

**Approved as written**  
**BIKE COMMITTEE MINUTES**  
**February 10, 2023**  
**9:00 AM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 9:06am and the following members were present: Julie Kallfelz, Rip Smith, Jeremy Collie, Samira Hakki, Joyce Antonello, John Hammel, Lisa Bryer – Town Planner, Jean Lambert – Public Works, Erik Brine – Town Council Representative  
Not present: Steve Engberg

**II. Approval of Minutes from January 12, 2023 – Review, Discussion, and/or Action and/or Vote**

A motion was moved by Kallfelz and seconded by Hakki to approve the minutes as written. All in favor.

**III. Discuss Strengths, Weaknesses, Opportunities and Threats Analysis of Potential Bike Path - Review, Discussion, and/or Action and/or Vote**

Bryer created a compiled spreadsheet with all data from individual sheets that each person was working out. The last sections were discussed. Bryer will create a draft outline of the plan. Hakki would like a priority list created so when future work is done on roads, the list can be incorporated. Smith would like to prioritize sections from the SWOT analysis.

Discussion of the plan ensued. The goal is to have a more formalized plan of North Road, have dates and who is in charge attached to road projects, educate/negotiate with land owners for bike paths, road paving, and list of priorities. Bryer is not sure what the Town's budget is for road paving. The budget will be discussed at Town Council meetings in upcoming months and committee members can go to the meetings to advocate of the bike path. Bryer will ask Mike Gray, Director of Public Works, to come to a future meeting. A question was asked if the Bike Path can be integrated into the Energy Plan? Bryer said that the Energy Plan is more about the municipality. However, there are ways to encourage residents to start looking at energy efficiency and biking is part of sustainability. Once the plan is complete the committee can ask the Town Council for funds to hire a consultant to calculate cost estimates for implementation.

Discussion of speed ensued. Driving 25 mph on roads in Jamestown is very slow. It feels like most people are driving at least 40 mph.

Kolb will ask Chief Mello about pedestrian accidents from East Shore Road to North Main Road to Eldred Ave?

Discussion of State roads, construction on North Road and storm drains in ditches ensued. It was decided the Eric Weis, Bicycle & Pedestrian Coordinator with RIDOT will be invited to a future meeting.

Discussion of grants ensued. Most grants require a Town Match and the Town uses funds for labor and materials when they can. The committee can not apply for a grant without the approval of the Town Council due to needing matching funds. Brine said that there are federal transportation funds available now.

Discussion about the National Bike Summit in Washington, DC ensued. Town staff members are not able to attend the summit this year. A virtual admission will be purchased so staff can attend online.

Bryer gave an update on Safe Routes to School (STRS) grant. She sent in the final bid documents and is waiting to hear back. Then the project will go out to bid. She is hoping to hear back in the next month or two.

Bryer talked with Chief Mello regarding biking across Jamestown Bridge on Earth Day. RIDOT, Turnpike Authority, and town police details would work together. A formal request needs to come from this Committee to ask the Town Council. Brine said that the Town Council will ask how much this will cost. Hakki will put together a request letter and send to Bryer.

Discussion on inventory of bike racks ensued. Committee members were asked to take notice of where bike racks are in town. The Rotary Club was the group that did the bike racks and the question was raised do they still do them?

#### **IV. Future Meetings – Review, Discussion, and/or Action and/or Vote**

The next meeting March 10, 2023. Hakki and Collie are unavailable. Brine will be sporadic from now to July.

#### **V. Adjournment**

A motion to adjourn at 10:30am was moved by Hakki and seconded by Lambert. All in favor.