

**TOWN COUNCIL BUDGET WORK SESSION MINUTES**  
**March 14, 2023**

**I. ROLL CALL**

A budget work session of the Jamestown Town Council was held on March 14, 2023. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine (via zoom).

Also, in attendance: Interim Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Tax Assessor Christine Brochu, Building and Zoning Official Peter Medeiros, Fire Chief Jim Bryer, Senior Services Director Molly Conlon Rose, Parks and Recreation Director Ray DeFalco, Town Engineer Jean Lambert and Town Clerk Roberta Fagan.

**II. CALL TO ORDER**

Town Council President Beye called the budget work session of the Jamestown Town Council to order at 5:05 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue.

**III. TOWN COUNCIL BUDGET WORK SESSION for FY 2023/ 2024 (July 1, 2023 to June 30, 2024)**

- A) Town Council Budget Work Session for FY 2023/ 2024; review and discussion
  - 1) Operating Budget
  - 2) Capital Improvement Program

Interim Town Administrator Edward A. Mello gave a brief overview of the budget development in collaboration with Finance Director Christina Collins and the Town Staff.

Finance Director Tina Collins made the following Budget Work Session presentation to the Town Council (see attached).

During the Operating Budget discussion, Councilor Brine made the request to see a breakout of the hotel and vacation rental tax receipts from the State of Rhode Island.

During the Capital Budget discussion, it was noted that the fire station parking lot was inadvertently omitted from the slide, but is included in the Road Improvement Program.

Councilor Brine requested clarification on the bike path paving project. The bike path paving project is planned to be extended on North Road from the Jamestown Reservoir to West Reach Road Public Works Director Michael Gray explained.

**IV. OPEN FORUM**

- A) Scheduled request to address
- B) Non-scheduled request to address

Steve Teixeira, 91 Howland Avenue, addressed the Town Council. He stated that the Town Sewer building and old highway barn/recreation building are in dire need of repairs. The Town Sewer building siding has been in disrepair and the recreation building roof and heating system need to be addressed. The buildings do not provide suitable work conditions. Mr. Teixeira asked what the



plans were to upgrade the buildings, and stated that the conditions will only worsen with time. It is time for the Town to have a building maintenance long-term plan.

Interim Town Administrator Mello commented that he and Public Works Director Gray are in the process of developing an Asset Management Plan, which would include a building maintenance schedule for all town-owned property. The Asset Management Plan will provide a more predictable capital expense outlook.

Public Works Director Gray agreed with Steve Teixeira's statements. The development of a Town Asset Management Plan will provide predictability and short/long-term capital funding projections. Some projects have been deferred due to funding gaps and the need to prioritize other expenses. This year the plan is to use some of the anticipated capital savings due to debt service that will be falling off, with a focus on the sewer processing plant building and equipment.

Vice President Meagher also acknowledged that the sewer processing plant building and the old highway barn/recreation building are in need of repairs and upgrades, but capital funds have not been available.

Public Works Director Gray explained that the highway barn project was explored in the past. Quotes were received, but once the project was put out to bid, the bids came in double what was anticipated. The project presents challenges due to the complexity of the existing concrete roof and how to repair it. The project needs to be worked into the capital program.

Councilor Brine had a follow-up question on capital improvements. There are more grant opportunities from State and Federal funds, which require matching funds. He questioned where the matching funds would be pulled from.

Finance Director Tina Collins responded. The town would look and assess a potential grant program and determine current funds availability. Otherwise, other opportunities would be explored, depending on the timing of grant allocation and the requirement to provide a percentage of matching funds.

The Town Council discussed and determined that the Budget Work Session planned for March 21<sup>st</sup> was not necessary at this time.

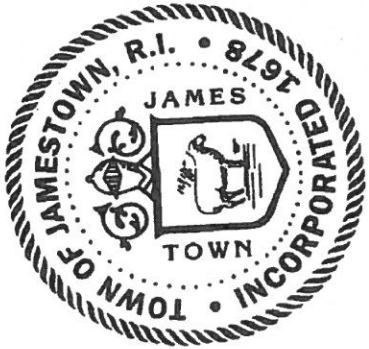
## **V. ADJOURNMENT**

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn the Budget Work Session at 6:10 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye, Councilor Brine, Aye (via zoom).

**Attest:**

  
**Roberta J. Fagan, Town Clerk**





**Town of Jamestown**

**FY2023-2024**

**Town Administrator**

**Proposed Operating Budget**

**March 14, 2023**

# Operating Budget Work Session

Monday, March 14, 2023

- Town Council
- Town Administrator
- Probate Court
- Election and Town Meetings
- Legal Counsel
- Clerk and Records
- Planning Department
- Zoning
- Personnel
- Finance Department
- Tax Assessor
- Audit
- Information Technology
- Police Protection/EMA
- Fire Protection
- Emergency Medical Services
- Protective Services/Building
- Public Works
- Animal Control
- Senior Services
- Library
- Recreation
- Debt Service
- Miscellaneous

## Town of Jamestown Levy Limits

**RIGL 44-5-2**

<b>Est. Certified Levy FY23</b>	\$22,722,220.84	FY23 School Appropriation	\$13,326,701.00
4% Maximum Levy	<u>\$908,888.83</u>	Per RIGL 16-2-21, 4% School	
Total Levy Limit FY24	\$23,631,109.67	from prior year appropriation	\$533,068.04
		Levy increase for Town	\$375,820.79

**FY 2023-2024 Proposed Town and School Budget**

	2018-19 Adopted	2019-2020 Adopted	2020-2021 Adopted	2021-2022 Adopted	2022-2023 Adopted	2023-2024 Proposed	Inc/(Dec)	Change
<b>Town</b>								
Operations	\$8,812,469	\$9,119,864	\$9,270,505	\$9,403,162	\$9,983,506	\$10,268,329	\$284,823	2.85%
Capital	971,200	811,920	584,233	894,367	904,300	787,000	-\$117,300	-12.97%
Debt Service	951,397	1,131,451	1,408,362	1,443,913	1,422,412	1,546,568	\$124,156	8.73%
<b>subtotal</b>	<b>\$10,735,066</b>	<b>\$11,063,235</b>	<b>\$11,263,100</b>	<b>\$11,741,442</b>	<b>\$12,310,218</b>	<b>\$12,601,897</b>	<b>\$291,679</b>	<b>2.37%</b>
<b>Schools</b>								
Operations	\$12,678,360	\$13,174,127	\$13,365,064	\$13,441,338	\$14,171,954	\$14,870,825	\$698,871	5.20%
Capital	166,825	333,155	270,048	209,098	368,516	150,000	-\$218,516	-104.50%
Debt Service	263,081	411,381	395,278	412,138	404,488	396,838	-\$7,650	-1.86%
Grants	328,576	346,282	357,846	679,657	897,949	587,246	-\$310,703	-45.71%
Nutrition	130,650	166,150	163,000	145,000	132,150	112,350	-\$19,800	-13.66%
<b>subtotal</b>	<b>\$13,567,492</b>	<b>\$14,431,095</b>	<b>\$14,551,236</b>	<b>\$14,887,231</b>	<b>\$15,975,057</b>	<b>\$16,117,259</b>	<b>\$142,202</b>	<b>1.0%</b>
<b>Total</b>	<b>\$24,302,558</b>	<b>\$25,494,330</b>	<b>\$25,814,336</b>	<b>\$26,628,673</b>	<b>\$28,285,275</b>	<b>\$28,719,156</b>	<b>\$433,881</b>	<b>1.63%</b>

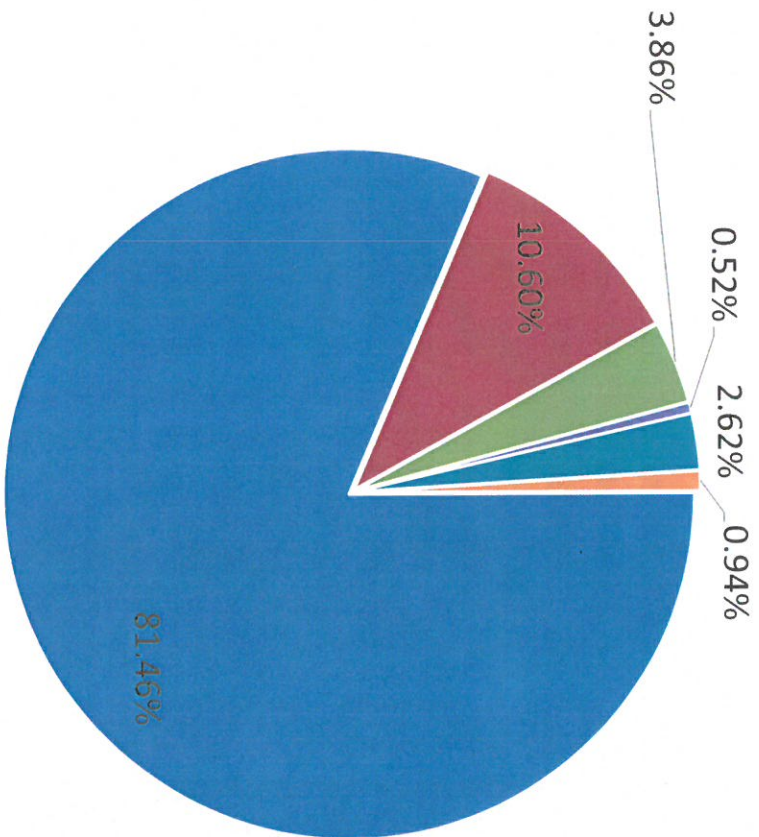


	2021-2022 Adopted	2022-2023 Adopted	2023-2024 Proposed	Increase/ (decrease)	Inc./.(Dec.) Percent
<b>General Administration</b>					
Town Council	\$15,550	\$15,050	\$15,050	\$0	0.00%
Town Administrator	195,500	199,150	201,200	\$2,050	1.03%
Probate Court	6,835	6,836	6,836	\$0	0.00%
Election and Town Meetings	9,274	16,914	21,760	\$4,846	28.65%
Legal Counsel	115,000	125,000	125,000	\$0	0.00%
Clerk and Records	210,521	217,719	223,524	\$5,805	2.67%
Planning Department	144,520	144,291	148,364	\$4,073	2.82%
Zoning	10,500	10,500	10,500	\$0	0.00%
Personnel	1,611,344	1,691,647	1,804,632	\$112,985	6.68%
Finance	226,549	238,843	245,747	\$6,904	2.89%
Tax Assessor	92,511	98,657	100,107	\$1,450	1.47%
Town Audit	24,000	24,000	25,000	\$1,000	4.17%
Information Technology	94,550	109,150	110,000	\$850	0.78%
Protective Service/Building Inspections	301,722	326,202	342,989	\$16,787	5.15%
<b>Total General Administration</b>	<b>\$3,058,376</b>	<b>\$3,223,959</b>	<b>\$3,380,709</b>	<b>\$156,750</b>	<b>4.86%</b>
<b>Public Safety Program - Police Department</b>					
Police Protection	\$2,001,655	\$2,018,139	\$2,116,792	\$98,653	4.89%
Emergency Management	7,500	7,500	7,500	\$0	0.00%
Animal Control/Tick Task Force	7,500	7,500	7,500	\$0	0.00%
<b>Total Public Safety Program - Police</b>	<b>\$2,016,655</b>	<b>\$2,033,139</b>	<b>\$2,131,792</b>	<b>\$98,653</b>	<b>4.85%</b>
<b>Public Safety Program - Fire/EMS Department</b>					
Fire Protection	417,949	429,136	472,781	\$43,645	10.17%
Emergency Medical Services	501,992	563,306	615,562	\$52,256	9.28%
<b>Total Public Safety Program - Fire/EMS</b>	<b>\$919,941</b>	<b>\$992,442</b>	<b>\$1,088,343</b>	<b>\$95,901</b>	<b>9.66%</b>

