00	-9.35%
40100 TOTAL REVENUES	1,396,314.47	1,454,393.00	1,558,711.00	1,375,214.76	104,318.00	7.17%
OPERATING SALARIES						
2102 7000 70100 Public Works Director	27,682.08	26,806.00	29,158.00	19,650.22	2,352.00	8.77%
2102 7000 70102 Accounting	46,878.05	48,536.00	49,750.00	45,449.14	1,214.00	2.50%
2102 7000 70103 Treatment Plant Oper w/long	83,230.30	84,987.00	87,537.00	78,895.42	2,550.00	3.00%
2102 7000 70104 Ass't Treat Plant Oper w/long	76,641.17	77,905.00	80,243.00	73,207.54	2,338.00	3.00%
2102 7000 70105 Plant Operator	5,963.90	64,486.00	69,742.00	49,418.68	5,256.00	8.15%
2102 7000 70513 Treatment Plant Oper - OT	10,532.41	15,000.00	15,000.00	9,877.67	0.00	0.00%
2102 7000 70514 Ass't Treatment Plant - OT	18,090.62	15,000.00	15,000.00	16,638.90	0.00	0.00%
2102 7000 70515 Plant Operator OT	11,750.33	10,000.00	10,000.00	7,282.95	0.00	0.00%
2102 7000 70339 License Yrly	0.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
2102 7000 70501 Water Charge Backs	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7000 Salaries	280,768.86	344,520.00	358,230.00	302,220.52	13,710.00	3.98%
2102 7001 70900 Social Security	24,900.95	26,356.00	27,405.00	21,488.02	1,049.00	3.98%
2102 7001 70901 Blue Cross/Delta Dental	47,606.03	47,900.00	50,340.00	38,339.18	2,440.00	5.09%
2102 7001 70902 Worker's Compensation	20,000.00	20,000.00	20,000.00	15,000.00	0.00	0.00%
2102 7001 70903 Retirement Fund	30,363.30	36,750.00	40,793.00	25,626.82	4,043.00	11.00%
2102 7001 70906 Life Insurance	685.35	670.00	670.00	601.11	0.00	0.00%
2102 7001 70910 Clothing Allowance	1,780.47	1,500.00	1,500.00	288.50	0.00	0.00%
Salary Adjustment	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7001 Benefits	125,336.10	133,176.00	140,708.00	101,343.63	7,532.00	5.66%
7000/7001/7002 SALARIES/BENEFITS	406,104.96	477,696.00	498,938.00	403,564.15	21,242.00	4.45%
2 7005 70601 Maintenance	5,470.00	6,000.00	6,000.00	420.00	0.00	0.00%
2 7005 70606 Alarm Lines	3,899.73	3,000.00	4,000.00	4,607.29	1,000.00	33.33%
7005 Reservoirs/Rights of Way	9,369.73	9,000.00	10,000.00	5,027.29	1,000.00	11.11%
2102 7006 70601 Maintenance	250.10	1,000.00	1,000.00	0.00	0.00	0.00%
2102 7006 70636 Electricity	9,898.02	15,000.00	12,000.00	9,690.38	-3,000.00	-20.00%
2102 7006 70934 Depreciation Expense	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7006 Wells	10,148.12	16,000.00	13,000.00	9,690.38	-3,000.00	-18.75%
2102 7010 70008 Lab Supplies	13,162.31	15,000.00	15,000.00	14,315.06	0.00	0.00%
2102 7010 70631 Chemicals	50,570.80	70,000.00	65,000.00	48,599.80	-5,000.00	-7.14%
2102 7010 70632 Heat	16,245.90	18,000.00	18,000.00	13,200.35	0.00	0.00%
2102 7010 70633 Equipment Maintenance	21,656.10	45,000.00	45,000.00	39,655.36	0.00	0.00%
2102 7010 70634 Professional Services	1,700.00	5,000.00	5,000.00	36,776.60	0.00	0.00%
2102 7010 xxxxx Consultant	0.00	0.00	100,000.00	0.00	100,000.00	#DIV/0!
2102 7010 70635 Telephone	3,676.73	3,500.00	3,500.00	3,268.04	0.00	0.00%
2102 7010 70636 Electricity	41,878.78	60,000.00	55,000.00	41,956.29	-5,000.00	-8.33%
2102 7010 70637 Building Maintenance	7,065.67	8,000.00	8,000.00	6,932.64	0.00	0.00%
2102 7010 70638 State Testing	14,199.95	12,000.00	12,000.00	9,368.44	0.00	0.00%
2102 7010 70639 License Fees	4,117.50	6,000.00	6,000.00	2,325.00	0.00	0.00%
2102 7010 70643 Pump Out Treatment Plant	2,760.00	3,500.00	3,500.00	2,380.00	0.00	0.00%
2102 7010 70645 Sludge Disposal	19,439.62	16,500.00	16,500.00	18,777.18	0.00	0.00%
7010 Pump Station & Treatment Plant	196,473.36	262,500.00	352,500.00	237,554.76	90,000.00	34.29%
2102 7011 70636 South Pond - Electricity	1,293.86	3,000.00	5,000.00	8,320.56	2,000.00	66.67%
2102 7011 70637 South Pond - Transfer Pump	0.00	4,000.00	4,000.00	35.77	0.00	0.00%
7011 South Pond Pre-Treatment Bldg	1,293.86	7,000.00	9,000.00	8,356.33	2,000.00	28.57%
2102 7012 70636 Water Tower - Electricity	1,483.93	3,000.00	3,000.00	1,317.91	0.00	0.00%
2102 7012 70643 Water Tower - Maintenance	1,628.19	500.00	500.00	0.00	0.00	0.00%
7012 Water Tower	3,112.12	3,500.00	3,500.00	1,317.91	0.00	0.00%
2102 7013 70644 Gasoline/Oil	1,574.00	2,000.00	2,000.00	1,328.79	0.00	0.00%
2102 7013 70645 Repairs/Maintenance	932.09	4,000.00	4,000.00	78.02	0.00	0.00%
7013 Vehicles	2,506.09	6,000.00	6,000.00	1,406.81	0.00	0.00%
2102 7020 70651 Clamps	8,146.72	1,500.00	2,000.00	2,344.32	500.00	33.33%

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2023 - June 30, 2024

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY21.22 6/30/2022</u>	<u>BUDGET FY22.23</u>	<u>PROPOSED FY23.24</u>	<u>FY22.23 YTD 6.27.23</u>	<u>\$ Change Prev. Yr.</u>	<u>% Change Prev. Yr.</u>
2 7020 70652 Pipe	4,208.73	5,500.00	6,000.00	5,181.90	500.00	9.09%
2 7020 70653 Backfill & Excavation	0.00	2,000.00	2,000.00	1,390.80	0.00	0.00%
7020 Maintenance & Laterals	12,355.45	9,000.00	10,000.00	8,917.02	1,000.00	11.11%
2102 7030 70661 Service Repairs	6,725.95	10,000.00	10,000.00	10,304.85	0.00	0.00%
2102 7030 70663 New Services	5,074.18	5,000.00	6,000.00	6,356.68	1,000.00	20.00%
7030 Water Division Services	11,800.13	15,000.00	16,000.00	16,661.53	1,000.00	6.67%
2102 7040 70672 Supplies/Expenses	13,683.62	14,000.00	16,000.00	15,485.96	2,000.00	14.29%
7040 Meters	13,683.62	14,000.00	16,000.00	15,485.96	2,000.00	14.29%
2102 7050 70681 Maintenance	1,945.86	8,500.00	8,500.00	0.00	0.00	0.00%
7050 Hydrants	1,945.86	8,500.00	8,500.00	0.00	0.00	0.00%
2102 7060 70923 Billing	4,530.51	6,500.00	6,500.00	2,626.32	0.00	0.00%
2102 7060 70924 Insurance	7,200.00	7,920.00	9,000.00	8,920.00	1,080.00	13.64%
2102 7060 70925 Audit	0.00	3,000.00	3,000.00	0.00	0.00	0.00%
2102 7060 70926 Supplies & Training	7,828.30	6,000.00	7,000.00	9,453.58	1,000.00	16.67%
7030 Administration	19,558.81	23,420.00	25,500.00	20,999.90	2,080.00	8.88%
2102 7070 70350 Principal	3,850.00	434,247.00	367,000.00	3,710.00	-67,247.00	-15.49%
2102 7070 70940 Interest	91,417.33	68,530.00	66,106.00	79,247.35	-2,424.00	-3.54%
Dam Repair (\$550K) P & I	0.00	0.00	27,000.00	0.00	27,000.00	#DIV/0!
Water Tank Painting (\$1.5M) Interest only	0.00	0.00	29,667.00	0.00	29,667.00	#DIV/0!
Membrane Filter (\$265K)	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2102 7070 70300 Transfer to \$6.2 Water Debt	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7070 Debit Service	95,267.33	502,777.00	489,773.00	82,957.35	-13,004.00	-2.59%
7080 70800 Infrastructure Replacement						
Fund/Capital Improvements	0.00	100,000.00	100,000.00	65,987.08	0.00	0.00%
7080 Total	0.00	100,000.00	100,000.00	65,987.08	0.00	0.00%
TOTAL EXPENSES	783,619.44	1,454,393.00	1,558,711.00	877,926.47	104,318.00	7.17%
TOTAL REVENUES	1,396,314.47	1,454,393.00	1,558,711.00	1,375,214.76	104,318.00	7.17%

0.00

TOWN OF JAMESTOWN - SEWER DIVISION
Proposed Budget
July 1, 2023 - June 30, 2024

ACCOUNT NUMBER & DESCRIPTION	FY21.22	BUDGET		FY22.23	\$ Change	% Change
	YTD 6/30/2022	FY 22.23	PROPOSED FY23.24	YTD 6/27/2023		
OPERATING REVENUES						
2103 0000 40400 Sewer Line Frontage Assess.	81,199.48	81,389.00	81,389.00	81,225.56	0.00	0.00%
3 0000 40405 Inspection Fees	150.00	300.00	300.00	225.00	0.00	0.00%
2103 0000 40406 Sewer Use Sales	746,816.72	796,244.00	810,712.00	747,729.64	14,468.00	1.82%
2103 0000 40408 New Service Connect Fees	15,000.00	15,000.00	15,000.00	18,000.00	0.00	0.00%
2103 0000 40414 Dumping Fees	3,465.00	5,000.00	5,000.00	2,300.00	0.00	0.00%
2103 0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	8,000.00	0.00	0.00%
40100 TOTAL REVENUES	854,631.20	905,933.00	920,401.00	857,480.20	14,468.00	1.60%
OPERATING EXPENSES						
2103 7000 70100 Public Works Director	27,681.87	26,806.00	29,158.00	19,650.22	2,352.00	8.77%
2103 7000 70101 Wastewater Super w/Long	78,884.66	87,415.00	90,038.00	81,055.92	2,623.00	3.00%
2103 7000 70102 Accounting w/Long	46,878.12	48,443.00	49,750.00	45,449.14	1,307.00	2.70%
2103 7000 70103 Asst. Super w/Long	75,914.09	77,905.00	80,243.00	72,251.67	2,338.00	3.00%
2103 7000 70104 Plant Operator w/Long	70,749.52	68,678.00	70,738.00	67,441.98	2,060.00	3.00%
2103 7000 70111 Sewer - Temp Labor	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2103 7000 70511 Wastewater Super OT	16,843.59	13,000.00	13,000.00	8,985.92	0.00	0.00%
2103 7000 70513 Asst. Superintendent OT	14,507.63	13,000.00	13,000.00	12,310.80	0.00	0.00%
2103 7000 70514 Plant Operator OT	3,542.79	10,000.00	13,000.00	6,779.85	3,000.00	30.00%
7000 Salaries	335,002.27	345,247.00	358,927.00	313,925.50	13,680.00	3.96%
2103 7000 70900 Social Security	22,304.91	26,550.00	27,462.00	21,316.22	912.00	3.44%
2103 7000 70901 Health & Dental	49,351.86	49,500.00	51,602.00	40,500.00	0.00	4.25%
2103 7000 70902 Worker's Compensation	8,000.00	8,000.00	8,000.00	8,000.00	0.00	0.00%
2103 7000 70904 Retirement	29,358.24	38,000.00	42,180.00	26,632.78	4,180.00	11.00%
2103 7000 70906 Life Insurance	685.35	695.00	695.00	640.44	0.00	0.00%
2103 7000 70336 Clothing Allowance	1,760.95	1,500.00	1,500.00	332.31	0.00	0.00%
2103 7000 70335 License Fees	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
7000 Benefits	113,261.31	126,045.00	133,239.00	99,221.75	7,194.00	5.71%
7000 TOTAL SALARY & BENEFITS	448,263.58	471,292.00	492,166.00	413,147.25	20,874.00	4.43%
2103 7002 70001 Power - Electricity	43,309.78	60,000.00	55,000.00	35,677.37	-5,000.00	-8.33%
2103 7002 70002 Chemicals	0.00	3,000.00	3,000.00	978.50	0.00	0.00%
2103 7002 70003 Heat	13,047.67	20,000.00	15,000.00	11,573.15	-5,000.00	-25.00%
2103 7002 70004 Water	2,121.28	2,000.00	2,000.00	956.92	0.00	0.00%
3 7002 70005 Chlorine	8,832.29	10,000.00	10,000.00	6,914.11	0.00	0.00%
7002 70006 Equipment Maintenance	41,255.77	30,000.00	35,000.00	27,536.06	5,000.00	16.67%
2103 7002 70007 Misc Supplies, Office Cleaning	4,365.77	10,000.00	10,000.00	7,975.83	0.00	0.00%
2103 7002 70008 Laboratory Supplies	2,820.77	5,500.00	4,000.00	1,770.91	-1,500.00	-27.27%
2103 7002 70009 Telephone	438.46	2,200.00	1,000.00	374.52	-1,200.00	-54.55%
2103 7002 70010 Alarm Lines	7,282.42	7,500.00	7,500.00	5,246.44	0.00	0.00%
2103 7002 70011 Sludge Composting	48,017.36	50,000.00	50,000.00	28,626.60	0.00	0.00%
2103 7002 70012 Truck Operation & Main.	1,181.38	2,000.00	2,000.00	1,762.66	0.00	0.00%
2103 7002 70013 Gas - Truck	1,879.10	3,500.00	3,500.00	1,447.85	0.00	0.00%
2103 7002 70014 State Mandated Testing	29,911.39	28,500.00	30,000.00	27,435.32	1,500.00	5.26%
2103 7002 70201 Professional Services - Legal	0.00	2,500.00	2,500.00	0.00	0.00	0.00%
2103 7002 70315 Training	479.95	1,000.00	1,000.00	70.00	0.00	0.00%
2103 7002 70600 Professional Services	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00%
7002 Wastewater Treatment Facility	206,943.39	239,700.00	233,500.00	158,346.24	-6,200.00	-2.59%
2103 7003 70017 Pumping Station #3 (W Ferry)	4,467.04	7,500.00	6,000.00	3,242.77	-1,500.00	-20.00%
2103 7003 70018 Pumping Station #1 (Bayview)	22,661.84	37,000.00	30,000.00	19,064.38	-7,000.00	-18.92%
2103 7003 70019 Pumping Station #2 (Hamilton)	10,606.49	16,000.00	12,000.00	8,437.06	-4,000.00	-25.00%
2103 7003 70020 Pumping Station #4 (Maple)	725.87	1,000.00	1,000.00	318.23	0.00	0.00%
7003 Pumping Stations	38,461.24	61,500.00	49,000.00	31,062.44	-12,500.00	-20.33%
2103 7004 70598 Equipment Insurance	4,000.00	4,000.00	7,000.00	7,000.00	3,000.00	75.00%
7004 Insurance	4,000.00	4,000.00	7,000.00	7,000.00	3,000.00	75.00%
2103 7005 70021 Maintenance Sewer Mains	8,367.20	12,000.00	12,000.00	4,100.00	0.00	0.00%
2103 7005 70xxx Jet Vac Truck Lease	40,401.20	39,225.00	0.00	0.00	-39,225.00	-100.00%
2103 7005 70xxx Sewer Truck	0.00	8,216.00	8,110.00	0.00	-106.00	-1.29%
2103 7005 70xxx Slip Lining	0.00	0.00	38,625.00	0.00	38,625.00	#DIV/0!
2103 7005 70xxx Pump Station	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2103 7005 70605 West Ferry Extension Notes	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7005 Sanitary Sewers, Laterals & Mains	48,768.40	59,441.00	58,735.00	4,100.00	-706.00	-1.19%
7081 70801 Capital Expense	0.00	70,000.00	80,000.00	218,629.89	10,000.00	14.29%
TOTAL EXPENSES	746,436.61	905,933.00	920,401.00	832,285.82	14,468.00	1.60%

CURRENT TER RATES 2022/2023

**PROPOSED WATER RATES
FY 2023/2024**

Water - Minimum in Advance- 10% inc
Water- Excess Water - 15% inc
Sewer - 5.% inc.

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
4,000/12,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	0		\$0.00	\$0.00	0		\$0.00	\$0.00	\$0.00	
State Surcharge 1	4	\$0.11	\$0.42	\$1.69	4	\$0.11	\$0.42	\$1.69	\$0.00	
State Surcharge 2	4	\$0.17	\$0.67	\$2.66	4	\$0.17	\$0.67	\$2.66	\$0.00	
Sewer Charge- usage	4	\$18.18	\$72.73	\$290.92	4	\$19.09	\$76.37	\$305.47	\$14.55	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	4	\$6.49	\$25.96	\$103.84	4	\$6.49	\$25.96	\$103.84	\$0.00	
			\$227.61	\$910.46			\$240.23	\$960.93	\$50.47	5.54%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
8,000/32,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	3	\$7.98	\$23.95	\$95.79	3	\$9.18	\$27.54	\$110.15	\$14.37	
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00	
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00	
Sewer Charge- Usage	8	\$18.18	\$145.46	\$581.85	8	\$19.09	\$152.73	\$610.94	\$29.09	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00	
			\$351.34	\$1,405.35			\$371.19	\$1,484.74	\$79.39	5.65%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
13,000/52,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	8	\$8.58	\$68.65	\$274.60	8	\$9.87	\$78.95	\$315.80	\$41.19	
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00	
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00	
Sewer Charge- usage	13	\$18.18	\$236.38	\$945.50	13	\$19.09	\$248.19	\$992.78	\$47.28	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00	
			\$520.77	\$2,083.06			\$551.86	\$2,207.46	\$124.39	5.97%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
16,000/64,000 gallons										
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93	
Excess Water	11	\$10.87	\$119.58	\$478.33	11	\$12.50	\$137.52	\$550.08	\$71.75	
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00	
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00	
Sewer Charge- usage	16	\$18.18	\$290.92	\$1,163.69	16	\$19.09	\$305.47	\$1,221.88	\$58.18	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00	
			\$646.53	\$2,586.13			\$688.00	\$2,751.99	\$165.86	6.41%

CURRENT WATER RATES 2022/2023

**PROPOSED WATER RATES
FY2023/2024**

Water - Minimum in Advance- 10% inc.
Water- Excess Water - 15% inc.
Sewer - 5.% inc.

