

**TOWN COUNCIL MEETING MINUTES**  
**October 17, 2022**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on October 17, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Water and Sewer Clerk Denise Jennings, Senior Services Director Molly Conlon, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:  
1) None

- B) Open Forum – Water & Sewer Matters  
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none  
2) Non-scheduled request to address

Report of Town Officials: Review, Discussion, and/or Action and/or Vote:

- 1) Pumping Report  
2) Town Project Reports  
a) Town Wells  
b) Water Treatment Plant  
c) Transfer Pumping/Reservoir  
d) Distribution System  
e) Wastewater Treatment Facility
- C) Letters and Communication: Review, Discussion, and/or Action and/or Vote:  
1) Copy of letter dated August 2, 2022, from Colin Walsh of 183 Narragansett

Ave. re: request for relief from the 06/22 Water and Sewer bill

- D) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
  - 1) None
- E) New Business: Review, Discussion, and/or Action and/or Vote:
  - 1) None

**The Board of Water and Sewer Commissioners recess and the Town Council continues the open session.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to recess from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### **IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

**Jean Britton, 21 Pemberton Avenue, Unit 101. Ms. Britton made the request to the Town Council to consider improving the ambulance barn on Knowles Court and moving the Senior Center from the Grange. The Town has made improvements to the fire department, and golf course, and supported the planned renovations to the library. Parking on West Street currently is problematic. Ms. Britton would like a decent place for senior to eat and conduct the Senior center programs.**

#### **V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- 1) None

#### **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

**A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

##### **A) Town Council Sitting as the Alcohol Beverage Licensing Board**

Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

- 1) Review, Discussion, and/or Take Action and/or Vote for the following: To set the Alcoholic Beverage License limits for 2022-2023

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve setting the Alcohol Beverage License limits for 2022-2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**The Town Council Adjourn from Sitting as the Alcohol Beverage Licensing Board**

**A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**B) Licenses and Permits**

1) **One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:**

- a) Applicant: Out of the Box Studio and Gallery
- Event: Funhouse Closing Reception
- Date(s): October 28, 2022, 5 p.m.-8p.m.
- Location: 11 Clinton Avenue

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event license for the Funhouse Closing Reception on October 28, 2022, 5 p.m. – 8 p.m. at Out of the Box Studio and Gallery, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Applicant: Out of the Box Studio and Gallery
- Event: Irish Eyes
- Date(s): November 11, 2022, 5 p.m.-8p.m.
- Location: 11 Clinton Avenue

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event license for Irish Eyes on November 11, 2022, 5 p.m. – 8 p.m. at Out of the Box Studio and Gallery, 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- c) Applicant: Jamestown Arts Center
- Event: Newport Live with Dori Freeman
- Date(s): November 5, 2022, 7 p.m.-8:30p.m.
- Location: 18 Valley Street

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the one-day event license for Newport Live with Dori Freeman, November 5, 2022, 7 p.m. – 8:30 p.m. at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- d) Applicant: Jamestown Arts Center
- Event: Newport Live with Erin McKeown
- Date(s): November 19, 2022, 7 p.m.-8:30p.m.
- Location: 18 Valley Street

A motion was made by Councilor M. White with a second by Vice President Meagher to approve the one-day event license for Newport Live with Erin McKeown, November 19, 2022, 7 p.m.-8:30 p.m., at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- e) Applicant: Jamestown Arts Center
- Event: Newport Live with Alisa Amador
- Date(s): December 3, 2022, 7 p.m.-8:30p.m.
- Location: 18 Valley Street

A motion was made by Councilor M. White with a second by Vice President Meagher to approve the one-day event license for Newport Live with Lisa Amador, December 3, 2022, 7 p.m.-8:30 p.m., at the Jamestown Arts Center, 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) One-Day Vendor/Peddler License: All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Catherine Potter/Newport Chowder Company, LLC (sub-applicant)
- Event: Halloween/Jamestown Police Department
- Date(s): October 31, 2022, 4 p.m.-8:00p.m.
- Location: Michelle Bush/Clinton Avenue

A motion was made by Councilor M. White with a second by Vice President Meagher to approve the one-day vendor/peddler license for Catherine Potter/Newport Chowder Company, LLC (sub-applicant), on October 31, 2022 from 4 p.m.-8 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth

- 1) Fort Getty Gate House Project

The construction for the Fort Getty Gatehouse and drive realignment will begin sometime after the last event of the season (Fright Night). Work will be done by our Public Works Department under the supervision of Michael Gray.

- 2) RI Department of Transportation review road projects

Earlier this month Councilors Beye, Meagher, members of the Staff and Town Administrator Hainsworth had a virtual meeting with RIDOT Road Works leaders. Pending projects and concerns on Jamestown state-owned roads were discussed. RIDOT shared the estimated time schedules for road improvements in Jamestown. There was a considerable amount of

discussion on improvements such as crosswalks, bike lanes, traffic calming designs, reconstruction and resurfacing. A subsequent meeting with the DOT traffic safety division to discuss several road safety project requests was arranged.

