

TOWN COUNCIL MEETING MINUTES
Monday, January 23, 2023

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on January 23, 2023. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. SPECIAL AGENDA ITEM

- A) Town Administrator Search
 - 1) Review of applications received for Town Administrator

Town Administrator Hainsworth presented binders with applications received from all respondents as of January 23, 2023. He requested that the Town Council review, and select 3 names each to discuss at the January 26th Town Council Special Meeting.

IV. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Michelle Foster	Tree Preservation and Protection

Michelle Foster was interviewed for the Tree Preservation and Protection Committee.

The interview session concluded at 6:08.

A motion was made by Councilor M. White with a second by Vice President Meagher to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- B) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 - 1) November 21, 2022 (regular meeting)
- C) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public

body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- D) Report of Town Officials; Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- E) Letters and Communication; Review, Discussion, and/or Action and/or Vote:
- 1) None
- F) Unfinished Business; Review, Discussion, and/or Action and/or Vote:
- 1) None
- G) New Business; Review, Discussion, and/or Action and/or Vote:
- 1) Request for the approval to Award the Bid to Atlas Painting and Sheeting Corp. for the base bid amount of \$365,000.00 (overcoat the exterior of the North Tank) and Add Alternate 1A for an amount of \$640,000.00 (blast and paint the exterior of the South Tank) for a Total Project Bid Award of \$1,005,000.00.
 - a) Memorandum from Public Works Director Michael Gray regarding Bid Recommendation, Howland Avenue Tank Rehabilitation
 - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of December 31, 2022.
 - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of December 31, 2022.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Frances Lippincott, 1243 North Main Road, addressed the Town Council. She has been a lifelong full and part-time resident of Jamestown. She now summers at Ft. Getty with an R/V. Ms. Lippincott questioned whether the length of the 2023 Ft. Getty season would be shortened.

Vice President Meagher clarified that the length of the season was going back to what it was pre-COVID. The topic will be discussed further later in the meeting.

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) None

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Licenses and Permits

- 1) **One-Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - b) Applicant: Jamestown Arts Center (JAC)
 - Event: Exhibition Opening: Harnessing Color
 - Date(s): January 27, 2023, 5:30 p.m.- 7:30 p.m.
 - Location: JAC, 18 Valley Street

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Exhibition Opening: Harnessing Color one-day event application taking place on January 27, 2023, 5:30 p.m. – 7:30 p.m. at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- c) Applicant: Jamestown Arts Center (JAC)
- Event: JAC Talk with Conor Moynihan
- Date(s): February 9, 2023, 6:00 p.m.- 7:00 p.m.
- Location: JAC, 18 Valley Street

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the JAC Talk with Conor Moynihan one-day event application taking place on February 9, 2023, 6:00 p.m.- 7:00 p.m. at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- d) Applicant: Jamestown Arts Center (JAC)
- Event: Harnessing Color: Weaving and Printmaking Days
- Date(s): February 11 & March 4, 2023, Noon. - 3:00 p.m.
- Location: JAC, 18 Valley Street

A motion was made by Councilor M. White with a second by Vice President Meagher to approve the Harnessing Color: Weaving and Printmaking Days one-day event application taking place on February 11 & March 4, 2023, Noon. - 3:00 p.m.. at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- e) Applicant: Jamestown Arts Center (JAC)
Event: Newport String Quartet/
Newport County Concert Series III
Date(s): February 12, 2023, 2:00 p.m.- 3:30 p.m.
Location: JAC, 18 Valley Street

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Newport String Quartet/Newport County Concert Series III one-day event application taking place on February 12, 2023, 2:00 p.m. - 3:00 p.m.. at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 2) **Trash Collector License Renewal Application:** Review, Discussion, and/or Action and/or Vote:
 - a) Applicant: Island Rubbish Service, Inc. dba: Island Rubbish
Address: 8 Swinburne Street, Jamestown, RI 02835

