

TOWN COUNCIL MEETING MINUTES

May 1, 2023

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council conducted interviews of applicants for committee vacancies:

The following individual was interviewed for the Senior Services Committee: BJ Whitehouse.

The following individual was interviewed for the Library Board of Trustees: Mackenzie Richards.

The following individuals were interviewed for the Harbor Commission: Stephen Santoro and Mark Campbell.

II. ROLL CALL

A regular meeting of the Jamestown Town Council was held on May 1, 2023. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine (via Zoom).

Also, in attendance: Interim Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director Ray DeFalco, Tax Assessor Christine Brochu and Town Clerk Roberta Fagan.

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:26 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Rob Packer, Pennsylvania Avenue, suggested moving Open Forum to the end of the meeting. He expressed concern at the April 17, 2023, Town Council meeting regarding the relocation and/or renovation of the Senior Services center. Mr. Packer asked for clarification on the protocol to address the Town Council about scheduled or non-scheduled topics.

Vice President Meagher made clarifying statements regarding the protocol to engage with the Town Council on scheduled agenda topics and non-scheduled topics.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- 1) No items at this time.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VI. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss, and/or Take Action and/or Vote on the following items:

A) Town Council Sitting as the Alcoholic Beverage Licensing Board.

- 1) Pursuant to RIGL §3-7-14, that the following license application has been received under said Act for a one-day license on May 6, 2023:

CLASS F (NON-PROFIT)

Out of the Box Studio/Gallery
11 Clinton Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the One-Day Class F (Non-Profit) Liquor License for Out of the Box Studio/Gallery for an event scheduled on May 6, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

B) Licenses and Permits

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
- a) Applicant: Out of the Box Studio/Gallery
Event: Eat at Your Own Risk
Date: May 6, 2023, 5:00 p.m. – 7:30 p.m.
Location: 11 Clinton Avenue

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Eat at Your Own Risk One-Day Event/Entertainment License scheduled for May 6, 2023, 5:00 p.m. to 7:30 p.m. located at Out of the Box Studio/Gallery, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- b) Applicant: Out of the Box Studio/Gallery
- Event: Crafty Sundays
- Date: Every Sunday 2023 (see attached)
10:00 a.m. – 1:00 p.m.
- Location: 11 Clinton Avenue

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Crafty Sundays One-Day Event/Entertainment License scheduled for every Sunday, May 7, 2023, through December 31, 2023, 10:00 a.m. to 1:00 p.m. located at Out of the Box Studio/Gallery, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- c) Applicant: Quononoquott Garden Club
- Event: Quononoquott Garden Club Plant Sale
- Date: May 20, 2023, 09:00 a.m. – 12:00 p.m.
- Location: Fort Getty Pavilion (Rembijas Pavilion)
- i) Letter from Quononoquott Garden Club Co-Chairs Nancy Sall and Martha Mulvey requesting a waiver of the Fort Getty Pavilion rental fee, as historically granted.

President Beye confirmed the event start time will be 9:00 a.m.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Quononoquott Garden Club Plant Sale One-Day Event/Entertainment License scheduled for May 20, 2023, 9:00 a.m. to 12:00 p.m. located at the Fort Getty Pavilion (Rembijas Pavilion); and approval of the Fort Getty Pavilion rental fee waiver request. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- d) Applicant: American Legion Post 22/VFW 9447
- Event: Hogs 4 Heroes Fundraiser BBQ contest
- Date: May 5-7, 2023 (see attached schedule)
- Location: Fort Getty Pavilion
- i) Letter from Commander/Vice Commander Brad Donnelly requesting a waiver of the Fort Getty Pavilion rental fee, and reimbursement for Town employee time, as historically granted.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Three-Day Event/Entertainment License scheduled for May 5-7, 2023, located at the Fort Getty Pavilion (Rembijas Pavilion); approval of the Fort Getty Pavilion rental fee waiver request and approval of reimbursement for Town employee time. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- e) Applicant: Conanicut Island Art Association (C.I.A.A)
- Event: C.I.A.A 50th Summer Open Art Show
- Date: July 29, 2023-August 6, 2023
- Location: Jamestown Recreation Center