During the discussion of North Road (Great Creek area), DOT announced they would be hosting a multi-state Peer Exchange on Road Infrastructure Resilience on October.12<sup>th</sup>. The purpose of the peer exchange was to brainstorm with a diverse range of people working in transportation (planning and engineering), natural resources, hydrology, and coastal management and to gather insights and lessons learned from other jurisdictions regarding how infrastructure and nature-based solutions have been and could be used to increase the resilience of highways exposed to coastal hazards, including sea level rise.

Town Administrator Hainsworth along with Councilor Brine, met with the group on a site visit of North Road, at the Great Creek. Assessment of the conditions of the existing infrastructure in order to identify adaptation strategies and potential infrastructure improvements. RIDOT also considered nature-based solutions that would improve its resilience to ensure that it can continue operating, both now and in the future. The project timeline estimate as follows: design & permitting 2022-2025 and construction 2026-2028, completion 2029. The condition of the sea wall and issues on Conanicus Avenue were also discussed. However, at this time RIDOT has no plans for this section of roadway.

3) Reservoir Level

As of October 11<sup>th</sup>, the north reservoir water level was at forty-seven inches (47") below the spillway. Notices in the Jamestown Press and use of roadside signs displaying restrictions will continue. Monitoring and water restrictions will remain in place until the north reservoir level goes below the forty-three-inch (43") threshold.

**VIII. UNFINISHED BUSINESS**

- A) Review, Discussion and/or Action, and/or Vote:
  - 1) None

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote:
  - 1) None

**X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Affordable Housing Committee, One (1) vacancy with an unexpired term ending May 31, 2024
    - a) Letter of Interest
      - i) Gregory DiGasper

The Town Council made the request to interview Gregory DiGasper at 6:15 p.m on November 7<sup>th</sup>, 2022 just prior to the regularly scheduled Town Council meeting.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) September 6, 2022(Regular Meeting)
  - 2) September 13, 2022(Executive Session)
  - 3) September 19, 2022 (Regular Meeting)
  - 4) October 3, 2022 (Regular Meeting)
  - 5) October 3, 2022 (Executive Session)
  
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Affordable Housing Committee (September 7, 2022)
  - 2) Jamestown Planning Commission (August 17, 2022)
  - 3) Jamestown Planning Commission (September 21, 2022)
  - 4) Jamestown Zoning Board of Review (August 23, 2022)

C) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO THE 2022 TAX ROLL		
14-0210-00	UPDATED PROP INFORMATION	\$ 222.72
14-0392-70	UPDATED PROP INFORMATION	\$548.64
01-0355-00	UPDATED PROP INFORMATION	\$5304.34
ADDENDA TO 2022 TAX ROLL		
01-0305-00	UPDATED PROP INFORMATION	\$1776.94
05-0361-00	UPDATED PROP INFORMATION	\$2264.47
<b>TOTAL ABATEMENTS TO 2022 TAX ROLL</b>		<b>\$6075.70</b>
<b>TOTAL ADDENDA TO 2022 TAX ROLL</b>		<b>\$4041.41</b>

**Communications were acknowledged**

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Email to: Jamestown Town Council  
From: Connie Slick  
Date: September 21, 2022  
Re: Short-Term Rental Ordinance
  
  - 2) Copy of Letter to: Jamestown Town Council  
From: Denise R. Rounds  
Date: October 6, 2022  
Re: Short-Term Rental Ordinance
  
  - 3) Copy of Email to: Town Clerk Roberta Fagan  
From: Nancy K. Hendry

Date: October 5, 2022  
Re: Short-Term Rental Ordinance

- 4) Copy of Email to: Town Administrator Hainsworth  
From: Nick Bakios  
Date: October 6, 2022  
Re: Potters Cove and Jamestown Beaches
- 5) Copy of Email Invitation to: Jamestown Town Council  
From: Samira Hakki/Rolling Agenda  
Date: October 10, 2022  
Re: Bike ride invitation
- 6) Copy of Email Invitation to: Jamestown Town Council  
From: Beth Herman/ Jamestown Tree Protection & Preservation  
Date: October 3, 2022  
Re: Champion Tree Lecture and Tree Tour

**A motion was made by Vice President Meagher to move into Executive Session- Board of Water and Sewer Commissioners with a second by Councilor M. White at 7:20 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

### **XIII. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS**

*The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) The Board of Water and Sewer Commissioners: Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: CLP TRUST – 2016, by and through its Trustee, Joseph R. Paolino, Jr., vs. Town of Jamestown, C.A. No. 1:22-cv-00339

**Discussion ensued.**

**The Board of Water and Sewer Commissioners adjourn from Executive Session and return to open session**

**A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session-Board of Water and Sewer Commissioners with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**XIV. EXECUTIVE SESSION- TOWN COUNCIL**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation; Conanicut Marine Services, Inc. v. Town of Jamestown, use of East Ferry access point

**The Town Council adjourn from Executive Session and return to open session**

**A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

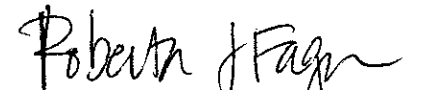
**It was announced that no votes were taken.**

**The Town Council reconvenes the regular meeting.**

**A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 8:56 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

**XV. ADJOURNMENT**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**