

**TOWN COUNCIL SPECIAL MEETING  
INTERVIEW SESSION  
JANUARY 10, 2022**

The Jamestown Town Council Special Meeting was held to conduct interviews on January 10, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom. The public access code to participate by phone was 1- 646-876-9923 or 1-301-715-8592, meeting id: 881 0811 7827. to participate via computer or mobile app: <https://us06web.zoom.us/j/88108117827>

**I. ROLL CALL**

Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine and Randy White.

Also in attendance: Town Administrator Jamie Hainsworth, IT Consultant Michael Glier, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:**

The following candidate was interviewed for the Conservation Commission: Leo Orsi

The following candidates were interviewed for the Harbor Commission: Paul Sprague, Stephen Corbett, Thomas Farrell, and Wayne Banks

The following candidates were interviewed for the Zoning Board of Review: Dean Wagner, John Shekarchi and Terrance Livingston

The following candidate was interviewed for the Housing Authority Board of Commissioners: Valerie Molloy

**IV. ADJOURNMENT OF SPECIAL SESSION**

The Town Council Interviews were concluded at 7:25 p.m.

Attest:

  
\_\_\_\_\_  
Roberta Fagan, Town Clerk

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**IV. ADJOURNMENT OF SPECIAL SESSION**

The Town Council Interviews were concluded at 7:25 p.m.

Attest:

  
Roberta Fagan, Town Clerk



**TOWN COUNCIL EXECUTIVE SESSION MINUTES  
JANUARY 13, 2022**

The Jamestown Town Council Executive Session was held on January 13, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom. The access code to participate by phone was 1- 646-876-9923 or 1-301-715-8592, meeting id: 881 0811 7827. To participate via computer or mobile app: <https://us06web.zoom.us/j/88108117827>

**I. ROLL CALL**

Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine and Randy White.

Also in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Jamestown Philomenian Library Director Lisa Sheley, Eugene Mihaly, Attorney Joseph Larisa, and Town Clerk Roberta Fagan.

A motion was made by President Beye to enter into Executive Session, with second by Councilor M. White at 3:04 p.m. pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White Aye.

**II. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session regarding the Jamestown Philomenian Library construction project and related potential litigation.

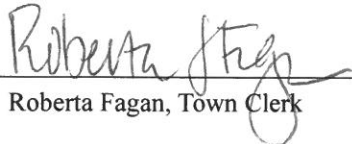
Town Council President Beye announced no vote was taken during Executive Sessions.

A motion was made by Vice President Meagher with second by Councilor Brine to seal the Minutes of the Executive Session. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

**III. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn the Executive Session at 3:40 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

  
\_\_\_\_\_  
Roberta Fagan, Town Clerk

**TOWN COUNCIL SPECIAL MEETING  
INTERVIEW SESSION  
JANUARY 18, 2022**

The Jamestown Town Council Special Meeting was held to conduct interviews on January 18, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom. The public access code to participate by phone was 1- 646-876-9923 or 1-301-715-8592, meeting id: 849 5505 0418. to participate via computer or mobile app: <https://us06web.zoom.us/j/84955050418>

**I. ROLL CALL**

Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine and Randy White.

Also in attendance: Town Administrator Jamie Hainsworth, Town Clerk Roberta Fagan and Denise Gamon, Town Clerk's Assistant

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:**

The following candidate was interviewed for the Library Board of Trustees: Kathleen McCoombs and Marla Romash

The following candidates were interviewed for the Housing Authority Board, Resident Commissioner: Bernie Courtney

The following candidates were interviewed for the Planning Commission: Bernd Pfeiffer, Diane Harrison and Mick Cochran

**IV. ADJOURNMENT OF SPECIAL SESSION**

The Town Council Interviews were concluded at 6:30 p.m.

Attest:

A handwritten signature in cursive script, appearing to read 'Roberta Fagan', is written over a horizontal line.

Roberta Fagan, Town Clerk

## **Town Council Minutes January 18, 2022**

### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on January 18, 2022. This meeting was held pursuant to the Executive Order No. 22-01, executed by Governor Daniel J. McKee and was teleconferenced via Zoom. The public access code to participate by phone was 1 (646) 876-9923 or 1 (301) 715-8592 Meeting ID 849 5505 0418. To participate by computer or mobile app: <https://us06web.zoom.us/j/84955050418>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Eric G. Brine, Michael G. White, and Randall White. Also present Town Administrator Jamie A. Hainsworth, Police Chief Edward Mello, Fire Chief James Bryer, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director Raymond DeFalco, Town Solicitors Peter D. Ruggiero and Wyatt Brochu, Town Clerk Roberta J. Fagan and Denise Gamon, Town Clerk's Assistant

### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. held via Zoom, and led the Pledge of Allegiance

### **III. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

### **IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) No items for review at this time

### **V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote: Trash Collector License Renewal Applications

- 1) Applicant: Island Rubbish Service, Inc. dba: Island Rubbish  
Address: 8 Swinburne Street, Jamestown, RI 02835

**A motion was made by Vice President Meagher with second by Councilor R. White to approve the Trash Collector License Renewal Application for Island Rubbish. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Applicant: Waste Management of RI, Inc. dba: Waste Management  
Address: 1610 Pontiac Ave, Cranston, RI 02920

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Trash Collector License Renewal Application for Waste Management. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) American Rescue Plan Act (ARPA) Funding (agenda presentation)
  - 2) Annual Financial Report – Fiscal Year Ended June 30, 2021
  - 3) Citizens Request Form for Maintenance and Services now available on the Town Website
  - 4) Request to Renew Agreement with Sunset Oyster Farms for installation of upwellers at the Fort Getty pier (agenda item)
  - 5) Jamestown Golf Clubhouse 2<sup>nd</sup> Floor Historic Photographs (agenda item)
  - 6) Opening Meetings Act Executive Order #22-01
  - 7) Status update on Broadband Request for Proposals (RFP)
  - 8) Cellular Improvements of Cell Service/Tower
  - 9) Covid-19 update

Town Administrator Hainsworth reported on the following:

The Citizens Request Form for Maintenance and Services is now on the Town's website. This enables our residents to submit complaints and concerns on-line. Councilor Brine recommends putting the Citizens Request Form on the home page of the Town's website.

On January 6, 2022 Governor McKee signed an Executive Order allowing remote participation of all public meetings.

The closing date for the Broadband Request for Proposals was January 6, 2022, there have been 3 submissions. Once reviewed, one will be selected for consideration by the Council.

Mariner Tower Company had been delayed in erecting a tower on Carr Lane, for cellular improvements, due to COVID. They are now in the process of obtaining the required permits and carrier agreements.

Verizon Wireless continues to work on their project of installing small cell sites.

COVID update: there have been 147 new positive cases in Jamestown, between December 14, 2021 and January 11, 2022. There are 4 vaccination clinics planned at the Melrose School beginning January 21, 2022.

B) Planning Director Report: Lisa Bryer

1) Zoning Ordinance Status update

Planning Director Bryer is in receipt of the fully reviewed Zoning Ordinance from Ursillo, Teitz and Ritch, Ltd. and will be reviewing and making any necessary changes prior to sending to the Planning Commission for their final review.

2) Short Term Rental Status of Data Collection Consultant

Planning Director Bryer has contacted Granicus (formerly Host Compliance) for an estimate of the collection of data for short term rentals in order to move forward with the proposed ordinance. Granicus recommends engaging with a Planner who is well versed in writing short term rental ordinances.

3) Affordable Housing Committee (agenda item)

Planning Director Bryer is in full support of reducing the Affordable Housing Committee membership from 8 members to 7 members. It is sufficient for the functioning of the board, including an odd number for voting purposes.

## VII. UNFINISHED BUSINESS

A) Review, Discussion and/or Action and/or Vote: Town's Consent on American Rescue Plan Act (ARPA) Funding

1) Presentation by Town Staff; Review of ARPA funding, use guidelines and draft of proposed projects for utilization of ARPA funds

In Town Administrator Hainsworth's power point presentation he reviewed the ARPA.

The total of the funding allocation is \$1,643,389.73

The Period of Performance began March 3, 2021 when the Act passed. All spending must be obligated by December 31, 2024 and all projects and monies spent must be completed by December 31, 2026.

Encourages the Council to schedule a workshop to discuss projects. This requires coordination, compliance and collaboration.

The Administration's prioritized projects include:

- Replacing the pipeline on Narragansett Avenue between Southwest Avenue and West Ferry. This segment is on the TIP program for 2023. Estimated cost is \$1,250,000
- Replacing the 14 year old dispatch radio system which serves the Police, Fire, EMS and EMA. Estimated cost is \$180,000
- Purchase a new ambulance. Estimated cost is \$300,000



- B) Review, Discussion and/or Action and/or Vote: Jamestown Golf Clubhouse 2<sup>nd</sup> Floor Historic Photographs

Rosemary Enright presented a proposal by the Jamestown Historical Society to decorate the 2<sup>nd</sup> floor of the Clubhouse with 27 sporting activity photographs from their collection.

**A motion was made by Vice President Meagher with second by Councilor Brine to approve the installation of 27 photographs from the Historical Society's Collection to the 2<sup>nd</sup> floor of the Jamestown Golf Clubhouse. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- C) Review, Discussion and/or Action and/or Vote to decrease the number of Members of the Affordable Housing Committee by One (1), from Eight (8) Members to Seven (7) Members.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the decrease of members on the Affordable Housing Committee from (8) to (7). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- D) Review, Discussion and/or Action and/or Vote to approve the National Grid Highland Drive pole petition request with Jamestown Department of Public Works provisional condition
- 1) Memorandum from Public Works Director Michael Gray to Town Administrator Jamie Hainsworth
  - 2) Request and Joint Pole Petition from National Grid

Public Works Director recommends the Town Council approve the petition to install a new pole at 45 Highland Drive with the condition that the Town of Jamestown DPW be notified in advance and be onsite for the installation due to the close proximity of a watermain.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the pole petition submitted by National Grid with a location of 45 Highland Drive. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- E) Review, Discussion and/or Action and/or Vote on the proposed Short-Term Rental Ordinance
- 1) Report update from Vice President Meagher

Vice President Meagher stated the proposed ordinance for short term rentals has stalled due to the Legislation overriding the Governor's veto of the Short Term Rental Bill. The Town Solicitor required time to review the consequences of that action.

Discussion ensued. No action was taken.

## VIII. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote to allocate a portion of the Property Conveyance Tax for Affordable Housing projects at the request of Vice President Meagher

Vice President Meagher commended Bob Plain, Chair of the Affordable Housing Committee for his energy and devotion to the cause that he is bringing to all of the issues on the Committee. He has done a great job in a short time.

Bob Plain has done research into the Real Estate Conveyance Tax. RIGL 44-25-1 imposes a tax on each deed or other instrument which transfers or conveys real property. The tax is payable by the person conveying the property. The rate is \$4.60 per thousand. More than half of the tax stamp fee stays with the State, the Town receiving the remainder. The State puts part of that money towards affordable housing and distressed communities. Some of the money from Jamestown's real estate conveyance tax goes toward affordable housing in other parts of the State.

Vice President Meagher is asking for support in asking the Finance Director and Town Solicitor to review earmarking some of the money that is conveyed to the Town for Affordable Housing.

**A motion was made by Councilor R. White with second by President Meagher to direct the Finance Director to look into how much can be afforded to dedicate and delegate of the Conveyance Tax Fund for Jamestown's Affordable Housing's pot. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Reports from Jamestown Parks and Recreation Department presented by Director Ray DeFalco
- 1) FY 2021 Parks and Recreation Department overview
  - 2) Review, Discussion, and/or Action and/or Vote to approve proposed fee increase as follows:
    - a) Tent camping for Jazz Festival (4-day rental) increase to \$250.00 from current rate of \$140.00

**A motion was made by Vice President Meagher with second by Councilor Brine to increase the fee for tent camping for Jazz Festival (4-day rental) to \$250.00. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) New fee structure for Pavilion Rental to Private For-Profit Organization Public Events at a rate of \$2500.00

**A motion was made by Vice President Meagher with second by Councilor Brine to approve the new fee structure of \$2500.00 for Pavilion rentals to Private For-Profit Organizations. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with second by Councilor Brine for the Town Council to develop a policy for Private For-Profit Organization Public Events being held at the Fort Getty Pavilion to be placed on the next agenda. Vote: President Beye, Aye; Vice**

**President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Review, Discuss and/or take Action and/or Vote on Eldred Avenue Recreation Field as an alternative location for proposed Pickle Ball Courts
  - a) Memorandum from Ray DeFalco, Parks and Recreation Director regarding Eldred Field Deed and Regulations
  - b) Copy of Quick Claim Deed from State of RI to the Town of Jamestown parcel of land between East Shore Road and Eldred Avenue; and map of parcel of land.

**A motion was made by Vice President Meagher with second by Councilor Brine to have Parks and Recreation Director DeFalco make a formal request of the State seeking permission to loosen restrictions on the deed for a parcel of land between East Shore Road and Eldred Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 4) Conanicut Island Sailing Foundation and Jamestown Historical Society/Conanicut Battery 2021 Review

Parks and Recreation Director DeFalco gave a brief review of the Conanicut Battery:

- The Jamestown Historical Society oversees and maintains the Battery with the assistance of the Parks and Recreation Department and the Department of Public Works
- In 2021 the JHS replaced all of the signage in the park through a grant sponsored by Senator Dawn Euer.
- An opening to a conduit that led to a WWII building at the water's edge was capped.
- The Jamestown Historical Society are great stewards for the Battery.

Parks and Recreation Director DeFalco gave a brief review of Conanicut Sailing Foundation

- CISF offered free sailing in 2021 on Wednesday evenings, approximately 125 people participated
- CISF started a pilot program of Hobie boat rentals out of Fort Getty
- Jamestown Adventure Camp, which runs over 8 weeks was attended by 486 campers, with almost 500 campers on a waiting list
- Leadership Program, for teens 13-16, which empowers students with skills that will enable them to make better decisions, had 12-15 participants
- O'Pen Skiff Camp offered the use of O'Pen skiffs which are small, unstable but fun boats, received positive feedback
- CISF offered Fall and Winter programming focusing on a nature based curriculum with over 100 participants



- C) Review, Discussion and/or Action and/or Vote: Request by resident to close a portion of Steamboat Street and create a dead-end.
- 1) Conservation Commission report
  - 2) Ken Schadeegg, 96 Steamboat Street
    - a) Email correspondence from Mr. Schadeegg
  - 3) David O'Neill, 186 Beach Avenue and Fred Uttley, 57 Spirketing Street
    - a) Letter from Mr. O'Neill and Mr. Uttley

**A motion was made by Vice President Meager with second by Councilor R. White, recommending sending the request of closing a portion of Steamboat Street and creating a dead-end to the Traffic Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- D) Review, Discussion and/or take Action and/or Vote on Request by Tony and Joe Pinheiro for Sunset Oyster Farms to renew agreement to place floating upwellers at the Fort Getty Pier
- 1) Letter dated February 20, 2021 from Chief Mello, Executive Director, Jamestown Harbor Commission to Sunset Oyster Farms c/o Tony and Joe Pinheiro

**A motion was made by Vice President Meagher with second by Councilor M. White to renew the agreement between the Town of Jamestown and Sunset Oyster Farms for the placement of floating upwellers at the Fort Getty Pier. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- E) Review, Discussion, and or take Action and/or Vote: Award bid to Cyber Communications in the amount of \$95,374. Costs and contracts are from State of Rhode Island MPA. Phase 1 is for crucial components to keep the public safety communication systems operational. Project is being proposed to be funded by ARPA funds or as part of the Capital Program for FY23.
- 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding Radio Replacement Project

**A motion was made by Councilor Brine with second by Vice President Meagher to award the bid to Cyber Communications in the amount of \$95,374.00 for the 1<sup>st</sup> phase of the replacement of the public safety communications system. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- F) Review, Discussion and/or take Action and/or Vote on use of Jamestown EMS Building on Knowles Court at the request of Councilor M. White
- 1) Memorandum from Town Administrator to the Town Council regarding

- 11 Knowles Court, "Request of Tails to Teach"
- 2) Laura Carlson, Founding Director, Tails to Teach

Discussion ensued. No action was taken.

#### **XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Member, for the One (1) Six-year term expiring March 2028, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote
- 1) Memorandum of request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy.
- 2) RIGL § 17-8-1 and RIGL § 17-8-2

**A motion was made by Vice President Meagher with second by Councilor Brine for the Board of Canvassers Clerk, Karen Montoya, to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee requesting a list of qualified individuals for Town Council's consideration to fill the Board of Canvassers Full Member vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Board/Commission/Committee Term Expiration Report, Committee Volunteer Advertisement, Planning and Zoning Board Membership
- 1) RIGL §45-22-3 and RIGL §45-24-56
- 2) Planning Board and Zoning Board Compliance Term Schedule

Discussion ensued. No action was taken.

- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Affordable Housing
- a) Letter of resignation
- i) Donna Andreozzi
- 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
- a) Letter of interest for reappointment
- i) Leo N. Orsi, Jr. \*\*
- b) Letter of interest for appointment
- i) Robert S. Shein

**A motion was made by Vice President Meagher with second by Councilor M. White to reappoint Leo N. Orsi, Jr. to the Conservation Commission for a (3) year term with an ending**

**date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Jamestown Fire Department Compensation Committee (One [1] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2022); duly advertised
  - a) No applicants
- 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
  - a) Letters of interest for reappointment
    - i) Eric Lexow\*\*

**A motion was made by Councilor R. White with second by Vice President Meagher to reappoint Eric Lexow to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- ii) Wayne Banks\*\*

**A motion was made by Vice President Meagher with second by Councilor R. White to reappoint Wayne Banks to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- iii) Daniel Wurzbacher\*\*

**A motion was made by Vice President Meagher with second by Councilor Brine to reappoint Daniel Wurzbacher to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Letters of interest for appointment
  - i) Thomas Farrell\*\*
  - ii) Paul D. Sprague\*\*
  - iii) Stephen J. Corbett\*\*
- 5) Jamestown Housing Authority – (Two vacancies with One five-year term ending December 31, 2026 [Full Member] and One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]); duly advertised
  - a) Copy of email correspondence from Executive Director Sullivan in response to Town Administrator's request for the Resident Commissioner nomination process
  - b) Letter of interest for reappointment (Full Member)
    - i) Valerie Molloy\*\*

- c) Letter of interest for appointment
  - i) Susan Romano \*\*
  - ii) Robert Plain \*\*
  - iii) Robert S. Shein

**A motion was made by Councilor R. White with second by Vice President Meagher to appoint Susan Q. Romano to the Jamestown Housing Authority for a (5) year term with an ending date of December 31, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- d) Letter of interest for appointment (**Resident Commissioner**)
  - i) Doreen Dell self- nominated \*\*
    - a. Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
    - b. Endorsement from JoAnn Koehler
    - c. Endorsement from Diona McGrath
    - d. Endorsement from Joan Shaffer
  - ii) Bernie Courtney self-nominated

Discussion ensued. No action was taken.

- 6) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
  - a) Letter of interest for appointment
    - i) Joseph Cannon \*\*
    - ii) Mackenzie Richards\*\*
    - iii) Marla Romash
    - iv) Kathleen McCoombs

**A motion was made by Vice President Meagher with second by Councilor R. White to appoint Marla Romash to the Jamestown Library Board of Trustees for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Response to request for interview
  - i) Carol Welch
- 7) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
  - a) Letter of resignation
    - i) Michael Smith (Town Charter Rule 1002[3] term limit reached)

- b) Letter of interest for reappointment
  - i) Bernd E. Pfeiffer
  - ii) Michael Cochran
- c) Letter of interest for appointment
  - i) Diane Harrison
  - ii) Robert S. Shein

**A motion was made by Vice President Meagher with second by Councilor M. White to complete interviews prior to making appointments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 8) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
  - a) Letter of interest for reappointment
    - i) Steve Saracino
  - b) Letter of recommendation
    - i) Jamestown Tree Protection and Presentation Commission member James Simmons

**A motion was made by Councilor M. White with second by Vice President Meagher to reappoint Steve Saracino as the Jamestown Tree Warden. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 9) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026; duly advertised)
  - a) Letter of interest for reappointment
    - i) Dean J. Wagner seeks reappointment as a full member\*\*
    - ii) Terence Livingston seeks reappointment as a full member\*\*
  - b) Letter of interest for appointment:
    - i) John Shekarchi seeks appointment as a full member\*\*
    - ii) Richard Toselli seeks appointment as a full member\*\*
    - iii) Robert S. Shein

**A motion was made by Vice President Meagher with second by Councilor M. White to complete interviews prior to making appointments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**\*\*previously interviewed**

A motion was made by Councilor Brine with second by Councilor M. White to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## IX. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) December 20, 2021(Special Meeting)
  - 2) December 20, 2021(Regular Meeting)
  - 3) January 10, 2022 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Conservation Commission, November 9, 2021
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on January 25, 2022 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:

Application of JB ON THE WATER, LLC with regard to property located at 150 Conanicus Avenue, and is further identified as Tax Assessor's Plat 8, Lot 258 for a Variance from Article 3, Section 82-301 entitled "District Development Regulations", Section 82-302 entitled "District Dimensional Regulations", Table 3-2 for the Village Special Development District Zones R-8, R-20, CL and CD authorized by this Ordinance, Article 11 entitled Jamestown Village Development District, Section 82-1107, a Special Use Permit from Article 7, NONCONFORMING USES, Section 82-704. - ALTERATION OF A NONCONFORMING USE, and Article 6, Section 82-601 entitled "Special Use Permits Authorized by this Ordinance" and Section 82-605 entitled "Variances Authorized by this Ordinance" to add a handicap access ramp and outdoor deck with awning to the existing restaurant space. Pursuant to Article 3, Table 3-1 a Restaurant serving alcoholic beverages is not permitted. Pursuant to Article 3, Table 3-2 a front setback of 30' is required. Pursuant to Article 11, Section 82-1107, the building placement must be reviewed by the Planning Commission. Pursuant to Article 7, Section 82-704, a Special Use Permit is required to alter a nonconforming use.

Said property is located in an R-20 zone and contains 49,504 square feet.

- D) Tax Assessor's Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
01-0005-22	SOLDIER & SAILOR EXEMPTION	\$36.22
01-0005-22M	SOLDIER & SAILOR EXEMPTION	\$44.92
REAL ESTATE ABATEMENT TO 2021 TAX ROLL		

02-0778-90	TOWN COUNCIL AGREEMENT	\$1371.00
<b>ADDENDA TO 2021 TAX ROLL</b>		
03-1112-00	PRO-RATION C/O 9/28/2021	\$298.49
19-0640-00	PRO-RATION C/O 12/15/2021	\$180.17
19-1450-48	PRO-RATION C/O 12/23/2021	\$122.78
03-1255-10	PRO-RATION C/O 05/19/2021	\$1004.89
<b>TOTAL MOTOR AND REAL ESTATE ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$1452.14</b>
<b>TOTAL ADDENDA TO 2021 TAX ROLL</b>		<b>\$1606.33</b>
<b>GRAND TOTAL</b>		<b>\$154.19</b>

## **X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to Town Council President Beye  
From: Stephen Murphy  
Dated: December 27, 2021  
Re: Second Request to refund late fee

This will be put on the February 7, 2022 Agenda

- 2) Open Forum Request to be placed on future agenda  
From: Laura Carlson  
Dated: December 20, 2021  
Re: Rescue Barn Proposal
- 3) Copy of Email to: Town Clerk Roberta Fagan  
From: Wendy Shapiro  
Dated: December 19, 2021  
Re: Request to reinstate an Animal Control Officer
- 4) Copy of Email to: Town Clerk Roberta Fagan  
From: Wendy Shapiro  
Dated: December 21, 2021  
Re: Addendum to Request to reinstate an Animal Control Officer
- 5) Copy of Email to: Town Clerk Roberta Fagan  
From: Wendy Shapiro  
Dated: December 22, 2021  
Re: Condos Green Lane



- 6) Copy of Email to: Town Council  
From: Alma Davenport  
Dated: December 26, 2021  
Re: Zoning variances for the Narragansett/Green Lane Condominiums
- 7) Copy of Email to: Town Clerk's Assistant Denise Gamon  
From: Carol Welch  
Dated: December 23, 2021  
Re: Unavailable to serve or interview for Boards/Commissions
- 8) Copy of Email to Town Administrator Jamie Hainsworth  
From: Frank Meyer  
Dated: January 8, 2022  
Re: New sledding run in Jamestown/Newport Street abandoned
- 9) Copy of Certified Mail to: Town Council President Beye  
From: Revolution Wind  
Dated: December 23, 2021  
Invitation to Consult on Avoidance, Minimization and Mitigation Measures for the Proposed Revolution Wind Project
- 10) Letter to the Discover Newport Board of Directors with a copy of the Comprehensive Annual Financial Report for Newport and Bristol County Convention and Visitors' Bureau and Subsidiary (the Bureau) for the year ended June 30, 2021

#### **XI. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Request to approve moving the Town Council Meeting scheduled for Tuesday, February 22, 2022 at 6:30 p.m. to Wednesday, February 23, 2022 at 6:30 p.m.

**A motion was made by Councilor M. White with second by Vice President Meagher to approve the Town Council meeting scheduled for Tuesday, February 22, 2023 to Wednesday, February 23, 2022 at 6:30 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Interviews scheduled of applicants for the committee vacancies on **February 7, 2022** as follows:

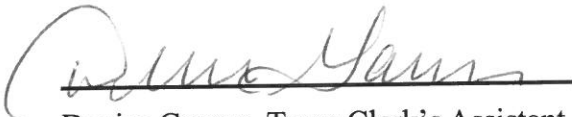
TIME	NAME	COMMITTEE
6:00	Robert S. Shein	Conservation Commission, Housing Authority, Planning Commission and Zoning Board of Review



## **XII. ADJOURNMENT**

**A motion was made by Councilor Brine with second by Vice President Meagher to adjourn at 8:53 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

Attest:

  
Denise Gamon, Town Clerk's Assistant

**TOWN COUNCIL  
SPECIAL MEETING MINUTES  
January 31, 2022  
6:30 P.M.**

**The Jamestown Town Council Special Meeting was held on January 31, 2021. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022, this meeting will be teleconferenced via Zoom. The access code to participate by phone was 1- 646 558 8656 or 1- 312 626 6799, meeting id: 830 0995 6586. To participate via computer or mobile app: meeting id:**

**<https://us06web.zoom.us/j/83009956586?pwd=rvnryu5qym9sdjdcmtkzlxuytzut09>**

**I. ROLL CALL**

**Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brian and Randy White.**

**Also in attendance: Town Administrator Jamie Hainsworth, Director of Finance Christina Collins, Public Works Director Michael Gray, Police Chief Edward Mello, Fire Chief Jim Bryer, and Town Clerk Roberta Fagan**

**II. CALL TO ORDER**

**Council President Beye called the Special Meeting Budget Session of the Jamestown Town Council to order at 6:31 p.m. held via Zoom.**

**III. TOWN COUNCIL BUDGET WORK SESSION:**

- A) Town Council Budget Work Session for use of American Rescue Plan Funds; review and discussion**
  - 1) Presentation of proposed projects: Water mainline replacement Narragansett Avenue, Replacement of Public Safety Communications System and Replacement of Emergency Rescue Vehicle**

**Town Administrator Hainsworth gave a brief overview of the intention of the workshop and recommended projects utilizing ARPA funds granted to Jamestown.**

**Finance Director Collins gave a PowerPoint presentation which included Town of Jamestown ARPA funding allocation, period of performance, recommended best practices, and the Administration's prioritized projects:**

**Narragansett Ave. between Southwest Ave. and West Ferry  
Approximately 100 years old 6" cast iron watermain, services more than 100 residential properties, Melrose and Lawn Ave. School and Pemberton Housing. This segment is on the TIP program for 2023. Estimated Cost ~ \$1,250,000**

**Radio Replacement Project  
Replacement of 2008 dispatch radio system which serves, Police, Fire, EMS and EMA. System experiencing failures which can cause complete loss of radio service.  
Estimated Cost ~ \$180,000**

**New Ambulance**

To replace 18-year-old vehicle, which services all residents. Estimated Cost ~ \$300,000

Director of Public Works Michael Gray reviewed the proposed Waterline Improvement Project Narragansett Avenue and North Road.

Police Chief Edward Mello gave a brief overview of the proposed Radio Replacement project

Fire Chief Jim Bryer reviewed and gave an overview of intended use of funds to replace the 2003 Rescue 1 and recommended reserving existing and future appropriations for a new ladder truck.

Discussion ensued. Mary Lou Sanborn requested statistics on the number of times the ladder truck was in use in the past year. Chief Bryer explained that in addition to fires the ladder truck houses the technical rescue equipment needed for rescue missions at the State and Town parks.

**IV. OPEN FORUM- To participate you will press \*9 to raise your hand.**

**The meeting moderator will coordinate your participation.**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address- none
- B) Non-scheduled request to address.

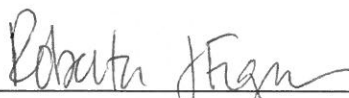
James McPherson, Newport Mental Health, addressed the Town Council. Newport Mental Health serviced 41 Jamestown residents last fiscal year. Newport Mental Health would like to work with the Town of Jamestown on potential pairing of Federal grant funds and ARPA funds. Vice President Meagher thanked Mr. McPherson and suggested contacting Town Administrator Hainsworth and Finance Director Collins. Finance Director Collins further explained the Town of Jamestown does contribute to various civic organizations on an annual basis, determined during the budget process.

The Town Council agreed to continue the proposed use of ARPA funding and vote to the February 7, 2022 scheduled Town Council meeting.

**V. ADJOURNMENT**

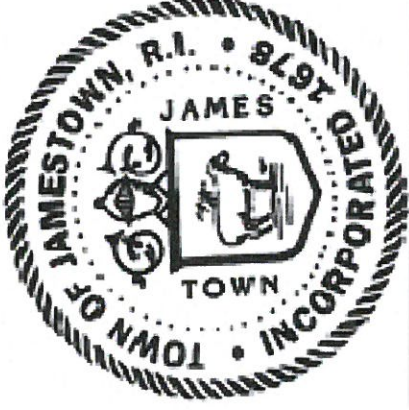
A motion was made by Councilor M. White with second by Councilor Brine to adjourn at 7:12 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

Attest:

  
\_\_\_\_\_  
Roberta J. Fagan, Town Clerk

# American Rescue Plan Act (ARPA)

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## Jamestown Town Council Workshop

January 31, 2022





# Town of Jamestown

## Funding Allocation

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- Non-Entitlement Unit (NEU) Allocation
  - \$575,467.70 (over 2 years)
- County Allocation
  - \$1,067,922.03
- Total Allocation
  - \$1,643,389.73



# Period of Performance

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- Begins March 3, 2021
- Obligated by Dec. 31, 2024
- Spent by Dec. 31, 2026

# Recommended Best Practices

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- Provide transparency and accountability
- Provide avenues for public participation
- Adopt metrics
- Directly link proposed spending with program goals and objectives
- Monitor implementation
- Communicate with stakeholders about project goals and progress

# Administration's Prioritized Projects

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## **Narragansett Ave. between Southwest Ave. and West Ferry**

Approximately 100 years old 6" cast iron watermain, services more than 100 residential properties, Melrose and Lawn Ave. School and Pemberton Housing. This segment is on the TIP program for 2023.  
Estimated Cost ~ \$1,250,000

## **Radio Replacement Project**

Replacement of 2008 dispatch radio system which serves, Police, Fire, EMS and EMA. System experiencing failures which can cause complete loss of radio service. Estimated Cost ~ \$180,000

## **New Ambulance**

To replace 18 year old vehicle, which services all residents.  
Estimated Cost ~ \$300,000

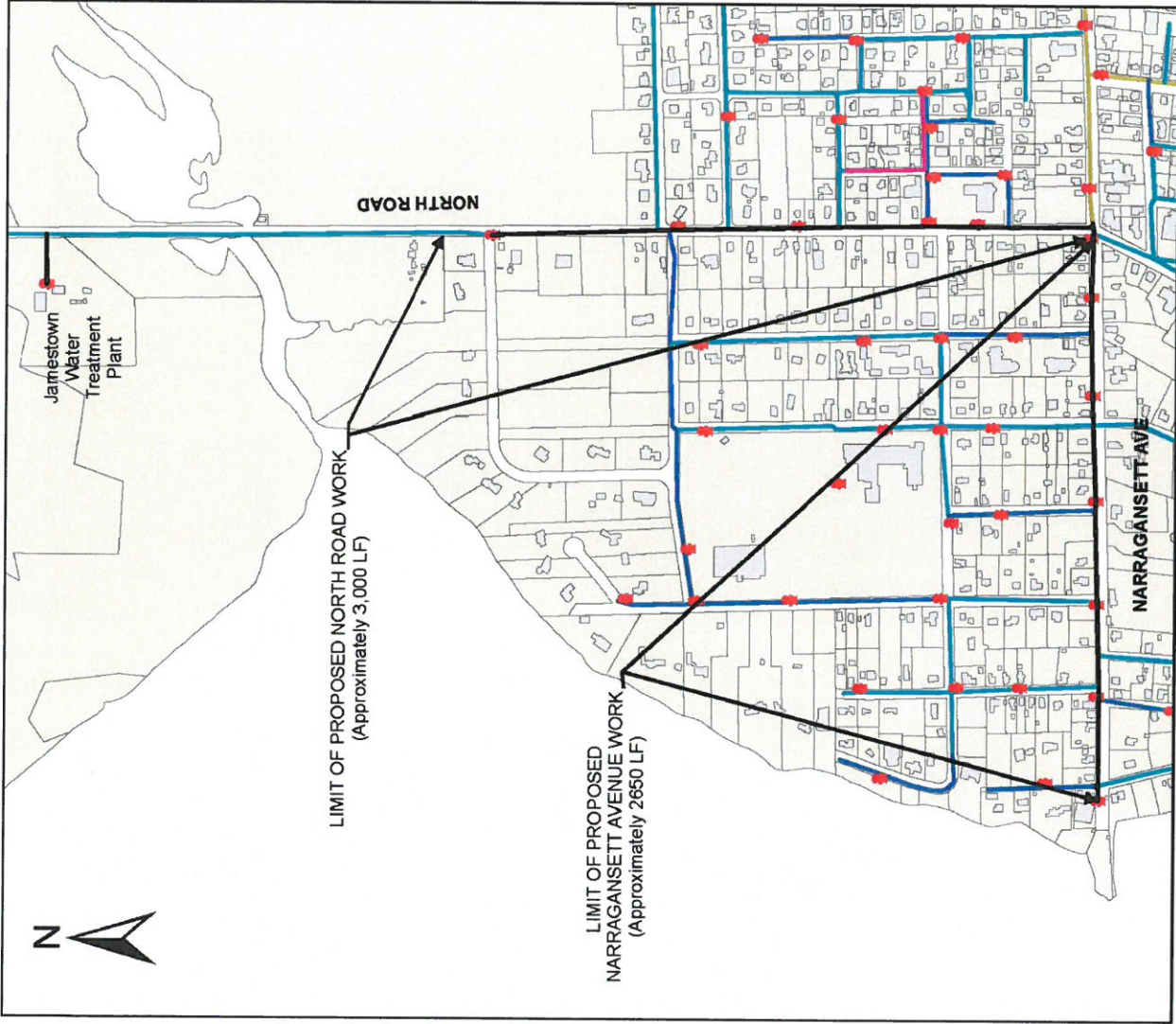


# Proposed Water Line Improvement Project

## Narragansett Avenue & North Road

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- Project has been in the long range capital plan and needs to be replaced.
- Completed before the RIDOT reconstruction of Narragansett Avenue listed on the Transportation Improvement Plan for 2023.
- Replace segment of 6" cast iron water main in Narragansett Avenue between Southwest Avenue and West Ferry.
- Watermain is approximately 100 years old.
- Will improve water quality, improve fire flow and will replace lead services to homes.



**TOWN OF JAMESTOWN RHODE ISLAND**  
**PROPOSED WATER LINE IMPROVEMENT PROJECT**  
**NARRAGANSETT AVENUE (SOUTHWEST AVENUE TO WESTERN TERMINUS) AND**  
**NORTH ROAD (NARRAGANSETT AVENUE TO 200' NORTH OF WESTWIND DRIVE)**

DECEMBER 2021



Intersection of  
Southwest/Narragansett/North Rd.

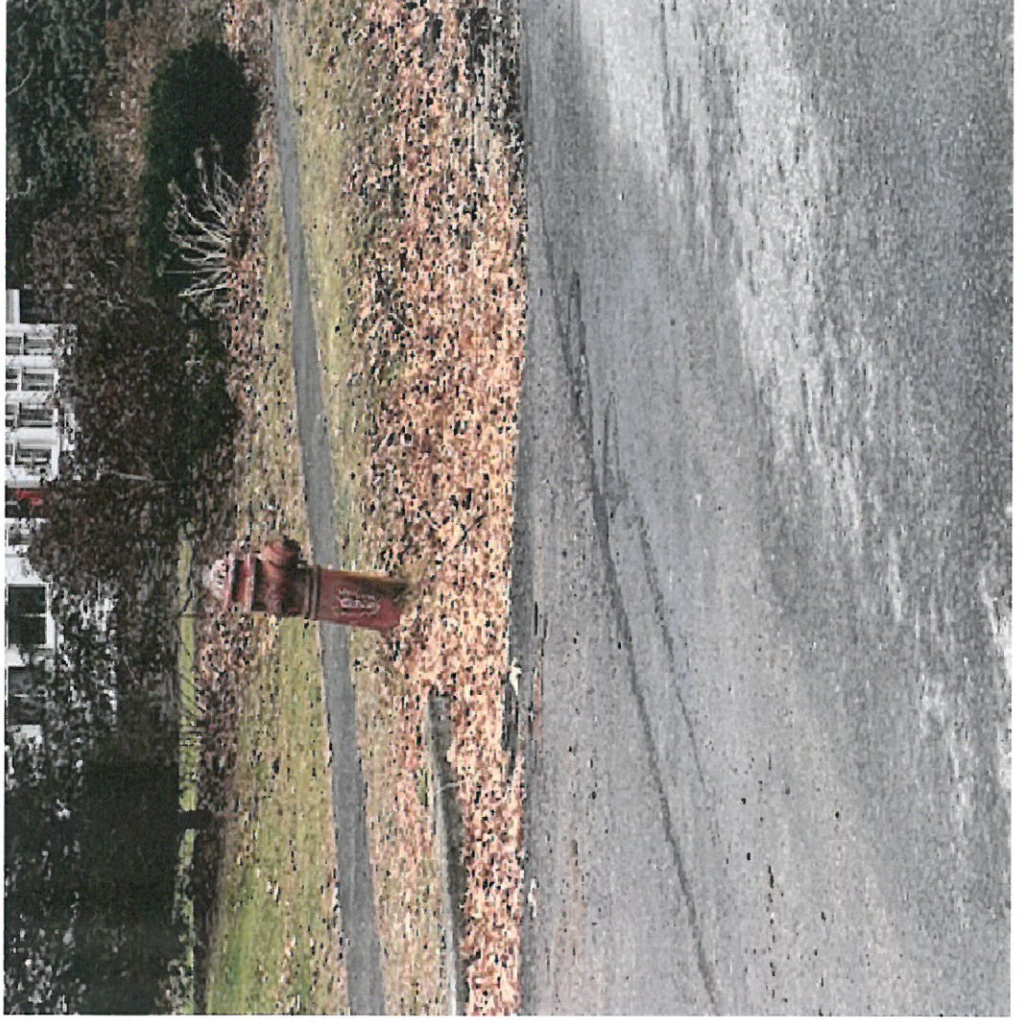


Narragansett Ave. going west  
toward Dutch Harbor





Fire Hydrant approximately 100 yrs. old





# North Road going toward the Great Creek





# Proposed Radio Replacement Project

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- Main communication system for Police, Fire, EMS, EMA and allows for direct communication with school officials during an emergency.
- Allows for interoperable communications with all police and fire agencies throughout the State.
- Current radio system experiencing repeated failures.
- Current system was purchased and installed in 2008. It is a Motorola product and comprises of multiple computer servers, radio consoles, power supplies and antennas.
- Motorola has indicated that the product has reached end of life and will no longer supply parts or services.

## Current Centralized Dispatch - 2008





# Proposed Centralized Dispatch Communication Center





## Example of Antenna Mount



## New Rescue Vehicle

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- Rescue 1 is 18 years old. Vehicle is reaching it's useful life.
- Currently \$150,000 in reserve and the JFD is requesting an additional \$150,000 in the upcoming budget.
- JFD has recommended that the Rescue vehicle be purchased with American Rescue Plan funds and keep the existing and future appropriations for a new ladder truck.
- Current Ladder truck has between 5 -8 yrs of serviceable (NFPA approved) life.
- Ladder truck approximate cost based on current market.
  - New - \$1,000,000 - \$1,500,000
  - Used - \$800,000 - \$1,000,000
- JFD has been advised by truck manufacturers that an increase of 10% - 20% per year is highly likely

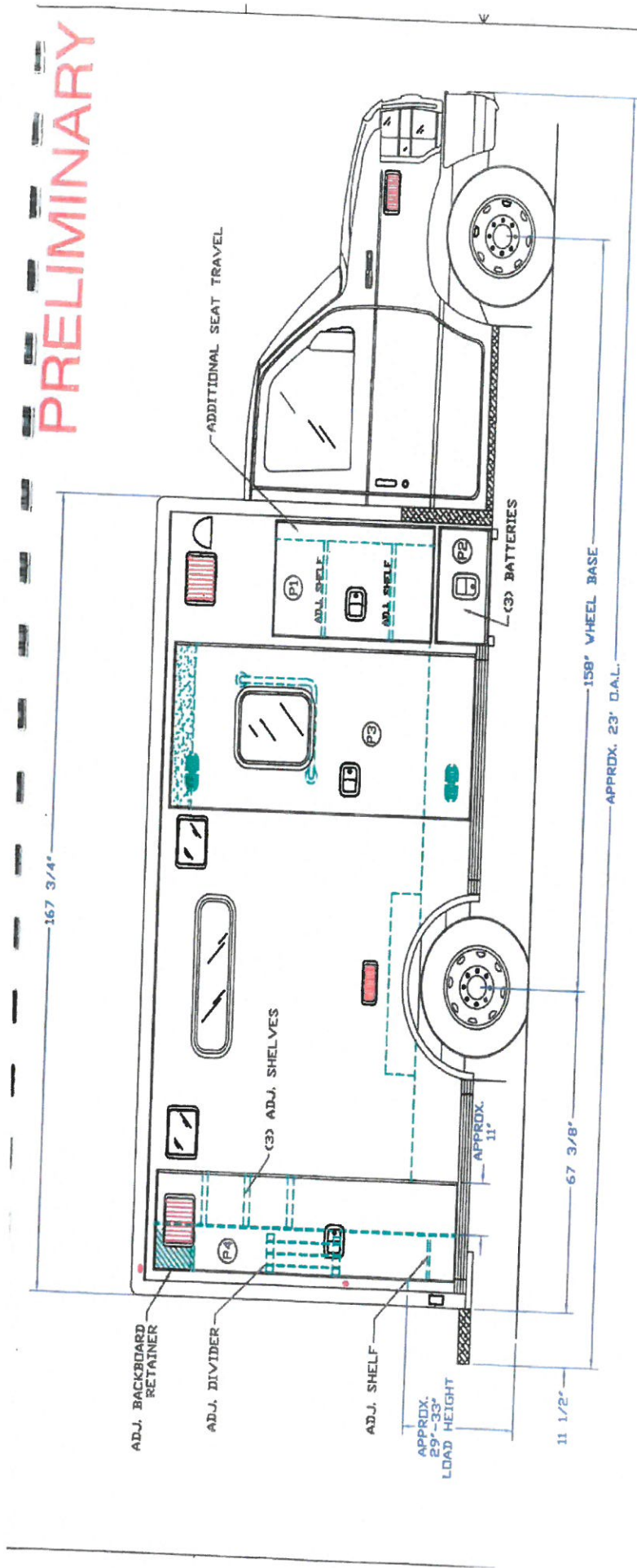


# 2003 RESCUE 1





# Proposed Rendering of New Rescue Curb Side View



## CURB SIDE

COMP.	INTERIOR HEIGHT	PASS-THRU HEIGHT	INTERIOR WIDTH	PASS-THRU WIDTHS	DEPTH	DESCRIPTION	DRAWING NO.
P1	42"	41"	22"	19 1/2"	26"	ISO STORAGE	JAME-SDE
P2	12 5/8"	11 5/8"	24"	22 1/2"	20 3/4"	BATTERY TRAY	
P3	72 1/4"	79 1/2"	34 1/2"	30"	15 3/4"	SIDE ENTRY DOOR	DRAWN BY: J.P.
P4	80 1/2"	79 1/2"	20 1/2"	* 17"	20 7/8"	BB/STAIR CHAIR STORAGE	DATE: 5/28/21
NOTE: DOOR HELD OPEN AT 130° TO ACCOMMODATE PASS-THRU						SCALE: 1"=32"	REVISION(S):

APPROVED BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

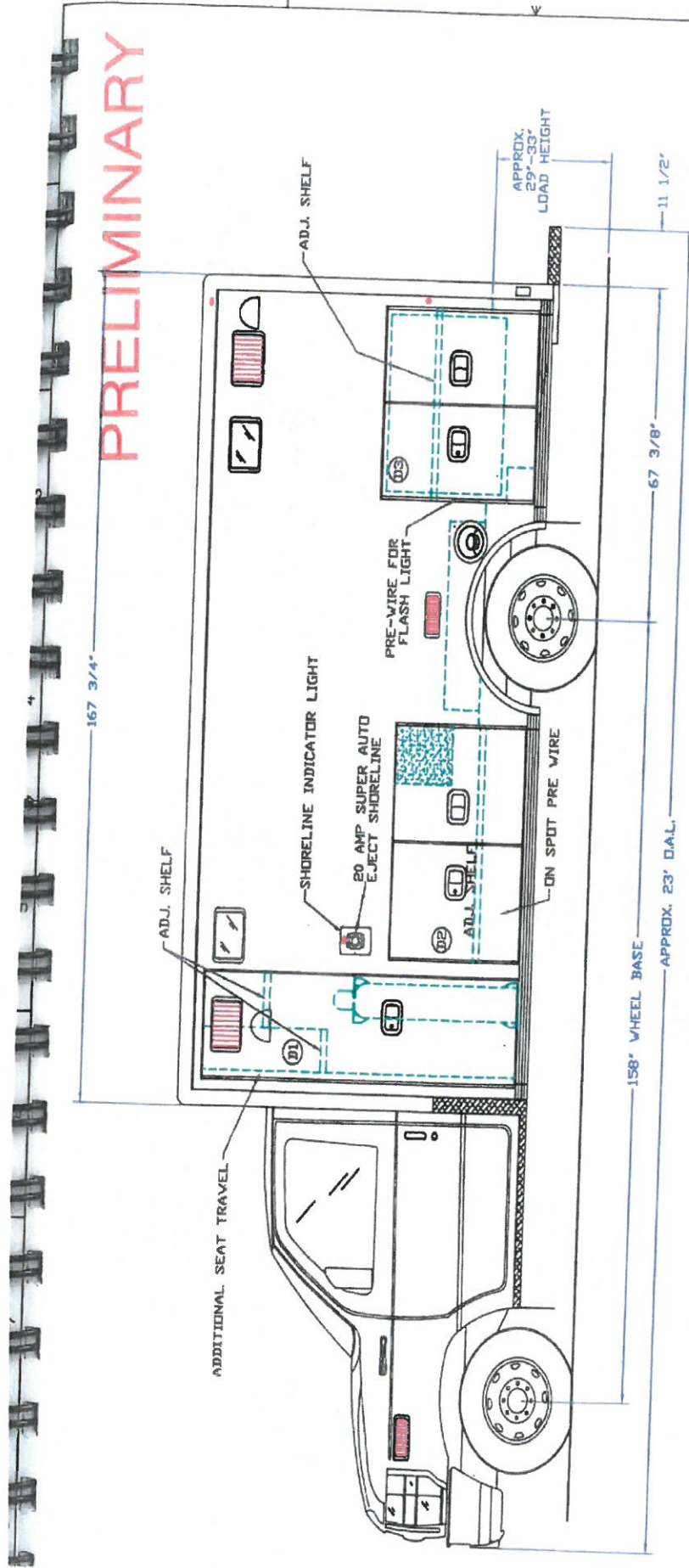
167" TYPE III SUPERLINER, 72" HEADROOM  
FOR JAMESTOWN FIRE DEPT. - JAMESTOWN, RI



**LIFE LINE**  
EMERGENCY VEHICLES  
1 Life Line Dr.  
Burrhead, IA 50674  
P.O. Box 299  
Burrhead, IA 50674

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# Proposed Rendering of New Rescue Street Side View



## STREET SIDE

COMP.	INTERIOR HEIGHT	PASS-THRU HEIGHT	INTERIOR WIDTH	PASS-THRU WIDTHS	DEPTH	DESCRIPTION
D1	80 1/2"	79 1/2"	19 1/2"	17"	20 7/8"	O2 STORAGE
D2	33"	32"	47 1/2"	40"	17 3/4"	STORAGE
D3	39"	38"	38 1/2"	31"	17 3/4"	

TE:SHIP SPARE TIRE LOOSE

FOR DRAWING APPROVAL

PROVED BY:

TITLE:

DATE:

167" TYPE III SUPERLINER, 72" HEADROOM  
FOR JAMESTOWN FIRE DEPT. - JAMESTOWN, RI



**LIFE LINE**  
EMERGENCY VEHICLES  
1 Life Line Dr.  
Sumner, IA 50674

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**TOWN COUNCIL EXECUTIVE SESSION  
MEETING MINUTES  
FEBRUARY 7, 2022**

The Jamestown Town Council Special Meeting was held to conduct interviews on February 7, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom.

The public access code to participate by phone was 1- 646 876 9923 or 1- 312 626 6799, meeting id: 865 7696 6260. To participate via computer or mobile app: <https://us06web.zoom.us/j/86576966260?pwd=dEN3Sk11cmRldXJybVhReWIHTUFpdz09>

Town Council Members present were as follows: Vice President Mary Meagher, Michael G. White, Erik Brine and Randy White. President Beye recused herself from Executive Session.

Also in attendance: Town Administrator Jamie Hainsworth, and Town Clerk Roberta Fagan, and Attorney Wyatt Brochu.

A motion was made by Vice President Meagher to enter into Executive Session, with second by Councilor M. White at 9:15 p.m. pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation. Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White Aye.

**XIV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (union contract negotiations NAGE 68 & 69)

Town Council Vice President Meagher announced no vote was taken during Executive Sessions.

A motion was made by Vice President Meagher with second by Councilor Brine to seal the Minutes of the Executive Session. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

**XV. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn the Executive Session at 9:57 p.m. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

  
\_\_\_\_\_  
Roberta Fagan, Town Clerk



**TOWN COUNCIL MEETING MINUTES**  
**Wednesday, February 23, 2022**  
**6:30 P.M.**

The Jamestown Town Council Meeting was held on February 23, 2022. This meeting, pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and extended pursuant to Executive Order 22-20, was teleconferenced via Zoom. To participate by phone: 1- 646 876 9923 or 1- 312 626 6799, meeting id: 862 6855 8755. To participate via computer or mobile app: meeting id:

<https://us06web.zoom.us/j/86268558755?pwd=SUFDQkY3NVlrTVNOdVZ5MjdIVlEwdz09>

**I. ROLL CALL**

Town Council Members present were as follows: President Nancy A. Beye, Vice President Mary Meagher, Councilor Michael G. White, Councilor Erik Brine and Councilor Randy White.

Also, in attendance: Town Administrator Jamie Hainsworth, Director of Finance Christina Collins, Public Works Director Michael Gray, Police Chief Edward Mello, Town Planner Lisa Bryer, IT Consultant Michael Glier, Parks and Recreation Director Ray DeFalco, Water and Sewer Clerk Denise Jennings, Senior Services Director Molly Conlon, Solicitor Peter Ruggiero and Town Clerk Roberta Fagan

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Beye called the meeting to order at 6:31 p.m. held via Zoom and led the Pledge of Alliance.

A motion was made by Vice President Meagher to convene the Town Council sitting as the Board of Water and Sewer Commissioners with a second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A) **CALL TO ORDER/ROLL CALL:**

B) **AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS:**

C) **READING AND APPROVAL OF MINUTES:**

1) 12/20/21 (regular meeting)

D) **OPEN FORUM:**

1) Scheduled request to address

2) Non-scheduled request to address

E) **REPORT OF TOWN OFFICIALS:**

Status reports, discussion and potential action

- 1) Pumping report
- 2) Town project reports
  - a) Town Wells
  - b) Water Treatment Plant
  - c) Transfer Pumping/Reservoir
  - d) Distribution System
  - e) Wastewater Treatment Facility

**F) LETTERS AND COMMUNICATIONS:**

None

**G) UNFINISHED BUSINESS:**

None

**H) NEW BUSINESS:**

- 1) Finance Director's Report: Comparison of the Water Budget to Actuals as of January 31, 2022
- 2) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of January 31, 2022

**I) The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

A motion was made by Vice President Meagher to adjourn the Town Council sitting as the Board of Water and Sewer Commissioners and go into Open Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye

**IV. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Charlotte Zarlengo, of Seaside Drive, addressed the Council and requested their assistance to intervene in the Harbor Commission activities as it pertains to Heads Beach. Mrs. Zarlengo requested the Council's assistance to help to prevent additional moorings at Heads Beach for the safety of the swimming area and the negative land impacts to the neighborhood.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

A) Jamestown Affordable Housing Committee

1) Affordable Housing Trust Fund – proposed updated funding formula

Affordable Housing Chair Robert Plain, of Calvert Place, made a presentation to the Town Council. Mr. Plain commended Jamestown's commitment to funding the Affordable Housing Trust Fund and promotion of economic diversity. As outlined in the Town of Jamestown Comprehensive Plan, present and long-term goals include slowing the loss of economic diversity as well as progressing toward the State mandate requiring 10% of its housing stock being affordable housing. Mr. Plain stated that, in fact, Jamestown's economic diversity has decreased. The Affordable Housing Committee requested the following: 1) Increasing annual investment to \$225k per year. The Committee will continue to generate ideas and solutions for Jamestown to support the additional annual investment. 2) Recommended that funds invested in Affordable Housing Trust Fund be relative to what the Town collects for Conveyance Tax. This would ensure that the solutions would align with the problems; 3) Incorporate the new funding formula in a Jamestown Ordinance similar to Coventry's funding formula. Affordable housing is not the goal; the goal is to increase local economic diversity and affordable housing is the means to that end. When the Affordable Housing Trust Fund has been allocated additional funding, it will be an investment in local economic diversity.

Vice President Meagher thanked the Affordable Housing Committee for the presentation, and commented that the Council will take up this topic during the upcoming budget workshops. It is expected to be a tight budget year, but the revised funding formula will be given consideration during the budget deliberations.

Mr. Plain offered to help in anyway to "find the money" and reiterated that the requested revised funding formula would be good for economic diversity and the overall community.

The Town Council reverted back to Open Forum to allow Mrs. Zarlengo to address the Council.

B) At the request of Councilor Brine the Rolling Agenda group will make a presentation to the Council:

1) Jamestown bike paths and upcoming road improvements/projects

Rolling Agenda members Samira Hakki and Julie Kalfelz made a presentation to the Town Council and gave historical background about the Jamestown grass roots cycling advocacy group. The presentation focused on improvement of "bikability/walkability" in Jamestown, and the indirect benefits would include quality of life, sustainability, safety, reduced parking congestion, and commerce. Rolling Agenda conducted two surveys, a survey of residents and a survey of Lawn Avenue students. The residents and students responded to questions regarding: where respondents live, biking safety around island and/or to school, sustainability (better bike infrastructure improves environmental and human health), commuting off island via Jamestown and/or Newport bridges. In addition to the survey, Rolling Agenda also hosted a Bike Infrastructure Workshop on November 30, 2021 at the Jamestown Philomenian library to gather community input on future biking infrastructure on Conanicut Island. Rolling Agenda would like the Town Council to consider reinstating the Bike Path Design Committee and to adopt a Local Complete Streets Ordinance similar to other communities.

Councilor Brine gave thanks to the Rolling Agenda group for the presentation and for their community engagement. He asked whether Rolling Agenda had looked at bike committees in other municipalities that the Town of Jamestown can build upon?

Ms. Hakki explained that if the Council would reinstate the Bike Path Committee it would assist in applying for grants to fund any projects.

Councilor M. White previously sat on the Jamestown Bike Path Design Committee and gave some historical background.

Vice President Meagher requested that the topic be continued to the next meeting.

## **VI. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

A) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:

- 1) Applicant: St. Mark Church  
Event: Mother's Day Plant Sale  
Date: May 7, 2022, 10 a.m. – until sold out  
Location: St. Mark Church

A motion was made by Vice President Meagher to approve the one-day event application for St. Mark Church with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) Applicant: Olivia Rogers  
Event: Senior Project Beach Cleanup  
Date: April 2, 2022, 11 a.m. – 2 p.m.  
Location: Fort Getty

Discussion ensued.

Vice President Meagher commended Ms. Rogers on her initiative as well as Councilor Brine. Ms. Rogers thanked the Council for their consideration.