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
32,000/128,000 gallons									
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93
Excess Water	27	\$14.14	\$381.78	\$1,527.12	27	\$16.26	\$439.05	\$1,756.19	\$229.07
State Surcharge 1	32	\$0.11	\$3.37	\$13.49	32	\$0.11	\$3.37	\$13.49	\$0.00
State Surcharge 2	32	\$0.17	\$5.32	\$21.30	32	\$0.17	\$5.32	\$21.30	\$0.00
Sewer Charge- usage	32	\$17.20	\$550.37	\$2,201.47	32	\$18.06	\$577.88	\$2,311.54	\$110.07
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	32	\$6.49	\$207.68	\$830.72	32	\$6.49	\$207.68	\$830.72	\$0.00
			\$1,276.36	\$5,105.44			\$1,370.13	\$5,480.51	\$375.07

7.35%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
68,000/272,000 gallons									
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93
Excess Water	63	\$18.56	\$1,169.56	\$4,678.25	63	\$21.35	\$1,345.00	\$5,379.99	\$701.74
State Surcharge 1	68	\$0.11	\$7.17	\$28.67	68	\$0.11	\$7.17	\$28.67	\$0.00
State Surcharge 2	68	\$0.17	\$11.32	\$45.26	68	\$0.17	\$11.32	\$45.26	\$0.00
Sewer Charge- usage	68	\$18.18	\$1,236.43	\$4,945.70	68	\$19.09	\$1,298.25	\$5,192.99	\$247.29
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	68	\$6.49	\$441.32	\$1,765.28	68	\$6.49	\$441.32	\$1,765.28	\$0.00
			\$2,993.63	\$11,974.51			\$3,239.86	\$12,959.46	\$984.95

8.23%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
169,000/676,000 gallons									
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93
Excess Water	164	\$23.76	\$3,897.41	\$15,589.64	164	\$27.33	\$4,482.02	\$17,928.09	\$2,338.45
State Surcharge 1	169	\$0.11	\$17.81	\$71.25	169	\$0.11	\$17.81	\$71.25	\$0.00
State Surcharge 2	169	\$0.17	\$28.12	\$112.49	169	\$0.17	\$28.12	\$112.49	\$0.00
Sewer Charge- usage	169	\$18.18	\$3,072.88	\$12,291.53	169	\$19.09	\$3,226.53	\$12,906.10	\$614.58
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	169	\$6.49	\$1,096.81	\$4,387.24	169	\$6.49	\$1,096.81	\$4,387.24	\$0.00
			\$8,240.87	\$32,963.49			\$8,988.11	\$35,952.44	\$2,988.95

9.07%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
210,000/840,000 gallons									
Minimum in Advance	1	\$89.82	\$89.82	\$359.26	1	\$98.80	\$98.80	\$395.19	\$35.93
Excess Water	205	\$30.24	\$6,198.19	\$24,792.76	205	\$34.77	\$7,127.92	\$28,511.67	\$3,718.91
State Surcharge 1	210	\$0.11	\$22.13	\$88.54	210	\$0.11	\$22.13	\$88.54	\$0.00
State Surcharge 2	210	\$0.17	\$34.94	\$139.78	210	\$0.17	\$34.94	\$139.78	\$0.00
Sewer Charge- usage	210	\$18.18	\$3,818.37	\$15,273.49	210	\$19.09	\$4,009.29	\$16,037.17	\$763.67
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	210	\$6.49	\$1,362.90	\$5,451.60	210	\$6.49	\$1,362.90	\$5,451.60	\$0.00
			\$11,564.38	\$46,257.51			\$12,694.01	\$50,776.02	\$4,518.51

9.77%

JAMESTOWN WATER AND SEWER RATES
Proposed Rates for July 1, 2023 - June 30, 2024

Minimum in advance:				
Meter size	Quarterly	Seasonal	Quarterly	Seasonal
	Current Billing Rates		Proposed 10% inc.	
5/8"	\$89.82	\$359.26	\$98.80	\$395.19
3/4"	\$134.80	\$539.19	\$144.23	\$593.11
1"	\$167.42	\$669.69	\$179.14	\$736.66
1 1/2"	\$206.22	\$824.88	\$220.66	\$907.37
2"	\$268.63	\$1,074.54	\$287.44	\$1,181.99
3"	\$495.25	\$1,981.00	\$529.92	\$2,179.10
4"	\$745.46	\$2,981.83	\$797.64	\$3,280.02

Current Excess Water Rates: * per 1,000 gallons			Proposed
Minimum	Maximum	Rates	15% inc.
0	5,000	\$0.00	\$0.00
5,001	9,999	\$7.98	\$9.18
10,000	14,999	\$8.58	\$9.87
15,000	19,999	\$10.87	\$12.50
20,000	49,999	\$15.13	\$17.40
50,000	99,999	\$18.56	\$21.35
100,000	199,999	\$23.76	\$27.33
200,000	999,999,999	\$30.24	\$34.77

Excess Seasonal Water Rates: *per 1,000 gallons			Proposed
Minimum	Maximum	Rates	15% inc.
0	20,000	\$0.00	\$0.00
20,001	49,999	\$15.13	\$17.40
50,000	99,999	\$18.56	\$21.35
100,000	199,999	\$23.76	\$27.33
200,000	999,999,999	\$30.24	\$34.77

CURRENT SEWER RATES:	Proposed 5% inc.
Sewer use rate (per 1000 gallons):	\$18.18 / \$19.09
Sewer flat rate for pump out: Flat B	\$210.40 / \$220.92
Sewer flat rate for those without meters and without water: Flat A	\$84.24 / \$88.45
Sewer metered rate for those without water (per 1000 gallons):	\$18.18 / \$19.09
Sewer Debt Flat Fee:	\$38.02
Sewer Debt Usage Fee (per 1000 gallons):	\$6.49

Misc. Charges: No Change	Rates
Turn on/off (\$15. per service)	\$30.00
Install/Remove (\$50. per service)	\$100.00
Early Install/Remove (\$25 per service)	\$50.00
Sprinkler Charge (per unit)	\$0.18
Frozen Meter	\$125.00
Special Reading	\$20.00
Call out	\$150.00
Lien discharge recording fee	\$49.00

State Surcharge Rates - No Change
SC 1 .010540 per 100 gals.
SC 2 .016644 per 100 gals.

**TOWN OF JAMESTOWN SEWER DIVISION
PROPOSED OPERATING BUDGET
July 1, 2023- June 30, 2024**

NUMBER	ACCOUNT	PROPOSED 2023/2024	
70070940	Principal Due	\$100,000.00	
	Interest Due	\$5,113.00	\$105,113.00
	Income to offset Debt	\$105,113.00	
	Reserve for future renovations/debt	\$364,285.00	

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on the 11th day of July, 2023 at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 14 – Buildings and Buildings Regulation**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at www.Jamestownri.gov.

Section 1. The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code Of Ordinances, **Chapter 14 – Buildings and Buildings Regulation**, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strikethrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference. NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): June 22, 2023
Publication Source: Jamestown Press
Hearing Date: July 11, 2023
Action: _____
Certified: _____

Exhibit A

Chapter 14 – BUILDINGS AND BUILDING REGULATIONS

ARTICLE V. – SHORT TERM RENTALS

Sec. 14-80. - Findings.

- a) Short-term residential rentals, which is defined as residential rental tenancies of less than 30 days duration, occurs in many residential areas of the Town. Jamestown recognizes the growing trend by the homeownership public to provide accommodations in their homes to travelers. The provision of such type of housing accommodations can be beneficial under certain circumstances and, if properly regulated, provide a means of assisting property owners to keep their properties in good order and repair which, in turn, assists in stabilizing home ownership, maintaining property values, and strengthening the economy of Jamestown. This trend to engage in short-term rentals has also been expanded to include absentee owner-investors.
- b) Simultaneously, Jamestown is mindful of the potential negative impacts short-term rental activity ~~has~~ may have on well-established residential neighborhoods. The seasonal (primarily summer) rental market has been transformed into short-term rentals, often with tenancies of less than one week in duration, conducted via increasingly anonymous means through the internet. This transformation is profound in its potential to convert every home on the island into a commercial hotel-like activity without the benefit of community review or appropriate regulation. This trend has also fostered commercial investment to purchase previously single family occupied homes and transformed them into hotel-like rentals in many residential neighborhoods. Unregulated short-term rental activity obliterates the distinctions between residential and commercial uses and zoning districts. It also undermines the Town's Comprehensive Plan, Zoning Ordinance, life and safety codes and the safeguards therein that enable homeowners and residents to know and to predict what land uses are allowed in their neighborhoods and in the dwelling next door.
- c) The impact of short-term rentals on long-term rentals and affordable rentals has been negative and significant by replacing such long term and affordable rentals with more lucrative short-term rental opportunities. Lack of availability of long-term and affordable rentals has forced out the younger generation of Town residents to other communities, reducing economic diversity and community volunteers. This resident displacement will continue and may increase if not regulated.
- d) Without appropriate controls on the manner, method, location, and operation of short-term rentals, residential neighborhoods stand to be harmed by undue commercialization and disruption. The primary and overarching purpose of a residential neighborhood is first and foremost a residential community, where people live. not a place of transient occupancy or commercial activity. The regulation of short-term rentals, the introduction of requirements, safeguards, and community review, will improve and

1 moderate this land use transformation. Regulation of this activity will serve to help
 2 maintain the residential character of neighborhoods.

- 3
- 4 e) The regulations set forth hereinafter strike an appropriate balance by encouraging and
 5 strengthening opportunities for home ownership by providing a means of assisting owners
 6 of homes in the upkeep of their property, and significantly, by maintaining the residential
 7 character of neighborhoods by requiring that short-term rentals, as defined by this
 8 ordinance, be operated and located in such a manner as to curb the potential of residential
 9 neighborhoods becoming predominantly places for commercial hotel-like rentals and the
 10 associated negative externalities.
- 11
- 12 f) The Constitution of the State of Rhode Island, Article XIII, Section 2, in relevant part,
 13 grants to the Town of Jamestown the authority to enact and amend local laws relating to
 14 its property, affairs, and government if such local laws are consistent with the Constitution
 15 and laws enacted by the General Assembly. This delegation of power includes the police
 16 power to enact reasonable legislation to regulate to protect the public health, safety, and
 17 welfare.
- 18
- 19 g) The Town of Jamestown finds that, by application of the regulatory framework contained
 20 herein, the short-term rental of dwelling units can have a positive effect on the health,
 21 safety, and welfare of the community by providing a flexible housing stock that allows
 22 travelers safe accommodations while contributing to the local economy and providing
 23 homeowners an opportunity to hold property in difficult economic circumstances or as an
 24 investment while balancing these regulations to also protect the integrity of the residential
 25 neighborhood from commercialization.

26

27 **Sec. 14-81. Applicability.**

- 28
- 29 a) The provisions of this chapter shall apply to all short-term rentals of dwelling units, as
 30 defined subsequently, herein, within the Town of Jamestown.

31

32 **Sec. 14-82. Definitions.** For this chapter, the following definitions shall apply:

- 33
- 34 a) **Bedroom or Sleeping Accommodation:** Any room in a residential structure which is greater
 35 than 70 square feet in area, which is susceptible to present or future use as a private sleeping
 36 area, which has at least one window and one interior method of entry and egress but
 37 excluding closets, shared spaces open to the house, and bathrooms.
- 38
- 39 b) **Dwelling Unit:** A structure or portion thereof providing complete, independent living
 40 facilities for one or more persons, including permanent provisions for living, sleeping,
 41 eating, cooking, and sanitation, and containing a separate means of ingress and egress.
- 42
- 43 c) **Licensing Authority:** The Town Council of the Town of Jamestown.
- 44
- 45 d) **Local Representative:** A person designated on a registration form filed under this chapter
 46 as the person authorized to receive any process, notice or demand required or permitted to

1 be served upon the owner of the premises and required to respond to questions/complaints
 2 from tenants, neighbors, and Town staff on a 24/7 basis. A local representative may, but
 3 need not, also serve as property manager.
 4

5 e) Registrar: The Town Clerk.
 6

7 f) Resident: The record owner of a parcel of real estate who (1) physically resides in the Town
 8 for no less than 183 days per year; and (2) has designated a property in the Town as their
 9 legal residence for a driver's license, voter registration, State identification card or other
 10 suitable form as proof of domicile. ~~A business entity and/or trust is not defined as a resident
 11 for the purposes of this ordinance.~~
 12

13 g) Short-term Rental: The rental, lease, or other contractual arrangement for the occupation
 14 of a dwelling unit, or any portion thereof, by a tenant or occupant for residential and/or
 15 dwelling purposes, for any period of less than thirty (30) consecutive days. Short-term
 16 Rental shall not include duly licensed and permitted hotel, motel, bed and breakfast homes,
 17 and community residences.
 18

19 **Sec. 14-83. Registration, inspection, and license required.**
 20

21 a) Every Short-term Rental unit shall obtain a compliance certificate issued by the Building
 22 Official, shall be registered by the record property owner thereof with the Registrar, and
 23 shall apply for and be issued a license from the Licensing Authority before any use of the
 24 Short-term Rental Unit occurs.
 25

26 b) Prior to registration and licensing of a Short-term Rental unit, the Short-term Rental unit
 27 shall be inspected for a fee by the Building Official or his/her designee and the Jamestown
 28 Fire Marshal. Thereafter, the dwelling unit shall be inspected by the Building Official each
 29 two (2) years thereafter, and by the Fire Marshall each two (2) years thereafter, to be
 30 completed no later than the application period filing of the requisite year. The purpose of
 31 the inspection is to determine the occupancy limit of the unit pursuant to Sec 14-87 of this
 32 chapter and compliance with the relevant State Building Codes, Fire Codes and Town
 33 Ordinances, including, but not limited to smoke and C.O. detectors are installed and
 34 compliance with the State Fire Code for dwelling units and Short-term Rental units and to
 35 determine the number of off-street and on-street parking spaces available on site. The
 36 Building Official or his/her designee shall issue a Short-term Rental compliance certificate
 37 stating that the unit has passed the required inspections and shall state the maximum
 38 occupancy for the Short-term Rental and dwelling unit. The Building Official and/or Fire
 39 Marshall may conduct an inspection of any Short-term Rental unit upon complaint or for
 40 any other proper reason pursuant to the General Laws, applicable regulations and/or Town
 41 Ordinances. Failure of the record owner of the Short-term Rental unit to allow inspections
 42 shall constitute a violation of this chapter.
 43

44 c) Any deficiencies found by the Building Official or Fire Marshall must be satisfactorily
 45 addressed by the record owner prior to issuance of a compliance certificate or the use or

1 re-use of the Short-term Rental unit; engaging or continuing the Short-term Rental while
2 deficiencies are outstanding shall be a violation of this chapter.

- 3
- 4 d) A Short-term Rental unit compliance certificate shall expire on December 31st of ~~each the~~
5 second year after issuance of the compliance certificate and must be renewed by the holder,
6 unless revoked, rescinded and/or returned. The first two-year inspection period will be for
7 the license year beginning 2024 and all inspections thereafter shall follow that inspection
8 period. Any mid-term inspection-license due to transfer of property per Section 14-85 shall
9 hereafter follow the compliance schedule as stated in this ordinance. Any Short-term Rental
10 compliance certificate issued prior to December 31st of any year shall thereafter expire and
11 require renewal annually prior to December 31st of the year issued.

12

13 **Sec. 14-84. Compliance certificate, registration and license forms.**

- 14
- 15 a) The Short-term Rental unit compliance certificate form shall be prepared and issued by the
16 Building Official, who is hereby authorized to require such relevant and appropriate
17 information as deemed necessary to constitute compliance with the relevant provisions of
18 this ordinance for the issuance of such certificate.
- 19
- 20 b) The rental registration form shall be developed by the Registrar's office and, at a minimum,
21 shall indicate the Tax Assessor's plat and lot number, address of the rental dwelling and
22 Short-term Rental unit, the number of Short-term Rental units therein, the maximum
23 occupancy, the name, permanent mailing address, email address, and telephone number of
24 the record owner and of his or her registered local representative, if different than the
25 owner. Copies of the registration form, with 24 hours, 7 days a week contact information
26 for the record owner and, if applicable, the local representative, will be held on file by the
27 Registrar.
- 28
- 29 c) The Short-term Rental unit license form shall be prepared and issued by the Registrar's
30 office, who is hereby authorized to require such relevant and appropriate information as
31 deemed necessary to constitute compliance with the relevant provisions of this ordinance
32 for the issuance of a license by the Licensing Authority.

33

34 **Sec. 14-85. Filing date; term.**

- 35
- 36 a) On or before October 1 of each year, the record owner of the rental dwelling unit shall file
37 the completed rental registration form with the Registrar along with the compliance
38 certificate issued by the Building Official, which registration ~~and certificate~~, if issued, shall
39 be valid for a one-year period from January 1 to December 31 of the following year, subject
40 to the issuance of a license for the same by the Licensing Authority. If the property is
41 registered and issued a compliance certificate during the calendar year due to property
42 transfer only, the registration ~~and compliance certificate~~ shall be valid until December 31
43 of that same year and the compliance certificate shall be valid for the remaining inspection
44 period as set forth in Section 14-83, subject to the issuance of a license for the same by the
45 Licensing Authority. Failure of the record owner to obtain a compliance certificate, register

1 and be issued a license for the Short-term Rental unit shall constitute a violation of this
2 chapter.

- 3
- 4 b) Once a completed registration and licensing application is submitted to the Registrar's
5 office on or before October 1st of each year, the Registrar shall place all completed
6 applications on a Licensing Authority agenda for consideration, discussion, and potential
7 action. The Registrar shall cause an advertisement to be made no less than two (2) weeks
8 prior to the date selected for the License Authority meeting containing the list of
9 applications filed and forwarded to the Licensing Authority. A public hearing shall be
10 available to any person so requesting to make comment or contest any Short-term Rental
11 unit application pending before the License Authority. Absent any objections being filed
12 either before or at the Licensing Authority meeting on a Short-term Rental application, the
13 Licensing Authority may approve an application on their consent agenda, without a public
14 hearing or deliberation. The Licensing Authority may conditionally approve and/or deny a
15 Short-term Rental license to an applicant only for just cause. Just cause may include, but
16 not be limited to, complaints, regulatory contacts, misleading or inaccurate filing
17 information, or ordinance violations to name a few.

18

19 **Sec. 14-86. Registration and license fee.**

- 20
- 21 a) There shall be an annual registration and license fee for Short-term Rentals as follows: of
22 three hundred and fifty (\$350.00) dollars for each Resident Short term Rental unit and an
23 annual registration and license fee of seven hundred dollars (\$700.00) for all other Short-
24 term Rental units covered under the provisions of this chapter. Registration and license
25 fees are required to be paid upon application and are non-refundable.

26

27 An application Fee of \$125 per year in addition to the following fee:

28

29 Short Term Rentals within the CD Zoning District = \$0

30 Owner Occupied Units (must be a legal residence of owner) = \$50 per bedroom rented

31 Non-Owner-Occupied Properties owned by Jamestown Resident = \$100 per bedroom

32 Non-Owner-Occupied Properties owned by non-Jamestown Resident = \$200 per
33 bedroom

34

35 The fee for the number of bedrooms shall be capped at 4.

- 36
- 37 b) Registration and license fees are required to be paid upon application and are non-
38 refundable.

39

40 **Sec. 14-87. Occupancy location, limits, and parking other requirements.**

- 41
- 42 a) A Short-term Rental is only permitted in a dwelling unit, or a portion thereof, by a tenant
43 or occupant for residential purposes, Short-term Rentals are prohibited in accessory
44 structures and structures that do not constitute a dwelling unit or portion thereof.

- 1
2
3 b) The maximum occupancy for the dwelling and Short-term Rental unit shall be two persons
4 per bedroom, excluding children under 12 years of age, and in cases where dwelling units
5 use an On-site Wastewater Treatment System ("OWTS") maximum occupancy shall not
6 exceed the number of bedrooms supported by the design load of the property's OWTS. The
7 record owner shall provide records and/or information that the Building Official or his/her
8 designee deems reasonably sufficient to determine the number of bedrooms for which the
9 OWTS is rated. If OWTS information is unavailable for the dwelling unit, it shall be
10 deemed a two-bedroom dwelling unit. The owner has the ability to submit valid System
11 Suitability Determination ("SSD") to determine the bedroom count. Dwelling units
12 serviced by cesspools are not eligible for Short-term Rental. The maximum occupancy may
13 be further limited by the requirements of Subsection b, herein.
- 14 c) No tents, storage units, boats, recreational vehicles, and the like shall be used and/or
15 occupied while on the Short-term Rental property.
- 16
17 d) The record owner shall be jointly and severally liable for compliance with the Short-term
18 Rental Ordinance provisions, including but not limited to, rental term limits, occupancy
19 limits and other requirements. Non-compliance with any of the provisions of this ordinance
20 or any other Code of Ordinance provisions of the Town of Jamestown by users of the Short-
21 term Rental unit shall constitute a violation of this chapter.

22
23 **Sec. 14-88. Owner's obligations.**

- 24
25 a) All Short-term rental unit advertisements shall contain an accurate and detailed description
26 of the Short-term Rental unit and the limitations and requirements contained in this
27 ordinance for use of the Short-term Rental unit.
- 28
29 b) All Short-term Rental unit agreements shall attach a copy of the applicable short-term
30 rental registration and permit license for the premises. The Short-term Rental unit
31 agreement shall state that the renter may be held legally responsible and liable for any
32 violations of law committed by the renter or by other occupants or guests while at the Short-
33 term Rental unit premises, including violations of the laws and ordinances pertaining to
34 noise, disorderly conduct, disturbance of the peace, keeping dogs on a leash, parking, trash
35 maintenance and disposal, and dwelling occupancy limits.
- 36
37 c) The owner and/or ~~local representative~~ hosting platform shall obtain accurate and up-to-
38 date information, including the names, home addresses and phone numbers of the primary
39 renter renters, the date of the rental period and a copy of a state issued driver's license or
40 identification card or passport from the primary renter. ~~and any tenants or guests~~ The owner
41 and/or ~~local representative~~ hosting platform shall maintain this information throughout the
42 term of the Short-term Rental agreement and for 90 (ninety) days thereafter; and shall make
43 this information available to Town officials who are lawfully investigating or prosecuting
44 any offense reasonably believed to involve one or more of the renters. Failure of the record
45 owner and/or local representative to gather, maintain or provide this required information
46 shall constitute a violation of this chapter.

