



Edward A. Mello
Chief of Police

JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

www.jamestownri.gov/police



Community Service Officer – Paid Internship

The Jamestown Police Department is currently accepting applications for the Community Service Officer Internship Program. This internship is a thirty-two hour per week paid internship. The program is designed to give Criminal Justice students a hands-on educational experience with law enforcement. Community Service Officers are responsible for aiding citizens requesting assistance or information, being alert for conditions that endanger public safety, providing security and traffic control, and enforcing parking ordinances.

Applicants must be at least eighteen years of age, possess a valid driver's license, pass an extensive background investigation and oral interview, and have the ability to operate a motorized scooter. This position also requires walking and the ability to be on one's feet for long periods of time.

The CSO Application can be found at www.jamestownri.gov/town-departments/police under "Employment". Applicants must submit a completed, **signed and notarized** original application and release form to the Jamestown Police Department, 250 Conanicus Avenue, Jamestown RI 02835 by April 24, 2023.



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Job Opportunity – Summer Intern

Title: Community Service Officer
Anticipated Start Date: May 20, 2023
Hours: 32 hours per week – 10:00 am to 6:00 pm
Rate of Pay: \$15.50/hour

Job Description

- Aid citizens requesting assistance or information
- Be alert for conditions that endanger public safety
- Promptly report statutory and town ordinance violations to the Patrol Shift Supervisor
- Provide security and traffic control.
- Issue parking tickets

Job Requirements

- Must be at least eighteen years of age
- Must possess a valid driver's license
- Must pass an extensive background investigation prior to appointment
- Must possess the ability to operate a motorized scooter
- Be enrolled in a law enforcement degree program (preferred)

Physical Requirements

- This position requires extensive walking and the ability to be on one's feet for long periods of time

Applications are available at
www.jamestownri.gov/police

Application Deadline: APRIL 24, 2023