A motion was made by Vice President Meagher to approve the one-day event application for Olivia Rogers/Senior Project Beach Cleanup with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 3) Applicant: Jamestown Parks and Recreation/Director Ray DeFalco  
Event: Independence Day Celebration/Fireworks  
Date: July 3, 2022  
Location: East Ferry

A motion was made by Vice President Meagher to approve the one-day event application for Jamestown Parks and Recreation/Independence Day Celebration/Fireworks with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine,

**Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

B) Review, Discussion and/or Action and/or Vote on the following: Trash Collector License Application

- 1) Applicant: Republic Services  
Address: 1080 Airport Road, Fall River, MA 02720

**Councilor R. White asked if this was a new or renewal application. Town Clerk Fagan confirmed that the Republic Services Trash Collector application was a renewal.**

**A motion was made by Vice President Meagher to approve the one-day Trash Collector License application by Republic Services with second by Councilor R. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Reminder to submit Local Questions for the November Ballot
  - 2) Round Swamp Bridge on North Road RI Department of Transportation (RIDOT) Statewide Planning Public, Technical Advisory Committee (TAC) Public Comment period.
  - 3) Independence Day Celebration, Fireworks planned for July 3<sup>rd</sup> (Agenda Item)
  - 4) Fiscal Year 2022-2023 Budget Process
  - 5) Cellular Service Update
  - 6) Covid 19 Testing update

**Town Administrator Hainsworth reported on the following:**

- **Reiterated the August 2022 deadline for Local Questions for the November Ballot**
- **Comments were submitted to the TAC regarding the need for expediated services to Round Swamp Bridge**
- **Town Staff, local businesses and residents are working collaboratively on the Independence Day Celebration and Fireworks**
- **The Budget workshops will be scheduled in March and April; dates and times will be coordinated with Town Council members based on availability.**
- **Covid 19 infection rates have dropped significantly.**

## **VIII. UNFINISHED BUSINESS**

- A) Review, Discussion and/or Action and/or Vote:
- 1) Memorandum from Parks and Recreation Director Ray DeFalco regarding



## Pickleball Courts

**Discussion ensued.**

**Parks and Recreation Director Ray DeFalco gave a brief summary and status update on the proposed Pickleball Courts at Eldred Avenue Soccer Field complex.**

**Vice President Meagher and Councilor Brine both thanked Director DeFalco for his efforts to explore enhancement of the sport facility for the benefit of the community. Councilor M. White concurred and added it would dovetail with island wide biking initiatives.**

**No vote or action taken.**

## **IX. NEW BUSINESS**

**A) Review, Discussion and/or Action and/or Vote:**

- 1) Open Meeting Act: discussion regarding Governor McKee's Executive Order permitting virtual meetings; as well as future meetings format, i.e. virtual or in person**

**Discussion ensued.**

**Town Administrator reviewed Executive Order 2022-20 which allows municipalities to choose how to conduct public meetings through March 19, 2022. Town Administrator Hainsworth advised the Council that in person or virtual meetings are the viable options; a hybrid option has proven challenging and not advisable.**

**Councilor M. White and Brine would prefer virtual meeting and commented that virtual meeting formats allow for flexibility and increased community engagement. President Beye, Vice President Meagher and Councilor R. White prefer in person meeting formats, but acknowledged the benefits of virtual meetings.**

**A motion was made by Vice President Meagher to allow Committees, Boards and Commissions to choose to hold public meetings in person or virtually, excluding hybrid meeting formats with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- 2) Application and request of waiver of rental fee for use of the Jamestown Recreation Center, one night a week for two hours (day of the week to be determined) during the summer of 2022 by Choral Collective of Newport County.**
  - a) Letter and application from Kristin Lafferty, Choral Director of the Choral Collective of Newport County requesting waiver of rental fee**

**A motion was made by Vice President Meagher to deny the request by Choral Collective of Newport to waive the Recreation Center rental fee; and to place the topic on a future agenda to review policy and fees for out of town profit and non-profit organizations use of Jamestown buildings and facilities with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**



- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Review, Discussion and/or Action and/or Vote to approve the Appointment of Molly Conlon as the Senior Services Director for the Town of Jamestown
    - a) Memorandum from Town Administrator regarding Senior Services Director Confirmation by Town Council

**A motion was made by Councilor M. White to approve the appointment of Molly Conlon as the Senior Services Director with second by Councilor Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- 2) Board of Canvassers Full Member Vacancy
  - a) Jamestown Republican Town Committee
    - i) Linda Jamison
    - ii) Susan Jamison
  - b) Jamestown Democratic Town Committee
    - i) Carol Nelson-Lee
    - ii) Nancy Kohlman Vetrone
    - iii) George Newman
  - c) Letter of interest for reappointment
    - i) Carol Nelson Lee

**Discussion ensued.**

**A motion was made by Councilor M. White to schedule interviews with all the individuals whose names were brought forth by the Jamestown Democratic Committee and the Jamestown Republican Committee for the upcoming Full Member Vacancy with second by Councilor Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- d) Letter to Town Council from the Jamestown Republican Town Committee

**Councilor R. White commented on the narrative of the unsigned letter received from the Republican Town Committee. In particular, Councilor R. White felt obliged to comment on contents of the letter and of professional concern “liablist terms” used in reference to a sitting member of Board of Canvassers. He further commented on the suggestion that someone acted illegally as unfounded; and the alleged misconduct did not occur. Jamestown has escaped the “fact-free allegation infection” seen country wide as it pertains to voter integrity and the letter was a local form of the “fact-free allegation infection”. Councilor R. White concluded that the tone of letter was not constructive to a bipartisan working group; and he was offended by the contents.**

**Vice President Meagher commented on the letter, specifically to the paragraph regarding “certifying PRINTED names as signatures” and quoted RI State law that “it is not a cursive signature but a mark signifying intent”. Councilor M. White stated his displeasure with the unsigned letter and agreed with his fellow Councilors.**

- 3) Jamestown Housing Authority – One unexpired five-year term ending date of December 31, 2022 (Full Board Member) and One unexpired five-year term ending date of December 31, 2023(Resident Commissioner); duly advertised
  - a) Letter of resignation (Full Board Member)
    - i) Barbara Szepatowski
  - b) Letter of interest for appointment
    - i) Robert Plain\*\*
    - ii) Robert Shein\*\*

**A motion was made by Vice Preside Meagher to approve the appointment of Robert Plain to the Jamestown Housing Authority with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- c) Letter of interest for appointment (**Resident Commissioner**)
  - i) Doreen Dell self- nominated \*\*
  - ii) Bernie Courtney self-nominated\*\*

**\*\*Previously interviewed**

**A motion was made by Vice President Meagher instructing Town Administrator Hainsworth to communicate with the new Jamestown Housing Authority Executive Director to develop a general advisory group to promote nomination of a Resident Commissioner with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

**A motion was made by Vice President Meagher to remove item C – Tax Assessor Settlement Agreements from the Consent Agenda with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**A motion was made by Vice President Meagher to approve items A, B and D on the Consent agenda with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- A) Adoption of Town Council Minutes

- 1) January 18, 2022(Special Interview Meeting)
  - 2) February 7, 2022 (Special Interview Meeting)
  - 3) February 7, 2022 (Regular Meeting)
  - 4) February 7, 2022 (Executive Session)
- B) Minutes of Boards/Commissions/Committees
- 1) Jamestown Tree Preservation and Protection Committee (November 19, 2021)
  - 2) Jamestown Tree Preservation and Protection Committee 2021 (Attendance Log)
  - 3) Tree Warden Report (November 17, 2021)
- C) Tax Assessor Settlement Agreements
- 1) Settlement Agreement regarding John Potter, II v. Christine Brochu, in her capacity as Tax Assessor for the Town of Jamestown., Assessor's Plat 9, Lot 411, C.A. No. NC-2021-0120
  - 2) Settlement Agreement regarding Westwood Road, LLC v. Christine Brochu, in her capacity as Tax Assessor for the Town of Jamestown, Assessor's Plat 9, Lot 711, and Plat 9, Lot 2, C.A. No. NC-2021-0121
- D) Finance Director's Report: Comparison Budget to Actuals as of January 31, 2022

**Councilor R. White recused himself at 8:25 p.m. and left the virtual meeting.**

**A motion was made by Councilor M. White to approve acceptance of the item C – Tax Assessors Settlement Agreements on the consent agenda with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor M. White, Aye.**

**Councilor R. White rejoined the meeting at 8:26 p.m.**

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to: Town Council  
From: Betsy Gooding  
Dated: February 7, 2022  
Re: Short-Term Rental Ordinance
  - 2) Copy of letter to: Town Administrator Hainsworth  
From: Melody Drnach and Janie Harris  
Dated: February 8, 2022  
Re: Recreation Center Shed Replacement Project
  - 3) Copy of Memorandum to: Town Administrator Hainsworth  
From Public Works Director Mike Gray

Dated: February 15, 2022

Re: Steamboat Street

- 4) Copy of Letter to: Director of Public Works, Michael Gray  
From: Jamestown Fire Department Board of Fire Wardens  
Re: Steamboat Street
- 5) Copy of notice to: Town of Jamestown  
From: RIDEM, Office of Water Resources  
Dated: February 1, 2022  
Re: Water Quality Certification
- 6) Meeting invitation to: Town of Jamestown and Town Council President Beye  
From: Sunrise Wind  
Dated: February 11, 2022  
Re: Proposed Sunrise Wind Project

**The Council acknowledged receiving Communications.**

#### **XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

**There were no Executive Session deliberations.**

#### **XIV. ADJOURNMENT**

**A motion was made by Vice President Meagher to adjourn at 8:27 p.m. with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**

**TOWN COUNCIL/SCHOOL DEPARTMENT  
PUBLIC WORK SESSION MINUTES  
March 2, 2022**

**I. ROLL CALL**

A Town Council/School Department Budget Work Session was held on March 2, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine, Michael G. White and Randy White. Also in attendance Town Administrator Jamie Hainsworth, Finance Director Christina Collins, Solicitor David Petrarca (via Zoom) and Town Clerk Roberta J. Fagan.

School Department Members present were as follows: Keith Roberts, Kristine Lapierre, Sally Schott, Andrew Allsopp, and Agnes Filkins. Also in attendance were Superintendent Dr. Kenneth A. Duva, Director of Finance Jane Littlefield, and Attorney Tim Cavazza.

**II. CALL TO ORDER**

Council President Beye called the meeting of the Jamestown Town Council/School Department to order at 6:00 P.M.

President Beye reminded all that the joint work session would be an informational and educational meeting. The School Committee Executive Session will be followed by the School Committee open meeting session at which time comments would be heard during public forum.

Dr. Duva addressed those in attendance and explained that Attorney Tim Cavazza was present to assist in the discussion and the process of filing a waiver with the State of Rhode Island when a combined Town and School budget exceeds 4%.

Mr. Roberts posed the question whether there are funds available or accessible in Town accounts that could be used for the budget gap? Vice President Meagher explained that there are no “reserve funds” available. Vice President Meagher continued by giving a summary of the Jamestown School budget cap, the Town of Jamestown budget cap and the process the Town would have to take to seek a waiver/exemption from the budget cap with the State of Rhode Island Division of Municipal Finance and/or Auditor General.

**III. TOWN COUNCIL BUDGET WORK SESSION:**

A) Dr. Duva gave a Power Point presentation of the School Department FY23 Budget.

1) Operating Budget

a) Proposed FY'23 Operating Budget is \$14,439,419 an increase of \$998,081 or 7.43+%

b) Key Budget Impacts:

- The kidsnet projections of birthrates for Kindergarten from 2018-2022 has decreased by 24%
- Current Kindergarten projection has been confirmed by our Child Outreach Coordinator via phone calls and mailings
- Since the 20/21 school year the military population has decreased by 25%



- According to local realtors the availability of rentals on the island for military families has decreased
- According to our Military School Liaison the enrollment at the Naval War College has and will be back to pre-COVID numbers; however the availability of rentals on the island has decreased
- All current military families have been surveyed to determine who will be staying for the 22/23 school year
- Total enrollment pre-k-8 decreased by 12% since 2012 (10years)

### Operating Budget Breakdown

Expenditures	Budget 2021-2022	Proposed 2022-2023
Personnel Services-Compensation- Salaries paid to District employees, including substitutes	\$ 6,155,258.00	43.85% or approximately \$6,331,685.23 of the proposed budget
Personnel Services- Benefits- Includes Social Security, Teacher Retirement, Non-Certified Retirement, health, dental, life insurance unemployment insurance & worker's compensation	\$ 2,455,808.00	17.72% or approximately \$2,558,665.05 of the proposed budget
Professional Services- Includes professional education services, professional development, curriculum development, auditing and legal services	\$ 273,961.00	2.56% or approximately \$369,649.13 of the proposed budget
Purchased Property Services – Includes repairs and maintenance services, utilities and safety services	\$ 118,829.00	0.84% or approximately \$121,291.12 of the proposed budget
Other Purchased Services- Includes student transportation services, insurance, advertising, and tuition payments for out of district students including North Kingstown High School	\$ 4,062,806.00	31.79% or approximately \$4,590,291.30 of the proposed budget
Supplies and Materials- Includes classroom materials and textbooks, library books and periodicals, medical supplies, office supplies, custodial supplies and fuel oil	\$ 312,336.00	2.3% or approximately \$332,106.64 of the proposed budget
Capital Outlay- Equipment – Includes instructional equipment, furniture and fixtures, technology related hardware and software, and maintenance equipment.	\$ 42,756.00	0.34% or approximately \$49,094.02 of the proposed budget
Dues and Fees- Includes professional organization fees and other dues and fees	\$ 19,584.00	0.14% or approximately \$20,281.51 of the proposed budget
Contingency-	\$ -	0.46% or approximately \$66,355.00 of the proposed budget
Total Operating Budget	\$ 13,441,338.00	\$ 14,439,419.00

**High School Tuition Summary: Increase of \$508,732**

High School General Education	\$1,766,110	\$1,774,280
High School Special Education	\$377,085	\$583,679
Career and Technical Education	\$691,150	\$823,913
Out of District Special Education	\$592,915	\$754,120
Charter Schools		
Total	\$3,427,260	\$3,935,992

**Salary Increases: Proposed and Current Staffing increase \$197,241**

Proposed Positions	\$83,257
Substitute/Overtime Budget (increase in rates/hours)	\$24,400
Administrative and Admin Support increase	\$23,620
Certified Staff Decrease - .3 PE/APE Lawn	(\$17,236)
Certified Staff Increase	\$83,200
Total	\$197,241

**Benefits Increase Summary:**

BC/DD assume 5% increase	\$34,260
Cert Retirement + .26%	\$33,000
Social Security Increase	\$16,000
Total Benefits	83,260

**Contingency:**

Contract Negotiations & potential transportation increase	\$66,355
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**Professional Services:**

Strategic Planning	\$25,000
Technology Professional Services	\$9,500
Special Education Services	\$57,000
Total	\$91,500

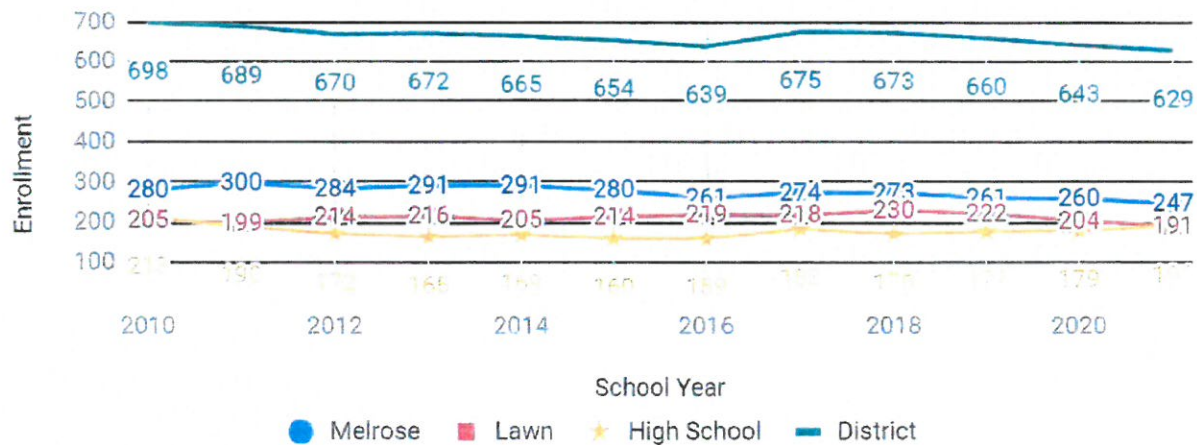
## Quick View of District

<b>637</b>	<b>Total Enrollment</b>
<b>438</b>	Preschool through eighth grade
<b>191</b>	Secondary: ninth through twelfth grade
<b>8</b>	Out of District Placements
<b>19%</b>	<b>Percentage of Military Students</b> (preschool-8th grade only)
<b>4%</b>	<b>Percentage of Free and Reduced</b> (preschool-8th grade only)
<b>12%</b>	<b>Percentage of Differently Abled Learners</b> (preschool -12+)
<b>0.3%</b>	<b>Percentage of Multilingual Learners</b> (preschool-8th grade only)

1

## Historical Enrollment

Historical Enrollment

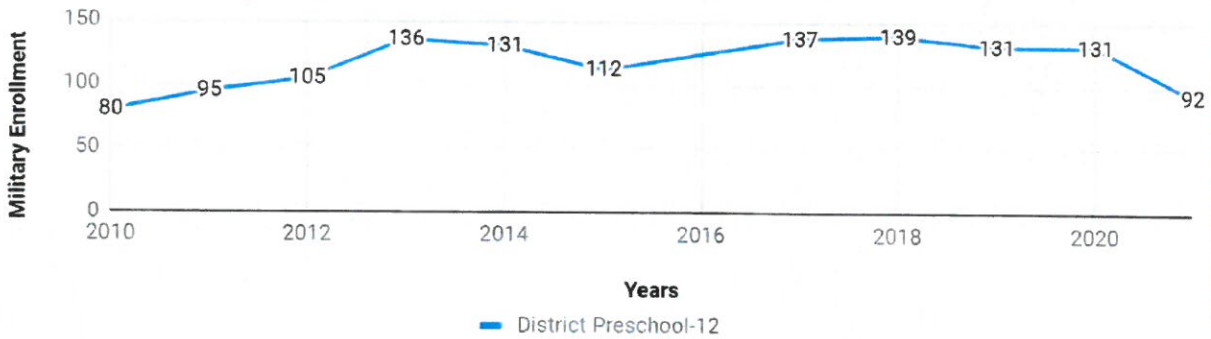


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## Historical Military prek-12

District Military Population Preschool - 12th Grade



7

## Historical Military Percentages prek-8



8



## What we know about the enrollment for the 22/23 school year...

- The kidsnet projections of birth rates for Kindergarten from 2018 to 2022 has decreased by 24%;
- Current Kindergarten projection has been confirmed by our Child Outreach Coordinator via phone calls and mailings;
- Since the 20/21 school year the military population has decreased by 25%;
- According to local realtors the availability of rentals on the Island for military families has decreased;
  - Home owners are turning what were military rentals into short term rentals which has a negative impact on our school enrollment;
- According to our Military School Liaison the enrollment at the Naval War College has and will be back to pre-COVID numbers; however the availability of rentals on the island decreased;
- All current military families have been surveyed to determine who will be staying for the 22/23 school year.
- Total enrollment prek-8 has decreased by 12% since 2012 (10 years)

9

## Enrollment Preschool-8 updated 3.2.22

Grade	January 2022	Projected 2022/2023 Known residents & military students	Projected 2022/2023 Known & Unknown Military (same birth year)	Proposed # of classrooms/teachers
Preschool	17	20	20	1
Kindergarten	42	31(+1) 32	32 (+6 )=38	2
1st	41	37(+2) 39	39 (+5)= 44	3
2nd	40	33(+1) 34	34 (+8)= 42	2
3rd	56	29 (+1) 30	30 (+11)= 41	2
4th	48	43(+5) 48	48 (+6)= 54	3
5th	49	44(+1) 45	45 (+11)= 56	3
6th	39	37(+3) 40	40 (+9)=49	3
7th	53	34(+2) 36	36 (+12)=48	3 sections
8th	51	39(+6) 45	45 (+7)=52	3 sections

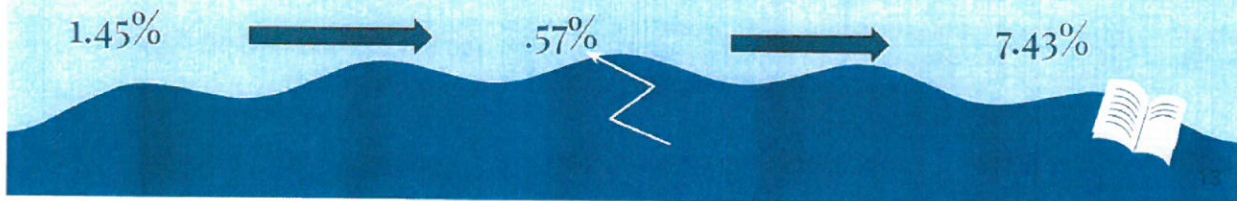
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## Operating Budget History

FY 2014	\$11,638,648
FY 2015	\$11,583,891
FY 2016	\$11,652,671
FY 2017	\$11,860,021
FY 2018	\$12,140,553
FY 2019	\$12,678,360
FY 2020	\$13,174,127
FY 2021	\$13,365,064
FY 2022	\$13,441,338
FY 2023	\$14,439,419

FY22 to FY23 \$998,081 7.43% +  
Percent change over the past 3 years



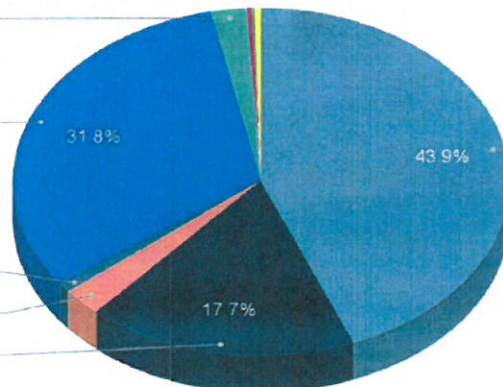
## Operating Budget

Operating Budget: \$14,439,419.00

Supplies/Materials  
2.3%

Other Purchased Services  
31.8%

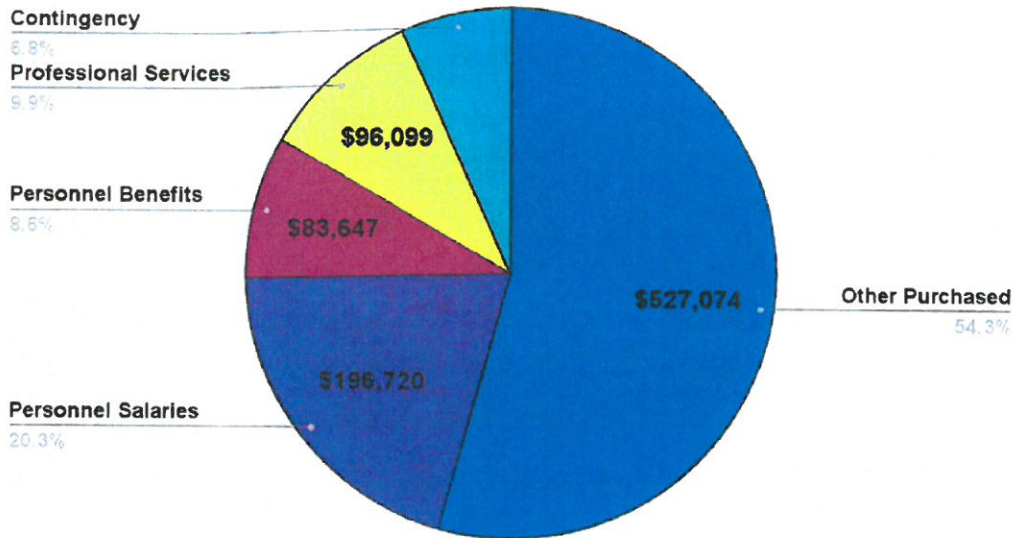
Purchased Property  
0.84%  
Professional Services  
2.56%  
Personnel Benefits  
17.7%



Personnel Salaries	43.85
Personnel Benefits	17.72
Professional Services	2.56
Purchased Property Services	0.84
Other Purchased Services	31.79
Supplies/Materials	2.3
Furniture/Equipment	0.34
Dues/Fees	0.14
Contingency/Transfers	0.46

Personnel Salaries  
43.9%

## Budget Increases



19

### Other Purchased Services:

The major driver is tuition - Increase of \$508, 732

Regular Education Tuitions	\$8,170	1
Out of District Special Education Tuitions	\$161,205	
Special Education Tuitions - High School	\$206,594	
Career and Technical Education (CTE)	\$132,763	

### Personnel Salary Increases: Major Drivers

New Position	Description	Salary
Part Time Technician	replace position	\$26,000
Tech Integration /Data Mgr	Increase from 30 to 40 hrs week	\$12,130
.5 Science Teacher Lawn	new position	\$45,127
<b>Totals - Proposed Positions</b>		<b>\$83,257</b>

20



**Salary Increases Con't:**

Proposed Positions	\$83,257
Substitute/Overtime Budget (increase in rates/hours)	\$24,400
Administrative and Admin Support increase	\$23,620
Certified Staff Decrease - .3 PE/APE Lawn	\$(17,236)
Certified Staff Increase	\$83,200
<b>Totals - Proposed and Current Staffing</b>	<b>\$197,241</b>

**Benefit Increases: Major Drivers**

Assume 5% incr BC & DD	\$34,260
Cert Retirement +.26%	\$33,000
Social Security Increase	\$16,000
<b>Total Benefits</b>	<b>\$83,260 ✓</b>

**Contingency:**

Contract negotiations & potential transportation increase	<b>\$66,355 ✓</b>
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**Professional Services: Major Drivers**

Strategic Planning	\$25,000
Technology Professional Services	\$9,500
Special Education Services	\$57,000
	<b>\$91,500</b>



## 2) Review and Discussion

Lengthy discussion ensued. Much of the conversation evolved around the School Department 's request to apply for the budget cap exemption. Attorney Cavazza provided insight on the exemption application process, examples of qualifying emergency exemptions; and what the Auditor General would be examining. The municipality would have to apply for the exemption and in addition to the exemption application both the School Department and the Municipality would need to certify that no other line items on the budget could be reduced.

Vice President Meagher and Councilor R. White stated their inability to make any decision on whether to support an application for a budget cap waiver until the Town Budget had been developed.

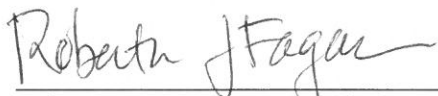
School Committee President K. Roberts stressed the importance of funding the proposed budget as submitted for benefit of all students, to maintain the present level of education as well as align and support the goals of the Strategic Plan.

## IV. ADJOURNMENT

**A motion was made by School Committee President, K. Roberts with a second by School Committee Member S. Schott to adjourn the meeting at 7:32 P.M. Vote: School Committee Members K. Roberts, Aye; S. Schott, Aye; A. Filkins, Aye; A. Allsopp, Aye and K. Lapierre; Aye**

**A motion was made by Councilor M. White with second by Vice President Meagher to adjourn the meeting at 7:32 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye**

Attest:



Roberta J. Fagan, Town Clerk

## **TOWN COUNCIL MEETING MINUTES**

### **Monday, March 7, 2022**

- I. TOWN COUNCIL INTERVIEW SPECIAL SESSION:** The Jamestown Town Council met to conduct interviews of applicants for the Board/Committee/Commission vacancies as follows:

The following candidates were interviewed for the Board of Canvassers: Nancy Kolman Ventrone, Linda Jamison, and George Newman.

**II. ADJOURNMENT OF SPECIAL SESSION**

The Town Council interview session was concluded at 6:26 p.m.

**III. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on March 7, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine, Michael G. White and Randy White.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Building and Zoning Official William Moore, Parks and Recreation Raymond DeFalco, IT Consultant Michael Glier, and Town Clerk Roberta Fagan.

**IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:34 p.m. in Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**V. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Chris Cowan, 19 Melrose Avenue addressed the Town Council. Mr. Cowan provided perspective on Pickleball Courts and improvements to the Eldred Avenue fields and structures; as well as support of a Bike Path Committee.

Robert Plain, Calvert Place, recommended additional thought to Resolutions received by Woonsocket and Burrillville in reference to draft bills H6638 and S2340. The Jamestown Affordable Housing Committee will assist in researching the intent and impact of the proposed legislation.

**Maureen Gladding, Columbia Lane, requested the Town Council's support of the budget cap waiver which would enable the proposed School Budget.**

**Patrick Gaines, 19 Columbia Lane, spoke in support of the proposed School Budget as well as a Bike Path Committee.**

**Christine Gentry, 65 Cedar Lane, addressed the Town Council and gave her perspective as a veteran, a family with children in the Jamestown Schools and the importance of supporting the proposed School Budget.**

**Christopher Matthews, 1 Fox Run, spoke in support of the proposed School Budget. The level and quality of education was the reason his family moved to Jamestown.**

**Eddie Ross, Ocean Avenue. Mr. Ross would support an even more robust school budget. Jamestown has a strong case for a waiver; and of the opinion that Jamestown may be required to do so to provide the required services to students in the community.**

**Barbara Cunha, 31 Seaview Avenue, was born in Jamestown and a product of the Jamestown Schools. Ms. Cunha expressed concern for the Burden on elderly tax payer.**

**Dan West, 43 Summit Avenue, father of two children, spoke in support of the School Budget. Referenced the Brookings Institute and correlation of high scoring schools to increased home values. Mr. West expressed growing concerns that Jamestown is turning into a resort town with increased number of short-term rentals. Mr. West would be supportive of strategies to attract more year-round residents. Further suggested implementation of Homestead Exemption in addition to low income programs which would enable fixed income/lower income residents to hold onto their homes in Jamestown.**

## **VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Review, Discussion and/or Act regarding a Proclamation declaring April 29, 2022 as Arbor Day in the Town of Jamestown**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Proclamation declaring April 29, 2022 as Arbor Day in the Town of Jamestown. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- B) Brown University Capstone Project presentation on the Town of Jamestown Cyber Security assessment**

**A presentation was given by Shea Maloney, a senior at Brown University, who is majoring in Business Entrepreneurship and Organization with a focus on Economics. The Capstone Project focused on the increased cyber security and technology in small Rhode Island municipalities.**

**The Town Council gave thanks to Ms. Maloney, the Capstone Project team and resident Annette Tante for the level of expertise and talent in conducting the analysis.**

## **VII. PUBLIC HEARINGS, LICENSES AND PERMITS**

***The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:***

A) Event/Entertainment Licenses: Review, Discussion and/or Take Action and/or Vote:

- 1) Applicant: Conanicut Island Art Association  
Event Name: 47<sup>th</sup> Annual Summer Member's Show  
Location: Jamestown Recreation Center  
Date/time: June 25<sup>th</sup> – July 2<sup>nd</sup>, 10 a.m. to 5p.m.  
Opening Reception June 29<sup>th</sup>, 6 p.m. to 8 p.m.

**A motion was made by Vice President Meagher to approve the Conanicut Island Art Association Event/ Entertainment license application for the 47<sup>th</sup> Annual Summer Member's Show taking place June 25<sup>th</sup>- July 2, 2022 Event and Opening Reception on June 29, 2022, with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- 2) Applicant: Jamestown Arts Center  
Event Name: Newport String Project Classical Music Performance  
Location: Jamestown Arts Center  
Date/time: March 20, 2022, 3:00 p.m.- 4:00 p.m.

**A motion was made by Councilor R. White to approve the Jamestown Art Center One Day Event/ Entertainment license application for the Newport String Project Classical Music Performance on March 20, 2022, with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### **VIII. UNFINISHED BUSINESS**

A) Review, Discussion and/or Action and/or Vote:

- 1) Memorandum from Parks and Recreation Director Ray DeFalco with update and decision on whether to proceed with the project on RIDEM grant application for proposed Pickleball Courts

**Discussion ensued.**

**Parks and Recreation Director Ray DeFalco gave an update on the grant application and feedback from the RIDEM on amendment of the original application. The grant application approval process has already begun; amendment to the grant would be challenging. Most agreed that Eldred Avenue would be a better location for a pickleball court. There was further discussion on moving forward with RIDEM grant application with the proposed Pickleball Court project at Fort Getty, with President Beye and Councilor R. White expressing reservations of proceeding with the grant application.**

**A motion was made by Vice President Meagher to approve to proceed with the RIDEM grant application for proposed Pickleball Courts at Fort Getty with a second by Councilor M. White. Vote: President Beye, Nay; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Nay.**



## **IX. NEW BUSINESS**

### **A) Review, Discussion and/or Action and/or Vote:**

- 1) Overview of the Town Administrator's FY2023 proposed recommended total budget including Town Administration and School Committee
  - a) Discussion of recommended budget by School Committee and amount recommended by Town Administrator's proposed budget
  - b) Schedule dates for Budget Work Sessions and eventual vote to adopt the budget for FY2023 at the Financial Town Meeting

**Discussion ensued.**

**Town Administrator briefed the Town Council on the proposed budget and the implications of the recommended budget by the School Committee. Budget Work Sessions were scheduled for March 14, 15 and 21, 2022. It was agreed to schedule the in-person meetings to begin at 6:00 p.m. Councilor Brine would be attending virtually via Zoom.**

**No additional action was taken.**

### **B) Review, Discussion and/or Action and/or Vote:**

- 1) Presentation by Chief Mello and discussion regarding adoption of an Entertainment Ordinance

**Discussion ensued.**

**Chief Mello presented the draft ordinance as a starting point for regulating indoor and outdoor entertainment. Currently the Town has only a policy that requires applying for an entertainment/event license. An Ordinance would give structure to the application process, with guidelines for Town Council and staff, and with clear enforcement mechanisms.**

**The Council will review and consider on a future agenda.**

### **C) Review, Discussion and/or Action and/or Vote at the request of Vice President Meagher the request by the Jamestown Affordable Housing Committee**

- 1) Increase the Town of Jamestown annual investment to the Jamestown Affordable Housing Trust Fund from \$75,000 to not less than \$225,000
- 2) Establish an ordinance that sets into local law the annual amount to the Jamestown Affordable Housing Trust Fund commensurate with Town's share of the State Real Estate Conveyance Tax. Voting language suggested: "The Town Council shall make an annual appropriation from the unrestricted fund balance to the Affordable Housing Trust Fund of an amount at least equal to half of the Town's share of the Real Estate Conveyance Tax receipts, but not less than \$225,000 annually, whichever amount is greater"

**Discussion ensued.**

**Vice President Meagher gave a brief overview of the request to establish an ordinance that sets into local law the annual amount to the Jamestown Affordable Housing Trust Fund commensurate with Town's share of the State Real Estate Conveyance Tax. The question was raised as to how to move forward and what would be a mechanism/methodology to support affordable housing and economic diversity.**

**A motion was made by Vice President Meagher requesting Solicitor Ruggiero to review the annual funding of the Jamestown Affordable Housing Trust Fund, and prepare a report on how to craft the funding mechanism commensurate with Town's share of the State Real Estate Conveyance Tax with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- D) Review, Discussion and/or Action and/or Vote:
  - 1) Reinstatement of the Bike Path Design Committee and coordinate with the Rolling Agenda group on improving "bike-ability / walkability" on State and Town roadways in the Town of Jamestown
    - a) 2008 Bike Path Design Committee Charge

**Discussion ensued.**

**A motion was made by Vice President Meagher to create a Bike Path Committee with a second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**Vice President Meagher recused herself from the discussion of agenda item E and left the meeting.**

- E) Review, Discussion and/or Action and/or Vote regarding the request of the Jamestown Arts Center for permission to exhibit six temporary artworks outside on Town property for the Summer 2022 season
  - 1) Letter to the Town Council requesting permission to use Town properties to host artworks

**A motion was made by Councilor Brine to approve the Jamestown Arts Center request for permission to exhibit temporary artworks outside on Town property for the Summer 2022 season with a second by Councilor M. White. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**Molly Dickinson, on behalf of the Jamestown Art Center, thanked the Town Council for their support and approval of the request.**

**Vice President Meagher rejoined the regular meeting.**

## **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Republican Alternate Member, for the unexpired Six-year term expiring March 2023, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote
  - 1) Memorandum of request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy.
  - 2) RIGL § 17-8-1 and RIGL § 17-8-2

**A motion was made by Vice President Meagher to approve the request of the Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican Town Committee**

to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

A) Adoption of Town Council Minutes

- 1) February 23, 2022 (Regular Meeting)

B) Minutes of Boards/Commissions/Committees

- 1) Board of Canvassers (December 16, 2021)
- 2) Jamestown Zoning Board of Review (January 25, 2022)

C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
02-0096-11	TOWN COUNCIL AGREEMENT	\$1637.25
06-0109-30	TOWN COUNCIL AGREEMENT	\$2024.78
19-0546-30	TOWN COUNCIL AGREEMENT	\$2161.84
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$5823.87
GRAND TOTAL		\$5823.87

D) Town of Jamestown as an abutter. Town property: Plat 9, Lots 252, 355, 356, & 595

Application of TPG Marinas Conanicut, LLC, whose property is located at 1 and 3 Ferry Wharf Unit D and E. and further identified as Tax Assessor's Plat 9, Lot 791 (D) and (E) for a Modification to a Special Use Permit granted under Article 6, Special Use Permits and Variances, Section 600 and 602. This application is made pursuant to the provisions of section 82-302, Table 3-1, Permitted Uses of the zoning ordinance. The Applicant seeks to make interior modifications to the property and is requesting modifications to the service and operational hours, entertainment and service conditions from the approval granted September 25, 2013. Said property is located in a CD zone and contains 12,060 square feet.

E) Joint Pole Petition of The National Grid and Verizon New England, Inc. to move Pole #136 at the intersection of Sloop Street and North Main Road; and Pole #109-



84 across from 747 North Main Road; with recommendation for approval by Public Works Director Michael C. Gray

- F) Authorization for the Town Clerk to Advertise Committee Vacancies
  - 1) Affordable Housing (2) Full Member Vacancies.
  - 2) Fire Department Compensation (1) Citizen- At-Large Vacancy
  - 3) Tax Assessment Board of Review (1) Full Member Vacancy

**A motion was made by Councilor Brine to approve the consent agenda with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of email to: Canvassing Clerk Karen Montoya  
From: Susan Jamison  
Dated: February 28, 2022  
Re: Withdrawing name for consideration to the Board of Canvassers
  - 2) Copy of letter to: Council President Nancy Beye  
From: Mayor of Newport Jeanne-Marie Napolitano  
Dated: February 28, 2022  
Re: 66<sup>th</sup> Annual St. Patrick's Day Parade, Saturday, March 12, 2022
- B) Resolutions From Other Rhode Island Cities and Towns:
  - 1) City of Woonsocket Resolution in Opposition to House Bill 2022-H6638 entitled "An Act Relating to Towns and Cities- Zoning Ordinances
  - 2) Town of Burrillville, Resolution in Opposition to House Bill 2022-H6638 and Senate Bill 2022-S2340 Zoning Ordinances – Prohibits Single-Family Residential Zoning in Municipalities with Populations over Twenty Thousand

**Affordable Housing Committee Chair Robert Plain made the request to the Town Council to take no action on the Resolutions received from the City of Woonsocket and the Town of Burrillville; and requested the matter be referred to the Affordable Housing Committee to for further study of the proposed legislation.**

**The Town Council acknowledges the communications.**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

### **XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (union contract negotiations NAGE 68 & 69)

**President Beye recused herself at 8:31 p.m. from Executive Session in regards to NAGE 68.**

**President Beye rejoined the Executive Session at 8:35 pm.**

**A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**The Town Council reconvenes the regular meeting.**

### **XIV. ADJOURNMENT**

**A motion was made by Council M. White to adjourn the meeting at 8:36 p.m. with a second by Councilor Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**

**TOWN COUNCIL  
BUDGET WORK SESSION MINUTES  
Monday, March 14, 2022  
6:00 P.M.**

**I. ROLL CALL**

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine (virtually via Zoom), and Randy White.

Also, in attendance: Town Administrator Jamie Hainsworth, Director of Finance Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Building and Zoning Official William Moore, Tax Assessor Christine Brochu, Police Chief Edward Mello, Fire Chief Jim Bryer, Parks and Recreation Director Raymond DeFalco, and Town Clerk Roberta Fagan

**II. CALL TO ORDER**

Council President Beye called the Budget Work Session of the Jamestown Town Council to order at 6:00 p.m.

**III. TOWN COUNCIL BUDGET WORK SESSION for FY 2022/ 2023 (July 1, 2022 to June 30, 2023)**

- A) Town Council Budget Work Session for FY 2022/ 2023; review and discussion
  - 1) Operating Budget
  - 2) Capital Improvement Program

Town Administrator Hainsworth gave a brief overview of the proposed FY2022-2023 operating budget and the challenge to present a budget at the 4% maximum. He praised Finance Director Collins for her thorough and exhaustive work preparing the proposed budget.

Finance Director Collins made the FY2022-2023 Proposed Operating and Capital Budget presentation. Due to time constraints presentations by Civic Organizations will be planned for a future budget session.

Finance Director Collins reviewed the following: Tax Levy Limits; Revenues; Operating Budget and Capital Budget

Operating Budget:

- Council, reduction in fees and supplies due to trending.
- Town Administrator's Budget: slight reduction to reflect personnel cost from retirement last year; level-funded salary proposed for Department Heads and non-union personnel, contractual union employees raises are contractual
- Probate Court: no changes
- Election and Town Meetings: increase for early voting (Primary & General election) as well as Primary, General Election and associated registration days.
- Legal: increase to reflect anticipated costs associated with various legal matters.



- Clerks & Records: slight increase in fees, supplies, and dues to reflect trending. Advertising and printing reflect an increase from the primary vendor.
- Planning: decrease due to staff change.
- Zoning: no proposed changes.
- Personnel: Line items have been adjusted to reflect an anticipated increase in health& dental premiums (5%), enrollments, and contractual obligations. Line 70910 is for salary adjustments that will be required upon completion of NAGE 68(Clerks/Dispatchers) & NAGE 69 (Public Works) contract negotiations. As well as adjustments for Department Heads & nonunion employees (i.e. Recreation, Library and Senior Services).
- Finance: change will be for salaries.
- Tax Assessor: the change reflects the lower cost of software support.
- Audit of Accounts: no changes proposed.
- Information technology: Town Internet service/support, external Network monitoring, and Internet content filtering software renewal- \$10,900 Website software license/support- \$9,600 Town Network Intrusion monitoring, detection, and reporting- \$9,600 Town Server software maintenance upgrades- \$7,200, Town Telephone system software support- \$3,600, Server and Workstation backup software- \$3,800 Town Email Security Gateway, Virus/Spam filtering and reporting- \$1,800, Other Town annual software licensing and renewals - \$2,650.
- Police Protection: Salaries/Longevity reflect contractual obligations. Police Retirement decrease based on ARC. Other line items are adjusted for trends and anticipated costs.
- Emergency Management: No change proposed. This line reflects funding for service contracts and maintenance of generators.
- Fire Protection: Increases or decreases reflect trends in expenditures.
- Emergency Medical Services: Increase ALS per diem for an add' l 70 hrs. per week. This is necessary to be able to meet the shift requirements that cannot be filled. Other line items are adjusted for the trending and needs of the department.
- Protective Services: Increase in line item 70101 to reflect current salary. Inspector line items reflect an increase in the monthly stipends. In the last few years, the number of permits issued has been steadily increasing. The last increase for the Inspectors was July 2019. E-permitting is a new software program that is State Mandated. Funding is allocated for the transition to go live in FY23.
- Public Works Department: line items have been adjusted based on trending and adjustments for the increased costs of supplies and materials.

- Transfer Trucking & Recycling: increased based on contractual increases and tipping fees.
- Public Buildings: line items have been adjusted based on trending and adjustments for the increased costs of commodities, supplies, and materials.

Councilor Brine questioned the decrease in projected utility costs when trends are showing an increase. Finance Director Collins explained that the budgets were based on the prior year's trends.

- Public Health: no changes proposed.
- Senior Center Operations: changes reflect trends in the Insurance line item and telephone account. The line item for programs increased to reflect an enhanced wellness program. Examples of programs not limited to: Home Safety & Fall Prevention, Healthy Eating, Heart Health, Dealing with Changes and Aging, One-on-One Nutritionist Appts., Tools for Caregivers, and other programs geared to wellness initiatives.
- Library: changes reflect trends and increases in the Information Technology, Books & Periodical line items.
- Parks, Beaches & Recreation: increase in Seasonal Support to adequately secure qualified personnel to staff the beaches, Fort Getty, and the Litter Crew. Eldred Field Improvements has been in the Capital Improvement account for the last few years. It has been brought into the Operating Budget as these will be recurring expenses for maintenance of the fields. Other line items with changes reflect trends.
- Debt Service: reflects debt obligations that the Town has acquired. 6-month interest-only is budgeted for the Library renovation project.
- Miscellaneous: no changes proposed.

#### Capital Budget:

- General Government: Town Hall Renovations and Upkeep: \$20,000. This budget item provides funding for building needs beyond regular repair and maintenance during the fiscal year. The proposed first step would be a process of redesigning the HVAC system to electric heat pumps and solar to offset utility costs. Town Hall is 15 years old and currently uses heating oil.
- Tax Assessor: Scheduled Revaluations as of current Legislation: Full Revaluation Dec. 31, 2021; Statistical Revaluation Dec. 31, 2024; Statistical Revaluation Dec. 31, 2027.
- Planning Department: FY 2022/2023 Project Costs: \$95,000; Planning and Development Documents: \$20,000; Affordable Housing Grant Funding: \$75,000.
- Information Technology- Annual Program: FY 2022/2023: Project Cost: \$25,800: Desktop/portable workstations and servers distributed throughout five Town buildings currently totaling 68 machines. The overall average machine age is 3.62 years, a negligible

increase in average asset age from FY2021/2022 and principally due to the use of refurbished machines needed by work at home employees. This inventory assessment does not include servers and workstations located in the Police, Fire, and Library Departments. The requested capital to support these machines and all other Town network equipment would be an increase of 2.5 % over expenses for FY2021/2022.

- Police Department Public Safety Program: Vehicle Replacement – Police Cruiser: FY 2022/2023: Project Cost \$48,500: Average mileage on a patrol unit annually is 27,000 miles. A Patrol Vehicle has approximately 136,000+ miles at the time of replacement; In 2013, the department transitioned to purchasing the Ford Interceptor sedan all-wheel-drive vehicle; In 2016, the department purchased and deployed the Ford Interceptor SUV model. The SUV is now the preferred model by law enforcement and makes up approximately 80% of Ford police vehicles. The SUV model offers additional interior space which has become increasingly necessary as equipment demands such as printers, computers, AED, patrol cameras, and other equipment needs continue to increase.
- Police Department Public Safety Program: Public Safety Building – General: FY 2022/2023: Station Building Bathrooms and General Repairs Project Cost --\$75,000. This request would fund the general repair and replacement of the following areas located within the building. The majority of which are from the original 1991 construction of the station. The areas would include the women's bathroom, men's bathroom, dispatch bathroom, breakroom kitchen, low voltage cabling, and entry doors.
- Jamestown Fire Department and Emergency Medical Services: FY 2022/2023: Project Cost: \$20,000 Personal Protective Equipment (PPE) Cost for a complete set is \$4,000. This will allow for 5 complete sets which include, a helmet, Nomex hood, jacket, pants, boots, and flashlight. Trainees are given older sets until they become full members. PPE is replaced due to wear, damage, and a member becoming full-time active. Older equipment is repaired and made available, should it be needed. Fire department apparatus replacement set aside --\$75,000 replacement of 20-year ladder truck.
- Public Works Department:
  - Road Improvement Program: Program Overview: In November 2006 a Pavement Management Program was implemented to inventory the condition of Town roads every 5 years, with the last inventory having been performed in November 2017; In December 2014 the data from the November 2011 inventory was updated to reflect the paving that had occurred since 2011 and the summary was presented to the Town Council for FY 2018/2019 budget consideration The inventory does not take into consideration road deterioration that has occurred since that time, thus costs will be greater than indicated; Road Assessment: the procedures used to assess road conditions focus on evaluating pavement based on various levels of distress. This data was collected by Town DPW Staff based on the Roadway Pavement Management System (RSMS) developed by the T2 Center at the University of New Hampshire and the Distress Identification Manual for the Long-Term Pavement Performance Project, developed by the National Research Council's Strategic Highway Research Program. After the field inspection, the program assigned a Pavement Conditions Indicator (PCI) from 0 (poor) to 100 (good) based on the



amount of distress that exists on the road surface. The score value and pavement history are used to develop a priority paving and road improvement list, to track the effectiveness of maintenance techniques and processes from year to year.

- General Road Paving Project Cost \$200,000: This line item would be funding for the Town's annual paving program. The roads are selected based on the pavement management program that was updated in 2017.
- Road Drainage: FY2022/2023 Project Cost \$40,000: This program provides funding to purchase materials for drainage structures that require maintenance and repair from the annual catch basin inspection and cleaning program. Drainage improvements are necessary at various locations in town. The work is required before roads on the resurfacing list can be scheduled for repaving.
- Street Repairs: FY 2022/2023 Project Cost \$25,000: This program funds needed repairs that develop and/or complaints filed regarding deteriorated road conditions. This work involves patching, asphalt berms, and apron installations. Typically, one truckload (7 tons) of asphalt per week during the season (25 weeks) at \$1,000 per load.
- Road Striping and Traffic Management Project Cost \$10,000: This proposed line item includes funding for road striping on North Road.
- Highway Garage Project Cost \$10,000: Funds have been set aside for the construction of a single-story building for the carpenter. The highway garage has an area that houses the tools and materials used by the carpenter to build various projects during the year located on the cold storage side of the building, adjacent to equipment and vehicles. During the winter and spring, vehicles are parked after snowstorms and rain events, and water drips and puddles in the garage bays and beneath the wood materials and tools that the carpenter needs for projects, impacting the work area and damaging materials. The requested funds would be used to construct a small single-story building adjacent to the salt storage building for a carpenter shop. Funding will be used to purchase lumber, roofing, and concrete for the project. Construction of the building will be completed by DPW staff.
- Storm Water Management Phase II Project Cost \$5,000: There is funding available in capital for the 2022/2023 budget year for the laboratory analysis of stormwater samples collected from the drainage discharge outfalls to the bay as required for the RIDEM general permit and annual report.
- GIS PROGRAM Project Cost \$15,000: Requesting \$15,000 to continue with the GIS program. This line item provides funding for software, licenses for ARC View, and updates to our Plat Maps due to changes that occur to properties throughout the year.
- Stone Wall Reconstruction Project Cost \$15,000: This budget line item will provide funding to begin reconstructing the stone wall along North Main Road at the North Reservoir property. To minimize budget impacts, we are planning this project over

multiple years. \$15,000 will fund approximately 200 to 250 linear feet of stone wall reconstruction. The FY2021/2022 budget was the first request and will fund the start of the project in the Spring of 2022.

- SR. Center Improvements Project Cost \$40,000: SET ASIDE FOR FUTURE PROJECT/Jamestown Grange Building -This budget item will begin to place funding aside for improvements to the Jamestown Grange Building where the senior center is located. The building requires the removal and reconstruction of the basement floor framing where the meal site is located. All joists, plywood, and flooring need to be replaced. The foundation will require waterproofing to eliminate standing water within the basement crawl space. Plumbing and HVAC systems also require an upgrade.
- Golf Course Improvements Project Cost: \$10,000: The 5-year lease signed by the Town of Jamestown and the Mistowski's require that the operator provide labor and the Town provide materials for improvements on the golf course. These funds will be used to continue with the drill and fill program to restore the 9 greens on the course.
- Recreation Center Exterior Improvements Project Cost \$100,000: This budget line item includes funding to begin improvements to the exterior siding and trim of the Recreation Center. This project has not received funding in past budgets due to other priorities of the Town. Both the trim and the siding are reaching their useful life and need to be replaced. The trim will be replaced with composite material and the siding with new cedar shingles. Material costs have increased dramatically in the past few years due to supply chain issues. Original budget quotes of \$50,000 per side are anticipated to increase to approximately \$100,000 per side for materials and labor.
- Tennis Court Improvements Project Cost \$40,000: Resurfacing of the upper tennis courts at Lawn Ave. The winter season has expanded and deepened the cracks. The possible lining of the courts for pickleball will be considered.

Vice President Meagher asked Tax Assessor Brochu when revaluation figures will be complete. Tax Assessor Brochu estimated a few more months.

Vice President Meagher questioned what the current bond rating was for Jamestown. Finance Director Collins reported that the last rating was AA1. The current interest rates are anticipated to go up due to market volatility.

Vice President Meagher would like the Council to continue the pursuit of certain initiatives such as increased sustained funding for the Affordable Housing Land Trust, which will be discussed at the March 21, 2022, Town Council meeting.

Vice President Meagher inquired whether increased revenues from conveyance tax receipts, building permits, and recreation department programs could exceed what is projected. Finance Director Collins will further analyze these revenue line items.

Town Administrator Hainsworth thanked Finance Director Collins again and commented that the Department Heads presented very lean budgets.

Councilor Brine voiced concerns regarding salary level funding, especially taking note of inflation. He also commented that he would be in support of the proposed School Budget.

Vice President clarified that salary increases are actually in the Salary Study Adjustment line item under Personnel account number 70910, and have not been decided yet.

Please find the complete PowerPoint presentation at the following link:  
<https://jamestownri.gov/town-departments/administration/administration/-folder-12536>

#### **IV. OPEN FORUM**

- A) Scheduled request to address
- B) Non-scheduled request to address

Linda Jamison, 7 Ocean Avenue, questioned whether the Town received/receives any offset for waste removal expenses (70350-Transfer, Trucking, and Recycling). Town Administrator Hainsworth and Public Works Director Gray explained that Rhode Island Resource Recovery does not assess a fee for any recycling materials. Every ton that is diverted by recycling equates to greater savings on Town Issued Permit (TIP) Solid Waste Fees. As of July 1, 2022, the solid waste fees will increase to a rate of \$54 a ton, and a rate of \$100 a ton if the Town exceeds the 1900-ton annual cap.

#### **V. ADJOURNMENT**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 7:08 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

  
\_\_\_\_\_  
Roberta J. Fagan, Town Clerk



**JOINT TOWN COUNCIL and SCHOOL COMMITTEE  
BUDGET WORK SESSION MINUTES  
Tuesday, March 15, 2022  
6:00 P.M.**

**I. ROLL CALL TOWN COUNCIL MEMBERS**

A Town Council/School Committee Budget Work Session was held on March 15, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine (virtually via Zoom), Michael G. White, and Randy White. Also, in attendance were Town Administrator Jamie Hainsworth, Finance Director Christina Collins, Solicitor Peter Ruggiero, and Town Clerk Roberta J. Fagan.

**II. ROLL CALL SCHOOL COMMITTEE MEMBERS**

School Department Members present were as follows: Keith Roberts, Kristine Lapierre, Sally Schott, Andrew Allsopp, and Agnes Filkins. Also, in attendance were Superintendent Dr. Kenneth A. Duva and Director of Finance Jane Littlefield.

**III. CALL TO ORDER**

Council President Beye called the Joint Budget Work Session of the Jamestown Town Council and School Committee to order at 6:00 p.m.

Councilor R. White made comments regarding the budget challenges that both the Town and School are faced with. The Town Administrator's proposed combined budget does not accommodate the proposed School Budget, equating to approximately a \$250,000 reduction for the School Budget. Councilor R. White stated that he will have an open mind about seeking a tax levy waiver, but many questions need to be answered beforehand. Specifically, what can or cannot happen if the \$250,000 is not allocated to the School Budget. The objective of the work sessions needs to be collaborative for the success of all. Increasing the tax levy impacts all taxpayers.

**IV. Joint Town Council and School Department Budget Work Session and Hearing for Fiscal Year (FY) 2022-2023 (July 1, 2022- June 30, 2023).**

- A) School Operating Budget
- B) Capital Improvement Program
- C) Review and Discussion

Dr. Duva made a presentation on the FY 2022/2023 School Operating Budget and Capital Improvement Program. The full PowerPoint presentation and proposed budget can be found on the Jamestown School Department website: <https://www.jamestownschoools.org/apps/news/>

Councilor R. White questioned the Strategic Plan \$25,000-line item. What were prior years' expenses of \$6000 and \$12,000; and what was the explanation for the \$25,000 increase? Dr. Duva explained that the expense was for a facilitator to run the strategic plan process. The pre-COVID facilitator expense looked at and analyzed previous performance years; the proposed post-COVID facilitator expense will look at the continuation and development of the Strategic Plan.

Councilor R. White also had a question about the Professional Services \$96,099 increase line item. Dr. Duva explained that the Professional Services budget line item (Legal/support contracts, PD,

etc.) would include contractual services for two students requiring behavior needs staffing support, staffing contracted out of the district, and cyber security staffing.

Councilor Brine questioned if there were additions to the original budget to include a full-time art teacher for the Melrose School and for STEAM programs as discussed. Dr. Duva explained that the updated budget did not adjust the budget to include these. Councilor Brine expressed concern that the 7.5% budget increase only addresses the bare minimum and does not include the necessary funding to be at the Blue-Ribbon school level.

Vice President Meagher questioned whether any grants or resources were available to supplement the school and address the budget shortfalls. Dr. Duva explained that no additional grants or resources have been identified to supplement the budget.

## **V. OPEN FORUM**

A) Scheduled request to address

B) Non-scheduled request to address

Linda Jamison, 9 Ocean Avenue, had a question pertaining to ESSR funds, specifically, are the funds restricted to students K-8? Dr. Duva explained that the ESSR funds are for students K-12.

Councilor M. White requested guidance as to what the next steps would be. The Town Council and the School Committee are at a crossroads. He has always been supportive and an advocate of the School Committee. Children with special needs are entitled to educational services until they reach their 22<sup>nd</sup> year. These budget discussions are about what the school requires to educate the children, and what the Town requires to operate successfully.

School Board Chair Roberts gave perspective on what in the budget would be negotiable and/or non-negotiable. Reducing the proposed 2022/2023 budget would compound budget issues in the future years. Growth comes from investment. Mr. Roberts encouraged the Town Council to move forward with applying for the waiver. This budget is about closing the education gaps to prepare Jamestown students for the future. The elected officials need to be able to answer the following question: Is the goal of the education system to offer the least cost programs?

Councilor R. White stated that the laws mandating no more than a 4% budget increase, were designed to provide equity for all. The Town Council has to balance the needs of all residents, to be fiscally responsible to the Town.