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Trash Collector License Renewal Application for Island Rubbish Service, Inc. dba: Island Rubbish. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- b) Applicant: Allied Waste Services, LLC. dba: Republic Services
Address: 2080 Airport Road, Fall River, MA 02720

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Trash Collector License Renewal Application for Allied Waste Services, LLC. dba: Republic Services. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 3) **Peddler and Holiday License Application:** Review, Discussion, and/or Action and/or Vote:
 - a) Applicant: A.B. Munroe Dairy, Inc. dba: A.B. Munroe Dairy
Address: 151 N. Brow Street, East Providence, RI 02914

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Peddler and Holiday License Application for A.B. Munroe Dairy, Inc. dba: A.B. Munroe Dairy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

A) **Town Administrator's Report: Jamie A. Hainsworth**

1) **Congressional Funding Appropriation**

During 2022 Town Staff made an application for federal funding through Senator Jack Reed's office. The request was for the replacement of the water distribution line on North Road. Late last month notice was received from the Senator that Congress approved 2.5 million dollars to the Town of Jamestown for the project.

2) **Budget Process FY 2023-2024**

Department heads have submitted their capital and operating budgets for FY 2023-2024. Finance Director Collins and Town Administrator Hainsworth have begun meeting with the Town Staff to form the proposed budget.

3) **Rhode Island Resource Recovery (RIRR) Update**

Town Administrator Hainsworth attended a meeting along with other municipal representatives at the RIRR facility. Attendees were informed of the projected tipping fees as well as the build-out capacity of the landfill and recycling operations. RIRR forecasts that the landfill will reach capacity in twenty years. RIRR will be looking at alternatives for the future such as mixed solid waste processing. Municipal user fees are currently \$54.00 per ton and are projected to rise by 2028 to \$68.00 per ton. RIRR recommends and even cautions everyone must do more to recycle and that proper recycling is imperative. Recycling is a learned behavior and has to become a way of life, saving both the environment and keeping trash costs down.

B) **Parks and Recreation Director's Report: Ray DeFalco**

1) **Memorandum from Director DeFalco regarding Jamestown Historical Society – Conanicut Battery 2022 Review:**

a) **Jamestown Historical Society Report on Conanicut Battery support in 2022 and Plans for 2023.**

2) **Memorandum from Director DeFalco regarding 2022 Summer Review, and 2023 Fort Getty Park Rates with recommendations.**

Director DeFalco gave a summary of the 2022 Conanicut Battery season in collaboration with the Jamestown Historical Society (JHS) which included future plans for the park. The Annual Battery day on May 21st was well organized by Betsy Baldwin/JHS with support from the Jamestown Recreation department staff.

JHS volunteers oversee the general maintenance of the trails. Town staff takes care of any heavy-duty maintenance needs.

Long-term maintenance needs include the removal of a dead tree, stone dust and grading of trails, and restoration of the observation bunkers' wooden supports.

Vice President Meagher questioned whether there have been any concerns with the Battery being the de-facto dog walking park. Director DeFalco remarked that there were no issues or complaints regarding dogs at the park.

R. White asked if there was a conflict with the abutting neighbor and the clear-cutting of the right-of-way to the water.

Town Planner Lisa Bryer explained that a survey was being conducted to clarify property lines. There are no conflicts with the abutting neighbor. She believes the path on the water side of the roadway was cleared by the surveyors.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Recommendation of Parks & Recreation Director DeFalco to increase rates.

Director DeFalco gave a comprehensive report to the Town Council and reviewed the 2022 season. The report included a summary of the tent/RV/boat reservations, summer camp, beach passes, and revenue vs expense overview. There were no high bacteria days reported at Mackerel Cove causing beach closure during the 2022 season. Also, it was the first year for the Splash Dogz food cart at Mackerel Cove which was well received by beach patrons. Short-term and long-term Ft. Getty objectives were discussed with a focus on utility upgrades and bathroom improvement plans.

Vice President Meagher asked if seasonal Ft. Getty camping renewals have been sent out yet. Director DeFalco stated no. She asked if there were any water service complaints or issues.