1
2 **Sec. 14-89. Posting of notice by owner.**
3

- 4 a) The record owner shall be responsible and is required to state in all short-term rental
5 advertising the maximum number of bedrooms, maximum number of persons, and number
6 of designated on-site parking spaces. The record owner shall be responsible to maintain
7 ~~post and affix in plain view~~, in a conspicuous place within the rental dwelling unit, a
8 compilation to be provided by Town staff and available at the office of the Registrar,
9 containing general information regarding certain Town ordinances with which tenants must
10 comply, dwelling occupancy limits, and any other pertinent ordinance, or law information
11 which the Town may deem appropriate from time to time. This shall be made available by
12 the Town and also to renters digitally. In addition, notice of water conservation, trash
13 pickup, and recycling shall also be posted. The record owner of the Short-term Rental
14 dwelling unit subject to the provisions of this chapter shall cause the registration form and
15 ~~permit license~~ required by this chapter to be kept in a conspicuous place in ~~posted or affixed~~
16 ~~to the inside of the primary access door to said Short-term Rental dwelling unit~~ so as to
17 allow the lease and ~~registration form~~ license to be readily available for inspection by police,
18 zoning, building, or minimum housing officials of the Town of Jamestown. Non-
19 compliance of posting requirements shall be a violation of this chapter.
20

21 **Sec. 14-90. Local representative.**
22

- 23 a) The record owner shall designate on the registration form, if different from themselves, an
24 individual who permanently resides in Rhode Island, or a property manager with a
25 physically staffed office within Rhode Island, as the record owner's local representative,
26 who shall be authorized to receive any process, notice or demand required or permitted to
27 be served upon the owner of the premises. The record owner may be designated as the local
28 representative, only if he or she resides in Rhode Island.
29
- 30 b) The local representative must be authorized by the record owner to respond to tenant and
31 neighborhood questions or concerns on a 24/7 basis. The local representative shall serve as
32 the initial contact person if there are questions or complaints regarding the use of the
33 dwelling unit for short-term rentals. The local representative promptly shall respond in
34 person or via telephone to those complaints to ensure that the use of the dwelling unit
35 complies with the requirements of this chapter, as well as all other applicable Town
36 ordinances pertaining to parking, noise, disturbances, or nuisances, as well as state law
37 pertaining to the consumption of alcohol and/or the use of illegal drugs.
38
- 39 c) The failure of the record owner or local representative promptly to respond in person or
40 via telephone to the Jamestown Police Department or other Town Official inquiries and
41 address and resolve any situation, complaint, or violation within ~~two (2)~~ four (4) hours
42 shall be considered a violation of this chapter.
43
- 44 d) The record owner may change the designation of the local representative from time to time
45 by filing an amended registration application including the name, address, and telephone

1 number of the new local representative. Failure to notify the Town of any change in the
2 local representative shall constitute a violation of this chapter.

3
4 **Sec. 14-91. Enforcement; penalty for violation; revocation of license permit.**

- 5
6 a) For the purposes of enforcement of the provisions of this chapter, the Town Council of the
7 Town of Jamestown hereby designates and authorizes the Zoning Enforcement Officer for
8 the Town to implement, investigate, enforce, and prosecute the provisions of this chapter.
9
10 b) Violations of this chapter shall be enforceable through issuance of a Violation Citation and
11 Summons by the Zoning Enforcement Officer or his or her designee, of the Town and
12 citations shall be heard and adjudicated by the District Court or other court of appropriate
13 jurisdiction.
14
15 c) Except as provided herein, violations shall be punished in accordance with, and the Town
16 shall have all the powers and remedies provided by, Sec. 1-15 of the Jamestown Code of
17 Ordinances, which include and provide for a first offense penalty of \$250 and a second and
18 subsequent offense penalty of \$500 where each day counts as a distinct and separate
19 violation.
20
21 d) The Zoning Enforcement Officer may provide in the Violation Citation that upon
22 admittance of the violation the fine may be paid in person, by mail or electronic payment,
23 or other disposition imposed, prior to the first appearance before the District Court.
24
25 e) Notwithstanding any other remedies available to the Town, the Zoning Enforcement
26 Officer may refer a Short-term Rental license issued under this ordinance to the Licensing
27 Authority for a show-cause hearing to be held by the Licensing Authority. The Licensing
28 Authority shall have the authority to revoke, suspend, and take such other equitable action
29 as deemed appropriate and necessary based on the facts and circumstances of the situation
30 determined at the show-cause hearing concerning the licensee.
31

32 **Sec. 14-92. Implementation.**

- 33
34 a) This chapter shall take effect upon passage, provided, however, that enforcement of
35 violations shall be stayed until January 1, 2024 ~~2023~~.
36
37 b) No Short-term Rental may occur after adoption of this ordinance without compliance with
38 this chapter. Non-compliance shall constitute a violation of this chapter.
39

40 **Sec. 14-93. Limits on total Short-term Rental Units licensed.**

- 41
42 a.) The Town Council reserves the right to set limits on the total number of Short-term Rental
43 units permitted in the Town and/or by certain geographic areas, such as blocks,
44 neighborhoods and/or areas.
45

1 b.) The Town Council may act to set the limits at their discretion upon a showing of need
2 based on finding disruption to the quiet enjoyment of a residential area, negative impact on
3 the seasonal and/or affordable housing rental markets, or impairment to the integrity of the
4 residential character of particular areas.

5

6 **Sec. 14- 94 - 100. – Reserved.**

7

\$15

Jamestown
City or Town

State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F X (beer/wine) -or- F1 _____ (full bar)
*Liability Insurance Policy MUST accompany this form upon submission**

Date of Event: 8.8.23 Hours of Event: 6-8 pm

Location of Event: 18 Valley St, Jamesstown, RI

Name of Applicant: Jamesstown Arts Center

DBA: SAME Applicants Phone #: 401- [REDACTED]

Address of Applicant: 18 Valley St, Jamesstown, RI

Does applicant have a draft system? YES -or- NO

Will Food be provided? YES -or- NO *If yes, you must contact the R.I. Department of Health*

Will Entertainment be provided? YES -or- NO

Has an Entertainment License been requested and/or applied for? YES -or- NO

Does Applicant Own Premise? YES -or- NO Is Property Mortgaged? YES -or- NO

Is Property Leased? YES -or- NO Is Property Town Owned? YES -or- NO

Name Address, Phone # and Date of Birth of all Corporation Officers: See attached

President: _____ Vice President: _____

Secretary: _____ Treasurer: _____

Classes of Stock: (attach additional sheet if necessary) N/A

Amount of Each Authorized: _____ Amount of Each Issued: _____

Names and Addresses of All Registered Owners of Each Class and Amount Owned.

If any of the above stock is hypothecated or pledged provide details:

If application is on behalf of undisclosed principal or party in interest, give details:

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain): _____

Is any other business to be carried on in Licensed Premises? YES -or- NO (if Yes explain): _____

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain): _____

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain.
NO

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain: _____

State amount of capital invested in the business: _____

I hereby certify that the above statements are true to the best of my knowledge and belief.
[Signature] 7/26/23
Applicant Date

Corporation Owner/Caterer Date

[Signature]
Witness of Licensing Board or Notary Public Date of Witness or Notary Expiration

Instructions for Corporation Applicants

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
 - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
 - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days
 - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.



Town of Jamestown

One Day

Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race
- Bicycle/Wheelchair
- Run/Jog/Walk/Wheelchair
- Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
Gallery Night, extended gallery hours

MUSICIANS
DURING
GALLERY HOURS

Name of Event: (if applicable) Gallery Night: Gallery Night with La Méchante et la Connard (2 musicians)

Date of Event: Tuesday, August 8, 2023 Hours of Event: 6:00-8:00pm

Location of Event: 18 Valley Street, Jamestown, RI 02835 Number of people attending: 40

Name of Applicant/ Business: Jamestown Arts Center

Mailing Address: 18 Valley Street, Jamestown, RI 02835 Business Phone #: [REDACTED]

Email: [REDACTED]

Contact Person: Kelly McDermott Phone Number: [REDACTED]

List the type of entertainment being requested, if applicable (Band, DJ, etc.): N/A

Who will the event benefit? Jamestown Arts Center

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes

RI Tax ID #: [REDACTED] Non-Profit ID #: [REDACTED]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes- F:

Will traffic control be needed? No

If yes, Please contact the Jamestown Police Department

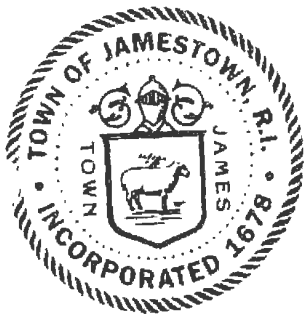
Note: All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Handwritten Signature]

Please attend the Town Council meeting on the 8 day of August, 2023 for Council review



Town of Jamestown

One Day

Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
 - JAC Talk

Name of Event: (if applicable) JAC Talk: with Kate Lence, Tim O'Connell, & Liz Newton

Date of Event: Wednesday, August 23, 2023 Hours of Event: 600-7.00pm

Location of Event: 18 Valley Street, Jamestown, RI 02835. Number of people attending: 30

Name of Applicant/ Business: Jamestown Arts Center

Mailing Address: 18 Valley Street, Jamestown, RO 02835. Business [Redacted]

Email Address: [Redacted]

Contact Person: Kelly McDermott Phone Number: [Redacted]

List the type of entertainment being requested, if applicable (Band, DJ, etc.): N/A

Who will the event benefit? Jamestown Arts Center

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes

RI Tax ID #: [Redacted] Non-Profit ID #: [Redacted]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* No: N/A

Will traffic control be needed? No

If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Handwritten Signature]

Please attend the Town Council meeting on the 7 day of August, 2023 for Council review.

TOWN OF JAMESTOWN

One Day

Event/Entertainment Application

10:47 AM
Form to J. Foster
TOWN OF JAMESTOWN Town Clerk

\$5.00 Application Fee



All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) JAMESTOWN STRIPER CLUB KIDS FISHING DERBY

Date of Event: AUGUST 12, 2013 Hours of Event: 8 to 11 AM

Location of Event: NORTH RESERVOIR Number of people attending: 75+

Name of Applicant/ Business: JAMESTOWN STRIPER CLUB

Mailing Address: C/O 7 [REDACTED] JAMESTOWN Business Phone #: [REDACTED]
Email Address: [REDACTED]@com

Contact Person: FRED BROWN Phone Number: [REDACTED]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) N/A

Who will the event benefit? FREE TO ALL KIDS

Type of Operation: (Private, State Sponsored, Non-Profit): NON-PROFIT

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: [REDACTED] Non-Profit ID #: [REDACTED]

Number of Vendors/Peddlers: (circle one) (N/A) 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? TEE SHIRTS, HATS

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Fred W Brown

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



RECEIVED:
JUL 13, 2023 10:17 AM
Roberta L. Fagan
TOWN OF JAMESTOWN Town Clerk

Ms ROBERTA FAGAN TOWN CLERK
TOWN OF JAMESTOWN, RI 02835

DEAR ROBERTA,

PLEASE INCLUDE ON THE AGENDA FOR THE NEXT TOWN COUNCIL MEETING THE REQUEST FOR THE JAMESTOWN STRIPER CLUB TO HOST THE "ANNUAL KIDS FISHING DERBY." WE WOULD APPRECIATE THE COUNCIL'S APPROVAL OF THIS EVENT TO BE HELD SATURDAY AUG 12TH, 2023 AT THE NORTH RESERVOIR.

AS IN THE PAST, THE CLUB WILL PROVIDE A CERTIFICATE OF INSURANCE, AND TAKE RESPONSIBILITY FOR LITTER CONTROL, PORTA-JONS AND TRAFFIC.

THANK YOU FOR YOUR PROMPT ATTENTION TO THIS MATTER.

SINCERELY,

FRED W BROWN
PRES.



TOWN OF JAMESTOWN

ONE-DAY VENDOR/PEDDLER LICENSE

Please submit the following

- MFE PERMIT/LICENSE OR N/A Application Fee of \$5.00
- \$2,000,000 Certificate of Insurance

Please complete the following information:

Date of Event: <u>August 19, 2023</u>	Between the hours of:
Event Location: <u>EAST FERRY</u>	<u>0800 ~ 1:00 pm</u>

Location and number of health and sanitation facilities:

Items/Products to be sold: Doughboys

1. TYPE: Indicate the type of operation that best describes your mobile food establishment.

Please check only one box: Hot Dog Cart Lemonade/Ice Cream Truck
 Non-Self-Propelled Cart/Trailer/Bicycle Other (Please describe): Doughboy Shack

2. BUSINESS INFORMATION

Ownership Type - Please check only one box below:

Individual/Sole Proprietor Corporation Partnership Limited Liability Company
 Governmental Entity Limited Partnership

Social Security Number (or FEIN for Business): [REDACTED]

Ownership Name (Individual or organization who currently owns the business):

Entity Name: The Jamestown Rotary Club DBA: (Doing Business As) (if different)

Address: PO BOX [REDACTED]

City: JAMESTOWN State: RI Zip Code: 02835

Email Address: _____ Phone Number: _____

Website Address: [REDACTED]

Name: Wm Reed

Address: PO BOX [REDACTED] State: RI Zip Code: 02835

3. MOBILE FOOD ESTABLISHMENT INFORMATION:

Name of Mobile Food Establishment/Cart (if different from Entity name or DBA):

(Provide the address where MFE is located when not operating):

Address: _____

City: _____ State: _____ Zip Code: _____

DMV License Plate Number of Cart/Trailer: _____

VIN Number: _____

Applicant's Signature: [REDACTED]

All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town-owned property, naming the Town of Jamestown as an additional Certificate Holder.

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

TOWN OF JAMESTOWN

ONE-DAY VENDOR/PEDDLER LICENSE

(11/15/21)
Page 62 of 138
*SUB Applicant to
Sunlight Festival*

Please submit the following

- MFE PERMIT/LICENSE OR N/A Application Fee of \$5.00
 \$2,000,000 Certificate of Insurance

Please complete the following information:

Date of Event: 8/26/23	Between the hours of: 10am-3pm
Event Location: Lawn St. School	
Jamestown, RI	
Location and number of health and sanitation facilities:	
Items/Products to be sold: Ice cream and soft frozen lemonade	
1. TYPE: Indicate the type of operation that best describes your mobile food establishment.	
Please check only one box. <input type="checkbox"/> Hot Dog Cart <input checked="" type="checkbox"/> Lemonade/Ice Cream Truck	
<input type="checkbox"/> Non-Self-Propelled Cart/Trailer/Bicycle <input type="checkbox"/> Other (Please describe)	
2. BUSINESS INFORMATION	
Ownership Type – Please check only one box below:	
<input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Governmental Entity <input type="checkbox"/> Limited Partnership	
Social Security Number (or FEIN for Business): 014-42-2542	
Ownership Name (Individual or organization who currently owns the business):	
Entity Name: Kevin Palumbo	DBA: (Doing Business As) (if different) Mumsy's Ice Cream Delights
Address: 6 Grove Ave	
City: North Providence	
	Phone Number: 401-486-6507
Website Address: www.mumsysicecream.com	Social Media: Instagram: @mumsysicecream
Manager in Charge (if different than owner): N/A	
Name:	
Address:	
City:	State: Zip Code:
Email Address:	Phone Number:
3. MOBILE FOOD ESTABLISHMENT INFORMATION:	
Name of Mobile Food Establishment/Cart (if different from Entity name or DBA): N/A	
(Provide the address where MFE is located when not operating):	
Address: 6 Grove Ave	
City: North Providence	State: RI Zip Code: 02911
DMV License Plate Number of Cart/Trailer: 1DS641	
VIN Number: 1FTNE24WX7DA72652	

Applicant's Signature: /s/ Kevin Palumbo

All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town-owned property, naming the Town of Jamestown as an additional Certificate Holder.

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

For Office Use Only

For Approval: Please sign & date

TOWN OF JAMESTOWN

ONE-DAY VENDOR/PEDDLER LICENSE

August 1st to 2nd
Page 63 of 138
Sub Application for
Southtown Festival
COI

Please submit the following

- MFE PERMIT/LICENSE OR N/A Application Fee of \$5.00
- \$2,000,000 Certificate of Insurance

Please complete the following information:

Date of Event: <u>8.26.23</u>		Between the hours of: <u>11am-2L</u>	
Event Location: <u>Lawn School</u>			
Location and number of health and sanitation facilities:			
Items/Products to be sold: <u>Food - Polish + Irish influenced foods</u>			
1. TYPE: Indicate the type of operation that best describes your mobile food establishment.			
Please check only <u>one</u> box. <input type="checkbox"/> Hot Dog Cart <input type="checkbox"/> Lemonade/Ice Cream Truck			
<input type="checkbox"/> Non-Self-Propelled Cart/Trailer/Bicycle <input checked="" type="checkbox"/> Other (Please describe) <u>Food Truck</u>			
2. BUSINESS INFORMATION			
Ownership Type - Please check only one box below:			
<input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company			
<input type="checkbox"/> Governmental Entity <input type="checkbox"/> Limited Partnership			
Social Security Number (or FEIN for Business): <u>[REDACTED]</u>			
Ownership Name (Individual or organization who currently owns the business):			
Entity Name: <u>The Ish LLC</u>		DBA: (Doing Business As) (if different) <u>The Ish</u>	
Address: <u>[REDACTED]</u>			
City: <u>N. PRO</u>		State: <u>RI</u>	Zip Code: <u>02911</u>
Email Address: <u>[REDACTED]</u>		Phone Number: <u>401-580-6311</u>	
Website Address:		Social Media:	
Manager in Charge (if different than owner):			
Name:			
Address:			
City:		State:	Zip Code:
Email Address:		Phone Number:	
3. MOBILE FOOD ESTABLISHMENT INFORMATION:			
Name of Mobile Food Establishment/Cart (if different from Entity name or DBA):			
(Provide the address where MFE is located when not operating):			
Address: <u>37 OREGON AVE</u>			
City: <u>N. PRO</u>		State: <u>RI</u>	Zip Code: <u>02911</u>
DMV License Plate Number of Cart/Trailer: <u>87191</u>			
VIN Number: <u>CPT [REDACTED]</u>			

Applicant's Signature: [Signature]

All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town-owned property, naming the Town of Jamestown as an additional Certificate Holder.

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

For Office Use Only

TOWN OF JAMESTOWN

ONE-DAY VENDOR/PEDDLER LICENSE

Submit application to [unclear] by [unclear] to August 7

Please submit the following

Aug 26, 2023 11:00 AM - Aug 26, 2023 2:00 PM

MFE PERMIT/LICENSE OR N/A

Application Fee of \$5.00

\$2,000,000 Certificate of Insurance

Please complete the following information:

Date of Event: August 26 th 2023	Between the hours of:
Event Location: 55 Lawn Ave Jamestown, RI, 02835	Aug 26, 2023 11:00 AM - Aug 26, 2023 2:00 PM
Location and number of health and sanitation facilities: One the truck	
Items/Products to be sold: <i>shaved ice</i>	

1. TYPE: Indicate the type of operation that best describes your mobile food establishment.

Please check only one box. Hot Dog Cart Lemonade/Ice Cream Truck
 Non-Self-Propelled Cart/Trailer/Bicycle Other Kona-ice of Washington Co

2. BUSINESS INFORMATION

Ownership Type - Please check only one box below:

Individual/Sole Proprietor Corporation Partnership Limited Liability Company
 Governmental Entity Limited Partnership

Social Security Number (or FEIN for Business): [REDACTED]

Ownership Name (Individual or organization who currently owns the business):

Entity Name: *Kona Ice of Washington Co* DBA: (Doing Business As) (if different)

Address: *Lenox Ave.*

City: West Warwick State: RI Zip Code: 02893

Email Address: [REDACTED] Phone Number: [REDACTED]

Website Address: *Kona-ice.com* Social Media:

Manager in Charge (if different than owner): Click or tap here to enter text

Name:

Address:

City: State: Zip Code:

Email Address: Phone Number:

3. MOBILE FOOD ESTABLISHMENT INFORMATION:

Name of Mobile Food Establishment/Cart (if different from Entity name or DBA): *Lg's Ice emporium LLC*

(Provide the address where MFE is located when not operating):

Address: *29 lenox Ave*

City: West Warwick State: RI Zip Code: 02893

DMV License P

Plate Number of Cart/Trailer

VIN Number: [REDACTED]

Applicant's Signature: *[Signature]*

All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town-owned property, naming the Town of Jamestown as an additional Certificate Holder.

RECEIVED
JUL 28 11 52 AM '07
TOWN CLERK'S OFFICE

TOWN OF JAMESTOWN

Town Clerk's Office
93 Narragansett Avenue
Jamestown, RI 02835
423-7282 ~ fax: 423-7230

Bingo License Application

Please supply the Town Clerk's Office with the following:

State Permit

License Fee \$100.00

Name and Address of Applying Organization:

FRIENDS OF THE JAMESTOWN SENIORS
6 WEST STREET, JAMESTOWN, RI

Organization Phone #: 401-741-1517

Full Name, Address and Phone # of Person Applying:

Karen (Coffee) Marie Bell,
57 Pemberton Avenue, Jamestown, RI 401-413-0374

Address where drawing/bingo will be held:

6 West Street, Jamestown, RI 02835

Date of Drawing/Bingo: Every Friday and Occasional Wednesdays

Signature of Applicant



(Coffee)

All Tax & Water Assessments must be PAID TO DATE prior to any Town Council action. Your application will not be acted upon should payment of these be in arrears.



Town of Jamestown
 Town Administrator
 93 Narragansett Avenue
 Jamestown, Rhode Island 02835-1199
 401-423-9805

Edward A. Mello
 Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: August 2, 2023
SUBJECT: Report for Town Council Meeting August 7, 2023

Senior Center Facility: Molly and I have asked the Senior Services Advisory Committee to host a community discussion regarding senior services programming. The meeting will include an overview from Molly of the currently offered programming and solicit feedback from the residents about other programming desires. We will also discuss the ongoing process of the facility needs assessment. The meeting is scheduled for 6:00 PM Thursday, August 10 at 6 West Street.