Lengthy discussion continued.

Dr. Duva offered that budget reduction would most likely include staff layoffs and facility improvements, which could negatively impact the needs of the students.

President Beye explained that applying for and receiving a waiver would have very complex implications.

Vice President Meagher commented that taxes are an individual's contribution to a community. The Town Council has to analyze and examine all the data that has been provided.

Board Member Sally Schott shared her concerns if the Town Council were to reduce the proposed

School Budget.

Christina Smith, 16 Courageous Court, expressed concerns regarding the current School budget shortfall and the proposed 2022/2023 budget as a parent and taxpayer.

Town Administrator Hainsworth provided clarifying statements about the waiver process and the next steps for the Town Council.

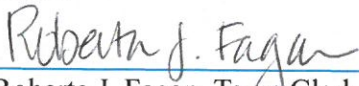
**VI. ADJOURNMENT SCHOOL COMMITTEE**

**A motion was made by Chair Roberts with a second by Sally Schott to adjourn at 8:46 p.m.**

**VII. ADJOURNMENT TOWN COUNCIL**

**A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 8:47 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

Attest:

  
\_\_\_\_\_  
Roberta J. Fagan, Town Clerk

**TOWN COUNCIL MEETING MINUTES**  
**Monday, March 21, 2022**  
**6:10 P.M.**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on March 21, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine (virtually via Zoom), Michael G. White, and Randy White.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks, and Recreation Director Raymond DeFalco, Water and Sewer Clerk Denise Jennings, IT Consultant Michael Glier, and Town Clerk Roberta Fagan.

**II. TOWN COUNCIL INTERVIEW SESSION: The Jamestown Town Council met to conduct interviews of applicants for the vacancies as follows:**

The following candidate was interviewed for the Board of Canvassers – Republican Alternate vacancy: Tom Raczelowski.

The following candidate was interviewed for the Board of Canvassers – Full member vacancy: Carol Nelson Lee.

The Town Council interview session was concluded at 6:26 p.m.

**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:28 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor M. White with a second by Vice President Meagher to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; Review, Discussion and/or Take Action and/or Vote:
  - 1) 02/23/2022 (regular meeting)

- B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*



- 1) Scheduled request to address - none
  - 2) Non-scheduled request to address
- C) Report of Town Officials:
- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication
- 1) None
- E) Unfinished Business
- 1) None
- F) New Business
- 1) Review, Discussion, and/or Take Action and/or Vote: New Build-Out Analysis
    - a) New Build-Out Analysis as requested by Vice President Meagher
  - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of February 28, 2022
  - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of February 28, 2022

#### **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

A motion was made by Councilor R. White with second by Councilor M. White to adjourn from sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### **V. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address - none
- B) Non-scheduled request to address

David Butterfield, 98 Umiak Avenue addressed the Town Council with concerns regarding a Verizon small cell tower that was recently erected on a telephone pole adjacent to his property. Mr. Butterfield had several questions and concerns regarding how the small cell site locations were selected, why was there no opportunity for public input; and the opinion that the small cells do not align with the preservation of the rural character of Jamestown as outlined in the Comprehensive

Plan. Mr. Butterfield does not have cell phone coverage issues at his home and questioned the appropriateness of the cell tower at 98 Umiak.

Councilor R. White commented on the need for reliable cell phone coverage island-wide. The Town has been examining the issues as reported by many residents primarily in the north end of the island. Potential public and private property sites have been vetted extensively. Representatives from Verizon were invited to present the scope of work and the status of the project.

Devi Ross, 20 Ocean Avenue, spoke in support of the proposed School Budget and urged the Town Council to apply for the tax waiver.

Eddie Ross, 20 Ocean Avenue, also spoke in support of the proposed School Budget and the process for applying for the tax waiver.

## **VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

### **A) Presentation and update on wireless services to Jamestown by Verizon Wireless.**

Verizon Wireless Regional Director of State Government Affairs Michelle Cinquegrano addressed the Town Council. There are two types of projects in Jamestown: small cell and macro towers. Nine (9) sites have been identified. The project is in the construction phase. The pole owners, National Grid and Verizon Land Line, have to grant permission to install “cantennas” / small cell towers. Macro towers are meant for densification areas and would augment the small cell towers. America Way and Columbia Lane would not be viable locations for the small cell towers due to the utilities located underground; macro signal would be the only option for that neighborhood. Radio-frequency (RF) engineers and input from Chief Mello helped identify problem areas. Electric permits are filed with the Town. The location of the planned small cell and macro towers are slated for North Main Road, Narragansett Avenue, East Shore, and Conanicus Avenue. The public study data and anecdotal information were provided to Verizon to assist in siting appropriate problem areas. Ms. Cinquegrano stated that she would provide Mr. Butterfield with her contact information, and help mitigate future issues.

## VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended
  - 1) Pursuant to RIGL§ 3-7-15(b), that the following annual consent request under said Act, Class G. Liquor License (State License) by Conanicut Marine Services, Inc., for service of liquor while at dockside at East Ferry for the 2022 season no more than 30 minutes prior to scheduled departure for the following ferries:
    - a) The Jamestown, MV Katherine, The Coastal Queen
    - b) Review, Discussion and/or Take Action and/or Vote granting **annual consent request** of the **CLASS G LIQUOR LICENSE**

A motion was made by Councilor R. White with second by Councilor M. White to grant annual consent request of the Class G LIQUOR LICENSE by Conanicut Marine Services, Inc. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Pursuant to RIGL§ 3-7-14, that the following license application has been received under said Act for a one-day license May 14, 2022:

**CLASS F (NON-PROFIT)**

Jamestown Chamber of Commerce

PO Box 35

Jamestown, RI 02835

- a) Review, Discussion, and/or Take Action and/or Vote: Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

Discussion ensued.

Chief Mello advised the Town Council to grant the request, contingent on all necessary documentation being received by the Town Clerk's office.

A motion was made by Councilor R. White with second by Councilor M. White to approve granting the Class F (NON-PROFIT) one-day license May 14, 2022, for the Jamestown Chamber of Commerce, contingent on submission of the necessary documentation to the Town Clerk's office. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

### **Town Council Adjourns sitting as the Alcoholic Beverage Licensing Board**

A motion was made by Vice President Meagher with second by Councilor R. White to adjourn sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- B) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in effect at the time of the event; Review, Discussion and/or Take Action and/or Vote for the following:

1) Applicant: Jamestown Chamber of Commerce  
Event: Crossing Day  
Date: Saturday, May 14, 2022, 11:00 a.m. – 3:00 p.m.  
Location: Narragansett Avenue/East Ferry

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor R. White to approve the Jamestown Chamber of Commerce Crossing Day event on Saturday, May 14, 2022, 11:00 a.m. – 3:00 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

2) Applicant: Arnold Zweir Post 22, American Legion  
Events: American Legion/VFW Events  
Date(s): May 30, 2022 to January 15, 2023  
Locations: Watson Ave., Narragansett Ave., North Rd., Veterans Square  
a) Request that all fees, reimbursement for Town employee time, and insurance requirements be waived as historically approved by the Town Council

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the American Legion/VFW events application scheduled between May 30, 2022, thru January 15, 2023, and the request to waive all fees, reimbursement for Town employee time, and insurance requirements. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

3) Applicant: Arnold Zweir Post 22, American Legion  
Event: Hogs 4 Heroes Fundraiser  
Date: Friday, April 29, 2022-Sunday May 1, 2022  
Location: Fort Getty  
a) Request that all fees, reimbursement for Town employee time, and insurance requirements be waived

Discussion ensued.

A motion was made by Councilor M. White with second by Vice President Meagher to approve the Arnold Zweir Post 22, American Legion event application for the Hogs 4 Heroes Fundraiser scheduled for Friday, April 29, 2022-Sunday May 1, 2022, at Fort Getty and request to waive all fees, reimbursement for Town employee time and insurance requirements. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

4) Applicant: St. Matthew's Episcopal Church  
Event: Easter Sunrise Service  
Date: Sunday, April 17, 2022, 6:00 a.m. – 7:00 a.m.  
Location: East Ferry Green



A motion was made by Councilor R. White with second by Councilor M. White to approve the St. Matthew's Episcopal Church event application for the Easter Sunrise Service on Sunday, April 17, 2022, 6:00 a.m. – 7:00 a.m. at East Ferry Green. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 5)     Applicant:     Save the Bay  
          Event:        45<sup>th</sup> Annual Save the Bay Swim  
          Date:          Saturday, August 6, 2022, 5:00 a.m. to 12:30 p.m.  
          Location:      Bridge Authority Lawn

A motion was made by Councilor M. White with second by Vice President Meagher to approve the Save the Bay event application for the 45th Annual Save the Bay Swim scheduled for Saturday, August 6, 2022, 5:00 a.m. to 12:30 p.m. on the Bridge Authority Lawn.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 6)     Applicant:     Mark Holland/Jamestown Rotary Club  
          Event:        46<sup>th</sup> Annual Jamestown Classic Bike Race  
          Date:          Sunday, October 9, 2022, 7:00 a.m. – Noon  
          Location:     Ft. Getty Pavilion
  - a)     Email from Mark Holland/Jamestown Rotary club (non-profit) requesting a waiver of Ft. Getty Pavilion fee; and/or payment for the police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 9, 2022

Discussion ensued.

Chief Mello briefed the Town Council on the changes to the Rotary Club has made an annual event to help reduce the Town's financial exposure and risk. The applicant was not present for questions. A motion was made by Councilor M. White with second by Vice President Meagher to delay approval of the event application and to be placed on a future agenda for consideration. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- C)     Review, Discussion, and/or Take Action and/or Vote for Approval of the New Application that has been received by the Town Council for a **Holiday License** for the year December 1, 2021- November 30, 2022
  - 1)     TPG Marinas Conanicut, LLC, dba: Conanicut Marina, 20 Narragansett Avenue

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Holiday License for the year December 1, 2021- November 30, 2022, for TPG Marinas Conanicut, LLC, dba: Conanicut Marina, 20 Narragansett Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Abstention.

## **VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Independence Day Celebration, Fireworks planned for July 3<sup>rd</sup>, on schedule
  - 2) Jamestown Housing Authority, Executive Director appointed
  - 3) Jamestown Library Renovation Project
  - 4) 91 Carr Lane; Affordable Housing Property/ Concern Raised by Conanicut Land Trust (agenda item)
  - 5) Covid 19 Testing update

Town Administrator Hainsworth reported on the following:

- The Town plans are on schedule for the Independence Day Celebration and Fireworks scheduled for July 3<sup>rd</sup>
- Town staff will meet with the new Jamestown Housing Authority Executive Director Nikki Velasquez on Tuesday, March 22<sup>nd</sup>.
- Town Administrator Hainsworth met with Library Chair Eugene Mihaly to discuss the Jamestown Library Renovation Plan. Chair Mihaly reported that the plan is getting very close to approval from the Office of Library Information Services the State (OLIS), the agency that oversees the library and the building projects. Town Administrator Hainsworth was in contact with OLIS to request swift approval to avoid more delays and anticipated increased material costs due to inflation.
- Town Administrator Hainsworth met with the Conanicut Island Land Trust (CILT) Chair Quentin Anthony to discuss the group's density and water use concerns. CILT has a strong objection to 91 Carr Lane; Affordable Housing Property project
- In the past month the Town of Jamestown has had 37 positive cases reported to the State.

## **IX. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Jamestown Clubhouse Rental Policy
- 1) Memorandum from Jamestown Parks and Recreation Director Ray DeFalco
  - 2) Rental Policies & Pricing Draft 2

Discussion ensued.

Jamestown Parks and Recreation Director Ray DeFalco reported to the Council that the following revisions were made to the Rental Policy and Pricing Draft:

- Use and expectation language was softened
- Hours of operation were adjusted
- BYOB policy was updated to align with the Ft. Getty Pavilion BYOB rules
- Post-event checklist will be completed soon

Vice President Meagher expressed unresolved parking conflict concerns during the golf course season. It was recommended to program the facility for Town use, specifically for Senior and other Recreation Department activities.

Director DeFalco agreed that the facility would be an ideal location for Senior, Recreation Department, and civic group use during the Fall, Winter, and Spring seasons to alleviate parking challenges with the golf course.

Councilor Brine asked for clarification on the BYOB policy and questioned the need for the 60-day requirement to reserve the space.

Director DeFalco stated that the BYOB policy is modeled on the Fort Getty Pavilion BYOB policy. He also explained that the application time requirements were defined to ensure proper staffing, and rental requirements had been satisfied. The scheduling requirements would be evaluated and case by case flexibility would be offered.

Agnes Filkins, Bayberry Road, addressed the Town Council and requested consideration in the event of a time-sensitive rental request, specifically for funeral gatherings.

## **X. NEW BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Approve fee waiver request for the Ft. Getty Pavilion on Thursday, June 23, 2022, for the 8<sup>th</sup>-grade graduation and dance by Lawn School Principal Nate Edmunds

A motion was made by Vice President Meagher with second by Councilor M. White to approve the fee waiver request for the Ft. Getty Pavilion on Thursday, June 23, 2022, for the 8<sup>th</sup>-grade graduation and dance by Lawn School Principal Nate Edmunds. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion and/or Take Action and/or Vote: Permission to authorize Town Administrator Hainsworth to seek approval from the RI Auditor General's Office for an emergency waiver of the 4% municipal tax levy cap per RIGL § 44-5-2
  - 1) Memorandum from Town Administrator Hainsworth to the Town Council

Town Administrator Hainsworth briefed the Town Council on an upcoming meeting with the Auditor General, and the request to conduct a preliminary review of proposed Town and School Budgets. Town Staff will gather the necessary information necessary to apply for and qualify for the emergency waiver.

A lengthy discussion ensued. Additional budget meetings are anticipated. Councilor members agree that more information would be necessary to make an informed decision.

Councilor R. White questioned whether there are other meeting options, for example, a sub-committee, to continue the analysis of the proposed budgets and tax levy cap waiver process. Solicitor Ruggiero recommended posting any meetings to comply with the Open Meetings Act. Councilor R. White expressed regret that the budget deliberations have resulted in an "us vs them" sentiment. Historically the School Committee and the Town Council have worked collaboratively to address budget issues. The Town Councilors need to consider all viable solutions, to determine if a waiver would be the best solution or if other solutions need to be discovered. Many questions remain unanswered. Why and how did the budget crisis occur? What was the explanation and/or justification for increased student tuition? Will the school department budget needs be different next year? How was the ESER subsidy allocation determined and was the allocation for existing staff or anticipated additional staffing needs?

Councilor Brine offered his perspective. The School Committee unanimously approved the proposed budget. The budgeting process caused the problems not the attitude of the School Board members. Councilor Brine further commented that the schools are underfunded. He believes we have a good school with mediocre facilities. Programs are good but limited. The teachers and class sizes are great, and superior learning has been accomplished with limited resources. Low taxes can be attributed to the fact that Jamestown does not have a high school and a volunteer fire department.

Councilor R. White stated that we need well-attended schools, but the limited affordable housing challenge has contributed to the present and future low enrollment trend.

Councilor Brine commented that to attract families, the Town needs to fund the school appropriately. Could the budget process include forecasting to avoid this situation in the future?

Solicitor Ruggiero provided clarifying statements on the budgetary process, and how the Town/School budgets are formed. To qualify for a waiver, the Town has to certify and meet the criteria as set forth by the Auditor General.

Maureen Gladding, President of Parent Teacher Organization, spoke to Dr. Duva previously, and her understanding of the revised budget was that it would exceed the 4% budget cap and would require staff layoffs.

Eddie Ross readdressed the Council and encouraged Councilor R. White to continue research on his unanswered budget questions.

No action was taken.

President Beye recused herself from agenda item C) and left the meeting at 8:46 p.m.

- C) Review, Discussion, and/or Take Action and/or Vote: Formal notice of appeal of a decision of the Jamestown Harbor Commission dated February 17, 2022.
  - 1) Request for Appeal filed by Orson and Brusini on behalf of Tri-State Dive Services, Inc. and supporting materials
  - 2) Schedule a Special Meeting date for the appeal

The Town Clerk was asked to schedule a date and time for a Special Meeting to consider the appeal.

No action was taken.

President Beye returned to the meeting at 8:51 p.m.

- D) Review, Discussion, and/or Take Action and/or Vote: Request to RI Bridge and Transit Authority to program the Newport Pell Bridge lights to blue and yellow in support of Ukraine as suggested by Vice President Meagher

Vice President Meagher thanked the Town Administrator for raising the Ukrainian flag at the Town Hall. Town Administrator Hainsworth informed the Council that the Sakonnet River Bridge lights have been programmed to be blue and yellow in support of Ukraine. The Newport Bridge lights are changed manually requiring staff time and resources. Due to a matter of safety and cost changing the light bulbs would not be an option at the time.



- E) Review, Discussion and/or Take Action and/or Vote: Jamestown Community Housing Land Trust program as requested by Vice President Meagher
  - 1) Memorandum from Vice President Meagher

Vice President Meagher gave a brief overview of the Jamestown Community Housing Land Trust program concept. It would create a viable, sustainable solution to the current affordable housing challenge in Jamestown. It would also provide options for income-eligible residents who would like to continue living in their homes. Church Community Housing has over 106 agreements in Newport County and similar programs have been very successful in Massachusetts and Vermont. Vice President Meagher will be asking fellow Council members to commit to funding the program during the budget deliberations.

- F) Review, Discussion and/or Take Action and/or Vote: New Build-Out Analysis as requested by Vice President Meagher

Vice President Meagher reiterated the need for a New Build-Out Analysis and data as previously requested.

#### **XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 6, Amusements and Entertainment, Article I -In General; These Amendments are proposed to update and modernize the existing Amusement and Entertainment ordinance

Discussion ensued.

Chief Mello gave a brief overview of the revised draft ordinance. The Town Council made several revision recommendations. Chief Mello and Solicitor Ruggiero will craft language as requested and will present a revised draft at a future meeting for possible action to order to advertise the notice of a Public Hearing for the Proposed Amendments to the Code of Ordinances.

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion and/or Take Action and/or Vote:
  - 1) Board of Canvassers- One expiring six-year term Full Member Vacancy (March 2022-March 2028)
    - a) Jamestown Republican Town Committee
      - i) Linda Jamison\*\*
    - b) Jamestown Democratic Town Committee
      - i) Carol Nelson-Lee\*\*
      - ii) Nancy Kohlman Vetrone\*\*
      - iii) George Newman\*\*
    - c) Letter of interest for reappointment
      - i) Carol Nelson Lee\*\*

Discussion ensued.

Town Council members were impressed by the applicants and expressed their appreciation to all the applicants.

A motion was made by Vice President with second by Councilor to reappoint Carol Nelson Lee for the Board of Canvassers for one expiring six-year term Full Member Vacancy (March 2022-March 2028). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Board of Canvassers – One unexpired six-year term Republican Alternate Member vacancy (March 2017- March 2023)
  - a) Jamestown Republican Town Committee
    - i) Linda Jamison\*\*
    - ii) Tom Raczelowski \*\*

\*\*previously interviewed

Discussion ensued.

Town Council members were impressed by the applicants and expressed their appreciation to all the applicants.

A motion was made by President Beye with second by Vice President Meagher to appoint Linda Jamison for the Board of Canvassers unexpired six-year term Republican Alternate Member vacancy (March 2017- March 2023). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## XII. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and/or vote.*

- A) Adoption of Town Council Minutes
  - 1) March 2, 2022 (Joint Budget Work Session Meeting)
  - 2) March 7, 2022 (Special Interview Session)
  - 3) March 7, 2022 (Regular Meeting)
  - 4) March 7, 2022 (Executive Session)

- B) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
23-0607-01	TOWN AGREEMENT 2/23/2022	\$1922.72
ADDENDA TO 2021 TAX ROLL		
05-0352-00	REMOVED EXEMPTION – SOLD	\$ 62.50
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$1922.72
TOTAL ADDENDA TO 2021 TAX ROLL		\$ 62.50
GRAND TOTAL		\$1860.22

- C) Permission to authorize Town Administrator Hainsworth to sign Subrecipient Agreement between the State of Rhode Island Department of Transportation and the Town of Jamestown for the Melrose Elementary School and Lawn Avenue Middle School Safe Routes to School Program upon final review by Solicitor Ruggiero
- D) Permission to authorize Town Administrator Hainsworth to sign Extension of Purchase and Sales Agreement between the Town of Jamestown and Church

Community Housing for the property located at 91 Carr Lane from March 31, 2019, to March 31, 2023; upon final review by Solicitor Ruggiero

- E) Permission to authorize Town Administrator Hainsworth to sign the National Opioid Settlement offer, upon final review by Solicitor Ruggiero:
  - 1) Teva and Allergan Pharmaceutical Companies Settlement agreement
- F) Finance Director's Report: Comparison Budget to Actuals as of February 28, 2022

A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

### **XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Petitions, Proclamations, and Resolutions
  - 1) Copy of testimony to House Committee on Labor  
From: Rhode Island League of Cities and Towns  
Dated: February 2, 2022  
Re: Opposition to Expansion of Binding Arbitration H-7198
  - 2) Resolution of the City Council of the City of Woonsocket in Opposition to S-2244 and H-7198 Municipal Employees' Arbitration
  - 3) Resolution of the Town of Barrington to Enable Residential Solar to Better contribute to Reaching the RI Renewable Electricity Goals
  - 4) Resolution of the Town of Barrington asking the General Assembly to enact legislation creating the Rhode Island Broadband Development Program and enabling Rhode Island municipalities to incentivize broadband services and provide municipal broadband services.
  - 5) Resolution of the Town of Charlestown in support of legislation on controlling blasting.
  - 6) Resolution of the Town of Middletown requesting the Honorable Members of the House Committee on Finance and Legislators to support the ARPA Proposals in Article 1 – Section 16 (Municipal Learning Centers)

- 7) Resolution of the Pawtucket City Council, supporting 2022-H7427, "An Act Relating to Health and Safety" which requires that the division of vital records to ensure the vital records are accessible to the local registrars and grant local registrars the authority to issue certified copies of certificates and records prior to the records being transferred to the state archives.

The Town Council acknowledged communications received.

#### **XIV. ADJOURNMENT**

A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 9:26 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

  
Roberta J. Fagan, Town Clerk



**TOWN COUNCIL  
SPECIAL MEETING MINUTES  
Wednesday, March 30, 2022  
5:00 P.M.**

**I. ROLL CALL**

**Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine, and Randy White.**

**Also, in attendance: Town Administrator Jamie Hainsworth, Director of Finance Christina Collins, and Town Clerk Roberta Fagan**

**II. CALL TO ORDER**

**Council President Beye called the Budget Work Session of the Jamestown Town Council to order at 5:00 p.m.**

**III. TOWN COUNCIL BUDGET WORK SESSION for FY 2022/ 2023 (July 1, 2022, to June 30, 2023)**

- A) Review, Discussion, and/or Potential Action and/or Vote: Town Administrator's proposed Town, School, and Capital Budgets

Town Administrator Hainsworth gave a brief overview of the recent meeting with the Rhode Island Auditor General to determine if any of the General Operating and/or School Budget line items would qualify as emergency eligibility for a tax levy waiver. The sudden increase in the student tuition was beyond management's control and has impacted FY2021/22 and the upcoming FY 2022/23. The unexpected increase would be the only line item to qualify under the emergency criteria necessary to apply for a waiver. The School Committee met on March 24<sup>th</sup> and approved reducing the proposed budget by \$108,000. Town Administrator Hainsworth recommended to the Town Council to approve a transfer from the Town's Undesignated Fund Balance for \$159,465 to the School's fund balance to offset the FY2021/22 budget deficit. This would also avoid having to apply for the tax levy waiver.

Vice President Meagher stated the present budget deficit could be attributed to the unexpected tuition increase for high school students as well as the need for additional staff hired in the fall of 2021 to accommodate increased enrollment at the Jamestown schools for the 2021/2022 school year.

Councilor Brine questioned what the eligible amount would be to go forward with the Auditor General's office. Finance Director Collins explained that a qualifying line item needed to be a minimum of \$100,000 increase. The North Kingstown special education line item for \$156,882 would be a qualifying budget item.

Councilor M. White made a clarifying statement that the \$159,465 would be drawn from the Town's Undesignated Fund Balance which is well funded. Finance Director Collins confirmed this and explained that the fund balance would still maintain the GFOA standard of two months of the operating budget. Moody's bond rating for coastal communities such as the Town of Jamestown, requires adequate reserves, which the Town has presently, but the fund balance would need to be increased to maintain the Bond rating in subsequent years.

Dr. Duva confirmed that the \$108,000 cut from the proposed school budget could not be certified if the Town were to move forward with a tax waiver.

Councilor R. White commended the School Committee members and the administration for working collaboratively to find a solution to the budget challenges.

Councilor Brine disagreed and stated disappointment that the \$108,000 was cut from the school budget resulting in programmatic reductions.

Vice President Meagher disagreed with Councilor Brine and explained there was no option to include the \$108,000 in the school budget. The state law requires Town employees to attest to "qualifying emergency" budgetary items.

A lengthy discussion ensued.

Maureen Gladding, Columbia Lane, requested clarification on the process for submitting a Warrant for consideration at the Financial Town Meeting.

More discussion on qualifying budget expenses for the tax waiver.

The Town of Jamestown would need to show consistent budgetary spending with no new spending to attest to the need for a waiver.

President Beye stated with confidence that the Town staff has done the necessary due diligence and the proposed budget is a result of that work.

Councilor M. White commented that the proposed budget and the deliberations are evidence that it is a good budget because everyone comes away "unhappy". In other words, the proposed budget represents a necessary compromise for all.

Solicitor Ruggiero warned that a Warrant introduced at the Financial Town Meeting could be extremely problematic. More discussion and education would be needed to inform the public about the legal ramifications. Anything that causes Jamestown to exceed the 4% tax levy, would have to qualify under the statute. Administrative problems could also arise if Town Staff would not agree to sign certifications.

Town Administrator also recommended the addition of \$25,000 to support the Jamestown Housing Land Trust program introduced by Vice President Meagher and the Jamestown Affordable Housing Committee. The funds would be taken from revenues and would not add to the tax levy.

In conclusion Town Administrator Hainsworth made the recommendation to the Town Council to adopt the proposed budget at the Town Council meeting on Monday, April 4, 2022.

#### **IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

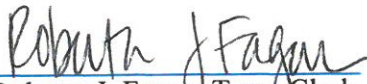
- A) Scheduled request to address
- B) Non-scheduled request to address

No requests to address that Town Council.

**V. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Councilor Brine to adjourn at 5:50 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

Attest:

  
Roberta J. Fagan, Town Clerk

**TOWN COUNCIL MEETING MINUTES**  
**Monday, April 4, 2022**  
**6:30 P.M.**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on April 4, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Randy White. Absent: Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**III. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address - none
- B) Non-scheduled request to address

No requests to address the Town Council.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Review, Discussion, and/or Take Action and/or Vote regarding a Proclamation declaring April as the Month of the Military Child in the Town of Jamestown

**President Beye read Proclamation 22-03, declaring April as the Month of the Military Child in the Town of Jamestown.**

A motion was made by Vice President Meagher with second by Councilor M. White to approve Proclamation 22-03, declaring April as the Month of the Military Child. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye



## **V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

A) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- 1) Applicant: Jamestown Arts Center  
Event: "to be near you" Artists Talk & Dance Film Screening  
Date: Thursday, April 7, 2022, 7:30 p.m. – 9:30 p.m.  
Location: Jamestown Arts Center

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Jamestown Arts Center April 7, 2022 event application for the "to be near you" Artists Talk & Dance Film Screening. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Applicant: Jamestown Women's Club  
Events: Easter Egg Hunt  
Date: Saturday, April 16, 2022, 10:00 a.m.  
Locations: Conanicut Battery

**President Beye recused herself from the vote.**

**Vice President Meagher noted that the application requested approval of the East Egg Hunt at the Community Farm, not at the Conanicut Battery.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Jamestown Women's Club, Easter Egg Hunt event application taking place at the Jamestown Community Farm on April 16, 2022. Vote: Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Applicant: Jamestown Historical Society  
Events: Battery Day  
Date(s): Saturday, May 21, 2022, 11:00 a.m. to 1:00 p.m.  
Locations: Conanicut Battery

**A motion was made by Councilor R. White second by Vice President Meagher to approve the Jamestown Historical Society May 21, 2022, Battery Day event application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 4) Applicant: Jamestown Historical Society  
Events: Windmill Day  
Date(s): Saturday, July 23, 2022, 11:00 a.m. to 2:00 p.m.  
Locations: Windmill, North Road

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Jamestown Historical Society July 23, 2022, Windmill Day event application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 5)     Applicant:     Mark Holland/Jamestown Rotary Club  
Event:             46<sup>th</sup> Annual Jamestown Classic Bike Race  
Date:              Sunday, October 9, 2022, 7:00 a.m. – Noon  
Location:         Ft. Getty Pavilion  
a)             Email from Mark Holland/Jamestown Rotary club (non-profit) requesting a waiver of the Ft. Getty Pavilion fee; and/or payment for the police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 9, 2022

**Discussion ensued.**

**Vice President Meagher confirmed with Chief Mello that the police detail will not be as costly with the event taking place on Sunday of Columbus Day weekend. The Rotary contributes greatly to the Town of Jamestown, Vice President Meagher commented and was happy to make a motion to support the waiver of fees request.**

**A motion was made by Vice President Meagher with second by Councilor R. White to approve the request to waive the Ft. Getty Pavilion fee; and/or payment for the police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 9, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **VI. UNFINISHED BUSINESS**

- A)     Review, Discussion, and/or Take Action and/or Vote: Request from Robert Sutton, President of the Jamestown Community Farm, land protection of the Community Farm land
- 1)     Jamestown Community Farm requests for an appropriation not to exceed \$400,000 for the purposes of assisting in the purchase of additional permanent protection of the Town's reservoir watershed and Center Island Greenway, located at East Shore Road and Eldred Avenue, Plat 4 lots 2, 133, 134, 135, 136, 141, and 142
- 2)     Copy of the February 2, 2022 letter from Robert Sutton to the Jamestown Town Council

**Discussion ensued.**

**Robert Sutton, President of the Jamestown Community Farm, updated the Town Council and the status of the purchase of the Community Farm land. He reported that negotiations with Peter Ceppi are ongoing. The appraisal has been received, which Mr. Ceppi will need to review. The "One-Chance" fundraising committee remains optimistic that an offer will be accepted.**

**Finance Director Collins provided more context regarding the request to approve the warrant in draft form, which would be discussed later in the meeting when the Council reviews the Consent Agenda items.**

**Mr. Sutton expressed gratitude to all that helped support the idea and concept, especially Town Planner Bryer, Town Administrator Hainsworth, and Finance Director Collins.**

A motion was made by Councilor R. White with second by Vice President Meagher to approve an appropriation not to exceed \$400,000 for the purpose of assisting in the purchase of additional permanent protection of the Town's reservoir watershed and Center Island Greenway, located at East Shore Road and Eldred Avenue. **Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion, and/or Take Action and/or Vote: Jamestown Friends of Rights of Ways CRMC Adopt-an-Access partner proposal
- 1) Memorandum of Understanding (MOU) between The Coastal Resource Management Council (CRMC), the Town of Jamestown, Friends of the Jamestown Right of Ways (ROWs), and the Jamestown Conservation Commission
  - 2) Memorandum from the Jamestown Conservation Commission to the Jamestown Town Council in support of the Jamestown Friends of Rights of Ways/CRMC Adopt-an-Access partner proposal

**Discussion ensued.**

Vice President Meagher had questions regarding the MOU and the role of the Friends of the Right of Ways (ROWs) in addition to the Conservation Commission. Paula Sherlin, a member of the ROWs addressed the Council on the draft MOU. The ROWs volunteers intend to monitor, and clear trash and vegetation in the 14 designated locations. The draft MOU had been revised and Ms. Sherlin reported that the CRMC indicated that they are ready to partner with the Town of Jamestown, the Friends/ROWs, and the Conservation Commission.

Solicitor Ruggiero cautioned the Town Council on potential liability. The Friends of ROWs is not an organized group registered with the State of RI. He recommended that they formerly organize. A copy of the draft MOU would be forwarded to Solicitor Ruggiero for review.

Vice President Meagher requested the item be tabled until the next Town Council meeting. **Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **VII. NEW BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote on the FY2022/2023: Town Administrator's Proposed Budget; Possible action to adopt and recommend the proposed FY2022/2023 Town Budget of \$28,285,275 for consideration at the Annual Financial Town Meeting on June 6, 2022
- 1) Town Administrator's Proposed Town General Fund Budget of \$12,310,218
  - 2) Town Administrator's Proposed School Budget of \$15,975,057

**Discussion ensued.**

Town Administrator Hainsworth gave a brief summary of the proposed Town General Fund and School budgets. The proposed budgets fully fund both at the 4% cap. Finance Director Collins reiterated that the budget will not exceed the tax levy cap.

President Beye and Vice President Meagher acknowledged the challenges that the Town and School Administrations were faced during the budget deliberations, and they thanked Town Administrator Hainsworth, Finance Director Collins, Dr. Duva, and Finance Director Littlefield for finding a solution.

Vice President Meagher read Councilor Brine's email statement in support of the proposed budgets. Councilor R. White was pleasantly surprised that there was a Council consensus in support of the proposed budget. He remarked that the evolution of the budget exhibited the dedication and good faith effort by all to trim the school committee budget. The process had exposed areas that the Town Council will need to look at more broadly and proactively, with the continued stakeholder engagement (parents, staff, taxpayers). Town Administrator Hainsworth commented that the budget deliberations start each year in the Fall. The unexpected increased school tuition for the current and future fiscal year created budget challenges. Thanks to the coordinated and collaborative efforts of the Town Council, School Committee members, Finance Director Collins, School Finance Director Littlefield, Superintendent Duva, Solicitor Ruggiero, and Atty. Ferrara, Town Department Directors and Officials, and community members the proposed budget will move forward to the Financial Town Meeting.

A motion was made by Councilor M. White with second by Vice President Meagher to adopt and recommend the proposed FY2022/2023 Town Budget of \$28,285,275 for consideration at the Annual Financial Town Meeting on June 6, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion, and/or Take Action and/or Vote: Approve fee waiver request for the Ft. Getty Pavilion on July 30, 2022, for the Air Force Welcome Party by Col. Kenny Weiner
  - 1) Letter to the Jamestown Town Council and Jamestown Parks and Recreation from Col. Kenny Weiner

Discussion ensued.

Col. Weiner addressed the Town Council and commented that Jamestown has been the best location he has ever been stationed in while serving in the US Airforce. The Welcome Party plans are progressing. He thanked the Council for their consideration.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the fee waiver request for the Ft. Getty Pavilion on July 30, 2022, for the Air Force Welcome Party by Col. Kenny Weiner. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### **VIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 6, Amusements and Entertainment, Article I -In General; These



Amendments are proposed to update and modernize the existing Amusement and Entertainment ordinance

**Discussion ensued.**

**Chief Mello reviewed the changes to the draft ordinance based on Council recommendations. Vice President Meagher suggested more consistency in the language (i.e. license vs permits). Councilor R. White was confident that once the suggested changes had been made in consultation with Solicitor Ruggiero, he would be in support of the ordinance.**

**A motion was made by Vice President Meagher with second by Councilor M. White to order to advertise, pending suggested changes, in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 6, Amusements and Entertainment, Article I -In General; These Amendments are proposed to update and modernize the existing Amusement and Entertainment ordinance. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion, and/or Take Action and/or Vote regarding the Jamestown Bike Committee and permission to advertise for the newly formed committee.
  - 1) Bike Committee Charge
  - 2) Councilmember appointment

**Discussion ensued.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the draft charge and gave permission to advertise for the newly formed Bike Path Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- C) Review, Discussion, and/or Take Action and/or Vote: permission to advertise unexpired and expiring vacancies for the following Committee/Boards/Commissions:
  - 1) Affordable Housing (2) Members, three-year term ending 5/31/2025
  - 2) Fire Department Compensation (2) Citizen-At-Large; three-year term ending 5/31/2025
  - 3) Tax Assessment Board of Review (1) Member; three-year term ending 5/31/2025

**A motion was made by Vice President Meagher with second by Councilor M. White to give permission to advertise for the unexpired and expiring vacancies. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **IX. CONSENT AGENDA**

- A) Adoption of Town Council Minutes

- 1) March 14, 2022 (Town Council Budget Work Session Meeting)
  - 2) March 15, 2022 (Joint Budget Work Session Meeting)
  - 3) March 21, 2022 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Jamestown Zoning Board of Review (February 22, 2022)
- C) Authorization of the Warrant and Resolutions for the June 6, 2022, Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
- 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per linear foot, included on the tax bill for homes in the Sewer district)
  - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
  - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
  - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)
  - 5) Resolution Number 5: An Appropriation Not to Exceed \$400,000 For the Purposes of Assisting in The Purchase of Additional Permanent Protection of The Town's Reservoir Watershed and Center Island Greenway, Located at East Shore Road and Eldred Avenue, Plat 4 Lots 2, 133, 134, 135, 136, 141, And 142

**Discussion ensued.**

**The Town Council requested that item C) 5) Resolution Number 5 be removed from the Consent Agenda.**

**A motion was made by Vice President Meagher with second by Councilor R. White to approve the consent agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications
- 1) Copy of Email to: Jamestown Town Council  
From: Vice President Meagher  
Dated: March 23, 2022  
Re: Dutch Island control burn
  - 2) Copy of Email to: Jamestown Town Council  
From: Linda Jamison  
Dated: March 21, 2022  
Re: No waiver

- 3) Copy of Email to: Jamestown Town Council  
From: anonymous  
Dated: March 22, 2022  
Re: War College Transients Lobbying
- 4) Copy of Email to: Jamestown Town Council  
From: Chris Powell  
Dated: March 25, 2022  
Re: Fox Hill Farm and Ft. Getty Park
- B) Petitions, Proclamations, and Resolutions
  - 1) Resolution of the City Council of the City of Woonsocket in Opposition to S-2557 and H-7829 Mandatory Translation Services

The Town Council acknowledged the Communications received.

#### **XI. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 7:36 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

Attest:

  
\_\_\_\_\_  
Roberta J. Fagan, Town Clerk

## **TOWN COUNCIL MEETING MINUTES**

**Monday, April 18, 2022**

**6:30 P.M.**

### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on April 18, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Erik G. Brine and Randy White (arrived at 6:36 p.m.)

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Water and Sewer Clerk Denise Jennings, Parks and Recreation Director Ray DeFalco and Town Clerk Roberta Fagan

### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye

### **III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A) Approval of Minutes; Review, Discussion, and/or Take Action and/or Vote:

1) 03/21/2022 (regular meeting)

B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*



- 1) Scheduled request to address - none
  - 2) Non-scheduled request to address
- C) Report of Town Officials:
- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication
- 1) None
- E) Unfinished Business
- 1) None
- F) New Business
- 1) Review, Discussion, and/or Take Action and/or Vote: Authorize the Town of Jamestown to sign the Contractor/Vendor Agreement as a participating Contractor in the 2022-2023 Low-Income Home Water Assistance Program ("LIHWAP")
    - a) Rhode Island Department of Human Services 2022-2023 LIHWAP Contractor/Vendor Agreement
  - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of March 31, 2022
  - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of March 31, 2022

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

**IV. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

**Charlotte Zarlengo, Seaside Drive brought forth concerns regarding a report presented by Michael Junge, Jamestown Harbor Commission member, at the April 13<sup>th</sup> Harbor**

Commission Meeting, which focused on mooring allocation and density research. Ms. Zarlengo requested the Town Council to investigate further.

Vice President Meagher made the request to put the topic on the next agenda.

Town Administrator Hainsworth made the Council aware of the upcoming reevaluation notices that will be mailed out on April 25<sup>th</sup>. A public meeting session will be held on April 26, 2022, at 6:00 p.m. and the notice will appear in the Jamestown Press on April 21, 2022. Tax hearings will start on May 5<sup>th</sup> and will be ongoing through May.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Review, Discussion, and/or Take Action and/or Vote regarding a Proclamation declaring May 2<sup>nd</sup> through May 6<sup>th</sup> Jamestown Teacher Appreciation Week

President Beye read the Proclamation.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve declaring May 2<sup>nd</sup> through May 6<sup>th</sup> Jamestown Teacher Appreciation Week. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- 1) Applicant: Jamestown Arts Center  
Event: "To Which We Belong" Film Screening & Panel Discussion  
Date: Thursday, April 29, 2022, 7:00 p.m. – 9:30 p.m.  
Location: Jamestown Arts Center

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the "To Which We Belong" Film Screening & Panel event license taking place on Thursday, April 29, 2022, 7:00 p.m. – 9:30 p.m. at the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- B) One Day Vendor/Peddler License: All Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- 1) Applicant: The Perfect Empanada LLC  
Event: Crossing Day  
Date: Saturday, May 14, 2022, 11:00 a.m. – 3:00 p.m.  
Location: East Ferry/ Memorial Square

**A motion was made by Vice President Meagher with second by Councilor M. White to approve granting the One Day Vendor/Peddler License for The Perfect Empanada LLC.,**

contingent on all necessary documentation being received before the event. **Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 2) Applicant: Broadway Dough Co.  
Event: Crossing Day  
Date: Saturday, May 14, 2022, 11:00 a.m. – 3:00 p.m.  
Location: East Ferry/ Memorial Square

**A motion was made by Vice President Meagher with second by Councilor M. White to approve granting the One Day Vendor/Peddler License for Broadway Dough Co., contingent on all necessary documentation being received before the event. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

## **VII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Authorization of the revised Warrant and Resolutions for the June 6, 2022, Financial Town Meeting

- 1) Resolution Number 5: An Appropriation Not to Exceed \$400,000 to assist in The Purchase of Additional Permanent Protection of The Town's Reservoir Watershed and Center Island Greenway, Located at East Shore Road and Eldred Avenue, Plat 4 Lots 2, 133, 134, 135, 136, 141, And 142

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the authorization of the revised Warrant and Resolutions for the June 6, 2022, Financial Town Meeting, Resolution Number 5. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- B) Review, Discussion, and/or Take Action and/or Vote: Regulatory Options Regarding Short Term Rentals

- 1) Memorandum from Vice President Meagher

**Discussion ensued.**

**Vice President Meagher gave an update on the proposed Short-Term Rental (STR) ordinance. Multiple alternatives have been thoroughly vetted. The Planning Commission has recommended registration and inspection as a requirement. As a member of the STR subcommittee, Vice President Meagher would like more accountability for STR property owners which would also include licensure. Similar to other town license requirements, an applicant would have to advertise and appear before the Town Council for final approval.**

**Solicitor Ruggiero provided additional perspective. The Town of Jamestown currently does not have STR regulations. The STR subcommittee continues to grapple with the questions: 1) does the Town regulate STRs and/or 2) how do you regulate STRs. Other communities that regulate STRs require adherence to rules, registration, and inspection.**

**President Beye asked a clarifying question – would this require the Town to hire a company such as Host Compliance/Granicus?**

**Vice President Meagher and Town Planner Bryer confirmed that a host compliance company would be hired to provide oversight and compliance.**

Solicitor Ruggiero explained that the Town Council needs to decide which path to take: the license path or the zoning path. The license path allows for greater discretion by the Town Council.

Councilor R. White expressed concerns regarding funding and staffing issues if the Town were to implement an STR Ordinance. A zoning and licensing regulation would address all concerns but could be administratively cumbersome. Also, what was included in the previously approved \$21,000 contract with Host Compliance/Granicus? Why hasn't the contract been signed?

Town Planner Bryer explained that the \$21,000 would be an annual fee for all of the host compliance services. Host Compliance/Granicus requires ordinance guidelines to provide a complete list of services covered under the contract. Vice President Meagher and Town Planner Bryer explained that the contract has not been signed yet and hinges on an approved ordinance.

Vice President will check to see if the contract could be signed to begin a survey of current STR properties.

Councilor M. White commented that a survey of current STR properties will provide the necessary data to develop an appropriate and comprehensive STR ordinance for Jamestown.

A motion was made by Vice President Meagher with second by Councilor M. White to pursue formalizing an ordinance that includes registration, inspection, and licensure of short-term rentals; and to engage Host Compliance/Granicus to compile data on current Jamestown short-term rental properties; so as to inform the Council on the profile of each current Jamestown short-term rental property. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

- C) Review, Discussion, and/or Take Action and/or Vote: Jamestown Clubhouse Rental Policy
  - 1) Memorandum from Jamestown Parks and Recreation Director Ray DeFalco
  - 2) Rental Policies & Pricing Draft 3

Discussion ensued.

Parks and Recreation Director Ray DeFalco briefly reviewed the revised Rental Policies & Pricing Draft 3 and expressed confidence that all the Council member's concerns have been addressed.

A motion was made by Vice President Meagher with second by Councilor R. White to approve the Jamestown Clubhouse Rental Policy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

## **VIII. NEW BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Public Works Director Michael Gray's recommendation to deny the request:
  - 1) Conduit Location Installation request of The National Grid and Verizon New England, Inc. to install 70' (2) 3" UG conduit on side of the road from



Pole 15 to the property line of 63 Conanicus Avenue; with a recommendation to deny the request by Public Works Director Michael C. Gray

- 2) Joint Pole Petition of The National Grid and Verizon New England, Inc. to install Poles 1 & 2 to reroute 3 phase lines up Longfellow Road and down Holmes Court; with a recommendation to deny the request by Public Works Director Michael C. Gray

**Discussion ensued.**

**Public Works Director Gray explained that the Town does not have jurisdiction over the private roads included in the request. He has been in contact with the parties and will report back to the Council at a future meeting.**

**The Town Council tabled the request at the request of Public Works Director Gray.**

## **IX. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and/or vote.*

- A) Adoption of Town Council Minutes
  - 1) March 30, 2022 (Special Budget Work Session)
  - 2) April 4, 2022 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Zoning Board of Review (March 22, 2022)
  - 2) Board of Canvassers (February 28, 2022)
  - 3) Board of Canvassers (March 28, 2022)
  - 4) Planning Commission (January 19, 2022)
  - 5) Planning Commission (March 2, 2022)
  - 6) Planning Commission (March 16, 2022)
  - 7) Technical Review Committee (February 9, 2022)
  - 8) Technical Review Committee (February 22, 2022)
  - 9) Affordable Housing Committee Minutes (January 21, 2022)
  - 10) Affordable Housing Committee/Real Estate Transfer Tax Subcommittee (February 7, 2022)
  - 11) Affordable Housing Committee (February 14, 2022)
  - 12) Affordable Housing Committee (February 16, 2022)
  - 13) Affordable Housing Committee (March 15, 2022)
- C) Jamestown Planning Commission Abutter Notice for Public Hearing of Wednesday, April 20, 2022, at 7:00 p.m.: To hold a subdivision master plan informational meeting for property located at Plat 4 Lot 52, 91 Carr Lane, Jamestown, RI owner, Town of Jamestown, and applicant Church Community Housing Corporation
- D) Request from Fire Chief James R. Bryer, Jr. on behalf of the Jamestown Fire Department to the Jamestown Town Council to approve the award of (1) the bid for the delivery and acceptance of a new 2023 Ford E450 Lifeline (Rescue 1) Ambulance from Specialty Vehicles of Plainville, Massachusetts; and (2) the bid

for the delivery, installation, and acceptance of a new Stryker Power-Load Stretcher and System to Stryker Corporation of Partage, Michigan.

- 1) Specialty Vehicles bid proposal for One (1) New / Unused 2023 Ford E450 custom-built Life Line "Superliner" Type III-AD, Class I Emergency Medical Vehicle, per the published bid specifications from the Town of Jamestown
  - 2) Stryker Medical Quote Number 10442821 for the Stryker MTS Power-Load, Power-PRO XT MTS Mid Equipment Products, and ProCare Power-LOAD Prevent Service Annual onsite preventative maintenance products
- E) Request from Dr. Kenneth Duva, Superintendent of Schools on behalf of the Jamestown School Committee to the Jamestown Town Council to approve the award of a contract for the construction of the Melrose and Lawn Schools Solar Project to Newport Renewables, LLC
- F) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2022

**A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Petitions, Proclamations, and Resolutions
- 1) Resolution of the Burrillville Town Council in Opposition to S-2244 and H-7198 Municipal Employees' Arbitration
  - 2) Resolution of the Town of Council of the Town of Coventry, Condemning the Russian Invasion of Ukraine
  - 3) Resolution of the Town of Council of the Town of Coventry, in Support of Senate Bill S-2341 and House Bill H-7834 requiring the maintenance of sidewalks along state highways to be the responsibility of the state
  - 4) Resolution of the Town Council of the Town of Coventry, request to approve and enact Senate Bill S-2295, An Act Relating to Waters and Navigation- Inspection of Dams and Reservoirs
  - 5) Opposition letter from the Hopkinton Town Council to House Bill H6676 Relating to Taxation – Levy, and Assessment of Local Taxes

**The Town Council acknowledged the Communications received.**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### **XI. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

**A motion was made by Vice President Meagher with second by Councilor M. White to move agenda item C) up to be considered first. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Review of Judges Ruling), Paul and Janice Balzer v. Jamestown C.A. No. 1:19-cv-00109-WES-PAS
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation in regards to police retiree benefits.
- C) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (union contract negotiations NAGE 69)

#### **XII. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**The Town Council reconvenes the regular meeting.**

**It was announced that no votes were taken.**

#### **XIII. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 7:59 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; and Councilor R. White, Aye.**

Attest:

  
Roberta J. Fagan, Town Clerk

## TOWN COUNCIL MEETING MINUTES

Monday, April 18, 2022

6:30 P.M.

### I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on April 18, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Erik G. Brine.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Water and Sewer Clerk Denise Jennings, Parks and Recreation Director Ray DeFalco and Town Clerk Roberta Fagan

### II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye

Councilor R. White arrived at 6:36 p.m.

### III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Take Action and/or Vote:
  - 1) 03/21/2022 (regular meeting)

- B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*



- 1) Scheduled request to address - none
- 2) Non-scheduled request to address
- C) Report of Town Officials:
  - 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication
  - 1) None
- E) Unfinished Business
  - 1) None
- F) New Business
  - 1) Review, Discussion, and/or Take Action and/or Vote: Authorize the Town of Jamestown to sign the Contractor/Vendor Agreement as a participating Contractor in the 2022-2023 Low-Income Home Water Assistance Program ("LIHWAP")
    - a) Rhode Island Department of Human Services 2022-2023 LIHWAP Contractor/Vendor Agreement
  - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of March 31, 2022
  - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of March 31, 2022

#### **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

#### **IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address - none
- B) Non-scheduled request to address

**Charlotte Zarlengo, Seaside Drive brought forth concerns regarding a report presented by Michael Junge, Jamestown Harbor Commission member, at the April 13<sup>th</sup> Harbor**

Commission Meeting, which focused on mooring allocation and density research. Ms. Zarlengo requested the Town Council to investigate further.

Vice President Meagher made the request to put the topic on the next agenda.

Town Administrator Hainsworth made the Council aware of the upcoming reevaluation notices that will be mailed out on April 25<sup>th</sup>. A public meeting session will be held on April 26, 2022, at 6:00 p.m. and the notice will appear in the Jamestown Press on April 21, 2022. Tax hearings will start on May 5<sup>th</sup> and will be ongoing through May.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Review, Discussion, and/or Take Action and/or Vote regarding a Proclamation declaring May 2<sup>nd</sup> through May 6<sup>th</sup> Jamestown Teacher Appreciation Week

President Beye read the Proclamation.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve declaring May 2<sup>nd</sup> through May 6<sup>th</sup> Jamestown Teacher Appreciation Week. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- 1) Applicant: Jamestown Arts Center  
Event: "To Which We Belong" Film Screening & Panel Discussion  
Date: Thursday, April 29, 2022, 7:00 p.m. – 9:30 p.m.  
Location: Jamestown Arts Center

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the "To Which We Belong" Film Screening & Panel event license taking place on Thursday, April 29, 2022, 7:00 p.m. – 9:30 p.m. at the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- B) One Day Vendor/Peddler License: All Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- 1) Applicant: The Perfect Empanada LLC  
Event: Crossing Day  
Date: Saturday, May 14, 2022, 11:00 a.m. – 3:00 p.m.  
Location: East Ferry/ Memorial Square

**A motion was made by Vice President Meagher with second by Councilor M. White to approve granting the One Day Vendor/Peddler License for The Perfect Empanada LLC.,**

**contingent on all necessary documentation being received before the event. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 2) Applicant: Broadway Dough Co.
- Event: Crossing Day
- Date: Saturday, May 14, 2022, 11:00 a.m. – 3:00 p.m.
- Location: East Ferry/ Memorial Square

**A motion was made by Vice President Meagher with second by Councilor M. White to approve granting the One Day Vendor/Peddler License for Broadway Dough Co., contingent on all necessary documentation being received before the event. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

## **VII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Authorization of the revised Warrant and Resolutions for the June 6, 2022, Financial Town Meeting
  - 1) Resolution Number 5: An Appropriation Not to Exceed \$400,000 to assist in The Purchase of Additional Permanent Protection of The Town's Reservoir Watershed and Center Island Greenway, Located at East Shore Road and Eldred Avenue, Plat 4 Lots 2, 133, 134, 135, 136, 141, And 142

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the authorization of the revised Warrant and Resolutions for the June 6, 2022, Financial Town Meeting, Resolution Number 5. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- B) Review, Discussion, and/or Take Action and/or Vote: Regulatory Options Regarding Short Term Rentals
  - 1) Memorandum from Vice President Meagher

**Discussion ensued.**

**Vice President Meagher gave an update on the proposed Short-Term Rental (STR) ordinance. Multiple alternatives have been thoroughly vetted. The Planning Commission has recommended registration and inspection as a requirement. As a member of the STR subcommittee, Vice President Meagher would like more accountability for STR property owners which would also include licensure. Similar to other town license requirements, an applicant would have to advertise and appear before the Town Council for final approval.**

**Solicitor Ruggiero provided additional perspective. The Town of Jamestown currently does not have STR regulations. The STR subcommittee continues to grapple with the questions: 1) does the Town regulate STRs and/or 2) how do you regulate STRs. Other communities that regulate STRs require adherence to rules, registration, and inspection.**

**President Beye asked a clarifying question – would this require the Town to hire a company such as Host Compliance/Granicus?**

**Vice President Meagher and Town Planner Bryer confirmed that a host compliance company would be hired to provide oversight and compliance.**

Solicitor Ruggiero explained that the Town Council needs to decide which path to take: the license path or the zoning path. The license path allows for greater discretion by the Town Council.

Councilor R. White expressed concerns regarding funding and staffing issues if the Town were to implement an STR Ordinance. A zoning and licensing regulation would address all concerns but could be administratively cumbersome. Also, what was included in the previously approved \$21,000 contract with Host Compliance/Granicus? Why hasn't the contract been signed?

Town Planner Bryer explained that the \$21,000 would be an annual fee for all of the host compliance services. Host Compliance/Granicus require ordinance guidelines to provide a complete list of services covered under the contract. Vice President Meagher and Town Planner Bryer explain that the contract has not been signed yet and hinges on an approved ordinance.

Vice President will check to see if the contract could be signed to begin a survey of current STR properties.

Councilor M. White commented that a survey of current STR properties will provide the necessary data to develop an appropriate and comprehensive STR ordinance for Jamestown.

A motion was made by Vice President Meagher with second by Councilor to pursue formalizing an ordinance that includes registration, inspection, and licensure of short-term rentals; and to engage Host Compliance/Granicus to compile data on current Jamestown short-term rental properties; so as to inform the Council on the profile of each current Jamestown short-term rental property. **Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- C) Review, Discussion, and/or Take Action and/or Vote: Jamestown Clubhouse Rental Policy
  - 1) Memorandum from Jamestown Parks and Recreation Director Ray DeFalco
  - 2) Rental Policies & Pricing Draft 3

**Discussion ensued.**

**Parks and Recreation Director Ray DeFalco briefly reviewed the revised Rental Policies & Pricing Draft 3 and expressed confidence that all the Council member's concerns have been addressed.**

**A motion was made by Vice President Meagher with second by Councilor R. White to approve the Jamestown Clubhouse Rental Policy. **Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye****

#### **VIII. NEW BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Public Works Director Michael Gray's recommendation to deny the request:
  - 1) Conduit Location Installation request of The National Grid and Verizon New England, Inc. to install 70' (2) 3" UG conduit on side of the road from



- Pole 15 to the property line of 63 Conanicus Avenue; with a recommendation to deny the request by Public Works Director Michael C. Gray
- 2) Joint Pole Petition of The National Grid and Verizon New England, Inc. to install Poles 1 & 2 to reroute 3 phase lines up Longfellow Road and down Holmes Court; with a recommendation to deny the request by Public Works Director Michael C. Gray

**Discussion ensued.**

**Public Works Director Gray explained that the Town does not have jurisdiction over the private roads included in the request. He has been in contact with the parties and will report back to the Council at a future meeting.**

**The Town Council tabled the request at the request of Public Works Director Gray.**

## **IX. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and/or vote.*

- A) Adoption of Town Council Minutes
- 1) March 30, 2022 (Special Budget Work Session)
  - 2) April 4, 2022 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Jamestown Zoning Board of Review (March 22, 2022)
  - 2) Board of Canvassers (February 28, 2022)
  - 3) Board of Canvassers (March 28, 2022)
  - 4) Planning Commission (January 19, 2022)
  - 5) Planning Commission (March 2, 2022)
  - 6) Planning Commission (March 16, 2022)
  - 7) Technical Review Committee (February 9, 2022)
  - 8) Technical Review Committee (February 22, 2022)
  - 9) Affordable Housing Committee Minutes (January 21, 2022)
  - 10) Affordable Housing Committee/Real Estate Transfer Tax Subcommittee (February 7, 2022)
  - 11) Affordable Housing Committee (February 14, 2022)
  - 12) Affordable Housing Committee (February 16, 2022)
  - 13) Affordable Housing Committee (March 15, 2022)
- C) Jamestown Planning Commission Abutter Notice for Public Hearing of Wednesday, April 20, 2022, at 7:00 p.m.: To hold a subdivision master plan informational meeting for property located at Plat 4 Lot 52, 91 Carr Lane, Jamestown, RI owner, Town of Jamestown, and applicant Church Community Housing Corporation
- D) Request from Fire Chief James R. Bryer, Jr. on behalf of the Jamestown Fire Department to the Jamestown Town Council to approve the award of (1) the bid for the delivery and acceptance of a new 2023 Ford E450 Lifeline (Rescue 1) Ambulance from Specialty Vehicles of Plainville, Massachusetts; and (2) the bid

for the delivery, installation, and acceptance of a new Stryker Power-Load Stretcher and System to Stryker Corporation of Partage, Michigan.