	2021-2022 Adopted	2022-2023 Adopted	2023-2024 Proposed	Increase/ (decrease)	Inc./ (Dec.) Percent
<b>Public Works Program</b>					
Administration	\$62,081	\$68,374	\$70,395	\$2,021	2.96%
Engineering	46,645	49,651	66,061	\$16,410	33.05%
Highway	1,052,146	1,103,556	1,141,179	\$37,623	3.41%
Snow Removal (roads and sidewalks)	77,000	88,000	88,000	\$0	0.00%
Waste Removal	464,300	531,679	543,072	\$11,393	2.14%
Street Lighting	64,000	64,000	64,000	\$0	0.00%
Other Public Works	3,000	2,500	2,500	\$0	0.00%
Public Buildings	243,000	260,500	284,000	\$23,500	9.02%
Tree Management Program	35,050	35,050	35,050	\$0	0.00%
<b>Total Public Works Program</b>	<b>\$2,047,222</b>	<b>\$2,203,310</b>	<b>\$2,294,257</b>	<b>\$90,947</b>	<b>4.13%</b>
<b>Library Program</b>					
Total Library Services Program	\$486,616	\$495,937	\$490,059	(\$5,878)	-1%
<b>Parks, Beaches, Recreation Program</b>					
Parks, Beaches & Recreation Services Prog	\$567,928	\$629,378	\$649,975	\$20,597	3.27%
<b>Senior Program</b>					
Senior Services Program	\$142,495	\$144,176	\$148,994	\$4,818	3.34%
<b>Debt Service</b>					
Debt Service Program	\$1,408,362	\$1,422,412	\$1,546,568	\$124,156	8.73%

	Budget <u>FY2022/2023</u>	Admin Proposed <u>FY2023/2024</u>	<u>Difference</u>
General Government	\$2,416,607	\$2,556,866	\$140,259
Finance Department	\$470,650	\$480,854	\$10,204
Police/EMA	\$2,025,639	\$2,124,292	\$98,653
Fire/EMS	\$992,442	\$1,088,343	\$95,901
Building/Zoning	\$336,702	\$342,989	\$6,287
Public Works	\$2,203,310	\$2,285,257	\$81,947
Senior Services	\$144,176	\$148,994	\$4,818
Library	\$495,937	\$490,059	(\$5,878)
Recreation	\$629,378	\$649,975	\$20,597
Debt Service - General Fund	\$1,422,412	\$1,546,568	\$124,156
Debt Service - School	\$404,488	\$396,838	(\$7,650)
All others	\$268,665	\$100,700	(\$167,965)
Capital	<u>\$904,300</u>	<u>\$787,000</u>	<u>(\$117,300)</u>
Total	\$12,714,706	\$12,998,735	\$284,029
		Revenue decrease	\$91,792
		<b>Net Increase</b>	<b>\$375,821</b>

# Proposed Revenue FY2023-2024



- Budget from Taxes
- Local Town Revenue
- Local School Revenue
- General Revenue
- State Revenue - School
- State Revenue - Town

**FY 2024 BUDGET  
PROPOSED SOURCES OF REVENUE OTHER THAN TAXES  
ANTICIPATED LOCAL REVENUES TO TOWN**

<b>TOWN</b>	<b>Adopted FY2023</b>	<b>Proposed FY2024</b>	<b>Difference</b>
Town Clerk Receipts - a combination of revenues coming from land transfers, probate fees, licensing fees, etc.	\$400,000.00	\$400,000.00	\$0.00
Building Inspection Fees - revenue from building permits	\$325,000.00	\$325,000.00	\$0.00
Recreation Department Receipts - revenues collected from Town and recreational areas primarily Fort Getty and Mackerel Cove	\$535,000.00	\$550,000.00	\$15,000.00
Dog Fines - revenues collected for violations of the Dog Ordinance	\$5,000.00	\$5,000.00	\$0.00
Finance Revenues - miscellaneous revenues that come into the Town during the year	\$90,000.00	\$100,000.00	\$10,000.00
Golf Course / Country Club Rental - annual rent	\$25,000.00	\$25,000.00	\$0.00
Ambulance - Third party billing	\$155,000.00	\$155,000.00	\$0.00
Resident User Fees - Jamestown Transfer Station	\$170,000.00	\$170,000.00	\$0.00
Alarms - Individual Residential Fire/Police Alarms user fees	\$10,000.00	\$10,000.00	\$0.00
RI Turnpike & Bridge Authority	\$30,000.00	\$30,000.00	\$0.00
RI Trust TOPS Dividend	\$0.00	\$0.00	\$0.00
*Fund Balance Transfer to School Fund Balance-RIGL §16-7-23.2	\$159,465.00	\$0.00	(\$159,465.00)
Fund Balance	\$175,000.00	\$175,000.00	\$0.00
Fund Balance Transfer for Projects	\$250,000.00	\$250,000.00	\$0.00
<b>TOTAL TOWN REVENUE</b>	<b>\$2,329,465.00</b>	<b>\$2,195,000.00</b>	<b>(\$134,465.00)</b>
<b>GENERAL REVENUE</b>	<b>FY2023</b>	<b>FY2024</b>	<b>Difference</b>
Interest on Late Tax Payments - computed at the rate of 12% annually on past due taxes	\$100,000.00	\$100,000.00	\$0.00
Investment Income - revenue collected by the Town from short term investment of cash	\$50,000.00	\$50,000.00	\$0.00
Motor Vehicle Excise Tax reimb. from State	\$0.00	\$0.00	\$0.00
Motor Vehicle Phase Out (moved to State Revenue)	\$0.00	\$0.00	\$0.00
<b>TOTAL GENERAL REVENUE</b>	<b>\$150,000.00</b>	<b>\$150,000.00</b>	<b>\$0.00</b>
<b>TOTAL LOCAL REVENUE</b>	<b>\$2,479,465.00</b>	<b>\$2,345,000.00</b>	<b>(\$134,465.00)</b>

**FY 2024 BUDGET**  
**PROPOSED SOURCES OF REVENUE OTHER THAN TAXES**  
**ANTICIPATED STATE REVENUES TO TOWN**

ANTICIPATED STATE REVENUES TO TOWN	Adopted FY2023	Proposed FY2024	Difference
State Aid to Education - Aid to Town for new School Building.	\$150,000.00	\$150,000.00	\$0.00
State Aid to Libraries - Aid to the Town is based on population of Town. Aid is credited directly to the Library budget.	\$115,315.00	\$120,781.00	\$5,466.00
Telephone Tax - Property tax on telephone equipment collected by the State and distributed to the communities.	\$68,451.00	\$68,061.00	(\$390.00)
Motor Vehicle Excise Tax reimb. from State- Base Amount	\$22,334.00	\$22,334.00	\$0.00
Motor Vehicle Tax reimb. from State- Phase Out*prev.in Local	\$579,623.00	\$600,459.00	\$20,836.00
Meal and Beverage Tax	\$93,789.00	\$102,829.00	\$9,040.00
Hotel Tax	\$46,785.00	\$54,506.00	\$7,721.00
<b>TOTAL STATE REVENUE</b>	<b>\$1,076,297.00</b>	<b>\$1,118,970.00</b>	<b>\$42,673.00</b>

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES	EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	ADMIN	ADMIN	ADMIN	EXPENDITURES
	2020/2021	2021/2022	2022/2023	PROPOSED	INCREASE	PERCENT	PROPOSED	PROPOSED	PERCENT	INCREASE	YEAR TO DATE
											2/16/2023
<b>GENERAL GOVERNMENT</b>											
1100-7001	<b>COUNCIL</b>										
70101	13,800.00	13,800.00	13,800.00	13,800.00	0.00%	0.00%	13,800.00	13,800.00	0.00%	0.00%	6,900.00
70302	300.00	207.60	500.00	500.00	0.00%	0.00%	500.00	500.00	0.00%	0.00%	69.00
70305	3,964.64	4,484.00	750.00	750.00	0.00%	0.00%	750.00	750.00	0.00%	0.00%	5,298.13
<b>Sub Total:</b>	<b>18,064.64</b>	<b>18,491.60</b>	<b>15,050.00</b>	<b>15,050.00</b>	<b>0.00%</b>	<b>0.00%</b>	<b>15,050.00</b>	<b>15,050.00</b>	<b>0.00%</b>	<b>0.00%</b>	<b>12,267.13</b>

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT. HEAD		ADMIN		COUNCIL	EXPENDITURES
	2020/2021	2021/2022		PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE		
<b>1100-7002 TOWN ADMINISTRATOR</b>									
70101	Salary, Administrator (1)	122,999.95	127,257.75	123,000.00	123,000.00	0.00%	123,000.00	0.00%	71,434.59
70102	Salary, Clerical	77,497.67	62,267.85	68,650.00	68,650.00	0.00%	70,700.00	2.99%	36,135.00
70302	Fees, Supplies & Dues	3,657.68	4,210.31	2,500.00	2,500.00	0.00%	2,500.00	0.00%	3,461.47
70303	Travel Expenses	4,200.00	4,200.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	2,800.00
<b>Sub Total:</b>		<b>208,355.30</b>	<b>197,935.91</b>	<b>199,150.00</b>	<b>199,150.00</b>	<b>0.00%</b>	<b>201,200.00</b>	<b>1.03%</b>	<b>113,831.06</b>



TOWN OF JAMES TOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE	2/16/2023	
1100-7003 PROBATE COURT											
70101 Salary, Judge (1)	5,640.66	5,851.98	5,636.00	5,636.00	0.00%	5,636.00	0.00%	0.00	3,251.10		
70302 Fees, Supplies & Dues	1,241.47	-205.95	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	76.15		
<b>Sub Total</b>	<b>6,882.13</b>	<b>5,646.03</b>	<b>6,836.00</b>	<b>6,836.00</b>	<b>0.00%</b>	<b>6,836.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>3,327.25</b>		

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES	EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE	
										2020/2021
1100-7004	<b>ELECTION &amp; TOWN MEETINGS</b>									
70101	Salaries, Canvassers (3 & 2 alt.)	5,402.18	6,049.54	5,236.00	5,234.00	-0.04%	5,234.00	-0.04%	0.00	2,618.00
70102	Salary, Clerical	759.04	0.00	0.00	0.00	0.00%	1,878.00	0.00%	0.00	0.00
70103	Salaries, Moderator & Sergeant	1,096.04	448.68	1,900.00	1,450.00	-23.68%	1,450.00	-23.68%	0.00	647.36
70104	Election Supervisors	1,811.50	0.00	4,916.00	5,632.00	14.56%	7,922.00	61.15%	0.00	5,725.00
70112	Election - OT	437.07	0.00	1,162.00	1,326.00	0.00%	1,326.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	2,223.82	2,215.03	3,000.00	2,650.00	-11.67%	3,250.00	8.33%	0.00	1,998.51
70305	Advertising & Printing	696.30	165.00	700.00	550.00	-21.43%	700.00	0.00%	0.00	630.00
	<b>Sub Total</b>	<b>12,425.95</b>	<b>8,878.25</b>	<b>16,914.00</b>	<b>16,842.00</b>	<b>-0.43%</b>	<b>21,760.00</b>	<b>28.65%</b>	<b>0.00</b>	<b>11,618.87</b>

**Election & Town Meetings- Increase for Congressional primary and election**

TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024

ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
1100-7005 LEGAL									
70201 Professional Services	104,307.50	105,982.10	125,000.00	125,000.00	0.00%	125,000.00	0.00%	0.00	64,505.50
<b>Sub Total:</b>	<b>104,307.50</b>	<b>105,982.10</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>0.00%</b>	<b>125,000.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>64,505.50</b>