90 Carr Lane- cell tower project: The project proposes a 160' monopole to be located at the corner of North Road and Carr Lane. This is a private development. The Zoning Board has approved the project. The official decision will be recorded at the August Zoning Board meeting. I spoke with the developer. If no objection is filed, he plans to begin construction in late fall with a six-month build schedule. He indicated that he has one major cell phone provider committed to the site.

Police Chief Search: Thirteen (13) applications were originally received. A number of applicants withdrew. There were no internal applicants. The selection committee has interviewed a number of candidates and met again this past Friday for follow-up interviews. The process will continue for the next few weeks.

Moody's Rating: The Town has received notice from Moodys indicating the rating of Aa1. The Town recently underwent a review as we prepare to go out to bond on a number of projects. The Aa1 rating holds our current rating status just below AAA rating. This is a very strong rating and places the Town in an excellent position for borrowing at a competitive rate. You will note that this rating is largely due to a healthy financial position. We are fortunate that the efforts and careful stewardship of Tina Collins have continued this healthy position.

Ft. Getty Bathroom: Town staff has been meeting with Don Powers and his team to further develop the plans for the bathroom at Ft. Getty. We discussed the façade options (brick vs cedar shingles) and the impact on the budget. The estimated cost of construction is \$250,000. The brick façade would be a 10% increase in construction cost. This would be the only red brick façade building located within Ft. Getty. It is for this reason and the additional cost that we recommend the cedar shingle option. (consent agenda)

Beavertail Lighthouse: RIDEM was successful in advocating for ownership of the lighthouse and associated property. The Federal Government has agreed to transfer the ownership of the property to RIDEM. This is expected to be completed late fall. I have been in contact with RIDEM regarding

the partnership and expected lease that will be executed between RIDEM, the Beavertail Lighthouse Museum Association, and the Town.

Broadband Services: I have spoken with representatives from both Cox and Verizon regarding their plans to install broadband (fiber) throughout the Island. Cox is currently building their fiber network throughout the Island with an expected completion in 2024. This fall they will begin marketing this service to residents. They have used no federal funds for this project. Their service will include fiber directly into the homes of their customers. Cox has offered to come brief the Town Council directly.

Verizon has indicated that they will be pursuing federal grant funds to build their fiber network on the Island. There is no current build schedule.

Cybersecurity Assessment: We have completed the cybersecurity assessment process with the US Department of Homeland Security. We will work to schedule a brief for the Town Council in September.

Municipal Road Paving: The State budget and RIDOT adjusted the road-paving fund, reducing the State amount by \$90,000. We are working to readjust our budgeting plan for the next three years to maximize the amount of work and grant funding.

Memo

To: Town Council

From: Ray DeFalco; Parks and Recreation Director

cc: Ed Mello; Town Administrator

Date: 7/18/2023

Re: Proposal for Pickleball Court Project at Lawn Ave Middle School Courtyard

The purpose of this memo is to seek your support for the construction of 2-4 pickleball courts at the Lawn Ave Middle School courtyard. This proposal has been discussed with both Peter Anderson, the Director of Buildings and Grounds for the Jamestown School Department, and the Town Administrator, Ed Mello.

Pickleball is very popular in Jamestown with over 25 programs with 130 unique participants in Parks and Recreation run programs this year alone. By adding dedicated pickleball courts to our town's recreational facilities, we can meet the growing demand. The courtyard area currently remains underutilized, and its central location within the Lawn Ave Athletic complex makes it easily accessible to community members.

While specific cost estimates are yet to be determined, we aim to explore various cost-effective options for the construction of these pickleball courts which includes searching for future grant opportunities.

I kindly request the Town Council's support for this project, recognizing the value it will bring to our community. With your approval, we can proceed with the necessary planning, coordination, and resource allocation.



Jamestown, RI

1 inch = 35 Feet



www.cai-tech.com

July 3, 2023



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

July 21, 2023

Town Council
Jamestown RI 02835

Council Members,

Please accept this letter as my formal resignation from the Affordable Housing Committee. I have served on this committee for four years as of September 2023 and have attended meetings and other committee events faithfully.

Recently I have found myself out of step with the direction of the work and goals of this committee. Not wishing to be an obstruction to the goals of the committee I have concluded that it is time for me to move on.

Thank you for the opportunity to serve our town and be assured that I will continue my service on the other boards and committees to which you have appointed me.

Sincerely,



Joseph Cannon Jr.

Roberta Fagan

From: Denise Gamon
Sent: Wednesday, July 26, 2023 10:23 AM
To: Roberta Fagan
Subject: Discover Newport

Good morning,

Tom McNiff's term will be ending on September 1. Please ask the council for permission to advertise at the August 7 meeting.

Thank you- Denise

Roberta Fagan

From: Microsoft Outlook on behalf of PAUL SPRAGUE
Sent: Monday, July 10, 2023 9:05 AM
To: Roberta Fagan
Subject: Voice Mail (33 seconds)
Attachments: [REDACTED] (33 seconds) Voice Mail.mp3

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Hey Roberta it's PAUL SPRAGUE calling I understand that looks like mike younger is stepping down from harbor so there's gonna be in opening I would like to apply for that.

I'm I'm not sure if it's still open or not but if you could give me a call back and let me know if I can come by pick up an application or what I need to do for that I've applied before.

Noon should have most of my information on record there but let me know what the steps are if you don't mind [REDACTED] 9 thank you.

Preview provided by Microsoft Speech Technology [Learn More...](#)

You received a voice message from PAUL SPRAGUE at [REDACTED]

Caller-Id: [REDACTED]

TOWN COUNCIL MEETING MINUTES July 11, 2023

I. TOWN COUNCIL INTERVIEW SCHEDULE

The Jamestown Town Council conducted interviews of applicants for the committee vacancies as follows:

Salvatore Savanstano and Robert Maccini were interviewed for the Zoning Board of Review Alternate member vacancy.

The interviews concluded at 6:24 p.m. at which time the Town Council took a short recess.

II. ROLL CALL

A regular meeting of the Jamestown Town Council was held on July 11, 2023. Town Council Members present were as follows: Nancy A. Beye, Michael G. White, Randy White, and Erik Brine (via Zoom). Mary Meagher was absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Senior Services Director Molly Rose, Water and Sewer Clerk Denise Jennings, Deputy Clerk Keith Ford and Town Clerk Roberta Fagan.

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor M. White with a second by Councilor R. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Public Hearing
 - 1) Review, Discussion, and/or Take Action and/or Vote: Proposed Amendment to the Rules and Regulations of the Board of Water and Sewer Commissioners, 15 A Conservation.
- B) Approval of Minutes: Review, Discussion, and/or Take Action and/or Vote:
 - 1) June 20, 2023(regular meeting)
- C) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer

such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- D) Report of Town Officials: Review, Discussion, and/or Take Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Consumer Confidence Report for calendar year 2022
- E) Letters and Communication: Review, Discussion, and/or Take Action and/or Vote:
- 1) No items at this time.
- F) Unfinished Business: Review, Discussion, and/or Take Action and/or Vote:
- 1) No items at this time.
- G) New Business:
- 1) Review, Discussion, and/or Take Action and/or Vote: Proposed Water Budget FY2023-2024
 - 2) Review, Discussion, and/or Take Action and/or Vote: Proposed Sewer Budget FY2023-2024

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

A motion was made by Councilor M. White with a second by Councilor R. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White. Aye.

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Marian Falla, 75 Green Lane, questioned whether the Town Council would address parking issues related to Short-Term Rental host properties in the near future.

Town Administrator Mello stated that the Short-Term Rental (STR) parking restrictions were removed from the original draft ordinance. The 2024 STR season will help with tracking problem STR properties as well as any associated parking issues.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- 1) No items at this time.

VII. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Public Hearings
- 1) Proposed Amendments to the Code of Ordinances. Chapter 14 – Buildings and Buildings Regulation, Article V., Short Term Rentals, Sec. 14-80 thru 14-94-100. These Amendments are proposed based on comments received during Short-Term Rental Working Group sessions.

Discussion ensued.

Town Planner Lisa Bryer addressed the Town Council and summarized the proposed amendments to the STR Ordinance. The STR Working group, comprised of Town Staff, Town Council Liaisons Vice President Meagher and Councilor R. White, and STR hosts, met in December 2022 and April 2023 to discuss concerns. Of the 20 issues reviewed, most have been resolved. The meetings were collaborative, positive, and productive. She also commented data would be collected during the registration and inspection process, specifically, the number of parking spaces would be inventoried.

Councilor R. White commented on the progress between Town officials, Town Council members, and Working Group members. The meetings were very constructive and served the process in a progressive and positive way.

Ross Adams, 64 Wolcott Avenue, stated Town representatives were very sincere in listening to STR hosts' concerns. All had a common objective of preserving the rights of STR hosts while creating a mechanism to monitor STR properties. He also commented that it was a very collaborative process.

Councilor R. White asked if Jamestown STR hosts were experiencing the same phenomena as Cape Cod STR, with decreased occupancy.

Julie Girard, 41 Hamilton Avenue, commented that rentals are down but still strong. Mr. and Mrs. Zimmerman, 23 Conanicus Avenue, agreed with Julie's statement.

A motion was made by Councilor R. White with a second by Councilor M. White to continue the public hearing for the proposed amendments to Code of Ordinances, Chapter 14 – Buildings and Buildings Regulation, Article V., Short Term Rentals, Sec. 14-80 thru 14-94-100 until the next Town Council meeting. Vote: President Beye, Aye; Councilor Brine. Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) Proposed Amendments to the Code of Ordinances, Chapter 70– Article II Section 25-Notice of violation: admission of truth and payment of fines at police station: amounts, and Chapter 70-Article IV Section 87, Prohibited or Restricted Parking on Specified Streets. These Amendments are proposed to update and modernize the existing Traffic and Vehicle Ordinance

Jamestown Police Lt. Angela Denault reviewed the proposed amendment to the Code of Ordinances, Chapter 70 Article II Section 25 and Article IV. Section 87. Cleaning up the ordinance to remove contradicting language; and formally accepting historic parking signs that have not been supported by ordinance.

Connie Slick, 49 Narragansett Avenue, asked for assistance with vehicles parked illegally in front of her house and driveway.

A motion was made by Councilor R. White with a second by Councilor M. White to approve the amendments to Code of Ordinances, Chapter 70– Article II Section 25-Notice of violation; admission of truth and payment of fines at police station; amounts, and Chapter 70-Article IV Section 87, Prohibited or Restricted Parking on Specified Streets. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor M. White with a second by Councilor R. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

B) Town Council Sitting as the Alcohol Beverage Licensing Board.

- 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on July 13, 2023, and September 8, 2023:

CLASS F (NON-PROFIT)

Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

A motion was made by Councilor R. White with a second by Councilor M. White to approve the Jamestown Arts Center Class F (NON-PROFIT) One-day Liquor License for July 13, 2023 and September 8, 2023. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on July 20, 2023 (rain date July 24, 27, 2023):

CLASS F (NON-PROFIT)

Jamestown Chamber of Commerce
P.O. Box 35
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Jamestown Chamber of Commerce Class F (NON-PROFIT) One-day Liquor License for July 20, 2023 (rain date July 27, 2023). Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 3) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on July 20, 2023:

CLASS F (NON-PROFIT)
Out of the Box Studio/Gallery
11 Clinton Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Out of the Box Studio/Gallery Class F (NON-PROFIT) One-day Liquor License for July 20, 2023, and September 8, 2023. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

A motion was made by Councilor M. White with a second by Councilor R. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

C) Licenses and Permits

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Jamestown Chamber of Commerce
Event: Annual Weenie Roast
Date(s): July 20, 2023, 5:00 p.m.-8:00 p.m.
Location: Dutch Harbor Marina

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Jamestown Chamber of Commerce One-Day Event/Entertainment License scheduled for July 20, 2023 5:00 p.m. to 8:00 p.m. located at Dutch Harbor Marina. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- b) Applicant: Out of the Box Studio/Gallery
Event: Peripheral Visions
Date(s): July 20, 2023, 5:30 p.m.-7:30 p.m.
Location: 11 Clinton Avenue

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Out of the Box Studio/Gallery One-Day Event/Entertainment License scheduled for July 20, 2023

5:30 p.m. to 7:30 p.m. located at 11 Clinton Avenue. Vote: President Beye. Aye; Councilor Brine. Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- c) Applicant: Jamestown Arts Center (JAC)
 Event: Gallery Night with classical guitarist
 Date(s): July 13, 2023, 6:00 p.m.-8:00 p.m.
 Location: JAC, 18 Valley Street

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Jamestown Arts Center One-Day Event/Entertainment License scheduled for July 13, 2023, 6:00 p.m. to 8:00 p.m. located at 18 Valley Street. Vote: President Beye. Aye; Councilor Brine. Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- d) Applicant: Jamestown Arts Center (JAC)
 Event: Exhibit Opening: Coming and Going: New Work of Algernon Miller
 Date(s): September 8, 2023, 5:30 p.m.-7:30 p.m.
 Location: JAC, 18 Valley Street

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Jamestown Arts Center One-Day Event/Entertainment License scheduled for September 8, 2023, 5:30 p.m. to 7:30 p.m. located at 18 Valley Street. Vote: President Beye. Aye; Councilor Brine. Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- e) Applicant: Jamestown Arts Center (JAC)
 Event: Film Screening: "Revolution on Granite" Ukraine Skate Documentary
 Date(s): August 2, 2023, 7:00 p.m.-9:00 p.m.
 Location: JAC, 18 Valley Street

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Jamestown Arts Center One-Day Event/Entertainment License scheduled for August 2, 2023, 7:00 p.m. to 9:00 p.m. located at 18 Valley Street. Vote: President Beye. Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- f) Applicant: Jamestown Arts Center (JAC)
 Event: Open Artist Studios
 Date(s): August 5, 2023, 10:00 a.m.-5:00 p.m.
 Location: JAC, 18 Valley Street*

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Jamestown Arts Center One-Day Event/Entertainment License scheduled for August 5, 2023, 10:00 a.m. to 5:00 p.m. located at 18 Valley Street. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- g) Applicant: Tallulah's Taqueria
 Event: Family Meal
 Date(s): July 16, 2023. 12:00 p.m.-10:00 p.m.
 Location: Ft. Getty Pavilion

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Tallulah's Taqueria One-Day Event/Entertainment License scheduled for July 16, 2023, 12:00 p.m. to 10:00 p.m. located at the Ft. Getty Pavilion. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) One-Day Vendor/Peddler License: All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Amano, LLC dba: ~~A-Manon~~ Amano Pizza and Gelato (sub-applicant of the Jamestown Historic Society)
 Event: Windmill Day
 Date(s): July 22, 2023, 11:00 a.m.-2:00 p.m.
 Location: Jamestown Windmill, 278 North Road

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Amano, LLC dba: ~~A-Manon~~ Amano Pizza and Gelato (sub-applicant of the Jamestown Historic Society) One-Day Vendor/Peddler License scheduled for July 22, 2023, 11:00 a.m. to 2:00 p.m. located at Jamestown Windmill, 278 North Road. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- b) Applicant: Pam's Grill, dba: Pams' Grill On The Go (sub-applicant of Jamestown Ukraine Relief Project)
 Event: Sunflower Family Festival
 Date(s): August 26, 2023, 10:00 a.m.-2:00 p.m.
 Location: Lawn Avenue School

A motion was made by Councilor M. White with a second by Councilor R. White to approve the Pam's Grill, dba: Pams' Grill On The Go (sub-applicant of Jamestown Ukraine Relief Project) One-Day Vendor/Peddler License scheduled for August 26, 2023, 10:00 a.m.-2:00 p.m. located at Lawn Avenue School. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Edward A. Mello
 1) 6 West Street (Grange) Senior Center update.

On Friday, June 26, the Solicitor and Town Administrator Mello met with legal counsel representing the Rhode Island State Grange (owner of 6 West Street). The Town requested to work toward a document that would reassign the lease to the State Grange to ensure the Town's ability to use the building while assessing the next steps for a senior facility.

2) Senior Center Facility programming update.

Senior Services Director Molly Rose and Town Administrator Mello met with former North Kingstown Senior Services Director Kathy Carland on June 30 to review programming needs. Director Rose will develop a document to be shared with Town Consultant Don Powers. The next step will include a public meeting to solicit public comment on programming needs.

3) 90 Carr Lane cell tower project update.

The project proposes a 160' monopole to be located at the corner of North Road and Carr Lane. This is a private development. The project has been reviewed by the Technical Review Committee and was reviewed by planning on June 21. The developer has agreed to provide accommodations for public safety equipment to be located on the pole. The process now moves to the Zoning Board. Town Planner Lisa Bryer and Town Administrator Mello have discussed options for public notice beyond what is required by Zoning.

4) Police Chief search process update.

Town Administrator Mello informed the Town Council of the Police Chief search process. The Selection Committee will host a Community Forum. This will be an opportunity for community members to meet the committee members and provide comments to be considered in their search for a new Police Chief. In addition, Town Staff will have the opportunity to meet with the Selection Committee in a confidential individual setting. Town Administrator Mello stressed the importance of transparency in the search for a new Police Chief. Interviews are anticipated to start the week of July 24th.

IX. UNFINISHED BUSINESS

- A) No items at this time.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Jamestown Charter Review Committee final report and recommendations to the Town Council:
- 1) 2022-2023 Jamestown Charter Review Committee Final Report.
 - 2) Letter from Vice President Meagher to the Town Council.

Discussion ensued.

Councilor R. White read the letter from Vice President Meagher to the Town Council.

Charter Review Committee Chair James (Jim) Rugh reviewed the Final Report and the 11 recommendations. He also stated the Committee does not recommend disbanding at this time.

No action was taken.

- B) Review, Discussion, and/or Action and/or Vote: Gould Island Ad Hoc Committee report from David Sommers; and recommendation to dissolve and request Town Council to assign charge to the Jamestown Harbor Commission and its Executive Director.

Gould Island Ad Hoc Committee Chair David Sommer read a statement to the Town Council. (attached) and summarized the reason for the request to dissolve the Committee. It was concluded the Jamestown Harbor Commission supervised by Executive Director Steven Bois was the

appropriate entity to advocate for Gould Island Public Recreation. David Sommers would continue to volunteer his services.

A motion was made by Councilor R. White with a second by Councilor M. White to approve the recommendation to dissolve the Gould Island Ad Hoc Committee and to assign the charge to the Jamestown Harbor Commission and its Executive Director Steven Bois. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Republican Alternate Member, for the One (1) Six-year unexpired term ending March 2029, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote:
 - 1) Memorandum of the request of Board of Canvassers Clerk Keith Ford to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy.
 - a) RIGL § 17-8-1 and RIGL § 17-8-2
 - b) Copy of email from Republican Alternate Linda Jamison

A motion was made by Councilor M. White with a second by Councilor R. White to approve the request of Board of Canvassers Clerk Keith Ford to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- B) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Harbor Management Commission, One (1) member, three-year term unexpired term ending 12/31/2026
 - a) Letter of resignation:
 - i) Michael Junge
 - b) Permission to advertise the vacancy.

Councilor R. White thanked Michael Junge for his 4 years of service and active member of the Harbor Management Commission.

A motion was made by Councilor M. White with a second by Councilor R. White to accept Michael Junge's resignation. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor M. White with a second by Councilor R. White to order to advertise the vacancy of the Harbor Management Commission. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) Tree Preservation and Protection Committee, One (1) member vacancy with an unexpired term ending December 31, 2023:
 - a) Application of Interest for appointment:
 - i) Thomas Waddington
- 3) Zoning Board of Review, One (1) Alternate Member vacancy with an unexpired one-year term ending December 31, 2023
 - a) Application of interest:
 - i) Robert Maccini
 - ii) Salvatore Salvastano

Discussion ensued.

A motion was made by Councilor M. White with a second by Councilor R. White to appoint Robert Maccini as the Zoning Board of Review, Alternate Member with an unexpired one-year term ending December 31, 2023. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor M. White with a second by Councilor R. White to accept the Consent Agenda. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) June 20, 2023 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers (May 15, 2023)
 - 2) Board of Canvassers (June 28, 2023)
 - 3) Jamestown Planning Commission (May 17, 2023)
 - 4) Jamestown Planning Commission (June 21, 2023)
 - 5) Jamestown Zoning Board of Review May 23, 2023)
- C) Authorization of Employment Agreement/Contract between the Town of Jamestown and Edward A. Mello as Town Administrator for the Town of Jamestown.
- D) Request from Public Works Director Michael Gray to the Town Council to approve the New 44,000 GVW Dump Truck Bid to Tri-State Center for a total amount of \$196,227.
 - 1) Memorandum from Public Works Director Michael Gray to recommend the bid be awarded to the lowest responsive bidder, Tri-State Truck Center.