Director DeFalco stated that occasionally there have been reports of sediment in the water requiring the water lines to be bled. These events seem to correlate with work taking place on Beavertail Road.

A lengthy discussion ensued. Vice President Meagher served on the 2004-2008 Ft. Getty Committee. Electric service to Ft. Getty has been a topic of conversation for a long time. She stated now would be the appropriate time to look into potential electric upgrades at Ft. Getty.

President Beye commented that she would also be in favor of not selling beach passes at Mackerel Cove. Councilor Brine requested a beach pass rate breakdown compared to other neighboring communities.

Director DeFalco also reported on the following:

- Mackerel Cove – staffing costs continue to rise.
- Summer Camp
- Litter Team
- Conanicut Island Sailing Foundation (CISF)
- Proposed changes to rates

Frances Lippincott gave praise to the Ft. Getty ranger's diligence. They were instrumental in enforcing parking requirements for visitors. She made the request to the Town Council to extend the Ft. Getty camping season for two additional weeks.

A motion was made by Councilor M. White with a second by Vice President Meagher to approve extending the Ft. Getty camping season to September 23, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- B) Review, Discussion, and/or Action and/or Vote: Recommendation of Chief Mello to increase Town Ordinance Parking Fines and approval to draft amendments for consideration:

- 1) Memorandum from Chief Mello to Town Administrator Hainsworth.

Chief Mello addressed the Town Council. Parking fees have been stagnant for several years, \$15 for overtime fines, and most other fines are \$25-85 each. Jamestown issues approximately 1200 parking tickets each year on average. Each ticket is handwritten and manually entered into the

records management system. The collection rate on tickets currently is 88%, but the process is labor-intensive and costly. The proposal would include parking software to help streamline the process and a suggested parking fine rate increase of \$10 for each type of citation. The anticipated software expense would be offset by the proposed increase in fines. The parking software would allow the majority of tickets to be issued electronically utilizing a hand-held device; the ability to make online credit card payments; and management of the collection process for unpaid fines. The software also offers e-permitting which could be utilized in the future.

A motion was made by Vice President Meagher with a second by to Councilor M. White to approve increasing parking fine rates as proposed and approve drafting amendments to the Code of Ordinances to be reviewed at the next meeting of the Town Council. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- C) Review, Discussion, and/or Action and/or Vote: Jamestown Bike Path Committee-6 Month Progress Report and request for funding:
 - 1) Memorandum from Town Planner Lisa Bryer to the Town Council and Town Administrator Hainsworth

Town Planner Lisa Bryer gave a brief report on the Bike Path Committee which has met 5 times in the last 6 months. The committee conducted a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis intended to inform a Bicycle Master Plan (Plan). Other anticipated outcomes of the Plan include plan and policy review; development of goals, objectives, and policies; methodology and best practices discussion; Plan implementation; discussion of funding strategies, needed education, and community outreach. Grant funding will be researched. A request was made to the Town Council to allocate funds for a committee member and/or staff to attend the National Bike Summit being held in Washington DC March 26-29th.

Councilor Brine has enjoyed working with the hard-working Bike Path Committee; and supports sending someone in person to the National Bike Summit in March.

Vice President Meagher made a motion to move agenda item E) after agenda item G) with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- D) Review, Discussion, and/or Action and/or Vote: Recommendation of Town Planner Lisa Bryer for review and approval of the Jamestown Energy Plan:
 - 1) Memorandum from Town Planner Lisa Bryer to the Town Council and Town Administrator Hainsworth.
 - 2) Jamestown, RI 2022 Energy Plan.

A lengthy discussion ensued. Town Planner Bryer gave background to the proposed Jamestown Energy Plan. In 2021 resident Jamie Haines proposed developing the Jamestown Energy Plan which was consistent with Comprehensive Plan and Sustainability plan. As an ambassador for 11th Hour Racing, Ms. Haines was instrumental in securing a \$45,000 grant to prepare the energy plan. The Town continues to collaborate with 11th Hour Racing to further implement the Jamestown Energy Plan; the proposed food composting in-vessel (food scraps) pilot program at the transfer station, and more.