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD		ADMIN PROPOSED	ADMIN		COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
	2020/2021	2021/2022			PERCENT INCREASE	PERCENT INCREASE					
1100-7006	CLERK & RECORDS										
70101	Salary, Town Clerk (1)	72,085.74	69,339.38	73,798.00	73,798.00	0.00%	76,011.00	3.00%	0.00	42,830.54	
70102	Salary, Clerical (2) will longevity	106,173.10	109,182.37	110,625.00	114,173.00	3.21%	114,173.00	3.21%	0.00	58,628.04	
70104	Salary, Clerk OT	883.65	128.61	540.00	540.00	0.00%	540.00	0.00%	0.00	1,116.14	
70302	Fees, Supplies & Dues	33,418.08	33,294.31	28,959.00	29,000.00	0.14%	29,000.00	0.14%	0.00	10,484.51	
70305	Advertising & Printing	5,252.04	2,004.86	3,797.00	3,800.00	0.08%	3,800.00	0.08%	0.00	-758.75	
Sub Total:		217,812.61	213,949.53	217,719.00	221,311.00	1.65%	223,524.00	2.67%	0.00	112,300.48	

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT. HEAD		ADMIN		EXPENDITURES
	2020/2021	2021/2022		2022/2023	DEPT HEAD	DEPT HEAD	ADMIN	
				PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE	
1100-7007	PLANNING							
70101	90,618.45	93,342.28	94,116.00	94,116.00	0.00%	96,694.00	2.74%	58,082.72
70102	43,075.44	41,500.07	39,000.00	39,000.00	0.00%	40,170.00	3.00%	19,387.50
70201	7,000.00	7,000.00	7,000.00	7,000.00	0.00%	7,000.00	0.00%	0.00
70302	5,124.27	4,868.77	4,175.00	4,500.00	7.78%	4,500.00	7.78%	1,626.45
70305	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00
<b>Sub Total</b>	<b>145,818.16</b>	<b>146,711.12</b>	<b>144,291.00</b>	<b>144,616.00</b>	<b>0.23%</b>	<b>148,364.00</b>	<b>2.82%</b>	<b>79,096.67</b>

**TOWN OF JANESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD		ADMIN PROPOSED	ADMIN		COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
	2020/2021	2021/2022			PERCENT INCREASE	PERCENT INCREASE					

1100-7008 ZONING

70101 Salaries (10)	7,171.72	7,670.94	8,000.00	8,000.00	0.00%	8,000.00	0.00%	0.00	2,275.00
70302 Supplies	4,637.88	4,386.58	2,500.00	4,800.00	92.00%	2,500.00	0.00%	0.00	402.05
<b>Sub Total</b>	<b>11,809.60</b>	<b>12,057.52</b>	<b>10,500.00</b>	<b>12,800.00</b>	<b>21.90%</b>	<b>10,500.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>2,677.05</b>

TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
1100-7009 PERSONNEL											
70900 Social Security Tax	352,343.81	326,499.13	351,000.00	361,550.00	3.01%	361,550.00	3.01%	0.00	220,633.72		
70901 Health Insurance	619,905.81	558,360.55	658,750.00	758,000.00	15.07%	702,712.00	6.67%	0.00	338,571.38		
70902 Workers' Compensation	74,894.00	96,041.00	75,000.00	85,000.00	13.33%	85,000.00	13.33%	0.00	6,602.00		
70903 Retirement	374,235.52	376,512.43	347,850.00	350,000.00	0.62%	350,000.00	0.62%	0.00	157,387.19		
70904 Year End - Contractual	0.00	57,290.24	0.00	0.00	-100.00%	0.00	-100.00%	0.00	0.00		
70906 Life Insurance	12,311.79	12,565.50	12,320.00	12,320.00	0.00%	12,320.00	0.00%	0.00	7,556.60		
70907 General Liability Insurance	113,339.00	109,914.00	110,000.00	110,000.00	0.00%	110,000.00	0.00%	0.00	5,801.20		
70910 Salary Study Adjustment	0.00	0.00	28,482.00	53,500.00	87.84%	53,500.00	87.84%	0.00	0.00		
OPEB - Other Post Employment Benefits	25,000.00	25,000.00	25,000.00	25,000.00	0.00%	25,000.00	0.00%	0.00	0.00		
70920 Blue Cross - Police Retiree	100,000.00	87,384.24	83,245.00	104,500.00	25.53%	104,550.00	25.59%	0.00	65,554.30		
<b>Sub Total</b>	<b>1,672,029.93</b>	<b>1,649,567.09</b>	<b>1,691,647.00</b>	<b>1,859,870.00</b>	<b>9.94%</b>	<b>1,804,632.00</b>	<b>6.68%</b>	<b>0.00</b>	<b>802,106.39</b>		

Personnel: Line items have been adjusted to reflect anticipated increase in health & dental premiums (7%), enrollments and contractual obligations. Line 70902, Workers Comp. Insurance reflects anticipated cost.

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
	2020/2021	2021/2022							
<b>1100-7010 FINANCE OFFICE</b>									
70100	Salary, Finance Director (1) w/longevity	107,273.27	110,117.08	116,084.00	116,084.00	119,566.00	0.00%	0.00	71,813.16
70101	Salary, Deputy Tax Collector (1) w/longevity	76,657.30	78,842.75	80,759.00	83,181.58	83,181.00	3.00%	0.00	41,193.91
70201	Professional Services	19,409.62	17,309.19	21,000.00	21,000.00	21,000.00	0.00%	0.00	8,891.08
70302	Fees, Supplies & Dues	20,469.23	24,032.89	21,000.00	22,000.00	22,000.00	4.76%	0.00	7,920.98
	<b>Sub Total:</b>	<b>223,809.42</b>	<b>230,301.91</b>	<b>238,843.00</b>	<b>242,265.58</b>	<b>245,747.00</b>	<b>1.43%</b>	<b>0.00</b>	<b>129,819.13</b>

Finance: Fees, Supplies and Dues – increase for postage, paper for printing of tax bills support agreements.



TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
1100-7011	TAX ASSESSOR										
70101	73,766.94	78,228.43	82,826.00	82,826.00	0.00%	85,327.00	3.02%	0.00	49,210.52		
70302	13,392.31	11,482.54	14,931.00	13,880.00	-7.04%	13,880.00	-7.04%	0.00	2,263.84		
70305	545.13	1,082.50	900.00	900.00	0.00%	900.00	0.00%	0.00	404.05		
Sub Total	87,704.38	90,793.47	98,657.00	97,606.00	-1.07%	100,107.00	1.47%	0.00	51,878.41		

Tax Assessor: Decrease in fees, supplies and dues reflecting costs

TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024

ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
1100-7012	AUDIT OF ACCOUNTS								
70201	22,000.00	25,850.00	24,000.00	25,000.00	4.17%	25,000.00	4.17%	0.00	23,600.00
	Professional Services								
Sub Total:	22,000.00	25,850.00	24,000.00	25,000.00	4.17%	25,000.00	4.17%	0.00	23,600.00

Audit of Accounts- Anticipating increase due to Single Audit.

TOWN OF JAMESTOWN									
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024									
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
1100-7013	INFORMATION TECHNOLOGY								
70201	52,900.00	61,325.00	60,000.00	60,000.00	0.00%	60,000.00	0.00%	0.00	39,527.50
70303	48,685.11	42,127.49	49,150.00	50,000.00	1.73%	50,000.00	1.73%	0.00	46,591.33
	101,585.11	103,452.49	109,150.00	110,000.00	0.78%	110,000.00	0.78%	0.00	86,118.83
	Sub Total:								

Information Technology:

- Town Internet service/support, external Network monitoring and Internet content filtering software renewal
- Website software license/support
- Town Network Intrusion monitoring, detection and reporting
- Town Server software maintenance upgrades
- Server and Workstation backup software
- Town Email Security Gateway, Virus/Spam filtering and reporting
- Town Domain Security Monitoring
- Other Town annual software licensing and renewals

TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024

ACCOUNT	EXPENDITURES			DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES		
	2020/2021	2021/2022	BUDGET						PROPOSED	PERCENT INCREASE
<b>PUBLIC SAFETY</b>										
<b>1100-7031 POLICE PROTECTION</b>										
70100	Salary, Police Chief w/longevity	107,852.40	112,337.47	113,185.00	113,185.00	0.00%	116,402.00	2.84%	0.00	68,207.73
70101	Salaries, Police (13)	875,800.64	918,971.90	935,454.00	939,003.00	0.38%	939,003.00	0.38%	0.00	539,505.13
70102	Longevity, Officers	55,394.01	60,805.06	68,680.00	68,680.00	0.00%	68,680.00	0.00%	0.00	28,820.58
70103	Police Benefits	58,967.09	49,617.23	57,650.00	57,396.00	-0.44%	57,396.00	-0.44%	0.00	44,300.25
70104	Overtime - Police Officers	158,305.59	155,110.05	175,000.00	185,000.00	5.71%	185,000.00	5.71%	0.00	123,611.15
70105	Police Retirement	197,941.00	249,141.00	212,726.00	212,726.00	0.00%	300,000.00	41.03%	0.00	106,383.00
70111	Salaries Dispatch (4.5), (.25) Admin, PT(1)	221,290.65	227,210.25	234,213.00	228,364.00	-2.50%	228,364.00	-2.50%	0.00	123,897.38
70112	Longevity, Dispatch/Support	15,394.80	16,026.70	15,178.00	12,432.00	-18.09%	12,432.00	-18.09%	0.00	4,935.46
70113	Dispatch Benefits	10,615.16	13,403.17	11,686.00	13,148.00	12.51%	13,148.00	12.51%	0.00	9,366.32
70114	Overtime - Dispatch	23,178.67	31,918.81	23,000.00	25,000.00	8.70%	25,000.00	8.70%	0.00	26,603.27
70302	Fees, Supplies & Dues	12,998.01	7,955.64	21,000.00	21,000.00	0.00%	21,000.00	0.00%	0.00	9,116.10
70303	Computer Software	24,874.37	41,724.53	24,200.00	24,200.00	0.00%	24,200.00	0.00%	0.00	12,895.90
70307	Building Maintenance	1,827.86	4,433.88	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	1,537.99
70308	Vehicle Insurance	9,133.00	9,017.00	9,017.00	9,017.00	0.00%	9,017.00	0.00%	0.00	0.00
70309	Telephone	11,881.70	12,126.38	12,500.00	12,500.00	0.00%	12,500.00	0.00%	0.00	7,172.12
70310	Personal Equipment, Uniforms	1,563.50	2,136.50	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	175.00
70311	Maintenance of Uniforms - Police	30,150.00	30,570.70	30,150.00	30,150.00	0.00%	30,150.00	0.00%	0.00	973.17
70312	Maintenance of Uniforms - Dispatch	3,709.31	2,100.00	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	2,226.39
70313	Amnuntion & Supplies	3,121.67	3,870.99	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	817.00
70314	Maintenance, Police Cars	12,153.52	17,903.80	15,000.00	15,000.00	0.00%	15,000.00	0.00%	0.00	8,513.76
70315	Gas & Tires	21,699.15	31,977.09	23,000.00	23,000.00	0.00%	23,000.00	0.00%	0.00	18,302.33
70317	Training	9,654.00	15,109.17	15,000.00	15,000.00	0.00%	15,000.00	0.00%	0.00	7,890.52
70318	Maintenance of Radio System Equipment	3,272.71	3,293.43	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	3,821.46
		15,223.43	2,848.06	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	650.07
	Sub Total:	1,885,992.24	2,019,608.81	2,018,139.00	2,026,301.00	0.40%	2,116,792.00	4.89%	0.00	1,149,642.08

Police Protection: Salaries for Police Officers are level funded as IBPO continues to negotiate their Contract. Police Retirement Pension fund saw a significant increase in Annual Required Contribution (ARC). The increase is mainly due to the market value at June 30, 2022. Other line items are adjusted for trends and anticipated costs.

TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
1100-7030	EMERGENCY MANAGEMENT AGENCY										
70302	6,118.81	8,090.62	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	4,985.46		
	6,118.81	8,090.62	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	4,985.46		

Emergency Management: No change proposed. This line reflects funding for service contract and maintenance for generators.

TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023	
	2020/2021	2021/2022								
1100-7032	FIRE PROTECTION									
70100	Fire Chief / Fire Inspector Benefits	62,900.50	66,704.74	69,907.00	71,490.00	2.26%	71,490.00	2.26%	0.00	42,952.87
	FICA	8,204.53	7,687.85	8,139.00	11,277.00	38.56%	11,277.00	38.56%	0.00	6,640.00
70102	Stipend, Deputy Fire Chief (2)	3,000.00	3,000.00	3,000.00	6,000.00	100.00%	6,000.00	100.00%	0.00	0.00
70103	Fire Inspector Marshall (Commercial)	18,332.16	19,810.56	20,065.00	31,200.00	55.49%	31,200.00	55.49%	0.00	12,695.04
	Fire Inspector Residential	0.00	0.00	0.00	18,720.00	0.00%	18,720.00	100.00%	0.00	0.00
70104	Fire Incentive Program	69,999.99	70,553.93	75,000.00	75,000.00	0.00%	75,000.00	0.00%	0.00	2,707.18
70104	Fire Incentive Retired Members	0.00	0.00	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	0.00
70105	Equipment/Safety Maintenance	22,691.60	13,979.46	22,400.00	26,000.00	16.07%	26,000.00	16.07%	0.00	16,550.58
70201	Cleaning Contract	6,748.00	6,708.00	6,720.00	6,720.00	0.00%	6,720.00	0.00%	0.00	3,913.00
70302	Fees, Supplies & Dues	6,603.43	7,920.90	5,700.00	5,700.00	0.00%	5,700.00	0.00%	0.00	3,804.62
70308	Insurance	63,395.52	65,263.10	70,180.00	70,180.00	0.00%	68,000.00	-3.11%	0.00	10,148.90
70309	Telephone	9,224.57	10,051.36	9,500.00	10,000.00	5.26%	10,000.00	5.26%	0.00	5,680.32
70313	Apparatus & Truck Repair	39,767.45	36,519.06	35,000.00	40,000.00	14.29%	35,000.00	0.00%	0.00	41,105.50
70314	Gas, Tires & Oil	10,700.30	21,751.05	13,000.00	13,000.00	0.00%	13,000.00	0.00%	0.00	14,448.29
70315	Training	1,809.37	3,572.03	6,000.00	8,000.00	33.33%	7,000.00	16.67%	0.00	1,843.75
70321	Electricity	14,708.80	17,271.17	15,500.00	18,000.00	16.13%	18,000.00	16.13%	0.00	11,606.50
70322	Alarm & Radio	5,695.64	5,273.80	5,500.00	5,500.00	0.00%	5,500.00	0.00%	0.00	354.32
70323	Oxygen & Air Pack	5,112.24	4,154.72	4,500.00	4,500.00	0.00%	4,500.00	0.00%	0.00	3,641.06
70324	Water	1,641.13	1,633.29	1,600.00	1,600.00	0.00%	1,600.00	0.00%	0.00	656.94
70325	Fire Equipment	24,547.43	16,939.30	17,000.00	17,000.00	0.00%	17,000.00	0.00%	0.00	10,017.83
70326	Fire Extinguishing Agents	2,494.36	3,155.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	1,689.38
70343	Fuel Oil	8,876.15	14,258.64	13,000.00	15,000.00	15.38%	14,000.00	7.69%	0.00	7,150.55
70344	Maintenance	19,022.45	11,463.36	14,500.00	14,500.00	0.00%	13,500.00	-6.90%	0.00	12,000.30
70399	Subscriptions & Journals	605.00	508.56	425.00	425.00	0.00%	425.00	0.00%	0.00	0.00
	Sub Total:	412,370.62	414,469.88	429,136.00	482,961.00	12.54%	472,781.00	10.17%	0.00	209,606.93

Fire Protection –Decrease in line items for Insurance and maintenance due to trending. Increase for training, electricity and telephone due to anticipated costs.

TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
1100-7033	EMERGENCY MEDICAL SERVICES										
70102	31,958.88	34,122.72	32,624.00	0.00	-100.00%	0.00	-100.00%	0.00	21,158.40		
70103	4,999.92	4,999.92	5,000.00	12,000.00	140.00%	12,000.00	140.00%	0.00	2,083.30		
70104	242,250.92	309,871.30	316,032.00	397,200.00	25.68%	397,200.00	25.68%	0.00	197,880.00		
70105	80,000.00	79,300.00	80,000.00	77,800.00	-2.75%	77,800.00	-2.75%	0.00	0.00		
70106	(751.80)		0.00	0.00	0.00%	0.00	0.00%	0.00	-2,052.00		
70302	7,160.75	6,794.66	6,800.00	6,800.00	0.00%	6,800.00	0.00%	0.00	5,336.00		
70308	31,236.35	30,751.10	31,460.00	31,460.00	0.00%	31,460.00	0.00%	0.00	4,469.75		
70309		210.93									
70311	3,313.59	1,636.54	8,000.00	8,000.00	0.00%	8,000.00	0.00%	0.00	6,138.32		
70313	6,770.22	6,606.47	9,000.00	9,000.00	0.00%	9,000.00	0.00%	0.00	9,147.10		
70315	18,782.62	25,591.76	21,500.00	14,500.00	-32.56%	14,500.00	-32.56%	0.00	12,183.70		
70330	3,135.26	3,477.86	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	1,771.37		
70333	20,969.42	14,288.87	20,000.00	20,000.00	0.00%	20,000.00	0.00%	0.00	19,490.18		
70900	20,403.41	25,973.59	26,890.00	0.00	-100.00%	32,802.00	21.99%	0.00	23,098.68		
<b>Sub Total:</b>	470,229.54	543,625.72	563,306.00	582,760.00	3.45%	615,562.00	9.28%	0.00	300,704.80		

Emergency Medical Services – EMS Director position is in Fire Department Budget. Medical Director Stipend is \$12,000 annually. A portion was previously allocated to the training account. The training account has been adjusted to reflect this. An increase to the ALS Per Diem account to fill shifts and provide the necessary staffing.

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	PROTECTIVE SERVICE	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD		ADMIN PROPOSED	ADMIN		COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE
		2020/2021	2021/2022			PERCENT INCREASE	PERCENT INCREASE					
70101	Salary, Building Inspector (1) w/longevity	80,382.81	86,959.36	86,000.00	86,000.00	0.00%	88,580.00	3.00%	0.00	46,235.25		
70102	Salary, Clerical (.5) w/longevity	31,617.45	31,000.03	30,252.00	31,159.00	3.00%	31,159.00	3.00%	0.00	20,223.90		
70117	Stipend, Electrical Inspector	10,500.00	10,950.00	11,500.00	12,500.00	8.70%	11,500.00	0.00%	0.00	7,666.64		
70118	Stipend, Plumbing Inspector	4,375.00	2,187.50	5,750.00	6,250.00	8.70%	5,750.00	0.00%	0.00	3,354.12		
70119	Stipend, Mechanical Inspector	4,375.00	2,187.50	5,750.00	6,250.00	8.70%	5,750.00	0.00%	0.00	4,312.44		
70302	Fees, Supplies & Dues	3,405.92	2,258.88	5,250.00	5,500.00	4.76%	5,250.00	0.00%	0.00	3,183.31		
70328	Hydrant Rental	170,000.00	170,000.00	170,000.00	170,000.00	0.00%	170,000.00	0.00%	0.00	0.00		
	Zoning Enforcement	0.00	0.00	0.00	0.00	0.00%	15,000.00	0.00%	0.00	0.00		
	E-permitting	0.00	0.00	11,700.00	10,000.00	0.00%	10,000.00	0.00%	0.00	0.00		
	<b>Sub Total:</b>	<b>304,656.18</b>	<b>305,543.27</b>	<b>326,202.00</b>	<b>327,659.00</b>	<b>0.45%</b>	<b>342,989.00</b>	<b>5.15%</b>	<b>0.00</b>	<b>84,975.66</b>		

Protective Services – New funding for Zoning enforcement to assist the Zoning Official



**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET		DEPT HEAD		DEPT. HEAD		ADMIN		EXPENDITURES	
	2020/2021	2021/2022	2022/2023	PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	YEAR TO DATE	2/16/2023
<b>PUBLIC WORKS DEPARTMENT</b>												
<b>ADMINISTRATION</b>												
1100-7041	61,181.63	65,149.27	67,374.00	67,374.00	0.00%	67,374.00	0.00%	69,395.00	3.00%	0.00	20,027.68	
70101	525.57	743.34	1,000.00	1,000.00	0.00%	1,000.00	0.00%	1,000.00	0.00%	0.00	0.00	
70302												
<b>Sub Total:</b>	<b>61,707.20</b>	<b>65,892.61</b>	<b>68,374.00</b>	<b>68,374.00</b>	<b>0.00%</b>	<b>68,374.00</b>	<b>0.00%</b>	<b>70,395.00</b>	<b>2.96%</b>	<b>0.00</b>	<b>20,027.68</b>	

TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE
	2020/2021	2021/2022							
1100-7042 ENGINEERING									
70101	Salary/Environmental Services (.6)	45,445.00	46,563.23	48,451.00	48,451.00	49,861.00	2.91%	0.00	26,274.45
70103	Intern/Environmental Consultant	0.00	0.00	0.00	5,000.00	15,000.00	100.00%	0.00	0.00
70302	Fees, Supplies & Dues	556.61	731.51	1,200.00	1,200.00	1,200.00	0.00%	0.00	35.93
Sub Total:		46,001.61	47,294.74	49,651.00	54,651.00	66,061.00	10.07%	0.00	26,310.38

Engineering- Funding for an Intern/Environmental Consultant to assist public works to expand current initiatives including recycling, public education, public outreach and storm water compliance.

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
1100-7043 HIGHWAY									
70100 Salary, Supervisor (1) w/longevity	57,024.19	82,456.49	80,605.00	80,606.00	0.00%	82,820.00	2.75%	0.00	44,944.28
70101 Salaries, (11) w/longevity & OT hrs.	711,066.85	684,696.94	730,881.00	754,559.00	3.24%	754,559.00	3.24%	0.00	375,247.97
70102 Salary, OT	48,504.41	33,752.33	45,000.00	45,000.00	0.00%	45,000.00	0.00%	0.00	4,559.38
70308 Vehicle Insurance	15,972.00	17,750.00	17,570.00	19,300.00	9.85%	19,300.00	9.85%	0.00	0.00
70313 Upkeep of Equipment	107,768.47	108,468.97	100,000.00	100,000.00	0.00%	100,000.00	0.00%	0.00	46,108.65
70314 Engine Oil & Fuel	58,441.12	84,275.07	65,000.00	75,000.00	15.38%	75,000.00	15.38%	0.00	37,083.95
70330 Sand & Gravel	23,405.00	14,411.72	17,000.00	17,000.00	0.00%	17,000.00	0.00%	0.00	11,467.70
70331 Cold Patch	7,590.99	10,822.48	13,500.00	13,500.00	0.00%	13,500.00	0.00%	0.00	7,625.32
70333 Road Supplies/Street Signs	13,471.86	12,546.28	14,000.00	14,000.00	0.00%	14,000.00	0.00%	0.00	3,900.30
70334 Equipment Rental	0.00	2,300.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00
70335 License - Contractual	6,000.00	6,000.00	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	6,300.00
70336 Clothing - Contractual	4,782.90	5,422.97	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	0.00
70399 Safety & Licensing	5,739.07	6,670.71	5,500.00	5,500.00	0.00%	5,500.00	0.00%	0.00	1,721.44
<b>Sub Total:</b>	<b>1,059,766.86</b>	<b>1,069,573.96</b>	<b>1,103,556.00</b>	<b>1,138,965.00</b>	<b>3.21%</b>	<b>1,141,179.00</b>	<b>3.41%</b>	<b>0.00</b>	<b>538,958.99</b>

Highway- Salaries per contract. Increase in insurance for equipment and fuel and oil based on trending and actual costs.

