



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, December 5, 2022**  
**5:30 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<http://www.record-server.net/Jtown/StreamPrimJtown.html>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2022-meetings-minutes>

**I. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
5:30	Ted Baldwin	Library Board of Trustees
5:40	William Harsch	Conservation Commission, Library Board of Trustees & Quonset Development
5:50	Agnes Filkins	Juvenile Hearing Board
6:00	Nancy Ventrone	Juvenile Hearing Board
6:10	Michael Junge	Harbor Commission
6:20	Graham Jamison	Harbor Commission

**The Town Council's Open Meeting will begin after the interviews**

**II. ROLL CALL**

**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Review, Discussion, and/or Action and/or Vote regarding a Resolution To Delay The Licensing Requirement For The Short-Term Rental Ordinance, Jamestown Code Of Ordinances Chapter 14 – Buildings And Building Regulations Article V – Short-Term Rentals From January 1, 2023 To January 1, 2024 . No. 2022-17.

**VI. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Licenses and Permits
  - 1) One-Day Event Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion, and/or Action and/or Vote on the following:
    - a) Applicant: Jamestown Rhode Race  
Event: Rhode Races & Events, Inc.  
Date: Saturday, September 30, 2023, 7:00 am – 10:30 am  
Location: Fort Getty, various town/state roads in Jamestown
    - b) Memorandum from Jamestown Recreation Director Ray DeFalco.
  - 2) Fort Getty Pavilion request to waive the rental fee. Review, Discussion, and/or Action and/or Vote on the following:
    - a) Applicant: Lt. Col Jeff Cameron  
Event: Air Force Welcome Party  
Date: July 28, 2023  
Location Fort Getty Pavilion
    - b) Letter to the Town Council from Lt. Col Jeff Cameron.

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
  - 1) Jamestown Library Temporary Relocation Completed FYI.
  - 2) Jamestown Housing Authority (JHA) Request to use funds (agenda item).
  - 3) Covid 19 Testing update.

**VIII. UNFINISHED BUSINESS**

- B) Review, Discussion, and/or Action and/or Vote: Short-Term Rental Ordinance (STR) Working Group:
  - 1) Potential announcement of the STR working group meeting schedule.

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Request of the Jamestown Housing Authority (JHA) to reallocate previously awarded funds by the Town Council. The funding, in the amount of \$21,850.00, will be utilized towards the Bathroom Renovation Project.

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Affordable Housing Committee Two [2] member vacancies with an unexpired term ending May 31, 2023:
    - a) Letter of interest
      - i) Antonia Baum
      - ii) Wayne D. Moore
    - b) Permission to advertise vacancies.
  - 2) Beavertail State Park Advisory Committee One (1) member; three-year term ending 12/31/2025:
    - a) Letter of interest
      - i) Lisa Primiano (seeking reappointment)
      - ii) Barbara Scanlon
    - 2) Charter-Review Committee (Ad hoc) Seven (7) member committee:
      - a) Letter of Interest
        - iii) Lucia Marshall
        - iv) James Rugh
        - v) Job Toll
        - vi) Sav Rebecchi (new applicant)
      - b) Permission to re-advertise vacancies.

- 3) Conservation Commission: Three (3) members, three-year term ending 12/31/2025:
  - a) Letter of resignation
    - i) Anne Kuhn-Hines (term limit)
  - b) Letter of interest
    - i) Joyce Antonello (seeking reappointment)
    - ii) Gary Post
    - iii) Robert Laman
    - iv) William Harsch
  
- 4) Harbor Management Commission, Two (2) members, three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Michael Junge (seeking reappointment)
    - ii) Antonia Baum
    - iii) Graham Jamison
    - iv) Gary Post
    - v) Susan Romano (new applicant)
  
- 5) Juvenile Hearing Board, One (1) full member, three-year term ending 12/31/2025, and One (1) alternate member, two-year term ending 12/31/2024:
  - a) Letter of interest
    - i) Agnes Filkins (seeking reappointment)
    - ii) Nancy Ventrone (seeking reappointment)
  
- 6) Library Board of Trustees, Two (2) members, three-year term ending 12/31/2025:
  - a) Letter of interest
    - i) Ted Baldwin
    - ii) Antonia Baum
    - iii) William Harsch
  
- 7) Quonset Development, One (1) member, three-year term ending 12/31/2025:
  - a) Letter of Interest
    - i) Jim Rugh
    - ii) William Harsch
    - iii) Joseph Cannon
  
- 8) Tree Committee, Two (2) unexpired terms ending 12/31/2024
  - a) Permission to re-advertise vacancies.

- 9) Zoning Board of Review, three (3) alternate members, one year-term ending 12/31/2023:
- a) Point of clarification on 1<sup>st</sup> alternate and 2<sup>nd</sup> alternate
    - i) John Shekarchi (2 terms as 2<sup>nd</sup> alternate)
    - ii) Judy Bell (3 terms as 1<sup>st</sup> alternate)
  - b) Permission to re-advertise vacancies.

B) Tentative December 12<sup>th</sup> Interview schedule:

TIME	NAME	COMMITTEE
6:00		
6:10	Gary Post	Conservation Commission, Harbor Commission & Tree Committee
6:20	Dana Prestgiacomo	Planning Commission
6:30	Lucia Marshall	Charter Review Committee
6:40	James Rugh	Charter Review Committee
6:50	Job Toll	Charter Review Committee
7:00	Robert Laman	Conservation Committee
7:10	Barbara Scanlon	Beavertail State Park Advisory Committee

## XI. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (November 2, 2022)
  
- B) Abutter Notification: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on December 20, 2022, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
  - 1) Application of William Tracey whose property is located at 15 Fowler Street, and further identified as Tax Assessor's Plat 8, Lot 467 for a dimensional relief granted under Article 6, Section 82-600, 605, 606, and 607 for relief from section 82-302, Table 3-2, District Dimensional Regulations for the CL Zoning District of the zoning ordinance. The Applicant seeks to preserve the existing structure and maintain the side-yard setback of 4.9 feet where 6 feet is required as the existing structure is currently located at 4.9 feet from the setback. Said property is located in a CL zone and contains 10,000 square feet.

## C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2022 TAX ROLL		
13-1997-60M	REGISTERED IN DIFF STATE	\$ 48.67
ADDENDA TO 2022 TAX ROLL		
12-0901-85	C/O ISSUED 09/13/22	\$1,183.25
03-0197-63	C/O ISSUED 02/14/22	\$ 994.71
01-0005-37	C/O ISSUED 03/15/22	\$5,553.34
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$ 48.67
TOTAL ADDENDA TO 2021 TAX ROLL		\$7,731.30
GRAND TOTAL		\$7,682.63

## XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

## A) Communications Received:

- 1) Copy of Letter to: Town Council  
From: Gwendolyn Sorrell  
Received: November 23, 2022  
Re: Steamboat Street potholes
- 2) Copy of Letter to: Town Administrator Jamie Hainsworth  
From: Spencer Alexander  
Date: November 28, 2022  
Re: Jamestown-Newport ferry

## B) Proclamations and Resolutions from Other Rhode Island Cities and Towns

- 1) Resolution of the Town of Little Compton Urging the Rhode Island General Assembly to Recognize June 19, Juneteenth National Independence Day, As An Official Rhode Island State Holiday

## XIII. EXECUTIVE SESSION

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Pursuant to RIGL § 42-46-5(a)(2)&(5) East Ferry Use: Potential Lease Agreement with Conanicut Marine Services, Inc.