- E) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on July 25, 2023, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of Navigator Properties, LLC d/b/a Mariner Tower (Carr Homestead Foundation Inc. – Owner) whose property is located at 90 Carr Lane, Jamestown, RI 02835, and further identified as Tax Assessor’s Plat 4, Lot 17 for a Special Use Permit from Article 3, Section 82-301 and 82-305, and Article 6, Sections 82-600-602. Specifically, the Applicant seeks a Special Use Permit for a Transmission lines, towers or substations use pursuant to Sections 82-301 and 82-600-602; and (2) Special Use Permit for height exception in the RR-200 Zoning District pursuant to Section 82-305 to construct a 160’ above ground level (“AGL”) monopole that will structurally accommodate up to four (4) wireless telecommunications carriers including without limitation their associated antennas, radio communications equipment and cabling. The proposed 75’x75’ fence surrounding the proposed compound at the base of the tower will accommodate the carriers’ ground-based radio communications equipment. The proposed ground equipment will be located within the proposed fenced compound. The Facility will be constructed to accommodate the co-location of other wireless communications providers on the tower as well as associated radio communications equipment, backup power, and/or weatherproof cabinets to be located within the fence. By allowing wireless communications providers to fill a significant coverage gap in their respective networks, the Facility will assist them in providing adequate and reliable wireless communications services in and around the Town of Jamestown and to other parts of Rhode Island.
- F) Approval of Resolution 2023-14 Authorizing Issuance of Up to \$985,000 in Bonds for Highway Equipment.
- G) Approval of Resolution 2023-15 Authorizing Issuance Of Up To \$275,000 In Bonds For Police Station Building Improvements / Efficient Building Project And All Costs Incidental Thereto.

Communications were acknowledged.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Town Council
From: Bob Sutton
Dated: July 5, 2023
Re: State Grange/Conanicut Grant #21

- 2) Copy of Email to: Town Council
From: Marian Falla
Dated: June 16, 2023
Re: Middletown must regulate short-term rentals to build a stronger community news article.
 - 3) Copy of Email to: Town Council
From: Malcolm Clarke/John Murphy
Dated: June 13, 2023
Re: Conanicus Avenue Traffic
- B) Proclamations and Resolutions From Other Rhode Island Cities And Towns:
- 1) Resolution of the Town of Burrillville, Opposing Senate Bill 2023-137 and House Bill 2023- H 5201, Relating to Towns and Cities – Relief of Injured and Deceased Fire Fighters and Police Officers Presumption for Heart Disease and Hypertension.

A motion was made by Councilor M. White to move into Executive Session with a second by Councilor R. White. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XIV. EXECUTIVE SESSION

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Adverse Possession/Easement/Quiet Title), Cary v. Jamestown, NC File No. 2020-0375.

XV. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Councilor R. White. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

XVI. ADJOURNMENT

A motion was made by Councilor M. White with a second by Councilor R. White to adjourn at 8:29 p.m. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

Gould Island Ad Hoc Committee Proposal to
Jamestown Town Council
July 11, 2023

I am here this evening on behalf of the Jamestown Ad Hoc Gould Island Committee to request the dissolution of the Committee.

On June 8, following the latest meeting of the Army Corps of Engineers Gould Island Restoration Advisory Board, the Ad Hoc Committee held its 4th meeting and resolved to recommend to the Council that the Committee be dissolved.

The background and rationale for the recommendation is as follows:

Army Corps of Engineers Superfund remediation work on Gould Island started 2017. The Jamestown Community RAB was set up in 2018.

In 2021, the Jamestown Ad Hoc Gould Island Committee was formed to advocate with Army Corps of Engineers and RI Federal Delegation for public recreation on Gould. Here's where we were in 2021 when that happened.

1. Jamestown position: Since Federal government messed up Gould, the Federal Government should clean it up first, Town/State would develop a plan for public use afterwards.
2. ACOE position: ACOE would clean up chemically, but could not make the Island physically safe unless additionally authorized & funded by Congress
3. Federal delegation position: Lead by Senator Read's office, the delegation was willing to consider finding funding, but they were not sure how best to do that.
4. Committee asked Council to request Feds to take lead in authorizing, funding ACOE to do the cleanup as an extension of their current deployment. This resulted Council Resolution October 2021 (attached).

Federal 2022 Response to Town Resolution:

1. Federal delegation did not agree with Town position that the Federal government should fund physical cleanup, regardless of future use, nor that the delegation should take the lead.
2. Feds pointed to RIDEM rather than ACOE to finish physical cleanup
 - a. BUT, they required a plan for public recreation, not just physical clean up, to consider finding funding
 - b. Plan needs to include costs, benefits statement, demonstrated public support

Gould Island Committee 2022 Actions resulting from the Federal position:

1. The Committee recognized the implications of a public recreation plan as prerequisite for Federal funding
 - a. First, the required benefits statement would need to be robust, which would necessitate full year recreation not just recreation outside the nesting season
 - b. Second, full year recreation would require compromise between wildlife and recreational use
2. The Committee developed the concept of dividing the State property physically rather than by time of year
 - a. Southern 16.9 acres for recreation, northern 22.5 acres for wildlife
 - b. An expanded request for Federal funding - request funding for full implementation of public recreation, not just physical cleanup to enable recreation
 - c. RIDEM and Jamestown would need to create a plan
3. The Committee prompted a meeting in July 2022 between Terry Gray, RIDEM Director, and Jamie Hainsworth/Lisa Bryer
 - a. Jamie requested RIDEM develop a plan and fund the plan development in FY2024 budget
 - b. Gray conceptually supportive but non-committal on any action
4. The Committee requested that the Council pass 2 new resolutions (attached).
 - a. One, a Resolution to formally request RIDEM
 - i. To create a Plan for public recreation on the southern 16.9 acres of Gould

- ii. To fund plan development in their FY2024 budget to be developed while ACOE is still active on Gould and available for advice and support
 - b. Two, a Resolution to other Bay Area municipalities requesting that they join Jamestown in advocating for public recreation on Gould and for RIDEM to develop a Plan for it in FY2024.
 - i. To begin to build broader public support for recreation on Gould
- 5. Responses to Council resolutions
 - a. RIDEM: It was too late for FY2024, will consider later
 - b. Bay Area municipalities: North Kingstown and Portsmouth passed resolution, others deferred or ignored. Principally due to inadequate Committee/Town follow-up

Gould Island Committee Current Position

1. Background:
 - a. Gould Island Committee does not have the resource required for an multi-pronged advocacy push for recreation on Gould.
 - b. But the Town still committed to public recreation on Gould and the Administrator wants to add Dutch to the agenda.
 - c. New Harbor Executive Director has been appointed.
 - d. Unsolicited conceptual proposal from RAMP and Shake A Leg to develop educational/summer camp facility on 5 acres of South Gould
2. Committee Proposal to Administrator Mello in May which was accepted:
 - a. Task the New Executive Director, with Harbor staff resources, to take on advocacy with RIDEM, Feds, ACOE, including both Gould and Dutch if confirmed by the Town Council
 - b. Task the Harbor Commission to take on "regulation and management" of the development of public recreation on Gould and Dutch, consistent with the Commission charge
 - c. Support a recommendation to the Town Council to dissolve the Ad Hoc Gould Island Committee, as no longer needed.
 - d. Support a new role for David Sommers, to assist in an advisory capacity to the Executive Director.

Gould Island Committee Proposal to the Town Council

- Dissolve the Ad Hoc Gould Island Committee
- Assign responsibility for Gould Island public recreation advocacy to Harbor Executive Director and Harbour Commission
- Accept David Sommers' offer of volunteer services in support Harbor Executive Director

Approved as written
Jamestown Affordable Housing Committee Minutes
May 17, 2023
5:15pm
Small Conference Room
93 Narragansett Avenue
Jamestown, RI 02835

I. Call to Order

The meeting was called to order at 5:15pm and the following members were present: Job Toll, Joe Cannon, Bob Plain, Wayne Moore, Dave Pritchard, Quaker Case, Fred Pease, Lisa Bryer, and Mary Meagher. Also present: Carrie Kolb

II. Approval of Minutes

1. April 26, 2023 - review, discussion and/or action and/or vote

A motion to approve the minutes from April 26, 2023 as written was moved by Case and seconded by Moore. All in favor.

III. Community Land Trust/Jamestown Sustainable Resident Program- review, discussion and/or action and/or vote (20 min)

Meagher said the work on the project has gotten a little stalled and Attorney Ruggiero thinks that a deed restriction is the best way to go. Bryer said that Christian Belden with Church Community Housing Corporation, has found that deed restrictions can be lost and that ownership is important. Meagher said the next step is to have another meeting with small group (Meagher, Plain, Bryer and Ruggiero and possibly Belden) to get the project back on track. Moore asked can a note get put in the tax bills about a deed restriction. Plain said that the problem is that the deed restrictions get lost in the title search.

Case asked how much interest there is in the program and Meagher said that they do not know until we roll it out.

Moore raised a concern when Town Council's can change in the future and they may not be willing to fund the program.

Discussion ensued regarding leaving property to heirs once the owner passes away. The heirs can live in the home or sell the property as a low-and-moderate income property. They cannot rent the property.

Plain will try to reach out to different Community Land Trusts around the country to see how they work their programs.

Affordable Housing Committee Minutes

May 17, 2023

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A question to ask the town attorney is: does deed restriction extend to any new dwelling units on the property?

- IV. Report/White Paper on Affordable Housing in Jamestown** - review, discussion and/or action and/or vote (10 min)
- a. Debrief of presentation to Town Council meeting on May 15, 2023

Plain said that Case did a great job presenting to the Town Council on May 15, 2023 and going before the Town Council is important work. Plain will write a letter to Erik Brine, Town Councilor, asking to work with the newly formed committee on taxes to try to appropriate a portion of the real estate conveyance tax and create something like the 1% tax on short-term rentals that New Shoreham, RI has, to help with funding affordable housing.

- V. Tools and Techniques for Creating Affordable Housing in Jamestown** - review, discussion and/or action and/or vote (5 min)

Topics to keep discussing at future meetings:

Sustainable Resident Program

Real Estate Conveyance Tax to help fund affordable housing

Identify where affordable housing should be developed in Executive Session

- VI. Future Meetings and agenda items of Affordable housing Committee** - review, discussion and/or action and/or vote (5 min)

The next meeting will be on June 21, 2023 at 5:15pm.

VII. Adjournment

A motion to adjourn at 6:07pm was moved by Pease and seconded by Case. All in favor.

Approved as amended
Jamestown Affordable Housing Committee Minutes
June 21, 2023
5:15pm
Town Council Chambers
93 Narragansett Avenue
Jamestown, RI 02835

I. Call to Order

The meeting was called to order at 5:17pm and the following members were present: Bob Plain, Dave Pritchard, Quaker Case, Wayne Moore, Fred Pease, Lisa Bryer, and Mary Meagher.

Also present: Carrie Kolb, Susan Gorelick

Not present: Joe Cannon, Job Toll

II. Approval of Minutes

1. May 17, 2023 - review, discussion and/or action and/or vote
Minutes from the May 17, 2023 will be reviewed at the next meeting.

III. Executive Session

1. Town-owned land - review, discussion and/or action and/or vote (10 min)
An Executive Session meeting was not called to order.

IV. Community Land Trust/Jamestown Sustainable Resident Program- review, discussion and/or action and/or vote (20 min)

Meagher gave a program overview that has been discussed between, herself, Lisa Bryer, Bob Plain, Peter Ruggiero and Christian Belden. This language is from a hand-out from Meagher.

- The purchase amount will be paid over a term of no more than 20 years at no more than \$30,000 per year
- The payment per year shall be described in the Jamestown Town Council Budget as Debt Service, described in a line item as Jamestown's Sustainable Resident Program. Upon being included in the Town Council Budget for the first time, and approved at that year's Financial Town Meeting, the financial arrangement for this purpose shall be thereafter considered as being the same as all other debt service, a contractual obligation for the town to pay for the term of the contract
- The amount of the purchase of the land will be determined by appraised fair market value of the land, without the house and other improvements

AHC Minutes
 June 21, 2023
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- Upon the signing of the contract, the land will be owned by the town or a Community Housing Land Trust in perpetuity.
- The existing homeowners may, indeed are encouraged, to continue to live in the home and will engage in a ground lease with the town, land trust or its represent for their continued use and maintenance of the land.
- The homeowners may leave the house (with its relationship to the town.) to their heirs. Neither the current homeowners with whom the town has made this relationship nor their heirs must fulfill the criteria of “affordable” as determined by the state of Rhode Island, that is to say they are not required to have an income of less than 120% of median income as determined by...
- Neither the current homeowners nor their heirs may rent the property. It must remain an owner-occupied home in which the owner is a resident of Jamestown lives here 183 days a year etc...)
- The current homeowners or their heirs who live in the house may sell the house/improvements for the lesser of an appraised fair market value or the assessed value as determined by the tax assessor of Jamestown, of the house/improvements only

Discussion ensued regarding rental language. Rental units need to be rented year-round and at affordable rates to contribute to the 10% Affordable Housing. This language can be part of the criteria when applying.

Plain explained that the last time the committee met, the Jamestown Sustainable Resident Program was going to be based on a deed restriction. Champlin Housing Trust and OPAL Community Land Trust were consulted with during an internal staff meeting, and both groups counseled on using the ground lease model. Plain will look into having OPAL Community Land Trust present to the committee at the next meeting.

V. Tools and Techniques for Creating Affordable Housing in Jamestown - review.
 discussion and/or action and/or vote (5 min)

Meagher talked about the new committee on tax, that hasn't met yet, but they will focus on homestead exemption or tax abatement. A hope is that median income and affordable terminology will be used in terms of tax abatements. A person should not spend more than 30% of income on housing. Plain will reach out to Eric Brine to ask to work with the newly formed committee on taxes to try to appropriate a portion of the real estate conveyance tax and create something like the 1% tax on short-term rentals that New Shoreham, RI has, to help with funding affordable housing.

Discussion ensued regarding the Ambulance Barn? Bryer said that the fire department looked at housing above ambulance barn, that would be workforce housing with rentals.

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Discussion ensued regarding Conanicus Grange #21. RI State Grange has severed relationship with Conanicus Grange #21. RI State Grange owns the building. RI State Grange does not want to be a landlord. The grange building will still be the Senior Center.

Discussion ensued regarding Portsmouth Senior Center. The Portsmouth Senior Center has 54 units on the top floor and the senior center on the ground level, and there are ball fields next door.

Discussion ensued regarding finding a permanent funding source for Affordable Housing. Two options discussed for finding a permanent funding source for Affordable Housing were the Real Estate Conveyance Tax and imposing Impact Fees. For the Conveyance Tax – it needs State House approval. Meagher said that the Town is not eager to pledge funds when it is uncertain how much funds will actually be received and example of no closings in Jamestown in January 2023 given as an example. Affordable Housing is not currently a part of impact fees in state law. Bryer suggested attaching impact fees to building permits over a certain amount, such as \$2million. This may need legislative approval.

Meagher asked the committee what their appetite is for asking for a \$3 million bond, that would cost the Town about \$200k per year for 20 years. Plain thinks it's a great idea. It could happen during the next financial town meeting. Case asked how the \$3 million bond would be spent? The example of using the ambulance barn for senior center on first floor and building affordable housing on second and third floors. The rents could come close to covering the cost of the bond. This topic will be discussed further at future meetings.

Discussion of Short Term Rental fees ensued. Newport has raised their short term rental registration fees to \$800 for resident and \$1,000 for non-residents. California has vacancy fees to discourage Airbnb in the summer and vacancy in the winter. Plain asked the question – what is the appetite to raise short term rental application fees and earmark towards affordable housing? Meagher said no because the town will use the fees to pay for enforcement.

VI. Future Meetings and agenda items of Affordable housing Committee - review, discussion and/or action and/or vote (5 min)

The next meeting will be on July 19, 2023 at 5:15pm.

VII. Adjournment

A motion to adjourn at 6:04 pm was moved by Case and seconded by Pease. All in favor.

Approved as amended
PLANNING COMMISSION MINUTES
July 5, 2023
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:00pm and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Mick Cochran	Rosemary Enright - Secretary
Diane Harrison	Bernie Pfeiffer
Dana Prestigiacomo	

Also present:

Lisa Bryer, AICP – Town Planner
Carrie Kolb – Planning Assistant
Peter Ruggiero, Esq. – Ruggiero, Brochu & Petrarca
Jeff Davis, AICP – Horsley Witten

II. Citizen's Non-Agenda Item - none

III. Correspondence

1. Memo to Zoning Board for 90 Carr Lane, Plat 4 Lot 17, Jamestown, RI – Proposal by Navigator Properties LLC/Carr Homestead Foundation for a 160' monopole wireless communication tower and related ground infrastructure.
 - a. Jamestown Planning Commission Development Plan approval per Zoning Ordinance Article 8 – Regulations for RR-200 Zoning District. Advisory Report to Zoning Enforcement Officer;
 - b. Recommendation to Jamestown Zoning Board of Review:
 - i. Special Uses Permit per 82-300, Table 3-1 V.12 for transmission lines, towers or substations in RR-200 district;
 - ii. Special Uses Permit per 83-305 B, exceptions to height regulation for a structure in excess of 50 feet;
 - iii. Special Uses Permit per 82-306 D, relief for an eight (8) foot security fence, if required.

Correspondence recognized as received.

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IV. New Business

1. No items at this time.

V. Old Business

1. Zoning Ordinance Update/Rewrite
 - a. Discussion of amendments. Review, discussion and/or action and/or vote
 - b. Recommendation to the Town Council to hold a public hearing and for approval of the Zoning Ordinance Update/Rewrite- Review, discussion and/or action and/or vote

Bryer stated the Planning Commissioners have the most recent updated draft of the Zoning Ordinance dated May 2023 and there are a few tweaks that need to be made. Bryer described the procedure for adopting the Zoning Ordinance Updates (updates). The Planning Commission adopts the updates and sends to Town Council. The Town Council receives the draft and given time to review. Then the Town Council will order the ordinance advertised for a public hearing. Subsequent to the Public Hearing, the Town Council has the ability to adopt the updates with or without amendments.

Bryer distributed a memorandum from Ruggiero, Brochu & Petrarca regarding the land use legislation passed by the RI General Assembly. These changes will not be addressed in the current updates, but in the future.

Bryer said that the RI General Assembly did not make any changes to the accessory dwelling unit law. We will look at it again with a fresh eye for compliance with the last state update even though it had inconsistencies.

Bryer said that due to a recent incident in the Jamestown Shores, a few minor changes have been made to Sec. 82-706. Parking or storage of commercial and major recreational equipment:

- A. In any parking lot, driveway, or garage located in a residential district, no more than one **registered** commercial vehicle may be stored overnight. Such vehicle or bus shall be no more than 1 1/2 tons rated capacity. In an RR-200 or RR-80 district, registered farm vehicles and trucks may be stored provided they are 30 feet from any lot line.
- B. The parking or storing of major recreational equipment must comply with the following regulations:
 2. No major recreational equipment, while parked or stored, shall be used for **storage**, living, sleeping, or housekeeping purposes.

Discussion ensued regarding if solar should be allowed as a principal use in the public district? The current updates have solar not as a principal use and a use variance would be needed for building commercial solar as a principal use over a certain size. Discussion ensued regarding the solar project at the schools and Bryer explained that the solar project did not need any review or variances. There was concern by Commissioner Swistak that the solar at the school is not aesthetic, and it's construction was the least expensive route. Bryer stated that the Town will be looking at more solar for public buildings to get away from fossil fuels.

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Commissioner Swistak affirmed that the changes to the updates are for storage as described by Bryer and removing “family” from ADU references in accordance with state law. Solar remains as written, not a principal use.

Commissioner Pendlebury noted that “pond” needs to be alphabetized in the definition section. The definition of portable storage containers needs to be removed from section 82.706 and added to the definitions.

A motion was moved by Commissioner Swistak and seconded by Commissioner Pendlebury as follows:

At a meeting of the Jamestown Planning Commission held Wednesday, July 5, 2023 the Planning Commission unanimously voted to approve the 2023 Update/Rewrite, as amended to the Jamestown Zoning Ordinance including approving the following motion and voting to recommend the Town Council approve the 2023 Amendments to the Zoning Ordinance and that said amendments are consistent with the Jamestown Comprehensive Plan, including the goals and policies stated, the implementation program, and all other applicable elements of the comprehensive plan; and demonstrates a recognition and consideration of each of the applicable purposes of zoning, as presented in R.I. General Laws § 45-24-30, based on the following:

A. FINDINGS OF FACT

The Planning Commission hereby finds the following evidence in support of amendments to the Jamestown Zoning Ordinance (the “Zoning Ordinance”) related to the maintenance of the rural character of Jamestown as its number one goal in the Comprehensive Community Plan.