The Planning Commission reviewed and approved the 2022 Energy Plan on November 16, 2022, and encourages the Town Council to review and approve the plan as well.

For the plan to be implemented the Planning Commission suggests the following steps for the vision of Jamestown transitioning to a net-zero energy community to be realized:

1. Funding for implementation of the plan at the Municipal, Commercial, and Residential Scale. This funding would support:
 - a. A 10-hour-per-week sustainability coordinator to implement the plan and a public energy coach to assist residents with understanding sustainability goals and how to implement them at a residential scale;
 - b. A robust education program;
 - c. Maintain Sustainable Jamestown Web Site;
 - d. Update Report Card for Sustainable Jamestown Program.
2. Prepare Town-wide energy consumption baseline
 - a. Compare to other RI locations
 - i. Municipal
 - ii. Residential
 - iii. Commercial
3. Consider adding Stretch Energy Code for Residential and Commercial as an adjunct to the State Building Code.

President Beye requested postponing a vote so that the Town Council had sufficient time to digest the information; and requested a PowerPoint presentation at a future meeting.

F)Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher upgrading and expanding recycling efforts to include town location(s) for composting and the recycling of hard-to-dispose items such as single-use plastic bags, reusable plastic containers (i.e. prepared food containers), batteries, and other materials.

Vice President Meagher made the following comments: Since the last Town Council meeting I received a phone call and an email from two different constituents, one asking about how we can recycle single-use plastic bags since McQuades has less capacity to do so and the other was having troubles keeping raccoons and such from their composter. It was requested that there be a town-wide compost program.

In the January 26th edition of the Jamestown Press, there was a front-page article on recycling thanks to our President bringing awareness to recycling challenges in the community. With an eye toward the budget, we need to look at upgrading, reinforcing, beefing up, etc., our recycling program via publicizing what already takes place, or increasing awareness by promoting more singular events (electronic waste pickups) or by combining with organizations that promote more continued efforts. And specifically, referencing the ongoing efforts of 11th-Hour Racing to provide an in-vessel composter for Jamestown. The program proposal was discussed last year but succumbed to the budget woes of the school. Clean Ocean Access use to help subsidize compost pick-up in Jamestown, but it is unknown whether they still do. Vice President Meagher participates in a program offered by Black Earth Compost. Composting has greatly reduced the amount of waste that she needs to be disposed of by Island Rubbish. Battery waste continues to be a challenge.

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All this works in concert with agenda item G.

G)Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher for the Council to consider creating two new positions in the Town administration to support (1) Natural Resource/Environmental Protection/Energy Conservation and (2) Zoning Officer

1) Memorandum from Vice President Meagher

Vice President Meagher continued with her comments: The creation of two new positions one of which would serve to support upgrading the Town's recycling efforts, and promoting energy conservation that was discussed earlier during the Jamestown Energy Plan presentation by Town Planner Bryer and constituent Jamie Haines. This position would fill a much need staffing gap for the conservation commission; coordinate/collaborate with other community groups such as the water resources board or a bike group or organizations like the friends of Jamestown rights of way. The job description may include researching and applying for relevant grants and/or promoting initiatives such as those by 11th Hour Racing or other groups. The energy conservation group saw a need for ten hours a week and Vice President Meagher would suggest an additional ten hours for other programming needs. Vice President Meagher asked her fellow Council members to consider this potential request for funding in the budget. She further commented that received comments from concerned residents Ms. Sanborn and Rebecchi regarding the cost of the suggested position. Vice President Meagher stated I can assure you that is uppermost on my mind as I near retirement but I am also keenly aware that there is a cost to neglecting this effort, there are savings to be had, as the energy committee made clear and the school department made clear. And I think we can afford it.

The second position is for a zoning officer. The job of the building official has become more complex; Vice President Meagher stating I know because the job of designing and building has become more complex. There are energy, structural, and fire codes that need to be adhered to.