## XIV. ADJOURNMENT

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on December 1, 2022*



## Town of Jamestown

# Resolution of the Town Council

No. 2022-17

RESOLUTION TO DELAY THE LICENSING REQUIREMENT FOR THE SHORT-TERM RENTAL ORDINANCE, JAMESTOWN CODE OF ORDINANCES CHAPTER 14 – BUILDINGS AND BUILDING REGULATIONS ARTICLE V – SHORT-TERM RENTALS FROM JANUARY 1, 2023 TO JANUARY 1, 2024

**WHEREAS:** On August 22, 2022, The Town Council approved an amendment to the Jamestown Code of Ordinances, Chapter 14, - Buildings and Building Regulations, Article V – Short-Term Rentals; and

**WHEREAS:** The Town of Jamestown has contracted with Granicus, Inc. to handle electronic registration as well as other administrative duties related to the Short-Term Rentals ordinance; and

**WHEREAS:** Granicus, Inc. will not have the rentals electronic registration up and running until late April 2023, making it impractical to implement and enforce the licensing of Short-Term Rentals for the 2023 summer season; and

**WHEREAS:** The Town of Jamestown recognizes that electronic registration is desired over paper registration.

**NOW, THEREFORE, LET IT HEREBY BE RESOLVED** that the Town Council of the Town of Jamestown does hereby delay the licensing requirement set forth in the Short Term Rental Ordinance by one year from January 1, 2023, to January 1, 2024.

By Order of the Jamestown Town Council,

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Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the  
Official seal of the Town of Jamestown this \_\_\_\_ day of December 2022.

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Roberta J. Fagan, Town Clerk







# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

RECEIVED  
SERIES 2023-09-20 10:10 AM  
OFFICE OF THE TOWN CLERK  
TOWN OF JAMESTOWN TOWN CLERK

**\$5.00 Application Fee**

**All licenses are issued subject to the resolution of debts, taxes and appropriate signatures**

*Please complete the following information:*

- |   |   |
|---|---|
| <input type="radio"/> Seasonal Event<br><input type="radio"/> Parade<br><input checked="" type="radio"/> Race:<br><input type="radio"/> Bicycle/Wheelchair<br><input checked="" type="radio"/> Run/Jog/Walk/Wheelchair<br><input type="radio"/> Marine Vessel | <input type="radio"/> Art/Craft Show<br><input type="radio"/> Theatre/Film Production<br><input type="radio"/> Concert<br><input type="radio"/> Miscellaneous Function (please explain) |
|---|---|

**Name of Event:** (if applicable) Jamestown Rhode Race half marthon

**Date of Event:** Saturday, September 30th, 2023      **Hours of Event:** 7:00 am -10:30 am

**Location of Event:** Various roads-please see attached map      **Number of people attending:** 300

**Name of Applicant/ Business:** Rhode Races & Events, Inc.

**Mailing Address:** 3 Mayo Drive      **Business Phone #:** (401) 427-7764  
Warren, RI 02885      **Email Address:** karen@rhoderaces.com

**Contact Person:** Karen Zvons      **Phone Number:** (401) 427-7764

**List the type of entertainment being requested, if applicable (Band, DJ, etc.)** DJ/Race Announcer

**Who will the event benefit?** Various local groups

**Type of Operation:** (Private, State Sponsored, Non-Profit): Private

**R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable):** \_\_\_\_\_

**If the applicant is a Non-Profit organization, is it registered with the State?**      Yes No

**RI Tax ID #:** \_\_\_\_\_ **Non-Profit ID #:** \_\_\_\_\_

**Number of Vendors/Peddlers:** (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
*All vendor/peddlers must submit an application to the Town Clerk's Office*

**What types of items will be sold at this event?** \_\_\_\_\_

**Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided**      Yes No

**Will traffic control be needed?**      Yes No  
*If yes, Please contact the Jamestown Police Department*

**Note:** All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

**Certificate of Insurance:**      Yes No

**If there is additional information for the Town Council that you would like to add please attach separate correspondence.**

**Signature of Applicant:** *Karen Zvons*

*Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for Council review.*



**26 MILE MARKERS**

**WATER STATION**

**RESTROOMS**

**ON COURSE NUTRITION**

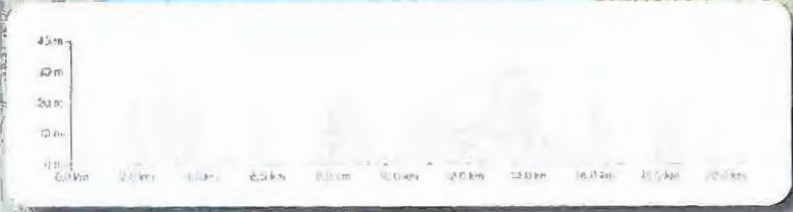


138

138

138

Dutch Island Harbor



**START**  
**FINISH**

13

12

11

3

2

4

10

5

9

6

8

7

America Way

E. Shore Rd.

North Rd.

Capstan St.

Frigate St.

Beacon Ave.

Seaside Dr.

E. Shore Rd.

North Rd.

Conanicus Ave.

Westwind Dr.

Lawn Ave.

Wallcott Ave.

Hamilton Ave.

Highland Dr.

Blueberry Ln.

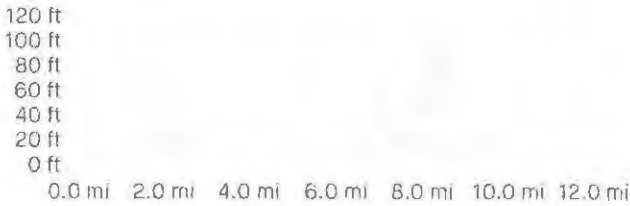
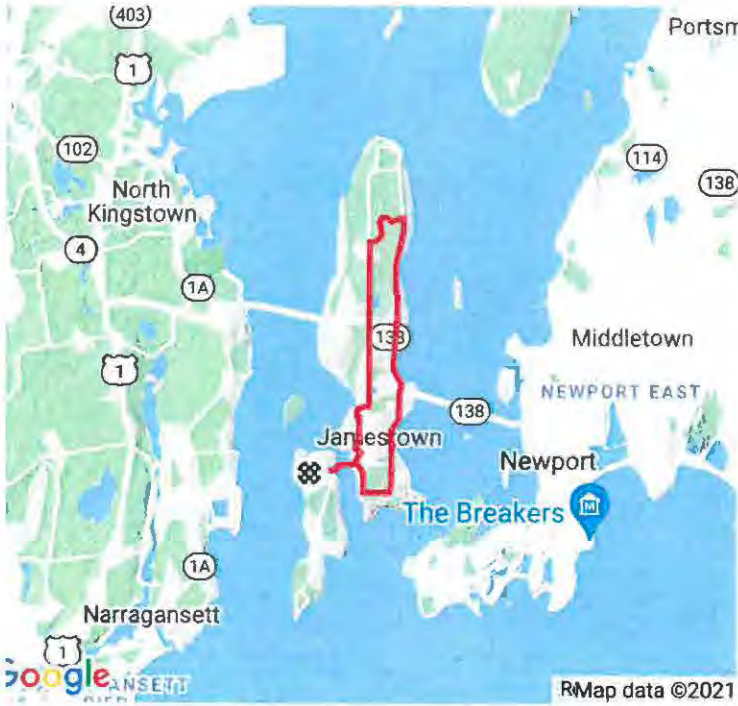
Fort Getty Rd.

