



**CHARTER REVIEW COMMITTEE MEETING**  
**Jamestown Town Hall**  
***Rosamond A. Tefft Council Chambers***  
***93 Narragansett Avenue***  
**Tuesday, April 18, 2023**  
**5:00 P.M.**

**I. ROLL CALL**

**II. CALL TO ORDER**

**III. MINUTES**

- A) Approval of Minutes; Review, Discussion, and/or Take Action and/or Vote:  
1) April 4, 2023

**IV. CHARGE:** *The Town Charter Review Committee shall complete a charter review solely for the purpose of determining if there are any changes necessary. Any recommendations for changes to the Charter will be presented to the Council for their consideration.*

**V. OLD BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote on Article I, Basic provisions.

**VI. NEW BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote on Special Charter Review Committee Rules:  
1) The quorum shall be five members.  
2) Charter Review Committee Meetings shall be limited to 90 minutes; however, this rule may be suspended by an affirmative vote of the quorum.  
3) After discussion of a possible change to the Charter, a motion may be made to tentatively recommend such a change to the Town Council.  
4) After discussing and voting on possible changes, the Committee at the next posted meeting shall review the changes as a whole and shall discuss and vote on the changes to be recommended to the Town Council.
- B) Review, Discussion, and/or Take Action and/or Vote on accepting the following Articles and Sections of the Jamestown Charter to be reviewed and discussed and/or action and/or vote at future meetings:  
Article II. – Town Council  
Sec. 201 - Number, selection, term  
Sec. 202 – Qualifications and eligibility  
Sec. 211 - Investigations  
Sec. 212 -Vacancies  
Sec. 216 – Procedure for adopting an Ordinance

- Article III. - Town Administrator
  - Sec. 301 - Appointment and qualifications
  - Sec. 303 – Absence
  - Sec 304 - Vacancy
  - Sec. 305 - Powers and duties of Town administrator
- Article IV. – Administrative Departments
  - Sec. 403 - Town clerk
  - Sec. 406 - Town moderator
  - Sec. 409 – Building
  - Sec. 415 - Public works
  - Sec 416 – Parks and recreation
  - Sec 417 – Police
  - Sec 423 – Town sergeant
- Article V. -Schools
  - Sec. 503 – Vacancies
- Article VII - Planning, Zoning, and Harbor
  - Sec. 701 – Planning commission
  - Sec. 703 - Qualifications
  - Sec. 704 – Powers and duties
  - Sec. 705 – Zoning board of review
  - Sec. 711 – Harbor management commission
- Article XI – Financial provisions
  - Sec. 1101 - Proposed budget
  - Sec. 1104 – Public notice
  - Sec. 1106 – Proposal for expenditures outside of budget
- Article XII. – Amendment of Charter
  - Sec. 1201 - Charter revision committee
- Article XIII - Courts
  - Sec. 1304 - Municipal court
  - Sec. 1305 - Appointment of municipal judge

C) Next meeting date: May 2, 2023, in the Council Chambers

**VII. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Committee. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Committee from discussing, considering, or acting on any topic, statement or question presented. The Committee may, if warranted, post the matter for consideration at a properly noticed, future meet

- A) Scheduled request to address.
- B) Non-scheduled request to address.

## VIII. ADJOURNMENT

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website, at the Town Hall, and at the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station; and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov)*

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on April 12, 2023.*