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the C.I.A.A. 50th Summer Open Art Show Event/Entertainment License scheduled for July 29-

August 6, 2023, located at the Jamestown Recreation Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 2) Vendor/Peddler One-Day License Application: All Vendor/Peddler One-Day license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Yogi Food Truck (sub-applicant to the Jamestown Chamber of Commerce event)
 - Event: Crossing Day
 - Date: May 13, 2023(*rain date May 20, 2023)
11:00 a.m. – 3:00 p.m.
 - Location: East Ferry (designated area)

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Yogi Food Truck One-Day Vendor/Peddler License scheduled for May 13, 2023(rain date May 20, 2023), 11:00 a.m. to 3:00 p.m. located in the designated area at East Ferry. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Interim Town Administrator's Report: Edward A. Mello
 - 1) Solid Waste and Recycling Service Agreement between the Town of Jamestown and Rhode Island Resource Recovery Corporation (Consent agenda).
 - 2) Rescheduled Out of the Box event; application administratively approved (Consent agenda). The applicant requested a date change to April 28, 2023, due to the weather. Previously approved by the Town Council; Administrative Approval.
 - 3) Fort Getty Pavilion April 15th event; application and fee waiver administratively approved (Consent agenda). Applicant (Pritchard Family) requested approval for the use of Ft. Getty Pavilion out of season and to waive fee; Administrative Approval.

Vice President Meagher commended Parks and Recreation Director DeFalco and staff for preparing the Pavilion expeditiously for the Leah C. Rosin-Pritchard memorial service.

- 4) Rhode Island Energy Grant of Easement of Town-owned property (Consent agenda). Rhode Island Energy (Narragansett Electric Company) requesting an easement on Town property to install a new and larger electrical transformer to be located on the Library property.
- 5) Jamestown Community Farm Van Purchase request. (Consent agenda). Requesting authorization to facilitate the purchase of an electric van for the Jamestown Community Farm through the Town's purchasing agreement.

- 6) Fort Wetherill Building repair project update and request. (Consent agenda). Town staff has received estimates to repair the roof at Fort Wetherill at approximately \$120,000. \$80,000 was previously approved for the project. Requesting approval to continue with developing bid specifications in anticipation to require a reallocation of other available funds when awarding the bid.

VIII. UNFINISHED BUSINESS

- A) No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: PFAS Assessment Investigation Results of the former Jamestown Landfill prepared by GZA, dated September 7, 2022, and submitted to the Rhode Island Department of Environmental Management (RIDEM).
 - 1) Memorandum from Public Works Director Michael Gray and presentation to review GZA report.

Public Works Director Gray made a presentation to the Town Council. In 2021 the Town of Jamestown received a notice from the Rhode Island Department of Environmental Management (RIDEM) that Regulations for Solid Waste Landfills were amended requiring owners of Active and Former Landfills to monitor groundwater for the full suite of Per- and Polyfluoroalkyl Substances (PFAS). The purpose of the monitoring was to establish baseline data for groundwater conditions at all landfills in Rhode Island. Owners of landfills were required to complete one sampling round in the dry season and a second during a wet season.

In January and June of 2022, the Town consultant GZA collected samples for laboratory analysis as required from the ten existing groundwater monitoring wells around the perimeter of the transfer station/former landfill property. The results of the PFAS Assessment and Investigation were provided in a report completed by GZA and submitted to the RIDEM on September 13, 2022. GZA prepared a report dated April 26, 2023, to summarize the results of the groundwater sampling which includes the PFAS Assessment Investigation report submitted to the RIDEM.

As summarized PFAS was detected in groundwater samples from the transfer station/former landfill property. Groundwater flows east to west across the property. Samples from onsite wells located down the gradient of the landfill (western areas) exceed the EPA health advisory of 70 parts per trillion (ppt). Samples collected from onsite wells located up gradient of the landfill (eastern areas) detected PFAS but the results were below the 70 ppt threshold. The GZA letter report included information about PFAS regulations and the health effects of exposure to PFAS compounds.