**022 JTN**

tps://www.strava.com/routes/2900487109312122436

**3.13 mi**      **637 ft**      **Road**  
 stance      Elevation Gain      Run Type

Estimated Moving Time: **1:47:24**



Route recommendations may be incomplete and/or inaccurate and may contain sections of private land and/or sections of terrain that could be challenging or hazardous. Always use your best judgement about the safety of road and trail conditions and follow traffic and property laws. Est. Moving Time based on your avg pace of 8:11/mi over last 4 weeks

DIRECTION	DISTANCE (miles)
Proceed onto Fort Getty Road	0.0
Proceed onto Fort Getty Road	0.0
Proceed onto Fort Getty Road	0.1
Left onto Beavertail Road	0.4
Proceed onto Beavertail Road	0.5

Continue on Southwest Avenue	0.7
Continue on Hamilton Avenue	0.8
Continue on Highland Drive	0.9
Proceed onto Highland Drive	0.9
Left onto Blueberry Lane	1.4
Proceed onto Blueberry Lane	1.4
Left onto Walcott Avenue	1.9
Proceed onto Walcott Avenue	2.0
Proceed onto Walcott Avenue	2.5
Continue on Canonicus Avenue	2.5
Proceed onto Canonicus Avenue	2.8
Proceed onto Canonicus Avenue	3.3
Proceed onto off-road waypoint. No data available	3.7
Continue on East Shore Road	3.7
Proceed onto East Shore Road	3.8
Proceed onto East Shore Road	4.5
Proceed onto East Shore Road	5.1
Proceed onto East Shore Road	6.2
Left onto America Way	6.9
Proceed onto America Way	6.9
Proceed onto America Way	7.8
Left onto North Main Road	7.9
Proceed onto North Main Road	8.0
Continue on North Road	9.4
Proceed onto North Road	9.8
Right onto Westwind Drive	10.9

Proceed onto Westwind Drive	11.0
Left onto Arnold Avenue	11.2
Right onto Lawn Avenue	11.3
Proceed onto Lawn Avenue	11.4
Continue on Maple Avenue	11.6
Proceed onto Maple Avenue	11.8
Left onto Spring Street	11.9

Right onto Southwest Avenue	12.0
Proceed onto Southwest Avenue	12.1
Continue on Beavertail Road	12.3
Proceed onto Beavertail Road	12.6
Continue on Fort Getty Road	12.6
Arrive at Finish	13.1

# Memo

**Date:** 12/1/22  
**To:** Roberta Fagan, Town Clerk  
**CC:** Jamie Hainsworth, Town Administrator  
**From:** Ray DeFalco, Recreation Director  
**RE:** Rhode Races – Event

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After reviewing the Rhode Races event the I feel that the organizers addressed all previous concerns following the 2021 event. We are requesting that the following expectations be met for the 2023 event.

- The event attendance will not exceed 350 persons \* increase from 300 per event organizers request
- That the number of vehicles in the park does not exceed 200
- The start and finish line will not impede entry into the park
- That runners stay inside of the coned off route
- That any spectators stay in safe locations away from traffic

The 2023 Rhode Races event would fall under the new for-profit pavilion rental rate of \$2,500.00.

A review will be conducted post event in 2023 for any additions to the event expectations.



LT. COL. JOHN C. REMBIJAS PAVILION

**RENTAL APPLICATION**

**AN INCOMPLETE LEASE APPLICATION WILL NOT BE PROCESSED**

**ALL APPLICATIONS ARE SUBJECT TO A TWO WEEK REVIEW PERIOD PRIOR TO APPROVAL**

DATE REQUESTED: 28 Jul 2023 Hours of Event: 12:00 p.m. to 6:00 p.m.

APPLICANT: DOB 3 Sep 1977

Name: Jeff Cameron Email: [REDACTED]

Address: [REDACTED] City/State: Jamestown, RI

Phone: Day: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

**ATTENTION JAMESTOWN RESIDENTS:**

**PLEASE SEE ATTACHED PROOF OF RESIDENCY REQUIREMENTS**

EVENT DESCRIPTION: Naval War College Icebreaker Social

Approximate number of guests: 150 Who will this event benefit (if anyone): \_\_\_\_\_

Type of Operation (Private, State Sponsored, Non-Profit): Federal Govt

If **Non-Profit**, is Non-Profit registered with the State? NO X YES \_\_\_\_\_

RI Tax ID#: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

ALCOHOL: (Liquor Liability Insurance Required) See Statement #2 on page 10

Will there be Alcohol at this event? NO \_\_\_\_\_ YES X

CATERER:

Will there be a Caterer for this event? NO X YES \_\_\_\_\_ License #: \_\_\_\_\_

Caterer's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

MUSIC:

Will there be Music at this event? NO \_\_\_\_\_ YES X

Name: Speaker system with streaming music Phone: (\_\_\_\_) \_\_\_\_\_

Band \_\_\_\_\_ DJ \_\_\_\_\_ Other X

LT. COL. JOHN C. REMBIJAS PAVILION

**Proof of Residency Policy**

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The Town of Jamestown provides certain benefits to its residents and taxpayers in the form of lower rental fees for facilities such as the Rembijas Pavilion as well as season passes to Mackerel Cove and Heads Beach. In order to qualify for Resident Rates individuals must either own property, rent property year round, or reside in Jamestown. On a year round basis. The following "Proof of Residency Policy" has been put into place to ensure a fair and equitable rate structure for resident/property owners.

**\*\*\*Note:**

**Applying for use of the Rembijas Pavilion for a third party is STRICTLY PROHIBITED, doing so may result in forfeiture of deposit and future use of the facility.**

When applying for a resident Rembijas Pavilion rate or Beach Pass, a Jamestown resident/property owner must supply a combination of the following identification materials:

- ◇ Photo ID
- ◇ Proper Identification that displays your Jamestown address; (Drivers License, Identification Card, Passport)
- ◇ Jamestown Property Tax Bill
- ◇ Jamestown Voter Registration Card
- ◇ Copy of a signed 12 month Lease Agreement for residence in Jamestown (minimum)
- ◇ Utility Bill with a Jamestown Address.
- ◇ Current Vehicle Registration proving Jamestown residence

**\*\*\*NOTE:**

**RECREATION OFFICE STAFF WILL REVIEW ALL MATERIALS PROVIDED AND VERIFY DOCUMENTS FOR AUTHENTICITY. IT IS UNLAWFUL TO PROVIDE FALSE DOCUMENTS.**

RECREATION OFFICE USE ONLY

DOCUMENTS PROVIDED:

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PROOF OF RESIDENCY: APPROVED  DENIED  SIGNED \_\_\_\_\_ DATE \_\_\_\_\_



LT. COL. JOHN C. REMBIJAS PAVILION**RENTAL APPLICATION**

(continued)

This agreement entered into by the Town of Jamestown, State of Rhode Island, hereinafter referred to as Lesser, and Jeff Cameron hereinafter referred to as Lessee.