- 1) Specialty Vehicles bid proposal for One (1) New / Unused 2023 Ford E450 custom-built Life Line "Superliner" Type III-AD, Class I Emergency Medical Vehicle, per the published bid specifications from the Town of Jamestown
  - 2) Stryker Medical Quote Number 10442821 for the Stryker MTS Power-Load, Power-PRO XT MTS Mid Equipment Products, and ProCare Power-LOAD Prevent Service Annual onsite preventative maintenance products
- E) Request from Dr. Kenneth Duva, Superintendent of Schools on behalf of the Jamestown School Committee to the Jamestown Town Council to approve the award of a contract for the construction of the Melrose and Lawn Schools Solar Project to Newport Renewables, LLC
- F) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2022

**A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Petitions, Proclamations, and Resolutions
- 1) Resolution of the Burrillville Town Council in Opposition to S-2244 and H-7198 Municipal Employees' Arbitration
  - 2) Resolution of the Town of Council of the Town of Coventry, Condemning the Russian Invasion of Ukraine
  - 3) Resolution of the Town of Council of the Town of Coventry, in Support of Senate Bill S-2341 and House Bill H-7834 requiring the maintenance of sidewalks along state highways to be the responsibility of the state
  - 4) Resolution of the Town Council of the Town of Coventry, request to approve and enact Senate Bill S-2295, An Act Relating to Waters and Navigation- Inspection of Dams and Reservoirs
  - 5) Opposition letter from the Hopkinton Town Council to House Bill H6676 Relating to Taxation – Levy, and Assessment of Local Taxes

**The Town Council acknowledged the Communications received.**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### **XI. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

**A motion was made by Vice President Meagher with second by Councilor M. White to move agenda item C) up to be considered first. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Review of Judges Ruling), Paul and Janice Balzer v. Jamestown C.A. No. 1:19-cv-00109-WES-PAS
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation in regards to police retiree benefits.
- C) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (union contract negotiations NAGE 69)

#### **XII. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**The Town Council reconvenes the regular meeting.**

**It was announced that no votes were taken.**

#### **XIII. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 7:59 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; and Councilor R. White, Aye.**

Attest:

Roberta J. Fagan, Town Clerk

## **TOWN COUNCIL SPECIAL MEETING MINUTES**

### **Monday, April 25, 2022**

A special meeting of the Jamestown Town Council was held on April 25, 2022. Town Council Members present were as follows: Mary Meagher, Michael G. White, and Erik Brine. Absent: Nancy Beye and Randy White

Also, in attendance: were Solicitor David Petrarca, Police Chief Edward Mello, Town Clerk Roberta Fagan, Atty. Giovanni La Terra Bellina and Nicholas Hentschel.

Town Council Vice President Meagher called the meeting of the Jamestown Town Council to order at 3:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

#### **I. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appeal of Tri-State Dive Services, Inc.; regarding the February 17, 2022 decision of the Jamestown Harbor Commission not to approve Tri-State Dive Services, Inc. as a qualified mooring inspector for the Town of Jamestown pursuant to Section 78-30 of the Jamestown Code of Ordinances

Solicitor Petrarca gave a brief overview of the quasi-judicial capacity of reviewing the appeal de novo. De novo means “from the new”. Fresh appeal, no deference to the Harbor Commission or its decisions. The Council will apply the facts that have been presented, apply facts to the law as it is, and come to a conclusion based on those facts.

Chief Mello presented a summary of the appeal and the facts of the Harbor Commission’s decision to not certify Tri-State Dive Services, Inc as a Qualified Mooring Inspector for the 2022 season. The Town of Jamestown currently has approximately 1100+/- moorings that are managed. On an annual basis, Qualified Mooring Inspectors (QMIs) renew and/or apply to the Harbor Commission. Renewal applications are mailed in September and are required to be returned by December 1<sup>st</sup> for consideration for the next calendar year season. The Town relies on and endorses approved QMIs to provide the commissioning/decommissioning of moorings, maintenance, service, inspection, and payment for those products and services. The Town of Jamestown charges only a permit fee to the mooring owner. QMIs are required to use the online mooring system and monitor accounts on the Town of Jamestown online mooring system (OMS), which is outlined in the Rules of Conduct at the time of application and again when approved to be on the QMI list.

Tri-State Dive Services, Inc. had several incidences of failure to maintain account records, update the OMS and adhere to the Rules of Conduct. Chief Mello presented examples of the evidence that was used by the Harbor Commission in their decision to not approve Tri-State Dive Services, Inc. as a qualified mooring inspector for the Town of Jamestown.

At 3:24 p.m. Chief Mello was officially sworn in by Solicitor Petrarca and attested to all previous statements.

Giovanni La Terra Bellina, representing Tri-State Dive Services, Inc. is sworn in by Solicitor Petrarca. Atty. La Terra Bellina cross-examined Chief Mello on the facts presented.

Lengthy discussion on the OMS and how the QMIs interface with each client is tracked in the OMS.



Solicitor Petrarca advised that Chief Mello had the opportunity to re-direct. Chief Mello stated that he had nothing further.

Atty. La Terra Bellina gave a summary and informed the Town Council that he would be questioning his client as well. He thanked the Town Council and reminded them that the de novo appeal would allow the Town Council to consider the facts that were presented during the special session only.

At 3:44 p.m. Nicholas Hentschel was officially sworn in by Solicitor Petrarca.

Nicholas Hentschel/Tri-State Dive Services, Inc. provides QMI services to the Town of Narragansett, the Town of North Kingstown, the Town of South Kingstown as well as the Town of Jamestown. He attested that he has not had any issues with other towns as a QMI. Mr. Hentschel reviewed the services that his company provides. The North Kingstown and South Kingstown municipalities transmit electronic notifications when a mooring owner engages Tri-State Services, Inc. via their OMS. Other municipalities allow QMIs to withhold inspections until payment is received. Inspection, materials, and services range from approximately \$600-\$1400, with an hourly rate between \$150-\$175. The Town of Jamestown does not transmit an electronic notification when a Jamestown mooring owner designates Tri-State Dive Services, Inc. on the Jamestown OMS. QMIs do not have the opportunity to refuse service when a mooring owner designates a QMI. An inspection is required to be recorded within 72 hours. Mr. Hentschel was not aware and admitted that he did withhold an inspection until payment was received for a Jamestown mooring client. He admitted he made a mistake, but does not agree that this should be the basis for non-approval to be on the 2022 Jamestown QMI list.

Atty. La Terra Bellina reviewed the other Jamestown mooring owners that made complaints against Tri-State Dive Services for not performing inspections in the required time frame. Additional questioning regarding the relationship between Tri-State Dive Services, Inc. and Sam Paterson.

In closing, Atty. La Terra Bellina reviewed the requirements for Jamestown QMIs and asked Mr. Hentschel if he were to be approved he would understand and adhere to the requirements; to which Mr. Hentschel said he would.

Chief Mello cross-examined Mr. Hentschel. They reviewed the number of moorings in each of the municipalities where Tri-State Dive Services, Inc. provided QMI services. Narragansett 225 moorings, North Kingstown 2 moorings, South Kingstown 180 moorings, and Jamestown 24 moorings. Mr. Hentschel confirmed that Tri-State Dive Services, Inc. has been in business since 2018 and in 2020 acquired Sam Patterson's Jamestown mooring client list. He also acknowledged that although other towns encourage QMIs to hold inspections until payment is received, Jamestown does not permit this.

Vice President Meagher asked Mr. Hentschel, to confirm the following: the Jamestown OMS lists Tri-State Dive Services, Inc. as having 49 clients; whereas Mr. Hentschel reported that he was only aware of 26. Of the 25 that Mr. Hentschel was not aware of, 6 made complaints; and the other 17 are assumed to have contracted with another QMI. Mr. Hentschel confirmed this.

Councilor Brine asked Chief Mello to explain what the mooring holders' responsibility was. Chief Mello explained that the mooring was a shared responsibility of the mooring holder and the QMI. The mooring is required to be inspected and commissioned no later than June 15<sup>th</sup> each year. The mooring is subject to forfeiture based on use, lack of inspection, and lack of commissioning.

Vice President Meagher asked why the Tri-State Dive Services, Inc. QMI renewal application was filed late again. Mr. Hentschel stated that he did not receive the renewal in the mail and should have reached out to the harbor office sooner.

Chief Mello gave a closing summary stating that the Harbormaster and the Harbor Commissions position remained the same and that Tri-State Dive Services, Inc. is not at the level required by the Town to be a QMI. Of the 1100+/- moorings, 800 are in the Town of Jamestown's OMS. All the other registered QMIs use the OMS to service and acquire new clients. Chief Mello stated that other QMIs have missed the application deadline, but in those cases, it was a transfer of business ownership that caused the delay. Renewal applications are mailed and emailed each year. Chief Mello requested that the Town Council deny the Tri-State Dive Services, Inc. appeal, and follow the Harbormaster and Harbor Commission recommendation.

Atty. La Terra Bellina gave a closing summary. The information provided to the Town Council was Mr. Hentschel's personal attestation and he admits to his error. La Terra Bellina believes that Tri-State Dive Services, Inc. could be a valuable subcontractor to the Town. As a small business, Tri-State Dive Services, Inc.'s fee for materials and services ranging from \$700-1400 is a significant amount. Atty. La Terra Bellina recommended that the OMS be changed and/or modified to better serve all.

Councilor Brine stated that due to Tri-State Dive Services, Inc.'s inability to provide timely and reliable service, he would not be able to recommend reinstatement at this time and encouraged Mr. Hentschel to apply for consideration as a Jamestown QMI in the future. Councilor M. White agreed with Councilor Brine's statements. Councilor Brine made the motion to deny the appeal and uphold the decision of the Harbormaster and the Harbor Commission, with a second by Councilor M. White.

Vice President Meagher does not agree with Councilor Brine and Councilor M. White and would suggest more leniency given that Tri-State Dive Services Inc. is a small business and admits to its past errors.

In the matter of the Appeal of Tri-State Dive Services, Inc.; regarding the February 17, 2022 decision of the Jamestown Harbor Commission not to approve Tri-State Dive Services, Inc. as a qualified mooring inspector for the Town of Jamestown pursuant to Section 78-30 of the Jamestown Code of Ordinances, Councilor Brine made the motion to deny the appeal and uphold the decision of the Harbormaster and the Harbor Commission, with a second by Councilor M. White. Vote: Councilor M. White, aye; Vice President Meagher, nay; and Councilor Brine, aye.

## **II. ADJOURNMENT**

A motion was made by Vice President Meagher to adjourn at 4:28 p.m. with a second by Councilor M. White. Vote: Vice President Meagher, aye; Councilor M. White, aye; and Councilor Brine, aye.

Attest:

  
Roberta J. Fagan, Town Clerk

# TOWN COUNCIL MEETING MINUTES

## Monday, May 2, 2022

A regular meeting of the Jamestown Town Council was held on May 2, 2022. Town Council Members present were as follows: Mary Meagher, Michael G. White, Erik Brine, and Randy White. Absent: Nancy A. Beye

Also, in attendance: Solicitor David Petrarca, Police Chief Edward Mello, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

### **I. ROLL CALL**

### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council Vice President Meagher called the meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

### **III. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address - none
- B) Non-scheduled request to address

Clark Moody, 9 Conanicus Avenue, provided comments on the Victualer Liquor License, Holiday and Entertainment license that was being considered for Jamestown Marina Beverage Operations LLC, dba; One Ferry Wharf. Mr. Moody objects to the proposed hours of operation for victualing and hours of operation for outdoor entertainment. Noise travels over the water efficiently. Mr. Moody requested the Town Council to limit hours of outdoor operation and prohibit outdoor music after a determined reasonable hour.

### **IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) None

### **V. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

#### **A) Public Hearings**

- 1) Proposed amendment to the Code of Ordinances regarding Chapter 6 - Amusements and Entertainment. These Amendments are proposed to update and modernize the existing Amusements and Entertainment Ordinance (duly advertised in the *Jamestown Press* on **April 21<sup>st</sup>**); Review,



Discussion, and/or Action and/or Vote:

a) Amended Amusements and Entertainment Ordinance

**A motion was made by Councilor M. White with second by Councilor R. White to start the Public Hearing to review the amendment to the Code of Ordinances regarding Chapter 6 - Amusements and Entertainment. These Amendments are proposed to update and modernize the existing Amusements and Entertainment. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**Discussion ensued.**

**Vice President Meagher stated that the Town Council received comments from the ACLU of Rhode Island, with concerns that the proposed ordinance would infringe upon first amendment rights.**

**Chief Mello had a meeting with Town Administrator Hainsworth and Solicitor Ruggiero that morning regarding the ACLU's concerns. The proposed Ordinance would codify the permitting application process, where currently there is none. The permitting and review process allows the Town Council to plan and provide proper support and allows the ability to place conditions that are reasonable and would not infringe on an individual's first amendment rights.**

**Councilor R. White would like to take the time to consider the ACLU's concerns and amend the Ordinance to ensure that the language does not infringe upon an individual's first amendment rights.**

**John Andrews, 28 Maple Avenue, addressed the Town Council with concerns regarding the proposed Ordinance, and the challenge that it treats all events the same. Mr. Andrews suggested that the language be refined to consider the level of impact of an event (i.e. low impact vs high impact) as well as permit approval timing.**

**William Smith, Hull Cove Road, also shared concerns regarding the proposed Ordinance and suggested amending language and adding a brief statement to the ordinance that it is not intended to regulate and/or restrict first-amendment gatherings.**

**Christian Infantolino, Reservoir Circle, made recommendations for amendments and asked clarifying questions about the proposed ordinance. See attached comments provided by Christian Infantolino.**

**Chief Mello addressed several of the questions. The exact size and dimensions of an entertainment area (indoor and outdoor) should be readily available with GIS technology. Permitting has been very general up to this point; moving forward the ordinance will define specifics. The questions regarding limiting the number of people take into consideration variables for the health and safety of the public. Private events at commercial properties would be considered on a case-by-case basis.**

**Councilor M. White requested a "white paper" from Christian Infantolino with details of recommendations.**



A motion was made by Councilor Brine with a second by Councilor R. White to continue the Open Public Meeting until the May 16, 2022 Town Council Meeting. **Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

A motion was made by Councilor M. White with a second by Councilor Brine to convene as the Town Council Sitting as the **Alcoholic Beverage Licensing Board**. **Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**B) Town Council Sitting as the Alcoholic Beverage Licensing Board.**

- 1) Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV – Victualer Liquor License:**

**CLASS BV – VICTUALER**

Jamestown Marina Beverage Operations LLC  
dba: One Ferry Wharf  
3 East Ferry Wharf  
Jamestown, RI 02835

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for a Public Hearing on a date to be determined, by the Town Council.

**Discussion ensued.**

**Atty. Infantolino, representing the applicant, requested a Special Public Hearing date.**

**A motion was made by Councilor Brine with second by Councilor M. White to approve the request to advertise for a Public Hearing on May 24, 2022, at 5:00 p.m. for the Class BV-Victualer liquor license for Jamestown Marina Beverage Operations LLC, dba: One Ferry Wharf. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**The Town Council adjourns from sitting as the Alcoholic Beverage Licensing Board.**

A motion was made by Councilor M. White with a second by Councilor R. White to adjourn the Town Council Sitting as the **Alcoholic Beverage Licensing Board**. **Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**C) Licenses and Permits**

- 1) Review, Discussion, and/or Action, and/or Vote to Approve the **New Application** that has been received by the Town Council for **Victualing & Holiday** License upon resolution of debts, taxes, State approval, and appropriate signatures as well as, when applicable, proof of insurance for the year May 2, 2022 - November 30, 2022:
  - a) Applicant: Jamestown Marina Beverage Operations LLC,  
dba One Ferry Wharf  
Location: 3 East Ferry Wharf  
Hours: Sunday thru Thursday, 7:00 a.m. – 11:00 p.m.  
Friday and Saturday, 7:00 a.m. – 1:00 a.m.

Discussion ensued.

Atty. Infantolino, representing the applicant, described the renovations and the intended use of the space located at 1 and 3 Ferry Wharf. The layout would be reconfigured to accommodate the 68 total seats, which would include approximately 20+/- outdoor seating, interior ADA compliant bathroom access, and the plan to isolate the ice-cream service from the restaurant. A copy of the site plan was presented to the Town Council for consideration. The applicant plans to offer breakfast, lunch, and dinner daily.

Lengthy discussion regarding hours of operation, inside and outside food service, and potential impact to neighbors and boaters. Councilor M. White and Vice President both expressed concerns regarding the late hour of operation. Councilor Brine asked a clarifying question about the Town Council's power to restrict hours of operation.

A motion was made by Councilor R. White with second by Councilor M. White to approve the Victualing & Holiday license application for Jamestown Marina Beverage Operations LLC, dba: One Ferry Wharf with the hours of operation being Sunday thru Thursday, 7:00 a.m. – 11:00 p.m. and Friday and Saturday, 7:00 a.m. – 12:00 a.m. midnight. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) **Entertainment License Application (NEW):** All Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
  - a) Applicant: Jamestown Marina Beverage Operations LLC,  
dba One Ferry Wharf
  - Location: 3 East Ferry Wharf, inside and outside on the deck
  - Hours: Wednesday thru Sunday, 12 p.m. thru 12 a.m.
  - Type: Acoustic 3-piece (max) band

Discussion ensued.

Atty. Infantolino, representing the applicant, gave a brief overview of the type and location of entertainment. Additionally, the applicant would like permission to have interior and exterior speakers playing light background music. Councilor R. White asked for more details and definitions of "light background music". Vice President Meagher referred to other Entertainment licenses and restrictions.

Residents Doug Mainiero, 11 Walcott, and Mary DacQuino, 2 Walcott Avenue both expressed concerns regarding noise and requested hours by the applicant. Councilor R. White and Vice President Meagher agree that more appropriate entertainment hours in the wharf area would be to conclude no later than 10 p.m. Atty. Infantolino requested a definition of restrictions. Outside entertainment would be permitted between 12 p.m. – 10 p.m. with no amplification and no speakers; Inside entertainment would be permitted from 12 pm. – 11 p.m., speakers are permitted inside only, amplification would be strictly prohibited inside and/or outside, and if the interior windows are open the music/entertainment must be turned off.

A motion was made by Councilor M. White with second by Councilor R. White to approve the Entertainment license application for Jamestown Marina Beverage Operations LLC, dba: One Ferry Wharf, with defined restrictions as follows: Outside entertainment would be

permitted between 12 p.m. – 10 p.m. with no amplification and no speakers; Inside entertainment would be permitted from 12 pm. – 11 p.m., speakers for streaming music are permitted inside only, amplification would be strictly prohibited inside and/or outside, and if the interior windows are open the music and entertainment must be turned off and stopped. **Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

a)     Applicant:     Jamestown Ukrainian Relief Project  
          Event:       Evening of Song  
          Date:        Sunday, May 15, 2022, 7:00 p.m. – 8:30 p.m.  
          Location:    St. Matthews Episcopal Church

**A motion was made by Councilor M. White with second by Councilor R. White to approve the One Day Event/Entertainment license application for the Evening of Song, on Sunday, May 15, 2022, 7:00 p.m. – 8:30 p.m. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

b)     Applicant:     Jamestown Ukrainian Relief Project  
          Event:       Let's Get Together Coffee House for Ukraine Relief  
          Date:        Friday, May 20, 2022, 7:00 p.m. – 10:00 p.m.  
          Location:    Central Baptist Church

**A motion was made by Councilor R. White with second by Councilor M. White to approve the One Day Event/Entertainment license application for the Let's Get Together Coffee House for Ukraine Relief on Friday, May 20, 2022, from 7:00 p.m. – 10:00 p.m. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

c)     Applicant:     Quononoquott Garden Club  
          Event:       QGC Plant Sale  
          Date:        Saturday, May 21, 2022, 7:00 p.m. – 10:00 p.m.  
          Location:    Ft. Getty Pavilion  
          i)     Letter to the Town Council from QGC Co-Chairs Nancy Sall and Martha Mulvey requesting a waiver of the Ft. Getty Pavilion fee  
          ii)    Memorandum from Parks & Recreation Director DeFalco in support of the request

**Councilor R. White made a clarifying statement that the event time on the agenda differed from the application. Town Clerk Fagan made note of the scribe's error regarding the event hours and stated the correct hours of the event should be 7:00 a.m. to noon.**

**A motion was made by Councilor M. White with second by Councilor R. White to approve the One Day Event/Entertainment license application for QGC Plant Sale, Saturday, May 21, 2022, 7:00 a.m. – 12:00 p.m. noon at Ft. Getty Pavilion. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

A motion was made by Councilor Brine with second by Councilor R. White to grant the request to waive the Ft. Getty Pavilion rental fee for the QGC Plant Sale. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**VI. COUNCIL, ADMINISTRATOR, TOWN DEPARTMENTS, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Jamestown Library Renovation Project update and temporary operations
  - 2) Request for Anti-Idling signs
  - 3) Revaluation of Property
  - 4) Independence Day Celebration, Fireworks planned for July 3<sup>rd</sup>
  - 5) Covid 19/Testing update

**Carol Nelson-Lee, Board of Canvassers, made the Council aware of the logistical challenges regarding polling locations for the Primary and General Election for Early Voting if the library were to utilize the Town Council Chambers.**

**Finance Director Collins explained the that library reconstruction bid had not gone out yet. Logistics and plans to move the library to the Town Council Chambers are still in the early stages and consideration will be given to Early Voting in the Town Council Chambers.**

**Request for Anti-Idling will be continued to the next meeting when President Beye and Town Administrator can share more information.**

**Revaluation of Property notices went out last week. Tax hearings will be taking place in May, and the deadline to schedule a hearing is May 16<sup>th</sup>. Values went up approximately 23-25%. Raw data was received on Monday and will be analyzed further. Vice President Meagher reminded all that an increase in revaluation does not necessarily mean an increase in property taxes.**

**Independence Day Celebration, Fireworks planned for July 3<sup>rd</sup> are on schedule.**

**Covid 19/Testing update – Mach 17<sup>th</sup> through April 25<sup>th</sup> 44 new cases; hard to track new cases because of home testing and a decrease of reported cases to the RI Department of Health.**

**VII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: At the request of Vice President Meagher consideration of concern brought forth during the April 18<sup>th</sup> Town Council Open Forum by Charlotte Zarlengo regarding a report presented by Michael Junge, Jamestown Harbor Commission member, at the April 13<sup>th</sup> Harbor Commission Meeting, which focused on mooring allocation and density research.
- 1) Jamestown Harbor Commission/Michael Junge report dated April 10, 2022

**Discussion ensued.**

**Vice President Meagher asked Chief Mello to give a summary of the report. Chief Mello explained that the summary was to determine the number of moorings and locations. The discussion was not to add more moorings but to assess what the Town of Jamestown has. The existing moorings and mooring fields are defined by Ordinance, Harbor Management Plan, and the Comprehensive Plan. The maximum number of moorings at Heads Beach is fourteen**



(14). The number of moorings that were codified in the Harbor Plan and Comprehensive Plan was based on historical data. Without the matrix of other factors such as parking, restrooms, trash receptacles, access, and/or kayak racks, the Harbor Commission could not make any recommendations to support the private mooring fields that the Town of Jamestown manages. Additional moorings would require CRMC approval, Town Council approval, and the Comprehensive Plan would need to be amended. The summary report was reviewed at the most recent Harbor Commission meeting, but no action was taken. There currently is no appetite to increase mooring density by the Harbor Commission. Councilor R. White, liaison to the Harbor Commission, unfortunately, was not at the April meeting and was somewhat disappointed in the mooring summary. The summary intended to survey the mooring fields to determine the feasibility of increasing or decreasing the number of moorings. Councilor R. White thought that the summary was inconclusive and does not address the mooring density concerns. Vice President Meagher commented that the Comprehensive Plan protects the community from increasing the mooring density until landside accommodations have been addressed.

Charlotte Zarlengo, Seaside Drive, thanked Chief Mello and the Town Council for their support. Ms. Zarlengo expressed continued concern about the number of moorings along Seaside Drive, numbering over 50 moorings, and the negative impacts on the neighborhood due to increased traffic.

Carol Nelson-Lee, a member of the Friends of the Rights of Way, reminded the Town Council of a presentation made several years prior, to increase the number of kayak racks around the island; and requested permission to make the presentation again. Ms. Nelson-Lee was advised to schedule to address the Town Council during Open Forum and/or to contact a Council member to bring forth the topic at a future meeting.

No motion or action was taken.

- B) Upcoming Meetings and Sessions – dates and times; Review, Discussion, and/or Take Action and/or Vote:
  - 1) At the request of Councilor R. White set the Town Council Summer Meeting Schedule to one (1) meeting in July on July 5<sup>th</sup> and one (1) meeting in August on August 22<sup>nd</sup>, and/or on another agreed-upon date(s)

Discussion ensued.

**A motion was made by Councilor Brine with second by Councilor R. White to set the Town Council Summer Meeting Schedule to one (1) meeting in July on July 5<sup>th</sup> and one (1) meeting in August on August 22<sup>nd</sup>. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **VIII. NEW BUSINESS**

- A) None

## **IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances; Review, Discussion, and/or Take Action and/or Vote to: **Order to Advertise** in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 42, **Parks and Recreation**, Article II Regulations -In General; Sections 42-22; 42-51. These

Amendments are to the terms and conditions set forth in Exhibit A and may be made based on comments received during the public hearing on November 15, 2021.

- 1) Public Hearing Notice, Town of Jamestown and Exhibit A

**A motion was made by Councilor R. White with second by Councilor M. White to Order to Advertise in the Jamestown Press on May 5th; Notice of a Public Hearing on May 16<sup>th</sup> at 6:30 p.m. for Proposed Amendments to the Code of Ordinances, Chapter 42, Parks and Recreation, Article II Regulations -In General; Sections 42-22; 42-51. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Take Action and/or Vote:

- 1) Jamestown Affordable Housing Committee (Two [2] vacancies with a three-year term ending date of May 31, 2025)
  - a) Letter of interest for reappointment
    - i) Fred F. Pease
    - ii) Joseph Cannon, Jr.
  - b) Letter of interest for appointment
    - i) Wayne D. Moore

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the reappointment of Fred F. Pease and Joseph Cannon, Jr. to the Jamestown Affordable Housing Committee. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with a three-year term ending date of May 31, 2025)
  - a) Letter of interest for reappointment
    - i) Mary Ellen Coleman
  - b) Letter of interest for appointment
    - i) Wayne D. Moore

**A motion was made by Councilor R. White with a second by Councilor Brine to the approve the reappointment of Mary Ellen Coleman and to approve the appointment of Wayne D. Moore to the Jamestown Fire Department Compensation Committee. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Jamestown Tax Assessment Board of Review (One [1] vacancy with a three-year term ending May 31, 2025)
  - a) Letter of interest for reappointment
    - i) Stuart L. Rice

**A motion was made by Councilor R. White with a second by Councilor M. White to approve the reappointment of Stuart L. Rice to the Jamestown Tax Assessment Board of Review. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

A motion was made by Councilor M. White with second by Councilor Brine to accept the Consent Agenda. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## X. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and/or vote.*

- A) Adoption of Town Council Minutes
  - 1) April 18, 2022 (Regular Meeting)
  - 2) April 25, 2022 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Harbor Commission (October 13, 2021)
  - 2) Jamestown Harbor Commission (December 8, 2021)
  - 3) Jamestown Harbor Commission (February 9, 2022)
  - 4) Jamestown Harbor Commission (March 9, 2022)
  - 5) Jamestown Harbor Commission (April 13, 2022)
  - 6) Jamestown Tree Preservation and Protection Committee (February 17, 2022)
  - 7) Jamestown Tree Preservation and Protection Committee (attendance log)
  - 8) Tree Warden Report (February 17, 2022)
  - 9) Jamestown Zoning Board of Review (March 22, 2022)
- C) Tax Assessor's Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
04-0397-19M	SOLDIER & SAILOR EXEMPTION	\$26.03
REAL ESTATE ABATEMENT TO 2021 TAX ROLL		
016-0144-08	TAX ASSESS. BOARD OF REVIEW	\$1748.74
TOTAL MOTOR AND REAL ESTATE ABATEMENTS TO 2021 TAX ROLL		\$1774.77

## XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications
  - 1) Letter to Dr. Kenneth Duva, Superintendent of Schools  
From: Karen Montoya, Clerk to the Board of Canvassers  
Date: April 18, 2022  
Re: list of people from the school department attending the Jamestown Town Financial Meeting.
  - 2) Letter to Town Clerk Roberta Fagan  
From: Karen Montoya, Clerk to the Board of Canvassers  
Date: March 21, 2022

Re: list of people from the Jamestown Administration attending the Jamestown Town Financial Meeting.

- 3) Copy of Letter from Rhode Island Department of Environmental Management  
Date: April 13, 2022  
Re: 2022 Recreation Grant round – Jamestown application

**B) Petitions, Proclamations, and Resolutions**


- 1) Town of Barrington, RI Ordinance 2022-10, Renewal of Declaration of Emergency
- 2) Resolution of the Burrillville Town Council in Opposition to Rhode Island Gun Control Legislation
- 3) Resolution of the Town of Charlestown, RI in support of House Bill H 8055 an Act Relating to Waters and Navigation Coastal Resources Management Council
- 4) Resolution of the Town of Tiverton, in opposition to Senate Bill S-2244 and House Bill H-7198 Municipal Employees' Arbitration

**The Town Council acknowledges communications received**

**XII. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Councilor Brine to adjourn at 8:10 p.m. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

Attest:

  
Roberta J. Fagan, Town Clerk



## **TOWN COUNCIL MEETING MINUTES**

### **Monday, May 16, 2022**

#### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on May 16, 2022 Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Randy White. Erik Brine was absent.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Wyatt Brochu, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

#### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:29 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher to move item VII B up for discussion, second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Vice President Meagher announced the news that Public Works Director Gray would be leaving at the end of June and gave thanks for his service. Public Works Director Gray's projects include Town Hall, downtown sidewalks, water plant, improvements to the water system, fire station, highway barn, East Ferry improvements, Mackerel Cove bathhouses, Ft. Getty Pavilion, closure of the dump, plan to fix and pave roads, and more. Jamestown has benefitted from and is fortunate to have employees that embody a sense of pride in the care of Town buildings and maintenance, and overall superior quality of work ethic.

#### **VII. B)**

B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor R. White to the Town Administrator/Staff to present a report to the Town Council sometime in October on the implementation of the amended dog ordinance. Anticipated report outcomes: identify any issues concerning leash vs off-leash rules regarding locations, dates, and times; adherence to animal waste disposal requirements; and any other relevant data

1) Residents have raised questions and concerns since signs were recently posted reflecting the new rules.

Discussion ensued.

Before the amendments enacted in November 2021 to the ordinance Chapter 10, Animals it was illegal for dogs to be on any beach at any time. The second repeal/revision to Chapter 42, Parks and Recreation would make necessary amendments to coincide with Chapter 10, Animals allowing dogs off-leash and on beaches at prescribed times in specific locations.

Councilor R. White commented that he requested Town Administrator Hainsworth to delegate the responsibility to gather data on the efficacy of the amended dog ordinance and report back to the Town Council in October 2022. Councilor R. White gave further historical background as to how the ordinance was developed. The amended ordinance was a public health consideration. Dogs and

children on the beach, specifically dog waste, do not “mix”. In other communities, no dogs on the beach are the rule, not the exception. The recently erected signs are a reminder of new rules and were not meant to incite anger. Councilor R. White admitted that he requested the agenda item to be moved up for consideration to address concerns regarding the new signs and rules.

A motion was made by Vice President Meagher with second by Councilor M. White to direct the Town Administrator/Staff to periodically review the compliance, progress, and satisfaction by residents of Ordinance that was enacted in November 2021, and to present a report to the Town Council sometime in October 2022 on the implementation of the amended dog ordinance. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

President Beye thanked all that came to the meeting to discuss the dog ordinance and stated that the Town Council would be looking for feedback from concerned citizens to find a workable solution.

Carol Morris, 10 Helm Street commented that the City of Newport allows dogs on the beach between 6-8 a.m. daily. Vice President Meagher asked if there has been an increase in use at the beach? Ms. Morris was not aware of the increased use of Heads Beach because she uses the beach in the early morning and late evening.

Jess Wurzbacher, 107 Garboard, requested permission for dogs to be off-leash at Heads Beach/Sunset Beach in the early morning and early evening. Ms. Wurzbacher has observed increased use of the beach on the weekends, but not so much on weekdays.

Beth Weibust, 987 East Shore Road, questioned where Park Dock Beach start and ends. President Beye asked if there are swimmers at Park Dock? It was Ms. Weibust’s observation most people go there to walk their dogs, not many swimmers, and occasionally at night groups gather on the beach to have cookouts.

Jane Payne, 1322 N. Main Road, as a taxpayer and resident it should be her right to walk on the beach with her dog and swim in the water during the summer. Ms. Payne typically uses Park Dock Beach.

Vice President Meagher explained that the old dog ordinance was erroneous and the Town Council made the step forward to amend allowing for dogs to be on Town beaches.

Councilor R. White stated the old ordinance let dogs roam free in town, unleashed at odd times of the day. There were complaints received by the Town Council and the Jamestown Police, concerning the old dog ordinance. The Town Council continues to try to find a balance for both dog owners and non-dog owners.

Councilor M. White stated that the amended ordinance was considered at several Town Council meetings and the Public Hearing on November 15, 2021, was the time for public input. Inevitably all good compromises will leave someone unhappy. The feedback will help amend the ordinance.

Richard Ventrone, 12 Nautilus Street, supports the use of Heads Beach/Sunset Beach during the summer months. Unfortunately, irresponsible dog owners that don't pick up after their animals are the problem and should be held responsible.

Katie Caulkin, 73 Pemberton, requested consideration for dog walking during the summer months at the beaches at Potters Cove and Ft. Getty from sunrise to when lifeguards arrive and at the end of the day when the lifeguards leave to sunset.

Leslie Harkins, 10 Narragansett Avenue, requested dog walking at Park Dock Beach early mornings and late days during the summer months. It is her observation that Park Dock Beach is not very busy. Potter's Cove has gotten busy in recent years. Ms. Harkins requested permission to walk on beaches in the early morning and/or late evening. Also, would the Town consider Eldred Avenue field for dog use off-leash? Could Jamestown Parks & Recreation offer a course on dog handling etiquette to educate dog owners?

Nancy Ventrone, 12 Nautilus, the dog ordinance is too restrictive and requested the ability to walk a dog on the beach during summer months. Does the Town fine dog owners for not picking up dog waste? Chief Mello stated that it is difficult to enforce littering/dog waste because it would have to be witnessed.

Tricia Orsi, 795 North Main Road, have there been any reports against dog owners (littering and disturbance)? Chief Mello confirmed that there are regular complaints registered.

President Beye gave thanks to all in attendance. She expressed appreciation of the benefits of living in a community with so many caring and engaged citizens.

Councilor R. White welcomed the constructive feedback and comments.

Beth Weibust asked if a dog park has been considered?

President Beye said not at this time. The Town of Portsmouth could be a reference as a model for fundraising and planning a dog park.

Richard Ventrone added that it is important to issue fines to dog owners if they are repeat offenders.

### III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

A) None

**V. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

**A) Public Hearings**

- 1) Proposed amendment to the Code of Ordinances, Chapter 42, Parks and Recreation, Article II Regulations -In General; Sections 42-22; 42-51. These Amendments are to the terms and conditions based on comments received during the public hearing on November 15, 2021 (duly advertised in the Jamestown Press on May 5th); Review, Discussion, and/or Action and/or Vote to approve the proposed amendments:
  - a) Remove language from Sec. 42-22. – *“Pets in recreational facilities to be leashed. All pets, if permitted, must be kept on a leash at all times while in any of the town recreational facilities.”*
  - b) Remove language from Sec. 42-51. – *“Animals prohibited. Except as otherwise provided in G.L. 1956, § 11 24 2.1, no dogs, horses or other animals shall be allowed on any of the town beaches.”*

A motion was made by Vice President Meagher with second by Councilor M. White to repeal conflicting language in Code of Ordinances, Chapter 42, Parks and Recreation, Article II Regulations -In General; Sections 42-22; 42-51. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**B) Town Council Sitting as the Alcoholic Beverage Licensing Board.**

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a seating expansion:

**CLASS BV – VICTUALER**

KALI LLC

dba: J22 Tap & Table

22 Narragansett Avenue

Jamestown, RI 02835

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote for approval on the expansion of the Existing Liquor License application for service and consumption areas to include the



second floor as depicted on the seating chart dated. April 25, 2022

- i) Memorandum from Building Official William Moore
- ii) April 25, 2022, 2nd-floor seating chart
- iii) 2021 1<sup>st</sup> floor seating chart
- iv) 2015 1<sup>st</sup> and 2nd-floor seating chart

A motion was made by Vice President Meagher with second by Councilor M. White to approve the expansion of the Existing Liquor License application for service and consumption areas to include the second floor as depicted on the seating chart dated April 25, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license on May 19, 2022

**CLASS F (NON-PROFIT)**

Jamestown Arts Center  
18 Valley Street  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the  
**CLASS F (NON-PROFIT) LIQUOR LICENSE**

A motion was made by Vice President Meagher with second by Councilor M. White to approve the May 19, 2022, Jamestown Arts Center Class F (NON-PROFIT) liquor license application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 3) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license on June 17, 2022

**CLASS F (NON-PROFIT)**

Jamestown Historical Society  
92 Narragansett Avenue  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the  
**CLASS F (NON-PROFIT) LIQUOR LICENSE**

A motion was made by Vice President Meagher with second by Councilor M. White to approve the June 17, 2022, Jamestown Historical Society Class F (NON-PROFIT) liquor license application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

C) **Licenses and Permits**

- 1) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a)     Applicant:     Jamestown Arts Center  
          Event:       Bruce Mau Film  
          Date:        Friday, May 19, 2022, 6:00 p.m. – 8:30 p.m.  
          Location:    Jamestown Arts Center

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event license application, Bruce Mau Film, Friday, May 19, 2022, at the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b)     Applicant:     Jamestown Arts Center  
          Event:       Summer Soiree  
          Date:        Friday, July 1, 2022, 6:00 p.m. – 10:00 p.m.  
          Location:    Jamestown Arts Center

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event license application, Summer Soiree, Friday, July 1, 2022, at the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- c)     Applicant:     Jamestown Historical Society  
          Event:       JHS Museum Opening (JHS members only)  
          Date:        Friday, June 17, 2022, 5:00 p.m. – 7:00 p.m.  
          Location:    JHS Museum

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event license application, JHS Museum Opening, Friday, June 17, 2022, at the JHS Museum. Vote: President Beye, Aye; Vice President Meagher, Aye; Aye; Councilor M. White, Aye; Councilor R. White, Aye

- d)     Applicant:     A Mano Pizza & Gelato (sub-applicant to JHS)  
          Event:       Jamestown Historical Society, Windmill Day  
          Date:        Saturday, July 23, 2022, 11:00 a.m. – 2:00 p.m.  
          Location:    382 North Road

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event license application, for Saturday, July 23, 2022, by sub-applicant A Mano Pizza & Gelato. Vote: President Beye, Aye; Vice President Meagher, Aye; Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

### **A) Town Administrator's Report: Jamie A. Hainsworth**

Town Administrator Hainsworth reported on the following:

- 1) Beavertail State Park Master Plan Request Stakeholder member from Town Council

Beavertail State Park Master Plan Stakeholder group is looking for a Town Council member as well as Town Staff to participate in the stakeholder group meetings.

- 2) Financial Town Meeting June 6<sup>th</sup>

Town Staff and the Town Moderator are preparing for the Financial Town Meeting on June 6<sup>th</sup> which will be taking place indoors in the gymnasium at the Lawn Avenue school.

- 3) Request for Anti-Idling Signs

A resident has requested Anti-Idling signs to be erected. Councilor R. White would like to see public education before erecting signs. President Beye would like to have a few signs now. Vice President Meagher and Councilor R. White would like public education first, and if signs are also necessary, revisit in the future.

- 4) Revaluation of Property update

Revaluation meetings have been taking place. 199 individuals scheduled informal hearings, and the last day of hearings will be taking place on Friday, May 20<sup>th</sup>. Positive feedback has been received from citizens about Northeast Revaluation.

- 5) Wastewater Statewide Recognition

Vice President Meagher expressed gratitude to the Water/Wastewater Department staff for their exemplary service.

- 6) Covid 19 update:

Town Administrator Hainsworth reported 23 new cases.

## **VII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Upon recommendation from Solicitor Ruggiero's request to rescind the proposed amendment to the Code of Ordinances regarding Chapter 6 -Amusements and Entertainment; and permission to revise and present a redraft at a future Town Council meeting.

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to close the public hearing and approve the request to rescind the proposed amendment to the Code of Ordinances regarding Chapter 6 -Amusements and Entertainment; and permission to revise and present a redraft at a future Town Council meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor R. White to the Town Administrator/Staff to present a report to the Town Council sometime in October on the implementation of the amended dog ordinance. Anticipated report outcomes: identify any issues concerning leash vs off-leash rules

regarding locations, dates, and times; adherence to animal waste disposal requirements; and any other relevant data

- 1) Residents have raised questions and concerns since signs were recently posted reflecting the new rules.

C) Review, Discussion, and/or Action and/or Vote: to approve the draft Jamestown Bike Path Committee Charge

- 1) Jamestown Bike Path Committee Draft Charge

Vice President Meagher read the Jamestown Bike Path Committee Draft Charge.

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the draft Jamestown Bike Path Committee Charge. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

### **VIII. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Appointment of a Council Member to serve on a stakeholder group for the Beavertail State Park Master Plan being developed by the Beta Group for Rhode Island Department of Environmental Management (RIDEM).

Discussion ensued.

President Beye stated that she is interested in the stakeholder group, but is waiting for a judgment from the RI State Ethics Commission and would like the agenda item to be moved to a future agenda.

- B) Review, Discussion, and/or Action and/or Vote: Recommendation to approve the two petition applications from National Grid/National Grid-Verizon New England Inc. contingent on the applicant(s) receiving approval from the Lower Shoreby Hill Association for work within Longfellow Road; and/or if there are changes to the proposed project based on the Lower Shoreby Hill Association decision, new petitions shall be submitted to the Town Council for review and approval.
- 1) Memorandum from Public Works Director Gray to Town Administrator Hainsworth; National Grid petition covering the installation of underground facilities; and Nation Grid-Verizon New England Inc. Joint Pole Petition

Discussion ensued.

The Director of Public Works Gray gave a brief explanation of the request to reroute the overhead wiring. The applicant would need approval from the Lower Shoreby Hill Association.

A motion was made by Vice President Meagher with second by Councilor M. White to conditionally approve the recommendation to approve the two petition applications from National Grid/National Grid-Verizon New England Inc. contingent on the applicant(s) receiving approval from the Lower Shoreby Hill Association for work within Longfellow Road; and/or if there are changes to the proposed project based on the Lower Shoreby Hill Association decision, new petitions shall be submitted to the Town Council for review and approval. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye



## **IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Bike Path Committee (Ad hoc): Four (4) citizens-at-large vacancies
    - a) Letter of interest for appointment
      - i) Samira Hakki
      - ii) Julie Kallfelz
      - iii) Steve Enberg
      - iv) Jonathan H. Valente
      - v) John Hammel
      - vi) Jeremy Collie
      - vii) Michael Hill

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor R. White to appoint Samira Hakki and Julie Kallfelz to the Jamestown Bike Path Committee; and to approve scheduling interviews at June 21, 2022, Town Council Meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor R. White to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) May 2, 2022 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (April 6, 2022)
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on May 24, 2022, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:
  - 1) Town property: Plat 8, Lots 283 & 622. Application of Conanicut Yacht Club whose property is located at 24 Whittier Rd., and further identified as Assessor's Plat 8, Lot 352 for a variance from Article 3, Section 82-312, Lighting, Article 6, 82-605, 606, & 607 to the installation of new paddle court pole lighting system at a height of 23 feet instead of the required 15 feet. Said property is located in a R20 zone and contains 2.32 acres.
  - 2) Town property: Plat 14, Lot 104. Application of Lino & Mildred S. Corredora whose property is located at 86 Stern St., and is further identified

as Assessor's Plat 14, Lot 80 for a special use permit under Article 3, Section 82-314 entitled "High Groundwater and Impervious Layer Overlay District" for development in Subdistrict A and Article 6, Section 82-601 et seq. entitled "Special Use Permits Authorized by this Ordinance. Said property is located in an R40 zone and contains 14,400 sq. ft.

- 3) Town property: Plat 16, Lots 221, 51, 54, 52, 60, & 220. Application of Samuel and Carol Belshaw whose property is located at 9 Brig Avenue, and further identified as Tax Assessor's Plat 16, Lot 49 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for the R40 Zoning District of the zoning ordinance. The Applicant seeks front yard setback relief of 28.4 feet where 40 feet is required and the existing setback is 28.4 feet. Said relief is requested in order to remodel and reconstruct the property. Said property is located in a R-40 zone and contains 23,040 square feet.

The Town Council acknowledged Communications.

**XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of email to: Town Council  
From: Chris Powell  
Dated: April 30, 2022  
Re: Conanicut Marina Restaurant and Outdoor music
- B) Petitions, Proclamations, and Resolutions from other Rhode Island Cities and Towns
  - 1) Town of Hopkinton, RI Resolution in Support of House Bill 2022 – H 8055 an Act Relating to Waters and Navigation Coastal Resources Management Council
  - 2) Town of Tiverton, Resolution 2022-0007, Resolution for Coastal Buffer Zone to Allow for Aquaculture Operations and Minimize Conflicting Uses
  - 3) Town of Tiverton, Proclamation Recognizing National Police Week, May 15-21, 2022

**XII. ADJOURNMENT**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 8:04 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

  
Roberta J. Fagan, Town Clerk

# TOWN COUNCIL SPECIAL MEETING MINUTES

## Tuesday, May 24, 2022

### I. ROLL CALL

A Special meeting of the Jamestown Town Council was held on May 24, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, and Erik Brine. Michael G. White and Randy White were absent.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero (via Zoom), Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

### II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

### III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

### IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) None

A motion was made by Vice President Meagher with a second by Councilor Brine to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; and Councilor Brine, Aye

### V. PUBLIC HEARINGS, LICENSES, AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) **Town Council Sitting as the Alcoholic Beverage Licensing Board.**
  - 1) Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV – Victualer Liquor License:**

CLASS BV – VICTUALER

Jamestown Marina Beverage Operations LLC  
dba: One Ferry Wharf



3 East Ferry Wharf  
Jamestown, RI 02835

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for a Public Hearing on a date to be determined, by the Town Council.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the request to proceed to advertise for a Public Hearing on June 13, 2022, at 5:00 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye

A motion was made by Councilor Brine with second by Vice President Meagher to adjourn from sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye;

**The Town Council adjourns from sitting as the Alcoholic Beverage Licensing Board**

**VI. NEW BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Request by Christian S. Infantolino to contract with the Town of Jamestown to operate a hotdog cart, also known as a Mobile Food Establishment (MFE) in the Town of Jamestown.
  - 1) Town Council Minutes from 12-05-2016, 04-03-2017, and 04-17-2017

A lengthy discussion ensued.

Christian Infantolino gave a brief overview of his business plan and request to contract with the Town of Jamestown to operate a hotdog cart. He further explained that he and his family would like to add to food offerings but not compete with the brick-and-mortar businesses. Letter and summary proposal was distributed to the Town Council members (see attached).

President Beye expressed concerns regarding the “what” and “where” of a hotdog cart operation. In her opinion East Ferry would be less favorable; Mackerel Cove would be ideal. Vice President Meagher would have no objection to the hotdog cart being located at East Ferry and/or Mackerel Cove.

Solicitor Ruggiero explained that the Town Council would specify the time, days of the week, and location and an appropriate licensing fee. This would be a vendor agreement contract and does not require a Request for Proposals (RFP).

A motion was made by Vice President Meagher with second by Councilor Brine to approve the concept of a contract between the Town of Jamestown and Christian Infantolino to operate a hotdog cart aka (MFE) at a location on Town property, to be determined; and to present a formal business proposal for approval at the June 13, 2022, Town Council Meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye;

- B) Review, Discussion, and/or Take Action and/or Vote: At the request of Vice President Meagher to proclaim June 20<sup>th</sup>, as Jamestown's Day to honor the memory of the ten-year-old boy known as Jamestown Martin, sold into indentured servitude to pay his mistress' debts on Christmas Eve 1791 by the Jamestown Town Council
- 1) Memorandum from Vice President Meagher to the Town Council

Vice President explained the basis of her request to honor the Martin family on June 20<sup>th</sup> and her desire to establish a scholarship in their name. A year ago, at the dedication of the Slave Medallion at East Ferry, Vice President was inspired and moved by the story that Jamestown Martin and of all those that suffered the brutalities and injustices of slavery. The actions of the Town Council on Christmas Eve 1791 were unfortunately commonplace. This Resolution would be a reminder to the present and future Town Council members and those that hold the positions of authority in our Town and State, and that authority is one of public trust vested by the citizens, and should never be abused as it had been on Christmas Eve of 1791.

A motion was made by Vice President Meagher with second by Councilor Brine to present a Resolution honoring the Martin family at the June 13, 2022, Town Council Special Meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; and Councilor Brine, Aye

The Town Council acknowledges the Communications.

## **VII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

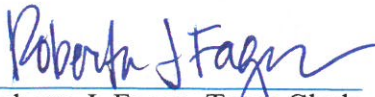
*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- 1) Copy of Citizen Request to the Town Council  
From: Jeremy Collie  
Date: May 8, 2022  
Re: Revise the Jamestown Noise Ordinance
- 2) Copy of email to Town Clerk Roberta Fagan  
From: Christine O'Connor  
Date: May 17, 2022  
Re: Dog Ordinance

## **VIII. ADJOURNMENT**

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn at 5:25 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; and Councilor Brine, Aye

Attest:

  
Roberta J. Fagan, Town Clerk

RECEIVED:  
MAY 19, 2022 11:26 AM  
Roberta J. Fagan  
TOWN OF JAMESTOWN Town Clerk

# MORNEAU & MURPHY


## ATTORNEYS AT LAW


JOHN AUSTIN MURPHY *of counsel*  
JOHN B. MURPHY

EMILY J. MURPHY PRIOR\*  
CHRISTIAN S. INFANTOLINO\*\*

NEALE D. MURPHY  
1904-2003

RICHARD N. MORNEAU  
1949-2018

 77 NARRAGANSETT AVENUE  
JAMESTOWN, RI 02835-1149  
(401) 423-0400 TELEPHONE  
(401) 423-7059 FACSIMILE

 38 NORTH COURT STREET  
PROVIDENCE, RI 02903-1217  
(401) 453-0500 TELEPHONE  
(401) 453-0505 FACSIMILE

\*ALSO ADMITTED IN CONNECTICUT  
\*\*ALSO ADMITTED IN MASSACHUSETTS

Jamestown Town Council  
c/o Roberta Fagan, Town Clerk  
93 Narragansett Ave  
Jamestown, RI 02835

May 19, 2022

***RE: Request pursuant to Jamestown Ordinance Article IV Section 46-69(2)***

Dear Town Council Members,

I respectfully request to contract with the Town pursuant to the above-mentioned ordinance provision which is necessary to operate a hotdog cart within the Town of Jamestown. This contract would be between a newly formed entity owned by myself. In order to operate a hotdog cart I would be required to obtain the following:

1. Certificate from the Department of Business Regulations
2. Department of Health Permit
3. Department of Taxation Retail Sales Permit
4. Contract with the Town of Jamestown

My request is to enter into a contract conditional upon the receipt of the above-mentioned permits. This will allow the business to know that we can operate within Jamestown before heavily investing in the equipment and permitting necessary.

Please see attached summary of proposal for discussion.

Very Truly Yours,



Christian S. Infantolino

# Summary Proposal

For

423 Dogz

## I. Introduction:

Before you tonight is a proposal to operate a hotdog cart within the Town of Jamestown. A hotdog cart is not new to Jamestown and it is my vision to bring back the nostalgic small town hotdog cart to town. It is the mission of this business to provide a small town experience with high quality products.

## II. State and Local Requirements: The following are required in order to operate a hotdog cart within Rhode Island:

- (a) Certificate from the Department of Business Regulations
- (b) Department of Health Permit
- (c) Department of Taxation retail sales permit
- (d) Contract with the Town of Jamestown: Pursuant to Article 5 Section 46-69(2)

## III. Proposed Time Period and Hours of Operation:

- (a) **Proposed Time Period:** May 15- September 1
- (b) **Proposed Hours of Operation:** Monday through Saturday 10-3:30pm
  - Holidays (i.e. fireworks, parades, etc...) through 7:00 pm

## IV. Proposed Location(s):

- (a) Narragansett Avenue (in front of 77 Narragansett Avenue)
- (b) East Ferry Memorial Park
- (c) Mackerel Cove

## V. Site Restrictions:

Vehicles, carts, trailers, grills, refrigerators, umbrellas, chairs and other vending related items will not be stored on the site outside of the hours of operation. The business shall be responsible for all site cleanup including grease spills, paper food products, and is to keep the site area clean and neat during hours of operation. Business shall remove all trash and recyclable materials daily. Business acknowledges that no electricity and or water will be provided onsite.



**VI. Signage:**

Business shall be allowed 2 signs no larger than 3' x 4'. One of the 2 signs to be onsite the other sign to be located in a strategic position in Town to direct traffic to the business location.

**VII. Proposed Menu:**

- a. Saugy Hotdog (grilled or steamed)
- b. All Beef Hotdog (grilled or steamed)
- c. Steamed or grilled buns
- d. Condiments (ketchup, mustard, relish, onion, cheese, celery salt)
- e. Chips
- f. Drinks (soda, water, juice)
- g. Ice cream sandwiches, hoodsie cups, bomb pops

## **FINANCIAL TOWN MEETING June 6, 2022**

### **Call to Order**

Moderator John Murphy calls the Annual Financial Town Meeting to order at 7:00 p.m. in the Lawn Avenue Gymnasium, 55 Lawn Avenue, Jamestown and led the Pledge of Allegiance.

Town Council members present:

Nancy A. Beye, President

Mary E. Meagher, Vice President

Erik G. Brine

Michael G. White

Town Council Members absent:

Randy White

Also in attendance:

John A. Murphy, Town Moderator

Jamie A. Hainsworth, Town Administrator

Christina D. Collins, Finance Director

Lisa W. Bryer, Town Planner

Edward A. Mello, Police Chief

Fred F. Pease, Town Sergeant

James R. Bryer, Fire Chief

Ray DeFalco, Parks and Recreation Director

Molly Conlon, Senior Services Director

Peter D. Ruggiero, Town Solicitor

Roberta J. Fagan, Town Clerk

School Committee members present:

Keith J. Roberts, Chair

Sally F. Schott, Vice Chair

Andrew C. Allsopp

Kristine A. Lapierre

Agnes C. Filkins

Also in attendance:

Kenneth Duva, Superintendent

Jane Littlefield, Director of Finance

Peter Anderson, Director of Buildings and Grounds

### **Budget Process, Meeting Procedures and Voting Overview**

Town Moderator Murphy reviewed the meeting procedures and voting overview. There were 121 voters present at the 7:10 p.m. (125 were recorded at the adjournment of the meeting.)

### **Town Council President Nancy A. Beye**

Moderator Murphy introduced President Beye, who thanked Moderator Murphy and addressed the assembled voters.

A moment of silence was observed for the victims and families in Uvalde, Texas.

Welcome everyone and thank you for joining us this evening in a much more traditional Financial Town Meeting. The fact that we can meet in our usual location speaks to the progress we have made in the past year to combat Covid-19. In last year's speech, I started out by saying that our community had come together in true Jamestown fashion when it came to dealing with the Covid crisis. Tonight, I want to applaud Jamestown's residents once again for coming together to create a budget that we feel will be in the best interest of everyone. It had its customary challenges and then some.

Creating the budget this year was done in the same manner as it is done each year. The Administration meets with all department heads to discuss their budgets, the council and school committee hold joint public meetings and workshops to discuss the school departments budget and then the town administrator and finance director present the budget to the town council for their vote to send it to the financial town meeting for the voter's approval.

Sounds simple right? That couldn't be any further from the truth! The people who are involved in the making of the budget work long hours, days, and months leading up to tonight's financial town meeting. It is for that reason that I on behalf of the council, would like to thank Jamie Hainsworth and Tina Collins, Dr. Ken Duva and Jane Littlefield, the Jamestown School Committee, Keith Roberts, Sally Schott, Drew Alsop, Agnes Filkins, and Kristine Lapierre. I would also like to thank the residents and parents who came to the meetings and shared their input with us.

At a special town council meeting held on April 4, 2022, the Council unanimously voted to approve the total budget of \$28,285,275 of which \$15,975,057 is for the school budget and the balance of \$12,310,218 is for the town budget.

On behalf of the town council, I respectfully request your support for the fiscal year 2022-2023 budget as it is presented. Thank you.

**School Committee Chair Keith J. Roberts**

Moderator Murphy introduced Chairman Roberts, who thanked Moderator Murphy and addressed the assembled voters:

Thank you all for coming to the Financial Town Meeting.