This initial investigation required by RIDEM was to determine if PFAS exists in groundwater on the property and determine baseline data and conditions on the site. The Town has not received a formal response from the RIDEM regarding the GZA report submitted in September 2022. Director Gray reached out to Mark M. Dennen, the Supervising Environmental Scientist, in the Office of Land Revitalization and Sustainable Materials Management at RIDEM to discuss the GZA report and to determine the next course of action for the Town. Based upon the original letter from RIDEM subsequent analysis of PFAS may be required if warranted. The discussion included

extending the investigation and sampling program to include down-gradient residential properties. Subsequently, a meeting took place with the Town consultants at GZA to determine which properties to sample. As summarized in the report, GZA has recommended that the Town sample wells at 12 residential properties down gradient and abutting the former landfill property. These same properties were sampled in 2006 as part of the original site investigation conducted by GZA of the former landfill for RIDEM.

Following the May 1st Town Council meeting, Town staff will send letters to each of the 12 property owners with information about PFAS detected on the landfill; and a request for the Town and GZA to access their property to collect a water sample from their well. An informational meeting will be scheduled for Monday, May 3rd at 6:30 PM at the Town Hall where consultants from GZA will be available to present information on the PFAS investigation at the former landfill and to answer any questions from the public.

Additional background: The 14-acre property presently used as the Jamestown transfer station was formerly a solid waste disposal facility that closed in the early 1980s. Approximately 10 acres of the property encompass the former landfill where trash was buried and covered with soil. In the early 2000s, the Town of Jamestown began the process of remediating the site and closing the landfill through regulations prepared by RIDEM for inactive and abandoned solid waste landfills. GZA was hired to complete an extensive investigation and assessment of the conditions on the property which were presented in a May 2002 Site Investigation Report submitted to the RIDEM. Following that investigation GZA prepared a Final Remedial Action Work Plan and Landfill Closure design for submission to RIDEM in 2009 for approval.

In 2013 the Town of Jamestown Department of Public Works (DPW) completed the capping of the former landfill and the Town received Regulatory Closure from RIDEM. The remediation and closure included the following:

- Increase the thickness of the soil cap for all areas that received solid waste to 2'
- Regrade the site to meet minimum drainage slope to 3% and maximum stable slope of 3:1.
- Provide a stormwater management design to improve water quality and mitigate increases in runoff from the proposed improvements
- Provide asphalt pavement for all the roadway surfaces on-site including the compost area, material storage area, and roll-off storage area
- Provide an Environmental Land Use Restriction for the property

The Town of Jamestown has continued with the environmental monitoring of the former landfill property in accordance with the plan approved by RIDEM in 2004. Since 2004 GZA has completed 48 rounds of monitoring which included collecting samples from ten groundwater monitoring wells and soil gas readings from 13 soil probes around the perimeter of the property. Monitoring was conducted on a quarterly schedule before completing the construction of the cap by the DPW and receipt of Regulatory Closure. Since that time environmental monitoring was reduced to semi-annually. Environmental Monitoring Reports were completed by GZA and submitted to RIDEM.

Groundwater samples collected from the wells were analyzed for Volatile Organic Compounds (VOCs) and 15 Metals. GZA also collected soil gas readings from existing probes around the perimeter of the site to monitor for landfill gases (methane). Groundwater conditions remained relatively constant during the monitoring program and there were no exceedances of National Primary Drinking Water Regulations. Soil gas readings were consistently below the instrument detection limit of 0.1 % for methane.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Affordable Housing Committee, Two (2) Member vacancy(s) with a three-year term ending date of May 31, 2026
 - a) Letter of interest for:
 - i) Quaker Case(reappointment)
 - ii) Job Toll(reappointment)

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Quaker Case and Job Toll to the Affordable Housing Committee for a three-year term ending date of May 31, 2026. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) Coastal Resource Management Council, One (1) Member vacancy with a two-year term ending date of May 31, 2025
 - a) Letter of interest:
 - i) Sheila Reilly (reappointment)
 - ii) Michael Junge

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Sheila Reilly to the Coastal Resource Management Council for a two-year term ending May 31, 2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 3) Fire Department Compensation Committee, One (1) Fire Department Representative with a three-year term ending date of May 31, 2026
 - a) Letter of interest:
 - i) Polly (Prim) Bullock

The reappointment of Polly (Prim) Bullock was approved inadvertently. Ms. Bullock has reached the term limit and will not seek a 4th term.