**\*Please read and initial after each statement.\***

- Lessee is solely responsible for adhering to the terms of this contract and all Rules and Regulations of Fort Getty and the Lt. Col. John C. Rembijas Pavilion. Residents may not sign for a non-resident third party. jsc
- All organizations and/or residents leasing the Pavilion shall secure and maintain, at no expense to the Town of Jamestown, a comprehensive general liability policy with policy limits not less than \$1,000,000 per occurrence, issued by one or more companies authorized to do business in the state of Rhode Island. The Town of Jamestown shall be named as additional insured and the insurance must be maintained throughout the period of use of the permit. A copy of proof of insurance must be attached to the permit application and no permit shall be issued without this documentation. **If alcohol is to be provided and/or served at the event Alcohol Liability Insurance must be provided.** jsc
- An immediate, non-refundable deposit of \$250.00 (resident) or \$400 (non-resident) is required to secure the date. **The remaining user fee and a returnable \$400 damage/security fee must be received 30 days prior to the event. The damage/security fee is required to be on a separate check.** Late payment of user fee or damage/security deposit may result in the cancellation of the event. There are no refunds due to inclement weather unless the park is closed by the Town of Jamestown. jsc
- The pavilion is available to the Lessee from 12 p.m. to 10 p.m. on the day of the event. Under no circumstances shall any activity connected with the event continue beyond 10 pm. jsc
- It is the responsibility of the Lessee to ensure that guests behave in an orderly manner, and that no disturbance is created at the Pavilion or ANYWHERE IN THE PARK. Lessee agrees that all food and drink will be kept in the immediate area of the Pavilion so that littering will be prevented and that noise will not exceed reasonable levels. The Parks & Recreation Department staff reserves the right to terminate any event for disturbances arising from unruliness or noise, or for violation of this lease. Loss of future rental privileges will result. **The Town of Jamestown may require additional police and/or fire protection and portable sanitary facilities at Lessee's expense.** jsc
- The Lessee must ensure that the Pavilion is left clean and returned to the condition in which it was found. All Town property must be returned to the Gatehouse by 10p.m. All trash barrels must be emptied in dumpster, all decorations removed and disposed of properly, there must be no litter on the premises and all spills must be cleaned from the tables and floor. Picnic tables must be placed back where they were upon your arrival to the Pavilion. There shall be no stapling of picnic tables or stapling or nailing into wooden pavilion columns. If these conditions are not met, the \$400.00 damage/security deposit will not be returned. The Lessee also agrees to reimburse the Town of Jamestown for any damage to Town property caused by this event. jsc

LT. COL. JOHN C. REMBIJAS PAVILION

**RENTAL APPLICATION**

(continued)

- It is the responsibility of the Lessee to obtain any necessary licenses and permits (Ex. Town of Jamestown One-Day Event/Entertainment license, Department of Health Food Event Permit, etc. prior to the event date. jsc)
- Alcohol may not be sold except by non-profit lessees after obtaining license from Town Clerk's office with the approval of the Jamestown Town Council. The Lessee and Lessee's agent agree to exercise prudent judgment in the service of alcoholic beverages and to otherwise refuse to serve visibly intoxicated persons. Lessee agrees to provide transportation for those not able to safely operate a motor vehicle due to intoxication. Further, Lessee agrees to hold the Town of Jamestown, its agents and servants harmless for any incident arising out of the consumption of alcoholic beverages. jsc
- The Town of Jamestown, its agents and servants are not responsible for damage, injury, loss or theft of personal property of Lessee or Lessee's guests or anyone involved in the event. jsc
- Hired services for the event are party to this agreement and subject to its terms. It is the responsibility of the Lessee to share the contents of this agreement with the band, caterer, etc. jsc
- The use of drones onsite is prohibited for any use. jsc

I have read and understand the Lt. Col. John C. Rembijas Pavilion Contract Agreement and agree to comply with all of the terms of the same:

x 

1 Aug 2022

Signature of Lessee

Date

x 

9/12/22

Signature of Jamestown Director

Date

LT. COL. JOHN C. REMBIJAS PAVILION**RENTAL APPLICATION**

(continued)

Things to know...Restrooms – Located adjacent to the Pavilion.Sand Volleyball Court – Bring your own volleyball.Rocky Beach - Located beside Pavilion. No lifeguards on duty.Charcoal Grills – There are 2 large grills. You will need to bring your own supplies.Wind Curtains – Canvas curtains that protect Pavilion from the elements are provided. Please do not attempt to raise or lower curtains on your own. Please speak to Fort Getty staff for assistance.Seating – Picnic tables are available. DO NOT STAPLE table cloths.Clambakes – Only allowed on the Rocky Beach. **NO PITS!** You will need to bring your own supplies.Parking – No parking fee will be charged to anyone attending the Pavilion for a function. Park in assigned Pavilion Parking area only.Fires – **Town ordinance prohibits** open fires on beach. **Violators may be prosecuted!**

Renter is responsible for all clean up immediately following the event.

Trash Receptacles - Trash and Recycling receptacles are available during you event. Please remember to empty inside Pavilion Dumpster prior to leaving after your event.**RECREATION DEPARTMENT USE ONLY**

Deposit: \$250.00 Res \$400 Non-Res \_\_\_\_\_ Date \_\_\_\_\_ Check # \_\_\_\_\_

Additional Hrs: \$100/hr Non-Resident \$50 - Resident Number of Hours \_\_\_\_\_

Balance: \$ \_\_\_\_\_ Date \_\_\_\_\_ Check# \_\_\_\_\_

Total: \$ \_\_\_\_\_

Damage/Security Deposit: \$400.00 \_\_\_\_\_ Date \_\_\_\_\_ Check# \_\_\_\_\_

Note:

[Redacted]

1 Aug 2022

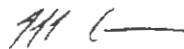
Jamestown City Council  
Jamestown Parks and Rec

In reference to the application for reserving the Lt. John C. Rembijas Pavilion at Ft. Getty on 28 July 2023, I am asking for your consideration on waiving the rental fee. This event will be an Air Force Welcome Party for the new students and their families at the US Naval War College. The event is hosted by the Air Force contingent of faculty and staff at the War College.

As I am sure you are aware, many Air Force families choose Jamestown as their place to call home during their time here. Jamestown is well known as a welcoming community with excellent civic pride and schools. Therefore, the opportunity to host the event locally is an ideal option.

In no way is this a commercial event, nor will anything be sold. We act as a non-profit entity and will be providing the food along with a potluck-style menu. Our expectation is to have approximately 150 Air Force officers and their family members in attendance.

If there is any other information you need in support of this request to waive the rental fee, please don't hesitate to reach out. My contact info is below. Thank you in advance for your consideration of this matter.



LtCol Jeff Cameron

[Redacted contact information]



**TOWN OF JAMESTOWN**  
Parks & Recreation Office  
P.O. Box 377  
41 Conanicus Ave.  
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260  
Teen Center (401) 423-7261  
Fort Getty (401) 423-7211  
Fax (401) 423-7229

Jeff Cameron  
21 Baldwin Ct.  
Jamestown, RI  
02835

**Subject: Lt. Col. John C. Rembijas Pavilion Rental**

Dear Mr. Cameron,

Your application to reserve the Fort Getty Pavilion has been received and reviewed and your reservation date of **Friday July 28<sup>th</sup>, 2023** is confirmed. Enclosed please find the receipt for your deposit.