First, let's get into the highlights of the school year 2021- 2022:

- Developed a new Chorus Select for Lawn students that occur before school. At Melrose, a chorus group was established for students in 3rd and 4th grade.
- Instituted composting and improved recycling in Lawn Café through a partnership with Clean Ocean Access, and continued this partnership at Melrose.
- Full implementation of Anchored 4 Life, a peer-peer leadership program that focuses on positive connections between students at both schools.
- Advisory program reinstated at Lawn, and many new activities were added this year. For the past two years, Advisory was on hold due to COVID
- Partnership with Roger Williams University to offer a virtual math tutoring program at the middle school.

- Improvements in the cafeteria include new seating, mural, and space was created to offer safe distancing as well as circle table seating to encourage student discourse.
- Asbestos abatement, new security upgrades with a vestibule at Lawn, and new windows were all completed for this school year. \*
- We are at the beginning of the implementation stage to install the solar carport canopy in the Melrose parking lot and install solar panels on the roof of the lawn school. This will generate 100% of the electricity at Melrose and up to 70% at Lawn. \*
- Island Treasures was run pre-Covid style, and it was a spectacular success.
- Winter Food Drive for the Jamestown Community Food Pantry - we contributed 924 pounds of food. Our best contribution yet.
- After school chess club was created
- Partnership with Naval Academy Prep School cadets as mentors to our students in both schools. They visited during lunch and recess in the fall/winter.
- Replaced failing fiber connection to Lawn with a dedicated connection for that school, and improved coverage of the wireless network
- Procured Emergency Connectivity Grant Funding of \$24,000 to replace aging Chromebooks. \*
- Cybersecurity work is ongoing and includes the updating of several cybersecurity policies and the completion of a third-party audit.
- A new school website was introduced in the fall.
- In conjunction with Michelle Steever a podcasting studio was set up in the Melrose library.
- Digging into Equity Newsletter distributed 4 times this year which supports our Strategic Planning goal for increasing cultural awareness in our district.
- After attending a conference to align Portrait of the Graduate to current learning our Instructional Coach and Middle School Principal applied for a STEM grant through RIDE to develop a course for 7th and 8<sup>th</sup>-grade students focusing on the competencies of our Portrait of a Graduate for the 22-23 SY. Lawn School was awarded this grant! \*
- In May, both Melrose and Lawn schools were recognized by the RI Department of Education for making high achievements in the state testing during the pandemic.
- I believe the most meaningful thing that happened for our students this year was the return to traditional school opportunities with concerts, sports, dances, after-school clubs, and field trips.

Thank you to all the Teachers, Administration, and Support Teams that make it all happen. I appreciate the energy and passion you bring into the schools every day and the commitment to the students of Jamestown.

The reason why we are all here tonight is to vote on the budget that has been approved by the Town Council. I would like to take a few minutes to share some of my perspectives on this year's budget that I'm hopeful will receive unanimous support.

At last year's meeting, I spoke about the development of our new 5-year Strategic Plan. We were already delayed one year due to Covid, but the Strategic Plan was finally approved early last fall. It's too much to try to cover tonight, but for those of you that are interested, it's available from the School's website. For me, the essence of the plan is that there is a vision for the Jamestown 8th grade graduate that goes beyond standardized testing scores. There was a very diverse group of community members, teachers, administrators, school committee members, and students that were part of developing the Portrait of the Graduate. We want to send our students to high school as creative problem solvers that are aware of the diverse world we are part of.

The School Committee had initially unanimously approved a budget that included an increase that was 7.43%.



It was more than a \$1,000,000 increase over the previous year's budget. Again, not the final budget that we are voting on tonight.

The vast majority of that increase was related to costs that are completely out of our control.

- Salary and benefits. Contractual obligation
- Special education. Legal obligation.
- High School Tuition. Legal obligation.
- Contingencies related to contract negotiations.
- Total of required increases represents roughly 6.5% of the total budget

Based on the adoption of the School's Strategic Plan there were also additional resources included in the budget. They were as follows:

- Teaching resources to support grades 7/8
- Resources to support technology needs
- Professional/Consulting hours to support Administration in developing and managing the plan
- Total additional increases to support the Strategic Plan were roughly 1% of the total budget.

During the budget process, there was an editorial published by the Jamestown Press that suggested that the School Committee had lofty goals trying to fund a strategic plan that isn't really necessary or required. I also heard echoes of that sentiment from those opposed to budget increases. It was unfortunate that the editor didn't reach out to verify his understanding, but I want to make sure everyone here understands that there is legislation and requirements from RIDE that we not only have a strategic plan but that the strategic plan is aligned with a framework provided by RIDE. As a School Committee, it is one of our primary responsibilities that this plan exists, and is a priority. The Superintendent is responsible for proposing the plan and delivering the outcomes. The Strategic Plan is not a 'nice to have' or a choice. It only seemed reasonable that in order to make changes to reach the strategic goals the Administration would need additional resources.

The result of our request was that the town's budget would exceed the 4% increase in property taxes. We went through a collaborative process with the Town Council to understand the process of requesting a waiver. It became clear that there wasn't overwhelming support from the Town Council to proceed with the waiver, and as a result the School Committee unanimously approved a School Budget limited to the absolute requirements and avoiding the need for a waiver. I want to thank the other town departments that also had to make concessions in order to get the overall budget under the cap.

This will be my last year as a member of the School Committee. I've had the pleasure of being involved for the past 4 years in the capacity of Chairman, and have really enjoyed working with the Committee and Administration. We have a passionate School Committee that has always had a strong relationship with the Town Council, Administration, and Teachers. I like to think that we have the support of the parents, students, and community at large. One of the consistent challenges that cut across every community in America is funding education. I don't intend to be melodramatic, but the future couldn't be more uncertain. I believe there will be significant financial pressures as the COVID-related grants expire in 2024. Along with that, RIDE will begin to require a minimum spend on annual building maintenance. Combine that with all the unexpected things that happen in a district that has 20 – 25% of the school population change every year, and a tax cap. Lots of external factors contribute to the overall budget with very little flexibility. I think it's fair to say there is uncertainty on the horizon.

I wanted to quickly share a couple of observations:

First, Zero-based budgeting is a fantastic tool for budget planning. The premise is that you start the budget at \$0 each year, and build the budget based on the needs. However, that method also assumes that in the years where the budget needs to flex to meet the changing needs the funding will be available – or at least somewhat more available. Zero-based budgeting doesn't mean zero change. Zero-based budgeting is not a replacement for multi-year financial planning or forecasting. In the last two budget cycles, the schools had very small increases. Roughly .5% 2 years ago, and just over 1% last year. While this year's increase was larger than most years, the rolling 3-year averages are fairly consistent. There is nothing in the data that suggests anything other than most years the cost to deliver the standard of education we expect increases somewhere around 2.5%. If it's lower than that for 1 – 2 years it will be higher in years 3 and/or 4. Second, any multi-year plan that requires funding should be approved by both the Town Council and the Town Department. It should be assumed that plans require investment, and there should be a clear understanding between the Town Department and the Town Council. Unfortunately, I don't have any easy remedies to recommend, but I hope future elected officials and town employees make financial planning, modeling, and forecasting a priority. If for nothing else to understand the spectrum of scenarios, and to start to collaborate on mitigation strategies that will inevitably take more than a budget cycle to define, design, and implement.

The School Department is requesting a total of \$14,331,419. This represents an increase of \$890,081 over last year, which represents an increase of 6.62%. The town appropriation is \$13,326,701 Which is an increase of \$689,593 over last year, which represents an increase of 5.46%.

I'm respectfully encouraging you to approve the budget as proposed. We have excellent schools that are comprised of some of the best administrators and teachers in the world. I ask that you allow them to continue their mission, maintain forward progress, and continue to provide our students with the education they deserve.

#### **Voting on the Budget**

Moderator Murphy stated in a moment I will call for motions on the two budgets, the general budget, and the school committee budget. He reviewed stating "yes" to cast your vote.

At this time, I call for a motion on the general budget.

**A motion was made by Councilor M. White with a second by Vice President Meagher to approve the entire Town Budget for \$12,310,218.00.**

Donald Richardson made a motion to go to a paper ballot.

Valerie Southern of 43 Clinton Avenue inquired how much her taxes would go up. Town Administrator stated that it is based on each assessment. The tax rate would be \$6.74 to \$6.79 per \$1000 which would be a decrease from the current rate of \$8.28 per \$1,000.

Motion to go to a paper ballot does not carry.

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor of the motion by saying yes.

Moderator Murphy called for all those opposed by saying no.

**Motion passes by a majority vote in the affirmative.**

**A motion was made by School Committee Vice-Chair Member Sally F. Schott with second by School Committee member Kristine A. Lapierre to approve the school budget in the amount of \$15,975,057.00**

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor of the motion that was made and seconded to pass and adopt the school committee budget please signify by saying yes.

Moderator Murphy called for all those opposed to the motion that was made and seconded to pass and adopt the school committee budget please signify by saying no.

**Motion passes by a majority vote in the affirmative.**

### **Voting on the Resolutions**

Moderator Murphy stated there are three housekeeping Resolutions:

**A motion was made by Vice President Meagher to waive the reading of Resolutions 1, 2, and 3 with a second by Councilor M. White.**

- **Resolution Number 1 – Sewer Linde Frontage Tax Rate**
- **Resolution Number 2 – Borrowing in Anticipation of Taxes**
- **Resolution Number 3 – Disposition of Collected Back Taxes**

Moderator Murphy asks if there is a motion to approve those Resolutions.

**A motion was made by Councilor M. White with second by Vice President Meagher to approve Resolutions 1, 2, and 3.**

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor of the motion to signify by saying yes.

Moderator Murphy called for all those opposed by saying no.

**Motion passes by a majority vote in the affirmative.**

### **Resolution Number 4 – Setting the Tax Rate**

Moderator Murphy announced we will now set the tax rate.

**A motion was made by Councilor E. Brine with second by Vice President Meagher to set the Tax Rate and hereby order the assessment and collection of a tax rate on rateable real estate and tangible personal property in the sum of not less than \$6.74 nor more than \$6.79 per \$1,000.00 of assessed valuation.**

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor please signify by saying yes.

Moderator Murphy called for all those opposed please signify by saying no.

**Motion passes by a majority vote in the affirmative.**

**Resolution Number 5 –Appropriation Not To Exceed \$400,000 For Purchase Of Development Rights To Farmland At Corner Of Eldred Avenue And East Shore Road With Funding Therefor From The Undesignated Fund Balance Of The General Fund Of The Town Of Jamestown Or Alternatively Borrowing Through Issuance Of Bonds Or Any Combination Thereof**

**A motion was made by President Beye with second by Councilor M. White to approve Resolution Number 5 –Appropriation Not To Exceed \$400,000 For Purchase Of Development Rights To Farmland At Corner Of Eldred Avenue And East Shore Road With Funding Therefor From The Undesignated Fund Balance Of The General Fund Of The Town Of Jamestown Or Alternatively Borrowing Through Issuance Of Bonds Or Any Combination Thereof**

Moderator Murphy asked if there is any discussion.

Mr. Robert (Bob) Sutton gave a brief overview of the Jamestown Community Farm's history and mission. In addition, Mr. Sutton described the plan to purchase the property, the grant, and the fundraising campaign; and if successful the Jamestown Community Farm would own the land, and the Town of Jamestown would own the development rights to the property.

Moderator Murphy called for all those in favor please signify by saying yes.

Moderator Murphy called for all those opposed please signify by saying no.

**Motion passes by a majority vote in the affirmative.**

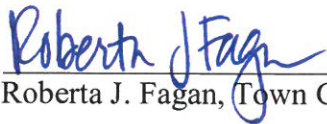
**Board of Canvasser member Kenneth Newman addressed the assembly. Mr. Newman requested permission to acknowledge the passing of the fellow Board of Canvasser Melissa "Missy" Warner Barrows and dearly missed. Mr. Newman also asked the assembly to welcome the newly appointed Board of Canvasser Linda Jamison.**

Moderator Murphy stated this concludes our business and called for a motion to adjourn.

**A motion was made by Vice President Meagher and seconded by Councilor Brine to adjourn. Motion passes unanimously.**

The Financial Town Meeting was adjourned at 7:25 p.m.

Attest:



Roberta J. Fagan, Town Clerk



## TOWN COUNCIL SPECIAL MEETING MINUTES

### Monday, June 13, 2022

A special meeting of the Jamestown Town Council was held on June 13, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Randy White. Erik Brine was absent

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

#### I. ROLL CALL

#### II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

#### III. OPEN FORUM

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address - none
- B) Non-scheduled request to address

#### IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion and/or Action, and/or Vote regarding a Proclamation declaring June 19<sup>th</sup> through June 25<sup>th</sup> Jamestown Graduates Week, No. 2022-05

Councilor M. White read Proclamation declaring June 19<sup>th</sup> through June 25<sup>th</sup> Jamestown Graduates Week, No. 2022-05.

A motion was made by Councilor M. White with second by Councilor Vice President Meagher to approve the Proclamation declaring June 19<sup>th</sup> through June 25<sup>th</sup> Jamestown Graduates Week, No. 2022-05. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion and/or Action, and/or Vote regarding A Resolution To Acknowledge a Wrong and to Honor Betty Martin and Her Family and all who suffered the brutalities and injustice of slavery in our community by flying the Juneteenth flag, from June 19<sup>th</sup>, the date now recognized as a federal holiday celebrating the end of slavery in the United States, through July 5<sup>th</sup>, or the first day of business after July 4<sup>th</sup>, this year and all years; and establishment of a scholarship, endowed by the Town of Jamestown, known as the Betty Martin Family Scholarship, No. 2022-06

Vice President Meagher read Resolution 2022-06.

A motion was made by Vice President Meagher with second Councilor M. White by to approve the Resolution To Acknowledge a Wrong and to Honor Betty Martin and Her Family and all who suffered the brutalities and injustice of slavery in our community by flying the Juneteenth flag, from June 19th, the date now recognized as a federal holiday celebrating the end of slavery in the United States, through July 5th, or the first day of business after July 4th, this year and all years; and establishment of a scholarship, endowed by the Town of Jamestown, known as the Betty Martin Family Scholarship, No. 2022-06. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to convene the Town Council sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **V. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

### **A) Town Council Sitting as the Alcoholic Beverage Licensing Board.**

Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following has been received:

- 1) Application for a Class BV – Victualer Liquor License as advertised in the *Jamestown Press* editions of May 26<sup>th</sup> and June 2<sup>nd</sup>, 2022.

#### **CLASS BV – VICTUALER**

Jamestown Marina Beverage Operations LLC  
dba: One Ferry Wharf  
3 East Ferry Wharf  
Jamestown, RI 02835

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote to approve the Class BV – Victualer Liquor License

Discussion ensued.

Atty. Infantolino representing Jamestown Marina Beverage Operations LLC, dba: One Ferry Wharf, addressed the Town Council.

Vice President Meagher expressed concern regarding the requested hours to serve alcohol, starting at 7 a.m.

Mr. Walker, representing One Ferry Wharf, no particular reason for requesting 7 a.m.

President Beye suggested 8 a.m. instead of 7 a.m.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Class BV – Victualer Liquor License with the following restrictions:

- 1) Alcohol may not be served through a take-out window on the north side of the building.
- 2) No service outside on the north side of the building (sidewalk area).
- 3) Define the rear service and alcohol area limited to the inside and rear deck area immediately adjacent to the building.
- 4) No patron may leave the defined service area with alcohol.
- 5) Require signage to be posted at the rear deck indicating the service area (NO ALCOHOL BEYOND THIS POINT)
- 6) Liquor service restricted to the hours of 8 a.m.- 12:00 a.m. midnight

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

### **The Town Council adjourns from sitting as the Alcoholic Beverage Licensing Board**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### **B) Licenses and Permits**

- 1) Review, Discussion, and/or Action, and/or Vote to Approve the **New Application** that has been received by the Town Council for **Victualing & Holiday** License upon resolution of debts, taxes, State approval, and appropriate signatures as well as, when applicable, proof of insurance for the year June 13, 2022 - November 30, 2022:
  - a) Applicant: Dutch Harbor Beverage LLC, dba: Scuttlebutt
  - Location: 252 Narragansett Avenue
  - Hours: May 1<sup>st</sup> – October 31st, 2022  
Sunday- Saturday, 8:00 a.m. – 5:45 p.m.

Discussion ensued.

Atty. Infantolino representing the applicant Dutch Harbor Beverage LLC, dba: Scuttlebutt, and requested to amend the dates of operation due to Zoning restrictions. The dates of operation should be May 1 thru October 18, 2022.

Vice President Meagher reviewed specific restrictions: open flames are prohibited, electric heating elements are permitted, 5 picnic tables are permitted, external music of any kind is strictly prohibited, and outdoor lighting is prohibited.

President Beye reminded the applicant to be mindful of neighbors; the Town Council had received correspondence from concerned neighbors.

General Manager Jeff Aubin (One Ferry Wharf and Scuttlebutt) described the menu which would consist of panini sandwiches, cookies, ice cream soda, prepared foods, coffee, and pastry. There would be no open flame.

Councilor R. White made a clarifying statement that alcohol service is prohibited.

Vice Meagher reiterated her concerns based on communications/complaints of residents and neighbors about traffic and aromas.

Councilor R. White also expressed concerns about increased traffic, and “smells”; conversely applauded the applicant for closing 15 minutes earlier than the zoning restriction.

A motion was made by Vice President Meagher with second by Councilor R. White to approve the amended Victualing & Holiday License for Dutch Harbor Beverage LLC, dba: Scuttlebutt. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **VI. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Take Action and/or Vote: Request by Christian S. Infantolino to contract with the Town of Jamestown to operate a hotdog cart, also known as a Mobile Food Establishment (MFE) in the Town of Jamestown.

Christian S. Infantolino introduced his family and presented the logo and name of his new business Splash Dogs. Mr. Infantolino has ordered the food cart and once it arrives will take the necessary steps with the RI Board of Health, and the Town Clerk’s office to obtain the necessary license.

President Beye questioned the request to have the one cart in two locations (East Ferry and Mackerel Cove).

Mr. Infantolino requested permission at both East Ferry and Mackerel Cove for sake of ease but agrees that Mackerel Cove would be the main location of the business operation. And if operating at East Ferry, would be a sub-applicant to a special event applicant.

Councilor M. White stated he was a fan of the hot dog cart at East Ferry. Vendor carts are synonymous with small towns and would be supportive of the idea.

President Beye asked for clarification on the proposed fee – would it be for both locations or per each location? And would the liability insurance be cost-prohibitive?

Mr. Infantolino stated the fee was commensurate with a monthly parking space and expects the general liability insurance to be reasonable.

Town Administrator Hainsworth and Building/Zoning Official Moore will be working with the applicant on a designated parking spot at Mackerel Cove and signage.

A motion was made by Vice President Meagher with second by Councilor M. White to conditionally approve the request of Christian S. Infantolino to contract with the Town of Jamestown to operate a hotdog cart, also known as a Mobile Food Establishment (MFE) in the Town of Jamestown based on Town Administrator Hainsworth’s caveats. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion, and/or Take Action and/or Vote: Appointment of a member of the Jamestown Town Council to the Beavertail State Park Master Plan Stakeholder Group

President Beye stated that she applied for and received an advisory opinion letter from the RI Ethics Commission, permitting her to serve on the Beavertail State Park Master Plan Stakeholder Group.



A motion was made by Vice President Meagher with second by Councilor M. White to appoint President Beye to the Beavertail State Park Master Plan Stakeholder Group. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **VII. NEW BUSINESS**

- A) None

## **VIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote to advertise the following Board/Commission/Committee vacancies:
- 1) Tree Preservation & Protection Committee: One (1) unexpired term ending date of December 31, 2022
    - a) Letter of resignation
      - i) Carol Coleman
    - b) Request for permission to advertise the vacancy

President Beye gave thanks to Carol Coleman for her service on the Tree Preservation & Protection Committee.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the request for permission to advertise the vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye

The Town Council acknowledges receipt of the Communications. President Beye asked that item 1) under Communications be added to a future agenda.

## **IX. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- 1) Copy of letter to President Beye and to the Jamestown Traffic Committee  
From: Janice Bell  
Date: May 26, 2022  
Re: School crosswalk at the intersection of Lawn and Watson Avenues
- 2) Copy of email to the Town Council  
From: Chris Powell  
Date: June 7, 2022  
Re: Conanicut Marine TPG Moorings

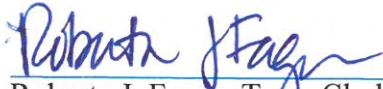
## **X. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:**

NAME	COMMITTEE
Jim Schewe	Bike Path Committee

**XI. ADJOURNMENT**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 5:43 p.m. Vote: President Beye, Aye; Vice President Meagher, Councilor M. White, aye; Councilor R. White, Aye.

Attest:

  
Roberta J. Fagan, Town Clerk

## TOWN COUNCIL MEETING MINUTES

June 21, 2022

A regular meeting of the Jamestown Town Council was held on June 21, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine (arrived at 6:00 p.m.)

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Water & Sewer Clerk Denise Jennings, Parks & Recreation Director Ray DeFalco, and Town Clerk Roberta Fagan.

### I. ROLL CALL

### II. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
5:30	Jeremy Collie	Bike Path Committee
5:40	Steve Engberg	Bike Path Committee
5:50	John Hammel	Bike Path Committee
6:00	Michael Hill	Bike Path Committee
6:10	Richard Smith	Bike Path Committee
6:20	Jonathan Valente	Bike Path Committee

The Interview session concluded at 6:20 p.m. and the Town Council took a short break.

### III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor R. White with a second by Vice President Meagher to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

### IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion, and/or action and/or vote
  - 1) 4/18/22(regular meeting)

- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings

Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
  - 2) Non-scheduled request to address
- C) Report of Town Officials:
- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
  - 3) Finance Director's Report: Comparison of Budget to Actuals as of May 31, 2022
- D) Letters and Communication
- 1) None
- E) Unfinished Business
- 1) None
- F) New Business
- 1) Review, Discussion, and/or Action and/or Vote: Application of Robert Braisted of 68 Narragansett Avenue; Plat 8, Lot 122 for Utility Service Expansion/Change of Use
  - 2) Review, Discussion, and/or Action and/or Vote: Proposed Water Budget FY2022/2023 in the amount of 1,454,393.00
  - 3) Review, Discussion, and/or Action and/or Vote: Proposed Sewer Budget FY2022/2023 in the amount of \$905,933.00

#### **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye



## V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Bill Sokolowski, 54 Steamboat Street, addressed the Town Council regarding the new signs posted at Heads Beach/Sunset Beach prohibiting dogs on the beach. Mr. Sokolowski has had dogs for eleven of the twelve years living in Jamestown. He expressed displeasure with the signs and feels that they are disruptive to the flow of the neighborhood life, the socialization. In the Jamestown Shores, Sunset Beach is the bathing beach, and Heads Beach is the area north of the second jetty where the informal boat launch. He suggested moving the signs to the move up against the seagrass, leaving the grassy area free to use, and allowing owners to walk their dogs north of the second jetty.

## VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) None

A motion was made by Vice President Meagher with second by Councilor M. White to sit as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

- A) **Town Council Sitting as the Alcoholic Beverage Licensing Board.**
  - 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on the following dates: **July 14<sup>th</sup>, August 11<sup>th</sup>, October 13<sup>th</sup>, November 10<sup>th</sup>, and December 8<sup>th</sup>** 5:00 p.m. to 8:00 p.m. at the Jamestown Arts Center:

### CLASS F (NON-PROFIT)

Jamestown Arts Center  
18 Valley Street  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Class F (NON-PROFIT) a one-day license(s) for the Jamestown Arts Center, on the following

dates: July 14<sup>th</sup>, August 11<sup>th</sup>, October 13<sup>th</sup>, November 10<sup>th</sup>, and December 8<sup>th</sup>, 5:00 p.m. to 8:00 p.m. at the Jamestown Arts Center Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license on July 19, 2022, 11:00 a.m. to 3:00 p.m. at the Fort Getty Pavilion:

**CLASS F (NON-PROFIT)**

Rhode Island Police Chiefs  
250 Conanicus Avenue  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the  
**CLASS F (NON-PROFIT) LIQUOR LICENSE**

A motion was made by Councilor R. White with second by Vice President Meagher to approve a one-day license for the Rhode Island Police Chiefs event on July 19, 2022, from 11:00 a.m. to 3:00 p.m. at the Fort Getty Pavilion. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by R. White to adjourn from sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**The Town Council Adjourns from sitting as the Alcoholic Beverage Licensing Board**

**B) Licenses and Permits**

- 1) **Vendor/Peddler One-Day License:** All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Jamestown Chamber of Commerce  
Date: July 3, 2022, 3 p.m.- 10 p.m.  
Location: Jamestown Village

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Jamestown Chamber of Commerce One-Day Vendor/Peddler license for July 3, 2022, 3 p.m. – 10 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Jamestown Arts Center  
Event: Gallery Night(s)

Date(s): July 14<sup>th</sup>, August 11<sup>th</sup>, October 13<sup>th</sup>,  
November 10<sup>th</sup> ~~11<sup>th</sup>~~, December 8<sup>th</sup>, 2022  
Time: 6:00 p.m. – 8:30 p.m.  
Location: Jamestown Arts Center

A Scribner's error was noted by Councilor R. White that the November date should be November 10<sup>th</sup>, not November 11<sup>th</sup>.

A motion was made by Councilor R. White with second by Vice President Meagher to approve the One Day Event/Entertainment License(s) for the Gallery Nights, July 14<sup>th</sup>, August 11<sup>th</sup>, October 13<sup>th</sup>, November 10<sup>th</sup> as requested by the applicant, and December 8<sup>th</sup>, 2022, 6:00 p.m. – 8:30 p.m. taking place at the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

b) Applicant: St. Matthew's Church  
Event: St. Matthew's Church Summer Fair  
Date: Saturday, July 16, 2022, 9 a.m. – 1:00 p.m.  
Location: 87 Narragansett Avenue

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event/Entertainment License for St. Matthew's Church Summer Fair on Saturday, July 16, 2022, 9 a.m. – 1:00 p.m. at St. Matthew's Church. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

c) Applicant: Jamestown Yacht Club  
Event: Fool's Rules Regatta  
Date: Saturday, August 6, 2022  
Location: East Ferry Beach

Councilor R. White noted missing information on the application.

A motion was made by Vice President Meagher with second by Councilor M. White to conditionally approve the One Day Event/Entertainment License for the Fool's Rules Regatta, Saturday, August 6, 2022, on East Ferry Beach, upon receipt of all documentation and updated application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

d) Applicant: Gray Matter Marketing/RITB Foundation  
Event: Citizen's Pell Bridge Run  
Date: October 16, 2022, 5 a.m. – 7:45 a.m.  
Location: RITBA – 1 East Shore Road

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event/Entertainment License for the Citizen's Pell Bridge Run, October 16, 2022, 5 a.m. – 7:45 a.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### **VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

A) Town Administrator's Report: Jamie A. Hainsworth

1) Beavertail State Park Master Plan Stakeholder Meeting

A preliminary organizational Stakeholder meeting took place to discuss the safety and logistics of the Beavertail State Park Master Plan. No formal schedule has been determined for future meetings at this time. The DEM building and parking lot reconfiguration were discussed. Councilor R. White asked if the plan included walking paths? Town Administrator Hainsworth confirmed that the walking paths will be part of the master plan. President Beye reported that she observed a vehicle going in the wrong direction and that the markings on the roads are indistinguishable.

2) Jamestown Housing Authority Request Funds to replace the heating system

The JHA heating system needs to be replaced with a high-efficiency system which would also require an electrical service upgrade. They have applied for a \$450,000 grant and have requested the Town of Jamestown to grant a 10% match. By law, JHA has to provide heat no later than October 1<sup>st</sup>. Vice President Meagher gave praise to the JHA Board and Executive Director for finding a solution. JHA Board member Joseph Cannon stated that the 10% match would give JHA Board comfort to move ahead with the replacement and repair project. There are plans for a solar project in the future, which would make the facility carbon-neutral.

3) Full Revaluation of Property Update

The Revaluation appeals are complete and determinations were mailed on June 7<sup>th</sup>. Taxpayers have 90 days to file appeals. Appeals must be based on incorrect data and/or be able to show proof as to why the valuation is wrong. Councilor R. White inquired where revaluation information could be found. A link to Northeast Revaluation can be found on the Tax Assessor's landing page Finance Director Collins announced.

4) Streetlight Replacement Project

All of the street lights have been replaced- approximately 300+/- . Of those, 93 are on state highways. The RI Department of Transportation will take ownership of those including the cost and maintenance of the 93 lights when the ownership transfer is completed.

5) Gould Island Committee Update

The Gould Island Committee have requested a meeting between Department of Environmental Management Director Terry Gray and Town Administrator Hainsworth to determine the future of Gould Island. The Army Corps of Engineers continues the clean-up.

6) Jamestown Library Renovation Project

State approvals have been received for the Jamestown Library Renovation Project. Advertisement for the mandatory pre-bid conference will start on June 22<sup>nd</sup> and the bid deadline will be August 10<sup>th</sup>. The mandatory pre-bid conference will take place on June 29<sup>nd</sup> and the question and answer period can be submitted through July 13<sup>th</sup>.

7) Zoning Ordinance Revisions, update

Planning Commission discussed Zoning Ordinance Revisions on June 15<sup>th</sup> including a legal review of the ordinance. They will be meeting with Jeff Davis of Horsley Whitten at their next available meeting. Vice President Meagher asked what was the estimated timing before revisions come before the Town Council. Town Administrator estimates within the month.

8) Covid 19 Testing update

Numbers are good and reported cases continue to decrease. In one-month time 19 cases were reported.



B) Parks and Recreation Director's Report: Ray DeFalco  
RI DEM announced the 2021-2022 Recreation Acquisition and Development grant awards: 53 grant applications were submitted. \$14 million in grant funds were awarded to 16 applicants. The Ft. Getty Pickleball and ADA Bathroom upgrade grant application was not selected. Ft. Getty has opened and running smoothly. Seasonal and transient RV sites and boat storage are completely reserved. 65 events have been booked so far at Ft. Getty Pavilion, with room for more events. The Farmer's Market will be taking place at the Jamestown Recreation Center on Mondays until Labor Day. Councilor Brine asked for an update on the progress of alternate locations for pickleball courts and the Jamestown Golf Course function rooms. Director DeFalco and Town Planner Bryer submitted a letter to the RI Department of Transportation requesting the loosening of deed restrictions at the Eldred Avenue field. The Jamestown Golf Course Event/function room use document will be presented at the July 5<sup>th</sup> Town Council meeting for review.

### **UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Lease agreement between the Town of Jamestown and Conanicut Island Sailing Foundation (**CISF**)
- 1) Memorandum from Office of the Town Planner Bryer, recommendation by Town Staff, and Draft lease agreement

Discussion ensued.

Vice President Meagher stated that the aerial map of the proposed land use was not included with the packet, the Town Solicitor had advised the Town Council to delay voting on the agreement.

Councilor R. White requested an updated legend of the map, with a description of each area that would be included in the shared-use agreement. Councilor R. White and Vice President Meagher both stated support of the intended shared-use agreement but would like more concise language, a definition of expectations for both the Town of Jamestown and CISF in the agreement, and a mechanism to address share space debates between the users.

Hannah Swett addressed the Town Council. CISF and the Town have worked well together over the years. The lease would represent consent and coordination between CISF and the Town of Jamestown. CISF has been consulting with an attorney, pro-bono; and will make whatever tweaks to the agreement that the Town Council suggests.

The Town Council acknowledges the tremendous benefit and asset that CISF provides to the community. The agreement will be reviewed at the August 22<sup>nd</sup> Town Council meeting.

- B) Review, Discussion, and/or Action and/or Vote: Ferry Landing Improvement Project
- 1) Memorandum from Public Works Director Gray, recommendations for Ferry Landing Improvement Project
  - 2) CMS Master Plan Proposal for shared use

Discussion ensued.

The Director of Public Works Gray reviewed the waterfront reserve fund and the two projects in question. The East Ferry and Dutch Harbor Marina(s) lease income is set aside for capital projects. Project one, the Veteran Square eastern side/sidewalk has been washing out with the tide.

Waterfront consultant James Russell has designed an improvement plan to address the deficient sidewalk and structure at the waterline. The second project would be to improve the ferry landing structure, which currently is fenced off for safety. The Ferry Landing project would be a public/private project with the Conanicut Marine Service/Jamestown Newport Ferry (CMS/JNF).

Suzy Leach, 44 Whittier Road questioned whether the ferry landing improvement plan would be larger than the current footprint?

Atty. Christian Infantolino representing CMS/JNF reviewed the concept presented. CMS/JNF is a licensed water public utility carrier, regulated by the State of Rhode Island with funding through a combination of federal/state grants and company funds. The 2018 project was to address ADA accessibility for ferry landing, and passenger embarking/disembarking.

Councilor R. White questioned where the ferry(s) are currently docked.

Atty. Infantolino explained that CMS/JNF are trying to rectify the public/private use of the southwest corner of the inner touch and go floating dock space, which was part of the 2018 proposal. CMS/JNF recently was before the Jamestown Harbor Commission and has been asked to develop a usage plan based on the historic, present, and future use of the public space.

Atty Infantolino distributed concept and site plans (label "A" thru "D") to the Town Council. The 2018 plan included (A)10' x 130' floating pier, intended to run alongside the wood pile pier, but was not completed due to lack of funding. He went on to describe the proposed public/private concept which would include a (B)covered pavilion, (C) a public restroom, and (D) a moveable ferry ticket shed/site manager office. The 2022 CMS/JNF top priority would be the moveable ferry ticket shed/site manager to oversee and manage the public inner touch and go.

Councilor R. White asked for clarification on the use of the 2018 grant funds. Atty. Infantolino explained that the grant was to fund the ADA water access ramp(gangway) and float.

CMS/JNF owner Bill Munger explained that the concept was a work in progress. The resolution of the management plan would be appropriate signage for the use of the inner touch and go.

Councilor R. White asked for clarification on the future use of the conceptual 10'x130' float.

Mr. Munger explained that the 10'x130' would be utilized by the ferry fleet when they are not in use.

Chief Mello gave a historical perspective. In 2018 a proposal to install two floats at East Ferry utilizing DOT grants to fund the project. The original touch-and-go float was eliminated, and a pie shape touch-and-go was installed. The plan was for the eastern side to accommodate the Coastal Queen for landing, and passenger embarking/disembarking; and available to the public outside of the ferry schedule. The 35' space on the southern side was intended for public touch-and-go use. What remains unresolved before the Jamestown Harbor Commission and the Town Council, would be the defined use of the 35' space, primarily occupied now by the smaller JNF vessels since the sale of the marina. Chief Mello recommends that all parties sit down and determine the shared use of and management of the inner touch and go floating docks. Lastly, if and when the 10'x130' float was to be installed, TPG Marina would need to be included in the conversation.

Councilor R. White stated that the practical issues need to be resolved before moving forward.

Atty. Infantolino stated that CMS/JNF are looking for a landside agreement, not a waterside agreement. TPG is aware of the improvement plan.

Bill Munger reiterated that the ferries are considered a public utility for the good of the public. The DOT grant funds could be used at any one of the five ferry landing locations; CMS/JNF believes that the funds are critically necessary for Jamestown.

Public Works Director Gray stated that the current ferry landing improvement area would be easy to install a pad to place the ticket booth/management office on.

Chief Mello stated he has no issue with a ticket booth on the proposed site.

Vice President Meagher asked if the Town Council would be permitted to vote on approving a "land-based agreement" allowing for the ticket booth?

Councilor R. White was not comfortable taking a vote on the concepts presented by CMS/JNF.

Atty. Infantolino stated that there are two issues- landside issue and water issue. What does the Town Council want to see on August 22<sup>nd</sup>?

Bill Munger stated there was no pressure to act tonight, but a landside management solution remains necessary. Also, CMS/JNF has to notify the DOT soon on how the grant funds will be used.

Councilor R. White would like CMS/JNF to present a use solution regarding the use of inner touch and go. If it were ceded to CMS/JNF where would the public go? Councilor R. White thought that it would not be feasible for the CMS/JNF and the public to share the inner touch and go floating dock.

## **IX. NEW BUSINESS**

A) Review, Discussion, and/or Action and/or Vote: Marijuana public use and sales law.

1) Consideration of a resolution to opt-out of retail sales of marijuana

a) RI Cannabis Control Act 2022: Review, Discussion, and/or Action and/or Vote:

*(Shall new cannabis-related licenses for businesses involved in the cultivation, manufacture, laboratory testing, and for the retail sale of adult recreational use cannabis be issued in the Town of Jamestown?)*

b) Municipal Guide to Initial Implementation of the Rhode Island Cannabis Act

c) Rhode Island League of Cities and Towns, Governor's FY 2023 Budget Proposal & Municipal Impacts

A motion was made by Councilor Brine with second by Vice President to put it to the voters and authorize a referendum to opt-out of retail sales of marijuana. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

2) Consideration by the Town Council to enact an ordinance prohibiting public use of marijuana

a) Reference ordinance: City of Lowell, MA Municipal code: §222-19. Consumption of marijuana in public prohibited

Councilor Brine asked where and when would the Council consider public use?

Chief Mello stated that the State Regulation that prohibits smoking in public areas. Unfortunately, the RI Cannabis Control Act of 2022 did not have language specifically prohibiting open smoking. Jamestown would have to develop an Ordinance prohibiting public use similar to the City of

Lowell ordinance. The League of Cities and Towns has been asked to develop a model template for Jamestown and other municipalities.

No vote or action was taken.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher request of Jean and Jerry McDonough to restore and clean the graves at the cemetery at the four corners (Artillery Park /Churchyard Cemetery).

Vice President Meagher explained that the McDonough's and other volunteers would like permission to restore and clean the graves at the Town-owned cemetery at the four corners.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the request of Jean and Jerry McDonough to restore and clean one grave at the Town-owned cemetery at the four corners (Artillery Park /Churchyard Cemetery), inspect the work, and move forward with additional grave cleanings/restoration based on results of sample cleaning. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- C) Review, Discussion, and/or Action and/or Vote: Administrative Subdivision of the application of Palo Alto LLC, to move lot lines between Plat 2 Lots 234 and 302 subject to conditions
  - 1) Jamestown Planning Commission findings and conditional approval letter
  - 2) Draft Maintenance Agreement

Atty. Infantolino represents the applicant Palo Alto LLC. distributed a draft document titled "Road Maintenance Agreement" for the Town Council's consideration. The agreement with revisions has been vetted by Solicitor Ruggiero and the Planning Commission.

It came to the Town Council's attention that the version of the agreement in the Town Council Packet titled "Maintenance Agreement" was an earlier version and differed slightly from the version distributed by Atty. Infantolino. Vice President Meagher asked Solicitor Ruggiero if he had seen and approved amendments to the document titled "Road Maintenance Agreement". Solicitor Ruggiero confirmed that he has seen and was in agreement with the amendments.

A motion was made by Vice President Meagher with second by Councilor M. White to continue the matter to the July 5<sup>th</sup> Town Council Meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### **X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances; Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-73. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance

Discussion ensued.

Councilor R. White would like to add the language to prohibit dogs from the playground adjacent to the library.



A motion was made by Councilor R. White with second by Vice President Meagher to add the language to the amended ordinance to prohibit dogs from the playground adjacent to the library. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-73. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance.

- B) Ordinances; Discussion and Possible Action to ***Order to Advertise*** in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 82, Zoning Ordinance, Sections 103, 178, 301; Article VII Commercial Services, B. Personal services, 8 Pet Grooming.

Councilor Brine asked for clarification on whether other businesses need to be added to the list for Special Use Permits?

A motion was made by Vice President Meagher with second by Councilor Brine to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances Chapter 82, Zoning Ordinance, Sections 103, 178, 301; Article VII Commercial Services, B. Personal services, 8 Pet Grooming. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- C) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Bike Committee
    - a) Letter of Interest for appointment
      - i) James Schewe
      - ii) Jeremy Collie
      - iii) Steve Engberg
      - iv) John Hammel
      - v) Michael Hill
      - vi) Richard Smith
      - vii) Jonathan Valente

Vice President Meagher commented that she was impressed by all of the applicants, and requested that the Bike Committee Charge be placed on the July 5<sup>th</sup> agenda so it can be amended to increase the number of at-large committee members.

A motion was made by Vice Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item*

*or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Minutes of Boards/Commissions/Committees
  - 1) Affordable Housing Committee (April 12, 2022)
  - 2) Planning Commission (April 20, 2022)
  - 3) Planning Commission (May 4, 2022)
  - 4) Planning Commission (May 18, 2022)
  - 5) Zoning Board of Review (April 26, 2022)

- B) Tax Assessor's Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO THE 2021 TAX ROLL		
01-0005-44M	SOLDIER & SAILOR EXEMPT	\$ 89.01
19-1623-01M	CAR TOTALED OR STOLEN	\$ 55.13
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$144.14
TOTAL ADDENDA TO 2021 TAX ROLL		\$ 0.00
GRAND TOTAL		\$144.14

- C) Town of Jamestown as an abutter. Town property: Plat 9, Lot 34  
Application of Laura Carlson (Michael McQuade, owner), whose property is located at 5 Clarke St., and further identified as Assessor's Plat 9, Lot 105 for an appeal of Zoning Officer Determination Article 3, Section 82-301 use table 3-1, Section VII B.6 does not apply to dog grooming, and Article 5, Section 82-503(A) Appeal of Zoning Enforcement Officer. Said property is in a CD zone and contains 39,455 sq. ft
- D) Resolution of The Town Council Authorizing Issuance Of Up To \$400,000 In Bonds And/Or Notes For The Purchase Of Development Rights To Certain Farmland And Other Real Estate And Related Costs, No 2022-07
- E) Resolution of The Town Council Appropriating And Authorizing \$75,000 Emergency Grant To The Jamestown Housing Authority.
- F) Finance Director's Report: Budget to Actual General Fund as of May 31, 2022.
- G) Authorize Town Administrator Hainsworth to sign the Energy Agreement with Constellation:
  - 1) Energy Agreement with Constellation

The Town Council acknowledges Communications received and Vice President Meagher asked that the record show the apology received from Chris Powell to Christian Infantolino.

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Email to: Town Council  
From: J. Christopher Powell

Dated: May 19, 2022  
Re: Hot Dog Cart

- 2) Copy of Email to: Town Council  
From: J. Christopher Powell  
Dated: May 21, 2022  
Re: Dogs and wildlife
- 3) Copy of Email to: Town Council  
From: Bill Sokolowski  
Dated: May 24, 2022  
Re: Dog Ordinance Public Hearing
- 4) Copy of Email to: Town Administrator Hainsworth  
From: Brian Gardner  
Dated: May 23, 2022  
Re: Heads Beach signs forbidding dogs
- 5) Copy of Letter to: Town Council  
From: Beth Herman and Michael Kazan  
Dated: June 1, 2022  
Re: Town Parcel on Coronado Street
- 6) Copy of Letter to: Town Council  
From: Baxter Dansereau & Associates, LLP  
Dated: June 8, 2022  
Re: Annual Audit Engagement Letter
- 7) Copy of Letter to: Town Council President Beye  
From: Rhode Island Conservation Commission  
Dated: June 2, 2022  
Re: Land and Water Conservation Summit

A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Discussion regarding NAGE 68 will be delayed until the end of the Executive Session; at which time President Beye will recuse herself.

### **XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68 AND NAGE 69 tentative agreements as a result of contract negotiations). Included is the Finance Director's Fiscal Note

- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation in regards to police retiree benefits.

President Beye recused herself and left the meeting at 10:02 p.m.

- C) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel, Non-Union Personnel Manual recommended salary adjustments including the Finance Director's Fiscal Note.

#### **XIV. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

The Executive Session was adjourned at 10:09 p.m.

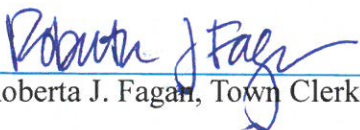
It was announced that (4) four votes were taken.

The Town Council reconvenes the regular meeting.

#### **XV. ADJOURNMENT**

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn at 10:10 p.m. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

  
Roberta J. Fagan, Town Clerk



# **TOWN COUNCIL MEETING MINUTES**

## **July 5, 2022**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White at 6:00 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

### **I. EXECUTIVE SESSION**

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation in regards to 91 Carr Lane

**A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**The Town Council took a short break before convening the regular meeting.**

**OPEN SESSION WILL BEGIN AT 6:30 PM**

### **II. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on July 5, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Town Planner Lisa Bryer, Parks and Recreation Director Ray DeFalco, and Town Clerk Roberta Fagan.

### **III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

### **IV. OPEN FORUM**

- A) Scheduled request to address
- B) Non-scheduled request to address

**Lois Migneault, 15 Rosemary Lane, gave an overview of the Jamestown Invasive Plant Public Awareness Campaign (JIPPAC) and asked for the Town Council to support efforts to eliminate invasive plants such as the Common Reed and Japanese Knotweed. Vice President Meagher commended the JIPPAC on their work and efforts; and recommended the topic be placed on a future agenda.**

**Christine Ariel, 61 Steamboat Street, requested the Town look into speeding vehicles and dumping into the culvert on Steamboat Street.**

**Starlet Snell – 74 Steamboat Street – observed dumping into the culvert, and trucks blocking access to the thoroughway on Steamboat Street creating a safety issue.**

**Carol Nelson-Lee 23 Buoy Street, stated concerns regarding the Wickford Avenue Right of Way and Administrative Subdivision of the application by Palo Alto LLC.**

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

A) None

**VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

A) **Public Hearings**

- 1) Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-73. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance

**Councilor R. White gave a synopsis and history of the Dog Ordinance amendments. In 2021 President Beye requested Councilor R. White to reexamine the outdated Dog Ordinance. He was surprised to discover that dogs were prohibited on any beach at any time; in town, a dog could be off-leash/at-large; and at Ft. Getty/other public property dogs were always required to be on a leash. The ordinance was amended allowing for dogs to be off-leash and on beaches from October 1-May 15<sup>th</sup>, and enacted in November 2021. When the signs were erected on May 16, 2022, prohibiting dogs on Town beaches, many were surprised and unaware of the November 2021 ordinance change. Constructive dialogue enabled the Town Council to reconsider the beach restrictions. Countervailing concerns for the environment suggested that the ordinance was not strict enough. It was agreed that the ordinance was flawed. The Town Council embarked on finding a balance, considering public enjoyment and health interests; the environment (nesting grounds); and dog owners. Councilor R. White stated that the November 2021 amended ordinance was wrong to restrict beach usage for all Town beaches. He visited Heads Beach, Park Dock, and Potter's Cove to gain a better understanding of the landscape. The onset of summer precipitated the proposed amendments.**

**Sheila Riley, Pennsylvania Avenue, made the observation that Heads Beach, Park Dock, and Potter's Cove are all located north of Great Creek and parking could be a problem with proposed amendments. Also, she requested earlier evening hours to walk her dog on the sanctioned beaches.**

**Laura Carlson, 20 Brook Street, was in favor of the proposed amendments. She requested further consideration to permit leashed dogs on Mackerel Cove Beach; and suggested additional dog waste stations and public awareness signage.**

**Christine Ariel, 61 Steamboat Street, urged the Town Council to stick to the original rationale and wait until the fall to make any amendments to the dog ordinance. She questioned how the amendments would fit in with the Comprehensive Plan**

**Wayne Banks, America's Way, dogs bring joy to many. Banks stated that he visited the 39+/- Rights-of-way and determined they are not suitable for dogs and dog owners. He suggested afternoon hours to begin earlier at either 3:00 or 3:30 p.m. Shared space – the northern part**

of Park Dock, north of the second jetty at Heads Beach, and Ft. Getty's south side are rocky and not suitable for swimming. Could these areas be designated for dog use? He would suggest limiting access points so as not to interfere with anyone else at the beach.

Trisha McElroy, 34 Court Street, has observed more human pollution on the beaches than dog waste. While walking her dogs, McElroy routinely picks up trash/debris on the Town beaches. She thanked the Town Council for finding a viable solution with the proposed amendments.

Joan Hall, West Bay View Drive, commended Trisha McElroy for her stewardship. She suggested referencing the website [BringFido.com](http://BringFido.com), where dog owners can find beaches/activities for dogs.

Chris Powell, 38 Mt. Hope Avenue, past chair of the Jamestown Conservation Commission. Powell consulted Charlie Clarkson Ph.D., RI Audubon Society Director of Avian Research, to gain insight on species nesting on the island and the beaches. Powell provided a document to the Town Council. Powell suggested a need for a happy mix when considering wildlife and dogs on the beaches during the summer months. Powell currently is the trail steward for the Conservation Commission. There are a couple of trails with dog-on-leash requirements: The Wright Trail, and the South Pond Trail. In the Conanicut Island Sanctuary, all pets are prohibited. Certain areas are good for dogs, and other areas are not. Powell thanked the Town Council.

Nancy Lush, 17 Bay Street, earlier submitted a letter to the Town Council with constructive suggestions to help resolve issues related to the dog ordinance. Responsible dog owners are inadvertently bearing the brunt due to bad dog owners. The times allowed to walk dogs on designated beaches do not factor in varying tides and dog owners' routines. Does the Town Council plan to legislate private beaches? Could the proposed amendments limiting access to a few beaches create more issues? Lush proposed reinstating the animal control officer.

Bill Sokolowski, Steamboat Street, uses Heads Beach primarily and rarely observes dog waste on the beach. He appreciates the less restrictive proposed dog ordinance. Sokolowski questioned the northern boundary of the designated area on Heads Beach.

Mike Pinkshaw, East Shore Road, frequents Park Dock beach with his dog. He inquired about the delineation, and where are the boundaries/sanctioned area on Park Dock. Without a clear delineation, how will the town enforce the ordinance? Also commented on open fires and littering on the beach which are not enforced. There are various wildlife feces that can be found on Park Dock beach, as well as human waste.

Carol Toselli, 1052 East Shore Road, spoke in regards to Park Dock beach. A vocal opponent of the previous Dog Ordinance appreciates the proposed amendments. She and other dog owners that use Park Dock all pick up the trash on the beach, essentially helping the Town keep the beach clean.

Leslie Harkins, 10 Narragansett Avenue, thanked Randy for taking on the yeoman's task. She stated support for the proposed amendments and agreed that dogs should not be allowed at Mackerel Cove during the summer months.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the proposed amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-73 as written. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**B) Town Council Sitting as the Alcoholic Beverage Licensing Board.**

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on the following dates: **July 12<sup>th</sup>, July 21<sup>st</sup>, August 18<sup>th</sup>, and August 26<sup>th</sup>**, at the Jamestown Arts Center:

**CLASS F (NON-PROFIT)**

Jamestown Arts Center  
18 Valley Street  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

**Discussion ensued.**

A motion was made by Vice President Meagher with second by Councilor Brine to approve the one-day Class F Liquor license(s) for the Jamestown Arts Center on the following dates: **July 12<sup>th</sup>, July 21<sup>st</sup>, August 18<sup>th</sup>, and August 26<sup>th</sup>**, for events taking place at the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**The Town Council Adjourns from sitting as the Alcoholic Beverage Licensing Board**

**C) Licenses and Permits**

- 1) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action



and/or Vote for the following:

- a) Applicant: Jamestown Arts Center  
Event: (see application)  
Date(s): July 12<sup>th</sup>, July 21<sup>st</sup>, July 22<sup>nd</sup>, August 6<sup>th</sup>, August 9<sup>th</sup>,  
August 18<sup>th</sup>, August 26<sup>th</sup>, and September 9<sup>th</sup>  
Time: (see application)  
Location: Jamestown Arts Center

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event/Entertainment License(s) to the Jamestown Arts Center for the following dates: July 12<sup>th</sup>, July 21<sup>st</sup>, July 22<sup>nd</sup>, August 6<sup>th</sup>, August 9<sup>th</sup>, August 18<sup>th</sup>, August 26<sup>th</sup>, and September 9<sup>th</sup>. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Applicant: Jamestown Striper Club  
Event: Jamestown Striper Club's Kids Fishing Derby  
Date: August 13<sup>th</sup>, 8 a.m. – 11:00 a.m.  
Location: North Pond Reservoir

**A motion was made by Vice President Meagher with second by Councilor R. White to approve the Jamestown Striper Club's Kids Fishing Derby One Day Event License on August 13<sup>th</sup>, 8 a.m. – 11:00 a.m. located at the North Pond Reservoir. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- c) Applicant: Jamestown Senior Center/Town of Jamestown  
Event: Annual Senior Picnic at Getty  
Date: Wednesday, August 17, 2022, 12 p.m.- 2 p.m.  
Location: Ft. Getty Pavilion

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Annual Senior Picnic at Getty One Day Event License, on Wednesday, August 17, 2022, 12 p.m.- 2 p.m., located at the Ft. Getty Pavilion. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- d) Applicant: Jamestown Ukraine Relief Project  
Event: Sunflower Family Festival  
Date: Saturday, August 27, 2022, 10 a.m. – 2 p.m.  
Location: Lawn Avenue School grounds\*  
\*contingent on approval from the Jamestown School Department

**Discussion ensued.**

**A motion was made by Vice President Meagher with second by Councilor M. White to conditionally approve the One Day Event License for the Sunflower Family Festival, on Saturday, August 27, 2022, 10 a.m. – 2 p.m., located at the Lawn Avenue School grounds, contingent on the Jamestown School Department approval. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) **Vendor/Peddler One-Day License: All One-Day Vendor/Peddler license**

application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: The Rotary Club of Jamestown
- Date: Saturday, August 6, 2022, 8 a.m.- 12:30 p.m.
- Location: East Ferry

**Discussion ensued.**

**The event would be in conjunction with the Fools Rules Regatta. The Rotary Club of Jamestown would be serving doughboys from the grassy area north of Veterans Square.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the One-Day Vendor/Peddler License for the Rotary Club of Jamestown, on Saturday, August 6, 2022, 8 a.m.- 12:30 p.m., located at East Ferry grassy area north of Veteran's Square; and strictly prohibiting the use of Veterans Square. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Jamie A. Hainsworth  
**No report at this time.**

#### **VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Administrative Subdivision of the application of Palo Alto LLC, to move lot lines between Plat 2 Lots 234 and 302 subject to conditions
  - 1) Jamestown Planning Commission findings and conditional approval letter
  - 2) Draft Road Maintenance Agreement

**Discussion ensued.**

**Atty. Infantolino, representing Palo Alto LLC, addressed the Town Council. He reviewed the Road Use and Maintenance Agreement with the hand-written revisions. Atty. Infantolino explained that the Wickford Avenue Road Use and Maintenance Agreement as a part of the subdivision. Solicitor Ruggiero had no objections to the revisions.**

**Vice President Meagher commented that there was no issue with the right-of-way; the Planning Commission requirements will make it easier to access the Right-of-Way.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Administrative Subdivision of the application of Palo Alto LLC, to move lot lines between Plat 2 Lots 234 and 302 subject to conditions and as indicated in the handwritten revisions. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion, and/or Action and/or Vote: Authorize Town Administrator Hainsworth to sign the NAGE 69 contract agreement, effective July 1, 2022 – June 30, 2025.

Discussion ensued.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve authorizing Town Administrator Hainsworth to sign the NAGE 69 contract agreement, effective July 1, 2022-June 30, 2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- C) Review, Discussion, and/or Action and/or Vote: To approve changes and adjustments to the Department Directors and Non-Union Personnel Manual, effective July 1, 2022.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the changes and adjustments to the Department Directors and Non-Union Personnel Manual, effective July 1, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- D) Review, Discussion, and/or Action and/or Vote: Jamestown Golf Course Clubhouse – Usage proposal  
1) Memorandum from Parks and Recreation Director DeFalco, usage proposal, and draft Jamestown Community Group Application

Discussion ensued.

**Parks and Recreation Director DeFalco reviewed the usage proposal and the draft Jamestown Community Group Application. The goal was to create an accessible and affordable use of the space for town residents and town groups. Additionally, the objective would be for the clubhouse to be self-funding and to be revenue positive for the Town and Recreation Department.**

**A motion was made by Vice President Meagher with second by Councilor R. White to approve the Jamestown Golf Course Clubhouse Usage Proposal and Group Application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Jamestown Police Use of Body Worn Cameras- Grant Program Brief

Discussion ensued.

**Chief Mello explained that body-worn cameras are an expectation in modern-day policing today. 2021 RIGL adopted enabling legislation funding the use of body-worn cameras for the majority of front-line police officers in Rhode Island. Rhode Island state and Federal grant funds are available to offset the estimated annual cost of \$33,000 per unit which would include the camera, data storage, and back-office management. Participation in the program**

would require the Town to adopt the statewide model policy developed by the Rhode Island Police Chiefs Association, State Police, and the Attorney General.

No action or vote was taken.

**X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances; Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 14- Buildings and Buildings Regulation, Article V. Short Term Rentals, Sec. 14-80 thru 14-94-100. These Amendments are proposed based on comments received during the public hearing.

**Discussion ensued.**

Vice President Meagher summarized the work conducted by the Short-Term Rental Subcommittee and referenced the earlier iterations. The draft ordinance would enable the Town to move forward with contracting a host management company and resulting data collection.

Councilor R. White made recommendations to the draft ordinance:

14-84 (b) Include in the language that the registration form “will be held on file by the ~~Town Clerk~~ registrar and available to the Jamestown Police, Fire Departments and the public.”

14-86 Registration and license fees proposed adding the word “annual” before registration and on line 16 to read “each Resident Short-term Rental unit and a registration and license fee of seven hundred dollars...” Also, on line 19 striking out “~~or dependent on the license being issued by the Licensing Authority~~”

14-91 (e): The intention being the licensing authority would have the power to revoke a license, recommended removing the language “if three or more violations” and replace with “for just cause shown” or something to that effect.