- 4) Harbor Management Commission, One (1) Member vacancy with an unexpired three-year term ending December 31, 2023
 - a) Letter of interest:
 - i) Kristopher Matthews
 - ii) Stephen K. Santoro
 - iii) Mark Campbell

No action was taken.

- 5) Library Board of Trustees, One (1) Member vacancy(s) with an unexpired three-year term ending December 31, 2025
 - a) Letter of interest
 - i) Mackenzie Richards
 - ii) Michelle Estaphan Owen

A motion was made by Vice President Meagher with a second by Councilor R. White to appoint Mackenzie Richards to the Library Board of Trustees for the unexpired three-year term ending December 31, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 6) Police Pension Plan Committee, One Citizen-at-Large Representative with a three-year term ending date of May 31, 2026
 - a) Letter of interest
 - i) Anthony Antine (term limit- seeking approval for 4th term)

A motion was made by Vice President Meagher with a second by Councilor M. White to approve a 4th term and appoint Anthony Antine for a three-year term ending date of May 31, 2026. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 7) Senior Services Ad Hoc Committee, Five (5) to Seven (7) Member vacancy(s), with a term ending date unspecified; review discussion and/or potential action and/or vote:
 - a) Letter of interest:
 - i) Joyce Watson-O'Neil
 - ii) BJ Whitehouse

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Joyce Watson-O'Neil and BJ Whitehouse to the Senior Services Ad Hoc Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 8) Tax Assessment Board of Review, One (1) Full member vacancy with a three-year term ending date of May 31, 2026; and One (1) Alternate member vacancy with a three-year term ending date of May 31, 2026
 - a) Letter of interest
 - i) Dave Dolce (reappointment)
 - ii) Beth Smith (reappointment)

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Dave Dolce as a full member of the Tax Assessment Board of Review, with a three-year term ending May 31, 2026; and Beth Smith as an alternate member of the Tax Assessment Board of Review with a three-year term ending May 31, 2026. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 9) Tree Preservation and Protection Committee, One (1) member vacancy with an unexpired three-year term ending December 31, 2023
 - a) No applicants

Councilor M. White attended the April 29th Arbor Day ceremony that took place at the Jamestown Playground. He stated the event was well attended and thanked the DPW for planting the ceremonial tree.

- 10) Tax Relief Working Group Ad Hoc Committee, Five (5) to Seven (7) Member vacancy(s), with a term ending date unspecified; review discussion and/or potential action and/or vote:
 - a) Letter of interest:
 - i) Connie Slick
 - ii) Linda J. Jamison
 - iii) E. Edward Ross
 - iv) Michelle Estaphan Owen
 - v) Beth Smith
 - vi) David Dolce
 - vii) Dan West
 - viii) Robert Raymond
 - ix) John Coleman

Councilor Brine would like to modify the Tax Relief Working Group Ad Hoc Committee charge, to be considered at the next Town Council meeting.

A motion was made by Vice President Meagher with a second by Councilor R. White to appoint the following individuals to the Tax Relief Working Group Ad Hoc Committee: E. Edward Ross, Michelle Estaphan-Owen, Beth Smith, David Dolce, Robert Raymond, John Coleman, and Erik Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to pull out Consent Agenda item J)2) Ratification of Administrative Event Approvals: Use of the Fort Getty Pavilion out of season and waiver of the rental fee as requested by the Pritchard Family, before voting on the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda as amended. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Vice President Meagher recused herself and left the dais.

A motion was made by Councilor M. White with a second by Councilor R. White to accept the Consent Agenda item J)2) Ratification of Administrative Event Approvals: Use of the Fort Getty Pavilion out of season and waiver of the rental fee as requested by the Pritchard Family. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Vice President Meagher returned to the meeting and the dais.

Vice President Meagher praised Jamestown Housing Authority (JHA) Executive Director Nikki Vazquez for her impactful work at the JHA.