The following items are required and failure to comply may forfeit your reservation.

<u>Balance Due:</u>	<u>\$0</u>	<u>Due Date: Pending council approval of fee waiver</u>
<u>Security Deposit:</u>	<u>\$400</u>	<u>Due Date: 6/30/2023</u>
<u>Insurance Certificate:</u>		<u>Due Date: 7/14/2023</u>
<u>Event Itinerary:</u>		<u>Due Date: 7/21/2023</u>

Your security deposit will be returned to you, provided the Pavilion is left "broom" clean, with all refuse removed and placed in dumpster and picnic tables returned to the Pavilion.

All persons/organizations leasing the Pavilion must secure a comprehensive general liability policy (TULIP) with policy limits not less than \$1,000,000 per occurrence. **The Town of Jamestown (93 Narragansett Avenue, Jamestown, RI 02835)** shall be named as an additional insured and a copy of this policy **must be sent** to the Jamestown Department of Parks and Recreation no later than July 14<sup>th</sup>, 2023. If you have questions or concerns regarding your event at the Pavilion, please contact Parks and Recreation at (401)423-7211.

Sincerely,

Ray DeFalco  
Jamestown Parks and Recreation Director

1 Aug 2022

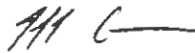
Jamestown City Council  
Jamestown Parks and Rec

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If there is any other information you need in support of this request to waive the rental fee, please don't hesitate to reach out. My contact info is below. Thank you in advance for your consideration of this matter.



LtCol Jeff Cameron

[Redacted contact information]

RECEIVED:  
NOV 09 2022 09:01 AM  
Roberto J. Fasan  
TOWN OF JAMESTOWN Town Clerk

**Town of Jamestown**

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805

Email: [jhainsworth@jamestownri.net](mailto:jhainsworth@jamestownri.net)Jamie A. Hainsworth  
Town Administrator

**MEMORANDUM TO: Honorable Town Council**  
**FROM: Town Administrator, Jamie A. Hainsworth**  
**DATE: November 30, 2022**  
**SUBJECT: Report for Town Council Meeting December 5, 2022**

**Jamestown Library Temporary Relocation Completed FYI:** The Library move is complete. Their temporary location is the 2<sup>nd</sup> floor of the Jamestown Golf Clubhouse building and opened for business November 7<sup>th</sup>. Also, I expect to get a starting date from the Contractor this week and plan for a groundbreaking, I will update you once I get that date.

**Jamestown Housing Authority (JHA) Request to use funds (Agenda item):** As you recall earlier on June 21, 2022 the Town Council authorized funding of \$75,000.00 to the Jamestown Housing Authority for the dire need of upgrading the Heating System. They used a portion of those funds for the engineering study which enabled them in successfully obtaining a grant of \$1.4 million dollars to complete the project. Recently JHA has also successfully obtained a CDBG grant to renovate bathrooms in many of the apartments. We have received a request from the Executive Director to use \$21,850.00 from the fund for the engineering and oversight of the renovation project.

**Covid 19 Testing update:** From October 28<sup>th</sup> to November 30<sup>th</sup> there have been Fourteen (14) new positive COVID-19 cases reported with a total of 1353 for Jamestown, according to the RI Department of Health.







# Town of Jamestown

## Public Service Appointment Application

**Committee, Commission or Board applying for: (MAY APPLY FOR MORE THAN ONE)\*\***

**Name:** Sav Rebecchi  
**Address:** 13 Sail Street  
**City:** Jamestown **Zip Code:** 02835  
**Home Phone #:** [REDACTED] **Business Phone #:** \_\_\_\_\_

**Are you a registered voter in the town of Jamestown:**  Y  N

**May we contact you at work:**  Y  N

**Occupation:** Retired **E-mail address:** [REDACTED]

**Is your request for reappointment?**  Y  N

**If yes, how long have you served on the Committee, Commission or Board?** \_\_\_\_\_

**Have you attended meetings of a Committee, Commission or Board in the past?**  Y  N

**If yes, which one:** All of Them

**Is there a specific evening or other period of time you would be unavailable to attend meetings?**  Y  N

**If so, please indicate:** \_\_\_\_\_

**Do you anticipate having to refrain from participating in discussions or voting on any particular matter(s) that may come before said Committee, Commission or Board because of a conflict of interest?**  Y  N

**If so, please explain:** \_\_\_\_\_

**Please be advised that appointment to the Zoning Board of Review, the Planning Commission, and several other Boards require time during the regular work day to review plans and conduct site inspections. Do you understand the time requirements necessary to serve and are you able to make that commitment?**  Y  N

**Applications are kept on file for one (1) year from the date of receipt. Would you like your application to be kept on file for future consideration?**  Y  N

**PLEASE BE SURE TO ATTACH A RESUME**

*Is on file at Town Hall*

*Sav Rebecchi*  
Signature

11/28/22  
Date

*Please be advised that you will need to go before the Town Council for an interview.*

*Interview scheduled for: \_\_\_\_\_ at \_\_\_\_\_ PM.*

Please return to: **Town Clerk's Office** 93 Narragansett Avenue, Jamestown, RI 02835  
 Email: [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) or [dgamon@jamestownri.net](mailto:dgamon@jamestownri.net) or Fax # (401) 423-7230



# Anne Kuhn-Hines

December 1, 2022

The Honorable Town Council  
Town of Jamestown  
Town Hall  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Members of the Town Council:

Please accept this as my formal resignation from the Jamestown Conservation Commission, as my third consecutive term ends on December 31, 2022.

It has been an honor and a pleasure to serve on the Conservation Commission for the last nine years, particularly with such a talented and passionate group of commissioners, dedicated and skilled town staff, and an extraordinarily supportive Town Council. My sincere thanks to each of you for contributing so much to the Conservation Commission's success, and for helping to make this volunteer position so rewarding.

Warm regards,

*Anne Kuhn-Hines*

Anne Kuhn-Hines

RECEIVED  
DEC 01 2022 11:11 AM  
Robert J. ...  
TOWN OF JAMESTOWN Town Hall



RECEIVED  
TOWN OF JAMESTOWN  
LIBRARY



# Town of Jamestown

## Public Service Appointment Application

Committee, Commission or Board applying for: (MAY APPLY FOR MORE THAN ONE)\*\*

Harbor Commission

Name: Susan Romano  
Address: [REDACTED]  
City: [REDACTED] Zip Code: 02835  
Home Phone #: 401-239-7140 Business Phone #: N/A

Are you a registered voter in the town of Jamestown:  Y  N

May we contact you at work:  Y  N

Occupation: Retired Program Manager E-mail address: [REDACTED]

Is your request for reappointment?  Y  N

If yes, how long have you served on the Committee, Commission or Board? \_\_\_\_\_

Have you attended meetings of a Committee, Commission or Board in the past?  Y  N

If yes, which one: \_\_\_\_\_

Is there a specific evening or other period of time you would be unavailable to attend meetings?  Y  N

If so, please indicate: \_\_\_\_\_

Do you anticipate having to refrain from participating in discussions or voting on any particular matter(s) that may come before said Committee, Commission or Board because of a conflict of interest?  Y  N

If so, please explain: \_\_\_\_\_

Please be advised that appointment to the Zoning Board of Review, the Planning Commission, and several other Boards require time during the regular work day to review plans and conduct site inspections. Do you understand the time requirements necessary to serve and are you able to make that commitment?  Y  N

Applications are kept on file for one (1) year from the date of receipt. Would you like your application to be kept on file for future consideration?  Y  N

**PLEASE BE SURE TO ATTACH A RESUME**

S. Romano  
Signature

11/28/2022  
Date

Please be advised that you will need to go before the Town Council for an interview.