A motion was made by Councilor R. White with second by Vice President Meagher to approve amendments as discussed to the Code of Ordinances, Chapter 14- Buildings and Buildings Regulation, Article V. Short Term Rentals, Sec. 14-80 thru 14-94-100 Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Councilor Brine reiterated concern regarding the parking requirements.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Order to Advertise in the Jamestown Press, Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 14- Buildings and Buildings Regulation, Article V. Short Term Rentals, Sec. 14-80 thru 14-94-100 with approved additional amendments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Bike Committee: Ad-hoc committee
    - a) Jamestown Bike Committee charge: Review, Discussion and or



Action, and/or Vote to amend the charge by increasing the number of members to include two (2) representatives from the Rolling Agenda group and four citizens-at-large; and/or other recommendations

- b) Letter of Interest for appointment
  - i) James Schewe
  - ii) Jeremy Collie
  - iii) Steve Engberg
  - iv) John Hammel
  - v) Michael Hill
  - vi) Richard Smith
  - vii) Jonathan Valente

**Discussion ensued.**

**A motion was made by Vice President Meagher with second by Councilor M. White to amend the Bike Path Charge to read as follows: The Jamestown Bike Path Committee shall may include the following seven-(7) nine (9) members: Town Planner, Public Works Director or designee, Conservation Commission member, (2) Rolling Agenda Group members/and/or Citizens at Large, (4) Citizens at Large, RI Department of Transportation member (non-voting) and the Town Administrator (non-voting).**

**Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with second by Councilor Brine to appoint the following individuals to the Jamestown Bike Committee: Jeremy Collie, Steve Engberg, John Hammel, and Richard Smith. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Jamestown Tree Committee: One (1) unexpired 3-year term ending December 31, 2022. Review, Discussion, and or Action, and/or Vote: to schedule an interview for August 22, 2022, Town Council Meeting.
  - a) Letter of Interest for appointment
    - i) Donna Repko

**A motion was made by Vice President Meagher with second by Councilor M. White to schedule interviews on August 22, 2022, for prospective applicants. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Jamestown Zoning Board of Review: Alternate member One unexpired one-year term ending December 31, 2022; Review, Discussion, and or Action, and/or Vote: to *Order to advertise a vacancy*
  - a) Letter of Resignation
    - i) Alex Finkelman

**A motion was made by Vice President Meagher with second by Councilor M. White to Order to advertise the Jamestown Zoning Board of Review Alternate member vacancy. Vote:**

**President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with second by Councilor R. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **XI. CONSENT AGENDA**

- A) Town Council Meeting Minutes
  - 1) April 18, 2022(Executive Session- sealed)
  - 2) May 16, 2022(Regular Meeting)
  - 3) May 24, 2022 (Special Meeting)
  - 4) June 6, 2022 (FTM)
  - 5) June 13, 2022 (Special Meeting)
  - 6) June 21, 2022 (Executive Session- sealed)
  - 7) June 21, 2022 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Affordable Housing Committee (May 17, 2022)
  - 2) Harbor Commission (May 11, 2022)
  - 3) Planning Commission (June 1, 2022)
  - 4) Zoning Board of Review (May 24, 2022)

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications Received:
  - 1) Copy of Memorandum to Town Administrator Hainsworth  
From: Chief Edward A. Mello  
Dated: June 4, 2022  
Re: Lawn Avenue parking
  - 2) Copy of Letter to: Town Council  
From: Lois Migneault  
Dated: June 24, 2022  
Re: Jamestown Invasive Plant Public Awareness Campaign
  - 3) Copy of Letter to: Town Council  
From: Gwendolyn Sorrell (5<sup>th</sup>-grade student at Jamestown Schools)  
Re: Dog Park in Jamestown
  - 4) Copy of Letter to: Town Council  
From: Zach Roberts (5<sup>th</sup>-grade student Jamestown Schools)  
Dated: June 22, 2022  
Re: Health of bees/Prohibit the use of Neonicotinoids
  - 5) Copy of Letter to: Town Council  
From: Cameron Swistak (5<sup>th</sup>-grade student at Jamestown Schools)  
Dated: June 22, 2022

Re: Dog Park in Jamestown

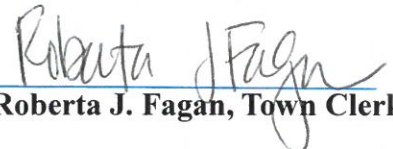
- 6) Copy of Letter to: Town Council  
From: James Silveira (5<sup>th</sup>-grade student at Jamestown Schools)  
Re: Bike path recommendation
  - 7) Copy of Letter to: Town Council/Department of Transportation  
From: Flannery Freeman (5<sup>th</sup>-grade student Jamestown Schools)  
Re: Bike path recommendation
  - 8) Copy of Letter to: Jamestown School Committee  
From: Celia Flaherty (5<sup>th</sup>-grade student at Jamestown Schools)  
Dated: June 22, 2022  
Re: Jamestown School recess area concern
  - 9) Copy of Letter to: Jamestown School Committee  
From: Leslie O'Donnell (5<sup>th</sup>-grade student Jamestown Schools)  
Dated: June 23, 2022  
Re: Jamestown School black top (recess area concern)
  - 10) Copy of Letter to: Jamestown School Committee  
From: Alex DeMolles (5<sup>th</sup>-grade student at Jamestown Schools)  
Dated: June 23, 2022  
Re: Jamestown School courtyard (recess area concern)
- B) Proclamations And Resolutions From Other Rhode Island Cities And Towns
- 1) Town of Barrington, Resolution in Support of Legislation Restoring Funding for the State Aid to Libraries to the Full 25 Percent
  - 2) Resolution of the Barrington Town Council, Celebrating the Month of June as Barrington Pride Month, Honoring LGBTQIAP+ Residents and Centering Trans Youth

**Communications were acknowledged and Councilor Brine made note of the letters from the Jamestown School 5<sup>th</sup> grade students.**

### **XIII. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 8:49 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**

**TOWN COUNCIL SPECIAL MEETING**  
**July 25, 2022**

A special meeting of the Jamestown Town Council was held on July 25, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, and Michael G. White. Councilor R. White and Councilor Brine were absent.

Also, in attendance: Town Administrator Jamie Hainsworth, Finance Director Christina Collins, Town Planner Lisa Bryer, Water and Sewer Clerk Denise Jennings, and Town Clerk Roberta Fagan.

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 10:34 a.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**III. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address -
- B) Non-scheduled request to address

None

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A. Review, Discussion and/or Action, and/or Vote regarding a Resolution Of The Town Of Jamestown, Legalization Of Adult Recreation Use Of Marijuana, 2022-09, to ratify the June 21, 2022, Town Council vote to approve to put the question to the voters and authorized a referendum to opt-out of retail sales of marijuana: "Shall new cannabis related licenses for businesses involved in the cultivation, manufacture, laboratory testing and for the retail sale of adult recreational use cannabis be issued in the Town of Jamestown?"

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; and Councilor M. White.



**V. TOWN COUNCIL SITTING AS BOARD OF WATER AND SEWER COMMISSIONERS**

**A. New Business:**

1. Review, Discussion, and/or Action and/or Vote: Status update on North Reservoir.
2. Review, Discussion, and/or Action and/or Vote: Rules and Regulations pertaining to Water Conservation.


**A motion was made by Vice President Meagher with second by Councilor M. White to adjourn as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye;**

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

**VI. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 10:50 a.m. Vote: President Beye, Aye; Vice President Meagher and Councilor M. White**

**Attest:**

  
A handwritten signature in blue ink, appearing to read "Roberta J. Fagan", is written over a horizontal blue line.

**Roberta J. Fagan, Town Clerk**

# **TOWN COUNCIL MEETING MINUTES**

## **Monday, August 22, 2022**

### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on August 22, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Michael Gray, Water and Sewer Clerk Denise Jennings, Parks and Recreation Director Ray DeFalco, and Town Clerk Roberta Fagan.

President Beye requested a show of hands of attendees present for the Short-Term Rental Public Hearing.

Vice President Meagher made a motion to move Agenda item VII. A) 2) Proposed Amendments to the Code of Ordinances, Chapter 14 – Buildings and Building’s Regulation, Article V., Short Term Rentals, Sec. 14-80-14-93, to be considered after the Town Council Sitting as the Board of Water and Sewer Commissioners adjournment, with a second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

### **II. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
6:00	Richard Kingsley	Tree Committee
6:15	Donna Repko	Tree Committee

The Town Council interviewed the candidates and thanked them for their interest. Vice President Meagher commented the increased interest in the Jamestown Tree Protection and Preservation Committee may warrant an increase in the number of Board members. She requested the topic to be added to the September 6, 2022, Town Council agenda.

### **III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
  - 1) 06/21/2022(regular meeting)
  - 2) 07/25/2022(special meeting)
- B) Open Forum – Water & Sewer Matters  
*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*
  - 1) Scheduled request to address - none
  - 2) Non-scheduled request to address
- C) Report of Town Officials- Review, Discussion, and/or Action and/or Vote:
  - 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
  - 3) Consumer Confidence Report for the calendar year 2021
- D) Letters and Communication
  - 1) None
- E) Unfinished Business
  - 1) Review, Discussion, and/or Action and/or Vote Status update on North Reservoir.
- F) New Business
  - 1) Review, Discussion, and/or Action and/or Vote: Application of Christina DiMeglio et CLP Trust-2016 for water extension-68 East Shore; Plat 7 Lot 86
  - 2) Review, Discussion, and/or Action and/or Vote: Application of Laura Carlson dba Good Graces Grooming and McQuade's Jamestown LLC/Michael McQuade (Owner of real estate); 3 Clarke St.-Plat 9, Lot 105 for Utility Service Expansion/Change of Use (From laundromat (business closed Dec. 2020) to dog grooming)
  - 3) Review, Discussion, and/or Action and/or Vote: Application of We Dig Investments, LLC; 29 Narragansett Avenue- Plat 9, Lot 631 for Utility Service Expansion/Change of Use (former bank building to 2 residential

units and 2 commercial units)

- 4) Review, Discussion, and/or Action and/or Vote: Award of Proposal not to exceed in the whole, the sum of Thirty-Three Thousand Five Hundred (\$33,500.00) Dollars: Water Supply System Management Plan Update 2022, Jamestown Municipal Water System

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

**A motion was made by Councilor R. White with second by Vice President Meagher to adjourn from sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**VII A) 2) Proposed Amendments to the Code of Ordinances, Chapter 14 – Buildings and Buildings Regulation, Article V., Short Term Rentals, Sec. 14-80-14-93. These Amendments are proposed to regulate short-term rental activity to help maintain the residential character of neighborhoods, provided flexible housing stock, and contribute positively to the local economy; duly advertised in the Jamestown Press August 11th, 2022 edition; Review, Discussion, and/or Take Action and/or Vote**

**Vice President Meagher provided a summary and background of the proposed Short-Term Rental (STR) Ordinance. Vice President Meagher gave thanks to Planning Commissioner Chairperson Michael Swistak and Town Planner Lisa Bryer, and Solicitor Ruggiero for the work they have done on crafting the proposed STR ordinance. She has been involved in the oversight since 2014-2015 in response to a problematic STR on Seaside Drive. Serving as liaison to the Short-Term Rental sub-committee, made up of the Town Planner, Solicitor, Planning Commission Chairperson, Police chief, and the Jamestown Building/Zoning official, the present proposed STR ordinance represents the framework for regulating STRs in response to comments and concerns of Jamestown residents. Several municipalities, including Jamestown, are considering and/or implementing a similar ordinance to register and manage STRs. STRs have robust economic benefits; conversely, present a risk of the distinction between a residential community vs. a commercial zone. The proposed STR ordinance seeks to create the mechanisms and requirements by which STRs can coexist in residential communities with safeguards to ensure the right to peaceful enjoyment of property(s) in residential as well as commercially zoned areas of the community.**

**Discussion ensued.**

**Councilor Brine praised Vice President Meagher and the STR sub-committee members for their thorough work on the proposed ordinance which would legalize STRs legal. The rules governing parking remain a concern for Councilor Brine.**

**Sheila Reilly, 26 Pennsylvania Avenue, in support of the proposed ordinance. Ms. Reilly has a STR in Vermont and here in Jamestown as well, which provides a measure of accountability. The rental income helps offset taxes and helps the community. What defines a bedroom, personal attestation, or property card?**



Vice President Meagher stated that the inspection by the building official would determine what constitutes a bedroom which is defined as a 70 sq ft room with a window and a door.

Cathy Gregory, 115 Bayview Drive, expressed frustration with the STR rental business in Jamestown. There are several STRs in her residential zone. She has witnessed hazardous conditions related to parking issues, public drunkenness, littering, noise, and non-resident STR owners; and is concerned about water shortage and natural resources. STRs are businesses and should be monitored. All of these infringe on Ms. Gregory's right to the peaceful enjoyment of her residential home. She requested that the Town Council return neighborhoods to a peaceful setting.

Councilor Brine commented that some of the issues related to Ms. Gregory's concerns may or may not be related to STRs, but rather an issue of enforcement when a property owner does not adhere to the noise ordinance or other laws.

Brian Coleman, 195 Beacon Avenue. Mr. Coleman has been a community member since 1999. Understands STRs can be a nuisance but has concerns with the proposed STR ordinance; and believes it is overreaching related to parking and fines. He believes there are other avenues to adjust the ordinance to ensure peaceful enjoyment. Mr. Coleman requested additional consideration for the individual or party at fault/violating the rules/regulations.

Ross Williams, 64 Walcott Avenue, supports the need to regulate STRs, but the proposed ordinance throws a wide net negatively affecting people that have not posed a problem historically. Mr. Williams considers himself a responsible resident STR landowner. Requested reconsideration of the parking requirement; redefining what constitutes a resident STR; making the ordinance less erroneous to Jamestown residents.

Chris Wood, 24 Briar Avenue, made a clarifying statement that 9'x18' parking spot is the State regulation. Mr. Wood urged the Council to redraft the ordinance and recommended that the registration fee be equal.

Robert Zimmerman, 86 Reservoir Circle, owns one of the "Three Sisters" located at 23 Conanicus Avenue. His family has been renting the property for over 53 years to offset the cost of maintaining the property. He intends to pass it on to the next generation. Mr. Zimmerman stated that the proposed ordinance is an example of the heavy overreach of law.

Susan Swick, 73 Standish Road, has had a rental property in Shoreby Hill for 23 years. She enjoys renting her property, the old Murray House, and finds it rewarding and joyful. Ms. Swick registered with the State of RI Department of Regulation and pays the required fees and taxes.

Ron Ratcliff, 23 Ship Street, owns a STR/rental property on Coronado Street. Safety of rentals should be the focus of the proposed ordinance, both short and long-term rentals. He expressed concern regarding the parking issue in Jamestown. Affordable housing has been a longstanding issue. STR and long-term rental properties should not be responsible for solving the affordable housing issue.

Karen Polter, 88 Bow Street, has concerns with STR rentals in residential communities and is opposed to the proposed STR ordinance. A neighborhood builds a community. STRs are essentially hotels, with people coming and going; checking in and out as well as maid service. Parking remains a significant issue. Ms. Polter questioned why some homeowners are allowed to have hotels aka STRs in residential zoned areas? Does that mean that anyone could open a business in their home?

Mark Holland, 18 Intrepid Lane, suggests holding off on the legislation for further study. The Town Council has a challenge and problem of competing interests. Nuisance needs to be measured. Far-reaching consequences for several in the STR community.

President Beye found it interesting that Mr. Holland referred to STRs as businesses.

Connie Slick, Narragansett Avenue, has a three-family home. She understands and appreciates the Town Council's STR concerns. Ms. Slick stated that 1% of the rental fee presently goes to the Town. She believes that STRs help local businesses and hosts act as concierge services. STRs do not qualify for residential homeowners' insurance; require business liability insurance. What would STRs get in return for the registration fee?

Jeff Gravdahl, 19 Seafarer Court, co-owner "Birdview" located at 28 Newport Street with his sisters, all residing in Jamestown. 3<sup>rd</sup> generation owner of "Birdview, and have rented the property for many years. The Gravdahl family objects to the ordinance and specifically the fee. They are residents but do not reside on the property. They cherish their family home; Mr. Gravddahl suggested dealing directly with the problematic STRs and not using a wide brush to regulate all STRs.

Vice President Meagher clarifies the definition of an STR which is based on length of stay.

Johnny Lee Zimmerman, 86 Reservoir Circle, wanted to address the business aspect, never wanted to be in business; just want to keep the family house for the next generation. The Three Sisters were built as cottages for the Thorndike Hotel as rental properties. People have always been allowed to park on the street.

Al Amarantes, 11 Hulls Court is a private street, with no Town services. How does the ordinance apply to private streets?

Ed Ross, 20 Ocean Avenue, lives in Jamestown and owns a STR. An unintended consequence of the ordinance may result in fewer individuals/families coming to Jamestown. Use current levers to regulate STRs, and wait on a STR ordinance. No issue rooting out investor-owned businesses. Parking rules and implied caps on bedrooms would require 3 parking spots, and facilitate paving part of the grassy yard. Another unintended consequence of an erroneous STR ordinance may be fewer long-term rentals to accommodate war-college families.

Councilor Brine as a war-college student, and he and his family came to Jamestown and was a STR tenant. Challenge of war college students, classes start in August requiring them to be STRs before their long-term rental becomes available usually after Labor Day. Creating opportunities for military families so they can be here for the school year especially given the ordinance that Military families account for 20% of the student population

**Tim O'Connell, 33 Clarke Street, a 9-month resident of Jamestown honored to live here. Is there a distinction between investment property, and the number of investment properties vs resident-owned STRs?**

**Brenda Ratcliffe, 23 Ships Street/23 Coronado, registration, inspection, and licensing requirements seem discriminatory. The requirements should be required for all rental properties to adhere to the State Building code regarding fire, lead safety requirements, etc. to protect the community of renters and the Town. Rental agencies have specific guidelines for prospective tenants addressing functions and parties, requiring maintaining quiet and decorous behavior during the duration of the lease. Further study regarding requirements, to ensure rental properties are safe, and further contribute to the community.**

**Nancy Cresser, 64 Grinnell Street. Local realtor. Leases are very clear, functions/parties, and # of people in a property are based on # of bedrooms. Problems correlate to mismanaged properties. Screen all potential tenants.**

**Councilor Brine, how do you handle accountability? How are complaints handled?**

**Ms. Cresser has not had problematic tenants. Landlords rely on the agency to oversee property and compliance. Limit rental terms to no less than 1-week.**

**Steve Burnette, 67 North Road, owns a STR. STR owners are tremendous ambassadors for the Town, promoting the community, the restaurants, etc. The better job STR owners do screening potential tenants will ensure better outcomes. Most tenants are more concerned with landlord review of them.**

**Pamela Story, 831 N. Main Road, is a long-term resident of Jamestown. Requesting an amendment to the ordinance to allow STRs in the commercial limited district not subject to the restrictions and requirements for STRs in residential areas. Vice President Meagher made a clarifying statement regarding the request. Differentiate between the commercial limited district and residential district for STRs.**

**Michael Abound, 5 Middle Street, rental property on Sampan for 18 years with no problems. Can't legislate morality. How many businesses are operating out of homes since covid? Are we willing to regulate those? Need to go back and study STR businesses in Jamestown. Not every STR is a disaster.**

**Councilor Brine, the proposed STR ordinance represents a reasonable solution so that the STR business practice can be legal; presently no ordinance allowing for the business practice, therefore prohibited.**

**Rob Grosso, 41 Hamilton Avenue, would there be an opportunity to speak after the public hearing or at another time?**

**President Beye affirmed that additional comments could be made during Open Forum.**

Councilor Brine stated that he was in support of the ordinance as written with the exception of 14-87 (c), and (e); referring to the parking section. He would be in favor of striking the section and revisiting it in the future.

Vice President Meagher, striking the parking section would make sense.

Councilor M. White asked for more clarity on the fee structure.

Vice President Meagher, fees were based on a typical daily Airbnb rental; an investment property not occupied by the owner. \$350 privileges of the safety, and use of Jamestown natural resources.

Ross Williams, 64 Walcott, Jamestown year-round residents living on the island, qualify for the \$350 tier?

Councilor R. White would be in favor of a lower fee for STR owners that live elsewhere in town.

Susan Swick, 73 Standish Road, 1% of the fee paid to Rhode Island Department of Business Regulation, comes back to Jamestown. What does that equate to annually?

Finance Director Collins, 1% equates to approximately \$24,000 annually.

Vice President Meagher would be agreeable to modifying the response time requirement. President Beye disagreed and felt 2 hours was reasonable.

Connie Slick asked for further clarification on the fee structure and questions why she has to pay a higher fee (estate in trust).

A motion was made by Vice President Meagher with a second by Councilor Brine to approve the ordinance with the following modification: strike out 14-87 (c) and (e); \$350 for Jamestown residents that own a STR, and \$700 for all others. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

A) Scheduled request to address

B) Non-scheduled request to address

John Lawless, 14 Pemberton Avenue, would the Town Council consider exempting contracts that were already in place for 2023? Will there be flexibility?

Vice President Meagher, commented that Mr. Lawless raised a great question and will get back to him at a later date.



Larry Russo, 132 Southwest Ave, Ferrari crashed through their fence. Would like to raise the level of safety in the area. Would like the Town Council to support 1) expediting a State of Rhode Island improvement plan slated for 2024; 2) creating a three-way stop at Southwest and Hamilton Avenue, and 3) moving the pedestrian crosswalk on Southwest Avenue. Presently too close to the dangerous curve.

Julie Grosso, 41 Hamilton, not under the present definition of a resident; has lived on the island part-time her entire life. Would like the Town Council to reconsider and redefine what constitutes a resident. The requirement to hold identification for 90 days she feels is excessive when host compliance companies (VRBO, Airbnb) collect that information; and not comfortable holding identification with threats of identity theft such an issue. Ms. Grosso suggested engaging STR owners in the future to take part in discussions.

Ross Williams, 64 Walcott, appreciates the work the Town Council has done on the STR ordinance. He raised the question of whether the ordinance was to regulate organizations/corporations for-profit rentals or individuals that have properties in trust for estate planning.

Rob Grosso, 41 Hamilton, 14-82-d regarding local representative requirements.

Andre Colognese 35 Gondola Avenue, why are accessory building units prohibited for STR use?

Vice President Meagher, waiting on guidance regarding Accessory Dwelling units used for STRs.

Marian Falla, 69 Green Lane, RI Business Regulation has not completed the rules and regulations for STRs. Ms. Falla would like a map showing where properties are located.

Vice President Meagher explained that STRs would be approved at a Public Hearing before the Town Council which would be advertised in the Jamestown Press.

Ray Bozzano, 10 Narragansett Avenue, any consideration for owner-occupant deeded under a trust; and the timeline for implementation?

Vice President Meagher, the regulation would apply as of January 2023.

#### **VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

A) None

#### **VII. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

##### **A) Public Hearings**

- 1) Proposed Amendments to the Code of Ordinances, Chapter 82 – Zoning Ordinance, Sec 82-103 Definitions, and Section 82-301, Uses and districts. These Amendments are proposed to allow the use of Pet Grooming and to amend the definition of Pet Grooming as provided to the Town Council on July 5, 2022; duly advertised in the *Jamestown Press* August 4<sup>th</sup>, August 11<sup>th</sup> and August 18<sup>th</sup>, 2022 editions; Review, Discussion, and/or Take Action

and/or Vote

- a) Memorandum from the Jamestown Planning Commission to the Jamestown Town Council regarding Zoning Ordinance Amendment related to Pet Grooming
- b) Copy of email from Laura Carlson to the Jamestown Town Council and resume of Laura Carlson

**Discussion ensued and asked for public comment.**

**A motion was made by Councilor Brine with second by Councilor R. White to approve the Proposed Amendments to the Code of Ordinances, Chapter 82 – Zoning Ordinance, Sec 82-103 Definitions, and Section 82-301, Uses and district as recommended by the Planning Commission. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Proposed Amendments to the Code of Ordinances, Chapter 14 – Buildings and Buildings Regulation, Article V., Short Term Rentals, Sec. 14-80-14-93. These Amendments are proposed to regulate short-term rental activity to help maintain the residential character of neighborhoods, provided flexible housing stock, and contribute positively to the local economy; duly advertised in the *Jamestown Press* August 11<sup>th</sup>, 2022 edition; Review, Discussion, and/or Take Action and/or Vote

**Discussion ensued.**

**A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**B) Town Council Sitting as the Alcohol Beverage Licensing Board**

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on September 11, 2022, at the Jamestown Community Farm:

**CLASS F (NON-PROFIT)**

Jamestown Community Farm  
231 East Shore Road  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Jamestown Community Farm one-day Class F license application for September 11, 2022, at the Jamestown Community Farm . Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**The Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board**

A motion was made by Vice President Meagher with second by Councilor R. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

C) **Licenses and Permits**

- 1) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

a) Applicant: Jamestown Community Farm  
Event: JCF/One Chance Farm-To-Table Dinner  
Date(s): September 11, 2022, 5:00 p.m.- 10 p.m.  
Location: Jamestown Community Farm, 231 East Shore Road

A motion was made by Vice President Meagher with second by Councilor M. White to approve the JCF/One Chance Farm-To-Table Dinner One Day Event/Entertainment License for September 11, 2022, 5:00 p.m. to 10 p.m. at the Jamestown Community Farm, 231 East Shore Road. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

b) Applicant: Looking Upwards/Out of the Box Studio & Gallery  
Event: Art Opening, "Fun House"  
Date(s): September 15, 2022, 5:00 p.m.- 8:00 p.m.  
Location: Looking Upwards, 11 Clinton Avenue

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Art Opening "Fun House" One Day Event/Entertainment License taking place on September 15, 2022, 5:00 p.m. to 8:00 p.m. located at Looking Upwards, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

c) Applicant: Jamestown Arts Center  
Event(s): (see application)  
Date(s): August 27<sup>th</sup>, September 10<sup>th</sup>, September 22<sup>nd</sup>,  
September 23<sup>rd</sup>, September 24<sup>th</sup>, September 25<sup>th</sup>,  
September 30<sup>th</sup>, and October 1<sup>st</sup>, October 28<sup>th</sup>,  
December 9<sup>th</sup>, December 10<sup>th</sup>  
Time(s): (see application)  
Location: Jamestown Arts Center, 18 Valley Street

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event/Entertainment Licenses (August 27<sup>th</sup>, September 10<sup>th</sup>, September 22<sup>nd</sup>, September 23<sup>rd</sup>, September 24<sup>th</sup>, September 25<sup>th</sup>, September 30<sup>th</sup>, and October 1<sup>st</sup>, October 28<sup>th</sup>, December 9<sup>th</sup>, December 10<sup>th</sup>) for the Jamestown Art Center at 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) **One-Day Vendor/Peddler License:** All One-Day Vendor/Peddler license

application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Jamestown Ukraine Relief Project (previously approved on July 5, 2022)  
Event: Sunflower Family Festival  
Date: August 27, 2022, 10:00 a.m. – 2:00 p.m.  
Location: Jamestown Lawn Avenue School grounds

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the One-Day Vendor/Peddler License for the Sunflower Family Festival/Jamestown Ukraine Relief Project, August 27, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Applicant: Keane's Wood-Fired Catering (sub-applicant)  
Event: Sunflower Family Festival  
Date: August 27, 2022, 10:00 a.m. – 2:00 p.m.  
Location: Jamestown Lawn Avenue School grounds

**A motion was made by Councilor R. White with second by Vice President Meagher to approve the One-Day Vendor/Peddler License for the Sunflower Family Festival/Keane's Wood-Fired Catering, August 27, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- c) Applicant: Scoop T's Ice Cream (sub-applicant)  
Event: Sunflower Family Festival  
Date: August 27, 2022, 10:00 a.m. – 2:00 p.m.  
Location: Jamestown Lawn Avenue School grounds

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the One-Day Vendor/Peddler License for the Sunflower Family Festival/Scoop T's Ice Cream, August 27, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**President Beye recused herself from agenda item 3) Bingo License Application and 4) Jamestown Clubhouse Community Group List applications and left the dais.**

- 3) **Bingo License Application:** All bingo license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion and/or Action, and/or Vote on the following:
  - a) Applicant: Friends of the Jamestown Seniors, Inc.  
Event: Weekly Bingo Games  
Date: September 1, 2022 to August 31, 2023  
Location: 6 West Street, Jamestown (Senior Center)

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Bingo License for the Friends of Jamestown Seniors for the period September**



**1, 2022- August 31, 2023. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 4) **Jamestown Clubhouse Community Group List applications:** All Jamestown Clubhouse function room use application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote on the following:
- a) Applicant: Jamestown Historical Society
  - b) Applicant: Jamestown Community Farm
  - c) Applicant: Beavertail Lighthouse Museum Association

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Jamestown Clubhouse Community Group list applications for the Jamestown Historical Society, Jamestown Community Farm and Beavertail Lighthouse Museum Association for the function room use. Vote: President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**President Beye returned to the dais and the meeting.**

#### **VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Tax Bills FYI

**Tax assessment appeals are due no later than December 12, 2022.**

- 2) Jamestown Library Renovation Bid status

**Three bids were submitted and turned over to the architect for review to determine if they are all responsive. All three bids are higher than the present available funding. The Finance Director and Town Administrator Hainsworth will work with the Library Director and the Chair of the Trustees on next steps for this project.**

- 3) Workforce Bargaining Agreement Agenda item

**The NAGE 68 Clerks and Dispatchers bargaining agreement has been successfully negotiated and before you for authorization to sign. This concludes all pending labor agreements with members of staff.**

- 4) Department Leader Vacancies

**Presently there are two vacant positions; Public Works Director (PWD) and Building and Zoning Official (BZO). The PWD has been advertised in many outlets and we have received a few applications. Applications are being evaluated and other recruitment options are being explored. The BZO first application period closed on August 19<sup>th</sup>**

- 5) Reservoir Level

**The reservoir level currently registering 37.5" below the spill line. Conservation and water restrictions notices are still being advertised in the Jamestown Press.**

- 6) Covid 19 Testing update

**From June 9<sup>th</sup> to August 16<sup>th</sup> there have been Ninety-Seven (97) new positive covid-19 cases reported by the Department of Health (DOH) in Jamestown.**

**IX. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Lease agreement between the Town of Jamestown and Conanicut Island Sailing Foundation
  - 1) Memorandum from Office of the Town Planner Bryer, recommendation by Town Staff, and Draft lease agreement

**Discussion ensued.**

**Vice President Meagher stated that any questions that she had previously were resolved.**

**A motion was made by Vice President Meagher with a second by Councilor R. White to approve the lease agreement between the Town of Jamestown and Conanicut Island Sailing Foundation. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion, and/or Take Action and/or Vote: Request by Christian S. Infantolino to contract with the Town of Jamestown to operate a hotdog cart, also known as a Mobile Food Establishment (MFE) in the Town of Jamestown with further clarification on the use of East Ferry per the Town Council vote on June 13, 2022
  - 1) Copy of the Vendor Agreement between Splash Dogs, LLC and the Town of Jamestown; and copy of the June 13, 2022, Town Council minutes

**Discussion ensued.**

**Jade Infantolino reported to the Town Council that Splash Dogs, LLC has had a successful three weeks at Mackerel Cove beach. She requested permission to increase the size of the business sandwich board sign from 24"x24" to 24"x36".**

**Christian Infantolino gave a brief statement regarding the Splash Dogs, LLC Mobile Food Establishment (MFE) license to sell at both Mackerel Cove and/or East Ferry, north of the bus stop. It was always the intention of the business to be able to sell at both locations and Mr. Infantolino would like the Town Council to modify the license to allow for that flexibility.**

**Chief Mello made a point of clarification that other groups/applicants historically use the designated area for special events, such as the Rotary Club at the Fools Rules Regatta, and those groups/applicants should be given priority.**

**Town Administrator Hainsworth, Parks and Recreation Director Ray DeFalco, and Christian Infantolino have visited East Ferry to clearly define the permitted area for Splash Dogs, LLC to operate. Veterans Square would be strictly prohibited; Splash Dogs, LLC MFE would only be permitted on the grassy area north of the bus stop.**

**Vice President Meagher remarked that the Zoning Ordinance would need to be reviewed.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to increase the signage pending zoning review. Vote: President Beye,**

**Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request by Splash Dogs, LLC to operate the MFE at both Mackerel Cove and East Ferry, north of the bus stop. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- C) Review, Discussion, and/or Action and/or Vote: Use of public dock at East Ferry
  - 1) Memorandum from Town Administrator Hainsworth to the Town Council

**Discussion ensued.**

**Town Administrator Hainsworth reported that William Munger of Conanicut Marine Services, Inc./Jamestown Newport Ferry (CMS/JNF) requested more time to prepare a shared use agreement for the East Ferry public access dock. There has never been a use agreement between the Town of Jamestown and CMS/JNF.**

**Chief Mello requested clarification and expectations of the Town Council regarding a shared use agreement between the Town of Jamestown and CMS/JNF.**

**Vice President Meagher would like the proposed agreement to explicitly define the use, liability, and insurance of the public access docks at East Ferry by CMS/JNF including the Coastal Queen.**

**Councilor R. White made a motion to delegate the Town Administrator Hainsworth and Police Chief Mello/Executive Director of the Harbor Commission as representatives to meet with William Munger and his attorney to try to advance the issues to a productive outcome regarding an agreement between the Town of Jamestown and Conanicut Marine Services, Inc./Jamestown Newport Ferry/Coastal Queen Cruises specifically defining use, liability, and insurance of the public docks at East Ferry, seconded by Vice President Meagher. Vote: President Beye, aye; Vice President Meagher, aye; Councilor M. White, aye; Councilor Brine, aye; and Councilor R. White, aye.**

#### **X. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Resolution No. 2022-11 which calls a Special Financial Town Meeting to be held on (TBD by the Town Council at this or a future meeting) such Special Financial Town Meeting to be held to consider a Resolution for the purpose of (1) making appropriations for the renovation, repair and/or expansion of the Jamestown Philomenian Library including related equipment therefor and all costs incidental thereto and (2) authorizing borrowing by issuance of \$1,000,000 bonds and notes of the Town to finance said appropriation; which \$1,000,000 amount of bonds and notes is in addition to the \$1,500,000 previously approved by the voters at the general election of November 3, 2020 by approving Local Acts 52 and 53 of the Rhode Island Acts and Resolves of 2020 and the \$1,000,000 previously approved by the voters at the

general election of November 6, 2018 by approving Local Acts 148 and 151 of the Rhode Island Acts and Resolves of 2018.

**Discussion ensued.**

**Library Board of Trustees Chair Eugene Mihaly and Library Director Lisa Sheely gave a brief explanation and history of the Library renovation project. The bid deadline was August 10, 2022, and bids submitted were over budget by approximately \$1,000,000. Two of the three bid contractors have agreed to extend the bids from 60 to 90 days. The Library Board of Trustees requested that the Town Council approve holding a Special Financial Town Meeting (SFTM) to appropriate the additional funds needed to complete the project.**

**President Beye expressed concern that the Town Council lacks the proper documentation and information to approve an SFTM at the time.**

**Vice President Meagher also commented that the Town Council was not provided information in advance of the meeting to move ahead with a SFTM. What has happened as far as value engineering and the possibility of the Town doing some of the work?**

**Chair Mihaly informed the Town Council that in addition to the proposed appropriation the LBOT would be applying for additional grants for contingency needs.**

**Lengthy discussion continued. The Town Council concluded that more information and data would be needed to make an informed decision on authorizing a SFTM.**

- B) Review, Discussion, and/or Action and/or Vote: Discussion of Rhode Island Department of Transportation (RIDOT) status update on State road projects to include Southwest Avenue, North Road, Narragansett Avenue, and Beavertail Road/Mackerel Cove**
  - 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding Southwest Avenue/RIDOT and recommendation to the Town Council to request to modify the designs**

**Discussion ensued.**

**Chief Mello provided a brief overview and history of Southwest Avenue projects. Rhode Island Department of Transportation (RIDOT) has confirmed the project to mill and resurface Southwest Avenue would be on the 2024 schedule. Chief Mello recommended modification of the proposed plans 1) bump out crosswalks with ADA aprons 2) paint/stamp the crosswalks, and possibly move the Hamilton crosswalk north as well as create a three-way stop intersection. Changing the condition of the roadway to slow traffic.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the request of Chief Mello for the following: install bump out crosswalk with red stamped sidewalks for the (3) sidewalks on Southwest Avenue and Hamilton Avenue; permission for the Town Administrator Hainsworth to contact RIDOT with a request to expedite the project, and request a timeline and feasibility study of a three-way stop at Southwest Avenue and Hamilton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**



A motion was made by Vice President Meagher with second by Councilor M. White to move up agenda item XI.) C.) Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### **XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- C) Review, Discussion, and/or Action and/or Vote: Planning Commission member Michael (Mich) Cochran request for a six-month leave of absence or resignation.
  - 1) Code of Ordinances, Sec 1002. Membership and terms; (5) All persons appointed shall be subject to removal for good cause as determined by the council.

**Discussion ensued.**

**Michael (Mich) Cochran explained that he will be out of the country from October 3, 2022, through late April 2023 and will not be able to attend remotely. The Town Council does not need to act or vote on the matter; and wished Mr. Cochran a safe trip.**

**No action taken.**

- A) Ordinances; Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143.

**Discussion ensued.**

**A motion was made by Vice President Meagher with second by Councilor R. White to order to advertise a public hearing to be held on September 19, 2022, to consider amendments to the Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143 Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote to appoint and or advertise the following Board/Commission/Committee vacancies:
  - 1) Tree Preservation & Protection Committee: One (1) unexpired term ending date of December 31, 2022
    - a) Letter of interest
      - i) Richard Kingsley
      - i) Donna Repko

**Discussion ensued.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Richard Kingsley to the Tree Preservation & Protection Committee for the one (1) unexpired term ending date of December 31, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with second by Councilor Brine that the Town Council consider increasing the number of members of the Tree Protection and Preservation Committee at the next regularly scheduled meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Jamestown Affordable Housing Committee: One (1) unexpired term

ending date of May 31, 2024

- a) Letter of resignation
  - i) Nicholas Radesca
- b) Permission to advertise the vacancy

**A motion was made by Vice President Meagher with a second by Councilor Brine to order to advertise the Jamestown Affordable Housing Committee vacancy for the One (1) unexpired term ending date of May 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **XII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) July 5, 2022(Regular Meeting)
  - 2) July 5, 2022 (Executive Session)
  - 3) July 25, 2022 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Planning Commission Minutes, June 15, 2022
  - 2) Zoning Board of Review, June 28, 2022
  - 3) Jamestown Tree Preservation and Protection Committee, March 16, 2022
  - 4) Jamestown Tree Preservation and Protection Committee, April 20, 2022
  - 5) Jamestown Tree Preservation and Protection Committee, May 18, 2022
  - 6) Jamestown Tree Preservation and Protection Committee, Attendance Log
- C) Town of Jamestown as an abutter. Town property: plat 16, Lots 60 & 88  
Notice of Administrative Decision: An application for modification has been submitted to the Zoning Enforcement Officer, pursuant to Article 6, Section 609 of the Jamestown Zoning Ordinance. The Zoning Enforcement Officer has decided that the request is consistent with the requirements of 609. You have the right to file a written objection to this determination and, if timely filed, the request for modification shall be denied. If no written objections are received within thirty (30) days of July 8, 2022, the modification shall be granted.  
  
Application of Carl Pecchia, Trustee of the Maria C. Pecchia trust, whose property is located at 11 Yawl, and further identified as Assessor's Plat 16, Lot 82, for a modification from Article 6, Section 82.609, and Article 3, Section 82.302 Table 3-2, to allow replacement of a deck larger than existing, at 23.5' from the rear property line where 30' is required. Said property is located in a R-40/20 zone and contains 14,418 sq. ft.

- D) Town of Jamestown as an abutter. Town property: Plat 15, Lots 142, 273, 140, 180, 90, & 141.

Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing July 26, 2022, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:

Application of Michelle Botelho-Martins whose property is located on Buoy street, and further identified as assessor's plat 15, lot 143 for a special use permit granted under article 6, special use permits and variances, pursuant to section 82-314, high groundwater table and impervious layer overlay district, sub-district A, to construct a 30 x 24 two-bedroom single-family home, OWTS, and associated stormwater control. Said property is located in a RR40 zone and contains 7,200 square feet.

- E) Request from Town Engineer Jean Lambert to the Jamestown Town Council to approve the Award of Proposal not to exceed in the whole, the sum of Ninety-six Thousand Eight Hundred (\$96,800.00) Dollars: Hydraulic Modeling and Water Main Design, Jamestown Municipal Water System
- F) Review, Discussion, and/or Action and/or Vote: Authorize Town Council President Beye and Town Administrator Hainsworth to sign the Memorandum of Agreement between William and Theresa Donovan and the Town of Jamestown
- G) Ratification of Police Pension Plan Amendments to accommodate for IRS changes
- H) Ratification of the Police Department Mutual Aid Agreements
- I) Authorize Town Administrator Hainsworth to sign the NAGE 68 contract agreement, effective July 1, 2022 – June 30, 2025
- J) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
09-0005-00	NO PERSONAL PROPERTY IN TOWN	\$ 5.00
08-0061-00	UPDATED PROP. INFORMATION	\$ 285.18
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$ 290.18
GRAND TOTAL		\$ 290.18

### **XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Solar Initiatives 2022 Summary  
From: Jamestown School Department  
Dated: July 15, 2022
  - 2) Copy of Press Release  
From: Jamestown Police Department  
Dated: August 8, 2022

Re: forged signatures on nomination papers

- 3) Copy of email to the Town Council  
From: Bernie Courtney  
Dated: August 16, 2022  
Re: JHA Resident Commissioner
  - 4) Copy of email to the Town Council  
From: Kacyn Fisher  
Dated: July 15, 2022  
Re: Complement of JHA Executive Director Vazquez
  - 5) Copy of letter to the Town Council  
From: Connie Slick  
Dated: July 14, 2022  
Re: Proposed Short Term Rental Ordinance
  - 6) Copy of email to the Town Council Vice President Meagher  
From: Nancy Lush  
Dated: July 15, 2022  
Re: Comments on Dog Ordinance/Update on the Dog Ordinance
  - 7) Copy of letter to the Town Council President Beye  
From: Paul and Cynthia Levesque  
Dated: June 30, 2022  
Re: Revitalization of town pier and public/private partnership
  - 8) Copy of letter to the Town Council  
From: Sergius D'Ambrosio, Gaby St. Hilaire, Bevin O'Gorman (5<sup>th</sup> grade students)  
Dated: June 22, 2022  
Re: Dog park consideration
- B) Proclamations and Resolutions from Other Rhode Island Cities and Towns
- 1) Resolution of the Town of Tiverton, requesting a ballot question related to the licensure of "Cannabis Related Licenses" within the Town of Tiverton pursuant to the Rhode Island Cannabis Act.
  - 2) Resolution of the Town of Tiverton, in support of House Bill 2022-H 8244 Relating to Siting of Aquaculture Leases

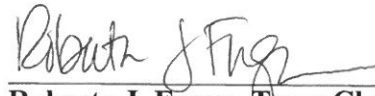
**Communications were acknowledged**

#### **XIV. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor R. White to adjourn at 10:37 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**



**Attest:**

  
**Roberta J. Fagan, Town Clerk**

# **TOWN COUNCIL MEETING MINUTES**

## **September 6, 2022**

### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on September 6, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White and Erik Brine (arrived at 6:20 p.m.)

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by President Beye to move into Executive Session with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

### **III. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (3) Matter of Security

### **IV. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

- V. TOWN COUNCIL INTERVIEW SESSION:** The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Gerald Precious	Jamestown Housing Authority

The Town Council interviewed the candidate and thanked him for his interest. Councilor R. White and Mr. Precious agreed to meet at a date to be determined to further discuss the JHA Resident Commissioner position.

### **VI. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard

and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

## **VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) None

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:*

### **A) Town Council Sitting as the Alcohol Beverage Licensing Board**

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s), at the Jamestown Arts Center

- a) Review, Discussion, and/or Action and/or Vote: One Day Event/Entertainment license previously approved by the Town Council on August 22, 2022, modified on August 25, 2022, to serve alcohol (CLASS P / Caterer)

Applicant: Jamestown Arts Center

Event(s): Manhattan Shorts Film Festival Screening

Date(s): September 23<sup>rd</sup>, September 24<sup>th</sup>, September 30<sup>th</sup>, and October 1<sup>st</sup>

Location: Jamestown Arts Center, 18 Valley Street

**Discussion ensued.**

A motion was made by Vice President Meagher with second by Councilor M. White to approve the amended event application of the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**B) Licenses and Permits**

- 1) One Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

a) Applicant: Jamestown Arts Center  
Event(s): Artist Talk with Kate Barber & Wendy Mueller  
Date(s): September 29, 2022  
Time(s): 6:00 p.m. – 8:00 p.m.  
Location: ~~Narragansett Avenue~~ scrivener's error, Valley Street

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event/Entertainment License for Artist Talk with Kate Barber & Wendy Mueller on September 29, 2022, 6:00-8:00 p.m. at the Jamestown Arts Center, Valley Street. . Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

b) Applicant: Jamestown Police Department  
Event(s): Halloween  
Date(s): October 31, 2022  
Time(s): 4:00 p.m. – 9:00 p.m.  
Location: Narragansett Avenue

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the One-day Event/Entertainment License for Jamestown Police Department Halloween event on October 31, 2022, 4:00-9:00 p.m. on Narragansett Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth  
1) Reservoir level and water restrictions

**As of the morning of September 6, 2022, the reservoir level increased to 43.75" below the spill line which is encouraging. For reference the weekend usage for the last four weeks:**

- August 12-14, approximately 1 million gallons consumed
- August 19-21<sup>st</sup> approximately 820,000 gallons consumed
- August 26-28<sup>th</sup> approximately 726,000 gallons consumed
- September 2-5<sup>th</sup> approximately 626,000

**Even though usage has gone down significantly over the last 3 weekends water restrictions are still in place. Conservation would be the best way to avoid water usage. Better shape than was previously reported a few weeks ago, but still not out of the severe water restriction state.**

**Vice President Meagher requested that the Conservation regulation be reviewed at the next meeting and consideration to amend so that conservation measures can be enforced sooner.**



Water shortages are going to continue to be a critical issue regionally, nationally, and globally. Energy costs are predicted to increase as well.

Councilor Brine also could we look at other policy considerations for example conservation incentives and/or requirements.

Councilor M. White also commented that decreased usage will inevitably drive the water and sewer rates up.

President Beye stressed the importance of conservation education, especially in schools.

#### **X. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Resolution No. 2022-11 which calls a Special Financial Town Meeting to be held on (TBD by the Town Council at this or a future meeting) such Special Financial Town Meeting to be held to consider a Resolution for the purpose of (1) making appropriations for the renovation, repair and/or expansion of the Jamestown Philomenian Library including related equipment therefor and all costs incidental thereto and (2) authorizing borrowing by issuance of \$600,000 bonds and notes of the Town to finance said appropriation; which \$600,000 amount of bonds and notes is in addition to the \$1,500,000 previously approved by the voters at the general election of November 3, 2020 by approving Local Acts 52 and 53 of the Rhode Island Acts and Resolves of 2020 and the \$1,000,000 previously approved by the voters at the general election of November 6, 2018 by approving Local Acts 148 and 151 of the Rhode Island Acts and Resolves of 2018.

- 1) Memorandum from Jamestown Philomenian Library Director Lisa Sheley and Board of Directors Chair Eugene Mihaly to the Town Council with the following attachments: Appendix A, Appendix B, Appendix C, Appendix D and Appendix E

**A lengthy discussion ensued.**

**Library Board of Trustees (LBOT) Board Chair Eugene Mihaly, Knowles Court and Library Director Lisa Sheely made a presentation to the Town Council. An anonymous donation in the amount of \$400,000 has reduce the previously requested amount of \$1,000,000 bond to \$600,000 bond. Mr. Mihaly and Ms. Sheely continued to explain that anticipated reimbursement from OLIS will cover the requested \$600,000 bond.**

**Vice President Meagher noted Mr. Mihaly and Ms. Sheely's stalwart support of the library project, greatly appreciate their efforts; and supports the request. She gave historical background on the renovation project. Vice President Meagher requested that the LBOT continue to explore value engineering in anticipation of cost runs/unanticipated expenses. Leveraging your position before you sign the contract, go back to bidders and ask what can be changed, and have them come back with updated bids.**

**Councilor Brine also would be in support of the library project and gave thanks to the LBOT for their work.**

**Councilor R. White shared the sentiments of fellow council members. He explained that at the August 22<sup>nd</sup> Town Council meeting there was not sufficient information to vote in support of the SFTM and appreciates the efforts of the LBOT.**

A motion was made by Vice President Meagher with second by Councilor M. White to have a Special Financial Town Meeting on October 18, 2022, for the purpose of (1)making appropriations for the renovation, repair, and/or expansion of the Jamestown Philomenian Library including related equipment therefor and all costs incidental thereto and (2) authorizing borrowing by issuance of \$600,000 bonds and notes of the Town to finance said appropriation. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion, and/or Action and/or Vote: Use of public dock at East Ferry
  - 1) Town Administrator Hainsworth to update the Town Council

A lengthy discussion ensued.

Town Administrator Hainsworth, Chief Mello, and Harbor Commissioner Chairperson Wayne Banks met with Conanicut Marine Services/Jamestown Newport Ferry (CMS/JNF) owner William (Bill) Munger. A proposal was submitted for consideration by CMS/JNF.

Vice President Meagher reminded all that at the August 22<sup>nd</sup> meeting questions were raised regarding liability, hindrance of public access to the touch-and-go docks, and lack of formal use agreement between the Town of Jamestown and CMS/JNF.

Chief Mello explained there are unresolved issues and more explicit direction from the Town Council is necessary.

Vice President Meagher and Councilor Brine suggested the need for an executive session to discuss the use of the East Ferry public touch-and-go docks by CMS/JNF.

Councilor R. White shared Vice President Meagher's frustration with the delay in resolving the use of the public access docks at East Ferry.

An Executive Session was scheduled for September 13<sup>th</sup> at 8:30 a.m.

#### **XI. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Rhode Island Statewide Planning Program amendments to the General Laws regarding land use, zoning, and planning matters; mandatory education law effective January 1, 2023
  - 1) Rhode Island Division of Statewide Planning Summary of the 2022 Legislative Session digest

Discussion ensued.

Solicitor Peter Ruggiero as of July 2022 General Laws were amended and superseded local ordinances pertaining to Accessory Dwelling Units. If a municipality chooses to permit ADUs the ordinance can not be more restrictive then the RIGL. Took out entire reference to family (AFDU). Ordinances are not compliant and need to be change. Solicitor Peter Ruggiero advised the Town Council to request Planning and Zoning to address these issues.

Vice President Meagher informed the Town Council the Affordable Housing Committee will be meeting tomorrow to discuss this topic. ADUs could be viable affordable housing solutions.

Councilor Brine made the request to the Town Planner to report to the Town Council at the next regularly scheduled meeting on ADUs.

- B) Review, Discussion, and/or Action, and/or Vote to increase the number of Members of the Tree Protection and Preservation Committee by Two (2), from Seven (7) Members to Nine (9) Members, with a three-year term ending date of December 31, 2025

**Discussion ensued.**

**A motion was made by Vice President Meagher with second by Councilor M. White to increase the number of Members of the Tree Protection and Preservation Committee by Two (2), from Seven (7) Members to Nine (9) Members, with a three-year term ending date of December 31, 2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye\*\***

***\*\*This motion does not conform to the Town of Jamestown Code of Ordinances Sec. 1002 (1) of the Charter limits committee membership to 7 members.***

- C) Review, Discussion, and/or Action, and/or Vote to discharge or extend the January 19, 2021 approval to Reconstitute the Traffic Committee, with 3-year terms due to expire in November 2025

**Discussion ensued.**

**Chief Mello gave historical background on the Traffic Committee and made the recommendation to delegate the oversight to Town staff; modeling similar to the Technical Review Committee.**

**President Beye expressed concern about discharging the Traffic Committee.**

**Vice President Meagher had similar reservations about discharging the Traffic Committee.**

**The agenda item was continued to the next regularly scheduled Town Council meeting.**

## **XII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

***Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:***

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Affordable Housing Committee, One [1] member vacancy with an unexpired term ending May 31, 2024, **permission to advertise** a vacancy to be inserted in the September 15<sup>th</sup> and 22<sup>nd</sup>, 2022 editions of the *Jamestown Press*

**A motion was made by Vice President Meagher with second by Councilor M. White to advertise a vacancy to be inserted in the September 15<sup>th</sup> and 22<sup>nd</sup>, 2022 editions of the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Jamestown Housing Authority, One [1] Resident Commissioner vacancy with an unexpired term ending December 31, 2023
  - a) JHA Resident Commissioner voting results
    - i) Gerald Precious
    - ii) Doreen Dell
    - iii) Bernie Courtney

**Discussion ensued.**

**A motion was made by Councilor R. White with second by Vice President Meagher to continue to the next meeting.. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Jamestown Tree Protection and Preservation Committee, Two [2] member vacancies with a term ending to be determined, and/or **permission to advertise** vacancies to be inserted in the September 15<sup>th</sup> and 22<sup>nd</sup>, 2022 editions of the *Jamestown Press*:
  - a) Letter of Interest
    - i) Donna Repko (previously interviewed)

**Discussion ensued.**

**A motion was made by Vice President Meagher with second by Councilor M. White to appoint Donna Repko to the Jamestown Tree and Preservation Committee\*\*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

***\*\*This motion does not conform to the Town of Jamestown Code of Ordinances Sec. 1002 (1) of the Charter limits committee membership to 7 members.***

- 4) Jamestown Zoning Board of Review –Alternate Member One [1] vacancy with an unexpired one-year term ending date of December 31, 2022, **permission to advertise** vacancy to be inserted in the September 15<sup>th</sup> and 22<sup>nd</sup>, 2022 editions of the *Jamestown Press*:

**A motion was made by Vice President Meagher with second by Councilor M. White to advertise the Jamestown Zoning Board of Review vacancy to be inserted in the September 15<sup>th</sup> and 22<sup>nd</sup>, 2022 editions of the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda excluding A) Adoption of Town Council Minutes August 22, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

### **XIII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) ~~August 22, 2022 (Regular Meeting)~~



- B) Minutes of Boards/Commissions/Committees
- 1) Planning Commission (August 3, 2022)
  - 2) Zoning Board of Review (July 26, 2022)

- C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2021-2022 TAX ROLL		
01-0002-08M	CAR SOLD(2021)	\$56.27
12-0069-05	UPDATED PROP INFORMATION(2022)	\$911.22
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$56.27
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$911.22
GRAND TOTAL		\$967.49

- D) Authorize Town Administrator Hainsworth to sign any and all forms and applications related to the purchase of development rights for the Jamestown Community Farm
- E) Authorize Town Administrator Hainsworth to sign the Memorandum of Understanding between the Town of Jamestown and the University of Rhode Island

#### **XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

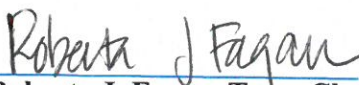
- A) Communications Received:
- 1) Copy of email to: Town Clerk Roberta Fagan  
From: Carol Hopkins  
Dated: August 24, 2022  
Re: Short-Term Rental Ordinance
  - 2) Copy of email to: Town Clerk Roberta Fagan  
From: Jon Whitney  
Dated: August 25, 2022  
Re: Short Term Rental Regulations 14-88.c

**Communications were acknowledged**

#### **XV. ADJOURNMENT**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 8:13 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

**Attest:**

  
Roberta J. Fagan, Town Clerk

**EXECUTIVE SESSION**  
**Tuesday, September 13, 2022**

**I. ROLL CALL**

A special Executive Session of the Jamestown Town Council was held on September 13, 2022 at 8:30 a.m. Town Council Members present were as follows: Nancy A. Beye, Michael G. White, Randy White and Erik Brine. Mary Meagher was absent

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

A motion was made by Councilor M. White to move into Executive Session with a second by Councilor Brine. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

**III. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

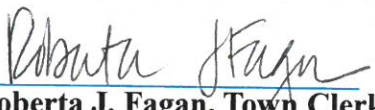
- A) Pursuant to RIGL § 42-46-5(a) Subsection (5) East Ferry Use: Potential Lease Agreement with Conanicut Marine Services, Inc.

**IV. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Councilor Brine. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

Attest:

  
Roberta J. Fagan, Town Clerk

## **TOWN COUNCIL MEETING MINUTES**

### **Monday, September 19, 2022**

#### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on September 19, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello(arrived at 6:48), Public Works Director Michael Gray, Town Engineer Jean Lambert, Parks & Recreation Director Ray DeFalco, Administrative Assistant Aileen Flath, Water and Sewer Clerk Denise Jennings, Brenda D.P. Hanna and Town Clerk Roberta Fagan

#### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:33 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

#### **III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
  - 1) 08/22/2022(regular meeting)

- B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- 1) Scheduled request to address - none
- 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
  - 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
  - 1) Copy of letter dated August 21, 2022 from Christine Ferguson of 37 Bay View Drive re: request for relief from her 01/22 Water and Sewer bill and her 04/22 Water and Sewer Bill
- E) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
  - 1) Water Conservation Regulations-reviewed and possibly amended; Re: status levels/action levels
  - 2) Review, Discussion, and/or Action and/or Vote regarding whether the Board of Water and Sewer Commissioners find, after a showing by the applicant, a material or substantial change in circumstances in the time intervening after having denied a previous application of Christina DiMeglio for a water service extension to 68 East Shore Road, Jamestown, RI; Assessor's Plat 7 Lot 86 to warrant hearing a factually identical application for water service extension at this address.
- F) New Business: Review, Discussion, and/or Action and/or Vote:
  - 1) None
- G) **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

**A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*



- A) Scheduled request to address
- B) Non-scheduled request to address

Denise Rounds, 14 Harbor Street. A group of Short-Term Rental hosts has formed and requested to be heard at a future Town Council meeting. They would like to present concerns, suggestions, and amendments to the Short-Term Rental ordinance.

Councilor R. White suggested that the group make very specific and concise requests and/or suggestions when they do make a presentation.

Alma Davenport, 99 Clinton Avenue, Unfinished Business B) dissolving the Traffic Committee.

Vice President Meagher asked Alma to wait for that agenda item later in the meeting.

