

Approved as amended  
**BIKE PATH COMMITTEE MINUTES**  
**April 14, 2023**  
**9:00 AM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 9:05am and the following members were present: Steve Engberg; Samira Hakki, John Hammel, Rip Smith, and Lisa Bryer. Also present: Carrie Kolb

Not present: Joyce Antonello, Jeremy Collie, Julie Kallfelz, Jean Lambert, Erik Brine

**II. Approval of Minutes from February 10, 2023 – Review, Discussion, and/or Action and/or Vote**

A motion was moved by Hakki and seconded by Smith to approve the minutes as written. All in favor.

**III. Report on meeting with Eric Weis, Principal Planner/Bicycle & Pedestrian Coordinator, RIDOT - Review, Discussion, and/or Action and/or Vote**

Bryer described the March meeting with Weis. DOT had taken funding out of the TIP for access on and off the Jamestown Bridge and offered the Town \$100,000 for a project. During the meeting, the best use of funding was discussed. The state believes that \$100,000 does not go far in construction and the best use of funds is for design. The funding can continue the East Shore Road bicycle path design plan from where Pare Corporation left off to create a bicycle friendly shovel ready project.

The committee discussed the Pare Corporation plan. It already includes the Bridge and Turnpike Authority, but needs to be re-visited because Bay View Drive is no longer a good option for a bike path. Ideally the new plan would go all the way on Conanicus Ave to Narragansett Ave.

Discussion of striping and demonstration barriers ensued. DOT may have additional striping funds so the \$100,000 will not be spent on painting or striping. Demonstration barriers can be utilized to create 3-way stops. They will “create” the new stop before the physical work of can be done to get residents used to the idea.

Discussion of crosswalks ensued. Where a new 3-way stop is created or where a bike path ceases to exist on both sides of the street – cross walks will be added for safe crossing.

Bryer will draft a letter, to be reviewed by the Committee, to go to the Town Council. The Town Council will forward their funding request letter to RI DOT. The project would go to bid, and a hired consultant would speak to the Bike Path Committee. Bryer will look into using the Pare Plan.

Priority areas discussed throughout the meeting:

- Bridge & Turnpike to Conanicus Ave into town on Narragansett Ave
- North End into to Town
- Redesign intersection at Eldred to 3-way stop

#### **IV. Discuss Strengths, Weaknesses, Opportunities and Threats Analysis of Potential Bike Path - Review, Discussion, and/or Action and/or Vote**

##### 1. Review of complied data

Everyone will review the emailed/printed copies

#### **V. Draft outline of the plan - Review, Discussion, and/or Action and/or Vote**

The draft outline was initially reviewed.

1. **Introduction:** will talk about the need for a bicycle and pedestrian plan in Jamestown
2. **Plan and Policy Review:** will go through plan and policy within the Comp Plan
3. **Goals, Objectives and Policies:** there may be items that we need to have policy on
4. **Recommended Prioritized Network, depicts the recommended system of bikeways, walkways and trails:** we will talk about bike path map first and walkways and trails second. All part of the plan.
5. **Coordination with Other Plans:** an example is to tie in with Comprehensive Plan, Harbor Management Plan, etc.
6. **Existing Conditions:** what we have now on the island.
7. **Methodology for Development of Pedestrian and Bicycle System:** How the public will be involved is the process.
8. **Facility Types:** what facility types are feasible for Jamestown? What is the practice with DOT? Will there be two-way traffic on one path? Barriers will be part of the conversation.
9. **Recommendations:**
10. **Bicycle parking Standards and Guideline:** provide an overview of parking design and best policy and management practices.
11. **Implementation:** This will be a significant section that includes education and outreach.
12. **Process for Future Prioritization:** The Committee will create a priority list
13. **Cost Estimates:** Prioritize projects but not have cost estimates for each project in this document.
14. **Need for Agency Coordination:** work with CRMC, DEM, DOT, local groups, Planning Commission
15. **Potential Funding Sources:** identify potential funding strategies and supporting policies
16. **Code Changes and Development:**

**VI. Future Meetings – Review, Discussion, and/or Action and/or Vote**

The next meeting May 12, 2023 at 9am.

Next steps for the committee:

1. review the spreadsheet, which is still in draft form
2. review the Master Plan outline and what section would you like to tackle?

Miscellaneous:

Hakki is still trying to get Town Council to do a ride.

Safe Routes to School update: Bryer said that all the documents have been signed. They are. They are waiting for RIDOT to authorize the funding. We are just waiting for the OK.

Hakki said that Bike to School is on May 3 and June 7.

**VII. Adjournment**

A motion to adjourn at 10:06am was moved by Hakki and seconded by Smith. All in favor.