



**JOINT TOWN COUNCIL and
JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES
SPECIAL METING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Friday, October 21, 2022
4:30 P.M.**

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://rinewmedia.com/Jamestown/StreamPrimJtown.html>

DISCLOSURE- Live streaming is complimentary, and; not guaranteed to be free of disruption.

The public is welcome to participate in this meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at <https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2022-meetings-minutes/2022-agendas-9519>

- I. ROLL CALL TOWN COUNCIL MEMBERS**
- II. ROLL CALL JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES**
- III. CALL TO ORDER**

IV. Review, Discussion and/or Action and/or Vote of the Jamestown Philomenian Library Board of Trustees:

A) Recommendation of a bid award to the Jamestown Town Council for the Addition and Renovation to Jamestown Philomenian Library Project be awarded to the lowest responsive and responsible bidder, E.W. Burman, Inc. for a base bid sum of \$4,266,000 with the following Add Alternates as specified in the Bid Documents:

- Add Alternate #1 – Dumbwaiter for \$80,000
- Add Alternate #2 – Roof Shingle for \$68,200
- Add Alternate #3 – Membrane Roof for \$88,700
- Add Alternate #4 – Roof Shingle for \$140,500

This necessitates a total award of \$4,643,400.

B) Recommend acceptance of the following unit costs as detailed in the bid received from E.W. Burman, Inc. that will be used as a basis for additions and deductions to the contract, as may be required during the life of the contract:

1) General and structural earth excavation by machine, depth less than 10 feet	\$250.00/ CY
2) Hand Earth excavation less than 5'	\$107.00/ CY
3) Trench and pit earth excavation and backfilling by machine on dry less than 6'	\$250.00/CY
4) Dewatering, including pumps per 8 hour	\$1,500.00
5) Extra backfill in place form site place by equipment	\$100.00/ CY
6) Removal of excavated material from site	\$150.00/CY
7) Removal of excavated rock from site	\$450.00/CY
8) General Fill in place	\$100.00/CY
9) Reinforcing steel in place	\$2.00/LB

V. Review, Discussion and/or Action and/or Vote of the Jamestown Town Council:

A) Approval of Bid Award for the Addition and Renovation to Jamestown Philomenian Library Project to E.W. Burman, Inc.

1) Approval of bid award for the Jamestown Philomenian Library Addition and Renovation Project be awarded to the lowest responsive and responsible bidder, E.W. Burman, Inc., for a base bid sum of \$4,266,000 with the following Add Alternates as specified in the Bid Documents:

- Add Alternate #1 – Dumbwaiter for \$80,000
- Add Alternate #2 – Roof Shingle for \$68,200
- Add Alternate #3 – Membrane Roof for \$88,700
- Add Alternate #4 – Roof Shingle for \$140,500

This necessitates a total award of \$4,643,400.

B) Acceptance of the following unit costs by the Town Council as detailed in the bid received from E.W. Burman, Inc. that will be used as a basis for additions and deductions to the contract, as may be required during the life of the contract:

1) General and structural earth excavation by machine, depth less than 10 feet	\$250.00/ CY
2) Hand Earth excavation less than 5'	\$107.00/ CY
3) Trench and pit earth excavation and backfilling by machine on dry less than 6'	\$250.00/CY
4) Dewatering, including pumps per 8 hour	\$1,500.00
5) Extra backfill in place form site place by equipment	\$100.00/ CY
6) Removal of excavated material from site	\$150.00/CY
7) Removal of excavated rock from site	\$450.00/CY
8) General Fill in place	\$100.00/CY
9) Reinforcing steel in place	\$2.00/LB

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VII. ADJOURNMENT OF THE JAMESTOWN PHILOMENIAN LIBRARY BOARD OF TRUSTEES

VIII. ADJOURNMENT OF THE TOWN COUNCIL

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on October 19, 2022

**Town of
Jamestown, Rhode Island**



PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229

Date: October 18, 2022

To: Library Board of Trustees

From: Lisa Sheley, JPL Director
Michael Gray, Director of Public Works

RE: Bid Award
Jamestown Philomenian Library Addition and Renovation Project

A bid was advertised for the proposed Addition and Renovation to the Jamestown Philomenian Library. The project encompasses the following:

- Create a quiet adult reading space that addresses a need for connection with others, yet provides a sense of privacy;
- Make a safer, more comfortable and accommodating space for children and their caregivers;
- Expand the Tween/Teen area to meet the needs of our burgeoning after-school activities;
- Provide a modest expansion of the footprint of the building to benefit all users and staff while being mindful of the costs incurred. The addition and interior design will address safety in our public building (sight-line visibility as well as more secure restroom facilities); and
- Upgrade physical systems to achieve more efficiency and cost-effectiveness.

In order to achieve the above goals, the following items are included in the project:

- Addition of a total of 1,700 SF for Children's, T(w)een and Staff
- Installation of a new electrical service
- Installation of a new HVAC system
- New Asphalt shingle roof
- New membrane roofing
- Renovations to bathrooms
- Installation of a new bathroom in the new Children's Room
- Improved office space
- New circulation desk

Bids were received on August 10, 2022 from three (3) contractors and were open and read in public. Attached is a Bid Tabulation Summary Table of the three bids received.

The improvements will be paid for with funding from Bonds approved by Jamestown voters for \$1,000,000 (2018), \$1,500,000 (2020) and \$600,000 (2022), private donations of \$1,016,496, grant funding of \$1,050,000, Town Capital funding of \$144,897, and small foundation funding of \$26,500. The Jamestown Philomenian Library Foundation, the fundraising arm of the project, has already incurred \$316,826 in costs, which has been taken out of the private donation account (leaving that account at \$699,670). Thus, the total money available to the town for this project is \$4,721,067. The town anticipates receiving reimbursement and funding from the Office of Library and Information Services (OLIS) in an amount not to exceed \$2,092,366.

We have reviewed the bids received with our Architect and recommend that the bid for the Jamestown Philomenian Library Addition and Renovation Project be awarded to the lowest responsive and responsible bidder, E.W. Burman, Inc. for a base bid sum of \$4,266,000 with the following Add Alternates as specified in the Bid Documents:

- Add Alternate #1 – Dumbwaiter for \$80,000
- Add Alternate #2 – Roof Shingle for \$68,200
- Add Alternate #3 – Membrane Roof for \$88,700
- Add Alternate #4 – Roof Shingle for \$140,500

This necessitates a total bid award of \$4,643,400.

We also recommend acceptance of the following unit costs as detailed in the bid received from E.W. Burman, Inc. that will be used as a basis for additions and deductions to the contract, as may be required during the life of the contract:

1. General and structural earth excavation by machine, depth less than 10 feet	\$250.00/ CY
2. Hand Earth excavation less than 5'	\$107.00/ CY
3. Trench and pit earth excavation and backfilling by machine on dry less than 6'	\$250.00/CY
4. Dewatering, including pumps per 8 hour	\$1,500.00
5. Extra backfill in place form site place by equipment	\$100.00/ CY
6. Removal of excavated material from site	\$150.00/CY
7. Removal of excavated rock from site	\$450.00/CY
8. General Fill in place	\$100.00/CY
9. Reinforcing steel in place	\$2.00/LB