



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, March 6, 2023
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://www.record-server.net/Jtown/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion and/ or Action, and/or Vote regarding a Resolution Authorizing Issuance Of Up To \$1,500,000 In Bonds And/ Or Notes For Repairs And Improvements Of The Water System Of The Town Of Jamestown And All Costs Incidental Thereto, Resolution 2023-03

- B) Review, Discussion and, or Action, and or Vote regarding a Proclamation declaring April 28, 2023, as Arbor Day in the Town of Jamestown, Proclamation 2023-04
- C) Review, Discussion and or Action, and or Vote regarding a Resolution Relative to Establish a Jamestown Sustainable Resident Program, Resolution 2023-05

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Public Hearings

- 1) Proposed amendment to the Code of Ordinances regarding Chapter 70, Article II -Administration and Enforcement; Sections 25- Notice of violation; admission of truth and payment of fines at the police station; amounts. These Amendments are proposed to update and modernize the existing Traffic and Vehicle Ordinance. (duly advertised in the *Jamestown Press* on **February 23, 2023**); Review, Discussion, and/or Action and/or Vote:
 - a) Amended Traffic and Vehicle Ordinance

B) Town Council Sitting as the Alcoholic Beverage Licensing Board.

- 1) Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following **Transfer Application** has been received for **Class B-V – Victualer Liquor License**:

FROM:

CLASS B-V – VICTUALER

Jamestown Locals, LLC (J. Colon/C. Verta)
dba: Narragansett Café
25 Narragansett Avenue
Jamestown, RI 02835

TO:

CLASS B-V- VICTUALER

Jamestown Locals, LLC (M. D’Arezzo/E. D’Arezzo)
dba: Narragansett Café
25 Narragansett Avenue
Jamestown, RI 02835

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for a Public Hearing on March 20, 2023, by the Town Council, with advertisements in the March 9th and 16th editions of the *Jamestown Press*.

- 2) Pursuant to RIGL §3-7-14, that the following license application has been received under said Act for a one-day license on March 16, 2023:

CLASS F (NON-PROFIT)
Out of the Box Studio/Gallery
11 Clinton Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

- 3) Pursuant to RIGL §3-7-14, that the following license application has been received under said Act for a one-day license on May 25, 2023:

CLASS F (NON-PROFIT)
Jamestown Historical Society (JHS)
92 Narragansett Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

The Town Council adjourns from sitting as the Alcoholic Beverage Licensing Board.

C) License: Licenses and Permits

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

a) Applicant: Out of the Box Studio/Gallery
Event: Looms & Libraries
Date: March 16, 2023, 5:00 p.m. - 8:00 p.m.
Location: 11 Clinton Avenue

b) Applicant: Jamestown Historical Society (JHS)
Event: JHS Museum Opening Reception
Date: May 25, 2023, 5:00 p.m. - 7:00 p.m.
Location: 92 Narragansett Avenue

c) Applicant: Jamestown Historical Society (JHS)
Event: Windmill Day
Date: July 22, 2023, 11:00 a.m. - 2:00 p.m.
Location: Jamestown Windmill, North Road

d) Applicant: Jamestown Arts Center
Event: Film Screening: No Time to Fail (rescheduled)
Date: March 9, 2023, 7:00 p.m. – 8:30 p.m.
Location: 18 Valley Street

- e) Applicant: Jamestown Arts Center
Event: Exhibition Opening: A Hard Rain's a – Gonna Fall
Date: April 21, 2023, 5:30 p.m. – 7:30 p.m.
Location: 18 Valley Street
- f) Applicant: Jamestown Arts Center
Event: Summer Soiree
Date: June 30, 2023, 6:00 p.m. – 10:00 p.m.
Location: 18 Valley Street
- g) Applicant: St. Matthew Church
Event: Sunrise Easter Service
Date: April 9, 2023, 6:00 a.m. – 7:00 a.m.
Location: East Ferry green (Veteran's Square)
- h) Applicant: Conanicut Island Sailing Foundation (CISF)
Event: Fairy House Scavenger Hunt
Date: April 30, 2023, 12:00 noon. – 3:00 p.m.
Location: CISF Tent, Fort Getty Park
- i) Applicant: Conanicut Island Sailing Foundation (CISF)
Event: CISF Open House
Date: June 17, 2023, 1:00 p.m. – 3:00 p.m.
Location: CISF Tent, Fort Getty Park
- j) Applicant: The Town of Jamestown
Event: Jamestown 4th of July Fireworks
Date: July 2, 2023, 2:00 p.m. – 10:00 p.m.*
(*rain date July 3, 2023)
Location: East Ferry
- k) Applicant: Jamestown Ukraine Relief Project
Event: Sunflower Family Festival
Date: August 26, 2023, 11:00 a.m. – 2:00 p.m.*
(*rain date August 27, 2023)
Location: Jamestown School grounds /Lawn Avenue