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD		ADMIN		COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
					PERCENT INCREASE	ADMIN PROPOSED	PERCENT INCREASE			
1100-7044	SNOW REMOVAL									
70336	22,824.30	16,044.36	34,000.00	34,000.00	0.00%	34,000.00	0.00%	0.00	0.00	0.00
70337	63,727.17	58,651.81	54,000.00	54,000.00	0.00%	54,000.00	0.00%	0.00	0.00	22,884.95
Sub Total:	86,551.47	74,696.17	88,000.00	88,000.00	0.00%	88,000.00	0.00%	0.00	0.00	22,884.95

TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
1100-7045	WASTE REMOVAL										
70101	94,761.99	71,031.30	67,425.00	69,589.00	3.21%	69,589.00	3.21%	0.00	40,566.64		
	0	5209.68	7,754.00	7,983.00	2.95%	7,983.00	2.95%	0.00	0.00		
70309	693.90	63.65	800.00	800.00	0.00%	800.00	0.00%	0.00	0.00		
70321	1,426.70	1,375.65	1,400.00	1,400.00	0.00%	1,400.00	0.00%	0.00	515.24		
70340	30,653.60	44,151.88	44,000.00	44,000.00	0.00%	44,000.00	0.00%	0.00	19,470.22		
70341	425,898.30	400,584.04	410,000.00	410,000.00	0.00%	410,000.00	0.00%	0.00	229,626.26		
70350	0.00	0.00	300.00	300.00	0.00%	300.00	0.00%	0.00	0.00		
	553,434.49	522,416.20	531,679.00	534,072.00	0.45%	534,072.00	0.45%	0.00	290,178.36		

Waste Removal- Salary per contract.

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT. HEAD		ADMIN		COUNCIL	EXPENDITURES
	2020/2021	2021/2022		PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE		

**1100-7046 STREET LIGHTING**

70321 Electricity	60,530.55	84,198.01	64,000.00	64,000.00	0.00%	64,000.00	0.00%	0.00	15,478.08
Sub Total:	60,530.55	84,198.01	64,000.00	64,000.00	0.00%	64,000.00	0.00%	0.00	15,478.08

TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
1100-7048 OTHER PUBLIC WORKS											
70342 Town Cemetery & Parade	2,064.52	2,456.62	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	1,497.10		
Sub Total:	2,064.52	2,456.62	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	1,497.10		

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD		ADMIN PROPOSED	ADMIN		COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
	2020/2021	2021/2022			PERCENT INCREASE	PERCENT INCREASE					
1100-7049 PUBLIC BUILDINGS											
70101 Service Contracts	54,672.09	53,227.34	58,000.00	60,000.00	3.45%	60,000.00	3.45%	0.00	0.00	0.00	26,593.06
70302 Building/Cleaning Supplies	9,682.32	7,138.04	7,000.00	8,000.00	14.29%	8,000.00	14.29%	0.00	0.00	0.00	3,893.14
70309 Telephones & Alarms	11,325.33	18,373.06	15,500.00	16,000.00	3.23%	16,000.00	3.23%	0.00	0.00	0.00	6,342.08
70321 Electricity	54,066.80	56,951.19	57,000.00	65,000.00	14.04%	65,000.00	14.04%	0.00	0.00	0.00	25,539.67
70324 Water	8,729.12	9,307.22	10,000.00	12,000.00	20.00%	11,000.00	10.00%	0.00	0.00	0.00	4,483.76
70343 Heat	32,350.50	48,662.63	45,000.00	50,000.00	11.11%	50,000.00	11.11%	0.00	0.00	0.00	26,859.36
70344 Repairs & Maintenance	111,553.57	60,993.95	60,000.00	65,000.00	8.33%	65,000.00	8.33%	0.00	0.00	0.00	37,581.77
70375 Landscape	9,023.37	10,893.67	8,000.00	10,000.00	25.00%	9,000.00	12.50%	0.00	0.00	0.00	9,472.41
Sub Total:	291,403.10	265,547.10	260,500.00	286,000.00	9.79%	284,000.00	9.02%	0.00	0.00	0.00	140,765.25



**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET 2022/2023	DEPT. HEAD		ADMIN		EXPENDITURES YEAR TO DATE 2/16/2023
	2020/2021	2021/2022		DEPT HEAD PROPOSED	PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	
1100-7047 TREE MANAGEMENT PROGRAM								
70101 Consultant	11,225.00	10,275.00	10,000.00	10,000.00	0.00%	10,000.00	0.00%	5,575.00
70302 Materials & Supplies	1,795.92	3,020.02	1,800.00	1,800.00	0.00%	1,800.00	0.00%	426.40
70360 Tree Pruning	17,324.67	19,482.57	18,250.00	18,250.00	0.00%	18,250.00	0.00%	11,479.98
70370 Purchase of Trees	3,540.00	2,555.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	3,670.00
<b>Sub Total:</b>	<b>33,885.59</b>	<b>35,332.59</b>	<b>35,050.00</b>	<b>35,050.00</b>	<b>0.00%</b>	<b>35,050.00</b>	<b>0.00%</b>	<b>21,151.38</b>

TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024

ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
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PUBLIC HEALTH

1100-7060 GENERAL

70456 Social Service Agencies 20,000.00 26,000.00 43,500.00 43,500.00 0.00% 35,000.00 -19.54% 0.00 18,000.00

**TOTAL PUBLIC HEALTH 20,000.00 26,000.00 43,500.00 43,500.00 0.00% 35,000.00 -19.54% 0.00 18,000.00**

Visiting Nurse	\$6,000.00
South County Home Health	\$10,000.00
Thundermist	\$5,000.00
Martin Luther King Center	\$2,000.00
Housing Hotline	\$1,500.00
Misc.	<u>\$4,500.00</u>
	\$35,000.00

TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
1100-7061 ANIMAL CONTROL											
70302 Fees, Supplies & Dues	188.52	1,235.79	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	0.00		
70306 Tick Task Force	0.00	840.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00		
<b>TOTAL ANIMAL CONTROL:</b>	<b>188.52</b>	<b>2,075.79</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>0.00%</b>	<b>7,500.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>		

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023	
	2020/2021	2021/2022								
<b>SENIOR CENTER OPERATIONS</b>										
70101	Salaries, Director	63,526.58	62,136.36	63,980.00	63,980.00	0.00%	66,867.00	4.51%	0.00	38,241.53
	Salary, Meal Site Corr., Aide & Trans.	15,282.99	25,151.97	28,000.00	28,000.00	0.00%	28,000.00	0.00%	0.00	17,253.27
70201	Custodial Contract	8,763.00	9,096.00	9,096.00	9,096.00	0.00%	9,096.00	0.00%	0.00	5,306.00
70202	Wellness Coordinator	0.00	5,437.50	0.00	10,000.00	0.00%	10,000.00	100.00%	0.00	6,100.00
70302	Fees, Supplies & Dues	4,336.43	7,143.32	4,000.00	4,484.00	12.10%	4,000.00	0.00%	0.00	4,073.99
70305	Advertising	1,416.00	1,900.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	1,140.00
70308	Insurance	706.16	780.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70309	Telephones & Alarms	116.11	125.44	500.00	500.00	0.00%	500.00	0.00%	0.00	95.16
70321	Electricity	4,158.35	470.08	4,500.00	4,500.00	0.00%	4,500.00	0.00%	0.00	0.00
70324	Water	746.39	1,370.51	1,200.00	1,345.00	12.08%	1,345.00	12.08%	0.00	568.39
70341	Trash Removal	420.00	420.00	400.00	466.00	16.50%	466.00	16.50%	0.00	267.00
70343	Heat	2,851.11	4,841.76	4,000.00	7,688.00	92.20%	5,000.00	25.00%	0.00	3,053.15
70344	Repairs & Maintenance	6,011.47	7,465.82	6,000.00	6,720.00	12.00%	6,720.00	12.00%	0.00	3,560.62
70380	Programs	2,015.01	3,718.55	20,000.00	10,000.00	-50.00%	10,000.00	-50.00%	0.00	5,202.75
<b>TOTAL SENIOR CENTER OPERATIONS</b>		<b>110,349.60</b>	<b>130,057.31</b>	<b>144,176.00</b>	<b>149,279.00</b>	<b>3.54%</b>	<b>148,994.00</b>	<b>3.34%</b>	<b>0.00</b>	<b>84,861.86</b>

Senior Center Operations: Increase reflect trends in the water, heat, repairs and maintenance and trash removal line item. A new line item Wellness Coordinator was added to support wellness programs. Examples of programs not limited to: Home Safety & Fall Prevention, Healthy Eating, Heart Health, Dealing with Changes and Aging, One-on-One Nutritionist Appts., Tools for Caregivers and other programs geared to wellness initiatives.

TOWN OF JAMESTOWN											
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024											
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023		
LIBRARY											
LIBRARY											
1100-7070											
70100	83,079.00	81,382.29	84,794.00	84,793.98	0.00%	87,182.00	2.82%	0.00	46,240.13		
70101	188,645.20	164,163.62	181,284.00	181,283.89	0.00%	186,552.00	2.91%	0.00	96,255.28		
70104	496.63	-52.47	600.00	600.00	0.00%	600.00	0.00%	0.00	47.12		
70302	8,332.59	9,392.35	8,500.00	8,500.00	0.00%	8,500.00	0.00%	0.00	7,056.21		
70308	18,813.00	20,694.00	20,694.00	20,694.00	0.00%	20,694.00	0.00%	0.00	0.00		
70309	297.41	352.51	750.00	750.00	0.00%	750.00	0.00%	0.00	196.99		
70310	1,025.56	3,047.99	1,000.00	1,000.00	0.00%	1,000.00	0.00%	0.00	175.99		
70311	20,027.85	19,960.74	21,000.00	10,500.00	-50.00%	10,500.00	-50.00%	0.00	9,650.89		
70343	11,950.77	21,989.12	14,000.00	7,000.00	-50.00%	7,000.00	-50.00%	0.00	7,340.62		
70344	18,836.24	17,182.60	20,000.00	15,000.00	-25.00%	15,000.00	-25.00%	0.00	6,977.37		
70345	8,492.47	8,963.73	9,000.00	10,000.00	11.11%	10,000.00	11.11%	0.00	4,273.86		
70351	17,464.89	20,759.11	19,000.00	19,000.00	0.00%	19,000.00	0.00%	0.00	3,468.19		
70353	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	64,365.55		
70375	2,563.75	0.00	0.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00		
70374	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	10,299.80		
70355	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	-3,184.15		
TOTAL LIBRARY	380,025.36	367,835.59	380,622.00	361,621.87	-4.99%	369,278.00	-2.98%	0.00	0.00		
70352	108,425.47	110,108.02	115,315.00	120,781.00	4.74%	120,781.00	4.74%	0.00	0.00		
TOTAL LIBRARY with State Aid:	488,450.83	477,943.61	495,937.00	482,402.87	-2.73%	490,059.00	-1.19%	0.00	253,163.85		