Zoning requires a different skill set. It too has become more involved as evidenced by the process witnessed in the planning of the building at the Bank of America site on Narragansett Avenue. The planning and zoning overlap with complex layers and nuances. Vice President Meagher concluded that the position is long overdue and will support the agenda item regarding the Short-Term Ordinance.

E)Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher consider and vote to support budget funding of two Community Housing Land Trust prototypes.

Vice President Meagher stated that our Town is at a critical point, with some saying we are long past a critical point. Recent developments in town, most notably the two large projects downtown, the big houses on Highland Drive, Bay View Drive, and East shore Road have contributed to a sense of burgeoning development and consequently a sense of unease. The town is changing. It's not the same old Jamestown.

She continued to state we know that the Town is changing, it's more expensive and new people have moved in.

Her antidote to this sentiment is the saying that the only constant in life is "change", a notion of which she is less fond every year. Vice President Meagher also noted that people said the same thing back in the 70's when she moved here, and/or in the 80s when she turned an old summer hotel into 3 condominiums.

Recognizing the size and prominence of some of these projects combined with larger forces or sentiments that are in our world, Vice President Meagher stated they seem to represent the disparity between the haves and in the case of Jamestown, the haves not so much. She commented that the \$2.4 million for one of the developments is more than most on this island can afford. The federal government hasn't helped over the past forty years to reduce this inequity and in fact, may have promoted this disparity. And as a result, we see and feel a loss of faith by citizens in the capacity of government, in its inability to help people, to equalize opportunity, and to ensure a level playing field. Vice President Meagher stated I think this is one of the things a "government by the people and for the people" is supposed to do. She shares that all these things lead to a kind of despair that is prevalent these days, in our world, our country, and even our town. She concluded that she believes that people are a bit dispirited.

This may be a surprise to some, Vice President Meagher continued, because many individuals and our town have been a beacon of good government and this community has been a source of sustenance to many. A great example of that civic pride would be the town's willingness to spend money to preserve the natural resources of the island, specifically in buying, first, the golf course and then the development rights to the farms. Vice President Meagher stated I think people drive up Conanicus or down North Road or as they head west on the Newport bridge and they just say, thank god we had the foresight to do that. You exhale a little bit in contemplation of how beautiful it is.

She suggested that additional effort would be needed to preserve something just as valuable, as those resources - the character of this community, which has always been something that distinguished this town from some others. It had been a topic with the Affordable Housing committee over the years that Jamestown has a "funky" quality. While some of that may be attributed to local personalities and the character of individuals, it also was defined by an economically diverse population that existed here. Working people lived here including teachers, policemen, social workers, shopkeepers, and the folks who drank and worked at the bar and restaurants.

Vice President Meagher proposed last year to invest in the community and the housing stock of the community in the same way the Town invested in preserving the golf course and the farms. She proposed the creation of a Jamestown Community Housing Land Trust (CHLT). The mechanics of the proposal were suggested as follows: the CHLT would purchase the development rights to existing properties, thereby rendering the houses affordable which would be done over time, providing those folks who lived in those houses the ability to grow old in them. The CHLT would pay the homeowner, a fixed amount per year. The Town Council supported the concept by carving out a small amount of money for it in the budget, for which Vice President Meagher stated she is forever grateful. ~~but due to the very difficult budget year, it was not funded.~~ (As amended on 2/6/2023)

Work has continued on the effort. The Affordable Housing Committee Chair Bob Plain, Town Planner Bryer, Vice President Meagher, Christian Belden of Church Community Housing, and with the assistance of Solicitor Peter Ruggiero, are working to develop a policy framework and methodology by which it would be applied. The CHLT proposal will be refined to work in concert with the Church Community Housing land lease program. The CHLT, which would be funded by the Town, would purchase the land on which existing houses are located. The homeowners would still own the house and would be paid for the land over a term of no less than probably ten years. The terms would allow the homeowner to leave the house to their kids, she stated, even if the kids are doing a bit better than they are, we are not trying to discourage upward mobility! The program would prohibit the house from being used as a profit center (i.e. Short-Term rentals). If the homeowner wanted to sell the house, it would be governed by the criteria for affordable housing. Potential buyers would have to be income eligible according to HUD definitions which in 2021 was \$86000 for a family of 4.