1. The Jamestown Town Council approved a motion to award the bid for the Update/re-write of the Zoning Ordinance Project to Horsley Witten Group, Inc. (HWG) for \$59,960 on November 6, 2017. Project kickoff began
2. On June 11, 2021, Jamestown entered into an amendment to the contract with HWG to include legal review for \$12,000 for a total contract price of \$71,960
3. Planning Commission reviewed the ordinance and the potential amendments with HWG until February 2020 and then again after legal review beginning June 2022 at 22 public meetings and 2 public workshops in March and April 2023
4. On July 5, 2023, the Planning Commission approved the Amendments to the Ordinance in the draft dated May 31, 2023 and forwarded the document to the Town Council for hearing and adoption
5. The amendments implement:
 - a. new initiatives related to:
 - i. Compact Cottage Development
 - ii. Solar
 - iii. Wind
 - iv. Communications Towers
 - v. Keeping of Chickens
 - b. Amended regulations related to:

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- i. Definitions
 - ii. Use Table
 - iii. Bed and Breakfast Homes
 - iv. LMI Housing
 - v. Accessory Dwelling Units
 - vi. Sign Regulations
 - vii. Storage of Fishery Equipment
 - viii. Home Occupations
 - ix. Underground Storage Tanks
 - x. Parking – No net loss added
 - xi. R40/R80 Lot dimensions
 - xii. Accessory Structures
 - xiii. Lighting
 - xiv. Special Regulations
 - xv. High Groundwater Table
 - xvi. Setbacks from freshwater wetlands
 - xvii. RR-200
 - xviii. Development Plan Review
 - xix. Jamestown Village Special Development Overlay District
 - xx. Use Performance Standards
 - xxi. Multifamily Dwellings
- c. No zoning district boundaries are proposed for amendment

B. CONSISTENCY WITH THE COMPREHENSIVE PLAN

The Planning Commission finds that the proposed amendments are consistent with the Comprehensive Community Plan. The Comprehensive Community Plan finds the following Goals, Policies and Actions to be in support of this Zoning Ordinance Amendment:

Land Use Policy:

Policy #1: Maintain and Update Jamestown's Land Use Regulations to be consistent with the Comprehensive Community Plan.

Affordable Housing Element

Goal # 1: Create a Diversity of Housing Types (such as homeownership, rental, employee preference, etc.) to meet the needs of Jamestown's low-moderate income residents, employees, and special populations while maintaining Jamestown's unique mixture of village and rural character.

Goal # 2: Attain the 10% low and moderate housing goal set by the state.

Goal # 3: Ensure the Long-Term Affordability of Jamestown's Housing Stock.

Policy #2: Revise the zoning ordinance to promote affordable housing.

Action e: Consider Zoning Ordinance Provisions that encourage a diversity of housing types that are affordable.

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Economic Development Element

Policy #4. Ensure that new or expanded development within the commercial zones is compatible with existing character of the community.

Action: Review and amend zoning ordinance to ensure permitted uses, requirements, etc. are compatible with community character and will foster desired results.

Action: Develop plan to encourage improvements to existing buildings that increase their compatibility with community.

Cultural and Historical Resources Element

Policy #3. Preserve scenic views and corridors on the Island

Circulation Element

Policy #4. Provide an acceptable level of service for parking in the village commercial area.

C. CONSISTENCY WITH ZONING

The Planning Commission finds that the proposed Zoning amendments recognize and take into account the following applicable purposes of zoning as stated in the Rhode Island Zoning Enabling Act of 1991:

- (1) Promoting the public health, safety, and general welfare.
- (2) Providing for a range of uses and intensities of use appropriate to the character of the city or town and reflecting current and expected future needs.
- (3) Providing for orderly growth and development that recognizes:
 - (i) The goals and patterns of land use contained in the comprehensive plan of the city or town adopted pursuant to chapter 22.2 of this title;
 - (ii) The natural characteristics of the land, including its suitability for use based on soil characteristics, topography, and susceptibility to surface or groundwater pollution;
 - (iii) The values and dynamic nature of coastal and freshwater ponds, the shoreline, and freshwater and coastal wetlands;
 - (iv) The values of unique or valuable natural resources and features;
 - (v) The availability and capacity of existing and planned public and/or private services and facilities;
 - (vi) The need to shape and balance urban and rural development; and
 - (vii) The use of innovative development regulations and techniques.

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(4) Providing for the control, protection, and/or abatement of air, water, groundwater, and noise pollution, and soil erosion and sedimentation.

(5) Providing for the protection of the natural, historic, cultural, and scenic character of the city or town or areas in the municipality.

(6) Providing for the preservation and promotion of agricultural production, forest, silviculture, aquaculture, timber resources, and open space.

(7) Providing for the protection of public investment in transportation, water, stormwater management systems, sewage treatment and disposal, solid waste treatment and disposal, schools, recreation, public facilities, open space, and other public requirements.

(8) Promoting a balance of housing choices, for all income levels and groups, to assure the health, safety and welfare of all citizens and their rights to affordable, accessible, safe, and sanitary housing.

(9) Providing opportunities for the establishment of low- and moderate-income housing.

(10) Promoting safety from fire, flood, and other natural or unnatural disasters.

(11) Promoting a high level of quality in design in the development of private and public facilities.

(12) Promoting implementation of the comprehensive plan of the city or town adopted pursuant to chapter 22.2 of this title.

(13) Providing for coordination of land uses with contiguous municipalities, other municipalities, the state, and other agencies, as appropriate, especially with regard to resources and facilities that extend beyond municipal boundaries or have a direct impact on that municipality.

(14) Providing for efficient review of development proposals, to clarify and expedite the zoning approval process.

(15) Providing for procedures for the administration of the zoning ordinance, including, but not limited to, variances, special-use permits, and, where adopted, procedures for modifications.

(16) Providing opportunities for reasonable accommodations in order to comply with the Rhode Island Fair Housing Practices Act, chapter 37 of title 34; the United States Fair Housing Amendments Act of 1988 (FHAA); the Rhode Island Civil Rights of Persons with Disabilities Act, chapter 87 of title 42; and the Americans with Disabilities Act of 1990 (ADA), 42 U.S.C. § 12101 et seq.

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So voted:

Commissioner Pendlebury – aye	Commissioner Cochran - aye
Commissioner Enright – aye	Commissioner Harrison – aye
Commissioner Pfeiffer – aye	Commissioner Prestigiacomo – aye
Commissioner Swistak – aye	

Motion carries 7-0

VI. Reports

- I. Planner's Report
 - A. Future meetings – topics and applications
No items to report.

VII. Approval of Minutes – review, discussion and/or action and/or vote

1. June 21, 2023

A motion was moved by Commissioner Enright and seconded by Commissioner Pendlebury to approve the minutes from the June 21, 2023 meeting as amended. All in favor.
Page 9: within so voted, Commissioner Cochran voted "aye"

VIII. Adjournment

A motion to adjourn at 7:33pm was moved by Commissioner Enright and seconded by Commissioner Harrison. All in favor.

Attest:

Carrie Kolb

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the June 27, 2023 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair
Dean Wagner, Vice-Chair
James King, Member
Jane Bentley, Member
James Sisson, 3rd Alternate

Also present:

Wyatt Brochu, Counsel
Peter Medeiros, Zoning Officer
Brenda Hanna, Stenographer
Pat Westall, Clerk

MINUTES

Minutes of May 23, 2023

A motion was made by Jane Bentley and seconded by Dean Wagner to accept the minutes of the May 23, 2023 meeting as presented.

The motion carried by a vote of 4 – 0.

Richard Boren, Dean Wagner, Jane Bentley and James Sisson voted in favor of the motion.

James King was not seated. Terence Livingston and John Shekarchi were absent.

CORRESPONDENCE

A letter from Christian Infantolino, Esq. requesting a one-year extension of a previously granted variance, granted July 27, 2021, of James and Amber King.

A motion was made by Dean Wagner and seconded by Jane Bentley to grant the request of a one-year extension of a previously granted variance, granted July 27, 2021, of James and Amber King whose property is located at 29 Walcott Avenue, and further identified as Tax Assessor's Plat 9, Lot 293 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for the R40 Zoning District of the zoning ordinance. The Applicant seeks front yard setback relief of 11.3 feet where 40 feet is required in order to construct a new garage. Said property is located in a R-40 zone and contains 24,851 square feet.

The motion carried by a vote of 4 – 0.

Richard Boren, Dean Wagner, Jane Bentley and James Sisson voted in favor of the motion.

James King was recused. Terence Livingston and John Shekarchi were absent.

NEW BUSINESS

Zainyeh

A motion was made by Jane Bentley and seconded by James King to grant the request of George A. Zainyeh and Ann M. Zainyeh whose property is located at 433 Seaside Drive, Jamestown, RI, and further identified as Tax Assessor's Plat 3, Lot 127 for a Variance from Article 3, Section 82-314, High Groundwater Table and Impervious Overlay District, Sub District B, to construct two small additions to the existing home. As part of this work, the existing main house entry and rear porch/second story deck will be removed, and an existing impervious patio will be converted to a pervious patio. No increase in impervious coverage is proposed, however the existing impervious coverage exceeds the 15% allowable impervious cover, and a variance is required.

This Board has determined that this application does satisfy the requirements of Article 6, Section 600, 606, & 607, Paragraph 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

The recommended conditions from the Planning Commission are incorporated and made part of the approval.

This motion is based on the following findings of fact:

1. Said property is located in a R-40 zone and contains 15,262 square feet.
2. The proposed impervious cover on the site is 3935 (26.6%).
3. The overall percentage is unchanged.
4. No additional bedrooms are allowed.
5. Maintenance & inspection of the existing OWTS shall continue as required by the Town Onsite Wastewater Management Ordinance.
6. The Planning Commission unanimously approved the plans.
7. Jean Lambert, the Town Engineer, approved the application.
8. Subdistrict "B" is the location.

The motion carried by a vote of 4 – 0.

Richard Boren, James King, Jane Bentley and James Sisson voted in favor of the motion.

Dean Wagner was recused. Terence Livingston and John Shekarchi were absent.

Brooks

A motion was made by James Sisson and seconded by Jane Bentley to grant the request of Brooks, William Matthews Trustee whose property is located at 16 Walnut St., and further identified as Tax Assessor's Plat 10, Lot 46 for Variance/Special Use Permit from Article 3, Section 82-302, District dimensional regulations, the structure is existing non-conforming regarding front setbacks along Walnut St, (40' required, 32' – 2" existing), to renovate existing house on property, add full width front porch providing a 47'- 7" front setback (40' req'd) and 105' side setback (30' req'd), enlarge later addition to south of house providing a 43'-5" front setback (40' req'd) and side setback of 83'-1" (30' req'd), construct new garage providing 50'9" front setback (40' req'd) and side setback of 20'-3" (20' req'd) & create raised patio off west sun porch The new max roof ridge height is proposed at 34'-11" (max height 35'). With proposed additions and new construction, the lot coverage will increase from 2,145sf (2.1%) to 5,865sf (5.9%), lot coverage allowed is 20%.

This Board has determined that this application does satisfy the requirements of Article 6, Section 600, Section 606, and Section 607, Paragraph 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a RR-80 zone and contains 99,270 square feet.
2. There were no objectors.
3. The house was built in the 30's. The aim is to keep the character of the house requiring restoration and renovation, adding an elevator and modernizing.
4. The existing nonconforming portion of the house will remain unchanged.
5. Additions to the main house and construction of the garage will meet all zoning requirements.

The motion carried by a vote of 4 – 0.

Richard Boren, Dean Wagner, Jane Bentley and James Sisson voted in favor of the motion.

James King was not seated. Terence Livingston and John Shekarchi were absent.

Aquino

A motion was made by Dean Wagner and seconded by Jane Bentley to grant the request of John Aquino (Aquino John G Trustee, Owner) whose property is located at 74 Seaside Dr, Jamestown RI 02835, and further identified as Tax Assessor's Plat 14, Lot 27 for a Variance from Article 3, Section 82-302, District Dimensional Regulations, Table 3-2 for R-40 Zoning District allowing for a front setback of 26.9 feet where 40 feet is required and a corner side setback of 19.2 feet where 30 feet is required, and

from Article 2, Section 82-314, High Groundwater Table and Impervious Overlay District, Paragraph C, a Special Use Permit to construct a new dwelling on an existing foundation.

Regarding this request, this Board has determined that this application does satisfy the requirements of Article 6, Section 600

Regarding the request for a Variance, this Board has determined that this application does satisfy the requirements of Article 6, Section 606, Paragraphs 1 through 4, and Section 607, Paragraph 2.

Regarding the request for a Special Use Permit, this Board has determined that this application does satisfy the requirements of Article 6, Section 602.

This Variance is granted with the following restriction:

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

The findings of fact and conditions of approval are hereby incorporated herein and are made conditions of approval of this Board.

This motion is based on the following findings of fact:

1. The property consists of a large lot over 29,000 sq. ft. in area.
2. The existing house was built in 1962 and is 600 sq. ft.
3. The existing house will be demolished and the new house will be built on the existing foundation and the new house will add a roof top over the rear porch.
4. The existing paved driveway will be removed and replaced with a pervious crushed stone driveway.
5. Town Engineer, Jean Lambert, found that the proposed project complies with the requirements of the Highwater Ordinance.
6. There were no objectors.
7. The Planning Commission voted unanimously to recommend approval.

The motion carried by a vote of 4 – 0.

Richard Boren, Dean Wagner, Jane Bentley and James Sisson voted in favor of the motion.

James King was not seated. Terence Livingston and John Shekarchi were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:00 p.m.
The motion carried unanimously.

TOWN OF JAMESTOWN AS AN ABUTTER.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING AUGUST 22, 2023, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00 P.M.** UPON THE FOLLOWING:

Application of Alexander Revocable Living Trust whose property is located at 959 East Shore Road, and further identified as Tax Assessor's Plat 1, Lot 90 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for the RR80 Zoning District of the zoning ordinance. The Applicant seeks Corner yard setback relief of 14.7 feet where 40 feet is required and the existing structure is located 14.7 feet from the corner yard line. Out of an abundance of caution, his application also seeks a Special Use Permit granted under Article 6 Section 82-600 and 602, pursuant to Article 14. Accessory Family Dwelling Units, Section 82-1403 and 82-1404. General Requirements and Standards and Application Procedures, to obtain a permit for an accessory family dwelling unit to be located within the proposed addition. Said property is located in a RR-80 zone and contains 29,533 square feet.

BY ORDER OF THE ZONING BOARD OF REVIEW

RICHARD BOREN, CHAIRMAN

PETER MEDEIROS, ZONING OFFICER

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

The public is invited to observe and participate in the deliberations of this meeting, in person @ Town Hall.

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING

LINK:<https://jamestownri.gov/watch-live-Town-meetings>

PLEASE NOTE: All Correspondence you wish the Board to consider on any of the above matters must be received by the Zoning Office no later than **August 10, 2023**. Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) Annual Senior Picnic

Date of Event: 8/2/23 Hours of Event: 11-2 pm

Location of Event: Fort Getty Number of people attending: 150-200

Name of Applicant/ Business: Jamestown Senior Services Dept.

Mailing Address: 6 West St. Business Phone #: 401-423-9804

Contact Person: Molly Rose Phone Number: 401-423-9804 net

Email Address: mconlon@jamestownri

List the type of entertainment being requested, if applicable (Band, DJ, etc.) acoustic guitar player, Larry Lewis

Who will the event benefit? Senior Center

Type of Operation: (Private, State Sponsored, Non-Profit): town sponsored

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: [redacted] Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$2,000,000 (two million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Molly Rose

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

TO: The Honorable Town Council
Edward A. Mello, Town Administrator
FROM: Christina D. Collins, Finance Director @
DATE: 7/27/2023
RE: Moody's Investor Service


On July 25, 2023, Moody's Investors Service affirmed the Town's Aa1 rating (full report attached). It represents the Town's strong credit worthiness in comparison to other municipalities and tax-exempt institutions.

The rating reflects the Town's very strong resident income and wealth and a stable financial position with healthy reserves resulting from a multi-year trend of growth. It also reflects the Town's affluent residential tax base, low debt burden and manageable debt, pension and OPEB liabilities. The strong reserve levels result from conservative financial management with continual and sustained growth in the tax base.

The affirmation of the Town's Aa1 rating is a direct reflection of the Town's commitment to sound business practices, capital investment and responsible long-term, financial planning. The Town is one of only five (5) Aa1 communities in Rhode Island with this rating.

CREDIT OPINION

25 July 2023

 [Send Your Feedback](#)

Contacts

Nicholas Lehman +1.781.672.1124
 VP-Senior Analyst
 nicholas.lehman@moodys.com

Helen Cregger +1.415.274.1720
 VP-Sr Credit Officer
 helen.cregger@moodys.com

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Japan 81-3-5408-4100
EMEA 44-20-7772-5454

Town of Jamestown, RI

Update to credit analysis

Summary

Jamestown (Aa1) benefits from very strong resident income and wealth along with a local economy centered around the island community's restaurants, retail, and art galleries. The regional economy, based on the Providence-Warwick metro statistical area's GDP growth rate, trails the nation. The town's financial position is stable with healthy reserves and liquidity. The long-term liabilities ratio is average for the rating category, and the fixed costs are very manageable.

Credit strengths

- » Strong resident income and wealth
- » Healthy financial position

Credit challenges

- » Island community
- » Limited new development opportunities

Rating outlook

Moody's does not usually assign outlooks to local governments with this amount of debt.

Factors that could lead to an upgrade

- » Strengthening of the regional economy
- » Increase in available reserves as a percent of revenue

Factors that could lead to a downgrade

- » Decline in the financial position
- » Significant increase in long-term liabilities
- » Material decline in regional economy

Key indicators

Exhibit 1

Jamestown (Town of) RI

	2019	2020	2021	2022	Aa Medians
Economy					
Resident income ratio (%)	173.7%	180.6%	172.0%	N/A	115.0%
Full Value (\$000)	\$2,299,489	\$2,633,815	\$2,654,973	\$2,676,518	\$2,649,338
Population	5,494	5,494	5,531	N/A	22,694
Full value per capita (\$)	\$418,546	\$479,398	\$480,017	N/A	\$108,666
Economic growth metric (%)	N/A	-1.5%	-1.3%	N/A	-0.5%
Financial Performance					
Revenue (\$000)	\$28,358	\$29,041	\$30,818	\$31,199	\$48,404
Available fund balance (\$000)	\$9,378	\$12,434	\$16,569	\$14,376	\$24,069
Net unrestricted cash (\$000)	\$10,949	\$13,727	\$17,656	\$16,835	\$32,092
Available fund balance ratio (%)	33.1%	42.8%	53.8%	46.1%	51.0%
Liquidity ratio (%)	38.6%	47.3%	57.3%	54.0%	69.0%
Leverage					
Debt (\$000)	\$13,682	\$17,953	\$22,085	\$19,750	\$34,496
Adjusted net pension liabilities (\$000)	\$29,522	\$35,537	\$34,098	\$26,681	\$55,543
Adjusted net OPEB liabilities (\$000)	\$9,474	\$10,123	\$9,558	\$7,193	\$6,316
Other long-term liabilities (\$000)	\$1,103	\$1,139	\$1,324	\$1,122	\$1,623
Long-term liabilities ratio (%)	189.6%	223.0%	217.6%	175.5%	244.8%
Fixed costs					
Implied debt service (\$000)	\$1,139	\$998	\$1,286	\$1,549	\$2,436
Pension tread water contribution (\$000)	\$1,256	\$1,245	\$1,285	N/A	\$1,565
OPEB contributions (\$000)	\$812	\$0	\$323	\$359	\$178
Implied cost of other long-term liabilities (\$000)	\$76	\$80	\$82	\$93	\$109
Fixed-costs ratio (%)	11.6%	8.0%	9.7%	10.5%	11.1%

For definitions of the metrics in the table above please refer to the [US Cities and Counties Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [US Cities and Counties Median Report](#). The Economic Growth metric cited above compares the five-year CAGR of real GDP for Providence-Warwick, RI-MA Metropolitan Statistical Area to the five-year CAGR of real GDP for the US.

Sources: US Census Bureau, Jamestown (Town of) RI's financial statements and Moody's Investors Service, US Bureau of Economic Analysis

Profile

Jamestown is an island community approximately 9.5 square miles in area located in the center of Narragansett Bay. The town is primarily residential in nature with a population of around 5,531. The town operates under a town administrator and five-member town council. The town provides general government services including police, fire, library, sewer, water, trash disposal, and PreK-8 grade public education.

Detailed credit considerations

Jamestown has a strong financial position with healthy reserves and liquidity with most of the town's revenues generated from governmental funds. The town also operates four small enterprise funds for harbor management, water, sewer, and on-site wastewater. The town's primary revenue source is property taxes representing 78% of fiscal 2022 governmental revenue. The town's local economy is based on the attractiveness of the island community. The regional economy around the Providence-Warwick MSA has a five-year CAGR of real GDP compared to the US of -1.3%. Resident income and wealth are very strong. Jamestown's leverage is average at 175.5% of revenue at the end of fiscal 2022, and is expected to remain manageable. The leverage profile is largely driven by unfunded pension liabilities followed by general obligation debt and OPEB.