Library- Decrease in line items due to the renovation of the Library

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
	2020/2021	2021/2022							
<b>PARKS, BEACHES &amp; RECREATION</b>									
<b>1100-7080 PARKS, BEACHES &amp; RECREATION</b>									
70101	59,221.31	76,354.58	76,014.00	76,014.00	0.00%	78,294.00	3.00%	0.00	44,146.51
70102	226,523.96	228,314.55	248,170.00	248,170.00	0.00%	255,447.00	2.93%	0.00	144,838.39
70112	5,840.59	3,000.00	3,000.00	3,000.00	0.00%	3,000.00	0.00%	0.00	1,682.36
70104	7,140.00	9,353.26	16,720.00	16,720.00	0.00%	16,720.00	0.00%	0.00	6,597.50
70105	134,743.86	150,856.29	134,103.00	134,103.00	0.00%	134,103.00	0.00%	0.00	156,437.80
70302	8,924.31	6,653.18	6,200.00	6,200.00	0.00%	6,200.00	0.00%	0.00	6,171.16
70305	4,098.32	3,286.28	3,000.00	3,000.00	0.00%	3,000.00	0.00%	0.00	1,162.51
70308	11,543.00	9,947.00	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	0.00
70309	1,404.40	2,072.00	1,860.00	1,900.00	2.15%	1,900.00	2.15%	0.00	1,255.98
70310	6,689.81	5,630.76	4,500.00	4,500.00	0.00%	4,500.00	0.00%	0.00	3,252.70
70314	6,643.29	11,500.53	9,000.00	11,000.00	22.22%	11,000.00	22.22%	0.00	7,157.16
70321	30,575.80	30,205.59	26,000.00	31,000.00	19.23%	31,000.00	19.23%	0.00	20,914.60
70322	3,988.50	8,840.00	8,000.00	10,500.00	31.25%	10,500.00	31.25%	0.00	7,130.00
70323	5,075.00	5,171.18	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	5,000.00
70324	8,870.34	12,301.40	12,000.00	14,000.00	16.67%	13,000.00	8.33%	0.00	13,378.40
70341	12,220.00	11,209.00	11,500.00	12,400.00	7.83%	12,000.00	4.35%	0.00	8,194.00
70344	31,106.65	24,106.28	24,000.00	24,000.00	0.00%	24,000.00	0.00%	0.00	17,584.81
70382	0.00	3,470.00	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	3,750.00
70383	936.43	1,119.45	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	0.00
	0.00	0.00	25,611.00	25,611.00	0.00%	25,611.00	0.00%	0.00	104.00
<b>TOTAL PARKS, BEACHES AND RECREATION:</b>									
	566,545.67	603,391.33	629,378.00	641,818.00	1.98%	649,975.00	3.27%	0.00	448,717.88

**TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
<b>DEBT SERVICE</b>									
1100-7090									
DEBT SERVICE									
70504	670,000.00	1,143,813.84	1,170,569.00	1,107,206.00	-5.41%	1,107,206.00	-5.41%	0.00	550,000.00
Payment of Principal									
70505	170,539.03	245,188.55	214,343.00	188,032.00	-12.28%	188,032.00	-12.28%	0.00	68,224.99
Payment of Interest									
Library - 3.1 M 'int. & prin.	0.00	0.00	37,500.00	226,311.00	503.50%	226,311.00	503.50%	0.00	3,645.00
79000	0.00	0.00	0.00	5,439.00	0.00%	5,439.00	0.00%	0.00	0.00
Police Station - HVAC - Interest Only									
79500	0.00	0.00	0.00	19,580.00	0.00%	19,580.00	0.00%	0.00	0.00
Heavy Equipment - Interest Only									

<b>TOTAL DEBT SERVICE:</b>	840,539.03	1,389,002.39	1,422,412.00	1,546,568.00	8.73%	1,546,568.00	8.73%	0.00	621,869.99
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TOWN OF JAMESTOWN  
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024

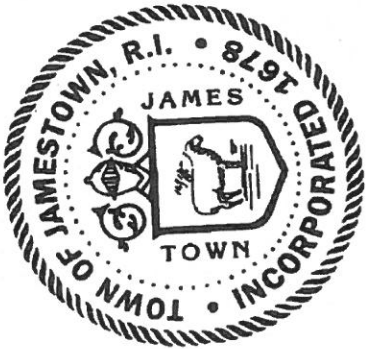
ACCOUNT	EXPENDITURES		BUDGET	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023
	2020/2021	2021/2022							
<b>MISCELLANEOUS</b>									
<b>1100-7092 MISCELLANEOUS</b>									
70527	Incidentals & Emergencies	10,111.12	74,469.30	50,000.00	0.00%	50,000.00	0.00%	0.00	49,925.89
70530	Conservation Commission	1,653.96	2,297.35	2,200.00	0.00%	2,200.00	0.00%	0.00	1,384.50
70550	Chamber of Commerce (Development)	2,104.88	3,699.18	4,000.00	0.00%	4,000.00	0.00%	0.00	2,672.21
70570	Economic Development	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
	Eastern RI Conservation District	1,000.00	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	2,000.00
	*Transfer to School Fund Balance-RGL §16-7.	0.00	0.00	159,465.00	0.00%	0.00	0.00%	0.00	0.00
<b>TOTAL MISCELLANEOUS:</b>		14,869.96	82,465.83	217,665.00	-73.26%	58,200.00	-73.26%	0.00	55,982.60



TOWN OF JAMESTOWN										
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024										
ACCOUNT	EXPENDITURES 2020/2021	EXPENDITURES 2021/2022	BUDGET 2022/2023	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/16/2023	
CAPITAL IMPROVEMENT FUND	584,233.00	894,367.00	904,300.00	2,823,026.63	212.18%	787,000.00	-12.97%	0.00	0	
TOTAL CAPITAL IMPROVEMENT:	584,233.00	894,367.00	904,300.00	2,823,026.63	212.18%	787,000.00	-12.97%	0.00	0	
TOTAL GENERAL BUDGET	10,731,494.02	11,873,666.58	12,310,218.00	14,527,434.08	18.01%	12,601,897.00	2.37%	0.00	5,802,890.05	

**TOWN OF JAMESTOWN**  
**TOWN ADMINISTRATOR RECOMMENDED BUDGET 2023/2024**

ACCOUNT	EXPENDITURES	EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
	2020/2021	2021/2022	2022/2023	PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE	RECOMMENDED	YEAR TO DATE
<b>PUBLIC SCHOOLS</b>									
70690.000 PUBLIC SCHOOLS									
Operating Budget	12,713,645.00	13,975,612.00	14,171,954.00	14,870,825.00	4.93%	14,870,825.00	4.93%	0.00	0.00
Capital Budget	101,397.00	337,389.00	368,516.00	150,000.00	-59.30%	150,000.00	-59.30%	0.00	0.00
Grant Funds	542,352.00	740,492.00	897,949.00	587,246.00	-34.60%	587,246.00	-34.60%	0.00	0.00
Nutrition	115,157.00	191,180.00	132,150.00	112,350.00	-14.98%	112,350.00	-14.98%	0.00	0.00
Debt Service - Principal	235,200.00	255,000.00	255,000.00	255,000.00	0.00%	255,000.00	0.00%	0.00	0.00
Debt Service - Interest	160,059.71	157,135.44	149,488.00	141,838.00	0.00%	141,838.00	0.00%	0.00	0.00
<b>TOTAL PUBLIC SCHOOLS:</b>	<b>13,867,810.71</b>	<b>15,656,808.44</b>	<b>15,975,057.00</b>	<b>16,117,259.00</b>	<b>0.89%</b>	<b>16,117,259.00</b>	<b>0.89%</b>	<b>0.00</b>	<b>0.00</b>



**Town of Jamestown**

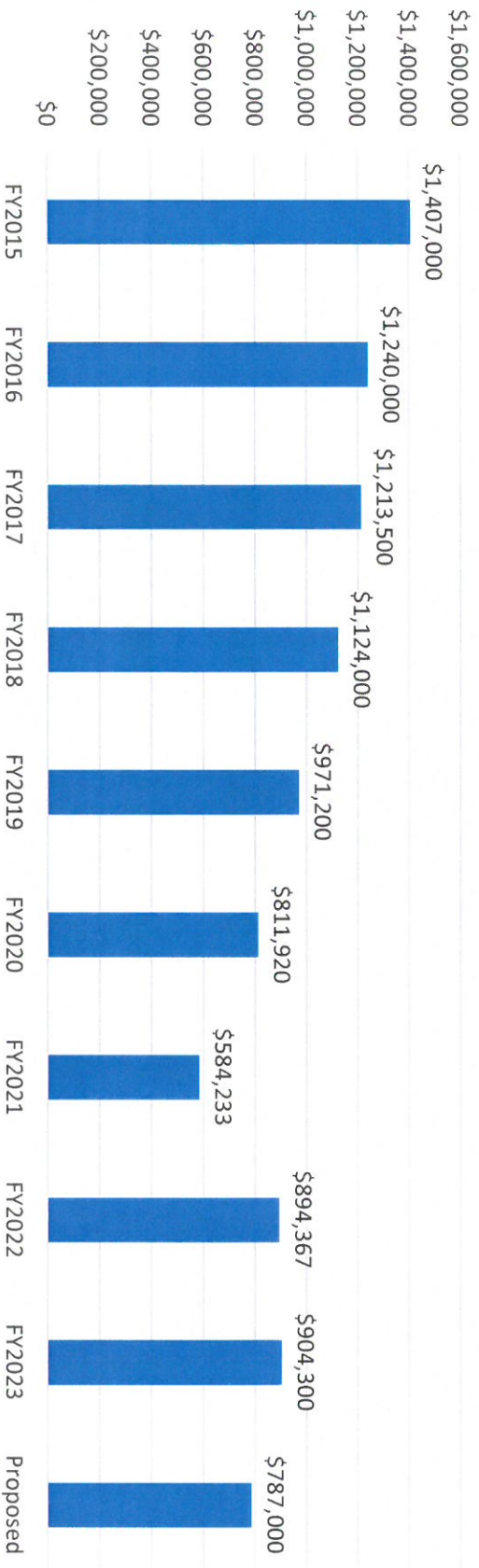
**FY2023-2024**

**Town Administrator**

**Proposed Capital Budget**

**March 14, 2023**

## Ten Year Capital Program



<b>TOWN OF JAMESTOWN CAPITAL IMPROVEMENT FUND FY2023-2024</b>		
	<b>Department Head Request</b>	<b>Town Administrator Proposed</b>
<b>TAX ASSESSOR</b>		
Revaluation Set Aside (\$40,000/6 years)	\$6,667.00	\$7,000.00
<b>TOWN CLERK</b>		
Probate Microfilming	\$2,500.00	\$0.00
Clerks Record Mgmt	\$26,000.00	\$26,000.00
Codification	\$2,500.00	\$0.00
<b>PLANNING DEPARTMENT</b>		
Planning & Development Documents	\$20,000.00	\$20,000.00
Affordable Housing	\$125,000.00	\$100,000.00
<b>INFORMATION TECHNOLOGY</b>		
Cybersecurity Enhancements	\$10,000.00	\$25,000.00
Annual Program-IT	\$30,000.00	\$30,000.00
<b>POLICE PROTECTION</b>		
Vehicle Replacement/Police Cruiser	\$64,000.00	\$33,000.00
Station Building HVAC System (Potential Bond)	\$225,000.00	\$0.00
<b>FIRE DEPARTMENT</b>		
Personal Protective Equipment (PPE) 4 @ \$5,000	\$20,000.00	\$20,000.00
Pager Replacement 12@\$417/ea.	\$5,000.00	\$0.00
SCBA Pack Replacement 10 @\$7,500	\$75,000.00	\$0.00
Apparatus Replacement	\$250,000.00	\$75,000.00
<b>FIRE DEPARTMENT - EMS DIVISION</b>		
Apparatus Replacement (C-2)	\$50,000.00	\$0.00

**TOWN OF JAMESTOWN  
CAPITAL IMPROVEMENT FUND FY2023-2024**

	Department Head Request	Town Administrator Proposed
<b>PUBLIC WORKS</b>		
Road Paving	\$200,000.00	\$275,000.00
Miscellaneous Road Drainage	\$40,000.00	\$30,000.00
Street Repairs	\$25,000.00	\$20,000.00
Sidewalk Repairs	\$15,000.00	\$0.00
Road Striping and Traffic Mgmt.	\$10,000.00	\$10,000.00
Highway Garage	\$50,000.00	\$35,000.00
Stormwater Mgmt. Phasell	\$5,000.00	\$0.00
DPW Equipment (Potential Bond)	\$1,210,000.00	\$0.00
GIS Program	\$15,000.00	\$15,000.00
Senior Center Improvements-Set Aside	\$50,000.00	\$0.00
Stone Wall Reconstruction-NorthMain Road/Reservoir	\$15,000.00	\$15,000.00
Town Hall	\$20,000.00	\$20,000.00
Recreation Center Exterior Improvements	\$100,000.00	\$0.00
<b>GOLF COURSE</b>		
Golf Course Improvements	\$10,000.00	\$10,000.00
<b>LIBRARY</b>		
Childrens Bookshelves	\$94,604.63	\$0.00
<b>PARKS AND RECREATION</b>		
Split Rail Fencing	\$10,000.00	\$10,000.00
Covered Trailer	\$11,755.00	\$11,000.00
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>	<b>\$2,793,026.63</b>	<b>\$766,000.00</b>

## General Government

General Fund	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Six Year Total
<b><i>General Government</i></b>							
Town Hall - Renovations and Upkeep	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
<b>General Government - Subtotal</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$120,000</b>

### FY2023-24

### Town Hall Renovations and Upkeep : \$20,000

This budget item provides funding for building needs beyond regular repair and maintenance during the fiscal year. I would like to begin the process of redesign of the HVAC system to electric heat pumps and solar to offset utility costs. The building is now 15 years old and we are burning fuel oil for heating.