Vice President Meagher concluded that this update was intended to inform the Town Council of the effort. The Town of Jamestown is not just a rich playground. The ongoing work and investment are necessary to ensure that the mix of people who make up this community (i.e those who work here) can continue to live here. The logistics of the proposed CHLT are ongoing and there will be a request to fund two and potentially three prototypes for this next budget year.

XI. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher summary of the December 2022 Short-Term Rental Ordinance Working Group meeting and proposed next steps

Vice President Meagher met with the Short-Term Rental Ordinance Working group in December 2022. The group came well-prepared with a matrix of concerns and solutions, which included logistics of the process, inspections, licensing, fees, and enforcement. The Town has addressed some of the concerns regarding the process and fees. The group suggested alternatives to the fee structures such as an application fee and/or per bedroom fee. Vice President Meagher suggested that the fee structure be reevaluated. The timeframe for implementation starting with inspections would be April/May, May-July registration period, followed by an advertisement for a public hearing of the applications perhaps in September or October 2023. The proposed zoning officer position could help monitor the program.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Full Member, for the One (1) Six-year term expiring March 2029, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote:
 - 1) Memorandum of the request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy.
 - a) RIGL § 17-8-1 and RIGL § 17-8-2

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican

Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- B) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Republican Alternate Member, for the One (1) Six-year term expiring March 2029, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote:
 - 1) Memorandum of the request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy.
 - a) RIGL § 17-8-1 and RIGL § 17-8-2

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Alternate Member vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- C) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Affordable Housing Committee, Two (2) member vacancies with unexpired terms ending May 31, 2024:
 - a) Letter of Interest for appointment
 - i) Wayne D. Moore
 - ii) Antonia Baum*

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Wayne D. Moore to the Jamestown Affordable Housing Committee with an unexpired term ending May 31, 2024; and to order advertising for the vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 2) Charter Review Committee (Ad hoc) Seven (7) members:
 - a) Letter of Interest for appointment
 - i) Sav Rebecchi
 - ii) Bill Harsch
 - iii) Lucia Marshall
 - iv) James Rugh
 - v) Job Toll
 - vi) James (Jay) Sisson

Discussion ensued.

The Town Council requested setting an interview with Jay Sisson at the next Town Council meeting.

- 3) Planning Commission, One (1) member vacancy with a four-year term

ending December 31, 2026

- a) Letter of Interest for appointment
 - i) Dana Prestigiacomio (seeking reappointment)

A motion was made by Councilor R. White with a second by Vice President Meagher to appoint Dana Prestigiacomio to the Planning Commission with a four-year term ending December 31, 2026. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 4) Quonset Development, One (1) member vacancy with a three-year term ending December 31, 2025:
 - a) Letter of Interest
 - i) Jim Rugh
 - ii) Bill Harsch
 - iii) Joseph Cannon

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Bill Harsch to the Quonset Development board with a three-year term ending December 31, 2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 5) Tree Preservation and Protection Committee, Two (2) member vacancies with unexpired terms ending December 31, 2025:
 - a) Letter of Interest for appointment
 - i) Donna Repko
 - ii) Michelle Foster
 - iii) Job Toll
 - iv) Gary Post

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Donna Repko and Michelle Foster to the Tree Preservation and Protection Committee with unexpired terms ending December 31, 2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

- 6) Zoning Board of Review, One (1) Alternate Member vacancy with a one-year term ending December 31, 2023
 - a) Letter of interest:
 - i) James (Jay) Sisson