Interview scheduled for: \_\_\_\_\_ at \_\_\_\_\_ PM.

Please return to: **Town Clerk's Office** 93 Narragansett Avenue, Jamestown, RI 02835  
Email: [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) or [dgamon@jamestownri.net](mailto:dgamon@jamestownri.net) or Fax # (401) 423-7230

## Susan Quinn Romano

---

Summary of Qualifications	Over thirty years of increased, senior responsibility in Program Management and Leadership: Mission Systems Integration, Communication, Quality, Customer Focus, Earned Value Measurement, Subcontract Management/Strategic Partnering, Finance, Winning New Business, Risk & Opportunity, ITAR		
Experience	2/2000-October 2022	Raytheon	Missiles & Defense
	Associate Director, Program Management		
	<ul style="list-style-type: none"> <li>▪ Program Leadership and Profit &amp; Loss responsibility for the Airborne Low Frequency Sonar (ALFS) program, the US Navy premiere Anti-Submarine Warfare (ASW) sensor</li> </ul>		
	Program Manager (PM) MassDOT All Electronic Tolling System (AETS)		
	<ul style="list-style-type: none"> <li>▪ Program Leadership and Profit &amp; Loss responsibility for MassDOT transition to electronic tolling on the Massachusetts tumpike. Lump Sum Turnkey (LSTK) contract</li> </ul>		
	Subcontract Integrator, Enterprise Air Surveillance Radar (EASR)		
	<ul style="list-style-type: none"> <li>▪ Completed Best Value Source selection for Rotary Joint, Cooling Equipment Unit, Power for S Band product line</li> </ul>		
	Program Manager (PM) AN/AQS-20A Sonar Mine Detection Set		
	<ul style="list-style-type: none"> <li>▪ Program Leadership and Profit &amp; Loss responsibility for AN/AQS-20A Mine detection system</li> </ul>		
	Program Area Director, NATO SeaSparrow & International Ship Integration		
	<ul style="list-style-type: none"> <li>▪ Program Area manager for \$70M plus annual sales, leading PMs of international Foreign Military Sales and Direct Commercial Sales ship self-defense programs</li> </ul>		
	Capture & Proposal Manager		
	<ul style="list-style-type: none"> <li>▪ ALFS Spares with Defense Logistics Agency (DLA); Qatar Emiri Air Force (QEAF); LCS Mission Package Integrator; Project Athena; USCG Vessel Tracking System, Mk56 ESSM Launching System</li> </ul>		
	Program Manager, Homeland Defense		
	<ul style="list-style-type: none"> <li>▪ Program Management and Profit &amp; Loss responsibility for Project Athena, a congressional initiative to pilot test maritime domain awareness technology solution</li> </ul>		
	Program Manager, Denmark Standard Flexible Support Ship		
	<ul style="list-style-type: none"> <li>▪ Led an international, direct commercial sale: \$63 million, 3 year design-through-production program. Deliverables include 10-lot MK56 launchers and MK93 transmitters</li> </ul>		
	1995–2000	GTECH Corporation	West Greenwich, RI
	Customer Solutions/Product Manager		
	<ul style="list-style-type: none"> <li>▪ Led the establishment, maintenance, and forecast of product functional requirements, product costs, development budget, and development schedule for central system and interactive product solutions. Defined, organized, and delivered product updates, strategy, and product presentations to GTECH Executive staff.</li> </ul>		

customers-Players, Lotteries, Retailers; description of whole product; customer specifications developed with customer input; sales approach; competitive positioning and value creation.

1991-1993      Analysis & Technology      Middletown, RI

Senior Software Engineer

- Designed, coded, tested pilot training software for Sikorsky Helicopters Computer Based Training (CBT) modules. Responsible for identification, development, and application of ocean technology to create and expand markets to achieve business growth.

1984-1991      Raytheon Company      Portsmouth, RI

Software Engineer

- Developed, documented, tested software CASE tools for Combat Systems Engineering Lab. Lead development, integration, and test responsibilities for Executive, Display, and Communications modules for CCS MK 2 system software.

Education

**Raytheon**

- Advanced Program Leadership
- Thunderbird Global Leadership

**University of Rhode Island**

**Kingston, RI**

- B.A., Marine Policy. Minor Political Science
- Graduated Summa Cum Laude
- Continued Graduate study: Artificial Intelligence, Operating Systems, Simple Network Management Protocol (SNMP)

**Katedralskolan**

**Växjö, Sweden**

- Rotary International-sponsored Foreign Exchange Scholar

Activities, Honors

- HUD, Jamestown Housing Commissioner, selected 2022
- Jamestown Town Moderator, elected 1999 & 2001
- Jamestown School Committee, elected 1992-99, Vice-Chair





**Approved as amended**  
**PLANNING COMMISSION MINUTES**  
**November 2, 2022**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:00pm and the following members were present:

Mike Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright - Secretary	Diane Harrison
Bernie Pfeiffer	Dana Prestigiacomio
Not present: Mick Cochran	

Also present:

Lisa Bryer, AICP – Town Planner  
Carrie Kolb - Planning Assistant  
Wyatt Brochu, Esq – Town Solicitor with Ruggiero, Brochu & Petrarca  
John Balfe, Northeast Energy Efficiency Partnerships (attended virtually)  
Jamie Haines, 11<sup>th</sup> Hour Racing Ambassador

**II. New Business**

- I. Jamestown RI Energy Plan 2022 presentation by John Balfe, Northeast Energy Efficiency Partnerships (NEEP) - Review, Discussion, and/or Action and/or Vote. Plan was included in 10-19-22 packet.

Bryer introduces Jamie Haines. She is an ambassador with 11th Hour Racing and she received a grant for the Town of Jamestown to create the Energy Plan.

Jamie Haines, 1 Fox Run, Jamestown, RI. This project was born to see the island have clear energy goals. Because Jamestown is an island, we are in a unique position with sea level rise and it's a matter of when, not if. There is a need to be proactive and have sustainability goals.

Bryer noted that Pendlebury was on the stakeholder committee for this plan.

John Balfe, Northeast Energy Efficiency Partnerships (NEEP), thanked the commission for having him and being allowed to present virtually tonight.

NEEP is a non-profit and works from Maine to West Virginia and he is based in Boston, MA. Balfe's focus is on state and local government.