# TAX ASSESSOR

General Fund	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Six Year Total
<b>Tax Assessor</b>							
Revaluation Set-aside	\$7,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$157,000
Tax Assessor - Subtotal	\$7,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$157,000

**Scheduled Revaluations as of current Legislation:**

Statistical Revaluation Dec. 31, 2024

Statistical Revaluation Dec. 31, 2027

Full Revaluation Dec. 31, 2030



# Town Clerk

General Fund	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Six Year Total
<b><u>Town Clerk</u></b>							
Probate Records Microfilming	\$0	\$5,000	\$0	\$0	\$0	\$7,500	\$12,500
Clerk Records Management	\$26,000	\$0	\$5,000	\$0	\$5,000	\$0	\$36,000
Codification	\$0	\$5,000	\$0	\$5,000	\$0	\$7,500	\$17,500
<b>Town Clerk - Subtotal</b>	<b>\$26,000</b>	<b>\$10,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$15,000</b>	<b>\$51,000</b>

FY2023-24 - Project Cost: \$26,000

These funds will be used to update the records management system in the town Clerk office.

# Planning Department

General Fund	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Six Year Total
<b><i>Planning Department</i></b>							
Planning Services and Development Doc.	\$20,000	\$35,000	\$45,000	\$55,000	\$60,000	\$60,000	\$275,000
Affordable Housing/Land Trust 25k	\$100,000	\$130,000	\$135,000	\$140,000	\$145,000	\$150,000	\$800,000
<b>Planning Department - Subtotal</b>	<b>\$120,000</b>	<b>\$165,000</b>	<b>\$180,000</b>	<b>\$195,000</b>	<b>\$205,000</b>	<b>\$210,000</b>	<b>\$1,075,000</b>

**Planning Services and Development Documents: \$20,000** - This will provide funding for the following:

- 1) Comprehensive Plan Update: provide assistance to implement the next community survey, assist with public participation workshop(s), document preparation, printing, advertising, public workshops, and professional formatting/editing.
- 2) Zoning Ordinance: This funding will address the Update to the Zoning Ordinance including Consulting Consultant review/performance Evaluation with specific emphasis on Article 3 – Application of District Regulations, Article 8 – RR-200 Regulations, Article 10 – Multifamily Dwellings, Article 11 – Jamestown Village Special Development District, Article 12 - Parking Regulations, Article 13 – Sign Regulations, Article 14, Accessory Family Dwelling Units, Article 15 – Single Family Cluster/Conservation Development, Article 17 – Low and Moderate Income Housing.

**Affordable Housing Grant Program: \$100,000** - This funding source is needed to provide the following:

- Gap financing for rental and homeownership developments
- Subsidies for the development of family homeownership units in new developments via inclusionary zoning or at infill sites
- Purchase of land or property
- Construction of a house on donated property
- Incentives/"local" subsidy of accessory/duplex units
- Feasibility studies and predevelopment costs borne by the town

## **Information Technology – Annual Program**

### **FY 2023-2024: Project Cost: \$30,000**

- Desktop/portable workstations and servers distributed throughout five Town buildings currently totaling 57 machines;
- Overall average machine age is 4.42 years, which is a negligible increase in average asset age from FY22-23 and principally due to the use of refurbished machines needed by work at home employees
- This inventory assessment does not include servers and workstations located in the Police, Fire and Library Departments;
- Requested capital to support these machines and all other Town network equipment is an increase of 16.2% over expenses for FY22-23

General Fund	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Six Year Total
<b><u>Information Technology</u></b>							
VOIP	\$0	\$0	\$14,000	\$0	\$0	\$0	\$14,000
Information Technology - Annual	\$30,000	\$31,800	\$33,500	\$35,200	\$37,000	\$39,000	\$206,500
Town Website Enhancement	\$0	\$5,000	\$0	\$0	\$0	\$5,000	\$10,000
Cyber Security	\$25,000	\$50,000	\$0	\$0	\$14,000	\$0	\$89,000
Town Website Redesign	\$0	\$0	\$65,000	\$0	\$0	\$0	\$65,000
Workstation Hardware/Software Upgrade	\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000
<b>Information Technology - Subtotal</b>	<b>\$55,000</b>	<b>\$119,800</b>	<b>\$112,500</b>	<b>\$35,200</b>	<b>\$51,000</b>	<b>\$44,000</b>	<b>\$417,500</b>

**FY 2023-2024: Project Cost: \$30,000**

- Desktop/portable workstations and servers distributed throughout five Town buildings currently totaling 57 machines;
- Overall average machine age is 4.42 years, which is a negligible increase in average asset age from FY22-23 and principally due to the use of refurbished machines needed by work at home employees
- This inventory assessment does not include servers and workstations located in the Police, Fire and Library Departments;
- Requested capital to support these machines and all other Town network equipment is an increase of 16.2% over expenses for FY22-23

General Fund	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Six Year Total
<b>Public Safety Program</b>							
Vehicle Replacement - Police Cruiser	\$33,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$273,000
Public Safety Building - General	\$0	\$0	\$15,000	\$0	\$15,000	\$15,000	\$30,000
<b>Public Safety Dept. - Subtotal</b>	<b>\$33,000</b>	<b>\$60,000</b>	<b>\$75,000</b>	<b>\$60,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$303,000</b>

**FY 2023-2024:** Police Station HVAC System- NTE \$275,000 (Potential Bond). To replace the heating and cooling system which has reached it's useful life (2006).

**FY 2023-2024: Project Cost \$33,000**

- Average mileage on a patrol unit annually is 27,000 miles. A Patrol Vehicle has approximately 136,000+ miles at time of replacement;
- In 2013, Department transitioned to purchasing the Ford Interceptor sedan all-wheel drive vehicle;
- In 2016, Department purchased and deployed the Ford Interceptor SUV model. The SUV is now the preferred model by law enforcement and makes up approximately 80% of Ford police vehicles;
- The SUV model offers additional interior space which becomes increasingly necessary as equipment demands such as printers, computer, AED, patrol cameras and other equipment needs continue to increase.

## 9 Vehicle Fleet



- Ford Interceptor SUV
- Ford Fusion

## POLICE DEPARTMENT

Department	Vehicle Description	Plate	Mileage	Purchased	REPLACE
Police	2018 Honda Scooter	75	1500	May-19	scooter assigned to CSO
Police	2018 Honda Scooter	74	2500	May-19	scooter assigned to CSO
Police	2005 Wells Cargo Trailer (MOBILE COMMAND)	2596	n/a	fed grant	traffic barrier and cone trailer
Police	2009 Ford (VMS-1)	4001	n/a	fed grant	Digital Message Board
Police C-1	2020 Ford Int AWD SUV	7305	13200	Jul-21	assigned to chief
Police C-2	2017 Ford Fusion	7230	49194	Aug-19	assigned to lt
Police D-1	2014 Ford Fusion	2694	98342	Jun-14	assigned to detective
Police P-1	2021 Ford Int AWD SUV	3A87	9989	Apr-22	patrol vehicle
Police P-2	2018 Ford Int AWD SUV	7193	59471	Jun-19	patrol vehicle
Police P-3	2017 Ford Int AWD SUV	6632	117624	Dec-16	patrol vehicle
Police P-4	2013 Ford Taurus Interceptor	2571	110510	Jan-13	assigned as a detail car
Police P-5*	2014 Ford Interceptor set	367	147111	Sep-13	assigned as a detail car
Police P-6	2014 Ford Interceptor set	6720	123252	Oct-15	assigned as a detail car
Police P-7	2018 Ford Int AWD SUV	7090	98057	Aug-18	patrol vehicle
Police P-8	2022 Ford Int AWD SUV	2299	522	Feb-23	patrol vehicle

General Fund	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Six-Year
	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	Total	
<b>Fire and EMS Services</b>								
Radio Replacement - VHF & 800 MHz radios/radio system	\$0	\$0	\$5,000	\$0	\$5,000	\$0	\$10,000	\$10,000
Facility Improvement - Fire Station	\$0	\$0	\$5,000	\$0	\$5,000	\$0	\$10,000	\$10,000
SCBA Air Pack Replacement - 30 SCBA Air Packs	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$300,000	\$300,000
Personal Protective Firefighting Gear	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$120,000	\$120,000
Fire Apparatus Replacement	\$75,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,325,000	\$1,325,000
Hose Replacement	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000	\$5,000
ALS Equipment	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000	\$50,000
Patient Stretchers	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$50,000
EMS Computers	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$10,000
EMS Vehicle Replacement	\$0	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000	\$375,000
Administrative Vehicle Replacement	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000	\$50,000
<b>Fire and EMS Services - Subtotal</b>	<b>\$95,000</b>	<b>\$445,000</b>	<b>\$465,000</b>	<b>\$550,000</b>	<b>\$405,000</b>	<b>\$345,000</b>	<b>\$2,305,000</b>	

**Fire Department- Apparatus Replacement**  
**Set aside - \$75,000**  
**Replacement of 20 year - Ladder truck**



**FIRE DEPARTMENT FY 2023-2024:  
Project Cost: \$20,000**

Personal Protective Equipment (PPE) - Cost for a complete set is \$4,000. This will allow for 5 complete sets which includes, Helmet, nomex hood, jacket, pants, boots and flashlight. Trainees are given older sets until they become a full member. PPE is replaced due to wear, damage and a member becoming full-time active. Older equipment is repaired and made available, should it be needed.