Doreen Dell, 45 Pemberton Avenue, regarding the Jamestown Housing Authority resident commissioner vacancy.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- 1) None

**VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

**A) Public Hearing**

- 1) Proposed Amendments to the Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143. These amendments are proposed to prohibit cannabis smoking/vaporizing in public places, and places of business; and to define violations, penalties and enforcement; Review, Discuss and/or Take Action and/or Vote

A lengthy discussion ensued.

Chief Mello, public use was left to the local municipalities to regulate. The State of RI tried to capture the same prohibition as smoking cigarettes, 50' from a restaurant but failed to do so.

James Thompson, 831 North Main Road; spoke in opposition to the proposed ordinance. Requested the Town Council take a wait-and-see attitude; and wait one year before passing an ordinance prohibiting public smoking/vaporizing in public places, and places of business.

Councilor R. White made a comparison to the prohibition to drinking in public.

Vice President Meagher agreed with Councilor R. White's comparison, and the Town Council's responsibility to protect the rights of Jamestown citizens. She would be in favor of applying the same standard as prohibiting public drinking.



Chief Mello, societal norms aside, current law does not adequately prohibit the public use of cannabis. There are concerns that the Cannabis State law failed to protect the younger population similar to alcohol laws.

Dorianna Corella, 35 Gondola, has observed public drinking at the Town beaches, Ft. Getty, and the state parks. Enforcement would be the key to deterring public drinking and smoking/vaping.

Doreen Dell, 45 Pemberton Avenue, cannabis can be smelled at the Jamestown Housing Authority apartments on Pemberton Avenue and she does not like the smell of it.

A motion was made by Vice President Meagher with a second by Councilor Brine to approve the Proposed Amendments to the Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143. These amendments are proposed to prohibit cannabis smoking/vaporizing in public places, and places of business; and to define violations, penalties, and enforcement. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**B) Town Council Sitting as the Alcohol Beverage Licensing Board**

- 1) **REQUEST** that the applications listed below will be in order for hearing at a meeting of said Licensing Board on Monday, November 7, 2022, at 6:30 p.m. and advertised in the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year December 1, 2022, to November 30, 2023; review, discussion and/or potential action and/or vote:

**CLASS A (PACKAGE STORE) – RETAIL**

Tunstall, Inc.

dba: Grapes & Gourmet

9 Ferry Wharf

Varsha, Inc.

dba: Jamestown Wine & Spirits

30 Southwest Avenue

**CLASS B – TAVERN**

JB's On the Water, LLC

dba: JB's On the Water

150 Conanicus Avenue

**CLASS B – VICTUALER**

Conanicut Restaurant Group II, LLC  
dba: Beech  
13 Narragansett Avenue

Epic Decade, LLC  
dba: Curiosity & Co.  
14 Narragansett Avenue

Jamestown Locals LLC  
dba: Narragansett Café  
25 Narragansett Avenue

Jamestown Marina Beverage Operations LLC  
dba: One Ferry Wharf  
3 East Ferry Wharf

KALI, LLC  
dba: J22 Tap & Table  
22 Narragansett Avenue

New England Golf Course Management, Inc.  
dba: Jamestown Golf and Country Club  
aka: The Caddy Shack  
245 Conanicut Avenue

Slice of Heaven, Inc.  
dba: Slice of Heaven  
32 Narragansett Avenue

Tallulah's Taqueria, LLC  
dba: Tallulah's Tacos  
35 Narragansett Avenue, Unit D

**CLASS B – VICTUALER - LIMITED**

Our Table LLC  
dba: Our Table  
53 Narragansett Avenue

Village Hearth Bakery, Inc.  
dba: Village Hearth Bakery  
2 Watson Avenue  
Jamestown, RI 02835

**CLASS D – FULL (CLUB)**

Conanicut Yacht Club  
dba: Conanicut Yacht Club  
40 Bay View Drive

A motion was made by Vice President Meagher with second by Councilor M. White to approve the REQUEST that the applications listed will be in order for hearing at a meeting of said Licensing Board on Monday, November 7, 2022, at 6:30 p.m. and advertised in the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**The Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board**

**C) Licenses and Permits**

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
  - a) Applicant: Save the Bay  
Event: International Coastal Cleanup- Potter Cove  
Date(s): September 25, 2022 10 a.m. – 12:00 p.m.  
Location: Potter Cove

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the International Coastal Cleanup- Potter Cove One Day Event application, taking place on September 25, 2022, at Potter Cove. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) Applicant: Out of the Box Studio and Gallery  
Event: Rhodéo Poets/Poetry Nights  
Date(s): see attached  
Location: 11 Clinton Avenue

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Rhodéo Poets/Poetry Nights One Day Event(s) taking place at 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- c) Applicant: Jamestown Parks and Recreation  
Event: Fright Night at Fort Getty  
Date(s): October 22, 2022 (Rain Date October 23, 2022)  
Location: Fort Getty

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Fright Night at Fort Getty One-Day Event License on October 22, 2022, at Fort Getty. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

A) Town Administrator's Report: Jamie A. Hainsworth

1) Recusal: Town Moderator, Agenda Item

Town Moderator, Mr. John A. Murphy, recused himself as Moderator for the Special Financial Town Meeting on Tuesday, October 18, 2022, at 7 p.m. This is due to a potential conflict he may have in his capacity as an Honorary Co-Chair of the Library's fund-raising efforts. Town Administrator Hainsworth contacted former Town Moderator Susan Romano and she has agreed to serve as Moderator that evening.

2) Short Term Rental (STR) Ordinance extension of Registration and Inspection Deadlines

The recently passed short-term rental ordinance has deadlines requiring inspections and registrations. In practicality, considering the timing, Town Administrator Hainsworth has directed the staff to relax those deadlines for 2023 and work with the applicants to achieve the registration and licensing requirements as soon as practical. This does not relieve the licensing requirement for 2023.

3) Reservoir Level

As of September 13<sup>th</sup>, the north reservoir water level was at Forty-Three and three-quarters of an inch (43.75) below the spillway. That was before the rain storm received later that morning. Monitoring will continue and water restrictions will remain in effect until the level registers below the 43" threshold.

4) Tree Committee Expansion

The vote at the September 6, 2022, Town Council meeting to expand the tree committee to nine (9) members exceeded the maximum number of seven (7) voting members in accordance with the Town Charter. Therefore, the new appointment made at that meeting was not executed.

5) Covid 19 update: Covid Testing

From August 16<sup>th</sup> to September 14<sup>th</sup> there have been Twenty-Six (26) new positive covid-19 cases reported by the Department of Health (DOH) in Jamestown.

## **VIII. UNFINISHED BUSINESS**

A) Review, Discussion and/or Action, and/or Vote regarding the request by Andrea Colognese and Doriana Carella for permission to build an outdoor Pizza Oven at the Fort Getty Pavilion

1) August 16, 2021, Town Council minutes and vote to approve endorsement of the proposal to continue the exploration of the project.

**Discussion ensued.**

Vice President Meagher would like to reinvigorate the project. Andrea Colognese and Doriana Carella have offered to build the pizza oven. Town Administrator Hainsworth suggested putting together a committee of Town staff (Director of Parks & Rec, Director of

**Public Works, and Town Planner) to develop a budget, timeline, etc. There was a consensus to reinvigorate the project.**

- B) Review, Discussion and/or Action, and/or Vote: at the request of Vice President Meagher dissolve the Traffic Committee; and direct Town staff to investigate on parking and traffic issues including but not limited to, stop signs, speeding, parking, and other related issues in the Town of Jamestown and make recommendations to the Town Council.

**Discussion ensued.**

**Vice President Meagher spoke with the Chair of the Traffic Committee and would be in favor of directing Town Staff to oversee the duties of the Committee.**

**Alma Davenport has written to the Town Council in the past with parking concerns with no response. Rather than dissolve the Traffic Committee, Ms. Davenport suggested reconstituting/expanding it to include more citizens at large involvement.**

**Vice President Meagher apologized for not responding to Ms. Davenport's correspondence. The committee has not met and the current committee has lost its usefulness.**

**Town Administrator Hainsworth suggested a committee similar to the Technical Review Committee makeup.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve dissolving the Traffic Committee; and direct Town staff to investigate on parking and traffic issues including but not limited to, stop signs, speeding, parking, and other related issues in the Town of Jamestown and make recommendations to the Town Council.. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Appoint Susan Romano as interim Town Moderator for the Special Financial Town Meeting on October 18, 2022
  - 1) Copy of email from John Murphy regarding conflict of interest and SFTM

**Discussion ensued.**

**Town Administrator Hainsworth spoke with former Town Moderator Susan Romano and confirmed her willingness and availability for the Special Financial Town Meeting on October 18, 2022.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve to appoint Susan Romano as interim Town Moderator for the Special Financial Town Meeting on October 18, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion, and/or Action and/or Vote: Request of Vice President Meagher to authorize reactivating the ad hoc Charter Review Committee

**Discussion ensued.**



Vice President Meagher commented that the Town Charter has some issues currently. The request to order advertisement for the Charter Review Committee will be on the October 3, 2022 agenda.

No vote needed.

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Jamestown Housing Authority, One (1) Resident Commissioner vacancy with an unexpired term ending December 31, 2023
  - a) JHA Resident Commissioner
    - i) Gerald Precious
    - ii) Doreen Dell
    - iii) Bernie Courtney

Discussion ensued.

A motion was made by Councilor R. White with second by Vice President Meagher to appoint Gerald Precious as the JHA Resident Commissioner with an unexpired term ending December 31, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

B) Review, Discussion, and/or Take Action and/or Vote: **permission to advertise** unexpired and expiring vacancies for the following Committee/Boards/Commissions:

- 1) Beavertail State Park Advisory Committee One (1) member; three-year term ending 12/31/2025
- 2) Conservation Commission, Three (3) members; three-year term ending 12/31/2025
- 3) Harbor Management Commission, Two (2) members, three-year term ending 12/31/2025
- 4) Jamestown Housing Authority, One (1) full member, five-year term ending 12/31/2027
- 5) Juvenile Hearing Board, One (1) full member, three-year term ending 12/31/2025, and One (1) alternate member, two-year term ending 12/31/2024
- 6) Library Board of Trustees, Two (2) members, three-year term ending 12/31/2025
- 7) Planning Commission, One (1) member, four-year term ending 12/31/2026
- 8) Quonset Development, One (1) member, three-year term ending 12/31/2025
- 9) Tree Committee, Two (2) members, three-year term ending 12/31/2025
- 10) Tree Warden, One (1) warden, one-year term ending 12/31/2023
- 11) Zoning Board of Review, One (1) full member, five-year term ending 12/31/2027, and three (3) alternate members, one year-term ending 12/31/2023

A motion was made by Councilor R. White with a second by Councilor M. White to approve the request to advertise unexpired and expiring vacancies for the listed Committee/Boards/Commissions. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## XI. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

### A) Minutes of Boards/Commissions/Committees

- 1) Jamestown Affordable Housing Committee (August 1, 2022)
- 2) Jamestown Affordable Housing Committee (August 15, 2022)

### B) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO THE 2022 TAX ROLL		
22-0305-00	ADDED EXEMPTION-PURCHASE	\$ 250.00
14-0210-00	UPDATED PROP INFORMATION	\$ 85.55
19-0636-00	UPDATED PROP INFORMATION	\$ 119.50
ADDENDA TO 2022 TAX ROLL		
13-1188-02	REMOVED EXEMPTION- SOLD	250.00
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$455.05
TOTAL ADDENDA TO 2022 TAX ROLL		\$250.00

### C) Approval of the Appointment of Michael Gray as the Director of Public Works for the Town of Jamestown

- 1) Memorandum from Town Administrator regarding Director of Public Works Confirmation by Town Council

### D) Approval of the Appointment of Peter Medeiros as the Building and Zoning Official for the Town of Jamestown

- 1) Memorandum from Town Administrator regarding Building and Zoning Official Confirmation by Town Council

### E) Approval of the proposed 2023 Harbor Rates and 2023/2024 Budget

- 1) Memorandum from Police Chief Mello to Town Administrator Jamie Hainsworth
- 2) 2023 Harbor Rates and 2023/2024 Marine Development Fund Operating Budget approved by the Harbor Commission on September 14, 2022

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

**A) Communications Received:**

- 1) Copy of Letter to: Town Clerk, Administrator, Police Chief, and Parks & Recreation Director  
From: Christine Ariel  
Date: September 2, 2022  
Re: Amended dog ordinance
- 2) Copy of Letter to: Town Council members  
From: Dan Jensen  
Date: September 2, 2022  
Re: 98 Bay View Drive

**B) Proclamations and Resolutions from other Rhode Island Cities and Towns**

- 1) Town of Warren Resolution requesting that the State of Rhode Island in partnership with municipalities develop a comprehensive plan to provide high-speed broadband access, Resolution 22-153

**Communications were acknowledged**

**XIII. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 9:15 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**

**TOWN COUNCIL MEETING  
MINUTES  
Monday, October 3, 2022**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on October 3, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**III. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) None

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Licenses and Permits
  - 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
    - a) Applicant: Tom Harris
    - Event: Jamestown Christmas Tree Lighting
    - Date(s): December 3, 2022
    - Location: East Ferry Memorial Square

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Jamestown Christmas Tree Lighting One Day Event/Entertainment License on

**December 3, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b)     Applicant:     Jamestown Arts Center  
          Event:        Francisco Pais A.M.A. (Music & short film)  
          Date(s):        October 8, 2022  
          Location:       18 Valley St.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Francisco Pais A.M.A (Music & short film) One Day Event/Entertainment License on October 8, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- c)     Applicant:     Jamestown Arts Center  
          Event:        JAC talk with Tracey Weisman  
          Date(s):        November 3, 2022  
          Location:       18 Valley St.

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the JAC talk with Tracey Weisman One Day Event/Entertainment License on November 3, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A)     Town Administrator's Report: Jamie A. Hainsworth
  - 1)     Cellular/Wireless Service update

**A cell service tower will be erected at the north end of the town. Photo sampling and radio frequency testing will be taking place later in October. Councilor Brine asked for an update on the small cell site installation project. So far 7 have been installed, as well as nodes. Councilor Brine recently learned that Verizon now offers 5g Verizon Home Wireless and Cox Communications plans to have fiber on the island within 12 months.**

- 2)     Temporary location of Library during construction

**Town Administrator Hainsworth recommended the library temporarily utilize the second floor of the golf course clubhouse. The original plan was to move the library into the Council Chambers and all Town meetings would be held at the clubhouse. That decision was made at a time when the renovation project was scheduled to start in June or early July; the time of year when the golf course would have been the busiest. Now with the long-delayed start of construction, no bid award, and finances not secured, the plan was re-evaluated. Other considerations included costly additional expenses and labor to move the audiovisual and other equipment to the clubhouse; and the degree of disruption of operations for the Town offices, boards, commissions, and the Council. With the project anticipated to start in November, it no longer makes sense to have the temporary library at Town Hall. The new plan would be to have the library temporarily located at the clubhouse and to coordinate**



with the contractor to prepare an area they could move back into by late spring or early summer 2023.

- 3) Jamestown Housing Authority (JHA) Heating and Ventilation System Upgrade and Grant

JHA received a \$1.48 million dollar grant through the US Department of Housing and Urban Development (HUD) for the total upgrade of the heating, ventilation, and air conditioning system (HVAC). Additionally, the heating system has temporarily been repaired and working.

- 4) Status of Reservoir level

The north reservoir registered forty-five inches below the spillway even after the heavy rainfall over the weekend. Water restrictions will remain in effect until the reservoir water level measures 43" below the spillway threshold.

Discussion ensued.

Vice President Meagher suggested placing an advertisement in the Jamestown Press about the continued restrictions.

Finance Director Collins mentioned that the restriction information is on the website landing page.

Councilor Brine asked if an emergency broadcast voicemail message be sent out.

## **VII. UNFINISHED BUSINESS**

- A) Review, Discussion and/or Action and/or Vote: Permission to advertise Charter Review Commission. The Town Charter Review Committee shall consist of seven (7) voting members. All voting members shall be qualified electors and residents of the Town of Jamestown. There shall be an appointed member (non-voting) of the Town Council (TBD). As an ad hoc committee, the committee members will begin meeting for a 9-month term, commencing upon full appointment of the committee and will be discharged upon the completion of their task. The Town Charter Review Committee shall complete a charter review solely for the purpose of determining if there are any changes necessary. Any recommendations for changes to the charter will be presented to the Council for their consideration. Any Charter revisions would be on the ballot for the November 2024 General Election or at Special Election Referendum.

Discussion ensued.

Vice President Meagher volunteered to be a non-voting member of the Charter Review Committee.

A motion was made by Vice President Meagher with a second by Councilor Brine to advertise the Charter Review Commission vacancies. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **IX. NEW BUSINESS**

- A) Review, Discussion and/or Action and/or Vote:
- 1) Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Conanicut, LLC. Authorizing Town Administrator to sign if acceptable.
  - 2) Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Dutch Harbor, LLC. Authorizing Town Administrator to sign if acceptable.

**Discussion ensued.**

**Solicitor Ruggiero gave a brief overview of this type of business practice and request.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve authorizing Town Administrator Hainsworth to sign the Lessor's (Town) Agreement and Waiver of Lien with TPG Marina Conanicut, LLC and the Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Dutch Harbor, LLC. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion and/or Action and/or Vote:
- 1) Quorums for Planning and Zoning Board and voting requirements as recently amended in the Rhode Island General Law.

**Discussion ensued.**

**Solicitor Ruggiero briefly explained the next steps and advised to follow the recently amended voting requirements per Rhode Island General Law (RIGL) as of January 2023. Due to these RIGL amendments, local ordinances need to be amended. The Town Council has jurisdiction over the Zoning Ordinance regarding quorum and voting requirements; and the Planning Commission has exclusive jurisdiction over sub-division regulation for voting and quorum requirements.**

- 2) Request Planning Commission to develop a proposed zoning ordinance with amendments that address the accessory dwelling units (ADU), as recently amended in the Rhode Island General Law.

**A lengthy discussion ensued.**

**Vice President Meagher and the Affordable Housing Committee will be meeting later in the week and will be discussing the ADU RIGL amendments; and will be making recommendations to the Planning Commission.**

**Town Planner Lisa Bryer informed the Town Council that the Planning Commission is reviewing the amendments to the RIGL as they relate to quorums, voting requirements, and ADUs. The Planning Commission is ready to hold public workshops to review proposed amendments to the Town of Jamestown zoning ordinance. The anticipated timeline would be to hold public workshops in November; make formal recommendations to the Town Council sometime in December; and advertise for a Public Hearing to be held sometime in January 2023.**

**No action taken.**

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote: None

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes  
1) August 22, 2022(Regular Meeting)
- B) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2022 TAX ROLL		
13-1890-75	Updated Property Information	\$169.75
20-0622-00	Updated Property Information	\$607.70
03-0379-50	Updated Property Information	\$153.46
01-0575-00	Updated Property Information	\$52.28
03-1140-50	Updated Property Information	\$21.73
23-0982-25	Updated Property Information	\$252.58
12-0499-77	Updated Property Information	\$16.98
01-0355-00	Updated Property Information	\$33.95
19-0054-01	Updated Property Information	\$1,153.63
ADDENDA TO 2022 TAX ROLL		
28-0110-00	Exemption Change Non-taxable to Taxable	\$2,850.78
01-0181-50	Exemption Change- Property Sold	\$187.50
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$2,462.06
TOTAL ADDENDA TO 2022 TAX ROLL		\$3,038.28
GRAND TOTAL		\$576.22

A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**XII. COMMUNICATIOS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:  
1) Copy of Letter to: Jamestown Town Council  
From: Alma Davenport, 99 Clinton Ave.  
Dated: September 19, 2022  
Re: Short-term off-street parking

- 2) Copy of Letter to: Jamestown Town Council  
From: Denise Rounds  
Dated: September 16, 2022  
Re: Short Term Rental Ordinance
- 3) Copy of Letter to: Jamestown Town Council  
From: Denise Rounds  
Dated: September 20, 2022  
Re: Short Term Rental Ordinance (Will submit list prior to next meeting)
- 4) Copy of Letter to: Jamestown Town Council  
From: Sarah Wood  
Dated: September 15, 2022  
Re: Jamestown RI Short Term Rental Agreement Concerns and Recommendations 9.15.22
- 5) Copy of Letter to: Jamestown Town Council  
From: Eric Archer  
Dated: September 14, 2022  
Re: Short Term Lease suggestion
- 6) Copy of Letter to: Jamestown Town Council  
From: Blakely Schmidt Andersen  
Dated: September 20, 2022  
Re: Public Service Announcement – Amended Dog Ordinance
- 7) Copy of Letter to: Jamestown Town Council  
From: Jamestown Community Chorus  
Dated: September 7, 2022  
Re: Thank you for Town support

**Communications were acknowledged**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (5) East Ferry Use: Potential Use Agreement with Conanicut Marine Services, Inc.

#### **XIV. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**The Town Council reconvenes the regular meeting.**

#### **XV. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 7:54 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

**Attest:**

  
Roberta J. Fagan, Town Clerk



**BOARD OF WATER AND SEWER AND TOWN COUNCIL  
EXECUTIVE SESSION MEETING MINUTES**

**October 17, 2022**

A motion was made by Vice President Meagher to move into Executive Session- Board of Water and Sewer Commissioners with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

**XIII. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS**

*The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) The Board of Water and Sewer Commissioners: Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: CLP TRUST – 2016, by and through its Trustee, Joseph R. Paolino, Jr., vs. Town of Jamestown, C.A. No. 1:22-cv-00339

**Discussion ensued.**

**The Board of Water and Sewer Commissioners adjourn from Executive Session and return to open session**

A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session-Board of Water and Sewer Commissioners with a second by Vice President Meagher. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

**It was announced that no votes were taken.**

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water and Sewer Commissioners and return to regular session. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher to move into Executive Session- Town Council with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

**XIV. EXECUTIVE SESSION- TOWN COUNCIL**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation; Conanicut Marine Services, Inc. v. Town of Jamestown, use of East Ferry access point

**Discussion ensued.**

# TOWN COUNCIL MEETING MINUTES

## October 17, 2022

### I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on October 17, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Water and Sewer Clerk Denise Jennings, Senior Services Director Molly Conlon, and Town Clerk Roberta Fagan.

### II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

### III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
  - 1) None

- B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

  - 1) Scheduled request to address - none
  - 2) Non-scheduled request to address

Report of Town Officials: Review, Discussion, and/or Action and/or Vote:

- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- C) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
  - 1) Copy of letter dated August 2, 2022, from Colin Walsh of 183 Narragansett

Ave. re: request for relief from the 06/22 Water and Sewer bill

- D) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
  - 1) None
- E) New Business: Review, Discussion, and/or Action and/or Vote:
  - 1) None

**The Board of Water and Sewer Commissioners recess and the Town Council continues the open session.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to recess from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

**Jean Britton, 21 Pemberton Avenue, Unit 101. Ms. Britton made the request to the Town Council to consider improving the ambulance barn on Knowles Court and moving the Senior Center from the Grange. The Town has made improvements to the fire department, and golf course, and supported the planned renovations to the library. Parking on West Street currently is problematic. Ms. Britton would like a decent place for senior to eat and conduct the Senior center programs.**

#### **V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- 1) None

#### **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

**A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

##### **A) Town Council Sitting as the Alcohol Beverage Licensing Board**

Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

- 1) Review, Discussion, and/or Take Action and/or Vote for the following: To set the Alcoholic Beverage License limits for 2022-2023

A motion was made by Vice President Meagher with a second by Councilor M. White to approve setting the Alcohol Beverage License limits for 2022-2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**The Town Council Adjourn from Sitting as the Alcohol Beverage Licensing Board**

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**B) Licenses and Permits**

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

a) Applicant: Out of the Box Studio and Gallery  
Event: Funhouse Closing Reception  
Date(s): October 28, 2022, 5 p.m.-8p.m.  
Location: 11 Clinton Avenue

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event license for the Funhouse Closing Reception on October 28, 2022, 5 p.m. – 8 p.m. at Out of the Box Studio and Gallery, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

b) Applicant: Out of the Box Studio and Gallery  
Event: Irish Eyes  
Date(s): November 11, 2022, 5 p.m.-8p.m.  
Location: 11 Clinton Avenue

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event license for Irish Eyes on November 11, 2022, 5 p.m. – 8 p.m. at Out of the Box Studio and Gallery, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

c) Applicant: Jamestown Arts Center  
Event: Newport Live with Dori Freeman  
Date(s): November 5, 2022, 7 p.m.-8:30p.m.  
Location: 18 Valley Street

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event license for Newport Live with Dori Freeman, November 5, 2022, 7 p.m. – 8:30 p.m. at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

d) Applicant: Jamestown Arts Center  
Event: Newport Live with Erin McKeown  
Date(s): November 19, 2022, 7 p.m.-8:30p.m.  
Location: 18 Valley Street

A motion was made by Councilor M. White with a second by Vice President Meagher to approve the one-day event license for Newport Live with Erin McKeown, November 19, 2022, 7 p.m.-8:30 p.m., at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- e) Applicant: Jamestown Arts Center
- Event: Newport Live with Alisa Amador
- Date(s): December 3, 2022, 7 p.m.-8:30p.m.
- Location: 18 Valley Street

A motion was made by Councilor M. White with a second by Vice President Meagher to approve the one-day event license for Newport Live with Lisa Amador, December 3, 2022, 7 p.m.-8:30 p.m., at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) One-Day Vendor/Peddler License: All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Catherine Potter/Newport Chowder Company, LLC (sub-applicant)
- Event: Halloween/Jamestown Police Department
- Date(s): October 31, 2022, 4 p.m.-8:00p.m.
- Location: Michelle Bush/Clinton Avenue

A motion was made by Councilor M. White with a second by Vice President Meagher to approve the one-day vendor/peddler license for Catherine Potter/Newport Chowder Company, LLC (sub-applicant), on October 31, 2022 from 4 p.m.-8 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth

- 1) Fort Getty Gate House Project

The construction for the Fort Getty Gatehouse and drive realignment will begin sometime after the last event of the season (Fright Night). Work will be done by our Public Works Department under the supervision of Michael Gray.

- 2) RI Department of Transportation review road projects

Earlier this month Councilors Beye, Meagher, members of the Staff and Town Administrator Hainsworth had a virtual meeting with RIDOT Road Works leaders. Pending projects and concerns on Jamestown state-owned roads were discussed. RIDOT shared the estimated time schedules for road improvements in Jamestown. There was a considerable amount of



discussion on improvements such as crosswalks, bike lanes, traffic calming designs, reconstruction and resurfacing. A subsequent meeting with the DOT traffic safety division to discuss several road safety project requests was arranged.

During the discussion of North Road (Great Creek area), DOT announced they would be hosting a multi-state Peer Exchange on Road Infrastructure Resilience on October 12<sup>th</sup>. The purpose of the peer exchange was to brainstorm with a diverse range of people working in transportation (planning and engineering), natural resources, hydrology, and coastal management and to gather insights and lessons learned from other jurisdictions regarding how infrastructure and nature-based solutions have been and could be used to increase the resilience of highways exposed to coastal hazards, including sea level rise.

Town Administrator Hainsworth along with Councilor Brine, met with the group on a site visit of North Road, at the Great Creek. Assessment of the conditions of the existing infrastructure in order to identify adaptation strategies and potential infrastructure improvements. RIDOT also considered nature-based solutions that would improve its resilience to ensure that it can continue operating, both now and in the future. The project timeline estimate as follows: design & permitting 2022-2025 and construction 2026-2028, completion 2029. The condition of the sea wall and issues on Conanicus Avenue were also discussed. However, at this time RIDOT has no plans for this section of roadway.

3) Reservoir Level

As of October 11<sup>th</sup>, the north reservoir water level was at forty-seven inches (47") below the spillway. Notices in the Jamestown Press and use of roadside signs displaying restrictions will continue. Monitoring and water restrictions will remain in place until the north reservoir level goes below the forty-three-inch (43") threshold.

## **VIII. UNFINISHED BUSINESS**

- A) Review, Discussion and/or Action, and/or Vote:
  - 1) None

## **IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote:
  - 1) None

## **X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Affordable Housing Committee, One (1) vacancy with an unexpired term ending May 31, 2024
    - a) Letter of Interest
      - i) Gregory DiGasper

The Town Council made the request to interview Gregory DiGasper at 6:15 p.m on November 7<sup>th</sup>, 2022 just prior to the regularly scheduled Town Council meeting.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

**A) Adoption of Town Council Minutes**

- 1) September 6, 2022(Regular Meeting)
- 2) September 13, 2022(Executive Session)
- 3) September 19, 2022 (Regular Meeting)
- 4) October 3, 2022 (Regular Meeting)
- 5) October 3, 2022 (Executive Session)

**B) Minutes of Boards/Commissions/Committees**

- 1) Jamestown Affordable Housing Committee (September 7, 2022)
- 2) Jamestown Planning Commission (August 17, 2022)
- 3) Jamestown Planning Commission (September 21, 2022)
- 4) Jamestown Zoning Board of Review (August 23, 2022)

**C) Tax Assessor's Abatements and Addenda of Taxes**

ABATEMENTS TO THE 2022 TAX ROLL		
14-0210-00	UPDATED PROP INFORMATION	\$ 222.72
14-0392-70	UPDATED PROP INFORMATION	\$548.64
01-0355-00	UPDATED PROP INFORMATION	\$5304.34
ADDENDA TO 2022 TAX ROLL		
01-0305-00	UPDATED PROP INFORMATION	\$1776.94
05-0361-00	UPDATED PROP INFORMATION	\$2264.47
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$6075.70
TOTAL ADDENDA TO 2022 TAX ROLL		\$4041.41

**Communications were acknowledged**

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

**A) Communications Received:**

- 1) Copy of Email to: Jamestown Town Council  
From: Connie Slick  
Date: September 21, 2022  
Re: Short-Term Rental Ordinance
- 2) Copy of Letter to: Jamestown Town Council  
From: Denise R. Rounds  
Date: October 6, 2022  
Re: Short-Term Rental Ordinance
- 3) Copy of Email to: Town Clerk Roberta Fagan  
From: Nancy K. Hendry

Date: October 5, 2022  
Re: Short-Term Rental Ordinance

- 4) Copy of Email to: Town Administrator Hainsworth  
From: Nick Bakios  
Date: October 6, 2022  
Re: Potters Cove and Jamestown Beaches
- 5) Copy of Email Invitation to: Jamestown Town Council  
From: Samira Hakki/Rolling Agenda  
Date: October 10, 2022  
Re: Bike ride invitation
- 6) Copy of Email Invitation to: Jamestown Town Council  
From: Beth Herman/ Jamestown Tree Protection & Preservation  
Date: October 3, 2022  
Re: Champion Tree Lecture and Tree Tour

**A motion was made by Vice President Meagher to move into Executive Session- Board of Water and Sewer Commissioners with a second by Councilor M. White at 7:20 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

### **XIII. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS**

*The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) The Board of Water and Sewer Commissioners: Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: CLP TRUST – 2016, by and through its Trustee, Joseph R. Paolino, Jr., vs. Town of Jamestown, C.A. No. 1:22-cv-00339

**Discussion ensued.**

**The Board of Water and Sewer Commissioners adjourn from Executive Session and return to open session**

**A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session-Board of Water and Sewer Commissioners with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### **XIV. EXECUTIVE SESSION- TOWN COUNCIL**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation; Conanicut Marine Services, Inc. v. Town of Jamestown, use of East Ferry access point

**The Town Council adjourn from Executive Session and return to open session**

**A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**The Town Council reconvenes the regular meeting.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 8:56 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

#### **XV. ADJOURNMENT**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**

**TOWN OF JAMESTOWN  
SPECIAL FINANCIAL TOWN MEETING MINUTES  
October 18, 2022**

**Call to Order**

Moderator Susan Romano calls the Special Financial Town Meeting to order at 7:43 p.m. in the Lawn Avenue Gymnasium, 55 Lawn Avenue, Jamestown and led the Pledge of Allegiance

**Town Council members present:**

Nancy A. Beye, President  
Mary E. Meagher, Vice President  
Erik G. Brine  
Michael G. White  
Randy White

**Also in attendance:**

Susan Romano, Town Moderator  
Jamie A. Hainsworth, Town Administrator  
Christina D. Collins, Finance Director  
Edward A. Mello, Police Chief  
Fred F. Pease, Town Sergeant  
Lisa Sheley, Library Director  
Peter D. Ruggiero, Town Solicitor  
Roberta J. Fagan, Town Clerk

**Library Board of Trustees members present:**

Eugene Mihaly  
Paul Houseberg  
Peter Carson  
Christopher Walsh  
Devi Ross  
Robert Flath  
Marla Romash

**Meeting Procedures and Voting Overview**

Town Moderator Romano reviewed the meeting procedures and voting overview. There were 270 voters present at 7:43 p.m.

Vice President Meagher made a motion to waive the reading of the Warrant, with a second by President Beye.

Motion passes by a majority vote in the affirmative

**Town Council President Nancy A. Beye**

Moderator Romano introduced President Beye, who thanked Moderator Romano and all those assembled. She then introduced Library Board of Trustees Chair Eugene Mihaly.



**Library Board of Trustees Chair Eugene Mihaly**

Moderator Romano introduced Chair Eugene Mihaly, who thanked Moderator Romano and addressed the assembled voters:

Good evening/welcome. Tonight, is a pivotal moment – a culmination - of a project that has been developing intensely since 2018.

Specifically, we are here to vote on a \$600,000 bond which the Town will issue But the State of RI will pay for (as it will pay for the \$1.5 million bond we voted on in 2020).

This sounds paradoxical. Let me give brief background and explain the financial arrangement.

Even earlier than 2018, the library realized it faced two sets of issues: first, major mechanical and structural systems of the building were showing signs of impending failure; and the building was not configured to deliver the services that the community wanted and needed.

The 2018 bond of \$1 million was intended to repair the building and to make a start on reconfiguration. But it turned out that the repairs alone would cost close to \$1.5 million.

The library commissioned a fine design and launched a fundraising campaign. By 2020, with the passage of the \$1.5 million bond and heavy support from residents and foundations, we were fully funded and ready to go.

Then came Covid which stalled processing by the state. We lost two years. Then came inflation in construction and materials. A \$3.6 million project in 2020 became a \$4.99 million project in 2022.

Thanks to a major anonymous gift, we were left with a \$600,000 rather than \$1 million gap. That gap had to be filled if the project was to go forward and not be sent back to the drawing board next year.

Then the state came in with a decision to support the project to \$2.1 million. That covered the 2020 bond as well as the bond on the table tonight.

The state has supported library construction projects for years. Towns issue bonds; the state pays principle and interest for the life of the bonds.

So, our decision tonight does not involve town taxes. But it does involve a very, very important investment in the quality of life in Jamestown for years to come.

I urge a vote in favor of the bond

Chair Mihaly asks Library Director Sheley to say a few words.

**Library Director Lisa Sheley**

Library Director Sheley thanked the Library Board of Trustees and all those assembled for coming. She then asked the Jamestown Library staff to stand in recognition of their efforts.

**Voting on the Warrant:**

Resolution Number 1 - Appropriation For The Renovation, Repair, And/Or Expansion Of The Jamestown Philomenian Library Including Related Equipment Therefor And All Costs Incidental Thereto Through Issuance Of Bonds And/Or Notes not to exceed in the whole, the sum of Six Hundred Thousand (\$600,000.00) Dollars.

Moderator Romano stated she would entertain a motion on the Warrant.

**A motion was made by Vice President Meagher with a second by President Beye to approve the Warrant.**

Moderator Romano asked if there was any discussion and gave those assembled the opportunity to ask questions

Moderator Romano called for all those in favor please signify by saying yes.  
Moderator Romano called for all those opposed please signify by saying no.

**Motion passes by a majority vote in the affirmative.**

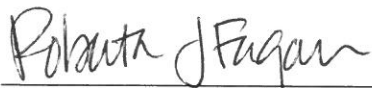
Moderator Romano stated this concludes our business and called for a motion to adjourn.

**A motion was made by Vice President Meagher with a second by Councilor Brine to adjourn.**

**Motion passes unanimously.**

The Special Financial Town Meeting was adjourned at 7:52 p.m.

Attest:



Roberta J. Fagan, Town Clerk

**JOINT TOWN COUNCIL and  
JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES  
SPECIAL METING MINUTES  
October 21, 2022**

**I. ROLL CALL TOWN COUNCIL MEMBERS**

A special meeting of the Jamestown Town Council was held on October 21, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Randy White. Erik Brine was absent.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero(via zoom), Library Director Lisa Sheley, Finance Director Christina Collins, Public Works Director Mike Gray, and Town Clerk Roberta Fagan.

**II. ROLL CALL JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES**

Library Board of Trustees(LBOT) present were as follows: Eugene Mihaly, Robert Flath, Marla Romash, Devi Ross, Peter Carson, Paul Houseberg, and Christopher Walsh

**III. CALL TO ORDER**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 4:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**IV. Review, Discussion and/or Action and/or Vote of the Jamestown Philomenian Library Board of Trustees:**

- A) Recommendation of a bid award to the Jamestown Town Council for the Addition and Renovation to Jamestown Philomenian Library Project be awarded to the lowest responsive and responsible bidder, E.W. Burman, Inc. for a base bid sum of \$4,266,000 with the following Add Alternates as specified in the Bid Documents:
  - Add Alternate #1 – Dumbwaiter for \$80,000
  - Add Alternate #2 – Roof Shingle for \$68,200
  - Add Alternate #3 – Membrane Roof for \$88,700
  - Add Alternate #4 – Roof Shingle for \$140,500This necessitates a total award of \$4,643,400.
- B) Recommend acceptance of the following unit costs as detailed in the bid received from E.W. Burman, Inc. that will be used as a basis for additions and deductions to the contract, as may be required during the life of the contract:
  - 1) General and structural earth excavation

	by machine, depth less than 10 feet	\$250.00/ CY
2)	Hand Earth excavation less than 5'	\$107.00/ CY
3)	Trench and pit earth excavation and backfilling by machine on dry less than 6'	\$250.00/CY
4)	Dewatering, including pumps per 8 hour	\$1,500.00
5)	Extra backfill in place form site place by equipment	\$100.00/ CY
6)	Removal of excavated material from site	\$150.00/CY
7)	Removal of excavated rock from site	\$450.00/CY
8)	General Fill in place	\$100.00/CY
9)	Reinforcing steel in place Planner Lisa Bryer	\$2.00/Town

LBOT member Chris Walsh read the recommendations.

**A motion was made by Chris Walsh with a second by Robert Flath to make recommendation A) and recommendation B) to the to the Jamestown Town Council. Vote: Eugene Mihaly, Aye; Robert Flath, Aye; Marla Romash, Aye; Devi Ross, , Aye; Peter Carson, , Aye; Paul Houseberg, Aye; and Christopher Walsh, Aye.**

**V. Review, Discussion and/or Action and/or Vote of the Jamestown Town Council:**

A) Approval of Bid Award for the Addition and Renovation to Jamestown Philomenian Library Project to E.W. Burman, Inc.

1) Approval of bid award for the Jamestown Philomenian Library Addition and Renovation Project be awarded to the lowest responsive and responsible bidder, E.W. Burman, Inc., for a base bid sum of \$4,266,000 with the following Add Alternates as specified in the Bid Documents:

- Add Alternate #1 – Dumbwaiter for \$80,000
- Add Alternate #2 – Roof Shingle for \$68,200
- Add Alternate #3 – Membrane Roof for \$88,700
- Add Alternate #4 – Roof Shingle for \$140,500

This necessitates a total award of \$4,643,400.

B) Acceptance of the following unit costs by the Town Council as detailed in the bid received from E.W. Burman, Inc. that will be used as a basis for additions and deductions to the contract, as may be required during the life of the contract:

1) General and structural earth excavation

	by machine, depth less than 10 feet	\$250.00/ CY
2)	Hand Earth excavation less than 5'	\$107.00/ CY
3)	Trench and pit earth excavation and backfilling by machine on dry less than 6'	\$250.00/CY
4)	Dewatering, including pumps per 8 hour	\$1,500.00
5)	Extra backfill in place form site place by equipment	\$100.00/ CY
6)	Removal of excavated material from site	\$150.00/CY
7)	Removal of excavated rock from site	\$450.00/CY
8)	General Fill in place	\$100.00/CY
9)	Reinforcing steel in place Planner Lisa Bryer	\$2.00/Town

**Memorandum from JPL Director Lisa Sheley and Public Works Director Michael Gray regarding the Jamestown Philomenian Library Addition and Renovation Project Bid Award**

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the A) bid award for the addition and renovations and B) acceptance of unit costs for the addition and renovation to the Jamestown Philomenian Library Project. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

#### **VI. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

None.

#### **VII. ADJOURNMENT OF THE JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES**

A motion was made by Eugene Mihaly with a second by Robert Flath to adjourn at: 4:34 p.m. Vote: Eugene Mihaly, Aye; Robert Flath, Aye; Marla Romash, Aye; Devi Ross, , Aye; Peter Carson, , Aye; Paul Houseberg, Aye; and Christopher Walsh, Aye.



**Town of  
Jamestown, Rhode Island**

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PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** October 18, 2022

**To:** Library Board of Trustees

**From:** Lisa Sheley, JPL Director  
Michael Gray, Director of Public Works

**RE:** Bid Award  
Jamestown Philomenian Library Addition and Renovation Project

---

A bid was advertised for the proposed Addition and Renovation to the Jamestown Philomenian Library. The project encompasses the following:

- Create a quiet adult reading space that addresses a need for connection with others, yet provides a sense of privacy;
- Make a safer, more comfortable and accommodating space for children and their caregivers;
- Expand the Tween/Teen area to meet the needs of our burgeoning after-school activities;
- Provide a modest expansion of the footprint of the building to benefit all users and staff while being mindful of the costs incurred. The addition and interior design will address safety in our public building (sight-line visibility as well as more secure restroom facilities); and
- Upgrade physical systems to achieve more efficiency and cost-effectiveness.

In order to achieve the above goals, the following items are included in the project:

- Addition of a total of 1,700 SF for Children's, T(w)een and Staff
- Installation of a new electrical service
- Installation of a new HVAC system
- New Asphalt shingle roof
- New membrane roofing
- Renovations to bathrooms
- Installation of a new bathroom in the new Children's Room
- Improved office space
- New circulation desk

Bids were received on August 10, 2022 from three (3) contractors and were open and read in public. Attached is a Bid Tabulation Summary Table of the three bids received.

The improvements will be paid for with funding from Bonds approved by Jamestown voters for \$1,000,000 (2018), \$1,500,000 (2020) and \$600,000 (2022), private donations of \$1,016,496, grant funding of \$1,050,000, Town Capital funding of \$144,897, and small foundation funding of \$26,500. The Jamestown Philomenian Library Foundation, the fundraising arm of the project, has already incurred \$316,826 in costs, which has been taken out of the private donation account (leaving that account at \$699,670). Thus, the total money available to the town for this project is \$4,721,067. The town anticipates receiving reimbursement and funding from the Office of Library and Information Services (OLIS) in an amount not to exceed \$2,092,366.

We have reviewed the bids received with our Architect and recommend that the bid for the Jamestown Philomenian Library Addition and Renovation Project be awarded to the lowest responsive and responsible bidder, E.W. Burman, Inc. for a base bid sum of \$4,266,000 with the following Add Alternates as specified in the Bid Documents:

- Add Alternate #1 – Dumbwaiter for \$80,000
- Add Alternate #2 – Roof Shingle for \$68,200
- Add Alternate #3 – Membrane Roof for \$88,700
- Add Alternate #4 – Roof Shingle for \$140,500

This necessitates a total bid award of \$4,643,400.

We also recommend acceptance of the following unit costs as detailed in the bid received from E.W. Burman, Inc. that will be used as a basis for additions and deductions to the contract, as may be required during the life of the contract:

1. General and structural earth excavation by machine, depth less than 10 feet	\$250.00/ CY
2. Hand Earth excavation less than 5'	\$107.00/ CY
3. Trench and pit earth excavation and backfilling by machine on dry less than 6'	\$250.00/CY
4. Dewatering, including pumps per 8 hour	\$1,500.00
5. Extra backfill in place form site place by equipment	\$100.00/ CY
6. Removal of excavated material from site	\$150.00/CY
7. Removal of excavated rock from site	\$450.00/CY
8. General Fill in place	\$100.00/CY
9. Reinforcing steel in place	\$2.00/LB

**VIII. ADJOURNMENT OF THE TOWN COUNCIL**

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at: p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

**Attest:**

  
Roberta J. Fagan, Town Clerk

## TOWN COUNCIL MEETING Monday, November 7, 2022

### I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on November 7, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Randy White, and Erik Brine. Michael G. White was absent.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Planner Lisa Bryer, Water and Sewer Clerk Denise Jennings, Fire Chief Jim Bryer, and Town Clerk Roberta Fagan.

### II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with a second by Councilor R. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

### III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
  - 1) Review current outdoor water restrictions, daily water usage, and reservoir levels.

A motion was made by Councilor Brine with a second by Vice President Meagher to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

### IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Marian Falla, 75 Green Lane, asked the Town Council to consider a Tax Exemption and workshop. President Beye requested the topic be placed on the next agenda.

### V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Gould Island Committee presentation by Chair David Sommers
  - 1) Letter to the Town Council from Gould Island Committee Chair David Sommers and Memorandum from Town Planner Lisa Bryer to Town

- Administrator Hainsworth regarding the Gould Island Committee.
- 2) Review, Discussion and or Action and/or Vote: Resolution 2022-14 Request to RIDEM fund in FY24 the development plan for recreation on Gould Island.
  - 3) Review, Discussion and or Action and/or Vote: Resolution 2022-15 Requesting support from neighboring Bay municipalities for Gould Island Committee development plan.
  - 4) Review, Discussion, and or Action and/or Vote: Authorization for the Gould Island Committee to follow up on the letter to neighboring Bay municipalities, and/or authorize Town Administrator Hainsworth to follow up on the letter to neighboring Bay Communities.

**A lengthy discussion ensued.**

**David Sommers, 758 East Shore Road, gave an update and summary of the Gould Island cleanup and public access program. The Resolutions outline the necessary barriers that need to be addressed before the redevelopment of Gould/Dutch islands. Gould Island is a nesting ground for mostly seagulls. The plan would be to designate the middle section of the island for the nesting ground and the southern portion for the planned recreation area. The Gould Island Committee charge is focused only on Gould, and there is momentum. The RIDEM has shown no additional interest in a Dutch Island cleanup.**

**A motion was made by Vice President Meagher with a second by Councilor Brine to waive the reading of the Resolution and to approve the Resolutions. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**

**A motion was made by Vice President Meagher with a second by Councilor Brine to authorize the Gould Island Committee to follow up on the letter to neighboring Bay municipalities, and/or authorize Town Administrator Hainsworth to follow up on the letter to neighboring Bay Communities. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**

**A motion was made by Councilor Brine with a second by Vice President Meagher to authorize an Ad-hoc committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**

**Vice President Meagher requested the topic of Dutch Island be put on a future agenda.**

**A motion was made by Vice President Meagher with a second by Councilor R. White to convene the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**



## **VI. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

### **A) Town Council Sitting as the Alcohol Beverage Licensing Board**

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on November 11, 2022, at the Out of the Box Gallery:

#### **CLASS F (NON-PROFIT)**

Out of the Box Gallery  
11 Clinton Avenue  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

A motion was made by Vice President Meagher with a second by Councilor R. White to approve the one-day Class F (Non-Profit) liquor license for the Out of the Box Gallery on November 11, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor R. White to adjourn from the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

### **B) Licenses and Permits**

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

a) Applicant: ~~Jamestown Arts Center~~  
Event: ~~Newport Live with Dori Freeman~~  
Date: ~~November 5, 2022, 7:00 p.m. – 8:30 p.m.~~  
Location: ~~18 Valley Street~~

Town Clerk Roberta Fagan stated that the Town Council previously approved the One-Day Jamestown Arts Center's November 5, 2022 event. President Beye acknowledged the error.

- b) Applicant: Jamestown Arts Center  
Event: Newport Film – All the Beauty and Bloodshed  
Date: November 17, 2022, 6:00 p.m. – 8:00 p.m.  
Location: 18 Valley Street

A motion was made by Vice President Meagher with a second by Councilor Brine to approve the Jamestown Arts Center Newport Film- All the Beauty and Bloodshed one-day event

taking place on November 17, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

- c) Applicant: St. Mark Church  
Event: Christmas Bazaar  
Date: December 3, 2022, 10:00 a.m. – 3:00 p.m.  
Location: St. Mark Church basement, 60 Narragansett Ave

A motion was made by Vice President Meagher with a second by Councilor Brine to approve the St. Mark Church Christmas Bazaar one-day event on December 3, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

- d) Applicant: Jamestown Chamber of Commerce  
Event: Ugly Sweater Sidewalk Parade & Fashion Show  
Date: December 17, 2022, 11:00 a.m. – 1:00 p.m.  
Location: Village and Jamestown Recreation Center

A motion was made by Vice President Meagher with a second by Councilor R. White to approve the Jamestown Chamber of Commerce Ugly Sweater Sidewalk Parade & Fashion Show one-day event on December 17, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

## VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth

- 1) Reservoir Level and Consideration of Present Restrictions (agenda item)

Water and Sewer Commission: As of October 24<sup>th</sup>, the north reservoir water level was at forty-seven inches (47) below the spillway. At the previous Water and Sewer Commission meeting, there was a discussion about relaxing some of the conservation restrictions on outdoor water use.

Town Administrator Hainsworth provided the following on the current water daily supply demands: The plant pumped 157,000 gallons on Friday the 21<sup>st</sup>, 160,000 gallons on Saturday the 22<sup>nd</sup>, and 178,000 gallons on Sunday the 23<sup>rd</sup>. The average weekday demand for the month of October was between 158,000- 160,000 per day. In the summer of 2022 average weekend day demand was just over 300,000 gallons. Typical peak season use was about double the average off-peak daily demand. The recent rainfall enabled the Town to transfer water from the South Pond to North Pond to offset the daily demand without impacting supply. The reservoir level has risen and Town anticipates an increase in storage volume through the winter and spring.

- 2) Event applications for the Jamestown Chamber of Commerce (agenda item)

The Jamestown Chamber of Commerce in cooperation with the Recreation Department is organizing holiday events and requesting permission to conduct the following:

**Saturday, December 10th - Holiday Wreath Decorating at Fort Getty for families and other civic groups (for example, Seniors, Scouts, JAC, etc.) The event will be open to the public with prior sign-ups and will be limited to 25 groups. Participants will supply decorations for the wreath-making with solar lighting provided by the Chamber. The Chamber has requested permission to hang the wreaths with names of families/groups on the decorative light poles on Narragansett Avenue. There are 25 designated poles. TPG Marina will be sponsoring the Chamber event. Michael Gray will design and coordinate the method of hanging the wreaths.**

**Saturday, December 17th - Ugly Sweater Parade and Fashion Show. All ages will be invited to participate. Participants will meet at the Fire Station and parade into town (possibly led by Lew Kitts firetruck, if available). They will walk on the sidewalk around Veteran's Square and cross the street at the crosswalk and then enter the Recreation Center for the Fashion Show. Voting will take place at that time and winners announced for various categories. The parade will take approximately ten minutes from start to finish.**

**3) Jamestown Library temporary relocation during construction**  
**The Library will be temporarily closed to the public as of October 24<sup>th</sup>. The Staff has begun packing in preparation for the renovation. The Department of Public Works(DPW) will be assisting in emptying the building of its contents. A small portion of the items will be moved to the clubhouse for the temporary library with an expected opening on November 7<sup>th</sup>. A large amount of the items will be stored in a container at the former Ambulance Building parking lot on Knowles Court. Additionally, the School Department facilities staff has begun moving approximately 1300 boxes of books and supplies that will be stored at the school**

**4) Hull Street CRMC Right of Way (ROW) #G-6**  
**In August of 2021, an abutting property owner conducted some excavation and clearing on their property as well as encroaching onto ROW #G-6 The Town was notified and soon learned this work would have required a CRMC assent and also learned none was issued. CRMC and the Town issued a cease-and-desist order to the abutting owners and have since worked with CRMC to have the area restored in accordance with the coastal feature regulations. The abutting owner submitted a restoration plan, including a soil erosion control for their property and the ROW property, which was approved. The initial erosion control methods were soon completed; however, the restoration planting and the pathway had yet to be completed. Last week DPW completed the approved restoration plan of the ROW path. Signs supplied by CRMC will be erected to complete the project. The Town will pursue reimbursement from the abutters for the work.**

**5) Spindrift CRMC Right of Way (ROW) #G-4**  
**Several neighbors in the area of the Spindrift ROW requested some work be done to the walking path. After reviewing with staff and Anne Kuhn Hines, chair of the Conservation Commission, the Town submitted a maintenance application to complete the work in accordance with the regulations. CRMC approved the application. The maintenance staff from Park and Recreation have begun cutting the brush for the 6-foot-wide path and a sign will be erected marking the path for general public use.**

**6) Covid 19 update**

From October 11, 2022, to October 28<sup>th</sup> there were Fifteen (15) new positive covid-19 cases reported with a total of 1339 for Jamestown, according to the RI Department of Health.

#### **VIII. UNFINISHED BUSINESS**

- A) Review, Discussion and or Action and/or Vote: Request of Conanicut Island Sailing Foundation (CISF) for permission to locate a new classroom trailer at the site of the current operations at Fort Getty:
  - 1) Letter and supporting documentation from CISF Executive Director Meg Myles.

**Discussion ensued.**

**President Beye thanked Executive Director Myles for the summary letter and supporting documentation. Vice President Meagher gave a summary of the CISF request to create a more permanent structure, and the proposal was clear and understandable.**

**A motion was made by Vice President Meagher with a second by Councilor Brine to approve the CISF new classroom trailer plan at Fort Getty to be reviewed by the Planning Commission. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye**

- B) Review and Discussion of correspondence received concerning the current Short-Term Rental (STR) Ordinance
  - 1) Letter to the Jamestown Town Council from a group of STR owners dated October 24, 2022.
  - 2) Letter to the Jamestown Town Council from Denise Rounds dated October 25, 2022.

**Discussion ensued.**

**Vice President Meagher gave praise to the group and their efforts. The data and documentation presented were thorough and clear.**

**Ron Ratcliff, 26 Ships Street, read a statement regarding the Short-Term Rental (STR) Ordinance on behalf of Jamestown residents that offer Short-Term rentals. Statement attached. The group requested the Town Council authorize a working group to consider proposed changes.**

**Vice President Meagher would be open to organizing a working group to review the proposed changes to the STR ordinance. Vice President Meagher stated for the record, that the Planning Commission started considering a STR ordinance in 2018. Also, an ordinance committee considered a STR ordinance in 2015. At several meetings, residents raised concerns regarding the impact of a STR ordinance on the local economy. Commercialization of residential areas precipitated Town action. In January 2022 the Rhode General Assembly passed the State of RI Short-Term Rental legislation and put the responsibility back on the local municipalities to regulate. The State law does not align with local zoning ordinances. The STR ordinance approved by the Jamestown Town Council created a public framework by which neighbors could participate in the approval of a potential STR through a public forum, duly advertised. The STR ordinance may be considered onerous, but STRs present a potential for severe impacts on residential areas.**

Councilor R. White has met with Denise Rounds to discuss the proposed amendments. He would be in favor of a working group.

Councilor Brine questioned how changes would be implemented by January 2023, and the timeline to enforce the ordinance. He had questions on the cost of managing and enforcing the program; can the program be cost-neutral? Councilor Brine would be supportive of a working group, as well. He also noted the decrease in war college families living in Jamestown and the lack of affordable housing.

President Beye referenced a budget meeting where Superintendent Duva stated that there had been a decrease in student enrollment correlated to the low housing stock.

A motion was made by Councilor Brine with a second by Vice President Meagher to add the working group agenda item to the November 21<sup>st</sup> Town Council meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye

President Beye recused herself and stepped down from the dais.

#### **IX. NEW BUSINESS**

- A) Review, Discussion and/or Action and/or Vote: Proposed changes to the Fire Fighters Incentives/Tax Abatement Plan and EMS Incentive/Tax Abatement Plan
  - 1) Fire Incentive/Tax Abatement Plan proposal: 2022/2023
  - 2) EMS Incentive/Tax Abatement Plan proposal: 2022/2023
  - 3) H6521: An Act Relating to Property Tax Relief in the Town of Jamestown, and Jamestown Code of Ordinances, Division 3 Jamestown Fire Department, Sec 66-86 thru 66-89.

Discussion ensued.

Chief Bryer addressed the Town Council members. Approximately one year ago a questionnaire was sent to members looking for ideas on how to attract new volunteers and maintain current members. Demographics are changing in Jamestown. If the Town Council were to approve the incentive/tax abatement plans, the plans would then need to go to the General Assembly for approval. The last time incentive plans were updated was in 2009. The new proposed plans would create tiers. There would be a qualification process as well as the number of calls an individual goes on.

No action. Staff recommends holding for future consideration.

Solicitor Ruggiero stated that enabling legislation would require the local ordinance to be amended as well.

President Beye rejoined the meeting and returned to the dais.

#### **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Ordinances; Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of



Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143.

- 1) Memorandum from Town Planner Lisa Bryer

**Discussion ensued.**

**The order to advertise will be dependent on the outcome of the November 8<sup>th</sup> General Election local question. This assumes that the question will pass. If the question does not pass a public hearing will not be necessary.**

**No action was taken.**

## **XI. FUTURE MEETINGS AND CALENDER**

- A) Review, Discussion and/or Action or Vote:

- 1) November 21, 2022 swearing in of the newly elected Town Council.