The Town Council requested setting an interview with Jay Sisson at the next Town Council meeting.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item

or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) January 3, 2023 (regular meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing Committee (December 13, 2022)
 - 2) Harbor Commission (June 8, 2022)
 - 3) Harbor Commission (July 13, 2022)
 - 4) Harbor Commission (September 14, 2022)
 - 5) Harbor Commission (October 12, 2022)
 - 6) Harbor Commission (November 9, 2022)
 - 7) Harbor Commission (November 28, 2022)
 - 8) Harbor Commission (December 14, 2022)
 - 9) Jamestown Library Board of Trustees (January 5, 2022)
 - 10) Jamestown Library Board of Trustees (January 11, 2022)
 - 11) Jamestown Library Board of Trustees (February 8, 2022)
 - 12) Jamestown Library Board of Trustees (March 8, 2022)
 - 13) Jamestown Library Board of Trustees (April 12, 2022)
 - 14) Jamestown Library Board of Trustees (May 17, 2022)
 - 15) Jamestown Library Board of Trustees (June 14, 2022)
 - 16) Jamestown Library Board of Trustees (July 12, 2022)
 - 17) Jamestown Library Board of Trustees (August 9, 2022)
 - 18) Jamestown Library Board of Trustees (September 13, 2022)
 - 19) Jamestown Library Board of Trustees (October 11, 2022)
 - 20) Jamestown Library Board of Trustees (November 1, 2022)

- C) Tax Assessor’s Abatements and Addenda of Taxes

ADDENDA TO 2022 TAX ROLL		
08-0459-00	C/O ISSUED 09/21/22	\$ 366.93
04-0231-09	C/O ISSUED 12/22/22	\$ 192.05
01-0005-37	C/O ISSUED 12/23/22	\$ 153.40
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$ 0.00
TOTAL ADDENDA TO 2022 TAX ROLL		\$ 712.38
GRAND TOTAL		\$7,682.63

- D) Town of Jamestown as an abutter. Notice is hereby given that the Jamestown zoning board of review will hold a public hearing January 24, 2023, at the Jamestown town hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
 Application of Sanderson H. Carney, Trustee of the Sanderson H. Carney Indenture of Trust, whose property is located at 3 Spirketing Street, and further identified as Tax Assessor’s Plat 5, Lot 404 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for

the R40 Zoning District of the zoning ordinance. The Applicant seeks Side Yard setback relief for an accessory structure of 3 feet where 15 feet is required in order to construct a 12 x 28 Carport with concrete pad. Said property is located in a R-40 zone and contains 17, 575 square feet.

- E) Approval of the Jamestown Town Council Rules and Procedures
- F) Finance Director's Report: Comparison Budget to Actuals as of December 31, 2022

Communications were acknowledged

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Press Release to: Town Council members
From: Town Administrator Hainsworth
Date: January 9, 2023
Re: Reed/Bipartisan Leaders Ready \$1.7 Trillion Omnibus Appropriations Package
 - 2) Copy of Press Release to: Town Administrator Hainsworth
From: Captain Ron Barber
Date: January 9, 2023
Re: CPR/AED Demonstration
 - 3) Copy of Letter to: Chief Mello
From: Brittan K. Bates-Manni, Medical Countermeasures Program Director
Date: January 3, 2023
Re: Jamestown's COVID-19 Response and Vaccine Campaign
 - 4) Copy of Email and attachments to: Town Council
From: Marian Falla
Date: January 7, 2023
Re: Boston Globe Article STRs in Rhode Island
 - 5) Copy of letter and report to: Town Council
From: Alyson Adkins, Discover Newport
Date: January 11, 2023
Re: Discover Newport Consolidated Annual Audit Report

A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

XV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session: Pursuant to RIGL §42-46-5(a) Subsection (2) Collective Bargaining (IBPO Union Contract discussion of issues regarding upcoming negotiations set to expire 6/30/2023).

A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

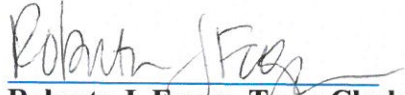
It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

XVI. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor Brine to adjourn at 9:42 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:


Roberta J. Fagan, Town Clerk