Interim Town Administrator Mello made clarifying statements. There are 35 units at the JHA. The proposed bathroom project funding will initially renovate approximately 7 to 9 units.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) April 3, 2023 (Regular Meeting)
 - 2) April 17, 2023 (Regular Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Bike Committee (February 10, 2023)
 - 2) Jamestown Housing Authority Board of Commissioners (March 8, 2023)
 - 3) Jamestown Harbor Commission (March 8, 2023)
 - 4) Jamestown Planning Commission (March 15, 2023)
 - 5) Jamestown Zoning Board of Review (March 28, 2023)

C) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO 2020 TAX ROLL		
13-1893-93M	SOLDIER & SAILOR EXEMPT	\$ 2.32
13-1893-93M	SOLDIER & SAILOR EXEMPT	\$ 5.74
ADDENDA TO 2022 TAX ROLL		
11-0177-03	REMOVED EXEMPTION- SOLD	\$ 62.50
TOTAL ABATEMENTS TO 2020 TAX ROLL		\$ 8.06
TOTAL ADDENDA TO 2022 TAX ROLL		\$ 62.50
GRAND TOTAL		\$ 54.44

- D) Permission to authorize Interim Town Administrator Mello to sign the Solid Waste and Recycling Services Agreement between the Rhode Island Resource Recovery Corporation and the Town of Jamestown for the term of July 1, 2023, through June 30, 2025.

- E) Permission to authorize Interim Town Administrator Mello to purchase an electric van through the Town’s purchasing agreement with Colonial Municipal Group for a total of \$54,583.70 and resell it to the Jamestown Community Farm.
 - 1) Memorandum from Interim Town Administrator Mello regarding a grant awarded to the Jamestown Community Farm for the purchase of an electric van to be used for deliveries to Rhode Island food pantries.

- F) Approval of (1) the recommendation to award the Jamestown Housing Authority(JHA) Bathroom Renovation Bid to Red-Oak Remodeling Inc., (2) entering the sub-recipient agreement contract between the Town of Jamestown and the Jamestown Housing Authority, whereby the Town will act as the fiduciary for the project, being reimbursed by the State CDBG process, and (3) Permission to authorize Interim Town Administrator Mello to sign on behalf of the Town of Jamestown for all authorities related to the project and grant, pending a full review by Solicitor Ruggiero.
 - 1) Memorandum from Town Planner Lisa Bryer regarding the Contract Award Recommendation – CDBG grant funding to Renovate Jamestown Housing Authority Bathrooms.
 - 2) Letter and backup from Roy G. Messier, Senior Project Manager, Verdantas, dated April 13, 2023
 - 3) Certificate of Authority and resolution from JHA dated September 22, 2021
 - 4) Signed Jamestown CDBG Sub-Recipient Contract Agreement Signatory Sheet

- G) Permission to authorize Interim Town Administrator Mello to sign on behalf of the Town of Jamestown the Grant of Easement to The Narragansett Electric Company (Rhode Island Energy) to install a new and larger electrical transformer to be located on Town Property at the Jamestown Philomenian Library.

- H) Approval of the request from Interim Town Administrator Mello and Town staff to continue developing bid specifications for the previously approved Fort Wetherill roof repair project; and authorization to reallocate available funding at the time of the bid award as necessary.

- I) Approval of the 2023-08 Proclamation: April – Month of the Military Child

- J) Ratification of Administrative Event Approvals:
 - 1) Out of the Box- April 28, 2023, rescheduled previously approved event due to inclement weather.
 - 2) Use of the Fort Getty Pavilion out of season and waiver of the rental fee as requested by the Pritchard Family.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Memorandum to: Town Council
From: Deputy Town Clerk/Board of Canvassers Clerk Karen Montoya
Dated: April 26, 2023
Re: November Special Election
 - 2) Copy of Memorandum to: Town Council
From: Deputy Town Clerk/Board of Canvassers Clerk Karen Montoya


Dated: April 17, 2023
Re: Financial Town Meeting

Communications were acknowledged.

XIII. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 7:13 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:


Roberta J. Fagan, Town Clerk