

# TOWN COUNCIL SPECIAL MEETING MINUTES

## May 25, 2023

### I. ROLL CALL

A special meeting of the Jamestown Town Council was held on May 25, 2023. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Erik Brine. Randy White was absent.

Also, in attendance: Interim Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Harbormaster Steven Bois and Town Clerk Roberta Fagan

### II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the special meeting of the Jamestown Town Council to order at 6:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

### III. OPEN FORUM

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

None.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

### IV. PUBLIC HEARINGS, LICENSES, AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss, and/or Take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following EXPANSION OF USE APPLICATION has been received, for the period May 25, 2023, to November 30, 2023, as advertised in the May 11<sup>th</sup> and May 18<sup>th</sup> editions of the Jamestown Press:

#### CLASS B LIMITED

Our Table LLC.  
dba: Our Table

53 Narragansett Avenue  
Jamestown, RI 02835

- 1) Zoning Board of Review decision dated February 16, 2023
- 2) Approval of the EXPANSION OF USE of the CLASS B Limited Liquor License, upon resolution of debts, taxes, State approval, and appropriate signatures for the period of May 25, 2023-November 30, 2023, Review, Discussion, and or Action and or Vote.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Expansion of Use application for Our Table LLC, dba: Our Table. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

A motion was made by Councilor M. White with a second by Vice President Meagher to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

- B) Approval of Application that has been received by the Town Council for a VICTUALING & HOLIDAY LICENSE, upon resolution of debts, taxes, State approval, and appropriate signatures for the year May 25, 2023- November 30, 2023, Review, Discussion, and/or Action and/or Vote:
  - 1) Our Table LLC, dba: Our Table

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Victualing & Holiday License application for Our Table LLC, dba: Our Table. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

#### V. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Zoning Board of Review, One (1) Alternate Member vacancy with a one-year term ending December 31, 2023
    - a) Letter of resignation:
      - i) Judy Bell

President Beye thanked Judy Bell for her years of service to the Town as a Zoning Board of Review Alternate Member.

- B) Review, Discussion, and/or Take Action and/or Vote: **permission to advertise unexpired vacancies for the following Committee/Boards/Commissions:**
  - 1) Tree Committee, One (1) member, three-year unexpired term ending 12/31/2025
  - 2) Senior Services Ad Hoc Committee, Two (2) to Four(4) Member vacancy(s), with a term ending date unspecified
  - 3) Zoning Board of Review, One (1) alternate member, one year-term ending 12/31/2023

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to advertise the unexpired vacancies for the Tree Committee, Senior Services Ad Hoc Committee and the Zoning Board of Review. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.

## **VI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and/or vote.*

- A) Approval of Resolution 2023-10, A Resolution In Support Of the Subrecipient Agreement By And Between Rhode Island Department Of Transportation And The Town Of Jamestown, Melrose School And Lawn Avenue Middle School, Safe Routes To School Program, Amendment I
  
- B) Permission to authorize Interim Town Administrator Mello to sign Amendment I to the Subrecipient Agreement between the State of Rhode Island Department of Transportation and the Town of Jamestown for the Melrose Elementary School and Lawn Avenue Middle School Safe Routes to School Program upon final review by Solicitor Ruggiero

## **VII. ADJOURNMENT**

A motion was made by Councilor M. White with a second by Vice President Meagher to adjourn at 6:08 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, and Aye; Councilor M. White, Aye.

Attest:

  
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Roberta J. Fagan, Town Clerk