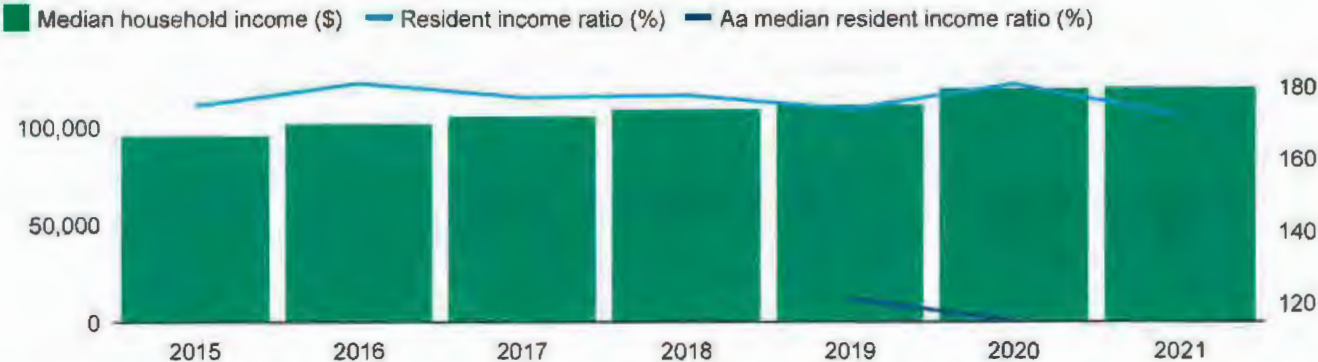
The town expects fiscal 2023 financial operations to result in a surplus of around \$300,000. The surplus is attributable to strong tax collection and building permit fees as well as conservative budgeting of expenditures. The fiscal 2024 budget reflects an increase of

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the issuer/deal page on <https://ratings.moody.com> for the most updated credit rating action information and rating history

1.5% over the prior year driven by contractual obligations for salaries and benefits, pension contributions and debt service. The budget is balanced with a tax levy increase to the 4% annual limit.

Economy

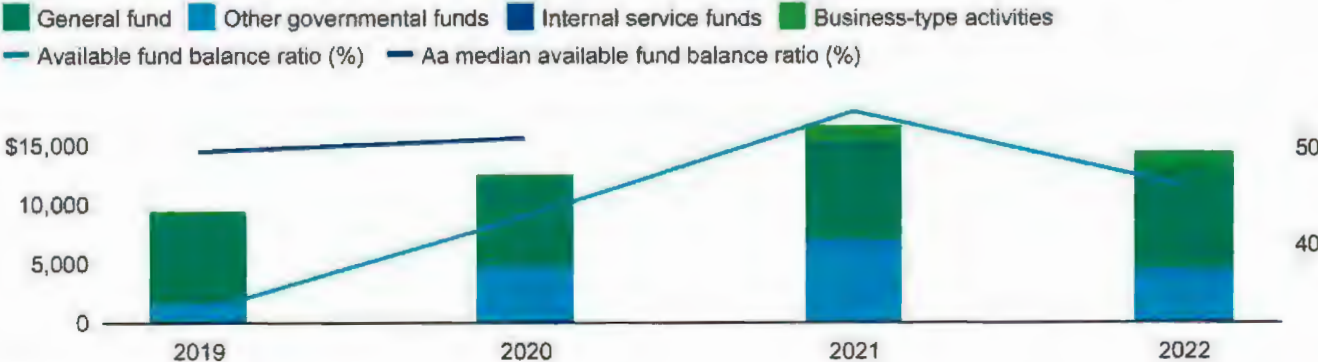
Exhibit 2 Resident Income



Source: Moody's Investors Service

Financial operations

Exhibit 3 Fund Balance



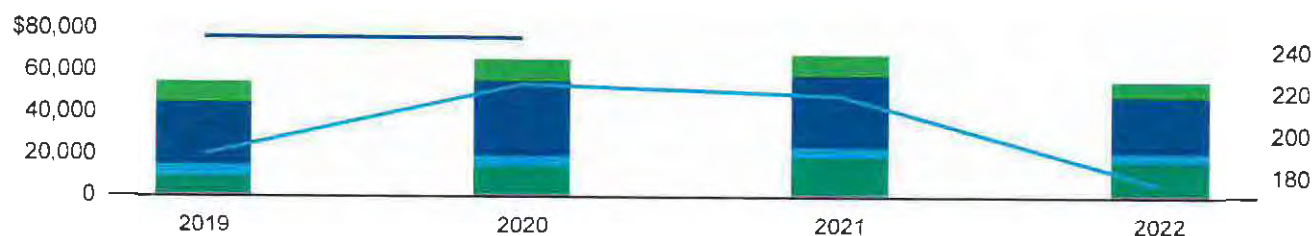
Source: Moody's Investors Service

Leverage

Exhibit 4

Total Primary Government - Long Term Liabilities

■ Governmental Debt
 ■ Business-Type Activity Debt
 ■ Adjusted net pension liabilities
■ Adjusted net other post-employment liabilities
 ■ Other long-term liabilities
 — Long-term liabilities ratio (%)
— Aa median long-term liabilities ratio (%)



Source: Moody's Investors Service

ESG considerations

Environmental

As an island community the town is exposed to risks associated with sea level rise, extreme rainfall and storms. The town's reserves and satisfactory disaster mitigation and resiliency planning adequately prepares the town to address a significant storm event. Additionally, demand for housing in the town helps to ensure strong rebuilding efforts. While over the long-term sea level rise could be a key credit risk, housing sales continue to be very strong. We will monitor this trend and any change in demand for property because of storm risk or sea level change will be reflected in the town's overall credit profile.

Social

Social considerations such as demographics, labor force, income and education are material considerations that influence the town's economy, demographic, financial and leverage trends. Population in the town is flat to slightly declining and median age is much older at over 50 compared to 38 of the US.

Governance

The town adheres to conservative budget practices and has a long history of maintaining healthy reserves and liquidity.

Rating methodology and scorecard factors

The US Cities and Counties Rating Methodology includes a scorecard, which summarizes the rating factors generally most important to city and county credit profiles. Because the scorecard is a summary, and may not include every consideration in the credit analysis for a specific issuer, a scorecard-indicated outcome may or may not map closely to the actual rating assigned.

Exhibit 5

Jamestown (Town of) RI

	Measure	Weight	Score
Economy			
Resident income ratio	172.0%	10.0%	Aaa
Full value per capita	612,172	10.0%	Aaa
Economic growth metric	-1.3%	10.0%	A
Financial Performance			
Available fund balance ratio	46.1%	20.0%	Aaa
Liquidity ratio	54.0%	10.0%	Aaa
Institutional Framework			
Institutional Framework	Aa	10.0%	Aa
Leverage			
Long-term liabilities ratio	175.5%	20.0%	Aa
Fixed-costs ratio	10.5%	10.0%	Aa
Notching factors			
Additional Strength in Local Resources	0.5		
Scorecard-Indicated Outcome			Aa1
Assigned Rating			Aa1

The complete list of outstanding ratings assigned to the Jamestown (Town of) RI is available on their [issuer page](#). Details on the current ESG scores assigned to the Jamestown (Town of) RI are available on their [ESGView page](#).

Sources: US Census Bureau, Jamestown (Town of) RI's financial statements and Moody's Investors Service

Appendix

Exhibit 6

Key Indicators Glossary

	Definition	Typical Source*
Economy		
Resident income ratio	Median Household Income (MHI) for the city or county, adjusted for Regional Price Parity (RPP), as a % of the US MHI	MHI: US Census Bureau - American Community Survey 5-Year Estimates RPP: US Bureau of Economic Analysis
Full value	Estimated market value of taxable property in the city or county	State repositories; audited financial statements; continuing disclosures
Population	Population of the city or county	US Census Bureau - American Community Survey 5-Year Estimates
Full value per capita	Full value / population	
Economic growth metric	Five year CAGR of real GDP for Metropolitan Statistical Area or county minus the five-year CAGR of real GDP for the US	Real GDP: US Bureau of Economic Analysis
Financial performance		
Revenue	Sum of revenue from total governmental funds, operating and non-operating revenue from total business-type activities, and non-operating revenue from internal services funds, excluding transfers and one-time revenue, e.g., bond proceeds or capital contributions	Audited financial statements
Available fund balance	Sum of all fund balances that are classified as unassigned, assigned or committed in the total governmental funds, plus unrestricted current assets minus current liabilities from the city's or county's business-type activities and internal services funds	Audited financial statements
Net unrestricted cash	Sum of unrestricted cash in governmental activities, business type activities and internal services fund, net of short-term debt	Audited financial statements
Available fund balance ratio	Available fund balance (including net current assets from business-type activities and internal services funds) / Revenue	
Liquidity ratio	Net unrestricted cash / Revenue	
Leverage		
Debt	Outstanding long-term bonds and all other forms of long-term debt across the governmental and business-type activities, including debt of another entity for which it has provided a guarantee disclosed in its financial statements	Audited financial statements; official statements
Adjusted net pension liabilities (ANPL)	Total primary government's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Adjusted net OPEB liabilities (ANOL)	Total primary government's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Other long-term liabilities (OLTL)	Miscellaneous long-term liabilities reported under the governmental and business-type activities entries	Audited financial statements
Long-term liabilities ratio	Debt + ANPL + ANOL + OLTL / Revenue	
Fixed costs		
Implied debt service	Annual cost to amortize city or county's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Investors Service
Pension tread water contribution	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Investors Service
OPEB contribution	City or county's actual contribution in a given period	Audited financial statements
Implied cost of OLTL	Annual cost to amortize city or county's other long-term liabilities over 20 years with level payments	Audited financial statements; Moody's Investors Service
Fixed-costs ratio	Implied debt service + Pension tread water + OPEB contributions + Implied cost of OLTL / Revenue	

*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US City and Counties Methodology](#)

Source: Moody's Investors Service

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THE SECRETARY OF THE INTERIOR
WASHINGTON

JUN 30 2023

Ms. Molly Ogren
Chief of Program Development
Rhode Island Department of Environmental Management
235 Promenade Street
Providence, Rhode Island 02908

Dear Ms. Ogren:

The National Park Service (NPS) has recently forwarded a recommendation for the selection of the Rhode Island Department of Environmental Management as the recipient of the Beavertail Lighthouse. The recommendation was based upon a review of your organization's submitted application pursuant to 54 U.S.C. Chapter 3051, commonly known as the National Historic Lighthouse Preservation Act (NHLPA).

I am pleased to inform you that I have accepted NPS's recommendation and am forwarding my selection decision to the General Services Administration (GSA). In accordance with the NHLPA, GSA will provide for the transfer, subject to terms and conditions specified by NHLPA, and the application and agreement previously submitted to NPS, Interior Region I.

I applaud the commitment of the Rhode Island Department of Environmental Management to the preservation of our Nation's maritime heritage in accepting stewardship of the Beavertail Lighthouse.

Sincerely,

Deb Haaland

cc: Captain James Ingalsbe
COMDT (CG-43)
Office of Civil Engineering
U.S. Coast Guard

Ms. Angela Risch
Director
Real Property Utilization and Disposal (4PZ)
General Services Administration

Mr. Jeffrey Emidy
Executive Director
Deputy State Historic Preservation Officer
Rhode Island Historical Preservation & Heritage Commission



**Town of Jamestown
Tax Assessor**

93 Narragansett Avenue
Jamestown, RI 02835

Phone: 401-423-9802
Email: cbrochu@jamestownri.net

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL
From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR
Subject: ADDITION OF TAXES FOR THE AUGUST 7, 2023 MEETING

Please see the attached.

RESPECTFULLY SUBMITTED.

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

BAA/COC Listing Report TYPE: All JAMESTOWN YEAR: 2013 TO 2023 Page 1
 Conditions: District: Reported Type: All DATE: 8/3/2023

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD	EXEMPT OLD	NET OLD	TAX OLD	SEWER OLD
				CHANGE	CHANGE	CHANGE	CHANGE	CHANGE
				GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW
2023	██████████	18723R	07-0734-00	508,000	0	508,000	3,255.84	0.00
	██████████ GALLEY STREET	08/03/2023	14/349	0	0	0	250.00	0.00
Accept	JAMESTOWN, RI 02831	REMOVED EXEMPTION- SOLD	1300	508,000	0	508,000	3,545.84	0.00
Totals For -2023 P						0	250.00	
						Total Inc's:	250.00	
						Total Dec's:	0.00	
TOTAL	# Of Accts 1					0	250.00	
						Grand Total Inc's:	250.00	
						Grand Total Dec's:	0.00	



State of Rhode Island
 Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2023-07-015 Date: July 27, 2023

This office has under consideration the application of:

Richard & Susan Steinbach
85 Melrose Avenue
Jamestown, RI 02835

for a State of Rhode Island Assent to construct and maintain: a 4'X143' residential pier with a 150sf float terminating at 75' beyond MLW, which requires a variance under 650-RICR-20-00-1§1.3.1.D.11.l. and a variance request to be located inside the required 50' setback from a town mooring field under § 1.3.1.D 11.m.

Project Location:	85 Melrose Avenue
City/Town:	Jamestown
Plat/Lot:	Plat 8, lot 828
Waterway:	Narragansett bay – west passage

Plans of the proposed work can be requested at Cstaff1@crmc.ri.gov.

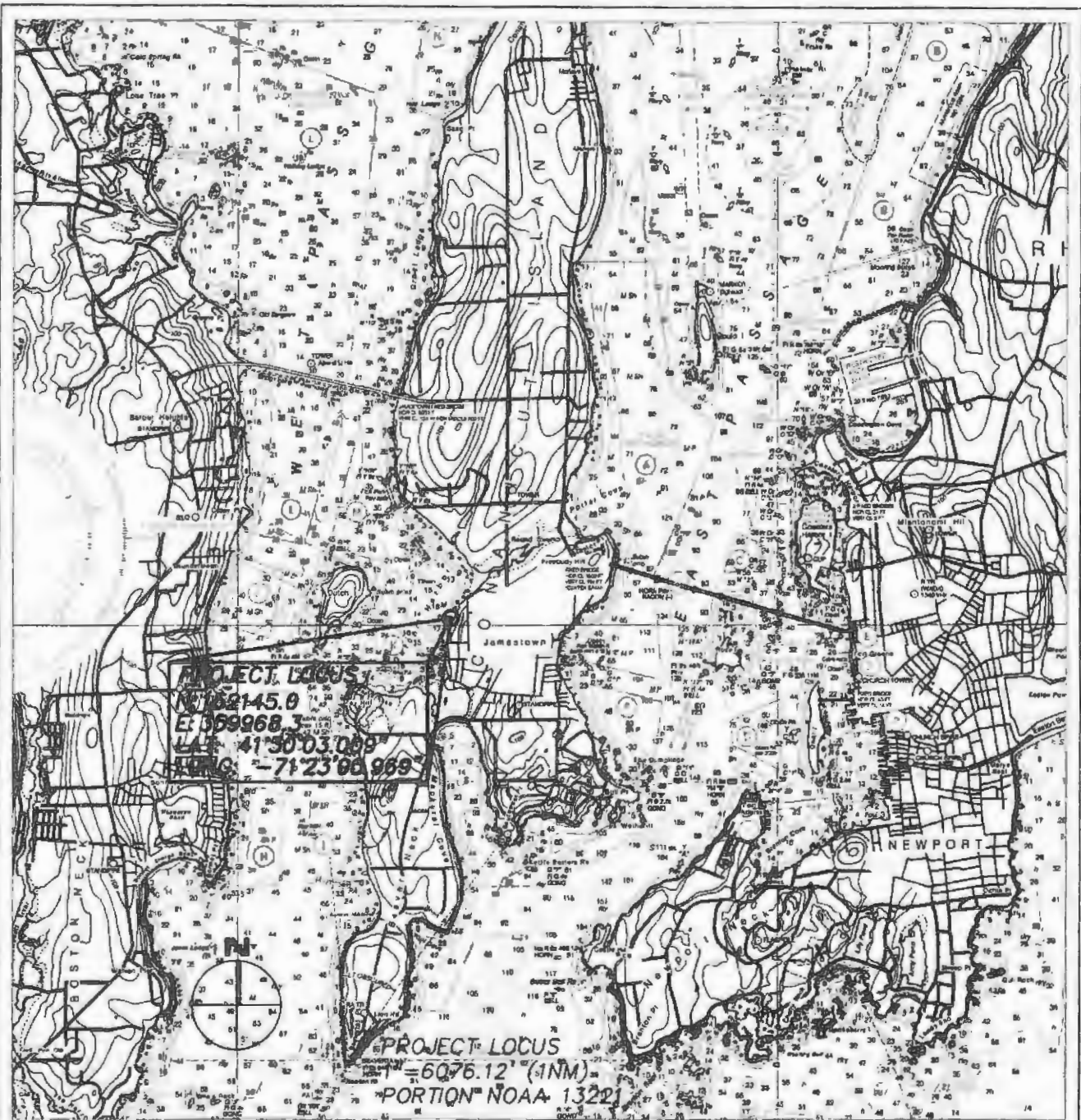
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

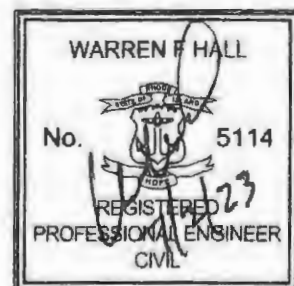
If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **August 27, 2023**.

Please email your comments/hearing requests to: cstaff1@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat

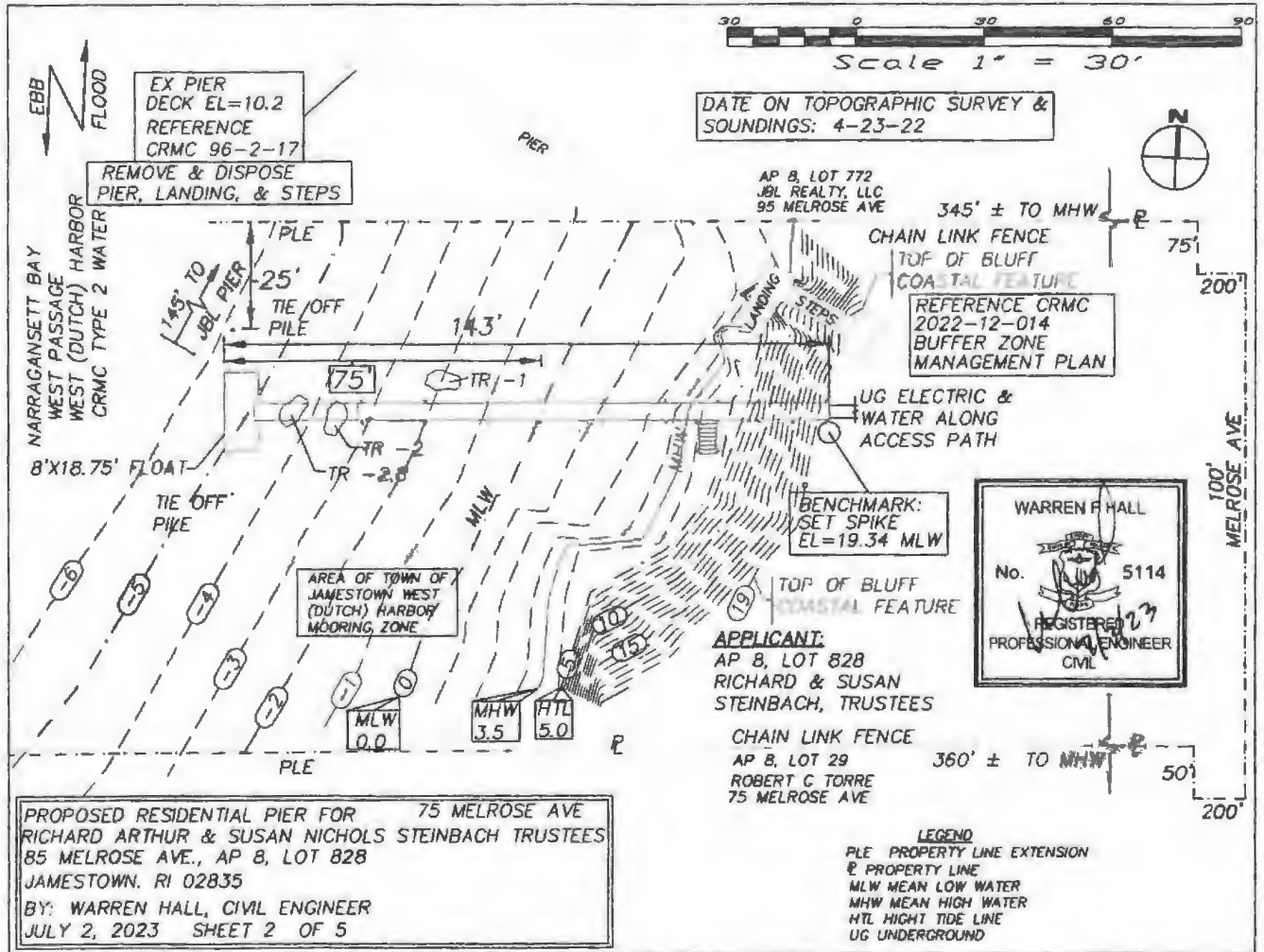


PROPOSED RESIDENTIAL PIER FOR
 RICHARD ARTHUR & SUSAN NICHOLS STEINBACH
 TRUSTEES
 85 MELROSE AVE., AP 8, LOT 828
 JAMESTOWN, RI 02835
 BY: WARREN HALL, CIVIL ENGINEER
 JULY 2, 2023 SHEET 1 OF 5