**No action was taken.**

**A motion was made by Vice President Meagher with a second by Councilor R. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye**

## **XII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes

- 1) October 17, 2022 (Regular Meeting)
- 2) October 18, 2022 (SFTM)
- 3) October 21, 2022 (Special Meeting)

- B) Minutes of Boards/Commissions/Committees

- 1) Jamestown Planning Commission (October 5, 2022)
- 2) Jamestown Zoning Board of Review (September 27, 2022)

- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on November 15, 2022, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:

- 1) Application of John and Pamela Connors whose property is located at 222 Beacon Avenue and is further identified as Tax Assessor's Plat 16, Lot 73 for a Special Use Permit under Article 3, Section 82-314 entitled "High Groundwater and Impervious Layer Overlay District" for development in Subdistrict A and Article 6, Section 82-601 et seq. entitled "Special Use Permits Authorized by this Ordinance". Applicants seek to construct a two bedroom home. The seasonal high groundwater table is equal to 18 inches which places this parcel in Subdistrict A of Section 82-314. Said property is located in an R-40 zone and contains 14,400 square feet.

- D) Tax Assessor's Abatements and Addenda of Taxes

### **ABATEMENTS TO 2021 TAX ROLL**

23-1005-10	UPDATED PROP. INFORMATION	\$ 766.59
02-0854-99	UPDATED PROP. INFORMATION	\$ 37.35
11-0573-25	UPDATED PROP. INFORMATION	\$ 41.42
16-1095-01	UPDATED PROP. INFORMATION	\$ 557.46
19-0005-10	UPDATED PROP. INFORMATION	\$ 33.27
11-0483-00	UPDATED PROP. INFORMATION	\$ 988.63
<b>ADDENDA TO 2021 TAX ROLL</b>		
	NONE	
<b>TOTAL ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$2424.72</b>
<b>TOTAL ADDENDA TO 2021 TAX ROLL</b>		<b>\$ 0.00</b>
<b>GRAND TOTAL</b>		<b>\$2424.72</b>

- E) Resolution of the Town Council Authorizing Issuance of Up To \$3,100,000 In Bonds And/Or Notes for The Renovation, Repair And/Or Expansion of The Jamestown Philomenian Library Including Related Equipment Therefor And All Costs Incidental Thereto, No. 2022-13.
- F) Approve the request of the Jamestown Chamber of Commerce for permission to hang holiday wreaths on the decorative light poles located on Narragansett Avenue from the Fire Station to/and at East Ferry Square.

**Communications were acknowledged.**

### **XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to: Town Council  
From: Ron Ratcliff and Denise Rounds  
Dated: October 24, 2022  
Re: Jamestown Tow Ordinance Chapter 14: Buildings and Regulations, Article V- Short-Term Rentals
  - 2) Copy of Letter to: Town Council President Beye  
From: Denise Rounds  
Dated: October 25, 2022  
Re: Short-Term Rental Ordinance
  - 3) Copy of Letter to: Town Clerk Roberta Fagan  
From: Marian Falla  
Dated: October 25, 2022  
Re: Tax Exemption
  - 4) Copy of Email to: Town Administrator Hainsworth  
From: CRMC Office Manager Lisa A. Turner  
Dated: October 19, 2022

Re: CRMC Public Hearing Notice- Revolution Wind 2021-07-005  
Amended October 19, 2022

- 5) Email From: Daniel Breen US. Army Corps of Engineers  
Dated: October 27, 2022  
Re: Margaret Testa Takata residential pier extension and boat lift

- B) Proclamations and Resolutions from Other Rhode Island Cities and Towns  
1) Resolution of the Town of Barrington Urging the Rhode Island General Assembly to Recognize June 19<sup>th</sup>, Juneteenth National Independence Day, As An Official Rhode Island State Holiday.

#### **XIV. ADJOURNMENT**

**A motion was made by Vice President Meagher with a second by Councilor Brine to adjourn at 8:20 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**

## **TOWN COUNCIL MEETING MINUTES**

**Monday, November 14, 2022**

**9:00 A.M.**

### **I. ROLL CALL**

A special meeting of the Jamestown Town Council was held on November 14, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Roll Call: Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

### **III. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Pursuant to RIGL § 42-46-5(a) Subsection (5) East Ferry Use: Potential Lease Agreement with Conanicut Marine Services, Inc.

### **IV. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 10:20 a.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

  
Roberta J. Fagan, Town Clerk



## **TOWN COUNCIL MEETING MINUTES**

### **November 21, 2022**

#### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on November 21, 2022. Newly Elected Town Council Members present: Michael G. White, Mary Meagher, Nancy A. Beye, and Randy White. Newly elected School Committee members present: Kristine A. LaPierre. Newly elected Town Moderator John A. Murphy. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, Fire Department Chief Jim Bryer, Town Planner Lisa Bryer, Public Works Director Michael Gray, Water and Sewer Clerk Denise Jennings, Town Sergeant Fred Pease, and Town Clerk Roberta J. Fagan

#### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Clerk Roberta J. Fagan called the meeting of the Jamestown Town Council to order at 6:00 p.m. and led the Pledge of Allegiance.

#### **III. ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY ELECTED TOWN COUNCIL MEMBERS, SCHOOL COMMITTEE MEMBERS, AND TOWN MODERATOR: OATH ADMINISTERED BY THE HONORABLE FRANCIS J DARIGAN, JR.**

Town Clerk Fagan introduced Judge Darigan.

Judge Darigan congratulated the newly-elected officials for Town and State offices and stated I am honored to be a part of this evening's ceremony. He is always honored to administer the simple task of swearing-in the newly elected officials because it signifies the importance in this country of the free and fair elections we engage in every 2 to 4 years. Judge Darigan thanked the Council, School Committee, and Town Moderator for their services and stated I am glad that we have such a warm and welcoming community and good people who are interested in serving others here in Jamestown. Judge Darigan thanked all those who ran for office for doing so and keeping this democracy strong through their participation. He gave special thanks to Representative Deborah Ruggiero for her 14 years of service in the Rhode Island General Assembly and ran a spirited campaign for Lieutenant Governor. [Applause] He also acknowledged Senator Dawn Euer and newly elected State Representative Alex Finkelman. Judge Darigan again thanked all for the warm welcome and commenced the swearing-in.

- A) Town Council:
  - 1) Nancy A. Beye
  - 2) Mary E. Meagher
  - 3) Michael G. White
  - 4) Randall White

The Oath of Office was administered to the newly-elected Town Council Members by Judge Darigan. [Applause]

- B) Town Moderator:
  - 1) John A. Murphy



**The Oath of Office was administered to the newly-elected Town Moderator by Judge Darigan. [Applause]**

- C) School Committee:**
  - 1) Kristine A. LaPierre**
  - 2) Christian H. Cowan**

**The Oath of Office was administered to the newly-elected School Committee Members by Judge Darigan. [Applause]**

#### **IV. NOMINATION AND SELECTION OF TOWN COUNCIL OFFICERS**

**The Clerk called for nominations for Town Council President.**

**Discussion. Councilor Meagher nominated Nancy Beye and shared a story as a basis for her nomination. Recently Nancy and Mary met some constituents regarding a project and they were asked for input. Mary's reaction was "so what you are going to do is this..." whereas Nancy offered suggestions demonstrating her leadership skills and effective communication. Vice President Meagher stated I nominate Nancy Beye to be Town Council President.**

**Back to the vote on the motion. Councilor Meagher, Aye; Councilor Beye, Aye; Councilor R. White, Aye; Councilor M. White, Aye. [Applause]**

**The Clerk called for nominations for Town Council Vice President.**

**A motion was made by President Beye with second by Councilor Beye to nominate Mary Meagher for Town Council Vice President.**

**Discussion. President Beye summarized that she and Mary were a team and happily nominated Mary Meagher for Vice President.**

**Back to the vote on the motion. President Beye, Aye; Councilor M. White, Aye; Councilor R. White, Aye; Councilor Brine, Aye; Councilor Meagher, Aye. [Applause]**

**The meeting was turned over to President Beye by the Clerk.**

#### **V. INTRODUCTION OF DISTINGUISHED GUESTS**

##### **OPEN MEETING TO BEGIN AT 6:30 PM**

**A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## VI. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
  - 1) 09/19/2022 (Regular Meeting)
  - 2) 10/17/2022 (Regular Meeting)
  - 3) 10/17/2022 (Executive Session-sealed)
  - 4) 11/07/2022 (Regular Meeting)
- B) Open Forum – Water & Sewer Matters  
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
  - 1) Scheduled request to address - none
  - 2) Non-scheduled request to address
- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
  - 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication
  - 1) None
- E) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
  - 2) None
- F) New Business: Review, Discussion, and/or Action and/or Vote:
  - 1) None

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

## VII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

### **VIII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Review, Discussion and or Action and/or Vote regarding a Proclamation declaring December 10<sup>th</sup> as Human Rights Day, No. 2022-16

**Councilor M. White read the Proclamation declaring December 10<sup>th</sup> as Human Rights Day, No. 2022-16.**

**A motion was made by Councilor M. White with a second by Vice President Meagher to approve Proclamation 2022-16 declaring December 10<sup>th</sup> as Human Rights Day. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

### **IX. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for **Victualing & Holiday License** for the year December 1, 2022- November 30, 2023
  - 1) Ace's Pizza, Inc.
  - 2) A&J, Inc., dba: East Ferry Deli
  - 3) Cumberland Farms Inc., dba: Cumberland Farms #1108
  - 4) Johnny Angels Clam Shack, LLC, dba: Angels Kitchen
  - 5) TMT Enterprises, Inc., dba: McQuade's Market
  - 6) Wicked Whisk

**A motion was made by Councilor R. White with a second by Vice President Meagher to approve the Victualling & Holiday License Renewal Applications. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion and or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for **Victualing License** for the year December 1, 2022- November 30, 2023:
  - 1) Live & Learn LLC, dba: Live & Learn

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Victualling License Renewal Application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- C) Review, Discussion and or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for **Holiday License** for the year December 1, 2022- November 30, 2023:
  - 1) All Ashore Cottage Outfitters LLC, dba: All Ashore Cottage Outfitters
  - 2) Clark Board Yard & Marine Works, LLC, dba: Clark Boatyard & Marine

Works

- 3) Conanicut Marine Services, Inc.; dba: Conanicut Ship Store & Chandlery
- 4) Hodgkiss Farm
- 5) Jamestown Hardware, Ltd., dba: Jamestown Hardware
- 6) Safe Harbor Marinas, dba: Jamestown Boat Yard
- 7) The Wickford Collection, LLC, dba: TWC Home
- 8) TMT Enterprises, Inc., dba: McQuade's Market
- 9) Urban Flowers LLC, dba: Secret Garden
- 10) Milo's Beauty Corp, dba: Milo's Nails
- 11) Zeek's Creek Bait & Tackle, Inc., dba: Zeek's Creek

**A motion was made by Councilor R. White with a second by Vice President Meagher to approve the Holiday License Renewal Applications. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- D) Review, Discussion and or Action and/or Vote: Approval of Renewal Application for **Victualing License with EXTENDED HOURS**, upon resolution of debts, taxes, State approval, and appropriate signatures for the year December 1, 2022, to November 30, 2023 (duly advertised in the *Jamestown Press*:

- 1) Cumberland Farms, Inc. dba: Cumberland Farms Store #1108, 41 North Main Road

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Victualling License with EXTEND HOURS Renewal Application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- E) Review, Discussion, and or Action and/or Vote: One Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- 1) Applicant: Conanicut Island Art Association  
Event: CIAA Holiday Arts & Crafts Fair  
Date(s): December 3, 2022, 9:00 a.m. – 4:00 p.m.  
Location: Lawn Avenue School

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event/entertainment license application for the CIAA Holiday Arts & Crafts Fair taking place on December 3, 2022 at the Lawn Avenue School. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- 2) Applicant: Conanicut Marine Services, Inc.  
Event: Santa & Mrs. Claus Visit Jamestown  
Date(s): December 3, 2022, 1:00 p.m. – 3:00 p.m.  
Location: 1 Ferry Wharf /20 Narragansett Avenue

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event/entertainment license application for the Santa & Mrs. Claus Visit**

Jamestown event taking place December 3, 2022, between 1 Ferry Wharf and 20 Narragansett Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

President Beye recused herself from agenda X. A. and left the dais.

**X. UNFINISHED BUSINESS**

- A) Review, Discussion and/or Action and/or Vote: Proposed changes to the Fire Fighters Incentives/Tax Abatement Plan and EMS Incentive/Tax Abatement Plan:
- 1) Fire Incentive/Tax Abatement Plan proposal: 2022/2023
  - 2) EMS Incentive/Tax Abatement Plan proposal: 2022/2023
  - 3) H6521: An Act Relating to Property Tax Relief in the Town of Jamestown, and Jamestown Code of Ordinances, Division 3 Jamestown Fire Department, Sec 66-86 thru 66-89.
  - 4) Recruitment Committee Mission and Objectives.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve pursuing the Fire Fighters Incentives/Tax Abatement Plan and EMS Incentive/Tax Abatement Plan. Vote: Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- B) Review, Discussion, and or Action and/or Vote: Status update on the Short-Term Rental Ordinance license and registration.

Discussion. Town Planner Lisa explained that Granicus, the host compliance company that the Town contracted, will not have the licensing/registration platform operational until the spring of 2024, therefore requiring the delay of the requirement to license short-term rental entities in Jamestown.

No vote or action necessary.

President Beye returned to the meeting and took a seat at the dais.

- C) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher consideration of forming a Short-Term Rental Working Group and potential member selection.

Vice President Meagher and Councilor R. White stated that they have an interest in working with the Short-Term Rental (STR) Working Group along with two representatives from the STR group.

Denise Rounds, 14 Harbor Street, addressed the Town Council. She had sent an email to Councilor R. White and Vice President Meagher with the names of three individuals. Vice President Meagher would like to narrow the group down to only two members, giving the STR group the flexibility to have two spokespersons for the group. Ms. Rounds informed the Town Council that the RI Department of Business Regulation (DBR) Short-Term Rental registration was operational with a registration deadline of January 31, 2024.

A motion was made by Councilor R. White with a second by Vice President Meagher to form the Short-Term Rental Working Group consisting of Vice President Meagher, Councilor R. White, and no more than two representatives from the Short-Term Rental host group. Vote:



President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Marian Falla, 75 Green Lane, addressed the Town Council and provided written comments on the topic of Short-Term Rentals (attached). The DBR defines and regulates transient rentals which differ slightly from the Jamestown STR ordinance definition. Vice President Meagher recognized and thanked Ms. Falla for her stalwart interest and the potential impacts of STRs in Jamestown.

- D) Review, Discussion, and/or Action and/or Vote: Councilor Meagher to report on Affordable Housing progress and Accessory Dwelling units.

Vice President Meagher gave a brief status update on the efforts of the Affordable Housing committee on the Affordable Housing pilot program which the Town Council had authorized funding in early 2022. The Affordable Housing Committee is hopeful of launching the pilot program in 2023. Additionally, Vice President Meagher commented on the changes to Rhode Island General Laws (RIGL) regarding accessory dwelling units and their potential to address affordable housing issues. The Planning Commission is currently reviewing the zoning ordinance for accessory dwelling units.

Solicitor Peter Ruggiero provided a summary of changes to the RIGL relating to quorums, continuing education, accessory dwelling units, and affordable housing appeals.

No action or votes were taken.

#### **XI. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Beye consideration of tax relief for year-round residents and the possible formation of an Ad Hoc Taxation Relief Committee:
- 1) Letter from Marian Falla and supporting documentation.

The agenda item will be considered at a future meeting for Councilor Brine to participate.

- B) Review, Discussion, and/or Action and/or Vote regarding scheduling Special Meeting:
- 1) Request to schedule a Joint Meeting on December 19, 2022, at 5:30 p.m. between Jamestown Town Council and the Jamestown School Department as per RIGL §16-2-21.

A motion was made by Councilor M. White with a second by Councilor R. White to approve scheduling a Joint Meeting on December 19, 2022, at 5:30 p.m. between Jamestown Town Council and the Jamestown School Department as per RIGL §16-2-21. Vote: President Beye, Aye; Councilor M. White, Aye; and Councilor R. White, Aye. Vice President Meagher, abstention.

#### **XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote, duly advertised in the Jamestown Press, the appointment of and or request to schedule interviews:

- 1) Jamestown Affordable Housing Committee, Two [2] member vacancies with an unexpired term ending May 31, 2023:
  - a) Letter of resignation
    - i) Michael Liebhauser
  - b) Letter of interest
    - i) Wayne D. Moore\*\*
    - ii) Antonia ~~Bauer~~ Baum
    - iii) Gary Post

**The Town Council requested interviews with Antonia Baum and Gary Post.**

- 2) Beavertail State Park Advisory Committee One (1) member; three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Lisa Primiano (seeking reappointment)
    - ii) Barbara Scanlon

**The Town Council requested an interview with Barbara Scanlon.**

- 3) Charter Review Committee (Ad hoc) Seven (7) members:
  - a) Letter of interest
    - i) Lucia Marshall
    - ii) James Rugh
    - iii) Job Tol

**The Town Council requested interviews with Lucia Marshall, James Rugh, and Job Tol.**

- 4) Conservation Commission: Three (3) members, three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Joyce Antonello (seeking reappointment)
    - ii) Gary Post
    - iii) Robert Laman
    - iv) William Harsch

**The Town Council requested interviews with Gary Post, Robert Laman, and William Harsch.**

- 5) Harbor Management Commission, Two (2) members, three-year term ending 12/31/2025:
  - a) Letter of resignation
    - i) Richard Raynes
  - a) Letter of interest
    - i) Michael Junge (seeking reappointment)
    - ii) Graham Jamison
    - iii) Gary Post

**Vice President Meagher expressed regret for the resignation of Richard Raynes and thanked him for his service.**

**The Town Council requested interviews with Michael Junge, Graham Jamison, and Gary Post.**

- 6) Jamestown Housing Authority, One (1) full member, five-year term ending 12/31/2027:
  - a) Letter of interest
    - i) Bob Plain (seeking reappointment)

**A motion was made by Councilor R. White with a second by Vice President Meagher to reappoint Bob Plain to the Jamestown Housing Authority for a five-year term ending 12/31/2027. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- 7) Juvenile Hearing Board, One (1) full member, three-year term ending 12/31/2025, and One (1) alternate member, two-year term ending 12/31/2024:
  - a) Letter of interest
    - i) Agnes Filkins (seeking reappointment)
    - ii) Nancy Ventrone (seeking reappointment)

**The Town Council requested interviews with Agnes Filkins and Nancy Ventrone.**

- 8) Library Board of Trustees, Two (2) members, three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Ted Baldwin
    - ii) Antonia ~~Bauer~~ Baum
    - iii) William Harsch

**The Town Council requested interviews with Ted Baldwin, Antonia Baum, and William Harsch.**

- 9) Planning Commission, One (1) member, four-year term ending 12/31/2026:
  - a) Letter of Interest
    - i) Dana Prestgiacommo (seeking reappointment)

**The Town Council requested an interview with Dana Prestgiacommo.**

- 10) Quonset Development, One (1) member, three-year term ending 12/31/2025:
- a) Letter of Interest
    - i) Jim Rugh
    - ii) William Harsch
    - iii) Joseph Cannon

**The Town Council requested an interview with Jim Rugh and William Harsch.**

- 11) Tree Committee, Four (4) members, Two (2) unexpired terms ending 12/31/2024, and Two (2) three-year terms ending 12/31/2025:
- a) Letter of Resignation
    - i) Walter Bopp
    - ii) John Murphy
  - b) Letter of Interest
    - i) Beth Herman (seeking reappointment)
    - i) Gary Post
    - ii) Richard Kingsley (seeking reappointment)

**The Town Council requested an interview with Gary Post.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to reappoint Beth Herman and Richard Kingsley to the Tree Preservation and Protection Committee for a three-year term ending 12/31/2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

- 12) Zoning Board of Review, One (1) full member, five-year term ending 12/31/2027, and three (3) alternate members, one year-term ending 12/31/2023:
- a) Letter of Interest
    - i) Jane Bentley (seeking reappointment)
    - ii) John Shekarchi (seeking reappointment)
    - iii) Judy Bell (seeking reappointment - alternate)

**A motion was made by Vice President Meagher with a second by Councilor M. White to reappoint Jane Bentley as a full member with a five-year term ending 12/31/2027 to the Zoning Board of Review, and to reappoint John Shekarchi and Judy Belly as alternates with a one-year term ending 12/31/2023 to the Zoning Board of Review. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

### **XIII. FUTURE MEETINGS AND CALENDAR**

A) Review, Discussion and/or Action or Vote:

- 1) Setting of the Town Council 2023 calendar.

No action or vote.

**A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### XIV. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) October 17, 2022 (Executive Session-sealed)
  - 2) October 21, 2022 (Special Meeting)
  - 3) November 7, 2022 (Regular Meeting)
  - 4) November 14, 2022 (Executive Session- sealed)
- B) Minutes of Boards/Commissions/Committees
  - 1) Affordable Housing Committee, October 5, 2022
  - 2) Planning Commission, October 19, 2022
  - 3) Tree Preservation and Protection Committee (attendance log)
  - 4) Zoning Board of Review, October 25, 2022
- C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
Place holder	Place holder	Place holder
11-0417-70	UPDATED PROP INFORMATION	\$ 195.55
19-0546-30	UPDATED PROP INFORMATION	\$ 374.81
03-0370-75	UPDATED PROP INFORMATION	\$ 196.91
ADDENDA TO 2021 TAX ROLL		
12-0069-05	SW/ISDS CHANGE	\$ 20.00
01-0001-38	SW/ISDS CHANGE	\$ 20.00
11-0578-50	SW/ISDS CHANGE	\$ 20.00
12-0069-05	C/O ISSUED 8/29/22	\$1100.92
01-0001-38	C/O ISSUED 03/31/22	\$ 836.40
11-0578-50	C.O ISSUED 02/01/22	\$2737.35
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$ 767.27
TOTAL ADDENDA TO 2021 TAX ROLL		\$4734.67
GRAND TOTAL		\$3967.40

- D) Town Clerk certification of Town of Jamestown Elected Officials

**Communications were acknowledged.**

#### XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of email to Town Administrator Hainsworth  
From: Jennifer Slattery, RI League of Cities and Towns  
Save the Date Notice: January 6, 2023



Re: Newly Elected Leaders Orientation

- 2) Copy of Notification to Town Administrator Hainsworth  
From: RI CRMC  
Meeting Notice: November 22, 2022  
Re: Revolution Wind, LLC CRMC file number 2021-07-005

**XVI. ADJOURNMENT**

**A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 7:26 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**

## STR Comments

For the record, I attended all or almost all meetings regarding STR's and these were productive and open to the public.

Impact to my neighborhood: several of my neighboring renters wanted to rent for a longer period (a least a full year) but were unable due to STR rentals scheduled during May-September time frame. This has a negative impact to my neighborhood. It is suggested that the workshop review:

**Study Finds Airbnb Units Expand Market But Reduce Long-Term Rentals, Including Affordable Housing**

**Authors Suggest New Tax to Alleviate Resulting Inequities**

<https://www.cmu.edu/tepper/news/stories/2021/september/airbnb-market-expansion.html>

RI has laws that apply to **transient dwelling units**. As a result, I assume JT would want to ensure that all applicable regulations are met to address liability exposure to JT.

See below notes from Newport's website.

## **Check the Fire Code**

If your property is rented to more than **5 individuals** on a short-term basis, then you may be required to install fire protection systems before your Transient Guest House facility application is approved.

Under the [Rhode Island State Fire Code](#), any transient dwelling unit hosting between **6 and 16 guests** is classified as a Lodging and Rooming establishment and carry different fire protection requirements, with a fire alarm system and sprinklers being required, among other protection features.

Please note that all Transient Guest House applications must be reviewed by the Fire Marshal's Office to ensure that the subject property meets fire safety standards prior to being issued.

Other communities are evaluating **liability insurance** for transient lodging, maybe the workshop could include this topic.

**Parking and dwelling units** that are external to the main residence topics should also be included in the workshop discussions related to changes to the current ordinance.

## TOWN COUNCIL MEETING MINUTES

November 28, 2022

### I. ROLL CALL

A special meeting of the Jamestown Town Council was held on November 28, 2022, Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Building and Zoning Official Peter Medeiros, Town Planner Lisa Bryer, Harbor Clerk Joan Rich, Clerk's Assistant Denise Gamon and Town Clerk Roberta Fagan.

### II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:01 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

### III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address – Mary Lou Sanborn, 21 Bayview Drive, would like to address the Town Council regarding the renewal application of JB's On the Water. She forwarded a letter to the Town Council with her concerns earlier that day (attached).

President Beye assured Ms. Sanborn she would have an opportunity to speak during the meeting.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

### IV. PUBLIC HEARINGS, LICENSES AND PERMITS

- A) **Town Council Sitting as the Alcohol Beverage Licensing Board**  
NOTICE is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended. The following Applications for RENEWAL have been received by the Town Council for licenses under said Act, for the year December 1, 2022, to November 30, 2023 (duly advertised in the Jamestown Press on November 10<sup>th</sup> and November 17<sup>th</sup>), upon resolution of debts,

taxes, State approval and appropriate signatures. **Review, Discussion, and/or Action and/or Vote:**

1) **Approval of Applications for Renewal of Class A (Package Store) Retail Liquor License:**

- a) Varsha, Inc. dba: Jamestown Wine & Spirits, 30 Southwest Ave
- b) Tunstall, LLC, dba: Grapes & Gourmet, 9 Ferry Wharf

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the applications for the Renewal of Class A (Package Store) Retail Liquor Licenses. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

2) **Set the Class A (Package Store) Retail Liquor License Cap at Two**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve setting the Class A (Package Store) Retail Liquor Licenses Cap at Two. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

3) **Approval of application for Renewal of Class B Victualer Limited Liquor License:**

- a) Our Table LLC dba: Our Table, 53 Narragansett Avenue
- b) ~~Village Hearth Bakery~~ VHBC, LLC, dba: Village Hearth Bakery & Café, 2 Watson Avenue (correction)

**Discussion ensued. VHBC, LLC has a Zoning Board decision restricting alcohol service to Friday, Saturday, and Sunday between the hours of noon-8 pm. The applicants modified their application to reflect the zoning restriction. \*\*See page 4**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the applications for the Renewal of Class B Victualer Limited Liquor License as amended. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

4) **Set the Class B Victualer Limited Liquor License Cap at Two**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve setting the Class B Victualer Limited Liquor License Cap at Two. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

5) **Approval of Application for Renewal of Class B Victualer Liquor Licenses:**

- a) Conanicut Restaurant Group II, LLC, dba: Beech, 13 Narragansett Avenue
- b) Epic Decade, LLC, dba: Curiosity & Co, 14 Narragansett Avenue
- c) Jamestown Locals, LLC, dba: Narragansett Café, 25 Narragansett Avenue
- d) Jamestown Marina Beverage Operations, LLC, dba: One Ferry Wharf, 3 East Ferry Wharf



- e) KALI, LLC, dba: J22 Tap & Table, 22 Narragansett Avenue
- f) New England Golf Course Management, Inc., dba: Jamestown Golf and Country Club, aka: The Caddy Shack, 245 Conanicus Avenue
- g) Slice of Heaven, Inc., dba: Slice of Heaven, 32 Narragansett Avenue
- h) Tallulah's Taqueria, LLC, dba: Tallulah's Tacos, 35 Narragansett Avenue

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the applications for the Renewal of Class B Victualer Liquor Licenses. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

- 6) Set the Class B Victualer Liquor License Cap at Eight

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve setting the cap for Class B Victualer Liquor Licenses at Eight. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

- 7) Approval of Application for Renewal of Class BT Tavern Liquor License:
  - a) JB's On the Water, LLC, dba: JB's On the Water, 150 Conanicus Avenue

**Discussion ensued.**

**Mary Lou Sanborn, 21 Bayview Drive. She sent a letter with concerns about JB's in a residential area. Details include increased traffic, noise, and rodent issue. Ms. Sanborn does not want the restaurant to close but would like the Town Council to consider a reduction of business hours.**

**Atty. Mark Liberati addressed the Town Council on behalf of his client JB's On the Water LLC, dba: JB's On the Water (JB's), and owners John and Shannon Brito. The restaurant has operated as historically permitted by a zoning decision. The restaurant is in full compliance in accordance with building and zoning requirements. JB's seeks a renewal of the previously approved license. Atty. Liberati cited RIGL 37-6, there is no evidence for rejecting the application for cause. The business provides contributions to the Town and provided employment opportunities to many college students.**

**Solicitor Peter Ruggiero commented that Atty. Stephen J. MacGillivray on behalf of his client Mary Lou Sanborn also provided written notice of concerns.**

**Vice President Meagher provided to Town Clerk correspondence received from Elliot Richmond, Rick and Betsy Eddie.**

**Chief Mello addressed the Town Council and made clarifying statements regarding the seating area inside, outside on the porch, and outside on the lawn/patio area.**

**Councilor Brine asked if there were any other complaints received.**

**Chief Mello stated that a complaint was made but came in after the occurrence so it could not be investigated. JB's had been approved for inside entertainment only. Entertainment is**

defined as live music. A complaint about the outside speakers playing background music had been received, but no other complaints about alcohol service or entertainment.

Steven Bois, 155 Conanicus, is a neighbor of JB's and he patronizes the restaurant. He stated that the restaurant has contributed to increased traffic in the area. Mr. Bois expressed concern about the entertainment license request to expand hours.

Eric Archer, owner of one of the Bay Voyage/Wyndham resorts time-share units which is a floating unit. There has been more interest in the rental units directly related to the renovations and opening of JB's. The restaurant has contributed positively to the community and has improved the ambiance of the hotel/time share.

Councilor R. White questioned whether there were any comments/complaints specific to alcohol service on the deck.

Town Administrator Hainsworth stated that the liquor service restriction only applies to the patio/lawn area.

Mary Lou Sanborn stated that alcohol was served on the patio area after 9 p.m. and patrons were walking across the street to the grassy area with alcohol.

Atty. Liberati objected to Ms. Sanborn's comments. He stressed the importance of distinguishing the difference between service on the deck and the patio area. His clients have no problem with the current restrictions on the patio area. They are perfectly happy with the current service area permissions, which include the deck until 11 p.m.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the applications for the Renewal of Class BT Tavern Liquor License for JB's On the Water LLC, dba: JB's On the Water. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

**\*\*Vice President Meagher requested clarification on a previously approved agenda item – related to VHBC, LLC, liquor service restrictions per the Zoning decision letter.**

Solicitor Peter Ruggiero stated that the decision letter was not readily available, but the notes suggest that the Zoning Board restricted alcohol service to Friday, Saturday, and Sunday, between noon- 8 p.m.

Leslie Haigh, owner of VHBC, LLC, for the record, their company name is incorrect on the agenda. Hours of operation requested to be amended to Wednesday – Sunday 7 a.m. to 7 p.m. and liquor service permitted on Friday, Saturday, and Sunday from noon to 8 p.m.; and no liquor service permitted on the patio area below the deck.

8) Set the Class BT Tavern Liquor License Cap at One

A motion was made by Councilor R. White with a second by Vice President Meagher to approve setting the cap for Class BT Tavern Liquor Licenses at One. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 9) Approval of Application for Renewal of **Class D Full Club Liquor License**:  
a) Conanicut Yacht Club, 40 Bay View Drive

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the application for the Renewal of Class D Full Club Liquor License. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

- 10) Set the **Class D Full Club Liquor License** Cap at One

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve setting the cap for Class D Full Club Liquor License at One. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

**The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board**

- B) Approval of Renewal Applications that have been received by the Town Council for **Victualing, Holiday & Entertainment License** for the year December 1, 2022-November 30, 2023, upon resolution of debts, taxes, State approval and appropriate signatures. Review, Discussion, and/or Action and/or Vote:
- 1) Conanicut Restaurant Group II, LLC, dba: Beech
  - 2) Conanicut Yacht Club
  - 3) Epic Decade LLC, dba: Curiosity & Co.
  - 4) Jamestown Locals LLC, dba: Narragansett Café
  - 5) Jamestown Marina Beverage Operations, LLC, dba: One Ferry Wharf
  - 6) JB's On the Water LLC, dba: JB's On the Water
  - 7) Tallulah's Taqueria LLC, dba: Tallulah's Tacos

**Discussion ensued.**

**JB's requested to amend their application. Entertainment between the hours of 12 noon – 8 p.m., Sunday-Saturday, which was the same as the previous year.**

**Chief Mello, point of clarity, each entity has asked for a change to their Entertainment hours, either expanding or reducing permitted hours for Entertainment.**

**Vice President Meagher reviewed the changes.**

**Kevin Gaudreau addressed the Town Council regarding the request of Conanicut Restaurant Group II, LLC, dba: Beech (Beech) to expand the permitted time for entertainment. Acoustic music (harp or guitar) would be a nice compliment to a special event (i.e. wedding showers) and the general dining experience. Acoustic non-amplified expansion of hours has been requested.**

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Victualing, Holiday & Entertainment License Conanicut Restaurant Group II, LLC, dba: Beech with the following condition: Entertainment Thursday – Sunday 11 a.m. – 9 p.m., acoustic only permitted 4 p.m. – 9 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second Councilor M. White to approve the Victualing, Holiday & Entertainment License Conanicut Yacht Club. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the application for Victualing, Holiday & Entertainment Licenses for Epic Decade LLC, dba: Curiosity & Co. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the application for Victualing, Holiday & Entertainment Licenses for Jamestown Locals LLC, dba: Narragansett Café. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the application for Victualing, Holiday & Entertainment Licenses for Jamestown Marina Beverage Operations, LLC, dba: One Ferry Wharf. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Discussion ensued. Chief Mello explained that Entertainment pertains to live music, acoustic and/or amplified, permitted inside and or outside. Any restrictions on outside speakers, or outside background music, regardless of the source, the Town Council would have to specifically attach to a license. Normally, speakers inside or outside do not require a license, but the Town Council could consider that restriction. The only limit would be the noise ordinance.

Councilor M. White reminded everyone that JB's On the Water is located one of the two major thoroughfares in the Town of Jamestown, at the corner of one of these busy streets. He stated we are talking about a couple of speakers and we need to be more realistic about it. Background music outside would be fine in his opinion.

Councilor Brine stated how many restrictions are we going to put on businesses that are trying to make a living.

Vice President Meagher stated that JB's On the Water is located in a neighborhood. She referenced the restrictions attached to One Ferry Wharf Entertainment's license.

Chief Mello stated that there are two options: 1) place a restriction attached to the entertainment license or 2) do nothing and it would be addressed as a noise ordinance violation recorded from the receiving property where a complaint has been made.

President Beye suggested that the Town Council approve JB's Entertainment license which is the same as last year. She asked the applicant to be cognizant of their neighbors and made the request to report complaints/concerns to the police immediately.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the application for Victualing, Holiday & Entertainment Licenses for JB's On the Water LLC, dba: JB's On the Water with the following restriction: Entertainment inside only between the hours of 12 noon – 8 p.m., Sunday-Saturday, which was the same as the previous year. No restriction on outside background music other than to comply with the noise ordinance. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the application for Victualing, Holiday & Entertainment Licenses for Tallulah's Taqueria LLC, dba: Tallulah's Tacos. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- C) Approval of Renewal Applications that have been received by the Town Council for **Victualing & Holiday License** for the year December 1, 2022- November 30, 2023, upon resolution of debts, taxes, State approval and appropriate signatures. Review, Discussion, and/or Action and/or Vote:
- 1) Dutch Harbor Beverage, LLC, dba: ~~Skuttlebutt~~ Scuttlebutt (correction)
  - 2) KALI, LLC, dba: J22 Tap & Table
  - 3) New England Golf Course Management Inc., dba: Jamestown Golf and Country Club aka: The Caddy Shack
  - 4) Our Table LLC dba: Our Table
  - 5) Slice of Heaven, Inc., dba: Slice of Heaven
  - 6) Tunstall LLC, dba: Grapes & Gourmet
  - 7) Varsha, Inc., dba: Jamestown Wine & Spirits
  - 8) Village Hearth Bakery, dba: Village Hearth Bakery

**President Beye read each applicant's name.**

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the applications for Victualing & Holiday Licenses. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- D) Approval of Renewal Applications that have been received by the Town Council for **Holiday License** for the year December 1, 2022- November 30, 2023, upon resolution of debts, taxes, State approval and appropriate signatures. Review, Discussion, and/or Action and/or Vote:
- 1) TPG Marinas, dba: Conanicut Marina
  - 2) Jamestown Beer Holdings, LLC, dba: Jamestown Beer Holdings

**President Beye read each applicant's name.**

A motion was made by Councilor R. White with a second by Vice President Meagher to approve the applications for Holiday Licenses. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- E) Approval of Renewal Applications that have been received by the Town Council for **Entertainment License** for the year December 1, 2022- November 30, 2023,



upon resolution of debts, taxes, State approval and appropriate signatures. Review, Discussion, and/or Action and/or Vote:

- 1) Jamestown Beer Holdings, LLC, dba: Jamestown Beer Holdings

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the application for an Entertainment License. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**V. JOINT EXECUTIVE SESSION TOWN COUNCIL AND JAMESTOWN HARBOR COMMISSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

**A) ROLL CALL TOWN COUNCIL MEMBERS**

**Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine**

**Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Building and Zoning Official Peter Medeiros, Town Planner Lisa Bryer, Harbor Clerk Joan Rich and Town Clerk Roberta Fagan.**

**B) ROLL CALL JAMESTOWN HARBOR COMMISSION MEMBERS**

**Harbor Commission Members present were as follows: Chair Wayne Banks, Vice-Chair Michael Junge, Steven Bois, Eric Lexow, and Jessica McCarthy. Dan Wurzbacher and Richard Raynes were absent.**

**C) CALL TO ORDER**

**Town Council President Beye called the Joint Executive Session of the Jamestown Town Council and Harbor Commission to order at 6:05 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue**

- D) Pursuant to RIGL § 42-46-5(a)(2)&(5) East Ferry Use: Potential Lease Agreement with Conanicut Marine Services, Inc.**

**Harbor Commission member Eric Lexow exited the meeting at 6:52 p.m.**

**A motion was made by Vice-Chair Michael Junge to adjourn the Harbor Commission Executive Session with a second by Chair Wayne Banks. Vote: Chair Wayne Banks, Aye; Vice-Chair Michael Junge, Aye; Steven Bois, Aye; and Jessica McCarthy, Aye.**

**A motion was made by Councilor M. White to adjourn from Executive Session with a second by Councilor R. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

A motion was made by Vice President Meagher to seal the minutes from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

#### **VI. ADJOURNMENT**

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 7:26 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

  
Roberta J. Fagan, Town Clerk

## **TOWN COUNCIL MEETING MINUTES**

### **December 5, 2022**

#### **I. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:**

The following individuals were interviewed for the Library Board of Trustees: Ted Baldwin

The following individuals were interviewed for the Juvenile Hearing Board: Agnes Filkins

The following individuals were interviewed for the Harbor Commission: Michael Junge and Graham Jamison.

William Harsch and Nancy Ventrone did not appear for their interviews.

The interviews concluded at 6:29 p.m.

#### **II. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on December 5, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police, Town Planner Lisa Bryer, Parks and Recreation Director Ray DeFalco, and Town Clerk Roberta Fagan.

#### **III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:34 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

#### **IV. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Review, Discussion, and/or Action and/or Vote regarding a Resolution To Delay The Licensing Requirement For The Short-Term Rental Ordinance, Jamestown Code Of Ordinances Chapter 14 – Buildings And Building Regulations Article V – Short-Term Rentals From January 1, 2023 To January 1, 2024 . No. 2022-17.

**Councilor M. White read Resolution 2022-17.**

**Discussion ensued.**

**A motion was made by Councilor M. White with a second by Vice President Meagher to approve the Resolution To Delay The Licensing Requirement For The Short-Term Rental Ordinance, Jamestown Code Of Ordinances Chapter 14 – Buildings And Building Regulations Article V – Short-Term Rentals From January 1, 2023 To January 1, 2024 . No. 2022-17. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**VI. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Licenses and Permits
- 1) One-Day Event Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion, and/or Action and/or Vote on the following:
    - a) Applicant: Jamestown Rhode Race  
Event: Rhode Races & Events, Inc.  
Date: Saturday, September 30, 2023, 7:00 am – 10:30 am  
Location: Fort Getty, various town/state roads in Jamestown
    - b) Memorandum from Jamestown Recreation Director Ray DeFalco.

**Discussion ensued.**

**Parks and Recreation Director Ray DeFalco addressed the Town Council. He reported that the 2022 event went very smoothly. The only thing that would change significantly for the 2023 event would be the rental fee for the Fort Getty pavilion.**

**Race Director Susan Randall thanked the Town Council for their consideration.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Jamestown Rhode Race One-Day Event Application, taking place on September 30, 2023, at Fort Getty and various town/state roads in Jamestown. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Fort Getty Pavilion request to waive the rental fee. Review, Discussion, and/or Action and/or Vote on the following:
  - a) Applicant: Lt. Col Jeff Cameron  
Event: Air Force Welcome Party  
Date: July 28, 2023  
Location Fort Getty Pavilion
  - b) Letter to the Town Council from Lt. Col Jeff Cameron.

**Discussion ensued.**

**Councilor Brine described the annual welcoming event and would be in favor of approving the application and waiving the Fort Getty Pavilion rental fee.**

**A motion was made by Councilor Brine with a second by Vice President Meagher to approve the one-day Air Force Welcome Party taking place on July 28, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Councilor R. White with a second by Vice President Meagher to approve the request to waive the Fort Getty Pavilion rental fee for the Air Force Welcome Party taking place on July 28, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

A) Town Administrator's Report: Jamie A. Hainsworth

### **1) Jamestown Library Temporary Relocation Completed FYI.**

**The Library reopened on November 7<sup>th</sup> after the successful move to the temporary location on the 2<sup>nd</sup> floor of the Jamestown Golf Clubhouse building. The groundbreaking ceremony is scheduled for Thursday, December 8<sup>th</sup> at 1:00 pm on the front lawn of the Library.**

### **2) Jamestown Housing Authority (JHA) Request to use funds (agenda item).**

**On June 21, 2022, the Town Council authorized the funding of \$75,000.00 to the Jamestown Housing Authority for the dire need of upgrading the Heating System. They used a portion of those funds for the engineering study which enabled them to successfully obtain a grant of \$1.4 million dollars to complete the project. Recently JHA has also successfully obtained a CDBG grant to renovate bathrooms in many of the apartments. Executive Director Nikki Vazquez has made the request to use \$21,850.00 from the fund for the engineering and oversight of the renovation project.**

### **3) Covid 19 Testing update.**

**From October 28<sup>th</sup> to November 30<sup>th</sup> there have been Fourteen (14) new positive COVID-19 cases reported with a total of 1353 for Jamestown, according to the RI Department of Health.**



## **VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Short-Term Rental Ordinance (STR) Working Group:
  - 1) Potential announcement of the STR working group meeting schedule.

**Discussion ensued.**

**Vice President Meagher and Councilor R. White volunteered for the STR working group and set the meeting date for Wednesday, December 14, 2022, at 2 p.m. No other meetings will be scheduled at this time.**

## **IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Request of the Jamestown Housing Authority (JHA) to reallocate previously awarded funds by the Town Council. The funding, in the amount of \$21,850.00, will be utilized towards the Bathroom Renovation Project.

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request of the Jamestown Housing Authority (JHA) to reallocate previously awarded funds by the Town Council in the amount of \$21,850.00, which will be utilized towards the Bathroom Renovation Project. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Affordable Housing Committee Two [2] member vacancies with an unexpired term ending May 31, 2023:
    - a) Letter of interest
      - i) Antonia Baum
      - ii) Wayne D. Moore
    - b) Permission to advertise vacancies.

**A motion was made by Vice President Meagher with a second by Councilor M. White to re-advertise the Jamestown Affordable Housing Committee vacancies. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Beavertail State Park Advisory Committee One (1) member; three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Lisa Primiano (seeking reappointment)
    - ii) Barbara Scanlon
- 2) Charter-Review Committee (Ad hoc) Seven (7) member committee:
  - a) Letter of Interest

- iii) Lucia Marshall
- iv) James Rugh
- v) Job Toll
- vi) Sav Rebecchi (new applicant)
- b) Permission to re-advertise vacancies.

**A motion was made by Vice President Meagher with a second by Councilor M. White to re-advertise the Charter-Review Committee vacancies. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Conservation Commission: Three (3) members, three-year term ending 12/31/2025:
  - a) Letter of resignation
    - i) Anne Kuhn-Hines (term limit)
  - b) Letter of interest
    - i) Joyce Antonello (seeking reappointment)
    - ii) Gary Post
    - iii) Robert Laman
    - iv) William Harsch

**Councilor R. White asked that we reach out to William Harsh and Nancy Ventrone about the interview scheduling issue.**

- 4) Harbor Management Commission, Two (2) members, three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Michael Junge (seeking reappointment)
    - ii) Antonia Baum
    - iii) Graham Jamison
    - iv) Gary Post
    - v) Susan Romano (new applicant)
- 5) Juvenile Hearing Board, One (1) full member, three-year term ending 12/31/2025, and One (1) alternate member, two-year term ending 12/31/2024:
  - a) Letter of interest
    - i) Agnes Filkins (seeking reappointment)
    - ii) Nancy Ventrone (seeking reappointment)
- 6) Library Board of Trustees, Two (2) members, three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Ted Baldwin
    - ii) Antonia Baum
    - iii) William Harsch

- 7) Quonset Development, One (1) member, three-year term ending 12/31/2025:
  - a) Letter of Interest
    - i) Jim Rugh
    - ii) William Harsch
    - iii) Joseph Cannon
- 8) Tree Committee, Two (2) unexpired terms ending 12/31/2024
  - a) Permission to re-advertise vacancies.

**A motion was made by Vice President Meagher with a second by Councilor M. White to re-advertise the Tree Preservation and Protection Committee vacancies. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 9) Zoning Board of Review, three (3) alternate members, one year-term ending 12/31/2023:
  - a) Point of clarification on 1<sup>st</sup> alternate and 2<sup>nd</sup> alternate
    - i) John Shekarchi (2 terms as 2<sup>nd</sup> alternate)
    - ii) Judy Bell (3 terms as 1<sup>st</sup> alternate)
  - b) Permission to re-advertise vacancies.

**A motion was made by Vice President Meagher with a second by Councilor Brine to appoint Judy Bell as the 1<sup>st</sup> alternate and John Shekarchi as the 2<sup>nd</sup> alternate. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with a second by Councilor M. White to re-advertise the Zoning Board of Review alternate member vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**B) Tentative December 12<sup>th</sup> Interview schedule:**

TIME	NAME	COMMITTEE
6:00		
6:10	Gary Post	Conservation Commission, Harbor Commission & Tree Committee
6:20	Dana Prestgiacomio	Planning Commission
6:30	Lucia Marshall	Charter Review Committee
6:40	James Rugh	Charter Review Committee
6:50	Job Toll	Charter Review Committee
7:00	Robert Laman	Conservation Committee
7:10	Barbara Scanlon	Beavertail State Park Advisory Committee

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## XI. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (November 2, 2022)
- B) Abutter Notification: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on December 20, 2022, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
  - 1) Application of William Tracey whose property is located at 15 Fowler Street, and further identified as Tax Assessor's Plat 8, Lot 467 for a dimensional relief granted under Article 6, Section 82-600, 605, 606, and 607 for relief from section 82-302, Table 3-2, District Dimensional Regulations for the CL Zoning District of the zoning ordinance. The Applicant seeks to preserve the existing structure and maintain the side-yard setback of 4.9 feet where 6 feet is required as the existing structure is currently located at 4.9 feet from the setback. Said property is located in a CL zone and contains 10,000 square feet.

### C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2022 TAX ROLL		
13-1997-60M	REGISTERED IN DIFF STATE	\$ 48.67
ADDENDA TO 2022 TAX ROLL		
12-0901-85	C/O ISSUED 09/13/22	\$1,183.25
03-0197-63	C/O ISSUED 02/14/22	\$ 994.71
01-0005-37	C/O ISSUED 03/15/22	\$5,553.34
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$ 48.67
TOTAL ADDENDA TO 2021 TAX ROLL		\$7,731.30
GRAND TOTAL		\$7,682.63

Communications were acknowledged

Councilor R. White made a point of clarification that the communication received from Spencer Alexander was actually an email exchange. Town Administrator Hainsworth stated that Mr. Alexander would be interested in applying if the Town Council were to open the ferry service to an RFP or an RFQ.

## XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to: Town Council  
From: Gwendolyn Sorrell  
Received: November 23, 2022  
Re: Steamboat Street potholes
  - 2) Copy of Letter to: Town Administrator Jamie Hainsworth  
From: Spencer Alexander  
Date: November 28, 2022  
Re: Jamestown-Newport ferry
- B) Proclamations and Resolutions from Other Rhode Island Cities and Towns
- 1) Resolution of the Town of Little Compton Urging the Rhode Island General Assembly to Recognize June 19, Juneteenth National Independence Day, As An Official Rhode Island State Holiday

**A motion was made by Vice President Meagher to move into Executive Session at 6:51 p.m. with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

### **XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Pursuant to RIGL § 42-46-5(a)(2)&(5) East Ferry Use: Potential Lease Agreement with Conanicut Marine Services, Inc.

**Discussion ensued.**

**A motion was made by Councilor R. White to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**The Town Council reconvenes the regular meeting.**

### **XIV. ADJOURNMENT**

**A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 7:10 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**



## **TOWN COUNCIL SPECIAL MEETING**

December 12, 2022

### **I. CALL TO ORDER**

A special meeting of the Jamestown Town Council was called to order at 6:00 p.m. on Monday, December 12, 2022, in the Rosamond A. Teft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue by Council President Beye who then led the Pledge of Allegiance.

### **II. ROLL CALL**

Town Council Members present were as follows: Nancy Beye, Mary Meagher, Michael White, Randall White, and Erik Brine.

### **III. INTERVIEW SESSION**

The following candidates were interviewed:

Nancy Ventrone  
Gary Post

Dana Prestgiacomo  
Lucia Marshall  
James Rugh

Job Toll  
Robert Laman  
Barbara Scanlon

Juvenile Hearing Board  
Conservation Commission, Harbor  
Commission and Tree Committee  
Planning Commission  
Charter Review Committee  
Charter Review Committee, Quonset  
Development  
Charter Review Committee  
Conservation Committee  
Beavertail State Park Advisory Committee

### **IV. UNFINISHED BUSINESS**

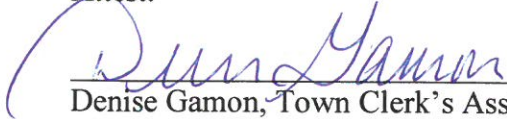
- A) Review, Discussion, and/or Action and/or Vote regarding re-scheduling a Special Joint Meeting:
- 1) Request to re-schedule a Special Joint Meeting on January 3, 2023, at 6:00 p.m. between Jamestown Town Council and the Jamestown School Department as per RIGL §16-2-21.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the request to re-schedule a Special Joint Meeting on January 3, 2023, at 6:00 p.m. between Jamestown Town Council and the Jamestown School Department as per RIGL §16-2-21. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

**V. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 7:20 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.**

Attest:

  
Denise Gamon, Town Clerk's Assistant

## **TOWN COUNCIL MEETING**

### **December 19, 2022**

#### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on December 19, 2022. Town Council Members present were as follows: Nancy A. Beye, Michael G. White, Randy White, and Erik Brine. Mary Meagher was absent.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, and Town Clerk Roberta Fagan.

#### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

#### **III. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

A) Scheduled request to address

1) Kathy Fisher

Kathy Fisher, Pemberton Apartments, gave thanks to the Town Council for helping improve the conditions at Pemberton Apartments. She gave particular praise to Executive Director Nikki Vazquez and the Jamestown Housing Authority Board with the newly appointed members which included Resident Commissioner Gerald Precious. Ms. Fisher stated that the rules and/or budget only allow Executive Director Vazquez to work part-time for a position that demands full-time. She asked the Town Council for support and commitment to help find the funds to enable Executive Director Vazquez to a full-time position at the Jamestown Housing Authority.

B) Non-scheduled request to address

#### **IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

A) None

Town Administrator Hainsworth announced his resignation at the end of February 2023. He thanked the Town Council and Town staff for their support and dedication over the past three years of his tenure. Town Administrator Hainsworth has been offered a position as the Administrator and Chief of Staff for the Rhode District Court, a position that he stated is the capstone of his career in law enforcement. He will work with the staff over the next 2 ½ months to help with the transition of his replacement.

President Beye stated that she is happy for Town Administrator Hainsworth on the career opportunity but sad that he will be leaving. She gave thanks and praised Jamie for his 3 years of service to the Town of Jamestown, and wished him well.

Councilor M. White reflected on the hiring of Town Administrator Hainsworth in 2019. The selection process was long and difficult, but it was an easy choice to appoint Jamie as the Town Administrator. Councilor M. White stated that Jamie was well-suited to meet the obligations and requirements of the job and was a perfect fit.

Councilor Brine commented that Jamie was the only Town Administrator he worked with and found him always available, especially after hours and or on weekends. Councilor Brine stated his appreciation and gratitude to Town Administrator Hainsworth.

A motion was made by Councilor Brine with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

**A) Town Council Sitting as the Alcohol Beverage Licensing Board**

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on December 29, 2022, and January 12, 2023, at the Out of the Box Gallery:

**CLASS F (NON-PROFIT)**  
Out of the Box Studio/Gallery  
11 Clinton Avenue  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE.**

A motion was made by Councilor R. White with a second by Councilor Brine to approve the Class F (Non-Profit) one-day liquor licenses on December 29, 2022 and January 12, 2023, at the Out of the Box Gallery. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

A motion was made by Councilor Brine with a second by Councilor R. White to adjourn the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

**The Town Council Adjourn from Sitting as the Alcohol Beverage Licensing Board**

B) Licenses and Permits

- 1) One-Day Event Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote on the following:
  - a) Applicant: Out of the Box Studio/Gallery  
Event: Irish Eyes Artist Talk  
Date: December 29, 2022; 5-7 p.m.  
Location: 11 Clinton Avenue

**A motion was made by Councilor M. White with a second by Councilor Brine to approve the one-day event license Irish Eyes Artist Talk, on December 29, 2022, at the Out of the Box Gallery. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**

- b) Applicant: Out of the Box Studio/Gallery  
Event: Mirror, Mirror Art Opening  
Date: January 12, 2023; 5-8 p.m.  
Location: 11 Clinton Avenue

**A motion was made by Councilor M. White with a second by Councilor Brine to approve the one-day event license, Mirror, Mirror Art-Opening, on January 12, 2023, at the Out of the Box Gallery. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**

**VI. UNFINISHED BUSINESS**

- A) Upcoming Meetings and Sessions – dates and times; Review, Discussion, and/or Take Action and/or Vote:
  - 1) At the request of Councilor Brine amend the Town Council’s second meeting date in January from Tuesday, January 17<sup>th</sup> to Monday, January 23<sup>rd</sup>, and/or on another agreed-upon date(s).

**A motion was made by Councilor M. White with a second by Councilor R. White to move the Town Council’s second meeting date in January from Tuesday, January 17<sup>th</sup> to Monday, January 23<sup>rd</sup>. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**

**VII. NEW BUSINESS**

- A) Review, Discussion, and/or take Action and/or Vote on the Request by Tony and Joe Pinheiro for Sunset Oyster Farms to renew the agreement to place floating upwellers at the Fort Getty Pier:
  - 1) Letter dated November 29, 2022, from Joseph and Antonio Pinheiro to the members of the Jamestown Town Council.
  - 2) Memorandum dated December 15, 2022, from Chief Mello, Executive Director, Jamestown Harbor Commission regarding Sunset Oyster Farms floating upwellers at the Fort Getty Pier.

**Discussion ensued.**

**A motion was made by Councilor Brine with a second by Councilor R. White to approve the request by Tony and Joe Pinheiro for Sunset Oyster Farms to renew the agreement to place**



floating upwellers at the Fort Getty Pier contingent on verification of insurance coverage. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

A motion was made by Councilor Brine with a second by Councilor R. White to accept the Consent Agenda. Vote: President Beye, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

## VIII. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item, or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) November 7, 2022 (Regular Meeting)
  - 2) November 21, 2022 (Regular Meeting)
  - 3) November 28, 2022 (Special Meeting)
  - 4) December 12, 2022 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (November 16, 2022)

- C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2022 TAX ROLL		
04-0539-90	UPDATED PROP. INFORMATION	\$ 51.61
08-0140-01	TABOR DECISION	\$ 126.29
16-0680-05	UPDATED PROP. INFORMATION	\$ 238.33
03-0370-50	UPDATED PROP. INFORMATION	\$ 638.26
01-0697-55	UPDATED PROP INFORMATION	\$ 179.25
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$1233.74
TOTAL ADDENDA TO 2022 TAX ROLL		\$0.00
GRAND TOTAL		\$1233.74

- D) Memorandum from Finance Director Tina Collins regarding Uncommitting of Compensated Absences on Town General Fund Balance Sheet.
- E) Approval of request authorizing Chief Mello/Town of Jamestown Police Department to contract with Axon Enterprise, Inc. for a five-year period in the amount of \$78,172.80 to equip each Jamestown police officer with a body-worn camera, as well as necessary storage and administration software.

## Communications were acknowledged

## IX. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:

- 1) Copy of Email to: Town Council  
From: Anne Kuhn-Hines  
Dated: December 1, 2022  
Re: Rescinding Resignation from Jamestown Conservation Commission
- 2) Copy of Letter to: Town Council  
From: Sarah Baines  
Dated: December 2, 2022  
Re: Transfer Station Work Hut
- 3) Copy of Email to: Vice President Meagher and Councilor R. White  
From: Denise Rounds  
Dated: December 6, 2022  
Re: STR Working Group
- 4) Copy of Email and attachments to: Town Council  
From: Marian Falla  
Dated: December 13, 2022  
Re: Tax Exemption Supporting Article
- 5) Copy of Email and attachments to: Town Council  
From: Marian Falla  
Dated: December 14, 2022  
Re: AirBnB article

**X. ADJOURNMENT**

**A motion was made by Councilor M. White with a second by Councilor Brine to adjourn at 6:50 p.m. Vote: President Beye, Aye; Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**