Planning Commission Minutes  
 November 2, 2022  
 Page 2 of 4

Balfe explained the process and data gathered to compile the Jamestown RI Energy Plan 2022

- Gathered input and data from multiple departments
- Provide Jamestown with a road map
- Develop energy reduction goals
- Mandatory and voluntary actions
- Community wide (all sectors)
- Decarbonization focus

The Jamestown Energy Plan 2022 is comprised of:

- Acknowledgements,
- Executive summary,
- Section 1: Background and current status
- Section 2: Vision and goals for Jamestown energy future
- Section 3: Strategic roadmap
- Conclusion and near-term priorities

Near term priorities include:

- Formal adoption of the plan by the Planning Commission and Town Council
- Jamestown to empower a municipal department or staff member to oversee implementation
- Public buildings have a benchmark, which are no to low cost
- Residential priorities include: education and awareness; an online resource hub (like Sustainable Jamestown website); residential energy labeling, an energy audit done around the time of a sale of a house; and/or energy coach in the Town which would utilize someone in town with engineering/HVAC experience
- Commercial building priorities: education and awareness; benchmarking; and stretch energy code implementation

The Energy Plan is meant to be a living document and NEEP is willing to make any changes or adjustments.

Haines stated that the plan is a great step forward for the community to set goals. She would like the Planning Commission to adopt the plan and to recommend the same to the Town Council.

Discussion regarding commercial stretch energy code ensued. If the Town adopted stretch energy code it would be adopted into the code of ordinances and enforced when the Building Official issues permits. How to incentivize builders if the town can't adopt stretch energy code at the highest level? Balfe offered examples where other communities offered reduced fees and/or expedited review process.

The question was raised if there are any municipalities that borrow money to then pass that along to qualified residents? Balfe stated that he has seen that happen with State agencies. However, the city of Portland, ME has contracted with one company to offer lower rates to residents. In the past, the Town, purchased solar panels in bulk and offered to residents at a savings. Maybe the town can contract with a bank for low-interest loans to residents?

Planning Commission Minutes  
 November 2, 2022  
 Page 3 of 4

Further explanation of an energy audit at time of house sale was requested. Balfe explained that the seller provides information to prospective buyers. The energy audit can be done virtually and it is inexpensive compared to hiring a contractor.

The question was raised: what is next?

Haines replied that implementation and education are the next steps. There can be education for home owners and business. NEEP can provide a second stage of consulting services to inform Jamestown of the funding that is available to municipalities from the Federal Government. Swistak said that the Town Council needs to add a line item to the budget for a part time employee as an assistant or energy officer. Balfe said that the State energy office does consult with municipalities. Pendlebury said that there has to be funding in order to make this happen. A baseline audit of the island is needed and that requires someone to do some work and get it done. Part of the education is materials that are written in plain English that explains to the average person how energy savings works and what the benefits are. Haines said part of the education can be about the steps people can take, that a lot of steps can be replacement and not a total overhaul of their house. Prestigiacomo said with all the energy costs going up this year that this could be a really good time to help people in the community.

The next steps were discussed. This is a complex issue. A motion will be drafted by Bryer for the next meeting to include Planning Commission adopting the plan, forwarding the plan to Town Council to adopt, fund education and implementation moving forward.

### **III. Citizen's Non-Agenda Item**

None

### **IV. Old Business**

1. Jamestown Zoning Ordinance Update - Review, Discussion, and/or Action and/or Vote
  - A. Accessory Dwelling Units (ADUs) Review, Discussion, and/or Action and/or Vote

Bryer provided the Commissioners with correspondence from Town Solicitor Peter Ruggiero. His opinion on the State ADUs law differs from the opinion of Horsley Witten/Ursillo Teitz and Ritch. The law has an internal contradiction and uses the word "chooses" when discussing if a town chooses to permits ADUs. Jamestown allows AFDUs for family and affordable housing. Solicitor Brochu stated there is no judicial interpretation of the law yet. The town can take the stance of no ADUs because you don't allow them. His opinion for the AFDU is that once the town keeps them, that the ADUs law comes into play. The ADU law says you have to allow family, elderly, disabled. Bryer stated that the law is confusing and she and the Town Solicitors need more time to discuss. Bryer also stated that the RI Planning Association has written to the legislature and everyone thinks that the legislature will clean up the law.

Discussion regarding minimum lot size of 20,000 sq ft ensued. It was noted by a commissioner that having an ADU on every eligible lot is contradictory to the Jamestown Comp Plan and the rural character of the island. Discussion regarding natural resources ensued. Bryer noted that other states have exemptions for resource issues and RI choose not to put that "exemptions" in.

Planning Commission Minutes  
 November 2, 2022  
 Page 4 of 4

Solicitor Brochu said that the courts are only looking at the one case in front of them, and not looking at all the other lots in the shores for water resources and parking.

B. General Updates to Zoning Ordinance Review, Discussion, and/or Action and/or Vote  
 Bryer sent the cannabis memo to the Town Council and a copy was distributed this evening. Solicitor Brochu noted the Office of Business Regulation does not have the cannabis applications ready to get a license.

#### V. Correspondence

1. Letter for building plan approval for undersized lot, 7 Calvert Place, Plat 8 Lot 237
2. Letter for building plan approval for undersized lot, 47 Cole Street, Plat 9 Lot 157
3. Memos to Zoning Board for William Tracey, Plat 8 Lot 467, 15 Fowler Street, Jamestown, RI for Development Plan for construction of duplex/second dwelling in Jamestown Village Special Development District – CL Zoning District – review as significant alteration per Jamestown Zoning Ordinance Article 11 Section 82-1100. Variance required for side yard setback of existing house.

Letters were recognized as received. The question was raised if a variance was required for side yard setback of existing house with 15 Fowler Street, Plat 8 Lot 467? The Town Solicitor and Building Official discussed and agreed that it did need a variance.

#### VI. Reports

1. Planner's Report –
  - Future meetings – topics and applications

Bryer let the Commission know that the new business at the next meeting will most likely be the Conanicut Island Sailing Foundation temporary trailer and a review of the plans for the library expansion. Discussion will be held at the next meeting regarding having meetings around the holidays, should a meeting be canceled either before or after?

#### VII. Approval of Minutes – review, discussion and/or action and/or vote

1. October 19, 2022

A motion was moved by Commissioner Swistak and seconded by Commissioner Pfeiffer to approve the minutes from October 19, 2022 as amended. All in favor.

Page 1 in Also present: Bob Plain and Greg DiGasper added

Page 4 in So voted: Commissioner Harrison ~~noy~~ changed to aye

#### VIII. Adjournment

A motion to adjourn at 8:18pm was moved by Commissioner Enright and seconded by Commissioner Harrison. So unanimously voted.

Attest:

Carrie Kolb

Town of Jamestown as an abutter.

Town property: Plat 8, Lot 440

TOWN OF JAMESTOWN  
ZONING BOARD OF REVIEW  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING DECEMBER 20, 2022, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT 7:00 P.M. UPON THE FOLLOWING:

Application of William Tracey whose property is located at 15 Fowler Street, and further identified as Tax Assessor's Plat 8, Lot 467 for a dimensional relief granted under Article 6, Section 82-600, 605, 606, and 607 for relief from section 82-302, Table 3-2, District Dimensional Regulations for the CL Zoning District of the zoning ordinance. The Applicant seeks to preserve the existing structure and maintain the side-yard setback of 4.9 feet where 6 feet is required as the existing structure is currently located at 4.9 feet from the setback. Said property is located in a CL zone and contains 10,000 square feet.