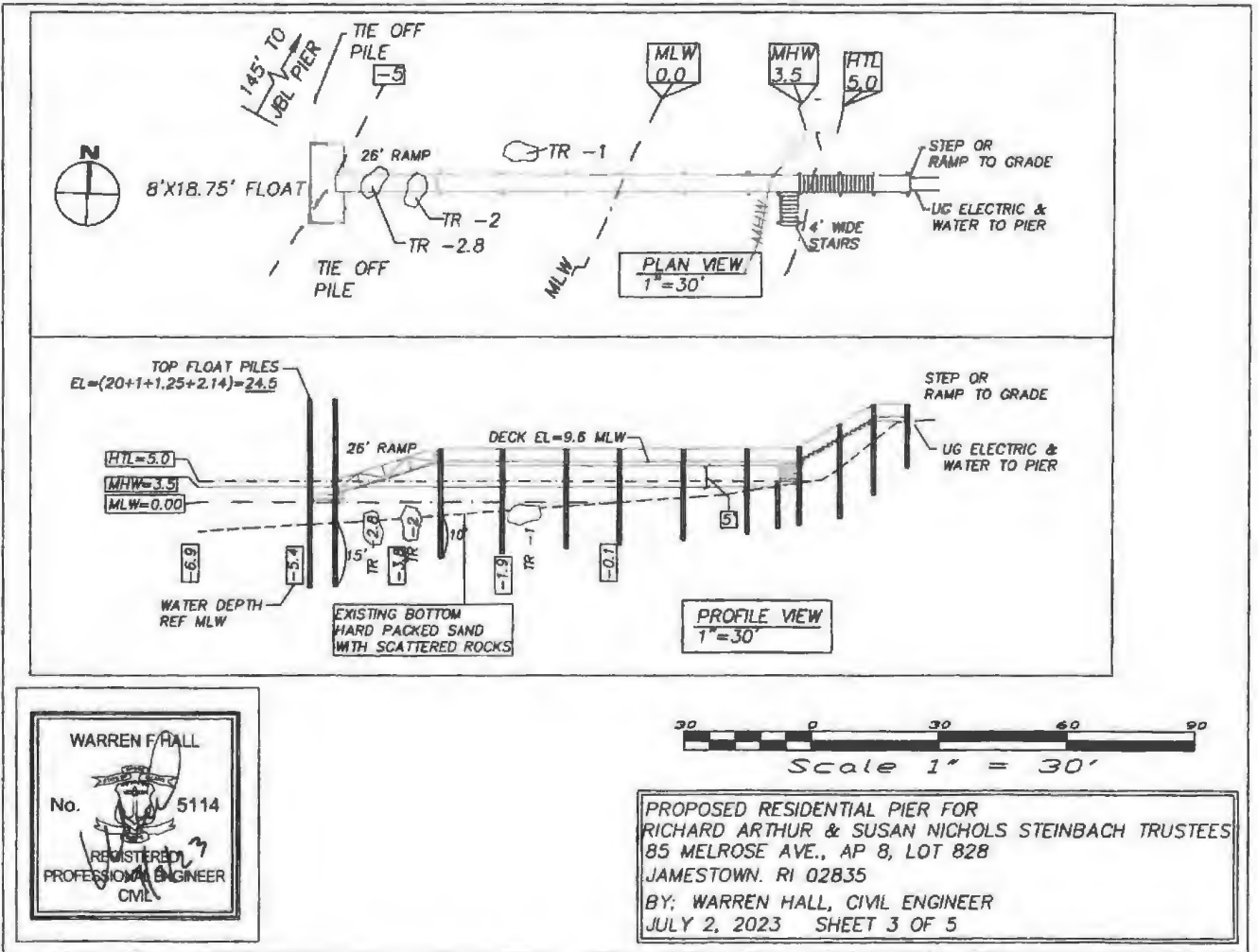


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 7/6/2023
 COASTAL RESOURCES
 MANAGEMENT COUNCIL

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7/6/2023
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MANAGEMENT COUNCIL

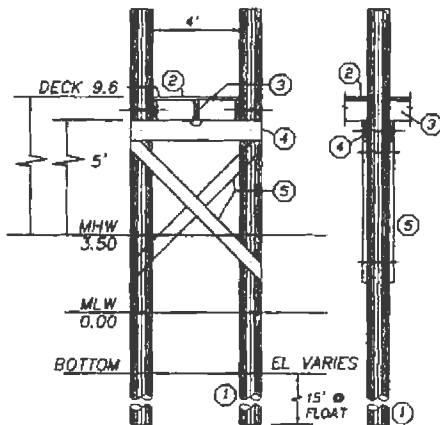


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COASTAL RESOURCES
MANAGEMENT COUNCIL

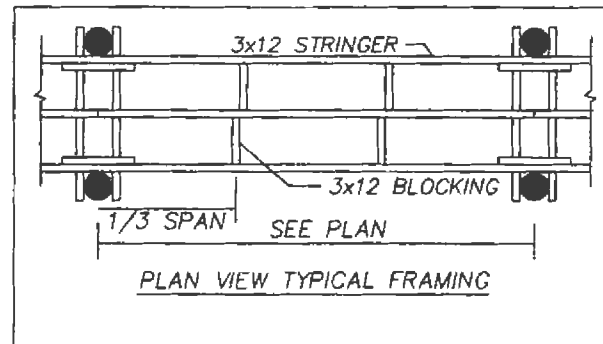


PILE DRIVING NOTE:

A "soft start" is required to allow animals an opportunity to leave the project vicinity before sound pressure levels increase. In addition to using a soft start at the beginning of the work day for pile driving, one must also be used at any time following cessation of pile driving for a period of 30 minutes or longer. For impact pile driving: pile driving will commence with an initial set of three strikes by the hammer at 40% energy, followed by a one minute wait period, then two subsequent 3-strike sets at 40 % energy, with one minute waiting periods, before initiating continuous impact driving.



TYPICAL SECTION 1/8"=1'-0"

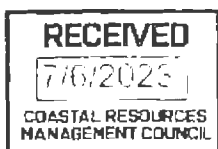
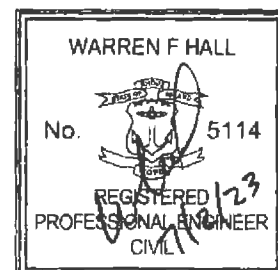


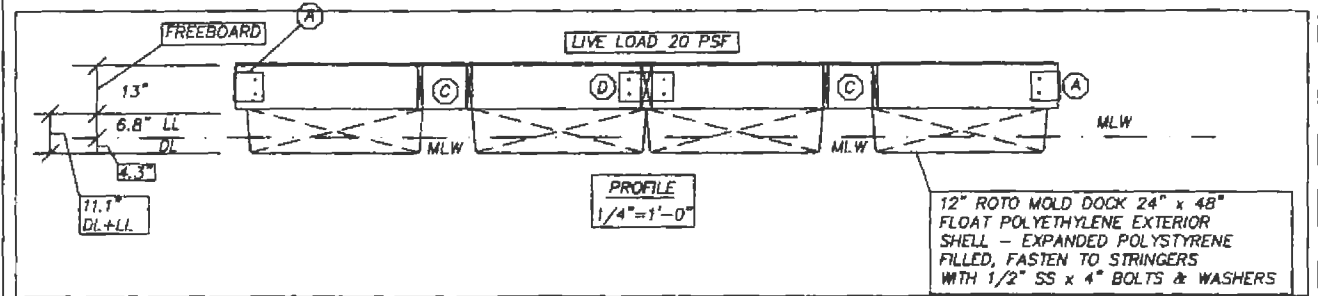
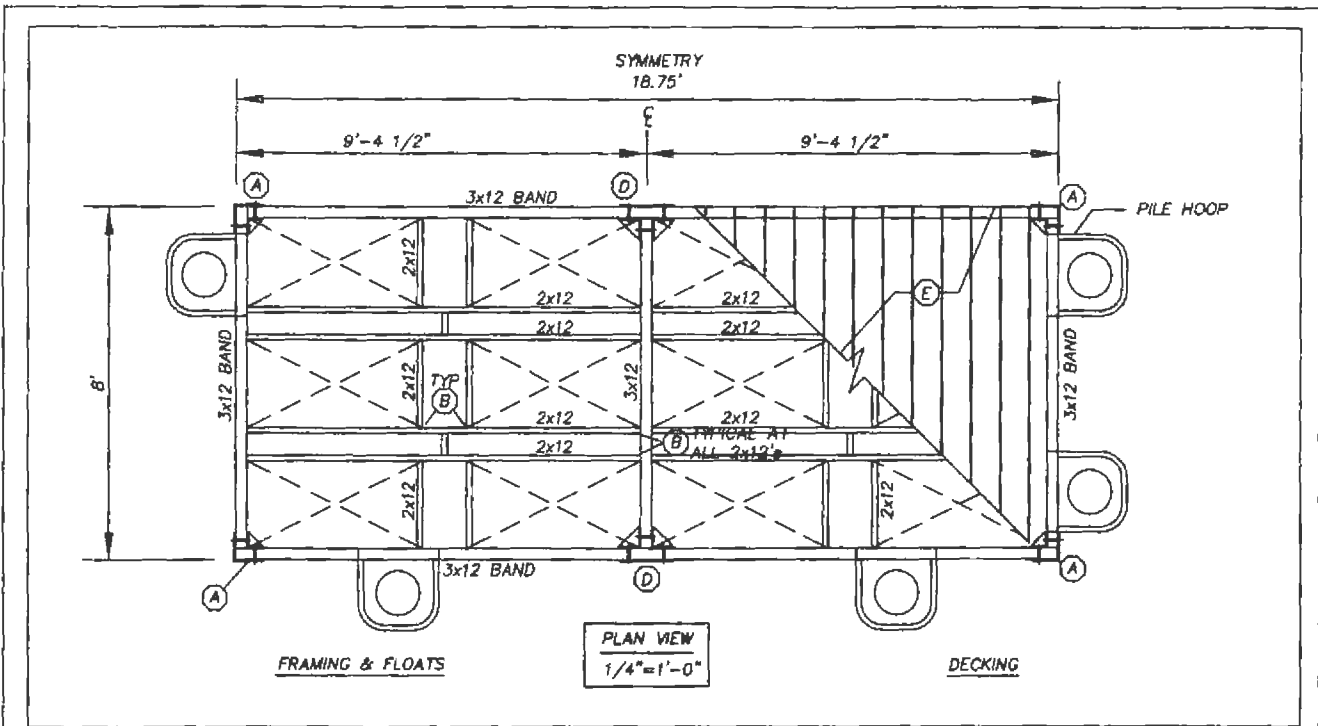
PLAN VIEW TYPICAL FRAMING

- ① 10" TIP CCA TREATED WOOD PILES TREAT TO 2.5 PCF (1.0 ALLOWED WITH OWNER CONSENT) GREENHEART AT FLOAT
- ② 2x6 DECKING ACO TREATED TO .6 PCF FASTEN TO STRINGERS WITH 3 @ 3-1/2" NO. 10 316 STAINLESS STEEL SCREWS
- ③ 3x12 STRINGER, ACO TREATED THRU BOLT AT PILE FASTEN MIDDLE STRINGER WITH SIMPSON H-1 HURRICANE ANCHOR
- ④ 2-3x12 CAP BEAM, ACO TREATED TO .6 PCF
- ⑤ 3x10 CROSS BRACE, ACO TREATED TO 2.5 PCF

- GENERAL NOTES:**
- 1) ALL BOLTS, CONNECTORS, WASHERS, NAILS, ECT SHALL BE HOT DIPPED GALVANIZED
 - 2) CONTRACTOR SHALL ADHERE TO ALL OSHA RULES AND REGULATIONS THROUGHOUT ALL PHASES OF CONSTRUCTION
 - 3) CONTRACTOR SHALL BE AWARE THAT THE STRATA INTO WHICH THESE PILES ARE TO BE DRIVEN MAY REQUIRE DRILLING TO ENSURE A MINIMUM 10' PENETRATION BELOW EXISTING GRADE

PROPOSED RESIDENTIAL PIER FOR:
 RICHARD ARTHUR & SUSAN NICHOLS STEINBACH TRUSTEES
 85 MELROSE AVE., AP 8, LOT 828
 JAMESTOWN, RI 02835
 BY: WARREN HALL, CIVIL ENGINEER
 JULY 2, 2023 SHEET 4 OF 5





- A** - CORNER PLATE HDG 8"x8"x3/8"x10" THRU BOLT WITH 5/8" WITH INSIDE GUSSET 3/8" THICK CUT FLUSH & RECESS FOR SMOOTH FINISH
- B** - FASTEN 2x12 WITH HU212 SIMPSON JOIST HANGER
- C** - PICK POINT FOR SEASONAL LIFTING

- D** - PLATE HDG 16"x10"x3/8" THRU BOLT WITH 5/8" WITH INSIDE GUSSET 6"x6"x3/8" THICK CUT FLUSH & RECESS FOR SMOOTH FINISH
- E** - 5/4 X 8 DECKING, FASTEN TO STRINGERS WITH 3 NO. 8 STAINLESS STEEL SCREWS

FLOAT DESIGN: USE 12@24x48x12 ROTO MOLD 433# FLOATS
 $DL = 150SF \times 10PSF + (12 \times 33) = 1896\#$
 $LL = 150SF \times 20PSF = 3000\#$
 $DL \text{ DRAFT} = 1896 / 5196 = .36' (4.3")$
 $LL \text{ DRAFT} = 3000 / 5196 = .57' (6.8")$
TOTAL DRAFT = .93' (11.1") < 12" OK CRMC TABLE B
 $400\# \text{ POINT LOAD} = .52' (6.2") \text{ DRAFT}$

LEGEND
 HDG HOT DIPPED GALVANIZED
 SS STAINLESS STEEL
 MLW MEAN LOW WATER
 LL LIVE LOAD
 DL DEAD LOAD

FLOAT DETAILS

PROPOSED RESIDENTIAL PIER FOR:
 RICHARD ARTHUR & SUSAN NICHOLS STEINBACH TRUSTEES
 85 MELROSE AVE., AP 8, LOT 82B
 JAMESTOWN, RI 02835
 BY: WARREN HALL, CIVIL ENGINEER
 JULY 2, 2023 SHEET 5 OF 5

WARREN F. HALL

No. 127 5114

REGISTERED
PROFESSIONAL ENGINEER
CIVIL

RECEIVED

7/6/2023

COASTAL RESOURCES
MANAGEMENT COUNCIL

Roberta Fagan

From: Edward Mello
Sent: Thursday, July 27, 2023 9:36 AM
To: Roberta Fagan
Subject: FW: Jamestown, RI: Citizen Request submission

Good morning Roberta
I would suggest that it be handled as a communication to the TC

Thank you

From: Jamestown Citizen request <jtnhelp@jamestownri.net>
Sent: Wednesday, July 26, 2023 12:17 PM
To: Edward Mello <emello@jamestownri.net>
Subject: FW: Jamestown, RI: Citizen Request submission

Ed-
Please see below—who would this be forwarded to?

Aileen

From: noreply@visioninternet.com <noreply@visioninternet.com>
Sent: Wednesday, July 26, 2023 11:37 AM
To: Jamestown Citizen request <jtnhelp@jamestownri.net>; jtn support <jtnsupport@jamestownri.net>
Subject: Jamestown, RI: Citizen Request submission

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

A new entry to a form/survey has been submitted.

Form Name: Citizen Request Form
Date & Time: 07/26/2023 11:36 AM
Response #: 55
Submitter ID: 21486
IP address: 24.250.41.81
Time to complete: 4 min. , 33 sec.

Survey Details

Page 1

- NAME - OPTIONAL** (Please provide your name if you would like to speak with a Town employee regarding the request you are submitting)
Robert Rodgers

2. **PHONE NUMBER - OPTIONAL** *(If you want to be contacted by a Town employee if we need more information about this request you are submitting)*

██████████

3. **EMAIL - OPTIONAL** *(if you would like a copy of your submission and for the Town to use this method of contacting you regarding the information you are providing)*

██████████

4. **REQUEST** *(Please be as specific as possible, including any location or other information that may help the Town to respond to your request)*

I am requesting that Jamestown consider following Marblehead's lead* and ban the use of motorized leaf blowers. But I think the ban should be all year, not just the summer. Debris on sidewalks and other public places can be removed by methods that do not require power equipment. Whatever happened to the broom?

*<https://www.bostonglobe.com/2023/07/25/science/marblehead-bans-gas-powered-leaf-blowers/>

5. **SEND MORE INFORMATION** *(If you want to submit additional data, such as pictures or documents, please click this email address below to attach and send your digital information)*

itnhelp@jamestownri.net

Thank you,
Jamestown, RI

This is an automated message generated by Granicus. Please do not reply directly to this email.

1130 Ten Rod Road
Suite D-102
North Kingstown, RI 02852
(401) 737-8700

RUGGIERO, BROCHU & PETRARCA

Memo

To: Municipal Clients
From: Peter D. Ruggiero, Esq.
Wyatt A. Brochu, Esq.
David R. Petrarca, Jr., Esq.
Date: July 5, 2023
Re: 2023 Land Use Public Laws Digest

The Rhode Island General Assembly passed over a dozen items of legislation to amend the land use, zoning, planning, housing, and subdivision statutes in Rhode Island. Some of these amendments are effective immediately and others in January of 2024. All amendments require amendments to local ordinances and regulations which are not in harmony with the new statutory provisions. During the course of our representation to specific municipal entities we will present the specific requirements needed to be addressed by the particular public entity and timeframes for compliance.

A summary of the salient public laws concerning local ordinances, project review processes, and procedures are as follows:

2023-H 6081A, 2023-S 1037A Low and Moderate Income Housing Act [§ 45-53-1 *et seq.*]

The permitting procedure is reduced to two steps after a pre-application and includes application submission requirements and new standards of review for applications.

EFFECTIVE DATE: January 1, 2024

2023-H 6061 aa, 2023-S 1034A Subdivision and Land Development Regulation Act [§ 45-23-25 *et seq.*]

Significant and material amendments regarding the definition of and regulatory process for land development projects and subdivisions are contained in this amendment. Of note, a minor subdivision has now been defined as 9 or fewer lots (without a road creation/extension) and is now evaluated by the administrative officer in a process similar to an administrative subdivision. Likewise, a minor land development (now defined as up to 7,500 sq. ft. of new non-residential floor area, an expansion of 50% of floor area up to 10,000 sq. ft., mixed use of 6 residential units and 2,500 sq. ft. of commercial space, multi-family development or adaptive reuse with 9 or fewer units, and adaptive reuse of up to 25,000 sq. ft. of a structure in a commercial zone with no extensive exterior improvements) will also be reviewed by the administrative officer and not the planning board or commission. A further change is that all appeals of the administrative officer, planner and the planning board or commission will be heard directly by the Superior Court, rather than an intermediate appeal by a zoning board. Lastly, any development that requires zoning relief must now use unified development review, which was previously optional, with all review before the planning board or commission.

EFFECTIVE DATE: January 1, 2024

2023-H 6085A, 2023-S 1033A R.I. Comprehensive Planning and Land Use Act [§ 45-22.2-1 *et seq.*]

Requires all municipal land use approvals to be consistent with the local future land use map and that all local comprehensive plans must be updated at least every 10 years. Local comprehensive plans more than 12 years old cannot be used as the basis for denial.

EFFECTIVE DATE: March 1, 2024

2023-H 6058A, 2023-S 1051A Zoning Ordinances [§ 45-24-27 et seq.]

Increases the percent of inclusionary affordable housing units from 10 to 25 percent of the total units proposed in a housing development. Density bonus and fee-in-lieu of providing affordable housing units provisions are also included in this amendment.

EFFECTIVE DATE: January 1, 2024

2023-H 6059A, 2023-S 1032A Zoning Ordinances [§ 45-24-27 et seq.]

The regulations and standards of review for special use permits and dimensional variances are amended. For dimensional variances, previous standards requiring the hardship not primarily resulting from an applicant's desire to realize grate financial gain and that the relief to be granted is the least relief necessary *have been eliminated*. Likewise, previously optional dimensional modifications (for minor relief from dimensional standards up to 15 percent) are now mandated to be handled by the zoning officer administratively. For special use permits, zoning ordinances must now contain specific and objective criteria for each category of special use—the absence of specific and objective criteria in the ordinance shall make the use permitted by right. Lastly, this amendment prohibits automatic merger of substandard lots of record if the subject lot has an area that is equal to or greater than 50 percent of lots within 200 feet.

EFFECTIVE DATE: January 1, 2024

2023-H 6087aa, 2023-S 311A Residential Landlord and Tenant Act [§ 34-18-1 et seq.]

Rental application fees are prohibited.

EFFECTIVE DATE: January 1, 2024

2023-H 6086A, 2023-S 1038A Comprehensive Planning, Subdivision Regulation, and Zoning [§ 45-22.2-1 et seq.; § 45-23-25 et seq.; § 45-24-27 et seq.]

Advertisement and notice provisions for certain land use permitting applications are amended and standardized.

EFFECTIVE DATE: Upon passage (In effect)

' This listing is not intended as a comprehensive list of the 2023 land use laws. This digest is offered as a guide to municipal government authorities of recent select amendments to land use statutes and regulations. Specific information and guidance on course of conduct is not intended or offered in this digest.