D) Review, Discussion, and/or Action and/or Vote: Approval of the Renewal Application that has been received by the Town Council for **Holiday License** for the year December 1, 2022-November 30, 2023:

- 1) All Ashore Cottage Outfitters LLC, dba: All Ashore Cottage Outfitters

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Interim Town Administrator's Report: Edward A. Mello
 - 1) Fort Getty Gatehouse Project

VII. UNFINISHED BUSINESS

- 1) No items at this time.

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Proposed dates for the (4) four Budget Work Sessions and eventual vote to adopt the budget for Fiscal Year (FY) 2023-2024 (July 1, 2023- June 30, 2024) at the Financial Town Meeting:
 - 1) Town Council Budget Work Session: Operating Budget for FY 2023-2024, March 13th or 14th at 5:00 or 6:00 p.m.; or an alternate date/time.
 - 2) Town Council Budget Work Session: Capital Improvement Programs, for FY 2023-2024, March 21st or 22nd at 5 p.m.; or an alternate date/time.
 - 3) Joint Town Council and School Department Budget Work Session and Hearing for FY 2023-2024, March 23rd at 5:00 p.m., or an alternate date/time.
 - 4) Town Council Budget Work Session: Interim Town Administrator's proposed FY 2023-2024 Town, School, and Capital Budgets: March 27th, 29th, or 30th at 5:00 or 6:00 p.m.; or an alternate date/time.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Tax Relief Working Group Ad Hoc Committee, Five (5) to Seven (7) Member vacancy(s), with a term ending date unspecified; review discussion and/or potential action and/or vote:
 - a) Letter of interest:
 - i) Connie Slick
 - ii) Linda J. Jamison
 - iii) E. Edward Ross
 - iv) Michelle Estaphan Owen
 - v) Beth Smith
 - vi) David Dolce
 - vii) Dan West
 - 2) Senior Services Ad Hoc Committee, Five (5) to Seven (7) Member vacancy(s), with a term ending date unspecified; review discussion and/or potential action and/or vote:
 - a) Letter of interest:
 - i) Joyce Watson-O'Neil
 - ii) Deb Howard
 - b) Approval of request to re-advertise committee vacancy(s).

- 3) Zoning Board of Review, One (1) Alternate Member vacancy with a one-year term ending December 31, 2023:
 - a) Letter of interest:
 - i) James (Jay) Sisson

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) February 6, 2023 (Executive Session)
 - 2) February 13, 2023 (Executive Session)

- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing Committee (January 10, 2023)
 - 2) Planning Commission (February 1, 2023)
 - 3) Tree Preservation and Protection Committee (December 21, 2022)
 - 4) Tree Preservation and Protection Committee (January 25, 2023)

- C) Approval of the Compensation of Interim Town Administrator Mello; proposed to be the same as the Town Administrator budget amount, of \$123,000.00; and request for a performance review to be held in 4 months.

- D) Approval of the Appointment of Steven Bois as the Harbormaster for the Town of Jamestown
 - 1) Memorandum from Interim Town Administrator Mello regarding Harbormaster Confirmation by Town Council.

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Email to: Town Council and STR/ADU stakeholders
From: Marian Falla
Dated: February 21, 2023
Re: Newport floats new ideas to tackle housing crisis

 - 2) Copy of Email to: Town Council and STR stakeholders
From: Marian Falla
Dated: February 24, 2023
Re: City of Newport launches online short-term rental map

 - 3) Copy of Email to: Town Council Vice President Meagher, Councilor R. White, and Town Planner Bryer
From: Denise Rounds
Dated: February 27, 2023

Re: Short-term Rental Working Group

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns:
- 1) Town of Charlestown, Resolution in Support of House Bill 2023- H5174 An Act Relating to Waters and Navigation Coast Resources Management Council
 - 2) Town of Charlestown, Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6
 - 3) Town of Lincoln; Resolution 2023-1 In Support of Housing Development & Land Use.
 - 4) Town of North Kingstown, Resolution No. 22, a resolution to the Rhode Island Department of Environmental Management requesting a plan for South Gould Island Public Recreation.

XII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on March 2, 2023.