**Fire Department- Apparatus Replacement  
Set aside - \$75,000**

**Replacement of 20 year - Ladder truck**

General Fund	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Six Year
	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	Total
<b>Public Works Program</b>							
Road Improvement Program	\$275,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,775,000
Miscellaneous Road Drainage	\$30,000	\$20,000	\$30,000	\$20,000	\$20,000	\$30,000	\$150,000
Street Repairs	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$20,000	\$100,000
Sidewalk Repairs	\$0	\$30,000	\$30,000	\$25,000	\$25,000	\$15,000	\$125,000
Road Stripping & Traffic Mgmt.	\$10,000	\$0	\$5,000	\$0	\$5,000	\$0	\$20,000
Fort Wetherill Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highway Garage Improvements	\$35,000	\$0	\$10,000	\$0	\$10,000	\$10,000	\$65,000
GIS Program	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
Stormwater Management Phase II	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Stone Wall Repairs (Cemetery/Town Hall/North Rd.)	\$15,000	\$10,000	\$0	\$0	\$0	\$10,000	\$35,000
Transfer Station Improvements	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Equipment Acquisition	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000
Golf Course Improvements	\$10,000	\$20,000	\$0	\$0	\$0	\$0	\$30,000
Vehicle Replacement Program	\$0	\$900,000	\$0	\$0	\$0	\$900,000	\$1,800,000
<b>Public Works Dept. - Subtotal</b>	<b>\$410,000</b>	<b>\$1,325,000</b>	<b>\$660,000</b>	<b>\$380,000</b>	<b>\$395,000</b>	<b>\$1,305,000</b>	<b>\$4,475,000</b>

# Road Improvement Program

## Program Overview:

- In November 2006, a Pavement Management Program was implemented to inventory the condition of Town roads every 5 years, with the last inventory having been performed in November of 2017.
- In December 2014 the data from the November 2011 inventory was updated to reflect the paving that has occurred since 2011 and this summary is presented to the Town Council for FY 2018-2019 budget consideration. The inventory does not take into consideration road deterioration that has occurred since that time, thus costs will be greater than indicated.
- **Road Assessment:** The procedures used to assess road conditions focus on evaluating pavement based on various levels of distress. This data was collected by Town DPW Staff based on the Roadway Pavement Management System (RSMS) developed by the T2 Center at The University of New Hampshire and the *Distress Identification Manual for the Long-Term Pavement Performance Project*, developed by National Research Council's Strategic Highway Research Program.
- After the field inspection, the program assigned a Pavement Conditions Indicator (PCI) from 0 (poor) to 100 (good), based on the amount of distress that exists on the road surface. The score value and pavement history is used to develop a priority paving and road improvement list, to track the effectiveness of maintenance techniques and processes from year to year.

# Road Drainage and Street Repairs

**Road Drainage: FY2023-2024 Project Cost \$30,000**

This program provides funding to purchase materials for drainage structures that require maintenance and repair from the annual catch basin inspection and cleaning program. Drainage improvements are necessary at various locations in town. This work is required before roads on the resurfacing list can be scheduled for repaving.

**Street Repairs: FY 2023-2024 Project Cost \$20,000**

This program funds needed repairs that develop and/or complaints filed regarding deteriorated road conditions. This work involves patching, asphalt berms and apron installations. Typically one truck load (7-tons) of asphalt per week during the season (25 weeks) at \$1,000 per load.

## Road Improvement Program

The following roads were included in the FY22 and FY23 paving program but were not completed. There is approximately \$400,000 in capital.

The additional funds being requested are due to cost increases in asphalt, trucking and fuel. In the past unit costs were approx. \$70 per ton. We are anticipating a significant increase in the cost based on trends for asphalt above \$100/ton.

**Public Works Department - FY 2023-2024**

**Program-General Road Paving - Project Cost - \$275,000**

Whale Rock		Bay Terrace	
Collins Terrace		Couler Drive	
Seaside Dr. (north of Heads Beach)		Marcello Drive	
Umiak Ave.		Penny Road	
Sloop ( Beacon to Umiak)		Reise Road	
Ship (Starboard to terminus)		Bike Path	
<b>Estimated Total based on quantities at \$100/ton</b>		<b>\$575,000.00</b>	

This line item is the funding for our annual paving program for the Town. The roads are selected based upon our pavement management program that was updated in 2017.

## **Road Striping and Traffic Management- Project Cost - \$10,000**

This proposed line item includes funding for road striping on North Road.

## **Highway Garage – Project Cost - \$35,000**

The DPW is requesting funding to finish constructing a small single story building adjacent to the salt storage building for a carpenter shop. Funding will be used to purchase lumber, roofing, and concrete for the project. Construction of the building will be completed by our own forces.

## **GIS PROGRAM – Project Cost - \$15,000**

We are requesting \$15,000 to continue with the GIS program. This line item provides funding for software, licenses for ARC View, and updates to our Plat Maps due to changes that occur to properties throughout the year.

## **Stone Wall Reconstruction - Project Cost - \$15,000**

This budget line item will provide funding to continue reconstructing the stone wall along North Main road at the North Reservoir property. To minimize budget impacts we are planning this project over multiple years. \$15,000 will fund approximately 200-250 linear feet of stone wall reconstruction.

The DPW received equipment from a lease purchase approved in 2015. Debt service from this bond will be paid and we are seeking approval for another lease purchase for equipment that is needed of replacement.

New 6-wheel dump truck to replace 2003 6-wheel dump truck, plow and sander -	\$230,000
New 6-wheel dump truck to replace 2006 6-wheel dump truck, plow and sander -	\$230,000
New Sweeper to replace 2006 sweeper that is no longer supported for parts -	\$250,000
New Loader to replace 2006 loader, cab is rotted and cannot be fixed -	\$185,000
New F350 pickup truck to replace 2009 truck and plow	\$65,000
New F550 steel dump body w/plow to replace a 2012 F550	\$85,000
New ford ranger pickup to replace 2004 pickup	\$45,000
New Slope mower	\$70,000
New Utility vehicle plow and dump body for transfer station	<u>\$30,000</u>
Total Equipment Purchase	\$1,190,000

**Debt Service for FY24- Interest only est. @ \$19,850**



The DPW received equipment from a lease purchase approved in 2015. Debt service from this bond will be paid and we are seeking approval for another lease purchase for equipment that is needed of replacement. Here is a list of equipment with budget estimates for replacement:

New 6-wheel dump truck to replace 2003 6-wheel dump truck, plow and sander -	\$230,000
New Sweeper to replace 2006 sweeper that is no longer supported for parts -	\$240,000
New Loader to replace 2006 loader, cab is rotted and cannot be fixed -	\$185,000
New tractor and roadside mower to replace the 2006 tractor/mower	\$185,000
New mini excavator to replace a 2008 excavator	\$75,000
New Slope mower	\$70,000
<b>Total Equipment Purchase</b>	<b>\$985,000</b>

**Debt Service for FY24- Interest only est. @ \$19,850**

Replace 2006 sweeper that is no longer supported for parts



New Slope mower

Replace 2003 6-wheel dump truck, plow and sander



Replace 2006 Tractor Mower



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Replace 2006 Loader

Replace 2008 mini excavator





**Public Works Department FY 2023-2024: Golf Course Improvements -Project Cost: \$10,000**

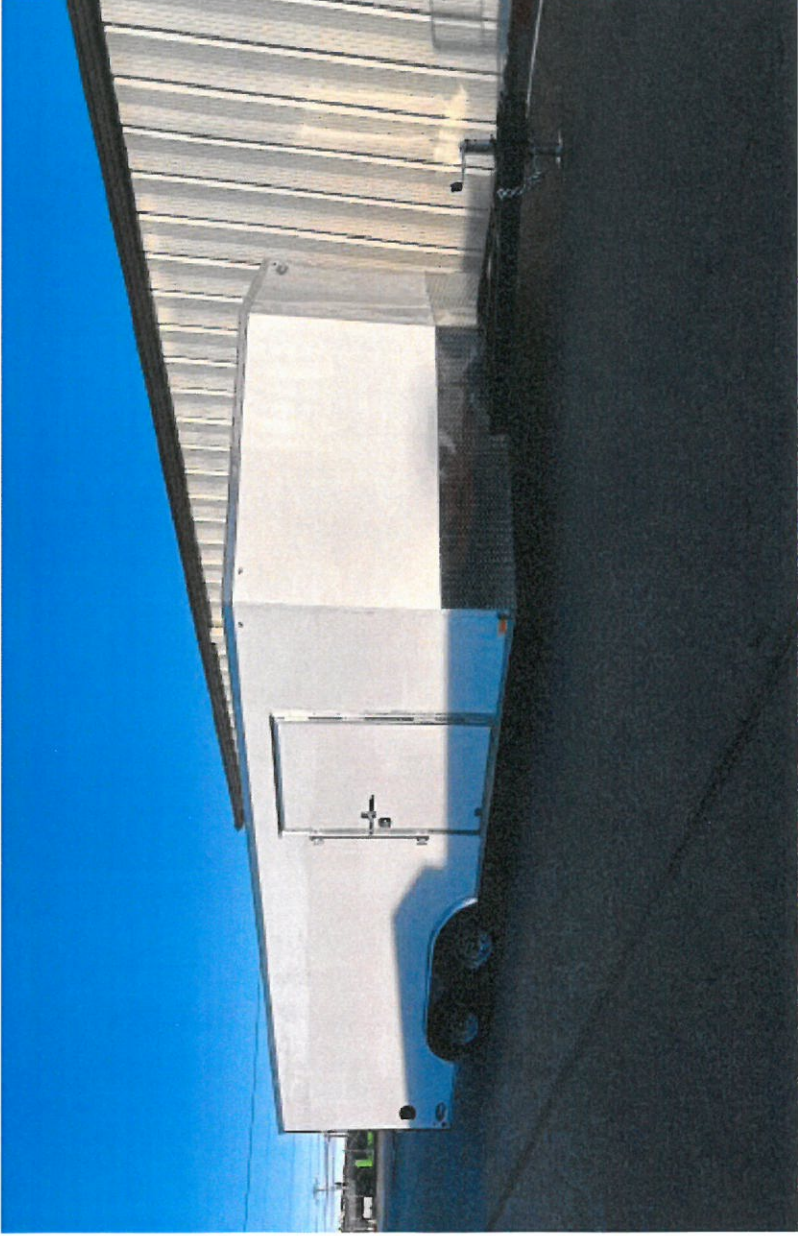
The 5-year lease signed by the Town of Jamestown and the Mistowski's require that the operator provide labor and the Town provide materials for improvements on the golf course. These funds will allow us to continue with the drill and fill program to restore the 9 greens on the course.

General Fund	Fiscal Year 2023-2024	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Six Year Total
<b><u>Parks and Recreation Program</u></b>							
Lawn Avenue Field Improvements	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Mackerel Cove Beach	\$0	\$0	\$20,000	\$0	\$0	\$10,000	\$30,000
Playground Reserve	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Basketball Court	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Pickelball Court	\$0	\$0	\$50,000	\$50,000	\$0	\$0	\$100,000
Lawn Ave. Temis Court- Lower	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Split Rail Fence	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$20,000
Public ROW Management	\$0	\$0	\$5,000	\$0	\$10,000	\$0	\$15,000
Fort Getty Projects	\$0	\$0	\$20,000	\$0	\$20,000	\$20,000	\$60,000
Community Center - 41 Conanicus Ave	\$0	\$150,000	\$50,000	\$50,000	\$50,000	\$0	\$300,000
Covered Trailer	\$11,000	\$0	\$0	\$0	\$0	\$0	\$11,000
Vehicle Replacement Program	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
Equipment Purchase/ Replacement	\$0	\$15,000	\$0	\$50,000	\$20,000	\$0	\$85,000
<b>Recreation Depart. - Subtotal</b>	<b>\$21,000</b>	<b>\$190,000</b>	<b>\$205,000</b>	<b>\$200,000</b>	<b>\$150,000</b>	<b>\$80,000</b>	<b>\$846,000</b>



**Recreation Department FY 2023-2024: -Split Rail Fencing - Project Cost: \$10,000**

The new split rail beach fencing would total 1,200 feet and was quoted at approximately \$10,000. The fence serves as a crucial barrier, protecting the dunes from vehicles driving over it and patrons walking through the dune grass. This, in turn, helps maintain the integrity of the dunes and shoreline. The beach is a valuable community resource and a popular destination for residents and visitors alike, and it is essential that we maintain its safety and beauty.



**Recreation Department FY 2023-2024: -Covered Trailer- Project Cost: \$11,000**

**Equipment Transport:** The enclosed trailer will be used to transport equipment, such as mowers, tools, and other supplies to various parks and recreation locations. This can be especially useful for some of our parks that are in remote or hard-to-reach locations such as heads beach, park dock, and Elderred field.