BY ORDER OF THE ZONING BOARD OF REVIEW

RICHARD BOREN, CHAIRMAN

PETER MEDEIROS, ZONING OFFICER

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

The public is invited to observe and participate in the deliberations of this meeting, in person @ Town Hall.

**TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:**

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

**PLEASE NOTE: All Correspondence you wish the Board to consider on any of the above matters must be received by the Zoning Office no later than Dec. 7, 2022. Email to [pwestall@jamestownri.net](mailto:pwestall@jamestownri.net) or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.**

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.





**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: [cbrochu@jamestownri.net](mailto:cbrochu@jamestownri.net)**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITIONS AND ABATEMENTS OF TAXES FOR THE **DECEMBER 5, 2022** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

*Christine Brochu*

CHRISTINE BROCHU  
TAX ASSESSOR

Conditions:

District:

Reported Type: All

DATE: 11/30/2022

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT #	GROSS OLD	EXEMPT OLD	NET OLD	TAX OLD	SEWER OLD
			UNIQUE ID	GROSS CHANGE	EXEMPT CHANGE	NET CHANGE	TAX CHANGE	SEWER CHANGE
			LIST NUMBER	GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW
2021	[REDACTED]	18697M	13-1997-60M	9,375	6,000	3,375	48.67	0.00
	[REDACTED]	11/28/2022	13-1997-60M	-9,375	-6,000	-3,375	-48.67	0.00
Accept	[REDACTED]	REGISTERED IN DIFF. STATE	54865	0	0	0	0.00	0.00
Totals For -2021 M						-3,375	-48.67	
						Total Inc's:	0.00	
						Total Dec's:	-48.67	
2022	[REDACTED]	18694R	12-0901-85	0	0	0	0.00	0.00
	[REDACTED]	11/21/2022	7/123	174,263	0	174,263	1,183.25	0.00
Accept	[REDACTED]	C/O ISSUED 9/13/22	3757	174,263	0	174,263	1,183.25	0.00
2022	[REDACTED]	18695R	03-0197-63	0	0	0	0.00	0.00
	[REDACTED]	11/22/2022	9/281	146,497	0	146,497	994.71	0.00
Accept	[REDACTED]	C/O ISSUED 2/14/22	3758	146,497	0	146,497	994.71	0.00
2022	[REDACTED]	18696R	01-0005-37	0	0	0	0.00	0.00
	[REDACTED]	11/23/2022	9/746	817,870	0	817,870	5,553.34	0.00
Accept	[REDACTED]	C/O ISSUED 3/15/22	3759	817,870	0	817,870	5,553.34	0.00
Totals For -2022 R						1,138,630	7,731.30	
						Total Inc's:	7,731.30	
						Total Dec's:	0.00	
TOTAL	# Of Accts 4					1,135,255	7,682.63	
						Grand Total Inc's:	7,731.30	
						Grand Total Dec's:	-48.67	



RECEIVED  
NOV 23 2011 3:24 PM  
Roberts  
TOWN OF JAMES GUN Town

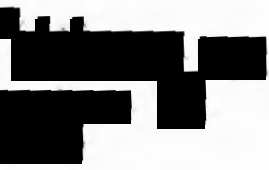
Dear Town Council,

I am Gwendolyn Sorrell and I am 11 years old. I am writing to you because on Steamboat Street across the bridge there are some potholes. Some cars, like my dad's, are so low to the ground that they will get scratched if they go down that street. People live on that street. Please consider this and fill up those potholes.

Sincerely,

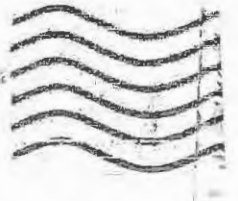
A handwritten signature in black ink that reads "Gwendolyn Sorrell". The signature is written in a cursive, slightly slanted style.

Gwendolyn Sorrell

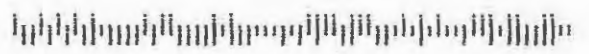


Attn: Town Council  
 93 Narragansett Ave  
 Jamestown RI  
 02835

PROVIDENCE RI 028  
 21 NOV 2022 PM 3 L



02835-119999



to-town Council

## Roberta Fagan

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**From:** Jamie Hainsworth  
**nt:** Monday, November 28, 2022 2:07 PM  
**To:** Roberta Fagan  
**Subject:** FW: Jamestown-Newport ferry

Correspondence for the next meeting

Jamie A. Hainsworth  
Town Administrator  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, RI 02835  
401-423-9805

**From:** Spencer Alexander [REDACTED]  
**Sent:** Monday, November 28, 2022 2:02 PM  
**To:** Aileen Flath <aflath@jamestownri.net>; Jamie Hainsworth <jhainsworth@jamestownri.net>; Recreation Info <recreationinfo@jamestownri.net>  
**Cc:** [REDACTED]  
**Subject:** Jamestown-Newport ferry

To whom it may concern,

We have seen that there are current discussions to run the Jamestown/Newport ferry service. I have lived in Jamestown my whole life and would like to see how we can bid to use the rental space at the town public dock for a ferry service. Is this a public bid or an RFQ that we can submit for.

Thank you,

Spencer Alexander RA  
Principal  
LEED GA  
[REDACTED]

Anderson Alexander Architects  
[www.Anderson-Alexander.com](http://www.Anderson-Alexander.com)

Sent from my iPhone





**Town of Little Compton  
Town Hall  
P.O. Box 226  
Little Compton, RI 02837**

RESOLUTION OF THE TOWN OF LITTLE COMPTON

URGING THE RHODE ISLAND GENERAL ASSEMBLY  
TO RECOGNIZE JUNE 19, JUNETEENTH NATIONAL INDEPENDENCE DAY,  
AS AN OFFICIAL RHODE ISLAND STATE HOLIDAY

WHEREAS, in 2021, the United States Congress enacted the Juneteenth National Independence Day Act, codified into law at Title 5, Sec. 6103(a) of the U.S. Code; and

WHEREAS, the Juneteenth National Independence Day Act recognizes Juneteenth National Independence Day, June 19, as a federal holiday, commemorating the anniversary of the last African American slaves being freed in Texas on June 19, 1865; and

WHEREAS, to date, the Rhode Island General Assembly has not yet enacted a law-making Juneteenth an official State holiday;

NOW, THEREFORE, BE IT RESOLVED that the Little Compton Town Council respectfully urges the Rhode Island General Assembly to adopt legislation making Juneteenth a State holiday.

AND, BE IT FURTHER RESOLVED that copies of this resolution be sent to the clerks of all cities and towns in Rhode Island, and on January 4, 2023 to Little Compton's members of the RI General Assembly, The Speaker of the RI House of Representatives, President of the RI Senate, and the Governor of the State of RI.

Passed as a resolution of the Little Compton Town Council this 3<sup>rd</sup> day of November, 2022

Handwritten signature of Robert L. Mushen in black ink.

Robert L. Mushen, President  
Little Compton Town Council

ATTEST: Handwritten signature of Carol A. Wordell in black ink.

Carol A. Wordell, CMC, Little Compton Town Clerk